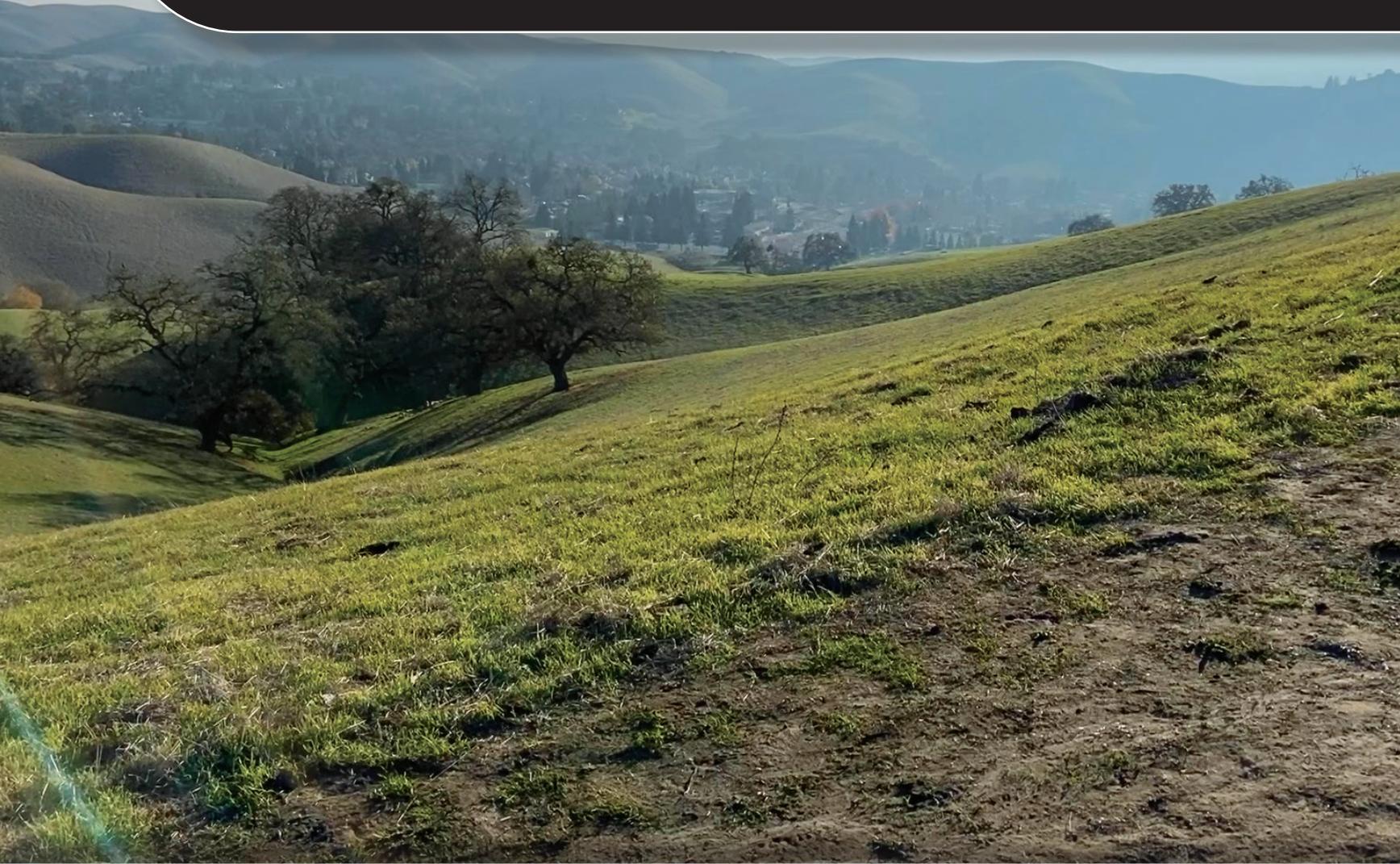




# The 2022/23 Operating Budget & Capital Improvement Program

For the Town of Danville and the Successor Agency to the former CDA



**NEWELL ARNERICH** MAYOR  
**ROBERT STORER** VICE MAYOR  
**DAVID FONG** COUNCILMEMBER  
**KAREN STEPPER** COUNCILMEMBER  
**RENEE MORGAN** COUNCILMEMBER

**JOSEPH A. CALABRIGO** TOWN MANAGER  
**LANI HA** FINANCE DIRECTOR/TREASURER  
**STEVEN JONES** CITY ENGINEER



## OPERATING BUDGET

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# OPERATING BUDGET



# Budget & CIP Message



TO: Mayor and Town Council

June 8, 2022

SUBJECT: Resolution No. 42-2022: approving the 2022/23 Operating Budget and setting the 2022/23 Appropriation Limit; Resolution No. 43-2022: approving the 2022/23 through 2026/27 Capital Improvement Program and appropriating funds for 2022/23 capital projects; Resolution No. 44-2022SA: approving the 2022/23 Operating Budget for the Successor Agency to the former Community Development Agency of the Town of Danville; and, Resolution No. 45-2022, approving the 2022/23 Master Fee Schedule for User and Cost Recovery Fees

### SUMMARY

The 2022/23 Operating Budget and Capital Improvement Program (“Budget and CIP”) continue to reflect careful financial planning. All planned services address the Town’s highest priorities. The Budget is balanced, prudent reserves continue to be maintained, and ten-year forecasts show that Danville is holding to a course that is fiscally sustainable.

For 2022/23, total revenues of \$46,089,360 are forecast, including \$43,817,110 for the Town and \$2,272,250 for the Town Successor Agency. Total operating expenditures of \$36,939,840 are recommended, including \$35,767,590 for the Town and \$1,172,250 for the Successor Agency. Recommended capital appropriations for 2022/23 total \$18,047,209.

### BACKGROUND

As the Town moves past the second anniversary of the onset of the global Coronavirus pandemic, steps taken and lessons learned have resulted in adapting service delivery to capture the best of pre and post pandemic approaches.

Public meetings historically conducted in person then abruptly switched to remote platforms such as “Zoom,” may now transition to “hybrid” formats that combine in person and remote participation. Permit operations historically conducted largely through the Town Permit Center are now handled online over 80% of the time. Recreation Services which have operated through gathering together people of all ages for live programs and activities now offers a broad range of live and remote opportunities. Community outreach efforts have been expanded to provide increased opportunities for direct citizen engagement through options including surveys, questionnaires and participation in webcasts such as the Mayor’s Town Talks

program, the Police Chief's weekly 10-8 program and programs presented to share information

on important topics such as the new Downtown Master Plan and the upcoming General Plan Housing Element update. These are just a few examples of the ways that Town services have evolved in response to the pandemic.

Looking ahead, expenditure and staffing reductions made over the past two years to mitigate pandemic-driven fiscal impacts are being restored as Town revenues have recovered and begun to move beyond pre-pandemic levels.

Town businesses and the local economy have shown continued resilience. While some businesses have been lost as a casualty of the pandemic, the overall business climate has rebounded stronger and sooner than anticipated.

The post-pandemic economic climate continues to present uncertainty resulting from the impacts of inflation on consumer behavior, ongoing supply chain issues, Federal Reserve interest rate increases, and the impact of the Ukraine war on energy markets. However, given the dynamics of Danville's business mix, a potential slowdown in the economy should have less impact on Danville due to the Town having a greater proportion of "in person sectors" including hospitality, food service, personal and service industries and smaller-scale, independently owned businesses.

As part of the ongoing economic recovery, the growth in e-commerce has continued along with a strong recovery in the local retail and restaurant business sectors.

With the arrival of spring 2022, restrictions imposed through various federal, state and county health orders have been lifted and normal, pre-pandemic activities have resumed in most areas and for most activities.

### **Service Priorities**

The mission of Danville's Town Government is to deliver superior municipal services that make people's lives better. In order to achieve this mission, we:

- keep residents, businesses and property safe
- provide well-maintained public facilities
- protect our environment, preserve our history and retain the special character
- celebrate diversity, dignity and equality for all members of our community
- provide opportunities that support residents' growth and enrichment
- promote and support economic vitality and growth
- represent and promote Danville's best interests
- celebrate community through family oriented special events; and
- effectively engage and communicate with residents and businesses

## Service Delivery Approach

Danville sustains long-term fiscal viability by combining careful management practices with cost-effective government operations. Municipal services focus on addressing the highest priority needs, using an effective combination of Town personnel, contracted or privatized sources, and partnerships with other service providers. Technology in various forms has played an increasing role in improving community access to Town services and delivering those services. This has allowed the Town to achieve and maintain:

- balanced annual budgets with positive year-end fund balances
- annual General Fund transfers to fund high priority capital needs
- appropriate operating and capital reserves
- sustainable ongoing ten-year forecasts; and
- zero unfunded pension or OPEB liabilities

## Revenue and Expenditure Trends

Property Tax continues to be the Town's largest source of revenue. Although the Town receives less than eight percent of total property taxes paid by Danville property owners with the remaining 92 percent distributed among various other county agencies and special districts, strong growth in property valuation continues to increase the Town share of Property Tax revenues.

Table 1

### Revenue History

(In \$ millions)

	2018/19	2019/20	2020/21	2021/22	2022/23
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
<b>Total General Fund</b>	<b>\$28.09</b>	<b>\$31.29</b>	<b>\$29.80</b>	<b>\$26.21</b>	<b>\$28.67</b>
Property Tax	\$14.70	\$15.49	\$16.10	\$15.20	\$16.20
Sales Tax	\$5.95	\$5.60	\$6.60	\$5.25	\$6.00
Franchise Fees	\$2.20	\$2.21	\$2.25	\$2.22	\$2.24
Recreation Fees	\$2.53	\$1.73	\$0.85	\$1.50	\$2.03
All Other	\$2.71	\$6.26	\$4.00	\$2.00	\$2.19
<b>Total Special Revenue</b>	<b>\$9.99</b>	<b>\$9.99</b>	<b>\$10.54</b>	<b>\$9.56</b>	<b>\$9.82</b>
Lighting & Landscape	\$3.20	\$3.21	\$3.19	\$3.13	\$3.13
Building & Planning	\$2.60	\$2.15	\$2.74	\$2.15	\$2.15
Gas Tax	\$1.72	\$1.90	\$1.79	\$1.66	\$1.80
All Other	\$2.47	\$2.73	\$2.82	\$2.62	\$2.74
<b>Total Revenues</b>	<b>\$38.08</b>	<b>\$41.28</b>	<b>\$40.34</b>	<b>\$35.77</b>	<b>\$38.48</b>
<b>CDA/Successor Agency</b>	<b>\$2.30</b>	<b>\$2.30</b>	<b>\$2.30</b>	<b>\$2.27</b>	<b>2.27</b>
<b>Operating Expenditures</b>	<b>\$30.24</b>	<b>\$30.02</b>	<b>\$29.01</b>	<b>\$33.25</b>	<b>\$35.75</b>

## **2022/23 Highlights**

A number of significant projects and programs planned for 2022/23 are expected to contribute significantly to the overall quality of life enjoyed by Danville residents.

### ***Economic Development***

Supporting a vibrant local economy remains a top priority. Town actions continue to assist and support local businesses, especially “in person sectors” including hospitality, food service, personal and service industries and smaller-scale, independently owned businesses. Following up on efforts including the Forward Focus Grant Program, the Business Assistance Program and the Merry and Bright Holiday campaign, the Town will continue to work with businesses on efforts and initiatives aimed at promoting businesses locally, sub-regionally and regionally to strengthen the Danville brand.

### ***Partnership for Public Safety***

The Danville Police Department continues to partner with the community to protect people, property and rights for all. Community outreach, crime prevention and enforcement efforts resulted in keeping property and violent crimes at near all-time low levels in 2021. Danville received the distinction of “Safest City in California” with a population of 50,000 by Safewise, an independent review website.

### ***Downtown***

Downtown focused efforts include implementing recommendations contained in the Town Green Master Plan and the new Downtown Master Plan. Recommendations contained in each plan are aimed at making improvements and taking steps that will more fully activate the Old Town area of the downtown and the Town Green through reimagining public spaces to create plazas, improve pedestrian mobility, add outdoor seating and lighting and improve connectivity between outdoor public spaces.

### ***Mental Health***

The Town continues to seek opportunities to partner with and support other agencies efforts to improve mental health crisis response for individuals and families locally and within the region. These efforts underscore a need to offer support and services that increase reliance upon clinicians and mental health professionals while lessening the role of law enforcement to act as the primary responders for all mental health calls.

### ***An Age-Friendly Danville***

The recently adopted “Age-Friendly Roadmap” developed through Danville’s Senior Advisory Commission provides tools for the community to work together to improve the quality of life for all community members, especially our active adult and senior populations. Moving forward, specific action steps will be identified to implement strategies related to Transportation, Housing, Social Connections and Community

Support, Facilities, Activities and Programs in ways that are responsive to community needs and aligned with age-friendly best practices.

### ***Housing***

Driven by new state laws and mandates which have effectively ended single family zoning in California, the Town has implemented new procedures which allow for approval of accessory dwelling units and residential lot splits by right. State law also requires all California cities to update their General Plan Housing Elements every 8 years regardless of available land capacity. After unsuccessfully appealing the Regional Housing Needs Allocation (RHNA) assigned to Danville by the Association of Bay Area Governments, the Town is tasked with adopting a new 2023-31 Housing Element by the end of 2022. The focus of the Housing Element will be to determine where and how the Town can plan for a minimum of 2,241 new units for all income levels.

### ***Transportation and Mobility***

*Diablo Road Trail* - Plans are in the works to construct a new multi-purpose asphalt trail connecting Blackhawk Road, just east of Jillian Way, through the new Magee Preserve project then west along the south side of Diablo Road, crossing the road to connect with the existing paved bike path that runs along the north side of Diablo Road west to Green Valley Road. Approximately 1.6 miles in length, the trail will be constructed in two phases. The east segment will be built by Davidon Homes as part of the new Magee Preserve project and the west segment will be constructed by the Town. The Town funded segment is included in the Town's Capital Improvement Program and fully funded at a cost of \$5.7 million. Both phases of the trail should be completed by 2024.

*Townwide Bicycle Master Plan* - The newly created Danville Bicycle Advisory Commission will work with Town Transportation staff to make recommendations on bicycle facility improvements and safety enhancements described in the newly adopted Town-wide Bicycle Master Plan. This will continue Town efforts to further improvements that better accommodate vehicle, bicycle and pedestrian mobility and safety.

*Street and Pavement Maintenance* - Maintaining public streets continues to be a high Town priority, with a total of \$7.5 million in new expenditures planned over the next two fiscal years to re-surface various residential streets and arterial roadways. The Town continues to meet the goal of maintaining a minimum Townwide Pavement Condition Index (PCI) of 70. The most recent survey of Town streets shows that the Town's current PCI is 81.

*La Gonda Way Bridge Replacement* - Design work is continuing to replace the decades old La Gonda Way Bridge, at Danville Boulevard. The new bridge will be wider to better accommodate pedestrian, bicycle and vehicular traffic. The project will be 88.5% funded through a federal grant. Construction is targeted to occur within the next four years.

## ***Facilities***

*Town Office Relocation* - In 2022/23, the Danville Town Offices and Police Department will relocate to 500 La Gonda Way, next door to the current Town Offices. This newer, larger building will provide a long term, permanent solution to housing these Town facilities while providing additional public use space.

*Town-wide Storm Drain Improvements* - Improvements are planned for areas impacted by recent winter storms, including Westridge Avenue, Loch Lomond Way, Starview Drive and Pulido Road.

## **2022/23 Operating Budget Summary**

The 2022/23 Operating Budget continues to focus on the Town's highest priorities. The budget is balanced, reserves funding for capital projects, and maintains strong reserves. Revenues and expenditures include both Town and Successor Agency components. Revenues are classified as either General Fund or Special Revenue.

### ***Revenues***

Total revenues of \$46,089,360 are forecast, including \$43,817,110 for the Town and \$2,272,250 for the Successor Agency. Town revenues include \$28,665,329 for the General Fund, \$5,323,869 in one-time Local Fiscal Recovery Funds received through the American Rescue Plan Act of 2021 and \$9,827,912 in Special Purpose revenues.

### **General Fund**

General Fund revenues are forecast to total \$28,665,329, up 9.4% from 2021/22. Property Tax, Sales Tax, Recreation Fees and Franchise Fees account for 92.4% of General Fund revenues. For 2022/23, the General Fund is forecast to account for 65.4% of Town revenues.

- *Property Tax* is forecast to total \$16,200,000 (56.5% of total G.F. revenues), up 6.6% from 2021/22. Although the Town receives only 7.6% of total property taxes paid by Danville property owners, strong growth in property valuation continues to increase Property Tax revenues.
- *Sales Tax* is forecast to total \$6,000,000 (20.9% of total G.F. revenues), up 14.3% from 2021/22. Businesses have seen a strong economic recovery over the past year, highlighted by a robust fourth quarter that saw all sectors approach or exceed record highs. Sales Tax includes the 1% local business (Bradley Burns) share plus the Town's share of the County Pool.
- *Recreation Fees and Charges* are forecast to total \$2,034,067, up 35.6% from 2021/22. These revenues were most significantly impacted by the pandemic due to the inability

to offer in person programs and rent Town facilities. Though revenues are expected to rebound significantly, the forecast remains approximately 20% below pre-pandemic levels as full recovery is expected to take one additional year.

- Franchise Fees are forecast to total \$2,238,788, up 0.7% from 2021/22. This forecast reflects a slight increase in solid waste franchise fees with no growth in electricity and cable TV revenues.
- All Other General Fund Revenues are forecast to total \$2,192,474, up 7.6% from 2021/22. Economic recovery is reflected in the forecasts for revenues such as Business License, Interest Income and Rental Income.

### Special (Restricted) Purpose

Special Purpose revenues are forecast to total \$9,827,912, up 2.8% from 2021/22 revenues of \$9,564,122. Major revenues include Lighting and Landscape assessments, Building and Planning fees, Gas Tax, Solid Waste Vehicle Impact Fees, Measure J Return to Source and Clean Water assessments, which collectively account for 94.7% of the Town's Special Purpose revenues.

- Lighting and Landscape Assessment District revenues are forecast to total \$3,129,750. Revenue growth is flat due to negligible new development and fixed assessments.
- Building and Planning revenues are forecast to total \$2,153,200, level with 2021/22. Building permit and construction activity has remained robust through the pandemic.
- Gas Tax (Highway Users Tax) revenues are forecast to total \$1,800,000, an 8.1% increase from 2021/22. Gas Tax funds continue to be critical to the Town's ability to perform ongoing public street maintenance, and fund the Town's Street and Traffic Signal Maintenance programs.
- Solid Waste Vehicle Impact Fees are forecast to total \$872,257, up 3.0% from 2021/22. These revenues help to offset the impacts upon Town streets attributable to solid waste and recycling collection vehicles.
- Measure J Return to Source revenues are forecast to total \$771,781, up 8.7% from 2021/22.
- Clean Water Assessment revenues are forecast to total \$572,700. Revenue growth is flat due to negligible new development and fixed assessments.

### American Rescue Plan Act of 2021

Signed into law on March 11, 2021, the American Rescue Plan Act of 2021 (ARPA), is a \$1.9 trillion economic stimulus bill intended to speed up the United States' recovery from the economic and health effects of the Coronavirus pandemic. Under the ARPA, Danville

was awarded \$10,647,738 in Fiscal Recovery Funds to be received in two equal payments of \$5,323,869 in July 2021 and July 2022. These are one-time funds that must be used in accordance with guidelines issued by the U.S. Department of the Treasury.

For 2022/23, the second tranche of ARPA funds are transferred into the Capital Improvement Program to be utilized for high priority capital improvement projects that will hasten economic recovery from the Coronavirus. For this reason, the receipt of \$5,323,869 is reflected on page 15 of the Budget Summary, but is not included as an operating revenue for the Town.

### Successor Agency

Redevelopment Property Tax Trust Fund (RPTTF) revenues are received to pay Agency Recognized Obligations. Revenues total \$2,272,250, down 0.1% from 2021/22.

### *Operating Expenditures*

For 2022/23, total operating expenditures of \$36,939,840 are recommended, including \$35,767,590 for the Town and \$1,172,250 for the Successor Agency.

### Town Operating Expenditures

Operating expenditures total \$35,767,590 up 7.6% from 2021/22. Expenditures are funded with \$25,336,288 from the General Fund, and \$10,431,302 from Special Purpose revenue.

- General Government expenditures total \$2,197,461, up 12.9% from 2021/22. The increase is attributable to increased staffing in the Town Manager's Office, the cost of conducting a biannual municipal election in the City Clerk's Office and increased website hosting costs in Community Outreach.
- Police Services expenditures total \$11,378,646, up 5.3%, from 2021/22. The increase is attributable to increased police contract costs, restoration of funding for temporary salary expenses and increased contract animal services costs.
- Administrative Services expenditures total \$4,238,464, up 7.2% from 2021/22. The increase is attributable to filling a vacant position in Human Resources, software licensing costs in Information Technology and increased program activities costs in Economic Development.
- Development Services expenditures total \$5,179,933, up 4.6% from 2021/22. The increase is largely attributable to restoring staffing vacancies in Engineering and Transportation, and increased contract services costs in Building Services. Development Services is 76.3% funded through Special Purpose Revenue.

- Maintenance Services expenditures total \$8,516,458, up 6.4% from 2021/22. The increase is largely attributable to increased utility and contract costs and the addition of new roadside landscape maintenance responsibilities for the west side of Camino Ramon. Maintenance Services is 69.9% funded through Special Purpose Revenue.
- Recreation, Arts and Community Services expenditures total \$4,256,628, up 7.6% from 2021/22 as service levels and programs continue to transition back to pre-pandemic levels in all areas. The forecast cost recovery rate for the Sports and Fitness, Facilities Management, Cultural Arts, Youth, Teens, Adults and Seniors programs is estimated to be 47.8% for the year, increased from 41.9% in 2021/22.

Total operating expenditures are allocated 39.4% for Contracted Services, 37.7% for Employee Expenses, 11.2% for Program Activities, 4.3% for Materials and Supplies and 7.4% for Temporary Salaries, Administration, Materials and Equipment.

### Successor Agency

Successor Agency expenditures total \$1,172,250. Expenditures cover debt service payments approved as part of the Town's Recognized Obligation Payment Schedule (ROPS), and allowable administrative costs.

### **Lighting and Landscape Assessment District (LLAD) 1983-1**

The Townwide LLAD funds maintenance of street lighting, roadside landscaping, and public parks and buildings. Annual property assessments set pursuant to Proposition 218 are combined with transfers from the General Fund to fund LLAD operations. Last increased in 2003, assessments are set at fixed rates with no escalator.

*Table 3*  
**2022/23 LLAD Fund Activity**

<u>LLAD Zone</u>	<u>Operating &amp; OH Expenses</u>	<u>Assessment Revenue*</u>	<u>Assessment Revenue %</u>	<u>Difference</u>	<u>Transfer In/ G.F. Subsidy</u>	<u>Net Change in Fund Balance</u>
A	\$1,145,003	\$ 583,858	51.0%	(\$ 561,145)	\$ 350,000	(\$ 211,145)
B	\$1,105,160	\$ 746,968	67.6%	(\$ 358,192)	\$ 250,000	(\$ 108,192)
C	\$ 836,786	\$ 664,183	79.4%	(\$ 172,603)	\$ 0	(\$ 172,603)
D	<u>\$1,890,994</u>	<u>\$1,134,741</u>	<u>60.0%</u>	<u>(\$ 756,253)</u>	<u>\$ 700,000</u>	<u>(\$ 56,253)</u>
	\$4,977,943	\$3,129,750	62.9%	(\$1,848,193)	\$1,300,000	(\$ 548,193)

\* includes interest income on assessment revenue

Revenues of \$4,429,750, include \$3,129,750 from assessments plus a General Fund transfer of \$1,300,000. Expenditures total \$4,977,943, up 0.7% from 2021/22. Total available LLAD fund balance of \$3,456,427, has increased 10.9% from 2021/22.

## General Fund Transfers and Designations

### Transfers In

Community Development Agency (CDA) Loan Re-Payment – Debt re-payment of \$1,100,000 is included toward the balance owed to the Town under the Cooperative Loan agreement between the Town and the former CDA. This loan will be retired in 2025/26.

### Transfers Out

General Fund transfers and designations total \$4,726,594, including \$2,451,594 for CIP General Purpose, \$900,000 for Pavement Management, \$1,300,000 for LLAD operations in benefit Zones A, B and D, and \$75,000 for Asset Replacement. Total General Fund transfers are increased by 9.7% from 2021/22.

Local Fiscal Recovery (ARPA) Funds totaling \$5,323,869 are transferred to the CIP to be allocated for high priority capital projects that will aid with economic recovery.

### Operating Reserve Policy

Resolution No. 35-98 established a minimum Operating Reserve level equivalent to 20% of the annual Operating Budget. The current Operating Reserve of \$13,809,768 equals 38.6% of the total budget, and 54.5% of the General Fund budget.

### Staffing and Employee Costs

The Town workforce includes regular employees, contract employees (sworn police officers) from the Contra Costa County Sheriff’s Office, and temporary part-time employees. Economic impacts resulting from the Coronavirus pandemic required the Town to temporarily operate with reduced staffing levels. Table 4 illustrates budgeted versus actual staffing for fiscal years 2020/21 through 2022/23 and highlights the impact of the COVID-related staffing adjustments.

Table 4

#### Town Staffing – Total FTEs

	2020/21	2020/21	2021/22	2021/22	2022/23	2022/23
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
Regular Staff	95.25	83.25	92.25	88.25	93.25	93.25
Contract Staff (Police)	30.00	28.00	30.00	29.00	30.00	30.00
P.T. Temporary Staff	<u>36.00</u>	<u>24.00</u>	<u>35.75</u>	<u>28.75</u>	<u>35.75</u>	<u>35.75</u>
TOTAL	161.25	135.25	158.00	146.00	159.00	159.00

For 2022/23, employee expenses of \$13,499,324 include restoring positions, updating employee salary ranges and a merit-based salary increase. Town employees receive a

401k defined contribution pension and no Town-funded retirement medical benefits. The Town has no unfunded pension or other post-employment benefit liabilities.

### **Master Fee Schedule**

The Town Council annually reviews all Town Fees and Charges and adopts a Master Fee Schedule. For 2022/23, a 5.2% CPI adjustment is recommended for most fees and charges applied by the Town.

### **Ten-Year Forecasts**

Ten-year forecasts cover fiscal years 2022/23 through 2031/32. These forecasts are updated annually to assist with planning and to ensure on-going sustainability of service delivery based upon availability of revenues.

### ***Revenues***

Forecasts project a 14.9% increase in total revenues, from \$38.5 million in 2022/23 to \$44.2 million in 2031/32. General Fund revenues increase by 14.2%, from \$28.7 million to \$32.7 million; Special Purpose revenues increase by 17.0% from \$9.8 million to \$11.5 million.

Real Property Tax Trust Fund (RPTTF) revenues received by the Successor Agency continue to fund the recognized obligations, but are reduced as Agency debts are retired. Projections assume no increases in current LLAD assessments, Police funds (SLESF, Abandoned Vehicle Abatement or Asset Seizure), Clean Water revenues or Donations.

### ***Operating Expenditures***

Operating expenditures increase 21.7%, from \$35.8 million in 2022/23 to \$43.5 million in 2031/32, equivalent to 2.17% annually. Successor Agency expenditures decrease by 69.3% from \$1.17 million to \$359,862, as the 2001 Certificates of Participation and 2001 Taxable Revenue Bonds are retired in 2026/27 and 2028/29.

### ***Transfers and Designations***

Forecasts project average annual General Fund transfers of \$1,948,745 for Capital, including Pavement Management, CIP General Purpose and Asset Replacement, and \$1,495,000 for LLAD operations. Revenues of \$1,100,000 annually through 2024/25, and \$659,401 in 2025/26 are included for repayment of the outstanding loan to the Town by the former Community Development Agency. This loan is fully repaid in 2025/26.

The ten-year forecast shows that current Town operations are sustainable. With rising contract and utility costs, the Town will need to evaluate LLAD operations and ask property owners for an increase in assessments within the next 3-4 years. LLAD assessments have been set at a fixed rate with no escalator since 2003.

## **2022/23 Appropriation Limit**

The Town Council is statutorily required to adopt an annual limit which fixes the amount of general tax revenue that can be appropriated in the upcoming fiscal year (i.e. the "Appropriation Limit"). The limit is adjusted annually based upon factors provided by the State Department of Finance, and any excess revenue must be returned to the taxpayers.

For 2022/23, population growth in Danville combined with growth in California per capita income are used to arrive at a growth factor of 1.075%. Increasing the 2021/22 appropriation limit by 1.075% results in a 2022/23 appropriation limit of \$49,825,433.

FY 2022/23 General Fund revenues are forecast to total \$28,655,329 of which \$24,054,155 is subject to the appropriation limit. This is well below the appropriation limit and no exceedances are projected in the ten-year financial forecast.

## **2022/23 - 2026/27 Capital Improvement Program**

The Town's Five-Year Capital Improvement Program (CIP) identifies current and future capital needs and sources of funding to be appropriated in order to meet those needs. Review and approval of the CIP includes appropriating funding for all 2022/23 projects. Future years 2023/24 through 2026/27 are included for planning purposes only.

A total of 38 projects are recommended for 2022/23, with total appropriations of \$18,047,209. Unexpended appropriations of \$11,386,825 remain for prior year projects that are in the planning, design or construction phase. Current plus prior year appropriations total \$29,434,034 for projects that are funded and awaiting completion.

## **Pavement Management Program**

A major component of the CIP is the Pavement Management Program which allows the Town to perform major pavement maintenance on public streets including slurry seals and pavement overlays. The goal of the Program is to maintain a minimum average "Pavement Condition Index" (PCI) of 70+ Town-wide. The Town's current average Town-wide PCI is 81. For 2022/23, \$3 million will be appropriated for Pavement Management, underscoring the high priority assigned to this program by the Town.

## **SUMMARY**

The Town has recovered from the economic and fiscal impacts wrought by the Coronavirus pandemic which significantly impacted the three prior fiscal years. Moving forward, the overall fiscal condition is excellent. The 2022/23 Budget is balanced, restores most of the service levels that were negatively affected by the pandemic and provides for

the delivery of quality municipal services that address the highest priority community needs. Recommended capital projects are funded with no debt, and appropriate operating and capital reserves are maintained.

The Town has no unfunded future liabilities related to employee pension or medical costs, and ten-year forecasts for 2022/23 through 2031/32 illustrate that the Town is continuing on a course that continues to be fiscally sustainable.

### **PUBLIC CONTACT**

Posting of the meeting agenda serves as notice to the general public. Notice of the public hearing was published in a newspaper of general circulation. A draft of the Budget and CIP was posted on the Town's website for public review on April 29, 2022.

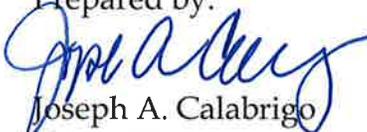
### **FISCAL IMPACT**

Sufficient revenues are available to fund all 2022/23 recommended operating and capital expenditures while maintaining adequate operating and capital reserves.

### **RECOMMENDATION**

Adopt Resolution No. 42-2022, approving the 2022/23 Operating Budget and setting the 2022/23 Appropriation Limit; Resolution No. 43-2022, approving the 2022/23 through 2026/27 Capital Improvement Program and appropriating funds for 2022/23 capital projects; Resolution No. 44-2022SA, approving the 2022/23 Operating Budget for the Successor Agency to the former Community Development Agency of the Town of Danville; and, Resolution No. 45-2022, approving the 2022/23 Master Fee Schedule for User and Cost Recovery Fees.

Prepared by:

  
Joseph A. Calabrigo  
Town Manager



Lani Ha  
Finance Director/Treasurer

  
Steven Jones  
City Engineer

- Attachments:
- A - Resolution No. 42-2022
  - B - Resolution No. 43-2022
  - C - Resolution No. 44-2022 SA
  - D - Resolution No. 45-2022

**RESOLUTION NO. 42-2022**

**APPROVING THE 2022/23 OPERATING BUDGET  
AND SETTING THE 2022/23 APPROPRIATION LIMIT**

**WHEREAS**, an Operating Budget for FY 2022/23 was submitted to the Town Council on April 29, 2022; and

**WHEREAS**, the Town Council held three public study sessions on May 10, May 17 and May 24, 2022 to review the draft FY 2022/23 Operating Budget; and

**WHEREAS**, the Town Council accepted public testimony and studied the proposed Operating Budget; and

**WHEREAS**, the emphasis in the Operating Budget is focused upon the Town's Mission, which is to deliver superior municipal services that make people's lives better, through:

- keeping residents, businesses and property safe
- providing well-maintained public facilities
- protecting our environment, preserving our history and retaining the special character
- celebrating diversity, dignity and equality for all members of our community
- providing opportunities that support residents' growth and enrichment
- promoting and supporting economic vitality and growth
- representing and promoting Danville's best interests
- celebrating community through family oriented special events
- effectively engaging and communicating with residents and businesses; and

**WHEREAS**, the Operating Budget proposes programmatic service levels which are within the Town's financial means, while reserving funds for capital projects and maintaining adequate reserve and contingency levels; and

**WHEREAS**, sufficient revenues are available to fund all 2022/23 expenditures; and

**WHEREAS**, the Town Council is required to adopt an appropriation limit for proceeds of taxes pursuant to Proposition 111 passed by the voters in June 1990; and

**WHEREAS**, this limit fixes the amount of general tax revenue that can be appropriated in a given fiscal year; and

**WHEREAS**, any excess revenue must be returned to the taxpayers; and

**WHEREAS**, pursuant to Proposition 111, the Town Council has selected population growth within the Town of Danville and growth in California per capita income as the adjustment factors for FY 2022/23; now therefore, be it

**RESOLVED** that the Danville Town Council hereby:

1. Adopts the FY 2022/23 Operating Budget as recommended.
2. Appropriates General Fund Balances and Special (Restricted) Revenues totaling \$35,767,590 to fund 2022/23 Operating Expenditures.
3. Sets the FY 2022/23 Appropriation Limit at \$49,825,433.
4. Transfers \$100,000 from the SCC Regional Fee into LLAD 1983-1 to fund landscape maintenance associated with the I-680 Auxiliary Lanes project.
5. Authorizes the Town Manager to execute contracts necessary to provide services, including:
  - \$172,620 with the Contra Costa County Library; and
  - \$349,405 with Contra Costa County Animal Services
6. Adjusts FY 2022/23 Employee Salary Ranges as shown on Exhibit 1; and be it

**FURTHER RESOLVED** that the Danville Town Council hereby directs the Town staff to publish the FY 2022/23 Operating Budget and directs the Town Manager to implement the FY 2022/23 Operating Budget.

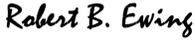
**APPROVED** by the Danville Town Council at a regular meeting on June 8, 2022, by the following vote:

**AYES:**  
**NOES:**  
**ABSTAINED:**  
**ABSENT:**

\_\_\_\_\_  
**MAYOR**

**APPROVED AS TO FORM:**

**ATTEST:**

DocuSigned by:  
  
 895C6C40ADB4BE  
 \_\_\_\_\_  
**CITY ATTORNEY**

\_\_\_\_\_  
**CITY CLERK**

## EMPLOYEE SALARY RANGES

Employee salary ranges, effective July 1, 2022, are set as follows.

<u>Office</u>	<b>Minimum</b>	<b>Maximum</b>
Administrative Assistant	\$ 4,511	\$ 6,179
Secretary II	\$ 4,101	\$ 5,618
Secretary I	\$ 3,618	\$ 4,958
 <b><u>General Government</u></b>		
City Clerk	\$ 9,063	\$ 12,415
Deputy Town Manager	\$ 9,063	\$ 12,415
Emergency Services Manager	\$ 7,630	\$ 10,454
Public Information Officer	\$ 7,135	\$ 9,774
Assistant to the Town Manager	\$ 6,524	\$ 8,938
Management Analyst	\$ 6,327	\$ 8,938
 <b><u>Police Services</u></b>		
Family & Community Services Specialist	\$ 6,327	\$ 8,668
Community Services Officer	\$ 4,140	\$ 5,949
 <b><u>Administrative Services</u></b>		
Finance Director/Treasurer	\$ 11,382	\$ 15,595
Business & Economic Development Director	\$ 11,382	\$ 15,595
Human Resources Manager	\$ 9,063	\$ 12,415
Chief Technology Officer	\$ 9,063	\$ 12,415
Accounting Analyst	\$ 6,524	\$ 8,938
Human Resources Analyst	\$ 6,524	\$ 8,938
Information Systems Analyst	\$ 6,524	\$ 8,938
Economic Development Specialist	\$ 6,327	\$ 8,668
Information Systems Technician	\$ 5,237	\$ 7,176
Accounting Technician	\$ 4,511	\$ 6,179
Administrative Services Coordinator	\$ 4,343	\$ 5,949
Account Clerk II	\$ 4,343	\$ 5,949
Account Clerk I	\$ 3,618	\$ 4,958
 <b><u>Development Services</u></b>		
Assistant Town Manager/Director	\$ 12,550	\$ 17,193
Deputy D.S. Director	\$ 9,853	\$ 13,446
City Engineer	\$ 9,853	\$ 13,446
Chief Building Official	\$ 9,423	\$ 12,909
Chief of Planning	\$ 9,423	\$ 12,909
Transportation Manager	\$ 9,423	\$ 12,909

	<b>Minimum</b>	<b>Maximum</b>
Senior Civil Engineer	\$ 8,343	\$ 11,429
Senior Planner	\$ 7,630	\$ 10,454
Landscape Architect	\$ 7,630	\$ 10,454
Civil Engineering Associate	\$ 7,630	\$ 10,454
Permit Center Supervisor	\$ 7,135	\$ 9,774
Plans Examiner	\$ 7,135	\$ 9,774
Development Coordinator	\$ 7,135	\$ 9,774
Associate Planner	\$ 6,524	\$ 8,938
Traffic Engineering Associate	\$ 6,524	\$ 8,938
Civil Engineering Assistant	\$ 6,524	\$ 8,938
Program Analyst	\$ 6,327	\$ 8,668
Building Inspector	\$ 5,925	\$ 8,118
Public Works Inspector	\$ 5,925	\$ 8,118
Assistant Planner	\$ 5,925	\$ 8,118
Code Enforcement Officer	\$ 5,424	\$ 7,432
Development Services Technician	\$ 4,723	\$ 6,471

### **Maintenance Services**

Maintenance Services Director	\$ 11,382	\$ 15,595
Maintenance Superintendent	\$ 7,974	\$ 10,859
Maintenance Supervisor	\$ 6,327	\$ 8,668
Maintenance Specialist	\$ 4,989	\$ 6,833
Maintenance Coordinator	\$ 4,989	\$ 6,833
Maintenance Worker II	\$ 4,343	\$ 5,949
Maintenance Worker I	\$ 3,912	\$ 5,359

### **Recreation, Arts & Community Services**

Recreation, Arts & C. S. Director	\$ 11,382	\$ 15,595
Recreation Superintendent	\$ 7,974	\$ 10,859
Program Supervisor	\$ 6,327	\$ 8,668
Program Coordinator	\$ 4,989	\$ 6,833
Facilities Attendant	\$ 3,912	\$ 5,359

### **Temporary Positions (hourly)**

Technical Specialist	\$ 28.88	\$ 39.90
Clerical Assistant	\$ 18.90	\$ 29.40
Program Specialist	\$ 18.90	\$ 29.40
Parking Enforcement Officer	\$ 16.80	\$ 27.83
Parks/Field Prep Worker	\$ 16.80	\$ 27.83
Program Assistant	\$ 16.80	\$ 27.83
Building Attendant	\$ 15.75	\$ 26.25
Police Aide	\$ 15.75	\$ 26.26
Program Leader	\$ 15.75	\$ 21.00

**RESOLUTION NO. 43-2022**

**APPROVING THE 2022/23 THROUGH 2026/27 CAPITAL IMPROVEMENT PROGRAM AND APPROPRIATING FUNDS FOR 2022/23 CAPITAL PROJECTS**

**WHEREAS**, Government Code Section 65401 requires the Town of Danville to make a determination that the 2022/23 through 2026/27 Capital Improvement Program is in conformance with the Town of Danville General Plan; and

**WHEREAS**, Government Code Sections 65302 et seq. require that the Town of Danville must take into consideration future capital facilities when planning for the development of the community; and

**WHEREAS**, the Contra Costa Transportation Authority Growth Management Program requires that the Town develop a five-year capital improvement program; and

**WHEREAS**, the Town of Danville staff has prepared the 2022/23 through 2026/27 Capital Improvement Program; and

**WHEREAS**, the Danville Planning Commission will review the 2022/23 through 2026/27 Capital Improvement Program after adoption, as needed, and consider findings in conformance with the Town of Danville General Plan; and

**WHEREAS**, the public notice of this action was given in all respects as required by law; and

**WHEREAS**, the Town Council did hear and consider all reports, recommendations, and testimony submitted and presented at the hearing; and

**WHEREAS**, the Town Council has determined that the additional funding requested is available from funding sources as shown within the 2022/23 through 2026/27 Capital Improvement Program; now, therefore, be it

**RESOLVED**, that the Danville Town Council hereby:

1. Adopts the 2022/23 through 2026/27 Capital Improvement Program as recommended, including new projects, subject to the findings of conformance to the General Plan as determined by the Danville Planning Commission;
2. Appropriates \$18,047,209 for 2022/23 capital improvement projects as shown on Table A in the 2022/23 Capital Improvement Program;

3. Directs the Town staff to publish the 2022/23 through 2026/27 Capital Improvement Program; and
4. Directs the Town Manager to implement the 2022/23 through 2026/27 Capital Improvement Program.

**APPROVED** by the Danville Town Council at a regular meeting on June 8, 2022 by the following vote:

**AYES:**  
**NOES:**  
**ABSTAINED:**  
**ABSENT:**

\_\_\_\_\_  
**MAYOR**

**APPROVED AS TO FORM:**

**ATTEST:**

DocuSigned by:  
*Robert B. Ewing*  
BB5C8C40ADBE48E  
\_\_\_\_\_  
**CITY ATTORNEY**

\_\_\_\_\_  
**CITY CLERK**

**RESOLUTION NO. 44-2022 SA**

**APPROVING THE 2022/23 OPERATING BUDGET FOR THE SUCCESSOR AGENCY TO THE FORMER COMMUNITY DEVELOPMENT AGENCY OF THE TOWN OF DANVILLE**

**WHEREAS**, a 2022/23 Operating Budget for the Successor Agency to the former Community Development Agency was submitted to the Town Council on April 29, 2022; and

**WHEREAS**, the Town Council held three public study sessions on May 10, May 17, and May 24, 2022 to discuss the proposed Successor Agency Budget; and

**WHEREAS**, sufficient revenues are available to meet all FY 2022/23 Successor Agency debt service obligations and fund all FY 2022/23 Successor Agency expenditures; now therefore, be it

**RESOLVED** that the Danville Town Council, acting in their capacity as Successor Agency to the former Community Development Agency of the Town of Danville, hereby appropriates \$1,172,250 and adopts the Successor Agency Budget for FY 2022/23.

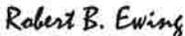
**APPROVED** by the Danville Town Council at a regular meeting on June 8, 2022, by the following vote:

- AYES:**
- NOES:**
- ABSTAINED:**
- ABSENT:**

\_\_\_\_\_  
**CHAIR**

**APPROVED AS TO FORM:**

**ATTEST:**

DocuSigned by:  
  
 895C6C40ADBE48E  
 \_\_\_\_\_  
**AGENCY ATTORNEY**

\_\_\_\_\_  
**AGENCY SECRETARY**

**RESOLUTION NO. 45-2022**

**ADOPTING THE 2022/23 MASTER FEE SCHEDULE  
FOR USER AND COST RECOVERY FEES**

**WHEREAS**, the Town of Danville charges facility use fees for the rental and use of Town-owned and/or maintained facilities; and

**WHEREAS**, the Town charges City Clerk, Finance and Police processing fees for the purpose of recovering the reasonable costs of providing these services; and

**WHEREAS**, the Town charges Development Services processing fees for Planning, Building, Engineering and Transportation for the purpose of recovering the reasonable costs of providing these services; and

**WHEREAS**, pursuant to Government Code Section 66014(b), cities are authorized to charge and collect fees on development in order to pay for the reasonable costs of preparing and revising planning documents including, but not limited to, the General Plan, Housing Element, special plans and zoning ordinance; and

**WHEREAS**, the Town Council has determined that pursuant to this statutory authority, it is appropriate to charge and collect a Comprehensive Planning Fee in an amount reasonably necessary to prepare and revise these planning documents, which fee shall be accounted for in a restricted account; and

**WHEREAS**, the Town Council has previously established such fees as part of the Danville Municipal Code and the annual Master Fee Schedule through resolution; and

**WHEREAS**, the Town Council conducted a public hearing to receive testimony regarding the proposed increase in user and cost recovery fees, notice of which hearing was provided as required by law; now, therefore, be it

**RESOLVED**, by the Danville Town Council that the Master Fee Schedule for User and Cost Recovery Fees, as set forth in Exhibit 1 attached hereto, is hereby adopted.

**APPROVED** by the Danville Town Council at a regular meeting on June 8, 2022, by the following vote:

**ATTACHMENT D**

**AYES:**  
**NOES:**  
**ABSTAINED:**  
**ABSENT:**

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**MAYOR**

**APPROVED AS TO FORM:**

**ATTEST:**

DocuSigned by:  
*Robert B. Ewing*  
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**CITY ATTORNEY**

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**CITY CLERK**

Town of Danville



# Master Fee Schedule

**For User and Cost Recovery Fees**

**Fiscal Year 2022/23**

**Ordinance No. 98-06**

**Resolution 45-2022**

Adopted by the Danville Town Council June 8, 2022

Effective July 1, 2022

Development Services and Community Development Fees

Effective

August 8, 2022

EXHIBIT 1 TO RESOLUTION 45-2022

# Master Fee Schedule 2022/23

## MISCELLANEOUS

	Fee For Service
Photo Copies	\$0.20 per sheet
Records Search	\$50 per hour
Plan Size Copies	\$2 per sheet
Off-Site Document Retrieval Fee	\$90 per document
Administrative Citation Late Fee	\$25
Hartz Avenue Banner Permit	\$250
Street Light Pole Banner Permit	\$100
Electric Vehicle (EV) Charging Station Fee Level 2 stations	\$0.45 per kwh plus \$1 Access Fee
Electric Vehicle (EV) Charging Station Fee Level 3 stations	\$0.55 per kwh plus \$1 Access Fee

## CITY CLERK

City Clerk Certification	\$15/document
Certified Copy	\$5 first page, \$3 each additional page
Records on Flash Drive	\$1
Agenda Subscription - Mail	\$30
Recording Fee - Rescind of Notice of Non-Compliance	\$48

## FINANCE

Town Financial Plan <sup>1</sup>	\$25
Town Comprehensive Annual Financial Report <sup>1</sup>	\$25
Business License Name Listing	\$25
Business License Verification Letter	\$25
Returned Payment Item	\$25
Returned Payment Item (second time)	\$35
Other Business License Fees	Per Ordinance 93-3
Credit Card Processing Fee	2.99%, \$2.00 Minimum

<sup>1</sup>The Town Financial Plan, the Town Comprehensive Annual Financial Report and the Town's Municipal Code are available on the Town's web site at [www.danville.ca.gov](http://www.danville.ca.gov)

# Master Fee Schedule 2022/23

## POLICE

	Fee For Service
Accident Reports	\$5 each
Alarm Response Fee	No Fee – first offense \$50 – second offense \$150 – third offense \$300 – thereafter
A.B.C. Letter for One Day Sale Permit	\$35
Booking Fee Reimbursement	County Charge
Disturbance Call-back	\$60 per hour/officer for second or more calls
Failure to Obey Sign/Marking	\$45
Fingerprinting (Livescan)	\$30 plus agency fee as required
Fingerprinting (ink and card)	\$10 per card
Oversized Vehicle	\$60
Restricted Parking	\$45
Towed Vehicle Release	\$110
Trespass on Public Grounds	\$25
Non-Resident Child Seat Inspection	No Charge

## Downtown Employee Parking Permits

Zone 1	No Fee
Zone 2 & 3	\$50/year
DUI Emergency Response Reimbursement	Personnel Cost Officer: \$146.57/hr.; \$89.71 Overtime Sergeant: \$166.42/hr.; \$103.76 Overtime

Fees Assessed by Outside Agencies	<u>Actual cost to include but not limited to the following:</u> Lab Costs to include: Urine Test Breath Test Blood Test Blood Withdrawal Services Toxicology Analysis to include: Acid/Neutral Drug Screen Basic Drug Screen Comprehensive Drug Screen Specialty Drug Screens Rush Analysis
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Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2022/23

## RECREATION, ARTS AND COMMUNITY SERVICES

ALL FEES ARE HOURLY RATE INCLUDES SETUP & CLEANUP	Resident Fee for Service			
	Group III	Group IV	Group V	Group VI
Community Facilities (Resident)	Nonprofit	Private	Commercial	Government*
<b>Danville Community Center</b>				
Valley Oak & Las Trampas w/Kitchen	\$188	\$254	\$355	\$145
Valley Oak w/Kitchen	\$170	\$230	\$321	\$131
Las Trampas Room	\$42	\$57	\$79	\$32
Arts & Crafts Room	\$25	\$34	\$48	\$19
Lounge	\$25	\$34	\$48	\$19
Town Green Hourly w/Bandstand	\$79	\$107	\$149	\$61
<b>Library</b>				
Mt. Diablo Room	\$46	\$62	\$87	\$36
<b>Town Meeting Hall</b>				
Auditorium	\$62	\$84	\$117	\$48
<b>Village Theatre</b>				
Art Gallery	\$44	\$60	\$83	\$34
Hourly Rate/2 hour min.	\$69	\$94	\$131	\$53
Pre-Production/Load-in Rate	\$51	\$69	\$97	\$40
Ticket Surcharge	Actual	Actual	Actual	Actual
<b>Veterans Memorial Building</b>				
Community Hall ABC w/Kitchen	\$170	\$230	\$321	\$131
Community Hall AB w/ Kitchen	\$118	\$160	\$224	\$91
Community Hall BC	\$96	\$130	\$182	\$74
Community Hall A w/Kitchen	\$74	\$100	\$140	\$57
Community Hall B or C	\$60	\$81	\$113	\$46
Meeting Room - Senior Wing	\$63	\$85	\$119	\$48
Arts & Crafts - Senior Wing	\$25	\$34	\$48	\$19
Conference Room	\$20	\$27	\$38	\$15
<b>Oak Hill Park Community</b>				
Banquet Room w/Kitchen	\$170	\$230	\$321	\$131
Meeting Room ABC	\$62	\$84	\$117	\$48
Meeting Rooms AB or BC	\$43	\$58	\$81	\$33
Meeting Rooms A, B or C	\$25	\$34	\$48	\$19
Large Grass Area	\$58	\$78	\$109	\$44
<b>Hap Magee Ranch Park</b>				
Swain House	\$75	\$101	\$141	\$57
Cottage	\$75	\$101	\$141	\$57
Magee House	\$95	\$128	\$180	\$73
Meadow w/Gazebo	\$79	\$107	\$149	\$61

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

\*Applicable to government agencies.

# Master Fee Schedule 2022/23

## RECREATION, ARTS AND COMMUNITY SERVICES

ALL FEES ARE HOURLY RATE INCLUDES SETUP & CLEANUP	Non-Resident Fee for Service			
	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*
<b>Community Facilities (Non-Resident)</b>				
<b>Danville Community Center</b>				
Valley Oak & Las Trampas w/Kitchen	\$225	\$304	\$426	\$145
Valley Oak w/Kitchen	\$204	\$275	\$386	\$131
Las Trampas Room	\$50	\$68	\$95	\$32
Arts & Crafts Room	\$30	\$41	\$57	\$19
Lounge	\$30	\$41	\$57	\$19
Town Green w/Bandstand	\$95	\$128	\$179	\$61
<b>Library</b>				
Mt. Diablo Room	\$55	\$75	\$105	\$36
<b>Town Meeting Hall</b>				
Auditorium	\$74	\$100	\$141	\$48
<b>Village Theatre</b>				
Art Gallery	\$53	\$71	\$100	\$34
Hourly Rate/2 hour min.	\$83	\$112	\$157	\$53
Pre-Production/Load-in Rate	\$62	\$83	\$117	\$40
Ticket Surcharge	Actual	Actual	Actual	Actual
<b>Veterans Memorial Building</b>				
Community Hall ABC w/Kitchen	\$204	\$275	\$386	\$131
Community Hall AB w/Kitchen	\$142	\$192	\$268	\$91
Community Hall BC	\$115	\$156	\$218	\$74
Community Hall A w/Kitchen	\$89	\$120	\$168	\$57
Community Hall B or C	\$72	\$97	\$136	\$46
Meeting Room - Senior Wing	\$76	\$102	\$143	\$48
Arts & Crafts - Senior Wing	\$30	\$41	\$57	\$19
Conference Room	\$24	\$32	\$45	\$15
<b>Oak Hill Park Community</b>				
Banquet Room w/Kitchen	\$204	\$275	\$386	\$131
Meeting Room ABC	\$74	\$100	\$141	\$48
Meeting Rooms AB or BC	\$52	\$70	\$98	\$33
Meeting Rooms A, B or C	\$30	\$41	\$57	\$19
Large Grass Area	\$69	\$94	\$131	\$44
<b>Hap Magee Ranch Park</b>				
Swain House	\$89	\$121	\$169	\$57
Cottage	\$89	\$121	\$169	\$57
Magee House	\$114	\$154	\$215	\$73
Meadow w/ Gazebo	\$95	\$128	\$179	\$61

\*Applicable to government agencies.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2022/23

## RECREATION, ARTS AND COMMUNITY FACILITIES

ALL FEES ARE HOURLY RATE INCLUDES SETUP & CLEANUP Community Facilities (Resident)	Resident Fee for Service			
	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*

### Town-Managed SRVUSD Facilities

<u>Baldwin Elementary School</u>				
Multi-Use Room	SRVUSD	SRVUSD†	NA	SRVUSD†
<u>Diablo Vista Middle School</u>				
Community Gym	SRVUSD	SRVUSD†	NA	SRVUSD†
<u>Los Cerros Middle School</u>				
Community Gym	SRVUSD	SRVUSD†	NA	SRVUSD†
<u>Monte Vista High School</u>				
Community Pool	SRVUSD	SRVUSD†	NA	SRVUSD†
Lifeguard	\$21/hour	\$21/hour	\$21/hour	\$21/hour
Tennis Courts A, B, C & D	\$6/hour	\$9/hour	\$12/hour	\$5/hour
Tennis Courts E, F, G & H	SRVUSD	SRVUSD†	NA	SRVUSD†
<u>San Ramon Valley High School</u>				
Tennis Courts	SRVUSD	SRVUSD†	SRVUSD†	SRVUSD†

†Rate based on the San Ramon Valley Unified School District Fee

### Park Facilities

Group Picnics				
Diablo Vista, Hap Magee Ranch, Oak Hill, Osage Station & Sycamore Valley				
Half Day per Table	\$11	\$15	\$21	\$9
<u>Sports Fields/Courts (hourly)</u>				
Tennis Courts	\$9	\$12	\$17	\$7
Bocce Ball Courts	\$15	\$20	\$28	\$11
Sand Volleyball/Outdoor Basketball Court:	\$15	\$20	\$28	\$11
Baseball/Softball/Soccer Fields- Natural Turf	\$15	\$20	\$28	\$11
Baseball/Softball/Soccer Fields - Artificial Turf	\$21	\$28	\$40	\$16
<u>Other (hourly)</u>				
Lighting	\$26	\$35	\$49	\$19
Litter and Special Maintenance	\$48	\$48	\$48	\$48

\*Applicable to government agencies.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2022/23

## RECREATION, ARTS AND COMMUNITY FACILITIES

ALL FEES ARE HOURLY RATE INCLUDES SETUP & CLEANUP	Non-Resident Fee for Service			
	Group III	Group IV	Group V	Group VI
<b>Community Facilities (Non-Resident)</b>	Nonprofit	Private	Commercial	Government*

### Town-Managed SRVUSD Facilities

<u>Baldwin Elementary School</u>				
Multi-Use Room	SRVUSD	SRVUSD†	NA	SRVUSD†
<u>Diablo Vista Middle School</u>				
Community Gym	SRVUSD	SRVUSD†	NA	SRVUSD†
<u>Los Cerros Middle School</u>				
Community Gym	SRVUSD	SRVUSD†	NA	SRVUSD†
<u>Monte Vista High School</u>				
Community Pool	SRVUSD	SRVUSD†	NA	SRVUSD†
Lifeguard	\$21/hour	\$21/hour	\$21/hour	\$21/hour
Tennis Courts A, B, C & D	\$8/hour	\$10/hour	\$14/hour	\$5/hour
Tennis Courts E, F, G & H	SRVUSD	SRVUSD†	SRVUSD†	SRVUSD†
<u>San Ramon Valley High School</u>				
Tennis Courts	NA	SRVUSD†	SRVUSD†	SRVUSD†

†Rate based on the San Ramon Valley Unified School District Fee

### Park Facilities

Group Picnics				
Diablo Vista, Hap Magee Ranch, Oak Hill, Osage Station & Sycamore Valley				
Half Day per Table	\$13	\$18	\$25	\$9
<u>Sports Fields/Courts (hourly)</u>				
Tennis Courts	\$11	\$15	\$21	\$7
Bocce Ball Courts	\$17	\$24	\$33	\$11
Sand Volleyball/Outdoor Basketball Court:	\$17	\$24	\$33	\$11
Baseball/Softball/Soccer Fields - Natural T	\$17	\$24	\$33	\$11
Baseball/Softball/Soccer Fields - Artificial	\$25	\$34	\$48	\$16
<u>Other (hourly)</u>				
Lighting	\$31	\$42	\$59	\$19
Litter and Special Maintenance	\$48	\$48	\$48	\$48

\*Applicable to government agencies.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2022/23

## RECREATION, ARTS AND COMMUNITY FACILITIES

### Miscellaneous Fees

All Uses/Groups

#### Security/Cleaning/Damage Deposit (refundable)

Community Facilities (including meadow and grass area)	Varies per facility
Group Picnics of 100 or more	\$100/ea.

### Facility Attendants

Attendant Overtime	\$50/hour
Box Office Attendant	\$25/hour
Theatre Technician	\$25/hour
Theatre Technician Overtime	\$50/hour

### Equipment

Portable Projector & Screen	\$131/use
Cocktail Tables	\$11/use
White Ceremony Chairs	\$3/each
Podium	\$34/use

### Theatre Equipment

Box Office Set up Fee	\$100/show
Marquee Billing	\$100/show
Follow Spot (including operator)	\$37/ea.
Lighting Design Fee	\$500/use

### Facility Reservations/Permits

Photography/Filming Permit	\$383
Change Request	\$18/each
Unscheduled Rental Use	Two times hourly rate
<u>Cancellation Charge</u>	
91 days or more	\$75
61-90 days	Forfeit Deposit
31-60 days	Forfeit Deposit + 50% of rental fees
30 days or less	Deposit + 100% of rental fees

### Sports Alliance

Lighting	\$25.20/hour*
Diablo Vista Park - 60 foot lighting	16.80/hour*
Soccer/Lacrosse/Rugby Fields	\$6.62/hour*
Baseball/Softball Fields	\$4.01/hour*
Equipment Removal	\$138.60/hour*

\* Rates will be adjusted to match SRVUSD rates upon approval.

All fees subject to an annual increase based on the CPI (SF-Oakland)

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2022/23

## DEVELOPMENT SERVICES - Planning

Environmental Assessment	Fee	Additional Fees
Initial Study leading to standard Declaration of Environmental Significance (ND)	\$1,500	
Environmental Impact Report (EIR)		Consultant fee to prepare EIR plus 33%
Initial Study leading to Mitigated Negative Declaration of Environmental Significance (MND)	\$2,210.00	\$130 hourly after 17 hours of staff work
Consultant prepared Mitigated Negative Declaration of Environmental Significance		Consultant fee to prepare MND plus 33%
Notice of Exemption Projects	\$50	\$50 to County Clerk with Notice of Determination
<b>Notice of Determination</b>		
Department of Fish & Wildlife Notice of Determination Fee for ND or MND	\$2,280.75	Fee is subject to change every calendar year. Please check their web site at <a href="http://www.wildlife.ca.gov">www.wildlife.ca.gov</a>
Department of Fish & Wildlife Notice of Determination Fee for EIR	\$3,168.00	
Notice of Determination for County Clerk and remainder to F&W	\$50	

## Development Plan

Conceptual or Pre-submittal	\$300-\$600-\$900	\$130/hr after 7 hours of staff work
Preliminary Residential Development Application Administrative - to include minor Scenic Hillside Administrative – Single Family	\$3,120 \$600-\$1,200 \$2,400	\$130/hr after 23 hours of staff work
<b>Public Hearing</b>		
Residential – Minor Projects	\$5,100	\$130/hr after 40 hours of staff work
Residential – Larger or More Complex Projects	\$7,650	\$130/hr after 60 hours of staff work
Non-residential Minor Projects	\$5,100	\$130/hr after 60 hours of staff work
Non-residential –Larger and/or More Complex Projects	\$7,650	\$130/hr after 60 hours of staff work
Scenic Hillside or Major Ridgeline – Minor Projects	\$5,100	\$130/hr after 60 hours of staff work
Scenic Hillside or Major Ridgeline – Larger and/or More Complex Projects	\$7,650	\$130/hr after 60 hours of staff work
Final Development Plan Processed with PUD Application	\$1,350	\$130/hr after 60 hours of staff work
Final Development Plan Processed with PUD Application or as an amendment	\$5,100	\$130/hr after 40 hours of staff work
Traffic Study Review	\$675	Per Review

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2022/23

## DEVELOPMENT SERVICES - Planning

Land Use Permit	Fee	Additional Fees
Temporary/Seasonal Use – Recurring Request/Event	\$150-\$450	
Large Family Child Care Facility (8-14 children)	\$1,800	
Temporary Mobile Home	\$1,200	
Minor Project without Public Hearing	\$260-\$900	
Minor Item with Public Hearing	\$2,250	\$130/hr after 17 hours of staff work
Child Care Facility (>14 children)	\$5,100	\$130/hr after 40 hours of staff work
Congregate Care Facility	\$5,100	\$130/hr after 40 hours of staff work
Major Item with Public Hearing	\$9,900	\$130/hr after 76 hours of staff work
Telecommunication Permit requiring No Public Hearing	\$3,300	\$130/hr after 25 hours of staff work
Telecommunication Permit requiring Public Hearing	\$5,100	\$130/hr after 25 hours of staff work
Telecommunication – Permit Extension	\$900	
Traffic Study Review	Included	\$350 per review after 2nd review
LUP combination with other permit	\$600	
<b>Old Town Parking in Lieu Fee</b>		Per Resolution No. 24-2017
Per Space for Retail	\$3,865	
Per Space for other uses	\$16,838	

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2022/23

## DEVELOPMENT SERVICES - Planning

Subdivision	Fee	Additional Fees
Major Subdivision – Five lots or more	\$7,650	\$130/hr after 60 hours of staff work
Traffic Study Review	\$975	Per Review
Minor Subdivision – Four lots or less	\$5,100	\$130/hr after 40 hours of staff work
Time Extension for Major or Minor Subdivision	\$750	

## Rezoning

PUD – Rezoning – for Smaller and/or Less Complex Projects	\$6,600	\$130/hr after 51 hours of staff work
PUD – Rezoning – for Larger and/or More Complex Projects	\$9,900	\$130/hr after 76 hours of staff work
Traffic Study Review	\$975	Per Review
Rezoning - Commercial, Residential, Office & Industrial	\$9,900	\$130/hr after 76 hours of staff work
Commercial Zoning Designation – More Complex Project	\$9,900	\$130/hr after 76 hours of staff work

## Variance

Commercial or submitted in conjunction with other application	\$450- \$900	For projects appealed to/or referred to Planning Commission for action - \$130/hr after 11 hours of staff work
Single Family Residence Processed as Administrative Permit - Complex - Moderate - Simple	\$1500 - \$1150 - \$800	
Public Hearing	\$2,250	

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2022/23

## DEVELOPMENT SERVICES - Planning

Sign	Fee	Additional Fees
Freestanding sign without Design Review Board	\$325.00	
Freestanding sign with Design Review Board	\$520	
Wall sign or freestanding sign copy change without Design Review Board	\$100.00	
Sign Requiring Design Review Board Review	\$450-\$950	
Master Sign Program less than five tenant spaces	\$1,200	
Master Sign Program five tenant spaces or more	\$1,500	
Temporary Promotional Sign Permit	No charge	
<b>General Plan Amendment</b>		
GPA's – Land Use Designation Change Submitted with PUD Rezoning	\$7,650	\$130/hr after 60 hours of staff work
GPA's – Land Use Designation Change Submitted as Stand-alone Application	\$12,000	\$130/hr after 92 hours of staff work
Traffic Study Review	\$975	Per Review
GPA's – Text Amendment	\$5,100	\$130/hr after 40 hours of staff work
<b>Design Review Board</b>		
Conceptual or Pre-submittal	\$250-\$500-\$750	
Administrative - Residential	\$400-\$800-\$1200	
Administrative - Commercial	\$400-\$800-\$1200	
New SFR Hillside (Scenic Hillside or Major Ridgeline)	\$3,000	\$130/hr after 23 hours of staff work
New MFR < 5 units	\$2,700	\$130/hr after 21 hours of staff work
New MFR > 5 units	\$3,600	\$130/hr after 28 hours of staff work
Office, Commercial or Industrial	\$3,300	\$130/hr after 25 hours of staff work
<b>Special Planning Studies</b>		Consultant fee plus 33% administrative fee
<b>Storm Water Control Plan Review</b>		Consultant fee plus 33% administrative fee
<b>Property Recordings</b>		
Parcel Merger	\$596/lot	
Lot Line Adjustment	\$596/lot	

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2022/23

## DEVELOPMENT SERVICES - Planning

Miscellaneous	Fee	Additional Fees
Time Extension – Administrative Action - no site check required	\$450	
Time Extension – Non-Administrative Action	\$1,200	
Appeals	\$300	
Requests for Reconsideration	\$1,200	
Archaeological Review (Sonoma State Clearinghouse)	\$56	Pass-through fee to Sonoma State
Zoning Certificate Letter		
Residential	\$750	
Commercial	\$1,200	
Zoning Review of Building Permit	\$130/hr after 2.5 hours of staff work	
File Research	\$130/hr after 2.5 hours of staff work	
LaserFiche Files	No charge	
Newspaper Advertising	\$130 plus newspaper publishing cost	
Public Notice by Staff	\$0.83 per-piece plus \$130 per mail-out	

### Tree Removal Permit

Residential	\$225
Commercial	\$600

### Documents

Capital Improvement Program Document	\$22
Town of Danville Landscape and Irrigation Project Procedures and Standards	\$22
Town-wide Trails Master Plan	\$52
General Plan	\$30
General Plan Map, Beautification Guidelines, Base Map, Specific Plan	\$7
Parks, Recreation and Arts Strategic Plan	\$45
Zoning Map, Downtown Master Plan, Standard Plan	\$15
Traffic and Engineering Survey	\$3
Aerial Photo	
Hard copy, up to 42-in x 60-in	\$15
Computer file on CD or E-mail	\$3

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2022/23

## DEVELOPMENT SERVICES - Engineering

Service	Fee
Map Check	2-10 lots - \$2,598 + \$246/lot >10 lots - \$4,853 + \$35/lot
<u>Improvement Plan</u>	
Review of improvement plans - street, drainage and landscaping work	<=\$50,000 = 3.5% of project cost >\$50,000 & <\$100,000 = 3.25% of project cost >\$100,000 = 3.0% of project cost
<u>Engineering</u>	
Inspection of installation of street, drainage and landscaping improvements	<=\$50,000 = 5.5% of project cost >\$50,000 & <\$100,000 = 5.25% of project cost >\$100,000 = 5.0% of project cost
<u>Street Lighting</u>	
Operation of public street lighting system	One year operational cost + 10%
<u>Encroachment Permit</u>	
For Public Utility Companies	\$126 per hour, 2 hour minimum
All Others	\$206 per hour, 1 hour minimum
Valet Permit	\$206
Oversize/Wide Load Permit	\$31
<u>Drainage Permit</u>	
Projects <= \$2000	\$206 for projects <=\$2,000;
Projects >\$2000	5.5% of construction cost for projects >\$2,000
<u>Grading Plan Check</u>	
Less than 50 cy:	\$213
Greater than 50 cy:	\$213 + % of Construction Cost <sup>1</sup> + Volume Fee <sup>2</sup>
Construction Cost <sup>1</sup> :	Less than \$10,000 use 0.5% \$10,000 to \$100,000 use 1.0% More than \$100,000 use 1.5%
Volume Fee <sup>2</sup> :	50 cy to 1,000 cy use \$1.06 per 100 cy 1,001 cy to 10,000 cy \$0.22 per 100 cy + \$202.00* 10,001 cy or more use \$0.70 per 100 cy + \$1162.00*
	* For Soils Report Review
<u>Grading Permit</u>	
Under 50 cy:	\$41.80
50 cy to 100 cy:	\$65
101 cy to 1,000 cy:	\$65 for first 100 cy + \$32 for each additional 100 cy
1,001 cy to 10,000 cy:	\$342 for first 1000 cy + \$26 for each additional 1000 cy
10,001 cy to 100,000 cy:	\$572 for first 10,000 cy + \$116 for each additional 10,000 cy
100,001 cy or greater:	\$1,619 for first 100 cy + \$65 for each additional 10,000 cy

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2022/23

## DEVELOPMENT SERVICES - Engineering

SERVICE	Fee
Grading Inspection	Less than 50 cy: \$213 Greater than 50 cy: \$213 + % of Construction Cost <sup>1</sup> + Volume Fee <sup>2</sup> Construction Cost <sup>1</sup> : Less than \$10,000 use 2.0% \$10,000 to \$100,000 use 1.5% More than \$100,000 use 1.0% Volume Fee <sup>2</sup> : 50 cy to 1,000 cy use \$9 per 100 cy 1,001 cy to 10,000 cy \$107 + \$4 per add'l 100 cy 10,001 cy or more use \$547 + \$2 per add'l 100 cy
Finish Grading Inspection	
Single family residential lot	\$90
Commercial Project, per building	\$222
Debris/Clean-up Deposit	\$364
A deposit shall be paid at permit issuance to assure the clean-up of the site and/or public right-of-way. This deposit shall be returned to the applicant if it can be determined at certification of occupancy that the site and surrounding areas have been restored.	
NPDES (National Pollutant Discharge Elimination System) Prevention of Drainage Runoff	
Residential	\$56
Multi-residential	\$228
Commercial	\$464
Storm Water Control Plan Review	Consultant Fee plus 33%
Underground Service Alert Location Fee	Actual Cost (California Government Code 4216.5)
Base Map Revision for Town Computerized Base Map	\$102 for each new or revised lot or parcel
Photography/Filming Permit	\$383
Certificate of Correction or Amended Map	\$220 per document
Revise a recorded document	
Easements	
Vacation of Right-of-Way	\$2,405
Abandon a Public Right-of-Way	\$2,405

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2022/23

## DEVELOPMENT SERVICES - Building

Building Permits	Fee
Building Permit Fee (includes Inspection)	As permitted by the California Building Code - shown in table below
Electrical Sub-Permit	20% of building permit fee
Plumbing Sub-Permit	17% of building permit fee
Mechanical Sub-Permit	18% of building permit fee
Swimming Pool, Spa or Hot Tub Permits	Equivalent to building permit plus any required electrical or plumbing permits

### Plan Review

Structural and Architectural Plan Review*	65% of building fee
Plumbing Plan Review*	20% of structural and architectural plan review
Electrical Plan Review*	17% of structural and architectural plan review
Mechanical Plan Review*	18% of structural and architectural plan review
Master Plan Verification Review (subdivisions)	75% of structural/architectural plan review <sup>2</sup>
Planning Division – Plan Check	\$75 - \$150. Over \$100,000 valuation, \$300
Planning Division - Wireless Cell Site	750/per site
Engineering Division – Plan Check	\$50 - \$100. Over \$300,000 valuation, \$300
MWELO – Plan Check (Model Water Efficiency Landscape Ordinance)	\$800

### Investigations

As determined by Chief Building Official	Not to exceed \$1,000, Minimum \$229
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### Fees Assessed by other Agencies Actual Cost

### Building Permit Fee Table

Total Valuation	Fee
\$1.00 to \$500	\$23.50
\$501 to \$2,000	\$23.50 for the first \$500 plus \$3.05 for each additional \$100, or fraction thereof, to and including \$2,000
\$2001 to \$25,000	\$69.25 for the first \$2,000 plus \$14.00 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000 or fraction thereof.

\* The plan review fees calculated shall be associated with one round of plan review (first round comments plus a back check) Additional rounds of plan review shall be assessed additional plan review fees based upon an hourly rate of \$148 per hour.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2022/23

## DEVELOPMENT SERVICES - Building

Established Fees	Fee
Minimum Building Permit (inspection) fee for any permit	\$115
Kitchen Remodel/Alteration - Non Structural	\$747
Bathroom Remodel/Alteration - Non Structural	\$547
Powder Room Remodel/Alteration	\$347
Residential Window Replacement Permit	\$115 each (1-2 windows) \$237 (3-13 windows) \$342 (14 – 26 windows) \$452 (27 or more)
Residential Patio Door Replacement Permit	\$115 each (1 or 2 doors) \$189 (3 or more)
Residential Home Demolition Permit	\$505
Pool and/or Spa Remodel	\$547
Pool Demolition Permit	\$310
Detached Storage Shed - with no trades	\$289 (not to exceed 250 square feet)
Standard Residential Re-roof Permit	\$310
Furnace and A/C Replacement Permit	\$196
Water Heater, Furnace, A/C Replacement	\$115/ea.
Photovoltaic (Residential and Non-Residential)	Fee = A+Bv Where: A = fixed fee component = \$188.83 B = variable fee component based upon kWp rating of system = 6.625 \$/kWp v = rating of photovoltaic system in kWp

### Administrative Fees That Apply to All Permits

Strong Motion Instrumentation Program	
Residential	0.013% of valuation (minimum \$0.50)
Commercial	0.028% of valuation (minimum \$0.50)
California Building Standards Fee	\$1 per \$25,000 of total valuation
Comprehensive Planning Fee	0.1% of valuation (maximum \$2,000)
Documentation Fee	\$10 plus \$1 per page

### Additional Fees That May Apply

Inspections outside of normal business hours	\$155 per hour <sup>1</sup> (4 hour minimum)
Reinspection/Administration Fee	\$115 minimum <sup>1</sup>
Inspections for which no fee is specifically indicated (including but not limited to MWEL0)	\$115 minimum <sup>1</sup>
Additional plan review required by changes, additions or revisions to plans	\$148 per hour <sup>1</sup>
Permit Reactivation	\$115 (minimum fee) <sup>2</sup>
Request for Duplicate Plans	\$42 plus cost of copies
Temporary Certificate of Occupancy	\$263 (commercial/industrial only)
Investigation fee for work without requisite permit or unauthorized occupancy	Determined by Chief Building Official not to exceed \$1,000, Minimum \$229
Fine for not complying with Construction and Debris Ordinance	1% of valuation not to exceed \$1,000

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

<sup>1</sup> Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

<sup>2</sup> Only applies to eligible permits as determined by the Chief Building Official.

# Master Fee Schedule 2022/23

## DEVELOPMENT SERVICES - Building

### Building Permit Valuation Table

The unit costs are intended to comply with the definition of "valuation" in Section 223 of the 1997 Uniform Building Code™ and thus include architectural, structural, electrical, plumbing and mechanical work, except as specifically listed below. The unit costs also include the contractor's profit, which should not be omitted.

The building permit fee is based on valuation and computed from the table below, approved on June 18, 2002 and increased by applying the Engineering News Record (ENR) San Francisco Area Building Cost Index History (1915-2011) index. The valuation table below has been increased by 5.2% per the 2021-2022 Consumers Price Index (CPI)

#### Average Cost per Square Foot by Occupancy & Type

Occupancy & Type	New	Remodel		New	Remodel		New	Remodel
<b>APARTMENT HOUSES:</b>			<b>CONV. HOSPITALS</b>			<b>HOTELS/MOTELS:</b>		
Type 1 or II F.R. <sup>1</sup>	\$197.11	\$96.47	Type 1 or II F.R. <sup>1</sup>	\$309.36	\$150.54	Type I or II F.R. <sup>1</sup>	\$224.46	\$106.52
(Good)	\$242.68	\$112.10	Type II: 1-Hour	\$214.68	\$108.37	Type III: 1-Hour	\$194.46	\$98.82
Type V – Masonry			Type III: 1-Hour	\$220.03	\$107.76	Type III-N	\$185.34	\$84.37
(or Type III)	\$160.89	\$85.13	Type V: 1-Hour	\$207.37	\$99.94	Type V: 1-Hour	\$169.34	\$95.11
(Good)	\$197.11	\$94.77				Type V: N	\$166.01	\$79.06
Type V			<b>DWELLINGS:</b>			<b>INDUSTRIAL PLANTS</b>		
Wood Frame	\$141.79	\$84.96	Type V – Masonry	\$168.22	\$100.51	Type 1 or II F.R. <sup>1</sup>	\$126.45	\$72.43
(Good)	\$182.23	\$90.88	(Good)	\$215.34	\$99.23	Type II: 1-Hour	\$88.03	\$66.80
Type I Basmt/Garage	\$83.11	\$43.05	Type V–Wood Frame	\$149.56	\$90.08	Type II: N	\$80.88	\$64.60
			(Good)	\$205.34	\$96.55	Type III: 1-Hour	\$96.92	\$66.91
<b>AUDITORIUMS:</b>			(Major Remodel)		\$132.56	Type III-N	\$91.34	\$64.84
Type 1 or II F.R.	\$232.92	\$110.09	Kitchen no structure		\$162.84	Tilt-up	\$66.67	\$60.40
Type II: 1-Hour	\$168.68	\$96.18	With structure		\$168.14	Type V: 1-Hour	\$91.34	\$66.48
Type II: N	\$159.55	\$92.14	Bathrooms		\$162.84	Type V: N	\$83.58	\$61.32
Type III: 1-Hour	\$177.36	\$92.72	<b>BASEMENTS:</b>			<b>JAILS:</b>		
Type III-N	\$168.22	\$89.72	Semi-Finished	\$44.69	\$42.43	Type 1 or II F.R.	\$353.58	\$176.22
Type V: 1-Hour	\$169.59	\$92.42	(Good)	\$51.56	\$45.17	Type III: 1-Hour	\$323.37	\$168.05
Type V: N	\$158.24	\$89.44	Unfinished	\$32.44	\$26.77	Type V: 1-Hour	\$242.48	\$137.35
			(Good)	\$39.33	\$32.16	<b>LIBRARIES:</b>		
<b>BANKS:</b>			<b>FIRE STATIONS:</b>			<b>MEDICAL OFFICES:</b>		
Type 1 or II F.R.	\$329.14	\$148.77	Type 1 or II F.R.	\$254.24	\$129.71	Type 1 or II F.R. <sup>1</sup>	\$265.56	\$144.55
Type II: 1-Hour	\$242.48	\$138.71	Type II: 1-Hour	\$167.33	\$93.07	Type II: 1-Hour	\$204.90	\$107.81
Type II: N	\$234.69	\$134.12	Type II: N	\$157.79	\$90.55	Type II: N	\$194.71	\$103.68
Type III: 1-Hour	\$267.57	\$138.28	Type III: 1-Hour	\$183.13	\$93.37	Type III: 1-Hour	\$222.24	\$112.43
Type III-N	\$258.04	\$135.53	Type III-N	\$175.33	\$89.47	Type III-N	\$206.91	\$104.84
Type V: 1-Hour	\$242.48	\$138.69	Type V: 1-Hour	\$171.78	\$91.60	Type V: 1-Hour	\$200.45	\$108.19
Type V: N	\$232.23	\$126.75	Type V: N	\$162.90	\$89.51	Type V: N	\$193.35	\$102.74
<b>BOWLING ALLEYS:</b>			<b>HOMES FOR THE ELDERLY:</b>			<b>1 Add 0.5% to total cost for each story over three.</b>		
Type II: 1-Hour	\$113.35	\$71.68	Type 1 or II F.R.	\$230.46	\$118.86	<b>2 Deduct 20% for shell-only permits.</b>		
Type II: N	\$105.79	\$66.63	Type II: 1-Hour	\$187.12	\$92.79			
Type III: 1-Hour	\$123.33	\$72.34	Type II: N	\$179.13	\$88.07			
Type III-N	\$115.33	\$68.70	Type III: 1-Hour	\$194.91	\$93.10			
Type V: 1-Hour	\$83.11	\$71.35	Type III-N	\$175.33	\$82.73			
<b>CHURCHES:</b>			Type V: 1-Hour	\$188.23	\$90.27			
Type 1 or II F.R.	\$220.45	\$110.29	Type V: N	\$181.82	\$86.85			
Type II: 1-Hour	\$165.57	\$82.73	<b>HOSPITALS:</b>					
Type II: N	\$157.34	\$76.67	Type 1 or II F.R. <sup>1</sup>	\$362.68	\$174.75			
Type III: 1-Hour	\$180.01	\$83.09	Type III: 1-Hour	\$300.26	\$147.73			
Type III-N	\$172.00	\$76.84	Type V: 1-Hour	\$286.45	\$142.20			
Type V: 1-Hour	\$168.22	\$82.67						
Type V: N	\$158.24	\$71.61						

# Master Fee Schedule 2022/23

## DEVELOPMENT SERVICES - Building

### Building Permit Valuation Table

Average Cost per Square Foot by Occupancy & Type								
Occupancy & Type	New	Remodel		New	Remodel		New	Remodel
<b>OFFICES<sup>2</sup>:</b>			<b>RESTAURANTS:</b>			<b>THEATERS:</b>		
Type 1 or II F.R.	\$237.36	\$124.69	Type III: 1-Hour	\$216.47	\$150.31	Type 1 or II F.R.	\$244.02	\$132.24
Type II: 1-Hour	\$158.90	\$106.40	Type III-N	\$198.24	\$145.46	Type III: 1-Hour	\$177.79	\$104.31
Type II: N	\$151.37	\$99.33	Type V: 1-Hour	\$198.24	\$148.11	Type III-N	\$169.34	\$96.60
Type III: 1-Hour	\$171.56	\$104.35	Type V: N	\$190.45	\$142.90	Type V: 1-Hour	\$167.33	\$102.28
Type III-N	\$164.03	\$99.49	<b>SCHOOLS:</b>			Type V:N	\$158.24	\$86.65
Type V: 1-Hour	\$160.70	\$103.12	Type 1 or II F.R.	\$247.13	\$148.13	<b>WAREHOUSES<sup>1</sup></b>		
<b>PRIVATE GARAGES:</b>			Type II: 1-Hour	\$168.68	\$117.00	Type 1 or II F.R.	\$109.79	\$71.60
Wood Frame	\$132.56	\$37.93	Type III: 1-Hour	\$180.45	\$117.01	Type II or V: 1-Hr	\$65.10	\$42.91
Masonry	\$60.88	\$38.29	Type III-N	\$173.57	\$102.46	Type II or V: N	\$61.11	\$41.77
Open Carports	\$36.91	\$25.13	Type V: 1-Hour	\$169.14	\$112.73	Type III: 1-Hour	\$73.77	\$42.89
<b>PUBLIC BUILDINGS:</b>			Type V: N	\$161.37	\$99.97	Type III-N	\$70.24	\$39.99
Type 1 or II F.R. <sup>1</sup>	\$274.22	\$145.74	<b>SERVICE STATIONS:</b>			<b>AIR CONDITIONING:</b>		
Type II: 1-Hour	\$222.24	\$111.14	Type II:N	\$149.33	\$75.03	Commercial	\$9.33	
Type II: N	\$212.47	\$107.03	Type III:1-Hour	\$155.81	\$78.57	Residential	\$7.77	
Type III: 1-Hour	\$230.68	\$114.17	Type V: 1-Hour	\$132.67	\$74.91	Sprinkler System	\$5.77	
Type III-N	\$222.66	\$106.66	Canopies	\$62.23	\$41.40	<b>MISCELLANY<sup>2</sup></b>		
Type V: 1-Hour	\$211.12	\$110.72	<b>STORES:</b>			Deck/covered porches	\$82.48	
Type V: N	\$203.59	\$102.94	Type 1 or II F.R. <sup>1</sup>	\$183.13	\$99.49	Retaining Wall		
<b>PUBLIC GARAGES:</b>			Type II: 1-Hour	\$112.00	\$86.24	less than 4'	\$82.48	
Type I or II F.R. <sup>1</sup>	\$108.65	\$62.05	Type II: N	\$109.56	\$84.11	4' and more	\$154.63	
Type I or II open p	\$81.56	\$57.84	Type III: 1-Hour	\$136.23	\$85.80	Balcony	\$57.48	
Type II: N	\$62.23	\$55.07	Type III-N	\$127.79	\$99.66	Trellis/Arbor	\$28.73	
Type III: 1-Hour	\$82.22	\$59.31	Type V: 1-Hour	\$114.69	\$85.20			
Type III-N	\$73.11	\$55.38	Type V: N	\$106.00	\$82.10			
Type V: 1-Hour	\$74.89	\$58.59						

1 Add 0.5% to total cost for each story over three.

2 Deduct 20% for shell-only permits.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum



## TOWN COUNCIL

Newell Arnerich	Mayor
Robert Storer	Vice-Mayor
David Fong	Councilmember
Renee Morgan	Councilmember
Karen Stepper	Councilmember

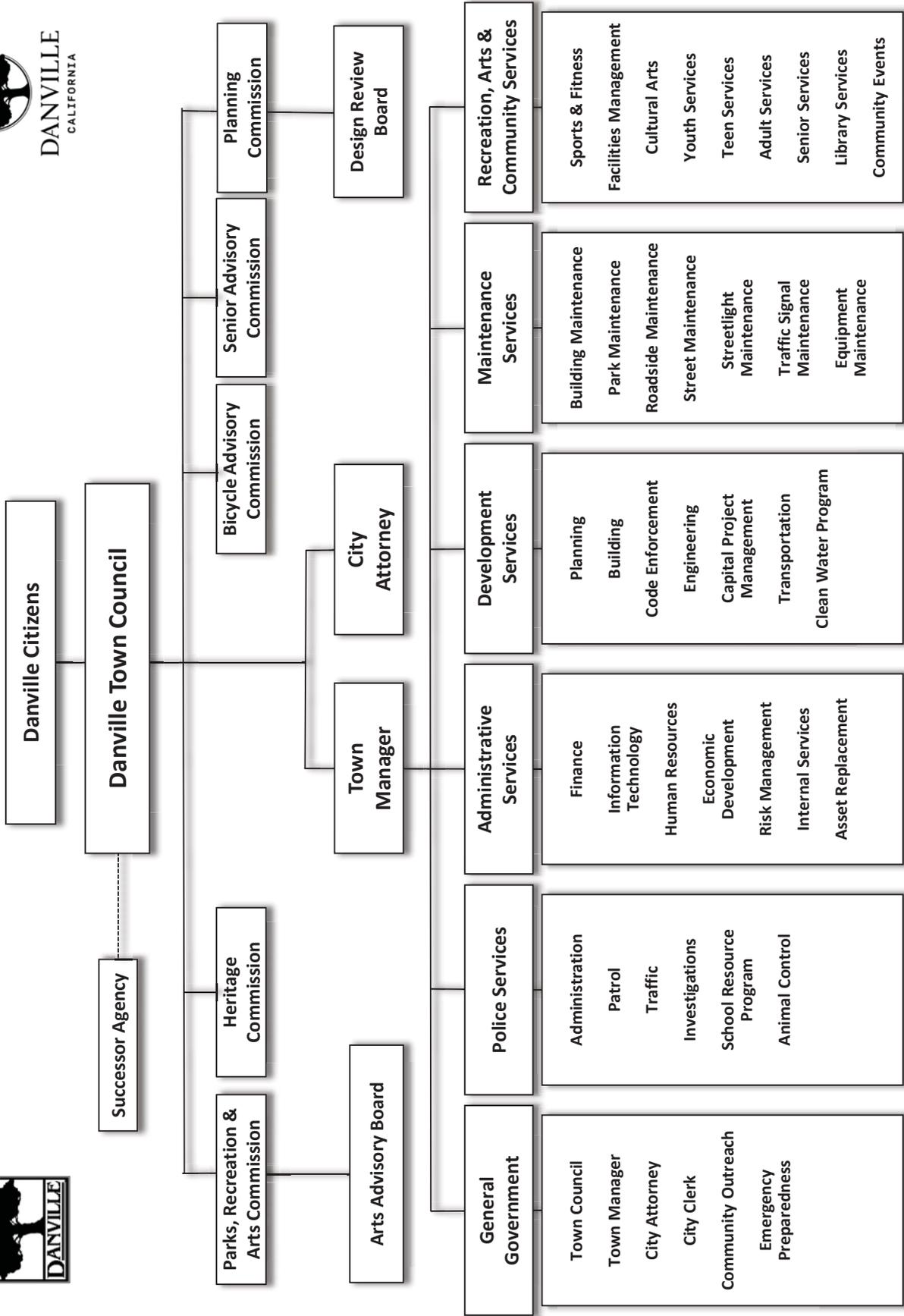
## TOWN STAFF

Joseph A. Calabrigo	Town Manager
Robert Ewing	City Attorney
Marie Sunseri	City Clerk
Tai Williams	Assistant Town Manager
Allan Shields	Chief of Police
Lani Ha	Finance Director/Treasurer
Dave Casteel	Maintenance Services Director
Henry Perezalonso	Recreation, Arts & Community Services Director
Jill Bergman	Business and Economic Development Director
Steven Jones	City Engineer

# Service Delivery Structure



## Town of Danville Organizational Chart



April 19, 2022





## Our Vision



*"Small town atmosphere,  
outstanding quality of life."*



**Deliver superior municipal services that make people's lives better. We:**

## Our Mission

- *Keep residents, businesses and property safe*
- *Provide well-maintained public facilities*
- *Protect our environment, preserve our history and retain the special character*
- *Celebrate diversity, dignity and equality for all members of our community*
- *Provide opportunities that support residents' growth and enrichment*
- *Promote and support economic vitality and growth*
- *Represent and promote Danville's best interests*
- *Celebrate community through family oriented special events*
- *Engage and communicate with residents and businesses effectively*



## Implementation

### IMPLEMENTATION

#### Town Council

- *Annual Planning & Goal Setting*
- *Identify and meet Service Delivery needs (Budget)*
- *Identify and meet Facility needs (CIP)*
- *Maintain Fiscal Sustainability (Budget)*

#### Administration

- *Set Performance Indicators (by department/ work group)*
- *Offer work that is challenging, engaging and meaningful*

#### Individual

- *Set Performance Objectives and standards*
- *Do meaningful work that makes a difference to other people*
- *Keep key questions in focus*

**\*\* Vision** *Idealized description of desired outcome that inspires, energizes and helps you create a mental picture of your target.*

**\*\* Mission** *Talks about HOW you will get to where you want to be (achieve your target)*



Danville was first established in 1858. The Town was settled by two young gold miners, Andrew and Daniel Inman, who bought 400 acres in what is today known as the Old Town area of the downtown. The Town was named after the Inmans' hometown of Danville, Kentucky.

