

Town of Danville



Master Fee Schedule

For User and Cost Recovery Fees

Fiscal Year 2025/26

Ordinance No. 98-06

Resolution 44-2025

Adopted by the Danville Town Council June 17, 2025

Effective July 1, 2025

Development Services and Community Development Fees

Effective August 18, 2025

Master Fee Schedule 2025/26

MISCELLANEOUS

Fee For Service

Photo Copies	\$0.21 per sheet
Records Search	\$52 per hour
Plan Size Copies	\$2 per sheet
Off-Site Document Retrieval Fee	\$93 per document
Administrative Citation Late Fee	\$26
Hartz Avenue Banner Permit	\$267
Street Light Pole Banner Permit	\$123
Temporary Sign Retrieval Fee	\$15 per sign

CITY CLERK

City Clerk Certification	\$15/document
Certified Copy	\$5 first page, \$3 each additional page
Records on Flash Drive	\$1
Agenda Subscription - Mail	\$30
Recording Fee - Rescind of Notice of Non-Compliance	\$49
Civil Marriage Ceremony Fee	\$205

FINANCE

Town Financial Plan ¹	\$26
Town Comprehensive Annual Financial Report ¹	\$26
Business License Name Listing	\$26
Business License Verification Letter	\$26
Returned Payment Item	\$26
Returned Payment Item (second time)	\$36
Other Business License Fees	Per Ordinance 93-3
Credit Card Processing Fee	2.99%, \$2.00 Minimum

¹The Town Financial Plan, the Town Comprehensive Annual Financial Report and the Town's Municipal Code are available on the Town's web site at www.danville.ca.gov

Master Fee Schedule 2025/26

POLICE

Fee For Service

Accident Reports	\$5 each
Alarm Response Fee	No Fee – first offense \$50 – second offense \$155 – third offense \$305 – thereafter
A.B.C. Letter for One Day Sale Permit	\$36
Booking Fee Reimbursement	County Charge
Disturbance Call-back	\$62 per hour/officer for second or more calls
Failure to Obey Sign/Marking	\$46
Livescan (Digital Fingerprinting)	\$50 plus agency fee as required
Oversized Vehicle	\$128
Restricted Parking	\$46
Towed Vehicle Release	\$144
Trespass on Public Grounds	\$26
Fix-It Ticket Non-Resident Fee	\$10

Downtown Employee Parking Permits

Zone 1	\$25/year
Zone 2 & 3	\$50/year

DUI Emergency Response Reimbursement

Personnel Cost

- Administration Fee: \$142
- Management Review Fee \$206
- Officer: Fees base on CCC Sheriff Department
- Sergeant: Fees base on CCC Sheriff Department

Fees Assessed by Outside Agencies

Actual cost to include but not limited to the following:

Lab Costs to include:

- Urine Test
- Breath Test
- Blood Test
- Blood Withdrawal Services

Toxicology Analysis to include:

- Acid/Neutral Drug Screen
- Basic Drug Screen
- Comprehensive Drug Screen
- Specialty Drug Screens
- Rush Analysis

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

Master Fee Schedule 2025/26

RECREATION, ARTS AND COMMUNITY SERVICES

ALL FEES ARE HOURLY RATE INCLUDES SETUP & CLEANUP	Resident Fee for Service			
	Group III	Group IV	Group V	Group VI
Community Facilities (Resident)	Nonprofit	Private	Commercial	Government*
Danville Community Center				
Valley Oak & Las Trampas w/Kitchen	\$205	\$277	\$387	\$158
Valley Oak w/Kitchen	\$185	\$251	\$348	\$143
Las Trampas Room	\$46	\$62	\$86	\$35
Arts & Crafts Room	\$28	\$37	\$52	\$22
Lounge	\$28	\$37	\$52	\$22
Town Green Hourly w/Bandstand	\$86	\$116	\$162	\$66
Library				
Mt. Diablo Room	\$50	\$67	\$95	\$39
Town Meeting Hall				
Auditorium	\$67	\$91	\$127	\$52
Village Theatre				
Art Gallery	\$48	\$65	\$90	\$37
Hourly Rate/2 hour min.	\$75	\$103	\$143	\$58
Pre-Production/Load-in Rate	\$56	\$75	\$106	\$44
Ticket Surcharge	Actual	Actual	Actual	Actual
Theatre Plaza	\$102	\$138	\$193	\$78
Veterans Memorial Building				
Community Hall ABC w/Kitchen	\$185	\$251	\$348	\$143
Community Hall AB w/ Kitchen	\$129	\$174	\$244	\$100
Community Hall BC	\$105	\$142	\$198	\$80
Community Hall A w/Kitchen	\$80	\$109	\$152	\$62
Community Hall B or C	\$65	\$88	\$122	\$50
Meeting Room - Senior Wing	\$68	\$93	\$130	\$52
Arts & Crafts - Senior Wing	\$28	\$37	\$52	\$22
Conference Room	\$23	\$30	\$41	\$17
Oak Hill Park Community				
Banquet Room w/Kitchen	\$185	\$251	\$348	\$143
Meeting Room ABC	\$67	\$91	\$127	\$52
Meeting Rooms AB or BC	\$47	\$63	\$88	\$36
Meeting Rooms A, B or C	\$28	\$37	\$52	\$22
Large Grass Area	\$63	\$85	\$118	\$48
Hap Magee Ranch Park				
Swain House	\$82	\$110	\$153	\$62
Cottage	\$82	\$110	\$153	\$62
Magee House	\$104	\$140	\$196	\$79
Meadow w/Gazebo	\$86	\$116	\$162	\$66
Prospect Park Plaza				
Annually / 2 hour Max Event Time	N/A	\$80	N/A	N/A