With the construction of the Bay Bridge in 1936 and the Caldecott Tunnel in 1937, central Contra Costa County became accessible to the growing employment centers in San Francisco and Oakland. Located in the center of the San Ramon Valley, the 1950s and 1960s saw Danville evolve into a pleasant and desirable residential community. Completion of Interstate 680 in 1968 improved access to the San Ramon Valley area and further contributed to increased residential growth in Danville.

The decades of the 1970s and 1980s saw significant residential growth on the east side of I-680 with the development of the Sycamore, Greenbrook, Sycamore Valley and Crow Canyon Corridor areas. Incorporated in 1982 with a population of 26,900, Town population increased to 41,715 by the year 2000. With a current population of 44,396, the Town has retained its suburban and semi-rural character, with a mixture of older, well maintained neighborhoods, and newer subdivisions and homes.

The community enjoys a wonderful location, climate, and environment. Preservation of open space, major ridgelines, scenic hillsides, and other natural and scenic features are a high priority for the community. Natural creeks, hiking and biking trails, and dedicated open space encircle the Town. Mt. Diablo, at 3,849 ft. elevation, rises to the east, and the Las Trampas Regional Wilderness, elevation 2,049 ft., creates the Town's western boundary.

Downtown Danville is the historical center of Town. It offers boutique shopping, many resident-serving businesses, and fine dining. Downtown features a combination of well-preserved historic buildings, community buildings such as the Veterans Memorial Building, Village Theatre, the Library, and a mixture of commercial, office and residential uses. The area is a source of pride to residents, and is the location for many holiday and special events which attract visitors throughout the year from around the Bay Area.

Danville's location in close proximity to technology, employment centers, and higher education, coupled with a high level of public safety and excellent schools, continue to make it a popular and sought after community, and a unique location within the dynamic and changing Tri-Valley. The 2030 General Plan adopted in 2013, continues to chart a course of careful and limited growth and change for Danville, envisioning a build out population of 45,000 for the Town.

Danville's citizens and the Town government are committed to preserving the best of the past while planning for the future. Aggressive long-range planning efforts are needed to ensure that future growth is accommodated with minimal impact on the quality of life desired by residents. Achieving this goal requires the Town Council and Staff to continue to work cooperatively with the County, utility districts, school district, fire district, other cities in the area, and the community-at-large.



Population (January 1, 2021)	43,906
Date of Incorporation	July 1, 1982
Form of Government	Council-Manager
Area	18.1 Square Miles
Miles of Streets	145
Street Lights	3,449
Signalized Intersections	54
Building Permits Finalized (Average), March 31, 2021	149 per Month
Facilities	Town Meeting Hall Danville Library Danville Community Center Village Theatre & Art Gallery Veterans Memorial Building & Senior Center Oak Hill Park Community Center Hap Magee Ranch Park Buildings Town Offices Town Service Center Teen Centers (Charlotte Wood, Diablo Vista and Los Cerros)
Parks/Schools/Trails	5 Community Parks - 158.9 Acres 2 Neighborhood Parks - 2.4 Acres 4 Mini Parks - 1.4 Acres 5 School Parks - 18.4 Acres Trails - 18.8 Acres
Fire Stations	2
Public Schools	11
Bus Service	County Connection







# Summaries

# General Fund Revenue & Exp. Proj.



	FY 21/22 Adopted Budget	FY 21/22 Adjusted Budget	FY 21/22 Projected	FY 22/23 Adopted Budget
<b>BEGINNING UNRESERVED FUND BALANCE</b>				
Operating Revenues	26,210,144	26,210,144	26,210,144	28,665,329
Operating Transfers In	297,553	297,553	297,553	297,553
Carry forward	0	907,310	0	0
Less Operating Expenses	-23,300,924	-24,165,634	-23,258,324	-25,336,288
CDA Loan repayment	1,100,000	1,100,000	1,100,000	1,100,000
Gross Funds Available	4,306,773	4,349,373	4,349,373	4,726,594
<b>LESS TRANSFERS TO OTHER FUNDS</b>				
L L A D operations	1,100,000	1,100,000	1,100,000	1,300,000
Pavement Management	250,000	250,000	250,000	900,000
Asset Replacement	0	0	0	75,000
Capital Improvement	0	0	0	2,451,594
Capital Improvement - A-362	0	42,600	42,600	0
Capital Improvement - B-626	750,000	750,000	750,000	0
Park Facilities	2,206,773	2,206,773	2,206,773	0
Total Transfer to Other Funds	4,306,773	4,349,373	4,349,373	4,726,594
Designated for Contingency	0	0	0	0
<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



# Summary of Appropriations



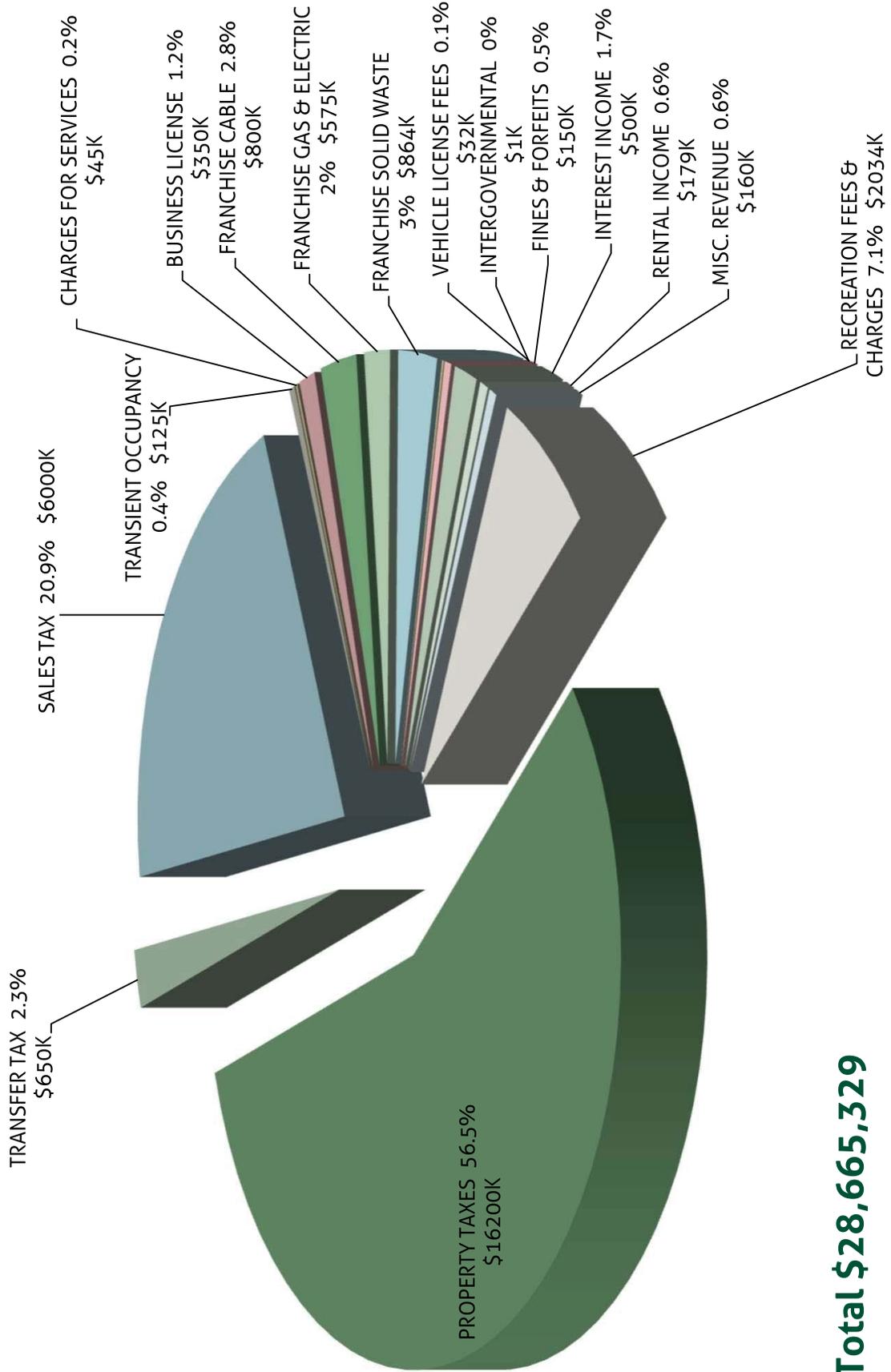
<b>FUNDING SOURCE</b>	<b>Salaries &amp; Benefits</b>	<b>Contractual Services &amp; Operations</b>	<b>Asset Replacement</b>	<b>Debt Service</b>	<b>Total</b>
General Fund	8,143,970	17,192,318			25,336,288
Peg Fees	0	32,935			32,935
Police - SLESF	0	100,043			100,043
Police - Abandoned Vehicle	0	40,220			40,220
Police - Asset Seizure	0	12			12
Building & Planning	2,213,780	189,526			2,403,306
Engineering	168,491	292,207			460,698
Child Care Impact Fee	0	207			207
Gas Tax	831,189	474,751			1,305,940
Measure J	216,070	77,586			293,656
Clean Water	124,912	552,383			677,295
L L A D - Zone A	515,785	574,776			1,090,561
L L A D - Zone B	358,972	675,470			1,034,442
L L A D - Zone C	194,430	593,925			788,355
L L A D - Zone D	647,946	1,124,600			1,772,546
Donations/Contributions	0	5,775			5,775
Asset Replacement- General	0	3,007	289,125		292,132
Asset Replacement- Lib/CC	0	1,094			1,094
Civic Facilities	0	4,985			4,985
Park Facilities	0	4,914			4,914
Capital Improvement	83,779	19,918			103,697
Park Dedication Impact Fee	0	1,776			1,776
C T I P	0	781			781
R T I P	0	282			282
Tassajara Area Transportation	0	300			300
Old Town Parking In Lieu	0	512			512
NERIAD Assessment District	0	1,368			1,368
Misc Development Fees	0	232			232
SVAD Benefit District	0	40			40
Tri-Valley Trans & Dev - Res	0	84			84
Tri-Valley Trans & Dev - Com	0	86			86
SCC Regional	0	7,619			7,619
SCC Sub Regional	0	2,190			2,190
Dougherty Valley Fee	0	419			419
Low Moderate Income Housing	0	2,800			2,800
Successor Agency RPTTF	0	23,900		1,148,350	1,172,250
<b>TOTALS</b>	<b>13,499,324</b>	<b>22,003,041</b>	<b>289,125</b>	<b>1,148,350</b>	<b>36,939,840</b>

# General Fund Revenue Sources



## SUMMARY OF GENERAL FUND REVENUE SOURCES

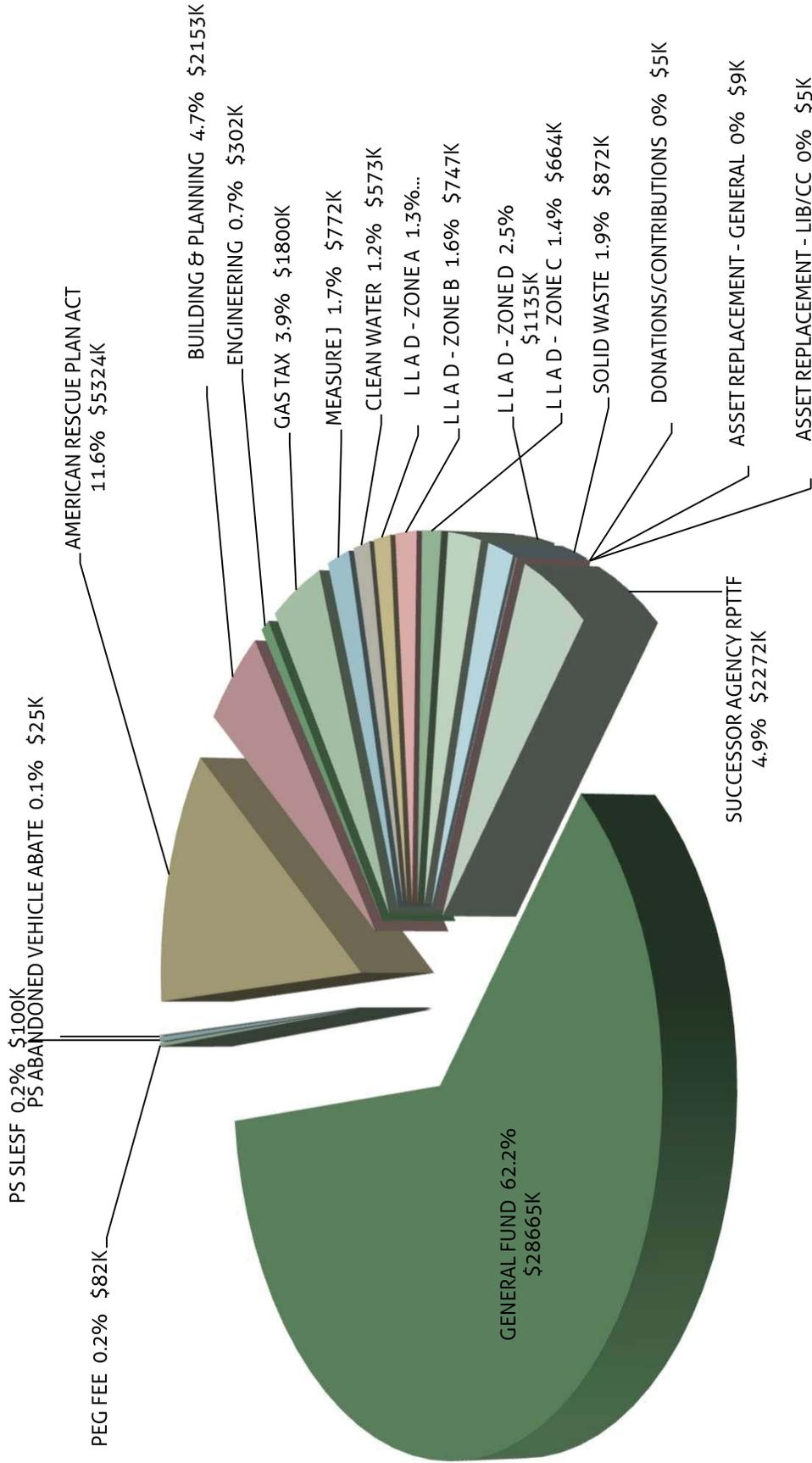
FISCAL YEAR 2022/23



**Total \$28,665,329**



## SUMMARY OF TOTAL REVENUE SOURCES FISCAL YEAR 2022/23



**Total \$46,089,360**

# Summary of Revenue



	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Amended	FY 21/22 Projected	FY 22/23 Adopted	% Change From FY 21/22
<b>GENERAL PURPOSE REVENUE</b>						
<b>GENERAL FUND</b>						
Property Tax	16,139,839	15,200,000	15,200,000	15,200,000	16,200,000	6.6
Transfer Tax	1,070,767	650,000	650,000	650,000	650,000	0.0
Sales Tax	6,564,751	5,250,000	5,250,000	5,250,000	6,000,000	14.3
Transient Occupancy Tax	86,882	125,000	125,000	125,000	125,000	0.0
Charges for Services	59,494	45,349	45,349	45,349	45,349	0.0
Business License Tax	331,206	325,150	325,150	325,150	350,000	7.6
Franchise Cable	798,621	800,000	800,000	800,000	800,000	0.0
Franchise Gas & Electric	621,671	575,403	575,403	575,403	575,000	-0.1
Franchise Solid Waste	828,085	846,851	846,851	846,851	863,788	2.0
Intergovernmental	578,901	1,010	1,010	1,010	1,010	0.0
Vehicle License Fees	32,180	32,180	32,180	32,180	32,180	0.0
Fines & Forfeits	86,104	150,000	150,000	150,000	150,000	0.0
Interest Income	612,624	328,750	328,750	328,750	500,000	52.1
Rental Income	840,768	170,035	170,035	170,035	178,521	5.0
Misc. Revenue	298,773	210,415	210,415	210,415	160,414	-23.8
<b>Total</b>	<b>28,950,666</b>	<b>24,710,143</b>	<b>24,710,143</b>	<b>24,710,143</b>	<b>26,631,262</b>	<b>7.8</b>
<b>RECREATION FEES &amp; CHARGES</b>						
Charges For Services	639,887	1,229,674	1,229,674	1,229,674	1,587,841	29.1
Sports Alliance Fees	105,589	55,245	55,245	55,245	124,943	126.2
Facility Rentals	87,341	214,558	214,558	214,558	306,783	43.0
Misc. Revenue	16,989	524	524	524	14,500	2,667.2
Donations-Recreation	0	0	0	0	0	0.0
<b>Total</b>	<b>849,806</b>	<b>1,500,001</b>	<b>1,500,001</b>	<b>1,500,001</b>	<b>2,034,067</b>	<b>35.6</b>
<b>General Purpose Subtotal</b>	<b>29,800,472</b>	<b>26,210,144</b>	<b>26,210,144</b>	<b>26,210,144</b>	<b>28,665,329</b>	<b>9.4</b>
<b>SPECIAL PURPOSE REVENUE</b>						
<b>PEG FEE</b>						
Franchise Cable	77,533	82,000	82,000	82,000	82,000	0.0
Interest Income	4,100	0	0	0	0	0.0
<b>Total</b>	<b>81,633</b>	<b>82,000</b>	<b>82,000</b>	<b>82,000</b>	<b>82,000</b>	<b>0.0</b>

# Summary of Revenue



	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Amended	FY 21/22 Projected	FY 22/23 Adopted	% Change From FY 21/22
<b>POLICE - SLESF</b>						
Intergovernmental	156,726	100,000	100,000	100,000	100,000	0.0
Interest Income	4,151	0	0	0	0	0.0
Misc. Revenue	0	0	0	0	0	0.0
<b>Total</b>	<b>160,877</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>0.0</b>
<b>POLICE - ABANDONED VEHICLE &amp; AS</b>						
Intergovernmental	21,787	24,000	24,000	24,000	24,000	0.0
Interest Income	3,311	1,246	1,246	1,246	1,246	0.0
<b>Total</b>	<b>25,098</b>	<b>25,246</b>	<b>25,246</b>	<b>25,246</b>	<b>25,246</b>	<b>0.0</b>
<b>BUILDING &amp; PLANNING</b>						
Charges For Services-Planning	351,686	226,000	226,000	226,000	226,000	0.0
Charges For Services-Building	2,380,903	1,750,000	1,750,000	1,750,000	1,927,000	10.1
Intergovernmental	0	177,000	177,000	177,000	0	-100.0
Misc. Revenue	7,343	200	200	200	200	0.0
<b>Total</b>	<b>2,739,932</b>	<b>2,153,200</b>	<b>2,153,200</b>	<b>2,153,200</b>	<b>2,153,200</b>	<b>0.0</b>
<b>ENGINEERING</b>						
Charges For Services-Engineering	370,082	260,035	260,035	260,035	301,705	16.0
Development Fees	1,546	500	500	500	500	0.0
<b>Total</b>	<b>371,628</b>	<b>260,535</b>	<b>260,535</b>	<b>260,535</b>	<b>302,205</b>	<b>16.0</b>
<b>GAS TAX</b>						
Gas Tax	1,751,098	1,650,000	1,650,000	1,650,000	1,785,172	8.2
Interest Income	39,488	14,828	14,828	14,828	14,828	0.0
Misc. Revenue	0	0	0	0	0	0.0
<b>Total</b>	<b>1,790,586</b>	<b>1,664,828</b>	<b>1,664,828</b>	<b>1,664,828</b>	<b>1,800,000</b>	<b>8.1</b>
<b>MEASURE J</b>						
Intergovernmental	761,642	700,000	700,000	700,000	761,642	8.8
Interest Income	26,606	10,139	10,139	10,139	10,139	0.0
Misc. Revenue	0	0	0	0	0	0.0
<b>Total</b>	<b>788,248</b>	<b>710,139</b>	<b>710,139</b>	<b>710,139</b>	<b>771,781</b>	<b>8.7</b>

# Summary of Revenue



	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Amended	FY 21/22 Projected	FY 22/23 Adopted	% Change From FY 21/22
<b>CLEAN WATER</b>						
Assessments	574,643	562,154	562,154	562,154	562,154	0.0
Charges For Services	10,416	1,010	1,010	1,010	1,010	0.0
Misc. Revenue	0	0	0	0	0	0.0
Interest Income	26,714	9,536	9,536	9,536	9,536	0.0
<b>Total</b>	<b>611,773</b>	<b>572,700</b>	<b>572,700</b>	<b>572,700</b>	<b>572,700</b>	<b>0.0</b>
<b>LLAD - ZONE A</b>						
Assessments	583,616	582,667	582,667	582,667	582,667	0.0
Interest Income	9,815	1,191	1,191	1,191	1,191	0.0
Misc. Revenue	6,970	0	0	0	0	0.0
<b>Total</b>	<b>600,401</b>	<b>583,858</b>	<b>583,858</b>	<b>583,858</b>	<b>583,858</b>	<b>0.0</b>
<b>LLAD - ZONE B</b>						
Assessments	744,904	743,692	743,692	743,692	743,692	0.0
Interest Income	5,560	3,276	3,276	3,276	3,276	0.0
Misc. Revenue	0	0	0	0	0	0.0
<b>Total</b>	<b>750,464</b>	<b>746,968</b>	<b>746,968</b>	<b>746,968</b>	<b>746,968</b>	<b>0.0</b>
<b>LLAD - ZONE C</b>						
Assessments	662,692	661,614	661,614	661,614	661,614	0.0
Interest Income	15,765	2,569	2,569	2,569	2,569	0.0
Misc. Revenue	5,317	0	0	0	0	0.0
<b>Total</b>	<b>683,774</b>	<b>664,183</b>	<b>664,183</b>	<b>664,183</b>	<b>664,183</b>	<b>0.0</b>
<b>LLAD - ZONE D</b>						
Assessments	1,045,581	1,043,880	1,043,880	1,043,880	1,043,880	0.0
Interest Income	11,533	1,963	1,963	1,963	1,963	0.0
Misc. Revenue	101,036	88,898	88,898	88,898	88,898	0.0
<b>Total</b>	<b>1,158,150</b>	<b>1,134,741</b>	<b>1,134,741</b>	<b>1,134,741</b>	<b>1,134,741</b>	<b>0.0</b>
<b>SOLID WASTE VIF</b>						
Franchise Solid Waste	718,924	846,851	846,851	846,851	872,257	3.0
Interest Income	0	0	0	0	0	0
<b>Total</b>	<b>718,924</b>	<b>846,851</b>	<b>846,851</b>	<b>846,851</b>	<b>872,257</b>	<b>3.0</b>

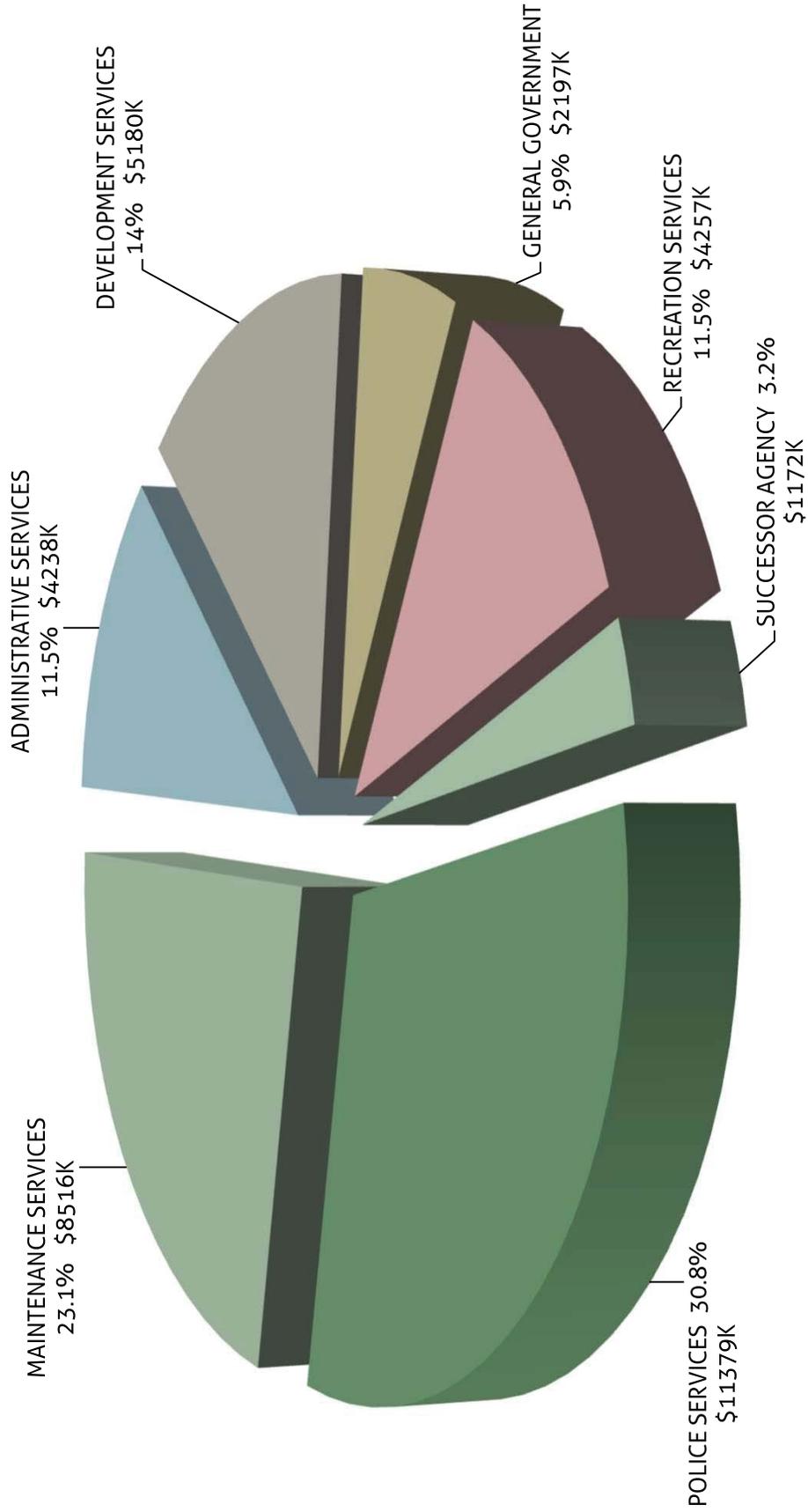
# Summary of Revenue



	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Amended	FY 21/22 Projected	FY 22/23 Adopted	% Change From FY 21/22
<b>DONATIONS/CONTRIBUTIONS</b>						
Interest Income	3,498	974	974	974	974	0.0
Donation	19,100	3,760	3,760	3,760	3,760	0.0
<b>Total</b>	<b>22,598</b>	<b>4,734</b>	<b>4,734</b>	<b>4,734</b>	<b>4,734</b>	<b>0.0</b>
<b>ASSET REPLACEMENT - GENERAL</b>						
Interest Income	30,373	9,387	9,387	9,387	9,387	0.0
Misc. Revenue	750	0	0	0	0	0.0
<b>Total</b>	<b>31,123</b>	<b>9,387</b>	<b>9,387</b>	<b>9,387</b>	<b>9,387</b>	<b>0.0</b>
<b>ASSET REPLACEMENT - LIB/CC</b>						
Interest Income	8,791	4,652	4,652	4,652	4,652	0.0
<b>Total</b>	<b>8,791</b>	<b>4,652</b>	<b>4,652</b>	<b>4,652</b>	<b>4,652</b>	<b>0.0</b>
<b>Special Purpose Subtotal</b>	<b>10,544,000</b>	<b>9,564,022</b>	<b>9,564,022</b>	<b>9,564,022</b>	<b>9,827,912</b>	<b>2.8</b>
<b>TOTAL OPERATING REVENUE</b>	<b>40,344,472</b>	<b>35,774,166</b>	<b>35,774,166</b>	<b>35,774,166</b>	<b>38,493,241</b>	<b>7.6</b>
<b>AMERICAN RESCUE PLAN ACT</b>						
Grant	0	0	5,323,869	5,323,869	5,323,869	100.0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>5,323,869</b>	<b>5,323,869</b>	<b>5,323,869</b>	<b>100.0</b>
<b>TOTAL ALL OPERATING REVENUE</b>	<b>40,344,472</b>	<b>35,774,166</b>	<b>41,098,035</b>	<b>41,098,035</b>	<b>43,817,110</b>	<b>22.5</b>
<b>SUCCESSOR AGENCY</b>						
Property Tax - RPTTF	1,190,330	2,274,714	2,274,714	2,274,714	2,272,250	-0.1
Interest Income	39	0	0	0	0	0.0
Rental Income	0	0	0	0	0	0.0
Misc. Revenue	0	0	0	0	0	0.0
<b>Total</b>	<b>1,190,369</b>	<b>2,274,714</b>	<b>2,274,714</b>	<b>2,274,714</b>	<b>2,272,250</b>	<b>0.0</b>
<b>Successor Agency Total</b>	<b>1,190,369</b>	<b>2,274,714</b>	<b>2,274,714</b>	<b>2,274,714</b>	<b>2,272,250</b>	<b>-0.1</b>
<b>TOTAL - ALL REVENUE</b>	<b>41,534,841</b>	<b>38,048,880</b>	<b>43,372,749</b>	<b>43,372,749</b>	<b>46,089,360</b>	<b>21.1</b>



## SUMMARY OF EXPENDITURES FISCAL YEAR 2022/23



Total \$36,939,840

# Summary of Program Expenditures



	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted	% Change From FY 21/22
<b>GENERAL GOVERNMENT</b>					
Town Council	208,546	238,051	243,251	233,846	-1.8
Town Manager	533,849	618,178	644,178	775,871	25.5
City Attorney	348,736	425,982	446,950	429,750	0.9
City Clerk	269,600	291,834	293,424	360,932	23.7
Community Outreach	212,285	233,308	244,580	261,684	12.2
Emergency Preparedness	159,670	138,192	216,448	135,378	-2.0
<b>Total</b>	<b>1,732,686</b>	<b>1,945,545</b>	<b>2,088,831</b>	<b>2,197,461</b>	<b>12.9</b>
<b>POLICE SERVICES</b>					
Police Services Management	1,474,282	1,649,203	1,682,257	1,738,492	5.4
Patrol	4,839,342	5,928,012	6,043,168	6,278,863	5.9
Traffic	972,965	1,342,320	1,342,320	1,353,314	0.8
Investigation	1,048,997	971,595	971,595	1,006,615	3.6
School Resource Program	363,902	622,374	622,374	651,432	4.7
Animal Control	296,273	292,688	296,990	349,930	19.6
<b>Total</b>	<b>8,995,761</b>	<b>10,806,192</b>	<b>10,958,704</b>	<b>11,378,646</b>	<b>5.3</b>
<b>ADMINISTRATIVE SERVICES</b>					
Administrative Services Management	232,768	228,700	228,700	208,132	-9.0
Finance	797,586	930,193	1,048,747	956,443	2.8
Information Technology	643,397	716,160	739,359	790,332	10.4
Human Resources	364,069	295,765	350,099	489,706	65.6
Economic Development	560,379	392,467	759,713	450,513	14.8
Risk Management	756,797	759,200	767,673	779,200	2.6
Internal Services	218,620	275,012	321,241	275,012	0.0
Asset Replacement	31,862	356,626	494,442	289,126	100
<b>Total</b>	<b>3,605,478</b>	<b>3,954,123</b>	<b>4,709,974</b>	<b>4,238,464</b>	<b>7.2</b>

# Summary of Program Expenditures



	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted	% Change From FY 21/22
<b>DEVELOPMENT SERVICES</b>					
Development Services Management	546,003	709,972	709,972	701,058	-1.3
Planning	329,433	1,004,621	1,305,993	798,646	-20.5
Building	1,330,947	1,347,958	1,497,958	1,478,001	9.6
Code Enforcement	115,079	133,162	133,162	114,329	-14.1
Engineering	153,753	203,488	294,912	367,698	80.7
Capital Project Management	827,579	915,980	915,980	948,533	3.6
Transportation	391,426	421,121	458,959	553,668	31.5
Clean Water Program	199,695	218,000	232,651	218,000	0.0
<b>Total</b>	<b>3,893,915</b>	<b>4,954,302</b>	<b>5,549,587</b>	<b>5,179,933</b>	<b>4.6</b>
<b>MAINTENANCE SERVICES</b>					
Maintenance Services Management	332,994	381,448	386,279	408,809	7.2
Building Maintenance	820,761	953,586	961,583	959,670	0.6
Park Maintenance	2,280,745	2,462,430	2,539,415	2,587,841	5.1
Roadside Maintenance	1,697,622	1,941,653	1,960,376	2,123,757	9.4
Street Maintenance	829,780	993,848	1,013,237	1,030,951	3.7
Street Light Maintenance	672,302	705,993	757,378	787,430	11.5
Traffic Signal Maintenance	272,804	233,500	246,231	233,500	0.0
Equipment Maintenance	227,646	329,200	420,286	384,500	16.8
<b>Total</b>	<b>7,134,654</b>	<b>8,001,658</b>	<b>8,284,785</b>	<b>8,516,458</b>	<b>6.4</b>
<b>RECREATION, ARTS &amp; COMMUNITY SERVICES</b>					
Recreation Management	322,760	395,621	437,448	429,873	8.7
Sports & Fitness	233,398	474,267	510,267	716,325	51.0
Facilities Management	452,279	535,907	544,407	556,440	3.8
Cultural Arts	365,492	608,142	621,642	692,642	13.9
Youth	282,674	417,549	469,549	516,116	23.6
Teens	198,213	353,909	371,909	422,461	19.4
Adults	56,477	98,917	116,917	132,805	34.3
Seniors	186,617	325,675	335,675	359,598	10.4

# Summary of Program Expenditures



	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted	% Change From FY 21/22
Library Services	181,531	157,305	157,305	172,620	9.7
Community Events	194,099	220,852	236,186	257,748	16.7
<b>Total</b>	<b>2,473,540</b>	<b>3,588,144</b>	<b>3,801,305</b>	<b>4,256,628</b>	<b>18.6</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>27,836,034</b>	<b>33,249,964</b>	<b>35,393,186</b>	<b>35,767,590</b>	<b>7.6</b>
<b>SUCCESSOR AGENCY</b>					
Successor Agency	1,176,373	1,174,714	1,175,020	1,172,250	-0.2
<b>Total</b>	<b>1,176,373</b>	<b>1,174,714</b>	<b>1,175,020</b>	<b>1,172,250</b>	<b>-0.2</b>
<b>TOTAL - ALL EXPENDITURES</b>	<b>29,012,407</b>	<b>34,424,678</b>	<b>36,568,206</b>	<b>36,939,840</b>	<b>7.3</b>
<b>CAPITAL APPROPRIATIONS</b>	<b>6,610,436</b>	<b>9,413,612</b>	<b>5,981,411</b>	<b>18,047,209</b>	<b>91.7</b>
<b>TOTAL OPERATING &amp; CAPITAL</b>	<b>35,622,843</b>	<b>43,838,290</b>	<b>42,549,617</b>	<b>54,987,049</b>	<b>25.4</b>

# Summary of Program Expenditures



## OPERATING EXPENSES BY CATEGORY FISCAL YEAR 2022/2023

	Employee Expenses		Temporary Salaries		Administration & Supplies		Materials & Supplies		Contracted Services		Equipment		Program Activities		Total
GENERAL GOVERNMENT	1,697,096	0	129,597	122,995	122,273	10,000	115,500	2,197,461							
POLICE SERVICES	198,207	280,000	51,000	114,500	10,031,439	342,000	361,500	11,378,646							
ADMINISTRATIVE SERVICES	2,125,846	0	104,424	294,466	289,575	421,626	1,002,527	4,238,464							
DEVELOPMENT SERVICES	4,168,297	47,200	118,376	174,960	655,600	9,700	5,800	5,179,933							
MAINTENANCE SERVICES	3,335,938	97,300	75,750	520,250	1,987,390	222,550	2,277,280	8,516,458							
RECREATION, ARTS & COMMUNITY SERVICES	1,973,940	638,605	58,225	313,897	990,444	33,700	247,817	4,256,628							
<b>TOTAL</b>	<b>13,499,324</b>	<b>1,063,105</b>	<b>537,372</b>	<b>1,541,068</b>	<b>14,076,721</b>	<b>1,039,576</b>	<b>4,010,424</b>	<b>35,767,590</b>							

# Summary of Program Expenditures



	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted	% Change From FY 21/22
<b>APPROPRIATIONS BY FUND</b>					
General Fund	19,595,849	23,300,924	24,493,691	25,336,288	8.7
Peg Fees	16,622	26,016	28,330	32,935	26.6
Police - SLESF	100,256	100,043	100,043	100,043	0.0
Police - Abandoned Vehicle	21,780	40,220	40,220	40,220	0.0
Police - Asset Seizure	11	12	12	12	0.0
Building & Planning	2,067,705	2,765,066	3,216,438	2,403,306	-13.1
Engineering	151,495	181,474	272,898	460,698	153.9
Child Care Impact Fee	236	207	207	207	0.0
Gas Tax	1,126,041	1,224,575	1,251,679	1,305,940	6.6
Measure J	193,319	198,896	198,896	293,656	47.6
Clean Water	483,272	560,478	591,696	677,295	20.8
L L A D - Zone A	781,937	919,487	927,555	1,090,561	18.6
L L A D - Zone B	916,699	1,023,412	1,034,067	1,034,442	1.1
L L A D - Zone C	673,305	706,917	758,303	788,355	11.5
L L A D - Zone D	1,551,239	1,706,802	1,749,151	1,772,546	3.9
Donations/Contributions	11,403	6,775	25,549	5,775	-14.8
Asset Replacement- General	33,758	359,633	575,363	292,132	-18.8
Asset Replacement- Lib/CC	568	1,094	1,094	1,094	0.0
Civic Facilities	338	4,985	4,986	4,985	0.0
Park Facilities	1,463	4,914	4,914	4,914	0.0
Capital Improvement	99,716	99,545	99,545	103,697	4.2
Park Dedication Impact Fee	2,039	1,776	1,776	1,776	0.0
C T I P	107	781	781	781	0.0
R T I P	700	282	282	282	0.0
Tassajara Area Transportation	9	300	300	300	0.0
Old Town Parking In Lieu	448	512	512	512	0.0
NERIAD Assessment District	1,071	1,368	1,367	1,368	0.0
Misc Development Fees	136	232	232	232	0.0

# Summary of Program Expenditures



	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted	% Change From FY 21/22
TRAD Assessment District	4	0	0	0	0.0
SVAD Benefit District	4	40	40	40	0.0
Tri-Valley Trans & Dev - Res	282	84	84	84	0.0
Tri-Valley Trans & Dev - Com	90	86	86	86	0.0
SCC Regional	1,747	7,619	7,619	7,619	0.0
SCC Sub Regional	595	2,190	2,190	2,190	0.0
Dougherty Valley Fee	31	419	419	419	0.0
Low Moderate Income Housing	1,756	2,800	2,861	2,800	0.0
Successor Agency RPTTF	1,176,373	1,174,714	1,175,020	1,172,250	-0.2
<b>TOTALS</b>	<b>29,012,405</b>	<b>34,424,678</b>	<b>36,568,206</b>	<b>36,939,840</b>	<b>7.3</b>



## STAFFING ALLOCATION BY SERVICE PROGRAM

Service Program	Regular Staff	Contract Staff	Temporary*	Total
General Government	7.25	0.00	0.00	7.25
Police Services	1.75	30.00	6.00	37.75
Administrative Services	14.50	0.00	0.00	14.50
Development Services	26.00	0.00	0.50	26.50
Maintenance Services	28.00	0.00	3.00	31.00
Recreation, Arts & Community Services	15.75	0.00	26.25	42.00
<b>TOTAL</b>	<b>93.25</b>	<b>30.00</b>	<b>35.75</b>	<b>159.00</b>

\* Based upon converting total part-time temporary hours budgeted to full-time equivalents (1,950 hours equal 1.0 FTE)

### RECOMMENDED STAFFING CHANGES:

#### Service Program

##### **General Government**

*Town Manager*

Shift .5 Deputy Town Manager to Development Services Management

Shift 1.0 Administrative Analyst from Development Services Management to Town Manager

Re-title 1.0 Administrative Analyst to 1 Management Analyst

Add 1.0 Administrative Assistant to Town Manager

##### **Development Services**

*Development Services Management*

Shift 0.5 Deputy Town Manager/Development Services Director from Town Manager to Development Services Management

Shift 1.0 Administrative Analyst from Development Services Management to Town Manager

##### **Maintenance Services**

*Building Maintenance*

Reclass 1.0 Maintenance Specialist to 1.0 Maintenance Supervisor

# Personnel Allocation Detail



Service Program	Position	Total Personnel
<b>GENERAL GOVERNMENT</b>		
Town Manager	Town Manager	1.00
	Management Analyst	1.00
	Administrative Assistant	1.50
City Attorney	City Attorney	1.00
City Clerk	City Clerk	1.00
Community Outreach	Public Information Officer	1.00
Emergency Preparedness	Emergency Services Manager	0.75
<b>GENERAL GOVERNMENT TOTAL</b>		<b>7.25</b>

## POLICE SERVICES

<b>Police Services Management</b>		
	Chief of Police	1.00
	Administrative Lieutenant	1.00
	Administrative Assistant	1.00
	Temporary	3.00
Patrol	Sergeant	4.00
	Officer	16.00
Traffic	Sergeant	1.00
	Officer	3.00
	Temporary	2.00
Investigations	Sergeant	1.00
	Investigator	1.00
	Temporary	1.00
School Resource Program	School Resource Officer	2.00
	Family and Community Services Specialist	0.75
<b>POLICE SERVICES TOTAL</b>		<b>37.75</b>

# Personnel Allocation Detail



Service Program	Position	Total Personnel
<b>ADMINISTRATIVE SERVICES</b>		
<b>Administrative Services Management</b>		
	Administrative Assistant	1.00
	Administrative Services Coordinator	1.00
<b>Finance</b>		
	Finance Director/Treasurer	1.00
	Accounting Analyst	1.00
	Accounting Technician	3.00
<b>Information Technology</b>		
	Chief Technology Officer	1.00
	Information Technology Analyst	2.00
	Information Technology Technician	1.00
<b>Human Resources</b>		
	Human Resources Manager	1.00
	Human Resources Analyst	1.00
<b>Economic Development</b>		
	Business and Economic Development Director	1.00
	Program Specialist	0.50
<b>ADMINISTRATIVE SERVICES TOTAL</b>		<b>14.50</b>

## DEVELOPMENT SERVICES

### Development Services Management

	Assistant Town Manager	1.00
	Deputy Town Manager/Development Serv Director	1.00
	Administrative Assistant	2.00

### Planning

	Chief of Planning	1.00
	Development Coordinator	1.00
	Associate Planner	1.00
	Assistant Planner	1.00

### Building

	Chief Building Official	1.00
	Permit Center Supervisor	1.00
	Plans Examiner	1.00
	Building Inspector	2.00
	Development Services Technician	2.00
	Temporary	0.50



# Personnel Allocation Detail



Service Program	Position	Total Personnel
<b>Code Enforcement</b>		
	Ass't Planner/Code Enforcement Officer	1.00
<b>Engineering</b>		
	Civil Engineering Associate	1.00
	Public Works Inspector	1.00
<b>Capital Project Management</b>		
	City Engineer	1.00
	Senior Civil Engineer	1.00
	Landscape Architect	1.00
	Civil Engineering Associate	1.00
	Public Works Inspector	1.00
<b>Transportation</b>		
	Transportation Manager	1.00
	Traffic Engineering Associate	1.00
	Transportation Program Analyst	1.00
<b>DEVELOPMENT SERVICES TOTAL</b>		<b>26.50</b>

## MAINTENANCE SERVICES

### Maintenance Services Management

Maintenance Services Director	1.00
Maintenance Services Coordinator	1.00

### Building Maintenance

Maintenance Supervisor	1.00
Maintenance Worker	2.00
Temporary	1.00

### Park Maintenance

Maintenance Supervisor	1.00
Maintenance Specialist	3.00
Maintenance Worker	5.00
Temporary	1.25

### Roadside Maintenance

Maintenance Superintendent	1.00
Maintenance Supervisor	1.00
Maintenance Specialist	1.00
Maintenance Worker	4.00
Temporary	0.50

# Personnel Allocation Detail



Service Program	Position	Total Personnel
<b>Street Maintenance</b>		
	Maintenance Supervisor	1.00
	Maintenance Specialist	1.00
	Maintenance Worker	3.00
	Temporary	0.25
<b>Street Light Maintenance</b>		
	Maintenance Worker	2.00
<b>MAINTENANCE SERVICES TOTAL</b>		<b>31.00</b>

## RECREATION, ARTS & COMMUNITY SERVICES

### Recreation, Arts & Community Services Management

	Recreation, Arts & Community Services. Director	1.00
	Temporary	0.75

### Sports and Fitness

	Program Supervisor	0.50
	Program Coordinator	1.00
	Temporary	8.50

### Facilities Management

	Program Supervisor	0.50
	Program Coordinator	1.00
	Administrative Assistant	1.00
	Facility Attendant	2.00
	Temporary	2.00

### Cultural Arts

	Program Superintendent	1.00
	Program Coordinator	2.00
	Temporary	1.50

### Youth Services

	Program Supervisor	0.50
	Program Coordinator	1.00
	Temporary	6.00

### Teen Services

	Program Supervisor	0.50
	Program Coordinator	1.00
	Family and Community Services Specialist	0.25
	Temporary	6.00

# Personnel Allocation Detail



Service Program	Position	Total Personnel
<b>Adult Services</b>		
	Program Supervisor	0.50
	Temporary	0.50
<b>Senior Services</b>		
	Program Supervisor	0.50
	Administrative Assistant	1.00
	Temporary	1.00
<b>Community Events</b>		
	Program Coordinator	0.50
<b>RECREATION, ARTS &amp; COMMUNITY SERVICES TOTAL</b>		<b>42.00</b>
<b>PERSONNEL TOTAL</b>		<b>159.00</b>



# General Government



<b>PROGRAMS</b>	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
Town Council	\$ 208,546	\$ 238,051	\$ 243,251	\$ 233,846
Town Manager	\$ 533,849	\$ 618,178	\$ 644,178	\$ 775,871
City Attorney	\$ 348,736	\$ 425,982	\$ 446,950	\$ 429,750
City Clerk	\$ 269,600	\$ 291,834	\$ 293,424	\$ 360,932
Community Outreach	\$ 212,285	\$ 233,308	\$ 244,580	\$ 261,684
Emergency Preparedness	\$ 159,670	\$ 138,192	\$ 216,448	\$ 135,378
<b>TOTAL</b>	<b>\$ 1,732,686</b>	<b>\$ 1,945,545</b>	<b>\$ 2,088,831</b>	<b>\$ 2,197,461</b>

## FUNDING

General Fund	\$ 1,716,334	\$ 1,916,229	\$ 2,059,515	\$ 2,164,540
Donations/Contributions	\$ 0	\$ 1,500	\$ 1,500	\$ 500
PEG Fee	\$ 16,352	\$ 27,816	\$ 27,816	\$ 32,421
<b>TOTAL</b>	<b>\$ 1,732,686</b>	<b>\$ 1,945,545</b>	<b>\$ 2,088,831</b>	<b>\$ 2,197,461</b>

## PERSONNEL

	FTE
REGULAR	7.25



## PROGRAM DESCRIPTION

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The Town Council is elected to represent the citizens of Danville and to set policy for all areas of municipal affairs. The Town Council serves as the Successor Agency to the former Community Development Agency, the Danville Financing Authority and the Danville Disaster Council. The Council annually reviews and sets goals and priorities for the Town government; adopts a balanced budget that identifies services to be provided and a five-year Capital Improvement Program that prioritizes capital needs and spending. The Town Council appoints commission, committee and board members, who advise the Council in various areas.

Council members serve in various capacities through participation in local, regional and state organizations, including: League of California Cities, ABAG, Contra Costa Mayors' Conference, Contra Costa Transportation Authority, County Connection, RecycleSmart, MCE, Tri-Valley Transportation Council, East Bay Economic Development Alliance, East Bay Regional Communications System Authority, Tri-Valley Regional Rail Authority and the San Ramon Valley Citizen Corps Council.

## GOALS

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- ❖ Promote open government and encourage civic involvement.
- ❖ Adopt a balanced operating budget and ensure that the Town remains on a fiscally sustainable course long term.
- ❖ Work towards enhancing the economic vitality of the downtown.
- ❖ Represent the Town's best interests by exercising leadership at the regional, state and federal level.

## HIGHLIGHTS

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- ❖ In 2021/22, the Town Council:
  - Allocated \$1.65 million in Coronavirus Local Fiscal Recovery Funds to community programs and partnerships, including mental health, homelessness and senior services programs and community non-profit partnerships.
  - Approved a new Town wide Bicycle Master Plan.
  - Approved a new Age-Friendly Roadmap to further support Danville seniors.
  - Engaged with state and federal legislators to advocate for Danville's best interests.
  - Extended temporary land use permits to allow for outdoor business operations to aid with economic recovery from COVID-19.
  - Continued to expand Council outreach programs.
  - Entered into a Friendship City arrangement with Danville, Kentucky
- ❖ In 2022/23, the Town Council will:
  - Continue to set direction and policy for the betterment of, and in the interest of, the Danville community.
  - Adopt a new Downtown Master Plan
  - Adopt a new General Plan Housing Element



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 67,448	\$ 90,065	\$ 90,065	\$ 90,065
<b>Administration</b>	\$ 36,474	\$ 81,687	\$ 81,687	\$ 80,782
<b>Materials &amp; Supplies</b>	\$ 7,674	\$ 17,800	\$ 23,000	\$ 21,100
<b>Contracted Services</b>	\$ 96,950	\$ 48,499	\$ 48,499	\$ 41,899
<b>TOTAL</b>	<b>\$ 208,546</b>	<b>\$ 238,051</b>	<b>\$ 243,251</b>	<b>\$ 233,846</b>

## EXPENDITURE DETAIL

**Employee Expenses:** Councilmember costs each month include: \$1,147 salary; \$208 health care reimbursement; \$43 deferred compensation; and \$103 workers' compensation and FICA.

**Administration:** \$42,072 for dues/memberships and \$38,710 for meetings, travel, and conference registration.

**Materials and Supplies:** \$7,800 for community awards, \$5,000 for Mayors discretionary supply fund and \$8,300 for Town-hosted activities, proclamation supplies, and postage.

**Contracted Services:** \$25,000 for federal advocacy services, \$15,000 for grant writing consultant services and \$1,899 for televising of the annual Community Awards event.

## FUNDING

<b>General Fund</b>	\$ 208,546	\$ 236,551	\$ 241,751	\$ 233,346
<b>Donations/Contributions</b>	\$ 0	\$ 1,500	\$ 1,500	\$ 500
<b>TOTAL</b>	<b>\$ 208,546</b>	<b>\$ 238,051</b>	<b>\$ 243,251</b>	<b>\$ 233,846</b>



## PROGRAM DESCRIPTION

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Town Manager is appointed by the Town Council to serve as the Town's chief administrator, Executive Director of the Danville Financing Authority and Director of Emergency Services. The Town Manager also serves as a Board Member on the East Bay Regional Communications System JPA and the EBRCSA Finance Committee.

The Town Manager provides overall administration and direction for all areas of the Town government. The Town Manager ensures that all goals established by the Town Council are met, supports the Town Council by presenting information and recommendations that facilitate informed policy making, facilitates communication among the Town Council, commissioners, Town staff and the community, and coordinates working relationships with external agencies and organizations.

## GOALS

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- ❖ Assist the Town Council in establishing annual and long-term goals that support the vision and mission of the Town government.
- ❖ Ensure provision of effective, high quality public services to Town residents and customers.
- ❖ Carefully manage Town finances to balance the need to deliver service in areas of highest priority, while ensuring long-term fiscal sustainability.
- ❖ Create and maintain a workplace characterized by leadership, innovation, enthusiasm and high standards of accomplishment.
- ❖ Effectively partner with other government agencies and service providers.

## HIGHLIGHTS

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- ❖ In 2021/22, the Town Manager's Office:
  - Secured \$10.6 million in federal funding through American Rescue Plan Act (ARPA).
  - Presented a plan to allocate Fiscal Recovery Funds received through the ARPA to offset revenue losses and promote economic recovery.
  - Administered \$950,000 in ARPA funding to Danville non-profit agencies.
  - Ensured compliance with all CDC, California Department of Public Health and Contra Costa Health Officer requirements aimed at controlling and combatting COVID-19.
  - Worked with the Town's lobbyists and the Tri-Valley coalition to monitor state legislation and advocate positions that support Danville's best interests.
- ❖ In 2022/23, the Town Manager's Office will:
  - Complete the relocation of the Town Offices and Police Department into new facilities located at 500 La Gonda Way.
  - Continue to advocate for local control at the federal, state, and regional level.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 532,053	\$ 608,631	\$ 634,631	\$ 766,324
<b>Administration</b>	\$ 1,527	\$ 8,202	\$ 8,202	\$ 8,202
<b>Materials &amp; Supplies</b>	\$ 269	\$ 1,345	\$ 1,345	\$ 1,345
<b>TOTAL</b>	<b>\$ 533,849</b>	<b>\$ 618,178</b>	<b>\$ 644,178</b>	<b>\$ 775,871</b>

## EXPENDITURE DETAIL

**Administration:** \$1,907 for professional dues and \$5,945 for meeting, travel and conference registration; \$350 for training.

**Materials and Supplies:** \$1,345 for miscellaneous supplies and subscriptions.

## FUNDING

<b>General Fund</b>	\$ 533,849	\$ 618,178	\$ 644,178	\$ 775,871
<b>TOTAL</b>	<b>\$ 533,849</b>	<b>\$ 618,178</b>	<b>\$ 644,178</b>	<b>\$ 775,871</b>

## PERSONNEL

REGULAR	FTE
<b>Town Manager</b>	1.00
<b>Management Analyst</b>	1.00
<b>Administrative Assistant</b>	<u>1.50</u>
<b>TOTAL REGULAR FTE:</b>	<b>3.50</b>



## PROGRAM DESCRIPTION

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The City Attorney is appointed by the Town Council and serves as the principal legal advisor to the Town, including the Town Council, advisory boards and commissions and Town staff. The City Attorney's Office also oversees the risk management function. The City Attorney keeps Town officials aware of changes in the law, providing legal analysis at the earliest stage of policy development and working, to develop a range of alternatives to achieve the desired policy goals.

The City Attorney serves on the Board of Directors for the Municipal Pooling Authority, a risk management and insurance pool for cities in the region.

## GOALS

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- ❖ Advise the Town Council, commissions and staff on a broad range of legal issues, including land use, public safety, personnel, code enforcement, public records, ethics and the Ralph M. Brown Act.
- ❖ Minimize the Town's exposure to litigation and associated costs.
- ❖ Draft and review all Town ordinances, resolutions, contracts, leases and other legal documents.
- ❖ Manage litigation involving the Town and manage other dispute resolution processes.

## HIGHLIGHTS

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- ❖ In 2021/22, the City Attorney's Office:
  - Continued work related to the COVID-19 pandemic, including drafting leave and safety policies, enforcement of state and county health orders and legal aspects of Town efforts to support local businesses.
  - Assisted with Town response to regional housing allocation, new state planning laws and preparation of 2022-2030 Housing Element.
- ❖ In 2022/23, the City Attorney's Office will:
  - Continue to work on the Housing Element and housing laws.
  - Work on updates to the Town's Noise Ordinance.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 323,943	\$ 379,282	\$ 379,282	\$ 382,700
<b>Administration</b>	\$ 1,104	\$ 2,150	\$ 2,150	\$ 2,500
<b>Materials &amp; Supplies</b>	\$ 4,816	\$ 4,550	\$ 4,886	\$ 4,550
<b>Program Activities</b>	\$ 18,873	\$ 40,000	\$ 60,632	\$ 40,000
<b>TOTAL</b>	<b>\$ 348,736</b>	<b>\$ 425,982</b>	<b>\$ 446,950</b>	<b>\$ 429,750</b>

## EXPENDITURE DETAIL

**Administration:** \$2,500 for professional dues and mandatory continuing education.

**Materials and Supplies:** \$4,550 for library and legal reference materials.

**Program Activities:** \$40,000 for outside counsel to provide legal assistance on specialized matters such as tax and pension matters, land use and CEQA, and litigation not covered by the Municipal Pooling Authority.

## FUNDING

<b>General Fund</b>	\$ 348,736	\$ 425,982	\$ 446,950	\$ 429,750
<b>TOTAL</b>	<b>\$ 348,736</b>	<b>\$ 425,982</b>	<b>\$ 446,950</b>	<b>\$ 429,750</b>

## PERSONNEL

REGULAR	FTE
<b>City Attorney</b>	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>1.00</b>



## PROGRAM DESCRIPTION

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The City Clerk is an appointed officer of the Town and serves as the Town's elections official, prepares Town Council agendas and maintains all legislative history, coordinates the recruitment of all Town advisory body members, ensures that required legal notices are appropriately published, maintains the Municipal Code and performs other statutory duties as required. The City Clerk complies with all federal and state laws including the California Government Code, California Election Law, FPPC, Ralph M. Brown Act, and Public Records Act. The City Clerk assists other departments by overseeing maintenance of Town contracts and surety bonds, and conducts the public bidding process.

## GOALS

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- ❖ Maintain the legislative history of the Town Council, Commissions, Boards and Committees.
- ❖ Provide public access to information and respond to requests for public records.
- ❖ Serve as the Town's elections official; conduct biennial Town Council elections and special elections as necessary.
- ❖ Maintain the Town's Municipal Code and perform biannual Code updates.
- ❖ Conduct biannual recruitments for Town commissions, boards and committees.

## HIGHLIGHTS

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- ❖ In 2021/22, the City Clerk's Office:
  - Assisted in the creation of the newly formed Bicycle Advisory Commission and Youth Poet Laureate.
  - Transitioned to the return of an in-person Mayor's Installation and Community Service Awards event.
  - Implemented a process for hybrid virtual/in-person Council and Commission meetings.
  - Administered the recruitment and appointment of Danville residents to serve on Town advisory bodies.
  - Continued implementation of DocuSign to facilitate signatures on Town documents.
- ❖ In 2022/23, the City Clerk's Office will:
  - Conduct a Municipal Election for two seats on the Danville Town Council.
  - Continue implementation of hybrid virtual/in-person Council and Commission meetings.
  - Assist in relocation of Town Offices and Council Chambers to 500 La Gonda Way.
  - Continue to promote community engagement and public service.
  - Continue to promote transparency and public access to Town information.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 190,111	\$ 208,185	\$ 208,185	\$ 216,345
<b>Administration</b>	\$ 5,988	\$ 17,863	\$ 17,863	\$ 17,863
<b>Materials &amp; Supplies</b>	\$ 35,923	\$ 58,286	\$ 59,876	\$ 54,350
<b>Contracted Services</b>	\$ 37,578	\$ 7,500	\$ 7,500	\$ 72,374
<b>TOTAL</b>	<b>\$ 269,600</b>	<b>\$ 291,834</b>	<b>\$ 293,424</b>	<b>\$ 360,932</b>

## EXPENDITURE DETAIL

**Administration:** \$13,783 for advertising; and \$4,080 for dues and travel.

**Materials and Supplies:** \$12,480 for software maintenance and licensing; \$3,450 for records management supplies; \$19,246 for video streaming public meetings on the Town's website; \$13,174 for zoom user subscriptions; and \$6,000 for miscellaneous supplies and printing.

**Contract Services:** \$64,874 for election services; \$7,500 for scanning services, municipal code updating, web hosting, and temporary help.

## FUNDING

<b>General Fund</b>	\$ 253,248	\$ 264,018	\$ 265,608	\$ 328,511
<b>PEG Fee</b>	\$ 16,352	\$ 27,816	\$ 27,816	\$ 32,421
<b>TOTAL</b>	<b>\$ 269,600</b>	<b>\$ 291,834</b>	<b>\$ 293,424</b>	<b>\$ 360,932</b>

## PERSONNEL

REGULAR	FTE
City Clerk	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>1.00</b>



## PROGRAM DESCRIPTION

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Community Outreach promotes government transparency, communication, and civic engagement through marketing, media relations, social media, and in-person efforts.

Community Outreach maintains a current Town website which provides information about the Town Government and services; offers a printed quarterly newsletter; prepares and distributes press releases that address current news and information; serves as a point of contact for the community and media; and uses several social media platforms to provide timely and relevant information on Town programs, events, and projects.

## GOALS

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- ❖ Share accurate and timely information on Town activities, programs and services with residents through printed publications, digital media, and in-person efforts.
- ❖ Create opportunities for citizen involvement and engagement through the Town's website, community workshops, outreach activities and special events.
- ❖ Provide a consistent voice in emergency communication.

## HIGHLIGHTS

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- ❖ In 2021/22, Community Outreach:
  - Launched [www.danvilletowntalks.org](http://www.danvilletowntalks.org) as a way for the community to stay informed and participate in issues that matter to them.
  - Informed and engaged 20,000 households and businesses via the *Live Locally* quarterly newsletter.
  - Reached over 7,000 followers on the Town's Instagram account, 8,900 followers on the Town's Facebook account and 7,600 followers on the Town's Twitter account.
  - Reached over 31,600 subscribers to Nixle via e-mail and SMS messaging for emergency and public safety alerts.
- ❖ In 2022/23, Community Outreach will:
  - Continue to build trust in the community through accurate, transparent and timely communication across multiple channels.
  - Continue to engage residents about legislative advocacy and policy issues affecting the Town and its residents.
  - Continue to share the Town's stories through the *Live Locally* quarterly newsletter.
  - Expand engagement efforts across Town platforms, including [www.danvilletowntalks.org](http://www.danvilletowntalks.org).



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 138,946	\$ 140,183	\$ 140,183	\$ 143,859
<b>Administration</b>	\$ 325	\$ 5,375	\$ 5,375	\$ 4,875
<b>Materials &amp; Supplies</b>	\$ 545	\$ 9,950	\$ 15,752	\$ 35,450
<b>Contracted Services</b>	\$ 6,224	\$ 2,300	\$ 2,300	\$ 2,000
<b>Program Activities</b>	\$ 66,245	\$ 75,500	\$ 80,970	\$ 75,500
<b>TOTAL</b>	<b>\$ 212,285</b>	<b>\$ 233,308</b>	<b>\$ 244,580</b>	<b>\$ 261,684</b>

## EXPENDITURE DETAIL

**Administration:** \$1,500 for outreach needs related to policy education (e.g. housing legislation) and social media posts; and \$3,375 for professional development.

**Materials and Supplies:** \$1,000 for printed marketing collateral; \$33,500 for software licenses (\$25,000 for new DanvilleTownTalks website hosting and \$8,350 for support, graphic and video editing, social media aggregation, digital asset management); \$850 for supplies and postage; and

**Contracted Services:** \$2,000 for graphic design services.

**Program Activities:** \$75,500 for design, printing, and mailing of the quarterly Town newsletter.

## FUNDING

<b>General Fund</b>	\$ 212,285	\$ 233,308	\$ 244,580	\$ 261,684
<b>TOTAL</b>	<b>\$ 212,285</b>	<b>\$ 233,308</b>	<b>\$ 244,580</b>	<b>\$ 261,684</b>

## PERSONNEL

REGULAR	FTE
<b>Public Information Officer</b>	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>1.00</b>



## PROGRAM DESCRIPTION

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Emergency Preparedness develops and maintains disaster response plans and coordinates local efforts to maintain the Town in a state of readiness by means of strong community outreach and emergency exercise participation. The Emergency Preparedness Program reflects the high priority assigned to planning for, and managing of, any technological, human caused or natural disasters.

All Town employees function as disaster service workers in the event of a declared emergency and receive basic disaster preparedness training. San Ramon Valley agencies work collaboratively to recruit and train disaster volunteers through the CERT program from the San Ramon Valley Emergency Preparedness Citizen Corps Council (SRVEPCCC). Working together with the members of the SRVEPCCC ensures the Town, and the entire San Ramon Valley, is better able to plan for, respond to, and recover from a disaster.

## GOALS

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- ❖ Coordinate planning and response efforts with the San Ramon Valley Fire Protection District, City of San Ramon, San Ramon Valley Unified School District, Contra Costa County Office of Emergency Services, and community-based organizations such as the American Red Cross.
- ❖ Ensure the Town has resources and relationships to save lives, protect property, and preserve the environment before and during a disaster, and restore services after a disaster.

## HIGHLIGHTS

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- ❖ In 2021/22, Emergency Preparedness:
  - Coordinated the EOC transition to 500 La Gonda Way.
  - Recruited new partners for EOC response and daily emergency planning.
  - Participated in the Local Hazard Mitigation Plan update with County OES.
- ❖ In 2022/23, Emergency Preparedness will:
  - Embark upon a community outreach project with Technical Advisory Committee for Policy Advisory Committee.
  - Ensure the pandemic is closely monitored for proper supplies.
  - Continue to provide Town EOC staff with the proper education and comfort with each of their roles and responsibilities.
  - Renew stand by contracts for debris management and general emergency services.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 103,833	\$ 100,617	\$ 100,617	\$ 97,803
<b>Administration</b>	\$ 10,075	\$ 10,075	\$ 10,075	\$ 15,375
<b>Materials &amp; Supplies</b>	\$ 9,085	\$ 5,000	\$ 83,256	\$ 6,200
<b>Contracted Services</b>	\$ 17,071	\$ 20,000	\$ 20,000	\$ 6,000
<b>Equipment</b>	\$ 19,606	\$ 2,500	\$ 2,500	\$ 10,000
<b>TOTAL</b>	<b>\$ 159,670</b>	<b>\$ 138,192</b>	<b>\$ 216,448</b>	<b>\$ 135,378</b>

## EXPENDITURE DETAIL

**Administration:** \$10,000 for participation in the San Ramon Valley Emergency Preparedness Citizens Corps Council. Annual California Emergency Services Association (CESA) dues \$75.

**Materials and Supplies:** \$3,000 for printing; reference materials \$200. Nixle annual \$2,000 to City of San Ramon; supplies \$1,000.

**Contracted Services:** \$6,000 for the Local Hazard Mitigation Plan (LHMP).

**Equipment:** \$10,000 allocated for new EOC laptops and storage cart.

## FUNDING

<b>General Fund</b>	\$ 159,670	\$ 138,192	\$ 216,448	\$ 135,378
<b>TOTAL</b>	<b>\$ 159,670</b>	<b>\$ 138,192</b>	<b>\$ 216,448</b>	<b>\$ 135,378</b>

## PERSONNEL

REGULAR	FTE
<b>Emergency Services Manager</b>	<u>0.75</u>
<b>TOTAL REGULAR FTE:</b>	<b>0.75</b>





# Police Services



<b>PROGRAMS</b>	<b>FY 20/21 Actual</b>	<b>FY 21/22 Adopted</b>	<b>FY 21/22 Adjusted</b>	<b>FY 22/23 Adopted</b>
Police Services Management	\$ 1,474,282	\$ 1,649,203	\$ 1,682,257	\$ 1,738,492
Patrol	\$ 4,839,342	\$ 5,928,012	\$ 6,043,168	\$ 6,278,863
Traffic	\$ 972,965	\$ 1,342,320	\$ 1,342,320	\$ 1,353,314
Investigation	\$ 1,048,997	\$ 971,595	\$ 971,595	\$ 1,006,615
School Resource Program	\$ 363,902	\$ 622,374	\$ 622,374	\$ 651,432
Animal Control	\$ 296,273	\$ 292,688	\$ 296,990	\$ 349,930
<b>TOTAL</b>	<b>\$ 8,995,761</b>	<b>\$ 10,806,192</b>	<b>\$ 10,958,704</b>	<b>\$ 11,378,646</b>

## FUNDING

Donations/Contributions	\$ 10,715	\$ 0	\$ 18,489	\$ 0
General Fund	\$ 8,863,470	\$ 10,666,192	\$ 10,800,215	\$ 11,238,646
Police - Abandoned Vehicle	\$ 21,576	\$ 40,000	\$ 40,000	\$ 40,000
Police - SLESF	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
<b>TOTAL</b>	<b>\$ 8,995,761</b>	<b>\$ 10,806,192</b>	<b>\$ 10,958,704</b>	<b>\$ 11,378,646</b>

## PERSONNEL

	FTE
CONTRACT	30.00
REGULAR	1.75
TEMPORARY*	6.00
	<b>37.75</b>

\* part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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The Police Department works in partnership with the community to protect people, property, rights, and enhance the quality of life in Danville. Police protection is delivered through a combination of contract services provided through the Contra Costa County Sheriff's Office, and Town personnel and resources.

The Police Department maintains partnerships with the Sheriff's Office and local, state and federal agencies, including the City of San Ramon, San Ramon Valley Fire Protection District, and San Ramon Valley Unified School District. Police services are augmented through the service of six Reserve Officers and trained Volunteers in Police Services (VIPS).

## GOALS

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- ❖ Recruit and maintain a highly skilled and trained team of sworn police personnel, police reserves and volunteers.
- ❖ Effectively manage police resources and personnel to meet all community, regional, state and federal requirements.
- ❖ Coordinate community outreach efforts including participation in neighborhood and business crime prevention meetings, citizen's academy and special events.

## HIGHLIGHTS

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Police staffing ratios (0.67 officers per 1,000 population) and per capita costs (\$242) are significantly less than the averages for law enforcement agencies in Contra Costa County of 1.11 officers per 1,000 population and \$365 per capita.

- ❖ In 2021/22, Police Services Management:
  - Closed 2021 with a near record low in reported Part 1 crimes; 26% below the Town's ten-year average.
  - Received distinction of "Safest City in California" with a population of 50,000 or less for the fifth consecutive year, by Safewise, an independent review website.
  - Monitored Contra Costa Health Officer Directives to assist with community education and undertake enforcement activities when warranted.
  - Continued to meet with businesses and residents, engaging the community in education and adaptive problem solving.
  - Continued the weekly live podcast "10-8 In-Service" designed to provide information to, and engage with, the community.
- ❖ In 2022/23, Police Services Management will:
  - Continue to engage the community in problem-solving and crime reduction strategies.
  - Implement the strategic plan designed to improve officer capabilities and wellness, prevent and solve crime, build trust and partnerships with the community, and create and advance effective solutions to enhance public safety.
  - Relocate the Police Department to new facilities located at 5600 La Gonda Way.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 96,448	\$ 102,897	\$ 102,897	\$ 106,463
<b>Temporary Salaries</b>	\$ 42,802	\$ 90,000	\$ 90,000	\$ 110,000
<b>Administration</b>	\$ 5,484	\$ 27,000	\$ 37,375	\$ 27,000
<b>Materials &amp; Supplies</b>	\$ 106,288	\$ 85,500	\$ 108,179	\$ 85,500
<b>Contracted Services</b>	\$ 1,027,486	\$ 1,023,306	\$ 1,023,306	\$ 1,064,029
<b>Equipment</b>	\$ 110,744	\$ 207,000	\$ 207,000	\$ 232,000
<b>Program Activities</b>	\$ 85,030	\$ 113,500	\$ 113,500	\$ 113,500
<b>TOTAL</b>	<b>\$ 1,474,282</b>	<b>\$ 1,649,203</b>	<b>\$ 1,682,257</b>	<b>\$ 1,738,492</b>

## EXPENDITURE DETAIL

**Temporary Salaries:** \$110,000 for four half-time front counter and crime prevention Police Assistants.

**Equipment:** \$33,000 for EBRCSA subscriber fees; \$100,000 for ALPR camera licensing and operations; \$74,000 for body worn and in-car cameras; \$25,000 for general equipment purchase and maintenance to include equipment such as rifles, less lethal equipment weapons, active threat trauma kits, and Naloxone.

**Program Activities:** \$73,500 for liability insurance (\$2,450 per sworn officer); \$30,000 in cellular communication services; and \$10,000 for community outreach.

## FUNDING

<b>General Fund</b>	\$ 1,474,282	\$ 1,649,203	\$ 1,672,257	\$ 1,738,492
<b>Donations/Contributions</b>	\$ 0	\$ 0	\$ 10,000	\$ 0
<b>TOTAL</b>	<b>\$ 1,474,282</b>	<b>\$ 1,649,203</b>	<b>\$ 1,682,257</b>	<b>\$ 1,738,492</b>

## PERSONNEL

CONTRACT	FTE
<b>Chief of Police</b>	1.00
<b>Administrative Lieutenant</b>	<u>1.00</u>
TOTAL CONTRACT FTE:	<b>2.00</b>
REGULAR	FTE
<b>Administrative Assistant</b>	<u>1.00</u>
TOTAL REGULAR FTE:	<b>1.00</b>
TEMPORARY FTE:*	<b>3.00</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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Patrol activities provide a proactive and visible law enforcement presence, 24 hours per day, 7 days per week. Danville is divided into three geographic patrol beats to provide patrol coverage and allow patrol officers to respond to emergencies and protect life and property. Emphasis is placed on providing effective and timely law enforcement services while maintaining positive and proactive customer contacts. Patrol includes the Police Reserve, Volunteers in Police, and K-9 programs.

Patrol officers respond to crimes, calls for service, traffic accidents and emergencies. Patrol staffing operates with a minimum of three officers per shift and strives to respond to Priority I details within five minutes and Priority II details within 15 minutes. Patrol staff is supplemented by six trained Police Reserves, who contribute an average of 1,000 hours of service annually, and 32 citizen Volunteers in Police Services (VIPS), who contribute an average of 4,000 hours of service annually.

## GOALS

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- ❖ Provide a safe and secure environment for all Town residents and businesses.
- ❖ Augment patrol activities through the use of Police Reserves, Volunteers in Police, bicycle patrols and walking beats.
- ❖ Assist the Investigations Unit on criminal cases and prosecution with the District Attorney's Office.

## HIGHLIGHTS

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- ❖ In 2021/22, Patrol:
  - Conducted two Virtual Citizen Academies for adults.
  - Increased proactive enforcement and reengaged VIPS and Reserve workforces to provide greater patrol presence.
  - Re-established the Bicycle Patrol Unit to work special events and specialized enforcement activities.
- ❖ In 2022/23, Patrol will:
  - Continue to focus on reducing average response times to Priority I calls for service to less than five minutes.
  - Continue to use a problem-focused policing model.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
Administration	\$ 10,046	\$ 20,000	\$ 28,083	\$ 11,000
Materials & Supplies	\$ 25,167	\$ 20,000	\$ 27,643	\$ 14,000
Contracted Services	\$ 4,778,756	\$ 5,808,012	\$ 5,898,953	\$ 6,173,863
Equipment	\$ 25,373	\$ 80,000	\$ 88,489	\$ 80,000
<b>TOTAL</b>	<b>\$ 4,839,342</b>	<b>\$ 5,928,012</b>	<b>\$ 6,043,168</b>	<b>\$ 6,278,863</b>

## EXPENDITURE DETAIL

**Administration:** \$11,000 for the Reserve Program

**Materials and Supplies:** \$9,000 for uniforms; and \$5,000 for miscellaneous supplies.

**Contracted Services:** \$6,123,863 for sworn personnel and overtime; and \$50,000 for the School Crossing Guard program.

**Equipment:** \$25,000 to fund the Automated Regional Information Exchange System (ARIES), \$8,000 for sUAS Program, \$17,000 for software licenses and database searches (FirstTwo, TLO, GPS Bait Devices, Crossroads E-Cite); \$30,000 for miscellaneous equipment.

## FUNDING

General Fund	\$ 4,828,627	\$ 5,928,012	\$ 6,034,679	\$ 6,278,863
Donations/Contributions	\$ 10,715	\$ 0	\$ 8,489	\$ 0
<b>TOTAL</b>	<b>\$ 4,839,342</b>	<b>\$ 5,928,012</b>	<b>\$ 6,043,168</b>	<b>\$ 6,278,863</b>

## PERSONNEL

CONTRACT	FTE
Sergeant	4.00
Patrol Officer	<u>16.00</u>
<b>TOTAL CONTRACT FTE:</b>	<b>20.00</b>



## PROGRAM DESCRIPTION

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The Police Traffic Unit works with the Town's Transportation Division to improve traffic safety through education, engineering and enforcement. The Traffic Unit provides for orderly and safe traffic flow, and investigates and develops strategies to reduce traffic accidents, traffic related injuries and fatalities, and property damage. The Traffic Unit provides parking enforcement activities with a heavy downtown emphasis, and vehicle abatement services.

Identifying and removing abandoned vehicles is a high priority. The Abandoned Vehicle Program provides funding to assist in this effort.

## GOALS

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- ❖ Utilize motorcycle officers to enforce red light violations, traffic safety in school zones and speed enforcement on arterial roadways.
- ❖ Support traffic safety education efforts through participation in the "Every 15 Minutes" DUI education and Street Smarts traffic safety education programs.
- ❖ Provide parking enforcement to maintain availability of parking in commercial and residential areas.

## HIGHLIGHTS

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- ❖ In 2021/22, Traffic:
  - Enabled the number of reported traffic collisions to drop by 21% from the 10-year average of 294 to a total of 232 in 2021.
  - Continued to use a data-driven approach to strategically enforce the areas where collisions were occurring, addressing the primary factors for those collisions.
- ❖ In 2022/23, Traffic will:
  - Continue to focus enforcement efforts in areas where collisions are occurring, addressing the primary factors for those collisions.
  - Work to improve traffic safety in residential areas and the downtown through educating students and businesses in and near the downtown area.
  - Participate in regional training efforts as a lead agency on the countywide Injury and Major Protocol Accident Call Out (IMPACT) team.
  - Coordinate large scale enforcement efforts involving regional partners to reduce the overall collision rate.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 2,373	\$ 0	\$ 0	\$ 0
<b>Temporary Salaries</b>	\$ 40,779	\$ 115,000	\$ 115,000	\$ 120,000
<b>Administration</b>	\$ 579	\$ 4,000	\$ 4,000	\$ 4,000
<b>Materials &amp; Supplies</b>	\$ 2,663	\$ 5,000	\$ 5,000	\$ 5,000
<b>Contracted Services</b>	\$ 910,473	\$ 1,198,320	\$ 1,198,320	\$ 1,204,314
<b>Equipment</b>	\$ 16,098	\$ 20,000	\$ 20,000	\$ 20,000
<b>TOTAL</b>	<b>\$ 972,965</b>	<b>\$ 1,342,320</b>	<b>\$ 1,342,320</b>	<b>\$ 1,353,314</b>

## EXPENDITURE DETAIL

**Temporary Salaries:** \$80,000 for four part-time and temporary Parking Enforcement Officers whose efforts are focused within business districts and enforcement of red zones around school sites.

**Administration:** \$4,000 in dues, travel and conference expenses.

**Materials and Supplies:** \$5,000 in specialized supplies for traffic enforcement officers.

**Contracted Services:** \$1,204,314 for sworn personnel and overtime.

**Equipment:** \$20,000 for purchase and maintenance of specialized equipment for the reconstruction and documentation of accident scenes, speed enforcement, and other general equipment.

## FUNDING

<b>General Fund</b>	\$ 951,389	\$ 1,302,320	\$ 1,302,320	\$ 1,313,314
<b>Police-Abandoned Vehicle</b>	\$ 21,576	\$ 40,000	\$ 40,000	\$ 40,000
<b>TOTAL</b>	<b>\$ 972,965</b>	<b>\$ 1,342,320</b>	<b>\$ 1,342,320</b>	<b>\$ 1,353,314</b>

## PERSONNEL

CONTRACT	FTE
<b>Sergeant</b>	1.00
<b>Traffic Officer</b>	<u>3.00</u>
<b>TOTAL CONTRACT FTE:</b>	<b>4.00</b>
<b>TEMPORARY FTE:*</b>	<b>2.00</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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The Investigations Unit coordinates and provides timely and comprehensive investigations on all felony and selected misdemeanor crimes. Investigations works with the District Attorney's Office to obtain criminal complaints and bring successful closure to cases. The Investigations Unit also coordinates investigative information with other county, state and federal law enforcement agencies, prepares crime trend reports and assists in planning responses to those trends, partners with, and provides support to other drug enforcement agencies.

## GOALS

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- ❖ Provide follow-up investigations on all felonies and selected misdemeanor crimes, obtain criminal complaints on cases and bring closure to cases, including recovery of property.
- ❖ Work proactively to prevent and solve crimes by establishing trends and developing suppression and undercover operations to locate criminals and gather intelligence information.
- ❖ Educate residents and businesses about crime prevention strategies.
- ❖ Train and develop investigative skills for Police Department staff.

## HIGHLIGHTS

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- ❖ In 2021/22 Investigations:
  - Maintained a Problem-Oriented Policing strategy to keep property crime 36% lower than the 10-year average and at the second lowest level ever.
  - Excellent use of near real time communication strategies to solve and prevent crime.
  - Used ALPR Technology and DNA to follow up and solve many cases.
  - Successfully maintained a case closure rate of 38% for residential burglaries, well above the national average.
- ❖ In 2022/23, Investigations will:
  - Work to reduce crime targeting businesses and vehicles.
  - Continue to work with neighboring agencies to reduce property crime in the region.
  - Continue community outreach to increase the awareness of crime trends.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 1,113	\$ 0	\$ 0	\$ 0
<b>Temporary Salaries</b>	\$ 18,986	\$ 40,000	\$ 40,000	\$ 50,000
<b>Administration</b>	\$ 477	\$ 5,000	\$ 5,000	\$ 5,000
<b>Materials &amp; Supplies</b>	\$ 2,357	\$ 0	\$ 0	\$ 0
<b>Contracted Services</b>	\$ 882,460	\$ 670,595	\$ 670,595	\$ 693,615
<b>Equipment</b>	\$ 10,557	\$ 10,000	\$ 10,000	\$ 10,000
<b>Program Activities</b>	\$ 133,047	\$ 246,000	\$ 246,000	\$ 248,000
<b>TOTAL</b>	<b>\$ 1,048,997</b>	<b>\$ 971,595</b>	<b>\$ 971,595</b>	<b>\$ 1,006,615</b>

## EXPENDITURE DETAIL

**Temporary Salaries:** \$50,000 for two part-time, temporary employees to assist with investigations and crime prevention.

**Administration:** \$5,000 for dues and travel expenses.

**Contract Services:** \$693,615 for sworn personnel and overtime.

**Equipment:** \$10,000 for miscellaneous equipment

**Program Activities:** \$150,000 for Crime Lab services to provide for drug, alcohol and toxicology screening; \$18,000 for Property Services to provide for evidence storage; \$55,000 for Cal ID which provides for fingerprint processing and identification; and \$25,000 to cover Jail Access Fees at the County Detention facility.

## FUNDING

<b>General Fund</b>	\$ 1,048,997	\$ 971,595	\$ 971,595	\$ 1,006,615
<b>TOTAL</b>	<b>\$ 1,048,997</b>	<b>\$ 971,595</b>	<b>\$ 971,595</b>	<b>\$ 1,006,615</b>

## PERSONNEL

CONTRACT	FTE
<b>Sergeant</b>	1.00
<b>Investigator</b>	1.00
<b>TOTAL CONTRACT FTE:</b>	<b>2.00</b>
TEMPORARY FTE:*	<b>1.00</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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The School Resource Program works closely with the San Ramon Valley Unified School District (SRVUSD) and the community to enhance student safety at public school sites throughout the Town and provide programs that promote responsible decision-making and development of life skills. The School Resource Program provides education, processes juvenile citations and administers the juvenile diversion program.

The School Resource Program provides full-time sworn School Resource Officers (SRO) at San Ramon Valley and Monte Vista High Schools, and one non-sworn Family and Community Services Specialist who serves middle and elementary schools. A \$100,000 COPS-SLESF grant helps fund the cost for the San Ramon Valley High School Resource Officer, while SRVUSD annually contributes \$50,000 to help fund the Monte Vista High School Resource Officer.

## GOALS

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- ❖ Provide security at high school campuses.
- ❖ Engage and educate school communities, including students, parents, teachers and administrators to foster youth development.
- ❖ Provide a juvenile diversion education program as an alternative to prosecuting juvenile offenders.

## HIGHLIGHTS

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- ❖ In 2021/22, the School Resource Program:
  - Continued the juvenile diversion program.
  - Worked with local agencies to educate youth, parents, and faculty on teen stress, emerging trends with youth, and drug trends.
  - Re-entered the schools after the School District moved from an online-only model to an in-person model.
- ❖ In 2022/23, the School Resource Program will:
  - Continue to educate youth, school faculty and parents on the dangers and trends facing youth in our community.
  - Continue to run a successful diversion program aimed at reducing the number of juveniles that reoffend.
  - Continue to offer and provide “Run, Hide, Fight” training to San Ramon Valley Unified School District staff at Danville area schools.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 83,727	\$ 82,514	\$ 82,514	\$ 91,744
<b>Administration</b>	\$ 0	\$ 4,000	\$ 4,000	\$ 4,000
<b>Materials &amp; Supplies</b>	\$ 17	\$ 10,000	\$ 10,000	\$ 10,000
<b>Contracted Services</b>	\$ 280,158	\$ 525,860	\$ 525,860	\$ 545,688
<b>TOTAL</b>	<b>\$ 363,902</b>	<b>\$ 622,374</b>	<b>\$ 622,374</b>	<b>\$ 651,432</b>

## EXPENDITURE DETAIL

**Employee Expenses:** The Family & Community Services Specialist position is allocated 0.75 FTE to work in the local elementary and middle schools during the school year, with 0.25 FTE allocated to the Recreation, Arts and Community Services Department during the summer.

**Administration:** \$4,000 for training expenses.

**Materials and Supplies:** \$10,000 for supplies to support elementary, middle and high school programs.

**Contracted Services:** \$545,688 for sworn personnel and overtime.

## FUNDING

<b>General Fund</b>	\$ 263,902	\$ 522,374	\$ 522,374	\$ 551,432
<b>Police - SLESF</b>	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
<b>TOTAL</b>	<b>\$ 363,902</b>	<b>\$ 622,374</b>	<b>\$ 622,374</b>	<b>\$ 651,432</b>

## PERSONNEL

CONTRACT	FTE
<b>School Resource Officer</b>	<u>2.00</u>
TOTAL CONTRACT FTE:	<b>2.00</b>
REGULAR	FTE
<b>Family and Community Services Specialist</b>	<u>0.75</u>
TOTAL REGULAR FTE:	<b>0.75</b>



## PROGRAM DESCRIPTION

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Animal Services for the Town are provided through a contract with the Contra Costa County Animal Services Department. The Town provides animal services in order to protect the public and animals in our community and to prevent cruelty, abuse, and neglect of animals by enforcing all state and local laws.

The contract includes responding to dead, injured or stray animals, enforcement of leash laws, investigating animal cruelty complaints, animal licensing, rabies control, lost and found, providing spaying and neutering, a vaccination clinic and citizen requests for services.

Eighteen of the 19 cities in Contra Costa County currently contract with the Contra Costa County Animal Services Department to provide animal control services.

## GOALS

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- ❖ Provide timely and effective animal control services to the residents of Danville in accordance with Division 416 of the Contra Costa County Ordinance Code and California Government Code Section 51301.
- ❖ Shelter homeless, abandoned, and lost animals.
- ❖ Provide information and resources to the public that enhance the quality of life of animals in our community.

## HIGHLIGHTS

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- ❖ In 2021/22, Animal Services:
  - Responded to 553 activities.
  - Collected 175 deceased and responded to 173 calls for stray 63 animals from the Town of Danville.
  - Conducted 127 investigations involving animal bites, inhumane animal treatment, noise, ordinance violations and rabies.
  - Continued a pet retention program and enrichment programs aimed at keeping animals in their homes and not into the care of the County.
  - Provided monthly performance metrics to measure customer service and performance.
- ❖ In 2022/23, Animal Services will:
  - Continue to respond to calls for service within the Town in priority order.
  - Continue to work with the Town to provided deceased animal pick-up within the public right of way.
  - Expand availability of spay and neuter services from 32 to 50 hours per week.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Contracted Services</b>	\$ 296,273	\$ 292,688	\$ 296,990	\$ 349,930
<b>TOTAL</b>	<b>\$ 296,273</b>	<b>\$ 292,688</b>	<b>\$ 296,990</b>	<b>\$ 349,930</b>

## EXPENDITURE DETAIL

**Contracted Services:** Contract cost for service with Contra Costa County Animal Services. For 2022/23, the per capita cost for Animal Services increased \$1.30 from \$6.67 to \$7.97. This 19.5% increase represents the largest increase when compared to the previous 10 years.

## FUNDING

<b>General Fund</b>	\$ 296,273	\$ 292,688	\$ 296,990	\$ 349,930
<b>TOTAL</b>	<b>\$ 296,273</b>	<b>\$ 292,688</b>	<b>\$ 296,990</b>	<b>\$ 349,930</b>





Administrative  
Services



# Administrative Services

# Administrative Services



<b>PROGRAMS</b>	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Administrative Services Mgmt</b>	\$ 232,768	\$ 228,700	\$ 228,700	\$ 208,132
<b>Finance</b>	\$ 797,586	\$ 930,193	\$ 1,048,747	\$ 956,443
<b>Information Technology</b>	\$ 643,397	\$ 716,160	\$ 739,359	\$ 790,332
<b>Human Resources</b>	\$ 364,069	\$ 295,765	\$ 350,099	\$ 489,706
<b>Economic Development</b>	\$ 560,379	\$ 392,467	\$ 759,713	\$ 450,513
<b>Risk Management</b>	\$ 756,797	\$ 759,200	\$ 767,673	\$ 779,200
<b>Internal Services</b>	\$ 218,620	\$ 275,012	\$ 321,241	\$ 275,012
<b>Asset Replacement</b>	\$ 31,862	\$ 356,626	\$ 494,442	\$ 289,126
<b>TOTAL</b>	<b>\$ 3,605,478</b>	<b>\$ 3,954,123</b>	<b>\$ 4,709,974</b>	<b>\$ 4,238,464</b>

## FUNDING

<b>General Fund</b>	\$ 3,531,194	\$ 3,453,581	\$ 4,073,649	\$ 3,885,431
<b>Various Funds</b>	\$ 42,422	\$ 143,916	\$ 141,883	\$ 63,907
<b>Asset Replacement-General</b>	\$ 31,862	\$ 356,626	\$ 494,442	\$ 289,126
<b>TOTAL</b>	<b>\$ 3,605,478</b>	<b>\$ 3,954,123</b>	<b>\$ 4,709,974</b>	<b>\$ 4,238,464</b>

## PERSONNEL

	FTE
REGULAR	14.50
	14.50

\* part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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The Administrative Services Department encompasses various functions that support internal and external Town operations. The Department includes: Finance, Information Technology, Human Resources, Economic Development, Internal Services, Risk Management and Asset Replacement.

The Administrative Services Department maintains current knowledge of all laws, requirements, procedures and practices related to financial oversight and management, and personnel. Within the Finance Division, the Finance Director serves as the Town's Treasurer.

## GOALS

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- ❖ Ensure prudent safekeeping of the Town's financial assets.
- ❖ Maintain policies and processes to manage and operate Information Technology infrastructure that supports all Town programs and staff.
- ❖ Maintain a workplace that is fair, equitable and consistent with adopted personnel policies and employment law.
- ❖ Work with the business community and regional partners to support economic vitality.
- ❖ Anticipate and control risk through loss prevention strategies.
- ❖ Manage Town assets, including vehicles, equipment, furnishings and supplies.

## HIGHLIGHTS

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- ❖ In 2021/22, Administrative Services Management:
  - Continued implementation and improvements to the "Live Locally" campaign and Unified Branding.
  - Continued a strong partnership with the Danville Area Chamber of Commerce and business partners.
- ❖ In 2022/23, Administrative Services Management will:
  - Continue further implementation of the "Live Locally" campaign and Unified Branding efforts.
  - Continue a strong partnership with the Danville Area Chamber of Commerce and business partners.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 232,989	\$ 225,010	\$ 225,010	\$ 204,442
<b>Administration</b>	\$ 204	\$ 3,410	\$ 3,410	\$ 3,410
<b>Materials &amp; Supplies</b>	\$ (425)	\$ 280	\$ 280	\$ 280
<b>TOTAL</b>	<b>\$ 232,768</b>	<b>\$ 228,700</b>	<b>\$ 228,700</b>	<b>\$ 208,132</b>

## EXPENDITURE DETAIL

**Administration:** \$3,410 includes expenses for dues, meetings, travel, and employee development costs.

**Materials and Supplies:** \$280 includes expenses for supplies and reference materials.

## FUNDING

<b>General Fund</b>	\$ 232,768	\$ 228,700	\$ 228,700	\$ 208,132
<b>TOTAL</b>	<b>\$ 232,768</b>	<b>\$ 228,700</b>	<b>\$ 228,700</b>	<b>\$ 208,132</b>

## PERSONNEL

REGULAR	FTE
<b>Administrative Assistant</b>	1.00
<b>Administrative Services Coordinator</b>	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>2.00</b>



## PROGRAM DESCRIPTION

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The Finance Division is responsible for safekeeping, management, and accounting of the Town's financial assets, to ensure that all assets are effectively managed to serve Danville's taxpayers.

Finance functions include accounting (accounts receivable, accounts payable, vendor payments and payroll), budgeting (budget preparation, including long-term forecasting and analysis), audits, asset management, purchasing and contracts, business license processing, investment management and debt management.

The Finance Director serves as the appointed Town Treasurer responsible for investing and managing all Town funds in accordance with the Town's adopted Investment Policy.

## GOALS

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- ❖ Protect the Town's fiscal resources, investments and assets by following the Town's policies on purchasing and investments, consistent with state and federal regulations.
- ❖ Carefully track the revenue and expenditures set forth in the budget (accounts payable, accounts receivable, payroll and business licenses) by following Governmental Accounting Standard Board (GASB) standards.
- ❖ Work with the Town Manager and staff to prepare the Annual Operating Budget and Capital Improvement Program, including long-term forecasting and analysis.
- ❖ Prepare the Annual Comprehensive Financial Report (ACFR) in accordance with GASB standards and facilitate an independent audit to ensure integrity of the Town's financial reports.

## HIGHLIGHTS

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- ❖ For the past 18 years, The Town has been recognized by the Government Finance Officers Association (GFOA) for outstanding financial reporting in the Annual Comprehensive Financial Report.
- ❖ In 2021/22, the Finance Division:
  - Implemented the American Rescue Plan Act (ARPA), following the Department of Treasury guidelines to report and implement expenditures from the Coronavirus Local Fiscal Recovery Funds and received the first tranche of \$5,323,869 in July 2021.
- ❖ In 2022/23, the Finance Division will continue to implement the ARPA, reporting and implementing approved expenditures for the first tranche of \$5,323,869 received in July 2021, and the second tranche of \$5,323,869 in July 2022.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 594,540	\$ 656,988	\$ 656,988	\$ 670,488
<b>Administration</b>	\$ 2,646	\$ 12,150	\$ 15,340	\$ 12,150
<b>Materials &amp; Supplies</b>	\$ 61,052	\$ 71,360	\$ 71,560	\$ 78,330
<b>Contracted Services</b>	\$ 138,211	\$ 189,195	\$ 304,359	\$ 194,975
<b>Equipment</b>	\$ 1,137	\$ 500	\$ 500	\$ 500
<b>TOTAL</b>	<b>\$ 797,586</b>	<b>\$ 930,193</b>	<b>\$ 1,048,747</b>	<b>\$ 956,443</b>

## EXPENDITURE DETAIL

**Administration:** \$7,360 for credit card fees and bank charges; and \$4,790 for training, travel, and dues.

**Materials and Supplies:** \$73,870 for enterprise-wide accounting and software maintenance; and \$4,460 for reference materials and printing costs for the Annual Operating Budget and ACFR.

**Contracted Services:** \$108,710 for independent investment management services and banking fees; \$55,700 for auditing services; and \$30,565 for consulting services related to Property Tax, Sales Tax and State mandates.

**Equipment:** \$500 for miscellaneous equipment costs.

## FUNDING

<b>General Fund</b>	\$ 755,164	\$ 786,277	\$ 906,864	\$ 892,536
<b>Various Funds</b>	\$ 42,422	\$ 143,916	\$ 141,883	\$ 63,907
<b>TOTAL</b>	<b>\$ 797,586</b>	<b>\$ 930,193</b>	<b>\$ 1,048,747</b>	<b>\$ 956,443</b>

## PERSONNEL

REGULAR	FTE
<b>Finance Director/Treasurer</b>	1.00
<b>Accounting Analyst</b>	1.00
<b>Accounting Technician</b>	<u>3.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>5.00</b>



## PROGRAM DESCRIPTION

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Information Technology (IT) continuously ensures the efficiency and effectiveness of the Town's technology services and support. IT provides customer-driven services in areas utilizing networks, desktops, applications, remote computing and telephones, including related program and project management. These services are of the highest quality possible and are consistent with customers' needs, schedules, and budgets.

## GOALS

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- ❖ Implement the next generation of technology throughout the enterprise to ensure the Town has reliable and secure systems.
- ❖ Assist departments with implementation of systems and applications to support Town service priorities.
- ❖ Develop information systems and structures that promote community outreach, engagement, and transparency.
- ❖ Maintain, upgrade, and replace critical systems and infrastructure.
- ❖ Provide responsive, results and solutions-oriented service to internal and external customers.
- ❖ Provide proven, state-of-the-art, information technologies in the most strategic, cost effective, and efficient way possible to support internal Town operations and business activities.

## HIGHLIGHTS

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- ❖ In 2021/22, the IT Division:
  - Procured and implemented new technologies in the new Town Offices and throughout the organization.
  - Assisted all departments in refining remote access to Town systems.
  - Expanded the use of remote meeting capabilities.
  - Upgraded the Town Meeting Hall to accommodate remote meetings.
  - Upgraded network security to remote access.
- ❖ In 2022/23, the IT Division will:
  - Find areas where economies and efficiencies can be realized through technology improvements.
  - Continue improving technology security as threats evolve.
  - Work to improve bandwidth to the various Town business locations and the Internet. Continue managing CIP and asset replacement projects.
  - Support and transition technologies during and after the move to the new Town Offices located at 500 La Gonda Way.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 551,645	\$ 607,620	\$ 607,620	\$ 622,261
<b>Administration</b>	\$ 556	\$ 2,150	\$ 2,150	\$ 7,150
<b>Materials &amp; Supplies</b>	\$ 65,314	\$ 78,890	\$ 98,890	\$ 95,921
<b>Contracted Services</b>	\$ 8,098	\$ 17,500	\$ 20,699	\$ 50,000
<b>Equipment</b>	\$ 17,784	\$ 10,000	\$ 10,000	\$ 15,000
<b>TOTAL</b>	<b>\$ 643,397</b>	<b>\$ 716,160</b>	<b>\$ 739,359</b>	<b>\$ 790,332</b>

## EXPENDITURE DETAIL

**Administration:** \$7,150 for travel, dues, conferences, and training.

**Materials and Supplies:** \$70,000 for software licensing; \$15,000 for application software maintenance; and \$10,921 for miscellaneous supplies.

**Contracted Services:** \$20,000 for Geographic Information Systems (GIS) consulting services; \$15,000 for network, email and website security; \$10,000 for enterprise system configurations; and \$5,000 for on-call consulting services.

**Equipment:** \$15,000 for security and miscellaneous new and replacement technology equipment.

## FUNDING

<b>General Fund</b>	\$ 643,397	\$ 716,160	\$ 739,359	\$ 790,332
<b>TOTAL</b>	<b>\$ 643,397</b>	<b>\$ 716,160</b>	<b>\$ 739,359</b>	<b>\$ 790,332</b>

## PERSONNEL

REGULAR	FTE
<b>Chief Technology Officer</b>	1.00
<b>Information Technology Analyst</b>	2.00
<b>Information Technology Technician</b>	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>4.00</b>



## PROGRAM DESCRIPTION

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Human Resources (HR) is responsible for maintaining a workplace that is fair, equitable, and consistent with the Town's Personnel Policies and employment law. HR oversees the Town's employment process, including recruitment and selection, employee development and training, benefits administration, and safety for its workforce. HR also facilitates the Town's employee engagement efforts.

## GOALS

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- ❖ Recruit qualified, competent, well-suited applicants and retain an exceptional workforce through employee engagement.
- ❖ Provide the tools necessary to enhance employee development through technical, soft skill, and leadership training opportunities.
- ❖ Ensure compliance with applicable laws that regulate the workplace in safety, benefits, and fair labor standards.
- ❖ Educate employees on organizational policies and procedures.
- ❖ Stay abreast of employment laws and ensure all employees are adhering to them.

## HIGHLIGHTS

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- ❖ In 2021/22 Human Resources:
  - Created an electronic Employee Handbook to replace the hard-copy version, allowing more timely updates and efficient distribution to employees.
  - Improved the performance evaluation process to include two formal evaluations on an annual basis.
  - Implemented an electronic personnel filing system.
  - Successfully facilitated the Open Enrollment process for all employees.
- ❖ In 2022/23 Human Resources will:
  - Maintain appropriate staffing levels by partnering with departments on all succession planning and recruiting efforts.
  - Provide staff with continued training and education opportunities related to quality public service and safety.
  - Review all safety programs for compliance and update as necessary to maintain a safe and desirable work environment.
  - Provide professional development program opportunities for staff to hone/learn skills.
  - Develop teambuilding activities that encourage communication and interaction across workgroups.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 328,302	\$ 169,131	\$ 169,131	\$ 336,572
<b>Administration</b>	\$ 13,064	\$ 44,534	\$ 48,502	\$ 56,534
<b>Materials &amp; Supplies</b>	\$ 14,366	\$ 34,500	\$ 40,466	\$ 43,000
<b>Contracted Services</b>	\$ 7,250	\$ 39,600	\$ 81,628	\$ 39,600
<b>Equipment</b>	\$ 1,087	\$ 8,000	\$ 10,372	\$ 14,000
<b>TOTAL</b>	<b>\$ 364,069</b>	<b>\$ 295,765</b>	<b>\$ 350,099</b>	<b>\$ 489,706</b>

## EXPENDITURE DETAIL

**Administration:** \$19,000 for employee development/training; \$9,000 for claims prevention; and \$28,534 for meals, advertising and recruitment.

**Materials and Supplies:** \$12,500 for ergonomic furniture; \$12,000 for employee recognition; \$6,000 for application software; and \$12,500 for training supplies and reference materials.

**Contracted Services:** \$20,500 for training; \$7,500 for human resources specialty consultants; and \$11,600 for safety consultants, OSHA compliance services and pre-employment physicals.

**Equipment:** \$14,000 for miscellaneous equipment.

## FUNDING

<b>General Fund</b>	\$ 364,069	\$ 295,765	\$ 350,099	\$ 489,706
<b>TOTAL</b>	<b>\$ 364,069</b>	<b>\$ 295,765</b>	<b>\$ 350,099</b>	<b>\$ 489,706</b>

## PERSONNEL

REGULAR	FTE
Human Resources Manager	1.00
Human Resources Analyst	<u>1.00</u>
TOTAL REGULAR FTE:	<b>2.00</b>



## PROGRAM DESCRIPTION

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Economic Development facilitates the retention and expansion of businesses in Danville, while meeting the needs of the Danville community and greater Tri-Valley region. The Business and Economic Development Director acts as a concierge to Danville-based businesses and assists in guiding prospective new businesses through the entitlement and permitting process.

Efforts continue to focus on rebuilding the business community and marketing during the pandemic, the Comprehensive Economic Development Plan (CEDP), partnerships with local and regional business organizations, promoting the Business Promotion Grant Funding Program, and strengthening the “Business Concierge” operational process.

## GOALS

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- ❖ Support economic development activities across the community that have a positive impact on the Town’s fiscal health.
- ❖ Foster supportive conditions and offer valuable resources to help small businesses and proprietors prosper.
- ❖ Deliver effective economic development programs by working with local and regional partners.
- ❖ Continue to enhance the character and functionality of the Town to attract visitors and support the quality of life for residents and businesses.

## HIGHLIGHTS

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- ❖ In 2021/22 Economic Development:
  - Launched Downtown Master Plan Update (DMP).
  - Administered Phase 1 and 2 of Forward Focus Business Grant Program (FFBGP), awarded 137 grants totaling \$497,000 through the FFBGP.
  - Provided Business Assistance Programs to support Cares Act Funding.
  - Implemented large scale Holiday Marketing Campaign “Keep Danville Merry and Bright” to support businesses during 4<sup>th</sup> quarter shopping season.
- ❖ In 2022/23, Economic Development will:
  - Continue to monitor economic health and adapt programs to support local businesses.
  - Begin implementation of DMP strategies and Capital improvements.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 228,099	\$ 256,977	\$ 256,977	\$ 292,083
<b>Administration</b>	\$ 22,983	\$ 26,880	\$ 33,380	\$ 25,180
<b>Materials &amp; Supplies</b>	\$ 11,008	\$ 7,070	\$ 12,611	\$ 12,250
<b>Contracted Services</b>	\$ 3,937	\$ 4,200	\$ 15,715	\$ 5,000
<b>Program Activities</b>	\$ 294,352	\$ 97,340	\$ 419,093	\$ 116,000
<b>Other</b>	\$ 0	\$ 0	\$ 21,937	\$ 0
<b>TOTAL</b>	<b>\$ 560,379</b>	<b>\$ 392,467</b>	<b>\$ 759,713</b>	<b>\$ 450,513</b>

## EXPENDITURE DETAIL

**Administration:** \$5,000 for advertising; \$16,680 for dues/membership (Danville Area Chamber of Commerce, CALED, EBEDA, iGate, Visit Tri-Valley, etc.); and \$3,500 for regional meetings, conference registration and travel expenses.

**Materials and Supplies:** \$6,750 for software subscriptions; \$5,500 for Live Locally printed material and promotional marketing; and supplies.

**Contracted Services:** \$5,000 for consultant services for Comprehensive Economic Development Plan (CEDP) implementation efforts and Community Branding.

**Program Activities:** \$50,000 for business promotion; \$59,000 in pass-through costs for the Visit Tri-Valley TBID; and \$7,000 for Danville Information Center at the Museum of the San Ramon Valley.

## FUNDING

<b>General Fund</b>	\$ 560,379	\$ 392,467	\$ 759,713	\$ 450,513
<b>TOTAL</b>	<b>\$ 560,379</b>	<b>\$ 392,467</b>	<b>\$ 759,713</b>	<b>\$ 450,513</b>

## PERSONNEL

REGULAR	FTE
<b>Business and Economic Development Director</b>	1.00
<b>Program Specialist</b>	<u>0.50</u>
<b>TOTAL REGULAR FTE:</b>	<b>1.50</b>



## Business Promotion Funds

ACTIVITY	REQUESTED FY 2022/23	APPROVED FY 2022/23
• Cohesive Marketing Grant ○ Danville Holiday Recovery Campaign	\$ 25,000	\$ 25,000
• General Marketing Grants	25,000	25,000
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>





## PROGRAM DESCRIPTION

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The Town's Risk Management Program seeks to anticipate and control risk through use of loss prevention strategies and established risk management principles and procedures. The Town is a member of the Municipal Pooling Authority (MPA), a JPA including 17 of the 19 cities in Contra Costa County. The City Attorney operates as the Town's risk manager and serves on the Board of Directors for the MPA.

Through the MPA, the Town participates in pooled insurance for general liability, vehicle damage and workers' compensation. These programs effectively combine self-insurance with commercial excess insurance, resulting in the most comprehensive coverage for the Town. The Town also purchases property insurance for all Town facilities and earthquake coverage for critical Town facilities.

Examples of efforts aimed at avoiding major risk exposures include sidewalk and playground inspection programs and working with property owners to clean out creeks and drainage facilities to avoid flooding of private property.

## GOALS

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- ❖ Proactively reduce the Town's exposure to potential liability and provide adequate insurance and/or risk transference for liabilities that do arise.
- ❖ Work with the Municipal Pooling Authority to reduce the Town's major risk exposures.
- ❖ Evaluate all contracts to ensure appropriate insurance and indemnification is provided to protect the Town.
- ❖ Work closely with the MPA's claims adjusters to quickly evaluate and handle all liability claims received by the Town.
- ❖ Partner with the Human Resources Division to maintain a safe work environment, provide appropriate safety training and reduce employee injuries and workers' compensation claims.

## HIGHLIGHTS

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- ❖ In 2021/22, the Risk Management Program worked on updating insurance requirements and risk transfer provisions in Town contracts.
- ❖ In 2022/23, the Risk Management Program will continue to work on analyzing areas to further reduce liability exposures.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Program Activities</b>	\$ 756,797	\$ 759,200	\$ 767,673	\$ 779,200
<b>TOTAL</b>	<b>\$ 756,797</b>	<b>\$ 759,200</b>	<b>\$ 767,673</b>	<b>\$ 779,200</b>

## EXPENDITURE DETAIL

### Program Activities:

- \$475,000 for general and cyber liability insurance
- \$55,000 for employment liability insurance (ERMA)
- \$9,500 for vehicle insurance
- \$77,000 for property insurance
- \$140,000 for earthquake insurance (including the Veterans Memorial Building, Library and two Community Centers)
- \$2,700 for employee bonds
- \$20,000 reserved for claims settlements

Property and earthquake insurance premiums are increased due to industry losses leading to rate increases and the completion of the 500 La Gonda Way building improvements.

## FUNDING

<b>General Fund</b>	\$ 756,797	\$ 759,200	\$ 767,673	\$ 779,200
<b>TOTAL</b>	<b>\$ 756,797</b>	<b>\$ 759,200</b>	<b>\$ 767,673</b>	<b>\$ 779,200</b>



## PROGRAM DESCRIPTION

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Internal Services includes services and expenditures required to support all areas of Town service delivery at all service delivery locations. This includes telecommunications (telephone, cellular and facsimile), general office supplies, mail metering and postage and maintenance associated with photocopiers in all locations housing Town staff.

## GOALS

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- ❖ Procure all standard supplies in the most cost effective and efficient manner possible, utilizing Danville-based vendors whenever possible.
- ❖ Provide a reliable telecommunications network for Town employees, including voice calls, voice mail and facsimile access.
- ❖ Provide reliable cellular and data support services that allow employees to access electronic data and mail before, during and after the standard work day.
- ❖ Maintain postal mail metering equipment and services that support the Town's needs.
- ❖ Manage cost-effective and reliable copy machines under a contract services agreement.

## HIGHLIGHTS

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- ❖ In 2021/22, Internal Services:
  - Continued to manage the Town's copy machines under a single maintenance and lease contract and upgraded necessary equipment.
  - Continued to procure quality supplies, equipment and services at the best value and price for Danville taxpayers.
  - Continued to explore opportunities to implement "green" efforts – Town facilities have been enrolled in the MCE Deep Green 100% renewable energy service.
  - Continued to upgrade the Town voice mail system to allow further integration into the Town's data network.
  - Continued to provide upgrades to the Town's cellular and data systems.
- ❖ In 2022/23, Internal Services will:
  - Continue to manage the Town's copy machine contract.
  - Continue to procure quality supplies, equipment, and services at the best value and price for Danville taxpayers.
  - Continue improving technology economies and efficiencies.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Administration</b>	\$ 3,065	\$ 0	\$ 0	\$ 0
<b>Materials &amp; Supplies</b>	\$ 42,772	\$ 65,606	\$ 73,264	\$ 65,606
<b>Contracted Services</b>	\$ 10,278	\$ 0	\$ 10,000	\$ 0
<b>Equipment</b>	\$ 53,516	\$ 103,000	\$ 131,571	\$ 103,000
<b>Program Activities</b>	\$ 108,989	\$ 106,406	\$ 106,406	\$ 106,406
<b>TOTAL</b>	<b>\$ 218,620</b>	<b>\$ 275,012</b>	<b>\$ 321,241</b>	<b>\$ 275,012</b>

## EXPENDITURE DETAIL

**Materials & Supplies:** \$25,700 for Town-wide supplies; \$28,600 for postage; \$4,906 for printing; \$5,400 for phone-related materials; and \$1,000 for miscellaneous supplies.

**Equipment:** \$86,000 for photocopy leases and maintenance; \$16,000 for telephone maintenance; and \$1,000 for miscellaneous equipment.

**Program Activities:** \$79,640 for landline phone services; \$25,338 for mobile telephone services; and \$1,428 for cable television services.

## FUNDING

<b>General Fund</b>	\$ 218,620	\$ 275,012	\$ 321,241	\$ 275,012
<b>TOTAL</b>	<b>\$ 218,620</b>	<b>\$ 275,012</b>	<b>\$ 321,241</b>	<b>\$ 275,012</b>



## PROGRAM DESCRIPTION

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The Asset Replacement Program provides for the ongoing replacement of Town-owned capital assets, including motor vehicles, specialized vehicles and equipment, office furnishings and equipment, information technology equipment, building furnishings and other materials. Assets are replaced per an established schedule with strict replacement criteria including public and employee safety, equipment age, maintenance costs and resale value.

The Town's vehicle inventory currently includes 10 hybrid vehicles and 8 electric vehicles, comprising approximately 27 percent of the total vehicle fleet.

## GOALS

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- ❖ Replace capital assets based upon the need to maintain safety standards and promote efficiency in all areas of the Town government.
- ❖ Replace Town vehicles in accordance with an established Vehicle Replacement Policy.
- ❖ Migrate the Town vehicle fleet toward reducing GHG emissions and reducing fuel consumption wherever possible and practical.

## HIGHLIGHTS

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- ❖ In 2021/22, the Asset Replacement Program:
  - Replaced IT equipment, including 27 computers and 10 monitors.
- ❖ In 2022/23, the Asset Replacement Program will:
  - Continue to replace IT equipment, including 20 computers and 30 monitors.
  - Purchase two vehicles in the Police Department: one Patrol vehicle and one Patrol Sergeant Command vehicle.
  - Purchase one Mini Excavator and one Scissor Lift for the Maintenance Services Department.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Contracted Services</b>	\$ 800	\$ 0	\$ 4,200	\$ 0
<b>Equipment</b>	\$ 22,312	\$ 64,126	\$ 137,742	\$ 64,126
<b>Vehicles</b>	\$ 8,750	\$ 292,500	\$ 352,500	\$ 225,000
<b>TOTAL</b>	<b>\$ 31,862</b>	<b>\$ 356,626</b>	<b>\$ 494,442</b>	<b>\$ 289,126</b>

## EXPENDITURE DETAIL

**Equipment:** \$38,000 for computers and monitors; and \$26,126 for network equipment replacement.

**Vehicles:** \$140,000 to purchase two Ford Interceptor Hybrid SUV for Patrol and Patrol Sergeant for Police; \$70,000 to purchase one Mini Excavator and \$15,000 to purchase one Upright Scissor Lift for Maintenance.

## FUNDING

<b>Asset Replacement-Genera</b>	\$ 31,862	\$ 356,626	\$ 494,442	\$ 289,126
<b>TOTAL</b>	<b>\$ 31,862</b>	<b>\$ 356,626</b>	<b>\$ 494,442</b>	<b>\$ 289,126</b>



*"Small Town Atmosphere  
Outstanding Quality of Life"*

## Administrative Policy

### VEHICLE MAINTENANCE & REPLACEMENT

The Town of Danville owns, operates and maintains vehicles that are essential to various areas of the Town's service delivery. In order to maximize the life and usefulness of all Town-owned vehicles, the Town has established this Vehicle Maintenance and Replacement Policy. The policy includes the following sections:

- Maintenance Responsibility
- Vehicle Categories
- Replacement Criteria
- Vehicle Inventory
- New Vehicles

#### **1. MAINTENANCE RESPONSIBILITY**

The Town assigns all vehicles to specific personnel in order to increase accountability and enhance vehicle care and longevity. The staff assigned to a vehicle is responsible for sharing maintenance responsibility for the vehicle with the designated Fleet Maintenance Manager. Maintenance for all Town vehicles occurs through a combination of *centralized and de-centralized vehicle maintenance services*.

*Centralized vehicle maintenance services* are coordinated through the designated Fleet Maintenance Manager. These services are provided to the Town through contracts with private vendors and include all routine and specialized services required to keep vehicles in proper mechanical working order. Examples of centralized vehicle maintenance services provided through the Fleet Maintenance Manager include regular services such as oil changes, tune-ups, brake service and replacement, tire replacement etc., and emergency or extraordinary repairs necessitated by a vehicle breakdown or malfunction or vehicle involvement in a collision.

The Fleet Maintenance Manager keeps records on all vehicles and works with appropriate assigned personnel to assure that a proper routine maintenance schedule is maintained at proper intervals.

*De-centralized vehicle maintenance services* include keeping all vehicles fueled and clean. The appearance of each vehicle is the responsibility of the employee assigned to that vehicle. All Town vehicles are expected to be maintained in clean condition both inside and out. In order to assure proper levels of emergency preparedness, all vehicles are to be operated and maintained with a minimum of ½ tank of fuel at all times.



## **Administrative Policy: Vehicle Maintenance and Replacement**

### **Page 2**

#### **2. VEHICLE CATEGORIES**

Following is a description of the various types of vehicles owned by the Town.

##### **Category A-1: Police Patrol/Emergency Response Vehicles**

These vehicles are assigned the highest priority. They are typically operated 16 hours per day, 7 days per week, and accumulate, on average, 21,000 miles of annual usage. They are subject to frequent starts and stops, high-speed operation and emergency response usage. They are used to transport police officers, occasional civilians, and suspects who are placed under arrest and must be transported. Given the type of usage, wear and tear on the vehicles is considerable and the need for consistent reliability and dependability is extremely high.

##### **Category A-2: Non-Patrol Police Vehicles**

These vehicles provide secondary police response and are used to provide pro-active and community based policing. They are driven on a daily basis, typically 5 days per week. Investigations vehicles accumulate, on average, 17,000 miles of annual usage. They are driven at moderate to low speeds and used to transport people and light equipment. Given the type of usage, wear and tear is moderate, and the need for consistent reliability is moderate to high.

##### **Category B-1: Maintenance Vehicles**

These vehicles are operated by Community Services personnel assigned to Maintenance or Facilities. They are typically driven on a daily basis, 5-7 days per week, and accumulate, on average, 9,000 miles of annual usage. They are operated at moderate to low speeds and are used to transport people, materials, tools and supplies to various job sites throughout town. These vehicles also respond to emergency call out situations. Given the type of usage, wear and tear is moderate and the need for consistent reliability is moderate to high.

##### **Category B-2: Heavy Duty/Specialty Maintenance Vehicles**

These vehicles are operated intermittently, typically several times per week. Given the nature of their usage, these vehicles are not assigned to specific personnel, but rather are deployed on a job-by-job basis. The vehicles are used to transport special equipment or to move or transport heavy loads. Wear and tear is moderate, increasing with vehicle age. The need for consistent reliability is moderate.

##### **Category C-1: Inspection and Pool Vehicles\***

These vehicles are typically driven on a daily basis, 5 days per week and accumulate, on average, 5-7,000 miles of annual usage. They are driven at moderate to low speeds and are used to transport people and light equipment to job sites throughout town. Certain types of inspection vehicles are intermittently operated in "off road" conditions. Inspector's vehicles are assigned to specific



## Administrative Policy: Vehicle Maintenance and Replacement

### Page 3

personnel, while pool vehicles are shared by staff members in various departments. Given the type of usage, wear and tear is moderate and the need for consistent reliability is moderate.

#### Category C-2: Other Assigned Vehicles\*

These vehicles are assigned to specific individuals, who because of their position with the Town, may be called upon to respond to emergency callouts on a 24 hour basis. These vehicles are driven on a daily basis, 5 days per week and are home garaged during non-work hours. Given the type of usage, wear and tear is moderate and the need for consistent reliability is moderate to high.

#### Category M-1: Police Motorcycles

The Police Traffic Division deploys a motorcycle unit to perform certain aspects of traffic enforcement. Motorcycles are typically operated 8 hours per day, 4 days per week, and accumulate, on average, 6,000 miles of annual usage. They are subject to frequent starts and stops, high-speed operation and emergency response usage. Given the type of vehicle and usage, the need for officer safety, reliability and dependability is extremely high.

\* *For Categories C-1 and C-2, the Town is promoting fuel efficiency and conservation through the purchase of hybrid and electric vehicles to perform these functions.*

### **3. REPLACEMENT CRITERIA**

A request to replace a vehicle must originate within the department that utilizes that vehicle. The request should specify the category of vehicle, as well as the replacement criteria being met. It is anticipated that routine vehicle replacement will occur through the Town's annual operating budget and asset replacement process.

The following criteria will be utilized to determine appropriate vehicle replacement intervals. In order to warrant replacement, a minimum of three of the following criteria must be met.

#### **Category A-1: Police Patrol/Emergency Response Vehicles**

1. Vehicle mileage exceeds 100,000 miles.
2. Annual maintenance costs exceed \$4,000.
3. Overall condition of the vehicle is poor: peeling paint, torn seats, systems inoperable (A/C, seat hardware, radio etc.), poor suspension.
4. Vehicle engine or transmission/drive train requires replacement.
5. Vehicle has sustained major body damage valued at over \$6,000 to repair.
6. Vehicle age exceeds 4 years.

**Category A-2: Non-Patrol Police Vehicles**

**Category B-1: Maintenance Vehicles**

**Category C-1: Inspection, Pool & Other Vehicles\***



## Administrative Policy: Vehicle Maintenance and Replacement

### Page 4

#### Category C-2: Other Assigned Vehicles\*

1. Vehicle mileage exceeds 100,000 miles.
2. Annual maintenance costs exceed \$4,000.
3. Overall condition of the vehicle is poor: peeling paint, torn seats, systems inoperable (A/C, seat hardware, radio etc.), poor suspension.
4. Vehicle engine or transmission/drive train requires replacement.
5. Vehicle has sustained body damage valued at:
  - a. over \$6,000 to repair if the vehicle is less than 5 years of age; or
  - b. over \$4,000 to repair if the vehicle is greater than 5 years of age.
6. Vehicle age exceeds 10 years.

\* Replacement of hybrid vehicles may also factor in extraordinary battery replacement costs once the vehicle exceeds 5-7 years of age

#### Category B-2: Heavy Duty/Specialty Maintenance Vehicles

1. Vehicle mileage exceeds 80,000 miles.
2. Annual maintenance costs exceed \$6,000
3. Overall condition of the vehicle is poor: peeling paint, torn seats, systems inoperable (A/C, seat hardware, radio etc.), poor suspension.
4. Vehicle engine or transmission/drive train requires replacement.
5. Vehicle has sustained body damage valued at:
  - a. over \$6,000 to repair if the vehicle is less than 5 years of age; or
  - b. over \$4,000 to repair if the vehicle is greater than 5 years of age.
6. Vehicle age exceeds 15 years.

#### Category M-1: Police Motorcycles

1. Vehicle mileage exceeds 60,000 miles.
2. Annual maintenance costs exceed \$3,000
3. Overall condition of the vehicle is poor: peeling paint, systems inoperable, poor suspension or handling.
4. Vehicle engine or transmission/drive train requires replacement.
5. Vehicle has sustained body damage valued at:
  - a. over \$4,000 to repair if the vehicle is less than 5 years of age; or
  - b. over \$2,500 to repair if the vehicle is greater than 5 years of age.
6. Vehicle has sustained damage to the frame.
7. Vehicle age exceeds 5 years.

#### 4. VEHICLE INVENTORY

A current Vehicle Inventory which includes all vehicles that have been authorized by the Town Council, through the Town's financial planning process, is included as Attachment A to this policy.



## Administrative Policy: Vehicle Maintenance and Replacement

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### 5. NEW VEHICLES

No new vehicles (an additional vehicle that has not been previously authorized) may be purchased or added without the recommendation of the Town Manager and approval by the Town Council. Any request to increase the vehicle inventory by adding a new vehicle, shall originate within the department that will utilize the vehicle, and shall follow the following process:

- 1) A request from Department Head will be submitted to the Town Manager describing the need and justification for the vehicle;
- 2) The Town Manager will review and approve requests for inclusion in the draft annual operating budget and asset replacement program. The vehicle request will then be presented to the Town Council for consideration. Once approved by the Town Council, the vehicle will be added to the Comprehensive Vehicle Inventory, and may be purchased.
- 3) Consideration of whether or not to add new vehicles to the Town Vehicle Inventory will only occur through the annual operating budget process.

Attachment A:                   Town Vehicle Inventory

*Updated April 25, 2014*



# Development Services



# Development Services



<b>PROGRAMS</b>	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Development Services Mgmt</b>	\$ 546,003	\$ 709,972	\$ 709,972	\$ 701,058
<b>Planning</b>	\$ 329,433	\$ 1,004,621	\$ 1,305,993	\$ 798,646
<b>Building</b>	\$ 1,330,947	\$ 1,347,958	\$ 1,497,958	\$ 1,478,001
<b>Code Enforcement</b>	\$ 115,079	\$ 133,162	\$ 133,162	\$ 114,329
<b>Engineering</b>	\$ 153,753	\$ 203,488	\$ 294,912	\$ 367,698
<b>Capital Project Management</b>	\$ 827,579	\$ 915,980	\$ 915,980	\$ 948,533
<b>Transportation</b>	\$ 391,426	\$ 421,121	\$ 458,959	\$ 553,668
<b>Clean Water Program</b>	\$ 199,695	\$ 218,000	\$ 232,651	\$ 218,000
<b>TOTAL</b>	<b>\$ 3,893,915</b>	<b>\$ 4,954,302</b>	<b>\$ 5,549,587</b>	<b>\$ 5,179,933</b>

## FUNDING

<b>Building &amp; Planning</b>	\$ 2,067,704	\$ 2,765,066	\$ 3,216,438	\$ 2,403,306
<b>Capital Improvement</b>	\$ 82,486	\$ 79,627	\$ 79,627	\$ 176,779
<b>Clean Water</b>	\$ 199,695	\$ 218,000	\$ 232,651	\$ 218,000
<b>Engineering</b>	\$ 151,496	\$ 181,474	\$ 272,898	\$ 460,698
<b>Gas Tax</b>	\$ 300,736	\$ 333,419	\$ 344,970	\$ 401,498
<b>General Fund</b>	\$ 900,117	\$ 1,179,338	\$ 1,205,625	\$ 1,227,514
<b>Measure J</b>	\$ 191,681	\$ 197,378	\$ 197,378	\$ 292,138
<b>TOTAL</b>	<b>\$ 3,893,915</b>	<b>\$ 4,954,302</b>	<b>\$ 5,549,587</b>	<b>\$ 5,179,933</b>

## PERSONNEL

	FTE
REGULAR	26.00
TEMPORARY*	0.50
	<hr/>
	26.50

\* part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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The Development Services Department protects public health, safety and welfare; preserves Danville’s history; and retains the community’s special character. The Planning Division ensures that all development applications are reviewed for consistency with the General Plan, Town ordinances and development standards. Building Division reviews permits, conducts plan checks and performs inspection services to ensure the safety of new and remodeled structures. Code Enforcement activities focus on neighborhood appearance and “quality of life.” Through the Town’s Five-Year Capital Improvement Program, the Engineering, Transportation and Capital Project Management team ensures that the community’s infrastructure (roadways, storm drains, parks, playgrounds, etc.) are safe and meet community standards. Through the local Clean Water Program, the Department ensures ongoing compliance with the Federally mandated Clean Water Act. In collaboration with others, the Department secures grant funding, monitors state and federal legislation that affect Danville, and advocates consistent with Town Council direction.

## GOALS

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- ❖ Ensure a seamless, consistent and responsive development review process that invites and incorporates customer feedback.
- ❖ Ensure compliance with all applicable state and federal laws and regulations related to planning, building codes, transportation, engineering standards, clean water and environmental protection. Work with state and federal legislators to represent and advocate on behalf of Danville.

## HIGHLIGHTS

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- ❖ In 2021/22 Development Services Management:
  - Completed construction of the Diablo Road (west) Bicycle Improvement Project.
  - Achieved 4-fold expansion of online permit submittal and plan review capabilities.
  - Launched the Garden Cottage Program (“Permit-Ready Granny Unit Program”) and Temporary Land Use Permits for outdoor restaurant seating.
  - Monitored emerging state housing legislation and ABAG’s RHNA Housing Methodology process; advocated consistent with Town Council direction.
- ❖ In 202/23 Development Services Management will:
  - Provide project management oversight of the 2022-2030 Housing Element effort.
  - Continue to monitor state housing legislation and advocate consistent with Town Council direction and the Tri-Valley legislative platform.
  - Develop public education materials and videos for the online Danville 101 Program.
  - Complete environmental assessment and design of the Diablo Road Trail.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 541,822	\$ 700,621	\$ 700,621	\$ 691,707
<b>Administration</b>	\$ 3,807	\$ 6,101	\$ 6,101	\$ 6,101
<b>Materials &amp; Supplies</b>	\$ 374	\$ 3,250	\$ 3,250	\$ 3,250
<b>TOTAL</b>	<b>\$ 546,003</b>	<b>\$ 709,972</b>	<b>\$ 709,972</b>	<b>\$ 701,058</b>

## EXPENDITURE DETAIL

**Employee Expenses:** Added .50 FTE Deputy Town Manager position and shifted the Administrative Analyst to Town Manager.

**Administration:** \$3,101 for professional dues, training, and meeting expenses; \$3,000 for assistance with outreach programs.

**Materials & Supplies:** \$3,250 for community outreach materials and supplies.

## FUNDING

<b>General Fund</b>	\$ 146,167	\$ 307,181	\$ 307,181	\$ 309,166
<b>Building &amp; Planning</b>	\$ 292,245	\$ 279,325	\$ 279,325	\$ 251,924
<b>Gas Tax</b>	\$ 52,790	\$ 61,733	\$ 61,733	\$ 69,984
<b>Measure J</b>	\$ 54,801	\$ 61,733	\$ 61,733	\$ 69,984
<b>TOTAL</b>	<b>\$ 546,003</b>	<b>\$ 709,972</b>	<b>\$ 709,972</b>	<b>\$ 701,058</b>

## PERSONNEL

REGULAR	FTE
<b>Assistant Town Manager</b>	1.00
<b>Deputy Town Manager/Development Services Director</b>	1.00
<b>Administrative Assistant</b>	<u>2.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>4.00</b>



## PROGRAM DESCRIPTION

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The Planning Division provides current and advanced planning services to ensure development is consistent with the General Plan, specific plans, planning and land use sections of the Municipal Code, as well as design guidelines and standards.

Advanced Planning efforts include maintaining an up-to-date General Plan as well as preparing other long-range plans, studies and ordinance updates that may be needed to implement federal and state legislation.

## GOALS

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- ❖ Review and analyze planning applications to ensure consistency with the 2030 General Plan, zoning ordinance and all other planning and design standards to ensure new projects meet community standards.
- ❖ Ensure environmental protection and mitigation pursuant to the California Environmental Quality Act (CEQA).
- ❖ Provide staff support and make recommendations on all planning matters that are presented to the Town Council, Planning Commission, Heritage Resource Commission, Design Review Board and Historic Design Review Committee.

## HIGHLIGHTS

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- ❖ In 2021/22, Planning:
  - Completed the update of the second dwelling unit ordinance.
  - Completed design review of key downtown buildings, including the Clocktower and Hettinger Plaza.
  - Launched Temporary Land Use Permits for outdoor restaurant seating to assist restaurants during the COVID-19 restrictions.
- ❖ In 2022/23, Planning will:
  - Initiate work related to the adoption of the 2022-2030 Housing Element.
  - Collaborate with the Transportation and Engineering Divisions on the environmental assessment and design of the Diablo Road Trail.
  - Monitor emerging state housing legislation and advocate consistent with Town Council direction.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 257,458	\$ 633,996	\$ 633,996	\$ 660,321
<b>Administration</b>	\$ 1,724	\$ 15,825	\$ 15,825	\$ 16,725
<b>Materials &amp; Supplies</b>	\$ 2,712	\$ 47,300	\$ 47,300	\$ 19,600
<b>Contracted Services</b>	\$ 67,539	\$ 307,500	\$ 608,872	\$ 102,000
<b>TOTAL</b>	<b>\$ 329,433</b>	<b>\$ 1,004,621</b>	<b>\$ 1,305,993</b>	<b>\$ 798,646</b>

## EXPENDITURE DETAIL

**Administration:** \$8,325 for Planning Commission and Heritage Resource Commission training and associated travel; \$8,400 for professional dues and training.

**Materials and Supplies:** \$3,800 for general supplies such as printing, postage and reference materials; \$3,000 for software maintenance such as MetroScan and GIS mapping; \$2,800 for HRC commemorative plaques; and \$10,000 for Housing Element public outreach.

**Contracted Services:** \$102,000 for consulting services associated with Housing Element and Environmental Impact Report, SB 2 Granny Unit Program and GIS mapping.

## FUNDING

<b>General Fund</b>	\$ 0	\$ 0	\$ 0	\$ 239,594
<b>Building &amp; Planning</b>	\$ 329,433	\$ 1,004,621	\$ 1,305,993	\$ 559,052
<b>TOTAL</b>	<b>\$ 329,433</b>	<b>\$ 1,004,621</b>	<b>\$ 1,305,993</b>	<b>\$ 798,646</b>

## PERSONNEL

REGULAR	FTE
<b>Chief of Planning</b>	1.00
<b>Development Coordinator</b>	1.00
<b>Associate Planner</b>	1.00
<b>Assistant Planner</b>	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>4.00</b>



## PROGRAM DESCRIPTION

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Building is responsible for ensuring public safety by providing responsive and timely permitting, plan review, inspection, and building code enforcement services. These services ensure that all building construction meets minimum safety requirements and is fully compliant with applicable codes and standards.

Building reviews building permit applications and assists customers through the permit process. Plan review involves checking construction drawings to verify code compliance related to building safety, accessibility and energy efficiency. Inspection services are provided on a timely basis to ensure that all construction complies with approved plans and permits. Where appropriate, building code enforcement addresses construction that has occurred without permits and/or inspections.

## GOALS

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- ❖ Serve as the welcoming and customer-centric coordination hub of the Town's Permit and Reception Center.
- ❖ Seek balance in the permitting process between enforcement and conformance with intent of the applicable codes, standards and regulations being applied.

## HIGHLIGHTS

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- ❖ In 2021/22, Building:
  - Continued to increase online permit submittals, with over 60% of applications received online.
  - Achieved on-time plan check performance objective of over 95% of applications.
- ❖ In 2022/23, Building will:
  - Complete occupancy for the Danville Town Offices at 500 La Gonda Way.
  - Meet the on-time plan check performance objective of 90% or greater.
  - Complete plan review and issue building permits for Magee Preserve Development.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 964,376	\$ 959,298	\$ 959,298	\$ 988,141
<b>Temporary Salaries</b>	\$ 14,267	\$ 0	\$ 0	\$ 40,000
<b>Administration</b>	\$ 4,998	\$ 64,100	\$ 64,100	\$ 60,700
<b>Materials &amp; Supplies</b>	\$ 108,409	\$ 114,260	\$ 114,260	\$ 122,860
<b>Contracted Services</b>	\$ 233,332	\$ 207,500	\$ 357,500	\$ 260,500
<b>Equipment</b>	\$ 3,609	\$ 1,000	\$ 1,000	\$ 4,000
<b>Program Activities</b>	\$ 1,956	\$ 1,800	\$ 1,800	\$ 1,800
<b>TOTAL</b>	<b>\$ 1,330,947</b>	<b>\$ 1,347,958</b>	<b>\$ 1,497,958</b>	<b>\$ 1,478,001</b>

## EXPENDITURE DETAIL

**Temporary Salaries:** \$40,000 for two part-time temporary employees to assist with front counter coverage.

**Administration:** \$35,700 for credit card transaction fees and bank-related charges; and \$25,000 for professional dues, certifications, and mandatory annual trainings (including certified accessibility training).

**Materials and Supplies:** \$102,460 for permitting and GIS software maintenance, cloud storage and backup services; \$10,500 for code books; \$9,900 for printing, ppe/uniforms, and supplies.

**Contracted Services:** \$227,000 for contract plan check services and when project scope/size exceeds the expertise of in-house staff; \$25,000 for inspection coverage for scheduled and unscheduled absences and training; and \$8,500 for non-plan check consultant services.

## FUNDING

<b>Building &amp; Planning</b>	\$ 1,330,947	\$ 1,347,958	\$ 1,497,958	\$ 1,478,001
<b>TOTAL</b>	<b>\$ 1,330,947</b>	<b>\$ 1,347,958</b>	<b>\$ 1,497,958</b>	<b>\$ 1,478,001</b>

## PERSONNEL

REGULAR	FTE
Chief Building Official	1.00
Permit Center Supervisor	1.00
Plans Examiner	1.00
Building Inspector	2.00
Development Services Technician	<u>2.00</u>
TOTAL REGULAR FTE:	<b>7.00</b>
TEMPORARY FTE:*	<b>0.50</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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Danville is made up of over 16,000 privately owned properties that exist within 75 different residential neighborhoods and a number of commercial and office centers. Property maintenance and the condition of private property has the potential to affect the quality of life for neighbors and all Danville residents and businesses.

The Code Enforcement Officer manages the Town's Code Enforcement Program by working closely with residents, business owners, outside agencies, and other Town Departments and Divisions to eliminate health, safety, and public nuisance violations that adversely affect the quality of life in Danville.

The Code Enforcement Officer also assists Town residents with referrals to other agencies, including Contra Costa Animal Services, Contra Costa Environmental Health and the Contra Costa Mosquito and Vector Control District.

## GOALS

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- ❖ Provide responsive Code Enforcement to support residents' quality of life.
- ❖ Encourage non-enforcement solutions to Code complaints wherever possible.
- ❖ Refer residents to external resources for handling non-Town related concerns.

## HIGHLIGHTS

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- ❖ In 2021/22, Code Enforcement:
  - Responded to Municipal Code-related contacts from community members, including 293 Code Enforcement cases.
  - Maintained a 97% closure rate of Code Enforcement cases.
  - Completed integration of the new EnerGov land management software with Danville Connect to improve Code Enforcement activities and customer communication.
- ❖ In 2022/23, Code Enforcement will:
  - Continue to integrate Code Enforcement activity between the EnerGov and Danville Connect software systems.
  - Increase outreach of the Code Enforcement Program through public information channels.
  - Maintain a high Code Enforcement case closure rate.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 114,705	\$ 127,662	\$ 127,662	\$ 108,629
<b>Administration</b>	\$ 0	\$ 300	\$ 300	\$ 1,300
<b>Materials &amp; Supplies</b>	\$ 65	\$ 200	\$ 200	\$ 400
<b>Program Activities</b>	\$ 309	\$ 5,000	\$ 5,000	\$ 4,000
<b>TOTAL</b>	<b>\$ 115,079</b>	<b>\$ 133,162</b>	<b>\$ 133,162</b>	<b>\$ 114,329</b>

## EXPENDITURE DETAIL

**Administration:** \$1,300 for professional development and training.

**Materials & Supplies:** \$400 for reference materials and uniform.

**Program Activities:** \$4,000 for Code Enforcement and abatement costs.

## FUNDING

<b>Building &amp; Planning</b>	\$ 115,079	\$ 133,162	\$ 133,162	\$ 114,329
<b>TOTAL</b>	<b>\$ 115,079</b>	<b>\$ 133,162</b>	<b>\$ 133,162</b>	<b>\$ 114,329</b>

## PERSONNEL

REGULAR	FTE
<b>Assistant Planner/Code Enforcement Officer</b>	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>1.00</b>



## PROGRAM DESCRIPTION

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Engineering provides plan checking and construction inspection for street and public works improvements, including the processing of drainage and utility design, subdivision and development applications, right-of-way acquisition requests and all encroachment and grading permits.

Engineering is responsible for ensuring that subdivision and permitted improvements on private property and within the public right-of-way are designed and constructed safely and consistent with conditions of approval and all applicable Town standards.

## GOALS

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- ❖ Offer quality services that combine a strong foundation of engineering principles to meet the needs of Town businesses and residents.
- ❖ Design/plan, advise, administer, oversee and inspect all public works improvements and subdivision developments and provide these services within budget and on time.
- ❖ Ensure projects are compliant with state and federal regulations and Town policies and procedures to enhance quality of life and protect the public health, safety and well-being of those who live, work and play in the Town of Danville.

## HIGHLIGHTS

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- ❖ In 2021/22, Engineering:
  - Completed plan check for the 375 West El Pintado Road (37-unit townhomes) development project as well as commercial projects located at 200 Hartz Avenue, 198 Diablo Road and 301 Hartz Avenue.
  - Launched online encroachment permit submittal and plan review.
  - Began Town-wide inventory and condition assessment of the Storm Drainage facilities for the Storm Drain Master Plan.
  - Supported CIP Management on various Town-wide capital projects.
- ❖ In 2022/23, Engineering will:
  - Collaborate with the Planning and Transportation Divisions to complete environmental assessment and design of the Diablo Road Trail.
  - Support CIP Management on various Town-wide capital projects.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
Employee Expenses	\$ 130,712	\$ 152,888	\$ 152,888	\$ 306,598
Administration	\$ 2,465	\$ 6,950	\$ 6,950	\$ 6,950
Materials & Supplies	\$ 10,602	\$ 12,150	\$ 12,150	\$ 12,650
Contracted Services	\$ 9,974	\$ 30,000	\$ 121,424	\$ 40,000
Equipment	\$ 0	\$ 1,500	\$ 1,500	\$ 1,500
<b>TOTAL</b>	<b>\$ 153,753</b>	<b>\$ 203,488</b>	<b>\$ 294,912</b>	<b>\$ 367,698</b>

## EXPENDITURE DETAIL

**Administration:** \$6,950 for professional dues, ongoing training and associated travel.

**Materials and Supplies:** \$10,500 for software maintenance and licensing costs; and \$2,150 for safety clothing, reference materials, and supplies.

**Contracted Services:** \$40,000 for engineering consulting services and subdivision plan checks.

**Equipment:** \$1,500 for engineering field equipment and supplies.

## FUNDING

General Fund	\$ 2,257	\$ 22,014	\$ 22,014	\$ 0
Engineering	\$ 151,496	\$ 181,474	\$ 272,898	\$ 367,698
<b>TOTAL</b>	<b>\$ 153,753</b>	<b>\$ 203,488</b>	<b>\$ 294,912</b>	<b>\$ 367,698</b>

## PERSONNEL

REGULAR	FTE
Civil Engineering Associate	1.00
Public Works Inspector	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>2.00</b>



## PROGRAM DESCRIPTION

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Capital Project Management is responsible for the planning, design and construction of projects in the Five-Year Capital Improvement Program (CIP). Capital Project Management coordinates preparation of the CIP, including developing project cost estimates, identifying funding sources and pursuing state and federal grants.

Major activities include: 1) project design, rights-of-way acquisition, environmental review, agency permitting, specification preparation and bid processing; 2) construction management, evaluating bids on construction contracts, qualifying contractors, inspecting construction work, progress payments, change orders and notices of completion; and 3) preparing and maintaining record maps and documentation of streets, infrastructure, CIP project construction, legal descriptions for property transactions and grant administration.

## GOALS

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- ❖ Facilitate cost effective and timely design and construction of various public works and facilities to meet present and projected community needs.
- ❖ Communicate the pendency and status of all projects to affected users, residents and property owners to minimize construction-related impacts.
- ❖ Manage a Pavement Management Program that maintains the Town's Pavement Condition Index (PCI) through preventative maintenance and overlay projects.
- ❖ Solicit and secure grant funding from various sources to support the CIP.

## HIGHLIGHTS

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- ❖ In 2021/22, Capital Project Management:
  - Began construction of the tenant improvements at 500 La Gonda Way.
  - Initiated in-house design of the Diablo Road Trail.
  - Completed the Brookside Drive ADA curb ramp project.
  - Completed the San Ramon Creek pedestrian bridge at the Town Green.
- ❖ In 2022/23, Capital Project Management will:
  - Oversee the construction of the Camino Ramon and San Ramon Valley Boulevard improvements and annual Pavement Management projects.
  - Oversee the construction of the tenant improvements at 500 La Gonda Way.
  - Oversee the construction of storm drainage improvements and trash rack modifications at Loch Lomond Way, Starview Drive and Westridge Avenue.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 820,223	\$ 904,330	\$ 904,330	\$ 936,283
<b>Administration</b>	\$ 0	\$ 1,500	\$ 1,500	\$ 1,500
<b>Materials &amp; Supplies</b>	\$ 7,356	\$ 8,150	\$ 8,150	\$ 8,750
<b>Contracted Services</b>	\$ 0	\$ 2,000	\$ 2,000	\$ 2,000
<b>TOTAL</b>	<b>\$ 827,579</b>	<b>\$ 915,980</b>	<b>\$ 915,980</b>	<b>\$ 948,533</b>

## EXPENDITURE DETAIL

**Administration:** \$1,500 for professional training and development expenses.

**Materials and Supplies:** \$7,200 for software maintenance and licensing; and \$1,550 for printing, reference materials and supplies.

**Contracted Services:** \$2,000 for consultant services.

## FUNDING

<b>General Fund</b>	\$ 745,093	\$ 836,353	\$ 836,353	\$ 678,754
<b>Engineering</b>	\$ 0	\$ 0	\$ 0	\$ 93,000
<b>Clean Water</b>	\$ 0	\$ 0	\$ 0	\$ 93,000
<b>Capital Improvement</b>	\$ 82,486	\$ 79,627	\$ 79,627	\$ 83,779
<b>TOTAL</b>	<b>\$ 827,579</b>	<b>\$ 915,980</b>	<b>\$ 915,980</b>	<b>\$ 948,533</b>

## PERSONNEL

REGULAR	FTE
<b>City Engineer</b>	1.00
<b>Senior Civil Engineer</b>	1.00
<b>Landscape Architect</b>	1.00
<b>Civil Engineering Associate</b>	1.00
<b>Public Works Inspector</b>	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>5.00</b>



## PROGRAM DESCRIPTION

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Transportation provides programs and services that ensure safe and efficient multi-modal travel throughout the Town. Impacts of traffic congestion upon the Town's residents are addressed by operating local traffic management programs, reviewing local development projects, engaging in regional coordination and advocacy, and pursuing regional and local transportation improvements and funding.

Transportation manages a network of traffic signals, flashing beacons, radar display signs, lighted crosswalks, signage, pavement markings, and bicycle and pedestrian facilities, and oversees the Neighborhood Traffic Management Program (NTMP).

## GOALS

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- ❖ Ensure safe, reliable and efficient transportation systems for all modes including motorists, pedestrians and bicyclists.
- ❖ Support education, engineering and enforcement efforts by delivering effective traffic safety education initiatives, traffic calming programs, and capital projects that reinforce community quality of life.
- ❖ Implement parking management strategies that support the Town's economic development efforts.

## HIGHLIGHTS

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- ❖ In 2021/22, Transportation:
  - Completed the Fiber Optic Master Plan (CIP A-620) and Phase II of the Town-wide Traffic Signal Controller Upgrades (CIP C-545).
  - Completed and secured a funding plan for Diablo Road Trail (CIP C-055).
  - Continued implementation of the Traffic Management Program, including installation of five radar speed display signs.
- ❖ In 2022/23, Transportation will:
  - Complete a Town-wide Local Safety Roadway Plan.
  - Collaborate with Engineering to complete final design of the Diablo Road Trail (CIP C-055).
  - Complete traffic signal vehicle/bicycle video detection and accessible pedestrian signal upgrades along San Ramon Valley Boulevard, Camino Ramon and Diablo Road.
  - Continue implementation of project and program recommendations in the Town-wide Bicycle Master Plan and provide staff support to the Bicycle Advisory Commission.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 343,260	\$ 344,071	\$ 344,071	\$ 476,618
<b>Administration</b>	\$ 16,246	\$ 5,800	\$ 5,800	\$ 5,800
<b>Materials &amp; Supplies</b>	\$ 2,316	\$ 4,450	\$ 4,450	\$ 4,450
<b>Contracted Services</b>	\$ 28,704	\$ 63,100	\$ 100,938	\$ 63,100
<b>Equipment</b>	\$ 900	\$ 3,700	\$ 3,700	\$ 3,700
<b>TOTAL</b>	<b>\$ 391,426</b>	<b>\$ 421,121</b>	<b>\$ 458,959</b>	<b>\$ 553,668</b>

## EXPENDITURE DETAIL

**Administration:** \$5,800 for professional dues, conferences, travel, and training.

**Materials and Supplies:** \$2,500 for transportation planning/traffic engineering software and licensing; \$1,950 for printing, postage, reference materials, safety clothing and uniforms.

**Contracted Services:** \$20,000 for the Street Smarts Program; \$20,000 for consultants/studies; \$5,000 for Congestion Management Agency (CMA); \$7,100 for subregional transportation planning (SWAT); \$11,000 for EV Charging Station Services.

**Equipment:** \$3,700 for traffic data collection/monitoring equipment and maintenance; miscellaneous signs, striping and traffic safety devices.

## FUNDING

<b>General Fund</b>	\$ 6,600	\$ 13,790	\$ 40,077	\$ 0
<b>Gas Tax</b>	\$ 247,946	\$ 271,686	\$ 283,237	\$ 331,514
<b>Measure J</b>	\$ 136,880	\$ 135,645	\$ 135,645	\$ 222,154
<b>TOTAL</b>	<b>\$ 391,426</b>	<b>\$ 421,121</b>	<b>\$ 458,959</b>	<b>\$ 553,668</b>

## PERSONNEL

REGULAR	FTE
<b>Transportation Manager</b>	1.00
<b>Traffic Engineering Associate</b>	1.00
<b>Transportation Program Analyst</b>	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>3.00</b>



## PROGRAM DESCRIPTION

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The Clean Water Program was established to comply with the Federal Clean Water Act and California's Porter-Cologne Water Quality Control Act, which require local agencies to eliminate or reduce polluted urban runoff. Danville is part of the Contra Costa Clean Water Program which includes Contra Costa County and 18 other cities. The Program is regulated by a Municipal Regional Permit (MRP) which is issued by the San Francisco Regional Water Quality Control Board (RWQCB).

## GOALS

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- ❖ Reduce pesticides, trash, PCBs, mercury and other pollutants.
- ❖ Implement MRP development regulations for private and public projects.
- ❖ Conduct construction, business and illicit inspections and code enforcement.
- ❖ Complete maintenance activities per the MRP.
- ❖ Perform outreach and education on storm water pollution prevention.
- ❖ Develop and implement a Green Infrastructure Plan per MRP requirements.

## HIGHLIGHTS

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- ❖ In 2021/22, the Clean Water Program:
  - Implemented and reported on MRP 2.0 requirements.
  - Ensured MRP 2.0 compliance for all CIP and private development projects.
  - Mapped and managed trash on private lands greater than 10,000 ft<sup>2</sup>.
  - Continued to implement the Town's Green Infrastructure plan.
- ❖ In 2022/23, the Clean Water Program will:
  - Be managed by Capital Project Management staff.
  - Implement Town-wide measures to achieve a mandated 100% trash reduction goal by 2022 (have currently achieved a 98% reduction).
  - Ensure that all CIP and private development projects comply with MRP requirements.
  - Finalize negotiations and implementation of MRP 3.0 with the RWQCB.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Administration</b>	\$ 15,584	\$ 26,500	\$ 26,500	\$ 26,500
<b>Materials &amp; Supplies</b>	\$ 0	\$ 3,000	\$ 3,000	\$ 3,000
<b>Contracted Services</b>	\$ 183,133	\$ 188,000	\$ 202,651	\$ 188,000
<b>Equipment</b>	\$ 0	\$ 500	\$ 500	\$ 500
<b>Program Activities</b>	\$ 978	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>\$ 199,695</b>	<b>\$ 218,000</b>	<b>\$ 232,651</b>	<b>\$ 218,000</b>

## EXPENDITURE DETAIL

**Temporary Salaries:** No temporary part-time assistance for implementation of the MRP.

**Administration:** \$25,000 for State Water Resources Board and Green Business Program fees/permits and \$1,500 for professional dues and training for new staff.

**Materials and Supplies:** \$3,000 for supplies.

**Contracted Services:** \$130,000 for CCCWP group permit costs; \$34,000 for business inspections; \$13,000 for environmental consulting; \$10,000 for GIS mapping and Green Infrastructure Plan; and \$1,000 for water testing.

**Equipment:** \$500 for MRP 3.0 implementation tools/devices.

## FUNDING

<b>Clean Water</b>	\$ 199,695	\$ 218,000	\$ 232,651	\$ 218,000
<b>TOTAL</b>	<b>\$ 199,695</b>	<b>\$ 218,000</b>	<b>\$ 232,651</b>	<b>\$ 218,000</b>





# Maintenance Services

# Maintenance Services



<b>PROGRAMS</b>	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
Maintenance Services Mgmt	\$ 332,994	\$ 381,448	\$ 386,279	\$ 408,809
Building Maintenance	\$ 820,761	\$ 953,586	\$ 961,583	\$ 959,670
Park Maintenance	\$ 2,280,745	\$ 2,462,430	\$ 2,539,415	\$ 2,587,841
Roadside Maintenance	\$ 1,697,622	\$ 1,941,653	\$ 1,960,376	\$ 2,123,757
Street Maintenance	\$ 829,780	\$ 993,848	\$ 1,013,237	\$ 1,030,951
Street Light Maintenance	\$ 672,302	\$ 705,993	\$ 757,378	\$ 787,430
Traffic Signal Maintenance	\$ 272,804	\$ 233,500	\$ 246,231	\$ 233,500
Equipment Maintenance	\$ 227,646	\$ 329,200	\$ 420,286	\$ 384,500
<b>TOTAL</b>	<b>\$ 7,134,654</b>	<b>\$ 8,001,658</b>	<b>\$ 8,284,785</b>	<b>\$ 8,516,458</b>

## FUNDING

Clean Water	\$ 281,863	\$ 341,095	\$ 357,662	\$ 364,912
Donations/Contributions	\$ 493	\$ 3,000	\$ 3,284	\$ 3,000
Gas Tax	\$ 820,721	\$ 886,253	\$ 901,806	\$ 899,539
General Fund	\$ 2,111,194	\$ 2,417,117	\$ 2,555,383	\$ 2,565,529
L L A D - Zone A	\$ 781,331	\$ 919,311	\$ 927,378	\$ 1,090,385
L L A D - Zone B	\$ 916,291	\$ 1,022,342	\$ 1,032,998	\$ 1,033,372
L L A D - Zone C	\$ 672,302	\$ 705,993	\$ 757,378	\$ 787,430
L L A D - Zone D	\$ 1,550,459	\$ 1,706,547	\$ 1,748,896	\$ 1,772,291
<b>TOTAL</b>	<b>\$ 7,134,654</b>	<b>\$ 8,001,658</b>	<b>\$ 8,284,785</b>	<b>\$ 8,516,458</b>

## PERSONNEL

	FTE
REGULAR	28.00
TEMPORARY	3.00
	<u>31.00</u>

\* part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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Maintenance Services Management oversees the Maintenance Services Department to ensure that Town-owned facilities retain a positive appearance, maximize functionality, and enhance the quality of life for Danville residents.

Staff support is provided to the Parks, Recreation and Arts Commission and Sports Alliance. Maintenance Services Management works closely with the San Ramon Valley Unified School District on collaborative maintenance efforts, including Town-School District school parks, tennis courts, and swimming pools.

## GOALS

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- ❖ Provide leadership, oversight, and support to Maintenance Services staff to ensure outstanding customer service and maximize performance and productivity.
- ❖ Manage the Town-wide Lighting & Landscape Assessment District (LLAD) and the Department's fiscal resources to ensure cost-effective service delivery.
- ❖ Manage contracts for parks and roadside landscaping, equipment maintenance, water feature maintenance, street sweeping, street light repairs, custodial services, security systems and communication equipment.
- ❖ Respond promptly to service requests from residents, Sports Alliance members and Town staff.

## HIGHLIGHTS

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- ❖ In 2021/22, Maintenance Services Management:
  - Awarded a new landscape maintenance services contract for LLAD Zone D - Parks.
  - Awarded a new maintenance services contract for the landscaping along Camino Ramon and San Ramon Valley Boulevard that the Town is taking over as part of the recent I-680 auxiliary lane project.
  - Awarded new maintenance services contracts for ponds at Oak Hill Park and Sycamore Valley Park, as well as the Railroad Plaza fountain.
- ❖ In 2022/23, Maintenance Services Management will:
  - Award new contracts for building and park restroom custodial maintenance and street light repair.
  - Evaluate potential expansion sites for the UgMO underground sensor irrigation management system.
  - Assist with fulfilling the requirements of SB 1383.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 299,717	\$ 331,683	\$ 331,683	\$ 358,159
<b>Administration</b>	\$ 5,939	\$ 11,750	\$ 11,750	\$ 12,250
<b>Materials &amp; Supplies</b>	\$ 26,438	\$ 37,115	\$ 41,946	\$ 37,500
<b>Equipment</b>	\$ 900	\$ 900	\$ 900	\$ 900
<b>TOTAL</b>	<b>\$ 332,994</b>	<b>\$ 381,448</b>	<b>\$ 386,279</b>	<b>\$ 408,809</b>

## EXPENDITURE DETAIL

**Administration:** \$6,500 for taxes and fees; and \$5,750 for training, professional dues and travel.

**Materials and Supplies:** \$15,000 for uniform services; \$6,000 for protective and safety clothing; \$8,500 for application software; \$6,000 for office supplies, postage, and printing at the Town Service Center; and \$2,000 for furniture.

**Equipment:** \$900 for lease costs.

## FUNDING

<b>General Fund</b>	\$ 332,994	\$ 381,448	\$ 386,279	\$ 408,809
<b>TOTAL</b>	<b>\$ 332,994</b>	<b>\$ 381,448</b>	<b>\$ 386,279</b>	<b>\$ 408,809</b>

## PERSONNEL

REGULAR	FTE
<b>Maintenance Services Director</b>	1.00
<b>Maintenance Services Coordinator</b>	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>2.00</b>



## PROGRAM DESCRIPTION

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Building Maintenance is provided through a combination of Town staff and service contracts to maintain 105,000 square feet of heavily utilized public buildings in a safe and aesthetically pleasing condition.

Building Maintenance tracks maintenance performed at each individual Town building and maintains a ten-year building asset replacement plan. Buildings are continuously improved to meet user needs and regulatory requirements. Capital improvement projects are identified and scheduled as needed.

Facilities include:

- ❖ Danville Library
- ❖ Veterans Memorial Bldg. & Senior Center
- ❖ Town Meeting Hall
- ❖ Village Theatre and Art Gallery
- ❖ Danville Community Center
- ❖ Oak Hill Park Community Center
- ❖ Hap Magee Ranch Park houses (3)
- ❖ Park restrooms (16)
- ❖ Teen Centers at Charlotte Wood, Diablo Vista and Los Cerros Middle Schools
- ❖ Danville Town Offices
- ❖ Town Service Center

## GOALS

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- ❖ Respond in a timely manner to requests for service in all Town-owned and managed buildings.
- ❖ Administer contracts for a variety of custodial, plumbing, HVAC, electrical and pest management services.
- ❖ Perform regular facility inspections and immediately address safety and/or maintenance issues required to be performed.

## HIGHLIGHTS

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- ❖ In 2021/22, Building Maintenance:
  - Repainted the Town Service Center exterior and replaced the building signage.
  - Continued implementation of a cleaning and sanitizing program for all Town facilities during the pandemic.
  - Installed a bottle filling station at the Library.
- ❖ In 2022/23, Building Maintenance will:
  - Replace an HVAC unit at the Cottage at Hap Magee Ranch Park.
  - Replace two HVAC units at the Danville Community Center.
  - Replace higher-efficacy HEPA filters in all facilities quarterly.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 331,661	\$ 327,046	\$ 327,046	\$ 336,970
<b>Temporary Salaries</b>	\$ 30,020	\$ 40,000	\$ 40,000	\$ 41,300
<b>Administration</b>	\$ 0	\$ 2,500	\$ 2,500	\$ 2,500
<b>Materials &amp; Supplies</b>	\$ 47,046	\$ 51,400	\$ 52,608	\$ 47,900
<b>Contracted Services</b>	\$ 123,460	\$ 170,790	\$ 177,579	\$ 170,390
<b>Equipment</b>	\$ 41,641	\$ 56,650	\$ 56,650	\$ 52,650
<b>Program Activities</b>	\$ 246,933	\$ 305,200	\$ 305,200	\$ 307,960
<b>TOTAL</b>	<b>\$ 820,761</b>	<b>\$ 953,586</b>	<b>\$ 961,583</b>	<b>\$ 959,670</b>

## EXPENDITURE DETAIL

**Temporary Salaries:** \$41,300 for two part-time, temporary custodial workers.

**Administration:** \$2,000 for taxes and fees and \$500 for training.

**Materials & Supplies:** \$26,000 for custodial/paper supplies and \$21,900 for other supplies.

**Contracted Services:** \$96,000 for custodial services; and \$74,390 for alarm services, floor refinishing, carpet cleaning, gutter and window cleaning, and painting.

**Equipment:** \$52,650 for repair costs associated with equipment at the Town Offices, Library, Community Centers, Village Theatre, Service Center, and various park buildings.

**Program Activities:** \$260,360 for gas and electricity, \$25,800 for sewer and \$21,800 for water.

## FUNDING

<b>General Fund</b>	\$ 410,485	\$ 477,042	\$ 481,040	\$ 480,084
<b>LLAD - Zone D</b>	\$ 410,276	\$ 476,544	\$ 480,543	\$ 479,586
<b>TOTAL</b>	<b>\$ 820,761</b>	<b>\$ 953,586</b>	<b>\$ 961,583</b>	<b>\$ 959,670</b>

## PERSONNEL

REGULAR	FTE
<b>Maintenance Supervisor</b>	1.00
<b>Maintenance Worker</b>	<u>2.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>3.00</b>
<b>TEMPORARY FTE:*</b>	<b>1.00</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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Park Maintenance is responsible for 198 acres of Town-owned and/or managed parks and community facilities that enhance residents' quality of life and support recreational and enrichment activities offered through the Town and community organizations. Park Maintenance responds to public requests and supports Town-sponsored programs such as the Music in the Park concert series, adult softball at Sycamore Valley and Diablo Vista Parks and bocce ball at Sycamore Valley Park. Water usage is continually monitored to meet East Bay Municipal Utility District (EBMUD) water use and consumption restrictions.

## GOALS

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- ❖ Provide for safe, attractive and well-maintained parks, trails and open space.
- ❖ Provide daily litter control, landscape maintenance, irrigation system, play area and hardscape inspections/repairs to keep Town-maintained parks safe for public use.
- ❖ Maintain and inspect Town-maintained fields to meet sports league standards and allow for recreational use.
- ❖ Utilize integrated pest management practices to eradicate pests and weeds.

## HIGHLIGHTS

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- ❖ In 2021/22, Park Maintenance:
  - Coordinated the installation of new LED sports field lights at Diablo Vista Park, funded by the Sports Alliance.
  - Continued to utilize organic fertilizers for all Town-maintained sports fields.
  - Rebuilt the gazebo at Hap Magee Ranch Park.
- ❖ In 2022/23, Park Maintenance will:
  - Continue to identify areas that can reduce water usage and leverage technology to irrigate more efficiently to offset continually rising water costs.
  - Prepare for the renovation of the Oak Hill Park playground.
  - Renovate the Canine Corral at Hap Magee Ranch Park, including installing new sod, refinishing benches, and completing fencing repairs.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
Employee Expenses	\$ 784,765	\$ 942,800	\$ 942,800	\$ 958,921
Temporary Salaries	\$ 21,418	\$ 38,000	\$ 38,000	\$ 38,000
Administration	\$ 26,953	\$ 15,000	\$ 15,000	\$ 29,000
Materials & Supplies	\$ 116,104	\$ 113,500	\$ 114,993	\$ 121,500
Contracted Services	\$ 567,342	\$ 579,000	\$ 652,389	\$ 594,000
Equipment	\$ 8,465	\$ 11,000	\$ 13,103	\$ 11,000
Program Activities	\$ 755,698	\$ 763,130	\$ 763,130	\$ 835,420
<b>TOTAL</b>	<b>\$ 2,280,745</b>	<b>\$ 2,462,430</b>	<b>\$ 2,539,415</b>	<b>\$ 2,587,841</b>

## EXPENDITURE DETAIL

**Temporary Salaries:** \$38,000 for two temporary, seasonal Park Maintenance Workers.

**Administration:** \$26,000 for LLAD reimbursement costs and \$3,000 for training costs.

**Materials and Supplies:** \$38,000 for litter; \$37,000 for irrigation; \$14,000 for hardscape; \$28,500 for plants and other supplies; \$4,000 for protective clothing.

**Contracted Services:** \$476,200 for landscape maintenance; \$6,000 for consulting services; \$6,000 for trails and hardscape repairs; \$2,000 for irrigation maintenance; \$53,800 for pond maintenance; \$38,000 for custodial services; and \$12,000 for tree maintenance.

**Equipment:** \$11,000 for equipment purchases, leases and warranties.

**Program Activities:** \$814,000 for water; \$11,600 for electricity; \$3,820 for sewer; and \$6,000 for sports field lighting.

## FUNDING

General Fund	\$ 1,140,069	\$ 1,229,427	\$ 1,267,778	\$ 1,292,136
LLAD - Zone D	\$ 1,140,183	\$ 1,230,003	\$ 1,268,353	\$ 1,292,705
Donations/Contributions	\$ 493	\$ 3,000	\$ 3,284	\$ 3,000
<b>TOTAL</b>	<b>\$ 2,280,745</b>	<b>\$ 2,462,430</b>	<b>\$ 2,539,415</b>	<b>\$ 2,587,841</b>

## PERSONNEL

REGULAR	FTE
Maintenance Supervisor	1.00
Maintenance Specialist	3.00
Maintenance Worker	<u>5.00</u>
TOTAL REGULAR FTE:	<b>9.00</b>
TEMPORARY FTE:*	<b>1.25</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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Roadside Maintenance is responsible for over 60 acres of roadside landscaping, medians and community areas, striving to provide safe, aesthetically pleasing streetscape areas, including clean and safe pedestrian pathways. Water usage is continually monitored to meet EBMUD water usage restrictions.

## GOALS

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- ❖ Provide for safe, attractive and well-maintained roadsides and medians.
- ❖ Conduct regular irrigation system inspections and repairs.
- ❖ Perform daily litter control.
- ❖ Prune trees, control weeds and replace plant material as needed.
- ❖ Identify and evaluate long-term maintenance needs on an annual basis.

## HIGHLIGHTS

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- ❖ In 2021/22, Roadside Maintenance:
  - Completed several landscape replacement projects on roadsides and medians where plant material was impacted by the drought, had reached the end of its healthy lifespan or was replaced with more appropriate, water-efficient material.
  - Managed the expanded UgMO underground moisture sensor irrigation system.
  - Completed an extensive renovation of the Bret Harte Park site.
- ❖ In 2022/23, Roadside Maintenance will:
  - Continue with landscape replacement projects on roadsides and medians where needed to promote efficient water usage and aesthetically pleasing landscapes.
  - Manage the new maintenance contract for the landscaping along Camino Ramon and San Ramon Valley Boulevard that the Town will be responsible for following the recent I-680 auxiliary lane project.
  - Proactively complete tree pruning projects to minimize any potential negative impacts on the public right-of-way and private properties.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 639,993	\$ 823,153	\$ 823,153	\$ 874,757
<b>Temporary Salaries</b>	\$ 8,607	\$ 18,000	\$ 18,000	\$ 18,000
<b>Administration</b>	\$ 12,394	\$ 25,500	\$ 25,500	\$ 17,000
<b>Materials &amp; Supplies</b>	\$ 54,859	\$ 56,100	\$ 56,998	\$ 59,100
<b>Contracted Services</b>	\$ 474,151	\$ 534,500	\$ 550,182	\$ 619,500
<b>Equipment</b>	\$ 3,827	\$ 3,500	\$ 5,534	\$ 3,500
<b>Program Activities</b>	\$ 503,791	\$ 480,900	\$ 481,009	\$ 531,900
<b>TOTAL</b>	<b>\$ 1,697,622</b>	<b>\$ 1,941,653</b>	<b>\$ 1,960,376</b>	<b>\$ 2,123,757</b>

## EXPENDITURE DETAIL

**Temporary Salaries:** \$18,000 for a part-time, temporary worker to assist with various activities.

**Administration:** \$17,000 for LLAD reimbursement costs.

**Materials and Supplies:** Irrigation, litter, hardscape and planting supplies; \$26,600 for Zone A and \$32,500 for Zone B.

**Contracted Services:** \$233,000 for Zone A and \$268,000 for Zone B; \$38,000 for tree services; \$11,000 for LLAD consultant; \$9,500 for irrigation/hardscape repairs; \$60,000 for taking over maintenance of Camino Ramon landscaping along I-680.

**Equipment:** \$3,500 for equipment purchases, leases and warranties.

**Program Activities:** \$185,000 for Zone A water and \$320,000 for Zone B water; \$23,000 for Zone A electricity and \$3,900 for Zone B electricity.

## FUNDING

<b>LLAD - Zone A</b>	\$ 781,331	\$ 919,311	\$ 927,378	\$ 1,090,385
<b>LLAD - Zone B</b>	\$ 916,291	\$ 1,022,342	\$ 1,032,998	\$ 1,033,372
<b>TOTAL</b>	<b>\$ 1,697,622</b>	<b>\$ 1,941,653</b>	<b>\$ 1,960,376</b>	<b>\$ 2,123,757</b>

## PERSONNEL

REGULAR	FTE
<b>Maintenance Superintendent</b>	1.00
<b>Maintenance Supervisor</b>	1.00
<b>Maintenance Specialist</b>	1.00
<b>Maintenance Worker</b>	<u>4.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>7.00</b>
<b>TEMPORARY FTE:*</b>	<b>0.50</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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Street Maintenance is provided through a combination of Town staff and contract services to maintain approximately 145 miles of streets and roadways, 4,700 storm drain inlets, 6.1 miles of roadside ditches and 4.6 miles of creeks and channels.

Street Maintenance performs a number of activities to comply with the Federal Clean Water Act and reduce the flow of pollutants and trash into storm drains and waterways. Street sweeping is performed on a monthly basis for all residential streets and weekly for commercial streets; a minimum of 500 catch basins and Town-maintained drainage channels are inspected and/or cleaned annually.

## GOALS

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- ❖ Repaint pavement legends, striping and curb markings to enhance safety.
- ❖ Maintain safe streets and sidewalks by performing inspections and repairing potholes, curbs and gutters.
- ❖ Conduct cleaning, repair, replacement and installation of traffic signs to ensure they are legible and functional for motorists and pedestrians.
- ❖ Maintain creeks and channels to reduce potential for flooding and property damage.

## HIGHLIGHTS

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- ❖ In 2021/22, Street Maintenance:
  - Swept over 6,000 curb miles of streets, maintaining the streets in a clean and safe condition while also reducing the amount of pollutants that enter storm drains.
  - Completed several street pavement repair projects, including on Morninghome Road and Tuscany Court.
  - Inspected and cleaned all Town drainage facilities in advance of the winter, which helped prevent damage during the historic rain event in October.
- ❖ In 2022/23, Street Maintenance will:
  - Complete long line striping (e.g., bike lanes, center lines) on major arterials.
  - Reinstall thermoplastic crosswalks as needed throughout the Town.
  - Replace damaged sections of sidewalks, curbs and gutters in high traffic areas.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 487,670	\$ 600,348	\$ 600,348	\$ 612,701
<b>Materials &amp; Supplies</b>	\$ 36,940	\$ 51,000	\$ 51,301	\$ 52,250
<b>Contracted Services</b>	\$ 253,803	\$ 290,500	\$ 308,536	\$ 304,000
<b>Equipment</b>	\$ 2,434	\$ 2,000	\$ 3,052	\$ 2,000
<b>Program Activities</b>	\$ 48,933	\$ 50,000	\$ 50,000	\$ 60,000
<b>TOTAL</b>	<b>\$ 829,780</b>	<b>\$ 993,848</b>	<b>\$ 1,013,237</b>	<b>\$ 1,030,951</b>

## EXPENDITURE DETAIL

**Materials and Supplies:** \$17,000 for signs, markings, paint and supplies; \$12,000 for asphalt supplies; \$21,500 for concrete, drainage and hardscape supplies; and \$1,750 for protective clothing.

**Contracted Services:** \$240,000 for street sweeping and catch basin cleaning; \$8,000 for drainage, sidewalk and asphalt repairs; and \$56,000 for work on street signs and markings.

**Equipment:** \$2,000 for equipment purchases, leasing or maintenance of equipment.

**Program Activities:** \$60,000 for electricity costs.

## FUNDING

<b>Gas Tax</b>	\$ 547,917	\$ 652,753	\$ 655,575	\$ 666,039
<b>Clean Water</b>	\$ 281,863	\$ 341,095	\$ 357,662	\$ 364,912
<b>TOTAL</b>	<b>\$ 829,780</b>	<b>\$ 993,848</b>	<b>\$ 1,013,237</b>	<b>\$ 1,030,951</b>

## PERSONNEL

REGULAR	FTE
<b>Maintenance Supervisor</b>	1.00
<b>Maintenance Specialist</b>	1.00
<b>Maintenance Worker</b>	<u>3.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>5.00</b>
<b>TEMPORARY FTE:*</b>	<b>0.25</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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Street Light Maintenance provides for safe, well-lighted streets by funding utility costs, performing monthly street light inspections and undertaking necessary repairs on approximately 644 Town-owned street lights; and funding utility costs for an additional 2,839 Pacific Gas & Electric (PG&E) owned street lights.