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

* Applicable to government agencies.

Master Fee Schedule 2025/26

RECREATION, ARTS AND COMMUNITY SERVICES

ALL FEES ARE HOURLY RATE INCLUDES SETUP & CLEANUP	Non-Resident Fee for Service			
	Group III	Group IV	Group V	Group VI
Community Facilities (Non-Resident)	Nonprofit	Private	Commercial	Government*
Danville Community Center				
Valley Oak & Las Trampas w/Kitchen	\$246	\$331	\$465	\$158
Valley Oak w/Kitchen	\$222	\$300	\$420	\$143
Las Trampas Room	\$54	\$74	\$104	\$35
Arts & Crafts Room	\$33	\$45	\$62	\$22
Lounge	\$33	\$45	\$62	\$22
Town Green w/Bandstand	\$104	\$140	\$195	\$66
Library				
Mt. Diablo Room	\$60	\$82	\$114	\$39
Town Meeting Hall				
Auditorium	\$80	\$109	\$153	\$52
Village Theatre				
Art Gallery	\$58	\$77	\$109	\$37
Hourly Rate/2 hour min.	\$90	\$121	\$171	\$58
Pre-Production/Load-in Rate	\$67	\$90	\$127	\$44
Ticket Surcharge	Actual	Actual	Actual	Actual
Theatre Plaza	\$121	\$165	\$230	\$78
Veterans Memorial Building				
Community Hall ABC w/Kitchen	\$222	\$300	\$420	\$143
Community Hall AB w/Kitchen	\$155	\$209	\$291	\$100
Community Hall BC	\$124	\$170	\$236	\$80
Community Hall A w/Kitchen	\$97	\$131	\$182	\$62
Community Hall B or C	\$78	\$106	\$148	\$50
Meeting Room - Senior Wing	\$83	\$111	\$156	\$52
Arts & Crafts - Senior Wing	\$33	\$45	\$62	\$22
Conference Room	\$27	\$35	\$49	\$17
Oak Hill Park Community				
Banquet Room w/Kitchen	\$222	\$300	\$420	\$143
Meeting Room ABC	\$80	\$109	\$153	\$52
Meeting Rooms AB or BC	\$57	\$76	\$107	\$36
Meeting Rooms A, B or C	\$33	\$45	\$62	\$22
Large Grass Area	\$75	\$103	\$143	\$48
Hap Magee Ranch Park				
Swain House	\$97	\$132	\$184	\$62
Cottage	\$97	\$132	\$184	\$62
Magee House	\$123	\$168	\$233	\$79
Meadow w/ Gazebo	\$104	\$140	\$195	\$66
Prospect Park Plaza				
Annually / 2 hour Max Event Time	N/A	\$100	N/A	N/A

*Applicable to government agencies.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

Master Fee Schedule 2025/26

RECREATION, ARTS AND COMMUNITY FACILITIES

ALL FEES ARE HOURLY RATE INCLUDES SETUP & CLEANUP Community Facilities (Resident)	Resident Fee for Service			
	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*