Repair requests to PG&E and the Town's street light maintenance contractor are sent electronically, which allows the Town to monitor the status of requests through the PG&E website and the contractor's database.

## GOALS

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- ❖ Conduct proactive, regular inspections within three street lighting zones, including Downtown Danville, main arterial streets and residential areas.
- ❖ Respond to requests for street light repairs from the public in a timely manner.
- ❖ Determine the responsible agency for reported street light maintenance issues and notify of necessary repairs.

## HIGHLIGHTS

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Street light maintenance includes electricity costs associated with all PG&E and Town-owned lights, and maintenance and repairs associated with Town-owned lights. Electricity rates continue to increase significantly and account for the majority of the program costs.

LED street lights have been installed on Sycamore Valley Road, Camino Tassajara and in the Downtown area, increasing the effectiveness of lighting while reducing costs in these areas. Further opportunities to utilize LED technology and other energy saving measures continue to be pursued.

- ❖ In 2021/22, Street Light Maintenance:
  - Proactively inspected Downtown, arterial and residential street lights.
  - Facilitated approximately 100 street light repairs.
- ❖ In 2022/23, Street Light Maintenance will:
  - Coordinate a seamless transition with the street light maintenance contractor following award of the new contract.
  - Continue to facilitate timely repairs to street lights.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 198,926	\$ 212,678	\$ 212,678	\$ 194,430
<b>Administration</b>	\$ 2,340	\$ 10,000	\$ 10,000	\$ 10,000
<b>Materials &amp; Supplies</b>	\$ 7,377	\$ 6,315	\$ 6,314	\$ 6,000
<b>Contracted Services</b>	\$ 20,672	\$ 37,000	\$ 53,386	\$ 37,000
<b>Program Activities</b>	\$ 442,987	\$ 440,000	\$ 475,000	\$ 540,000
<b>TOTAL</b>	<b>\$ 672,302</b>	<b>\$ 705,993</b>	<b>\$ 757,378</b>	<b>\$ 787,430</b>

## EXPENDITURE DETAIL

**Administration:** \$10,000 for LLAD reimbursement costs.

**Materials and Supplies:** \$6,000 for repair parts, supplies, and protective clothing.

**Contracted Services:** \$33,000 for street light repairs and \$4,000 for consulting services.

**Program Activities:** \$540,000 for electricity costs.

## FUNDING

<b>LLAD - Zone C</b>	\$ 672,302	\$ 705,993	\$ 757,378	\$ 787,430
<b>TOTAL</b>	<b>\$ 672,302</b>	<b>\$ 705,993</b>	<b>\$ 757,378</b>	<b>\$ 787,430</b>

## PERSONNEL

REGULAR	FTE
<b>Maintenance Worker</b>	<u>2.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>2.00</b>



## PROGRAM DESCRIPTION

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Traffic Signal Maintenance maintains and operates a network of 54 traffic signals, traffic control signage, radar display signs, illuminated crosswalks, and overhead flashing beacons in a manner that ensures mobility for Danville residents. Traffic signal maintenance is accomplished through a contract with the Contra Costa County Public Works Department. The program also contributes to a percentage of maintenance costs associated with the six Caltrans-owned and operated traffic signals proximate to the Interstate 680 on and off ramps within Danville.

## GOALS

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- ❖ Maintain and operate a roadway system consisting of 54 optimally timed and coordinated traffic signals, traffic control signage and striping.
- ❖ Continuously improve operation of the transportation network through application of available technologies, capital improvements and traffic signal timing enhancements.
- ❖ Conduct proactive, regular inspections of traffic signal apparatus, illuminated crosswalk warning systems, flashing beacons and radar display signs.
- ❖ Promptly respond to public inquiries regarding traffic signal operations.

## HIGHLIGHTS

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- ❖ In 2021/22, Traffic Signal Maintenance:
  - Installed new advanced traffic signal controllers at 29 intersections and communications hardware at 25 intersections.
  - Upgraded illuminated crosswalk systems at three locations.
  - Provided 1,500 hours of traffic signal maintenance services.
  - Replaced battery back-up systems equipment at five intersections.
  - Installed video detection cameras at three intersections
- ❖ In 2022/23, Traffic Signal Maintenance will:
  - Install video detection systems at five downtown intersections.
  - Replace pedestrian signal systems at seven downtown intersections.
  - Install five radar speed display signs.
  - Replace battery back-up system components at 10 intersections.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Contracted Services</b>	\$ 272,804	\$ 233,500	\$ 246,231	\$ 233,500
<b>TOTAL</b>	<b>\$ 272,804</b>	<b>\$ 233,500</b>	<b>\$ 246,231</b>	<b>\$ 233,500</b>

## EXPENDITURE DETAIL

**Contracted Services:** \$230,000 for traffic signal hardware maintenance and management system software maintenance and licensing; \$3,500 for Fostoria Way traffic signal maintenance.

## FUNDING

<b>Gas Tax</b>	\$ 272,804	\$ 233,500	\$ 246,231	\$ 233,500
<b>TOTAL</b>	<b>\$ 272,804</b>	<b>\$ 233,500</b>	<b>\$ 246,231</b>	<b>\$ 233,500</b>



## PROGRAM DESCRIPTION

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Equipment Maintenance ensures that all Town vehicles and equipment are properly maintained to allow safe operation with maximum useful life. Contracted services, equipment repairs and gasoline costs support a fleet of 58 vehicles. Specific criteria have been developed and incorporated into a ten-year replacement schedule that includes each type and piece of equipment used by the Town. Once due for replacement, vehicles and equipment are evaluated further to ensure that replacement is necessary and appropriate.

## GOALS

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- ❖ Schedule and perform routine maintenance service and repairs on all Town vehicles.
- ❖ Replace vehicles that meet specific criteria set forth in the Town's Vehicle Replacement Policy; coordinate auction of vehicles taken out of service.
- ❖ Maintain and repair specialized equipment including a turf tractor, backhoe, forklift, message boards, and other smaller pieces of equipment and machinery.
- ❖ Conduct daily inspections of two-cycle equipment, including generators, weed eaters, blowers, chain saws and specialty equipment, such as concrete saws, boring tools and small engine turf equipment.

## HIGHLIGHTS

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- ❖ In 2021/22, Equipment Maintenance:
  - Proactively inspected and maintained equipment, resulting in nearly 100% equipment up time.
  - Completed repairs on the backhoe to ensure it operates effectively and maximize its useful lifespan.
  - Inspected and replaced fire extinguishers in all Town vehicles, as needed.
- ❖ In 2022/23, Equipment Maintenance will:
  - Include a greener fleet of ten hybrid and eight electric vehicles.
  - Continue to perform preventative maintenance on the fleet to keep overall costs within budget.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Administration</b>	\$ 4,247	\$ 5,000	\$ 5,000	\$ 5,000
<b>Materials &amp; Supplies</b>	\$ 109,888	\$ 141,000	\$ 144,583	\$ 196,000
<b>Contracted Services</b>	\$ 11,603	\$ 29,000	\$ 63,819	\$ 29,000
<b>Equipment</b>	\$ 100,526	\$ 152,500	\$ 205,184	\$ 152,500
<b>Program Activities</b>	\$ 1,382	\$ 1,700	\$ 1,700	\$ 2,000
<b>TOTAL</b>	<b>\$ 227,646</b>	<b>\$ 329,200</b>	<b>\$ 420,286</b>	<b>\$ 384,500</b>

## EXPENDITURE DETAIL

**Administration:** \$5,000 for fuel fees paid to the State Board of Equalization.

**Materials & Supplies:** \$196,000 for gasoline and supplies for Town-owned vehicles.

**Contracted Services:** \$4,000 for towing expenses; and \$25,000 for tractor, forklift, backhoe, and other maintenance.

**Equipment:** \$82,000 for police vehicle maintenance; \$68,000 for maintenance of all other Town vehicles; and \$2,500 for miscellaneous equipment purchases.

**Program Activities:** \$2,000 for underground storage tank insurance.

## FUNDING

<b>General Fund</b>	\$ 227,646	\$ 329,200	\$ 420,286	\$ 384,500
<b>TOTAL</b>	<b>\$ 227,646</b>	<b>\$ 329,200</b>	<b>\$ 420,286</b>	<b>\$ 384,500</b>





# Recreation, Arts & Community Services

# Recreation, Arts & Community Services



<b>PROGRAMS</b>	<b>FY 20/21 Actual</b>	<b>FY 21/22 Adopted</b>	<b>FY 21/22 Adjusted</b>	<b>FY 22/23 Adopted</b>
<b>Recreation, Arts &amp; Community Services Management</b>	\$ 322,760	\$ 395,621	\$ 437,448	\$ 429,873
<b>Sports and Fitness</b>	\$ 233,398	\$ 474,267	\$ 510,267	\$ 716,325
<b>Facilities Management</b>	\$ 452,279	\$ 535,907	\$ 544,407	\$ 556,440
<b>Cultural Arts</b>	\$ 365,492	\$ 608,142	\$ 621,642	\$ 692,642
<b>Youth Services</b>	\$ 282,674	\$ 417,549	\$ 469,549	\$ 516,116
<b>Teen Services</b>	\$ 198,213	\$ 353,909	\$ 371,909	\$ 422,461
<b>Adult Services</b>	\$ 56,477	\$ 98,917	\$ 116,917	\$ 132,805
<b>Senior Services</b>	\$ 186,617	\$ 325,675	\$ 335,675	\$ 359,598
<b>Library Services</b>	\$ 181,531	\$ 157,305	\$ 157,305	\$ 172,620
<b>Community Events</b>	\$ 194,099	\$ 220,852	\$ 236,186	\$ 257,748
<b>TOTAL</b>	<b>\$ 2,473,540</b>	<b>\$ 3,588,144</b>	<b>\$ 3,801,305</b>	<b>\$ 4,256,628</b>

## FUNDING

<b>General Fund</b>	\$ 1,624,957	\$ 2,086,143	\$ 2,299,304	\$ 2,220,561
<b>Recreation Fees &amp; Charges</b>	\$ 848,583	\$ 1,500,001	\$ 1,500,001	\$ 2,034,067
<b>Donations &amp; Contributions</b>	\$ 0	\$ 2,000	\$ 2,000	\$ 2,000
<b>TOTAL</b>	<b>\$ 2,473,540</b>	<b>\$ 3,588,144</b>	<b>\$ 3,801,305</b>	<b>\$ 4,256,628</b>

## PERSONNEL

	<b>FTE</b>
REGULAR	<b>15.75</b>
TEMPORARY	<b>26.25</b>
	<b>42.00</b>

\* part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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Recreation, Arts and Community Services (RACS) Management ensures that the Department's mission to provide recreational experiences, promote health and wellness, foster human development and the arts are met. Efforts include program oversight, resource management and cost recovery.

Staff support is provided to the Arts Advisory Board, Gallery Curatorial Committee, Parks, Recreation and Arts Commission, Senior Advisory Commission, Trails Sub-Committee, Sports Alliance, and Veterans Memorial Building Board of Trustees.

## GOALS

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- ❖ Support development of innovative, high-quality programs and services offering growth and enrichment opportunities, in collaboration with partner organizations, in order to meet the needs and interests of Danville residents.
- ❖ Effectively manage the Department's fiscal resources to ensure program and facility revenues and expenditures are within the established cost recovery plan.
- ❖ Lead and support department staff to ensure outstanding customer service and maximize departmental performance.
- ❖ Support Town commissions, boards and committees and facilitate training and networking opportunities for commissions, board and committee members.

## HIGHLIGHTS

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- ❖ In 2021/22, Recreation, Arts and Community Services Management:
  - Continued to work with the Parks, Recreation and Arts Commission to implement the strategies and recommendations of the Parks, Recreation and Arts Strategic Plan.
  - Worked with the newly appointed Senior Advisory Commission to complete the Road Map to an Age Friendly Danville.
  - Provided both in-person and online programming throughout the year in all areas of the department.
- ❖ In 2022/23, Recreation, Arts and Community Services Management will:
  - Work with the Parks, Recreation and Arts Commission and Arts Advisory Board to continue to implement and expand the strategies and recommendations of the Plan Update, focusing on the Town Green, Pickleball, Community Outreach, Transportation, Park Facilities, and Social Vision.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 232,472	\$ 256,138	\$ 256,138	\$ 263,615
<b>Temporary Salaries</b>	\$ 19,717	\$ 20,000	\$ 20,000	\$ 27,000
<b>Administration</b>	\$ 2,496	\$ 6,915	\$ 6,915	\$ 10,690
<b>Materials &amp; Supplies</b>	\$ 39,972	\$ 70,068	\$ 70,568	\$ 79,068
<b>Contracted Services</b>	\$ 28,103	\$ 42,500	\$ 83,827	\$ 49,500
<b>TOTAL</b>	<b>\$ 322,760</b>	<b>\$ 395,621</b>	<b>\$ 437,448</b>	<b>\$ 429,873</b>

## EXPENDITURE DETAIL

**Temporary Salaries:** \$27,000 for temporary, part-time staff for graphic design.

**Administration:** \$10,690 for professional dues, training, travel, and conferences.

**Materials and Supplies:** \$20,000 in postage for the quarterly Activity Guide; \$49,000 for Activity Guide printing; \$8,000 for marketing materials; and \$2,068 for general and Commission supplies.

**Contracted Services:** \$48,000 for graphic design services associated with the quarterly Activity Guide; and \$1,500 for other Commission projects.

## FUNDING

<b>General Fund</b>	\$ 322,760	\$ 395,621	\$ 437,448	\$ 429,873
<b>TOTAL</b>	<b>\$ 322,760</b>	<b>\$ 395,621</b>	<b>\$ 437,448</b>	<b>\$ 429,873</b>

## PERSONNEL

REGULAR	FTE
<b>Recreation, Arts &amp; Com. Svcs. Director</b>	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>1.00</b>
<b>TEMPORARY FTE:*</b>	<b>0.75</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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The Sports and Fitness Program promotes health and wellness by offering a variety of year-round activities, fitness classes and sports leagues for all ages. Annually, the Program offers over 150 fitness classes and aquatics programs serving over 1,500 community members. Youth and adults participate in sports leagues, including basketball, softball, and bocce ball leagues. The Junior Warriors Basketball Program provides youth in kindergarten through high school the opportunity to play organized basketball in a recreational, nurturing environment.

## GOALS

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- ❖ Provide active recreational opportunities for youth and adults through leagues.
- ❖ Strengthen water safety and fitness in the community by providing seasonal aquatics programs at the Monte Vista and San Ramon Valley High School Community Pools.
- ❖ Promote health and wellness by offering a variety of sports and fitness classes for all ages.

## HIGHLIGHTS

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- ❖ In 2021/22, Sports and Fitness:
  - Added a new aquatics camp called Danville Splash that taught aquatic games focused on social distancing.
  - Reintroduced adult sports leagues with Bocce and Softball.
- ❖ In 2022/23, Sports and Fitness will:
  - Expand sports programming to include alternative sports which do not depend on the use of sports fields, such as running, pickleball, and cycling.
  - Continue to research the addition of diverse and quality adult fitness classes.
  - Add a new program called the Danville Wave Riders Lifeguard Games that will teach lifeguard skills and promote team competitions.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 83,227	\$ 73,858	\$ 73,858	\$ 198,445
<b>Temporary Salaries</b>	\$ 40,003	\$ 107,169	\$ 107,169	\$ 178,280
<b>Administration</b>	\$ 480	\$ 4,079	\$ 4,079	\$ 4,779
<b>Materials &amp; Supplies</b>	\$ 5,373	\$ 37,807	\$ 37,807	\$ 37,967
<b>Contracted Services</b>	\$ 102,047	\$ 245,374	\$ 281,374	\$ 290,874
<b>Equipment</b>	\$ 2,268	\$ 5,980	\$ 5,980	\$ 5,980
<b>TOTAL</b>	<b>\$ 233,398</b>	<b>\$ 474,267</b>	<b>\$ 510,267</b>	<b>\$ 716,325</b>

## EXPENDITURE DETAIL

**Temporary Salaries:** \$178,280 for seasonal part-time employees to assist with classes, programs, camps and aquatics.

**Administration:** \$4,779 for dues, training, conference registration and marketing.

**Materials and Supplies:** \$27,967 for sports equipment, staff, and team uniforms; and \$10,000 for Software Maintenance.

**Contracted Services:** \$235,499 for instructor fees; \$36,375 for softball and basketball officials; \$10,000 for custodial services; and \$9,000 for Bocce Court preparation.

**Equipment:** \$5,980 for backboards, kick boards, swim aids, and bocce equipment.

## FUNDING

<b>General Fund</b>	\$ (22,458)	\$ 74,371	\$ 110,371	\$ 274
<b>Sports and Fitness</b>	\$ 255,856	\$ 399,896	\$ 399,896	\$ 716,051
<b>TOTAL</b>	<b>\$ 233,398</b>	<b>\$ 474,267</b>	<b>\$ 510,267</b>	<b>\$ 716,325</b>

## PERSONNEL

REGULAR	FTE
Program Supervisor	0.50
Program Coordinator	<u>1.00</u>
TOTAL REGULAR FTE:	<b>1.50</b>
TEMPORARY FTE:*	<b>8.50</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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Facilities Management schedules and supports usage of all Town parks and facilities, including Town programs, classes and activities, and rental for private, non-profit, commercial or government users. Danville parks, sports fields and community facilities under management include:

- ❖ Danville Library and Community Center
- ❖ Town Meeting Hall
- ❖ Village Theatre and Art Gallery
- ❖ Veterans Memorial Building and Senior Center
- ❖ Oak Hill Park Community Center
- ❖ Diablo Vista, Hap Magee Ranch, Oak Hill, Osage Station, and Sycamore Valley Parks
- ❖ John Baldwin, Green Valley, Greenbrook, Montair and Vista Grande School Parks
- ❖ Los Cerros Middle School Gymnasiums, Monte Vista High School Community Pool and Tennis Courts, and San Ramon Valley High School Tennis Courts

## GOALS

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- ❖ Maintain a balanced reservation schedule of facility use to include Town programs, co-sponsored groups and private rentals.
- ❖ Provide high-quality customer service before, during and after facility use.
- ❖ Maximize community use of Town and School District facilities.
- ❖ Manage facility revenues/expenditures within the established cost recovery plan.

## HIGHLIGHTS

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- ❖ In 2021/22, Facilities Management:
  - Rented out sports fields to Sports Alliance user groups following COVID-19 protocols.
  - Rented out picnic tables strictly following COVID-19 protocols set by the state and county.
- ❖ In 2022/23, Facilities Management will:
  - Continue to develop and update the Facility Use Guidelines to provide rental information to all users.
  - Continue ongoing replacement of furniture and audio-visual equipment in all of the Town's rentable facilities.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 417,678	\$ 466,492	\$ 466,492	\$ 456,425
<b>Temporary Salaries</b>	\$ 4,026	\$ 30,000	\$ 38,500	\$ 50,000
<b>Administration</b>	\$ 27,296	\$ 5,115	\$ 5,115	\$ 3,715
<b>Materials &amp; Supplies</b>	\$ 2,897	\$ 32,800	\$ 32,800	\$ 35,800
<b>Contracted Services</b>	\$ 382	\$ 1,500	\$ 1,500	\$ 1,500
<b>Equipment</b>	\$ 0	\$ 0	\$ 0	\$ 9,000
<b>TOTAL</b>	<b>\$ 452,279</b>	<b>\$ 535,907</b>	<b>\$ 544,407</b>	<b>\$ 556,440</b>

## EXPENDITURE DETAIL

**Temporary Salaries:** \$50,000 for four half-time Facilities Attendants to assist with operation of Town-managed facilities.

**Administration:** \$3,715 for dues and professional development.

**Materials and Supplies:** \$30,000 for application software maintenance; \$2,100 for uniforms and supplies; \$3,000 for furniture replacement; and \$700 for printing and marketing materials.

**Contract Services:** \$1,500 for miscellaneous services.

**Equipment:** \$9,000 for furniture replacement at specific facilities.

## FUNDING

<b>General Fund</b>	\$ 259,104	\$ 299,964	\$ 308,464	\$ 184,714
<b>Facilities Management</b>	\$ 193,175	\$ 235,943	\$ 235,943	\$ 371,726
<b>TOTAL</b>	<b>\$ 452,279</b>	<b>\$ 535,907</b>	<b>\$ 544,407</b>	<b>\$ 556,440</b>

## PERSONNEL

REGULAR	FTE
Program Supervisor	0.50
Program Coordinator	1.00
Administrative Assistant	1.00
Facility Attendant	<u>2.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>4.50</b>
<b>TEMPORARY FTE:*</b>	<b>2.00</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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Based at the Village Theatre and Art Gallery, Cultural Arts provides a variety of activities and opportunities for residents of all ages in the visual, performing and musical arts. Cultural Arts works to enhance cultural experiences, encourage participation in the arts and support Danville's small-town atmosphere.

## GOALS

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- ❖ Enrich experiential learning through visual arts exhibits, performances, camps, classes and workshops.
- ❖ Rotate Gallery exhibits every 6-8 weeks featuring varied types of artwork, with complementing programs that enhance the visitor experience; offer educational workshops for all ages.
- ❖ Offer co-sponsored shows by partnering with local nonprofits with an eye toward diverse content: cinema, live theatre, live music and comedy for all ages.
- ❖ Maintain a quality theatre and performing arts facility with standards for a positive patron and user experience.

## HIGHLIGHTS

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- ❖ In 2021/22, Cultural Arts:
  - Hosted two Music in the Park concerts at Oak Hill Park.
  - Hosted five art exhibitions in the Village Theatre Art Gallery.
  - Partnered with the Danville Library to host two Kidchella events.
  - Organized a community chalk art project at the Danville Senior Center during Fallfest.
  - Showcased two kinetic mushroom sculptures for the summer at the Village Theatre & Art Gallery and the Town Green.
  - Hosted Comedy with Liz Grant and Preschool Performance Series on the Town Green.
- ❖ In 2022/23, Cultural Arts will:
  - Continue to implement Art Integration as directed by the Parks, Recreation and Arts Strategic Plan.
  - Offer public art opportunities that will increase economic vitality in downtown Danville.
  - Promote the Village Theatre as a rentable venue in order to increase revenue.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 315,420	\$ 340,352	\$ 340,352	\$ 359,985
<b>Temporary Salaries</b>	\$ 0	\$ 33,820	\$ 33,820	\$ 58,575
<b>Administration</b>	\$ 6,961	\$ 29,795	\$ 29,795	\$ 23,770
<b>Materials &amp; Supplies</b>	\$ 6,552	\$ 34,220	\$ 34,220	\$ 40,990
<b>Contracted Services</b>	\$ 33,507	\$ 162,500	\$ 176,000	\$ 197,372
<b>Equipment</b>	\$ 2,991	\$ 7,305	\$ 7,305	\$ 11,800
<b>Program Activities</b>	\$ 61	\$ 150	\$ 150	\$ 150
<b>TOTAL</b>	<b>\$ 365,492</b>	<b>\$ 608,142</b>	<b>\$ 621,642</b>	<b>\$ 692,642</b>

## EXPENDITURE DETAIL

**Temporary Salaries:** \$58,575 for three half-time, temporary employees to assist with program efforts.

**Administration:** \$1,700 for licensing; \$1,700 for advertising; \$12,500 for ticket splits for Village Theatre events; and \$7,870 for training, conference registration and dues.

**Materials and Supplies:** \$23,240 for public art, uniforms and event supplies to include Art Integration Projects; \$750 for postage; \$10,500 for marketing materials; \$1,000 for art sales; and \$5,500 for ActiveNet and CAFE Software.

**Contracted Services:** \$32,000 for AudienceView Professional ticketing software; \$55,000 for Cultural Arts Events and Gallery exhibit preparation; \$20,000 for producers' fees; \$42,840 for class instructor fees and \$47,532 for camp instructor fees.

**Equipment:** \$5,800 for equipment rentals and purchases for Village Theatre; \$6,000 for benches and a-frames outside the Art Gallery.

**Program Activities:** \$150 admission fee to visit local and regional art galleries.

## FUNDING

<b>General Fund</b>	\$ 306,104	\$ 228,158	\$ 241,658	\$ 485,242
<b>Cultural Arts</b>	\$ 59,388	\$ 377,984	\$ 377,984	\$ 205,400
<b>Donations &amp; Contributions</b>	\$ 0	\$ 2,000	\$ 2,000	\$ 2,000
<b>TOTAL</b>	<b>\$ 365,492</b>	<b>\$ 608,142</b>	<b>\$ 621,642</b>	<b>\$ 692,642</b>

## PERSONNEL

REGULAR	FTE
<b>Program Superintendent</b>	1.00
<b>Program Coordinator</b>	<u>2.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>3.00</b>
<b>TEMPORARY FTE:*</b>	<b>1.50</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

---

Youth Services provides social, recreational and educational experiences for youth ages preschool through 10 years, by offering safe spaces to play and learn. Each year, over 7,500 youth participate in enrichment classes, day camps, exploration events and adaptive recreation activities for physically and developmentally disabled persons.

## GOALS

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- ❖ Deliver theme-based seasonal camps and extended day care opportunities that provide enriching experiences for youth and meet the needs of parent/guardian schedules.
- ❖ Deliver quality year-round classes that foster youth life skills, education and enrichment in a welcoming environment.
- ❖ Through partnerships with non-profit organizations, provide opportunities for community members with disabilities to participate in activities and programs.
- ❖ Host youth-centered events that encourage family participation.

## HIGHLIGHTS

---

- ❖ In 2021/22, Youth Services:
  - Offered in-person summer camps at a variety of parks in Danville.
  - Offered all family-friendly annual events in person with new modifications to match the COVID-19 guidelines.
  - Offered Mobile Recreation at parks and events throughout Town and increased the summer offerings.
  - Offered Agents of Discovery App for community scavenger hunts during the spring and summer.
- ❖ In 2022/23, Youth Services will:
  - Continue offering diverse programs, activities and family-friendly events.
  - Continue offering high-quality seasonal camps.
  - Develop new opportunities to collaborate with local businesses in Danville.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 145,543	\$ 154,785	\$ 154,785	\$ 161,602
<b>Temporary Salaries</b>	\$ 67,850	\$ 98,200	\$ 98,200	\$ 144,750
<b>Administration</b>	\$ 1,169	\$ 5,020	\$ 5,020	\$ 5,420
<b>Materials &amp; Supplies</b>	\$ 12,865	\$ 26,324	\$ 26,324	\$ 31,724
<b>Contracted Services</b>	\$ 56,917	\$ 127,800	\$ 179,800	\$ 156,200
<b>Equipment</b>	\$ 0	\$ 420	\$ 420	\$ 1,420
<b>Program Activities</b>	\$ (1,670)	\$ 5,000	\$ 5,000	\$ 15,000
<b>TOTAL</b>	<b>\$ 282,674</b>	<b>\$ 417,549</b>	<b>\$ 469,549</b>	<b>\$ 516,116</b>

## EXPENDITURE DETAIL

**Temporary Salaries:** \$144,750 for part-time temporary employees to assist with classes, programs, and activities.

**Administration:** \$4,920 for dues, travel, and professional development; and \$500 for advertising.

**Materials and Supplies:** \$23,519 for class, camp, mobile recreation and event supplies; \$6,000 for software maintenance; and \$2,205 for staff uniforms, marketing materials, and postage.

**Contracted Services:** \$10,400 for transportation; and \$145,800 for instructors and speakers.

**Equipment:** \$1,420 for Summer Camps and Art & Rec on the Go equipment.

**Program Activities:** \$15,000 for admission charges for Youth Summer Camps.

## FUNDING

<b>General Fund</b>	\$ 36,268	\$ 189,181	\$ 241,181	\$ 136,891
<b>Youth Services</b>	\$ 246,406	\$ 228,368	\$ 228,368	\$ 379,225
<b>TOTAL</b>	<b>\$ 282,674</b>	<b>\$ 417,549</b>	<b>\$ 469,549</b>	<b>\$ 516,116</b>

## PERSONNEL

REGULAR	FTE
Program Supervisor	0.50
Program Coordinator	<u>1.00</u>
TOTAL REGULAR FTE:	<b>1.50</b>
TEMPORARY FTE:*	<b>6.00</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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Teen Services provides recreational, social and educational experiences for youth ages 11 to 18. The Division's programs offer positive alternatives for youth during the hours of 3:00 p.m. to 6:00 p.m. when youth are more vulnerable to crime. After school teen programs offered at all Danville middle schools provide a safe place to hang out, learn new skills, develop friendships and receive adult support. Programs are designed to promote youth development.

The Danville Youth Council fosters leadership development, planning and decision-making skills, responsibility and service to others.

## GOALS

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- ❖ Offer complimentary after school Teen Centers located at Charlotte Wood, Diablo Vista and Los Cerros Middle Schools that provide a fun, enriching and safe space for youth.
- ❖ Provide teens with activities and experiences for social, leadership and decision-making skill development, including classes, day camps, workshops, special events and excursions.
- ❖ Advise the Danville Youth Council, which teaches youth leadership and independence and develops teens into mentors for the younger generation.
- ❖ Hire teens and offer volunteer opportunities as a means to teach life skills, responsibility and leadership development.

## HIGHLIGHTS

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- ❖ In 2021/22, Teen Services:
  - Increased the number of participants for special events.
  - Offered new and varied enrichment programs and special events for teens, both in-person and online.
  - Grew the Danville Youth Council's programs and partnerships.
- ❖ In 2022/23, Teen Services will:
  - Work to increase the number of participants at the Teen Centers.
  - Offer new and varied enrichment programs and special events for teens, both in-person and online.
  - Work to increase the number of participants for special events.
  - Create a manual for the CIT program for both the CITs and staff.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 170,977	\$ 187,445	\$ 187,445	\$ 194,843
<b>Temporary Salaries</b>	\$ 18,389	\$ 92,596	\$ 110,596	\$ 126,500
<b>Administration</b>	\$ 502	\$ 4,990	\$ 4,990	\$ 5,290
<b>Materials &amp; Supplies</b>	\$ 1,900	\$ 23,548	\$ 23,548	\$ 25,598
<b>Contracted Services</b>	\$ 6,633	\$ 29,830	\$ 29,830	\$ 41,730
<b>Equipment</b>	\$ 0	\$ 500	\$ 500	\$ 500
<b>Program Activities</b>	\$ (188)	\$ 15,000	\$ 15,000	\$ 28,000
<b>TOTAL</b>	<b>\$ 198,213</b>	<b>\$ 353,909</b>	<b>\$ 371,909</b>	<b>\$ 422,461</b>

## EXPENDITURE DETAIL

**Temporary Salaries:** \$126,500 for part-time temporary employees to assist with classes, programs, and activities.

**Administration:** \$4,790 for professional development, dues, and travel; and \$500 for advertising.

**Materials and Supplies:** \$13,298 for afterschool program and summer camp supplies; \$1,000 for teen snacks; and \$11,300 for application software and staff uniforms.

**Contracted Services:** \$21,730 for teen instructor fees; and \$20,000 for transportation for summer camps field trips.

**Equipment:** \$500 for replacement of chairs and tables at teen centers.

**Program Activities:** \$28,000 for admission/teen camp charges.

## FUNDING

<b>General Fund</b>	\$ 153,964	\$ 261,151	\$ 279,151	\$ 291,229
<b>Teen Services</b>	\$ 44,249	\$ 92,758	\$ 92,758	\$ 131,232
<b>TOTAL</b>	<b>\$ 198,213</b>	<b>\$ 353,909</b>	<b>\$ 371,909</b>	<b>\$ 422,461</b>

## PERSONNEL

REGULAR	FTE
Program Supervisor	0.50
Program Coordinator	1.00
Family and Community Services Specialist	0.25
<b>TOTAL REGULAR FTE:</b>	<b>1.75</b>
<b>TEMPORARY FTE:*</b>	<b>6.00</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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Adult Services provides year-round opportunities for adults to participate in recreational, social and educational activities, classes and programs. In addition, the program manages volunteer efforts Town-wide.

## GOALS

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- ❖ Offer quality enrichment and lifelong learning programs for the community's adults.
- ❖ Provide activities that offer opportunities for social, recreational and healthy experiences for adults including classes, workshops, special events and excursions.
- ❖ Foster opportunities for the community to give back through volunteering.

## HIGHLIGHTS

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- ❖ In 2021/22, Adult Services:
  - Provided opportunities for adults to volunteer and serve their community for modified special events and programs for youth, families, and seniors.
  - Provided online and in-person enrichment class opportunities including foreign language, dance and fitness.
  
- ❖ In 2022/23, Adult Services will:
  - Continue to expand and diversify enrichment class offerings to meet the needs of the adult community.
  - Work with the Community Outreach Program to promote adult offerings and increase participation through social media marketing.
  - Provide high-quality volunteer opportunity experiences for special events and regularly scheduled programs.
  - Begin implementation of programming strategies, informed by the Age-Friendly Roadmap to ensure Danville is friendly for all ages.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 54,585	\$ 69,917	\$ 69,917	\$ 70,905
<b>Temporary Salaries</b>	\$ 0	\$ 0	\$ 0	\$ 4,500
<b>Administration</b>	\$ 0	\$ 300	\$ 300	\$ 300
<b>Materials &amp; Supplies</b>	\$ 1,568	\$ 8,700	\$ 8,700	\$ 8,700
<b>Contracted Services</b>	\$ 324	\$ 20,000	\$ 38,000	\$ 48,400
<b>TOTAL</b>	<b>\$ 56,477</b>	<b>\$ 98,917</b>	<b>\$ 116,917</b>	<b>\$ 132,805</b>

## EXPENDITURE DETAIL

**Temporary Salaries:** \$4,500 for part-time staff.

**Administration:** \$300 for training.

**Materials and Supplies:** \$7,000 for software maintenance; \$1,500 for volunteer recognition; and \$200 for marketing materials and miscellaneous expenses.

**Contracted Services:** \$48,400 for instructor fees and new programs.

## FUNDING

<b>General Fund</b>	\$ 36,554	\$ 64,006	\$ 82,006	\$ 31,972
<b>Adult Services</b>	\$ 19,923	\$ 34,911	\$ 34,911	\$ 100,833
<b>TOTAL</b>	<b>\$ 56,477</b>	<b>\$ 98,917</b>	<b>\$ 116,917</b>	<b>\$ 132,805</b>

## PERSONNEL

REGULAR	FTE
<b>Program Supervisor</b>	<u>0.50</u>
<b>TOTAL REGULAR FTE:</b>	<b>0.50</b>
<b>TEMPORARY FTE:*</b>	<b>0.50</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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Senior Services provides year-round opportunities for participation in recreational, social and educational activities, classes, and programs. Over 5,000 active adults over the age of 55 participate in social, recreational and educational programs provided by the Town each year. Several low-cost and free programs and services are provided, including drop-in programs.

## GOALS

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- ❖ Provide activities that offer opportunities for social, recreational, fitness and healthy experiences for seniors including classes, workshops, community events and excursions.
- ❖ Offer affordable programs for seniors.
- ❖ Offer quality enrichment, lifelong learning programs and referral services for seniors in collaboration with nonprofit and private sector service providers.
- ❖ Promote senior programming through the quarterly Activity Guide that is mailed to all residents.

## HIGHLIGHTS

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- ❖ In 2021/22, Senior Services:
  - Provided a low-cost Friday Senior Lunch - Frozen Meal program in partnership with Contra Costa County's Café Costa.
  - Provided a wide array of online and in-person enrichment classes to seniors.
  - Offered in-person Buzz Sessions and special events including pop-up seasonal craft events, the Senior Variety show and day trips.
- ❖ In 2022/23, Senior Services will:
  - Continue to offer affordable, diverse programming to meet the needs of the Danville Senior community.
  - Begin implementation of programming strategies, informed by the Age-Friendly Roadmap to ensure Danville is friendly for all ages.
  - Continue to partner with local businesses, studios and theaters to produce special event opportunities inside and outside of the Senior Center.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 160,461	\$ 186,071	\$ 186,071	\$ 180,184
<b>Temporary Salaries</b>	\$ 3,474	\$ 35,000	\$ 45,000	\$ 49,000
<b>Administration</b>	\$ 828	\$ 2,411	\$ 2,411	\$ 2,411
<b>Materials &amp; Supplies</b>	\$ 543	\$ 17,250	\$ 17,250	\$ 24,250
<b>Contracted Services</b>	\$ 21,311	\$ 74,743	\$ 74,743	\$ 78,753
<b>Equipment</b>	\$ 0	\$ 0	\$ 0	\$ 5,000
<b>Program Activities</b>	\$ 0	\$ 10,200	\$ 10,200	\$ 20,000
<b>TOTAL</b>	<b>\$ 186,617</b>	<b>\$ 325,675</b>	<b>\$ 335,675</b>	<b>\$ 359,598</b>

## EXPENDITURE DETAIL

**Temporary Salaries:** \$49,000 for three part-time employees.

**Administration:** \$2,411 for professional dues, travel, training, permits and conferences.

**Materials and Supplies:** \$4,000 for software maintenance; \$13,250 for event supplies and marketing materials for Lend a Hand Day, special events and trips, \$3,000 for senior sports, \$4,000 for additional programs.

**Contracted Services:** \$15,000 for transportation costs; \$500 for entertainment; \$4,250 for bocce court preparation and \$59,003 for instructor fees.

**Equipment:** \$5,000 for furniture on the patio of the Senior Center.

**Program Activities:** \$20,000 for admission charges associated with Senior Sneaker trips.

## FUNDING

<b>General Fund</b>	\$ 157,031	\$ 195,534	\$ 205,534	\$ 229,998
<b>Senior Services</b>	\$ 29,586	\$ 130,141	\$ 130,141	\$ 129,600
<b>TOTAL</b>	<b>\$ 186,617</b>	<b>\$ 325,675</b>	<b>\$ 335,675</b>	<b>\$ 359,598</b>

## PERSONNEL

REGULAR	FTE
<b>Program Supervisor</b>	0.50
<b>Administrative Assistant</b>	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>1.50</b>
<b>TEMPORARY FTE:*</b>	<b>1.00</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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The Danville Library receives over 280,000 visits annually. The library serves as a community resource for information, literature, music, video, Internet access, reference material and enrichment for children. Opened in August 1996, the Danville Library was built by the Town and operates as one of 26 branches in the Contra Costa County Library system. The Danville Library also benefits from outstanding community support provided by the Friends of the Danville Library and the Danville Library Foundation.

A portion of the property taxes paid by all property owners is allocated to fund a base level of 35 hours of service for the countywide library system.

In order to maintain a higher level of service for Danville residents, the Town augments this dedicated library funding by: funding all building maintenance, capital replacement and technology costs associated with operation of the Danville Library; and by funding an additional 16 hours of operations per week. As a result, the Danville Library is open for service Monday through Saturday, 56 hours per week (the maximum number of hours provided through any of the 26 branch libraries in Contra Costa County).

## GOALS

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- ❖ Offer a robust collection of lending materials in print, video, audio and electronic formats, as well as in multiple languages.
- ❖ Deliver varied educational and enrichment programs for the community in collaboration with community organizations and the Town.
- ❖ Offer complimentary high-speed Internet access for the public.
- ❖ Provide a safe, accessible, and commerce-free environment for children, youth, teens, adults and seniors to read, study, and work.

## HIGHLIGHTS

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- ❖ In 2021/22, the Danville Library:
  - Maintained third highest circulation in Contra Costa County.
  - Hosted 46 virtual library events with 3,680 participants since January 2021.
  - Library staff outreach included visiting 8 classrooms with over 700 children.
- ❖ In 2022/23, the Danville Library will:
  - Will complete a refresh of the Children's reading room with new furniture and interactive children's activities to welcome back young readers and families



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Program Activities</b>	\$ 181,531	\$ 157,305	\$ 157,305	\$ 172,620
<b>TOTAL</b>	<b>\$ 181,531</b>	<b>\$ 157,305</b>	<b>\$ 157,305</b>	<b>\$ 172,620</b>

## EXPENDITURE DETAIL

**Program Activities:** \$172,620 to fund an additional 16 hours of library services per week.

## FUNDING

<b>General Fund</b>	\$ 181,531	\$ 157,305	\$ 157,305	\$ 172,620
<b>TOTAL</b>	<b>\$ 181,531</b>	<b>\$ 157,305</b>	<b>\$ 157,305</b>	<b>\$ 172,620</b>



## PROGRAM DESCRIPTION

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Community Events manages the Town resources required to support annual celebrations that enrich the quality of life for residents, promote the community and enhance the local economy. This includes events that are staged and organized entirely by the Town (Town-sponsored) or staged and organized by various community groups with some level of Town assistance (Town co-sponsored). Town support for co-sponsored events is typically in the form of partial funding, street closures, encroachment permits, or staffing assistance.

## GOALS

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- ❖ Bring the community together to celebrate the community and Danville's heritage.
- ❖ Facilitate family-friendly events that are safe and accessible to everyone, while managing the events' impact on traffic, circulation and access to private property.
- ❖ Promote and foster economic vitality with a focus in downtown Danville.
- ❖ Cultivate partnerships with community organizations, businesses and residents through co-sponsored events.

## HIGHLIGHTS

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- ❖ In 2021/22, Community Events:
  - Co-sponsored the Labor Day Parade, Fallfest, Lighting of the Old Oak Tree, and Summerfest events.
  - Utilized social media to promote virtual events and activities.
- ❖ In 2022/23, Community Events will:
  - Work with event organizers to transition and develop community events that strengthen road closure safety to provide safe and engaging events for the community.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Employee Expenses</b>	\$ 51,845	\$ 76,191	\$ 76,191	\$ 87,936
<b>Administration</b>	\$ 0	\$ 700	\$ 700	\$ 1,850
<b>Materials &amp; Supplies</b>	\$ 29,351	\$ 29,000	\$ 29,169	\$ 29,800
<b>Contracted Services</b>	\$ 110,403	\$ 90,800	\$ 105,965	\$ 110,800
<b>Program Activities</b>	\$ 2,500	\$ 24,161	\$ 24,161	\$ 27,362
<b>TOTAL</b>	<b>\$ 194,099</b>	<b>\$ 220,852</b>	<b>\$ 236,186</b>	<b>\$ 257,748</b>

## EXPENDITURE DETAIL

**Administration:** \$1,850 for professional development and training.

**Materials and Supplies:** \$15,000 for downtown banner rotation (five times per year); \$7,800 for traffic safety signage and miscellaneous event supplies; and \$7,000 for community event marketing material.

**Contracted Services:** \$100,000 for event overtime and safety; \$5,000 Oak Tree lighting, \$2,800 for portable restroom rentals for MIP; and \$3,000 for July 4th Parade street sweeping.

**Program Activities:** \$18,362 for Town co-sponsorship of the July 4th Parade and \$9,000 for Town co-sponsorship of the Lighting of the Old Oak Tree event.

## FUNDING

<b>General Fund</b>	\$ 194,099	\$ 220,852	\$ 236,186	\$ 257,748
<b>TOTAL</b>	<b>\$ 194,099</b>	<b>\$ 220,852</b>	<b>\$ 236,186</b>	<b>\$ 257,748</b>

## PERSONNEL

REGULAR	FTE
Program Coordinator	<u>0.50</u>
TOTAL REGULAR FTE:	<b>0.50</b>





Successor Agency



# Successor Agency



<b>PROGRAMS</b>	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
Successor Agency	\$ 1,176,373	\$ 1,174,714	\$ 1,175,020	\$ 1,172,250
<b>TOTAL</b>	<b>\$ 1,176,373</b>	<b>\$ 1,174,714</b>	<b>\$ 1,175,020</b>	<b>\$ 1,172,250</b>

## FUNDING

Successor Agency RPTTF	\$ 1,176,373	\$ 1,174,714	\$ 1,175,020	\$ 1,172,250
<b>TOTAL</b>	<b>\$ 1,176,373</b>	<b>\$ 1,174,714</b>	<b>\$ 1,175,020</b>	<b>\$ 1,172,250</b>



## PROGRAM DESCRIPTION

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The Danville Community Development (Redevelopment) Agency (CDA) was established in 1986, in accordance with state-enacted Redevelopment Law, and was responsible for carrying out the goals of the 1986 Redevelopment Plan. Implementation of those goals assisted private property owners and businesses, spurred private re-investment in the project area and reduced or eliminated blighted conditions that existed when the Agency was established.

In 2011, the State enacted ABx1 26, which eliminated redevelopment. Effective February 1, 2012, the CDA was dissolved and all assets were transferred to the Town, acting as the Successor Agency for the former CDA. The role of the Successor Agency is to wind down the affairs of the former CDA. This wind down process initially required the biannual preparation of a Recognized Obligation Payment Schedule (ROPS), listing all of the ongoing obligations of the former CDA. Each ROPS had to be submitted to, and approved by, the Successor Agency's Oversight Board, the County Auditor-Controller and the State Department of Finance. Approval of each ROPS allowed the Successor Agency to receive Redevelopment Property Tax Trust Fund (RPTTF) funds in an amount equal to the obligations contained on the approved ROPS. The law also required the Successor Agency to identify and dispose of all assets.

In April 2017, the State Department of Finance approved the Last and Final ROPS for the Successor Agency. This approval established the precise amount of each RPTTF payment due to the Successor Agency until all of its obligations are retired in 2035. The Successor Agency also completed disposition of all assets in 2017. Taken together, these steps eliminated the need for the Oversight Board and the preparation of any further ROPS.

## HIGHLIGHTS

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RPTTF revenues are projected to fully fund all 2022/23 Enforceable Obligations included on the Last and Final ROPS filed with the State. This includes:

- ❖ Debt service payments associated with the 2001 and 2005 Certificates of Participation (to be retired in 2026 and 2035).
- ❖ Debt service payments associated with the 2001 Taxable Revenue Bonds (to be retired in 2028).
- ❖ Repayment of the outstanding \$3.96 million debt to the Town under the 2011 Re-entered Cooperation Agreement between the former CDA and the Town (to be retired in 2026).
- ❖ Allowable administrative costs.



## EXPENDITURES

Category	FY 20/21 Actual	FY 21/22 Adopted	FY 21/22 Adjusted	FY 22/23 Adopted
<b>Administration</b>	\$ 0	\$ 4,000	\$ 4,000	\$ 4,000
<b>Contracted Services</b>	\$ 21,063	\$ 19,900	\$ 20,206	\$ 19,900
<b>Debt Service</b>	\$ 1,155,310	\$ 1,150,814	\$ 1,150,814	\$ 1,148,350
<b>TOTAL</b>	<b>\$ 1,176,373</b>	<b>\$ 1,174,714</b>	<b>\$ 1,175,020</b>	<b>\$ 1,172,250</b>

## FUNDING

<b>Successor Agency RPTTF</b>	\$ 1,176,373	\$ 1,174,714	\$ 1,175,020	\$ 1,172,250
<b>TOTAL</b>	<b>\$ 1,176,373</b>	<b>\$ 1,174,714</b>	<b>\$ 1,175,020</b>	<b>\$ 1,172,250</b>





# Ten Year Projections





The Town prepares ten-year forecasts to evaluate how future conditions could affect long term fiscal sustainability, and to identify if and when course corrections may be warranted. Future revenues and sources are subject to fluctuations in the economy, state actions or local changes; while changing priorities or demands can affect future service delivery and costs.

Forecasts are based upon the current General Plan which plans for only minimal future growth generating limited new development driven revenue. The future 2023-30 Housing Element and state mandated growth could generate additional development driven revenue growth. Until a new Housing Element is adopted, the forecast assumes that future revenue growth will be largely driven by property valuation and locally taxable sales, coupled with the need to consider increasing certain revenues through legislative action, property owner or voter approval. Forecasts are largely based upon current revenues, taxes and assessments absent future increases, with the sole exception of the Solid Waste Vehicle Impact fee which can be increased through legislative action.

The forecast helps identify when specific measures may be required to increase revenues. Absent future increases or some other additional revenue sources, funding for capital projects may fall below what is needed to maintain Town facilities, meet residents' expectations, and avoid adversely impacting the General Fund or the need to reduce service levels.

Because the Town does not participate in CalPERS, in favor of a defined contribution pension plan for its employees, Danville is not faced with the unfunded pension and retirement medical liabilities that are of major concern to many public agencies throughout the state.

*All revenues and expenditures presented in the ten-year forecasts are comparing 2022/23 (current year) with 2031/32, unless otherwise stated.*

## REVENUES

Total revenues, including General Fund, Special Revenue and Successor Agency, are forecast to increase by .94%, from \$43,817,110 to \$44,227,717, including one time American Rescue Plan Act (ARPA) receipt of \$5,323,869. If the one time ARPA receipt of \$5,323,869 is excluded from FY 22-23 receipt, the forecast decrease by 3.25%. General Fund revenues are forecast to increase by 14.19%, from \$28,665,329 to \$32,733,990; Special Revenues are forecast to increase by 16.95% from \$9,827,912 to \$11,493,727 and Successor Agency Revenues are forecast to decline by 84.16% from \$2,272,250 to \$359,862, as outstanding debt obligations are defeased.

### General Fund

*Property Tax* revenues are forecast to increase by 1.5% annually, from \$16,200,000 to \$18,522,918; *Property Transfer Tax* is similarly projected to increase by 1.5% annually, from \$650,000 to \$743,203.

*Sales Tax* revenues are forecast to increase by .5% annually, from \$6,000,000 to \$6,275,463.

*Transient Occupancy Tax and Cable Franchise* are forecast to increase 1.5% annually. *Fines and Forfeitures, and Rental Income* increase 1% annually. *Miscellaneous* revenues are forecast to



increase 3% annually through 2032. *Solid Waste Franchise Fees* increase by 2% annually. *Gas and Electric Franchise*, and *Interest Income* are forecast to remain at 2022/23 levels over the course of the ten-year forecast. Business License Tax remain at the same level of 2022/23 over the course of the ten-year forecast. *Charges for Services* are forecast to increase 2% annually.

Under the Loan Agreement between the Town and the Successor Agency, the Town will be repaid a total of \$3.96 million between 2023 and 2026; an average of \$1.1 million per year through 2025, with a final payment of \$659,401 in 2026.

## Special Revenue Funds

Except as noted, sufficient Special Revenue funds and fund balances are forecast to cover expenditures through 2031/32.

Planning and Building revenues increase by 2.31% while averaging \$2,433,801 annually. Gas Tax revenues increase by 3.20%, while averaging \$2,121,131 annually. Measure J revenues increase by 2.30% while averaging \$853,031 annually. Solid Waste Vehicle Impact Fees (VIF) increase by 3.05% from \$872,257 to \$1,138,097.

*Engineering Revenues* increase by 1.95 while averaging \$330,907 annually.

*Clean Water Program* - MRP 3.0 continues to increase costs for the Countywide group permit and local program activities. Assessment plus fund balance revenues should be sufficient to fund the program through 2031/32, at which point fund balance is depleted and increased revenues will be needed to continue the program.

*Town-wide Lighting and Landscape Assessment District (LLAD) 1983-1* – LLAD revenues currently cover 61.44% of annual LLAD expenditures. By 2031/32, this drops to 55.78%, with expenditures exceeding annual assessment revenues in all four benefit zones. The 2022/23 General Fund subsidy of \$1.3 million, increases to \$1.35 million in 2023/24 and to 1.4 million 2024/25, increases to \$1.45 million by 2025/26, increases to \$1.5 million in 2026/27, increases to \$1.55 in 2027/28, increases to 1.6 million from 2029/30 through 2031/32, and is no longer sustainable. A rate increase (the first since 2003) will be necessary by 2026/27 in order to avoid significant service level reductions in Building, Park and Street Light maintenance.

## **EXPENDITURES**

Forecasts maintain services at 2022/23 levels. Operating expenses are forecast to increase by 21.68% from \$35,767,590 to \$43,524,035 equivalent to 2.17% annually. Successor Agency expenditures cover the approved, outstanding debt of the Successor Agency including repayment of the outstanding Town/CDA loan, plus allowable administrative costs.

Expenses by department are forecast to increase by 15.31% for General Government, 32.75% for Police Services, 16.80% for Administrative Services, 16.35% for Development Services, 16.69% for Maintenance Services, 16.74% for Recreation Services. General Government, Administrative Services, Development Services and Maintenance Services increase by an average of less than 2% annually, and Police Services averages 3.3% annually.



In the General Fund, personnel costs increase by 2.0% annually, contract police costs increase by 3.5% annually (with the exception of Animal Control @ 1.5% annually), and all other expenditures increase by 1-1.5% annually.

In the Special Revenue funds, personnel costs were increased 2.0% and all other costs were increased 1-1.5% annually.

## **TRANSFERS AND DESIGNATIONS**

Annual General Fund transfers average \$390,000 for CIP Pavement Management, \$1,506,245 for CIP General Purpose, \$1,495,000 for LLAD operating, and \$52,500 for Asset Replacement. Fund transfers are significantly impacted by the Loan Agreement between the Town and the Successor Agency, with the Town to be repaid a total of \$3.96 million between 2023 and 2026. After 2026 this temporary revenue source will stop.

Funding for future Pavement Management will come from a combination of General Fund, Gas Tax, Measure J Return-to-Source and Solid Waste VIF funds, and will average \$2,675,000 annually. Asset Replacement revenues average \$102,500 annually, including \$37,500 from the General Fund, \$15,000 from the Building and Planning Fund, and \$50,000 from the PEG fund.

## **Future Challenges**

Despite being on solid financial footing, the Town can expect to face economic and service delivery challenges over the next decade, related to a number of areas:

***Capital Expenditures*** – The Town maintains over \$200 million in infrastructure, including streets, parks and buildings. Over the past fifteen years, the Town has expended an average of \$8.6 million annually for capital projects, inclusive of Pavement Management. While the Town has accumulated capital reserves, capital project funding is projected to decline, necessitating use of the accumulated reserves. As noted under “Transfers and Designations,” repayment of the outstanding loan balance to the Town by the Successor Agency will end in 2026, significantly reducing available capital revenues. During the second half of the upcoming decade, it will be necessary to identify and secure new or additional sources of revenue, in order to fund capital expenditures at current levels and meet community expectations.

***Streets and Roads Maintenance*** - In order to maintain a PCI rating of 70-75, the Town should invest \$2.5-\$3 million annually in its Pavement Management Program. The ten year forecast shows that the Town will allocate an average of \$2.95 million annually, with an average of \$295,000 of that amount coming from the General Fund. However, upon repayment of the Loan Agreement between the Town and the Successor Agency in 2025/26, the General Fund will be unable to fund this program as much as in prior years, and funding will rely solely on Special revenues. As General Fund revenues available for this purpose decline, the Town will be unable to sustain funding Pavement Management at this level, absent new revenue sources.

***Public Safety*** - Public safety is, and will remain, the Town’s highest priority. Police Services are delivered through a combination of contracted services through the Contra Costa County Sheriff’s



Office, Town staff, police reserves and volunteers, and strong community partnerships. This has served the Town well - staffing levels are among the lowest in the county, property crimes are low, and the Town continues to achieve the goal of maintaining a safe community. Police expenditures are expected to outpace overall revenue and expenditure growth over the next ten years. Tenuous grant funding available to continue providing two School Resource Officers may necessitate eliminating these positions.

*Maintenance Services* – Maintenance responsibilities and costs will continue to increase as facilities age, and costs are expected to outpace overall Town expenses and revenue growth over the next ten years. Aggressive water conservation strategies, implementation of solar photovoltaic arrays at five different Town facilities and ongoing conversion of the vehicle fleet to hybrid and electric vehicles has slowed increases in water, electricity and fuel costs. Contract services costs will continue to increase with the cost of living and additional responsibilities associated with implementation of MRP 2.0.

*Lighting and Landscape* - Absent additional assessment revenues, increasing maintenance costs will require increased General Fund transfers as described above, to cover operating and capital costs, and maintain positive LLAD fund balances. A rate increase (the first since 2003) will be necessary by 2026/27 in order to avoid significant service level reductions in Building, Park and Street Light maintenance.

*Clean Water Program* - The Town continues to comply with the federally mandated Clean Water Act and requirements imposed by the State Regional Water Quality Control Board (RWQCB). Assessment plus fund balance revenues should be sufficient to fund the program through 2031/32, at which point fund balance is depleted and increased revenues will be needed to continue the program.

*State Budget Impacts* – The ten-year forecasts assume no new revenue losses to the State resulting from future legislative action.

## **SUMMARY**

Despite modest future revenue growth, ten-year forecasts show that the Town is fiscally sound for the next several years. The Town's ability to receive re-payment of the outstanding loan by the former CDA is a significant fiscal consideration, contributing \$3.96 million (outstanding loan balance plus interest) in one-time revenue over the ten-year forecast. The 2017 passage of SB 1 has significantly helped the Town investment in street and road maintenance, and will be critical in future years as General Fund dollars available for capital purposes become scarce. Over the second five years of the forecast period, the Town will be required to identify and raise additional revenues or adjust (reduce) service levels in order to continue to fully fund Operating and Capital expenditures at 2022/23 levels.

The Town's overall financial picture is helped considerably by the lack of any unfunded pension and retirement medical liabilities that are of major concern to many public agencies throughout the state.



# Fund Activity



	Ammended 2022	Adopted 2023	Forecast 2024	Forecast 2025
<b>GENERAL FUND</b>				
<u>BEGINNING FUND BALANCE</u>	0	0	0	0
<b>Operating Revenues</b>	26,210,144	28,665,329	29,530,644	29,910,098
<b>Transfers In/Carry Forward</b>				
Transfer In Loan Repayment Encumbrances	1,100,000	1,100,000	1,100,000	1,100,000
Transfer In Overhead	297,553	297,553	297,553	297,553
<b>Less Operating Expenses</b>	-23,300,924	-25,336,288	-25,862,450	-26,421,803
<b>Less Transfers Out</b>				
Transfer Out To LLAD	-1,100,000	-1,300,000	-1,350,000	-1,400,000
Transfer Out To CIP-Pavement	-250,000	-900,000	-850,000	-850,000
Transfer Out To CIP	-2,206,773	-2,451,594	-2,815,748	-2,585,848
Transfer Out To CIP B-626	-750,000	0	0	0
Transfer Out To Asset Repl	0	-75,000	-50,000	-50,000
<b>Net Annual Change</b>				
<u>ENDING FUND BALANCE</u>	0	0	0	0
<b>LESS DESIGNATIONS</b>				
Designated For Contingency	0	0	0	0
<u>ENDING FUND BALANCE</u>	0	0	0	0
<b>PEG FEES</b>				
<u>BEGINNING FUND BALANCE</u>	16,216	-2,800	46,265	20,656
<b>Operating Revenues</b>	82,000	82,000	82,820	83,648
<b>Less Operating Expenses</b>	-26,016	-32,935	-33,429	-33,930
<b>Less Transfers Out</b>				
Transfer Out To Asset Repl	-75,000	0	-75,000	-75,000
Transfer For Capital Projects	0	0	0	0
<b>Net Annual Change</b>	-19,016	49,065	-25,609	-25,282
<u>ENDING FUND BALANCE</u>	-2,800	46,265	20,656	-4,626
<b>POLICE - SLESF</b>				
<u>BEGINNING FUND BALANCE</u>	268,077	268,034	267,991	264,446
<b>Operating Revenues</b>	100,000	100,000	100,000	100,000
<b>Less Operating Expenses</b>	-100,043	-100,043	-103,545	-107,169
<b>Less Transfers Out</b>				
<b>Net Annual Change</b>	-43	-43	-3,545	-7,169
<u>ENDING FUND BALANCE</u>	268,034	267,991	264,446	257,278
<b>POLICE - ABANDONED VEHICLE &amp; AS</b>				
<u>BEGINNING FUND BALANCE</u>	286,101	271,127	256,153	241,171
<b>Operating Revenues</b>	25,246	25,246	25,246	25,246
<b>Less Operating Expenses</b>	-40,220	-40,220	-40,228	-40,236
<b>Less Transfers Out</b>				
Transfer Out To Asset Repl	0	0	0	0
<b>Net Annual Change</b>	-14,974	-14,974	-14,982	-14,990
<u>ENDING FUND BALANCE</u>	271,127	256,153	241,171	226,181



Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Forecast 2030	Forecast 2031	Forecast 2032
0	0	0	0	0	0	0
30,295,349	30,686,488	31,083,618	31,486,835	31,896,232	32,311,917	32,733,990
659,401	0	0	0	0	0	0
297,553	297,553	297,553	297,553	297,553	297,553	297,553
-27,011,437	-27,691,381	-28,321,901	-29,051,260	-29,718,134	-30,489,256	-31,194,072
-1,450,000	-1,500,000	-1,550,000	-1,600,000	-1,600,000	-1,600,000	-1,600,000
-800,000	-500,000	0	0	0	0	0
-1,940,866	-1,242,661	-1,459,270	-1,083,128	-825,651	-470,214	-187,470
-50,000	-50,000	-50,000	-50,000	-50,000	-50,000	-50,000
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
-4,626	-29,581	20,792	-3,505	22,527	-1,111	-24,417
84,485	85,330	86,183	87,045	87,915	88,794	89,682
-34,439	-34,956	-35,480	-36,013	-36,553	-37,101	-37,658
-75,000	0	-75,000	-25,000	-75,000	-75,000	-25,000
0	0	0	0	0	0	0
-24,955	50,374	-24,298	26,032	-23,638	-23,307	27,025
-29,581	20,792	-3,505	22,527	-1,111	-24,417	2,607
257,278	246,358	231,557	212,737	189,759	162,476	130,739
100,000	100,000	100,000	100,000	100,000	100,000	100,000
-110,919	-114,802	-118,820	-122,978	-127,283	-131,738	-136,348
-10,919	-14,802	-18,820	-22,978	-27,283	-31,738	-36,348
246,358	231,557	212,737	189,759	162,476	130,739	94,390
226,181	211,184	196,177	181,162	166,137	151,103	136,060
25,246	25,246	25,246	25,246	25,246	25,246	25,246
-40,244	-40,252	-40,261	-40,270	-40,280	-40,290	-40,300
0	0	0	0	0	0	0
-14,998	-15,006	-15,015	-15,024	-15,034	-15,044	-15,054
211,184	196,177	181,162	166,137	151,103	136,060	121,006



# Fund Activity



	Ammended 2022	Adopted 2023	Forecast 2024	Forecast 2025
<b>BUILDING &amp; PLANNING</b>				
<u>BEGINNING FUND BALANCE</u>	3,916,030	3,213,053	2,871,014	2,588,585
<b>Operating Revenues *</b>	2,153,200	2,153,200	2,299,514	2,343,196
<b>Less Operating Expenses *</b>	-2,765,066	-2,403,306	-2,489,171	-2,535,967
<b>Less Transfers Out</b>				
Transfer Out To Asset Repl	-50,000	-50,000	-50,000	-50,000
Transfer For Capital Projects	0	0	0	0
<b>Net Annual Change</b>	-661,866	-300,106	-239,657	-242,771
Less Reserved-Restricted SB 1379	-41,111	-41,933	-42,772	-43,627
<u>ENDING FUND BALANCE</u>	3,213,053	2,871,014	2,588,585	2,302,187
<b>ENGINEERING</b>				
<u>BEGINNING FUND BALANCE</u>	1,772,655	1,851,716	1,693,223	1,529,258
<b>Operating Revenues</b>	260,535	302,205	308,250	314,415
<b>Less Operating Expenses</b>	-181,474	-460,698	-472,215	-484,021
<b>Less Transfers Out</b>				
<b>Net Annual Change</b>	79,061	-158,493	-163,965	-169,606
<u>ENDING FUND BALANCE</u>	1,851,716	1,693,223	1,529,258	1,359,652
<b>GAS TAX</b>				
<u>BEGINNING FUND BALANCE</u>	2,173,169	2,083,422	1,797,482	1,637,741
<b>Operating Revenues</b>	1,664,828	1,800,000	1,950,000	1,998,750
<b>Less Operating Expenses</b>	-1,224,575	-1,305,940	-1,329,741	-1,353,983
<b>Less Transfers Out</b>				
Transfer Out To Pavement	-500,000	-750,000	-750,000	-750,000
Transfer For Capital Projects	-30,000	-30,000	-30,000	-30,000
<b>Net Annual Change</b>	-89,747	-285,940	-159,741	-135,233
<u>ENDING FUND BALANCE</u>	2,083,422	1,797,482	1,637,741	1,502,507
<b>MEASURE J</b>				
<u>BEGINNING FUND BALANCE</u>	901,058	686,202	541,186	397,045
<b>Operating Revenues</b>	710,139	771,781	779,397	798,882
<b>Less Operating Expenses</b>	-198,896	-293,656	-299,335	-305,125
<b>Less Transfers Out</b>				
Transfer Out To Pavement	-500,000	-500,000	-500,000	-500,000
Transfer For Capital Projects	-174,000	-70,000	-70,000	-70,000
<b>Net Annual Change</b>	-162,757	-91,875	-89,938	-76,243
Less Reserved-Restricted MJ 28c	-52,099	-53,141	-54,204	-55,288
<u>ENDING FUND BALANCE</u>	686,202	541,186	397,045	265,514



Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Forecast 2030	Forecast 2031	Forecast 2032
2,302,187	1,990,671	1,674,673	1,354,136	1,029,005	699,225	364,740
2,366,628	2,411,607	2,457,462	2,504,210	2,551,869	2,600,457	2,649,866
-2,583,643	-2,632,216	-2,681,702	-2,732,118	-2,783,481	-2,835,811	-2,889,124
-50,000	-50,000	-50,000	-50,000	-50,000	-50,000	-50,000
0	0	0	0	0	0	0
-267,015	-270,608	-274,240	-277,907	-281,612	-285,353	-289,258
-44,500	-45,390	-46,298	-47,224	-48,168	-49,131	-50,114
1,990,671	1,674,673	1,354,136	1,029,005	699,225	364,740	25,368
1,359,652	1,184,235	1,002,829	815,253	621,317	420,830	213,596
320,703	327,117	333,659	340,332	347,139	354,082	361,163
-496,121	-508,524	-521,235	-534,268	-547,625	-561,316	-575,349
-175,418	-181,406	-187,576	-193,936	-200,486	-207,234	-214,186
1,184,235	1,002,829	815,253	621,317	420,830	213,596	-590
1,502,507	1,392,551	1,258,662	981,656	732,368	561,660	420,417
2,048,719	2,099,937	2,152,435	2,206,246	2,261,402	2,317,937	2,375,886
-1,378,675	-1,403,825	-1,429,442	-1,455,534	-1,482,110	-1,509,180	-1,536,753
-750,000	-800,000	-950,000	-950,000	-900,000	-900,000	-900,000
-30,000	-30,000	-50,000	-50,000	-50,000	-50,000	-50,000
-109,957	-133,889	-277,007	-249,288	-170,708	-141,243	-110,867
1,392,551	1,258,662	981,656	732,368	561,660	420,417	309,549
265,514	146,947	91,706	70,163	62,699	69,707	91,590
818,854	839,326	860,309	881,817	903,862	926,459	949,620
-311,028	-317,045	-323,180	-329,435	-335,812	-342,313	-348,940
-500,000	-450,000	-400,000	-400,000	-400,000	-400,000	-400,000
-70,000	-70,000	-100,000	-100,000	-100,000	-100,000	-100,000
-62,173	2,280	37,129	52,382	68,050	84,146	100,680
-56,394	-57,522	-58,672	-59,845	-61,042	-62,263	-63,508
146,947	91,706	70,163	62,699	69,707	91,590	128,762



# Fund Activity



	Ammended 2022	Adopted 2023	Forecast 2024	Forecast 2025
<b>CLEAN WATER</b>				
<u>BEGINNING FUND BALANCE</u>	2,098,520	2,105,742	1,996,147	1,875,313
<b>Operating Revenues</b>	572,700	572,700	572,710	572,719
<b>Less Operating Expenses</b>	-560,478	-677,295	-688,544	-699,984
<b>Less Transfers Out</b>				
Transfer For Capital Projects	-5,000	-5,000	-5,000	-5,000
<b>Net Annual Change</b>	7,222	-109,595	-120,834	-132,264
<u>ENDING FUND BALANCE</u>	2,105,742	1,996,147	1,875,313	1,743,048
<b>LLAD - ZONE A</b>				
<u>BEGINNING FUND BALANCE</u>	1,074,106	934,035	722,890	544,556
<b>Operating Revenues</b>	583,858	583,858	585,606	587,359
<b>Transfers In/Carry Forward</b>				
Transfer In From Asset Repl.	0	0	0	0
General Fund Subsidy	250,000	350,000	400,000	400,000
<b>Less Operating Expenses</b>	-919,487	-1,090,561	-1,109,498	-1,128,771
<b>Less Transfers Out</b>				
Transfer Overhead To Gen Fund	-54,442	-54,442	-54,442	-54,442
<b>Net Annual Change</b>	-140,071	-211,145	-178,334	-195,854
<u>ENDING FUND BALANCE</u>	934,035	722,890	544,556	348,702
<b>LLAD - ZONE B</b>				
<u>BEGINNING FUND BALANCE</u>	811,230	714,068	605,876	482,604
<b>Operating Revenues</b>	746,968	746,968	749,199	751,437
<b>Transfers In/Carry Forward</b>				
Transfer In From Asset Repl.	0	0	0	0
General Fund Subsidy	250,000	250,000	250,000	300,000
<b>Less Operating Expenses</b>	-1,023,412	-1,034,442	-1,051,753	-1,069,361
<b>Less Transfers Out</b>				
Transfer For Capital Projects	0	0	0	0
Transfer Overhead To Gen Fund	-70,718	-70,718	-70,718	-70,718
<b>Net Annual Change</b>	-97,162	-108,192	-123,272	-88,642
<u>ENDING FUND BALANCE</u>	714,068	605,876	482,604	393,962
<b>LLAD - ZONE C</b>				
<u>BEGINNING FUND BALANCE</u>	944,960	853,795	681,192	585,276
<b>Operating Revenues</b>	664,183	664,183	666,168	668,159
<b>Transfers In/Carry Forward</b>				
General Fund Subsidy	0	0	100,000	100,000
<b>Less Operating Expenses</b>	-706,917	-788,355	-813,652	-826,849
<b>Less Transfers Out</b>				
Transfer For Capital Projects	0	0	0	0
Transfer Overhead To Gen Fund	-48,431	-48,431	-48,431	-48,431
<b>Net Annual Change</b>	-91,165	-172,603	-95,916	-107,121
<u>ENDING FUND BALANCE</u>	853,795	681,192	585,276	478,155



Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Forecast 2030	Forecast 2031	Forecast 2032
1,743,048	1,599,162	1,444,455	1,276,728	1,097,777	905,393	700,366
572,731	573,741	572,752	573,762	572,773	572,784	572,795
-711,617	-723,448	-735,479	-747,714	-760,157	-772,810	-785,679
-5,000	-5,000	-5,000	-5,000	-5,000	-5,000	-5,000
-143,886	-154,707	-167,727	-178,952	-192,384	-205,027	-217,885
1,599,162	1,444,455	1,276,728	1,097,777	905,393	700,366	482,482
348,702	184,991	3,082	-147,374	-266,734	-405,358	-563,616
589,118	590,882	592,651	594,425	596,205	597,990	599,780
0	0	0	0	0	0	0
450,000	450,000	500,000	550,000	550,000	550,000	550,000
-1,148,386	-1,168,349	-1,188,665	-1,209,343	-1,230,387	-1,251,805	-1,273,604
-54,442	-54,442	-54,442	-54,442	-54,442	-54,442	-54,442
-163,710	-181,909	-150,457	-119,360	-138,624	-158,258	-178,266
184,991	3,082	-147,374	-266,734	-405,358	-563,616	-741,882
393,962	289,657	219,389	32,855	-170,257	-390,261	-627,479
753,681	755,933	758,191	760,455	762,727	765,005	767,290
0	0	0	0	0	0	0
300,000	350,000	250,000	250,000	250,000	250,000	250,000
-1,087,268	-1,105,482	-1,124,007	-1,142,849	-1,162,013	-1,181,505	-1,201,330
0	0	0	0	0	0	0
-70,718	-70,718	-70,718	-70,718	-70,718	-70,718	-70,718
-104,305	-70,268	-186,535	-203,112	-220,004	-237,218	-254,758
289,657	219,389	32,855	-170,257	-390,261	-627,479	-882,237
478,155	359,617	229,445	87,422	-66,677	-233,077	-412,009
670,155	672,158	674,167	676,182	678,203	680,229	682,262
100,000	100,000	100,000	100,000	100,000	100,000	100,000
-840,263	-853,899	-867,759	-881,849	-896,172	-910,731	-925,531
0	0	0	0	0	0	0
-48,431	-48,431	-48,431	-48,431	-48,431	-48,431	-48,431
-118,539	-130,171	-142,023	-154,098	-166,400	-178,932	-191,699
359,617	229,445	87,422	-66,677	-233,077	-412,009	-603,709



# Fund Activity



	Ammended 2022	Adopted 2023	Forecast 2024	Forecast 2025
<b>LLAD - ZONE D</b>				
<u>BEGINNING FUND BALANCE</u>	1,045,038	954,529	898,276	709,077
<b>Operating Revenues</b>	1,134,741	1,134,741	1,137,873	1,141,014
<b>Transfers In/Carry Forward</b>				
General Fund Subsidy	600,000	700,000	600,000	600,000
<b>Less Operating Expenses</b>	-1,706,802	-1,772,546	-1,808,624	-1,839,058
<b>Less Transfers Out</b>				
Transfer Overhead To Gen Fund	-118,448	-118,448	-118,448	-118,448
<b>Net Annual Change</b>	-90,509	-56,253	-189,199	-216,492
<u>ENDING FUND BALANCE</u>	954,529	898,276	709,077	492,585

<b>SOLID WASTE VIF</b>				
<u>BEGINNING FUND BALANCE</u>	863,122	259,973	282,230	280,655
<b>Operating Revenues</b>	846,851	872,257	898,424	925,376
<b>Less Operating Expenses</b>	0	0	0	0
<b>Less Transfers Out</b>				
Transfer Out To Pavement	-1,450,000	-850,000	-900,000	-900,000
<b>Net Annual Change</b>	-603,149	22,257	-1,576	25,376
<u>ENDING FUND BALANCE</u>	259,973	282,230	280,655	306,031

<b>DONATIONS/CONTRIBUTIONS</b>				
<u>BEGINNING FUND BALANCE</u>	55,913	53,872	52,831	51,703
<b>Operating Revenues</b>	4,734	4,734	4,734	4,734
<b>Less Operating Expenses</b>	-6,775	-5,775	-5,862	-5,950
<b>Less Transfers Out</b>				
<b>Net Annual Change</b>	-2,041	-1,041	-1,128	-1,216
<u>ENDING FUND BALANCE</u>	53,872	52,831	51,703	50,488

<b>ASSET REPLACEMENT - GENERAL</b>				
<u>BEGINNING FUND BALANCE</u>	2,455,038	2,229,792	2,072,047	1,959,920
<b>Operating Revenues</b>	9,387	9,387	9,387	9,387
<b>Transfers In/Carry Forward</b>				
Transfer In From General Fund	0	75,000	50,000	50,000
Transfer In From Building & Planning	50,000	50,000	50,000	50,000
Transfer In From PEG Fee	75,000	0	75,000	75,000
Transfer In From Abandoned Vehicle	0	0	0	0
<b>Less Operating Expenses</b>	-359,633	-292,132	-296,514	-300,962
<b>Less Transfers Out</b>				
Transfer For Capital Projects	0	0	0	0
<b>Net Annual Change</b>	-225,246	-157,745	-112,127	-116,575
<u>ENDING FUND BALANCE</u>	2,229,792	2,072,047	1,959,920	1,843,345



Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Forecast 2030	Forecast 2031	Forecast 2032
492,585	248,286	-24,340	-225,826	-456,714	-717,553	-1,008,904
1,144,164	1,147,324	1,150,493	1,153,672	1,156,861	1,160,059	1,163,266
600,000	600,000	700,000	700,000	700,000	700,000	700,000
-1,870,014	-1,901,503	-1,933,532	-1,966,112	-1,999,252	-2,032,962	-2,067,252
-118,448	-118,448	-118,448	-118,448	-118,448	-118,448	-118,448
-244,298	-272,626	-201,486	-230,887	-260,839	-291,351	-322,434
248,286	-24,340	-225,826	-456,714	-717,553	-1,008,904	-1,331,338
306,031	309,169	290,900	252,084	243,604	216,370	221,319
953,138	981,732	1,011,184	1,041,520	1,072,766	1,104,949	1,138,097
0	0	0	0	0	0	0
-950,000	-1,000,000	-1,050,000	-1,050,000	-1,100,000	-1,100,000	-1,100,000
3,138	-18,268	-38,816	-8,480	-27,234	4,949	38,097
309,169	290,900	252,084	243,604	216,370	221,319	259,417
50,488	49,183	47,788	46,300	44,720	43,044	41,273
4,734	4,734	4,734	4,734	4,734	4,734	4,734
-6,039	-6,129	-6,221	-6,315	-6,409	-6,505	-6,603
-1,305	-1,395	-1,487	-1,581	-1,675	-1,771	-1,869
49,183	47,788	46,300	44,720	43,044	41,273	39,404
1,843,345	1,672,256	1,421,585	1,241,263	1,006,220	766,386	521,688
9,387	9,387	9,387	9,387	9,387	9,387	9,387
50,000	50,000	50,000	50,000	0	0	0
0	0	0	0	0	0	0
75,000	0	75,000	25,000	75,000	75,000	25,000
0	0	0	0	0	0	0
-305,476	-310,058	-314,709	-319,430	-324,221	-329,085	-334,021
0	0	0	0	0	0	0
-171,089	-250,671	-180,322	-235,043	-239,834	-244,698	-299,634
1,672,256	1,421,585	1,241,263	1,006,220	766,386	521,688	222,055



# Fund Activity



	Ammended 2022	Adopted 2023	Forecast 2024	Forecast 2025
<b>ASSET REPLACEMENT - LIB/CC</b>				
<u>BEGINNING FUND BALANCE</u>	560,555	534,113	507,671	481,213
<b>Operating Revenues</b>	4,652	4,652	4,652	4,652
<b>Less Operating Expenses</b>	-1,094	-1,094	-1,110	-1,127
<b>Less Transfers Out</b>				
Transfer For Capital Projects	-30,000	-30,000	-30,000	-30,000
<b>Net Annual Change</b>	-26,442	-26,442	-26,458	-26,475
<u>ENDING FUND BALANCE</u>	534,113	507,671	481,213	454,738
<b>AMERICAN RESCUE PLAN ACT</b>				
<u>BEGINNING FUND BALANCE</u>	0	0	0	0
<b>Operating Revenues</b>	5,323,869	5,323,869	0	0
<b>Less Operating Expenses</b>	0	0	0	0
<b>Less Transfers Out</b>				
Transfer For Capital Projects	-5,323,869	-5,323,869	0	0
<b>Net Annual Change</b>	0	0	0	0
<u>ENDING FUND BALANCE</u>	0	0	0	0
<b>SUCCESSOR AGENCY RPTTF</b>				
<u>BEGINNING FUND BALANCE</u>	0	0	0	0
<b>Operating Revenues</b>	2,274,714	2,272,250	2,281,625	2,272,850
Additional Loan received	0	0	0	0
<b>Less Operating Expenses</b>	-1,174,714	-1,172,250	-1,181,625	-1,172,850
<b>Less Transfers Out</b>				
Transfer Loan Repayment	-1,100,000	-1,100,000	-1,100,000	-1,100,000
<b>Net Annual Change</b>	0	0	0	0
<u>ENDING FUND BALANCE</u>	0	0	0	0



Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Forecast 2030	Forecast 2031	Forecast 2032
454,738	428,246	401,736	375,210	348,666	322,103	295,523
4,652	4,652	4,652	4,652	4,652	4,652	4,652
-1,144	-1,161	-1,179	-1,196	-1,214	-1,232	-1,251
-30,000	-30,000	-30,000	-30,000	-30,000	-30,000	-30,000
-26,492	-26,509	-26,527	-26,544	-26,562	-26,580	-26,599
428,246	401,736	375,210	348,666	322,103	295,523	268,924
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
1,830,677	1,166,282	719,289	720,369	364,376	362,350	359,862
0	0	0	0	0	0	0
-1,171,276	-1,166,282	-719,289	-720,369	-364,376	-362,350	-359,862
-659,401	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0



Adopted      Adopted      Forecast      Forecast  
 2022          2023          2024          2025

## GENERAL PURPOSE REVENUE

### GENERAL FUND

Property Tax	15,200,000	16,200,000	16,443,000	16,689,645
Transfer Tax	650,000	650,000	659,750	669,646
Sales Tax	5,250,000	6,000,000	6,030,000	6,060,150
Transient Occupancy Tax	125,000	125,000	126,875	128,778
Charges for Services	45,349	45,349	46,256	47,181
Business License Tax	325,150	350,000	350,000	350,000
Franchise Cable	800,000	800,000	812,000	824,180
Franchise Gas & Electric	575,403	575,000	575,000	575,000
Franchise Solid Waste	846,851	863,788	881,064	898,685
Intergovernmental	1,010	1,010	1,020	1,030
Vehicle License Fees	32,180	32,180	32,502	32,827
Fines & Forfeits	150,000	150,000	151,500	153,015
Interest Income	328,750	500,000	500,000	500,000
Rental Income	170,035	178,521	180,306	182,109
Misc. Revenue	210,415	160,414	165,226	170,183
<b>Total</b>	<b>24,710,143</b>	<b>26,631,262</b>	<b>26,954,499</b>	<b>27,282,430</b>

### RECREATION FEES & CHARGES

Charges For Services	1,229,674	1,587,841	2,059,001	2,100,181
Sports Alliance Fees	55,245	124,943	105,379	107,487
Facility Rentals	214,558	306,783	409,265	417,450
Misc. Revenue	524	14,500	1,000	1,020
Donation	0	0	1,500	1,530
<b>Total</b>	<b>1,500,001</b>	<b>2,034,067</b>	<b>2,576,145</b>	<b>2,627,668</b>

<b>GENERAL PURPOSE SUBTOTAL</b>	<b>26,210,144</b>	<b>28,665,329</b>	<b>29,530,644</b>	<b>29,910,098</b>
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## SPECIAL PURPOSE REVENUE

### PEG FEES

Franchise Cable	82,000	82,000	82,820	83,648
Interest Income	0	0	0	0
<b>Total</b>	<b>82,000</b>	<b>82,000</b>	<b>82,820</b>	<b>83,648</b>

### POLICE - SLESF

Intergovernmental	100,000	100,000	100,000	100,000
<b>Total</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>



Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Forecast 2030	Forecast 2031	Forecast 2032
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16,939,990	17,194,090	17,452,001	17,713,781	17,979,488	18,249,180	18,522,918
679,691	689,886	700,235	710,738	721,399	732,220	743,203
6,090,451	6,120,903	6,151,508	6,182,265	6,213,176	6,244,242	6,275,463
130,710	132,670	134,661	136,680	138,731	140,812	142,924
48,125	49,087	50,069	51,070	52,092	53,134	54,196
350,000	350,000	350,000	350,000	350,000	350,000	350,000
836,543	849,091	861,827	874,755	887,876	901,194	914,712
575,000	575,000	575,000	575,000	575,000	575,000	575,000
916,659	934,992	953,692	972,766	992,221	1,012,065	1,032,307
1,041	1,051	1,062	1,072	1,083	1,094	1,105
33,155	33,487	33,822	34,160	34,501	34,846	35,195
154,545	156,091	157,652	159,228	160,820	162,429	164,053
500,000	500,000	500,000	500,000	500,000	500,000	500,000
183,930	185,770	187,627	189,504	191,399	193,313	195,246
175,289	180,547	185,964	191,543	197,289	203,208	209,304
<b>27,615,127</b>	<b>27,952,665</b>	<b>28,295,117</b>	<b>28,642,561</b>	<b>28,995,074</b>	<b>29,352,736</b>	<b>29,715,625</b>

2,142,185	2,185,028	2,228,729	2,273,303	2,318,770	2,365,145	2,412,448
109,637	111,829	114,066	116,347	118,674	121,048	123,469
425,799	434,315	443,001	451,861	460,899	470,117	479,519
1,040	1,061	1,082	1,104	1,126	1,149	1,172
1,561	1,592	1,624	1,656	1,689	1,723	1,757
<b>2,680,221</b>	<b>2,733,826</b>	<b>2,788,502</b>	<b>2,844,272</b>	<b>2,901,158</b>	<b>2,959,181</b>	<b>3,018,365</b>

<b>30,295,349</b>	<b>30,686,490</b>	<b>31,083,619</b>	<b>31,486,834</b>	<b>31,896,232</b>	<b>32,311,917</b>	<b>32,733,990</b>
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84,485	85,330	86,183	87,045	87,915	88,794	89,682
0	0	0	0	0	0	0
<b>84,485</b>	<b>85,330</b>	<b>86,183</b>	<b>87,045</b>	<b>87,915</b>	<b>88,794</b>	<b>89,682</b>

100,000	100,000	100,000	100,000	100,000	100,000	100,000
<b>100,000</b>						



# Revenue



	Adopted 2022	Adopted 2023	Forecast 2024	Forecast 2025
<b>POLICE - ABANDONED VEH &amp; AS</b>				
Intergovernmental	24,000	24,000	24,000	24,000
Interest Income	1,246	1,246	1,246	1,246
<b>Total</b>	<b>25,246</b>	<b>25,246</b>	<b>25,246</b>	<b>25,246</b>
<b>BUILDING &amp; PLANNING</b>				
Charges For Services-Planning	226,000	226,000	228,260	230,543
Charges For Services-Building	1,750,000	1,927,000	2,071,052	2,112,449
Others	177,200	200	202	204
<b>Total *</b>	<b>2,153,200</b>	<b>2,153,200</b>	<b>2,299,514</b>	<b>2,343,196</b>
<b>ENGINEERING</b>				
Charges For Services-Engineering	260,035	301,705	307,739	313,894
Development Fees	500	500	511	521
<b>Total</b>	<b>260,535</b>	<b>302,205</b>	<b>308,250</b>	<b>314,415</b>
<b>GAS TAX</b>				
Gas Tax	1,650,000	1,785,172	1,935,172	1,983,551
Interest Income	14,828	14,828	14,828	15,199
<b>Total</b>	<b>1,664,828</b>	<b>1,800,000</b>	<b>1,950,000</b>	<b>1,998,750</b>
<b>MEASURE J</b>				
Intergovernmental	700,000	761,642	769,258	788,490
Interest Income	10,139	10,139	10,139	10,392
<b>Total</b>	<b>710,139</b>	<b>771,781</b>	<b>779,397</b>	<b>798,882</b>
<b>CLEAN WATER</b>				
Assessments	562,154	562,154	562,154	562,153
Charges For Services	1,010	1,010	1,020	1,030
Interest Income	9,536	9,536	9,536	9,536
<b>Total</b>	<b>572,700</b>	<b>572,700</b>	<b>572,710</b>	<b>572,719</b>
<b>LLAD - ZONE A</b>				
Assessments	582,667	582,667	584,415	586,168
Interest Income	1,191	1,191	1,191	1,191
<b>Total</b>	<b>583,858</b>	<b>583,858</b>	<b>585,606</b>	<b>587,359</b>



Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Forecast 2030	Forecast 2031	Forecast 2032
24,000	24,000	24,000	24,000	24,000	24,000	24,000
1,246	1,246	1,246	1,246	1,246	1,246	1,246
<b>25,246</b>						
235,153	237,505	239,880	242,279	244,702	247,149	251,844
2,131,266	2,173,892	2,217,370	2,261,717	2,306,951	2,353,090	2,397,799
208	210	212	214	217	219	223
<b>2,366,628</b>	<b>2,411,607</b>	<b>2,457,462</b>	<b>2,504,210</b>	<b>2,551,869</b>	<b>2,600,457</b>	<b>2,649,866</b>
320,172	326,575	333,107	339,769	346,564	353,495	360,565
532	542	552	563	574	587	598
<b>320,703</b>	<b>327,117</b>	<b>333,659</b>	<b>340,332</b>	<b>347,139</b>	<b>354,082</b>	<b>361,163</b>
2,033,140	2,083,969	2,136,068	2,189,469	2,244,206	2,300,311	2,357,819
15,579	15,968	16,367	16,777	17,196	17,626	18,066
<b>2,048,719</b>	<b>2,099,937</b>	<b>2,152,435</b>	<b>2,206,246</b>	<b>2,261,402</b>	<b>2,317,937</b>	<b>2,375,886</b>
808,202	828,407	849,117	870,345	892,104	914,407	937,267
10,652	10,919	11,192	11,471	11,758	12,052	12,353
<b>818,854</b>	<b>839,326</b>	<b>860,309</b>	<b>881,817</b>	<b>903,862</b>	<b>926,459</b>	<b>949,620</b>
562,154	563,154	562,154	563,154	562,154	562,154	562,154
1,041	1,051	1,062	1,072	1,083	1,094	1,105
9,536	9,536	9,536	9,536	9,536	9,536	9,536
<b>572,731</b>	<b>573,741</b>	<b>572,752</b>	<b>573,762</b>	<b>572,773</b>	<b>572,784</b>	<b>572,795</b>
587,927	589,691	591,460	593,234	595,014	596,799	598,589
1,191	1,191	1,191	1,191	1,191	1,191	1,191
<b>589,118</b>	<b>590,882</b>	<b>592,651</b>	<b>594,425</b>	<b>596,205</b>	<b>597,990</b>	<b>599,780</b>