Town-Managed SRVUSD Facilities

<u>Baldwin Elementary School</u>				
Multi-Use Room	SRVUSD	SRVUSD†	NA	SRVUSD†
<u>Diablo Vista Middle School</u>				
Community Gym	SRVUSD	SRVUSD†	NA	SRVUSD†
<u>Los Cerros Middle School</u>				
Community Gym	SRVUSD	SRVUSD†	NA	SRVUSD†
<u>Monte Vista High School</u>				
Community Pool	SRVUSD	SRVUSD†	NA	SRVUSD†
Lifeguard	\$24/hour	\$24/hour	\$24/hour	\$24/hour
Tennis Courts A, B, C & D	\$7/hour	\$10/hour	\$13/hour	\$6/hour
Tennis Courts E, F, G & H	SRVUSD	SRVUSD†	NA	SRVUSD†
<u>San Ramon Valley High School</u>				
Tennis Courts	SRVUSD	SRVUSD†	SRVUSD†	SRVUSD†

†Rate based on the San Ramon Valley Unified School District Fee

Park Facilities

Group Picnics				
Diablo Vista, Hap Magee Ranch, Oak Hill, Osage Station & Sycamore Valley				
Half Day per Table	\$12	\$17	\$24	\$10
<u>Sports Fields/Courts (hourly)</u>				
Tennis Courts	\$10	\$13	\$20	\$8
Bocce Ball Courts	\$17	\$23	\$31	\$12
Sand Volleyball/Outdoor Basketball Court:	\$17	\$23	\$31	\$12
Baseball/Softball/Soccer Fields- Natural Turf	\$17	\$23	\$31	\$12
Baseball/Softball/Soccer Fields - Artificial Turf	\$24	\$31	\$44	\$19
<u>Other (hourly)</u>				
Lighting	\$29	\$38	\$53	\$22
Litter and Special Maintenance	\$52	\$52	\$52	\$52

*Applicable to government agencies.

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Master Fee Schedule 2025/26

RECREATION, ARTS AND COMMUNITY FACILITIES

ALL FEES ARE HOURLY RATE INCLUDES SETUP & CLEANUP	Non-Resident Fee for Service			
	Group III	Group IV	Group V	Group VI
Community Facilities (Non-Resident)	Nonprofit	Private	Commercial	Government*

Town-Managed SRVUSD Facilities

<u>Baldwin Elementary School</u>				
Multi-Use Room	SRVUSD	SRVUSD†	NA	SRVUSD†
<u>Diablo Vista Middle School</u>				
Community Gym	SRVUSD	SRVUSD†	NA	SRVUSD†
<u>Los Cerros Middle School</u>				
Community Gym	SRVUSD	SRVUSD†	NA	SRVUSD†
<u>Monte Vista High School</u>				
Community Pool	SRVUSD	SRVUSD†	NA	SRVUSD†
Lifeguard	\$24/hour	\$24/hour	\$24/hour	\$24/hour
Tennis Courts A, B, C & D	\$9/hour	\$11/hour	\$16/hour	\$6/hour
Tennis Courts E, F, G & H	SRVUSD	SRVUSD†	SRVUSD†	SRVUSD†
<u>San Ramon Valley High School</u>				
Tennis Courts	NA	SRVUSD†	SRVUSD†	SRVUSD†

†Rate based on the San Ramon Valley Unified School District Fee

Park Facilities

Group Picnics				
Diablo Vista, Hap Magee Ranch, Oak Hill, Osage Station & Sycamore Valley				
Half Day per Table	\$15	\$21	\$28	\$10
<u>Sports Fields/Courts (hourly)</u>				
Tennis Courts	\$12	\$17	\$24	\$8
Bocce Ball Courts	\$20	\$27	\$36	\$12
Sand Volleyball/Outdoor Basketball Court:	\$20	\$27	\$36	\$12
Baseball/Softball/Soccer Fields - Natural T	\$20	\$27	\$36	\$12
Baseball/Softball/Soccer Fields - Artificial	\$28	\$37	\$52	\$19
<u>Other (hourly)</u>				
Lighting	\$34	\$46	\$64	\$22
Litter and Special Maintenance	\$52	\$52	\$52	\$52

*Applicable to government agencies.