# Revenue



	Adopted 2022	Adopted 2023	Forecast 2024	Forecast 2025
<b>LLAD - ZONE B</b>				
Assessments	743,692	743,692	745,923	748,161
Interest Income	3,276	3,276	3,276	3,276
<b>Total</b>	<b>746,968</b>	<b>746,968</b>	<b>749,199</b>	<b>751,437</b>
<b>LLAD - ZONE C</b>				
Assessments	661,614	661,614	663,599	665,590
Interest Income	2,569	2,569	2,569	2,569
<b>Total</b>	<b>664,183</b>	<b>664,183</b>	<b>666,168</b>	<b>668,159</b>
<b>LLAD - ZONE D</b>				
Assessments	1,043,880	1,043,880	1,047,012	1,050,153
Interest Income	1,963	1,963	1,963	1,963
Misc. Revenue	88,898	88,898	88,898	88,898
<b>Total</b>	<b>1,134,741</b>	<b>1,134,741</b>	<b>1,137,873</b>	<b>1,141,014</b>
<b>SOLID WASTE VIF</b>				
Franchise Solid Waste	846,851	872,257	898,424	925,376
Interest Income	0	0	0	0
<b>Total</b>	<b>846,851</b>	<b>872,257</b>	<b>898,424</b>	<b>925,376</b>
<b>DONATIONS/CONTRIBUTIONS</b>				
Interest Income	974	974	974	974
Donation	3,760	3,760	3,760	3,760
<b>Total</b>	<b>4,734</b>	<b>4,734</b>	<b>4,734</b>	<b>4,734</b>
<b>ASSET REPLACEMENT - GENERAL</b>				
Interest Income	9,387	9,387	9,387	9,387
<b>Total</b>	<b>9,387</b>	<b>9,387</b>	<b>9,387</b>	<b>9,387</b>
<b>ASSET REPLACEMENT - LIB/CC</b>				
Interest Income	4,652	4,652	4,652	4,652
<b>Total</b>	<b>4,652</b>	<b>4,652</b>	<b>4,652</b>	<b>4,652</b>
<b>SPECIAL PURPOSE SUBTOTAL</b>	<b>9,564,022</b>	<b>9,827,912</b>	<b>10,173,980</b>	<b>10,328,974</b>
<b>TOTAL OPERATING REVENUE</b>	<b>35,774,166</b>	<b>38,493,241</b>	<b>39,704,624</b>	<b>40,239,073</b>
<b>AMERICAN RESCUE PLAN ACT</b>				
Grant	0	5,323,869	0	0
<b>Total</b>	<b>0</b>	<b>5,323,869</b>	<b>0</b>	<b>0</b>
<b>TOTAL ALL OPERATING REVENUE</b>	<b>35,774,166</b>	<b>43,817,110</b>	<b>39,704,624</b>	<b>40,239,073</b>



Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Forecast 2030	Forecast 2031	Forecast 2032
750,405	752,657	754,915	757,179	759,451	761,729	764,014
3,276	3,276	3,276	3,276	3,276	3,276	3,276
<b>753,681</b>	<b>755,933</b>	<b>758,191</b>	<b>760,455</b>	<b>762,727</b>	<b>765,005</b>	<b>767,290</b>
667,586	669,589	671,598	673,613	675,634	677,660	679,693
2,569	2,569	2,569	2,569	2,569	2,569	2,569
<b>670,155</b>	<b>672,158</b>	<b>674,167</b>	<b>676,182</b>	<b>678,203</b>	<b>680,229</b>	<b>682,262</b>
1,053,303	1,056,463	1,059,632	1,062,811	1,066,000	1,069,198	1,072,405
1,963	1,963	1,963	1,963	1,963	1,963	1,963
88,898	88,898	88,898	88,898	88,898	88,898	88,898
<b>1,144,164</b>	<b>1,147,324</b>	<b>1,150,493</b>	<b>1,153,672</b>	<b>1,156,861</b>	<b>1,160,059</b>	<b>1,163,266</b>
953,138	981,732	1,011,184	1,041,520	1,072,766	1,104,949	1,138,097
0	0	0	0	0	0	0
<b>953,138</b>	<b>981,732</b>	<b>1,011,184</b>	<b>1,041,520</b>	<b>1,072,766</b>	<b>1,104,949</b>	<b>1,138,097</b>
974	974	974	974	974	974	974
3,760	3,760	3,760	3,760	3,760	3,760	3,760
<b>4,734</b>						
9,387	9,387	9,387	9,387	9,387	9,387	9,387
<b>9,387</b>						
4,652	4,652	4,652	4,652	4,652	4,652	4,652
<b>4,652</b>						
<b>10,466,395</b>	<b>10,629,105</b>	<b>10,793,504</b>	<b>10,963,685</b>	<b>11,135,740</b>	<b>11,312,765</b>	<b>11,493,727</b>
<b>40,761,743</b>	<b>41,315,595</b>	<b>41,877,123</b>	<b>42,450,519</b>	<b>43,031,972</b>	<b>43,624,681</b>	<b>44,227,717</b>
0	0	0	0	0	0	0
<b>0</b>						
<b>40,761,743</b>	<b>41,315,595</b>	<b>41,877,123</b>	<b>42,450,519</b>	<b>43,031,972</b>	<b>43,624,681</b>	<b>44,227,717</b>





	Adopted 2022	Adopted 2023	Forecast 2024	Forecast 2025
<b>SUCCESSOR AGENCY</b>				
Property Tax - RPTTF	1,150,814	1,148,350	1,157,725	1,148,950
Other charges	23,900	23,900	23,900	23,900
Cooperative Loan Repayment	1,100,000	1,100,000	1,100,000	1,100,000
<b>Total</b>	<b>2,274,714</b>	<b>2,272,250</b>	<b>2,281,625</b>	<b>2,272,850</b>
<hr/>				
<b>SUCCESSOR AGENCY TOTAL</b>	<b>2,274,714</b>	<b>2,272,250</b>	<b>2,281,625</b>	<b>2,272,850</b>
<hr/>				
<b>TOTAL - ALL REVENUE</b>	<b>38,048,880</b>	<b>46,089,360</b>	<b>41,986,249</b>	<b>42,511,923</b>



Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Forecast 2030	Forecast 2031	Forecast 2032
1,147,376	1,142,382	695,389	696,469	340,476	338,450	335,962
23,900	23,900	23,900	23,900	23,900	23,900	23,900
659,401	0	0	0	0	0	0
<b>1,830,677</b>	<b>1,166,282</b>	<b>719,289</b>	<b>720,369</b>	<b>364,376</b>	<b>362,350</b>	<b>359,862</b>
<b>1,830,677</b>	<b>1,166,282</b>	<b>719,289</b>	<b>720,369</b>	<b>364,376</b>	<b>362,350</b>	<b>359,862</b>
<b>42,592,420</b>	<b>42,481,877</b>	<b>42,596,412</b>	<b>43,170,888</b>	<b>43,396,348</b>	<b>43,987,031</b>	<b>44,587,579</b>

# Expenditure



	Adopted 2022	Adopted 2023	Forecast 2024	Forecast 2025
<b>GENERAL GOVERNMENT</b>				
Town Council	238,051	233,846	236,003	238,192
Town Manager	618,178	775,871	791,341	807,119
City Attorney	425,982	429,750	438,110	446,633
City Clerk	291,834	360,932	322,033	367,727
Community Outreach	233,308	261,684	266,329	271,057
Emergency Preparedness	138,192	135,378	137,898	140,465
<b>Total</b>	<b>1,945,545</b>	<b>2,197,461</b>	<b>2,191,713</b>	<b>2,271,193</b>
<b>POLICE SERVICES</b>				
Police Services Management	1,649,203	1,738,492	1,784,732	1,832,422
Patrol	5,928,012	6,278,863	6,496,523	6,721,770
Traffic	1,342,320	1,353,314	1,395,900	1,439,968
Investigation	971,595	1,006,615	1,034,837	1,063,967
School Resource Program	622,374	651,432	672,576	694,428
Animal Control	292,688	349,930	355,179	360,507
<b>Total</b>	<b>10,806,192</b>	<b>11,378,646</b>	<b>11,739,747</b>	<b>12,113,061</b>
<b>ADMINISTRATIVE SERVICES</b>				
Administrative Services Management	228,700	208,132	212,276	216,503
Finance	930,193	956,443	974,142	992,174
Information Technology	716,160	790,332	805,298	820,551
Human Resources	295,765	489,706	498,734	507,932
Economic Development	392,467	450,513	458,731	467,102
Risk Management	759,200	779,200	790,888	802,751
Internal Services	275,012	275,012	279,137	283,324
Asset Replacement	356,626	289,126	293,463	297,865
<b>Total</b>	<b>3,954,123</b>	<b>4,238,464</b>	<b>4,312,670</b>	<b>4,388,202</b>
<b>DEVELOPMENT SERVICES</b>				
Development Services Management	709,972	701,058	715,032	729,143
Planning	1,004,621	798,646	813,927	829,504
Building	1,347,958	1,478,001	1,505,112	1,432,728
Code Enforcement	133,162	114,329	116,587	118,890
Engineering	203,488	367,698	374,746	381,931
Capital Project Management	915,980	948,533	967,442	986,729
Transportation	421,121	553,668	564,356	575,252
Clean Water Program	218,000	218,000	221,270	224,589
<b>Total</b>	<b>4,954,302</b>	<b>5,179,933</b>	<b>5,278,474</b>	<b>5,278,767</b>





Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Forecast 2030	Forecast 2031	Forecast 2032
240,414	242,669	244,958	247,281	249,640	252,033	254,463
823,212	839,627	856,368	873,444	890,861	908,625	926,744
455,323	464,184	473,218	482,429	491,820	501,396	511,158
334,369	380,093	347,390	395,334	360,928	411,200	375,004
275,871	280,773	285,763	290,844	296,016	301,283	306,645
143,081	145,746	148,461	151,228	154,047	156,920	159,847
<b>2,272,270</b>	<b>2,353,091</b>	<b>2,356,159</b>	<b>2,440,560</b>	<b>2,443,312</b>	<b>2,531,457</b>	<b>2,533,860</b>
1,881,608	1,932,341	1,984,673	2,038,655	2,094,344	2,151,795	2,211,068
6,954,869	7,196,093	7,445,727	7,704,066	7,971,412	8,248,080	8,534,398
1,485,569	1,532,758	1,581,588	1,632,119	1,684,409	1,738,520	1,794,515
1,094,037	1,125,078	1,157,123	1,190,206	1,224,361	1,259,626	1,296,038
717,013	740,355	764,481	789,417	815,190	841,831	869,367
365,914	371,403	376,974	382,629	388,368	394,194	400,106
<b>12,499,010</b>	<b>12,898,028</b>	<b>13,310,566</b>	<b>13,737,091</b>	<b>14,178,084</b>	<b>14,634,045</b>	<b>15,105,491</b>
220,814	225,153	229,579	234,151	238,815	243,571	248,422
1,010,544	1,029,260	1,048,328	1,067,754	1,087,546	1,107,710	1,128,253
833,514	849,318	865,426	881,576	898,304	915,352	932,728
514,935	524,445	534,134	544,004	554,059	564,303	574,739
475,628	484,312	493,157	502,167	511,344	520,692	530,214
814,793	827,014	839,420	852,011	864,791	877,763	890,929
287,574	291,888	296,266	300,710	305,221	309,799	314,446
302,333	306,868	311,471	316,143	320,885	325,698	330,584
<b>4,460,134</b>	<b>4,538,258</b>	<b>4,617,780</b>	<b>4,698,516</b>	<b>4,780,964</b>	<b>4,864,888</b>	<b>4,950,315</b>
743,679	758,504	773,625	789,048	804,779	820,823	837,188
845,381	861,566	878,063	894,879	912,021	929,493	947,304
1,459,359	1,486,493	1,514,138	1,542,305	1,571,004	1,600,244	1,630,036
121,238	123,634	126,077	128,569	131,110	133,701	136,344
389,255	396,721	404,331	412,089	419,996	428,057	436,274
1,006,401	1,026,465	1,046,929	1,067,801	1,089,090	1,110,804	1,132,951
586,360	597,685	609,230	620,999	632,998	645,230	657,701
227,958	231,377	234,848	238,371	241,946	245,575	249,259
<b>5,379,632</b>	<b>5,482,444</b>	<b>5,587,240</b>	<b>5,694,061</b>	<b>5,802,943</b>	<b>5,913,929</b>	<b>6,027,058</b>



# Expenditure



	Adopted 2022	Adopted 2023	Forecast 2024	Forecast 2025
<b>MAINTENANCE SERVICES</b>				
Maintenance Services Management	381,448	408,809	416,732	424,810
Building Maintenance	953,586	959,670	988,250	1,004,792
Park Maintenance	2,462,430	2,587,841	2,631,453	2,675,816
Roadside Maintenance	1,941,653	2,123,757	2,159,987	2,196,848
Street Maintenance	993,848	1,030,951	1,049,479	1,068,346
Street Light Maintenance	705,993	787,430	812,714	825,896
Traffic Signal Maintenance	233,500	233,500	237,003	240,558
Equipment Maintenance	329,200	384,500	390,268	396,122
<b>Total</b>	<b>8,001,658</b>	<b>8,516,458</b>	<b>8,685,885</b>	<b>8,833,186</b>
<b>RECREATION, ARTS &amp; COMMUNITY SERVICES</b>				
Recreation Management	395,621	429,873	437,639	445,548
Sports & Fitness	474,267	716,325	728,062	739,995
Facilities Management	535,907	556,440	567,069	577,903
Cultural Arts	608,142	692,642	704,832	717,240
Youth	417,549	516,116	524,666	533,360
Teens	353,909	422,461	429,772	437,212
Adults	98,917	132,805	135,152	137,541
Seniors	325,675	359,598	365,893	372,300
Library Services	157,305	172,620	175,209	177,837
Community Events	220,852	257,748	262,054	266,433
<b>Total</b>	<b>3,588,144</b>	<b>4,256,628</b>	<b>4,330,347</b>	<b>4,405,369</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>33,249,964</b>	<b>35,767,590</b>	<b>36,538,835</b>	<b>37,289,779</b>
<b>SUCCESSOR AGENCY</b>				
Successor Agency	1,174,714	1,172,250	1,181,625	1,172,850
<b>Total</b>	<b>1,174,714</b>	<b>1,172,250</b>	<b>1,181,625</b>	<b>1,172,850</b>
<b>TOTAL - ALL EXPENDITURES</b>	<b>34,424,678</b>	<b>36,939,840</b>	<b>37,720,460</b>	<b>38,462,629</b>



Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Forecast 2030	Forecast 2031	Forecast 2032
433,045	441,441	450,001	458,728	467,626	476,697	485,946
1,021,617	1,038,729	1,056,134	1,073,836	1,091,841	1,110,154	1,128,780
2,720,941	2,766,843	2,813,536	2,861,032	2,909,347	2,958,495	3,008,490
2,234,351	2,272,508	2,311,330	2,350,829	2,391,017	2,431,906	2,473,510
1,087,558	1,107,123	1,127,045	1,147,334	1,167,994	1,189,032	1,210,457
839,296	852,917	866,763	880,838	895,145	909,689	924,473
244,166	247,828	251,546	255,319	259,149	263,036	266,982
402,063	408,094	414,216	420,429	426,735	433,136	439,633
<b>8,983,038</b>	<b>9,135,484</b>	<b>9,290,571</b>	<b>9,448,345</b>	<b>9,608,854</b>	<b>9,772,147</b>	<b>9,938,272</b>
453,603	461,806	470,159	478,667	487,331	496,155	505,142
752,127	764,462	777,003	789,754	802,717	815,898	829,299
588,945	600,201	611,675	623,369	635,290	647,441	659,826
729,871	742,729	755,819	769,143	782,707	796,515	810,572
542,201	551,191	560,334	569,631	579,085	588,700	598,477
444,784	452,490	460,332	468,312	476,434	484,700	493,112
139,972	142,448	144,969	147,535	150,147	152,806	155,514
378,822	385,460	392,218	399,095	406,096	413,223	420,477
180,505	183,212	185,961	188,750	191,580	194,453	197,369
270,887	275,417	280,024	284,710	289,476	294,323	299,253
<b>4,481,718</b>	<b>4,559,417</b>	<b>4,638,493</b>	<b>4,718,967</b>	<b>4,800,865</b>	<b>4,884,214</b>	<b>4,969,041</b>
<b>38,075,802</b>	<b>38,966,722</b>	<b>39,800,808</b>	<b>40,737,539</b>	<b>41,615,023</b>	<b>42,600,680</b>	<b>43,524,037</b>
1,171,276	1,166,282	719,289	720,369	364,376	362,350	359,862
<b>1,171,276</b>	<b>1,166,282</b>	<b>719,289</b>	<b>720,369</b>	<b>364,376</b>	<b>362,350</b>	<b>359,862</b>
<b>39,247,078</b>	<b>40,133,004</b>	<b>40,520,097</b>	<b>41,457,908</b>	<b>41,979,399</b>	<b>42,963,030</b>	<b>43,883,899</b>



# Expenditure



	Adopted 2022	Adopted 2023	Forecast 2024	Forecast 2025
<b>APPROPRIATION BY FUND</b>				
General Fund	23,300,924	25,336,288	25,862,450	26,421,803
PEG Fees	26,016	32,935	33,429	33,930
Police - SLESF	100,043	100,043	103,545	107,169
Police - Abandoned Vehicle & AS	40,232	40,232	40,241	40,249
Building & Planning	2,765,066	2,403,306	2,489,171	2,535,967
Engineering	181,474	460,698	472,215	484,021
Child Care Impact Fee	207	207	210	213
Gas Tax	1,224,575	1,305,940	1,329,741	1,353,983
Measure J	198,896	293,656	299,335	305,125
Clean Water	560,478	677,295	688,544	699,984
L L A D - Zone A	919,487	1,090,561	1,109,498	1,128,771
L L A D - Zone B	1,023,412	1,034,442	1,051,753	1,069,361
L L A D - Zone C	706,917	788,355	813,652	826,849
L L A D - Zone D	1,706,802	1,772,546	1,808,624	1,839,058
Solid Waste VIF	0	0	0	0
Donations/Contributions	6,775	5,775	5,862	5,950
Asset Replacement - General	359,633	292,132	296,514	300,962
Asset Replacement - Lib/CC	1,094	1,094	1,110	1,127
American Rescue Plan Act	0	0	0	0
Civic Facilities	4,985	4,985	5,060	5,136
Park Facilities	4,914	4,914	4,988	5,063
Capital Improvement	99,545	103,697	104,127	106,009
Park Dedication Impact Fee	1,776	1,776	1,803	1,830
C T I P	781	781	793	805
R T I P	282	282	286	291
Tassajara Area Transportation	300	300	305	309
Old Town Parking In Lieu	512	512	520	527
NERIAD Assessment District	1,368	1,368	1,389	1,409
Misc Development Fees	232	232	235	239
SVAD Benefit District	40	40	41	41
Tri-Valley Trans & Dev - Res	84	84	85	87
Tri-Valley Trans & Dev - Com	86	86	87	89
SCC Regional	7,619	7,619	7,733	7,849
SCC Sub Regional	2,190	2,190	2,223	2,256
Dougherty Valley Fee	419	419	425	432
Low Moderate Income Housing	2,800	2,800	2,842	2,885
Successor Agency FPTTF	1,174,714	1,172,250	1,181,625	1,172,850
<b>TOTALS</b>	<b>34,424,678</b>	<b>36,939,840</b>	<b>37,720,459</b>	<b>38,462,629</b>





Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Forecast 2030	Forecast 2031	Forecast 2032
27,011,437	27,691,381	28,321,901	29,051,260	29,718,134	30,489,256	31,194,072
34,439	34,956	35,480	36,013	36,553	37,101	37,658
110,919	114,802	118,820	122,978	127,283	131,738	136,348
40,258	40,267	40,276	40,286	40,296	40,306	40,317
2,583,643	2,632,216	2,681,702	2,732,118	2,783,481	2,835,811	2,889,124
496,121	508,524	521,235	534,268	547,625	561,316	575,349
216	220	223	226	230	233	237
1,378,675	1,403,825	1,429,442	1,455,534	1,482,110	1,509,180	1,536,753
311,028	317,045	323,180	329,435	335,812	342,313	348,940
711,617	723,448	735,479	747,714	760,157	772,810	785,679
1,148,386	1,168,349	1,188,665	1,209,343	1,230,387	1,251,805	1,273,604
1,087,268	1,105,482	1,124,007	1,142,849	1,162,013	1,181,505	1,201,330
840,263	853,899	867,759	881,849	896,172	910,731	925,531
1,870,014	1,901,503	1,933,532	1,966,112	1,999,252	2,032,962	2,067,252
0	0	0	0	0	0	0
6,039	6,129	6,221	6,315	6,409	6,505	6,603
305,476	310,058	314,709	319,430	324,221	329,085	334,021
1,144	1,161	1,179	1,196	1,214	1,232	1,251
0	0	0	0	0	0	0
5,213	5,291	5,370	5,451	5,533	5,616	5,700
5,138	5,216	5,294	5,373	5,454	5,536	5,619
109,173	123,332	126,415	129,576	132,167	134,811	137,507
1,857	1,885	1,913	1,942	1,971	2,001	2,031
817	829	841	854	867	880	893
295	299	304	308	313	318	322
314	318	323	328	333	338	343
535	543	552	560	568	577	585
1,430	1,452	1,474	1,496	1,518	1,541	1,564
243	246	250	254	257	261	265
42	42	43	44	44	45	46
88	89	90	92	93	95	96
90	91	93	94	95	97	98
7,967	8,087	8,208	8,331	8,456	8,583	8,711
2,290	2,324	2,359	2,395	2,431	2,467	2,504
438	445	451	458	465	472	479
2,928	2,972	3,016	3,062	3,108	3,154	3,201
1,171,276	1,166,282	719,289	720,369	364,376	362,350	359,862
<b>39,247,079</b>	<b>40,133,005</b>	<b>40,520,097</b>	<b>41,457,909</b>	<b>41,979,399</b>	<b>42,963,030</b>	<b>43,883,899</b>







# Budget Guide



## **ASSUMPTIONS RELATING TO TEN YEAR REVENUE**

Assessed Value:	Actual as reported by the County for 2021/22 for the Town increased 1.5% in FY 2022/23 and increased by 1.5% annually thereafter.
Property Tax:	Property Tax includes the Motor Vehicle License Fee Swap (MVLFF) from the State. Based upon actual receipts through March 2022 plus estimated payments due through June 30, 2022, projections were increased by 6.6% from FY 21/22 budget in FY 2022/23, and increase an average of 1.50% annually thereafter.
Property Tax Rate:	Used property tax rate of 7.6%.
Prop. Transfer Tax:	Based upon actual receipts through March 2022 plus estimated payments due through June 30, 2022, projections remained the same in FY 2022/23 and increase average of 1.5% annually thereafter.
Sales Tax:	Based upon actual receipts through March 2022 plus estimated payments due through June 30, 2022; FY 2022/23 budget projections were increased by 14.2%, and increased an average of .5% annually thereafter.
Transient Occupancy Tax:	Based upon actual receipts through March 2022 plus estimated payments due through June 30, 2022, projections remained the same in FY 2022/23 and increase average of 1.5% annually thereafter.
Cable Franchise:	Based upon actual receipts through March 2022 plus estimated payments due through June 30, 2022, budget projections remained the same in FY 2022/23 and increase average of 1.5% annually thereafter.
Gas & Electric Franchise:	Based upon actual receipts from FY 21/22 plus estimated payments due through June 30, 2022, budget projections were decreased by \$403 in FY 2022/23. Future year projections were held flat annually thereafter.
Solid Waste Franchise:	Based upon actual receipts from FY 2021/22 plus estimated payments due through June 30, 2022, budget projections were increased 2.0% in FY 2022/23, and increase by 2% annually thereafter.
Motor Vehicle In Lieu:	Based upon actual receipts through March 2022 plus estimated payments due through June 30, 2022, budget projections remained the same in FY 2022/23 and increase average of 1.0% annually thereafter.
Interest Income:	Based upon actual receipts through March 2022 plus estimated payments due through June 30, 2022; projections were increased 52.1% in FY 2022/23. Future year projections were held flat annually thereafter.
Rental Income:	Rental income estimated at \$178,521 an increase of 5.0% in FY 2022/23, based upon leases associated with the Sycamore Day School and various cellular sites; budget projections were increased by 1.0% annually thereafter.
Recreation Fees & Charges:	Based upon actual receipts through March 2022 plus estimated payments due through June 30, 2022, projections were increased by

# Assumptions



	35.6% in FY 2022/23, increased by 2.7% in 23/24, and increase 2% annually thereafter.
Business Licenses:	Based upon actual receipts through March 2022 plus estimated payments due through June 30, 2022, projections were increased 7.6% in FY 2022/23, and future year projections were held flat annually thereafter.
Fines and Forfeitures:	Based upon actual receipts through March 2022 plus estimated payments due through June 30, 2022, projections remain the same in FY 2022/23, and increase 1.0% annually thereafter.
PEG (Public, Educational & Government) Fee:	Set at \$0.60 per subscriber, this fee remains the same in FY 2022/23 and increased by 1% annually thereafter.
Fines / Abandoned Vehicles:	Based upon population.
Asset Seizure:	Based upon average historic receipts.
Police Services:	Based upon actual receipts through March 2022 plus estimated payments due through June 30, 2022 as well as assessments on Alamo Springs homes which began in FY 2011.
Building/Planning:	Based upon actual receipts through March 2022 plus estimated payments due through June 30, 2022. FYs 2022/23 through FY 2031/32 are projected based upon projected building activity.
Engineering:	Based upon actual receipts through March 2022 plus estimated receipts through June 30, 2022. FYs 2022/23 through FY 2031/32 are projected based upon projected development activity.
Gas Tax:	Based upon actual receipts through March 2022 plus estimated payments due through June 30, 2022. Amounts for FY 2021/22 are estimated based on the source from the State Controllers projections, budget projections were increased 8.1% in FY 2022/23, increased 8% in FY 2023/24, and increased annually on an average of 2.5% thereafter.
Measure J:	Based upon actual receipts plus estimated amounts due through June 30, 2022 from Contra Costa Transportation Authority (CCTA), projections were increased by 8.7% for FY 2022/23, increased 1% in FY 2022/23, increased 1.0% in FY 2023/24, and increased average of 2.5% annually thereafter.
Clean Water (SPCP):	Based upon actual receipts through March 2022 plus estimated payments due through June 30, 2022, projections are held flat in FY 2022/23 and annually thereafter, except a small increase in FY 2026/27 and FY 2028/29.
LLAD:	Based upon actual receipts through April 2022, projections are held flat for Zone A, B, C and D for FY 2022/23 and increased by .3% annually to reflect addition of new properties.
Successor Agency RPTTF:	Passage of ABx1 26 resulted in the dissolution of the CDA. Future revenues will match debt service through 2027.



## GENERAL FUND

The General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund. The major revenue sources for this Fund are property taxes, sales taxes, franchise fees, unrestricted revenues from the State, fines and forfeitures and interest income. Expenditures are made for all operating departments, designations, and capital appropriations.

## SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted by law to expenditures for specific purposes. Major Special Revenue funds for the Town include:

- ❖ **Lighting and Landscape Assessment District (LLAD) (Zones A - D)** - Assessments paid by property owners who receive street lighting services, and by all residents for landscape and park maintenance services, are received into this Fund. The assessments are used to pay for the energy cost of the street lighting system, as well as community roadside, median and park landscape expenditures.
- ❖ **Building/Planning Fund** - This Fund receives building inspection, plan review and planning fees collected during the building permit process.
- ❖ **PEG Fund** - Contract negotiations with the Town's cable service providers include a \$0.60 per subscriber PEG fee for Public, Government and Educational programming. These fees are restricted to capital expenditures for the provision of these programming services.
- ❖ **Police Special Revenue Funds: SLESF, Abandoned Vehicle and Asset Seizure** - The Supplemental Law Enforcement Services Fund (SLESF) is established by Government Code Sections 30061-30065. The Abandoned Vehicle and Asset Seizure Funds are established by the State and distributed to participating agencies. The Canine Fund was established to account for the donations received by the Town for the funding of the police canine program and has been combined with the Donations Fund starting in FY 2008-09. These funds are restricted to the provision or enhancement of police services.
- ❖ **Engineering Fund** - This Fund receives engineering and subdivision development fees collected during the building permit process.
- ❖ **Gas Tax Fund** - This Fund is used to account for the portion of the taxes paid on the purchase of gasoline which the Town receives and are restricted to street and related improvements and maintenance costs. This includes funds received from SB1-The Road Repair and Accountability Act of 2017.
- ❖ **Clean Water (formerly known as SPCP or NPDES)** - This Fund is used to account for assessments paid by property owners for administration, inspection and maintenance of the storm drain system and for street sweeping.



- ❖ **Measure J Return To Source** - In 1988, Contra Costa voters approved a one-half cent sales tax for transportation purposes. Eighteen percent of the funds collected throughout the County are distributed back to each local jurisdiction on the basis of population and road miles. The Town utilizes a portion of these funds for pavement management and transportation planning. Receipt of these funds is tied to compliance with the Town's General Plan Growth Management Element. In 2004 voters approved Measure J which continues the one-half cent sales tax for an additional 25 years.
- ❖ **Solid Waste Vehicle Impact Fee** – This fund receives impact fees collected through the solid waste franchise to partially offset the impacts associated with solid waste, recycling and yard waste refuse vehicles using Town streets.
- ❖ **Donations/Contributions** - This Fund receives miscellaneous donations for various programs in the Town.

## CAPITAL PROJECTS FUNDS

Capital Projects Funds are used to account for the financial resources to be used for the acquisition and construction of major capital facilities.

- ❖ **Capital Improvement Program General Purpose Revenue Fund** - This Fund receives appropriations from the General Fund, based upon the policy discretion of the Town Council, and is used to fund any high priority capital project.
- ❖ **Civic Facilities Capital Projects Fund** - This Fund receives appropriations from the General Fund, based upon the policy discretion of the Town Council, and is used to fund new civic facilities such as the Danville Library, Community Center, Village Theatre improvements and the Veterans' Memorial Hall.
- ❖ **Development Impact Fees** - Fees and charges collected through AB 1600 to mitigate impacts associated with new development. Examples include SCC Regional and Sub-Regional fees, Park in-lieu fees, Child Care fees, Transportation Impact Fees, Commercial Transportation Impact Fees and Downtown Parking in-lieu fees. All development impact fees are collected and tracked in their own respective segregated accounts.
- ❖ **Park Capital Projects Fund** - Park in-lieu fees paid by new development and outside grants for park development are deposited into this Fund for park capital improvements.
- ❖ **Asset Replacement Funds - General** - Contributions are made into this Fund from the General Fund and selected Special Revenue funds for the eventual replacement and refurbishment of vehicles, technology infrastructure, heavy equipment, and office equipment.
- ❖ **Asset Replacement Fund - Library/Community Center** - Contributions are made into this Fund from the General Fund for the eventual replacement and refurbishment of the Library/Community Center and related assets.



- ❖ **Special Assessment District Capital Projects Funds** - During the period from 1985 to 1990, the Sycamore Valley Assessment District (SVAD), Tassajara Ranch Assessment District (TRAD) and the Northeast Roadway Improvement Assessment District (NERIAD) were formed within the Town of Danville to construct improvements in these areas. These three capital projects funds are used to account for the funds allocated for capital improvements of the assessment districts. Construction is complete in the SVAD and TRAD, with the remaining funds being used for ongoing capital improvements and maintenance. Certain capital projects have yet to be completed in NERIAD.

## DEBT SERVICE FUNDS

Debt Service Funds are used to account for financial resources to be used for, and the payment of, principal and interest on general long-term debt.

- ❖ **Former Community Development Debt Service/Successor Agency Fund** – In 2011, the former Community Development Agency was dissolved, and the Successor Agency was created. Future revenues to the Successor Agency are limited to the amounts that are on the approved biannual Recognized Obligation Payment Schedule submitted to and approved by the California Department of Finance. These funds will continue to pay for outstanding debt obligations associated with the 2001 and 2005 COPs, the 2001 TRBs and the 2011 Re-entered Cooperation Agreement.

## TRUST AND AGENCY FUNDS

Trust and Agency Funds are used to account for assets held by the Town in a trustee or agent capacity for individuals, private organizations, other governments and/or other funds. The monies deposited into these funds are not available for municipal use.

- ❖ **Employee Deferred Compensation Plan** - This Fund is used to account for assets held for employees in accordance with Internal Revenue Code Section 457. This program allows employees to defer a portion of their salary until future years. The deferred compensation plan is voluntary, and the proceeds are not available to employees until termination, retirement, death or unforeseeable emergency. This Plan is administered by Lincoln National Life Insurance Company and is self-directed by each employee.
- ❖ **Employee Defined Contribution Pension Plan** - This Fund is used to account for assets held for employees in accordance with Internal Revenue Code Section 401(a). The pension plan, which is entirely employer funded, covers all eligible employees. This Plan is administered by Lincoln National Life Insurance Company and is self-directed by each employee.
- ❖ **Deposits Fund** - This Fund is composed of money temporarily deposited with the Town. Examples of deposits include cash improvement bonds posted by developers, performance bonds posted by contractors, and rental deposits.



## TAXES

**Property Tax** - A tax based on the assessed value of real and personal property. Danville receives about 7.6% of the 1% real property tax, which homeowners pay. The 1% property tax limit is set by Proposition 13. Since FY 2004-05, the State enacted revenue swap for 67% of the Motor Vehicle License Fees is considered property tax.

**Redevelopment Property Tax Trust Fund (RPTTF)** – RPTTF revenues are received by the Successor Agency in amounts that meet annual debt obligations plus administrative costs as approved by the State.

**Property Transfer Tax** - A tax imposed upon the transfer of real property, charged at a rate of \$0.55 per \$1,000 of property value.

**Homeowner Tax Relief** - The State grants homeowners up to a \$7,000 exemption against the assessed valuation when computing the real property tax if the owner occupies the dwelling. The State then reimburses cities and other local governments for their tax loss.

**Sales and Use Tax** - A tax levied on goods and services at the point of sale. Sales tax in Danville is 8.25%, of which one percent (1%) is returned to Danville.

**Transient Occupancy Tax (TOT)** - A tax levied on hotel room rental income, to compensate local governments for additional services to tourists. Danville's TOT is charged at a rate of 6.5%.

**Franchise Tax on Utilities** - A tax levied on gross receipts generated by PG&E and TV cable companies doing business in Danville for their use of Town's streets (right-of-way). The tax is 1% on PG&E and 5% on cable companies. Telephone companies are exempt by state law.

**Franchise Fee on Solid Waste** - A fee levied on gross receipts generated by solid waste disposal companies doing business in Danville for their use of the Town's streets, currently set at 10% of the gross receipts.

**Motor Vehicle In-Lieu Fee (MVLf)** – The Town portion of the total motor vehicle license fees collected throughout the State are distributed to cities on the basis of population. During FY 2004/05 the State permanently reduced the MVLf by 67%, and swapped the portion of revenues due to local agencies for property tax. As of FY 2011/12, "VLF in Excess" fees, allocated under R&T 11005(b), are allocated to local government by the State. All other VLF fees were traded for Gas Tax.

**Gas Tax** - Each city and county in California receives a portion of the gasoline tax collected throughout the State, based upon a complex formula using population and street miles.

**Business License Tax** - An annual tax imposed on businesses operating within Danville, generating gross receipts of \$10,000 or more per year. The fee is generally \$100, plus \$10 per full time employee.



## FEES AND CHARGES

**Development Impact Fees** - Fees imposed upon builders/developers under AB 1600, for the privilege of developing a parcel of land and thus realizing a profit. These fees are generally collected during the building permit process and are used to defray the cost of operating the Town's development services functions, as well as improve the Town's infrastructure that will be used by new and current residents. The Fee Schedule that sets the rates is reviewed annually by the Town Council. Development impact fees include fees for development planning, development engineering, building permit processing, building plan checking, park dedication, child care, and storm water pollution control.

**Recreation Rentals** - Charges for the rental of Town-owned facilities, such as the Town Meeting Hall, the Village Theatre, park facilities, sports fields and tennis courts. These rates are set by the Town Council and are reviewed regularly.

**Recreation Program Fees** - Fees charged to participants of recreation and enrichment programs to fund the cost of the program. These include fees for youth, cultural, and senior service programs. These rates are set by the Town Council and are reviewed regularly.

**Solid Waste Vehicle Impact Fees** – An impact fee levied on the solid waste and recycling franchisee to partially offset the impacts generated by solid waste, recycling and yard waste refuse vehicles using Town streets.

**Parking and Traffic Fines** – The Town portion of fines collected for moving and parking violations under the California Vehicle Code and the Danville Municipal Code.

**Other Fines** - Include DUI, abandoned vehicle and asset seizure fines. Danville uses Contra Costa County as the collection agent. The County retains an administrative fee and remits the balance to Danville.

**Other Service Charges** - Fees charged for miscellaneous services such as police services and financial documents. These rates are set by the Town Council and are reviewed regularly.

## MISCELLANEOUS REVENUES

**Grants** - Federal or state government funds distributed for specific purposes, most typically on a reimbursement or competitive basis. Examples include FEMA (disasters), ISTEAs (roads), and Measure J (transportation).

**Interest Income** - Income earned on invested cash. Danville is limited in the types of securities which it may invest in, regulated primarily by state law and local policy.

**Rental Income** - Rent on property other than those used for recreational purposes. Examples include revenue from cellular leases and rental of real property for commercial use.

**Contributions** - Contributions from individuals or businesses, generally for a specific purpose.



## **ASSESSMENT DISTRICTS**

**Lighting and Landscaping Assessment District** - An assessment levied on homeowners to be used only for operation, maintenance and improvements to the Town's street lighting and roadside and park landscaping. The assessment varies, depending upon the benefit received, and is collected on the property tax roll. Assessment rates are approved by the property owners through a balloting procedure specified by Proposition 218, and are levied annually by the Town Council.

**Stormwater Pollution Control Program Assessment** - An assessment levied on homeowners to be used only for operation, maintenance and improvements of the Town's Stormwater Pollution Control Program. The assessment is collected on the property tax roll. These rates are set by the Town Council and are reviewed annually.



**Appropriation** - An authorization by the Town Council to make expenditures and incur obligations for a specific purpose. An appropriation is usually limited in amount as to the time it may be expended.

**Assessed Valuation** - A dollar value placed on real estate or other property by Contra Costa County as a basis for levying property taxes.

**Assessment Bonds** - Debt issued by an Assessment District to finance local infrastructure improvements. Property owners are assessed for the benefit to their properties and make periodic installment payments to pay the debt service on these bonds.

**Assessment District** - A group of property owners organized to finance the construction of infrastructure such as water, sewer or street improvements, or maintenance of local improvements such as landscaping, community facilities and street lighting. Typically, assessment bonds are sold to finance the capital costs of infrastructure construction projects. Annual assessments on the property owners are used to pay debt service on assessment bonds, or maintenance costs for operating expenditures.

**Asset** - Resources owned or held by a government, which have monetary value.

**Asset Replacement** - A budget category which budgets all equipment having a unit cost of more than \$5,000 and an estimated useful life of over one year. Capital Outlay is budgeted in the operating budget.

**Audit** - A review of the Town's financial and accounting records and supporting documents by an independent auditing firm to substantiate revenues, expenditures, year-end funds, reserves, and cash on hand.

**Beginning/Ending Fund Balance** - Resources available in a fund from the prior/current year after payment of the prior/current year's expenses. This is not necessarily cash on hand.

**Bond** - A city may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specified date or dates in the future, together with periodic interest at specified rates.

**Bond Refinancing** - The payoff and re-issuance of bonds to obtain better interest rates and/or bond conditions.

**Budget** - A financial plan listing an estimate of proposed appropriations or expenses and the proposed means of financing them for a particular time period. The budget is recommended until it has been approved by the Town Council.

**Budget Message** - A general discussion of the recommended budget as presented in writing by the Town Manager to the Town Council.



**Capital Asset** - Assets such as buildings, machinery, furniture and other equipment that are of significant value and that have a useful life of more than one year. Capital assets are also called fixed assets.

**Capital Improvement** - A permanent addition to the City's assets, including the design, construction or purchase of land, buildings, facilities or major renovations to these.

**Capital Improvement Program (CIP)** - A multi-year capital improvement plan including project prioritization, identified funding sources and recommended expenditures. The Town's CIP plans for five years and is updated annually.

**Capital Projects** – Physical/infrastructure improvements generally with a cost of \$10,000 or more and a useful life of one year or more. Examples include a new park, building, streets and roads.

**Consumer Price Index (CPI)** - A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living.

**Contingency** - A budgetary reserve set aside for emergencies and unforeseen expenditures not otherwise budgeted.

**Contracted Services** - Services rendered by private firms, individuals, or other governmental agencies. Examples include maintenance, plan check, and professional consulting services.

**Debt Service** - Payment of the principal and interest on an obligation resulting from the issuance of bonds or notes.

**Debt Service Requirements** - The amount of money required to pay interest on outstanding debt and required contributions to accumulate monies for future retirement of term bonds.

**Deficit** - An excess of expenditures or expenses over resources or revenues.

**Designation** - A budgetary reserve set aside for a specific project to be undertaken at a future time.

**Employee Benefits** - Contributions made by the Town to meet commitments or obligations for the Town's share of costs for the 401(a) Defined Contribution Retirement Plan and medical insurance while employed.

**Encumbrances** - An obligation to pay funds, the expenditure of which has not yet occurred. They cease to be encumbrances when the obligations are paid or otherwise terminated.

**Expenditure** - The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service or settling a loss.

**Fiscal Policy** - A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal



policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

**Fiscal Year (FY)** - A twelve-month period of time that runs from July 1 through June 30.

**Fixed Asset** - Assets of significant value and having a useful life of more than one year, such as buildings, machinery, furniture, and other equipment (also called capital assets).

**Full-Time Equivalent Position (FTE)** - The number of regular full- and part-time positions employed by the Town, converted to the decimal equivalent of full-time positions based on 1950 hours per year.

**Fund** - An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created.

**Fund Balance** - As used in the budget, the amount of financial resources available for use. Generally, this represents the cumulative balance of all the annual operating surpluses and deficits since the fund's inception.

**GASB** - Governmental Accounting Standards Board. A private, non-governmental organization that is the source of generally accepted accounting principles used by State and Local governments.

**General Fund** - The general operating fund of the Town, used to account for all financial resources except those required to be accounted for in another fund. The major revenue sources for this Fund are property taxes, sales taxes, franchise fees, unrestricted revenues from the State, fines and forfeitures and interest income.

**Goals** - The expected result or achievements of a budget program.

**Grant** - Contribution or gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity or facility.

**Interfund Transfers** - Monies appropriated from one fund to another to finance the operations of another fund or to reimburse the fund for expenses and overhead.

**Municipal Code** - A code containing all Town Council-approved ordinances currently in effect; and defining Town standards for areas such as planning, zoning, building, etc.

**Operating Budget** - Annual appropriation of funds for on-going service delivery costs, including salaries and benefits, services and supplies, debt service, and capital outlay.

**Operating Expenses** - Expenditures for materials, supplies and services which are ordinarily consumed within a fiscal year and which are not included in program inventories.

**Operating Reserve** - A reserve against the General Fund balance which could be used in the case of a financial emergency. The Town's policy is to reserve 20% of the fiscal year's General Fund operating expenses.



**Operating Revenues** - Funds received as income to pay for ongoing operations, including sources such as taxes, assessments, fees for services, interest income, and operating grant revenues.

**Ordinance** - A formal legislative enactment by the Town Council, and included in the Municipal Code. It is the full force and effect of law within Town boundaries unless preempted by a higher form of law. An ordinance has a higher legal standing than a resolution.

**Overhead Allocations** - A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one program. Examples include the allocation of legal, financial and personnel services.

**Pavement Management Program** - An ongoing program to repair and resurface Town-maintained public streets.

**Personnel** - Full-time, part-time and temporary employees of the Town, including overtime, and all employee benefits such as health insurance and retirement.

**Program** - A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the Town is responsible.

**Redevelopment Property Tax Trust Fund (RPTTF)** - With the passage of ABx1 26 in FY 2011-12, property tax increment was eliminated and replaced with Redevelopment Property Tax Trust Fund revenues, which are received by the Successor Agency in amounts that meet approved annual debt obligations.

**Propositions 4 and 111** – Laws that create a restriction on the amount of revenue which can be appropriated in any fiscal year. The limit is based on actual appropriations during the 1978-79 fiscal years and is increased each year using the growth of population and inflation. Not all revenues are restricted by the limit, only those which are referred to as “proceeds of taxes”.

**Reimbursement** - Payment of remittance on behalf of another party, department or fund.

**Reserve** - An account used to legally segregate a portion of the fund balance for a specific use.

**Resolution** - A special order of the Town Council which has a lower legal standing than an ordinance.

**Revenues** - Amounts received for taxes, assessments, fees, permits, licenses, interest, intergovernmental and other sources during the fiscal year.

**Service Level Indicators** - Services or products which comprise actual or expected output of a given program. Focus is on results, not measures of workload.

**Study Session** - A meeting of the Town Council to review the draft Operating Budget and Capital Improvement Program in detail, prior to the budget hearing and final adoption.



## PHOTOGRAPHY CREDITS

Allan Shields

Dave Casteel

Joseph Calabrigo

Nicola Shihab

Leslie Eddy

## ACKNOWLEDGEMENT

Finance Staff: Carol Ashburn

Laurie Benson

City Clerk: Marie Sunseri

Development Services: Cat Bravo

Fred Korbmacher

Maintenance Services: Dave Casteel





# Master Fee Schedule

Town of Danville



# Master Fee Schedule

**For User and Cost Recovery Fees**

**Fiscal Year 2022/23**

**Ordinance No. 98-06**

**Resolution 45-2022**

Adopted by the Danville Town Council June 8, 2022

Effective July 1, 2022

Development Services and Community Development Fees

Effective

August 8, 2022

EXHIBIT 1 TO RESOLUTION 45-2022

# Master Fee Schedule 2022/23

## MISCELLANEOUS

	Fee For Service
Photo Copies	\$0.20 per sheet
Records Search	\$50 per hour
Plan Size Copies	\$2 per sheet
Off-Site Document Retrieval Fee	\$90 per document
Administrative Citation Late Fee	\$25
Hartz Avenue Banner Permit	\$250
Street Light Pole Banner Permit	\$100
Electric Vehicle (EV) Charging Station Fee Level 2 stations	\$0.45 per kwh plus \$1 Access Fee
Electric Vehicle (EV) Charging Station Fee Level 3 stations	\$0.55 per kwh plus \$1 Access Fee

## CITY CLERK

City Clerk Certification	\$15/document
Certified Copy	\$5 first page, \$3 each additional page
Records on Flash Drive	\$1
Agenda Subscription - Mail	\$30
Recording Fee - Rescind of Notice of Non-Compliance	\$48

## FINANCE

Town Financial Plan <sup>1</sup>	\$25
Town Comprehensive Annual Financial Report <sup>1</sup>	\$25
Business License Name Listing	\$25
Business License Verification Letter	\$25
Returned Payment Item	\$25
Returned Payment Item (second time)	\$35
Other Business License Fees	Per Ordinance 93-3
Credit Card Processing Fee	2.99%, \$2.00 Minimum

<sup>1</sup>The Town Financial Plan, the Town Comprehensive Annual Financial Report and the Town's Municipal Code are available on the Town's web site at [www.danville.ca.gov](http://www.danville.ca.gov)

# Master Fee Schedule 2022/23

## POLICE

	Fee For Service
Accident Reports	\$5 each
Alarm Response Fee	No Fee – first offense \$50 – second offense \$150 – third offense \$300 – thereafter
A.B.C. Letter for One Day Sale Permit	\$35
Booking Fee Reimbursement	County Charge
Disturbance Call-back	\$60 per hour/officer for second or more calls
Failure to Obey Sign/Marking	\$45
Fingerprinting (Livescan)	\$30 plus agency fee as required
Fingerprinting (ink and card)	\$10 per card
Oversized Vehicle	\$60
Restricted Parking	\$45
Towed Vehicle Release	\$110
Trespass on Public Grounds	\$25
Non-Resident Child Seat Inspection	No Charge

## Downtown Employee Parking Permits

Zone 1	No Fee
Zone 2 & 3	\$50/year
DUI Emergency Response Reimbursement	Personnel Cost Officer: \$146.57/hr.; \$89.71 Overtime Sergeant: \$166.42/hr.; \$103.76 Overtime

Fees Assessed by Outside Agencies	<u>Actual cost to include but not limited to the following:</u> Lab Costs to include: Urine Test Breath Test Blood Test Blood Withdrawal Services Toxicology Analysis to include: Acid/Neutral Drug Screen Basic Drug Screen Comprehensive Drug Screen Specialty Drug Screens Rush Analysis
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Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2022/23

## RECREATION, ARTS AND COMMUNITY SERVICES

ALL FEES ARE HOURLY RATE INCLUDES SETUP & CLEANUP	Resident Fee for Service			
	Group III	Group IV	Group V	Group VI
Community Facilities (Resident)	Nonprofit	Private	Commercial	Government*
<b>Danville Community Center</b>				
Valley Oak & Las Trampas w/Kitchen	\$188	\$254	\$355	\$145
Valley Oak w/Kitchen	\$170	\$230	\$321	\$131
Las Trampas Room	\$42	\$57	\$79	\$32
Arts & Crafts Room	\$25	\$34	\$48	\$19
Lounge	\$25	\$34	\$48	\$19
Town Green Hourly w/Bandstand	\$79	\$107	\$149	\$61
<b>Library</b>				
Mt. Diablo Room	\$46	\$62	\$87	\$36
<b>Town Meeting Hall</b>				
Auditorium	\$62	\$84	\$117	\$48
<b>Village Theatre</b>				
Art Gallery	\$44	\$60	\$83	\$34
Hourly Rate/2 hour min.	\$69	\$94	\$131	\$53
Pre-Production/Load-in Rate	\$51	\$69	\$97	\$40
Ticket Surcharge	Actual	Actual	Actual	Actual
<b>Veterans Memorial Building</b>				
Community Hall ABC w/Kitchen	\$170	\$230	\$321	\$131
Community Hall AB w/ Kitchen	\$118	\$160	\$224	\$91
Community Hall BC	\$96	\$130	\$182	\$74
Community Hall A w/Kitchen	\$74	\$100	\$140	\$57
Community Hall B or C	\$60	\$81	\$113	\$46
Meeting Room - Senior Wing	\$63	\$85	\$119	\$48
Arts & Crafts - Senior Wing	\$25	\$34	\$48	\$19
Conference Room	\$20	\$27	\$38	\$15
<b>Oak Hill Park Community</b>				
Banquet Room w/Kitchen	\$170	\$230	\$321	\$131
Meeting Room ABC	\$62	\$84	\$117	\$48
Meeting Rooms AB or BC	\$43	\$58	\$81	\$33
Meeting Rooms A, B or C	\$25	\$34	\$48	\$19
Large Grass Area	\$58	\$78	\$109	\$44
<b>Hap Magee Ranch Park</b>				
Swain House	\$75	\$101	\$141	\$57
Cottage	\$75	\$101	\$141	\$57
Magee House	\$95	\$128	\$180	\$73
Meadow w/Gazebo	\$79	\$107	\$149	\$61

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

\*Applicable to government agencies.

# Master Fee Schedule 2022/23

## RECREATION, ARTS AND COMMUNITY SERVICES

ALL FEES ARE HOURLY RATE INCLUDES SETUP & CLEANUP	Non-Resident Fee for Service			
	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*
<b>Community Facilities (Non-Resident)</b>				
<b>Danville Community Center</b>				
Valley Oak & Las Trampas w/Kitchen	\$225	\$304	\$426	\$145
Valley Oak w/Kitchen	\$204	\$275	\$386	\$131
Las Trampas Room	\$50	\$68	\$95	\$32
Arts & Crafts Room	\$30	\$41	\$57	\$19
Lounge	\$30	\$41	\$57	\$19
Town Green w/Bandstand	\$95	\$128	\$179	\$61
<b>Library</b>				
Mt. Diablo Room	\$55	\$75	\$105	\$36
<b>Town Meeting Hall</b>				
Auditorium	\$74	\$100	\$141	\$48
<b>Village Theatre</b>				
Art Gallery	\$53	\$71	\$100	\$34
Hourly Rate/2 hour min.	\$83	\$112	\$157	\$53
Pre-Production/Load-in Rate	\$62	\$83	\$117	\$40
Ticket Surcharge	Actual	Actual	Actual	Actual
<b>Veterans Memorial Building</b>				
Community Hall ABC w/Kitchen	\$204	\$275	\$386	\$131
Community Hall AB w/Kitchen	\$142	\$192	\$268	\$91
Community Hall BC	\$115	\$156	\$218	\$74
Community Hall A w/Kitchen	\$89	\$120	\$168	\$57
Community Hall B or C	\$72	\$97	\$136	\$46
Meeting Room - Senior Wing	\$76	\$102	\$143	\$48
Arts & Crafts - Senior Wing	\$30	\$41	\$57	\$19
Conference Room	\$24	\$32	\$45	\$15
<b>Oak Hill Park Community</b>				
Banquet Room w/Kitchen	\$204	\$275	\$386	\$131
Meeting Room ABC	\$74	\$100	\$141	\$48
Meeting Rooms AB or BC	\$52	\$70	\$98	\$33
Meeting Rooms A, B or C	\$30	\$41	\$57	\$19
Large Grass Area	\$69	\$94	\$131	\$44
<b>Hap Magee Ranch Park</b>				
Swain House	\$89	\$121	\$169	\$57
Cottage	\$89	\$121	\$169	\$57
Magee House	\$114	\$154	\$215	\$73
Meadow w/ Gazebo	\$95	\$128	\$179	\$61

\*Applicable to government agencies.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2022/23

## RECREATION, ARTS AND COMMUNITY FACILITIES

ALL FEES ARE HOURLY RATE INCLUDES SETUP & CLEANUP Community Facilities (Resident)	Resident Fee for Service			
	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*

### Town-Managed SRVUSD Facilities

<u>Baldwin Elementary School</u>				
Multi-Use Room	SRVUSD	SRVUSD†	NA	SRVUSD†
<u>Diablo Vista Middle School</u>				
Community Gym	SRVUSD	SRVUSD†	NA	SRVUSD†
<u>Los Cerros Middle School</u>				
Community Gym	SRVUSD	SRVUSD†	NA	SRVUSD†
<u>Monte Vista High School</u>				
Community Pool	SRVUSD	SRVUSD†	NA	SRVUSD†
Lifeguard	\$21/hour	\$21/hour	\$21/hour	\$21/hour
Tennis Courts A, B, C & D	\$6/hour	\$9/hour	\$12/hour	\$5/hour
Tennis Courts E, F, G & H	SRVUSD	SRVUSD†	NA	SRVUSD†
<u>San Ramon Valley High School</u>				
Tennis Courts	SRVUSD	SRVUSD†	SRVUSD†	SRVUSD†

†Rate based on the San Ramon Valley Unified School District Fee

### Park Facilities

Group Picnics				
Diablo Vista, Hap Magee Ranch, Oak Hill, Osage Station & Sycamore Valley				
Half Day per Table	\$11	\$15	\$21	\$9
<u>Sports Fields/Courts (hourly)</u>				
Tennis Courts	\$9	\$12	\$17	\$7
Bocce Ball Courts	\$15	\$20	\$28	\$11
Sand Volleyball/Outdoor Basketball Court:	\$15	\$20	\$28	\$11
Baseball/Softball/Soccer Fields- Natural Turf	\$15	\$20	\$28	\$11
Baseball/Softball/Soccer Fields - Artificial Turf	\$21	\$28	\$40	\$16
<u>Other (hourly)</u>				
Lighting	\$26	\$35	\$49	\$19
Litter and Special Maintenance	\$48	\$48	\$48	\$48

\*Applicable to government agencies.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2022/23

## RECREATION, ARTS AND COMMUNITY FACILITIES

ALL FEES ARE HOURLY RATE INCLUDES SETUP & CLEANUP	Non-Resident Fee for Service			
	Group III	Group IV	Group V	Group VI
<b>Community Facilities (Non-Resident)</b>	Nonprofit	Private	Commercial	Government*

### Town-Managed SRVUSD Facilities

<u>Baldwin Elementary School</u>				
Multi-Use Room	SRVUSD	SRVUSD†	NA	SRVUSD†
<u>Diablo Vista Middle School</u>				
Community Gym	SRVUSD	SRVUSD†	NA	SRVUSD†
<u>Los Cerros Middle School</u>				
Community Gym	SRVUSD	SRVUSD†	NA	SRVUSD†
<u>Monte Vista High School</u>				
Community Pool	SRVUSD	SRVUSD†	NA	SRVUSD†
Lifeguard	\$21/hour	\$21/hour	\$21/hour	\$21/hour
Tennis Courts A, B, C & D	\$8/hour	\$10/hour	\$14/hour	\$5/hour
Tennis Courts E, F, G & H	SRVUSD	SRVUSD†	SRVUSD†	SRVUSD†
<u>San Ramon Valley High School</u>				
Tennis Courts	NA	SRVUSD†	SRVUSD†	SRVUSD†

†Rate based on the San Ramon Valley Unified School District Fee

### Park Facilities

Group Picnics				
Diablo Vista, Hap Magee Ranch, Oak Hill, Osage Station & Sycamore Valley				
Half Day per Table	\$13	\$18	\$25	\$9
<u>Sports Fields/Courts (hourly)</u>				
Tennis Courts	\$11	\$15	\$21	\$7
Bocce Ball Courts	\$17	\$24	\$33	\$11
Sand Volleyball/Outdoor Basketball Courts	\$17	\$24	\$33	\$11
Baseball/Softball/Soccer Fields - Natural Turf	\$17	\$24	\$33	\$11
Baseball/Softball/Soccer Fields - Artificial	\$25	\$34	\$48	\$16
<u>Other (hourly)</u>				
Lighting	\$31	\$42	\$59	\$19
Litter and Special Maintenance	\$48	\$48	\$48	\$48

\*Applicable to government agencies.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2022/23

## RECREATION, ARTS AND COMMUNITY FACILITIES

### Miscellaneous Fees

All Uses/Groups

#### Security/Cleaning/Damage Deposit (refundable)

Community Facilities (including meadow and grass area)	Varies per facility
Group Picnics of 100 or more	\$100/ea.

#### Facility Attendants

Attendant Overtime	\$50/hour
Box Office Attendant	\$25/hour
Theatre Technician	\$25/hour
Theatre Technician Overtime	\$50/hour

#### Equipment

Portable Projector & Screen	\$131/use
Cocktail Tables	\$11/use
White Ceremony Chairs	\$3/each
Podium	\$34/use

#### Theatre Equipment

Box Office Set up Fee	\$100/show
Marquee Billing	\$100/show
Follow Spot (including operator)	\$37/ea.
Lighting Design Fee	\$500/use

#### Facility Reservations/Permits

Photography/Filming Permit	\$383
Change Request	\$18/each
Unscheduled Rental Use	Two times hourly rate
<u>Cancellation Charge</u>	
91 days or more	\$75
61-90 days	Forfeit Deposit
31-60 days	Forfeit Deposit + 50% of rental fees
30 days or less	Deposit + 100% of rental fees

#### Sports Alliance

Lighting	\$25.20/hour*
Diablo Vista Park - 60 foot lighting	16.80/hour*
Soccer/Lacrosse/Rugby Fields	\$6.62/hour*
Baseball/Softball Fields	\$4.01/hour*
Equipment Removal	\$138.60/hour*

\* Rates will be adjusted to match SRVUSD rates upon approval.

All fees subject to an annual increase based on the CPI (SF-Oakland)

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2022/23

## DEVELOPMENT SERVICES - Planning

Environmental Assessment	Fee	Additional Fees
Initial Study leading to standard Declaration of Environmental Significance (ND)	\$1,500	
Environmental Impact Report (EIR)		Consultant fee to prepare EIR plus 33%
Initial Study leading to Mitigated Negative Declaration of Environmental Significance (MND)	\$2,210.00	\$130 hourly after 17 hours of staff work
Consultant prepared Mitigated Negative Declaration of Environmental Significance		Consultant fee to prepare MND plus 33%
Notice of Exemption Projects	\$50	\$50 to County Clerk with Notice of Determination
<b>Notice of Determination</b>		
Department of Fish & Wildlife Notice of Determination Fee for ND or MND	\$2,280.75	Fee is subject to change every calendar year. Please check their web site at <a href="http://www.wildlife.ca.gov">www.wildlife.ca.gov</a>
Department of Fish & Wildlife Notice of Determination Fee for EIR	\$3,168.00	
Notice of Determination for County Clerk and remainder to F&W	\$50	

## Development Plan

Conceptual or Pre-submittal	\$300-\$600-\$900	\$130/hr after 7 hours of staff work
Preliminary Residential Development Application	\$3,120	
Administrative - to include minor Scenic Hillside	\$600-\$1,200	
Administrative – Single Family	\$2,400	\$130/hr after 23 hours of staff work
<b>Public Hearing</b>		
Residential – Minor Projects	\$5,100	\$130/hr after 40 hours of staff work
Residential – Larger or More Complex Projects	\$7,650	\$130/hr after 60 hours of staff work
Non-residential Minor Projects	\$5,100	\$130/hr after 60 hours of staff work
Non-residential –Larger and/or More Complex Projects	\$7,650	\$130/hr after 60 hours of staff work
Scenic Hillside or Major Ridgeline – Minor Projects	\$5,100	\$130/hr after 60 hours of staff work
Scenic Hillside or Major Ridgeline – Larger and/or More Complex Projects	\$7,650	\$130/hr after 60 hours of staff work
Final Development Plan Processed with PUD Application	\$1,350	\$130/hr after 60 hours of staff work
Final Development Plan Processed with PUD Application or as an amendment	\$5,100	\$130/hr after 40 hours of staff work
Traffic Study Review	\$675	Per Review

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2022/23

## DEVELOPMENT SERVICES - Planning

Land Use Permit	Fee	Additional Fees
Temporary/Seasonal Use – Recurring Request/Event	\$150-\$450	
Large Family Child Care Facility (8-14 children)	\$1,800	
Temporary Mobile Home	\$1,200	
Minor Project without Public Hearing	\$260-\$900	
Minor Item with Public Hearing	\$2,250	\$130/hr after 17 hours of staff work
Child Care Facility (>14 children)	\$5,100	\$130/hr after 40 hours of staff work
Congregate Care Facility	\$5,100	\$130/hr after 40 hours of staff work
Major Item with Public Hearing	\$9,900	\$130/hr after 76 hours of staff work
Telecommunication Permit requiring No Public Hearing	\$3,300	\$130/hr after 25 hours of staff work
Telecommunication Permit requiring Public Hearing	\$5,100	\$130/hr after 25 hours of staff work
Telecommunication – Permit Extension	\$900	
Traffic Study Review	Included	\$350 per review after 2nd review
LUP combination with other permit	\$600	
<b>Old Town Parking in Lieu Fee</b>		Per Resolution No. 24-2017
Per Space for Retail	\$3,865	
Per Space for other uses	\$16,838	

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2022/23

## DEVELOPMENT SERVICES - Planning

Subdivision	Fee	Additional Fees
Major Subdivision – Five lots or more	\$7,650	\$130/hr after 60 hours of staff work
Traffic Study Review	\$975	Per Review
Minor Subdivision – Four lots or less	\$5,100	\$130/hr after 40 hours of staff work
Time Extension for Major or Minor Subdivision	\$750	

## Rezoning

PUD – Rezoning – for Smaller and/or Less Complex Projects	\$6,600	\$130/hr after 51 hours of staff work
PUD – Rezoning – for Larger and/or More Complex Projects	\$9,900	\$130/hr after 76 hours of staff work
Traffic Study Review	\$975	Per Review
Rezoning - Commercial, Residential, Office & Industrial	\$9,900	\$130/hr after 76 hours of staff work
Commercial Zoning Designation – More Complex Project	\$9,900	\$130/hr after 76 hours of staff work

## Variance

Commercial or submitted in conjunction with other application	\$450- \$900	For projects appealed to/or referred to Planning Commission for action - \$130/hr after 11 hours of staff work
Single Family Residence Processed as Administrative Permit - Complex - Moderate - Simple	\$1500 - \$1150 - \$800	
Public Hearing	\$2,250	

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2022/23

## DEVELOPMENT SERVICES - Planning

Sign	Fee	Additional Fees
Freestanding sign without Design Review Board	\$325.00	
Freestanding sign with Design Review Board	\$520	
Wall sign or freestanding sign copy change without Design Review Board	\$100.00	
Sign Requiring Design Review Board Review	\$450-\$950	
Master Sign Program less than five tenant spaces	\$1,200	
Master Sign Program five tenant spaces or more	\$1,500	
Temporary Promotional Sign Permit	No charge	
<b>General Plan Amendment</b>		
GPA's – Land Use Designation Change Submitted with PUD Rezoning	\$7,650	\$130/hr after 60 hours of staff work
GPA's – Land Use Designation Change Submitted as Stand-alone Application	\$12,000	\$130/hr after 92 hours of staff work
Traffic Study Review	\$975	Per Review
GPA's – Text Amendment	\$5,100	\$130/hr after 40 hours of staff work
<b>Design Review Board</b>		
Conceptual or Pre-submittal	\$250-\$500-\$750	
Administrative - Residential	\$400-\$800-\$1200	
Administrative - Commercial	\$400-\$800-\$1200	
New SFR Hillside (Scenic Hillside or Major Ridgeline)	\$3,000	\$130/hr after 23 hours of staff work
New MFR < 5 units	\$2,700	\$130/hr after 21 hours of staff work
New MFR > 5 units	\$3,600	\$130/hr after 28 hours of staff work
Office, Commercial or Industrial	\$3,300	\$130/hr after 25 hours of staff work
<b>Special Planning Studies</b>		Consultant fee plus 33% administrative fee
<b>Storm Water Control Plan Review</b>		Consultant fee plus 33% administrative fee
<b>Property Recordings</b>		
Parcel Merger	\$596/lot	
Lot Line Adjustment	\$596/lot	

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2022/23

## DEVELOPMENT SERVICES - Planning

Miscellaneous	Fee	Additional Fees
Time Extension – Administrative Action - no site check required	\$450	
Time Extension – Non-Administrative Action	\$1,200	
Appeals	\$300	
Requests for Reconsideration	\$1,200	
Archaeological Review (Sonoma State Clearinghouse)	\$56	Pass-through fee to Sonoma State
Zoning Certificate Letter		
Residential	\$750	
Commercial	\$1,200	
Zoning Review of Building Permit	\$130/hr after 2.5 hours of staff work	
File Research	\$130/hr after 2.5 hours of staff work	
LaserFiche Files	No charge	
Newspaper Advertising	\$130 plus newspaper publishing cost	
Public Notice by Staff	\$0.83 per-piece plus \$130 per mail-out	

### Tree Removal Permit

Residential	\$225
Commercial	\$600

### Documents

Capital Improvement Program Document	\$22
Town of Danville Landscape and Irrigation Project Procedures and Standards	\$22
Town-wide Trails Master Plan	\$52
General Plan	\$30
General Plan Map, Beautification Guidelines, Base Map, Specific Plan	\$7
Parks, Recreation and Arts Strategic Plan	\$45
Zoning Map, Downtown Master Plan, Standard Plan	\$15
Traffic and Engineering Survey	\$3
Aerial Photo	
Hard copy, up to 42-in x 60-in	\$15
Computer file on CD or E-mail	\$3

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2022/23

## DEVELOPMENT SERVICES - Engineering

Service	Fee
Map Check	2-10 lots - \$2,598 + \$246/lot >10 lots - \$4,853 + \$35/lot
<u>Improvement Plan</u>	
Review of improvement plans - street, drainage and landscaping work	<=\$50,000 = 3.5% of project cost >\$50,000 & <\$100,000 = 3.25% of project cost >\$100,000 = 3.0% of project cost
<u>Engineering</u>	
Inspection of installation of street, drainage and landscaping improvements	<=\$50,000 = 5.5% of project cost >\$50,000 & <\$100,000 = 5.25% of project cost >\$100,000 = 5.0% of project cost
<u>Street Lighting</u>	
Operation of public street lighting system	One year operational cost + 10%
<u>Encroachment Permit</u>	
For Public Utility Companies	\$126 per hour, 2 hour minimum
All Others	\$206 per hour, 1 hour minimum
Valet Permit	\$206
Oversize/Wide Load Permit	\$31
<u>Drainage Permit</u>	
Projects <= \$2000	\$206 for projects <=\$2,000;
Projects >\$2000	5.5% of construction cost for projects >\$2,000
<u>Grading Plan Check</u>	
Less than 50 cy:	\$213
Greater than 50 cy:	\$213 + % of Construction Cost <sup>1</sup> + Volume Fee <sup>2</sup>
Construction Cost <sup>1</sup> :	Less than \$10,000 use 0.5%
	\$10,000 to \$100,000 use 1.0%
	More than \$100,000 use 1.5%
Volume Fee <sup>2</sup> :	50 cy to 1,000 cy use \$1.06 per 100 cy
	1,001 cy to 10,000 cy \$0.22 per 100 cy + \$202.00*
	10,001 cy or more use \$0.70 per 100 cy + \$1162.00*
	* For Soils Report Review
<u>Grading Permit</u>	
Under 50 cy:	\$41.80
50 cy to 100 cy:	\$65
101 cy to 1,000 cy:	\$65 for first 100 cy + \$32 for each additional 100 cy
1,001 cy to 10,000 cy:	\$342 for first 1000 cy + \$26 for each additional 1000 cy
10,001 cy to 100,000 cy:	\$572 for first 10,000 cy + \$116 for each additional 10,000 cy
100,001 cy or greater:	\$1,619 for first 100 cy + \$65 for each additional 10,000 cy

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2022/23

## DEVELOPMENT SERVICES - Engineering

SERVICE	Fee
Grading Inspection	Less than 50 cy: \$213 Greater than 50 cy: \$213 + % of Construction Cost <sup>1</sup> + Volume Fee <sup>2</sup> Construction Cost <sup>1</sup> : Less than \$10,000 use 2.0% \$10,000 to \$100,000 use 1.5% More than \$100,000 use 1.0% Volume Fee <sup>2</sup> : 50 cy to 1,000 cy use \$9 per 100 cy 1,001 cy to 10,000 cy \$107 + \$4 per add'l 100 cy 10,001 cy or more use \$547 + \$2 per add'l 100 cy
Finish Grading Inspection	
Single family residential lot	\$90
Commercial Project, per building	\$222
Debris/Clean-up Deposit	\$364
A deposit shall be paid at permit issuance to assure the clean-up of the site and/or public right-of-way. This deposit shall be returned to the applicant if it can be determined at certification of occupancy that the site and surrounding areas have been restored.	
NPDES (National Pollutant Discharge Elimination System) Prevention of Drainage Runoff	
Residential	\$56
Multi-residential	\$228
Commercial	\$464
Storm Water Control Plan Review	Consultant Fee plus 33%
Underground Service Alert Location Fee	Actual Cost (California Government Code 4216.5)
Base Map Revision for Town Computerized Base Map	\$102 for each new or revised lot or parcel
Photography/Filming Permit	\$383
Certificate of Correction or Amended Map	\$220 per document
Revise a recorded document	
Easements	
Vacation of Right-of-Way	\$2,405
Abandon a Public Right-of-Way	\$2,405

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2022/23

## DEVELOPMENT SERVICES - Building

Building Permits	Fee
Building Permit Fee (includes Inspection)	As permitted by the California Building Code - shown in table below
Electrical Sub-Permit	20% of building permit fee
Plumbing Sub-Permit	17% of building permit fee
Mechanical Sub-Permit	18% of building permit fee
Swimming Pool, Spa or Hot Tub Permits	Equivalent to building permit plus any required electrical or plumbing permits

### Plan Review

Structural and Architectural Plan Review*	65% of building fee
Plumbing Plan Review*	20% of structural and architectural plan review
Electrical Plan Review*	17% of structural and architectural plan review
Mechanical Plan Review*	18% of structural and architectural plan review
Master Plan Verification Review (subdivisions)	75% of structural/architectural plan review <sup>2</sup>
Planning Division – Plan Check	\$75 - \$150. Over \$100,000 valuation, \$300
Planning Division - Wireless Cell Site	750/per site
Engineering Division – Plan Check	\$50 - \$100. Over \$300,000 valuation, \$300
MWELO – Plan Check (Model Water Efficiency Landscape Ordinance)	\$800

### Investigations

As determined by Chief Building Official	Not to exceed \$1,000, Minimum \$229
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### Fees Assessed by other Agencies Actual Cost

### Building Permit Fee Table

Total Valuation	Fee
\$1.00 to \$500	\$23.50
\$501 to \$2,000	\$23.50 for the first \$500 plus \$3.05 for each additional \$100, or fraction thereof, to and including \$2,000
\$2001 to \$25,000	\$69.25 for the first \$2,000 plus \$14.00 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000 or fraction thereof.

\* The plan review fees calculated shall be associated with one round of plan review (first round comments plus a back check) Additional rounds of plan review shall be assessed additional plan review fees based upon an hourly rate of \$148 per hour.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2022/23

## DEVELOPMENT SERVICES - Building

Established Fees	Fee
Minimum Building Permit (inspection) fee for any permit	\$115
Kitchen Remodel/Alteration - Non Structural	\$747
Bathroom Remodel/Alteration - Non Structural	\$547
Powder Room Remodel/Alteration	\$347
Residential Window Replacement Permit	\$115 each (1-2 windows) \$237 (3-13 windows) \$342 (14 – 26 windows) \$452 (27 or more)
Residential Patio Door Replacement Permit	\$115 each (1 or 2 doors) \$189 (3 or more)
Residential Home Demolition Permit	\$505
Pool and/or Spa Remodel	\$547
Pool Demolition Permit	\$310
Detached Storage Shed - with no trades	\$289 (not to exceed 250 square feet)
Standard Residential Re-roof Permit	\$310
Furnace and A/C Replacement Permit	\$196
Water Heater, Furnace, A/C Replacement	\$115/ea.
Photovoltaic (Residential and Non-Residential)	Fee = A+Bv Where: A = fixed fee component = \$188.83 B = variable fee component based upon kWp rating of system = 6.625 \$/kWp v = rating of photovoltaic system in kWp

### Administrative Fees That Apply to All Permits

Strong Motion Instrumentation Program	
Residential	0.013% of valuation (minimum \$0.50)
Commercial	0.028% of valuation (minimum \$0.50)
California Building Standards Fee	\$1 per \$25,000 of total valuation
Comprehensive Planning Fee	0.1% of valuation (maximum \$2,000)
Documentation Fee	\$10 plus \$1 per page

### Additional Fees That May Apply

Inspections outside of normal business hours	\$155 per hour <sup>1</sup> (4 hour minimum)
Reinspection/Administration Fee	\$115 minimum <sup>1</sup>
Inspections for which no fee is specifically indicated (including but not limited to MWEL0)	\$115 minimum <sup>1</sup>
Additional plan review required by changes, additions or revisions to plans	\$148 per hour <sup>1</sup>
Permit Reactivation	\$115 (minimum fee) <sup>2</sup>
Request for Duplicate Plans	\$42 plus cost of copies
Temporary Certificate of Occupancy	\$263 (commercial/industrial only)
Investigation fee for work without requisite permit or unauthorized occupancy	Determined by Chief Building Official not to exceed \$1,000, Minimum \$229
Fine for not complying with Construction and Debris Ordinance	1% of valuation not to exceed \$1,000

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

<sup>1</sup> Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

<sup>2</sup> Only applies to eligible permits as determined by the Chief Building Official.

# Master Fee Schedule 2022/23

## DEVELOPMENT SERVICES - Building

### Building Permit Valuation Table

The unit costs are intended to comply with the definition of "valuation" in Section 223 of the 1997 Uniform Building Code™ and thus include architectural, structural, electrical, plumbing and mechanical work, except as specifically listed below. The unit costs also include the contractor's profit, which should not be omitted.

The building permit fee is based on valuation and computed from the table below, approved on June 18, 2002 and increased by applying the Engineering News Record (ENR) San Francisco Area Building Cost Index History (1915-2011) index. The valuation table below has been increased by 5.2% per the 2021-2022 Consumers Price Index (CPI)

#### Average Cost per Square Foot by Occupancy & Type

Occupancy & Type	New	Remodel		New	Remodel		New	Remodel
<b>APARTMENT HOUSES:</b>			<b>CONV. HOSPITALS</b>			<b>HOTELS/MOTELS:</b>		
Type 1 or II F.R. <sup>1</sup>	\$197.11	\$96.47	Type 1 or II F.R. <sup>1</sup>	\$309.36	\$150.54	Type I or II F R <sup>1</sup>	\$224.46	\$106.52
(Good)	\$242.68	\$112.10	Type II: 1-Hour	\$214.68	\$108.37	Type III: 1-Hour	\$194.46	\$98.82
Type V – Masonry			Type III: 1-Hour	\$220.03	\$107.76	Type III-N	\$185.34	\$84.37
(or Type III)	\$160.89	\$85.13	Type V: 1-Hour	\$207.37	\$99.94	Type V: 1-Hour	\$169.34	\$95.11
(Good)	\$197.11	\$94.77				Type V: N	\$166.01	\$79.06
Type V			<b>DWELLINGS:</b>			<b>INDUSTRIAL PLANTS</b>		
Wood Frame	\$141.79	\$84.96	Type V – Masonry	\$168.22	\$100.51	Type 1 or II F.R. <sup>1</sup>	\$126.45	\$72.43
(Good)	\$182.23	\$90.88	(Good)	\$215.34	\$99.23	Type II: 1-Hour	\$88.03	\$66.80
Type I Basmt/Garage	\$83.11	\$43.05	Type V–Wood Frame	\$149.56	\$90.08	Type II: N	\$80.88	\$64.60
			(Good)	\$205.34	\$96.55	Type III: 1-Hour	\$96.92	\$66.91
<b>AUDITORIUMS:</b>			(Major Remodel)		\$132.56	Type III-N	\$91.34	\$64.84
Type 1 or II F.R.	\$232.92	\$110.09	Kitchen no structure		\$162.84	Tilt-up	\$66.67	\$60.40
Type II: 1-Hour	\$168.68	\$96.18	With structure		\$168.14	Type V: 1-Hour	\$91.34	\$66.48
Type II: N	\$159.55	\$92.14	Bathrooms		\$162.84	Type V: N	\$83.58	\$61.32
Type III: 1-Hour	\$177.36	\$92.72	<b>BASEMENTS:</b>			<b>JAILS:</b>		
Type III-N	\$168.22	\$89.72	Semi-Finished	\$44.69	\$42.43	Type 1 or II F.R.	\$353.58	\$176.22
Type V: 1-Hour	\$169.59	\$92.42	(Good)	\$51.56	\$45.17	Type III: 1-Hour	\$323.37	\$168.05
Type V: N	\$158.24	\$89.44	Unfinished	\$32.44	\$26.77	Type V: 1-Hour	\$242.48	\$137.35
			(Good)	\$39.33	\$32.16	<b>LIBRARIES:</b>		
<b>BANKS:</b>			<b>FIRE STATIONS:</b>			<b>MEDICAL OFFICES:</b>		
Type 1 or II F.R.	\$329.14	\$148.77	Type 1 or II F.R.	\$254.24	\$129.71	Type 1 or II F.R. <sup>1</sup>	\$265.56	\$144.55
Type II: 1-Hour	\$242.48	\$138.71	Type II: 1-Hour	\$167.33	\$93.07	Type II: 1-Hour	\$204.90	\$107.81
Type II: N	\$234.69	\$134.12	Type II: N	\$157.79	\$90.55	Type II: N	\$194.71	\$103.68
Type III: 1-Hour	\$267.57	\$138.28	Type III: 1-Hour	\$183.13	\$93.37	Type III: 1-Hour	\$222.24	\$112.43
Type III-N	\$258.04	\$135.53	Type III-N	\$175.33	\$89.47	Type III-N	\$206.91	\$104.84
Type V: 1-Hour	\$242.48	\$138.69	Type V: 1-Hour	\$171.78	\$91.60	Type V: 1-Hour	\$200.45	\$108.19
Type V: N	\$232.23	\$126.75	Type V: N	\$162.90	\$89.51	Type V: N	\$193.35	\$102.74
<b>BOWLING ALLEYS:</b>			<b>HOMES FOR THE ELDERLY:</b>			<b>Footnote 1:</b>		
Type II: 1-Hour	\$113.35	\$71.68	Type 1 or II F.R.	\$230.46	\$118.86	1 Add 0.5% to total cost for each story		
Type II: N	\$105.79	\$66.63	Type II: 1-Hour	\$187.12	\$92.79	over three.		
Type III: 1-Hour	\$123.33	\$72.34	Type II: N	\$179.13	\$88.07	2 Deduct 20% for shell-only permits.		
Type III-N	\$115.33	\$68.70	Type III: 1-Hour	\$194.91	\$93.10			
Type V: 1-Hour	\$83.11	\$71.35	Type III-N	\$175.33	\$82.73			
<b>CHURCHES:</b>			Type V: 1-Hour	\$188.23	\$90.27			
Type 1 or II F.R.	\$220.45	\$110.29	Type V: N	\$181.82	\$86.85			
Type II: 1-Hour	\$165.57	\$82.73	<b>HOSPITALS:</b>					
Type II: N	\$157.34	\$76.67	Type 1 or II F.R. <sup>1</sup>	\$362.68	\$174.75			
Type III: 1-Hour	\$180.01	\$83.09	Type III: 1-Hour	\$300.26	\$147.73			
Type III-N	\$172.00	\$76.84	Type V: 1-Hour	\$286.45	\$142.20			
Type V: 1-Hour	\$168.22	\$82.67						
Type V: N	\$158.24	\$71.61						

# Master Fee Schedule 2022/23

## DEVELOPMENT SERVICES - Building

### Building Permit Valuation Table

Average Cost per Square Foot by Occupancy & Type								
Occupancy & Type	New	Remodel		New	Remodel		New	Remodel
<b>OFFICES<sup>2</sup>:</b>			<b>RESTAURANTS:</b>			<b>THEATERS:</b>		
Type 1 or II F.R.	\$237.36	\$124.69	Type III: 1-Hour	\$216.47	\$150.31	Type 1 or II F.R.	\$244.02	\$132.24
Type II: 1-Hour	\$158.90	\$106.40	Type III-N	\$198.24	\$145.46	Type III: 1-Hour	\$177.79	\$104.31
Type II: N	\$151.37	\$99.33	Type V: 1-Hour	\$198.24	\$148.11	Type III-N	\$169.34	\$96.60
Type III: 1-Hour	\$171.56	\$104.35	Type V: N	\$190.45	\$142.90	Type V: 1-Hour	\$167.33	\$102.28
Type III-N	\$164.03	\$99.49	<b>SCHOOLS:</b>			Type V:N	\$158.24	\$86.65
Type V: 1-Hour	\$160.70	\$103.12	Type 1 or II F.R.	\$247.13	\$148.13	<b>WAREHOUSES<sup>1</sup></b>		
<b>PRIVATE GARAGES:</b>			Type II: 1-Hour	\$168.68	\$117.00	Type 1 or II F.R.	\$109.79	\$71.60
Wood Frame	\$132.56	\$37.93	Type III: 1-Hour	\$180.45	\$117.01	Type II or V: 1-Hr	\$65.10	\$42.91
Masonry	\$60.88	\$38.29	Type III-N	\$173.57	\$102.46	Type II or V: N	\$61.11	\$41.77
Open Carports	\$36.91	\$25.13	Type V: 1-Hour	\$169.14	\$112.73	Type III: 1-Hour	\$73.77	\$42.89
<b>PUBLIC BUILDINGS:</b>			Type V: N	\$161.37	\$99.97	Type III-N	\$70.24	\$39.99
Type 1 or II F.R. <sup>1</sup>	\$274.22	\$145.74	<b>SERVICE STATIONS:</b>			<b>AIR CONDITIONING:</b>		
Type II: 1-Hour	\$222.24	\$111.14	Type II:N	\$149.33	\$75.03	Commercial	\$9.33	
Type II: N	\$212.47	\$107.03	Type III:1-Hour	\$155.81	\$78.57	Residential	\$7.77	
Type III: 1-Hour	\$230.68	\$114.17	Type V: 1-Hour	\$132.67	\$74.91	Sprinkler System	\$5.77	
Type III-N	\$222.66	\$106.66	Canopies	\$62.23	\$41.40	<b>MISCELLANY<sup>2</sup></b>		
Type V: 1-Hour	\$211.12	\$110.72	<b>STORES:</b>			Deck/covered porches	\$82.48	
Type V: N	\$203.59	\$102.94	Type 1 or II F.R. <sup>1</sup>	\$183.13	\$99.49	Retaining Wall		
<b>PUBLIC GARAGES:</b>			Type II: 1-Hour	\$112.00	\$86.24	less than 4'	\$82.48	
Type I or II F.R. <sup>1</sup>	\$108.65	\$62.05	Type II: N	\$109.56	\$84.11	4' and more	\$154.63	
Type I or II open p	\$81.56	\$57.84	Type III: 1-Hour	\$136.23	\$85.80	Balcony	\$57.48	
Type II: N	\$62.23	\$55.07	Type III-N	\$127.79	\$99.66	Trellis/Arbor	\$28.73	
Type III: 1-Hour	\$82.22	\$59.31	Type V: 1-Hour	\$114.69	\$85.20			
Type III-N	\$73.11	\$55.38	Type V: N	\$106.00	\$82.10			
Type V: 1-Hour	\$74.89	\$58.59						

1 Add 0.5% to total cost for each story over three.

2 Deduct 20% for shell-only permits.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# CAPITAL IMPROVEMENT PROGRAM



## Introduction

The Capital Improvement Program (CIP) is a capital investment plan that supports the quality of life in Danville by providing for the design, construction and renovation of major capital projects that benefit a broad segment of the community.

The CIP is presented as a revolving five-year program that acts as a guide for identifying current and future fiscal requirements. The current year acts as the Town's annual capital budget.

Projects in the CIP typically include:

- Acquisition of land;
- Construction of new buildings, parks, improvements or facilities including engineering, design, and other pre-construction costs; whose estimated cost exceeds \$15,000;
- Major equipment or furnishings required for new buildings.

Preparation of the CIP is a coordinated process that includes working with Town staff and commissions to compile and prioritize a list of discretionary projects, develop associated cost estimates and identify potential funding sources.

The Town Council reviews and approves the draft five-year CIP following a series of public study sessions and a public hearing. Approval of the CIP includes appropriating funding for the current fiscal year.

A number of criteria and/or considerations are applied in determining the appropriateness of each CIP project, including:

- Consistency with the Town's General Plan, and/or applicable adopted and established Town plans or priorities;
- Benefit to the broader public good and positive benefit to cost ratio;
- Potential impact upon Town operating expenditures;
- The need to meet State, Federal or other legal mandates and requirements;
- The need to mitigate an identified health or safety problem;
- Consideration of geographic equity in providing improvements and facilities throughout the Town; and
- The need to balance project design, management, and inspection with available CIP staffing.



## Summary Tables

A five-year summary of all projects, funding sources and expenditures is presented within the following tables:

<b>Project Activity</b>	Currently active next-in-line projects
<b>New Projects</b>	New projects - 2022/23
<b>Table A</b>	Summary of Planned Appropriations - 2022/23
<b>Table B</b>	Summary of Recommended General Purpose Revenue Appropriations -2022/23
<b>Table C</b>	Summary of Appropriations by Funding Source - 2022/23 – 2026/27
<b>Table D</b>	Summary of Completed Projects from the prior fiscal year
<b>Table E</b>	Summary of Estimated Fund Activity
<b>Table F</b>	Projects funded prior to 2022/23
<b>Table G</b>	Project Status and Priority - <i>Prioritized ranking</i> (Priority 1 through Priority 5) <i>of all projects included in the CIP</i>
<b>Table H</b>	Project Cost Summary by Park Site
<b>Table I</b>	Project Cost Summary by Building Site
<b>Table J</b>	Project Cost Summary for Downtown Projects
<b>Table K</b>	Proposed Green Infrastructure Projects
<b>Table L</b>	Projects contributing to the Pavement Condition Index

## Pavement Management Program

The Pavement Management Program includes a listing of all pavement projects completed in the prior year, pavement projects recommended for the current year and a table (Table L) listing other individual CIP projects that contribute to the Pavement Management Program by providing improvements to existing paved streets.

## CIP Projects

Potential CIP projects are classified into one of three categories: General Improvements, Parks and Facilities or Transportation.

Each project is presented on a dedicated project page that summarizes:

- Project name and number
- Description, rationale and location
- Estimated cost, funding sources and prior expenditures
- Initiating department
- Project manager
- Project status (“new”, “in progress” or “complete”)
- Changes from prior year



Project costs are escalated (where appropriate) to indicate the impact of inflation on construction costs in future years, based upon a five percent annual rate of inflation (unless more specific information was available). Cost escalation ensures that adequate funding is identified at the time the project is approved.

Project Appropriations reflect funding amounts and sources allocated through formal Town Council action; Project Cost Estimates summarize prior, current and future year expenditures.

## Funding Sources

CIP projects are funded and financed through a variety of revenue sources that are set aside, or received by the Town. These include:

### General Purpose

The Town Council annually sets aside a portion of the total General Fund revenues received, and transfers these revenues into one of four funds that are used for CIP purposes. These include the:

- **CIP General Purpose** – typically appropriated and expended for any project or improvement with no restrictions;
- **Civic Facilities Fund** – typically appropriated and expended for construction, expansion or improvement of buildings;
- **Park Facilities** – typically appropriated and expended for park or park facility construction, improvement or expansion; and
- **Pavement Management** – appropriated and expended in combination with other special revenue funds received by the Town to maintain and upgrade the condition of the pavement associated with public streets.

### Special Purpose and Mitigation Funds

Special Purpose and Mitigation revenues are restricted to certain uses and are tracked and accounted for in separate funds. Special Purpose revenues are collected either directly by the Town, or through one of several Joint Powers Agreements (JPAs) that have been established to mitigate specific sub-regional or regional impacts.

#### Special Purpose - Town and Mitigation –

- **Child Care** –These fees are paid by new developments. Expenditures are for the development or promotion of child care facilities within Danville.
- **Commercial TIP** - Commercial Transportation Impact Fees that are collected and utilized to finance the installation of new streets, traffic signals, traffic signal interconnect and parking facilities.
- **Lighting and Landscape Assessment District (LLAD)** – Assessments paid by



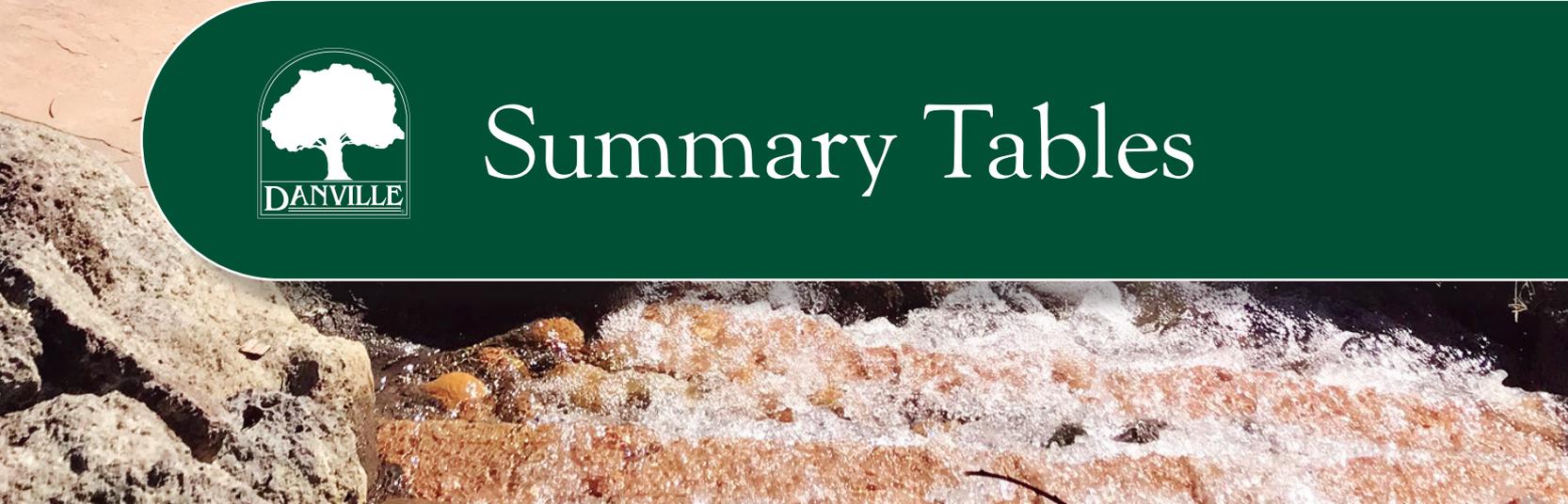
- property owners for street lighting, landscape and park maintenance.
- **Measure J Return to Source** - The 18% "return to source" share of the one-half cent sales tax for transportation purposes approved by Contra Costa voters in 1988 (Measure C) and 2004 (Measure J). The Town utilizes these funds for pavement management and other purposes tied directly to transportation. Receipt of these funds is tied to compliance with the Town's General Plan Growth Management Element.
  - **Measure J Expenditure Plan** - Another component of the one-half cent sales tax program is the Measure J Expenditure Plan (including Major Streets and Contra Costa – Transportation for Livable Communities or CC-TLC). This 20-year plan represents the Contra Costa Transportation Authority's plan for capital spending on major projects throughout the County.
  - **Downtown Parking In Lieu** – A development fee providing off-site parking for downtown businesses, by building and maintaining public parking facilities.
  - **Park Dedication (Quimby Act)** – Also known as Park Land In Lieu fees, are paid by new development, including outside grants and transfers in.
  - **Residential TIP** - Residential transportation impact fees collected in the Town (apart from assessment or benefit districts) are used for projects that mitigate the additional burden added to the street system by new development.
  - **Town-wide Lighting and Landscape Assessment District (LLAD)** – Includes Transfers In and property owner assessments from Zones A and B (roadside landscaping), Zone C (street lighting), and Zone D (parks and buildings) to be utilized for eligible capital maintenance projects.
  - **Other** - Other sources include donations, funds provided by the CSA R-7A (Contra Costa County), developer fees, NERIAD (North East Roadway Improvement Assessment District), SVAD (Sycamore Valley Assessment District, including Density Increase, and Benefit District), Solid Waste Vehicle Impact Fee (VIF), American Rescue Plan Act (ARPA), and grants. These funding sources represent a significant portion of CIP funding on a cumulative basis.
  - **Gas Tax (Including Highway Users Tax Account, and Road Maintenance and Rehabilitation Account)** - State provided funding generated from excise and sales tax on fuel and vehicle license fees, to be used for transportation, street, and road maintenance purposes.

## Special Purpose – JPA

- **Southern Contra Costa (SCC) and Dougherty Valley** – Regional and sub-regional transportation impact fees collected and shared by joint agreement between the Town of Danville, City of San Ramon and Contra Costa County.
- **Tri Valley Transportation Development (TVDT)** – Regional transportation impact fees collected and shared by joint agreement between the Town of Danville, City of San Ramon, and Contra Costa County.



# Summary Tables



# Summary Tables



## Project Activity

Pr#	Project Name	CIP Funding Estimate <sup>1</sup>	Obligated as of 4-27-2022	Status	Priority
A-492	CENTRAL IRRIGATION SYSTEM CAPITAL MAINTENANCE	\$1,120,750	\$693,886	Under Const.	1/2
A-533	TOWN-WIDE LANDSCAPE REPLACEMENT	\$567,049	\$158,616	Under Const. Maintenance	1/2 Ongoing
A-540	TOWN FACILITY SECURITY MONITORING SYSTEM	\$80,000	\$54,487	In Plan/Design	2
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE	\$345,443	\$174,567	Under Const. Maintenance	2 Ongoing
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE	\$1,907,940	\$1,265,341	Under Const. Maintenance	2 Ongoing
B-415	CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS	\$556,016	\$344,454	Under Const. Maintenance	2 Ongoing
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE	\$1,078,602	\$751,765	Under Const. Maintenance	2 Ongoing
B-626	TOWN OFFICE RELOCATION	\$27,009,468	\$23,236,598	Under Const.	1
C-017	TOWN-WIDE SIDEWALK REPAIRS	\$647,327	\$394,416	Under Const. Maintenance	3 Ongoing
C-545	TRAFFIC SIGNAL CONTROLLER UPGRADE	\$1,103,321	\$887,485	Under Const.	1/2
C-552	INTERNALLY ILLUMINATED STREET NAME SIGN LED RETROFIT	\$229,720	\$113,496	Under Const. Maintenance	1 Ongoing
C-566	TOWN-WIDE BICYCLE PARKING PROJECT	\$37,000	\$26,854	Under Const.	3
C-610	PAVEMENT MANAGEMENT	\$27,392,316	\$9,445,180	In Plan/Design	1

\*CIP Funding Estimate includes prior year appropriations plus current year appropriations, and for multiphased or on-going projects, it includes future year proposed appropriations.

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# Summary Tables



## New Projects

Pr#	Project Name	Proposed Appropriations						Total	Priority
		2022/23	2023/24	2024/25	2025/26	2026/27			
B-637	PICKLEBALL COURTS	\$450,000	\$0	\$0	\$0	\$0	\$450,000	1/2	
C-638	LA GONDA WAY IMPROVEMENTS	\$0	\$2,500,000	\$0	\$0	\$0	\$2,500,000	2/3	
<b>TOTALS</b>		<b>\$450,000</b>	<b>\$2,500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,950,000</b>		

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## Table A - Summary of Planned Appropriations and Priority

Pr#	Project Name	2022/23 Planned Appropriations	Priority
A-064	LOCAL GENERAL IMPROVEMENTS - DISABLED ACCESS-----	\$50,000 Meas J Rtrn to Src, Residential TIP	1/2 Ongoing
A-330	TOWN-WIDE STORM DRAIN SYSTEM MANAGEMENT-----	\$530,000 CIP Gen Purpose Rev, Cleanwater Program, ARPA	2 Ongoing
A-362	DOWNTOWN IMPROVEMENT PROJECT-----	\$2,500,000 CIP Gen Purpose Rev, ARPA	2
A-492	CENTRAL IRRIGATION SYSTEM CAPITAL MAINTENANCE-----	\$350,000 ARPA	1/2
A-513	CAMINO TASSAJARA PKWY/SYCAMORE VALLEY RD SOUND WALL MAINT.---	\$100,000 CIP Gen Purpose Rev	2/3 Ongoing
A-533	TOWN-WIDE LANDSCAPE REPLACEMENT-----	\$40,000 CIP Gen Purpose Rev	1/2 Ongoing
A-579	TOWN-WIDE ROADWAY DAMAGE REPAIR-----	\$25,000 CIP Gen Purpose Rev	3/4 Ongoing
A-606	AUTOMATED LICENSE PLATE READER & SITUATIONAL AWARENESS CAMER/	\$65,600 CIP Gen Purpose Rev	1/2 Ongoing
A-620	FIBER OPTIC CABLE INTERCONNECT-----	\$500,000 CIP Gen Purpose Rev	2
B-101	PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE-----	\$25,000 Park Dedication Impact	2 Ongoing
B-120	TOWN-WIDE TRAILS-----	\$40,000 Park Dedication Impact	2/3 Ongoing
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE-----	\$15,000 CIP Gen Purpose Rev	2 Ongoing
B-280	SPORTS FIELD RENOVATION-----	\$40,000 Park Dedication Impact	2 Ongoing
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE-----	\$40,000 R-7A, Park Dedication Impact	2 Ongoing
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS-----	\$5,000 CIP Gen Purpose Rev	2/3 Ongoing
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE-----	\$55,000 Asset Replcmnt Library	2 Ongoing
B-493	SYNTHETIC TURF REPLACEMENT-----	\$225,000 Park Facilities	2 Ongoing
B-494	OSAGE STATION PARK CAPITAL MAINTENANCE-----	\$12,500 Park Facilities	2/3 Ongoing
B-495	SYCAMORE VALLEY PARK CAPITAL MAINTENANCE-----	\$30,000 Park Facilities	2 Ongoing
B-544	OAK HILL PARK CAPITAL MAINTENANCE-----	\$500,000 Park Facilities	2/3 Ongoing
B-553	VILLAGE THEATRE CAPITAL MAINTENANCE-----	\$12,000 Civic Facilities Fund	2/3 Ongoing
B-556	DANVILLE SOUTH PARK CAPITAL MAINTENANCE-----	\$90,000 Park Facilities	1/2 Ongoing
B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE-----	\$15,000 Park Facilities	2 Ongoing
B-560	DIABLO VISTA PARK CAPITAL MAINTENANCE-----	\$743,000 Park Facilities	2/3 Ongoing
B-582	VETERANS MEMORIAL BUILDING CAPITAL MAINTENANCE-----	\$15,000 Civic Facilities Fund	3/4 Ongoing
B-616	MULTI-SPORT SKATE PARK-----	\$2,500,000 CIP Gen Purpose Rev, ARPA	1/2
B-627	TINY FLOURISHES-----	\$10,000 CIP Gen Purpose Rev	5
B-628	TOWN GREEN AND ARTS DISTRICT-----	\$2,973,869 CIP Gen Purpose Rev, ARPA	2/3
B-629	282 FRONT STREET - ARTS DISTRICT MAKER SPACE-----	\$600,000 CIP Gen Purpose Rev	4
B-637	PICKLEBALL COURTS-----	\$450,000 Park Facilities	1/2
C-017	TOWN-WIDE SIDEWALK REPAIRS-----	\$7,000 Commercial TIP	3 Ongoing
C-305	TRAFFIC MANAGEMENT PROGRAM-----	\$50,000 CIP Gen Purpose Rev	2 Ongoing

Continued on next page

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Pr#	Project Name	2022/23 Planned Appropriations	Priority
C-392	BRIDGE MAINTENANCE-----	\$848,240 Grant	2
C-402	EL PINTADO OVERLAY - EL CERRO BLVD. TO I-680-----	\$500,000 CIP Gen Purpose Rev	2/3
C-545	TRAFFIC SIGNAL CONTROLLER UPGRADE-----	\$30,000 Meas J Rtrn to Src	1/2
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES-----	\$5,000 CIP Gen Purpose Rev	2 Ongoing
C-610	PAVEMENT MANAGEMENT-----	\$3,000,000 Meas J Rtrn to Src, CIP Gen Purpose Rev, Gas Tax, Solid Waste VIF	1
C-621	TOWN-WIDE BICYCLE FACILITIES IMPROVEMENTS-----	\$1,050,000 Gas Tax, Meas J Sub Trans 28c, ARPA	1/2
<b>TOTAL</b>		<b>\$18,047,209</b>	

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## Table B - Summary of Recommended General Purpose Revenue Appropriations

Pr#	Project Name	Proposed Appropriations					Proposed Future Appropriations			TOTAL
		2022/23	2023/24	2024/25	2025/26	2026/27	2024/25	2025/26	2026/27	
A-330	TOWN-WIDE STORM DRAIN SYSTEM MANAGEMENT	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
A-362	DOWNTOWN IMPROVEMENT PROJECT	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000,000
A-513	CAMINO TASSAJARA PKWY/SYCAMORE VALLEY RD SOUND WALL MAINT.	\$100,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000
A-533	TOWN-WIDE LANDSCAPE REPLACEMENT	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$200,000
A-579	TOWN-WIDE ROADWAY DAMAGE REPAIR	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
A-606	AUTOMATED LICENSE PLATE READER & SITUATIONAL AWARENESS CAMERAS	\$65,600	\$65,600	\$65,600	\$65,600	\$65,600	\$65,600	\$65,600	\$65,600	\$328,000
A-620	FIBER OPTIC CABLE INTERCONNECT	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$75,000
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
B-616	MULTI-SPORT SKATE PARK	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500,000
B-627	TINY FLOURISHES	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$40,000
B-628	TOWN GREEN AND ARTS DISTRICT	\$2,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000,000
B-629	282 FRONT STREET - ARTS DISTRICT MAKER SPACE	\$600,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600,000
C-305	TRAFFIC MANAGEMENT PROGRAM	\$50,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$150,000
C-402	EL PINTADO OVERLAY - EL CERRO BLVD. TO I-680	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$1,000,000
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
C-610	PAVEMENT MANAGEMENT	\$900,000	\$850,000	\$550,000	\$400,000	\$250,000	\$400,000	\$250,000	\$250,000	\$2,950,000
<b>TOTALS</b>		<b>\$7,340,600</b>	<b>\$1,610,600</b>	<b>\$810,600</b>	<b>\$660,600</b>	<b>\$500,600</b>	<b>\$660,600</b>	<b>\$500,600</b>	<b>\$500,600</b>	<b>\$10,923,000</b>

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# Summary Tables



**Table C - Summary of Appropriations by Funding Source**

Funding Sources	Proposed Appropriations							Total
	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27		
ARPA	\$5,533,869	\$5,533,869	\$0	\$0	\$0	\$0	\$0	\$5,533,869
Asset Replcmnt Library	\$835,460	\$55,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$175,000
CIP Gen Purpose Rev	\$83,720,759	\$7,340,600	\$2,142,350	\$810,600	\$660,600	\$500,600	\$500,600	\$11,454,750
Civic Facilities Fund	\$25,941,222	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$135,000
Cleanwater Program	\$974,913	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
Commercial TIP	\$1,628,191	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$35,000
Gas Tax	\$4,194,029	\$780,000	\$780,000	\$780,000	\$780,000	\$830,000	\$830,000	\$3,950,000
Grant	\$1,912,233	\$848,240	\$5,454,250	\$0	\$0	\$0	\$0	\$6,302,490
Meas J Rtrn to Src	\$12,355,517	\$570,000	\$570,000	\$570,000	\$570,000	\$520,000	\$520,000	\$2,800,000
Meas J Sub Trans 28c	\$435,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
Park Dedication Impact	\$6,303,970	\$125,000	\$117,500	\$117,500	\$117,500	\$117,500	\$117,500	\$595,000
Park Facilities	\$13,319,609	\$2,065,500	\$462,500	\$1,095,124	\$426,500	\$426,500	\$426,500	\$4,476,124
R-7A	\$1,820,676	\$20,000	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$70,000
Residential TIP	\$2,020,417	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
Solid Waste VIF	\$2,163,401	\$850,000	\$900,000	\$900,000	\$950,000	\$1,000,000	\$1,000,000	\$4,600,000
<b>TOTALS</b>		<b>\$18,047,209</b>	<b>\$10,538,100</b>	<b>\$4,384,724</b>	<b>\$3,616,100</b>	<b>\$3,506,100</b>	<b>\$40,092,233</b>	

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**Table D - Summary of Completed Projects from the Prior Fiscal Year**

Pr#	Project Name	Budgeted	Expended
B-574	VISTA GRANDE STREET/BRET HARTE PARK PEDESTRIAN IMPROVEMENTS	\$249,524	\$227,719
C-609	TOWN-WIDE BICYCLE MASTER PLAN	\$100,000	\$99,955
<b>TOTALS</b>		<b>\$349,524</b>	<b>\$327,673</b>

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# Summary Tables



**Table E - Summary of Estimated CIP Fund Activity**

CIP Funding Sources	Estimated Available June 30, 2022	2022/23	2022/23	2022/23	2022/23	2026/27	2026/27
		Budgeted Transfers In	Recommended CIP Project	Estimated Year-end Appropriation Available	Estimated Year-end Available	Proposed Commitments in 2023/24 through 2026/27	Estimated Available
<b>General Purpose</b>							
Asset Replcmnt Library-----	\$533,898	\$0	\$55,000	\$478,898	\$30,000	\$30,000	\$358,898
CIP Gen Purpose Rev-----	\$14,732,100	\$2,000,000	\$7,340,600	\$9,391,500	\$2,142,350	\$810,600	\$5,277,350
Civic Facilities Fund-----	(\$37,234)	\$0	\$27,000	(\$64,234)	\$27,000	\$27,000	(\$172,234)
Park Facilities-----	\$2,448,163	\$1,351,594	\$2,065,500	\$1,734,257	\$462,500	\$1,095,124	(\$676,367)
<b>Special Purpose - Town</b>							
ARPA-----	\$0	\$5,323,869	\$5,323,869	\$0	\$0	\$0	\$0
Child Care Fund-----	\$298,779	\$0	\$0	\$298,779	\$0	\$0	\$298,779
Gas Tax-----	\$2,197,518	\$780,000	\$780,000	\$2,197,518	\$780,000	\$830,000	(\$972,482)
Grant-----	\$1,250,000	\$0	\$848,240	\$401,760	\$5,454,250	\$0	(\$5,052,490)
Meas J Rtrtn to Src-----	\$690,913	\$570,000	\$570,000	\$690,913	\$570,000	\$520,000	(\$1,539,087)
Meas J Major St 24c-----	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Meas J Sub Trans 28c-----	\$413,638	\$0	\$20,000	\$393,638	\$20,000	\$20,000	\$313,638
Downtown Pkg In Lieu-----	\$613,230	\$0	\$0	\$613,230	\$0	\$0	\$613,230
Park Dedication Impact-----	\$1,033,410	\$0	\$125,000	\$908,410	\$117,500	\$117,500	\$438,410
Cleanwater Program-----	\$25,000	\$0	\$5,000	\$20,000	\$5,000	\$5,000	\$0
<b>Mitigation Fees</b>							
Commercial TIP-----	\$50,371	\$0	\$7,000	\$43,371	\$7,000	\$7,000	\$15,371
Misc. Development Fees-----	\$177,368	\$0	\$0	\$177,368	\$0	\$0	\$177,368
P.E.G.-----	\$26,575	\$0	\$0	\$26,575	\$0	\$0	\$26,575
Residential TIP-----	\$384,635	\$0	\$10,000	\$374,635	\$10,000	\$10,000	\$334,635
Solid Waste VIF-----	(\$22,310)	\$850,000	\$850,000	(\$22,310)	\$900,000	\$1,000,000	(\$3,772,310)
<b>Special Purpose - JPA</b>							
Dougherty Valley-----	\$65,253	\$0	\$0	\$65,253	\$0	\$0	\$65,253
R-7A-----	\$250,000	\$0	\$20,000	\$230,000	\$12,500	\$12,500	\$180,000
SCC Regional-----	\$2,227,381	\$0	\$0	\$2,227,381	\$0	\$0	\$2,227,381
SCC Sub-Regional-----	\$1,026,124	\$0	\$0	\$1,026,124	\$0	\$0	\$1,026,124
TVTD Commercial-----	\$7,728	\$0	\$0	\$7,728	\$0	\$0	\$7,728
TVTD Residential-----	\$181,401	\$0	\$0	\$181,401	\$0	\$0	\$181,401
<b>TOTALS</b>	<b>\$28,573,941</b>	<b>\$10,875,463</b>	<b>\$18,047,209</b>	<b>\$21,402,195</b>			

Note: The Estimated Year-end Available amount does not include appropriations proposed for future years. Cleanwater and P.E.G funding show capital expenditures only.

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## Table F - Projects Funded Prior to 2022/23

Pr#	Project Name	Prior		Unexpended	Project		Project
		Appropriations	Expenditures		Priority	Status	
A-443	DIABLO ROAD (EAST) DRAINAGE IMPROVEMENTS-----	\$143,275	\$0	\$143,275	5	Adopted	
A-514	PUBLIC PLACES FOR ART-----	\$144,819	\$118,825	\$25,995	2/3 Ongoing	In Design	May 2010
A-530	HAP MAGEE RANCH PARK SLIDE MITIGATION-----	\$150,000	\$0	\$150,000	4/5	Adopted	
A-608	STARVIEW DRIVE STORM DRAIN TRASH RACK-----	\$144,000	\$9,760	\$134,240	1/2	In Design	
A-613	LOCH LOMOND WAY TRASH RACK-----	\$130,000	\$9,965	\$120,035	1	In Design	Sep 2021
A-614	WESTRIDGE TRASH RACK MODIFICATION-----	\$290,000	\$9,690	\$280,310	1/2	In Design	Sep 2021
A-620	FIBER OPTIC CABLE INTERCONNECT-----	\$761,047	\$27,703	\$733,344	2	In Design	
B-550	MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA-----	\$145,000	\$0	\$145,000	4	Adopted	
B-619	GREEN VALLEY TRAIL FROM HIGHBRIDGE LANE TO DIABLO ROAD-----	\$10,200	\$9,800	\$400	2/3	Adopted	
B-628	TOWN GREEN AND ARTS DISTRICT-----	\$1,159,143	\$0	1,159,143	2/3	Adopted	
C-055	DIABLO ROAD TRAIL FROM ALAMEDA DIABLO TO TANK ACCESS ROAD-----	\$5,618,767	\$312,347	5,306,420	1	In Design	
C-057	BLACKHAWK RD./HIDDEN OAK DR./MAGEE RANCH RD. TRAFFIC SIGNAL-----	\$193,370	\$0	\$193,370	5	Adopted	
C-392	BRIDGE MAINTENANCE-----	\$437,879	\$164,961	\$272,919	2	In Design	Apr 2016
C-521	WEST EL PINTADO SIDEWALK IMPROVEMENT-----	\$480,197	\$5,200	\$474,997	3	In Design	
C-598	PARK AND RIDE EXPANSION PROJECT-----	\$649,149	\$479,562	\$169,587	2/3	In Design	Mar 2022
C-600	SAN RAMON VALLEY BOULEVARD IMPROVEMENTS-----	\$2,125,000	\$6,995	2,118,005	1/2	In Design	
C-601	CAMINO RAMON IMPROVEMENTS-----	\$1,971,486	\$150,772	1,820,714	1	In Design	
<b>TOTALS</b>		<b>\$14,553,332</b>	<b>\$1,305,580</b>	<b>\$13,247,752</b>			

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## Table G - Project Status and Priority

Pr#	Project Name	CIP Funding Spent as of			Grant	Priority
		Estimate*	4-27-2022	Remainder		
B-626	TOWN OFFICE RELOCATION	\$27,009,468	\$23,236,598	\$3,772,870	JAC/Under Const.	No 1
C-055	DIABLO ROAD TRAIL FROM ALAMEDA DIABLO TO TANK ACCESS ROAD	\$5,699,227	\$3,121,347	\$5,386,880	AD/In Plan/Design	No 1
C-552	INTERNALLY ILLUMINATED STREET NAME SIGN LED RETROFIT	\$229,720	\$113,496	\$116,224	MH/Under Const.	Maintenance No 1 Ongoing
C-610	PAVEMENT MANAGEMENT	\$27,392,316	\$9,445,180	\$17,947,136	NNS/In Plan/Design	No 1
A-613	LOCH LOMOND WAY TRASH RACK	\$130,000	\$9,965	\$120,035	NNS/In Plan/Design	No 1
C-601	CAMINO RAMON IMPROVEMENTS	\$2,053,000	\$150,772	\$1,902,228	NNS/In Plan/Design	No 1
B-637	PICKLEBALL COURTS	\$450,000	\$0	\$450,000	DC/Not Started	No 1/2
C-545	TRAFFIC SIGNAL CONTROLLER UPGRADE	\$1,103,321	\$887,485	\$215,836	MH/Under Const.	Yes 1/2
A-608	STARVIEW DRIVE STORM DRAIN TRASH RACK	\$144,000	\$9,760	\$134,240	NNS/In Plan/Design	No 1/2
A-606	AUTOMATED LICENSE PLATE READER & SITUATIONAL AWARENESS CAMERAS	\$1,429,760	\$801,855	\$627,905	AS/ Maintenance	No 1/2 Ongoing
C-599	LA GONDA WAY BRIDGE IMPROVEMENTS	\$6,036,157	\$1,244,712	\$4,791,445	SJ/In Plan/Design	No 1/2
A-614	WESTRIDGE TRASH RACK MODIFICATION	\$290,000	\$9,690	\$280,310	SJ/In Plan/Design	No 1/2
C-578	SAN RAMON VALLEY BOULEVARD SLURRY SEAL AND STRIPING (SOUTH)	\$0	\$0	\$0	NNS/In Plan/Design	No 1/2
B-556	DANVILLE SOUTH PARK CAPITAL MAINTENANCE	\$887,600	\$122,784	\$764,816	DC/ Maintenance	No 1/2 Ongoing
A-492	CENTRAL IRRIGATION SYSTEM CAPITAL MAINTENANCE	\$1,120,750	\$693,886	\$426,864	AR/Under Const.	No 1/2
C-600	SAN RAMON VALLEY BOULEVARD IMPROVEMENTS	\$2,080,000	\$6,995	\$2,073,005	NNS/In Plan/Design	No 1/2
C-607	IRON HORSE TRAIL CROSSING IMPROVEMENTS	\$420,000	\$65,523	\$354,477	MH/In Plan/Design	Yes 1/2
A-533	TOWN-WIDE LANDSCAPE REPLACEMENT	\$567,049	\$158,616	\$408,432	AR/Under Const.	Maintenance No 1/2 Ongoing
C-621	TOWN-WIDE BICYCLE FACILITIES IMPROVEMENTS	\$1,610,000	\$120,701	\$1,489,299	AD/In Plan/Design	No 1/2
A-064	LOCAL GENERAL IMPROVEMENTS - DISABLED ACCESS	\$1,535,455	\$1,019,575	\$515,880	NNS/ Maintenance	No 1/2 Ongoing
B-616	MULTI-SPORT SKATE PARK	\$2,520,000	\$20,000	\$2,500,000	HRP/On Hold	No 1/2
<b>Subtotal</b>		<b>\$82,707,823</b>	<b>\$38,429,940</b>	<b>\$44,277,883</b>		
C-392	BRIDGE MAINTENANCE	\$1,405,229	\$164,961	\$1,240,268	SJ/In Plan/Design	Maintenance No 2
A-362	DOWNTOWN IMPROVEMENT PROJECT	\$3,131,420	\$587,093	\$2,544,327	JB/ Maintenance	No 2
C-588	BATTERY BACKUP REPLACEMENT FOR TRAFFIC SIGNALS	\$110,000	\$71,137	\$38,863	MH/In Plan/Design	No 2
A-540	TOWN FACILITY SECURITY MONITORING SYSTEM	\$80,000	\$54,487	\$25,513	CP/In Plan/Design	No 2
A-558	PARKING LOT MAINTENANCE	\$149,304	\$9,635	\$139,669	NNS/ Maintenance	No 2 Ongoing
B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE	\$346,171	\$64,825	\$281,346	DC/ Maintenance	No 2 Ongoing
B-495	SYCAMORE VALLEY PARK CAPITAL MAINTENANCE	\$777,490	\$462,496	\$314,994	DC/ Maintenance	No 2 Ongoing
B-490	OSAGE STATION PARK IMPROVEMENTS	\$2,469,750	\$2,371,011	\$98,739	DC/ Maintenance	No 2
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES	\$108,084	\$103,060	\$5,024	CB/ Maintenance	No 2 Ongoing
C-418	TRAFFIC SIGNAL AND STREET LIGHT MAINTENANCE PROGRAM	\$947,018	\$675,428	\$271,590	MH/ Maintenance	Yes 2 Ongoing
C-305	TRAFFIC MANAGEMENT PROGRAM	\$1,180,807	\$650,642	\$530,165	AD/ Maintenance	No 2 Ongoing

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# Summary Tables



Pr#	Project Name	CIP Funding Estimate* 4-27-2022	Spent as of Remainder	PM/Status	Grant	Priority
B-618	TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE	\$64,500	\$64,473	\$27 BR/In Plan/Design	No	2
B-493	SYNTHETIC TURF REPLACEMENT	\$6,773,326	\$2,628,323	\$4,145,003 DC/ Maintenance	No	2 Ongoing
A-620	FIBER OPTIC CABLE INTERCONNECT	\$1,280,000	\$27,703	\$1,252,297 MH/In Plan/Design	No	2
B-415	CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS	\$556,016	\$344,454	\$211,562 JP/Under Const. Maintenance	No	2 Ongoing
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE	\$1,907,940	\$1,265,341	\$642,599 DC/Under Const. Maintenance	No	2 Ongoing
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE	\$1,078,602	\$751,765	\$326,837 DC/Under Const. Maintenance	No	2 Ongoing
B-101	PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE	\$1,795,764	\$1,571,166	\$224,599 DC/ Maintenance	No	2 Ongoing
A-330	TOWN-WIDE STORM DRAIN SYSTEM MANAGEMENT	\$3,058,435	\$1,493,655	\$1,564,780 SJ/In Plan/Design Maintenance	No	2 Ongoing
B-280	SPORTS FIELD RENOVATION	\$1,411,458	\$1,186,099	\$225,359 DC/ Maintenance	No	2 Ongoing
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE	\$345,443	\$174,567	\$170,875 JP/Under Const. Maintenance	No	2 Ongoing
A-513	CAMINO TASSAJARA PKWY/SYCAMORE VALLEY RD SOUND WALL MAINT.	\$1,082,725	\$576,982	\$505,743 NNS/ Maintenance	No	2/3 Ongoing
B-120	TOWN-WIDE TRAILS	\$1,121,270	\$653,718	\$467,552 BR/In Plan/Design Maintenance	Yes	2/3 Ongoing
A-514	PUBLIC PLACES FOR ART	\$236,012	\$118,825	\$117,187 HRP/In Plan/Design Maintenance	No	2/3 Ongoing
B-560	DIABLO VISTA PARK CAPITAL MAINTENANCE	\$1,034,283	\$131,770	\$902,513 DC/ Maintenance	No	2/3 Ongoing
B-544	OAK HILL PARK CAPITAL MAINTENANCE	\$1,042,545	\$156,869	\$885,676 JT/ Maintenance	No	2/3 Ongoing
C-402	EL PINTADO OVERLAY - EL CERRO BLVD. TO I-680	\$1,630,376	\$156,919	\$1,473,457 NNS/Not Started On Hold	No	2/3
B-494	OSAGE STATION PARK CAPITAL MAINTENANCE	\$430,804	\$253,752	\$177,052 JT/ Maintenance	No	2/3 Ongoing
B-553	VILLAGE THEATRE CAPITAL MAINTENANCE	\$316,813	\$170,006	\$146,807 HRP/ Maintenance	No	2/3 Ongoing
C-634	TOWN-WIDE TRAFFIC SIGNAL MODERNIZATION	\$1,050,000	\$10,000	\$1,040,000 MH/Not Started	No	2/3
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS	\$177,139	\$74,843	\$102,296 JP/ Maintenance	No	2/3 Ongoing
B-619	GREEN VALLEY TRAIL FROM HIGHBRIDGE LANE TO DIABLO ROAD	\$20,000	\$9,800	\$10,200 BR/	No	2/3
C-638	LA GONDA WAY IMPROVEMENTS	\$2,500,000	\$0	\$2,500,000 NNS/Not Started	No	2/3
B-628	TOWN GREEN AND ARTS DISTRICT	\$4,133,012	\$0	\$4,133,012 HRP/Not Started	No	2/3
C-598	PARK AND RIDE EXPANSION PROJECT	\$1,547,500	\$479,562	\$1,067,938 NNS/On Hold	No	2/3
<b>Subtotal</b>		<b>\$45,299,235</b>	<b>\$17,515,365</b>	<b>\$27,783,870</b>		
C-566	TOWN-WIDE BICYCLE PARKING PROJECT	\$37,000	\$26,854	\$10,146 AD/Under Const.	Yes	3
C-521	WEST EL PINTADO SIDEWALK IMPROVEMENT	\$485,397	\$5,200	\$480,197 SJ/On Hold	No	3
C-017	TOWN-WIDE SIDEWALK REPAIRS	\$647,327	\$394,416	\$252,912 JP/Under Const. Maintenance	No	3 Ongoing
B-328	TOWN OFFICES CAPITAL MAINTENANCE	\$390,933	\$242,916	\$148,017 JP/ Maintenance	No	3 Ongoing
C-562	TRAFFIC SIGNAL INTERCONNECT SYSTEM	\$146,804	\$132,479	\$14,325 AD/ Maintenance	No	3 Ongoing
A-482	STREET LIGHT MAINTENANCE	\$534,037	\$350,436	\$183,600 FK/ Maintenance	No	3/4 Ongoing
A-579	TOWN-WIDE ROADWAY DAMAGE REPAIR	\$275,000	\$118,069	\$156,931 DC/ Maintenance	No	3/4 Ongoing
B-582	VETERANS MEMORIAL BUILDING CAPITAL MAINTENANCE	\$294,259	\$154,016	\$140,244 JP/ Maintenance	No	3/4 Ongoing
A-561	I-680 INTERCHANGE LANDSCAPING AT SYCAMORE AND DIABLO ROADS	\$650,800	\$0	\$650,800 DC/On Hold	No	3/4
B-550	MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA	\$145,000	\$0	\$145,000 BR/On Hold	No	4

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# Summary Tables



Pr#	Project Name	CIP Funding Spent as of Estimate* 4-27-2022	Remainder	PM/Status	Grant	Priority
<b>Subtotal</b>		\$3,606,558	\$1,424,386	\$2,182,172		
B-515	SECURITY ACCESS CONTROL FOR TOWN BUILDINGS-----	\$247,500	\$232,029	\$15,471	CP/ Maintenance	No 4
B-629	282 FRONT STREET - ARTS DISTRICT MAKER SPACE-----	\$600,000	\$0	\$600,000	HRP/In Plan/Design	No 4
A-530	HAP MAGEE RANCH PARK SLIDE MITIGATION-----	\$150,000	\$0	\$150,000	RE/Not Started On Hold	No 4/5
C-602	DANVILLE BOULEVARD IMPROVEMENTS-----	\$0	\$0	\$0	NNS/In Plan/Design	No 4/5
<b>Subtotal</b>		\$997,500	\$232,029	\$765,471		
A-443	DIABLO ROAD (EAST) DRAINAGE IMPROVEMENTS-----	\$143,275	\$0	\$143,275	SJ/Not Started	No 5
B-627	TINY FLOURISHES-----	\$100,000	\$10,500	\$89,500	HRP/In Plan/Design	No 5
C-057	BLACKHAWK RD./HIDDEN OAK DR./MAGEE RANCH RD. TRAFFIC SIGNAL-----	\$193,370	\$0	\$193,370	AD/Not Started	No 5
<b>Subtotal</b>		\$436,645	\$10,500	\$426,145		
B-449	SYCAMORE VALLEY AND DIABLO VISTA PARKS PLAY AREA RENOVATION-----	\$1,100,543	\$843,234	\$257,309	MLS/Complete 2008	No 1
B-489	BOCCE COURT SHADE STRUCTURES AND GROUP PICNIC AREA-----	\$351,360	\$296,551	\$54,809	JJ/Complete 2008	No 1
B-451	HAP MAGEE PARKING AND STAGING AREA-----	\$800,000	\$700,441	\$99,559	ML/Complete 2008	Yes 1
C-518	FRONT STREET PEDESTRIAN IMPROVEMENTS-----	\$88,000	\$85,120	\$2,880	NS/Complete 2008	No 1
B-428	VISTA GRANDE SCHOOL/PARK PLAYFIELD RENOVATION-----	\$834,150	\$627,700	\$206,450	MLS/Complete 2008	Yes 1/2
C-455	BATTERY BACK-UP SYSTEMS FOR TRAFFIC SIGNALS-----	\$355,250	\$239,177	\$116,073	NS/Complete 2008	No 1/2
C-483	INSTALLATION OF AUDIBLE PEDESTRIAN SIGNALS AT FIVE INTERSECTIONS-----	\$66,000	\$46,483	\$19,517	NS/Complete 2008	No 1/2
<b>Subtotal</b>		\$3,595,303	\$2,838,705	\$756,598		
B-276	HAP MAGEE RANCH PARK PLANNING - PHASE 2-----	\$35,000	\$9,551	\$25,449	JJ/Complete 2008	No 2
B-496	DIABLO VISTA MIDDLE SCHOOL GYMNASIUM AND TEEN CENTER-----	\$800,000	\$774,191	\$25,809	ML/Complete 2008	No 2/3
A-464	EL CERRO BOULEVARD MEDIAN RENOVATION-----	\$246,580	\$164,884	\$81,696	MH/Complete 2008	No 2/3
<b>Subtotal</b>		\$1,081,580	\$948,627	\$132,953		
C-503	PAVEMENT MANAGEMENT PROGRAM-----	\$4,200,000	\$4,202,878	(\$2,878)	SCL/Complete 2009	No 1
A-271	PARKING LOT MAINTENANCE AT EAST BAY FELLOWSHIP CHURCH-----	\$1,284,553	\$1,274,083	\$10,470	JAC/Complete 2009	No 1/2
C-486	SYCAMORE VALLEY ROAD IMPROVEMENTS EAST OF CAMINO RAMON-----	\$752,122	\$442,059	\$310,063	NS/Complete 2009	No 1/2
<b>Subtotal</b>		\$6,236,675	\$5,919,020	\$317,655		
B-543	MONTE VISTA COMMUNITY POOL SHADE STRUCTURE-----	\$74,000	\$76,758	(\$2,758)	ML/Complete 2009	No 3/4
<b>Subtotal</b>		\$74,000	\$76,758	(\$2,758)		
C-517	IRON HORSE TRAIL CORRIDOR CONCEPT PLAN-----	\$66,000	\$33,000	\$33,000	TJW/Complete 2009	Yes 5
<b>Subtotal</b>		\$66,000	\$33,000	\$33,000		
B-286	VILLAGE THEATRE RENOVATIONS AND IMPROVEMENTS-----	\$1,597,160	\$1,593,288	\$3,872	MLS/Complete 2010	No 1
C-511	DIABLO AND GREEN VALLEY ROAD IMPROVEMENTS (ARRA)-----	\$1,008,063	\$1,008,063	\$0	RJA/Complete 2010	Yes 1
C-365	GREEN VALLEY ROAD STREET REPAIR-----	\$20,202	\$0	\$20,202	MAS/Complete 2010	Yes 1
A-462	CLYDESDALE DRIVE MEDIAN IMPROVEMENTS-----	\$23,100	\$15,128	\$7,972	SCL/Complete 2010	No 1/2
<b>Subtotal</b>		\$2,648,525	\$2,616,478	\$32,047		

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Pr#	Project Name	CIP Funding Spent as of Estimate* 4-27-2022	Remainder	PM/Status	Grant	Priority
B-520	HAP MAGEE RANCH PARK GROUP PICNIC AREA SHADE STRUCTURE	\$165,000	\$127,567	JT/Complete 2010	No	2
B-423	VILLAGE THEATRE SECURITY IMPROVEMENT	\$98,500	\$97,610	RC/Complete 2010	No	2
A-316	DOWNTOWN DIRECTIONAL SIGNAGE	\$13,700	\$13,700	\$0 JB/Complete 2010	No	2/3
	<b>Subtotal</b>	<b>\$277,200</b>	<b>\$238,877</b>	<b>\$38,323</b>		
B-507	RAILROAD PLAZA	\$250,464	\$241,892	BR/Complete 2010	No	3
B-512	WOODBINE BRIDGE REPLACEMENT AND PEDESTRIAN WALKWAY	\$505,965	\$354,484	MAS/Complete 2010	Yes	3/4
	<b>Subtotal</b>	<b>\$756,429</b>	<b>\$596,376</b>	<b>\$160,053</b>		
B-471	SPORTS FIELD LIGHTING UPGRADE	\$45,000	\$36,396	JJ/Complete 2010	No	4
C-046	TOWN-WIDE TRAFFIC SIGNAL INTERCONNECT	\$690,584	\$524,489	NS/Complete 2010	No	4
	<b>Subtotal</b>	<b>\$735,584</b>	<b>\$560,885</b>	<b>\$174,699</b>		
C-457	DIABLO ROAD BRIDGE SLOPE REPAIR	\$657,419	\$657,805	(\$386)SCL/Complete 2011	No	1
C-430	WEST EL PINTADO SIDEWALK STRUCTURAL REPAIR	\$752,284	\$615,868	\$116,416 SCL/Complete 2011	No	1
B-510	VETERANS MEMORIAL BUILDING	\$8,428,654	\$8,412,408	\$16,246 MLS/Complete 2011	No	1
C-487	SYCAMORE VALLEY ROAD AND I-680 ON-RAMP IMPROVEMENTS	\$1,095,321	\$533,501	\$561,820 NS/Complete 2011	No	1
C-239	MAJOR ARTERIAL OVERLAYS	\$301,405	\$275,309	\$26,096 SCL/Complete 2011	No	1
C-546	HARTZ AND PROSPECT AVENUES INTERSECTION IMPROVEMENTS	\$127,720	\$128,220	(\$500)JW/Complete 2011	No	1
B-466	OSAGE PARKING LOTS PAVEMENT REPAIR AND EXPANSION	\$603,282	\$507,510	\$95,772 MAS/Complete 2011	No	1/2
B-565	SWIMMING POOL AT SAN RAMON VALLEY HIGH SCHOOL	\$500,000	\$500,000	\$0 MLS/Complete 2011	No	1/2
B-548	OAK HILL PARK COMMUNITY CENTER DOORS	\$204,000	\$165,901	\$38,099 AM/Complete 2011	No	1/2
C-547	PAVEMENT MANAGEMENT PROGRAM	\$4,000,000	\$4,064,296	(\$64,296)RJA/Complete 2011	No	1/2
	<b>Subtotal</b>	<b>\$16,650,085</b>	<b>\$15,860,818</b>	<b>\$789,267</b>		
C-554	TASSAJARA RANCH RD AND ZENITH RIDGE STREET LIGHT IMPROVEMENT	\$50,000	\$0	\$50,000 JJ/Complete 2011	No	3
	<b>Subtotal</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$50,000</b>		
C-240	TASSAJARA RANCH DRIVE MEDIAN AND BICYCLE LANES	\$850,546	\$823,725	\$26,821 MAS/Complete 2012	No	1
A-563	DOWNTOWN TRASH RECEPTACLE REPLACEMENT	\$207,788	\$205,519	\$2,269 JB/Complete 2012	Yes	1
	<b>Subtotal</b>	<b>\$1,058,334</b>	<b>\$1,029,244</b>	<b>\$29,090</b>		
A-549	HIGHWAY ADVISORY RADIO (HAR) SYSTEM	\$120,000	\$111,582	\$8,418 GG/Complete 2012	No	2
	<b>Subtotal</b>	<b>\$120,000</b>	<b>\$111,582</b>	<b>\$8,418</b>		
A-531	SOLAR PHOTOVOLTAIC SYSTEM	\$1,359,579	\$1,233,660	\$105,919 SCL/Complete 2013	No	1
B-539	TOWN MEETING HALL AUDIO AND VISUAL PROJECTION SYSTEM	\$266,043	\$266,043	\$0 SCL/Complete 2013	No	1/2
A-458	SAN RAMON CREEK REALIGNMENT AT EL CAPITAN BRIDGE	\$607,048	\$602,739	\$4,309 MAS/Complete 2013	Yes	1/2
B-557	SAN RAMON VALLEY H. S. TENNIS COURT REPLACEMENT LIGHTING	\$82,500	\$51,309	\$31,191 MH/Complete 2013	No	1/2
A-504	FRONT STREET REPAIR (FEMA)	\$880,402	\$874,576	\$5,826 SCL/Complete 2013	Yes	1/2
C-523	DOWNTOWN CROSSWALK ENHANCEMENTS	\$182,625	\$142,996	\$39,629 AD/Complete 2013	No	1/2
	<b>Subtotal</b>	<b>\$3,358,197</b>	<b>\$3,171,324</b>	<b>\$186,874</b>		

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Pr#	Project Name	CIP Funding Spent as of			PM/Status	Grant Priority
		Estimate*	4-27-2022	Remainder		
A-583	UTILITY VAULT ACCESS SECURITY	\$10,000	\$10,000	\$0	DC/Complete 2013	No 2/3
<b>Subtotal</b>		<b>\$10,000</b>	<b>\$10,000</b>	<b>\$0</b>		
A-595	EL PINTO ROAD REPAIR (FEMA)	\$341,575	\$341,575	\$0	SCL/Complete 2013	Yes 3
<b>Subtotal</b>		<b>\$341,575</b>	<b>\$341,575</b>	<b>\$0</b>		
C-587	SAN RAMON VALLEY BOULEVARD GAP CLOSURE SOUND WALL	\$7,420,000	\$7,120,000	\$300,000	TJW/Complete 2014	No 1
C-570	PAVEMENT MANAGEMENT PROGRAM	\$2,000,000	\$1,995,233	\$4,767	RJA/Complete 2014	No 1/2
<b>Subtotal</b>		<b>\$9,420,000</b>	<b>\$9,115,233</b>	<b>\$304,767</b>		
A-241	CROW CANYON ROAD SOUND WALLS	\$1,134,825	\$1,126,373	\$8,452	RJA/Complete 2014	No 2
A-266	TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE	\$221,800	\$186,636	\$35,164	JB/Complete 2014	Yes 2/3
<b>Subtotal</b>		<b>\$1,356,625</b>	<b>\$1,313,009</b>	<b>\$43,616</b>		
C-577	PAVEMENT MANAGEMENT PROGRAM	\$6,000,000	\$5,076,934	\$923,066	SCL/Complete 2015	No 1
C-319	HARTZ AVENUE BEAUTIFICATION - LINDA MESA TO RAILROAD	\$8,717,211	\$8,714,874	\$2,337	MAS/Complete 2015	Yes 1
C-391	HARTZ AVENUE BEAUTIFICATION - LINDA MESA TO DIABLO RD	\$385,326	\$355,442	\$29,884	MAS/Complete 2015	No 1
C-405	RAILROAD AVENUE IMPROVEMENTS PROSPECT TO SCHOOL	\$2,350,296	\$2,263,757	\$86,539	MAS/Complete 2015	Yes 1
B-591	BOCCE BALL COURT EXPANSION AT SYCAMORE VALLEY PARK	\$1,473,414	\$1,411,777	\$61,637	BR/Complete 2015	No 1/2
C-586	SAN RAMON VALLEY BOULEVARD WIDENING	\$759,898	\$758,741	\$1,157	SCL/Complete 2015	No 1/2
<b>Subtotal</b>		<b>\$19,686,145</b>	<b>\$18,581,525</b>	<b>\$1,104,620</b>		
B-450	PARK SYSTEM SIGNAGE	\$228,000	\$224,314	\$3,686	BR/Complete 2015	No 2
C-589	LAWRENCE ROAD TRAFFIC SAFETY IMPROVEMENTS	\$75,000	\$57,208	\$17,792	AD/Complete 2015	No 2
C-527	SAN RAMON VALLEY BLVD. & IRON HORSE TRAIL SIGNAL ENHANCEMENT	\$10,000	\$6,726	\$3,274	AD/Complete 2015	No 2/3
<b>Subtotal</b>		<b>\$313,000</b>	<b>\$288,247</b>	<b>\$24,753</b>		
C-605	RAILROAD AVENUE DECORATIVE CROSSWALKS AND PAVEMENT OVERLAY	\$479,400	\$446,742	\$32,658	NNS/Complete 2016	No 1
C-603	DANVILLE AND EL CERRO BOULEVARD PARKING IMPROVEMENTS	\$34,000	\$15,383	\$18,617	AD/Complete 2016	No 1/2
<b>Subtotal</b>		<b>\$513,400</b>	<b>\$462,125</b>	<b>\$51,275</b>		
C-592	ROSE STREET PARKING FACILITY	\$6,125,906	\$5,733,679	\$392,227	SJ/Complete 2017	No 1
C-508	CAMINO TASSAJARA/CROW CANYON SAFETEA-LU IMPROVEMENTS	\$7,882,745	\$7,421,697	\$461,048	SJ/Complete 2017	Yes 1
C-595	PAVEMENT MANAGEMENT PROGRAM	\$6,104,838	\$5,033,989	\$1,070,849	NNS/Complete 2017	No 1
A-612	TOWN SERVICE CENTER SLIDE DRAINAGE REPAIR	\$28,000	\$18,945	\$9,055	BR/Complete 2017	No 1/2
A-615	CAMINO ENCANTO AT DEL AMIGO STORM DRAIN REPLACEMENT	\$0	\$0	\$0	NNS/Complete 2017	No 1/2
<b>Subtotal</b>		<b>\$20,141,489</b>	<b>\$18,208,310</b>	<b>\$1,933,179</b>		
C-584	DANVILLE VARIOUS STREETS AND ROADS PRESERVATION	\$2,164,763	\$2,452,339	(\$287,576)	SJ/Complete 2018	Yes 1/2
<b>Subtotal</b>		<b>\$2,164,763</b>	<b>\$2,452,339</b>	<b>(\$287,576)</b>		
B-597	VILLAGE THEATRE PARKING LOT IMPROVEMENTS	\$9,208,700	\$8,967,757	\$240,943	SJ/Complete 2019	No 1
A-580	TOWN OFFICE IMPROVEMENTS	\$4,241,800	\$90,094	\$4,151,706	SJ/Complete 2019	No 1/2
C-593	FRONT STREET CREEK BANK STABILIZATION	\$922,400	\$899,859	\$22,541	SJ/Complete 2019	No 1/2

\*CIP Funding Estimate includes prior year appropriations plus current year appropriations, and for multiphased or on-going projects, it includes future year proposed appropriations.

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Pr#	Project Name	CIP Funding Spent as of Estimate* 4-27-2022	Remainder	PM/Status	Grant	Priority
B-617	TOWN GREEN AND ARTS DISTRICT MASTER PLAN	\$21,000	\$20,590	\$410 BR/Not Started	No	1/2
<b>Subtotal</b>		<b>\$14,393,900</b>	<b>\$9,978,299</b>	<b>\$4,415,601</b>		
B-611	SYCAMORE VALLEY PARK DRAINAGE IMPROVEMENTS	\$172,500	\$88,264	\$84,236 BR/Complete 2020	No	1
C-594	STUDENT PARKING AT SAN RAMON VALLEY HIGH SCHOOL	\$1,450,000	\$1,450,000	\$0 JAC/Complete 2020	No	1/2
<b>Subtotal</b>		<b>\$1,622,500</b>	<b>\$1,538,264</b>	<b>\$84,236</b>		
C-596	SAN RAMON VALLEY CREEK FOOTBRIDGE AT DANVILLE GREEN	\$900,000	\$693,870	\$206,130 BR/Complete 2020	No	2
<b>Subtotal</b>		<b>\$900,000</b>	<b>\$693,870</b>	<b>\$206,130</b>		
C-609	TOWN-WIDE BICYCLE MASTER PLAN	\$100,000	\$99,955	\$45 AD/In Plan/Design Complete 20	No	2
B-574	VISTA GRANDE STREET/BRET HARTE PARK PEDESTRIAN IMPROVEMENTS	\$249,524	\$227,719	\$21,805 BR/In Plan/Design Complete 20	Yes	2/3
<b>Subtotal</b>		<b>\$349,524</b>	<b>\$327,673</b>	<b>\$21,851</b>		
<b>Total</b>		<b>\$240,968,593</b>	<b>\$154,924,384</b>	<b>\$86,044,209</b>		

\*CIP Funding Estimate includes prior year appropriations plus current year appropriations, and for multiphased or on-going projects, it includes future year proposed appropriations.

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## Table H - Project Cost Summary by Park Site

Pr#	Project Name	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Status	Priority
<b>Bret Harte</b>									
B-574	VISTA GRANDE STREET/BRET HARTE PARK PEDESTRIAN IMPROVEMENT	\$249,524	\$0	\$0	\$0	\$0	\$0	In Plan/Design Construction Complete 2021	2/3
<b>TOTALS</b>		<b>\$249,524</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		
<b>Danville South</b>									
B-556	DANVILLE SOUTH PARK CAPITAL MAINTENANCE	\$321,600	\$90,000	\$126,000	\$170,000	\$90,000	\$90,000	Ongoing Maintenance	1/2 Ongoing
<b>TOTALS</b>		<b>\$321,600</b>	<b>\$90,000</b>	<b>\$126,000</b>	<b>\$170,000</b>	<b>\$90,000</b>	<b>\$90,000</b>		
<b>Diablo Road Trail</b>									
C-055	DIABLO ROAD TRAIL FROM ALAMEDA DIABLO TO TANK ACCESS ROAD	\$5,699,227	\$0	\$0	\$0	\$0	\$0	In Plan/Design	1
<b>TOTALS</b>		<b>\$5,699,227</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		
<b>Diablo Vista</b>									
B-560	DIABLO VISTA PARK CAPITAL MAINTENANCE	\$219,283	\$743,000	\$18,000	\$18,000	\$18,000	\$18,000	Ongoing Maintenance	2/3 Ongoing
<b>TOTALS</b>		<b>\$219,283</b>	<b>\$743,000</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$18,000</b>		
<b>Green Valley Trail</b>									
B-619	GREEN VALLEY TRAIL FROM HIGHBRIDGE LANE TO DIABLO ROAD	\$20,000	\$0	\$0	\$0	\$0	\$0		2/3
<b>TOTALS</b>		<b>\$20,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		
<b>Hap Magee Ranch</b>									
A-530	HAP MAGEE RANCH PARK SLIDE MITIGATION	\$150,000	\$0	\$0	\$0	\$0	\$0	Not Started On Hold	4/5
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE	\$1,767,940	\$40,000	\$25,000	\$25,000	\$25,000	\$25,000	Under Construction Ongoing Maintenance	2 Ongoing
<b>TOTALS</b>		<b>\$1,917,940</b>	<b>\$40,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>		
<b>Iron Horse Trail</b>									
C-607	IRON HORSE TRAIL CROSSING IMPROVEMENTS	\$70,000	\$0	\$350,000	\$0	\$0	\$0	In Plan/Design	1/2
<b>TOTALS</b>		<b>\$70,000</b>	<b>\$0</b>	<b>\$350,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		

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# Summary Tables



Pr#	Project Name	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Status	Priority
<b>Multiple Parks</b>									
B-101	PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE	\$1,670,764	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	Ongoing Maintenance	2 Ongoing
B-120	TOWN-WIDE TRAILS	\$921,270	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	In Plan/Design Ongoing Maintenance	2/3 Ongoing
B-280	SPORTS FIELD RENOVATION	\$1,211,458	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	Ongoing Maintenance	2 Ongoing
B-493	SYNTHETIC TURF REPLACEMENT	\$4,384,702	\$225,000	\$225,000	\$813,624	\$225,000	\$225,000	Ongoing Maintenance	2 Ongoing
B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE	\$271,171	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	Ongoing Maintenance	2 Ongoing
	<b>TOTALS</b>	<b>\$8,459,364</b>	<b>\$345,000</b>	<b>\$345,000</b>	<b>\$933,624</b>	<b>\$345,000</b>	<b>\$345,000</b>		
<b>Oak Hill</b>									
B-427	OAK HILL MASTER PLAN - PHASE 2	\$0	\$0	\$0	\$0	\$0	\$0	On Hold Unfunded	5
B-544	OAK HILL PARK CAPITAL MAINTENANCE	\$398,545	\$500,000	\$36,000	\$36,000	\$36,000	\$36,000	Ongoing Maintenance	2/3 Ongoing
	<b>TOTALS</b>	<b>\$398,545</b>	<b>\$500,000</b>	<b>\$36,000</b>	<b>\$36,000</b>	<b>\$36,000</b>	<b>\$36,000</b>		
<b>Osage Station</b>									
B-490	OSAGE STATION PARK IMPROVEMENTS	\$2,469,750	\$0	\$0	\$0	\$0	\$0		2
B-494	OSAGE STATION PARK CAPITAL MAINTENANCE	\$368,304	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	Ongoing Maintenance	2/3 Ongoing
	<b>TOTALS</b>	<b>\$2,838,054</b>	<b>\$12,500</b>	<b>\$12,500</b>	<b>\$12,500</b>	<b>\$12,500</b>	<b>\$12,500</b>		
<b>Sycamore Valley</b>									
B-495	SYCAMORE VALLEY PARK CAPITAL MAINTENANCE	\$627,490	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	Ongoing Maintenance	2 Ongoing
B-522	SYCAMORE VALLEY PARK PICNIC AREA RESTROOMS	\$0	\$0	\$0	\$689,000	\$0	\$0	On Hold Unfunded	5
	<b>TOTALS</b>	<b>\$627,490</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$719,000</b>	<b>\$30,000</b>	<b>\$30,000</b>		
	<b>GRAND TOTALS</b>	<b>\$20,821,025</b>	<b>\$1,760,500</b>	<b>\$942,500</b>	<b>\$1,914,124</b>	<b>\$556,500</b>	<b>\$556,500</b>		

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# Summary Tables



## Table I - Project Cost Summary by Building Site

Pr#	Project Name	2022/23	2023/24	2024/25	2025/26	2026/27	Status	Priority
<b>Day School</b>								
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS	\$152,139	\$5,000	\$5,000	\$5,000	\$5,000	Maintenance	2/3 Ongoing
<b>TOTAL</b>		<b>\$152,139</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>		
<b>Library</b>								
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE	\$903,602	\$55,000	\$30,000	\$30,000	\$30,000	Under Construction	2 Ongoing
<b>TOTAL</b>		<b>\$903,602</b>	<b>\$55,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>		
<b>Multiple Buildings</b>								
B-415	CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS	\$556,016	\$0	\$0	\$0	\$0	Under Construction	2 Ongoing
B-515	SECURITY ACCESS CONTROL FOR TOWN BUILDINGS	\$247,500	\$0	\$0	\$0	\$0		4
B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE	\$271,171	\$15,000	\$15,000	\$15,000	\$15,000	Maintenance	2 Ongoing
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES	\$103,084	\$5,000	\$0	\$0	\$0		2 Ongoing
<b>TOTAL</b>		<b>\$1,177,770</b>	<b>\$20,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>		
<b>Oak Hill Community Center</b>								
B-544	OAK HILL PARK CAPITAL MAINTENANCE	\$398,545	\$500,000	\$36,000	\$36,000	\$36,000	Maintenance	2/3 Ongoing
<b>TOTAL</b>		<b>\$398,545</b>	<b>\$500,000</b>	<b>\$36,000</b>	<b>\$36,000</b>	<b>\$36,000</b>		
<b>Service Center</b>								
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE	\$270,443	\$15,000	\$15,000	\$15,000	\$15,000	Under Construction	2 Ongoing
B-550	MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA	\$145,000	\$0	\$0	\$0	\$0	On Hold	4
<b>TOTAL</b>		<b>\$415,443</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>		
<b>Town Office</b>								
B-328	TOWN OFFICES CAPITAL MAINTENANCE	\$390,933	\$0	\$0	\$0	\$0	Maintenance	3 Ongoing
<b>TOTAL</b>		<b>\$390,933</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		
<b>Veterans Building</b>								
B-582	VETERANS MEMORIAL BUILDING CAPITAL MAINTENANCE	\$219,259	\$15,000	\$15,000	\$15,000	\$15,000	Maintenance	3/4 Ongoing
<b>TOTAL</b>		<b>\$219,259</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>		
<b>Village Theatre</b>								
B-553	VILLAGE THEATRE CAPITAL MAINTENANCE	\$256,813	\$12,000	\$12,000	\$12,000	\$12,000	Maintenance	2/3 Ongoing
<b>TOTAL</b>		<b>\$256,813</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>		
<b>GRAND TOTALS</b>		<b>\$3,914,503</b>	<b>\$622,000</b>	<b>\$128,000</b>	<b>\$128,000</b>	<b>\$128,000</b>		

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## Table J - Downtown Projects Cost Summary

Pr#	Project Name	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Status	Priority
A-362	DOWNTOWN IMPROVEMENT PROJECT	\$631,420	\$2,500,000	\$0	\$0	\$0	\$0	\$0	2
B-618	TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE	\$64,500	\$0	\$0	\$0	\$0	\$0	\$0	In Plan/Design 2
C-566	TOWN-WIDE BICYCLE PARKING PROJECT	\$37,000	\$0	\$0	\$0	\$0	\$0	\$0	Under Construction 3
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES--	\$103,084	\$5,000	\$0	\$0	\$0	\$0	\$0	2 Ongoing
C-599	LA GONDA WAY BRIDGE IMPROVEMENTS	\$1,400,157	\$0	\$4,636,000	\$0	\$0	\$0	\$0	In Plan/Design 1/2
C-600	SAN RAMON VALLEY BOULEVARD IMPROVEMENTS	\$2,080,000	\$0	\$0	\$0	\$0	\$0	\$0	In Plan/Design 1/2
<b>GRAND TOTAL</b>		<b>\$4,316,161</b>	<b>\$2,505,000</b>	<b>\$4,636,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

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## Table K - Proposed Green Infrastructure Projects

Pr#	Project Name	Proposed Appropriations (including Green Infrastructure)					Proposed Future Appropriations (including Green Infrastructure)				
		2022/23	2023/24	2024/25	2025/26	2026/27	2024/25	2025/26	2026/27	2027/28	2028/29
A-064	LOCAL GENERAL IMPROVEMENTS - DISABLED ACCESS-----	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$0
A-330	TOWN-WIDE STORM DRAIN SYSTEM MANAGEMENT-----	\$530,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$0
A-443	DIABLO ROAD (EAST) DRAINAGE IMPROVEMENTS-----	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
A-492	CENTRAL IRRIGATION SYSTEM CAPITAL MAINTENANCE-----	\$350,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
A-533	TOWN-WIDE LANDSCAPE REPLACEMENT-----	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$0
A-558	PARKING LOT MAINTENANCE-----	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
A-561	I-680 INTERCHANGE LANDSCAPING AT SYCAMORE AND DIABLO ROADS-----	\$0	\$360,000	\$215,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B-120	TOWN-WIDE TRAILS-----	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$0
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE-----	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$0
B-280	SPORTS FIELD RENOVATION-----	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$0
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE-----	\$40,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$0
B-415	CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS-----	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS-----	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$0
B-490	OSAGE STATION PARK IMPROVEMENTS-----	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE-----	\$55,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$0
B-493	SYNTHETIC TURF REPLACEMENT-----	\$225,000	\$225,000	\$813,624	\$225,000	\$225,000	\$225,000	\$225,000	\$225,000	\$225,000	\$0
B-494	OSAGE STATION PARK CAPITAL MAINTENANCE-----	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$0
B-495	SYCAMORE VALLEY PARK CAPITAL MAINTENANCE-----	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$0
B-544	OAK HILL PARK CAPITAL MAINTENANCE-----	\$500,000	\$36,000	\$36,000	\$36,000	\$36,000	\$36,000	\$36,000	\$36,000	\$36,000	\$0
B-550	MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA-----	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B-553	VILLAGE THEATRE CAPITAL MAINTENANCE-----	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$0
B-556	DANVILLE SOUTH PARK CAPITAL MAINTENANCE-----	\$90,000	\$126,000	\$170,000	\$90,000	\$90,000	\$90,000	\$90,000	\$90,000	\$90,000	\$0
B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE-----	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$0
B-560	DIABLO VISTA PARK CAPITAL MAINTENANCE-----	\$743,000	\$18,000	\$18,000	\$18,000	\$18,000	\$18,000	\$18,000	\$18,000	\$18,000	\$0
B-582	VETERANS MEMORIAL BUILDING CAPITAL MAINTENANCE-----	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$0

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# Summary Tables



Pr#	Project Name	2022/23	2023/24	2024/25	2025/26	2026/27
B-619	GREEN VALLEY TRAIL FROM HIGHBRIDGE LANE TO DIABLO ROAD-----	\$0	\$0	\$0	\$0	\$0
B-637	PICKLEBALL COURTS-----	\$450,000	\$0	\$0	\$0	\$0
C-017	TOWN-WIDE SIDEWALK REPAIRS-----	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000
C-055	DIABLO ROAD TRAIL FROM ALAMEDA DIABLO TO TANK ACCESS ROAD-----	\$0	\$0	\$0	\$0	\$0
C-392	BRIDGE MAINTENANCE-----	\$848,240	\$0	\$0	\$0	\$0
C-521	WEST EL PINTADO SIDEWALK IMPROVEMENT-----	\$0	\$0	\$0	\$0	\$0
C-552	INTERNALLY ILLUMINATED STREET NAME SIGN LED RETROFIT-----	\$0	\$0	\$0	\$0	\$0
C-566	TOWN-WIDE BICYCLE PARKING PROJECT-----	\$0	\$0	\$0	\$0	\$0
C-578	SAN RAMON VALLEY BOULEVARD SLURRY SEAL AND STRIPING (SOUTH)-----	\$0	\$0	\$0	\$0	\$0
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES-----	\$5,000	\$0	\$0	\$0	\$0
C-588	BATTERY BACKUP REPLACEMENT FOR TRAFFIC SIGNALS-----	\$0	\$0	\$0	\$0	\$0
C-598	PARK AND RIDE EXPANSION PROJECT-----	\$0	\$0	\$0	\$0	\$0
C-600	SAN RAMON VALLEY BOULEVARD IMPROVEMENTS-----	\$0	\$0	\$0	\$0	\$0
C-601	CAMINO RAMON IMPROVEMENTS-----	\$0	\$0	\$0	\$0	\$0
C-638	LA GONDA WAY IMPROVEMENTS-----	\$0	\$2,500,000	\$0	\$0	\$0
<b>TOTALS</b>		<b>\$4,117,740</b>	<b>\$3,631,500</b>	<b>\$1,619,924</b>	<b>\$735,500</b>	<b>\$735,500</b>

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# Pavement Management Program



## Pavement Management Program

The Town of Danville Pavement Management Program provides maintenance history and a pavement condition index (PCI) for all public streets in Danville using software provided by the Metropolitan Transportation Commission (MTC). The MTC software is used within the Bay Area region.

The Town annually performs pavement maintenance on public streets to the extent that funds are available. Streets are selected based on PCI, location, and type of maintenance application. Maintenance applications are slurry seals, rubberized cape seal and pavement overlays. Slurry seals are thin applications of liquid asphalt mixed with sand or rock chips. Rubberized cape seal is a two-step process which starts with an application of a rubberized asphalt chip base followed by a slurry seal coat. Asphalt overlays are 1 to 4-inch thick layers of hot asphalt applied to the road surface.

Streets with the same type of maintenance application are grouped together to help to reduce the cost of the project. Streets are also selected based on the PCI. The PCI is determined by field inspection of the actual pavement condition. New streets start at 100 and as streets age the rating drops. The Town Council's goal is an average PCI of 70 and an average annual expenditure of \$2,900,000.

### Completed Pavement Maintenance Projects for Fiscal Year 2021/22:

Ashland Court	Crestridge Court	Heartland Street	Shady Oak Court
Ashland Way	Crestridge Drive	Hidden Crest Court	Stanton Court
Auburn Court	Crown Valley Court	Horizon Court	Stratford Court
Barrenger Drive	Dana Highlands Court	Jennifers Meadows Court	Summerfield Court
Carlyle Court	Devonshire Court	Julie Court	Summerfield Street
Carole Meadows Court	Diablo View Court	Kingston Drive	Weatherly Court
Chadborne Court	Donald Court	Liverpool Street	Westwich Street
Chadborne Drive	Dover Court	Liverpool Street	Windchime Drive
Chatsworth Court	Fairview Street	Manchester Street	Windsor Court
Cimarron Court	Foothill Court	Northview Court	Wood Ranch Circle
Country Hills Court	Grandview Court	Panorama Court	Wood Ranch Road
Countryside Court	Headland Court	Scenic Court	
Creighton Way	Heartland Court		

### Proposed Pavement Maintenance Projects for Fiscal Year 2022/23

The following streets are candidates for a pavement maintenance treatment:

Almadine Way	Barcelona Place	Boone Court	Burleigh Place
Alta Vista Way	Barrenger Drive	Borica Place	Caboose Place
Ashland Court	Blemer Place	Bottle Brush Court	Calistoga Court
Auburn Court	Blemer Road	Bridgewater Circle	Cambra Court
Avon Court	Blue Rock Court	Brookside Drive	Cameo Drive
Barcelona Court	Bonanza Way	Buckeye Lane	Camino Amigo

# Pavement Management Program



Camino Ramon	Everett Place	Lavelle Court	Sheri Court
Camino Ramon Place	Fairmayden Lane	Linda Mesa Avenue	Sheri Lane
Camino Tassajara	Fairview Street	Liverpool Street	Sierra Ridge Court
Campbell Place	Farnham Place	Loch Lomond Way	Silver Cloud Place
Carlyle Court	Fountain Springs Circle	Logan Lane	Smokewood Court
Castenada Court	Foxhall Court	Love Lane	Sonora Avenue
Castille Court	Franciscan Drive	Lowell Drive	Sorrento Court
Castleford Circle	Freitas Road	Loyal Dragon Place	Squirrel Ridge Way
Chadborne Court	Front Street	Madera Court	St Teresa Court
Chadborne Drive	Glasgow Circle	Manchester Street	Stoddard Court
Chateau Court	Glasgow Drive	Marigold Court	Stoddard Place
Chelta Court	Glasgow Place	Mariposa Court	Stone Court
Christine Drive	Glen Meadow Court	Meadow Blossom Court	Stone Valley Road
Claypool Court	Glenhill Court	Mia Court	Stratford Court
Cliffside Drive	Gold Poppy Court	Mikado Place	Strawberry Lane
Como Way	Grandview Court	Montego Place	Summerfield Street
Corte Dorado	Greenbrook Drive	Mountain Ridge Drive	Thornhill Court
Creighton Way	Hardester Court	North Clear Creek Place	Timberline Court
Crestridge Court	Hartz Avenue	North Oak Court	Town & Country Drive
Crestridge Drive	Hartz Way	Ocho Rios Drive	Tree Creek Place
Daisy Court	Headland Court	Oldham Court	Tunbridge Road
Dana Highlands Court	Heartland Street	Olney Court	Turrini Court
Danville Boulevard	Hidden Crest Court	Park Hill Road	Tuscany Way
Daylight Place	Hill Meadow Drive	Pinecone Drive	Tyburn Place
Del Amigo Road	Hill Meadow Place	Pinnacle Ridge Court	Valley View Court
Delta Place	Hillview Drive	Podva Road	Velasco Court
Delta Way	Holbrook Drive	Portland Court	Viewpoint Court
Derbyshire Place	Hope Lane	Prospect Avenue	Vista Drive
Diamond Drive	Houston Court	Quinterra Lane	Wabash Place
Dolcita Court	Jensen Court	Railroad Avenue	Waingarath Way
Dunhill Court	Joaquin Circle	Ramon Court	Weatherly Court
Dutch Mill Drive	Joaquin Court	Rassani Drive	West El Pintado
Edgegate Court	Joaquin Drive	Red Bud Court	Western Star Place
Edinburgh Circle	Julie Court	Rock Island Circle	Westwich Street
El Capitan Drive	Kingston Drive	Rock Ridge Court	Whispering Trees Lane
El Cerro Boulevard	La Gonda Way	Rose Street	Wild Flower Court
El Pintado Road	La Pera Circle	San Carlo Court	Wildwood Court
El Portal Road	La Pera Court	San Paulo Court	William Court
Entrada Mesa Lane	La Vista Way	San Vicente Court	Willow Drive
Estates Drive	Larkwood Circle	Scenic Court	Windchime Drive
Esther Lane	Las Barrancas Drive	Shadow Tree Court	Windsor Court
Everett Court	Laurel Drive	Shady Oak Court	Zephyr Circle

See Project C-610 for more information about expenditures and funding.





**Table L - Projects Contributing to Overall Town Pavement Condition Index**

Pr#	Project Name	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	Status
A-362	DOWNTOWN IMPROVEMENT PROJECT-----	\$631,420	\$2,500,000	\$0	\$0	\$0	\$0	\$0
C-402	EL PINTADO OVERLAY - EL CERRO BLVD. TO I-680-----	\$630,376	\$500,000	\$500,000	\$0	\$0	\$0	\$0 Not Started
C-578	SAN RAMON VALLEY BOULEVARD SLURRY SEAL AND STRIPING (SOUTH)-----	\$0	\$0	\$0	\$0	\$0	\$0	\$0 In Plan/Design
C-600	SAN RAMON VALLEY BOULEVARD IMPROVEMENTS-----	\$2,080,000	\$0	\$0	\$0	\$0	\$0	\$0 In Plan/Design
C-601	CAMINO RAMON IMPROVEMENTS-----	\$2,053,000	\$0	\$0	\$0	\$0	\$0	\$0 In Plan/Design
C-602	DANVILLE BOULEVARD IMPROVEMENTS-----	\$0	\$0	\$0	\$0	\$0	\$0	\$0 In Plan/Design
C-610	PAVEMENT MANAGEMENT-----	\$13,592,316	\$3,000,000	\$3,000,000	\$2,700,000	\$2,600,000	\$2,500,000	In Plan/Design
C-315	FRONT, ROSE, AND LINDA MESA STREET IMPROVEMENTS-----	\$547,272	\$0	\$0	\$0	\$0	\$0	\$0 Construction Complete 1999
A-331	SAN RAMON VALLEY BLVD. STREET REPAIR-----	\$747,583	\$0	\$0	\$0	\$0	\$0	\$0 Construction Complete 2000
A-360	DANVILLE BLVD. STREET REPAIR-----	\$548,861	\$0	\$0	\$0	\$0	\$0	\$0 Construction Complete 2000
A-383	CAMINO RAMON OVERLAY (NORTH)-----	\$333,220	\$0	\$0	\$0	\$0	\$0	\$0 Construction Complete 2000
A-361	EL CERRO SUBDRAIN-----	\$115,830	\$0	\$0	\$0	\$0	\$0	\$0 Construction Complete 2001
A-367	CAMINO RAMON (SOUTH) STREET REPAIR-----	\$89,589	\$0	\$0	\$0	\$0	\$0	\$0 Construction Complete 2001
A-366	DIABLO ROAD STREET REPAIR WEST-----	\$334,467	\$0	\$0	\$0	\$0	\$0	\$0 Construction Complete 2002
A-369	SYCAMORE VALLEY ROAD STREET REPAIR-----	\$778,000	\$0	\$0	\$0	\$0	\$0	\$0 Construction Complete 2002
A-370	CAMINO TASSAJARA STREET REPAIR-----	\$711,000	\$0	\$0	\$0	\$0	\$0	\$0 Construction Complete 2002
A-386	CAMINO TASSAJARA STREET REPAIR - OLD ORCHARD TO SYCAMORE VALLEY	\$372,826	\$0	\$0	\$0	\$0	\$0	\$0 Construction Complete 2002
C-306	PAVEMENT MANAGEMENT PROGRAM-----	\$7,091,901	\$0	\$0	\$0	\$0	\$0	\$0 Construction Complete 2003
A-411	HARTZ AVENUE PAVEMENT REPAIR-----	\$267,598	\$0	\$0	\$0	\$0	\$0	\$0 Construction Complete 2005
A-431	CAMARITAS WAY AND CAMARITAS COURT RECONSTRUCTION-----	\$363,384	\$0	\$0	\$0	\$0	\$0	\$0 Construction Complete 2005
A-441	LA GONDA WAY STREET IMPROVEMENTS-----	\$34,550	\$0	\$0	\$0	\$0	\$0	\$0 Construction Complete 2005
C-475	CENTURY CIRCLE AND WAY PAVEMENT RECONSTRUCTION-----	\$364,000	\$0	\$0	\$0	\$0	\$0	\$0 Construction Complete 2005
A-364	DIABLO ROAD STREET REPAIR EAST PHASE 2-----	\$822,288	\$0	\$0	\$0	\$0	\$0	\$0 Construction Complete 2006
C-473	PAVEMENT MANAGEMENT PROGRAM-----	\$1,050,000	\$0	\$0	\$0	\$0	\$0	\$0 Construction Complete 2006
C-503	PAVEMENT MANAGEMENT PROGRAM-----	\$4,200,000	\$0	\$0	\$0	\$0	\$0	\$0 Construction Complete 2009
C-365	GREEN VALLEY ROAD STREET REPAIR-----	\$20,202	\$0	\$0	\$0	\$0	\$0	\$0 Construction Complete 2010
C-511	DIABLO AND GREEN VALLEY ROAD IMPROVEMENTS (ARRA)-----	\$1,008,063	\$0	\$0	\$0	\$0	\$0	\$0 Construction Complete 2010
C-239	MAJOR ARTERIAL OVERLAYS-----	\$301,405	\$0	\$0	\$0	\$0	\$0	\$0 Construction Complete 2011
C-547	PAVEMENT MANAGEMENT PROGRAM-----	\$4,000,000	\$0	\$0	\$0	\$0	\$0	\$0 Construction Complete 2011
C-240	TASSAJARA RANCH DRIVE MEDIAN AND BICYCLE LANES-----	\$850,546	\$0	\$0	\$0	\$0	\$0	\$0 Construction Complete 2012
C-570	PAVEMENT MANAGEMENT PROGRAM-----	\$2,000,000	\$0	\$0	\$0	\$0	\$0	\$0 Construction Complete 2014
C-319	HARTZ AVENUE BEAUTIFICATION - LINDA MESA TO RAILROAD-----	\$8,717,211	\$0	\$0	\$0	\$0	\$0	\$0 Construction Complete 2015
C-391	HARTZ AVENUE BEAUTIFICATION - LINDA MESA TO DIABLO RD-----	\$385,326	\$0	\$0	\$0	\$0	\$0	\$0 Construction Complete 2015
C-577	PAVEMENT MANAGEMENT PROGRAM-----	\$6,000,000	\$0	\$0	\$0	\$0	\$0	\$0 Construction Complete 2015

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Continued on next page

# Pavement Management Program



Pr#	Project Name	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	Status
C-586	SAN RAMON VALLEY BOULEVARD WIDENING-----	\$759,898	\$0	\$0	\$0	\$0	\$0	Construction Complete 2015
C-605	RAILROAD AVENUE DECORATIVE CROSSWALKS AND PAVEMENT OVERLAY----	\$479,400	\$0	\$0	\$0	\$0	\$0	Construction Complete 2016
C-508	CAMINO TASSAJARA/CROW CANYON SAFETEA-LU IMPROVEMENTS-----	\$7,882,745	\$0	\$0	\$0	\$0	\$0	Construction Complete 2017
C-595	PAVEMENT MANAGEMENT PROGRAM-----	\$6,104,838	\$0	\$0	\$0	\$0	\$0	Construction Complete 2017
C-584	DANVILLE VARIOUS STREETS AND ROADS PRESERVATION-----	\$2,164,763	\$0	\$0	\$0	\$0	\$0	Construction Complete 2018
<b>TOTALS</b>		<b>\$78,433,878</b>	<b>\$6,000,000</b>	<b>\$3,500,000</b>	<b>\$2,700,000</b>	<b>\$2,600,000</b>	<b>\$2,500,000</b>	



## General Improvements



# Projects



## Index of General Improvements by Project Number

Pr#	Project Name	Page	Status
A-064	LOCAL GENERAL IMPROVEMENTS - DISABLED ACCESS-----	CIP33	Design, Modified
A-330	TOWN-WIDE STORM DRAIN SYSTEM MANAGEMENT-----	CIP34	Design, Modified
A-362	DOWNTOWN IMPROVEMENT PROJECT-----	CIP35	Design, Modified
A-443	DIABLO ROAD (EAST) DRAINAGE IMPROVEMENTS-----	CIP36	Adopted
A-482	STREET LIGHT MAINTENANCE-----	CIP37	Design
A-492	CENTRAL IRRIGATION SYSTEM CAPITAL MAINTENANCE-----	CIP38	Construction
A-513	CAMINO TASSAJARA PKWY/SYCAMORE VALLEY RD SOUND WALL MAINT.-----	CIP39	Construction, Modified
A-514	PUBLIC PLACES FOR ART-----	CIP40	Design
A-529	DIABLO RD RETAINING WALL REPLACEMENT GREEN VLY TO CLYDESDALE-----	CIP41	Adopted, Unfunded
A-530	HAP MAGEE RANCH PARK SLIDE MITIGATION-----	CIP42	Adopted
A-533	TOWN-WIDE LANDSCAPE REPLACEMENT-----	CIP43	Construction, Modified
A-540	TOWN FACILITY SECURITY MONITORING SYSTEM-----	CIP44	Design
A-558	PARKING LOT MAINTENANCE-----	CIP45	Design
A-561	I-680 INTERCHANGE LANDSCAPING AT SYCAMORE AND DIABLO ROADS-----	CIP46	Adopted, Unfunded
A-579	TOWN-WIDE ROADWAY DAMAGE REPAIR-----	CIP47	Construction, Modified
A-606	AUTOMATED LICENSE PLATE READER & SITUATIONAL AWARENESS CAMERAS----	CIP48	Complete, Modified
A-608	STARVIEW DRIVE STORM DRAIN TRASH RACK-----	CIP49	Adopted, Modified
A-613	LOCH LOMOND WAY TRASH RACK-----	CIP50	Adopted, Modified
A-614	WESTRIDGE TRASH RACK MODIFICATION-----	CIP51	Adopted, Modified
A-620	FIBER OPTIC CABLE INTERCONNECT-----	CIP52	Adopted, Modified

5/24/2022





## Index of General Improvements by Project Name

Pr#	Project Name	Page	Status
A-606	AUTOMATED LICENSE PLATE READER & SITUATIONAL AWARENESS CAMERAS	CIP46	Complete, Modified
A-513	CAMINO TASSAJARA PKWY/SYCAMORE VALLEY RD SOUND WALL MAINT.	CIP37	Construction, Modified
A-492	CENTRAL IRRIGATION SYSTEM CAPITAL MAINTENANCE	CIP36	Construction
A-529	DIABLO RD RETAINING WALL REPLACEMENT GREEN VLY TO CLYDESDALE	CIP39	Adopted, Unfunded
A-443	DIABLO ROAD (EAST) DRAINAGE IMPROVEMENTS	CIP34	Adopted
A-362	DOWNTOWN IMPROVEMENT PROJECT	CIP33	Design, Modified
A-620	FIBER OPTIC CABLE INTERCONNECT	CIP50	Adopted, Modified
A-530	HAP MAGEE RANCH PARK SLIDE MITIGATION	CIP40	Adopted
A-561	I-680 INTERCHANGE LANDSCAPING AT SYCAMORE AND DIABLO ROADS	CIP44	Adopted, Unfunded
A-064	LOCAL GENERAL IMPROVEMENTS - DISABLED ACCESS	CIP31	Design, Modified
A-613	LOCH LOMOND WAY TRASH RACK	CIP48	Adopted, Modified
A-558	PARKING LOT MAINTENANCE	CIP43	Design
A-514	PUBLIC PLACES FOR ART	CIP38	Design
A-608	STARVIEW DRIVE STORM DRAIN TRASH RACK	CIP47	Adopted, Modified
A-482	STREET LIGHT MAINTENANCE	CIP35	Design
A-540	TOWN FACILITY SECURITY MONITORING SYSTEM	CIP42	Design
A-533	TOWN-WIDE LANDSCAPE REPLACEMENT	CIP41	Construction, Modified
A-579	TOWN-WIDE ROADWAY DAMAGE REPAIR	CIP45	Construction, Modified
A-330	TOWN-WIDE STORM DRAIN SYSTEM MANAGEMENT	CIP32	Design, Modified
A-614	WESTRIDGE TRASH RACK MODIFICATION	CIP49	Adopted, Modified

5/24/2022





## LOCAL GENERAL IMPROVEMENTS - DISABLED ACCESS

CIP No: A-064 | STATUS: In Design | GREEN PROJECT: Yes | PRIORITY: 1/2 Ongoing | PROJECT MANAGER: NNS



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This project includes annual construction of handicap ramps, sidewalks, traffic signal modifications, and public park access on an as-needed basis during the upcoming five-year period. Improvements will be selected on the basis of pedestrian traffic volume and where handicap accessibility is needed.

Improvements will be installed in locations not affected by new development that would otherwise build the improvement.

The Town's ADA Transition Plan will be used to prioritize projects.

2020/21: Brookside Drive ADA Improvements (Complete)

Future Project: Cameo Drive ADA Improvements

### DESCRIPTION OF MODIFICATIONS:

Updated description and added funding for 2026/27.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$104,369	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$124,369
Construction	\$1,157,132	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$1,382,132
Inspection & Admin.	\$23,955	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$28,955
<b>Total Cost Estimate:</b>	<b>\$1,285,455</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$1,535,455</b>
<b>Total Expenditure:</b>	<b>\$1,019,575</b>	<b>Unexpended: \$265,880 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Meas J Rtrn to Src	\$165,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$365,000
Residential TIP	\$1,120,455	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$1,170,455
<b>Total Funding:</b>	<b>\$1,285,455</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$1,535,455</b>

### RATIONALE FOR PROPOSED PROJECT:

This project provides funding for smaller projects that are typically not part of a major CIP project yet require capital investment.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## TOWN-WIDE STORM DRAIN SYSTEM MANAGEMENT

CIP No: A-330 | STATUS: In Design

GREEN PROJECT: Yes | PRIORITY: 2 Ongoing

PROJECT MANAGER: SJ



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This project provides for ongoing capital replacement and maintenance of the Town-wide drainage system.

Ongoing and as-needed work includes:

- Cleaning and desilting ditches and pipes as needed.
- Repair broken pipes, catch basins, and concrete lined ditches.
- Repair broken curbs, gutters, and valley gutters.
- Install and maintain trash removal devices in the Downtown area.

2019/20 Repair of failed outfall pipe into San Ramon Creek at North Hartz Avenue/Danville Boulevard. (Complete)

2020/21 Perform a condition assessment and develop a Storm Drainage Master Plan to identify, prioritize and estimate the capital improvement costs of future projects. (\$250,000)

Future Projects: Vista Grande Drainage Improvements  
Elsie Drive and Lomitas Drive Storm Drain Replacement  
Greenbrook Drive Storm Drain Repair

### DESCRIPTION OF MODIFICATIONS:

Added funding for 2026/27.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$236,742	\$0	\$0	\$0	\$0	\$0	\$236,742
Construction	\$2,136,714	\$530,000	\$30,000	\$30,000	\$30,000	\$30,000	\$2,786,714
Inspection & Admin.	\$34,979	\$0	\$0	\$0	\$0	\$0	\$34,979
<b>Total Cost Estimate:</b>	<b>\$2,408,435</b>	<b>\$530,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$3,058,435</b>
<b>Total Expenditure:</b>	<b>\$1,493,655</b>	<b>Unexpended: \$914,780 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
ARPA	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$1,000,000
CIP Gen Purpose Rev	\$1,177,305	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$1,302,305
Cleanwater Program	\$648,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$673,000
Developer Contribution	\$83,130	\$0	\$0	\$0	\$0	\$0	\$83,130
<b>Total Funding:</b>	<b>\$2,408,435</b>	<b>\$530,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$3,058,435</b>

### RATIONALE FOR PROPOSED PROJECT:

Maintenance of the existing storm drain system is needed on an ongoing basis.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
Additional Town direct operating costs per year: \$0



## DOWNTOWN IMPROVEMENT PROJECT

CIP No: A-362 | STATUS: In Design

GREEN PROJECT: No

PRIORITY: 2

PROJECT MANAGER: JB



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Project 1: Evaluate street lights on Hartz and Railroad and E. Prospect to identify locations for additional street lighting to increase illumination. Replace street light poles with double acorn LED street lights. Remove and replace PG&E street lights with decorative poles and LED lights. (COMPLETE)

Project 2: Identify appropriate locations and install street furniture, such as benches. (COMPLETE)

Project 3: Repair or replace curb, gutter, sidewalk, brick banding, pavement, and new trees within the core downtown area (est. \$20,000).

Project 4: Update Downtown Master Plan to address furniture, public spaces and lighting. (\$100,000)

Project 5: Implementation measures from the Downtown Master Plan update to address furniture, safety, public spaces, lighting, etc. (\$2,500,000)

### DESCRIPTION OF MODIFICATIONS:

Updated project description and added funding.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$146,000	\$400,000	\$0	\$0	\$0	\$0	\$546,000
Construction	\$478,070	\$2,000,000	\$0	\$0	\$0	\$0	\$2,478,070
Inspection & Admin.	\$7,350	\$100,000	\$0	\$0	\$0	\$0	\$107,350
<b>Total Cost Estimate:</b>	<b>\$631,420</b>	<b>\$2,500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,131,420</b>
<b>Total Expenditure:</b>	<b>\$587,093</b>	<b>Unexpended: \$44,328 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
ARPA	\$0	\$1,500,000	\$0	\$0	\$0	\$0	\$1,500,000
CIP Gen Purpose Rev	\$481,420	\$1,000,000	\$0	\$0	\$0	\$0	\$1,481,420
LLAD Zone C	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
<b>Total Funding:</b>	<b>\$631,420</b>	<b>\$2,500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,131,420</b>

### RATIONALE FOR PROPOSED PROJECT:

New street light globes will improve lighting. Benches will enhance the Downtown experience.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



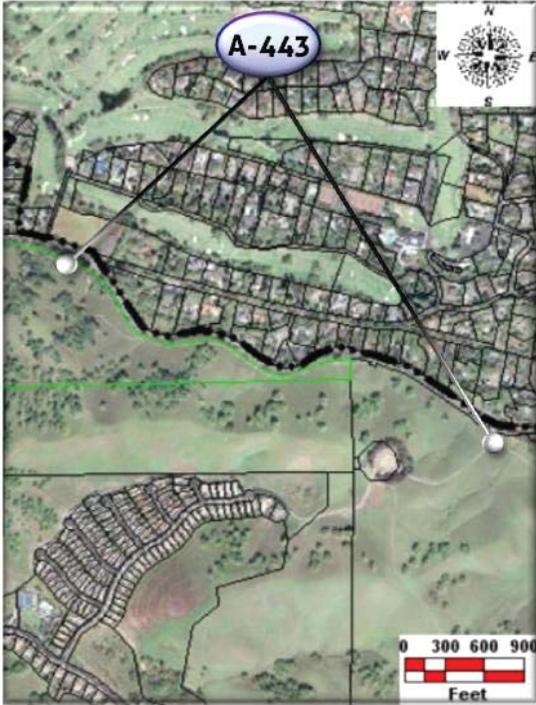
## DIABLO ROAD (EAST) DRAINAGE IMPROVEMENTS

CIP No: A-443 | STATUS: Adopted

GREEN PROJECT: Yes

PRIORITY: 5

PROJECT MANAGER: SJ



### PROJECT DESCRIPTION AND LOCATION:

In storm situations Diablo Road, across from the Diablo Country Club, has extensive silt runoff from the uphill side of the road causing roadside ditches to overflow. This has necessitated street closures and significant inconvenience to residents.

This project will modify the existing retaining wall, expand and improve the roadside ditches and install headwalls adjacent to existing storm drain crossings.

Connect existing storm drain line. \$11,000.

Modify retaining wall. \$44,000.

Install 1000 L.F. of concrete lined ditch behind the retaining wall. \$43,175.

Repair existing metal guard rail. \$22,000

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$98,175	\$0	\$0	\$0	\$0	\$0	\$98,175
Construction	\$40,900	\$0	\$0	\$0	\$0	\$0	\$40,900
Inspection & Admin.	\$4,200	\$0	\$0	\$0	\$0	\$0	\$4,200
<b>Total Cost Estimate:</b>	<b>\$143,275</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$143,275</b>
<b>Total Expenditure:</b>	<b>\$0</b>	<b>Unexpended: \$143,275 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$22,000	\$0	\$0	\$0	\$0	\$0	\$22,000
NERIAD	\$121,275	\$0	\$0	\$0	\$0	\$0	\$121,275
<b>Total Funding:</b>	<b>\$143,275</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$143,275</b>

### RATIONALE FOR PROPOSED PROJECT:

Improvements to the roadside drainage will reduce emergency callouts and will reduce silt runoff into the storm drain system.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
Additional Town direct operating costs per year: \$0



## STREET LIGHT MAINTENANCE

CIP No: A-482 | STATUS: In Design | GREEN PROJECT: No | PRIORITY: 3/4 Ongoing | PROJECT MANAGER: FK



### PROJECT DESCRIPTION AND LOCATION:

The Town's deteriorating wood pole street lights will need to be replaced on an ongoing basis.

In addition, this project may be used for maintenance and repair of the Town's street lights system.

Replace remaining Town-owned street lights, parking lot lights, pathway lights, and park facilities lights with LED fixtures as appropriate at:

Village Theatre, Clock Tower Parking Lot, Town Library, Sycamore Valley Park, Hap Magee Ranch Park, Diablo Vista Park, Oak Hill Park, Town Offices, and Town Service Center. (COMPLETE)

Remove and replace existing "shoe box" HPS parking lot lights with motion sensing LED lights. (COMPLETE)

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$534,037	\$0	\$0	\$0	\$0	\$0	\$534,037
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$534,037</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$534,037</b>
<b>Total Expenditure:</b>	<b>\$350,436</b>	<b>Unexpended: \$183,600 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$276,282	\$0	\$0	\$0	\$0	\$0	\$276,282
LLAD Zone C	\$257,754	\$0	\$0	\$0	\$0	\$0	\$257,754
<b>Total Funding:</b>	<b>\$534,037</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$534,037</b>

### RATIONALE FOR PROPOSED PROJECT:

Some wood pole streetlights are in need of replacement. Other street light maintenance is ongoing.

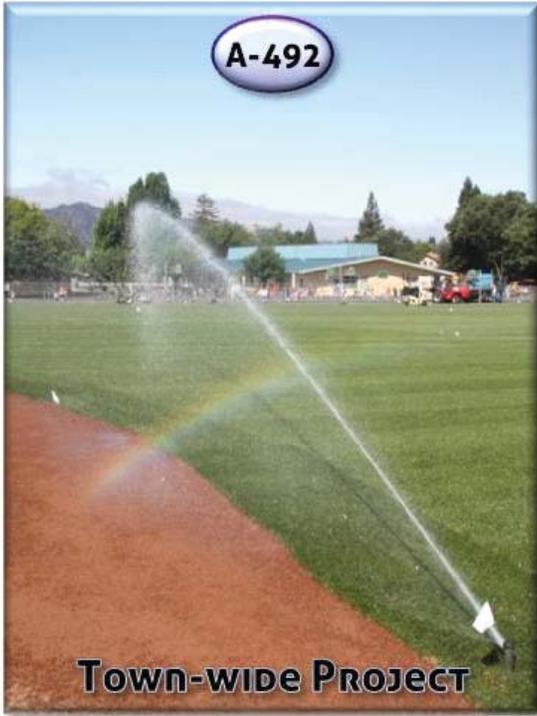
### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## CENTRAL IRRIGATION SYSTEM CAPITAL MAINTENANCE

CIP No: A-492 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 1/2 | PROJECT MANAGER: AR



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Replacement of existing antiquated central irrigation system. Provides for access to all units from a central location, computer to support necessary software and hardware, and replacement of field units to enable programming from a central location.

System includes built-in capabilities for programming water features and lighting amenities at all park sites and is expandable to include addition of possible rain gauges and weather stations.

Phase 1: Diablo Vista, Sycamore Valley, Osage Station, Oak Hill, and Hap Magee Parks (COMPLETE)

Phase 2: Roadside Zones A and B (COMPLETE)

Phase 3: Research and implement other water savings measures to reduce water costs.

### DESCRIPTION OF MODIFICATIONS:

Updated funding to include ARPA funding.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Construction	\$740,750	\$350,000	\$0	\$0	\$0	\$0	\$1,090,750
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$770,750</b>	<b>\$350,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,120,750</b>
<b>Total Expenditure:</b>	<b>\$693,886</b>	<b>Unexpended: \$76,864 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
ARPA	\$0	\$350,000	\$0	\$0	\$0	\$0	\$350,000
CIP Gen Purpose Rev	\$73,612	\$0	\$0	\$0	\$0	\$0	\$73,612
Park Facilities	\$697,138	\$0	\$0	\$0	\$0	\$0	\$697,138
<b>Total Funding:</b>	<b>\$770,750</b>	<b>\$350,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,120,750</b>

### RATIONALE FOR PROPOSED PROJECT:

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## CAMINO TASSAJARA PKWY/SYCAMORE VALLEY RD SOUND WALL MAINT.

CIP No: A-513 | STATUS: In Design | GREEN PROJECT: No | PRIORITY: 2/3 Ongoing | PROJECT MANAGER: NNS



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Establish an ongoing maintenance program for the sound walls maintained by the Town, generally along Camino Tassajara Parkway and Sycamore Valley Road.

Estimates of future wall maintenance costs based on last year indicated additional funding is needed to maintain current quality standards and repair failures.

### DESCRIPTION OF MODIFICATIONS:

Added funding for 2026/27.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$765,420	\$100,000	\$50,000	\$50,000	\$50,000	\$50,000	\$1,065,420
Inspection & Admin.	\$17,305	\$0	\$0	\$0	\$0	\$0	\$17,305
<b>Total Cost Estimate:</b>	<b>\$782,725</b>	<b>\$100,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$1,082,725</b>
<b>Total Expenditure:</b>	<b>\$576,982</b>	<b>Unexpended: \$205,743 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$657,725	\$100,000	\$50,000	\$50,000	\$50,000	\$50,000	\$957,725
LLAD Zone B	\$125,000	\$0	\$0	\$0	\$0	\$0	\$125,000
<b>Total Funding:</b>	<b>\$782,725</b>	<b>\$100,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$1,082,725</b>

### RATIONALE FOR PROPOSED PROJECT:

Ongoing maintenance is needed for the 25 year old infrastructure.

### EXPECTED IMPACT ON OPERATING BUDGET:

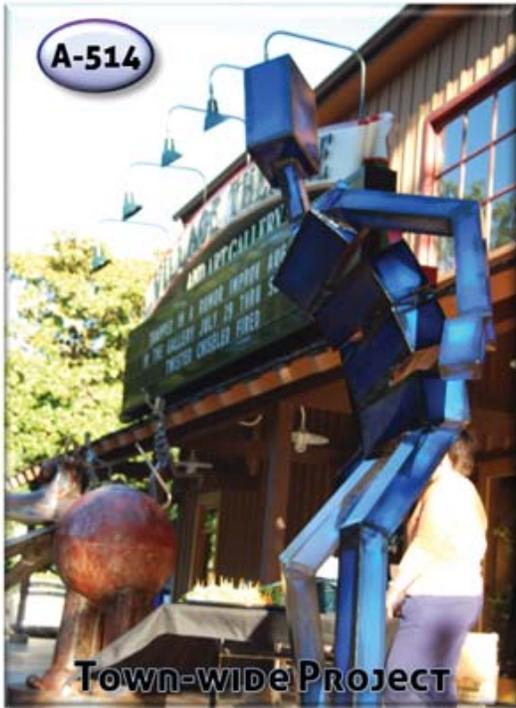
Additional worker hours required to maintain per year: 150

Additional Town direct operating costs per year: \$0



## PUBLIC PLACES FOR ART

CIP No: A-514 | STATUS: In Design | GREEN PROJECT: No | PRIORITY: 2/3 Ongoing | PROJECT MANAGER: HRP



### PROJECT DESCRIPTION AND LOCATION:

This project has been recommended by the Arts Commission and the Parks, Recreation, and Arts Strategic Plan.

This project will help develop a plan to integrate public art into parks and facilities which will include identifying potential places to exhibit both permanent and temporary art in public places. Methods may include:

- Commissioning artwork
- Integrating art into play areas
- Artist designed or embellished site furnishings (benches, bollards, bike racks, etc.)
- Embellishing utility infrastructure
- Temporary and Permanent Art Displays

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$236,012	\$0	\$0	\$0	\$0	\$0	\$236,012
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$236,012</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$236,012</b>
<b>Total Expenditure:</b>	<b>\$118,825</b>	<b>Unexpended: \$117,187 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$120,000	\$0	\$0	\$0	\$0	\$0	\$120,000
Donation	\$116,012	\$0	\$0	\$0	\$0	\$0	\$116,012
<b>Total Funding:</b>	<b>\$236,012</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$236,012</b>

### RATIONALE FOR PROPOSED PROJECT:

Will provide the Town with a plan to deal with requests for displaying art in public spaces in a comprehensive fashion.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0

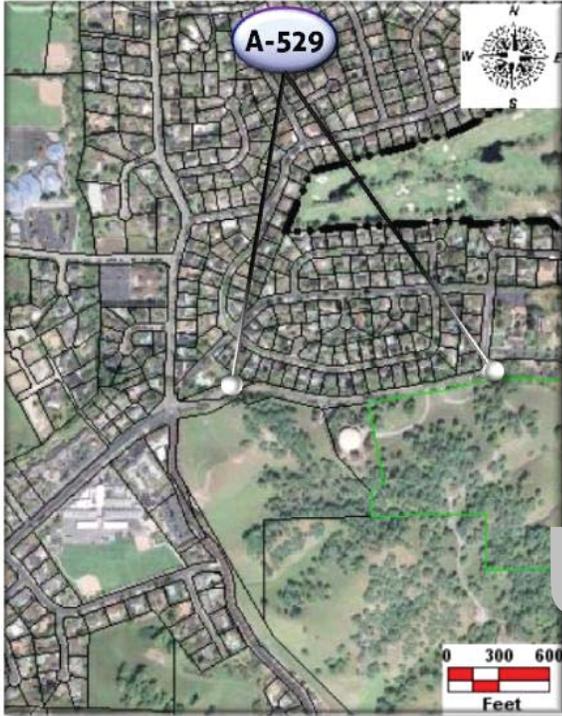


## DIABLO RD RETAINING WALL REPLACEMENT GREEN VLY TO CLYDESDALE

CIP No: A-529 | STATUS: Adopted

GREEN PROJECT: Yes | PRIORITY: 1/2

PROJECT MANAGER: SJ



This project is currently unfunded.

### PROJECT DESCRIPTION AND LOCATION:

Replace 1300 LF of 7 foot maximum height retaining wall along north side of Diablo Road between Green Valley Road and Clydesdale Drive. The existing wall provides structural support for the roadway and adjacent multi-use path.

This project requires state and federal resource agency permits.

# UNFUNDED

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$75,246	\$0	\$0	\$0	\$0	\$0	\$75,246
Construction	\$451,473	\$0	\$0	\$0	\$0	\$0	\$451,473
Inspection & Admin.	\$30,500	\$0	\$0	\$0	\$0	\$0	\$30,500
<b>Total Cost Estimate:</b>	<b>\$557,219</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$557,219</b>
<b>Total Expenditure:</b>	<b>\$0</b>	<b>Unexpended: \$0 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Unfunded-87	\$557,219	\$0	\$0	\$0	\$0	\$0	\$557,219
<b>Total Funding:</b>	<b>\$557,219</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$557,219</b>

### RATIONALE FOR PROPOSED PROJECT:

Existing retaining wall is failing leading to loss of trail and additional road maintenance.

### EXPECTED IMPACT ON OPERATING BUDGET:

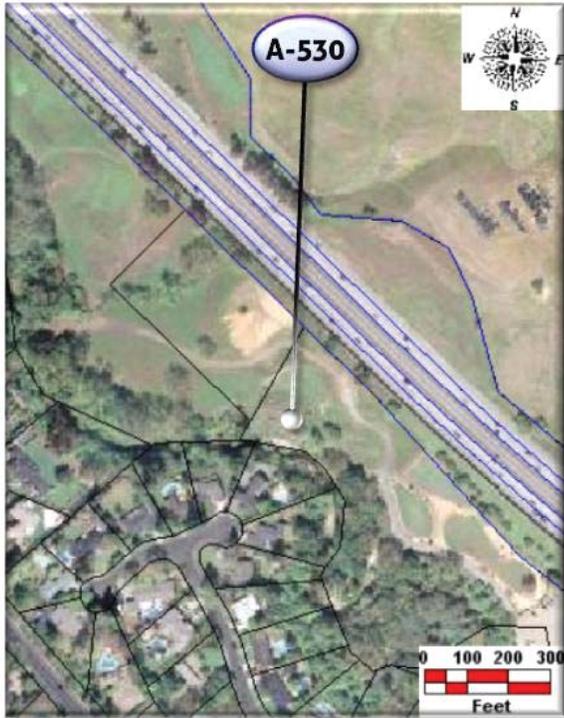
Additional worker hours required to maintain per year: 38  
 Additional Town direct operating costs per year: \$2,500





## HAP MAGEE RANCH PARK SLIDE MITIGATION

CIP No: A-530 | STATUS: Adopted | GREEN PROJECT: No | PRIORITY: 4/5 | PROJECT MANAGER: RE



### PROJECT DESCRIPTION AND LOCATION:

Participate in the mitigation of a land slide on the northerly portion of Hap Magee Ranch property and the adjacent former YMCA property.

The amount shown in the CIP is the Town's maximum share.

Reserve project and funding until status of former YMCA property is determined.

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>
<b>Total Expenditure:</b>	<b>\$0</b>	<b>Unexpended: \$150,000 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
<b>Total Funding:</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Mitigation will prevent future damage to Hap Magee Ranch Park property and the YMCA.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## TOWN-WIDE LANDSCAPE REPLACEMENT

CIP No: A-533 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 1/2 Ongoing | PROJECT MANAGER: AR



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Re-landscaping and irrigation upgrades of roadside and turf areas to increase productivity and efficient use of water resources.

#### Sites include:

- Camino Tassajara @ Gate Tree Drive.
- Camino Tassajara @ Tassajara Lane. (COMPLETE)
- W. Prospect Ave. @ Iron Horse Trail.
- Front Street Mini-Park.
- San Ramon Valley Road @ Iron Horse Trail. (COMPLETE)
- Crow Canyon Road (both sides).
- Anderson East and West shrubs.
- Cameo Crest shrubs.
- North Ridge shrubs.
- Messiah Lutheran Church shrubs and turf
- Danville Boulevard shrubs

### DESCRIPTION OF MODIFICATIONS:

Updated description and added funding for 2026/27.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total	
Design/Plan Review	\$16,551	\$0	\$0	\$0	\$0	\$0	\$16,551	
Construction	\$350,498	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$550,498	
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Total Cost Estimate:</b>	<b>\$367,049</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$567,049</b>	
<b>Total Expenditure:</b>	<b>\$158,616</b>	<b>Unexpended: \$208,433 on 4-27-2022</b>						

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$346,013	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$546,013
LLAD Zone A	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LLAD Zone B	\$21,036	\$0	\$0	\$0	\$0	\$0	\$21,036
Park Facilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Funding:</b>	<b>\$367,049</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$567,049</b>

#### RATIONALE FOR PROPOSED PROJECT:

Better use of the water resource and use of plant material native to this area.

#### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## TOWN FACILITY SECURITY MONITORING SYSTEM

CIP No: A-540 | STATUS: In Construction | GREEN PROJECT: No | PRIORITY: 2 | PROJECT MANAGER: CP



### PROJECT DESCRIPTION AND LOCATION:

Development of a comprehensive and integrated plan to monitor activities at town facilities that require additional security.

Phase 1: Plan and development; installation of system infrastructure and surveillance equipment at Village Theatre. (COMPLETE)

Phase 2: Installation of system infrastructure and surveillance equipment at Oak Hill Park Community Center. (COMPLETE)

Phase 3: Installation of system infrastructure and surveillance equipment at:

- Town Offices (500 La Gonda)
- Danville Community Center
- Library and Community Center
- Veterans Hall
- Village Theatre/Town Meeting Hall
- Maintenance Service Center

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total	
Design/Plan Review	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	
Construction	\$70,000	\$0	\$0	\$0	\$0	\$0	\$70,000	
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Total Cost Estimate:</b>	<b>\$80,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$80,000</b>	
<b>Total Expenditure:</b>	<b>\$54,487</b>	<b>Unexpended: \$25,513 on 4-27-2022</b>						

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$80,000	\$0	\$0	\$0	\$0	\$0	\$80,000
<b>Total Funding:</b>	<b>\$80,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$80,000</b>

### RATIONALE FOR PROPOSED PROJECT:

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## PARKING LOT MAINTENANCE

**CIP No:** A-558 | **STATUS:** In Construction | **GREEN PROJECT:** Yes | **PRIORITY:** 2 Ongoing | **PROJECT MANAGER:** NNS



### PROJECT DESCRIPTION AND LOCATION:

Maintain the following town-owned facilities:

- Front Street Parking Lot
- Clocktower Parking Lot
- Railroad Depot Parking Lot
- Library and Community Center Parking Lot
- Village Theatre and Town Meeting Hall Parking Lot
- Municipal Service Center Parking Lot (including Church)

Parking lots located in parks will be maintained with each park maintenance project.

Ongoing maintenance includes landscaping, striping, surface repair, lighting, and irrigation. Maintenance and repair will be on an as-needed basis.

Future Project: Library Community Center Parking Lot ADA improvements and resurfacing.

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Capital Maintenance	\$149,304	\$0	\$0	\$0	\$0	\$0	\$149,304
<b>Total Cost Estimate:</b>	<b>\$149,304</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$149,304</b>
<b>Total Expenditure:</b>	<b>\$9,635</b>	<b>Unexpended: \$139,669 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Meas J Rtrn to Src	\$149,304	\$0	\$0	\$0	\$0	\$0	\$149,304
<b>Total Funding:</b>	<b>\$149,304</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$149,304</b>

### RATIONALE FOR PROPOSED PROJECT:

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## I-680 INTERCHANGE LANDSCAPING AT SYCAMORE AND DIABLO ROADS

CIP No: A-561 | STATUS: Adopted

GREEN PROJECT: Yes | PRIORITY: 3/4

PROJECT MANAGER: DC



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Renovation and re-landscaping in the freeway interchanges at Sycamore Valley and Diablo Roads. Project includes new landscaping and irrigation system, repairs and upgrades.

Project provides funds for low maintenance effort.

This project requires adoption from the local California Garden Club and also needs Caltrans approval.

2022/23: Continue to explore landscaping options and feasibility with Caltrans.

### DESCRIPTION OF MODIFICATIONS:

Updated project description.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$75,000	\$0	\$350,000	\$207,000	\$0	\$0	\$632,000
Inspection & Admin.	\$0	\$0	\$10,000	\$8,800	\$0	\$0	\$18,800
<b>Total Cost Estimate:</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$360,000</b>	<b>\$215,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$650,800</b>
<b>Total Expenditure:</b>	<b>\$0</b>	<b>Unexpended: \$75,000 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
Unfunded-87	\$0	\$0	\$360,000	\$215,800	\$0	\$0	\$575,800
<b>Total Funding:</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$360,000</b>	<b>\$215,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$650,800</b>

### RATIONALE FOR PROPOSED PROJECT:

Beautification of Danville's freeway interchanges.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 210

Additional Town direct operating costs per year: \$25,000



## TOWN-WIDE ROADWAY DAMAGE REPAIR

CIP No: A-579 | STATUS: In Construction | GREEN PROJECT: No | PRIORITY: 3/4 Ongoing | PROJECT MANAGER: DC



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Repair damage to guardrails, retaining walls, asphalt berms, street signs, town-owned street light poles, roadside irrigation controllers, traffic signals poles, landscaping, trash cans, and other roadside street infrastructure.

Funds from this capital project may be used when cost recovery has failed.

Completed projects:

2018/19: Replaced section of guardrail and posts on Diablo Rd.  
Repaired damage street light on Camino Tassajara

2019/20: Windstorm damage repairs  
Soundwall repair following traffic accident

2021/22: Repaired damages caused by tree failure

### DESCRIPTION OF MODIFICATIONS:

Updated description and added funding for 2026/27.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Capital Maintenance	\$150,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$275,000
<b>Total Cost Estimate:</b>	<b>\$150,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$275,000</b>
<b>Total Expenditure:</b>	<b>\$118,069</b>	<b>Unexpended: \$31,931 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$150,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$275,000
<b>Total Funding:</b>	<b>\$150,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$275,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Funding for damage repair caused by vehicular accidents, acts of nature, and vandalism when not covered by the operating budget.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
Additional Town direct operating costs per year: \$0



## AUTOMATED LICENSE PLATE READER & SITUATIONAL AWARENESS CAMERAS

CIP No: A-606 | STATUS: In Construction | GREEN PROJECT: No | PRIORITY: 1/2 Ongoing | PROJECT MANAGER: AS



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Fixed Automatic License Plate Readers (ALPRs) mounted on traffic signal or street light poles in key ingress locations. Situational Awareness Cameras (Sitcams) that capture real-time footage in an intersection provide information in addition to ALPRs.

This project provides for the installation of cameras at 13 intersections and 6 patrol vehicles. Sitcams will also be installed at Oak Hill Park. There will be a total of 36 ALPRs, 18 Mobile ALPRs, and 33 Sitcams.

Ongoing maintenance and replacement of the system is provided by this project.

### DESCRIPTION OF MODIFICATIONS:

Added funding for 2026/27.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total	
Equipment	\$839,360	\$0	\$0	\$0	\$0	\$0	\$839,360	
Capital Maintenance	\$262,400	\$65,600	\$65,600	\$65,600	\$65,600	\$65,600	\$590,400	
<b>Total Cost Estimate:</b>	<b>\$1,101,760</b>	<b>\$65,600</b>	<b>\$65,600</b>	<b>\$65,600</b>	<b>\$65,600</b>	<b>\$65,600</b>	<b>\$1,429,760</b>	
<b>Total Expenditure:</b>	<b>\$801,855</b>	<b>Unexpended: \$299,905 on 4-27-2022</b>						

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$1,101,760	\$65,600	\$65,600	\$65,600	\$65,600	\$65,600	\$1,429,760
<b>Total Funding:</b>	<b>\$1,101,760</b>	<b>\$65,600</b>	<b>\$65,600</b>	<b>\$65,600</b>	<b>\$65,600</b>	<b>\$65,600</b>	<b>\$1,429,760</b>

### RATIONALE FOR PROPOSED PROJECT:

Prevent property crimes and provide investigative information.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$74,000



## STARVIEW DRIVE STORM DRAIN TRASH RACK

CIP No: A-608 | STATUS: In Design

GREEN PROJECT: No

PRIORITY: 1/2

PROJECT MANAGER: NNS



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

The existing drainage system receives forest debris during major storm events that cause the system to clog at the trash rack entrance causing flooding downstream.

To prevent clogging a larger and more extensive trash rack is needed to replace the existing trash rack.

The proposed trash rack will be approximately 6' wide by 20' long by 6' tall and will consist of large galvanized iron bars with approximately 10" gaps.

Large debris, logs, and rocks will be filtered from the stream flow. The increased trash rack area will minimize clogging and allow for easier cleaning, both during and after the storm event.

A grant for this project has been secured for Hazard Mitigation Grant Program (HMGP) funding.

Construction phase anticipated fall 2022.

### DESCRIPTION OF MODIFICATIONS:

Updated description.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
Construction	\$131,000	\$0	\$0	\$0	\$0	\$0	\$131,000
Inspection & Admin.	\$3,000	\$0	\$0	\$0	\$0	\$0	\$3,000
<b>Total Cost Estimate:</b>	<b>\$144,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$144,000</b>
<b>Total Expenditure:</b>	<b>\$9,760</b>	<b>Unexpended: \$134,240 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$83,000	\$0	\$0	\$0	\$0	\$0	\$83,000
Grant	\$61,000	\$0	\$0	\$0	\$0	\$0	\$61,000
<b>Total Funding:</b>	<b>\$144,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$144,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Excessive debris and silt contribute to flooding on Danville streets.

### EXPECTED IMPACT ON OPERATING BUDGET:

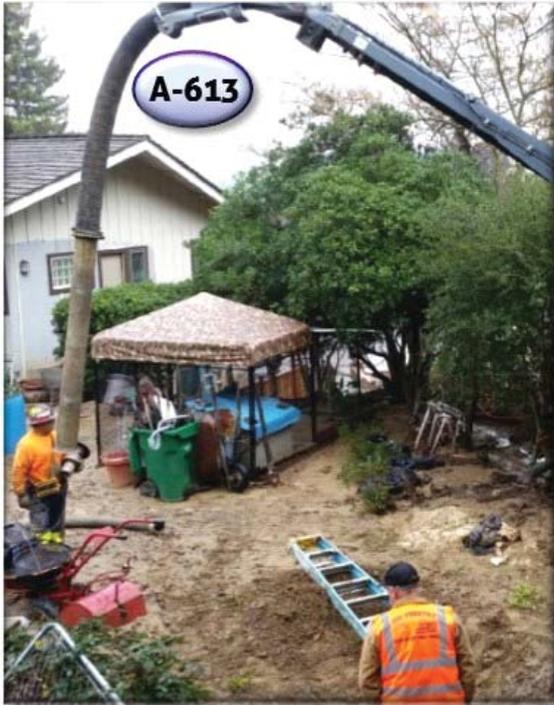
Additional worker hours required to maintain per year: 25

Additional Town direct operating costs per year: \$1,500



## LOCH LOMOND WAY TRASH RACK

CIP No: A-613 | STATUS: In Design | GREEN PROJECT: No | PRIORITY: 1 | PROJECT MANAGER: NNS



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Excessive silt and debris from major storm events clog and overflow the storm drain inlet at the end of Loch Lomond Way.

Modification and replacement of the existing inlet and pipe is needed to mitigate the debris collection and subsequent overflow of the drainage system.

A grant for this project has been secured for Hazard Mitigation Grant Program (HMGP) funding.

Construction phase anticipated fall 2022.

### DESCRIPTION OF MODIFICATIONS:

Updated description.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
Construction	\$120,000	\$0	\$0	\$0	\$0	\$0	\$120,000
<b>Total Cost Estimate:</b>	<b>\$130,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$130,000</b>
<b>Total Expenditure:</b>	<b>\$9,965</b>	<b>Unexpended: \$120,035 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$104,000	\$0	\$0	\$0	\$0	\$0	\$104,000
Grant	\$26,000	\$0	\$0	\$0	\$0	\$0	\$26,000
<b>Total Funding:</b>	<b>\$130,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$130,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Excessive silt and debris cause downstream damage.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## WESTRIDGE TRASH RACK MODIFICATION

CIP No: A-614 | STATUS: In Design

GREEN PROJECT: No

PRIORITY: 1/2

PROJECT MANAGER: SJ



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

The storm water from the Las Trampas area has been a significant maintenance issue for 30 years. Every 8 to 10 years there is a major storm event that floods the residential area.

The major cause of the flooding is the inability of the storm drain system to manage the tremendous amount of debris that accumulates within the trash rack system installed by the Town.

This project provides a final safety measure to capture storm water that bypasses the trash rack system during major storm events.

Installation of additional catch basins on Westridge Avenue, and an additional flood control wall and inlet system can prevent future flooding.

A grant for this project has been secured for Hazard Mitigation Grant Program (HMGP) funding.

Construction phase anticipated fall 2022.

### DESCRIPTION OF MODIFICATIONS:

Updated description.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
Construction	\$275,000	\$0	\$0	\$0	\$0	\$0	\$275,000
Inspection & Admin.	\$5,000	\$0	\$0	\$0	\$0	\$0	\$5,000
<b>Total Cost Estimate:</b>	<b>\$290,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$290,000</b>
<b>Total Expenditure:</b>	<b>\$9,690</b>	<b>Unexpended: \$280,310 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$207,800	\$0	\$0	\$0	\$0	\$0	\$207,800
Grant	\$82,200	\$0	\$0	\$0	\$0	\$0	\$82,200
<b>Total Funding:</b>	<b>\$290,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$290,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Prevent future flooding of the residential area during major storm events.

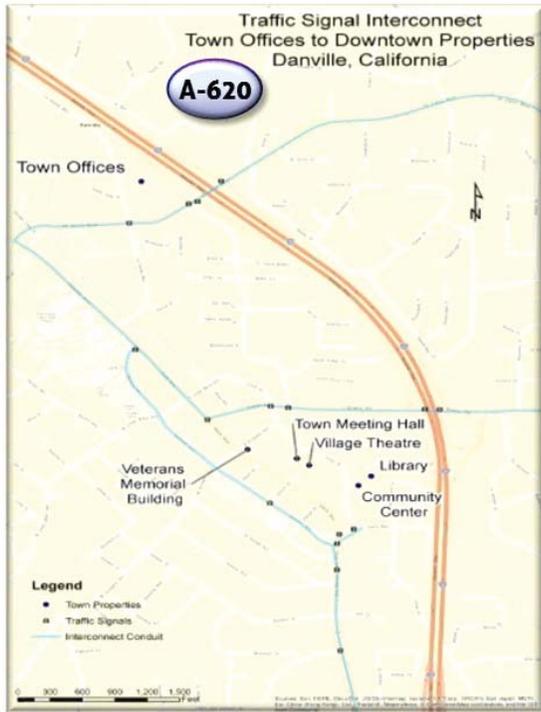
### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## FIBER OPTIC CABLE INTERCONNECT

CIP No: A-620 | STATUS: In Design | GREEN PROJECT: No | PRIORITY: 2 | PROJECT MANAGER: MH



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This project will provide a fiber optic interconnect network for the various Town facilities. It will facilitate the transfer of data, video, audio, and internet connectivity to give the town facilities the capability to provide Public - Educational - Governmental (PEG) services to the community at large.

The use of existing traffic signal conduit as well as the construction of new conduit is included in the project.

Existing traffic signal communications (interconnect - twisted pair copper) will also be replaced and converted to fiber optic transmission as part of this project.

Grant funding is being pursued to complete funding plan.

2021/22: Fiber Optic Master Plan (Complete)

2022/23: Complete funding plan and begin design-build phase.

### DESCRIPTION OF MODIFICATIONS:

Updated description and added funding.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Construction	\$700,000	\$500,000	\$0	\$0	\$0	\$0	\$1,200,000
Inspection & Admin.	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
<b>Total Cost Estimate:</b>	<b>\$780,000</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,280,000</b>
<b>Total Expenditure:</b>	<b>\$27,703</b>	<b>Unexpended: \$752,297 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
ARPA	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
CIP Gen Purpose Rev	\$0	\$500,000	\$0	\$0	\$0	\$0	\$500,000
P.E.G.	\$280,000	\$0	\$0	\$0	\$0	\$0	\$280,000
<b>Total Funding:</b>	<b>\$780,000</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,280,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Provide PEG services at Town facilities.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0





## Index of Parks and Facilities by Project Number

Pr#	Project Name	Page	Status
B-101	PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE-----	CIP55	Construction
B-120	TOWN-WIDE TRAILS-----	CIP56	Design
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE-----	CIP57	Construction, Modified
B-280	SPORTS FIELD RENOVATION-----	CIP58	Design, Modified
B-328	TOWN OFFICES CAPITAL MAINTENANCE-----	CIP59	Design, Modified
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE-----	CIP60	Construction, Modified
B-415	CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS-----	CIP61	Construction, Modified
B-427	OAK HILL MASTER PLAN - PHASE 2-----	CIP62	Adopted, Unfunded
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS-----	CIP63	Construction, Modified
B-479	SYCAMORE VALLEY PARK SITE STUDY-----	CIP64	Adopted, Modified, Unfunded
B-490	OSAGE STATION PARK IMPROVEMENTS-----	CIP65	Construction, Modified
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE-----	CIP66	Construction, Modified
B-493	SYNTHETIC TURF REPLACEMENT-----	CIP67	Design
B-494	OSAGE STATION PARK CAPITAL MAINTENANCE-----	CIP68	Construction
B-495	SYCAMORE VALLEY PARK CAPITAL MAINTENANCE-----	CIP69	Construction, Modified
B-515	SECURITY ACCESS CONTROL FOR TOWN BUILDINGS-----	CIP70	Design
B-522	SYCAMORE VALLEY PARK PICNIC AREA RESTROOMS-----	CIP71	Adopted, Unfunded
B-544	OAK HILL PARK CAPITAL MAINTENANCE-----	CIP72	Construction
B-550	MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA-----	CIP73	Adopted
B-553	VILLAGE THEATRE CAPITAL MAINTENANCE-----	CIP74	Construction, Modified
B-556	DANVILLE SOUTH PARK CAPITAL MAINTENANCE-----	CIP75	Construction, Modified
B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE-----	CIP76	Construction
B-560	DIABLO VISTA PARK CAPITAL MAINTENANCE-----	CIP77	Construction, Modified
B-574	VISTA GRANDE STREET/BRET HARTE PARK PEDESTRIAN IMPROVEMENTS-----	CIP78	Design, Modified
B-582	VETERANS MEMORIAL BUILDING CAPITAL MAINTENANCE-----	CIP79	Construction, Modified
B-616	MULTI-SPORT SKATE PARK-----	CIP80	Adopted
B-618	TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE-----	CIP81	Adopted, Modified
B-619	GREEN VALLEY TRAIL FROM HIGHBRIDGE LANE TO DIABLO ROAD-----	CIP82	Adopted
B-626	TOWN OFFICE RELOCATION-----	CIP83	Design
B-627	TINY FLOURISHES-----	CIP84	Adopted
B-628	TOWN GREEN AND ARTS DISTRICT-----	CIP85	Adopted
B-629	282 FRONT STREET - ARTS DISTRICT MAKER SPACE-----	CIP86	Adopted
B-637	PICKLEBALL COURTS-----	CIP87	New

5/24/2022





## Index of Parks and Facilities by Project Name

Pr#	Project Name	Page	Status
B-629	282 FRONT STREET - ARTS DISTRICT MAKER SPACE	CIP86	Adopted
B-415	CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS	CIP61	Construction, Modified
B-556	DANVILLE SOUTH PARK CAPITAL MAINTENANCE	CIP75	Construction, Modified
B-560	DIABLO VISTA PARK CAPITAL MAINTENANCE	CIP77	Construction, Modified
B-619	GREEN VALLEY TRAIL FROM HIGHBRIDGE LANE TO DIABLO ROAD	CIP82	Adopted
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE	CIP60	Construction, Modified
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE	CIP66	Construction, Modified
B-616	MULTI-SPORT SKATE PARK	CIP80	Adopted
B-550	MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA	CIP73	Adopted
B-427	OAK HILL MASTER PLAN - PHASE 2	CIP62	Adopted, Unfunded
B-544	OAK HILL PARK CAPITAL MAINTENANCE	CIP72	Construction
B-494	OSAGE STATION PARK CAPITAL MAINTENANCE	CIP68	Construction
B-490	OSAGE STATION PARK IMPROVEMENTS	CIP65	Construction, Modified
B-101	PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE	CIP55	Construction
B-637	PICKLEBALL COURTS	CIP87	New
B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE	CIP76	Construction
B-515	SECURITY ACCESS CONTROL FOR TOWN BUILDINGS	CIP70	Design
B-280	SPORTS FIELD RENOVATION	CIP58	Design, Modified
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS	CIP63	Construction, Modified
B-495	SYCAMORE VALLEY PARK CAPITAL MAINTENANCE	CIP69	Construction, Modified
B-522	SYCAMORE VALLEY PARK PICNIC AREA RESTROOMS	CIP71	Adopted, Unfunded
B-479	SYCAMORE VALLEY PARK SITE STUDY	CIP64	Adopted, Modified, Unfunded
B-493	SYNTHETIC TURF REPLACEMENT	CIP67	Design
B-627	TINY FLOURISHES	CIP84	Adopted
B-628	TOWN GREEN AND ARTS DISTRICT	CIP85	Adopted
B-626	TOWN OFFICE RELOCATION	CIP83	Design
B-328	TOWN OFFICES CAPITAL MAINTENANCE	CIP59	Design, Modified
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE	CIP57	Construction, Modified
B-120	TOWN-WIDE TRAILS	CIP56	Design
B-618	TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE	CIP81	Adopted, Modified
B-582	VETERANS MEMORIAL BUILDING CAPITAL MAINTENANCE	CIP79	Construction, Modified
B-553	VILLAGE THEATRE CAPITAL MAINTENANCE	CIP74	Construction, Modified
B-574	VISTA GRANDE STREET/BRET HARTE PARK PEDESTRIAN IMPROVEMENTS	CIP78	Design, Modified

5/24/2022





## PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE

CIP No: B-101 | STATUS: In Construction | GREEN PROJECT: No | PRIORITY: 2 Ongoing | PROJECT MANAGER: DC



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This is an ongoing Town-wide effort to address capital maintenance, repair and preventative maintenance of parks and community facilities.

### Ongoing repairs:

- Sidewalk and pathway repairs. Ongoing tree work
- BBQ replacement and picnic table replacement
- Repairs to play area equipment. Repair and repaint restrooms
- Drinking fountain repairs/replacement (including animal troughs)
- Repairs to cyclone fencing and metal rail fencing
- Repair and seal wooden shade structures
- Repaint metal rail fence
- Repairs and resurfacing of basketball and tennis courts (annually)
- Grub treatments and broadleaf spray on non-sports turf

Playground safety surfacing repairs (annually) at Sycamore Valley, Diablo Vista, Hap Magee Ranch, Osage Station Parks, Danville South and Montair Elementary.

### DESCRIPTION OF MODIFICATIONS:

Added funding for 2026/27.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$59,951	\$0	\$0	\$0	\$0	\$0	\$59,951
Construction	\$1,610,813	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$1,735,813
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$1,670,764</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$1,795,764</b>
<b>Total Expenditure:</b>	<b>\$1,571,166</b>	<b>Unexpended: \$99,599 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$605,318	\$0	\$0	\$0	\$0	\$0	\$605,318
City County Pmt Pgm	\$22,000	\$0	\$0	\$0	\$0	\$0	\$22,000
Cleanwater Program	\$12,771	\$0	\$0	\$0	\$0	\$0	\$12,771
LLAD Zone D	\$31,500	\$0	\$0	\$0	\$0	\$0	\$31,500
Park Dedication Impact	\$615,303	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$740,303
Park Facilities	\$383,872	\$0	\$0	\$0	\$0	\$0	\$383,872
<b>Total Funding:</b>	<b>\$1,670,764</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$1,795,764</b>

### RATIONALE FOR PROPOSED PROJECT:

This project allows timely response to specific repairs and renovation needs as they occur.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## TOWN-WIDE TRAILS

CIP No: B-120 | STATUS: In Design

GREEN PROJECT: Yes | PRIORITY: 2/3 Ongoing

PROJECT MANAGER: BR



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

The Parks and Leisure Services Commission identified short-term trail priorities on Green Valley Creek Trail and Sycamore Creek Trail.

Cost estimates range from \$75 to \$150 per foot for an eight-foot wide paved trail. Other costs include environmental studies, acquisition of ROW, license or easement agreements, trail markers, and mapping information (all sites).

### Trail maintenance:

- Westside trail renovation
- Sycamore elementary School to Trish Lane rehabilitation
- Hill Road to Blemer Road school path
- Quinterra Lane school path between Entrada Mesa and Ester Lane
- Trail gap closures per the Town wide Trails Master Plan
- Pack Trail (Tassajara Ranch Drive to Park Haven Drive)
- Trail sections not listed above that require immediate attention

Additional trail receptacles and doggie bag dispensers

Wayfinding signs at trailheads (using standard distance measurements)

### DESCRIPTION OF MODIFICATIONS:

Added funding for 2026/27.

## PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total	
Design/Plan Review	\$58,050	\$0	\$0	\$0	\$0	\$0	\$58,050	
Construction	\$860,630	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$1,060,630	
Inspection & Admin.	\$2,590	\$0	\$0	\$0	\$0	\$0	\$2,590	
<b>Total Cost Estimate:</b>	<b>\$921,270</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$1,121,270</b>	
<b>Total Expenditure:</b>	<b>\$653,718</b>	<b>Unexpended: \$267,552 on 4-27-2022</b>						

## PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$37,826	\$0	\$0	\$0	\$0	\$0	\$37,826
Park Dedication Impact	\$480,444	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$680,444
Park Facilities	\$403,000	\$0	\$0	\$0	\$0	\$0	\$403,000
<b>Total Funding:</b>	<b>\$921,270</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$1,121,270</b>

### RATIONALE FOR PROPOSED PROJECT:

Implementation of the Town-wide Trails Master Plan.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## TOWN SERVICE CENTER CAPITAL MAINTENANCE

CIP No: B-216 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 2 Ongoing | PROJECT MANAGER: JP



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Periodic repairs, renovation, and preventative maintenance activities for the Town Service Center.

- 2017/18 Replace 1 HVAC unit (COMPLETE)
- 2018/19 Building exterior repairs and painting  
Replace 1 HVAC unit  
Chair and furniture replacement
- 2019/20 Replace 1 HVAC unit
- 2020/21 Replace 1 HVAC unit

Future Projects: Relocate dumpsters per storm water requirements  
Replace cabinetry and sinks

This is an ongoing project.

### DESCRIPTION OF MODIFICATIONS:

Updated description and added funding for 2026/27.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total	
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Construction	\$270,443	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$345,443	
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Total Cost Estimate:</b>	<b>\$270,443</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$345,443</b>	
<b>Total Expenditure:</b>	<b>\$174,567</b>	<b>Unexpended: \$95,876 on 4-27-2022</b>						

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$261,058	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$336,058
LLAD Zone A	\$9,385	\$0	\$0	\$0	\$0	\$0	\$9,385
<b>Total Funding:</b>	<b>\$270,443</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$345,443</b>

### RATIONALE FOR PROPOSED PROJECT:

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
Additional Town direct operating costs per year: \$0

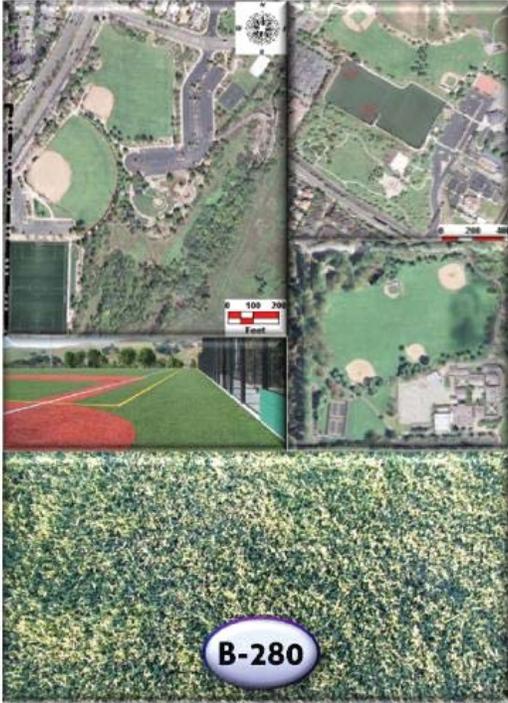


## SPORTS FIELD RENOVATION

CIP No: B-280 | STATUS: In Design

GREEN PROJECT: Yes | PRIORITY: 2 Ongoing

PROJECT MANAGER: DC



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Maintain sports fields and related amenities in a condition which provides a safe environment for user groups. Project may include over-seeding, top-dressing and leveling of 12 Town-maintained baseball/softball natural turf fields and 15 Town-maintained soccer/lacrosse fields each spring. Major maintenance activities related to field lighting, fencing, and grooming of synthetic turf will also be completed as needed, including purchase of equipment to complete this work.

### Annual Projects:

- Organic fertilizer program
- Grub treatments and broadleaf spray
- Repair/replace sports field fencing

2019/20: Repairs to scoreboard at Diablo Vista Park (COMPLETE)

2021/22: Install LED sports field lights at Diablo Vista Park (COMPLETE)

Future Projects: Replace sports field electrical lighting panel at Sycamore Valley Park  
Explore LED lighting for sports fields.

### DESCRIPTION OF MODIFICATIONS:

Updated description and added funding for 2026/27.

## PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Construction	\$1,162,765	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$1,362,765
Inspection & Admin.	\$18,693	\$0	\$0	\$0	\$0	\$0	\$18,693
<b>Total Cost Estimate:</b>	<b>\$1,211,458</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$1,411,458</b>
<b>Total Expenditure:</b>	<b>\$1,186,099</b>	<b>Unexpended: \$25,359 on 4-27-2022</b>					

## PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$320,472	\$0	\$0	\$0	\$0	\$0	\$320,472
LLAD Zone D	\$59,686	\$0	\$0	\$0	\$0	\$0	\$59,686
Park Dedication Impact	\$381,300	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$581,300
Park Facilities	\$450,000	\$0	\$0	\$0	\$0	\$0	\$450,000
<b>Total Funding:</b>	<b>\$1,211,458</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$1,411,458</b>

### RATIONALE FOR PROPOSED PROJECT:

Coordination with Sports Alliance field users to identify priorities on an annual basis.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
Additional Town direct operating costs per year: \$0



## TOWN OFFICES CAPITAL MAINTENANCE

CIP No: B-328 | STATUS: In Construction | GREEN PROJECT: No | PRIORITY: 3 Ongoing | PROJECT MANAGER: JP



### PROJECT DESCRIPTION AND LOCATION:

Routine preventative maintenance for general upkeep and preservation of the Town Offices and modification for accommodation of staff changes.

- 2018/19 Replace 1 HVAC unit in server room (COMPLETE)
- Wood rot repairs (COMPLETE)
- Replace 1 HVAC unit for Finance (COMPLETE)
- Replace retaining wall on north end of building (COMPLETE)
- Replace 1 HVAC unit for P.D. (COMPLETE)

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$35,700	\$0	\$0	\$0	\$0	\$0	\$35,700
Construction	\$354,633	\$0	\$0	\$0	\$0	\$0	\$354,633
Inspection & Admin.	\$600	\$0	\$0	\$0	\$0	\$0	\$600
<b>Total Cost Estimate:</b>	<b>\$390,933</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$390,933</b>
<b>Total Expenditure:</b>	<b>\$242,916</b>	<b>Unexpended: \$148,017 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$79,000	\$0	\$0	\$0	\$0	\$0	\$79,000
Civic Facilities Fund	\$311,933	\$0	\$0	\$0	\$0	\$0	\$311,933
<b>Total Funding:</b>	<b>\$390,933</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$390,933</b>

### RATIONALE FOR PROPOSED PROJECT:

Building maintenance and accommodation for changes in staff.

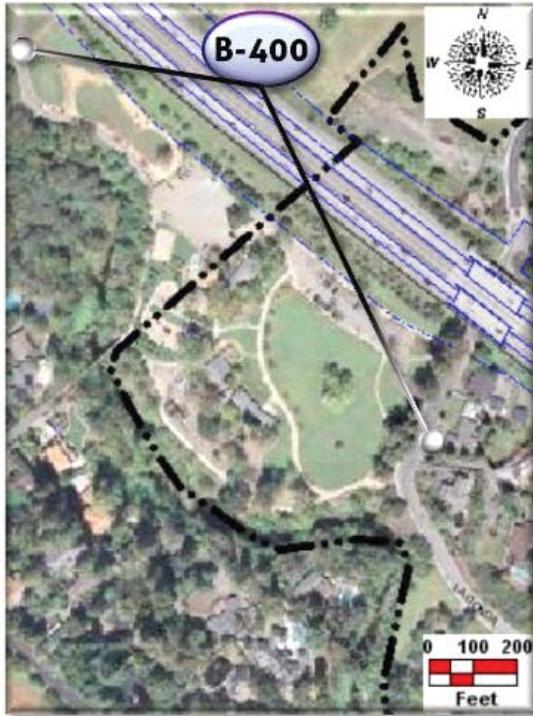
### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## HAP MAGEE RANCH PARK CAPITAL MAINTENANCE

CIP No: B-400 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 2 Ongoing | PROJECT MANAGER: DC



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Routine preventative maintenance activities for the general upkeep and preservation of the site and non-routine repair and replacement. Also includes annual sod replacement in dog park.

2019/20 Playground equipment replacement (COMPLETE)  
Decomposed granite pathway maintenance (COMPLETE)  
Replace fencing at Magee house (COMPLETE)  
Fence repairs along creek

2020/21 Gazebo Renovation (Complete)  
Decomposed granite pathway maintenance

2021/22 Dog Park Renovations  
Tree maintenance  
Demolition of existing barn

2022/23 Dog Park Renovations  
Cottage HVAC replacement

### DESCRIPTION OF MODIFICATIONS:

Updated description, increased funding for FY 22/23 and added funding for 2026/27.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Capital Maintenance	\$1,767,940	\$40,000	\$25,000	\$25,000	\$25,000	\$25,000	\$1,907,940
<b>Total Cost Estimate:</b>	<b>\$1,767,940</b>	<b>\$40,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$1,907,940</b>
<b>Total Expenditure:</b>	<b>\$1,265,341</b>	<b>Unexpended: \$502,599 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$127,500	\$0	\$0	\$0	\$0	\$0	\$127,500
Park Dedication Impact	\$402,440	\$20,000	\$12,500	\$12,500	\$12,500	\$12,500	\$472,440
Park Facilities	\$380,500	\$0	\$0	\$0	\$0	\$0	\$380,500
R-7A	\$857,500	\$20,000	\$12,500	\$12,500	\$12,500	\$12,500	\$927,500
<b>Total Funding:</b>	<b>\$1,767,940</b>	<b>\$40,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$1,907,940</b>

### RATIONALE FOR PROPOSED PROJECT:

Major activity is needed for the site and buildings; non-routine repairs and replacement are completed as needed.

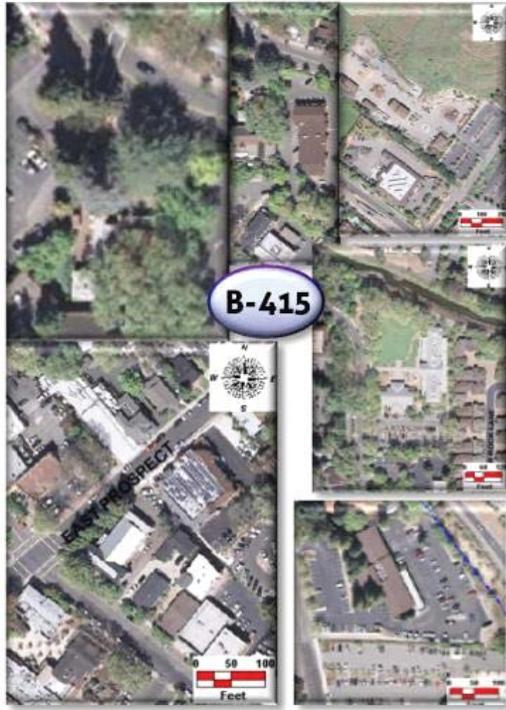
### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 50  
Additional Town direct operating costs per year: \$5,000



## CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS

CIP No: B-415 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 2 Ongoing | PROJECT MANAGER: JP



### PROJECT DESCRIPTION AND LOCATION:

This is an ongoing Town-wide effort to address capital maintenance, repair and preventative maintenance of aging civic facilities.

Projects include such items as HVAC systems, roof replacements, lighting and alarm systems, major exterior and interior painting, door and equipment replacements.

2016/17: Add Town Logo to all lecterns (\$5,000)

2018/19: Wood rot repair at Town Meeting Hall (COMPLETE)  
Window replacement at Town Meeting Hall (COMPLETE)  
Recovered 6 sound board panels at Town Meeting Hall (COMPLETE)

2019/20: Pruning of large oak tree at Town Meeting Hall (COMPLETE)

2020/21: Repair roof at Town Meeting Hall (COMPLETE)  
Installation of new monitors at Town Meeting Hall (COMPLETE)

2021/22: Replace 1 HVAC unit at Town Meeting Hall

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$556,016	\$0	\$0	\$0	\$0	\$0	\$556,016
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$556,016</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$556,016</b>
<b>Total Expenditure:</b>	<b>\$344,454</b>	<b>Unexpended: \$211,562 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Asset Replcmnt Gen.	\$247,496	\$0	\$0	\$0	\$0	\$0	\$247,496
CIP Gen Pur Reallocate	(\$14,471)	\$0	\$0	\$0	\$0	\$0	(\$14,471)
CIP Gen Purpose Rev	\$189,544	\$0	\$0	\$0	\$0	\$0	\$189,544
Civic Facilities Fund	\$105,194	\$0	\$0	\$0	\$0	\$0	\$105,194
LLAD Zone D	\$28,253	\$0	\$0	\$0	\$0	\$0	\$28,253
<b>Total Funding:</b>	<b>\$556,016</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$556,016</b>

### RATIONALE FOR PROPOSED PROJECT:

Maintenance of existing facilities.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## OAK HILL MASTER PLAN - PHASE 2

CIP No: B-427 | STATUS: Adopted

GREEN PROJECT: Yes | PRIORITY: 5

PROJECT MANAGER: HRP



This project is currently unfunded.

### PROJECT DESCRIPTION AND LOCATION:

Evaluate the development potential of the undeveloped (southern) portion of Oak Hill Park to meet unmet community needs.

Development of the adjacent Weber property provides additional access to the property.

Project includes demolition of the existing Weber House (located on the Town-owned 3.66 acre parcel adjacent to the park) that was dedicated to the Town as part of the Weber/Davidon development in order to improve ingress to the south end of the park.

Based upon other planning/design/construction priorities for Town parks and community facilities, this project has been deferred.

# UNFUNDED

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditure:</b>	<b>\$0</b>	<b>Unexpended: \$0 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Park Facilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Unfunded-87	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Funding:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### RATIONALE FOR PROPOSED PROJECT:

Help meet growing community needs for active recreational facilities.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## SYCAMORE DAY SCHOOL BUILDING REPAIRS

CIP No: B-452 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 2/3 Ongoing | PROJECT MANAGER: JP



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Conduct routine preventative maintenance for general upkeep and preservation of the Town-owned building at this site.

Items such as exterior painting, HVAC, window, floor, door and roof repair and/or replacement are included in this project.

2016/17: Replace Linoleum tile floors (COMPLETE)  
 Replace 4 doors (COMPLETE)  
 Exterior repainting (COMPLETE)

2017/18: Drainage repairs (COMPLETE)

2024/25: Roof replacement (\$15,000)

All costs are offset by rent revenue collected from the building tenant.

### DESCRIPTION OF MODIFICATIONS:

Added funding for 2026/27.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total	
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Construction	\$152,139	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$177,139	
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Total Cost Estimate:</b>	<b>\$152,139</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$177,139</b>	
<b>Total Expenditure:</b>	<b>\$74,843</b>	<b>Unexpended: \$77,296 on 4-27-2022</b>						

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$152,139	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$177,139
<b>Total Funding:</b>	<b>\$152,139</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$177,139</b>

### RATIONALE FOR PROPOSED PROJECT:

Routine preventative maintenance is required to keep the building in good condition.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## SYCAMORE VALLEY PARK SITE STUDY

CIP No: B-479 | STATUS: Adopted

GREEN PROJECT: Yes | PRIORITY: 5

PROJECT MANAGER: DC



This project is currently unfunded.

### PROJECT DESCRIPTION AND LOCATION:

The Parks and Leisure Services Commission recommends a study to address the unmet community needs that could be addressed in the area located at the front of the park adjacent to Camino Tassajara.

# UNFUNDED

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditure:</b>	<b>Not Available</b>						

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Unfunded-87	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Funding:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### RATIONALE FOR PROPOSED PROJECT:

This project addresses the need for future park uses.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## OSAGE STATION PARK IMPROVEMENTS

CIP No: B-490 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 2 | PROJECT MANAGER: DC



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This is a seven year six phase project to update and improve facilities.

Phase 1 - Play area, water features, group picnic area, benches, drinking/dog fountain, memorial rose boxes, restroom, and pump house renovation. (COMPLETE)

Phase 2 - Pathway improvements. \$150,000 (COMPLETE)

Phase 3 - South parking lot overlay and Orange Blossom sidewalk connection. \$300,000 (COMPLETE)

Future Projects: Creek bank stabilization/erosion protection

### DESCRIPTION OF MODIFICATIONS:

Updated description.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$329,750	\$0	\$0	\$0	\$0	\$0	\$329,750
Construction	\$2,140,000	\$0	\$0	\$0	\$0	\$0	\$2,140,000
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$2,469,750</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,469,750</b>
<b>Total Expenditure:</b>	<b>\$2,371,011</b>	<b>Unexpended: \$98,739 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Park Dedication Impact	\$699,750	\$0	\$0	\$0	\$0	\$0	\$699,750
Park Facilities	\$1,770,000	\$0	\$0	\$0	\$0	\$0	\$1,770,000
<b>Total Funding:</b>	<b>\$2,469,750</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,469,750</b>

### RATIONALE FOR PROPOSED PROJECT:

Needed improvements to an existing town facility.

### EXPECTED IMPACT ON OPERATING BUDGET:

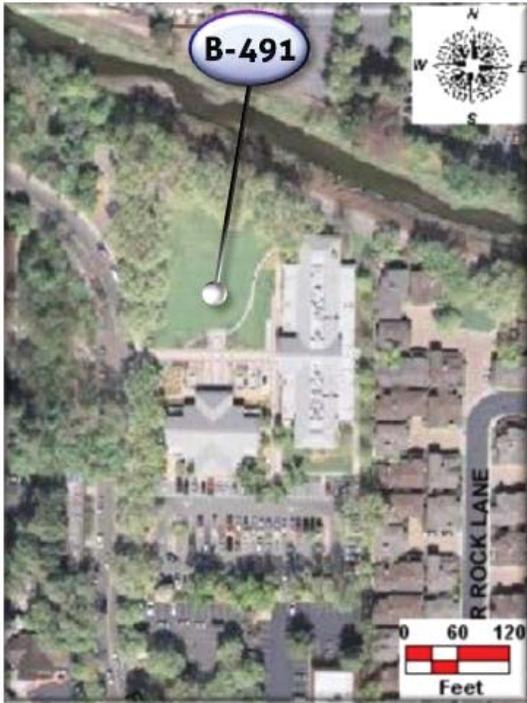
Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE

CIP No: B-491 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 2 Ongoing | PROJECT MANAGER: DC



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This is an ongoing project that addresses renovation and repairs in these heavily used community facilities.

- 2018/19 Minor Upgrades to the Mt. Diablo Room (COMPLETE)  
New chairs, podium, monitors and repaint (COMPLETE)  
Refinished baseboards at Community Center (COMPLETE)
- 2019/20 Replace 2 HVAC Units at Community Center (COMPLETE)
- 2020/21 Replace 2 HVAC Units at Community Center  
Refinish floors at Community Center  
Replace all tables and chairs at Community Center
- 2022/23 Replace 2 HVAC Units at Community Center  
Repaint Library exterior trim  
Minor Upgrades: New exterior book drop panels, furniture for the children's reading room, replace window tinting on Library window, covers for front door handles

### DESCRIPTION OF MODIFICATIONS:

Updated description and added funding for 2026/27.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total	
Design/Plan Review	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000	
Construction	\$883,602	\$55,000	\$30,000	\$30,000	\$30,000	\$30,000	\$1,058,602	
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Total Cost Estimate:</b>	<b>\$903,602</b>	<b>\$55,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$1,078,602</b>	
<b>Total Expenditure:</b>	<b>\$751,765</b>	<b>Unexpended: \$151,837 on 4-27-2022</b>						

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Asset Replcmnt Library	\$835,460	\$55,000	\$30,000	\$30,000	\$30,000	\$30,000	\$1,010,460
Grant	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
P.E.G.	\$8,142	\$0	\$0	\$0	\$0	\$0	\$8,142
Park Facilities	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
<b>Total Funding:</b>	<b>\$903,602</b>	<b>\$55,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$1,078,602</b>

### RATIONALE FOR PROPOSED PROJECT:

Ongoing preventative maintenance.

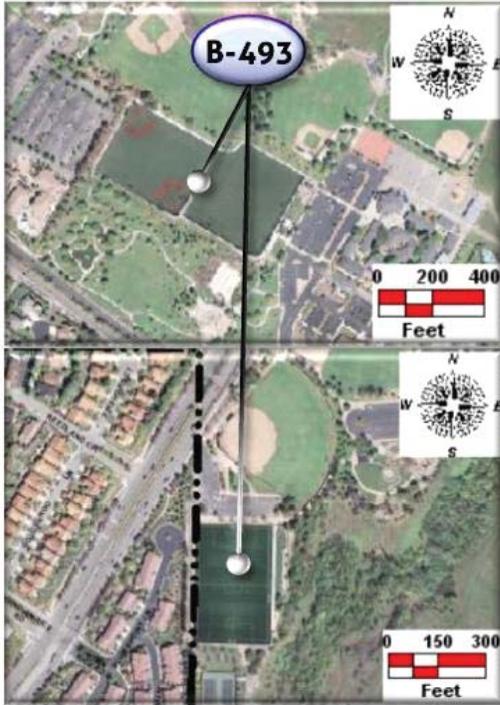
### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
Additional Town direct operating costs per year: \$0



## SYNTHETIC TURF REPLACEMENT

CIP No: B-493 | STATUS: In Design | GREEN PROJECT: Yes | PRIORITY: 2 Ongoing | PROJECT MANAGER: DC



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

The useful life of the synthetic turf sports fields at Diablo Vista and Sycamore Valley Parks is projected to be 9 years.

Diablo Vista renovation (86,700 s.f.) is anticipated in 2028/29.  
Next renovation scheduled for 2036/37.

Sycamore Valley renovation (225,000 s.f.) is anticipated in 2023/24.  
Next renovation scheduled for 2029/30.

Using today's replacement costs and a 9-year cycle the costs are:

20/21	24/25	29/30	33/34
\$1,255,000	\$571,000	\$1,255,000	\$571,000

Using 2.5% inflation the future expenses are:

20/21	24/25	29/30	33/34
\$1,567,000	\$689,000	\$1,957,000	\$835,000

### DESCRIPTION OF MODIFICATIONS:

Updated funding.

## PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$72,675	\$0	\$0	\$15,164	\$0	\$0	\$87,839
Construction	\$3,361,713	\$0	\$225,000	\$551,404	\$0	\$0	\$4,138,117
Construction Encumb.	\$900,000	\$225,000	\$0	\$225,000	\$225,000	\$225,000	\$1,800,000
Inspection & Admin.	\$50,314	\$0	\$0	\$22,056	\$0	\$0	\$72,370
<b>Total Cost Estimate:</b>	<b>\$4,384,702</b>	<b>\$225,000</b>	<b>\$225,000</b>	<b>\$813,624</b>	<b>\$225,000</b>	<b>\$225,000</b>	<b>\$6,098,326</b>
<b>Total Expenditure:</b>	<b>\$2,628,323</b>	<b>Unexpended: \$1,756,379 on 4-27-2022</b>					

## PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Asset Replcmnt Gen.	\$875,000	\$0	\$0	\$0	\$0	\$0	\$875,000
LLAD Zone D	\$87,500	\$0	\$0	\$0	\$0	\$0	\$87,500
Park Dedication Impact	\$612,500	\$0	\$0	\$0	\$0	\$0	\$612,500
Park Facilities	\$2,570,669	\$225,000	\$225,000	\$813,624	\$225,000	\$225,000	\$4,284,293
State Park Bond	\$205,620	\$0	\$0	\$0	\$0	\$0	\$205,620
TRAD	\$33,413	\$0	\$0	\$0	\$0	\$0	\$33,413
<b>Total Funding:</b>	<b>\$4,384,702</b>	<b>\$225,000</b>	<b>\$225,000</b>	<b>\$813,624</b>	<b>\$225,000</b>	<b>\$225,000</b>	<b>\$6,098,326</b>

### RATIONALE FOR PROPOSED PROJECT:

Replacement of synthetic turf is needed as a part of routine maintenance.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
Additional Town direct operating costs per year: \$0



## OSAGE STATION PARK CAPITAL MAINTENANCE

CIP No: B-494 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 2/3 Ongoing | PROJECT MANAGER: JT



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This is an ongoing project to provide repair and preventative maintenance for the preservation of Osage Station Park facilities.

Ongoing Projects includes:

- Memorial rose box repairs and rose replacement
- Pathway repairs
- Tree maintenance
- Replace windscreen on ball diamonds and tennis courts
- Repaint/repairs to restroom building
- Maintenance of tennis and pickleball courts
- Sports field cyclone fencing repairs

2018/19 Installation of garage for golf cart (COMPLETE)

Future Project: Potable water system repair.

Completed Projects: Bio swale replanting in North parking lot  
Tennis court windscreen replacement

### DESCRIPTION OF MODIFICATIONS:

Added funding for 2026/27.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$368,304	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$430,804
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$368,304</b>	<b>\$12,500</b>	<b>\$12,500</b>	<b>\$12,500</b>	<b>\$12,500</b>	<b>\$12,500</b>	<b>\$430,804</b>
<b>Total Expenditure:</b>	<b>\$253,752</b>	<b>Unexpended: \$114,552 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$59,000	\$0	\$0	\$0	\$0	\$0	\$59,000
Park Facilities	\$309,304	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$371,804
<b>Total Funding:</b>	<b>\$368,304</b>	<b>\$12,500</b>	<b>\$12,500</b>	<b>\$12,500</b>	<b>\$12,500</b>	<b>\$12,500</b>	<b>\$430,804</b>

### RATIONALE FOR PROPOSED PROJECT:

Ongoing maintenance and safety related to access to confined spaces.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
Additional Town direct operating costs per year: \$0



## SYCAMORE VALLEY PARK CAPITAL MAINTENANCE

CIP No: B-495 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 2 Ongoing | PROJECT MANAGER: DC



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This is an ongoing project to address major repair and preventative maintenance issues for the upkeep and preservation of Sycamore Valley Park facilities.

Ongoing: Sidewalk and other concrete repair  
 Repaint metal rail fencing  
 Tree work  
 Sports field fence and lighting repair

2018/19 Sports field lighting ballasts replacement (COMPLETE)  
 Parking lot repairs/resurfacing (COMPLETE)

Future projects:  
 Major pond repairs  
 Water feature repairs/upgrades  
 Safety surface repairs  
 Drinking fountain replacement  
 Synthetic turf maintenance and repair

### DESCRIPTION OF MODIFICATIONS:

Updated description and added funding for 2026/27.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total	
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Construction	\$627,490	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$777,490	
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Total Cost Estimate:</b>	<b>\$627,490</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$777,490</b>	
<b>Total Expenditure:</b>	<b>\$462,496</b>	<b>Unexpended: \$164,994 on 4-27-2022</b>						

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Pur Reallocate	(\$100,000)	\$0	\$0	\$0	\$0	\$0	(\$100,000)
CIP Gen Purpose Rev	\$130,000	\$0	\$0	\$0	\$0	\$0	\$130,000
LLAD Zone D	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Park Facilities	\$597,490	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$747,490
<b>Total Funding:</b>	<b>\$627,490</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$777,490</b>

### RATIONALE FOR PROPOSED PROJECT:

Preventative maintenance.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## SECURITY ACCESS CONTROL FOR TOWN BUILDINGS

CIP No: B-515 | STATUS: In Design

GREEN PROJECT: No

PRIORITY: 4

PROJECT MANAGER: CP



### PROJECT DESCRIPTION AND LOCATION:

Project includes development of a written security program and installation of new hardware for key-card control systems, door hardware, conduits, service panels, and electrical supplies, as needed.

Key-card control systems for main entry and certain internal doors eliminate the cost of re-keying due to lost or stolen keys, improve security by allowing access during specific time periods, and allow different levels of security for individual key-cards.

2019/20: Upgrade access and security at the Danville Community Center, Town Library and the Veterans Hall. Upgrade security hardware town-wide, including all card readers. Installation of ADA compliant doors at Danville Community Center and Veterans Hall (COMPLETE)

### Future Projects:

- Town Service Center burglar alarm
- Village Theatre burglar alarm
- Town Meeting Hall burglar alarm
- 500 La Gonda security access

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$247,500	\$0	\$0	\$0	\$0	\$0	\$247,500
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$247,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$247,500</b>
<b>Total Expenditure:</b>	<b>\$232,029</b>	<b>Unexpended: \$15,471 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Civic Facilities Fund	\$247,500	\$0	\$0	\$0	\$0	\$0	\$247,500
<b>Total Funding:</b>	<b>\$247,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$247,500</b>

### RATIONALE FOR PROPOSED PROJECT:

New service opportunities.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## SYCAMORE VALLEY PARK PICNIC AREA RESTROOMS

CIP No: B-522 | STATUS: Adopted

GREEN PROJECT: Yes

PRIORITY: 5

PROJECT MANAGER: BR



This project is currently unfunded.

### PROJECT DESCRIPTION AND LOCATION:

Install a third set of restrooms at the entrance to the Picnic Area at the west end of Sycamore Valley Park. Restrooms will serve the picnic area, baseball field, and EBRPD equestrian trail users.

The restroom facility will include men's and women's dual stall restrooms, sinks, and exterior water fountain.

Sewer and water line extensions included.

# UNFUNDED

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$0	\$0	\$0	\$76,000	\$0	\$0	\$76,000
Construction	\$0	\$0	\$0	\$562,000	\$0	\$0	\$562,000
Inspection & Admin.	\$0	\$0	\$0	\$51,000	\$0	\$0	\$51,000
<b>Total Cost Estimate:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$689,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$689,000</b>
<b>Total Expenditure:</b>	<b>\$0</b>	<b>Unexpended: \$0 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Unfunded-87	\$0	\$0	\$0	\$689,000	\$0	\$0	\$689,000
<b>Total Funding:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$689,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$689,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Provide restroom services for park and trail users.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## OAK HILL PARK CAPITAL MAINTENANCE

CIP No: B-544 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 2/3 Ongoing | PROJECT MANAGER: JT



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This is an ongoing project to address major repair and preventative maintenance for the preservation of Oak Hill Park amenities.

- Eliminate colored concrete decoration at front porch area and replace with new concrete
- Pathway repairs
- Tree maintenance
- Playground and water feature maintenance
- Pond and pond related repairs
- Barbeque and hardscape repairs and replacement
- Pathway lighting repairs and replacement
- Tennis court repairs and resurfacing

2022/23 Playground replacement design and construction

Future Projects: Repair/replace audio-visual equipment, Pond repairs, Vita course exercise equipment replacement, pond bank and overflow stream repairs.

### DESCRIPTION OF MODIFICATIONS:

Updated description and added funding for 2026/27.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$398,545	\$500,000	\$36,000	\$36,000	\$36,000	\$36,000	\$1,042,545
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$398,545</b>	<b>\$500,000</b>	<b>\$36,000</b>	<b>\$36,000</b>	<b>\$36,000</b>	<b>\$36,000</b>	<b>\$1,042,545</b>
<b>Total Expenditure:</b>	<b>\$156,869</b>	<b>Unexpended: \$241,676 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Civic Facilities Fund	\$97,129	\$0	\$0	\$0	\$0	\$0	\$97,129
P.E.G.	\$28,916	\$0	\$0	\$0	\$0	\$0	\$28,916
Park Facilities	\$272,500	\$500,000	\$36,000	\$36,000	\$36,000	\$36,000	\$916,500
<b>Total Funding:</b>	<b>\$398,545</b>	<b>\$500,000</b>	<b>\$36,000</b>	<b>\$36,000</b>	<b>\$36,000</b>	<b>\$36,000</b>	<b>\$1,042,545</b>

### RATIONALE FOR PROPOSED PROJECT:

Ongoing preventative maintenance and timely response to specific repairs and renovation needs as they occur.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA

CIP No: B-550 | STATUS: Adopted

GREEN PROJECT: Yes | PRIORITY: 4

PROJECT MANAGER: BR



### PROJECT DESCRIPTION AND LOCATION:

Municipal waste such as street sweepings and landscape debris require special handling to meet the Storm Water Pollution Control Prevention requirements. This project provides a waste transfer area for temporary storage and transfer of municipal waste in a safe and acceptable manner.

A transfer pad with appropriate drainage control, storm water filters, debris bins, and access is needed at the Municipal Service Center.

The proposed 75-foot by 150-foot paved transfer area will be at the northeast corner of the Service Center. A storm water filter unit will be installed to treat storm water for discharge into the storm drain system.

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Construction	\$115,000	\$0	\$0	\$0	\$0	\$0	\$115,000
Inspection & Admin.	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
<b>Total Cost Estimate:</b>	<b>\$145,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$145,000</b>
<b>Total Expenditure:</b>	<b>\$0</b>	<b>Unexpended: \$145,000 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Cleanwater Program	\$145,000	\$0	\$0	\$0	\$0	\$0	\$145,000
<b>Total Funding:</b>	<b>\$145,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$145,000</b>

### RATIONALE FOR PROPOSED PROJECT:

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## VILLAGE THEATRE CAPITAL MAINTENANCE

CIP No: B-553 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 2/3 Ongoing | PROJECT MANAGER: HRP



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

2017/18 Additional lobby art display lighting (\$5,000)

2018/19 HVAC unit replacement (COMPLETE)

2021/22 Replace carpeting in theatre  
Paint exterior

### Future Projects:

Replace inefficient and deteriorating lighting truss over the stage in the Village Theatre. The existing lighting truss is not rated or manufactured for the current uses.

Modifications will utilize available space above up-stage right and up-stage left wing.

Add new movie screen in front of stage to allow usage on a more regular basis. (\$40,000).

### DESCRIPTION OF MODIFICATIONS:

Added funding for 2026/27.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Construction	\$256,813	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$316,813
<b>Total Cost Estimate:</b>	<b>\$256,813</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$316,813</b>
<b>Total Expenditure:</b>	<b>\$170,006</b>	<b>Unexpended: \$86,807 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$24,000	\$0	\$0	\$0	\$0	\$0	\$24,000
Civic Facilities Fund	\$227,300	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$287,300
LLAD Zone D	\$5,513	\$0	\$0	\$0	\$0	\$0	\$5,513
<b>Total Funding:</b>	<b>\$256,813</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$316,813</b>

### RATIONALE FOR PROPOSED PROJECT:

Ongoing maintenance. Addresses safety, code requirements, and increases efficiency, quality, and variety of performances.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
Additional Town direct operating costs per year: \$0



## DANVILLE SOUTH PARK CAPITAL MAINTENANCE

CIP No: B-556 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 1/2 Ongoing | PROJECT MANAGER: DC



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

- 2016/17 Tree work
- 2019/20 Evaluate striping basketball court for pickle ball.
- 2023/24 Concrete walkway repairs  
Play equipment repairs  
Play equipment replacement design
- 2024/25 Play equipment replacement
- Future Projects: Replace portable restrooms with permanent restrooms  
Resurface basketball courts

### DESCRIPTION OF MODIFICATIONS:

Added funding for 2026/27.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total	
Construction	\$321,600	\$90,000	\$126,000	\$170,000	\$90,000	\$90,000	\$887,600	
<b>Total Cost Estimate:</b>	<b>\$321,600</b>	<b>\$90,000</b>	<b>\$126,000</b>	<b>\$170,000</b>	<b>\$90,000</b>	<b>\$90,000</b>	<b>\$887,600</b>	
<b>Total Expenditure:</b>	<b>\$122,784</b>	<b>Unexpended: \$198,816 on 4-27-2022</b>						

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$97,837	\$0	\$0	\$0	\$0	\$0	\$97,837
LLAD Zone D	\$61,763	\$0	\$0	\$0	\$0	\$0	\$61,763
Park Facilities	\$162,000	\$90,000	\$126,000	\$170,000	\$90,000	\$90,000	\$728,000
<b>Total Funding:</b>	<b>\$321,600</b>	<b>\$90,000</b>	<b>\$126,000</b>	<b>\$170,000</b>	<b>\$90,000</b>	<b>\$90,000</b>	<b>\$887,600</b>

### RATIONALE FOR PROPOSED PROJECT:

Ongoing maintenance.

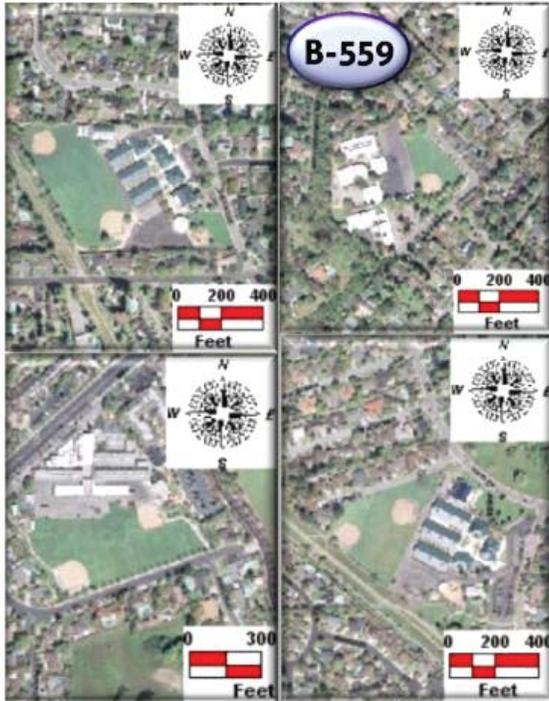
### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
Additional Town direct operating costs per year: \$0



## SCHOOL PARK FACILITIES CAPITAL MAINTENANCE

CIP No: B-559 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 2 Ongoing | PROJECT MANAGER: DC



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Ongoing maintenance needed to maintain School Park facilities and sites Town-wide. Sites include: Baldwin, Green Valley, Montair, and Greenbrook Schools.

Maintenance includes:

2016/17 - 2019/20 - \$125,000

Facilities related maintenance

Repairs to Teen Centers at Diablo Vista Middle, Los Cerros and Charlotte Wood Schools

Janitorial services for summer at Teen Centers

Replace carpet in all Teen Centers (COMPLETE)

Irrigation pump maintenance

Fence and backstop repairs (Annually)

2018/19 Replaced ceiling tiles at Teen Centers (COMPLETE)

Future Projects: Replace HVAC units at Teen Centers

### DESCRIPTION OF MODIFICATIONS:

Updated description and added funding for 2025/26.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Capital Maintenance	\$271,171	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$346,171
<b>Total Cost Estimate:</b>	<b>\$271,171</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$346,171</b>
<b>Total Expenditure:</b>	<b>\$64,825</b>	<b>Unexpended: \$206,346 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
LLAD Zone D	\$26,907	\$0	\$0	\$0	\$0	\$0	\$26,907
Park Dedication Impact	\$87,500	\$0	\$0	\$0	\$0	\$0	\$87,500
Park Facilities	\$156,763	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$231,763
<b>Total Funding:</b>	<b>\$271,171</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$346,171</b>

### RATIONALE FOR PROPOSED PROJECT:

Ongoing and one-time needs for Town maintained facilities.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## DIABLO VISTA PARK CAPITAL MAINTENANCE

CIP No: B-560 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 2/3 Ongoing | PROJECT MANAGER: DC



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This project provides ongoing maintenance of Diablo Vista Park facilities including:

- Ongoing: Major tree pruning
- Sports field and pathway lighting repairs
- Restroom maintenance - painting and repairs
- Cyclone fence and backstop repairs
- Fence painting and repairs
- Safety surface repairs
- Tennis/basketball court repairs
- Windscreen repairs/replacement

2022/23 Playground equipment replacement design

2023/24 Playground equipment replacement  
Construct Skate Park (B-616)

Future Projects: Lighting replacement (soccer and baseball fields)  
Parking lot repairs and resurfacing

### DESCRIPTION OF MODIFICATIONS:

Moved playground replacement design and construction out a year.  
Added funding for 2026/27.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Capital Maintenance	\$219,283	\$718,000	\$18,000	\$18,000	\$18,000	\$18,000	\$1,009,283
Construction	\$0	\$25,000	\$0	\$0	\$0	\$0	\$25,000
<b>Total Cost Estimate:</b>	<b>\$219,283</b>	<b>\$743,000</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$1,034,283</b>
<b>Total Expenditure:</b>	<b>\$131,770</b>	<b>Unexpended: \$87,513 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
LLAD Zone D	\$26,907	\$0	\$0	\$0	\$0	\$0	\$26,907
Park Facilities	\$192,376	\$743,000	\$18,000	\$18,000	\$18,000	\$18,000	\$1,007,376
<b>Total Funding:</b>	<b>\$219,283</b>	<b>\$743,000</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$1,034,283</b>

### RATIONALE FOR PROPOSED PROJECT:

Provide for ongoing repair.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## VISTA GRANDE STREET/BRET HARTE PARK PEDESTRIAN IMPROVEMENTS

CIP No: B-574 | STATUS: Completed 2021 | GREEN PROJECT: Yes | PRIORITY: 2/3 | PROJECT MANAGER: BR



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Phase I includes constructing a 5-foot wide, 300-foot long concrete pathway adjacent to the Bret Harte parking area, to improve access to Vista Grande School. The project also includes the removal and replacement of parking bumpers, park boundary bollards, and the extension of the existing metal beam guardrail on Diablo Road for approximately 100 feet.

This project was funded through the OneBayArea Safe Routes to School Cycle 2 Grant Program.

Phase I was completed in 2018.

Phase II Green Infrastructure feasibility study for potential offsite mitigation. (Complete)

Phase III Mulch installation (Complete)

# COMPLETE

### DESCRIPTION OF MODIFICATIONS:

Project is complete.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$45,000	\$0	\$0	\$0	\$0	\$0	\$45,000
Construction	\$198,524	\$0	\$0	\$0	\$0	\$0	\$198,524
Inspection & Admin.	\$6,000	\$0	\$0	\$0	\$0	\$0	\$6,000
<b>Total Cost Estimate:</b>	<b>\$249,524</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$249,524</b>
<b>Total Expenditure:</b>	<b>\$227,719</b>	<b>Unexpended: \$21,805 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Cleanwater Program	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Park Dedication Impact	\$72,249	\$0	\$0	\$0	\$0	\$0	\$72,249
Safe Routes to School	\$157,275	\$0	\$0	\$0	\$0	\$0	\$157,275
<b>Total Funding:</b>	<b>\$249,524</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$249,524</b>

### RATIONALE FOR PROPOSED PROJECT:

Enhance pedestrian circulation and safety along Vista Grande Street.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## VETERANS MEMORIAL BUILDING CAPITAL MAINTENANCE

CIP No: B-582 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 3/4 Ongoing | PROJECT MANAGER: JP



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Provide repair and preventative maintenance for the preservation of the Veterans Memorial Hall facilities.

- Ongoing: HVAC repair  
Door repair  
Annual elevator maintenance and permits  
Painting and other hardscape related repairs
- 2017/18 Garbage disposal install and sink replacement (COMPLETE)  
Trim band repair (exterior) (COMPLETE)  
Automatic ADA doors (COMPLETE)  
Audio/Visual Equipment upgrades (COMPLETE)  
Display monitor at Senior Center (COMPLETE)
- 2018/19 Dry rot and floor repairs upstairs (COMPLETE)  
Roof leaks repair (COMPLETE)
- 2019/20 Refinish floors in main room (COMPLETE)
- 2021/22 Retractable awning installation (COMPLETE)

### DESCRIPTION OF MODIFICATIONS:

Added funding for 2026/27.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Capital Maintenance	\$219,259	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$294,259
<b>Total Cost Estimate:</b>	<b>\$219,259</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$294,259</b>
<b>Total Expenditure:</b>	<b>\$154,016</b>	<b>Unexpended: \$65,244 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$22,000	\$0	\$0	\$0	\$0	\$0	\$22,000
Civic Facilities Fund	\$169,500	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$244,500
P.E.G.	\$27,759	\$0	\$0	\$0	\$0	\$0	\$27,759
<b>Total Funding:</b>	<b>\$219,259</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$294,259</b>

### RATIONALE FOR PROPOSED PROJECT:

Ongoing preventative maintenance and timely response to specific repairs and renovation needs as they occur.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
Additional Town direct operating costs per year: \$0



## MULTI-SPORT SKATE PARK

CIP No: B-616 | STATUS: Adopted | GREEN PROJECT: No | PRIORITY: 1/2 | PROJECT MANAGER: HRP



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

The Parks and Leisure Services Commission recommends this as a high priority parks project. The project is identified in the Parks, Recreation, and Arts Strategic Plan as an important enhancement to the Parks, Recreation, and Arts system.

2018/19: Study for potential locations will include search for a location and a conceptual design. (COMPLETE)

2023/24: Multi-sport skate park design and construction at Diablo Vista Park; project will be combined with playground equipment replacement (B-560)

### DESCRIPTION OF MODIFICATIONS:

Updated description and revised funding.

## PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Study	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Design	\$0	\$330,000	\$0	\$0	\$0	\$0	\$330,000
Construction	\$0	\$2,170,000	\$0	\$0	\$0	\$0	\$2,170,000
<b>Total Cost Estimate:</b>	<b>\$20,000</b>	<b>\$2,500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,520,000</b>
<b>Total Expenditure:</b>	<b>\$20,000</b>	<b>Unexpended: \$0 on 4-27-2022</b>					

## PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
ARPA	\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$1,000,000
CIP Gen Purpose Rev	\$0	\$1,500,000	\$0	\$0	\$0	\$0	\$1,500,000
Park Facilities	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
<b>Total Funding:</b>	<b>\$20,000</b>	<b>\$2,500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,520,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Provide recreation facilities for residents.

### EXPECTED IMPACT ON OPERATING BUDGET:

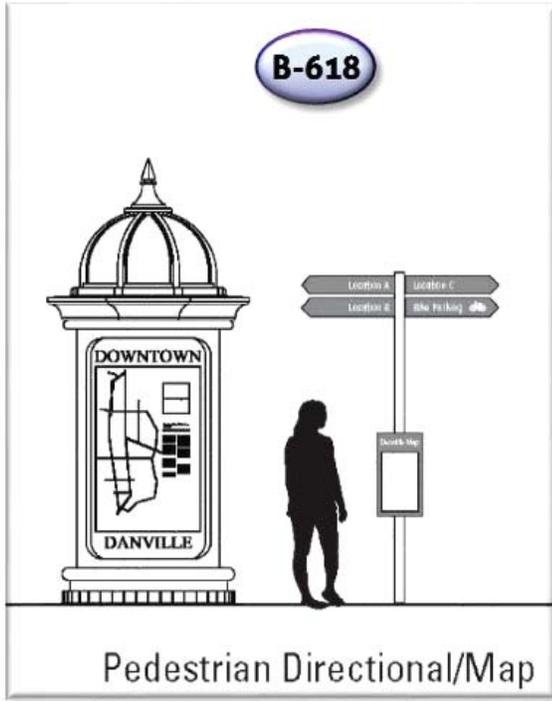
Additional worker hours required to maintain per year: 50

Additional Town direct operating costs per year: \$5,000



## TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE

CIP No: B-618 | STATUS: In Design | GREEN PROJECT: No | PRIORITY: 2 | PROJECT MANAGER: BR



### PROJECT DESCRIPTION AND LOCATION:

A comprehensive town-wide wayfinding and signage system for motorists, cyclists, and pedestrians. Sites include: downtown and retail centers, and points of interest. This project is a continuation of A-266 that included phases 1 and 2: Development of a Wayfinding Signage Master Plan (2010/11); and Construction of Wayfinding and Signage Elements.

This project continues with:

Phase 3: Interstate 680 signage. Installation of signage along I-680 directing motorists to downtown Danville. (COMPLETE)

Phase 4: Update three kiosk maps (2017/18). (COMPLETE)  
Replaced lighting in kiosks with LED lighting (2018/19) (COMPLETE)

Phase 5: Expansion of wayfinding to new downtown parking lots and beyond downtown destinations. Estimated cost is \$12,000.  
Repaint kiosk exteriors. Estimated cost is \$2,000.  
Expand wayfinding signage (east of downtown)

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total	
Design/Plan Review	\$2,250	\$0	\$0	\$0	\$0	\$0	\$2,250	
Construction	\$62,250	\$0	\$0	\$0	\$0	\$0	\$62,250	
<b>Total Cost Estimate:</b>	<b>\$64,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$64,500</b>	
<b>Total Expenditure:</b>	<b>\$64,473</b>	<b>Unexpended: \$27 on 4-27-2022</b>						

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Pur Reallocate	\$32,992	\$0	\$0	\$0	\$0	\$0	\$32,992
CIP Gen Purpose Rev	\$31,508	\$0	\$0	\$0	\$0	\$0	\$31,508
<b>Total Funding:</b>	<b>\$64,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$64,500</b>

### RATIONALE FOR PROPOSED PROJECT:

Improve economic viability of the Town by providing signage for visitors, directing them to shopping areas and destinations.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
Additional Town direct operating costs per year: \$0

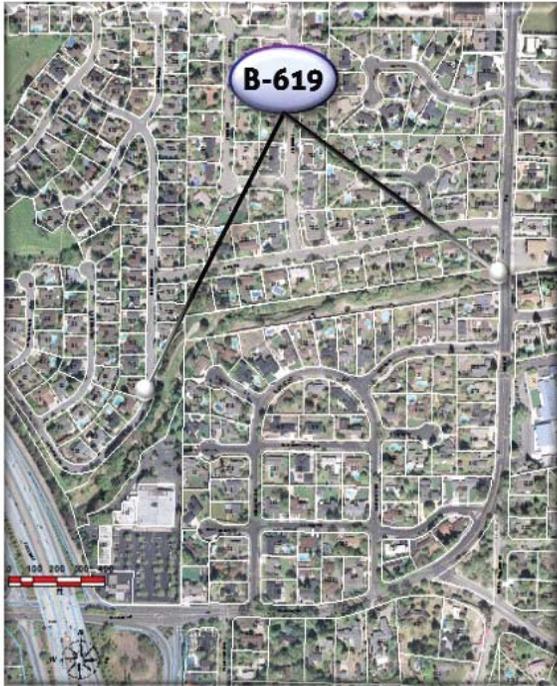


## GREEN VALLEY TRAIL FROM HIGHBRIDGE LANE TO DIABLO ROAD

CIP No: B-619 | STATUS: Adopted

GREEN PROJECT: Yes | PRIORITY: 2/3

PROJECT MANAGER: BR



### PROJECT DESCRIPTION AND LOCATION:

Prepare a feasibility study for a trail from the Green Valley Shopping Center (Woodbine Bridge at Highbridge Lane) to Diablo Road via Green Valley Creek.

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Study	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
<b>Total Cost Estimate:</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,000</b>
<b>Total Expenditure:</b>	<b>\$9,800</b>	<b>Unexpended: \$10,200 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Park Facilities	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
<b>Total Funding:</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Complete a trail gap. Provide alternate transportation mode.

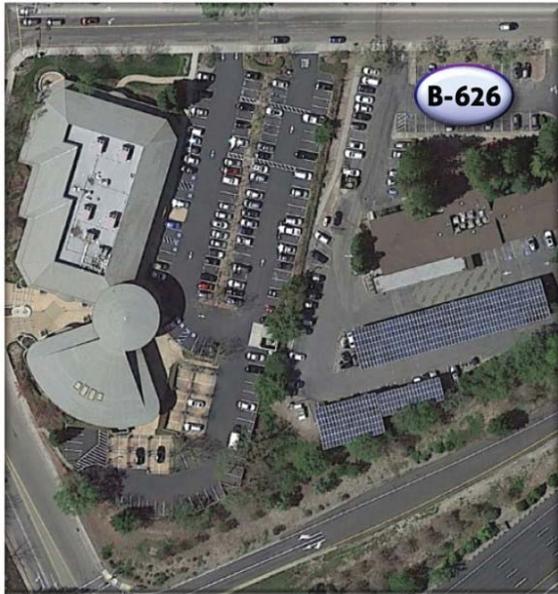
### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## TOWN OFFICE RELOCATION

CIP No: B-626 | STATUS: In Construction | GREEN PROJECT: No | PRIORITY: 1 | PROJECT MANAGER: JAC



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Initially intended to serve as an interim location, the current Town Offices at 510 La Gonda Way were constructed in 1973 and are now undersized and in need of extensive renovation and upgrade to accommodate Police and General Government operations. This includes expansion of the permit center and public meeting rooms, new HVAC systems, restroom facilities, furnishings and fixtures, ADA and seismic retrofit work.

Acquisition of the property and building at 500 La Gonda Way will allow the Town to relocate into a newer, larger building that will eliminate the need for upgrades or retrofitting, and provide a long term, permanent solution to housing the Town Offices and Police Department. For these reasons, it offers a superior and financially prudent alternative to renovating the existing Offices.

The property is 2.69 acres in size and includes 50,093 square feet of building area, 165 parking spaces, landscaping and related site improvements. The Town expects to move into the new building in 2022.

A fund transfer in the amount of \$4,396,390 from CIP A-580 will be used to help fund the project.

### DESCRIPTION OF MODIFICATIONS:

## PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Site Acquisition	12,465,362	\$0	\$0	\$0	\$0	\$0	\$12,465,362
Design/Plan Review	\$750,000	\$0	\$0	\$0	\$0	\$0	\$750,000
Construction	13,794,106	\$0	\$0	\$0	\$0	\$0	\$13,794,106
<b>Total Cost Estimate:</b>	<b>27,009,468</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$27,009,468</b>
<b>Total Expenditure:</b>	<b>\$23,236,598</b>	<b>Unexpended: \$4,019,040 on 4-27-2022</b>					

## PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
ARPA	\$1,474,726	\$0	\$0	\$0	\$0	\$0	\$1,474,726
CIP Gen Purpose Rev	17,863,882	\$0	\$0	\$0	\$0	\$0	\$17,863,882
Sale of 125 Hartz	\$3,274,470	\$0	\$0	\$0	\$0	\$0	\$3,274,470
Transfer from A-580	\$4,396,390	\$0	\$0	\$0	\$0	\$0	\$4,396,390
<b>Total Funding:</b>	<b>27,009,468</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$27,009,468</b>

### RATIONALE FOR PROPOSED PROJECT:

Relocate Town Offices into a newer, larger building.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## TINY FLOURISHES

CIP No: B-627 | STATUS: In Design | GREEN PROJECT: No | PRIORITY: 5 | PROJECT MANAGER: HRP



### PROJECT DESCRIPTION AND LOCATION:

This project has been recommended by the Parks and Leisure Services Commission as identified in the Parks, Recreation and Arts Strategic Plan.

This project will help to develop a plan to formalize the Tiny Flourishes idea which would allow for enhancements or amenities to be placed in the parks which would promote comfort and sociability while enhancing the use of public spaces. Items may include:

- Water fountains with bottle fillers
- Game Tables
- Nature play area
- Way finding signs for trails, nature walks
- Site furnishings (benches, tables, dog water bowls)
- Small Play Structures
- Outdoor Exercise Equipment
- Sport Amenities (Disc golf, pickleball, etc.)

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$60,000	\$10,000	\$10,000	\$10,000	\$10,000	\$0	\$100,000
<b>Total Cost Estimate:</b>	<b>\$60,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$100,000</b>
<b>Total Expenditure:</b>	<b>\$10,500</b>	<b>Unexpended: \$49,500 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$60,000	\$10,000	\$10,000	\$10,000	\$10,000	\$0	\$100,000
<b>Total Funding:</b>	<b>\$60,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$100,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Will provide Town with a plan to identify and purchase small enhancements that can be added to Town parks and facilities.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## TOWN GREEN AND ARTS DISTRICT

CIP No: B-628 | STATUS: Adopted | GREEN PROJECT: No | PRIORITY: 2/3 | PROJECT MANAGER: HRP



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

The Parks, Recreation and Arts Commission recommends this as a high priority parks project. This project is identified in the Parks, Recreation and Arts Strategic Plan as an important to the Parks, Recreation and Arts System.

This project includes a comprehensive set of improvements, activities, and arts program strategies to activate the Town Green and Arts District on Front Street. Project includes larger stage, seating options, musical garden, climbable art, creek walk enhancements, maker space, gateway monuments and Village Theatre enhancements.

2022/23: Phase 1 - Creek Walk, Musical Garden

2023/24: Phase 2 - Town Green Core, Gateway Monuments, Village Theatre planting

2024/25: Phase 3 - Amphitheater, Enhanced Crosswalk, Outdoor reading area

### DESCRIPTION OF MODIFICATIONS:

Updated funding.

## PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Construction	\$1,059,143	\$2,973,869	\$0	\$0	\$0	\$0	\$4,033,012
<b>Total Cost Estimate:</b>	<b>\$1,159,143</b>	<b>\$2,973,869</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,133,012</b>
<b>Total Expenditure:</b>	<b>\$0</b>	<b>Unexpended: \$1,159,143 on 4-27-2022</b>					

## PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
ARPA	\$1,059,143	\$973,869	\$0	\$0	\$0	\$0	\$2,033,012
CIP Gen Purpose Rev	\$0	\$2,000,000	\$0	\$0	\$0	\$0	\$2,000,000
Park Facilities	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
<b>Total Funding:</b>	<b>\$1,159,143</b>	<b>\$2,973,869</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,133,012</b>

### RATIONALE FOR PROPOSED PROJECT:

### EXPECTED IMPACT ON OPERATING BUDGET:

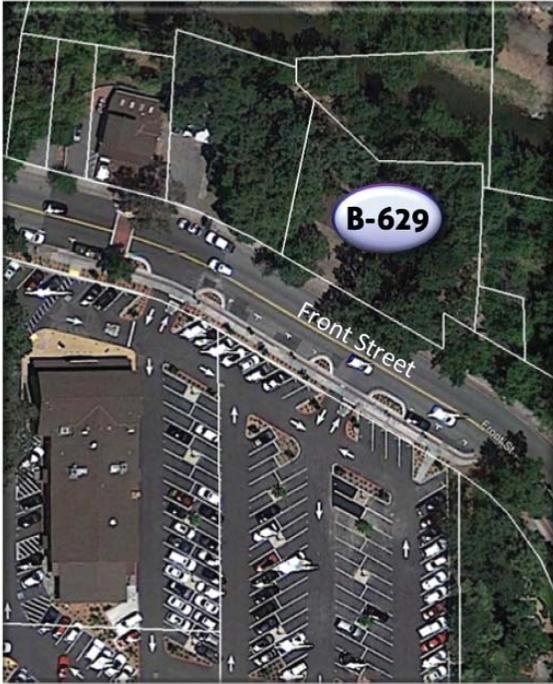
Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## 282 FRONT STREET - ARTS DISTRICT MAKER SPACE

CIP No: B-629 | STATUS: In Design | GREEN PROJECT: No | PRIORITY: 4 | PROJECT MANAGER: HRP



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

The Parks, Recreation and Arts Commission recommends this as a high priority parks project. This project is identified in the Parks, Recreation and Arts Strategic Plan as an important to the Parks, Recreation and Arts System.

This project includes a comprehensive set of improvements, activities and arts program strategies to activate the Town Green and Arts District on Front Street. The Front Street property was specifically identified in the Town Green and Arts District Master Plan. The project includes a new building to become a maker space with restrooms, outdoor area including shade trellises, community tables and other seating.

Purchase of Property \$600,000

### DESCRIPTION OF MODIFICATIONS:

Updated description and funding.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Site Acquisition	\$0	\$600,000	\$0	\$0	\$0	\$0	\$600,000
<b>Total Cost Estimate:</b>	<b>\$0</b>	<b>\$600,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$600,000</b>
<b>Total Expenditure:</b>		<b>Not Available</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$0	\$600,000	\$0	\$0	\$0	\$0	\$600,000
<b>Total Funding:</b>	<b>\$0</b>	<b>\$600,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$600,000</b>

### RATIONALE FOR PROPOSED PROJECT:

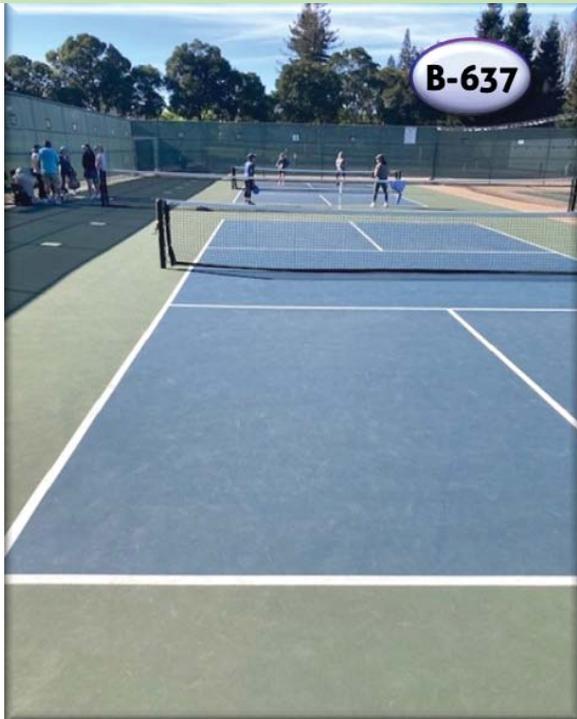
### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## PICKLEBALL COURTS

CIP No: B-637 | STATUS: New | GREEN PROJECT: Yes | PRIORITY: 1/2 | PROJECT MANAGER: DC



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This project has been recommended by the Parks, Recreation & Arts Commission as identified in the Parks, Recreation & Arts Strategic Plan.

This project will expand the number of pickleball courts available at Town parks.

Potential locations: Osage Station Park

### DESCRIPTION OF MODIFICATIONS:

New Project

## PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Construction	\$0	\$400,000	\$0	\$0	\$0	\$0	\$400,000
<b>Total Cost Estimate:</b>	<b>\$0</b>	<b>\$450,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$450,000</b>
<b>Total Expenditure:</b>		<b>Not Available</b>					

## PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Park Facilities	\$0	\$450,000	\$0	\$0	\$0	\$0	\$450,000
<b>Total Funding:</b>	<b>\$0</b>	<b>\$450,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$450,000</b>

### RATIONALE FOR PROPOSED PROJECT:

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0







## Index of Transportation by Project Number

Pr#	Project Name	Page	Status
C-017	TOWN-WIDE SIDEWALK REPAIRS-----	CIP91	Construction, Modified
C-055	DIABLO ROAD TRAIL FROM ALAMEDA DIABLO TO TANK ACCESS ROAD-----	CIP92	Adopted, Modified
C-057	BLACKHAWK RD./HIDDEN OAK DR./MAGEE RANCH RD. TRAFFIC SIGNAL-----	CIP93	Adopted
C-305	TRAFFIC MANAGEMENT PROGRAM-----	CIP94	Design, Modified
C-392	BRIDGE MAINTENANCE-----	CIP95	Design, Modified
C-402	EL PINTADO OVERLAY - EL CERRO BLVD. TO I-680-----	CIP96	Design
C-418	TRAFFIC SIGNAL AND STREET LIGHT MAINTENANCE PROGRAM-----	CIP97	Construction, Modified
C-521	WEST EL PINTADO SIDEWALK IMPROVEMENT-----	CIP98	Adopted
C-545	TRAFFIC SIGNAL CONTROLLER UPGRADE-----	CIP99	Construction, Modified
C-552	INTERNALLY ILLUMINATED STREET NAME SIGN LED RETROFIT-----	CIP100	Construction, Modified
C-562	TRAFFIC SIGNAL INTERCONNECT SYSTEM-----	CIP101	Construction
C-566	TOWN-WIDE BICYCLE PARKING PROJECT-----	CIP102	Construction, Modified
C-578	SAN RAMON VALLEY BOULEVARD SLURRY SEAL AND STRIPING (SOUTH)-----	CIP103	Design
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES-----	CIP104	Construction, Modified
C-588	BATTERY BACKUP REPLACEMENT FOR TRAFFIC SIGNALS-----	CIP105	Design
C-598	PARK AND RIDE EXPANSION PROJECT-----	CIP106	Design
C-599	LA GONDA WAY BRIDGE IMPROVEMENTS-----	CIP107	Design, Modified
C-600	SAN RAMON VALLEY BOULEVARD IMPROVEMENTS-----	CIP108	Adopted
C-601	CAMINO RAMON IMPROVEMENTS-----	CIP109	Adopted, Modified
C-602	DANVILLE BOULEVARD IMPROVEMENTS-----	CIP110	Adopted
C-607	IRON HORSE TRAIL CROSSING IMPROVEMENTS-----	CIP111	Adopted, Modified
C-609	TOWN-WIDE BICYCLE MASTER PLAN-----	CIP112	Adopted
C-610	PAVEMENT MANAGEMENT-----	CIP113	Complete, Modified
C-621	TOWN-WIDE BICYCLE FACILITIES IMPROVEMENTS-----	CIP114	Design, Modified
C-634	TOWN-WIDE TRAFFIC SIGNAL MODERNIZATION-----	CIP115	Adopted
C-635	SYCAMORE VALLEY ROAD IMPROVEMENTS-----	CIP116	Adopted
C-638	LA GONDA WAY IMPROVEMENTS-----	CIP117	New

5/24/2022





## Index of Transportation by Project Name

Pr#	Project Name	Page	Status
C-588	BATTERY BACKUP REPLACEMENT FOR TRAFFIC SIGNALS	CIP 105	Design
C-057	BLACKHAWK RD./HIDDEN OAK DR./MAGEE RANCH RD. TRAFFIC SIGNAL	CIP 93	Adopted
C-392	BRIDGE MAINTENANCE	CIP 95	Design, Modified
C-601	CAMINO RAMON IMPROVEMENTS	CIP 109	Adopted, Modified
C-602	DANVILLE BOULEVARD IMPROVEMENTS	CIP 110	Adopted
C-055	DIABLO ROAD TRAIL FROM ALAMEDA DIABLO TO TANK ACCESS ROAD	CIP 92	Adopted, Modified
C-402	EL PINTADO OVERLAY - EL CERRO BLVD. TO I-680	CIP 96	Design
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES	CIP 104	Construction, Modified
C-552	INTERNALLY ILLUMINATED STREET NAME SIGN LED RETROFIT	CIP 100	Construction, Modified
C-607	IRON HORSE TRAIL CROSSING IMPROVEMENTS	CIP 111	Adopted, Modified
C-599	LA GONDA WAY BRIDGE IMPROVEMENTS	CIP 107	Design, Modified
C-638	LA GONDA WAY IMPROVEMENTS	CIP 117	New
C-598	PARK AND RIDE EXPANSION PROJECT	CIP 106	Design
C-610	PAVEMENT MANAGEMENT	CIP 113	Complete, Modified
C-600	SAN RAMON VALLEY BOULEVARD IMPROVEMENTS	CIP 108	Adopted
C-578	SAN RAMON VALLEY BOULEVARD SLURRY SEAL AND STRIPING (SOUTH)	CIP 103	Design
C-635	SYCAMORE VALLEY ROAD IMPROVEMENTS	CIP 116	Adopted
C-621	TOWN-WIDE BICYCLE FACILITIES IMPROVEMENTS	CIP 114	Design, Modified
C-609	TOWN-WIDE BICYCLE MASTER PLAN	CIP 112	Adopted
C-566	TOWN-WIDE BICYCLE PARKING PROJECT	CIP 102	Construction, Modified
C-017	TOWN-WIDE SIDEWALK REPAIRS	CIP 91	Construction, Modified
C-634	TOWN-WIDE TRAFFIC SIGNAL MODERNIZATION	CIP 115	Adopted
C-305	TRAFFIC MANAGEMENT PROGRAM	CIP 94	Design, Modified
C-418	TRAFFIC SIGNAL AND STREET LIGHT MAINTENANCE PROGRAM	CIP 97	Construction, Modified
C-545	TRAFFIC SIGNAL CONTROLLER UPGRADE	CIP 99	Construction, Modified
C-562	TRAFFIC SIGNAL INTERCONNECT SYSTEM	CIP 101	Construction
C-521	WEST EL PINTADO SIDEWALK IMPROVEMENT	CIP 98	Adopted



## TOWN-WIDE SIDEWALK REPAIRS

CIP No: C-017 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 3 Ongoing | PROJECT MANAGER: JP



**Town-wide Project**

This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Design and construction of Town-wide sidewalk repair projects consistent with completed sidewalk survey and pursuant to the Municipal Code Section 12-6.3 and 6.4.

Ongoing repairs to address deficient sidewalk sections and reduce liability exposure.

Annual downtown tree well repairs.

Ongoing sidewalk repairs in downtown area.

### DESCRIPTION OF MODIFICATIONS:

Added funding for 2026/27.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total	
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Construction	\$612,327	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$647,327	
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Total Cost Estimate:</b>	<b>\$612,327</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$647,327</b>	
<b>Total Expenditure:</b>	<b>\$394,416</b>	<b>Unexpended: \$217,911 on 4-27-2022</b>						

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Commercial TIP	\$291,362	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$326,362
Residential TIP	\$320,965	\$0	\$0	\$0	\$0	\$0	\$320,965
<b>Total Funding:</b>	<b>\$612,327</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$647,327</b>

### RATIONALE FOR PROPOSED PROJECT:

Implementing plans for correction of deficient sidewalk sections will reduce liability exposure.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0

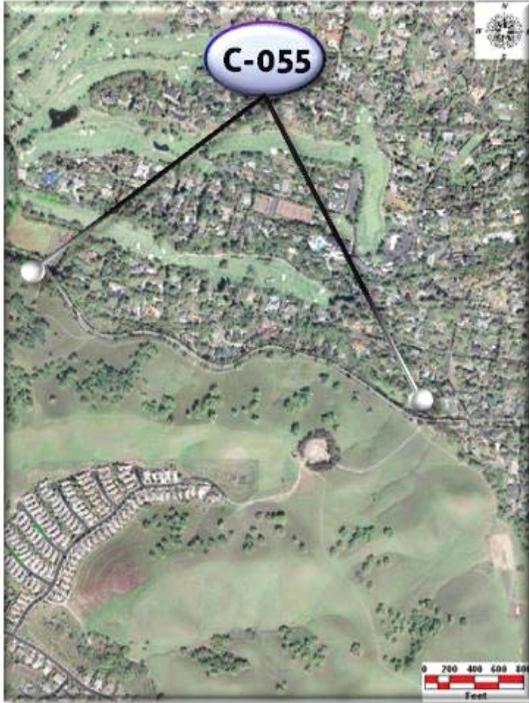


## DIABLO ROAD TRAIL FROM ALAMEDA DIABLO TO TANK ACCESS ROAD

CIP No: C-055 | STATUS: In Design

GREEN PROJECT: Yes | PRIORITY: 1

PROJECT MANAGER: AD



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Project is part of the North East Roadway Improvement Assessment District (NERIAD) and consists of construction of a paved 0.9-mile Class I pedestrian/bicycle path located adjacent to the south side of Diablo Road from Fairway Drive to the west to the tank access road (1,200 feet west of Mt. Diablo Scenic/Blackhawk intersection) to the east. Path will connect to existing 0.5-mile Diablo Road (aka Barbara Haile) Trail to the west and a new 0.7-mile Class I path to the east that will be constructed as part of the Magee Preserve Development.

Funding plan is completed with reallocation of Measure J program funds from C-578, C-598, C-600 and C-602.

A TDA grant (\$150,000) was awarded for FY22 cycle for the construction of the crossing improvements (HAWK signal) at the intersection of Diablo Road/Fairway Drive.

2018 - Feasibility Study (COMPLETE)

2021/22 - Design and Environmental Clearance phases (In progress)

2023 - Construction

### DESCRIPTION OF MODIFICATIONS:

Updated description and funding.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Environmental Review	\$445,923	\$0	\$0	\$0	\$0	\$0	\$445,923
Design/Plan Review	\$429,000	\$0	\$0	\$0	\$0	\$0	\$429,000
Design	\$35,536	\$0	\$0	\$0	\$0	\$0	\$35,536
Construction	\$4,731,568	\$0	\$0	\$0	\$0	\$0	\$4,731,568
Inspection & Admin.	\$57,200	\$0	\$0	\$0	\$0	\$0	\$57,200
<b>Total Cost Estimate:</b>	<b>\$5,699,227</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,699,227</b>
<b>Total Expenditure:</b>	<b>\$312,347</b>	<b>Unexpended: \$5,386,880 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Meas J Major St 24c	\$3,059,536	\$0	\$0	\$0	\$0	\$0	\$3,059,536
Meas J-CC-TLC (2012)	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
Meas J-CC-TLC (2017)	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$1,500,000
NERIAD	\$914,691	\$0	\$0	\$0	\$0	\$0	\$914,691
TDA Grant	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
<b>Total Funding:</b>	<b>\$5,699,227</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,699,227</b>

### RATIONALE FOR PROPOSED PROJECT:

This project mitigates the impacts of development within the NERIAD project boundaries.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## BLACKHAWK RD./HIDDEN OAK DR./MAGEE RANCH RD. TRAFFIC SIGNAL

CIP No: C-057 | STATUS: Adopted

GREEN PROJECT: No | PRIORITY: 5

PROJECT MANAGER: AD



### PROJECT DESCRIPTION AND LOCATION:

Construction of a traffic signal and loop detectors at the main entrance to the Magee Ranch development. The project will avoid conflict with the existing trees. This signal would be operated and maintained by Contra Costa County.

Funding for this signal is to be set aside for traffic signal installation at such time as signal warrants are met.

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$31,500	\$0	\$0	\$0	\$0	\$0	\$31,500
Construction	\$157,500	\$0	\$0	\$0	\$0	\$0	\$157,500
Inspection & Admin.	\$4,370	\$0	\$0	\$0	\$0	\$0	\$4,370
<b>Total Cost Estimate:</b>	<b>\$193,370</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$193,370</b>
<b>Total Expenditure:</b>	<b>\$0</b>	<b>Unexpended: \$193,370 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
NERIAD	\$193,370	\$0	\$0	\$0	\$0	\$0	\$193,370
<b>Total Funding:</b>	<b>\$193,370</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$193,370</b>

### RATIONALE FOR PROPOSED PROJECT:

This project would mitigate traffic impacts associated with development within the NERIAD boundaries.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$5,000

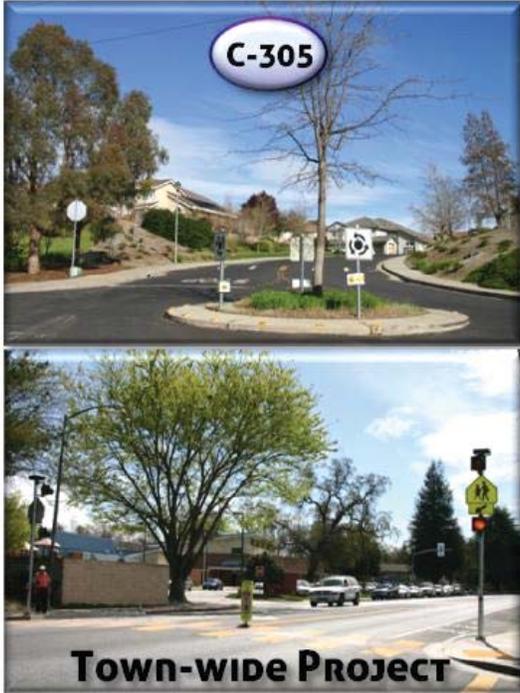


## TRAFFIC MANAGEMENT PROGRAM

CIP No: C-305 | STATUS: In Design

GREEN PROJECT: No | PRIORITY: 2 Ongoing

PROJECT MANAGER: AD



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Implementation of Neighborhood Traffic Management Program (NTMP) and the Arterial Management Program through installation of traffic calming/safety devices including speed humps, signs/pavement markings, crosswalk enhancements (RRFBs), radar display signs, curb bulb-outs.

NTMP projects require neighborhood majority (70%) and Town Council approvals.

### Locations identified for new RRFB Systems:

2022/23 - IHT Crossings at Love Lane, Linda Mesa and Del Amigo; Stone Valley/MVHS

2023/24 - IHT/Hartford Ln, Hartz Ave/Church St

### Locations identified for new Radar Display Signs:

2021/22 - SRVB (2), Sycamore Valley Road (2), Greenbrook Drive (1)

2022/23 - Greenbrook Drive (1) McCauley Road (1), Adobe Drive (1)

### NTMP Traffic Calming Plan Implementation:

2022/23 - Greenbrook Drive, Adobe Drive

### DESCRIPTION OF MODIFICATIONS:

Updated description, increased funding for 2021/22 and added funding for 2026/27.

## PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$88,062	\$0	\$0	\$0	\$0	\$0	\$88,062
Construction	\$915,436	\$50,000	\$25,000	\$25,000	\$25,000	\$25,000	\$1,065,436
Inspection & Admin.	\$27,309	\$0	\$0	\$0	\$0	\$0	\$27,309
<b>Total Cost Estimate:</b>	<b>\$1,030,807</b>	<b>\$50,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$1,180,807</b>
<b>Total Expenditure:</b>	<b>\$650,642</b>	<b>Unexpended: \$338,165 on 4-27-2022</b>					

## PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Pur Reallocate	(\$75,000)	\$0	\$0	\$0	\$0	\$0	(\$75,000)
CIP Gen Purpose Rev	\$823,807	\$50,000	\$25,000	\$25,000	\$25,000	\$25,000	\$973,807
HSIP Grant	\$282,000	\$0	\$0	\$0	\$0	\$0	\$282,000
<b>Total Funding:</b>	<b>\$1,030,807</b>	<b>\$50,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$1,180,807</b>

### RATIONALE FOR PROPOSED PROJECT:

Implements program approved by Town Council to address arterial and neighborhood traffic problems.

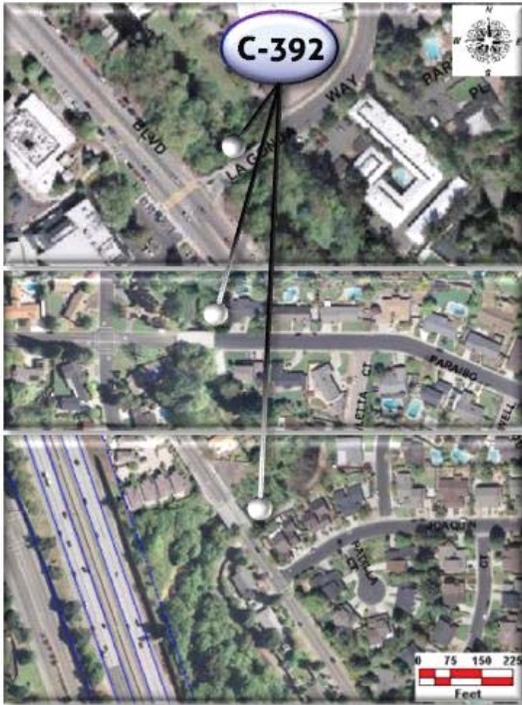
### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 400  
 Additional Town direct operating costs per year: \$1,500



## BRIDGE MAINTENANCE

CIP No: C-392 | STATUS: In Design | GREEN PROJECT: Yes | PRIORITY: 2 | PROJECT MANAGER: SJ



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Caltrans performs biennial inspections for all Town bridges and provides a Bridge Inspection Report (BIR) that offers recommended preventative maintenance. Projects are prioritized based on objective procedures with the highest priority placed on projects that include scour countermeasures and the repair, restoration, and strengthening of structural elements.

2020/21: Develop a Bridge Preventative Maintenance Program to identify and prioritize maintenance needs for all Town bridges. (COMPLETE)

Projects accepted into the Caltrans Bridge Preventative Maintenance Program (BPMP) are eligible for 80% reimbursement of construction costs.

2022/23: Complete grant eligible work for seven Town Bridges including: Camino Ramon, Paraiso Drive, Greenbrook (2), El Cerro Boulevard, El Portal Avenue, El Capitan Drive

### DESCRIPTION OF MODIFICATIONS:

Updated description and funding.

## PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total	
Design/Plan Review	\$28,459	\$0	\$0	\$0	\$0	\$0	\$28,459	
Construction	\$515,434	\$848,240	\$0	\$0	\$0	\$0	\$1,363,674	
Inspection & Admin.	\$13,096	\$0	\$0	\$0	\$0	\$0	\$13,096	
<b>Total Cost Estimate:</b>	<b>\$556,989</b>	<b>\$848,240</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,405,229</b>	
<b>Total Expenditure:</b>	<b>\$164,961</b>	<b>Unexpended: \$392,028 on 4-27-2022</b>						

## PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$426,491	\$0	\$0	\$0	\$0	\$0	\$426,491
Community Dev Agency	\$36,485	\$0	\$0	\$0	\$0	\$0	\$36,485
Grant	\$0	\$848,240	\$0	\$0	\$0	\$0	\$848,240
Meas J Rtrn to Src	\$94,013	\$0	\$0	\$0	\$0	\$0	\$94,013
<b>Total Funding:</b>	<b>\$556,989</b>	<b>\$848,240</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,405,229</b>

### RATIONALE FOR PROPOSED PROJECT:

Caltrans recommended repairs will reduce damage to the bridge structures.

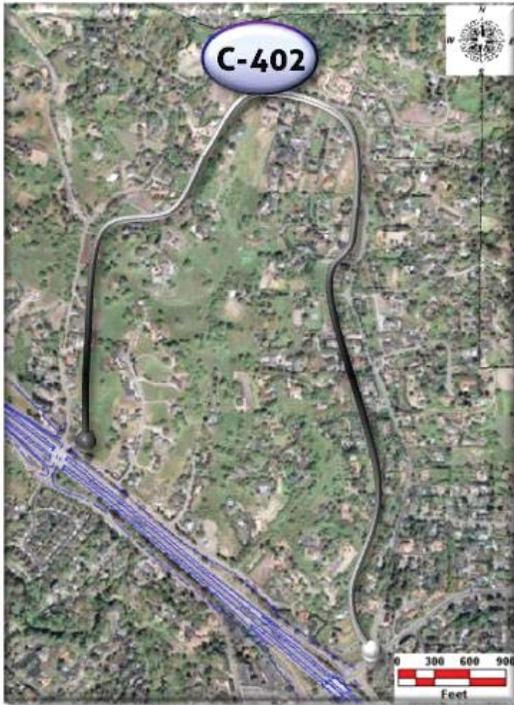
### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## EL PINTADO OVERLAY - EL CERRO BLVD. TO I-680

CIP No: C-402 | STATUS: In Design | GREEN PROJECT: No | PRIORITY: 2/3 | PROJECT MANAGER: NNS



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This project includes asphalt dig-out and repairs, an overlay with reinforcing fabric and some shoulder backing.

Funding for a portion of this project is proposed to come from deferred improvement agreements.

The deferred improvement agreement funding has not been collected from the property owners.

A portion of this project was completed in April of 2011, spending all of the CIP General Purpose Revenue and Measure J Return to Source funds.

Project will be completed in two phases over three years:

- 2022/23: Storm drainage improvements
- 2023/24: Pavement rehabilitation.

### DESCRIPTION OF MODIFICATIONS:

Updated description.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$630,376	\$500,000	\$500,000	\$0	\$0	\$0	\$1,630,376
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$630,376</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,630,376</b>
<b>Total Expenditure:</b>	<b>\$156,919</b>	<b>Unexpended: \$473,457 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$580,376	\$500,000	\$500,000	\$0	\$0	\$0	\$1,580,376
Meas J Rtrn to Src	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
<b>Total Funding:</b>	<b>\$630,376</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,630,376</b>

### RATIONALE FOR PROPOSED PROJECT:

This section of roadway is in poor condition and is in need of repair and overlay.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## TRAFFIC SIGNAL AND STREET LIGHT MAINTENANCE PROGRAM

CIP No: C-418 | STATUS: In Construction | GREEN PROJECT: No | PRIORITY: 2 Ongoing | PROJECT MANAGER: MH



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Maintenance for 54 Town and County owned signalized intersections, repaint 241 street lights, and 2 banner poles. Work includes:

Replace aging illuminated in-ground crosswalk systems with new Rectangular Rapid Flashing Beacon systems at the following locations:

- Parkhaven Drive (COMPLETE)
- Rassani Drive (COMPLETE)
- Front Street/Community Center (COMPLETE)
- Railroad Avenue/Clock Tower Parking Lot (COMPLETE)
- Hartz Ave/Prospect Ave (COMPLETE)
- Del Amigo/Iron Horse Trail (2023/24)
- Diablo Rd/Arroyo Dr (COMPLETE)
- La Gonda Way/St. Isidore Church (COMPLETE)

Touch-up painting will continue on an annual basis as needed.

Repainting maintenance is on a 5 to 10 year cycle. Priority for the Downtown Business District. Repainting locations and schedule will be evaluated (FY 2023).

### DESCRIPTION OF MODIFICATIONS:

Updated description.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total	
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Construction	\$947,018	\$0	\$0	\$0	\$0	\$0	\$947,018	
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Total Cost Estimate:</b>	<b>\$947,018</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$947,018</b>	
<b>Total Expenditure:</b>	<b>\$675,428</b>	<b>Unexpended: \$271,590 on 4-27-2022</b>						

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Pur Reallocate	(\$200,000)	\$0	\$0	\$0	\$0	\$0	(\$200,000)
CIP Gen Purpose Rev	\$617,304	\$0	\$0	\$0	\$0	\$0	\$617,304
LLAD Zone C	\$269,350	\$0	\$0	\$0	\$0	\$0	\$269,350
Meas J Rtrn to Src	\$91,964	\$0	\$0	\$0	\$0	\$0	\$91,964
PG&E Grant	\$168,400	\$0	\$0	\$0	\$0	\$0	\$168,400
<b>Total Funding:</b>	<b>\$947,018</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$947,018</b>

### RATIONALE FOR PROPOSED PROJECT:

Ongoing maintenance required for proper function, to extend signal life and improve aesthetics.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 40  
 Additional Town direct operating costs per year: \$5,000



## WEST EL PINTADO SIDEWALK IMPROVEMENT

CIP No: C-521 | STATUS: In Design

GREEN PROJECT: Yes | PRIORITY: 3

PROJECT MANAGER: SJ



### PROJECT DESCRIPTION AND LOCATION:

Completion of sidewalk improvements on West El Pintado Road between Weller Lane & El Cerro Boulevard, including minor street reconstruction in selected areas, installation of sidewalks in currently unimproved areas, new paving, curb and gutter.

Estimate does not include right-of-way acquisition costs (5,380 s.f.). All options will be explored to avoid the need for right-of-way acquisition.

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$71,833	\$0	\$0	\$0	\$0	\$0	\$71,833
Construction	\$393,296	\$0	\$0	\$0	\$0	\$0	\$393,296
Inspection & Admin.	\$20,268	\$0	\$0	\$0	\$0	\$0	\$20,268
<b>Total Cost Estimate:</b>	<b>\$485,397</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$485,397</b>
<b>Total Expenditure:</b>	<b>\$5,200</b>	<b>Unexpended: \$480,197 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$485,397	\$0	\$0	\$0	\$0	\$0	\$485,397
<b>Total Funding:</b>	<b>\$485,397</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$485,397</b>

### RATIONALE FOR PROPOSED PROJECT:

Sidewalk is needed to complete the pedestrian connection between El Cerro Blvd. and Diablo Rd.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 5  
 Additional Town direct operating costs per year: \$500





## TRAFFIC SIGNAL CONTROLLER UPGRADE

CIP No: C-545 | STATUS: In Construction | GREEN PROJECT: No | PRIORITY: 1/2 | PROJECT MANAGER: MH



**Town-wide Project**

This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

The Town's traffic signal system is aging with equipment becoming obsolete requiring major replacement of traffic signal controllers, hardware and software.

New Advanced Traffic Signal Controllers (ATC) will replace 170e traffic controllers at 54 intersections. A new traffic management software (TMS) system (Econolite - Centrac) will replace the current TMS (QuikNet).

2020/21 Phase I - Installation of 25 new ATC controllers and TMS. (COMPLETE)

2021/22 Phase II - Procure and install ATC controllers at remaining 29 intersection along the SRVB/Diablo/EI Cerro corridors. (COMPLETE)

2022/23 Phase III - Assume maintenance of Caltrans-controlled traffic signals at six (6) on/off ramps along I-680 in Danville. Replace 170 controllers with new ATC (Econolite) controllers. (\$50,000)

### DESCRIPTION OF MODIFICATIONS:

Updated description and added funding for 2026/27.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$949,011	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$1,099,011
Inspection & Admin.	\$4,310	\$0	\$0	\$0	\$0	\$0	\$4,310
<b>Total Cost Estimate:</b>	<b>\$953,321</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$1,103,321</b>
<b>Total Expenditure:</b>	<b>\$887,485</b>	<b>Unexpended: \$65,835 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
Gas Tax	\$453,698	\$0	\$0	\$0	\$0	\$0	\$453,698
Meas J Rtrn to Src	\$120,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$270,000
Proposition 1B	\$179,623	\$0	\$0	\$0	\$0	\$0	\$179,623
<b>Total Funding:</b>	<b>\$953,321</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$1,103,321</b>

### RATIONALE FOR PROPOSED PROJECT:

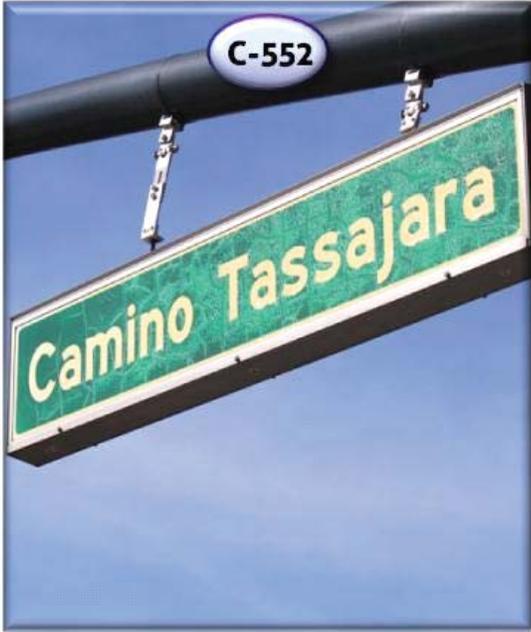
### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## INTERNALLY ILLUMINATED STREET NAME SIGN LED RETROFIT

CIP No: C-552 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 1 Ongoing | PROJECT MANAGER: MH



**Town-wide Project**

This project has been modified from the previous year.

**PROJECT DESCRIPTION AND LOCATION:**

Internally illuminated street name signs were initially equipped with fluorescent lamps which required intensive maintenance and not energy efficient. This project replaces the fluorescent lamps with energy efficient LED lamps.

This project will also replace street name sign panels that have reach the end of service life.

46 LED lamp retrofits and 131 illuminated street name sign panels throughout 31 intersections were completed through 2018/19.

LED retrofits and street name sign panels at the remaining eight intersections will be completed in FY23.

**DESCRIPTION OF MODIFICATIONS:**

Updated description.

**PROJECT COST ESTIMATE**

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$8,620	\$0	\$0	\$0	\$0	\$0	\$8,620
Construction	\$221,100	\$0	\$0	\$0	\$0	\$0	\$221,100
<b>Total Cost Estimate:</b>	<b>\$229,720</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$229,720</b>
<b>Total Expenditure:</b>	<b>\$113,496</b>	<b>Unexpended: \$116,224 on 4-27-2022</b>					

**PROJECT APPROPRIATION AND FUNDING**

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Meas J Rtrn to Src	\$229,720	\$0	\$0	\$0	\$0	\$0	\$229,720
<b>Total Funding:</b>	<b>\$229,720</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$229,720</b>

**RATIONALE FOR PROPOSED PROJECT:**

Improve efficiency and reduce costs.

**EXPECTED IMPACT ON OPERATING BUDGET:**

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0





## TRAFFIC SIGNAL INTERCONNECT SYSTEM

CIP No: C-562 | STATUS: In Construction | GREEN PROJECT: No | PRIORITY: 3 Ongoing | PROJECT MANAGER: AD



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Provides support for traffic signal hardware and software communications and operating system components. This project will also provide future supplementary support for integration of fiber optic traffic signal communications.

### DESCRIPTION OF MODIFICATIONS:

Updated description.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Capital Maintenance	\$146,804	\$0	\$0	\$0	\$0	\$0	\$146,804
<b>Total Cost Estimate:</b>	<b>\$146,804</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$146,804</b>
<b>Total Expenditure:</b>	<b>\$132,479</b>	<b>Unexpended: \$14,325 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Meas J Rtrn to Src	\$146,804	\$0	\$0	\$0	\$0	\$0	\$146,804
<b>Total Funding:</b>	<b>\$146,804</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$146,804</b>

### RATIONALE FOR PROPOSED PROJECT:

Ongoing maintenance and monitoring of the traffic signal system and major upgrade to monitoring software.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## TOWN-WIDE BICYCLE PARKING PROJECT

CIP No: C-566 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 3 | PROJECT MANAGER: AD



### PROJECT DESCRIPTION AND LOCATION:

Phase 1: A planning study to determine a plan for the phased installation of bicycle parking facilities. The study will generate bike parking standards with a detailed focus on the downtown. (COMPLETE)

Phase 2A: Installation of bike racks at most of the locations identified in the Bicycle Parking Assessment within the public right of way. (COMPLETE)

Phase 2B: Installation of bicycle parking at identified private property locations that are to be initiated by property owners.

Phase 3: Replace bicycle racks at the Library/Community Center. Identify potential locations for bicycle e-lockers in the downtown area. Proceed with replacement of existing bicycle lockers with 16 e-lockers and bicycle racks at Park & Ride using BAAQMD funding procured as part of Park & Ride project. Research/deploy new bicycle rack designs to promote bicycling to the downtown.

A Transportation Demand Management (TDM) grant will be used for replacement of existing/new bike rack locations.

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total	
Design/Plan Review	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000	
Construction	\$22,000	\$0	\$0	\$0	\$0	\$0	\$22,000	
<b>Total Cost Estimate:</b>	<b>\$37,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$37,000</b>	
<b>Total Expenditure:</b>	<b>\$26,854</b>	<b>Unexpended: \$10,146 on 4-27-2022</b>						

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$21,000	\$0	\$0	\$0	\$0	\$0	\$21,000
TDM Grant	\$16,000	\$0	\$0	\$0	\$0	\$0	\$16,000
<b>Total Funding:</b>	<b>\$37,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$37,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Provide parking facilities for a multi-modal transportation network including design standards for Town-wide bicycle parking facilities.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## SAN RAMON VALLEY BOULEVARD SLURRY SEAL AND STRIPING (SOUTH)

CIP No: C-578 | STATUS: In Design | GREEN PROJECT: Yes | PRIORITY: 1/2 | PROJECT MANAGER: NNS



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This project scope consists of slurry seal and restriping the segment of San Ramon Valley between Podva Road and Jewel Terrace.

This roadway segment was constructed by Contra Costa County in the 1970's, at a curb to curb width of 57 feet. Existing homes along the west side of the roadway and the I-680 freeway along the east side, make further widening infeasible.

The roadway cross section retains single northbound and southbound travel lanes, a continuous center left turn lane, northbound and southbound bicycle lanes including bicycle buffer zone treatments, and residential on street parking along the west side of the roadway.

Project to be combined with C-600 SRVB Improvements (North) for one federally-funded (OBAG II Quick Strike) project.

### DESCRIPTION OF MODIFICATIONS:

Measure J funding transferred to C-055, project closed and combined with C-600.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditure:</b>	<b>\$0</b>	<b>Unexpended: \$0 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$45,000	\$0	\$0	\$0	\$0	\$0	\$45,000
Meas J Major St 24c	\$987,000	\$0	\$0	\$0	\$0	\$0	\$987,000
Transfer to C-055	(\$987,000)	\$0	\$0	\$0	\$0	\$0	(\$987,000)
Transfer to C-600	(\$45,000)	\$0	\$0	\$0	\$0	\$0	(\$45,000)
<b>Total Funding:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### RATIONALE FOR PROPOSED PROJECT:

Eliminate the southbound constriction at Podva Road and complete the 4-lane configuration on San Ramon Valley Road

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
Additional Town direct operating costs per year: \$0



## ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES

CIP No: C-585 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 2 Ongoing | PROJECT MANAGER: CB



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This project is being continued to construct additional electric vehicle charging stations. Charging stations already completed include:

- Clock Tower Parking Lot (2 COMPLETED 2013/14)
- Railroad Avenue Parking Lot (2 COMPLETED 2014/15)
- Library and Community Center Parking Lot (1 COMPLETED 2015/16)
- Town Offices (9 town fleet chargers COMPLETED 2015/16)
- Maintenance Service Center (2 town fleet chargers COMPLETED 2015/16)

Village Theatre (4 COMPLETED 2019/20)

Five (5) new electric vehicle charging units (10 stations) are proposed to be installed as part of future Park and Ride Expansion.

Electric vehicle charging station rates were increased in February 2020 and are projected to generate an annual revenue in the range of \$20,000 to \$24,000 to offset maintenance and operating costs.

### DESCRIPTION OF MODIFICATIONS:

Updated funding.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Project Prep.	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
Construction	\$88,084	\$5,000	\$0	\$0	\$0	\$0	\$93,084
<b>Total Cost Estimate:</b>	<b>\$103,084</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$108,084</b>
<b>Total Expenditure:</b>	<b>\$103,060</b>	<b>Unexpended: \$24 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$103,084	\$5,000	\$0	\$0	\$0	\$0	\$108,084
<b>Total Funding:</b>	<b>\$103,084</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$108,084</b>

### RATIONALE FOR PROPOSED PROJECT:

Provide electric vehicle charging stations public use.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 20

Additional Town direct operating costs per year: \$2,000



## BATTERY BACKUP REPLACEMENT FOR TRAFFIC SIGNALS

CIP No: C-588 | STATUS: In Design | GREEN PROJECT: Yes | PRIORITY: 2 | PROJECT MANAGER: MH



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

The Town's current battery backup systems for traffic signals, installed over 10 years ago, are in need of replacement and/or repair. All 54 signals are equipped with battery backup systems. A number of the systems have failed and have been replaced.

This project replaces battery backup systems at an average of eight intersections annually.

- 2020/21 Replace batteries at 12 intersections (COMPLETE)  
Replace inverters at 8 intersections (COMPLETE)
- 2021/22 Replace batteries and inverters at 8 intersections (COMPLETE)
- 2022/23 Research new BBU systems to plan for replacement/ improvements to existing system's performance and add remote monitoring capabilities. Integrate system upgrades with any future grant-funded signal modernization project improvements (C-634). Continue to upgrade/replace batteries and inverters as needed throughout current system.

### DESCRIPTION OF MODIFICATIONS:

Updated description.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$4,000	\$0	\$0	\$0	\$0	\$0	\$4,000
Construction	\$106,000	\$0	\$0	\$0	\$0	\$0	\$106,000
<b>Total Cost Estimate:</b>	<b>\$110,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$110,000</b>
<b>Total Expenditure:</b>	<b>\$71,137</b>	<b>Unexpended: \$38,863 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Meas J Rtrn to Src	\$110,000	\$0	\$0	\$0	\$0	\$0	\$110,000
<b>Total Funding:</b>	<b>\$110,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$110,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Battery backup is very important for intersection safety during power outages.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
Additional Town direct operating costs per year: \$0

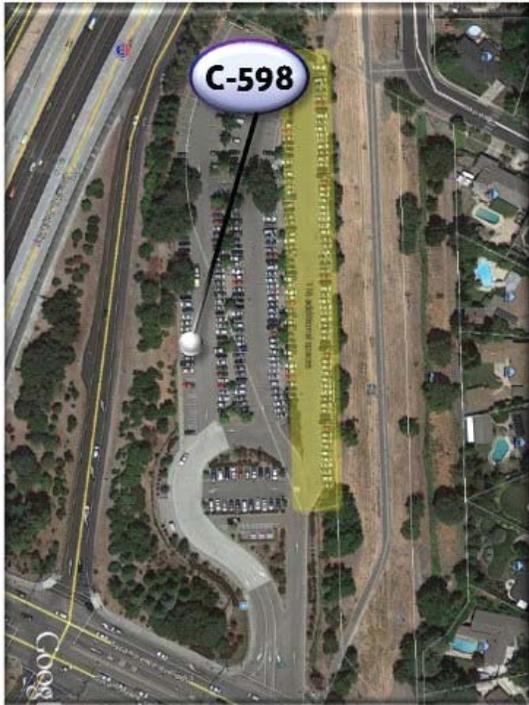


## PARK AND RIDE EXPANSION PROJECT

CIP No: C-598 | STATUS: In Design

GREEN PROJECT: Yes | PRIORITY: 2/3

PROJECT MANAGER: NNS



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

The Sycamore Park and Ride is an important element in the multi-modal transportation network that serves Danville and the San Ramon Valley. The facility helps reduce the number of vehicles and vehicle trips travelling on I-680 on weekdays and serves as a transit hub for the public and private bus services. Presently, the facility is operating at close to capacity on weekdays. This project will expand the existing Park and Ride facility to the east, adding approximately 116 parking spaces.

Existing landscape, mound, and wall will be relocated. Pedestrian access will be added at the north end of the project.

Expansion of the parking lot is placed on hold in it's current design and funds reallocated to CIP C-055 Diablo Road Trail.

2021/22: Construct C.3 bioretention basin and pedestrian connection to Iron Horse Trail.

### DESCRIPTION OF MODIFICATIONS:

Updated description.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total	
Design	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000	
Construction	\$2,837,500	\$0	\$0	\$0	\$0	\$0	\$2,837,500	
Inspection & Admin.	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	
Transfer	\$1,500,000)	\$0	\$0	\$0	\$0	\$0	(\$1,500,000)	
<b>Total Cost Estimate:</b>	<b>\$1,547,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,547,500</b>	
<b>Total Expenditure:</b>	<b>\$479,562</b>	<b>Unexpended: \$1,067,938 on 4-27-2022</b>						

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Grant	\$12,500	\$0	\$0	\$0	\$0	\$0	\$12,500
Meas J Sub Trans 28c	\$250,000	\$0	\$0	\$0	\$0	\$0	\$250,000
Meas J-CC-TLC (2017)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SCC Regional	\$905,000	\$0	\$0	\$0	\$0	\$0	\$905,000
TDM Grant	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
TFCA/TDA	\$80,000	\$0	\$0	\$0	\$0	\$0	\$80,000
TVTD Commercial	\$106,000	\$0	\$0	\$0	\$0	\$0	\$106,000
TVTD Residential	\$169,000	\$0	\$0	\$0	\$0	\$0	\$169,000
<b>Total Funding:</b>	<b>\$1,547,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,547,500</b>

### RATIONALE FOR PROPOSED PROJECT:

Provide additional parking for alternate transportation modes.

### EXPECTED IMPACT ON OPERATING BUDGET:

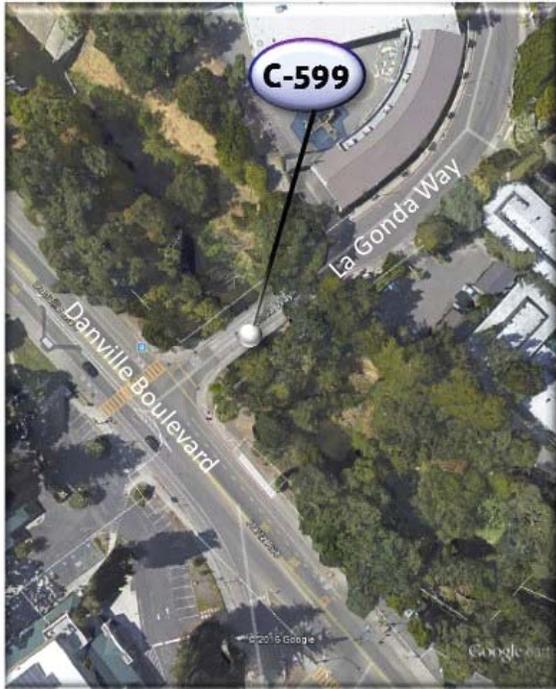
Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## LA GONDA WAY BRIDGE IMPROVEMENTS

CIP No: C-599 | STATUS: In Design | GREEN PROJECT: No | PRIORITY: 1/2 | PROJECT MANAGER: SJ



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

The existing La Gonda Way bridge, built in 1950, is a three-span steel girder structure. The latest Caltrans inspection report performed in June 2014 classified the bridge as "structurally deficient" due to its poor deck condition. The bridge is also too narrow for existing traffic and pedestrian conditions.

The bridge will be replaced as part of the Caltrans Highway Bridge Program (HBP) making it eligible for federal reimbursement of 88.53% of participating costs.

The replacement bridge will accommodate two lanes of traffic, bicycles, and pedestrians. The project will also include pedestrian improvements at La Gonda Way/Danville Boulevard intersection.

### DESCRIPTION OF MODIFICATIONS:

Project moved out 1 year.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Land and ROW	\$117,600	\$0	\$0	\$0	\$0	\$0	\$117,600
Design	\$1,203,807	\$0	\$0	\$0	\$0	\$0	\$1,203,807
Testing	\$78,750	\$0	\$0	\$0	\$0	\$0	\$78,750
Construction	\$0	\$0	\$4,586,000	\$0	\$0	\$0	\$4,586,000
Inspection & Admin.	\$0	\$0	\$50,000	\$0	\$0	\$0	\$50,000
<b>Total Cost Estimate:</b>	<b>\$1,400,157</b>	<b>\$0</b>	<b>\$4,636,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,036,157</b>
<b>Total Expenditure:</b>	<b>\$1,244,712</b>	<b>Unexpended: \$155,445 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$162,577	\$0	\$531,750	\$0	\$0	\$0	\$694,327
Grant	\$1,237,580	\$0	\$4,104,250	\$0	\$0	\$0	\$5,341,830
<b>Total Funding:</b>	<b>\$1,400,157</b>	<b>\$0</b>	<b>\$4,636,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,036,157</b>

### RATIONALE FOR PROPOSED PROJECT:

### EXPECTED IMPACT ON OPERATING BUDGET:

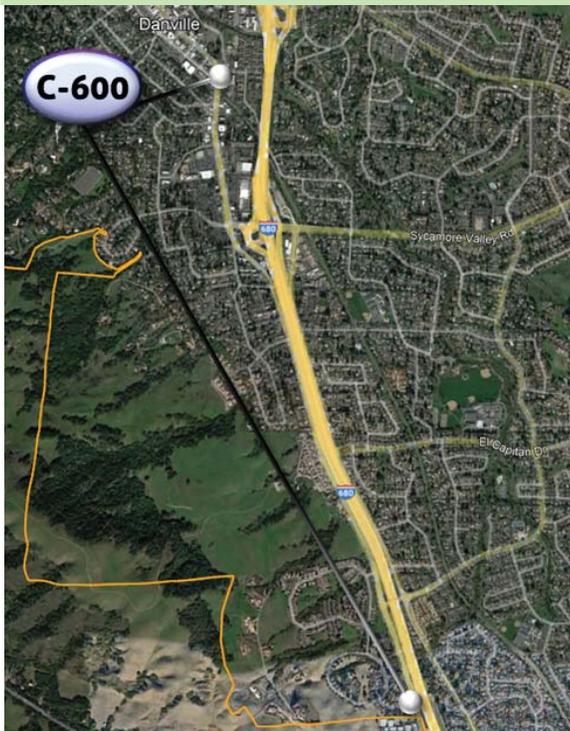
Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## SAN RAMON VALLEY BOULEVARD IMPROVEMENTS

CIP No: C-600 | STATUS: In Design | GREEN PROJECT: Yes | PRIORITY: 1/2 | PROJECT MANAGER: NNS



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Combined with C-578, this project scope consists of slurry seal and restriping the segment of San Ramon Valley between the southern Town limits to Sycamore Valley Road and pavement overlay from Sycamore Valley Road to Hartz Avenue.

Lane configuration for both segments remain unchanged. The slurry seal segment retains single northbound and southbound travel lanes, a continuous center left turn lane, northbound and southbound bicycle lanes including bicycle buffer zone treatments, and residential on street parking along the west side of the roadway.

Both segments include high-visibility bike lane and crosswalk striping treatments, and traffic signal video detection and pedestrian signal upgrades.

Project to be combined with C-584 San Ramon Valley Boulevard Slurry Seal and Striping (South) for one federally-funded (OBAG II Quick Strike) project. OBAG II Quick Strike grant procured in 2021.

### DESCRIPTION OF MODIFICATIONS:

Measure J funds transferred to C-055, project combined with C-578 and updated title and funding.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$148,968	\$0	\$0	\$0	\$0	\$0	\$148,968
Contingency	\$162,455	\$0	\$0	\$0	\$0	\$0	\$162,455
Construction	\$1,768,577	\$0	\$0	\$0	\$0	\$0	\$1,768,577
<b>Total Cost Estimate:</b>	<b>\$2,080,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,080,000</b>
<b>Total Expenditure:</b>	<b>\$6,995</b>	<b>Unexpended: \$2,118,005 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Meas J Major St 24c	\$920,000	\$0	\$0	\$0	\$0	\$0	\$920,000
OBAG II Quick Strike	\$1,605,000	\$0	\$0	\$0	\$0	\$0	\$1,605,000
Transfer to C-055	(\$445,000)	\$0	\$0	\$0	\$0	\$0	(\$445,000)
<b>Total Funding:</b>	<b>\$2,080,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,080,000</b>

### RATIONALE FOR PROPOSED PROJECT:

The pavement conditions index for this reach of San Ramon Valley Boulevard is below average at 66.

### EXPECTED IMPACT ON OPERATING BUDGET:

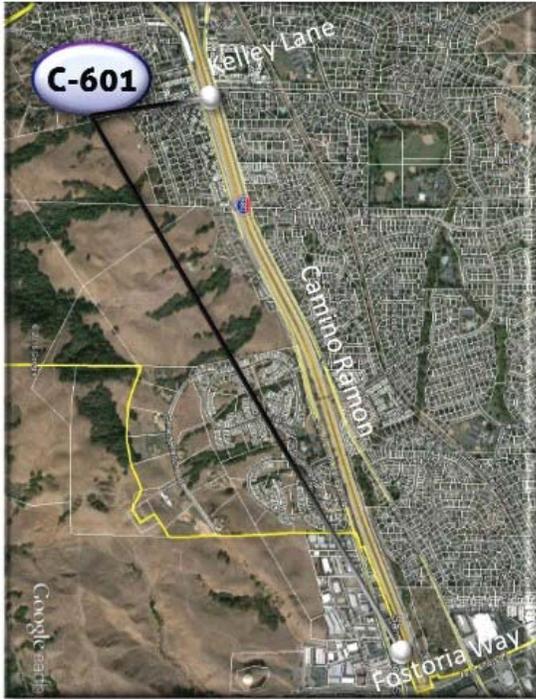
Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0





## CAMINO RAMON IMPROVEMENTS

CIP No: C-601 | STATUS: In Design | GREEN PROJECT: Yes | PRIORITY: 1 | PROJECT MANAGER: NNS



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Provide a new pavement surface on Camino Ramon from Kelley Lane to Fostoria Way.

Provide sidewalk at bus stop locations, pedestrian crossing improvements (crosswalks and RRFB system for access to bus stops), high-visibility bike lane and crosswalk striping pavement marking upgrades, and traffic signal video detection and pedestrian signal upgrades.

This project is eligible for federal grant funding: 2017 OBAG II Local streets and Roads and Measure J Program 24c.

### DESCRIPTION OF MODIFICATIONS:

Project funding increased due to escalation.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total	
Design/Plan Review	\$149,355	\$0	\$0	\$0	\$0	\$0	\$149,355	
Contingency	\$149,355	\$0	\$0	\$0	\$0	\$0	\$149,355	
Construction	\$1,754,290	\$0	\$0	\$0	\$0	\$0	\$1,754,290	
<b>Total Cost Estimate:</b>	<b>\$2,053,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,053,000</b>	
<b>Total Expenditure:</b>	<b>\$150,772</b>	<b>Unexpended: \$1,820,714 on 4-27-2022</b>						

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Meas J Major St 24c	\$696,000	\$0	\$0	\$0	\$0	\$0	\$696,000
OBAG II LS&R (2017 gr)	\$1,357,000	\$0	\$0	\$0	\$0	\$0	\$1,357,000
<b>Total Funding:</b>	<b>\$2,053,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,053,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Camino Ramon has reached a pavement condition index of 63.

### EXPECTED IMPACT ON OPERATING BUDGET:

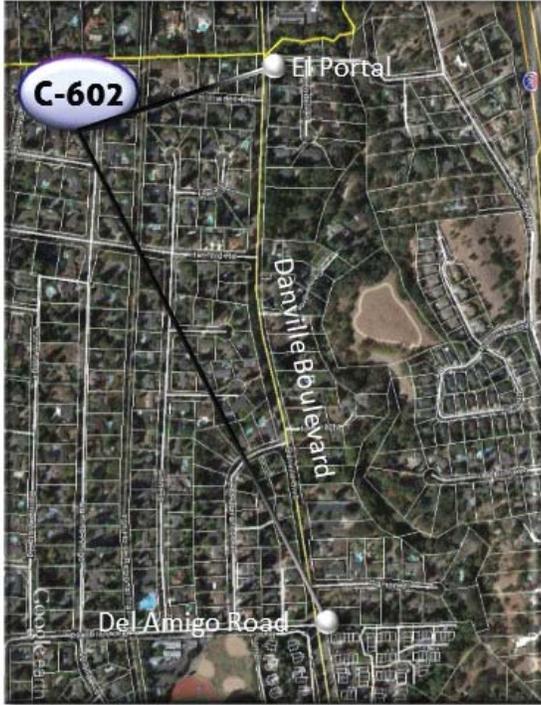
Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## DANVILLE BOULEVARD IMPROVEMENTS

CIP No: C-602 | STATUS: In Design | GREEN PROJECT: No | PRIORITY: 4/5 | PROJECT MANAGER: NNS



### PROJECT DESCRIPTION AND LOCATION:

Provide a new pavement surface on Danville Boulevard from Del Amigo Road to El Portal.

Project placed on hold. This section of Danville Boulevard was slurry sealed in 2020 and has a current average PCI of 84. Measure J funding reallocated to CIP C-055 Diablo Road Trail Project.

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$66,646	\$0	\$0	\$0	\$0	\$0	\$66,646
Contingency	\$83,307	\$0	\$0	\$0	\$0	\$0	\$83,307
Construction	\$266,583	\$0	\$0	\$0	\$0	\$0	\$266,583
Transfer	(\$416,536)	\$0	\$0	\$0	\$0	\$0	(\$416,536)
<b>Total Cost Estimate:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditure:</b>	<b>\$0</b>	<b>Unexpended: \$0 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Meas J Major St 24c	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Funding:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### RATIONALE FOR PROPOSED PROJECT:

The average PCI of Danville Blvd is 84.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## IRON HORSE TRAIL CROSSING IMPROVEMENTS

CIP No: C-607 | STATUS: In Design | GREEN PROJECT: No | PRIORITY: 1/2 | PROJECT MANAGER: MH



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Construct raised crosswalks at IHT crossings on Paraiso Drive, El Capitan Drive and Greenbrook Drive. Project includes pavement markings, signage and drainage improvements. Coordination with East Bay Regional Parks District will be required.

Improve the IHT/Sycamore Valley Road crossing with high-visibility crosswalk pavement markings, separated ped/bicycle crosswalks, curb/sidewalk improvements, and miscellaneous traffic signal improvements.

Grant programs will be pursued to fund the project.

### DESCRIPTION OF MODIFICATIONS:

Updated title, description and funding.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$22,000	\$0	\$0	\$0	\$0	\$0	\$22,000
Construction	\$22,000	\$0	\$350,000	\$0	\$0	\$0	\$372,000
Inspection & Admin.	\$26,000	\$0	\$0	\$0	\$0	\$0	\$26,000
<b>Total Cost Estimate:</b>	<b>\$70,000</b>	<b>\$0</b>	<b>\$350,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$420,000</b>
<b>Total Expenditure:</b>	<b>\$65,523</b>	<b>Unexpended: \$4,477 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Grant	\$0	\$0	\$350,000	\$0	\$0	\$0	\$350,000
Meas J Rtrn to Src	\$70,000	\$0	\$0	\$0	\$0	\$0	\$70,000
<b>Total Funding:</b>	<b>\$70,000</b>	<b>\$0</b>	<b>\$350,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$420,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Provides for a safer pedestrian crossing.

### EXPECTED IMPACT ON OPERATING BUDGET:

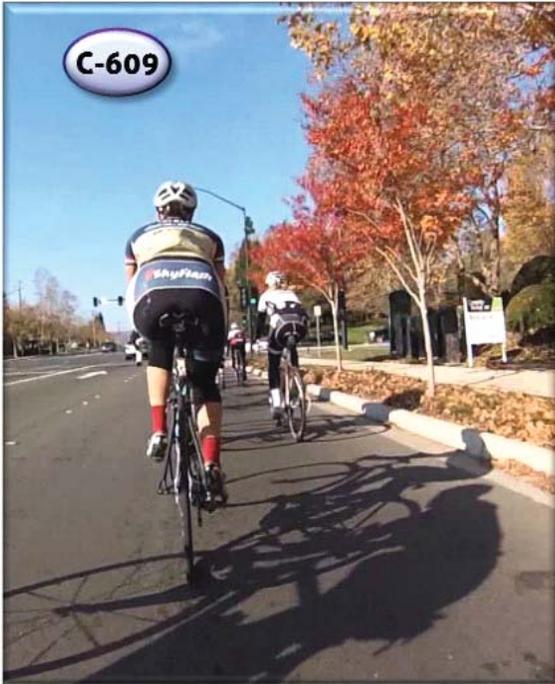
Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## TOWN-WIDE BICYCLE MASTER PLAN

CIP No: C-609 | STATUS: Completed 2021 | GREEN PROJECT: No | PRIORITY: 2 | PROJECT MANAGER: AD



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This project consists of the development of a comprehensive Bicycle Master Plan to support, encourage and enhance bicycle travel in Danville.

The Master Plan will support and serve as a mechanism to set forth implementation measures of the Goals and Policies defined in the Town's General Plan related to multi-modal circulation, complete streets and mobility and neighborhood quality.

The Bicycle Master Plan was completed in 2021. Projects and Program components will be implemented via C-621, Townwide Bicycle Improvements.

# COMPLETE

### DESCRIPTION OF MODIFICATIONS:

Project is complete.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>
<b>Total Expenditure:</b>	<b>\$99,955</b>	<b>Unexpended: \$45 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Meas J Sub Trans 28c	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Meas J-CC-TLC (2017)	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
<b>Total Funding:</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Study will provide guidance for implementation of programs, projects and policies related to bicycle safety and infrastructure.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## PAVEMENT MANAGEMENT

CIP No: C-610 | STATUS: In Construction | GREEN PROJECT: No | PRIORITY: 1 | PROJECT MANAGER: NNS

### \*Current PCI



This project has been modified from the previous year.

#### PROJECT DESCRIPTION AND LOCATION:

The pavement management program is an annual effort approved by the Town Council to maintain the Town's street system at a high level of service. A proactive approach to pavement maintenance prevents more costly pavement repairs in the future.

The program consists of two approaches: a proactive approach that utilizes preventative maintenance methods such as Slurry Seal and Rubberized Cape Seal; and rehabilitation which includes overlays and reconstruction that replace the pavement wearing surface.

The planned level of expenditures is aimed at sustaining an overall pavement condition index (PCI) of 70 for Town streets.

A CalRecycle grant (\$200,000) was awarded as part of the Rubberized Pavement Grant Program that will be used for the 2021/22 Rubberized Cape Seal Project.

#### DESCRIPTION OF MODIFICATIONS:

Updated description and added funding for 2026/27.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$44,000	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$99,000
Construction	13,460,316	\$2,967,000	\$2,967,000	\$2,667,000	\$2,567,000	\$2,467,000	\$27,095,316
Inspection & Admin.	\$88,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$198,000
<b>Total Cost Estimate:</b>	<b>13,592,316</b>	<b>\$3,000,000</b>	<b>\$3,000,000</b>	<b>\$2,700,000</b>	<b>\$2,600,000</b>	<b>\$2,500,000</b>	<b>\$27,392,316</b>
<b>Total Expenditure:</b>	<b>\$9,445,180</b>	<b>Unexpended: \$4,147,135 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CIP Gen Purpose Rev	\$5,578,915	\$900,000	\$850,000	\$550,000	\$400,000	\$250,000	\$8,528,915
Gas Tax	\$2,950,000	\$750,000	\$750,000	\$750,000	\$750,000	\$800,000	\$6,750,000
Grant	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
Meas J Rtrn to Src	\$2,600,000	\$500,000	\$500,000	\$500,000	\$500,000	\$450,000	\$5,050,000
Operating Reserve	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Solid Waste VIF	\$2,163,401	\$850,000	\$900,000	\$900,000	\$950,000	\$1,000,000	\$6,763,401
<b>Total Funding:</b>	<b>13,592,316</b>	<b>\$3,000,000</b>	<b>\$3,000,000</b>	<b>\$2,700,000</b>	<b>\$2,600,000</b>	<b>\$2,500,000</b>	<b>\$27,392,316</b>

#### RATIONALE FOR PROPOSED PROJECT:

Provide for maintaining the Town's PCI above 70.

#### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## TOWN-WIDE BICYCLE FACILITIES IMPROVEMENTS

CIP No: C-621 | STATUS: In Design

GREEN PROJECT: No | PRIORITY: 1/2

PROJECT MANAGER: AD



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This is an ongoing effort to address improvements, repair and capital maintenance of Town-wide bicycle facilities.

2020/21: Completed Diablo Road Bicycle Lane Improvements project and installation of bike detection systems at three intersections.

2021/22: Install bicycle video detection cameras at 5 locations (\$25k). Begin design of Bicycle Wayfinding signage plan as identified in Bicycle Master Plan. Future bicycle improvement projects to be developed and prioritized as identified in the Bicycle Master Plan. (Complete)

2022/23: 1. Installation of bicycle/vehicular video detection systems and high-visibility bicycle lane markings will be completed along Camino Ramon, SRVB and Diablo Road corridors as part of or in conjunction with CIP C-600, C-601 and C-634.  
2. Deploy permanent bicycle/ped counters at two locations.  
3. Launch design of Townwide Bicycle Wayfinding Signage project.

### DESCRIPTION OF MODIFICATIONS:

Updated description and added funding for 2026/27.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
Construction	\$340,000	\$1,050,000	\$50,000	\$50,000	\$50,000	\$50,000	\$1,590,000
Inspection & Admin.	\$5,000	\$0	\$0	\$0	\$0	\$0	\$5,000
<b>Total Cost Estimate:</b>	<b>\$360,000</b>	<b>\$1,050,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$1,610,000</b>
<b>Total Expenditure:</b>	<b>\$120,701</b>	<b>Unexpended: \$239,299 on 4-27-2022</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
ARPA	\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$1,000,000
Gas Tax	\$90,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$240,000
Meas J Rtrn to Src	\$27,500	\$0	\$0	\$0	\$0	\$0	\$27,500
Meas J Sub Trans 28c	\$160,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$260,000
TDA Grant	\$82,500	\$0	\$0	\$0	\$0	\$0	\$82,500
<b>Total Funding:</b>	<b>\$360,000</b>	<b>\$1,050,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$1,610,000</b>

### RATIONALE FOR PROPOSED PROJECT:

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## TOWN-WIDE TRAFFIC SIGNAL MODERNIZATION

CIP No: C-634 | STATUS: Adopted | GREEN PROJECT: No | PRIORITY: 2/3 | PROJECT MANAGER: MH



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This project includes the modernization of traffic signals in the Downtown area to bring up to current standards. Project elements include ADA accessible pedestrian signals (audible and touchless sensors), bicycle/vehicular video detection systems, traffic video monitoring hardware, and signal head upgrades. Project will be phased based on funding availability. Grant funding will also be pursued.

#### Phase I (2021/22)

Intersections of Diablo Rd/West El Pintado, Diablo Rd/Front Street, and Diablo/Hartz Avenue - Installation of new audible touchless pedestrian signal activation, bicycle/vehicular video detection cameras, traffic video monitoring hardware, and replacement of signal heads to accommodate conversion to flashing yellow arrows for left turn phases (\$115,000)

#### Phase II

Replacement of or upgrades to traffic signal cabinets, battery back-up systems, video detection systems, pedestrian signals and implementation of coordinated adaptive traffic signal systems software along arterial roadways. Priority will be determined contingent upon procurement of grant funding.

### DESCRIPTION OF MODIFICATIONS:

Updated project description and funding.

## PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Design/Plan Review	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
Construction	\$35,000	\$0	\$1,000,000	\$0	\$0	\$0	\$1,035,000
Inspection & Admin.	\$5,000	\$0	\$0	\$0	\$0	\$0	\$5,000
<b>Total Cost Estimate:</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,050,000</b>
<b>Total Expenditure:</b>	<b>\$10,000</b>	<b>Unexpended: \$40,000 on 4-27-2022</b>					

## PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Grant	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000
Meas J Rtrn to Src	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
<b>Total Funding:</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,050,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Bring Downtown traffic signals to current standards.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0

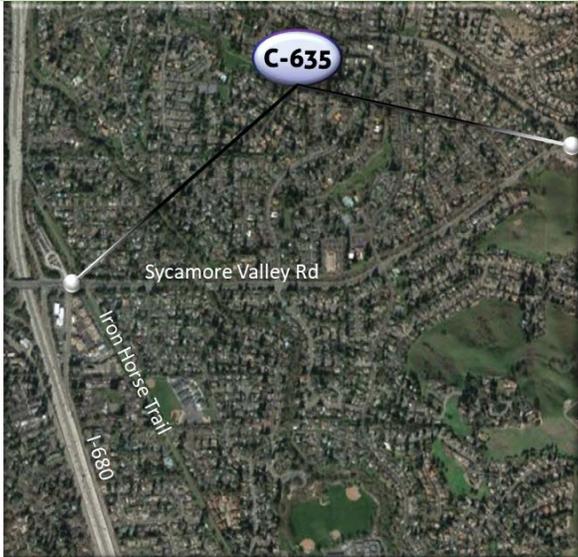


## SYCAMORE VALLEY ROAD IMPROVEMENTS

CIP No: C-635 | STATUS: Adopted

GREEN PROJECT: Yes | PRIORITY: 2

PROJECT MANAGER: NNS



This project is currently unfunded.

### PROJECT DESCRIPTION AND LOCATION:

Provide a new pavement surface on Sycamore Valley Road from Camino Ramon to Camino Tassajara.

Project includes: digout repairs and overlay, replacement of green bike lane striping and ADA curb ramps.

Project is unfunded. Preliminary cost estimate is \$1.6M. Potential funding sources include:

SCC-Subregional (\$1M)

# UNFUNDED

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Construction	\$0	\$0	\$160,000	\$0	\$0	\$0	\$160,000
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$160,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$160,000</b>
<b>Total Expenditure:</b>		<b>Not Available</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
SCC Sub-Regional	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Funding:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### RATIONALE FOR PROPOSED PROJECT:

Sycamore Valley Rd has reached an average pavement condition index of 61.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0





## LA GONDA WAY IMPROVEMENTS

CIP No: C-638 | STATUS: New | GREEN PROJECT: Yes | PRIORITY: 2/3 | PROJECT MANAGER: NNS



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This project consist of providing a new pavement surface on La Gonda Way from El Cerro Boulevard to El Portal and on El Portal from La Gonda Way to Danville Boulevard.

Project includes: digout repairs, new sidewalk on La Gonda Way, ADA curb ramps, utility pole relocation and drainage improvements.

Project is unfunded. Preliminary cost estimate is \$2.5M. Grant programs will be pursued to fund the project.

### DESCRIPTION OF MODIFICATIONS:

New Project.

### PROJECT COST ESTIMATE

PRINTED ON: 5/24/2022

Expenditure Category	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Construction	\$0	\$0	\$2,500,000	\$0	\$0	\$0	\$2,500,000
<b>Total Cost Estimate:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,500,000</b>
<b>Total Expenditure:</b>		<b>Not Available</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Unfunded-87	\$0	\$0	\$2,500,000	\$0	\$0	\$0	\$2,500,000
<b>Total Funding:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,500,000</b>

### RATIONALE FOR PROPOSED PROJECT:

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0





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# Main Index by Project Number



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A-443	DIABLO ROAD (EAST) DRAINAGE IMPROVEMENTS-----	CIP36	Adopted
A-482	STREET LIGHT MAINTENANCE-----	CIP37	Design
A-492	CENTRAL IRRIGATION SYSTEM CAPITAL MAINTENANCE-----	CIP38	Construction
A-513	CAMINO TASSAJARA PKWY/SYCAMORE VALLEY RD SOUND WALL MAINT.-----	CIP39	Construction, Modified
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A-530	HAP MAGEE RANCH PARK SLIDE MITIGATION-----	CIP42	Adopted
A-533	TOWN-WIDE LANDSCAPE REPLACEMENT-----	CIP43	Construction, Modified
A-540	TOWN FACILITY SECURITY MONITORING SYSTEM-----	CIP44	Design
A-558	PARKING LOT MAINTENANCE-----	CIP45	Design
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B-628	TOWN GREEN AND ARTS DISTRICT	CIP85	Adopted
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C-599	LA GONDA WAY BRIDGE IMPROVEMENTS	CIP107	Design, Modified
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C-601	CAMINO RAMON IMPROVEMENTS	CIP109	Adopted, Modified
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C-578	SAN RAMON VALLEY BOULEVARD SLURRY SEAL AND STRIPING (SOUTH)-----	CIP103	Design
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A-540	TOWN FACILITY SECURITY MONITORING SYSTEM-----	CIP44	Design
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