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Master Fee Schedule 2025/26

RECREATION, ARTS AND COMMUNITY FACILITIES

Miscellaneous Fees

All Uses/Groups

Security/Cleaning/Damage Deposit (refundable)

Community Facilities (including meadow and grass area)	Varies per facility
Group Picnics of 100 or more	\$107/each

Facility Attendants

Attendant Overtime	\$53/hour
Box Office Attendant	\$27/hour
Theatre Technician/House Staff	\$27/hour
Theatre Technician Overtime	\$53/hour

Equipment

Portable Projector & Screen	\$140/use
Cocktail Tables	\$11/use
White Ceremony Chairs	\$3/each
Podium	\$36/use

Theatre Equipment

Box Office Set up Fee	\$107/show
Ticket Sales Maintenance Fee**	\$2/ticket
Marketing/Marquee Billing	\$107/show
Follow Spot (including operator)	\$53
Upright Piano (tuning, moving, cleaning)	\$308

Theatre/Art Gallery Block Schedule Pricing

Block Scheduling includes the use of the Theatre, standard equipment, queueing software for lighting, sound, projections, the dressing room, the Art Gallery / Lobby, and the concessions area. 1 Staff included for rentals 4 to 5 hours in length and 2 Staff included for rentals 6 hours or more in length.

	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government
Resident Fee for Service				
4 - Hour Block	\$452	\$615	\$860	\$361
6 - Hour Block	\$766	\$1,001	\$1,359	\$621
8 - Hour Block	\$1,027	\$1,333	\$1,805	\$837
Additional Hourly Rate	\$178	\$243	\$339	\$139
Non-Resident Fee for Service				
4 - Hour Block	\$543	\$738	\$1,032	\$361
6 - Hour Block	\$919	\$1,202	\$1,630	\$621
8 - Hour Block	\$1,233	\$1,600	\$2,166	\$837
Additional Hourly Rate	\$213	\$291	\$407	\$139

Facility Reservations/Permits

Photography/Filming Permit	\$418
Change Request	\$20/each
Unscheduled Rental Use	Two times hourly rate
<u>Cancellation Charge</u>	
91 days or more	\$80
61-90 days	Forfeit Deposit
31-60 days	Forfeit Deposit + 50% of rental fees
30 days or less	Deposit + 100% of rental fees

Sports Alliance

Lighting	\$28.40/hour*
Diablo Vista Park - 60 foot lighting	\$18.90/hour*
Soccer/Lacrosse/Rugby Fields	\$7.35/hour*
Baseball/Softball Fields	\$4.50/hour*
Equipment Removal	\$156.20/hour*

* Rates will be adjusted to match SRVUSD rates upon approval.

** Ticket fee charged for tickets \$5 and up and only sold through our box office or online ticketing site.

All fees subject to an annual increase based on the CPI (SF-Oakland)

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

Master Fee Schedule 2025/26

DEVELOPMENT SERVICES - Planning

For all planning applications, Design Review Board fees are charged in addition to application processing fees.

Development Plan	Fee	Additional Fees
Conceptual or Pre-submittal	\$320-\$960	\$135/hr after 8 hours of staff work
Preliminary Residential Development Application	\$3,330	
Administrative - Commercial	\$640-\$1280	
Administrative - Single Family (to include minor Scenic Hillside)	\$2,560	
Administrative - Minor Residential Development (10 units or less)	\$5,442	\$135/hr after 40 hours of staff work
Public Hearing		
Residential - Larger Project (more than 10 units)	\$8,163	\$135/hr after 60 hours of staff work
Non-residential Minor Project	\$640-\$1,280	\$135/hr after 20 hours of staff work
Non-residential - Larger Project	\$8,163	\$135/hr after 60 hours of staff work
Scenic Hillside or Major Ridgeline – Minor Project	\$320-\$1280	\$135/hr after 20 hours of staff work
Scenic Hillside or Major Ridgeline – Larger or More Complex Project	\$5,442	\$135/hr after 40 hours of staff work
Final Development Plan processed with PUD Application	\$1,440	\$135/hr after 20 hours of staff work
Final Development Plan processed without PUD Application or as an amendment	\$5,442	\$135/hr after 40 hours of staff work
Subdivision		
Major Subdivision – Greater than 10 lots	8163	\$135/hr after 60 hours of staff work
Minor and Major Subdivision including SB-9 Urban Lot Split – 10 lots or less	\$5,442	\$135/hr after 40 hours of staff work
Time Extension for Major or Minor Subdivision	320	

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

Master Fee Schedule 2025/26

DEVELOPMENT SERVICES - Planning

Land Use Permit	Fee	Additional Fees
Temporary/Seasonal Use – Recurring Request/Event	\$160-\$480	
Temporary Mobile Home	\$1,280	
Child Care Facility	\$5,442	\$135/hr after 40 hours of staff work
Minor Project without Public Hearing	\$277-\$960	\$135/hr after 8 hours of staff work
Minor Item with Public Hearing	\$2,400	\$135/hr after 30 hours of staff work
Major Item with Public Hearing	\$10,564	\$135/hr after 76 hours of staff work
Telecommunication Permit requiring No Public Hearing	\$3,520	\$135/hr after 25 hours of staff work
Telecommunication Permit requiring Public Hearing	\$5,442	\$135/hr after 40 hours of staff work
Telecommunication - Permit Extension	\$960	

Rezoning

PUD Rezoning – for Smaller and/or Less Complex Projects	\$7,042	\$135/hr after 50 hours of staff work
PUD Rezoning – for Larger and/or More Complex Projects	\$10,564	\$135/hr after 76 hours of staff work
Rezoning - Commercial, Residential, Office and/or Industrial	\$10,564	\$135/hr after 76 hours of staff work

Variance

Request submitted in conjunction with other application(s)	\$480-\$960	For projects appealed to/or referred to Planning Commission for action - \$135/hr after 12 hours of staff work
Commercial or Residential processed as Administrative Permit : Simple - Moderate - Complex	\$853- \$1227 \$1600	
Reasonable Accommodation	\$100	

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

Master Fee Schedule 2025/26

DEVELOPMENT SERVICES - Planning

Sign Review	Fee	Additional Fees
Master Sign Program four tenant spaces or less	\$1,280	
Master Sign Program five tenant spaces or more	\$1,608	
Revision to Master Sign Program without Design Review Board Review	\$480	
Revision to Master Sign Program requiring Design Review Board Review	\$1,014	
New sign without Design Review Board Review	\$346	
New sign requiring Design Review Board Review	\$480-\$1014	
Temporary Promotional Sign Permit	No charge	

General Plan Amendment

Land Use Designation Change submitted with PUD Rezoning	\$8,164	\$135/hr after 60 hours of staff work
Land Use Designation Change submitted as Stand-alone Application	\$12,805	\$135/hr after 90 hours of staff work
Text Amendment	\$5,440	\$135/hr after 40 hours of staff work

Tree Removal Permit

Residential	\$240	
Commercial	\$640	

Design Review Board

Conceptual or Pre-submittal	\$268-\$800	
Administrative Review	\$426-\$1280	
New SFR Hillside (Scenic Hillside or Major Ridgeline)	\$3,200	\$135/hr after 25 hours of staff work
New SFR - 4 units or less	\$2,880	\$135/hr after 20 hours of staff work
New SFR - 5 units or more	\$3,737	\$135/hr after 28 hours of staff work
New Multi-Family Residential Project	\$3,737	\$135/hr after 28 hours of staff work
Office, Commercial and/or Industrial	\$3,520	\$135/hr after 25 hours of staff work

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

Master Fee Schedule 2025/26

DEVELOPMENT SERVICES - Planning

Environmental Assessment	Fee	Additional Fees
Preparation of Initial Study	\$1,600	\$135 hourly after 12 hours of staff work
<u>Mitigated Negative Declaration of Environmental Significance (MND) / Environmental Impact Report (EIR)</u>		
MND/EIR prepared by Town Consultant	Consultant fee plus 33%	
Applicant prepared MND/EIR and review by Town	Review Fee - 25% of EIR preparation fee	
Notice of Exemption Projects	\$50.00	\$50 to County Clerk with Notice of Determination

Special Planning/Technical Study

Traffic Study Review	\$720.00	\$135/hr after 8 hours of staff work
Geotechnical Report Review	Prepared by Town and Consultant: Consultant fee plus 33% Prepared by Applicant and Review by Town: 25% of report preparation fee	
Biological Studies Review		
Storm Water Control Plan Review		
Review of other supporting Reports or Studies		

Per Resolution No. 24-2017

Old Town Parking in Lieu Fee

Per Space for Retail*	\$4,222
Per Space for other uses*	\$18,394
* Subject to Annual CPI Adjustments not to exceed 2%	

Property Recordings

Parcel Merger	\$636/lot
Lot Line Adjustment	\$636/lot

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

Master Fee Schedule 2025/26

DEVELOPMENT SERVICES - Planning

Miscellaneous	Fee	Additional Fees
Time Extension – Administrative Action - no site check required	\$480	
Time Extension – Non-Administrative Action	\$1,280	
Appeals	\$320	
Requests for Reconsideration	\$1,280	
Zoning Certificate Letter		
Residential	\$800	
Commercial	\$1,280	
File Research	\$140/hr after 2.5 hours of staff work	
Newspaper Advertising	\$134.00	
Public Notice by Staff	\$0.88 per-piece plus \$138 per mail-out	

Documents

Capital Improvement Program Document	\$24	
Town of Danville Landscape and Irrigation Project Procedures and Standards	\$24	
Town-wide Trails Master Plan	\$56	
General Plan	\$32	
General Plan Map, Beautification Guidelines, Base Map, Specific Plan	\$8	
Parks, Recreation and Arts Strategic Plan	\$48	
Zoning Map, Downtown Master Plan, Standard Plan	\$17	
Traffic and Engineering Survey	\$6	
Aerial Photo		
Hard copy, up to 42-in x 60-in	\$17	
Computer file on CD or E-mail	\$4	

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

Master Fee Schedule 2025/26

DEVELOPMENT SERVICES - Engineering

Service	Fee
Map Check	2-10 lots - \$2772+ \$262/lot >10 lots - \$5178+ \$38/lot
<u>Improvement Plan</u>	
Review of improvement plans - street, drainage and landscaping work	<=\$50,000 = 3.5% of project cost >\$50,000 & <\$100,000 = 3.25% of project cost >\$100,000 = 3.0% of project cost
<u>Engineering</u>	
Inspection of installation of street, drainage and landscaping improvements	<=\$50,000 = 5.5% of project cost >\$50,000 & <\$100,000 = 5.25% of project cost >\$100,000 = 5.0% of project cost
<u>Street Lighting</u>	
Operation of public street lighting system	One year operational cost + 10%
<u>Encroachment Permit</u>	
For Public Utility Companies	\$135 per hour, 2 hour minimum
All Others	\$220 per hour, 1 hour minimum
Valet Permit	\$220
Oversize/Wide Load Permit	\$33
<u>Drainage Permit</u>	
Projects <= \$2000	\$220 for projects <=\$2,000;
Projects >\$2000	5.5% of construction cost for projects >\$2,000
<u>Grading Plan Check</u>	
Less than 50 cy:	\$227
Greater than 50 cy:	\$227+ % of Construction Cost ¹ + Volume Fee ²
Construction Cost ¹ :	Less than \$10,000 use 0.5% \$10,000 to \$100,000 use 1.0% More than \$100,000 use 1.5%
Volume Fee ² :	50 cy to 1,000 cy use \$1.13 per 100 cy 1,001 cy to 10,000 cy \$0.23 per 100 cy + \$215.00* 10,001 cy or more use \$0.73 per 100 cy + \$1,240.00*
	* For Soils Report Review
<u>Grading Permit</u>	
Under 50 cy:	\$44
50 cy to 100 cy:	\$69
101 cy to 1,000 cy:	\$69 for first 100 cy + \$34 for each additional 100 cy
1,001 cy to 10,000 cy:	\$365 for first 1000 cy + \$28 for each additional 1000 cy
10,001 cy to 100,000 cy:	\$610 for first 10,000 cy + \$123 for each additional 10,000 cy
100,001 cy or greater:	\$1,728 for first 100 cy + \$68 for each additional 10,000 cy

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

Master Fee Schedule 2025/26

DEVELOPMENT SERVICES - Engineering

SERVICE	Fee
Grading Inspection	Less than 50 cy: \$227 Greater than 50 cy: \$227 + % of Construction Cost ¹ + Volume Fee ² Construction Cost ¹ : Less than \$10,000 use 2.0% \$10,000 to \$100,000 use 1.5% More than \$100,000 use 1.0% Volume Fee ² : 50 cy to 1,000 cy use \$10 per 100 cy 1,001 cy to 10,000 cy \$116 + \$4 per add'l 100 cy 10,001 cy or more use \$600 + \$2 per add'l 100 cy
Finish Grading Inspection	
Single family residential lot	\$99
Commercial Project, per building	\$242
Debris/Clean-up Deposit	\$399
A deposit shall be paid at permit issuance to assure the clean-up of the site and/or public right-of-way. This deposit shall be returned to the applicant if it can be determined at certification of occupancy that the site and surrounding areas have been restored.	
NPDES (National Pollutant Discharge Elimination System) Prevention of Drainage Runoff	
Residential	\$56
Multi-residential	\$228
Commercial	\$464
Storm Water Control Plan Review	Consultant Fee plus 33%
Underground Service Alert Location Fee	Actual Cost (California Government Code 4216.5)
Base Map Revision for Town Computerized Base Map	\$112 for each new or revised lot or parcel
Photography/Filming Permit	\$418
Certificate of Correction or Amended Map	\$240 per document
Revise a recorded document	
Easements	
Vacation of Right-of-Way	\$2,566
Abandon a Public Right-of-Way	\$2,566

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

Master Fee Schedule 2025/26

DEVELOPMENT SERVICES - Building

Building Permits	Fee
Building Permit Fee (includes Inspection)	As permitted by the California Building Code - shown in table below
Electrical Sub-Permit	20% of building permit fee
Plumbing Sub-Permit	17% of building permit fee
Mechanical Sub-Permit	18% of building permit fee
Swimming Pool, Spa or Hot Tub Permits	Equivalent to building permit plus any required electrical or plumbing permits

Plan Review

Structural and Architectural Plan Review*	65% of building fee
Plumbing Plan Review*	20% of structural and architectural plan review
Electrical Plan Review*	17% of structural and architectural plan review
Mechanical Plan Review*	18% of structural and architectural plan review
Master Plan Verification Review (subdivisions)	75% of structural/architectural plan review ²
Planning Division – Plan Check	\$75 - \$150. Over \$100,000 valuation, \$308
Planning Division - Wireless Cell Site	750/per site
Engineering Division – Plan Check	\$50 - \$100. Over \$300,000 valuation, \$308
MWELO – Plan Check	\$925 Performance MWELO Plan Check
(Model Water Efficiency Landscape Ordinance)	\$462 Prescriptive MWELO Plan Check

Investigations

As determined by Chief Building Official	Not to exceed \$1,000, Minimum \$235
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Fees Assessed by other Agencies Actual Cost

Building Permit Fee Table

Total Valuation	Fee
\$1.00 to \$500	\$24.16
\$501 to \$2,000	\$24.16 for the first \$500 plus \$3.14 for each additional \$100, or fraction thereof, to and including \$2,000
\$2001 to \$25,000	\$71.19 for the first \$2,000 plus \$14.39 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$402.21 for the first \$25,000 plus \$10.38 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$1,021.58 for the first \$100,000 plus \$5.76 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,324.80 for the first \$500,000 plus \$4.88 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$5,765.80 for the first \$1,000,000 plus \$3.124 for each additional \$1,000 or fraction thereof.

* The plan review fees calculated shall be associated with one round of plan review (first round comments plus a back check) Additional rounds of plan review shall be assessed additional plan review fees based upon an hourly rate of \$148 per hour.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

Master Fee Schedule 2025/26

DEVELOPMENT SERVICES - Building

Established Fees	Fee
Minimum Building Permit (inspection) fee for any permit	\$118
Kitchen Remodel/Alteration - Non Structural	\$768
Bathroom Remodel/Alteration - Non Structural	\$562
Powder Room Remodel/Alteration	\$357
Residential Window Replacement Permit	\$118 each (1-2 windows) \$244 (3-13 windows) \$352 (14 – 26 windows) \$465 (27 or more)
Residential Patio Door Replacement Permit	\$118 each (1 or 2 doors) \$194 (3 or more)
Residential Home Demolition Permit	\$519
Pool and/or Spa Remodel	\$562
Pool Demolition Permit	\$318
Detached Storage Shed - with no trades	\$297 (not to exceed 250 square feet)
Standard Residential Re-roof Permit	\$319
Furnace and A/C Replacement Permit	\$201
Water Heater, Furnace, A/C Replacement	\$118/ea.
Photovoltaic (Residential and Non-Residential)	Fee = A+Bv Where: A = fixed fee component = \$194.12 B = variable fee component based upon kWp rating of system = 7.17 \$/kWp v = rating of photovoltaic system in kWp

Administrative Fees That Apply to All Permits

Strong Motion Instrumentation Program	
Residential	0.013% of valuation (minimum \$0.50)
Commercial	0.028% of valuation (minimum \$0.50)
California Building Standards Fee	\$1 per \$25,000 of total valuation
Comprehensive Planning Fee	0.1% of valuation (maximum \$2,000)
Documentation Fee	\$10 plus \$1 per page

Additional Fees That May Apply

Inspections outside of normal business hours	\$118 per hour ¹ (4 hour minimum)
Reinspection/Administration Fee	\$118 minimum ¹
Inspections for which no fee is specifically indicated (including but not limited to MWEL0)	\$118 minimum ¹
Additional plan review required by changes, additions or revisions to plans	\$152 per hour ¹
Permit Reactivation	\$118 (minimum fee) ²
Request for Duplicate Plans	\$43 plus cost of copies
Temporary Certificate of Occupancy	\$270 (commercial/industrial only)
Investigation fee for work without requisite permit or unauthorized occupancy	Determined by Chief Building Official not to exceed \$1,000, Minimum \$235
Fine for not complying with Construction and Debris Ordinance	1% of valuation not to exceed \$1,000

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

1 Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

2 Only applies to eligible permits as determined by the Chief Building Official.

Master Fee Schedule 2025/26

DEVELOPMENT SERVICES - Building

Building Permit Valuation Table

Average Cost per Square Foot by Occupancy & Type								
Occupancy & Type	New	Remodel		New	Remodel		New	Remodel
OFFICES²:			RESTAURANTS:			THEATERS:		
Type 1 or II F.R.	\$244.01	\$128.19	Type III: 1-Hour	\$222.53	\$154.51	Type 1 or II F.R.	\$250.85	\$135.94
Type II: 1-Hour	\$163.35	\$109.38	Type III-N	\$203.79	\$149.53	Type III: 1-Hour	\$182.77	\$107.23
Type II: N	\$155.61	\$102.11	Type V: 1-Hour	\$203.79	\$152.26	Type III-N	\$174.08	\$99.31
Type III: 1-Hour	\$176.36	\$107.28	Type V: N	\$195.78	\$146.90	Type V: 1-Hour	\$172.02	\$105.14
Type III-N	\$168.63	\$102.28				Type V: N	\$162.67	\$89.08
Type V: 1-Hour	\$165.20	\$106.01	SCHOOLS:			WAREHOUSES¹		
PRIVATE GARAGES:			Type 1 or II F.R.	\$254.05	\$152.28	Type 1 or II F.R.	\$112.86	\$73.60
Wood Frame	\$136.28	\$38.99	Type II: 1-Hour	\$173.40	\$120.27	Type II or V: 1-Hr	\$66.92	\$44.11
Masonry	\$62.58	\$39.36	Type III: 1-Hour	\$185.51	\$120.28	Type II or V: N	\$62.82	\$42.94
Open Carports	\$37.95	\$25.83	Type III-N	\$178.43	\$105.33	Type III: 1-Hour	\$75.84	\$44.09
PUBLIC BUILDINGS:			Type V: 1-Hour	\$173.88	\$115.89	Type III-N	\$72.21	\$41.11
Type 1 or II F.R. ¹	\$281.90	\$149.82	Type V: N	\$165.89	\$102.77	AIR CONDITIONING:		
Type II: 1-Hour	\$228.46	\$114.25	SERVICE STATIONS:			Commercial	\$9.59	
Type II: N	\$218.42	\$110.02	Type II: N	\$153.51	\$77.13	Residential	\$7.99	
Type III: 1-Hour	\$237.14	\$117.37	Type III: 1-Hour	\$160.17	\$80.77	Sprinkler System	\$5.93	
Type III-N	\$228.90	\$109.65	Type V: 1-Hour	\$136.39	\$77.01	MISCELLANY²		
Type V: 1-Hour	\$217.03	\$113.82	Canopies	\$63.98	\$42.55	Deck/covered porches	\$84.79	
Type V: N	\$209.29	\$105.82	STORES:			Retaining Wall		
PUBLIC GARAGES:			Type 1 or II F.R. ¹	\$188.26	\$102.28	less than 4'	\$84.79	
Type I or II F.R. ¹	\$111.69	\$63.79	Type II: 1-Hour	\$115.13	\$88.66	4' and more	\$158.95	
Type I or II open p	\$83.84	\$59.46	Type II: N	\$112.63	\$86.47	Balcony	\$59.09	
Type II: N	\$63.98	\$56.61	Type III: 1-Hour	\$140.05	\$88.20	Trellis/Arbor	\$29.53	
Type III: 1-Hour	\$84.52	\$60.97	Type III-N	\$131.37	\$102.45			
Type III-N	\$75.16	\$56.93	Type V: 1-Hour	\$117.90	\$87.59			
Type V: 1-Hour	\$76.98	\$60.23	Type V: N	\$108.97	\$84.40			

¹ Add 0.5% to total cost for each story over three.

² Deduct 20% for shell-only permits.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum