



# The 2021/22 Operating Budget & Capital Improvement Program

For the Town of Danville and the Successor Agency to the former CDA



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## OPERATING BUDGET

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## ADMINISTRATIVE STAFF REPORT

# 7.2

**TO:** Mayor and Town Council

June 15, 2021

**SUBJECT:** Resolution No. 29-2021: approving the 2021/22 Operating Budget and setting the 2021/22 Appropriation Limit;

Resolution No. 30-2021: approving the 2021/22 through 2025/26 Capital Improvement Program and appropriating funds for 2021/22 capital projects;

Resolution No. 31-2021SA: approving the 2021/22 Operating Budget for the Successor Agency to the former Community Development Agency of the Town of Danville; and,

Resolution No. 32-2021, approving the 2021/22 Master Fee Schedule for User and Cost Recovery Fees

### SUMMARY

The 2021/22 Operating Budget and Capital Improvement Program ("Budget and CIP") continue to reflect careful financial planning. All planned services address the Town's highest priorities. The Budget is balanced, prudent reserves continue to be maintained, and ten-year forecasts show that Danville is holding to a course that is fiscally sustainable.

For 2021/22, total revenues of \$38,048,880 are forecast, including \$35,774,166 for the Town and \$2,274,714 for the Town Successor Agency. Total operating expenditures of \$34,424,678 are recommended, including \$33,249,964 for the Town and \$1,174,714 for the Successor Agency. Recommended capital appropriations for 2021/22 total \$9,413,612.

### BACKGROUND

The global Coronavirus pandemic and the resultant Health Orders that began in mid-March 2020 created an immediate and significant financial impact upon the Town. Danville has operated in a continuous State of Emergency since March 17, 2020. The pandemic has presented budget planning challenges resulting from ongoing economic uncertainty and frequently changing state and county directives that impact how, and to what extent, services can be delivered.

For 2020/21, the Town Council adopted a budget that forecast a net revenue loss of \$5 million. Functionally, this has necessitated operating in a much more fluid manner, while adapting to changing conditions and increasing reliance upon virtual services and operations. Expenditures and staffing were reduced in all operating departments.

The 2020/21 mid-year budget review showed that these adjustments were effectively mitigating pandemic-driven fiscal impacts and the Town's reserves remained intact.

Town businesses and the local economy have shown resilience in the face of operating limitations mandated by health orders. Though significantly impacted, the incidence of business failure has been limited. Initial concerns that consumers would react to by eliminating or reducing expenditures have been offset through a shift toward increased e-commerce. While this has helped to mitigate the fiscal impact upon the Town, it has accelerated the trend toward online commerce, which continues to pose an existential threat for all brick and mortar retail businesses.

With the arrival of spring 2021, efforts to vaccinate the population were well underway and state and county health orders had been adjusted to allow for the resumption of certain indoor Town activities. In March 2021, the State announced that normal business operations could resume for all sectors on June 15, 2021.

### **American Rescue Plan Act of 2021**

On March 11, 2021, the President signed the American Rescue Plan Act of 2021 (ARPA), a \$1.9 trillion economic stimulus bill intended to speed up the United States' recovery from the economic and health effects of the Coronavirus pandemic. The ARPA includes \$65 billion for cities, to help bridge budget shortfalls and mitigate fiscal impacts resulting from the pandemic. These funds will assist the Town by offsetting pandemic-driven revenue losses and remediation costs. Based upon preliminary Treasury Department estimates, Danville may be eligible to receive up to \$10.65 million under the ARPA.

The draft 2021/22 Budget and CIP do not include ARPA funding as cities await more specific guidelines for how funds may be spent. A separate process to discuss the allocation of ARPA funds will follow adoption of the 2021/22 Budget and CIP.

### **Service Priorities**

The mission of the Town Government is to deliver superior municipal services that make people's lives better. In order to achieve this mission, we:

- keep residents, businesses and property safe.
- provide well-maintained public facilities.
- protect our environment, preserve our history and retain the special character.
- celebrate diversity, dignity and equality for all members of our community.
- provide opportunities that support residents' growth and enrichment.
- promote and support economic vitality and growth.
- represent and promote Danville's best interests.
- celebrate community through family oriented special events; and
- effectively engage and communicate with residents and businesses.

The mission statement has been updated to reflect the value that the Town places upon celebrating diversity, dignity and equality for all members of our community.

### Fiscal Approach

Danville strives for long-term fiscal sustainability through conservative management practices coupled with cost-effective government operations. Municipal services address the highest priority needs, and are delivered through an effective combination of Town personnel, contracted or privatized sources, and partnerships with other entities. Services are further enhanced through increased use of technology. This approach has assisted in achieving:

- balanced annual budgets with no unfunded liabilities
- positive year-end fund balances
- annual General Fund transfers to fund high priority capital needs
- maintaining appropriate operating and capital reserves; and
- sustainable ongoing ten-year forecasts.

### Revenue and Expenditure Trends

Table 1 illustrates the recent history for Danville’s major sources of General Fund and Special Purpose revenues.

*Table 1*  
**Revenue History**  
*(In \$ millions)*

	<i>2017/18</i>	<i>2018/19</i>	<i>2019/20</i>	<i>2020/21</i>	<i>2021/22</i>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
<b>Total General Fund</b>	<b>\$25.25</b>	<b>\$26.15</b>	<b>\$26.85</b>	<b>\$23.96</b>	<b>\$26.21</b>
Property Tax	\$13.04	\$13.63	\$14.26	\$14.51	\$15.20
Sales Tax	\$5.31	\$5.52	\$5.58	\$4.34	\$5.25
Franchise Fees	\$2.38	\$2.30	\$2.33	\$2.28	\$2.22
All Other	\$4.52	\$4.69	\$4.68	\$2.84	\$3.50
<b>Total Special Revenue</b>	<b>\$8.77</b>	<b>\$9.41</b>	<b>\$9.49</b>	<b>\$8.11</b>	<b>\$9.56</b>
Lighting & Landscape	\$3.12	\$3.12	\$3.12	\$3.13	\$3.13
Building & Planning	\$2.75	\$2.53	\$2.21	\$1.79	\$2.15
Gas Tax	\$1.21	\$1.84	\$1.92	\$0.97	\$1.66
All Other	\$1.69	\$1.92	\$2.24	\$2.22	\$2.62
<b>Total Revenues</b>	<b>\$34.02</b>	<b>\$35.56</b>	<b>\$36.34</b>	<b>\$32.08</b>	<b>\$35.77</b>
<b>CDA/Successor Agency</b>	<b>\$2.18</b>	<b>\$2.28</b>	<b>\$2.28</b>	<b>\$2.28</b>	<b>\$2.27</b>
<b>Operating Expenditures</b>	<b>\$31.71</b>	<b>\$32.70</b>	<b>\$33.23</b>	<b>\$30.98</b>	<b>\$33.25</b>

## **2021/22 Highlights**

A number of significant projects and programs planned for 2021/22 are expected to contribute significantly to the overall quality of life enjoyed by Danville residents.

### ***Economic Development***

Supporting a vibrant local economy remains a top priority. The Town will continue to assist and support local businesses in their recovery from the pandemic with efforts such as the Forward Focus Grant Program and the Business Assistance Program. The Town will continue to work with the Danville Area Chamber of Commerce and the business community on efforts and initiatives aimed at promoting businesses locally, sub-regionally and regionally to strengthen the Danville brand.

### ***Partnership for Public Safety***

The Town strives to work in partnership with our community to protect people, property and rights for all community members. Community outreach, crime prevention and enforcement efforts have resulted in reducing property and violent crimes to another all-time low in 2020; and Danville is consistently ranked among the safest cities in California.

In 2021/22, the Town looks to partner with other agencies to explore ways of improving crisis response for individuals and families that may be suffering from mental health challenges. This would help meet a growing community need and lessen dependence upon law enforcement to act as the primary responders for all mental health calls.

### ***Parks, Recreation and Arts Strategic Plan***

Efforts continue to implement recommendations focused on enhancing cultural arts programming, public art, mobile recreation, and expanding trail networks in Danville.

### ***Downtown Parking***

The Town has continuously worked to increase the supply of public parking to support an economically viable downtown. Over the past three years the Town has invested approximately \$16 million on parking infrastructure including the Rose Street and Village Theatre Municipal parking lots and the San Ramon Valley High School student parking lot expansion completed in partnership with the SRVUSD.

### ***Transportation and Mobility***

*Street and Pavement Maintenance* – Maintaining our public streets continues to be a high Town priority, with a total of \$6.5 million in new expenditures planned over the next two fiscal years to re-surface various residential streets and arterial roadways. The Town continues to meet the goal of maintaining a minimum Town-wide Pavement Condition Index (PCI) of 70. The most recent survey of Town streets shows that the Town's current PCI is 81.

Traffic Operations and Mobility – Replacement of aging traffic signal infrastructure began in 2020 and will continue over the next three years. This involves replacing traffic signal controllers and detection systems to better accommodate vehicle, bicycle and pedestrian mobility and safety. Future bicycle facility improvements and safety enhancements will be identified and prioritized based on the findings of the Townwide Bicycle Master Plan.

La Gonda Way Bridge Replacement – Design work is continuing to replace the decades-old La Gonda Way Bridge, at Danville Boulevard. The new bridge will be wider to better accommodate pedestrian, bicycle and vehicular traffic. The project will be 88.5% funded through a federal grant. Construction is targeted to occur within the next four years.

Diablo Road Trail – Design and environmental work are underway to construct a multi-purpose asphalt walking and biking trail connecting Diablo Road west of Alameda Diablo with Blackhawk Road. This trail will provide a critical bicycle and pedestrian link to the center of Town. Plans call for the Town to construct the 3,500 foot western segment of the trail, with Davidon Homes constructing the eastern segment through the Magee Preserve project and connecting to Blackhawk Road. Construction of this trail segment will allow for completion of a vital link that has been planned for over 30 years.

San Ramon Creek Pedestrian Foot Bridge at Danville Green – The recently completed construction of the new pedestrian/bicycle bridge which crosses San Ramon Creek and links Diablo Road to the Town Green and Library is the initial step in implementing the Town Green Master Plan approved in 2019. This pedestrian and bicycle connection will provide improved downtown access for non-motorized travelers and will connect the new Riverwalk development to the Town Green.

### **Facilities**

Town Office Relocation – In 2021/22, the Danville Town Offices and Police Department will relocate to 500 La Gonda Way, next door to the current Town Offices. This newer, larger building will provide a long term, permanent solution to housing these Town facilities while providing additional public use space.

Town-wide Storm Drain Improvements – Improvements are planned for areas impacted by the 2017 winter storms, including Westridge Avenue, Loch Lomond Way, Starview Drive and Pulido Road. Design phase is at 90% and awaiting approval from outside agencies.

### **2021/22 Operating Budget Summary**

The 2021/22 Operating Budget continues to focus on the Town's highest priorities. The budget is balanced, reserves funding for capital projects, and maintains strong reserves. Table 2 illustrates the effects of the pandemic upon budgeted revenues and expenditures. With recovery expected to begin in 2021/22, forecast revenues are equivalent to 2018/19 levels while recommended expenditures are at levels equivalent to 2019/20.

Table 2

**Prior Year Revenue & Expenditure Comparison**

	2018/19	2019/20	2020/21	2020/21	2021/22
<u>Revenues</u>	<u>Budget</u>	<u>Budget</u>	<u>Pre-COVID</u>	<u>w/COVID</u>	<u>Budget</u>
General Fund	\$26,152,198	\$26,846,684	\$27,200,136	\$23,963,524	\$26,210,144
Special Revenue	<u>\$9,410,286</u>	<u>\$9,490,271</u>	<u>\$9,905,115</u>	<u>\$8,112,057</u>	<u>\$9,564,022</u>
TOTAL	\$35,562,484	\$36,336,955	\$37,105,252	\$32,075,581	\$35,774,166
Operating Exp.	\$32,945,781	\$33,227,071	\$34,211,482	\$30,978,161	\$33,249,964

**Revenues**

Total revenues of \$38,048,880 are forecast, including \$35,774,166 for the Town and \$2,274,714 for the Successor Agency. Town revenues include \$26,210,144 for the General Fund and \$9,564,022 in Special Purpose revenues.

**General Fund**

General Fund revenues are forecast to total \$26,210,144, up 9.4% from 2020/21. Property Tax, Sales Tax, Recreation Fees and Franchise Fees account for 92.2% of General Fund revenues. For 2021/22, the General Fund accounts for 73.2% of Town revenues.

- Property Tax is forecast to total \$15,200,000 (58.0% of total G.F. revenues), up 4.8% from 2020/21. Although the Town receives only 7.6% of total Property Taxes paid by Danville property owners, the continued appreciation in property values has accounted for significant growth in Property Tax.
- Sales Tax is forecast to total \$5,250,000 (20.0% of total G.F. revenues), up 21.0% from 2020/21. This reflects significant economic recovery from the prior year but remains well short of the \$5,947,752 received in 2018/19. Sales Tax includes the 1% local business share plus the Town's share of the County Sales Tax Pool (which now represents approximately 28% of the Town's total Sales Tax).
- Recreation Fees and Charges are forecast to total \$1,500,001, up 11.0% from 2020/21. This continues to be the revenue sources most significantly impacted by the pandemic. The forecast falls well short of the \$2,531,713 collected in 2018/19. Offsetting expenditure reductions will continue in place until further recovery allows for full restoration of services.
- Franchise Fees are forecast to total \$2,222,254, down 2.6% from 2020/21. This forecast reflects reduced consumption of utility company produced electricity and reduced Cable TV revenues.

- All Other General Fund Revenues are forecast to total \$2,037,889, up 37.1% from 2020/21. Economic recovery is reflected in the forecasts for revenues such as Transient Occupancy Tax, Business License Tax, Property Transfer Tax and Interest Income.

### Special Purpose Revenue

Special Purpose revenues are forecast to total \$9,564,122, up 17.9% from 2020/21 revenues of \$8,112,057. Major revenues include Lighting and Landscape assessments, Building and Planning fees, Gas Tax, Solid Waste Vehicle Impact Fees, Measure J Return to Source funds and Clean Water assessments, which collectively account for 94.9% of the Town's Special Purpose revenues.

- Lighting and Landscape Assessment District revenues are forecast to total \$3,129,750. Revenue growth is flat due to negligible development and fixed assessments.
- Building and Planning revenues are forecast to total \$2,153,200, up 20.5% from 2020/21. Building permit activity and construction has remained robust despite the Coronavirus pandemic and other related economic impacts.
- Gas Tax (Highway Users Tax) revenues are forecast to total \$1,664,828. While this represents a 71.8% increase from 2020/21, the forecast continues to fall well short of the \$1,897,802 actually received in 2019/20. Gas Tax funds continue to be critical to the Town's ability to perform ongoing public streets and road maintenance.
- Solid Waste Vehicle Impact Fees are forecast to total \$846,851, up 44.8% from 2020/21. The increase is due to the rate increase enacted for 2020. These revenues help to offset the impacts upon Town streets attributable to solid waste and recycling collection vehicles, and are committed to the Town's annual Pavement Management Program.
- Measure J Return to Source revenues are forecast to total \$710,139, up 23.2% from 2020/21. Like Gas Tax, the increase is magnified by the significant decrease forecast for the prior year, and falls well short of the \$929,061 received in 2019/20.
- Clean Water Assessment revenues are forecast to total \$572,700, a negligible decrease from prior year due to slightly lower interest earnings.

### Successor Agency

Redevelopment Property Tax Trust Fund (RPTTF) revenues are received to pay Successor Agency Recognized Obligations. Revenues are forecast to total \$2,274,714, down 0.2% from 2020/21.

### ***Expenditures***

For 2021/22, total operating expenditures of \$34,424,678 are recommended, including \$33,249,964 for the Town and \$1,174,714 for the Successor Agency.

## Town Operating Expenditures

Recommended operating expenditures total \$33,249,964, up 7.3% from 2020/21. Operating expenditures are funded by \$23,300,924 from the General Fund, and \$9,949,040 from Special Purpose revenue.

- General Government expenditures total \$1,945,545, up \$81,032 or 4.3% from 2021/22.
- Police Services expenditures total \$10,806,192, up 6.6%, from 2020/21. The increase is attributable to increased contract costs and restoration of funding for temporary salary expenses that were reduced for 2020/21.
- Administrative Services expenditures total \$3,954,123, up 4.1% from 2020/21. The increase is largely attributable to restoration of Asset Replacement expenditures which were eliminated entirely in 2020/21.
- Development Services expenditures total \$4,954,302, up 30.2% from 2020/21. The increase restores expenditures that were reduced by \$1.1 million for 2020/21, and are largely attributable to one-time costs associated with Housing Element preparation, restoration of staffing vacancies and increased contract plan check services in Building. Development Services is 76.2% funded through Special Purpose Revenue.
- Maintenance Services expenditures total \$8,001,658, up 8.7% from 2020/21. The increase is largely attributable to increased utility and contract costs in Building, Parks and Roadside Maintenance, and restoration of staffing vacancies including temporary salary costs. Maintenance Services is 69.8% funded through Special Purpose Revenue.
- Recreation, Arts and Community Services expenditures total \$3,588,144, down 10.7% from 2020/21. Significant program and service reductions continue due to the pandemic. As discussed at the Budget Study Sessions, if economic and program recovery outpace budget forecasts, it will be necessary to consider mid-year increases to department expenditures. The forecast cost recovery rate for the Sports and Fitness, Facilities Management, Cultural Arts, Youth, Teens, Adults and Seniors programs is estimated to be 41.9% for the year.

Total 2021/22 operating expenditures are allocated 40.0% for Contracted Services, 37.6% for Employee Expenses, 11.1% for Program Activities and 11.3% for Temporary Salaries, Administration, Materials, Supplies and Equipment.

## Successor Agency

Successor Agency expenditures total \$1,174,714, a slight decrease from 2020/21. Expenditures cover debt service payments approved as part of the Town's Recognized Obligation Payment Schedule (ROPS), and allowable administrative costs.

## Lighting and Landscape Assessment District (LLAD) 1983-1

The Townwide LLAD partially funds maintenance of street lighting, roadside landscaping, and public parks and buildings. Annual property assessments set pursuant to Proposition 218 are combined with transfers from the General Fund to fund LLAD operations. Assessments are set at fixed rates with no escalator and were last increased in 2003. LLAD expenditures are for operations, capital, asset replacement and overhead.

Table 3  
2021/22 LLAD Fund Activity

LLAD Zone	Operating & OH Expenses	Assessment Revenue*	Assessment Revenue %	Difference	Transfer In/ G.F. Subsidy	Net Change in Fund Balance
A	\$ 973,929	\$ 583,858	59.9%	( \$ 390,071)	\$ 250,000	(\$ 140,071)
B	\$1,094,130	\$ 746,968	68.3%	( \$ 347,162)	\$ 250,000	(\$ 97,162)
C	\$ 755,348	\$ 664,183	87.9%	( \$ 91,165)	\$ 0	(\$ 91,165)
D	<u>\$1,825,250</u>	<u>\$1,134,741</u>	<u>62.2%</u>	<u>( \$ 690,509)</u>	<u>\$ 600,000</u>	<u>(\$ 90,509)</u>
	\$4,648,657	\$3,129,750	67.3%	(\$1,518,907)	\$1,100,000	(\$ 418,907)

\* includes interest income on assessment revenue

Revenues total \$4,229,750, including assessments of \$3,129,750 and fund transfers of \$1,100,000. Recommended expenditures total \$4,648,657, down 10.7% from 2020/21. LLAD expenses are funded 67.3% through assessment revenues and 32.7% through transfers from the General Fund and LLAD fund balance. For 2021/22, the available LLAD fund balance totals \$3,117,941, up 9.0% from 2020/21.

### General Fund Transfers and Designations

#### Transfers In

Community Development Agency (CDA) Loan Re-Payment - Debt re-payment of \$1,100,000 is included toward the balance owed to the Town under the Cooperative Loan agreement between the Town and the former CDA. This loan will be paid off by 2025/26.

#### Transfers Out

Recommended General Fund transfers and designations total \$4,306,773, up 40.0% from 2020/21.

- Capital Improvement - Recommended transfers total \$3,206,773, include \$250,000 for Pavement Management, \$750,000 for CIP Project B-626 - Town Office Relocation, and \$2,206,773 for CIP Park Facilities.

- Lighting and Landscaping - Recommended transfers total \$1,100,000 to subsidize LLAD operating costs in benefit Zones A, B, C and D.

**Operating Reserve Policy**

Resolution No. 35-98 established a minimum Operating Reserve level equivalent to 20% of the annual Operating Budget. The current Operating Reserve of \$12,309,768 equals 37.0% of the total Budget, and 52.8% of the General Fund Budget.

**Staffing and Employee Costs**

The Town workforce includes regular employees, contract employees (sworn police officers) from the Contra Costa County Sheriff’s Office, and temporary part-time employees. Economic impacts resulting from the Coronavirus pandemic have required the Town to operate with reduced staffing levels. Table 4 illustrates authorized (budget) versus actual staffing based upon total full time equivalent (FTE) positions.

*Table 4*  
**Town Staffing - Total FTEs**

	2020/21 <u>Budget</u>	2020/21 <u>Actual</u>	2021/22 <u>Budget</u>	2021/22 <u>Actual</u>
Regular Staff	95.25	83.25	92.25	88.25
Contract Staff (Police)	30.00	28.00	30.00	29.00
P.T. Temporary Staff	<u>36.00</u>	<u>24.00</u>	<u>35.75</u>	<u>28.75</u>
<b>TOTAL</b>	161.25	135.25	158.00	146.00

For 2021/22, staffing is recommended to be reduced from 161.25 to 158.5. Actual staffing will continue to be less for all three categories until economic recovery allows additional positions to be re-filled. Employee expenses of \$12,499,923 include restoring positions, a merit-based salary increase, and updating employee salary ranges, last adjusted in 2018.

Town employees receive a 401k defined contribution pension and no Town-funded retirement medical benefits. The Town has no unfunded pension or other post-employment benefit liabilities.

**Master Fee Schedule**

The Town Council annually reviews all Town Fees and Charges and adopts a Master Fee Schedule. For 2021/22, an adjustment is recommended for the cost of DUI Emergency Response Reimbursement to reflect the increased officer costs. In light of pandemic-driven economic impacts, all other fees and charges remain unchanged from 2020/21.

## **Ten-Year Forecasts**

Ten-year forecasts are updated annually to assist with planning for and ensuring on-going sustainability of service delivery. In addition to the immediate impact upon the Town's 2020/21 Budget, the Coronavirus pandemic significantly affected the Ten-Year Forecasts by re-setting and reducing the base year for both revenues and expenditures. Initial estimates also forecast a recovery period of up to four-years. Fortunately, the mid-year 2020/21 review and subsequent forecast updates done preparatory to the draft 2021/22 Budget indicates that economic recovery is expected to occur sooner.

### ***Revenues***

Forecasts project a 17.0% increase in total revenues, from \$35,774,166 in 2021/22 to \$41,870,310 in 2030/31. General Fund revenues increase by 18.4%, from \$26,210,144 to \$31,028,430; Special Purpose revenues increase by 13.4% from \$9,564,022 to \$10,841,880. Successor Agency revenues continue to offset the recognized obligations of the Agency. Projections assume no increases in current LLAD assessments, Police funds (SLESF, Abandoned Vehicle Abatement or Asset Seizure), Clean Water revenues or Donations.

Recovery-wise, Property Tax growth remains strong, and Sales Tax, Gas Tax and Measure J Return to Source revenues return to pre-COVID levels within 2 years. Recreation Fees and Charges recover by year three and other revenues recover sooner.

### ***Operating Expenditures***

Operating expenditures increase 26.1%, from \$33,249,964 in 2021/22 to \$41,936,577 in 2030/31 equivalent to 2.6% annually. Successor Agency expenditures decrease by 38.7% from \$1,174,714 to \$720,369, as the 2001 Certificates of Participation are retired in 2026/27.

### ***Transfers and Designations***

Forecasts project average annual General Fund transfers of \$1,412,954 for Capital, including Pavement Management, CIP General Purpose and Asset Replacement; and \$1,197,224 for LLAD operations. Revenues of \$1,100,000 annually through 2024/25, and \$659,401 in 2025/26 are included for repayment of the outstanding loan to the Town by the former Community Development Agency. This loan is fully repaid by 2025/26.

The ten-year forecast shows that current Town operations are sustainable for several more years. With rising contract and utility costs, the Town will need to evaluate LLAD operations and ask property owners for an increase in assessments within the next 3-4 years. LLAD assessments have been set at a fixed rate with no escalator since 2003.

## 2021/22 Appropriation Limit

The Town Council is statutorily required to adopt an annual limit which fixes the amount of general tax revenue that can be appropriated in the upcoming fiscal year. The limit is adjusted annually based upon factors provided by the State Department of Finance, and any excess revenue must be returned to the taxpayers.

The Town Council annually chooses between the population growth within either the Town, or Contra Costa County as a whole. The selected growth factor is then multiplied by the annual growth in California per capita income to arrive at the total annual adjustment factor. For 2021/22, population growth is 0.15% within Danville, and 0.35% within Contra Costa County; annual growth in California per capita income is 5.73%.

Multiplying population growth within Contra Costa County by the annual growth in California per capita income results in a total growth factor of 1.0610%. Increasing the 2020/21 appropriation limit by 6.10% results in a 2021/22 appropriation limit of \$46,349,240.

FY 2021/22 General Fund revenues are forecast to total \$26,210,144 of which \$22,185,561 is subject to the Proposition 111 appropriation limit. Town revenues subject to Proposition 111 are well below the appropriation limit and no Proposition 111 constraints are projected in the ten-year financial forecast.

*Table 6*  
**Appropriation Limit History**

	<u>2017/18</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/2021</u>	<u>2021/22</u>
Prior Year Limit	\$36,625,529	\$38,406,151	\$40,166,305	\$42,044,414	\$43,684,464
Population % Increase	1.0113	1.0088	1.0070	1.0026	1.0035
Inflation % Increase	1.0369	1.0367	1.0385	1.0373	1.0573
Population % x Inflation %	1.0486	1.048	1.0457	1.0400	1.0610
Prop 111 Limit	\$38,406,151	\$40,166,305	\$42,004,414	\$43,684,464	\$46,349,240
Increase from Prior Year	\$1,780,622	\$1,759,884	\$1,838,109	\$1,680,050	\$2,664,776

## 2021/22 - 2026/27 Capital Improvement Program

The Town's Five-Year Capital Improvement Program (CIP) identifies current and future capital needs and sources of funding to be appropriated in order to meet those needs. Review and approval of the CIP includes appropriating funding for all 2021/22 projects. Future years 2022/23 through 2026/27 are included for planning purposes only. Table 7 summarizes changes made by the Town Council to projects and funding based upon review and discussion during the Budget and CIP Study Sessions.

Table 7  
**2021-22 CIP Project/Funding Adjustments**

<u>Project #</u>	<u>Project Name</u>	<u>Funding Source</u>		
		<u>General Purpose</u>	<u>Park Facilities</u>	
A-362	Downtown Improvement Project	\$100,000		
A-561	I-680 Interchange Landscaping	\$ 75,000		
B-556	Danville South Park		\$ 70,000	
C-402	El Pintado Overlay	\$500,000		
C-545	Traffic Signal Controller Upgrade	\$200,000		
<b>TOTAL</b>		<b>\$875,000</b>	<b>\$ 70,000</b>	<b>\$945,000</b>

Inclusive of these changes, a total of 35 projects are recommended for 2021/22, with total appropriations of \$9,413,612. Appropriations of \$10,569,876 remain to be expended for prior years projects that are in the planning, design or construction phase. Current plus prior year appropriations total \$19,983,488 for projects that are funded and awaiting completion.

**Pavement Management Program**

A major component of the CIP is the Pavement Management Program which allows the Town to perform major pavement maintenance on public streets including slurry seals and pavement overlays. The goal of the Program is to maintain a minimum average "Pavement Condition Index" (PCI) of 70+ Town-wide. The Town's current average Town-wide PCI is 81. For 2021/22, \$3 million will be appropriated for Pavement Management, underscoring the high priority assigned to this program by the Town.

**SUMMARY**

Despite the significant negative fiscal impacts associated with the Coronavirus pandemic, the Town's overall financial condition continues to be positive. The 2021/22 Budget is balanced, while providing quality municipal services that address the highest priority community needs. Recommended capital projects are funded with no debt, and appropriate operating and capital reserves are maintained.

The Town has no unfunded future liabilities related to employee pension or medical costs, and ten-year forecasts for 2021/22 through 2030/31 illustrate that the Town is continuing on a course that continues to be fiscally sustainable while operating at minimally reduced service levels.

**PUBLIC CONTACT**

Posting of the meeting agenda serves as notice to the general public. A draft of the Budget and CIP was posted on the Town's website for public review on April 29, 2021.

**FISCAL IMPACT**

Sufficient revenues are available to fund all 2021/22 recommended operating and capital expenditures while maintaining adequate operating and capital reserves.

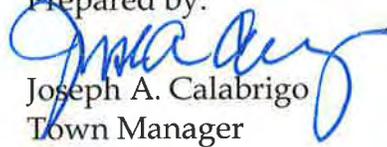
**RECOMMENDATION**

Adopt Resolution No. 29-2021: approving the 2021/22 Operating Budget and setting the 2021/22 Appropriation Limit;

Adopt Resolution No. 30-2021: approving the 2021/22 through 2025/26 Capital Improvement Program and appropriating funds for 2021/22 capital projects;

Adopt Resolution No. 31-2021SA: approving the 2021/22 Operating Budget for the Successor Agency to the former Community Development Agency of the Town of Danville; and,

Adopt Resolution No. 32-2021, approving the 2021/22 Master Fee Schedule for User and Cost Recovery Fees.

Prepared by:  
  
Joseph A. Calabrigo  
Town Manager

  
Lani Ha  
Finance Manager/Treasurer

  
Steven Jones  
City Engineer

- Attachments: A - Resolution No. 29-2021  
B - Resolution No. 30-2021  
C - Resolution No. 31-2021SA  
D - Resolution No. 32-2021

## RESOLUTION NO. 29-2021

### APPROVING THE 2021/22 OPERATING BUDGET AND SETTING THE 2021/22 APPROPRIATION LIMIT

**WHEREAS**, an Operating Budget for FY 2021/22 was submitted to the Town Council on April 29, 2021; and

**WHEREAS**, the Town Council held five public study sessions on May 4, May 11, May 18, May 25, and June 1, 2021 to review the draft FY 2021/22 Operating Budget; and

**WHEREAS**, the Town Council accepted public testimony and studied the proposed Operating Budget; and

**WHEREAS**, the emphasis in the Operating Budget is focused upon the Town's Mission, which is to deliver superior municipal services that make people's lives better, through:

- keeping residents, businesses and property safe
- providing well-maintained public facilities
- protecting our environment, preserving our history and retaining the special character
- celebrating diversity, dignity and equality for all members of our community
- providing opportunities that support residents' growth and enrichment
- promoting and supporting economic vitality and growth
- representing and promoting Danville's best interests
- celebrating community through family oriented special events
- effectively engaging and communicating with residents and businesses; and

**WHEREAS**, the Operating Budget proposes programmatic service levels which are within the Town's financial means, while reserving funds for capital projects and maintaining adequate reserve and contingency levels; and

**WHEREAS**, sufficient revenues are available to fund all 2021/22 expenditures; and

**WHEREAS**, the Town Council is required to adopt an appropriation limit for proceeds of taxes pursuant to Proposition 111 passed by the voters in June 1990; and

**WHEREAS**, this limit fixes the amount of general tax revenue that can be appropriated in a given fiscal year; and

**WHEREAS**, any excess revenue must be returned to the taxpayers; and

**WHEREAS**, pursuant to Proposition 111, the Town Council has selected population growth within Contra Costa County and growth in California per capita income as the adjustment factors for FY 2021/22; now therefore, be it

**RESOLVED** that the Danville Town Council hereby:

1. Adopts the FY 2021/22 Operating Budget as recommended.
2. Appropriates Town Revenues, Fund Balances and Special Revenues totaling \$33,249,964 for 2021/22 Operating Expenditures.
3. Sets the FY 2021/22 Appropriation Limit at \$46,349,240.
4. Transfers \$3,100,000 from COVID Reserve funds designated by Resolution No. 78-2020, into the Capital Improvement Program to fund Project B-626 - Town Office Relocation and Project C-610 - Pavement Management.
5. Adjusts FY 2021/22 Employee Salary Ranges as shown on Exhibit 1.
6. Directs the Town staff to publish the FY 2021/22 Operating Budget: and
7. Directs the Town Manager to implement the FY 2021/22 Operating Budget.

**APPROVED** by the Danville Town Council at a regular meeting on June 15, 2021, by the following vote:

**AYES:**  
**NOES:**  
**ABSTAINED:**  
**ABSENT:**

\_\_\_\_\_  
**MAYOR**

**APPROVED AS TO FORM:**

**ATTEST:**

DocuSigned by:  
*Robert B. Ewing*  
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**CITY ATTORNEY**

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**CITY CLERK**

**EMPLOYEE SALARY RANGES**

Employee salary ranges, effective July 1, 2021, are set as follows.

<b><u>Office</u></b>	<b>Minimum</b>	<b>Maximum</b>
Administrative Assistant	\$ 4,296	\$ 5,885
Secretary II	\$ 3,906	\$ 5,350
Secretary I	\$ 3,446	\$ 4,722
<b><u>General Government</u></b>		
City Clerk	\$ 8,631	\$ 11,824
Deputy Town Manager	\$ 8,631	\$ 11,824
Emergency Services Manager	\$ 7,267	\$ 9,956
Public Information Officer	\$ 6,795	\$ 9,309
Assistant to the Town Manager	\$ 6,213	\$ 8,512
<b><u>Police Services</u></b>		
Family & Community Services Specialist	\$ 6,026	\$ 8,255
Community Services Officer	\$ 3,943	\$ 5,666
<b><u>Administrative Services</u></b>		
Finance Director/Treasurer	\$ 10,840	\$ 14,852
Business & Economic Development Director	\$ 10,840	\$ 14,852
Human Resources Manager	\$ 8,631	\$ 11,824
Chief Technology Officer	\$ 8,631	\$ 11,824
Human Resources Analyst	\$ 6,213	\$ 8,512
Information Systems Analyst	\$ 6,213	\$ 8,512
Accounting Analyst	\$ 6,213	\$ 8,512
Economic Development Specialist	\$ 6,026	\$ 8,255
Information Systems Technician	\$ 4,988	\$ 6,834
Accounting Technician	\$ 4,296	\$ 5,885
Administrative Services Coordinator	\$ 4,136	\$ 5,666
Account Clerk II	\$ 4,136	\$ 5,666
Account Clerk I	\$ 3,446	\$ 4,722
<b><u>Development Services</u></b>		
Assistant Town Manager/Director	\$ 11,952	\$ 16,374
Deputy D.S. Director	\$ 9,348	\$ 12,806
City Engineer	\$ 9,348	\$ 12,806
Chief Building Official	\$ 8,974	\$ 12,294
Chief of Planning	\$ 8,974	\$ 12,294
Transportation Manager	\$ 8,974	\$ 12,294
Senior Civil Engineer	\$ 7,946	\$ 10,885
Senior Planner	\$ 7,267	\$ 9,956

	<b>Minimum</b>	<b>Maximum</b>
Landscape Architect	\$ 7,267	\$ 9,956
Associate Civil Engineer	\$ 7,267	\$ 9,956
Permit Center Supervisor	\$ 6,795	\$ 9,309
Plans Examiner	\$ 6,795	\$ 9,309
Development Coordinator	\$ 6,795	\$ 9,309
Associate Planner	\$ 6,213	\$ 8,512
Traffic Engineering Associate	\$ 6,213	\$ 8,512
Civil Engineering Assistant	\$ 6,213	\$ 8,512
Program Analyst	\$ 6,026	\$ 8,255
Building Inspector	\$ 5,643	\$ 7,731
Public Works Inspector	\$ 5,643	\$ 7,731
Assistant Planner	\$ 5,643	\$ 7,731
Code Enforcement Officer	\$ 5,166	\$ 7,078
Development Services Tech	\$ 4,498	\$ 6,163

### **Maintenance Services**

Maintenance Services Director	\$ 10,840	\$ 14,852
Maintenance Superintendent	\$ 7,549	\$ 10,342
Maintenance Supervisor	\$ 6,026	\$ 8,255
Maintenance Specialist	\$ 4,751	\$ 6,508
Maintenance Coordinator	\$ 4,751	\$ 6,508
Maintenance Worker II	\$ 4,136	\$ 5,666
Maintenance Worker I	\$ 3,726	\$ 5,104

### **Recreation, Arts & Community Services**

Recreation, Arts & C. S. Director	\$ 10,840	\$ 14,852
Recreation Superintendent	\$ 7,549	\$ 10,342
Program Supervisor	\$ 6,026	\$ 8,255
Program Coordinator	\$ 4,751	\$ 6,508
Facilities Attendant	\$ 3,726	\$ 5,104

### **Temporary Positions (hourly)**

Technical Specialist	\$ 27.50	\$ 38.00
Clerical Assistant	\$ 18.00	\$ 28.00
Program Specialist	\$ 18.00	\$ 28.00
Parking Enforcement Officer	\$ 16.00	\$ 26.50
Parks/Field Prep Worker	\$ 16.00	\$ 26.50
Program Assistant	\$ 16.00	\$ 26.50
Building Attendant	\$ 15.00	\$ 25.00
Police Aide	\$ 15.00	\$ 25.00
Program Leader	\$ 15.00	\$ 20.00

**RESOLUTION NO. 30-2021**

**APPROVING THE 2021/22 THROUGH 2025/26 CAPITAL IMPROVEMENT PROGRAM AND APPROPRIATING FUNDS FOR 2021/22 CAPITAL PROJECTS**

**WHEREAS**, Government Code Section 65401 requires the Town of Danville to make a determination that the 2021/22 through 2025/26 Capital Improvement Program is in conformance with the Town of Danville General Plan; and

**WHEREAS**, Government Code Sections 65302 et seq. require that the Town of Danville must take into consideration future capital facilities when planning for the development of the community; and

**WHEREAS**, the Contra Costa Transportation Authority Growth Management Program requires that the Town develop a five-year capital improvement program; and

**WHEREAS**, the Town of Danville staff has prepared the 2021/22 through 2025/26 Capital Improvement Program; and

**WHEREAS**, the Planning Commission will review the 2021/22 through 2025/26 Capital Improvement Program after adoption, as needed, and consider findings in conformance with the Town of Danville General Plan; and

**WHEREAS**, the public notice of this action was given in all respects as required by law; and

**WHEREAS**, the Town Council did hear and consider all reports, recommendations, and testimony submitted and presented at the hearing; and

**WHEREAS**, the Town Council has determined that the additional funding requested is available from funding sources as shown within the 2021/22 through 2025/26 Capital Improvement Program; now, therefore, be it

**RESOLVED**, that the Town Council hereby:

1. Adopts the 2021/22 through 2025/26 Capital Improvement Program as recommended, including new projects, subject to the findings of conformance to the General Plan as determined by the Planning Commission;
2. Appropriates \$9,413,612 for 2021/22 capital improvement projects as shown on Table A in the 2021/22 Capital Improvement Program

3. Directs the Town staff to publish the 2021/22 through 2025/26 Capital Improvement Program; and
4. Directs the Town Manager to implement the 2021/22 through 2025/26 Capital Improvement Program.

**APPROVED** by the Danville Town Council at a regular meeting on June 15, 2021 by the following vote:

**AYES:**

**NOES:**

**ABSTAINED:**

**ABSENT:**

\_\_\_\_\_  
**MAYOR**

**APPROVED AS TO FORM:**

**ATTEST:**

DocuSigned by:  
*Robert B. Ewing*  
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**CITY ATTORNEY**

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**CITY CLERK**

**RESOLUTION NO. 31-2021 SA**

**APPROVING THE 2021/22 OPERATING BUDGET FOR THE SUCCESSOR AGENCY TO THE FORMER COMMUNITY DEVELOPMENT AGENCY OF THE TOWN OF DANVILLE**

**WHEREAS**, a 2021/22 Operating Budget for the Successor Agency to the former Community Development Agency was submitted to the Town Council on April 29, 2021; and

**WHEREAS**, the Town Council held five public study sessions on May 4, May 11, May 18, May 25 and June 1, 2021 to discuss the proposed Successor Agency Budget; and

**WHEREAS**, sufficient revenues are available to meet all FY 2021/22 Successor Agency debt service obligations and fund all FY 2021/22 Successor Agency expenditures; now therefore, be it

**RESOLVED** that the Town Council, acting in their capacity as Successor Agency to the former Community Development Agency of the Town of Danville, hereby appropriates \$1,174,714 and adopts the Successor Agency Budget for FY 2021/22.

**APPROVED** by the Danville Town Council at a regular meeting on June 15, 2021, by the following vote:

**AYES:**

**NOES:**

**ABSTAINED:**

**ABSENT:**

\_\_\_\_\_  
**CHAIR**

**APPROVED AS TO FORM:**

**ATTEST:**

DocuSigned by:  
*Robert B. Ewing*  
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**AGENCY ATTORNEY**

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**AGENCY SECRETARY**



**RESOLUTION NO. 32-2021**

**ADOPTING THE 2021/22 MASTER FEE SCHEDULE  
FOR USER AND COST RECOVERY FEES**

**WHEREAS**, the Town of Danville charges facility use fees for the rental and use of Town-owned and/or maintained facilities; and

**WHEREAS**, the Town charges City Clerk, Finance and Police processing fees for the purpose of recovering the reasonable costs of providing these services; and

**WHEREAS**, the Town charges Development Services processing fees for Planning, Building, Engineering and Transportation for the purpose of recovering the reasonable costs of providing these services; and

**WHEREAS**, pursuant to Government Code Section 66014(b), cities are authorized to charge and collect fees on development in order to pay for the reasonable costs of preparing and revising planning documents including, but not limited to, the General Plan, Housing Element, special plans and zoning ordinance; and

**WHEREAS**, the Town Council has determined that pursuant to this statutory authority, it is appropriate to charge and collect a Comprehensive Planning Fee in an amount reasonably necessary to prepare and revise these planning documents, which fee shall be accounted for in a restricted account; and

**WHEREAS**, the Town Council has previously established such fees as part of the Danville Municipal Code and the annual Master Fee Schedule through resolution; and

**WHEREAS**, the Town Council conducted a public hearing to receive testimony regarding the proposed increase in user and cost recovery fees, notice of which hearing was provided as required by law; now, therefore, be it

**RESOLVED**, by the Danville Town Council that the Master Fee Schedule for User and Cost Recovery Fees, as set forth in Exhibit 1 attached hereto, is hereby adopted.

**APPROVED** by the Danville Town Council at a regular meeting on June 15, 2021, by the following vote:

**AYES:**  
**NOES:**  
**ABSTAINED:**  
**ABSENT:**

**APPROVED AS TO FORM:**

DocuSigned by:  
*Robert B. Ewing*  
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\_\_\_\_\_  
**CITY ATTORNEY**

\_\_\_\_\_  
**MAYOR**

**ATTEST:**

\_\_\_\_\_  
**CITY CLERK**

Town of Danville



# Master Fee Schedule

**For User and Cost Recovery Fees**

**Fiscal Year 2021/22**

**Ordinance No. 98-06**

**Resolution 32-2021**

Adopted by the Danville Town Council June 15, 2021

Effective July 1, 2021

Development Services and Community Development Fees

Effective

August 16, 2021

**EXHIBIT 1 TO RESOLUTION 32-2021**

# Master Fee Schedule 2021/22

## MISCELLANEOUS

	Fee For Service
Photo Copies	\$0.20 per sheet
Records Search	\$50 per hour
Plan Size Copies	\$2 per sheet
Off-Site Document Retrieval Fee	\$90 per document
Administrative Citation Late Fee	\$25
Hartz Avenue Banner Permit	\$225
Street Light Pole Banner Permit	\$100
Electric Vehicle (EV) Charging Station Fee Level 2 stations	\$0.45 per kwh plus \$1 Access Fee
Electric Vehicle (EV) Charging Station Fee Level 3 stations	\$0.55 per kwh plus \$1 Access Fee

## CITY CLERK

	Fee For Service
City Clerk Certification	\$15/document
Certified Copy	\$5 first page, \$3 each additional page
Records on Flash Drive	\$1
Agenda Subscription - Mail	\$30
Recording Fee - Rescind of Notice of Non-Compliance	\$48

## FINANCE

	Fee For Service
Town Financial Plan <sup>1</sup>	\$25
Town Comprehensive Annual Financial Report <sup>1</sup>	\$25
Business License Name Listing	\$25
Business License Verification Letter	\$25
Returned Payment Item	\$25
Returned Payment Item (second time)	\$35
Other Business License fees per Ordinance 93-3	
Credit Card Processing Fee	2.99%, \$2.00 Minimum

<sup>1</sup>The Town Financial Plan, the Town Comprehensive Annual Financial Report and the Town's Municipal Code are available on the Town's web site at [www.danville.ca.gov](http://www.danville.ca.gov)

# Master Fee Schedule 2021/22

## POLICE

	Fee for Service
Accident Reports	\$5 each
Alarm Response Fee	No Fee – first offense \$50 – second offense \$150 – third offense \$300 – thereafter
A.B.C. Letter for One Day Sale Permit	\$35
Booking Fee Reimbursement	County Charge
Disturbance Call-back	\$60 per hour/officer for second or more
Failure to Obey Sign/Marking	\$45
Fingerprinting (Livescan)	\$30 plus agency fee as required
Fingerprinting (ink and card)	\$10 per card
Oversized Vehicle	\$60
Restricted Parking	\$45
Towed Vehicle Release	\$110
Trespass on Public Grounds	\$25
Non-Resident Child Seat Inspection	No Charge

## Downtown Employee Parking Permits

Zone 1	No Fee
Zone 2 & 3	\$50/year
DUI Emergency Response Reimbursement	Personnel Cost Officer: \$146.57/hr.; \$89.71 Overtime Sergeant: \$166.42/hr.; \$103.76 Overtime
Fees Assessed by Outside Agencies	Actual cost to include but not limited to Lab Costs to include: Urine Test Breath Test Blood Test Blood Withdrawal Services Toxicology Analysis to include: Acid/Neutral Drug Screen Basic Drug Screen Comprehensive Drug Screen Specialty Drug Screens Rush Analysis

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2021/22

## RECREATION, ARTS AND COMMUNITY SERVICES

ALL FEES ARE HOURLY RATE INCLUDES SETUP & CLEANUP	Resident Fee for Service			
	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*
<b>Community Facilities (Resident)</b>				
<b>Danville Community Center</b>				
Valley Oak & Las Trampas w/Kitchen	\$188	\$254	\$355	\$145
Valley Oak w/Kitchen	\$170	\$230	\$321	\$131
Las Trampas Room	\$42	\$57	\$79	\$32
Arts & Crafts Room	\$25	\$34	\$48	\$19
Lounge	\$25	\$34	\$48	\$19
Town Green Hourly w/Bandstand	\$79	\$107	\$149	\$61
<b>Library</b>				
Mt. Diablo Room	\$46	\$62	\$87	\$36
<b>Town Meeting Hall</b>				
Auditorium	\$62	\$84	\$117	\$48
<b>Village Theatre</b>				
Art Gallery	\$44	\$60	\$83	\$34
Hourly Rate/2 hour min.	\$69	\$94	\$131	\$53
Pre-Production/Load-in Rate	\$51	\$69	\$97	\$40
Ticket Surcharge	Actual	Actual	Actual	Actual
<b>Veterans Memorial Building</b>				
Community Hall ABC w/Kitchen	\$170	\$230	\$321	\$131
Community Hall AB w/ Kitchen	\$118	\$160	\$224	\$91
Community Hall BC	\$96	\$130	\$182	\$74
Community Hall A w/Kitchen	\$74	\$100	\$140	\$57
Community Hall B or C	\$60	\$81	\$113	\$46
Meeting Room - Senior Wing	\$63	\$85	\$119	\$48
Arts & Crafts - Senior Wing	\$25	\$34	\$48	\$19
Conference Room	\$20	\$27	\$38	\$15
<b>Oak Hill Park Community Center</b>				
Banquet Room w/Kitchen	\$170	\$230	\$321	\$131
Meeting Room ABC	\$62	\$84	\$117	\$48
Meeting Rooms AB or BC	\$43	\$58	\$81	\$33
Meeting Rooms A, B or C	\$25	\$34	\$48	\$19
Large Grass Area	\$58	\$78	\$109	\$44
<b>Hap Magee Ranch Park</b>				
Swain House	\$75	\$101	\$141	\$57
Cottage	\$75	\$101	\$141	\$57
Magee House	\$95	\$128	\$180	\$73
Meadow w/Gazebo	\$79	\$107	\$149	\$61

\*Applicable to government agencies.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2021/22

## RECREATION, ARTS AND COMMUNITY SERVICES

ALL FEES ARE HOURLY RATE INCLUDES SETUP & CLEANUP	Non-Resident Fee for Service			
	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*
<b>Community Facilities (Non-Resident)</b>				
<b>Danville Community Center</b>				
Valley Oak & Las Trampas w/Kitchen	\$225	\$304	\$426	\$145
Valley Oak w/Kitchen	\$204	\$275	\$386	\$131
Las Trampas Room	\$50	\$68	\$95	\$32
Arts & Crafts Room	\$30	\$41	\$57	\$19
Lounge	\$30	\$41	\$57	\$19
Town Green w/Bandstand	\$95	\$128	\$179	\$61
<b>Library</b>				
Mt. Diablo Room	\$55	\$75	\$105	\$36
<b>Town Meeting Hall</b>				
Auditorium	\$74	\$100	\$141	\$48
<b>Village Theatre</b>				
Art Gallery	\$53	\$71	\$100	\$34
Hourly Rate/2 hour min.	\$83	\$112	\$157	\$53
Pre-Production/Load-in Rate	\$62	\$83	\$117	\$40
Ticket Surcharge	Actual	Actual	Actual	Actual
<b>Veterans Memorial Building</b>				
Community Hall ABC w/Kitchen	\$204	\$275	\$386	\$131
Community Hall AB w/Kitchen	\$142	\$192	\$268	\$91
Community Hall BC	\$115	\$156	\$218	\$74
Community Hall A w/Kitchen	\$89	\$120	\$168	\$57
Community Hall B or C	\$72	\$97	\$136	\$46
Meeting Room - Senior Wing	\$76	\$102	\$143	\$48
Arts & Crafts - Senior Wing	\$30	\$41	\$57	\$19
Conference Room	\$24	\$32	\$45	\$15
<b>Oak Hill Park Community Center</b>				
Banquet Room w/Kitchen	\$204	\$275	\$386	\$131
Meeting Room ABC	\$74	\$100	\$141	\$48
Meeting Rooms AB or BC	\$52	\$70	\$98	\$33
Meeting Rooms A, B or C	\$30	\$41	\$57	\$19
Large Grass Area	\$69	\$94	\$131	\$44
<b>Hap Magee Ranch Park</b>				
Swain House	\$89	\$121	\$169	\$57
Cottage	\$89	\$121	\$169	\$57
Magee House	\$114	\$154	\$215	\$73
Meadow w/ Gazebo	\$95	\$128	\$179	\$61

\*Applicable to government agencies.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2021/22

## RECREATION, ARTS AND COMMUNITY FACILITIES

ALL FEES ARE HOURLY RATE INCLUDES SETUP & CLEANUP	Non-Resident Fee for Service			
	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*
<b>Community Facilities (Non-Resident)</b>				
<b>Town-Managed SRVUSD Facilities</b>				
Baldwin Elementary School				
Multi-Use Room	SRVUSD	SRVUSD†	NA	SRVUSD†
Diablo Vista Middle School				
Community Gym	SRVUSD	SRVUSD†	NA	SRVUSD†
Los Cerros Middle School				
Community Gym	SRVUSD	SRVUSD†	NA	SRVUSD†
Monte Vista High School				
Community Pool	SRVUSD	SRVUSD†	NA	SRVUSD†
Lifeguard	\$21/hour	\$21/hour	\$21/hour	\$21/hour
Tennis Courts A, B, C & D	\$8/hour	\$10/hour	\$14/hour	\$5/hour
Tennis Courts E, F, G & H	SRVUSD	SRVUSD†	SRVUSD†	SRVUSD†
San Ramon Valley High School				
Tennis Courts	NA	SRVUSD†	SRVUSD†	SRVUSD†

†Rate based on the San Ramon Valley Unified School District Fee

### Park Facilities

Group Picnics				
Diablo Vista, Hap Magee Ranch, Oak Hill, Osage Station & Sycamore Valley				
Half Day per Table	\$13	\$18	\$25	\$9
Sports Fields/Courts (hourly)				
Tennis Courts	\$11	\$15	\$21	\$7
Bocce Ball Courts	\$17	\$24	\$33	\$11
Sand Volleyball/Outdoor Basketball Court:	\$17	\$24	\$33	\$11
Baseball/Softball/Soccer Fields - Natural T	\$17	\$24	\$33	\$11
Baseball/Softball/Soccer Fields - Artificial	\$25	\$34	\$48	\$16
Other (hourly)				
Lighting	\$29	\$39	\$55	\$19
Litter and Special Maintenance	\$48	\$48	\$48	\$48

\*Applicable to government agencies.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2021/22

## RECREATION, ARTS AND COMMUNITY FACILITIES

ALL FEES ARE HOURLY RATE INCLUDES SETUP & CLEANUP	Resident Fee for Service			
	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*
<b>Community Facilities (Resident)</b>				
<b>Town-Managed SRVUSD Facilities</b>				
Baldwin Elementary School				
Multi-Use Room	SRVUSD	SRVUSD†	NA	SRVUSD†
Diablo Vista Middle School				
Community Gym	SRVUSD	SRVUSD†	NA	SRVUSD†
Los Cerros Middle School				
Community Gym	SRVUSD	SRVUSD†	NA	SRVUSD†
Monte Vista High School				
Community Pool	SRVUSD	SRVUSD†	NA	SRVUSD†
Lifeguard	\$21/hour	\$21/hour	\$21/hour	\$21/hour
Tennis Courts A, B, C & D	\$6/hour	\$9/hour	\$12/hour	\$5/hour
Tennis Courts E, F, G & H	SRVUSD	SRVUSD†	NA	SRVUSD†
San Ramon Valley High School				
Tennis Courts	SRVUSD	SRVUSD†	SRVUSD†	SRVUSD†

†Rate based on the San Ramon Valley Unified School District Fee

### Park Facilities

Group Picnics				
Diablo Vista, Hap Magee Ranch, Oak Hill, Osage Station & Sycamore Valley				
Half Day per Table	\$11	\$15	\$21	\$9
Sports Fields/Courts (hourly)				
Tennis Courts	\$9	\$12	\$17	\$7
Bocce Ball Courts	\$15	\$20	\$28	\$11
Sand Volleyball/Outdoor Basketball Court	\$15	\$20	\$28	\$11
Baseball/Softball/Soccer Fields- Natural Turf	\$15	\$20	\$28	\$11
Baseball/Softball/Soccer Fields - Artificial Turf	\$21	\$28	\$40	\$16
Other (hourly)				
Lighting	\$24	\$32	\$45	\$19
Litter and Special Maintenance	\$48	\$48	\$48	\$48

\*Applicable to government agencies.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2021/22

## RECREATION, ARTS AND COMMUNITY FACILITIES

Miscellaneous Fees	All Uses/Groups
<b>Security/Cleaning/Damage Deposit (refundable)</b>	
Community Facilities (including meadow and grass area)	Varies per facility
Group Picnics of 100 or more	\$100/each
<b>Facility Attendants</b>	
Attendant Overtime	\$50/hour
Box Office Attendant	\$25/hour
Theatre Technician	\$25/hour
Theatre Technician Overtime	\$50/hour
<b>Equipment</b>	
Portable Projector Screen	\$131/use
Cocktail Tables	\$11/use
White Ceremony Chairs	\$3/each
Podium	\$34/use
<b>Theatre Equipment</b>	
Box Office Set up Fee	\$100/show
Marquee Billing	\$100/show
Follow Spot (including operator)	\$37/each
Lighting Design Fee	\$500/use
<b>Facility Reservations/Permits</b>	
Photography/Filming Permit	\$364
Change Request	\$18/each
Unscheduled Rental Use	Two times hourly rate
<b>Cancellation Charges</b>	
30 days or less	\$75
31-60 days	Forefeit Deposit
61-90 days	Forefeit Deposit + 50% of rental fees
91 days or more	Forefeit Deposit + 100% of rental fees
<b>Sports Alliance</b>	
Lighting	\$24/hour*
Soccer/Lacrosse/Rugby Fields	\$6.30/hour*
Baseball/Softball Fields	\$3.82/hour*
Equipment Removal	\$132/hour*

\* Rates will be adjusted to match SRVUSD rates upon approval.

All fees subject to an annual increase based on the CPI (SF-Oakland)

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2021/22

## DEVELOPMENT SERVICES - Planning

Environmental Assessment	Fee	Additional Fees
Initial Study leading to standard Declaration of Environmental Significance (ND)	\$1,500	
Environmental Impact Report (EIR)		Consultant fee to prepare EIR plus 33%
Initial Study leading to Mitigated Negative Declaration of Environmental Significance (MND)	\$2,210	\$130 hourly after 17 hours of staff work
Consultant prepared Mitigated Negative Declaration of Environmental Significance		Consultant fee to prepare MND plus 33%
Notice of Exemption Projects	\$50	\$50 to County Clerk with Notice of Determination
<b>Notice of Determination</b>		
Department of Fish & Wildlife Notice of Determination Fee for ND or MND	\$2,280.75	Fee is subject to change every calendar year. Please check their web site at <a href="http://www.wildlife.ca.gov">www.wildlife.ca.gov</a>
Department of Fish & Wildlife Notice of Determination Fee for EIR	\$3,168	
Notice of Determination for County Clerk and remainder to F&W	\$50	

## Development Plan

Conceptual or Pre-submittal	\$300-\$600-\$900	\$130 hourly after 7 hours of staff work
Preliminary Residential Development Application Administrative - to include minor Scenic Hillside	\$3,120 \$600-\$1,200	
Public Hearing – Residential – Minor Projects	\$5,100	\$130 hourly after 40 hours of staff work
Public Hearing – Residential – Larger or More Complex Projects	\$7,650	\$130 hourly after 60 hours of staff work
Public Hearing – Non-residential Minor Projects	\$5,100	\$130 hourly after 60 hours of staff work
Public Hearing – Non-residential –Larger and/or More Complex Projects	\$7,650	\$130 hourly after 60 hours of staff work
Public Hearing – Scenic Hillside or Major Ridgeline – Minor Projects	\$5,100	\$130 hourly after 60 hours of staff work
Public Hearing – Scenic Hillside or Major Ridgeline – Larger and/or More Complex Projects	\$7,650	\$130 hourly after 60 hours of staff work
Public Hearing – Final Development Plan Processed with PUD Application	\$1,350 \$5,100	
Public Hearing – Final Development Plan Processed with PUD Application or as an amendment		\$130 hourly after 40 hours of staff work
Administrative – Single Family	\$2,400	\$130 hourly after 23 hours of staff work
Traffic Study Review	\$675	Per Review

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2021/22

## DEVELOPMENT SERVICES - Planning

Land Use Permit	Fee	Additional Fees
Temporary/Seasonal Use – Recurring Request/Event	\$150-\$450	
Large Family Child Care Facility (8-14 children)	\$1,800	
Temporary Mobile Home	\$1,200	
Minor Project without Public Hearing	\$260-\$900	
Minor Item with Public Hearing	\$2,250	\$130 hourly after 17 hours of staff work
Child Care Facility (>14 children)	\$5,100	\$130 hourly after 40 hours of staff work
Congregate Care Facility	\$5,100	\$130 hourly after 40 hours of staff work
Major Item with Public Hearing	\$9,900	\$130 hourly after 76 hours of staff work
Telecommunication Permit requiring No Public Hearing	\$3,300	\$130 hourly after 25 hours of staff work
Telecommunication Permit requiring Public Hearing	\$5,100	\$130 hourly after 25 hours of staff work
Telecommunication – Permit Extension	\$900	
Traffic Study Review		\$350 per review after 2nd review
LUP combination with other permit	\$600	
<b>Old Town Parking in Lieu Fee</b>		Per Resolution No. 24-2017
Per Space for Retail	\$3,674	
Per Space for other uses	\$16,006	

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2021/22

## DEVELOPMENT SERVICES - Planning

Subdivision	Fee	Additional Fees
Major Subdivision – Five lots or more	\$7,650	\$130 hourly after 60 hours of staff work
Traffic Study Review	\$975	Per Review
Minor Subdivision – Four lots or less	\$5,100	\$130 hourly after 40 hours of staff work
Time Extension for Major or Minor Subdivision	\$750	

## Rezoning

PUD – Rezoning – for Smaller and/or Less Complex Projects	\$6,600	\$130 hourly after 51 hours of staff work
PUD – Rezoning – for Larger and/or More Complex Projects	\$9,900	\$130 hourly after 76 hours of staff work
Traffic Study Review	\$975	Per Review
Rezoning - Commercial, Residential, Office & Industrial	\$9,900	\$130 hourly after 76 hours of staff work
Commercial Zoning Designation – More Complex Project	\$9,900	\$130 hourly after 76 hours of staff work

## Variance

Commercial or submitted in conjunction with other application	\$450- \$900	
Single Family Residence Processed as Administrative Permit - Complex - Moderate - Simple	\$1500 - \$1150 - \$800	For projects appealed to/or referred to Planning Commission for action - \$130 hourly after 11 hours of staff work
Public Hearing	\$2,250	

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2021/22

## DEVELOPMENT SERVICES - Planning

Sign	Fee	Additional Fees
Freestanding sign without Design Review Board	\$325	
Freestanding sign with Design Review Board	\$520	
Wall sign or freestanding sign copy change without Design Review Board	\$100	
Sign Requiring Design Review Board Review	\$450-\$950	
Master Sign Program less than five tenant spaces	\$1,200	
Master Sign Program five tenant spaces or more	\$1,500	
Temporary Promotional Sign Permit	No charge	

### General Plan Amendment

GPA's – Land Use Designation Change Submitted with PUD Rezoning	\$7,650	\$130 hourly after 60 hours of staff work
GPA's – Land Use Designation Change Submitted as Stand-alone Application	\$12,000	\$130 hourly after 92 hours of staff work
Traffic Study Review	\$975	Per Review
GPA's – Text Amendment	\$5,100	\$130 hourly after 40 hours of staff work

### Design Review Board

Conceptual or Pre-submittal	\$250-\$500-\$750	
Administrative - Residential	\$400-\$800-\$1200	
Administrative - Commercial	\$400-\$800-\$1200	
New SFR Hillside (Scenic Hillside or Major Ridgeline)	\$3,000	\$130 hourly after 23 hours of staff work
New MFR < 5 units	\$2,700	\$130 hourly after 21 hours of staff work
New MFR > 5 units	\$3,600	\$130 hourly after 28 hours of staff work
Office, Commercial or Industrial	\$3,300	\$130 hourly after 25 hours of staff work

### Special Planning Studies

Consultant fee plus 33% administrative fee

### Storm Water Control Plan Review

Consultant fee plus 33% administrative fee

### Property Recordings

Parcel Merger	\$567/lot	
Lot Line Adjustment	\$567/lot	

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2021/22

## DEVELOPMENT SERVICES - Planning

Miscellaneous	Fee	Additional Fees
Time Extension – Administrative Action - no site check required	\$450	
Time Extension – Non-Administrative Action	\$1,200	
Appeals	\$300	
Requests for Reconsideration	\$1,200	
Archaeological Review (Sonoma State)	\$56	Pass through fee to Sonoma State
Zoning Certificate Letter - Residential	\$750	
Zoning Certificate Letter - Commercial	\$1,200	
Zoning Review of Building Permit		\$130 hourly after initial 2.5 hours of review
File Research		\$130 hourly after 2.5 hours of staff work
LaserFiche Files		No charge
Newspaper Advertising		\$130 plus newspaper publishing cost
Public Notice by Staff		\$0.83 per-piece plus \$130 per mail-out

### Tree Removal Permit

Residential	\$225	
Commercial	\$600	

### Documents

Capital Improvement Program Document	\$22	
Procedures and Standards	\$22	
Town-wide Trails Master Plan	\$52	
General Plan	\$30	
Map, Specific Plan	\$7	
Parks, Recreation and Arts Strategic Plan	\$45	
Zoning Map, Downtown Master Plan, Standard Plan	\$15	
Traffic and Engineering Survey	\$3	
Aerial Photo - Hard copy, up to 42-in x 60-in	\$15	
Aerial Photo - Computer file on CD or E-mail	\$3	

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2021/22

## DEVELOPMENT SERVICES - Engineering

Service	Fee
Map Check	2-10 lots - \$2,470 + \$234/lot >10 lots - \$4,853 + \$35/lot
Improvement Plan Check	3.5% of project cost ≤\$50,000
Review of improvement plans - street, drainage and landscaping work	3.25% of project cost >\$50,000 & ≤\$100,000 3.0% of project cost >\$100,000
Engineering Inspection	5.5% of project cost ≤\$50,000
Inspection of installation of street, drainage and landscaping improvements	5.25% of project cost >\$50,000 & ≤\$100,000 5.0% of project cost >\$100,000
Street Lighting	
Operation of public street lighting system	One year operational cost + 10%
Encroachment Permit	\$196 per hour, 1 hour minimum
For Public Utility Companies	\$120 per hour, 2 hour minimum
Valet Permit	\$196
Oversize/Wide Load Permit	\$29
Drainage Permit	\$196 for projects ≤\$2,000
For work within any public or private drainage	5.5% of construction cost for projects >\$2,000
Grading Plan Check	Under 50 cy: \$202. More than 49 cy: \$202 + Percentage of Construction Cost + Volume Fee Percentage of Construction Cost: \$0 to \$10,000 use 0.5% \$10,001 to \$100,000 use 1.0% \$100,001 and greater use 1.5% Volume Fee: 50 to 1,000 cy: \$1.01 per 100 cy 1,001 to 10,000 cy: \$0.22 per 100 cy + \$202 (for soils report review) 10,001 or greater: \$0.67 per 100 cy + \$1,105 (for soils report review)
Grading Permit	Under 50 cy: \$39.72 to 100 cy: \$62. 101 to 1,000 cy: \$62 for first 100 cy plus \$30 for each additional 100 cy 1,001 to 10,000 cy: \$325 for first 1,000 cy plus \$25 for each additional 1,000 cy 10,001 to 100,000 cy: \$544 for first 10,000 cy plus \$110 for each additional 10,000 cy 100,001 cy or greater: \$1,539 for first 100,000 cy plus \$62 for each additional 10,000 cy

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2021/22

## DEVELOPMENT SERVICES - Engineering

### Grading Inspection

#### Fee

Under 50 cy: \$202  
 More than 49 cy: \$202 + Percentage of Construction Cost + Volume Fee:  
 Percentage of Construction Cost:  
 \$0 to \$10,000 use 2.0%;  
 \$10,001 to \$100,000 use 1.5%;  
 \$100,001 and greater use 1.0%  
 Volume Fee:  
 50 to 1,000 cy: \$9 per 100 cy  
 1,001 to 10,000 cy: \$102 + \$4 per 100 cy  
 10,001 or greater: \$520 + \$2 per 100 cy

### Finish Grading Inspection

Single family residential lot	\$86
Commercial Project, per building	\$211
Debris/Clean-up Deposit	\$346

A deposit shall be paid at permit issuance to assure the clean-up of the site and/or public right-of-way. This deposit shall be returned to the applicant if it can be determined at certification of occupancy that the site and surrounding areas have been restored.

### NPDES

(National Pollutant Discharge Elimination System) Prevention of Drainage Runoff Pollutant

Residential \$56

Multi-residential \$228

Commercial \$464

Storm Water Control Plan Review

Consultant Fee plus 33%

Underground Service Alert

Utility Location Fee

Actual Cost (California Government Code 4216.5)

Base Map Revision

Revision of Town computerized Base Map \$97 for each new or revised lot or parcel

Photography/Filming Permit

\$364

Certificate of Correction or Amended Map

Revise a recorded document \$209 per document

Vacation of Right-of-Way or Easement

\$2,286

Process a request to abandon a public right-of-way or easement

\$2,286

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2021/22

## DEVELOPMENT SERVICES - Building

### Building Permits

### Fee

Building Permit Fee (includes Inspection )	As permitted by the California Building Code - shown in table below
Electrical Sub-Permit	20% of building permit fee
Plumbing Sub-Permit	17% of building permit fee
Mechanical Sub-Permit	18% of building permit fee
Swimming Pool, Spa or Hot Tub Permits	Equivalent to building permit plus any required electrical or plumbing permits

### Plan Review

Structural and Architectural Plan Review*	65% of building fee
Plumbing Plan Review*	20% of structural and architectural plan review
Electrical Plan Review*	17% of structural and architectural plan review
Mechanical Plan Review*	18% of structural and architectural plan review
Master Plan Verification Review (subdivisions)	75% of structural/architectural plan review <sup>2</sup>
Planning Division – Plan Check	\$75 - \$150. Over \$100,000 valuation, \$300
Planning Division - Wireless Cell Site	\$750/per site
Engineering Division – Plan Check	\$50 - \$100. Over \$300,000 valuation, \$300 (includes Stormwater Control Plan review)

### Investigations

As determined by Chief Building Official	Not to exceed \$1,000, Minimum \$218
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### Fees Assessed by other Agencies

### Actual Cost

### Building Permit Fee Table

#### Total Valuation

#### Fee

\$1.00 to \$500	\$23.50
\$501 to \$2,000	\$23.50 for the first \$500 plus \$3.05 for each additional \$100, or fraction thereof, to and including \$2,000
\$2001 to \$25,000	\$69.25 for the first \$2,000 plus \$14.00 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000 or fraction thereof.

\* The plan review fees calculated shall be associated with one round of plan review (first round comments plus a back check) Additional rounds of plan review shall be assessed additional plan review fees based upon an hourly rate of \$141 per hour.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2021/22

## DEVELOPMENT SERVICES - Building

Established Fees	Fee
Minimum Building Permit (inspection) fee for any permit	\$109
Kitchen Remodel/Alteration - Non Structural	\$710
Bathroom Remodel/Alteration - Non Structural	\$520
Powder Room Remodel/Alteration	\$330
Residential Window Replacement Permit	\$109 each (1-2 windows) \$225 (3-13 windows) \$325 (14 – 26 windows) \$430 (27 or more)
Residential Patio Door Replacement Permit	\$109 each (1 or 2 doors) \$180 (3 or more)
Residential Home Demolition Permit	\$480
Pool and/or Spa Remodel	\$520
Pool Demolition Permit	\$295
Detached Storage Shed - with no trades	\$275 (not to exceed 250 square feet)
Standard Residential Re-roof Permit	\$295
Furnace and A/C Replacement Permit	\$186
Water Heater, Furnace, A/C Replacement	\$109/ea.
Photovoltaic (Residential and Non-Residential)	Fee = A+Bv Where: A = fixed fee component = \$179.50 B = variable fee component based upon kWp rating of system = 6.625 \$/kWp v = rating of photovoltaic system in kWp

## Administrative Fees That Apply to All Permits

Strong Motion Instrumentation Program	
Residential	0.013% of valuation (minimum \$0.50)
Commercial	0.028% of valuation (minimum \$0.50)
California Building Standards Fee	\$1 per \$25,000 of total valuation
Comprehensive Planning Fee	0.1% of valuation (maximum \$2,000)
Documentation Fee	\$10 plus \$1 per page

## Additional Fees That May Apply

Inspections outside of normal business hours	\$147 per hour <sup>1</sup> (4 hour minimum)
Reinspection Fees	\$109 minimum <sup>1</sup>
Inspections for which no fee is specifically indicated	\$109 minimum <sup>1</sup>
Additional plan review required by changes, additions or revisions to plans	\$141 per hour <sup>1</sup>
Permit Reactivation	\$109 (minimum fee) <sup>2</sup>
Request for Duplicate Plans	\$40 plus cost of copies
Temporary Certificate of Occupancy	\$250 (commercial/industrial only)
Investigation fee for work without requisite permit or unauthorized occupancy	Determined by Chief Building Official not to exceed \$1,000

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

<sup>1</sup> Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

<sup>2</sup> only applies to eligible permits as determined by the Chief Building Official.

# Master Fee Schedule 2021/22

## DEVELOPMENT SERVICES - Building

### Building Permit Valuation Table

The unit costs are intended to comply with the definition of "valuation" in Section 223 of the 1997 Uniform Building Code™ and thus include architectural, structural, electrical, plumbing and mechanical work, except as specifically listed below. The unit costs also include the contractor's profit, which should not be omitted.

The building permit fee is based on valuation and computed from the table below, approved on June 18, 2002 and increased by applying the Engineering News Record (ENR) San Francisco Area Building Cost Index History (1915-2011) index.

#### Average Cost per Square Foot by Occupancy & Type

Occupancy & Type	New	Remodel	Occupancy & Type	New	Remodel	Occupancy & Type	New	Remodel
<b>APARTMENT HOUSES:</b>			<b>CONVALESCENT HOSPITALS</b>			<b>HOTELS/MOTELS:</b>		
Type 1 or II F.R. <sup>1</sup>	\$187.37	\$91.70	Type 1 or II F.R. <sup>1</sup>	\$294.07	\$143.10	Type 1 or II F.R. <sup>1</sup>	\$213.36	\$101.25
(Good)	\$230.68	\$106.56	Type II: 1-Hour	\$204.07	\$103.01	Type III: 1-Hour	\$184.85	\$93.94
Type V – Masonry			Type III: 1-Hour	\$209.15	\$102.44	Type III-N	\$176.18	\$80.20
(or Type III)	\$152.94	\$80.92	Type V: 1-Hour	\$197.12	\$95.00	Type V: 1-Hour	\$160.97	\$90.41
(Good)	\$187.37	\$90.09				Type V: N	\$157.81	\$75.15
Type V			<b>DWELLINGS:</b>			<b>INDUSTRIAL PLANTS</b>		
Wood Frame	\$134.78	\$80.76	Type V – Masonry	\$159.91	\$95.54	Type 1 or II F.R. <sup>1</sup>	\$120.20	\$68.85
(Good)	\$173.22	\$86.38	(Good)	\$204.70	\$94.33	Type II: 1-Hour	\$83.68	\$63.50
Type I Basmt/Garage	\$79.01	\$40.92	Type V–Wood Frame	\$142.17	\$85.62	Type II: N	\$76.89	\$61.41
			(Good)	\$195.19	\$91.78	Type III: 1-Hour	\$92.13	\$63.60
			(Major Remodel)		\$126.01	Type III-N	\$86.83	\$61.64
<b>AUDITORIUMS:</b>			Kitchen no structure		\$154.79	Tilt-up	\$63.38	\$57.42
Type 1 or II F.R.	\$221.41	\$104.65	With structure		\$159.82	Type V: 1-Hour	\$86.83	\$63.19
Type II: 1-Hour	\$160.34	\$91.43	Bathrooms		\$154.79	Type V: N	\$79.45	\$58.29
Type II: N	\$151.66	\$87.59	<b>BASEMENTS:</b>			<b>JAILS:</b>		
Type III: 1-Hour	\$168.59	\$88.13	Semi-Finished	\$42.48	\$40.34	Type 1 or II F.R.	\$336.10	\$167.51
Type III-N	\$159.91	\$85.28	(Good)	\$49.01	\$42.94	Type III: 1-Hour	\$307.38	\$159.74
Type V: 1-Hour	\$161.20	\$87.86	Unfinished	\$30.84	\$25.45	Type V: 1-Hour	\$230.50	\$130.56
Type V: N	\$150.42	\$85.02	(Good)	\$37.38	\$30.57	<b>LIBRARIES:</b>		
<b>BANKS:</b>			<b>FIRE STATIONS:</b>			Type 1 or II F.R.	\$245.90	\$124.71
Type 1 or II F.R.	\$312.87	\$141.42	Type 1 or II F.R.	\$241.67	\$123.29	Type II: 1-Hour	\$179.97	\$95.80
Type II: 1-Hour	\$230.50	\$131.86	Type II: 1-Hour	\$159.06	\$88.47	Type II: N	\$171.11	\$90.01
Type II: N	\$223.09	\$127.49	Type II: N	\$149.99	\$86.08	Type III: 1-Hour	\$190.13	\$96.18
Type III: 1-Hour	\$254.35	\$131.44	Type III: 1-Hour	\$174.08	\$88.75	Type III-N	\$180.62	\$88.14
Type III-N	\$245.28	\$128.83	Type III-N	\$166.67	\$85.05	Type V: 1-Hour	\$178.50	\$94.91
Type V: 1-Hour	\$230.50	\$131.84	Type V: 1-Hour	\$163.29	\$87.07	Type V: N	\$171.11	\$82.20
Type V: N	\$220.75	\$120.49	Type V: N	\$154.84	\$85.09	<b>MEDICAL OFFICES:</b>		
<b>BOWLING ALLEYS:</b>			<b>HOMES FOR THE ELDERLY:</b>			Type 1 or II F.R. <sup>1</sup>	\$252.43	\$137.40
Type II: 1-Hour	\$107.75	\$68.14	Type 1 or II F.R.	\$219.06	\$112.98	Type II: 1-Hour	\$194.77	\$102.48
Type II: N	\$100.56	\$63.33	Type II: 1-Hour	\$177.87	\$88.21	Type II: N	\$185.09	\$98.56
Type III: 1-Hour	\$117.23	\$68.77	Type II: N	\$170.28	\$83.72	Type III: 1-Hour	\$211.25	\$106.87
Type III-N	\$109.63	\$65.30	Type III: 1-Hour	\$185.27	\$88.49	Type III-N	\$196.68	\$99.66
Type V: 1-Hour	\$79.01	\$67.82	Type III-N	\$166.67	\$78.64	Type V: 1-Hour	\$190.54	\$102.84
<b>CHURCHES:</b>			Type V: 1-Hour	\$178.92	\$85.81	Type V: N	\$183.79	\$97.66
Type 1 or II F.R.	\$209.56	\$104.83	Type V: N	\$172.83	\$82.56	<b>HOSPITALS:</b>		
Type II: 1-Hour	\$157.39	\$78.64	<b>HOSPITALS:</b>			Type 1 or II F.R. <sup>1</sup>	\$344.76	\$166.11
Type II: N	\$149.57	\$72.88	Type 1 or II F.R. <sup>1</sup>	\$344.76	\$166.11	Type III: 1-Hour	\$285.41	\$140.43
Type III: 1-Hour	\$171.11	\$78.99	Type III: 1-Hour	\$285.41	\$140.43	Type V: 1-Hour	\$272.29	\$135.17
Type III-N	\$163.50	\$73.04	Type V: 1-Hour	\$272.29	\$135.17			
Type V: 1-Hour	\$159.91	\$78.58						
Type V: N	\$150.42	\$68.07						

1 Add 0.5% to total cost for each story over three.

2 Deduct 20% for shell-only permits.

# Master Fee Schedule 2021/22

## DEVELOPMENT SERVICES - Building

### Building Permit Valuation Table

#### Average Cost per Square Foot by Occupancy & Type

Occupancy & Type	New	Remodel		New	Remodel		New	Remodel
<b>OFFICES<sup>2</sup>:</b>			<b>SCHOOLS:</b>			<b>WAREHOUSES<sup>1</sup></b>		
Type 1 or II F.R.	\$225.63	\$118.53	Type 1 or II F.R.	\$234.91	\$140.81	Type 1 or II F.R.	\$104.36	\$68.06
Type II: 1-Hour	\$151.05	\$101.14	Type II: 1-Hour	\$160.34	\$111.21	Type II or V: 1-Hr	\$61.88	\$40.79
Type II: N	\$143.89	\$94.42	Type III: 1-Hour	\$171.53	\$111.22	Type II or V: N	\$58.09	\$39.71
Type III: 1-Hour	\$163.08	\$99.20	Type III-N	\$164.99	\$97.39	Type III: 1-Hour	\$70.13	\$40.77
Type III-N	\$155.92	\$94.58	Type V: 1-Hour	\$160.78	\$107.16	Type III-N	\$66.77	\$38.01
Type V: 1-Hour	\$152.76	\$98.02	Type V: N	\$153.39	\$95.03			
<b>PRIVATE GARAGES:</b>			<b>SERVICE STATIONS:</b>			<b>AIR CONDITIONING:</b>		
Wood Frame	\$126.01	\$36.06	Type II:N	\$141.95	\$71.32	Commercial	\$8.87	
Masonry	\$57.87	\$36.40	Type III:1-Hour	\$148.10	\$74.68	Residential	\$7.39	
Open Carports	\$35.09	\$23.88	Type V: 1-Hour	\$126.11	\$71.21	Sprinkler System	\$5.48	
			Canopies	\$59.16	\$39.35			
<b>PUBLIC BUILDINGS:</b>			<b>STORES:</b>			<b>MISCELLANY<sup>2</sup></b>		
Type 1 or II F.R. <sup>1</sup>	\$260.67	\$138.53	Type 1 or II F.R. <sup>1</sup>	\$174.08	\$94.58	Deck/covered porche	\$45.53	
Type II: 1-Hour	\$211.25	\$105.65	Type II: 1-Hour	\$106.46	\$81.98	Retaining Wall	\$0.00	
Type II: N	\$201.97	\$101.74	Type II: N	\$104.15	\$79.95	(less than 4')	\$78.40	
Type III: 1-Hour	\$219.28	\$108.53	Type III: 1-Hour	\$129.50	\$81.56	Retaining Wall	\$0.00	
Type III-N	\$211.66	\$101.39	Type III-N	\$121.47	\$94.73	(4' and more))	\$146.98	
Type V: 1-Hour	\$200.69	\$105.25	Type V: 1-Hour	\$109.02	\$80.99	Balcony	\$54.64	
Type V: N	\$193.52	\$97.85	Type V: N	\$100.76	\$78.04	Trellis/Arbor	\$27.31	
<b>PUBLIC GARAGES:</b>			<b>THEATERS:</b>					
Type I or II F.R. <sup>1</sup>	\$103.28	\$58.98	Type 1 or II F.R.	\$231.96	\$125.70			
Type I or II open p	\$77.52	\$54.98	Type III: 1-Hour	\$169.00	\$99.15			
Type II: N	\$59.16	\$52.35	Type III-N	\$160.97	\$91.83			
Type III: 1-Hour	\$78.15	\$56.38	Type V: 1-Hour	\$159.06	\$97.22			
Type III-N	\$69.50	\$52.64	Type V:N	\$150.42	\$82.37			
Type V: 1-Hour	\$71.19	\$55.69						
<b>RESTAURANTS:</b>								
Type III: 1-Hour	\$205.77	\$142.88						
Type III-N	\$188.44	\$138.27						
Type V: 1-Hour	\$188.44	\$140.79						
Type V: N	\$181.03	\$135.84						

<sup>1</sup> Add 0.5% to total cost for each story over three.

<sup>2</sup> Deduct 20% for shell-only permits.

# **OPERATING BUDGET**



# Budget & CIP Message



## TOWN COUNCIL

Renee Morgan	Mayor
Newell Arnerich	Vice-Mayor
David Fong	Councilmember
Karen Stepper	Councilmember
Robert Storer	Councilmember

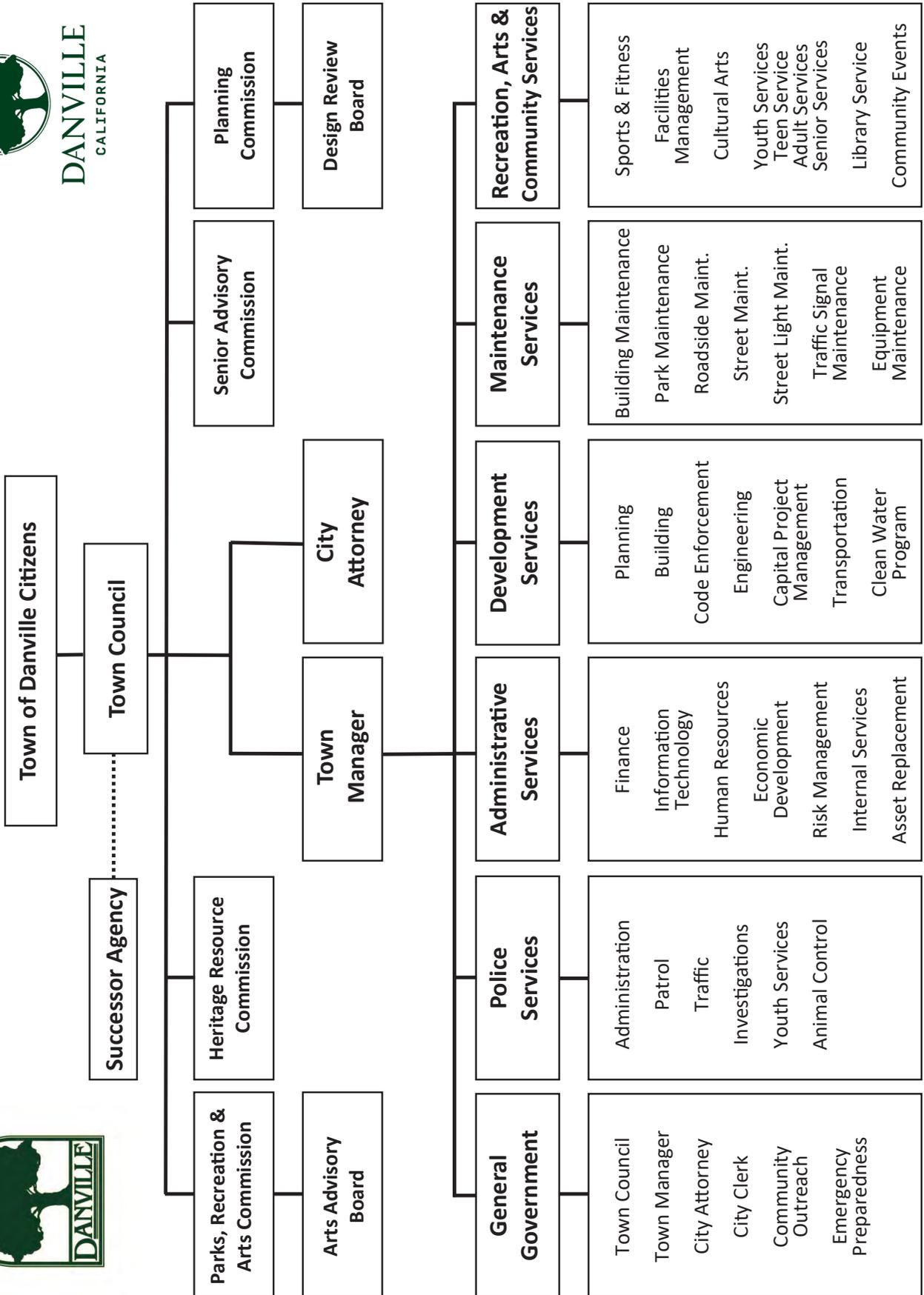
## TOWN STAFF

Joseph A. Calabrigo	Town Manager
Robert Ewing	City Attorney
Marie Sunseri	City Clerk
Tai Williams	Assistant Town Manager
Allan Shields	Chief of Police
Dave Casteel	Maintenance Services Director
Henry Perezalonso	Recreation, Arts & Community Services Director
Lani Ha	Finance Manager/Treasurer
Steven Jones	City Engineer

# Service Delivery Structure



## Town of Danville Organizational Chart





## Our Vision



*"Small town atmosphere,  
outstanding quality of life."*



Deliver superior municipal services that make people's lives better. We:

## Our Mission

- Keep residents, businesses and property safe
- Provide well-maintained public facilities
- Protect our environment, preserve our history and retain the special character
- Celebrate diversity, dignity and equality for all members of our community
- Provide opportunities that support residents' growth and enrichment
- Promote and support economic vitality and growth
- Represent and promote Danville's best interests
- Celebrate community through family oriented special events
- Engage and communicate with residents and businesses effectively



## Implementation

### IMPLEMENTATION

#### Town Council

- Annual Planning & Goal Setting
- Identify and meet Service Delivery needs (Budget)
- Identify and meet Facility needs (CIP)
- Maintain Fiscal Sustainability (Budget)

#### Administration

- Set Performance Indicators (by department/ work group)
- Offer work that is challenging, engaging and meaningful

#### Individual

- Set Performance Objectives and standards
- Do meaningful work that makes a difference to other people
- Keep key questions in focus

\*\* Vision Idealized description of desired outcome that inspires, energizes and helps you create a mental picture of your target.

\*\* Mission Talks about HOW you will get to where you want to be (achieve your target)



Danville was first established in 1858. The Town was settled by two young gold miners, Andrew and Daniel Inman, who bought 400 acres in what is today known as the Old Town area of the downtown. The Town was named after the Inmans' hometown of Danville, Kentucky.

With the construction of the Bay Bridge in 1936 and the Caldecott Tunnel in 1937, central Contra Costa County became accessible to the growing employment centers in San Francisco and Oakland. Located in the center of the San Ramon Valley, the 1950s and 1960s saw Danville evolve into a pleasant and desirable residential community. Completion of Interstate 680 in 1968 improved access to the San Ramon Valley area and further contributed to increased residential growth in Danville.

The decades of the 1970s and 1980s saw significant residential growth on the east side of I-680 with the development of the Sycamore, Greenbrook, Sycamore Valley and Crow Canyon Corridor areas. Incorporated in 1982 with a population of 26,900, Town population increased to 41,715 by the year 2000. With a current population of 44,396, the Town has retained its suburban and semi-rural character, with a mixture of older, well maintained neighborhoods, and newer subdivisions and homes.

The community enjoys a wonderful location, climate, and environment. Preservation of open space, major ridgelines, scenic hillsides, and other natural and scenic features are a high priority for the community. Natural creeks, hiking and biking trails, and dedicated open space encircle the Town. Mt. Diablo, at 3,849 ft. elevation, rises to the east, and the Las Trampas Regional Wilderness, elevation 2,049 ft., creates the Town's western boundary.

Downtown Danville is the historical center of Town. It offers boutique shopping, many resident-serving businesses, and fine dining. Downtown features a combination of well-preserved historic buildings, community buildings such as the Veterans Memorial Building, Village Theatre, the Library, and a mixture of commercial, office and residential uses. The area is a source of pride to residents, and is the location for many holiday and special events which attract visitors throughout the year from around the Bay Area.

Danville's location in close proximity to technology, employment centers, and higher education, coupled with a high level of public safety and excellent schools, continue to make it a popular and sought after community, and a unique location within the dynamic and changing Tri-Valley. The 2030 General Plan adopted in 2013, continues to chart a course of careful and limited growth and change for Danville, envisioning a build out population of 45,000 for the Town.

Danville's citizens and the Town government are committed to preserving the best of the past while planning for the future. Aggressive long-range planning efforts are needed to ensure that future growth is accommodated with minimal impact on the quality of life desired by residents. Achieving this goal requires the Town Council and Staff to continue to work cooperatively with the County, utility districts, school district, fire district, other cities in the area, and the community-at-large.



Population (January 1, 2020)	44,626
Date of Incorporation	July 1, 1982
Form of Government	Council-Manager
Area	18.1 Square Miles
Miles of Streets	145
Street Lights	3,449
Signalized Intersections	54
Building Permits Finalized (Average), March 31, 2021	149 per Month
Facilities	Town Meeting Hall Danville Library Danville Community Center Village Theatre & Art Gallery Veterans Memorial Building & Senior Center Oak Hill Park Community Center Hap Magee Ranch Park Buildings Town Offices Town Service Center Teen Centers (Charlotte Wood, Diablo Vista and Los Cerros)
Parks/Schools/Trails	5 Community Parks - 158.9 Acres 2 Neighborhood Parks - 2.4 Acres 4 Mini Parks - 1.4 Acres 5 School Parks - 18.4 Acres Trails - 18.8 Acres
Fire Stations	2
Public Schools	11
Bus Service	County Connection



# General Fund Revenue & Exp. Proj.



	FY 20/21 Adopted Budget	FY 20/21 Adjusted Budget	FY 20/21 Projected	FY 21/22 Adopted Budget
<b>BEGINNING UNRESERVED FUND</b>				
Operating Revenues	23,963,524	23,963,524	23,963,524	26,210,144
Operating Transfers In	297,553	297,553	297,553	297,553
Carry forward	0	443,012	0	0
Less Operating Expenses	-22,785,837	-23,228,849	-22,785,837	-23,300,924
CDA Loan repayment	1,100,000	1,100,000	1,100,000	1,100,000
Gross Funds Available	2,575,240	2,575,240	2,575,240	4,306,773
<b>LESS TRANSFERS TO OTHER FUNDS</b>				
L L A D operations	900,000	900,000	900,000	1,100,000
Pavement Management	0	0	0	250,000
Asset Replacement	0	0	0	0
Capital Improvement - B-626	1,675,240	1,675,240	1,675,240	750,000
Park Facilities	0	0	0	2,206,773
Total Transfer to Other Funds	2,575,240	2,575,240	2,575,240	4,306,773
Designated for Contingency	0	0	0	0
<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>





# Summaries

# Summary of Appropriations



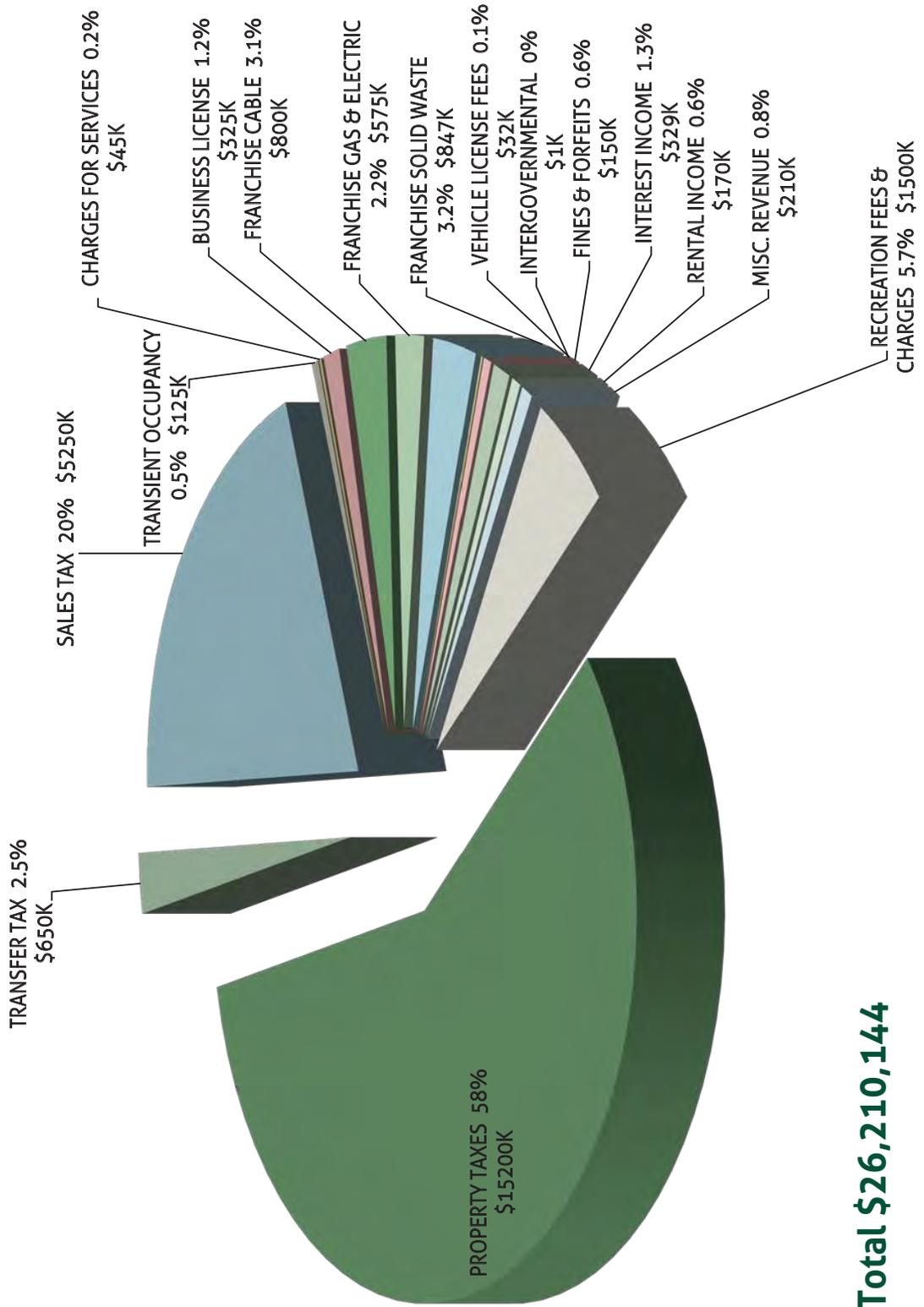
<b>FUNDING SOURCE</b>	<b>Salaries &amp; Benefits</b>	<b>Contractual Services &amp; Operations</b>	<b>Asset Replacement</b>	<b>Debt Service</b>	<b>Total</b>
General Fund	7,551,949	15,748,975			23,300,924
Peg Fees	0	26,016			26,016
Police - SLESF	0	100,043			100,043
Police - Abandoned Vehicle	0	40,220			40,220
Police - Asset Seizure	0	12			12
Building & Planning	1,998,046	767,020			2,765,066
Engineering	138,774	42,700			181,474
Child Care Impact Fee	0	207			207
Gas Tax	784,574	440,001			1,224,575
Measure J	160,100	38,796			198,896
Clean Water	116,095	444,383			560,478
L L A D - Zone A	419,211	500,276			919,487
L L A D - Zone B	403,942	619,470			1,023,412
L L A D - Zone C	212,678	494,239			706,917
L L A D - Zone D	634,927	1,071,875			1,706,802
Donations/Contributions	0	6,775			6,775
Asset Replacement- General	0	3,007	356,626		359,633
Asset Replacement- Lib/CC	0	1,094			1,094
Civic Facilities	0	4,985			4,985
Park Facilities	0	4,914			4,914
Capital Improvement	79,627	19,918			99,545
Park Dedication Impact Fee	0	1,776			1,776
C T I P	0	781			781
R T I P	0	282			282
Tassajara Area Transportation	0	300			300
Old Town Parking In Lieu	0	512			512
NERIAD Assessment District	0	1,368			1,368
Misc Development Fees	0	232			232
SVAD Benefit District	0	40			40
Tri-Valley Trans & Dev - Res	0	84			84
Tri-Valley Trans & Dev - Com	0	86			86
SCC Regional	0	7,619			7,619
SCC Sub Regional	0	2,190			2,190
Dougherty Valley Fee	0	419			419
Low Moderate Income Housing	0	2,800			2,800
Successor Agency RPTTF	0	23,900		1,150,814	1,174,714
<b>TOTALS</b>	<b>12,499,923</b>	<b>20,417,315</b>	<b>356,626</b>	<b>1,150,814</b>	<b>34,424,678</b>

# General Fund Revenue Sources



## SUMMARY OF GENERAL FUND REVENUE SOURCES

FISCAL YEAR 2021/22

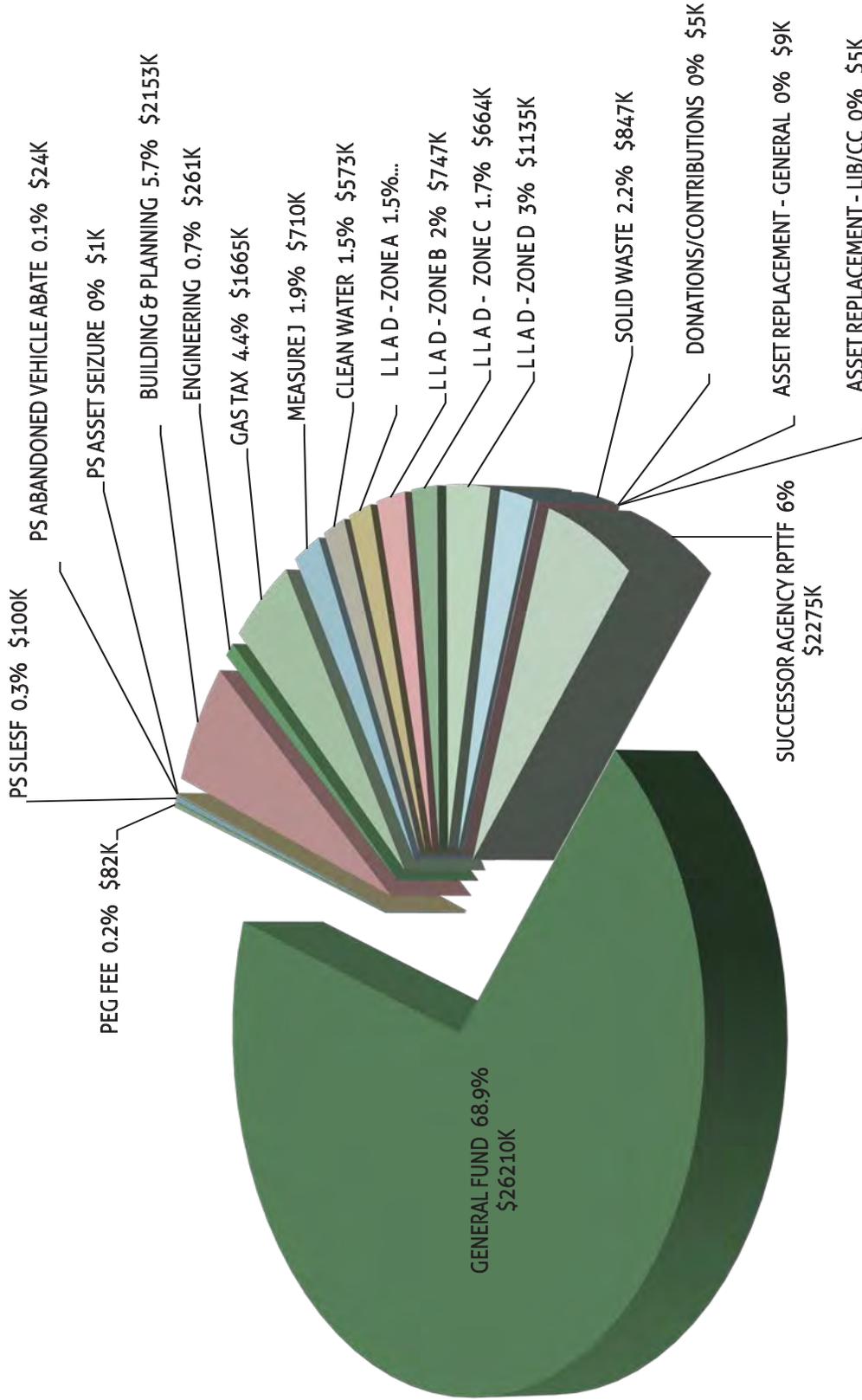


**Total \$26,210,144**



## SUMMARY OF TOTAL REVENUE SOURCES

FISCAL YEAR 2021/22



**Total \$38,048,880**

# Summary of Revenue



	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Amended	FY 20/21 Projected	FY 21/22 Adopted	% Change From FY 20/21
<b>GENERAL PURPOSE REVENUE</b>						
<b>GENERAL FUND</b>						
Property Tax	15,485,979	14,505,222	14,505,222	14,505,222	15,200,000	4.8
Transfer Tax	539,377	494,838	494,838	494,838	650,000	31.4
Sales Tax	5,608,196	4,339,328	4,339,328	4,339,328	5,250,000	21.0
Transient Occupancy Tax	130,821	54,597	54,597	54,597	125,000	129.0
Charges for Services	94,526	43,635	43,635	43,635	45,349	3.9
Business License Tax	356,745	146,060	146,060	146,060	325,150	122.6
Franchise Cable	830,097	899,152	899,152	899,152	800,000	-11.0
Franchise Gas & Electric	575,403	629,404	629,404	629,404	575,403	-8.6
Franchise Solid Waste	808,659	752,413	752,413	752,413	846,851	12.6
Intergovernmental	34,107	1,010	1,010	1,010	1,010	0.0
Vehicle License Fees	35,829	23,049	23,049	23,049	32,180	39.6
Fines & Forfeits	128,312	141,400	141,400	141,400	150,000	6.1
Interest Income	767,345	197,250	197,250	197,250	328,750	66.7
Rental Income	685,808	124,490	124,490	124,490	170,035	36.6
Misc. Revenue	3,483,058	260,414	260,414	260,414	210,415	-19.2
<b>Total</b>	<b>29,564,262</b>	<b>22,612,262</b>	<b>22,612,262</b>	<b>22,612,262</b>	<b>24,710,143</b>	<b>9.3</b>
<b>RECREATION FEES &amp; CHARGES</b>						
Charges For Services	1,309,897	1,079,435	1,079,435	1,079,435	1,229,674	13.9
Sports Alliance Fees	74,992	55,245	55,245	55,245	55,245	0.0
Facility Rentals	321,493	214,558	214,558	214,558	214,558	0.0
Misc. Revenue	19,118	524	524	524	524	0.0
Donations-Recreation	0	1,500	1,500	1,500	0	-100.0
<b>Total</b>	<b>1,725,500</b>	<b>1,351,262</b>	<b>1,351,262</b>	<b>1,351,262</b>	<b>1,500,001</b>	<b>11.0</b>
<b>General Purpose Subtotal</b>	<b>31,289,762</b>	<b>23,963,524</b>	<b>23,963,524</b>	<b>23,963,524</b>	<b>26,210,144</b>	<b>9.4</b>
<b>SPECIAL PURPOSE REVENUE</b>						
<b>PEG FEE</b>						
Franchise Cable	82,193	92,217	92,217	92,217	82,000	-11.1
Interest Income	6,172	0	0	0	0	0.0
<b>Total</b>	<b>88,365</b>	<b>92,217</b>	<b>92,217</b>	<b>92,217</b>	<b>82,000</b>	<b>-11.1</b>

# Summary of Revenue



	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Amended	FY 20/21 Projected	FY 21/22 Adopted	% Change From FY 20/21
<b>POLICE - SLESF</b>						
Intergovernmental	155,948	100,000	100,000	100,000	100,000	0.0
Interest Income	4,928	0	0	0	0	0.0
Misc. Revenue	0	0	0	0	0	0.0
<b>Total</b>	<b>160,876</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>0.0</b>
<b>POLICE - ABANDONED VEHICLE</b>						
Intergovernmental	23,684	18,000	18,000	18,000	23,000	27.8
Interest Income	4,452	1,073	1,073	1,073	1,073	0.0
<b>Total</b>	<b>28,136</b>	<b>19,073</b>	<b>19,073</b>	<b>19,073</b>	<b>24,073</b>	<b>26.2</b>
<b>POLICE - ASSET SEIZURE</b>						
Intergovernmental	0	1,000	1,000	1,000	1,000	0.0
Interest Income	232	173	173	173	173	0.0
<b>Total</b>	<b>232</b>	<b>1,173</b>	<b>1,173</b>	<b>1,173</b>	<b>1,173</b>	<b>0.0</b>
<b>BUILDING &amp; PLANNING</b>						
Charges For Services-Planning	243,184	296,000	296,000	296,000	226,000	-23.6
Charges For Services-Building	1,908,269	1,491,258	1,491,258	1,491,258	1,750,000	17.4
Intergovernmental	0	0	0	0	177,000	100.0
Misc. Revenue	0	200	200	200	200	0.0
<b>Total</b>	<b>2,151,453</b>	<b>1,787,458</b>	<b>1,787,458</b>	<b>1,787,458</b>	<b>2,153,200</b>	<b>20.5</b>
<b>ENGINEERING</b>						
Charges For Services-Engineering	308,177	260,035	260,035	260,035	260,035	0.0
Development Fees	2,820	500	500	500	500	0.0
<b>Total</b>	<b>310,997</b>	<b>260,535</b>	<b>260,535</b>	<b>260,535</b>	<b>260,535</b>	<b>0.0</b>
<b>GAS TAX</b>						
Gas Tax	1,850,136	954,252	954,252	954,252	1,650,000	72.9
Interest Income	47,441	14,828	14,828	14,828	14,828	0.0
Misc. Revenue	225	0	0	0	0	0.0
<b>Total</b>	<b>1,897,802</b>	<b>969,080</b>	<b>969,080</b>	<b>969,080</b>	<b>1,664,828</b>	<b>71.8</b>

# Summary of Revenue



	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Amended	FY 20/21 Projected	FY 21/22 Adopted	% Change From FY 20/21
<b>MEASURE J</b>						
Intergovernmental	901,073	566,149	566,149	566,149	700,000	23.6
Interest Income	27,988	10,139	10,139	10,139	10,139	0.0
Misc. Revenue	0	0	0	0	0	0.0
<b>Total</b>	<b>929,061</b>	<b>576,288</b>	<b>576,288</b>	<b>576,288</b>	<b>710,139</b>	<b>23.2</b>
<b>CLEAN WATER</b>						
Assessments	556,326	562,154	562,154	562,154	562,154	0.0
Charges For Services	3,010	1,020	1,020	1,010	1,010	-1.0
Misc. Revenue	0	0	10,705	0	0	0.0
Interest Income	37,600	9,536	9,536	9,536	9,536	0.0
<b>Total</b>	<b>596,936</b>	<b>572,710</b>	<b>583,415</b>	<b>572,700</b>	<b>572,700</b>	<b>0.0</b>
<b>LLAD - ZONE A</b>						
Assessments	583,914	582,667	582,667	582,667	582,667	0.0
Interest Income	12,460	1,191	1,191	1,191	1,191	0.0
Misc. Revenue	4,129	0	0	0	0	0.0
<b>Total</b>	<b>600,503</b>	<b>583,858</b>	<b>583,858</b>	<b>583,858</b>	<b>583,858</b>	<b>0.0</b>
<b>LLAD - ZONE B</b>						
Assessments	745,285	743,692	743,692	743,692	743,692	0.0
Interest Income	10,148	3,276	3,276	3,276	3,276	0.0
Misc. Revenue	0	0	0	0	0	0.0
<b>Total</b>	<b>755,433</b>	<b>746,968</b>	<b>746,968</b>	<b>746,968</b>	<b>746,968</b>	<b>0.0</b>
<b>LLAD - ZONE C</b>						
Assessments	663,030	661,614	661,614	661,614	661,614	0.0
Interest Income	18,546	2,569	2,569	2,569	2,569	0.0
Misc. Revenue	0	0	0	0	0	0.0
<b>Total</b>	<b>681,576</b>	<b>664,183</b>	<b>664,183</b>	<b>664,183</b>	<b>664,183</b>	<b>0.0</b>
<b>LLAD - ZONE D</b>						
Assessments	1,046,115	1,043,880	1,043,880	1,043,880	1,043,880	0.0
Interest Income	15,963	1,963	1,963	1,963	1,963	0.0
Misc. Revenue	107,189	88,898	88,898	88,898	88,898	0.0
<b>Total</b>	<b>1,169,267</b>	<b>1,134,741</b>	<b>1,134,741</b>	<b>1,134,741</b>	<b>1,134,741</b>	<b>0.0</b>

# Summary of Revenue

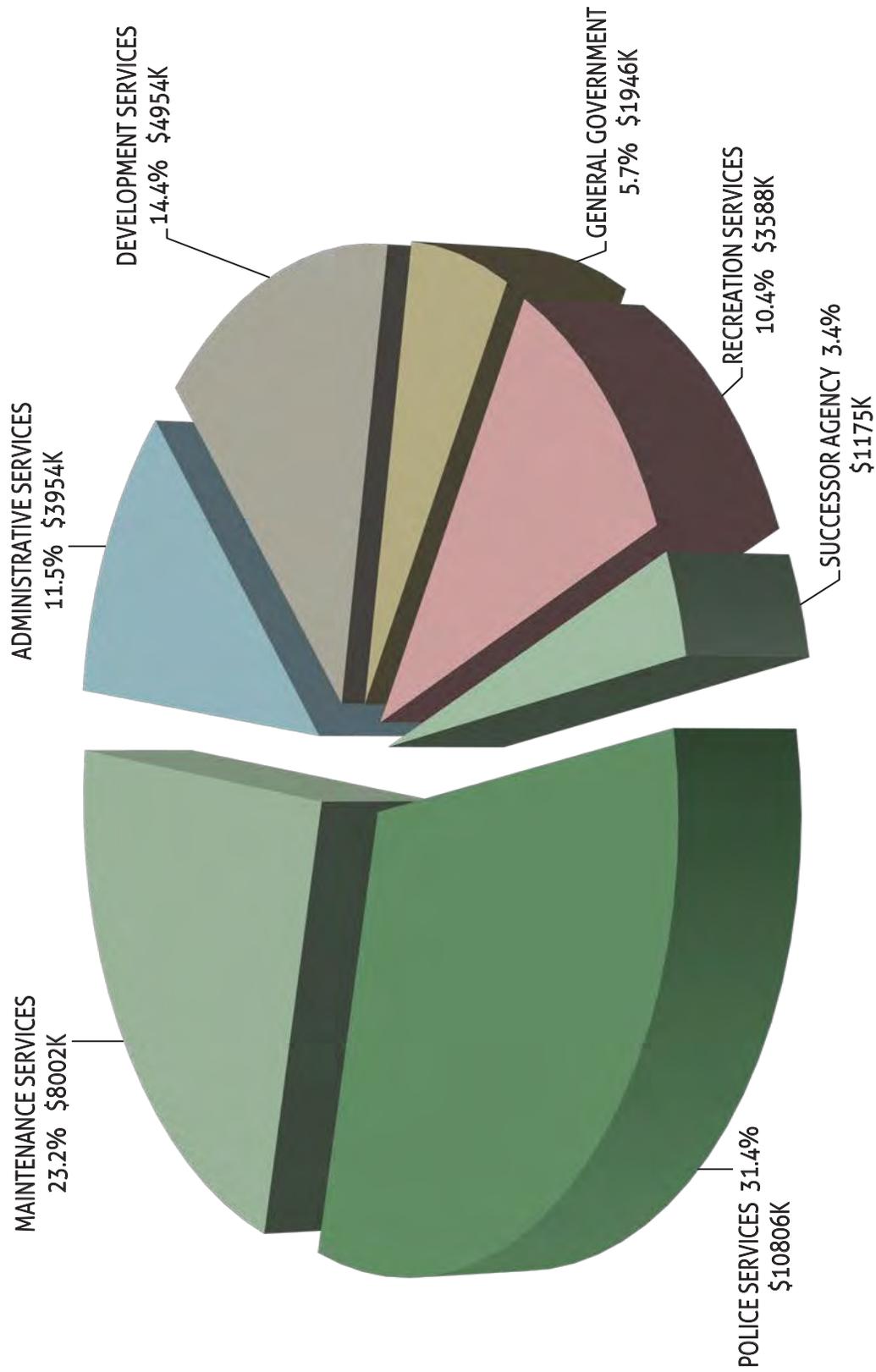


	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Amended	FY 20/21 Projected	FY 21/22 Adopted	% Change From FY 20/21
<b>SOLID WASTE VIF</b>						
Franchise Solid Waste	539,772	585,000	585,000	585,000	846,851	44.8
Interest Income	0	0	0	0	0	0
<b>Total</b>	<b>539,772</b>	<b>585,000</b>	<b>585,000</b>	<b>585,000</b>	<b>846,851</b>	<b>44.8</b>
<b>DONATIONS/CONTRIBUTIONS</b>						
Interest Income	2,979	974	974	974	974	0.0
Donation	20,850	3,760	3,760	3,760	3,760	0.0
<b>Total</b>	<b>23,829</b>	<b>4,734</b>	<b>4,734</b>	<b>4,734</b>	<b>4,734</b>	<b>0.0</b>
<b>ASSET REPLACEMENT - GENERAL</b>						
Interest Income	35,728	9,387	9,387	9,387	9,387	0.0
Misc. Revenue	10,781	0	0	0	0	0.0
<b>Total</b>	<b>46,509</b>	<b>9,387</b>	<b>9,387</b>	<b>9,387</b>	<b>9,387</b>	<b>0.0</b>
<b>ASSET REPLACEMENT - LIB/CC</b>						
Interest Income	12,399	4,652	4,652	4,652	4,652	0.0
<b>Total</b>	<b>12,399</b>	<b>4,652</b>	<b>4,652</b>	<b>4,652</b>	<b>4,652</b>	<b>0.0</b>
<b>Special Purpose Subtotal</b>	<b>9,993,146</b>	<b>8,112,057</b>	<b>8,122,762</b>	<b>8,112,047</b>	<b>9,564,022</b>	<b>17.9</b>
<b>TOTAL OPERATING REVENUE</b>						
	<b>41,282,908</b>	<b>32,075,581</b>	<b>32,086,286</b>	<b>32,075,571</b>	<b>35,774,166</b>	<b>11.5</b>
<b>SUCCESSOR AGENCY</b>						
Property Tax - RPTTF	1,192,878	2,279,212	2,279,212	2,279,212	2,274,714	-0.2
Interest Income	4,180	0	0	0	0	0.0
Rental Income	0	0	0	0	0	0.0
Misc. Revenue	0	0	0	0	0	0.0
<b>Total</b>	<b>1,197,058</b>	<b>2,279,212</b>	<b>2,279,212</b>	<b>2,279,212</b>	<b>2,274,714</b>	<b>0.0</b>
<b>Successor Agency Total</b>	<b>1,197,058</b>	<b>2,279,212</b>	<b>2,279,212</b>	<b>2,279,212</b>	<b>2,274,714</b>	<b>-0.2</b>
<b>TOTAL - ALL REVENUE</b>						
	<b>42,479,966</b>	<b>34,354,793</b>	<b>34,365,498</b>	<b>34,354,783</b>	<b>38,048,880</b>	<b>10.8</b>



## SUMMARY OF EXPENDITURES

FISCAL YEAR 2021/22



Total \$34,424,678

# Summary of Program Expenditures



	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted	% Change From FY 20/21
<b>GENERAL GOVERNMENT</b>					
Town Council	200,952	220,509	267,509	238,051	8.0
Town Manager	559,674	563,652	589,652	618,178	9.7
City Attorney	530,873	406,744	406,744	425,982	4.7
City Clerk	288,534	321,194	321,666	291,834	-9.1
Community Outreach	194,202	222,637	226,380	233,308	4.8
Emergency Preparedness	147,779	129,777	245,729	138,192	6.5
<b>Total</b>	<b>1,922,014</b>	<b>1,864,513</b>	<b>2,057,680</b>	<b>1,945,545</b>	<b>4.3</b>
<b>POLICE SERVICES</b>					
Police Services Management	1,355,534	1,582,570	1,634,510	1,649,203	4.2
Patrol	5,126,950	5,450,585	5,465,836	5,928,012	8.8
Traffic	1,134,568	1,287,701	1,288,407	1,342,320	4.2
Investigation	1,091,145	922,119	922,119	971,595	5.4
School Resource Program	536,846	589,339	589,339	622,374	5.6
Animal Control	283,466	300,575	300,575	292,688	-2.6
<b>Total</b>	<b>9,528,509</b>	<b>10,132,889</b>	<b>10,200,786</b>	<b>10,806,192</b>	<b>6.6</b>
<b>ADMINISTRATIVE SERVICES</b>					
Administrative Services Management	392,413	400,854	400,854	228,700	-42.9
Finance	790,028	848,184	954,343	930,193	9.7
Information Technology	660,675	670,306	683,505	716,160	6.8
Human Resources	376,640	451,892	452,190	295,765	-34.5
Economic Development	362,414	357,530	927,624	392,467	9.8
Risk Management	832,645	793,100	796,810	759,200	-4.3
Internal Services	329,173	275,012	283,975	275,012	0.0
Asset Replacement	125,442	0	60,000	356,626	100
<b>Total</b>	<b>3,869,430</b>	<b>3,796,878</b>	<b>4,559,300</b>	<b>3,954,123</b>	<b>4.1</b>

# Summary of Program Expenditures



	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted	% Change From FY 20/21
<b>DEVELOPMENT SERVICES</b>					
Development Services Management	459,565	455,667	455,667	709,972	55.8
Planning	619,202	196,876	495,712	1,004,621	410.3
Building	1,287,420	1,317,211	1,459,232	1,347,958	2.3
Code Enforcement	106,781	120,855	120,855	133,162	10.2
Engineering	310,545	188,236	198,236	203,488	8.1
Capital Project Management	935,353	810,025	810,025	915,980	13.1
Transportation	460,871	497,475	528,765	421,121	-15.3
Clean Water Program	311,755	218,000	241,104	218,000	0.0
<b>Total</b>	<b>4,491,492</b>	<b>3,804,345</b>	<b>4,309,596</b>	<b>4,954,302</b>	<b>30.2</b>
<b>MAINTENANCE SERVICES</b>					
Maintenance Services Management	325,667	352,637	352,637	381,448	8.2
Building Maintenance	812,243	905,107	905,107	953,586	5.4
Park Maintenance	2,190,681	2,277,156	2,409,817	2,462,430	8.1
Roadside Maintenance	1,696,326	1,632,960	1,719,162	1,941,653	18.9
Street Maintenance	768,930	902,109	902,351	993,848	10.2
Street Light Maintenance	512,110	752,241	756,049	705,993	-6.1
Traffic Signal Maintenance	250,132	228,500	286,511	233,500	2.2
Equipment Maintenance	278,895	312,000	347,860	329,200	5.5
<b>Total</b>	<b>6,834,984</b>	<b>7,362,710</b>	<b>7,679,493</b>	<b>8,001,658</b>	<b>8.7</b>
<b>RECREATION, ARTS &amp; COMMUNITY SERVICES</b>					
Recreation Management	350,333	417,709	417,709	395,621	-5.3
Sports & Fitness	440,259	616,435	616,435	474,267	-23.1
Facilities Management	494,325	518,909	518,909	535,907	3.3
Cultural Arts	577,777	670,426	675,109	608,142	-9.3
Youth	363,956	493,816	493,816	417,549	-15.4
Teens	305,519	387,007	387,007	353,909	-8.6
Adults	100,059	118,977	133,977	98,917	-16.9
Seniors	306,745	372,332	397,332	325,675	-12.5

# Summary of Program Expenditures



	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted	% Change From FY 20/21
Library Services	157,611	202,838	202,838	157,305	-22.4
Community Events	272,019	218,377	239,546	220,852	1.1
<b>Total</b>	<b>3,368,603</b>	<b>4,016,826</b>	<b>4,082,678</b>	<b>3,588,144</b>	<b>-10.7</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>30,015,032</b>	<b>30,978,161</b>	<b>32,889,533</b>	<b>33,249,964</b>	<b>7.3</b>
<b>SUCCESSOR AGENCY</b>					
Successor Agency	1,181,014	1,179,212	1,182,302	1,174,714	-0.4
<b>Total</b>	<b>1,181,014</b>	<b>1,179,212</b>	<b>1,182,302</b>	<b>1,174,714</b>	<b>-0.6</b>
<b>TOTAL - ALL EXPENDITURES</b>	<b>31,196,046</b>	<b>32,157,373</b>	<b>34,071,835</b>	<b>34,424,678</b>	<b>7.1</b>
<b>CAPITAL APPROPRIATIONS</b>	<b>15,011,653</b>	<b>2,452,740</b>	<b>2,552,740</b>	<b>9,413,612</b>	<b>283.8</b>
<b>TOTAL OPERATING &amp; CAPITAL</b>	<b>46,207,699</b>	<b>34,610,113</b>	<b>36,624,575</b>	<b>43,838,290</b>	<b>26.7</b>

# Summary of Program Expenditures



## OPERATING EXPENSES BY CATEGORY

FISCAL YEAR 2021/2022

	Employee Expenses	Temporary Salaries	Administration	Materials & Supplies	Contracted Services	Equipment	Program Activities	Total
GENERAL GOVERNMENT	1,526,963	0	125,352	96,931	78,299	2,500	115,500	1,945,545
POLICE SERVICES	185,411	245,000	60,000	120,500	9,518,781	317,000	359,500	10,806,192
ADMINISTRATIVE SERVICES	1,915,726	0	89,124	257,466	250,495	478,126	963,186	3,954,123
DEVELOPMENT SERVICES	3,822,866	6,600	120,476	192,760	798,100	6,700	6,800	4,954,302
MAINTENANCE SERVICES	3,237,708	96,000	69,750	456,430	1,874,290	226,550	2,040,930	8,001,658
RECREATION, ARTS & COMMUNITY SERVICES	1,811,249	416,785	59,325	279,717	795,047	14,205	211,816	3,588,144
<b>TOTAL</b>	<b>12,499,923</b>	<b>764,385</b>	<b>524,027</b>	<b>1,403,804</b>	<b>13,315,012</b>	<b>1,045,081</b>	<b>3,697,732</b>	<b>33,249,964</b>

# Summary of Program Expenditures



	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted	% Change From FY 20/21
<b>APPROPRIATIONS BY FUND</b>					
General Fund	21,536,837	22,785,838	23,845,837	23,300,924	2.3
Peg Fees	14,785	16,866	16,866	26,016	54.3
Police - SLESF	100,231	100,043	100,043	100,043	0.0
Police - Abandoned Vehicle	21,631	40,220	40,220	40,220	0.0
Police - Asset Seizure	12	12	12	12	0.0
Building & Planning	2,130,126	1,927,944	2,368,801	2,765,066	43.4
Engineering	348,462	180,336	190,336	181,474	0.6
Child Care Impact Fee	263	207	207	207	0.0
Gas Tax	1,051,024	1,135,371	1,203,627	1,224,575	7.9
Measure J	231,129	210,652	215,652	198,896	-5.6
Clean Water	620,602	550,981	574,085	560,478	1.7
L L A D - Zone A	782,437	745,940	788,058	919,487	23.3
L L A D - Zone B	915,021	888,266	932,350	1,023,412	15.2
L L A D - Zone C	513,039	753,165	756,973	706,917	-6.1
L L A D - Zone D	1,496,093	1,518,859	1,585,047	1,706,802	12.4
Donations/Contributions	22,896	6,775	16,201	6,775	0.0
Asset Replacement- General	127,279	3,006	140,921	359,633	11,863.8
Asset Replacement- Lib/CC	666	1,094	1,094	1,094	0.0
Civic Facilities	444	4,986	4,986	4,985	0.0
Park Facilities	2,144	4,914	4,914	4,914	0.0
Capital Improvement	90,170	86,198	86,198	99,545	15.5
Park Dedication Impact Fee	2,391	1,776	1,776	1,776	0.0
CTIP	119	781	781	781	0.0
R T I P	745	282	282	282	0.0
Tassajara Area Transportation	10	300	300	300	0.0
Old Town Parking In Lieu	449	512	512	512	0.0
NERIAD Assessment District	1,088	1,367	1,367	1,368	0.1
Misc Development Fees	151	232	232	232	0.0

# Summary of Program Expenditures



	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted	% Change From FY 20/21
TRAD Assessment District	8	0	0	0	0.0
SVAD Benefit District	4	40	40	40	0.0
Tri-Valley Trans & Dev - Res	294	84	84	84	0.0
Tri-Valley Trans & Dev - Com	96	86	86	86	0.0
SCC Regional	1,812	7,619	7,619	7,619	0.0
SCC Sub Regional	544	2,190	2,190	2,190	0.0
Dougherty Valley Fee	34	419	419	419	0.0
Low Moderate Income Housing	1,995	800	1,418	2,800	250.0
Successor Agency RPTTF	1,181,014	1,179,212	1,182,302	1,174,714	-0.4
<b>TOTALS</b>	<b>31,196,046</b>	<b>32,157,373</b>	<b>34,071,835</b>	<b>34,424,678</b>	<b>7.1</b>



## STAFFING ALLOCATION BY SERVICE PROGRAM

Service Program	Regular Staff	Contract Staff	Temporary*	Total
General Government	5.75	0.00	0.00	5.75
Police Services	1.75	30.00	6.00	37.75
Administrative Services	14.50	0.00	0.50	15.00
Development Services	26.50	0.00	0.00	26.50
Maintenance Services	28.00	0.00	3.00	31.00
Recreation, Arts & Community Services	15.75	0.00	26.25	42.00
<b>TOTAL</b>	<b>92.25</b>	<b>30.00</b>	<b>35.75</b>	<b>158.00</b>

\* Based upon converting total part-time temporary hours budgeted to full-time equivalents (1,950 hours equal 1.0 FTE)

### RECOMMENDED STAFFING CHANGES:

#### Service Program

##### **General Government**

*Town Manager*

Reclass Assistant to the Town Manager to Deputy Town Manager and reduce from 1.0 to 0.5 FTE

##### **Administrative Services**

*Management*

Eliminate 1.0 Administrative Services Director

*Finance*

Reclass 1.0 Finance Mgr./Treasurer to 1.0 Finance Director/Treasurer

*Economic Development*

Reclass 1.0 Account Clerk II to 1.0 Accounting Technician

Reclass 1.0 E.D. Manager to 1.0 Business and E.D. Director

Reclass 1.0 Program Coordinator to 1.0 Program Specialist

##### **Police Services**

*School Res. Program*

Reclass 1.0 School Program Coordinator to 1.0 Family and Community Services Specialist

##### **Development Services**

*Management*

Add 0.5 Deputy Development Services Director

*Planning*

Eliminate 1.0 Principal Planner

*Building*

Reclass 1.0 Senior Permit Tech. to 1.0 Permit Center Supervisor

Reclass 1.0 Plan Review Engineer to 1.0 Plans Examiner

*Engineering/CIP*

Eliminate 1.0 Public Works Inspector

Reclass 1.0 Civil Engineer Assistant to 1.0 Senior Civil Engineer

##### **Recreation, Arts & Community Services**

*Cultural Arts*

Reclass 1.0 Program Supervisor to 1.0 Program Superintendent

# Personnel Allocation Detail



Service Program	Position	Total Personnel
<b>GENERAL GOVERNMENT</b>		
<b>Town Manager</b>		
	Town Manager	1.00
	Deputy Town Manager	0.50
	Administrative Assistant	0.50
<b>City Attorney</b>		
	City Attorney	1.00
<b>City Clerk</b>		
	City Clerk	1.00
<b>Community Outreach</b>		
	Public Information Officer	1.00
<b>Emergency Preparedness</b>		
	Emergency Preparedness Manager	0.75
<b>GENERAL GOVERNMENT TOTAL</b>		<b>5.75</b>

## POLICE SERVICES

<b>Police Services Management</b>		
	Chief of Police	1.00
	Administrative Lieutenant	1.00
	Administrative Assistant	1.00
	Temporary	3.00
<b>Patrol</b>		
	Sergeant	4.00
	Officer	16.00
<b>Traffic</b>		
	Sergeant	1.00
	Officer	3.00
	Temporary	2.00
<b>Investigations</b>		
	Sergeant	1.00
	Investigator	1.00
	Temporary	1.00
<b>School Resource Program</b>		
	School Resource Officer	2.00
	Family and Community Services Specialist	0.75
<b>POLICE SERVICES TOTAL</b>		<b>37.75</b>

# Personnel Allocation Detail



Service Program	Position	Total Personnel
<b>ADMINISTRATIVE SERVICES</b>		
<b>Administrative Services Management</b>		
	Administrative Assistant	1.00
	Administrative Services Coordinator	1.00
<b>Finance</b>		
	Finance Director/Treasurer	1.00
	Accounting Analyst	1.00
	Accounting Technician	3.00
<b>Information Technology</b>		
	Chief Technology Officer	1.00
	Information Technology Analyst	2.00
	Information Technology Technician	1.00
	Temporary	0.50
<b>Human Resources</b>		
	Human Resources Manager	1.00
	Human Resources Analyst	1.00
<b>Economic Development</b>		
	Business and Economic Development Director	1.00
	Program Specialist	0.50
<b>ADMINISTRATIVE SERVICES TOTAL</b>		<b>15.00</b>

## DEVELOPMENT SERVICES

### Development Services Management

	Assistant Town Manager	1.00
	Deputy Development Services Director	0.50
	Administrative Analyst	1.00
	Administrative Assistant	2.00

### Planning

	Chief of Planning	1.00
	Development Coordinator	1.00
	Associate Planner	1.00
	Assistant Planner	1.00

### Building

	Chief Building Official	1.00
	Permit Center Supervisor	1.00
	Plans Examiner	1.00
	Building Inspector	2.00
	Development Services Technician	2.00

# Personnel Allocation Detail



Service Program	Position	Total Personnel
<b>Code Enforcement</b>		
	Ass't Planner/Code Enforcement Officer	1.00
<b>Engineering</b>		
	Civil Engineer Associate	1.00
	Public Works Inspector	1.00
<b>Capital Project Management</b>		
	City Engineer	1.00
	Senior Civil Engineer	1.00
	Landscape Architect	1.00
	Civil Engineer Associate	1.00
	Public Works Inspector	1.00
<b>Transportation</b>		
	Transportation Manager	1.00
	Traffic Engineering Associate	1.00
	Transportation Program Analyst	1.00
<b>DEVELOPMENT SERVICES TOTAL</b>		<b>26.50</b>

## MAINTENANCE SERVICES

### Maintenance Services Management

Maintenance Services Director	1.00
Maintenance Services Coordinator	1.00

### Building Maintenance

Maintenance Specialist	1.00
Maintenance Worker	2.00
Temporary	1.00

### Park Maintenance

Maintenance Supervisor	1.00
Maintenance Specialist	3.00
Maintenance Worker	5.00
Temporary	1.25

### Roadside Maintenance

Maintenance Superintendent	1.00
Maintenance Supervisor	1.00
Maintenance Specialist	1.00
Maintenance Worker	4.00
Temporary	0.50

# Personnel Allocation Detail



Service Program	Position	Total Personnel
<b>Street Maintenance</b>		
	Maintenance Supervisor	1.00
	Maintenance Specialist	1.00
	Maintenance Worker	3.00
	Temporary	0.25
<b>Street Light Maintenance</b>		
	Maintenance Worker	2.00
<b>MAINTENANCE SERVICES TOTAL</b>		<b>31.00</b>

## RECREATION, ARTS & COMMUNITY SERVICES

### Recreation, Arts & Community Services Management

	Recreation, Arts & Community Services. Director	1.00
	Temporary	0.75

### Sports and Fitness

	Program Supervisor	0.50
	Program Coordinator	1.00
	Temporary	8.50

### Facilities Management

	Program Supervisor	0.50
	Program Coordinator	1.00
	Administrative Assistant	1.00
	Facility Attendant	2.00
	Temporary	2.00

### Cultural Arts

	Program Superintendent	1.00
	Program Coordinator	2.00
	Temporary	1.50

### Youth Services

	Program Supervisor	0.50
	Program Coordinator	1.00
	Temporary	6.00

### Teen Services

	Program Supervisor	0.50
	Program Coordinator	1.00
	Family and Community Services Specialist	0.25
	Temporary	6.00

# Personnel Allocation Detail



Service Program	Position	Total Personnel
<b>Adult Services</b>		
	Program Supervisor	0.50
	Temporary	0.50
<b>Senior Services</b>		
	Program Supervisor	0.50
	Administrative Assistant	1.00
	Temporary	1.00
<b>Community Events</b>		
	Program Coordinator	0.50
<b>RECREATION, ARTS &amp; COMMUNITY SERVICES TOTAL</b>		<b>42.00</b>
<b>PERSONNEL TOTAL</b>		<b>158.00</b>



<b>PROGRAMS</b>	<b>FY 19/20 Actual</b>	<b>FY 20/21 Adopted</b>	<b>FY 20/21 Adjusted</b>	<b>FY 21/22 Adopted</b>
Town Council	\$ 200,952	\$ 220,509	\$ 267,509	\$ 238,051
Town Manager	\$ 559,674	\$ 563,652	\$ 589,652	\$ 618,178
City Attorney	\$ 530,873	\$ 406,744	\$ 406,744	\$ 425,982
City Clerk	\$ 288,534	\$ 321,194	\$ 321,666	\$ 291,834
Community Outreach	\$ 194,202	\$ 222,637	\$ 226,380	\$ 233,308
Emergency Preparedness	\$ 147,779	\$ 129,777	\$ 245,729	\$ 138,192
<b>TOTAL</b>	<b>\$ 1,922,014</b>	<b>\$ 1,864,513</b>	<b>\$ 2,057,680</b>	<b>\$ 1,945,545</b>

## FUNDING

General Fund	\$ 1,905,769	\$ 1,846,661	\$ 2,039,828	\$ 1,916,229
Donations/Contributions	\$ 1,781	\$ 1,500	\$ 1,500	\$ 1,500
PEG Fee	\$ 14,464	\$ 16,352	\$ 16,352	\$ 27,816
<b>TOTAL</b>	<b>\$ 1,922,014</b>	<b>\$ 1,864,513</b>	<b>\$ 2,057,680</b>	<b>\$ 1,945,545</b>

## PERSONNEL

REGULAR

FTE

5.75



# General Government





## PROGRAM DESCRIPTION

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The Town Council is elected to represent the citizens of Danville, and to set policy in all areas of municipal affairs. The Town Council also serves as the Successor Agency to the former Community Development Agency, the Danville Financing Authority and the Danville Disaster Council. The Town Council annually reviews and formulates goals and priorities for the Town government; adopts a balanced budget that identifies municipal services to be provided and a five-year Capital Improvement Program that prioritizes capital needs and spending. The Town Council appoints commission, committee and board members, who advise the Council in various areas.

Council members serve in various capacities through participation in local, regional and state organizations, including: League of California Cities, ABAG, Contra Costa Mayors' Conference, Contra Costa Transportation Authority, County Connection, RecycleSmart, MCE, Tri-Valley Transportation Council, East Bay Economic Development Alliance, East Bay Regional Communications System Authority, Tri-Valley Regional Rail Authority and the San Ramon Valley Citizen Corps Council.

## GOALS

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- ❖ Promote open government and encourage civic involvement.
- ❖ Adopt a balanced operating budget and ensure that the Town remains on a fiscally sustainable course long term.
- ❖ Work towards enhancing the economic vitality of downtown.
- ❖ Represent the Town's best interests by exercising leadership at the regional, state and federal level.

## HIGHLIGHTS

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- ❖ In 2020/21, the Town Council:
  - Declared a local emergency as a result of the COVID-19 pandemic and led the Town through COVID-19 response and ongoing recovery.
  - Supported local businesses during the pandemic through business grants and business assistance programs.
  - Continued to lead advocacy efforts to protect local control at the regional, state and federal level.
  - Continued to maintain fiscal stability and reserves through the COVID-19 pandemic.
- ❖ In 2021/22, the Town Council will continue to set direction and policy for the betterment of, and in the interest of, the Danville community.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 52,474	\$ 76,773	\$ 76,773	\$ 90,065
Administration	\$ 62,001	\$ 71,687	\$ 71,687	\$ 81,687
Materials & Supplies	\$ 7,131	\$ 19,550	\$ 24,550	\$ 17,800
Contracted Services	\$ 79,346	\$ 52,499	\$ 94,499	\$ 48,499
Equipment	\$ 0	\$ 0	\$ 0	\$ 0
Other	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>\$ 200,952</b>	<b>\$ 220,509</b>	<b>\$ 267,509</b>	<b>\$ 238,051</b>

## EXPENDITURE DETAIL

**Employee Expenses:** Councilmember costs each month include: \$1,147 salary; \$208 health care reimbursement; \$43 deferred compensation; and \$103 workers' compensation and FICA.

**Administration:** \$42,962 for dues/memberships and \$38,725 for meetings, travel, and conference registration.

**Materials and Supplies:** \$7,300 for community awards, \$5,000 for Mayors discretionary supply fund and \$5,500 for Town-hosted activities, proclamation supplies, and miscellaneous expenses.

**Contracted Services:** \$26,600 for federal advocacy services, \$20,000 for grant writing consultant services and \$1,899 for televising of the annual Community Awards event.

## FUNDING

General Fund	\$ 199,171	\$ 219,009	\$ 266,009	\$ 236,551
Donations/Contributions	\$ 1,781	\$ 1,500	\$ 1,500	\$ 1,500
<b>TOTAL</b>	<b>\$ 200,952</b>	<b>\$ 220,509</b>	<b>\$ 267,509</b>	<b>\$ 238,051</b>



## PROGRAM DESCRIPTION

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The Town Manager is appointed by the Town Council to serve as the Town's chief administrator, Executive Director of the Danville Financing Authority and Director of Emergency Services. The Town Manager also serves as a Board Member on the East Bay Regional Communications System JPA and the EBRCSA Finance Committee.

The Town Manager provides overall administration and direction for all areas of the Town government. The Town Manager ensures that all goals established by the Town Council are met, supports the Town Council by presenting information and recommendations that facilitate informed policy making, facilitates communication among the Town Council, commissioners, Town staff and the community, and coordinates working relationships with external agencies and organizations.

## GOALS

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- ❖ Assist the Town Council in establishing annual and long-term goals that support the vision and mission of the Town government.
- ❖ Ensure the provision of effective, high quality public services to Town residents and customers.
- ❖ Carefully manage Town finances to balance the need to deliver service in areas of highest priority, while ensuring long-term fiscal sustainability.
- ❖ Create and maintain a workplace characterized by leadership, innovation, enthusiasm and high standards of accomplishment.
- ❖ Effectively partner with other government agencies and service providers.

## HIGHLIGHTS

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- ❖ In 2020/21, the Town Manager's Office:
  - Led the efforts to protect, support and lead Danville through the developing COVID-19 pandemic.
  - Identified options and recommended approaches to reduce operating expenditures and fund transfers by \$5.0 million due to economic impacts resulting from the COVID-19 pandemic.
  - Secured \$1.1 million in grant and CARES ACT funding.
  - Started construction on the new Town Offices at 500 La Gonda Way.
- ❖ In 2021/22, the Town Manager's Office will:
  - Complete the transition into the new Town Office facilities located at 500 La Gonda Way.
  - Continue to advocate for local control at the federal, state, and regional level.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 538,679	\$ 559,105	\$ 585,105	\$ 608,631
Temporary Salaries	\$ 17,151	\$ 0	\$ 0	\$ 0
Administration	\$ 3,537	\$ 3,202	\$ 3,202	\$ 8,202
Materials & Supplies	\$ 307	\$ 1,345	\$ 1,345	\$ 1,345
Contracted Services	\$ 0	\$ 0	\$ 0	\$ 0
Equipment	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>\$ 559,674</b>	<b>\$ 563,652</b>	<b>\$ 589,652</b>	<b>\$ 618,178</b>

## EXPENDITURE DETAIL

Administration: \$1,907 for professional dues and \$5,945 for meeting, travel and conference registration; \$350 for training.

Materials and Supplies: \$1,345 for miscellaneous supplies and subscriptions.

## FUNDING

General Fund	\$ 559,674	\$ 563,652	\$ 589,652	\$ 618,178
Building & Planning	\$ 0	\$ 0	\$ 0	\$ 0
Measure J	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>\$ 559,674</b>	<b>\$ 563,652</b>	<b>\$ 589,652</b>	<b>\$ 618,178</b>

## PERSONNEL

REGULAR	FTE
Town Manager	1.00
Deputy Town Manager	0.50
Administrative Assistant	<u>0.50</u>
<b>TOTAL REGULAR FTE:</b>	<b>2.00</b>



## PROGRAM DESCRIPTION

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The City Attorney is appointed by the Town Council and serves as the principal legal advisor to the Town, including the Town Council, advisory boards and commissions and Town staff. The City Attorney's Office also oversees the risk management function. The City Attorney keeps Town officials aware of changes in the law, providing legal analysis at the earliest stage of policy development and working to develop a range of alternatives to achieve the desired policy goals.

The City Attorney serves on the Board of Directors for the Municipal Pooling Authority, a risk management and insurance pool for cities in the region.

## GOALS

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- ❖ Advise the Town Council, commissions and staff on a broad range of legal issues, including land use, public safety, personnel, code enforcement, public records, ethics and the Brown Act.
- ❖ Minimize the Town's exposure to litigation and associated costs.
- ❖ Draft and review all Town ordinances, resolutions, contracts, leases and other legal documents.
- ❖ Manage litigation involving the Town and manage other dispute resolution processes.

## HIGHLIGHTS

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- ❖ In 2020/21, the City Attorney's Office:
  - Worked on the response to the COVID-19 pandemic, including drafting required leave and safety policies, enforcement of state and county health orders and legal aspects of Town efforts to support local businesses.
  - Worked with the City Clerk on legal issues involving referendum, proposed initiative and Town Council election.
- ❖ In 2021/22, the City Attorney's Office will:
  - Assist with Town response to regional housing allocation and preparation of 2022-2030 Housing Element.
  - Continue review and update of Municipal Code.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 326,460	\$ 360,044	\$ 360,044	\$ 379,282
Administration	\$ 1,191	\$ 2,150	\$ 2,150	\$ 2,150
Materials & Supplies	\$ 3,372	\$ 4,550	\$ 4,550	\$ 4,550
Contracted Services	\$ 0	\$ 0	\$ 0	\$ 0
Program Activities	\$ 199,850	\$ 40,000	\$ 40,000	\$ 40,000
<b>TOTAL</b>	<b>\$ 530,873</b>	<b>\$ 406,744</b>	<b>\$ 406,744</b>	<b>\$ 425,982</b>

## EXPENDITURE DETAIL

Administration: \$2,150 for professional dues and mandatory continuing education.

Materials and Supplies: \$4,550 for library and legal reference materials.

Program Activities: \$40,000 for outside counsel to provide legal assistance on specialized matters such as tax and pension matters, land use and CEQA, and litigation not covered by the Municipal Pooling Authority.

## FUNDING

General Fund	\$ 530,873	\$ 406,744	\$ 406,744	\$ 425,982
<b>TOTAL</b>	<b>\$ 530,873</b>	<b>\$ 406,744</b>	<b>\$ 406,744</b>	<b>\$ 425,982</b>

## PERSONNEL

REGULAR	FTE
City Attorney	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>1.00</b>



## PROGRAM DESCRIPTION

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The City Clerk is an appointed officer of the Town and serves as the Town's elections official, prepares Town Council agendas and maintains all legislative history, coordinates the recruitment of all Town advisory body members, ensures that required legal notices are appropriately published, maintains the Municipal Code and performs other statutory duties as required. The City Clerk complies with all federal and state laws including the California Government Code, California Election Law, FPPC, Ralph M. Brown Act, and Public Records Act. The City Clerk assists other departments by overseeing maintenance of Town contracts and surety bonds, and conducts the public bidding process.

## GOALS

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- ❖ Maintain the legislative history of the Town Council, Commissions, Boards and Committees.
- ❖ Provide public access to information and respond to requests for public records.
- ❖ Serve as the Town's elections official; conduct biennial Town Council elections and special elections as necessary.
- ❖ Maintain the Town's Municipal Code and perform biannual Code updates.
- ❖ Conduct biannual recruitments for Town commissions, boards and committees.

## HIGHLIGHTS

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- ❖ In 2020/21, the City Clerk's Office:
  - Coordinated the Town's first virtual Mayor's Installation and Community Service Awards event.
  - Implemented a process for live public comments at Town Council and Commission meetings.
  - Coordinated the acquisition and installation of a second permanent Vote-By-Mail ballot drop off box at the Town Service Center.
  - Conducted a Municipal Election for three seats on the Danville Town Council.
  - Implemented the use of digital signatures on a variety of Town documents.
- ❖ In 2021/22, the City Clerk's Office will:
  - Implement a process for hybrid virtual/in-person Council and Commission meetings.
  - Administer the recruitment and appointment of Danville residents to serve on Town advisory bodies.
  - Continue implementation of DocuSign to facilitate signatures on Town documents.
  - Assist in relocation of Town Offices and Council Chambers to 500 La Gonda Way.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 190,596	\$ 195,997	\$ 195,997	\$ 208,185
Administration	\$ 7,356	\$ 7,863	\$ 8,335	\$ 17,863
Materials & Supplies	\$ 29,273	\$ 49,636	\$ 49,636	\$ 58,286
Contracted Services	\$ 61,309	\$ 67,698	\$ 67,698	\$ 7,500
<b>TOTAL</b>	<b>\$ 288,534</b>	<b>\$ 321,194</b>	<b>\$ 321,666</b>	<b>\$ 291,834</b>

## EXPENDITURE DETAIL

Administration: \$13,783 for advertising; and \$4,080 for dues and travel.

Materials and Supplies: \$22,020 for software maintenance and licensing; \$3,450 for records management supplies; \$17,497 for video streaming public meetings on the Town's website; \$10,319 for zoom user subscriptions; and \$5,000 for miscellaneous supplies and printing.

Contract Services: \$7,500 for scanning services, municipal code updating, web hosting, and temporary help.

## FUNDING

General Fund	\$ 274,070	\$ 304,842	\$ 305,314	\$ 264,018
PEG Fee	\$ 14,464	\$ 16,352	\$ 16,352	\$ 27,816
<b>TOTAL</b>	<b>\$ 288,534</b>	<b>\$ 321,194</b>	<b>\$ 321,666</b>	<b>\$ 291,834</b>

## PERSONNEL

REGULAR	FTE
City Clerk	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>1.00</b>



## PROGRAM DESCRIPTION

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Community Outreach promotes government transparency, communication, and civic engagement through marketing, media relations, social media, and in-person efforts.

Community Outreach maintains a current Town website which provides information about the Town Government and services; offers a printed quarterly newsletter; prepares and distributes press releases that address current news and information; serves as a point of contact for the community and media; and uses several social media platforms to provide timely and relevant information on Town programs, events, and projects.

## GOALS

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- ❖ Share accurate and timely information on Town activities, programs and services with residents through printed publications, digital media, and in-person efforts.
- ❖ Create opportunities for citizen involvement and engagement through the Town's website, community workshops, outreach activities and special events.
- ❖ Provide a consistent voice in emergency communication.

## HIGHLIGHTS

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- ❖ In 2020/21, Community Outreach:
  - Informed and engaged 20,900 households and businesses via the *Live Locally* quarterly newsletter.
  - Reached over 3,000 followers on the Town's @townofdanvilleca Instagram account and continued to work with staff on @danvilleparksca, @danville.artgallery and @livelocallydanville accounts.
  - Grew Nextdoor engagement through proactive posts and responses, reaching 75% of Danville residents, with an average of 4,000 impressions per post.
  - Reached over 24,200 subscribers to Nixle via e-mail and SMS messaging for emergency and public safety alerts.
- ❖ In 2021/22, Community Outreach will:
  - Continue to build trust in the community through accurate, transparent and timely communication across multiple channels.
  - Continue to engage residents about legislative advocacy and policy issues affecting the Town and its residents.
  - Continue to share the Town's stories through the *Live Locally* quarterly newsletter.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 119,870	\$ 131,512	\$ 131,512	\$ 140,183
Administration	\$ 1,082	\$ 5,375	\$ 5,375	\$ 5,375
Materials & Supplies	\$ 6,008	\$ 7,950	\$ 7,950	\$ 9,950
Contracted Services	\$ 5,927	\$ 2,300	\$ 2,300	\$ 2,300
Program Activities	\$ 61,315	\$ 75,500	\$ 79,243	\$ 75,500
<b>TOTAL</b>	<b>\$ 194,202</b>	<b>\$ 222,637</b>	<b>\$ 226,380</b>	<b>\$ 233,308</b>

## EXPENDITURE DETAIL

Administration: \$2,500 for outreach needs related to policy education (e.g., Community Choice Energy, housing legislation) and social media posts; and \$2,875 for professional development.

Materials and Supplies: \$1,000 for printed marketing collateral; \$8,500 for software licenses (graphic and video editing, social media aggregation, digital asset management); \$350 for supplies and postage; and \$100 for reference materials.

Contracted Services: \$2,300 for graphic design services.

Program Activities: \$75,500 for design, printing, and mailing of the quarterly Town newsletter.

## FUNDING

General Fund	\$ 194,202	\$ 222,637	\$ 226,380	\$ 233,308
<b>TOTAL</b>	<b>\$ 194,202</b>	<b>\$ 222,637</b>	<b>\$ 226,380</b>	<b>\$ 233,308</b>

## PERSONNEL

REGULAR	FTE
Public Information Officer	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>1.00</b>



## PROGRAM DESCRIPTION

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Emergency Preparedness develops and maintains up-to-date disaster response plans and coordinates local efforts to maintain the Town in a state of readiness. The Emergency Preparedness Program reflects the high priority assigned to planning for and managing any technological, biological, human caused or natural disasters that may arise and affect the Town.

Government employees function as disaster service workers in the event of a declared emergency. All Town employees receive basic disaster preparedness training. San Ramon Valley agencies work collaboratively to recruit and train disaster volunteers through the San Ramon Valley Emergency Preparedness Citizen Corps Council (SRVEPCCC). Working together with the members of the SRVEPCCC ensures the Town, and the entire San Ramon Valley, is better able to plan for, respond to and recover from a disaster.

## GOALS

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- ❖ Coordinate planning and response efforts with the San Ramon Valley Fire Protection District, City of San Ramon, San Ramon Valley Unified School District, Contra Costa County Office of Emergency Services, and Community Based Organizations such as the American Red Cross.
- ❖ Ensure the Town has resources and relationships to save lives, protect property, preserve the environment, and restore services before, during and after a disaster.

## HIGHLIGHTS

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- ❖ In 2020/21, Emergency Preparedness:
  - Assisted in tracking the status of the COVID-19 reimbursement.
  - Successfully transitioned the Emergency Services Manager position.
  - Evaluated need for Public Safety Power Shutoff and/or water distribution program equipment.
- ❖ In 2021/22, Emergency Preparedness will:
  - Transition from the current Emergency Operations Center (EOC) to the new EOC and offices at 500 La Gonda Way.
  - Recruit new partners for EOC response and daily emergency planning.
  - Participate in the Local Hazard Mitigation Plan update with County OES.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 91,444	\$ 94,777	\$ 94,777	\$ 100,617
Administration	\$ 10,075	\$ 10,000	\$ 10,000	\$ 10,075
Materials & Supplies	\$ 38,914	\$ 5,000	\$ 120,952	\$ 5,000
Contracted Services	\$ 6,203	\$ 7,500	\$ 7,500	\$ 20,000
Equipment	\$ 1,143	\$ 12,500	\$ 12,500	\$ 2,500
<b>TOTAL</b>	<b>\$ 147,779</b>	<b>\$ 129,777</b>	<b>\$ 245,729</b>	<b>\$ 138,192</b>

## EXPENDITURE DETAIL

**Administration:** \$10,000 for participation in the San Ramon Valley Emergency Preparedness Citizens Corps Council. Annual California Emergency Services Association dues \$75.00.

**Materials and Supplies:** \$1,000 for printing; \$2,500 for advertising; and \$1,500 for reference materials.

**Contracted Services:** \$20,000 for emergency management plan writing such as Local Hazard Mitigation Plan, Emergency Operations Plan, and Continuity of Operations Plan.

**Equipment:** \$2,500 for miscellaneous minor need(s) that may arise.

## FUNDING

General Fund	\$ 147,779	\$ 129,777	\$ 245,729	\$ 138,192
<b>TOTAL</b>	<b>\$ 147,779</b>	<b>\$ 129,777</b>	<b>\$ 245,729</b>	<b>\$ 138,192</b>

## PERSONNEL

REGULAR	FTE
Emergency Preparedness Manager	0.75
<b>TOTAL REGULAR FTE:</b>	<b>0.75</b>





# Police Services



<b>PROGRAMS</b>	<b>FY 19/20 Actual</b>	<b>FY 20/21 Adopted</b>	<b>FY 20/21 Adjusted</b>	<b>FY 21/22 Adopted</b>
Police Services Management	\$ 1,355,534	\$ 1,582,570	\$ 1,634,510	\$ 1,649,203
Patrol	\$ 5,126,950	\$ 5,450,585	\$ 5,465,836	\$ 5,928,012
Traffic	\$ 1,134,568	\$ 1,287,701	\$ 1,288,407	\$ 1,342,320
Investigation	\$ 1,091,145	\$ 922,119	\$ 922,119	\$ 971,595
School Resource Program	\$ 536,846	\$ 589,339	\$ 589,339	\$ 622,374
Animal Control	\$ 283,466	\$ 300,575	\$ 300,575	\$ 292,688
<b>TOTAL</b>	<b>\$ 9,528,509</b>	<b>\$ 10,132,889</b>	<b>\$ 10,200,786</b>	<b>\$ 10,806,192</b>

## FUNDING

Donations/Contributions	\$ 9,934	\$ 0	\$ 9,141	\$ 0
General Fund	\$ 9,397,174	\$ 9,992,889	\$ 10,051,645	\$ 10,666,192
Police - Abandoned Vehicle	\$ 21,401	\$ 40,000	\$ 40,000	\$ 40,000
Police - Asset Seizure	\$ 0	\$ 0	\$ 0	\$ 0
Police - SLESF	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
<b>TOTAL</b>	<b>\$ 9,528,509</b>	<b>\$ 10,132,889</b>	<b>\$ 10,200,786</b>	<b>\$ 10,806,192</b>

## PERSONNEL

	<b>FTE</b>
<b>CONTRACT</b>	<b>30.00</b>
<b>REGULAR</b>	<b>1.75</b>
<b>TEMPORARY*</b>	<b>6.00</b>
	<b>37.75</b>

\* part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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The Police Department works in partnership with the community to protect people, property, rights, and enhance the quality of life in Danville. Police protection is delivered through a combination of contract services provided through the Contra Costa County Sheriff's Office, and Town personnel and resources.

The Police Department maintains partnerships with the Sheriff's Office and local, state and federal agencies, including the City of San Ramon, San Ramon Valley Fire Protection District and San Ramon Valley Unified School District. Police services are augmented through the service of eight Reserve Officers and trained Volunteers in Police.

## GOALS

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- ❖ Recruit and maintain a highly skilled and trained team of sworn police personnel, police reserves and volunteers.
- ❖ Effectively manage police resources and personnel to meet all community, regional, state and federal requirements.
- ❖ Coordinate community outreach efforts including participation in neighborhood and business crime prevention meetings, citizen's academy and special events.

## HIGHLIGHTS

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Police staffing ratios (0.67 officers per 1,000 population) and per capita costs (\$227) are significantly less than the averages for law enforcement agencies in Contra Costa County of 1.11 officers per 1,000 population and \$356 per capita.

- ❖ In 2020/21, Police Services Management:
  - Continued to meet with businesses and residents, engaging the community in education and adaptive problem solving.
  - Performed extensive outreach and education related to COVID-19 related health orders issued by Contra Costa Health Service and undertook enforcement activities when necessary.
- ❖ In 2021/22, Police Services Management will:
  - Continue to engage the community in problem solving and crime reduction strategies.
  - Implement the strategic plan designed to improve officer capabilities and wellness, prevent and solve crime, build trust and partnerships with the community, and create and advance effective solutions to enhance public safety.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 101,225	\$ 97,565	\$ 97,565	\$ 102,897
Temporary Salaries	\$ 85,792	\$ 60,000	\$ 60,000	\$ 90,000
Administration	\$ 14,263	\$ 27,000	\$ 37,375	\$ 27,000
Materials & Supplies	\$ 69,506	\$ 85,500	\$ 127,065	\$ 85,500
Contracted Services	\$ 931,685	\$ 1,007,505	\$ 1,007,505	\$ 1,023,306
Equipment	\$ 60,035	\$ 191,500	\$ 191,500	\$ 207,000
Program Activities	\$ 93,028	\$ 113,500	\$ 113,500	\$ 113,500
<b>TOTAL</b>	<b>\$ 1,355,534</b>	<b>\$ 1,582,570</b>	<b>\$ 1,634,510</b>	<b>\$ 1,649,203</b>

## EXPENDITURE DETAIL

**Temporary Salaries:** \$90,000 for three half-time front counter and crime prevention Police Assistants.

**Equipment:** \$33,000 for EBRCSA subscriber fees; \$75,000 for ALPR camera licensing and operations; \$74,000 for body worn and in-car cameras; \$25,000 for general equipment purchase and maintenance to include equipment such as rifles, less lethal equipment weapons, active threat trauma kits and Naloxone.

**Program Activities:** \$73,500 for liability insurance (\$2,450 per sworn officer); \$30,000 in cellular communication services; and \$10,000 for community outreach.

## FUNDING

General Fund	\$ 1,355,534	\$ 1,582,570	\$ 1,634,510	\$ 1,649,203
Police - SLESF	\$ 0	\$ 0	\$ 0	\$ 0
Police - Asset Seizure	\$ 0	\$ 0	\$ 0	\$ 0
Donations/Contributions	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>\$ 1,355,534</b>	<b>\$ 1,582,570</b>	<b>\$ 1,634,510</b>	<b>\$ 1,649,203</b>

## PERSONNEL

<b>CONTRACT</b>	<b>FTE</b>
Chief of Police	1.00
Administrative Lieutenant	<u>1.00</u>
<b>TOTAL CONTRACT FTE:</b>	<b>2.00</b>
<b>REGULAR</b>	<b>FTE</b>
Administrative Assistant	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>1.00</b>
<b>TEMPORARY FTE:*</b>	<b>3.00</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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Patrol activities provide a proactive and visible law enforcement presence, 24 hours per day, 7 days per week. Danville is divided into three geographic patrol beats to provide patrol coverage and allow patrol officers to respond to emergencies and protect life and property. Emphasis is placed on providing effective and timely law enforcement services while maintaining positive and proactive customer contacts. Patrol includes the Police Reserve, Volunteers in Police, and K-9 programs.

Patrol officers respond to crimes, calls for service, traffic accidents and emergencies. Patrol staffing operates with a minimum of three officers per shift and strives to respond to Priority I details within five minutes and Priority II details within 15 minutes. Patrol staff is supplemented by eight trained Police Reserves, who contribute an average of 1,750 hours of service annually, and 34 citizen Volunteers in Police (VIPs), who contribute an average of 8,000 hours of service annually.

## GOALS

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- ❖ Provide a safe and secure environment for all Town residents and businesses.
- ❖ Augment patrol activities through the use of Police Reserves, Volunteers in Police, bicycle patrols and walking beats.
- ❖ Assist the Investigations Unit on criminal cases and prosecution with the District Attorney's Office.

## HIGHLIGHTS

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- ❖ In 2020/21, Patrol:
  - Conducted two citizen police academies: one youth and one teen academy.
  - Reduced false alarm calls from nearly 2,000 in 2017 to under 800 in 2020 through stricter compliance.
  - Successfully adapted to a patrol model that allowed for a safe and sustainable workforce during the pandemic that continued to see a reduction in crime.
- ❖ In 2021/22, Patrol will:
  - Continue to focus upon reducing average response times to Priority I calls for service to less than 5 minutes.
  - Continue to use a problem-focused policing model.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 854	\$ 0	\$ 0	\$ 0
Temporary Salaries	\$ 15,082	\$ 0	\$ 0	\$ 0
Administration	\$ 42,036	\$ 20,000	\$ 24,283	\$ 20,000
Materials & Supplies	\$ 18,059	\$ 20,000	\$ 21,405	\$ 20,000
Contracted Services	\$ 4,880,683	\$ 5,340,585	\$ 5,341,007	\$ 5,808,012
Equipment	\$ 170,236	\$ 70,000	\$ 79,141	\$ 80,000
<b>TOTAL</b>	<b>\$ 5,126,950</b>	<b>\$ 5,450,585</b>	<b>\$ 5,465,836</b>	<b>\$ 5,928,012</b>

## EXPENDITURE DETAIL

Administration: \$10,000 for the Reserve Program and \$10,000 for the K-9 Program.

Materials and Supplies: \$10,000 for uniforms; \$5,000 for the K-9 Program; and \$5,000 for miscellaneous supplies.

Contracted Services: \$5,758,012 for sworn personnel and overtime; and \$50,000 for the School Crossing Guard program.

Equipment: \$25,000 to fund the Automated Regional Information Exchange System (ARIES), and \$55,000 for specialized equipment.

## FUNDING

General Fund	\$ 5,117,016	\$ 5,450,585	\$ 5,456,695	\$ 5,928,012
Police - Abandoned Vehicle	\$ 0	\$ 0	\$ 0	\$ 0
Police - Asset Seizure	\$ 0	\$ 0	\$ 0	\$ 0
Donations/Contributions	\$ 9,934	\$ 0	\$ 9,141.00	\$ 0
<b>TOTAL</b>	<b>\$ 5,126,950</b>	<b>\$ 5,450,585</b>	<b>\$ 5,465,836</b>	<b>\$ 5,928,012</b>

## PERSONNEL

CONTRACT	FTE
Sergeant	4.00
Patrol Officer	<u>16.00</u>
<b>TOTAL CONTRACT FTE:</b>	<b>20.00</b>



## PROGRAM DESCRIPTION

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The Police Traffic Unit works with the Town's Transportation Division to improve traffic safety through education, engineering and enforcement. The Traffic Unit provides for orderly and safe traffic flow, investigates and develops strategies to reduce traffic accidents, traffic related injuries and fatalities, and property damage. The Traffic Unit provides parking enforcement activities with a heavy downtown emphasis, and vehicle abatement services.

Identifying and removing abandoned vehicles is a high priority. The Abandoned Vehicle Program provides funding to assist in this effort.

## GOALS

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- ❖ Utilize motorcycle officers to enforce red light violations, traffic safety in school zones and speed enforcement on arterial roadways.
- ❖ Support traffic safety education efforts through participation in the "Every 15 Minutes," DUI education, and Street Smarts traffic safety education programs.
- ❖ Provide parking enforcement to maintain availability of parking in commercial and residential areas.

## HIGHLIGHTS

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- ❖ In 2020/21, Traffic:
  - Enabled the number of reported traffic collisions to drop by 40%, from 320 in 2019 to 200 in 2020.
  - Enabled the total number of injury collisions to fall from 57 in 2019 to 37 in 2020, a 46% decrease.
- ❖ In 2021/22, Traffic will:
  - Continue to focus enforcement in areas where collisions are occurring, addressing the primary collision factors for those collisions.
  - Work to improve traffic safety in residential areas and the downtown through educating students and businesses in and near the downtown area.
  - Participate in regional training efforts as lead agency on the countywide Injury and Major Protocol Accident Call Out (IMPACT) team.
  - Coordinate large scale enforcement efforts involving regional partners to reduce the overall collision rate.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 2,394	\$ 0	\$ 0	\$ 0
Temporary Salaries	\$ 40,409	\$ 70,000	\$ 70,000	\$ 115,000
Administration	\$ 372	\$ 4,000	\$ 4,000	\$ 4,000
Materials & Supplies	\$ 2,205	\$ 5,000	\$ 5,000	\$ 5,000
Contracted Services	\$ 1,070,075	\$ 1,188,701	\$ 1,188,701	\$ 1,198,320
Equipment	\$ 19,113	\$ 20,000	\$ 20,706	\$ 20,000
<b>TOTAL</b>	<b>\$ 1,134,568</b>	<b>\$ 1,287,701</b>	<b>\$ 1,288,407</b>	<b>\$ 1,342,320</b>

## EXPENDITURE DETAIL

Temporary Salaries: \$115,000 for four part-time and temporary Parking Enforcement Officers whose efforts are focused within business districts and enforcement of red zones around school sites.

Administration: \$4,000 in dues, travel and conference expenses.

Materials and Supplies: \$5,000 in specialized supplies for traffic enforcement officers.

Contracted Services: \$1,198,320 for sworn personnel and overtime.

Equipment: \$20,000 for purchase and maintenance of specialized equipment for the reconstruction and documentation of accident scenes, speed enforcement, and other general equipment.

## FUNDING

General Fund	\$ 1,113,167	\$ 1,247,701	\$ 1,248,407	\$ 1,302,320
Police-Abandoned Vehicle	\$ 21,401	\$ 40,000	\$ 40,000	\$ 40,000
<b>TOTAL</b>	<b>\$ 1,134,568</b>	<b>\$ 1,287,701</b>	<b>\$ 1,288,407</b>	<b>\$ 1,342,320</b>

## PERSONNEL

CONTRACT	FTE
Sergeant	1.00
Traffic Officer	<u>3.00</u>
<b>TOTAL CONTRACT FTE:</b>	<b>4.00</b>
<b>TEMPORARY FTE:*</b>	<b>2.00</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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The Investigations Unit coordinates and provides timely and comprehensive investigations on all felony and selected misdemeanor crimes. Investigations works with the District Attorney's Office to obtain criminal complaints and bring successful closure to cases. The Investigations Unit also coordinates investigative information with other county, state and federal law enforcement agencies, prepares crime trend reports and assists in planning responses to those trends, partners with, and provides support to other drug enforcement agencies.

## GOALS

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- ❖ Provide follow-up investigations on all felonies and selected misdemeanor crimes, obtain criminal complaints on cases and bring closure to cases, including recovery of property.
- ❖ Work proactively to prevent and solve crimes by establishing trends and developing suppression and undercover operations to locate criminals and gather intelligence information.
- ❖ Educate residents and businesses about crime prevention strategies.
- ❖ Train and develop investigative skills for Police Department staff.

## HIGHLIGHTS

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- ❖ In 2020/21, Investigations:
  - Maintained a Problem-Oriented Policing strategy to reduce property crime for the fifth year in a row.
  - Reduced reported property crimes to an all-time low of 238 for 2020, down from 296 in 2019, and a high of 806 in 1995.
  - Used ALPR Technology and DNA to follow up and solve many cases.
  - Successfully maintained a case closure rate of 26% for residential burglaries, well above the national average.
- ❖ In 2021/22, Investigations will:
  - Work to reduce the rate of property crime targeting vehicles.
  - Work with neighboring agencies to reduce property crime in the region.
  - Continue community outreach to increase the awareness of crime trends.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 553	\$ 0	\$ 0	\$ 0
Temporary Salaries	\$ 8,569	\$ 20,000	\$ 20,000	\$ 40,000
Administration	\$ 461	\$ 5,000	\$ 5,000	\$ 5,000
Materials & Supplies	\$ 2,267	\$ 0	\$ 0	\$ 0
Contracted Services	\$ 889,517	\$ 641,619	\$ 641,619	\$ 670,595
Equipment	\$ 1,296	\$ 10,000	\$ 10,000	\$ 10,000
Program Activities	\$ 188,482	\$ 245,500	\$ 245,500	\$ 246,000
<b>TOTAL</b>	<b>\$ 1,091,145</b>	<b>\$ 922,119</b>	<b>\$ 922,119</b>	<b>\$ 971,595</b>

## EXPENDITURE DETAIL

Temporary Salaries: \$40,000 for two part-time, temporary employees to assist with investigations and crime prevention.

Administration: \$5,000 for dues and travel expenses.

Contract Services: \$670,595 for sworn personnel and overtime.

Program Activities: \$150,000 for Crime Lab services to provide for drug, alcohol and toxicology screening; \$18,000 for Property Services to provide for evidence storage; \$53,000 for Cal ID which provides for fingerprint processing and identification; and \$25,000 to cover Jail Access Fees at the County Detention facility.

## FUNDING

General Fund	\$ 1,091,145	\$ 922,119	\$ 922,119	\$ 971,595
<b>TOTAL</b>	<b>\$ 1,091,145</b>	<b>\$ 922,119</b>	<b>\$ 922,119</b>	<b>\$ 971,595</b>

## PERSONNEL

CONTRACT	FTE
Sergeant	1.00
Investigator	<u>1.00</u>
<b>TOTAL CONTRACT FTE:</b>	<b>2.00</b>
<b>TEMPORARY FTE:*</b>	<b>1.00</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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The School Resource Program works closely with the San Ramon Valley Unified School District (SRVUSD) and the community to enhance student safety at public school sites throughout the Town and provide programs that promote responsible decision-making and development of life skills. The School Resource Program provides education, processes juvenile citations and administers the juvenile diversion program.

The School Resource Program provides full-time sworn School Resource Officers (SRO) at San Ramon Valley and Monte Vista High Schools, and one non-sworn School Program Coordinator (SPC) who serves middle and elementary schools. A \$100,000 COPS-SLESF grant helps fund the cost for the San Ramon Valley High School Resource Officer, while SRVUSD annually contributes \$50,000 to help fund the Monte Vista High School Resource Officer.

## GOALS

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- ❖ Provide security at high school campuses.
- ❖ Engage and educate school communities, including students, parents, teachers and administration to foster youth development.
- ❖ Provide a juvenile diversion education program as an alternative to prosecuting juvenile offenders.

## HIGHLIGHTS

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- ❖ In 2020/21, the School Resource Program:
  - Continued the juvenile diversion program.
  - Worked with local agencies to educate youth, parents, and faculty on teen stress, emerging trends with youth, and drug trends.
- ❖ In 2021/22, the School Resource Program will:
  - Continue to educate youth, school faculty, and parents on the dangers and trends facing youth in our community.
  - Continue to run a successful diversion program aimed at reducing the number of juveniles that reoffend.
  - Continue to offer and provide “Run, Hide, Fight” training to San Ramon Valley Unified School District staff at Danville area schools.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 78,669	\$ 85,612	\$ 85,612	\$ 82,514
Administration	\$ 0	\$ 4,000	\$ 4,000	\$ 4,000
Materials & Supplies	\$ 3,456	\$ 10,000	\$ 10,000	\$ 10,000
Contracted Services	\$ 454,721	\$ 489,727	\$ 489,727	\$ 525,860
<b>TOTAL</b>	<b>\$ 536,846</b>	<b>\$ 589,339</b>	<b>\$ 589,339</b>	<b>\$ 622,374</b>

## EXPENDITURE DETAIL

**Employee Expenses:** The School Program Coordinator position is allocated 0.75 FTE to work in the local elementary and middle schools during the school year, with 0.25 FTE allocated to the Recreation, Arts and Community Services Department during the summer.

**Administration:** \$4,000 for training expenses.

**Materials and Supplies:** \$10,000 for supplies to support elementary, middle and high school programs.

**Contracted Services:** \$525,860 for sworn personnel and overtime.

## FUNDING

General Fund	\$ 436,846	\$ 489,339	\$ 489,339	\$ 522,374
Police - SLESF	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Donations/Contributions	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>\$ 536,846</b>	<b>\$ 589,339</b>	<b>\$ 589,339</b>	<b>\$ 622,374</b>

## PERSONNEL

<b>CONTRACT</b>	<b>FTE</b>
School Resource Officer	<u>2.00</u>
<b>TOTAL CONTRACT FTE:</b>	<b>2.00</b>
<b>REGULAR</b>	<b>FTE</b>
Family and Community Services Specialist	<u>0.75</u>
<b>TOTAL REGULAR FTE:</b>	<b>0.75</b>



## PROGRAM DESCRIPTION

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Animal Services for the Town are provided through a contract with the Contra Costa County Animal Services Department. The Town provides animal services in order to protect the public and animals in our community and to prevent cruelty, abuse, and neglect of animals by enforcing all state and local laws.

The contract includes responding to dead, injured or stray animals, enforcement of leash laws, investigating animal cruelty complaints, animal licensing, rabies control, lost and found, providing spaying and neutering, a vaccination clinic and citizen requests for services.

Eighteen of the 19 cities in Contra Costa County currently contract with the Contra Costa County Animal Services Department to provide animal control services.

## GOALS

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- ❖ Provide timely and effective animal control services to the residents of Danville.
- ❖ Shelter homeless, abandoned, and lost animals.
- ❖ Provide information and resources to the public that enhance the quality of life of animals in our community.

## HIGHLIGHTS

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- ❖ In 2020/21, Animal Services:
  - Responded to 575 activities.
  - Provided 4,348 low-cost vaccinations, 2,378 low-cost spay/neuter surgeries, 2,925 low-cost microchips, and adopted 1,016 pets to residents of Contra Costa County.
  - Continued a pet retention program and enrichment programs aimed at keeping animals in their homes and not into the care of the County.
  - Provided monthly performance metrics to measure customer service and performance.
- ❖ In 2021/22, Animal Services will:
  - Continue to respond to requests for service in priority order.
  - Continue to work with the Town to increase deceased animal abatement.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Contracted Services	\$ 283,466	\$ 300,575	\$ 300,575	\$ 292,688
<b>TOTAL</b>	<b>\$ 283,466</b>	<b>\$ 300,575</b>	<b>\$ 300,575</b>	<b>\$ 292,688</b>

## EXPENDITURE DETAIL

Contracted Services: Contract cost for service with Contra Costa County Animal Services. For 2021/22, the per capita cost for Animal Services increased \$0.13 from \$6.54 to \$6.67. This 2% increase is less than the annual 4% increase in 2020.

## FUNDING

General Fund	\$ 283,466	\$ 300,575	\$ 300,575	\$ 292,688
<b>TOTAL</b>	<b>\$ 283,466</b>	<b>\$ 300,575</b>	<b>\$ 300,575</b>	<b>\$ 292,688</b>





# Administrative Services

# Administrative Services



<b>PROGRAMS</b>	<b>FY 19/20 Actual</b>	<b>FY 20/21 Adopted</b>	<b>FY 20/21 Adjusted</b>	<b>FY 21/22 Adopted</b>
Administrative Services Mgmt	\$ 392,413	\$ 400,854	\$ 400,854	\$ 228,700
Finance	\$ 790,028	\$ 848,184	\$ 954,343	\$ 930,193
Information Technology	\$ 660,675	\$ 670,306	\$ 683,505	\$ 716,160
Human Resources	\$ 376,640	\$ 451,892	\$ 452,190	\$ 295,765
Economic Development	\$ 362,414	\$ 357,530	\$ 927,624	\$ 392,467
Risk Management	\$ 832,645	\$ 793,100	\$ 796,810	\$ 759,200
Internal Services	\$ 329,173	\$ 275,012	\$ 283,975	\$ 275,012
Asset Replacement	\$ 125,442	\$ 0	\$ 60,000	\$ 356,626
<b>TOTAL</b>	<b>\$ 3,869,430</b>	<b>\$ 3,796,878</b>	<b>\$ 4,559,300</b>	<b>\$ 3,954,123</b>

## FUNDING

General Fund	\$ 3,698,301	\$ 3,734,971	\$ 4,358,860	\$ 3,533,590
PEG	\$ 0	\$ 0	\$ 0	\$ 0
Various Funds	\$ 45,687	\$ 61,907	\$ 140,440	\$ 63,907
Asset Replacement-General	\$ 125,442	\$ 0	\$ 60,000	\$ 356,626
<b>TOTAL</b>	<b>\$ 3,869,430</b>	<b>\$ 3,796,878</b>	<b>\$ 4,559,300</b>	<b>\$ 3,954,123</b>

## PERSONNEL

	<b>FTE</b>
<b>REGULAR</b>	<b>14.50</b>
<b>TEMPORARY</b>	<b>0.50</b>
	<b>15.00</b>

\* part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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The Administrative Services Department encompasses various functions that support internal and external Town operations. The Department includes: Finance, Information Technology, Human Resources, Economic Development, Internal Services, Risk Management and Asset Replacement.

The Administrative Services Department maintains current knowledge of all laws, requirements, procedures and practices related to financial oversight and management, and personnel. Within the Finance Division, the Finance Manager serves as the Town's Treasurer.

## GOALS

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- ❖ Ensure prudent safekeeping of the Town's financial assets.
- ❖ Maintain policies and processes to manage and operate Information Technology infrastructure that supports all Town programs and staff.
- ❖ Maintain a workplace that is fair, equitable and consistent with adopted personnel policies and employment law.
- ❖ Work with the business community and regional partners to support economic vitality.
- ❖ Anticipate and control risk through loss prevention strategies.
- ❖ Manage Town assets, including vehicles, equipment, furnishings and supplies.

## HIGHLIGHTS

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- ❖ In 2020/21, Administrative Services Management:
  - Continued implementation and improvements to the "Live Locally" campaign and Unified Branding.
  - Continued a strong partnership with the Danville Area Chamber of Commerce and business partners.
- ❖ In 2021/22, Administrative Services Management will:
  - Continue further implementation of the "Live Locally" campaign and Unified Branding efforts.
  - Continue a strong partnership with the Danville Area Chamber of Commerce and business partners.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 392,020	\$ 397,164	\$ 397,164	\$ 225,010
Temporary Salaries	\$ 0	\$ 0	\$ 0	\$ 0
Administration	\$ 176	\$ 3,410	\$ 3,410	\$ 3,410
Materials & Supplies	\$ 217	\$ 280	\$ 280	\$ 280
<b>TOTAL</b>	<b>\$ 392,413</b>	<b>\$ 400,854</b>	<b>\$ 400,854</b>	<b>\$ 228,700</b>

## EXPENDITURE DETAIL

Administration: \$3,410 includes expenses for dues, meetings, travel, and employee development costs.

Materials and Supplies: \$280 includes expenses for supplies and reference materials.

## FUNDING

General Fund	\$ 392,413	\$ 400,854	\$ 400,854	\$ 228,700
Measure J	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>\$ 392,413</b>	<b>\$ 400,854</b>	<b>\$ 400,854</b>	<b>\$ 228,700</b>

## PERSONNEL

REGULAR	FTE
Administrative Assistant	1.00
Administrative Services Coordinator	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>2.00</b>



## PROGRAM DESCRIPTION

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The Finance Division is responsible for safekeeping, management and accounting of the Town's financial assets, to ensure that all assets are effectively managed to serve Danville's taxpayers.

Finance functions include accounting (accounts receivable, accounts payable, vendor payments and payroll), budgeting (budget preparation, including long-term forecasting and analysis), audits, asset management, purchasing and contracts, business license processing, investment management and debt management.

The Finance Manager serves as the appointed Town Treasurer responsible for investing and managing all Town funds in accordance with the Town's adopted Investment Policy.

## GOALS

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- ❖ Protect the Town's fiscal resources, investments and assets by following the Town's policies on purchasing and investments.
- ❖ Carefully track the revenue and expenditures set forth in the budget (accounts payable, accounts receivable, payroll and business licenses) by following GASB standards.
- ❖ Work with the Town Manager and staff to prepare the Annual Operating Budget and Capital Improvement Program, including long-term forecasting and analysis.
- ❖ Prepare the Comprehensive Annual Financial Report (CAFR) in accordance with GASB standards and facilitate an independent audit to ensure integrity of the Town's financial reports.

## HIGHLIGHTS

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- ❖ For the past 18 years, The Town has been recognized by the Government Finance Officers Association (GFOA) for outstanding financial reporting in the Comprehensive Annual Financial Report.
- ❖ In 2020/21, the Finance Division:
  - Implemented one of the procurement processes recommended by the GFOA. The new process increased efficiencies with the Munis Financial System by implementing internal paperless/contactless/electronic routing and approval of vendor payments.
- ❖ In 2021/22, the Finance Division will continue to improve the implemented changes to the procurement processes recommended by GFOA to enhance existing procurement process, and expand fiscal management training to Town staff.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 575,306	\$ 593,249	\$ 593,249	\$ 656,988
Temporary Salaries	\$ 0	\$ 0	\$ 0	\$ 0
Administration	\$ 11,653	\$ 9,350	\$ 9,350	\$ 12,150
Materials & Supplies	\$ 59,947	\$ 69,912	\$ 69,912	\$ 71,360
Contracted Services	\$ 143,122	\$ 175,173	\$ 281,332	\$ 189,195
Equipment	\$ 0	\$ 500	\$ 500	\$ 500
<b>TOTAL</b>	<b>\$ 790,028</b>	<b>\$ 848,184</b>	<b>\$ 954,343</b>	<b>\$ 930,193</b>

## EXPENDITURE DETAIL

**Administration:** \$7,360 for credit card fees and bank charges; and \$4,790 for training, travel, and dues.

**Materials and Supplies:** \$66,900 for enterprise-wide accounting and software maintenance; and \$4,460 for reference materials and printing costs for the Annual Operating Budget and CAFR.

**Contracted Services:** \$106,160 for independent investment management services and banking fees; \$55,750 for auditing services; and \$27,285 for consulting services related to Property Tax, Sales Tax and State mandates.

**Equipment:** \$500 for miscellaneous equipment costs.

## FUNDING

General Fund	\$ 744,341	\$ 786,277	\$ 813,903	\$ 866,286
Various Funds	\$ 45,687	\$ 61,907	\$ 140,440	\$ 63,907
<b>TOTAL</b>	<b>\$ 790,028</b>	<b>\$ 848,184</b>	<b>\$ 954,343</b>	<b>\$ 930,193</b>

## PERSONNEL

REGULAR	FTE
Finance Director/Treasurer	1.00
Accounting Analyst	1.00
Accounting Technician	<u>3.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>5.00</b>



## PROGRAM DESCRIPTION

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Information Technology (IT) continuously ensures the efficiency and effectiveness of the Town's information technology services and support. IT provides customer-driven services town-wide in areas utilizing networks, desktops, application development, remote computing and telephones, and related program and project management. These services are of the highest quality possible and are consistent with customers' needs, schedules, and budgets.

## GOALS

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- ❖ Assist departments with implementation of new systems and applications to support Town service priorities and increase our response to the pandemic.
- ❖ Develop information systems and structures that promote community outreach, engagement, and transparency.
- ❖ Maintain, upgrade, and replace critical systems and infrastructure.
- ❖ Provide responsive, results and solutions-oriented service to internal and external customers.
- ❖ Provide proven, state-of-the-practice information technologies in the most strategic, cost effective and efficient way possible to support internal Town operations and business activities.

## HIGHLIGHTS

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- ❖ In 2020/21, the IT Division:
  - Assisted all departments in refining remote access by residents to Town systems.
  - Expanded the use of remote meeting capabilities.
  - Provided the Town with numerous laptops for the pandemic response.
  - Assisted EOC with logistics and pandemic response.
  - Upgraded the Town meeting hall to accommodate remote meetings.
  - Upgraded network security to remote access.
- ❖ In 2021/22, the IT Division will:
  - Find areas where economies and efficiencies can be realized through technology improvements.
  - Continue improving technology security as threats evolve.
  - Work to improve bandwidth to the various Town Business locations and the Internet. Continue managing CIP and asset replacement projects.
  - Support and transition technologies during the move to the new Town Offices located at 500 La Gonda Way.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 536,835	\$ 562,156	\$ 562,156	\$ 607,620
Temporary Salaries	\$ 9,675	\$ 0	\$ 0	\$ 0
Administration	\$ 2,085	\$ 2,000	\$ 2,000	\$ 2,150
Materials & Supplies	\$ 66,657	\$ 78,650	\$ 88,650	\$ 78,890
Contracted Services	\$ 15,571	\$ 17,500	\$ 20,699	\$ 17,500
Equipment	\$ 29,852	\$ 10,000	\$ 10,000	\$ 10,000
Program Activities	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>\$ 660,675</b>	<b>\$ 670,306</b>	<b>\$ 683,505</b>	<b>\$ 716,160</b>

## EXPENDITURE DETAIL

**Temporary Salaries:** Eliminated funding for a temporary, part-time Geographic Information Systems (GIS) Specialist in FY 20/21.

**Administration:** \$2,150 for travel, dues, conferences, and training.

**Materials and Supplies:** \$66,000 for software licensing; \$10,000 for application software maintenance; and \$2,890 for miscellaneous supplies.

**Contracted Services:** \$8,500 for consulting services for enterprise system configurations; \$6,500 for network, email and website security; and \$2,500 for on-call consulting services.

**Equipment:** \$10,000 for miscellaneous new and replacement technology equipment.

## FUNDING

General Fund	\$ 660,675	\$ 670,306	\$ 683,505	\$ 716,160
PEG	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>\$ 660,675</b>	<b>\$ 670,306</b>	<b>\$ 683,505</b>	<b>\$ 716,160</b>

## PERSONNEL

REGULAR	FTE
Chief Technology Officer	1.00
Information Technology Analyst	2.00
Information Technology Technician	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>4.00</b>
<b>TEMPORARY FTE:*</b>	<b>0.50</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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Human Resources (HR) is responsible for maintaining a workplace that is fair, equitable, and consistent with the Town's Personnel Policies and employment law. HR oversees the Town's employment process including recruitment and selection, employee development and training, benefits administration, and safety for its workforce. HR also facilitates the Town's employee engagement efforts.

## GOALS

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- ❖ Recruit qualified, competent, well-suited applicants and retain an exceptional workforce through employee engagement.
- ❖ Provide the tools necessary to enhance employee development through technical, soft skill, and leadership training opportunities.
- ❖ Ensure compliance with applicable laws that regulate the workplace in safety, benefits, and fair labor standards.

## HIGHLIGHTS

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- ❖ In 2020/21 Human Resources:
  - Successfully implemented BambooHR, a human resources Software as a Service (SaaS) program for better efficiency of the Town's recruitment and onboarding efforts.
  - Developed and enhanced Open Enrollment procedures to streamline process.
  - Worked with PACE and Keenan Associates to procure affordable health benefits for Town employees.
- ❖ In 2021/22 Human Resources will:
  - Maintain appropriate staffing levels by partnering with departments on all succession planning and recruiting efforts.
  - Provide staff with continued training and education opportunities related to quality public service and safety.
  - Review all safety programs for compliance and update as necessary to maintain a safe and desirable work environment.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 307,850	\$ 325,258	\$ 325,258	\$ 169,131
Temporary Salaries	\$ 3,410	\$ 0	\$ 0	\$ 0
Administration	\$ 32,102	\$ 44,534	\$ 44,534	\$ 44,534
Materials & Supplies	\$ 16,016	\$ 34,500	\$ 34,500	\$ 34,500
Contracted Services	\$ 16,271	\$ 39,600	\$ 39,898	\$ 39,600
Equipment	\$ 991	\$ 8,000	\$ 8,000	\$ 8,000
<b>TOTAL</b>	<b>\$ 376,640</b>	<b>\$ 451,892</b>	<b>\$ 452,190</b>	<b>\$ 295,765</b>

## EXPENDITURE DETAIL

Temporary Salaries: Funding eliminated for a part-time Clerical Assistant to support HR efforts.

Administration: \$14,000 for employee development/training; \$9,000 for claims prevention; and \$21,534 for meals, advertising and recruitment.

Materials and Supplies: \$12,500 for ergonomic furniture; \$10,000 for employee recognition; \$6,000 for application software; and \$6,000 for training supplies and reference materials.

Contracted Services: \$23,500 for training; \$3,000 for human resources specialty consultants; and \$13,100 for safety consultants, OSHA compliance services and pre-employment physicals.

Equipment: \$8,000 for miscellaneous equipment.

## FUNDING

General Fund	\$ 376,640	\$ 451,892	\$ 452,190	\$ 295,765
<b>TOTAL</b>	<b>\$ 376,640</b>	<b>\$ 451,892</b>	<b>\$ 452,190</b>	<b>\$ 295,765</b>

## PERSONNEL

REGULAR	FTE
Human Resources Manager	1.00
Human Resources Analyst	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>2.00</b>



## PROGRAM DESCRIPTION

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Economic Development facilitates the retention and expansion of businesses in Danville, while meeting the needs of the Danville community and greater Tri-Valley region. The Economic Development Manager acts as a concierge to Danville-based businesses and assists in guiding prospective new businesses through the entitlement and permitting process.

Efforts continue to focus on rebuilding the business community and marketing during the pandemic, the Comprehensive Economic Development Plan (CEDP), partnerships with local and regional business organizations, promoting the Business Promotion Grant Funding Program, and strengthening the “Business Concierge” operational process.

## GOALS

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- ❖ Support economic development activities across the community that have a positive impact on the Town’s fiscal health.
- ❖ Foster supportive conditions and offer valuable resources to help small businesses and proprietors prosper.
- ❖ Deliver effective economic development programs by working with local and regional partners.
- ❖ Continue to enhance the character and functionality of the Town to attract visitors and support the quality of life for residents and businesses.

## HIGHLIGHTS

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- ❖ In 2020/21 Economic Development:
  - Developed a series of programs to support local businesses hardest hit by the pandemic.
  - Monitored economic health through outreach with local property owners, property management companies, brokers, and businesses.
  - Deepened partnerships with local/regional partners (e.g., Chamber, EBEDA, Visit Tri-Valley, etc.) to provide necessary support and resources to local businesses.
- ❖ In 2021/22, Economic Development will:
  - Continue to monitor economic health, and adapt programs as needed to support local businesses hardest hit by the pandemic and recover Danville’s business community.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 217,879	\$ 226,275	\$ 226,275	\$ 256,977
Administration	\$ 23,325	\$ 22,755	\$ 29,692	\$ 26,880
Materials & Supplies	\$ 17,480	\$ 10,500	\$ 13,000	\$ 7,070
Contracted Services	\$ 20,055	\$ 1,000	\$ 3,500	\$ 4,200
Program Activities	\$ 83,675	\$ 97,000	\$ 633,220	\$ 97,340
Other	\$ 0	\$ 0	\$ 21,937	\$ 0
<b>TOTAL</b>	<b>\$ 362,414</b>	<b>\$ 357,530</b>	<b>\$ 927,624</b>	<b>\$ 392,467</b>

## EXPENDITURE DETAIL

**Administration:** \$8,500 for advertising; \$16,680 for dues/membership (Danville Area Chamber of Commerce, CALED, EBEDA, iGate, Visit Tri-Valley, etc.); and \$1,700 for regional meetings, conference registration and travel expenses.

**Materials and Supplies:** \$4,820 for software subscriptions; \$2,250 for Live Locally printed material and promotional marketing; and supplies.

**Contracted Services:** \$3,200 for consultant services for Comprehensive Economic Development Plan (CEDP) implementation efforts; and \$1,000 for Community Branding and Marketing, graphic design and photography services.

**Program Activities:** \$50,000 for business promotion; \$40,340 in pass-through costs for the Visit Tri-Valley TBID; and \$7,000 for Danville Information Center at the Museum of the San Ramon Valley.

## FUNDING

General Fund	\$ 362,414	\$ 357,530	\$ 927,624	\$ 392,467
<b>TOTAL</b>	<b>\$ 362,414</b>	<b>\$ 357,530</b>	<b>\$ 927,624</b>	<b>\$ 392,467</b>

## PERSONNEL

REGULAR	FTE
Business and Economic Development Director	1.00
Program Specialist	<u>0.50</u>
<b>TOTAL REGULAR FTE:</b>	<b>1.50</b>







## PROGRAM DESCRIPTION

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The Town's Risk Management Program seeks to anticipate and control risk through use of loss prevention strategies and established risk management principles and procedures. The Town is a member of the Municipal Pooling Authority (MPA), a JPA including 17 of the 19 cities in Contra Costa County. The City Attorney serves as the Town's risk manager and serves on the Board of Directors for the MPA.

Through the MPA, the Town participates in pooled insurance for general liability, vehicle damage and workers' compensation. These programs effectively combine self-insurance with commercial excess insurance, resulting in the most comprehensive coverage for the Town. The Town also purchases property insurance for all Town facilities and earthquake coverage for critical Town facilities.

Examples of efforts aimed at avoiding major risk exposures include sidewalk and playground inspection programs and working with property owners to clean out creeks and drainage facilities to avoid flooding of private property.

## GOALS

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- ❖ Proactively reduce the Town's exposure to potential liability and provide adequate insurance and/or risk transference for liabilities that do arise.
- ❖ Work with the Municipal Pooling Authority to reduce the Town's major risk exposures.
- ❖ Evaluate all contracts to ensure appropriate insurance and indemnification is provided to protect the Town.
- ❖ Work closely with the MPA's claims adjusters to quickly evaluate and handle all liability claims received by the Town.
- ❖ Partner with the Human Resources Division to maintain a safe work environment, provide appropriate safety training and reduce employee injuries and workers' compensation claims.

## HIGHLIGHTS

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- ❖ In 2020/21, the Risk Management Program worked with the Maintenance Department on measures to reduce sidewalk and tree claims.
- ❖ In 2021/22, the Risk Management Program will continue to work on analyzing areas to further reduce liability exposures.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Materials & Supplies	\$ 0	\$ 0	\$ 0	\$ 0
Program Activities	\$ 832,645	\$ 793,100	\$ 796,810	\$ 759,200
<b>TOTAL</b>	<b>\$ 832,645</b>	<b>\$ 793,100</b>	<b>\$ 796,810</b>	<b>\$ 759,200</b>

## EXPENDITURE DETAIL

### Program Activities:

- \$504,000 for general and cyber liability insurance
- \$40,000 for employment liability insurance (ERMA)
- \$9,500 for vehicle insurance
- \$49,000 for property insurance
- \$134,000 for earthquake insurance (including the Veterans Memorial Building, Library and two Community Centers)
- \$2,700 for employee bonds
- \$20,000 reserved for claims settlements

Property and earthquake insurance premiums are increased due to industry losses leading to rate increases and the anticipated addition of the 500 La Gonda Way building to the insured inventory.

## FUNDING

General Fund	\$ 832,645	\$ 793,100	\$ 796,810	\$ 759,200
<b>TOTAL</b>	<b>\$ 832,645</b>	<b>\$ 793,100</b>	<b>\$ 796,810</b>	<b>\$ 759,200</b>



## PROGRAM DESCRIPTION

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Internal Services includes services and expenditures required to support all areas of Town service delivery at all service delivery locations. This includes telecommunications (telephone, cellular and facsimile), general office supplies, mail metering and postage and maintenance associated with photocopiers in all locations housing Town staff.

## GOALS

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- ❖ Procure all standard supplies in the most cost effective and efficient manner possible, utilizing Danville-based vendors whenever possible.
- ❖ Provide a reliable telecommunications network for Town employees, including voice calls, voice mail and facsimile access.
- ❖ Provide reliable cellular and data support services that allow employees to access electronic data and mail before, during and after the standard work day.
- ❖ Maintain postal mail metering equipment and services that support the Town's needs.
- ❖ Manage cost-effective and reliable copy machines under a contract services agreement.

## HIGHLIGHTS

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- ❖ In 2020/21, Internal Services:
  - Continued to manage the Town's copy machines under a single maintenance and lease contract and upgraded necessary equipment.
  - Continued to procure quality supplies, equipment and services at the best value and price for Danville taxpayers.
  - Continued to explore opportunities to implement "green" efforts – Town facilities have been enrolled in the MCE Deep Green 100% renewable energy service.
  - Continued to upgrade the Town voice mail system to allow further integration into the Town's data network.
  - Continued to provide upgrades to the Town's cellular and data systems.
- ❖ In 2021/22, Internal Services will:
  - Continue to manage the Town's copy machine contract.
  - Continue to procure quality supplies, equipment, and services at the best value and price for Danville taxpayers.
  - Continue improving technology economies and efficiencies.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Administration	\$ 2,117	\$ 0	\$ 0	\$ 0
Materials & Supplies	\$ 64,775	\$ 65,606	\$ 65,606	\$ 65,606
Contracted Services	\$ 10,707	\$ 0	\$ 0	\$ 0
Equipment	\$ 66,745	\$ 103,000	\$ 111,963	\$ 103,000
Program Activities	\$ 184,829	\$ 106,406	\$ 106,406	\$ 106,406
<b>TOTAL</b>	<b>\$ 329,173</b>	<b>\$ 275,012</b>	<b>\$ 283,975</b>	<b>\$ 275,012</b>

## EXPENDITURE DETAIL

**Materials & Supplies:** \$25,700 for Town-wide supplies; \$28,600 for postage; \$4,906 for printing; \$5,400 for phone-related materials; and \$1,000 for miscellaneous supplies.

**Equipment:** \$86,000 for photocopy leases and maintenance; \$16,000 for telephone maintenance; and \$1,000 for miscellaneous equipment.

**Program Activities:** \$79,640 for landline phone services; \$25,338 for mobile telephone services; and \$1,428 for cable television services.

## FUNDING

General Fund	\$ 329,173	\$ 275,012	\$ 283,975	\$ 275,012
<b>TOTAL</b>	<b>\$ 329,173</b>	<b>\$ 275,012</b>	<b>\$ 283,975</b>	<b>\$ 275,012</b>



## PROGRAM DESCRIPTION

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The Asset Replacement Program provides for the ongoing replacement of Town-owned capital assets, including motor vehicles, specialized vehicles and equipment, office furnishings and equipment, information technology equipment, building furnishings and other materials. Assets are replaced per an established schedule with strict replacement criteria including public and employee safety, equipment age, maintenance costs and resale value.

The Town's vehicle inventory currently includes 11 hybrid vehicles and 8 electric vehicles, comprising approximately 30 percent of the total vehicle fleet.

## GOALS

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- ❖ Replace capital assets based upon the need to maintain safety standards and promote efficiency in all areas of the Town government.
- ❖ Replace Town vehicles in accordance with an established Vehicle Replacement Policy.
- ❖ Migrate the Town vehicle fleet toward reducing GHG emissions and reducing fuel consumption wherever possible and practical.

## HIGHLIGHTS

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- ❖ In 2020/21, the Asset Replacement Program:
  - Replaced IT equipment, including 27 computers and 10 monitors.
- ❖ In 2021/22, the Asset Replacement Program will:
  - Continue to replace IT equipment, including 27 computers and 10 monitors.
  - Purchase three vehicles in PD; one Patrol vehicle; one K-9 vehicle; and one Command Vehicle.
  - Purchase two Ford Ranger pickups for Maintenance Supervisors, purchase one utility trailer to transport tractors and other equipment necessary to maintain park facilities.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Contracted Services	\$ 0	\$ 0	\$ 0	\$ 0
Equipment	\$ 49,461	\$ 0	\$ 60,000	\$ 64,126
Vehicles	\$ 75,981	\$ 0	\$ 0	\$ 292,500
<b>TOTAL</b>	<b>\$ 125,442</b>	<b>\$ 0</b>	<b>\$ 60,000</b>	<b>\$ 356,626</b>

## EXPENDITURE DETAIL

**Equipment:** \$38,000 for computers and monitors; and \$26,126 for network equipment replacement.

**Vehicles:** \$136,000 to purchase two new Ford Hybrid SUVs for Patrol and K-9 Patrol, and \$75,000 to purchase one Chevrolet Tahoe outfitted as a Command Vehicle for Police; \$74,000 to purchase two Ford Rangers and \$7,500 to purchase one Big Tex Carrier Trailer for Maintenance.

## FUNDING

Peg Fee	\$ 0	\$ 0	\$ 0	\$ 0
Building & Planning	\$ 0	\$ 0	\$ 0	\$ 0
Asset Replacement-General	\$ 125,442	\$ 0	\$ 60,000	\$ 356,626
<b>TOTAL</b>	<b>\$ 125,442</b>	<b>\$ 0</b>	<b>\$ 60,000</b>	<b>\$ 356,626</b>



## Administrative Policy

### VEHICLE MAINTENANCE & REPLACEMENT

The Town of Danville owns, operates and maintains vehicles that are essential to various areas of the Town's service delivery. In order to maximize the life and usefulness of all Town-owned vehicles, the Town has established this Vehicle Maintenance and Replacement Policy. The policy includes the following sections:

- Maintenance Responsibility
- Vehicle Categories
- Replacement Criteria
- Vehicle Inventory
- New Vehicles

#### 1. MAINTENANCE RESPONSIBILITY

The Town assigns all vehicles to specific personnel in order to increase accountability and enhance vehicle care and longevity. The staff assigned to a vehicle is responsible for sharing maintenance responsibility for the vehicle with the designated Fleet Maintenance Manager. Maintenance for all Town vehicles occurs through a combination of *centralized and de-centralized vehicle maintenance services*.

*Centralized vehicle maintenance services* are coordinated through the designated Fleet Maintenance Manager. These services are provided to the Town through contracts with private vendors and include all routine and specialized services required to keep vehicles in proper mechanical working order. Examples of centralized vehicle maintenance services provided through the Fleet Maintenance Manager include regular services such as oil changes, tune-ups, brake service and replacement, tire replacement etc., and emergency or extraordinary repairs necessitated by a vehicle breakdown or malfunction or vehicle involvement in a collision.

The Fleet Maintenance Manager keeps records on all vehicles and works with appropriate assigned personnel to assure that a proper routine maintenance schedule is maintained at proper intervals.

*De-centralized vehicle maintenance services* include keeping all vehicles fueled and clean. The appearance of each vehicle is the responsibility of the employee assigned to that vehicle. All Town vehicles are expected to be maintained in clean condition both inside and out. In order to assure proper levels of emergency preparedness, all vehicles are to be operated and maintained with a minimum of ½ tank of fuel at all times.



## Administrative Policy: Vehicle Maintenance and Replacement Page 2

### 2. VEHICLE CATEGORIES

Following is a description of the various types of vehicles owned by the Town.

#### Category A-1: Police Patrol/Emergency Response Vehicles

These vehicles are assigned the highest priority. They are typically operated 16 hours per day, 7 days per week, and accumulate, on average, 21,000 miles of annual usage. They are subject to frequent starts and stops, high-speed operation and emergency response usage. They are used to transport police officers, occasional civilians, and suspects who are placed under arrest and must be transported. Given the type of usage, wear and tear on the vehicles is considerable and the need for consistent reliability and dependability is extremely high.

#### Category A-2: Non-Patrol Police Vehicles

These vehicles provide secondary police response and are used to provide pro-active and community based policing. They are driven on a daily basis, typically 5 days per week. Investigations vehicles accumulate, on average, 17,000 miles of annual usage. They are driven at moderate to low speeds and used to transport people and light equipment. Given the type of usage, wear and tear is moderate, and the need for consistent reliability is moderate to high.

#### Category B-1: Maintenance Vehicles

These vehicles are operated by Community Services personnel assigned to Maintenance or Facilities. They are typically driven on a daily basis, 5-7 days per week, and accumulate, on average, 9,000 miles of annual usage. They are operated at moderate to low speeds and are used to transport people, materials, tools and supplies to various job sites throughout town. These vehicles also respond to emergency call out situations. Given the type of usage, wear and tear is moderate and the need for consistent reliability is moderate to high.

#### Category B-2: Heavy Duty/Specialty Maintenance Vehicles

These vehicles are operated intermittently, typically several times per week. Given the nature of their usage, these vehicles are not assigned to specific personnel, but rather are deployed on a job-by-job basis. The vehicles are used to transport special equipment or to move or transport heavy loads. Wear and tear is moderate, increasing with vehicle age. The need for consistent reliability is moderate.

#### Category C-1: Inspection and Pool Vehicles\*

These vehicles are typically driven on a daily basis, 5 days per week and accumulate, on average, 5-7,000 miles of annual usage. They are driven at moderate to low speeds and are used to transport people and light equipment to job sites throughout town. Certain types of inspection vehicles are intermittently operated in "off road" conditions. Inspector's vehicles are assigned to specific



## Administrative Policy: Vehicle Maintenance and Replacement

### Page 3

personnel, while pool vehicles are shared by staff members in various departments. Given the type of usage, wear and tear is moderate and the need for consistent reliability is moderate.

#### Category C-2: Other Assigned Vehicles\*

These vehicles are assigned to specific individuals, who because of their position with the Town, may be called upon to respond to emergency callouts on a 24 hour basis. These vehicles are driven on a daily basis, 5 days per week and are home garaged during non-work hours. Given the type of usage, wear and tear is moderate and the need for consistent reliability is moderate to high.

#### Category M-1: Police Motorcycles

The Police Traffic Division deploys a motorcycle unit to perform certain aspects of traffic enforcement. Motorcycles are typically operated 8 hours per day, 4 days per week, and accumulate, on average, 6,000 miles of annual usage. They are subject to frequent starts and stops, high-speed operation and emergency response usage. Given the type of vehicle and usage, the need for officer safety, reliability and dependability is extremely high.

\* *For Categories C-1 and C-2, the Town is promoting fuel efficiency and conservation through the purchase of hybrid and electric vehicles to perform these functions.*

### **3. REPLACEMENT CRITERIA**

A request to replace a vehicle must originate within the department that utilizes that vehicle. The request should specify the category of vehicle, as well as the replacement criteria being met. It is anticipated that routine vehicle replacement will occur through the Town's annual operating budget and asset replacement process.

The following criteria will be utilized to determine appropriate vehicle replacement intervals. In order to warrant replacement, a minimum of three of the following criteria must be met.

#### **Category A-1: Police Patrol/Emergency Response Vehicles**

1. Vehicle mileage exceeds 100,000 miles.
2. Annual maintenance costs exceed \$4,000.
3. Overall condition of the vehicle is poor: peeling paint, torn seats, systems inoperable (A/C, seat hardware, radio etc.), poor suspension.
4. Vehicle engine or transmission/drive train requires replacement.
5. Vehicle has sustained major body damage valued at over \$6,000 to repair.
6. Vehicle age exceeds 4 years.

**Category A-2: Non-Patrol Police Vehicles**

**Category B-1: Maintenance Vehicles**

**Category C-1: Inspection, Pool & Other Vehicles\***



## Administrative Policy: Vehicle Maintenance and Replacement

### Page 4

#### Category C-2: Other Assigned Vehicles\*

1. Vehicle mileage exceeds 100,000 miles.
2. Annual maintenance costs exceed \$4,000.
3. Overall condition of the vehicle is poor: peeling paint, torn seats, systems inoperable (A/C, seat hardware, radio etc.), poor suspension.
4. Vehicle engine or transmission/drive train requires replacement.
5. Vehicle has sustained body damage valued at:
  - a. over \$6,000 to repair if the vehicle is less than 5 years of age; or
  - b. over \$4,000 to repair if the vehicle is greater than 5 years of age.
6. Vehicle age exceeds 10 years.

\* Replacement of hybrid vehicles may also factor in extraordinary battery replacement costs once the vehicle exceeds 5-7 years of age

#### Category B-2: Heavy Duty/Specialty Maintenance Vehicles

1. Vehicle mileage exceeds 80,000 miles.
2. Annual maintenance costs exceed \$6,000
3. Overall condition of the vehicle is poor: peeling paint, torn seats, systems inoperable (A/C, seat hardware, radio etc.), poor suspension.
4. Vehicle engine or transmission/drive train requires replacement.
5. Vehicle has sustained body damage valued at:
  - a. over \$6,000 to repair if the vehicle is less than 5 years of age; or
  - b. over \$4,000 to repair if the vehicle is greater than 5 years of age.
6. Vehicle age exceeds 15 years.

#### Category M-1: Police Motorcycles

1. Vehicle mileage exceeds 60,000 miles.
2. Annual maintenance costs exceed \$3,000
3. Overall condition of the vehicle is poor: peeling paint, systems inoperable, poor suspension or handling.
4. Vehicle engine or transmission/drive train requires replacement.
5. Vehicle has sustained body damage valued at:
  - a. over \$4,000 to repair if the vehicle is less than 5 years of age; or
  - b. over \$2,500 to repair if the vehicle is greater than 5 years of age.
6. Vehicle has sustained damage to the frame.
7. Vehicle age exceeds 5 years.

#### 4. VEHICLE INVENTORY

A current Vehicle Inventory which includes all vehicles that have been authorized by the Town Council, through the Town's financial planning process, is included as Attachment A to this policy.



## Administrative Policy: Vehicle Maintenance and Replacement

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### 5. NEW VEHICLES

No new vehicles (an additional vehicle that has not been previously authorized) may be purchased or added without the recommendation of the Town Manager and approval by the Town Council. Any request to increase the vehicle inventory by adding a new vehicle, shall originate within the department that will utilize the vehicle, and shall follow the following process:

- 1) A request from Department Head will be submitted to the Town Manager describing the need and justification for the vehicle;
- 2) The Town Manager will review and approve requests for inclusion in the draft annual operating budget and asset replacement program. The vehicle request will then be presented to the Town Council for consideration. Once approved by the Town Council, the vehicle will be added to the Comprehensive Vehicle Inventory, and may be purchased.
- 3) Consideration of whether or not to add new vehicles to the Town Vehicle Inventory will only occur through the annual operating budget process.

Attachment A:                   Town Vehicle Inventory

*Updated April 25, 2014*

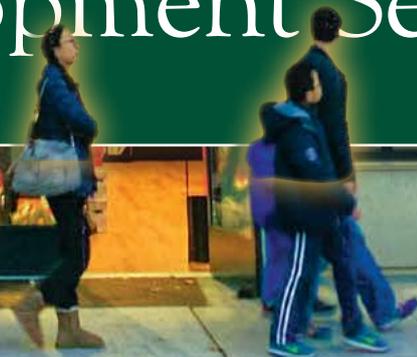


PACYRUS

401B



# Development Services



# Development Services



<b>PROGRAMS</b>	<b>FY 19/20 Actual</b>	<b>FY 20/21 Adopted</b>	<b>FY 20/21 Adjusted</b>	<b>FY 21/22 Adopted</b>
Development Services Mgmt	\$ 459,565	\$ 455,667	\$ 455,667	\$ 709,972
Planning	\$ 619,202	\$ 196,876	\$ 495,712	\$ 1,004,621
Building	\$ 1,287,420	\$ 1,317,211	\$ 1,459,232	\$ 1,347,958
Code Enforcement	\$ 106,781	\$ 120,855	\$ 120,855	\$ 133,162
Engineering	\$ 310,545	\$ 188,236	\$ 198,236	\$ 203,488
Capital Project Management	\$ 935,352	\$ 810,025	\$ 810,025	\$ 915,980
Transportation	\$ 460,871	\$ 497,475	\$ 528,765	\$ 421,121
Clean Water Program	\$ 311,755	\$ 218,000	\$ 241,104	\$ 218,000
<b>TOTAL</b>	<b>\$ 4,491,492</b>	<b>\$ 3,804,345</b>	<b>\$ 4,309,596</b>	<b>\$ 4,954,302</b>

## FUNDING

Building & Planning	\$ 2,130,126	\$ 1,927,944	\$ 2,368,801	\$ 2,765,066
Capital Improvement	\$ 69,250	\$ 66,280	\$ 66,280	\$ 79,627
Clean Water	\$ 311,755	\$ 218,000	\$ 241,104	\$ 218,000
Engineering	\$ 348,462	\$ 180,336	\$ 190,336	\$ 181,474
Gas Tax	\$ 336,455	\$ 331,457	\$ 341,460	\$ 333,419
General Fund	\$ 1,065,707	\$ 871,194	\$ 887,481	\$ 1,179,338
Measure J	\$ 229,736	\$ 209,134	\$ 214,134	\$ 197,378
<b>TOTAL</b>	<b>\$ 4,491,492</b>	<b>\$ 3,804,345</b>	<b>\$ 4,309,596</b>	<b>\$ 4,954,302</b>

## PERSONNEL

REGULAR

FTE

26.50



## PROGRAM DESCRIPTION

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The Development Services Department protects public health, safety and welfare; preserves Danville's history; and retains the community's special character. The Planning Division ensures that all development applications are reviewed for consistency with the General Plan, Town ordinances and development standards. Building Division reviews permits, conducts plan checks and inspection services to ensure the safety of new and remodeled structures. Code enforcement activities focus on neighborhood appearance and "quality of life." Through the Town's Five-Year Capital Improvement Program, the Engineering, Transportation and Capital Project Management team ensures that the community's infrastructure (roadways, storm drains, parks, playgrounds, etc.) are safe and meet community standards. Through the local Clean Water Program, the Department ensures ongoing compliance with the Federally mandated Clean Water Act. In collaboration with others, the Department secures grant funding, monitors state and federal legislation that affect Danville, and advocates consistent with Town Council direction.

## GOALS

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- ❖ Ensure a seamless, consistent and responsive development review process that invites and incorporates customer feedback.
- ❖ Ensure compliance with all applicable state and federal laws and regulations related to planning, building codes, transportation, engineering standards, clean water and environmental protection. Work with state and federal legislators to represent and advocate on behalf of Danville.

## HIGHLIGHTS

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- ❖ In 2020/21 Development Services Management:
  - Completed construction of the Diablo Road (west) Bicycle Improvement Project.
  - Achieved 4-fold expansion of online permit submittal and plan review capabilities.
  - Launched the Garden Cottage Program ("Permit-Ready Granny Unit Program") and Temporary Land Use Permits for outdoor restaurant seating.
  - Monitored emerging state housing legislation and ABAG's RHNA Housing Methodology process; advocated consistent with Town Council direction.
- ❖ In 2021/22 Development Services Management will:
  - Provide project management oversight of the 2022-2030 Housing Element effort.
  - Continue to monitor state housing legislation and advocate consistent with Town Council direction and Tri-Valley legislative platform.
  - Develop public education materials and videos for online Danville 101 Program.
  - Complete environmental assessment and design of Diablo Road Trail.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 453,465	\$ 446,316	\$ 446,316	\$ 700,621
Temporary Salaries	\$ 0	\$ 3,000	\$ 3,000	\$ 3,000
Administration	\$ 5,326	\$ 3,101	\$ 3,101	\$ 3,101
Materials & Supplies	\$ 774	\$ 3,250	\$ 3,250	\$ 3,250
<b>TOTAL</b>	<b>\$ 459,565</b>	<b>\$ 455,667</b>	<b>\$ 455,667</b>	<b>\$ 709,972</b>

## EXPENDITURE DETAIL

Employee Expenses: added .50 FTE Deputy Development Services Director position.

Temporary Salaries: \$3,000 for temporary part-time assistance for outreach programs.

Administration: \$3,101 for professional dues, training, and meeting expenses.

Materials & Supplies: \$3,250 for community outreach materials and supplies.

## FUNDING

General Fund	\$ 55,953	\$ 100,719	\$ 100,719	\$ 307,181
Building & Planning	\$ 116,723	\$ 293,002	\$ 293,002	\$ 279,325
Engineering	\$ 173,099	\$ 0	\$ 0	\$ 0
Gas Tax	\$ 63,587	\$ 30,538	\$ 30,538	\$ 61,733
Measure J	\$ 50,203	\$ 31,408	\$ 31,408	\$ 61,733
Capital Improvement	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>\$ 459,565</b>	<b>\$ 455,667</b>	<b>\$ 455,667</b>	<b>\$ 709,972</b>

## PERSONNEL

REGULAR	FTE
Assistant Town Manager	1.00
Deputy Development Services Director	0.50
Administrative Analyst	1.00
Administrative Assistant	<u>2.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>4.50</b>



## PROGRAM DESCRIPTION

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The Planning Division provides current and advanced planning services to ensure development is consistent with the General Plan, specific plans, planning and land use sections of the municipal code, as well as design guidelines and standards.

Advanced Planning efforts include maintaining an up-to-date General Plan as well as preparing other long-range plans, studies and ordinance updates that may be needed to implement federal and state legislation.

## GOALS

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- ❖ Review and analyze planning applications to ensure consistency with the 2030 General Plan, zoning ordinance and all other planning and design standards to ensure new projects meet community standards.
- ❖ Ensure environmental protection and mitigation pursuant to the California Environmental Quality Act (CEQA).
- ❖ Provide staff support and make recommendations on all planning matters that are presented to the Town Council, Planning Commission, Heritage Resource Commission, Design Review Board and Historic Design Review Committee.

## HIGHLIGHTS

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- ❖ In 2020/21, Planning:
  - Completed update of the second dwelling unit ordinance.
  - Completed design review of key downtown buildings, including the Clocktower and Hettinger Plaza.
  - Launched Temporary Land Use Permits for outdoor restaurant seating to assist restaurants during the COVID-19 restrictions.
- ❖ In 2021/22, Planning will:
  - Initiate work related to the adoption of the 2022-2030 Housing Element.
  - Collaborate with Transportation and Engineering Divisions on the environmental assessment and design of the Diablo Road Trail.
  - Monitor emerging state housing legislation and advocate consistent with Town Council direction.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 580,837	\$ 160,351	\$ 160,351	\$ 633,996
Temporary Salaries	\$ 0	\$ 2,600	\$ 2,600	\$ 2,600
Administration	\$ 10,426	\$ 9,125	\$ 9,125	\$ 13,225
Materials & Supplies	\$ 9,843	\$ 7,300	\$ 7,300	\$ 47,300
Contracted Services	\$ 18,096	\$ 17,500	\$ 316,336	\$ 307,500
Equipment	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>\$ 619,202</b>	<b>\$ 196,876</b>	<b>\$ 495,712</b>	<b>\$ 1,004,621</b>

## EXPENDITURE DETAIL

**Employee Expenses:** Eliminated 1.0 FTE Principal Planner position, shifted 1.0 FTE Development Coordinator from Building.

**Temporary Salaries:** \$2,600 for temporary employees.

**Administration:** \$7,625 for Planning Commission and Heritage Resource Commission training and associated travel; \$5,600 for professional dues and training.

**Materials and Supplies:** \$2,300 for general supplies such as printing, postage and reference materials; \$4,500 for software maintenance such as MetroScan and GIS mapping; \$500 for HRC commemorative plaques; and \$40,000 for Housing Element public outreach.

**Contracted Services:** \$304,000 for consulting services associated with Housing Element and Environmental Impact Report, in which \$177,000 of the cost will be covered by grants; \$3,500 for Historic Resource services and GIS mapping.

## FUNDING

Building & Planning	\$ 619,202	\$ 196,876	\$ 495,712	\$ 1,004,621
<b>TOTAL</b>	<b>\$ 619,202</b>	<b>\$ 196,876</b>	<b>\$ 495,712</b>	<b>\$ 1,004,621</b>

## PERSONNEL

REGULAR	FTE
Chief of Planning	1.00
Development Coordinator	1.00
Associate Planner	1.00
Assistant Planner	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>4.00</b>



## PROGRAM DESCRIPTION

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Building is responsible for ensuring public safety by providing responsive and timely permitting, plan review, inspection, and building code enforcement services. These services ensure that all building construction meets minimum safety requirements and is fully compliant with applicable codes and standards.

Building reviews building permit applications and assists customers through the permit process. Plan review involves checking construction drawings to verify code compliance related to building safety, accessibility and energy efficiency. Inspection services are provided on a timely basis to ensure that all construction complies with approved plans and permits. Where appropriate, building code enforcement addresses construction that has occurred without permits and/or inspections.

## GOALS

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- ❖ Serve as the welcoming and customer-centric coordination hub of the Town's Permit and Reception Center.
- ❖ Seek balance in the permitting process between enforcement and conformance with intent of the applicable codes, standards and regulations being applied.

## HIGHLIGHTS

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- ❖ In 2020/21, Building:
  - Launched the Garden Cottage ("Permit-Ready Granny Unit") Program.
  - Achieved 4-fold expansion of online permit submittal and plan review capabilities.
  - Achieved the on-time plan check performance objective of 90% or greater (actual performance: 98% for the division, 96% department-wide).
- ❖ In 2021/22, Building will:
  - Complete temporary occupancy inspections for the Riverwalk apartment project.
  - Meet the on-time plan check performance objective of 90% or greater.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 946,341	\$ 1,038,101	\$ 1,038,101	\$ 959,298
Temporary Salaries	\$ 0	\$ 0	\$ 0	\$ 0
Administration	\$ 7,145	\$ 61,100	\$ 61,100	\$ 64,100
Materials & Supplies	\$ 122,833	\$ 107,710	\$ 111,966	\$ 114,260
Contracted Services	\$ 209,145	\$ 107,500	\$ 245,265	\$ 207,500
Equipment	\$ 0	\$ 1,000	\$ 1,000	\$ 1,000
Program Activities	\$ 1,956	\$ 1,800	\$ 1,800	\$ 1,800
<b>TOTAL</b>	<b>\$ 1,287,420</b>	<b>\$ 1,317,211</b>	<b>\$ 1,459,232</b>	<b>\$ 1,347,958</b>

## EXPENDITURE DETAIL

Employee Expenses: Shifted 1.0 FTE Development Coordinator to Planning.

Administration: \$35,700 for credit card transaction fees and bank-related charges; and \$28,400 for professional dues, certifications, and mandatory annual trainings (including certified accessibility training).

Materials and Supplies: \$101,860 for permitting and GIS software maintenance, cloud storage and backup services; \$3,000 for code books; \$9,400 for printing, uniforms, and supplies.

Contracted Services: \$200,000 for contract plan check services and when project scope/size exceeds the expertise of in-house staff; \$5,000 for inspection coverage for scheduled and unscheduled absences and training; and \$2,500 for non-plan check consultant services.

## FUNDING

Building & Planning	\$ 1,287,420	\$ 1,317,211	\$ 1,459,232	\$ 1,347,958
<b>TOTAL</b>	<b>\$ 1,287,420</b>	<b>\$ 1,317,211</b>	<b>\$ 1,459,232</b>	<b>\$ 1,347,958</b>

## PERSONNEL

REGULAR	FTE
Chief Building Official	1.00
Permit Center Supervisor	1.00
Plans Examiner	1.00
Building Inspector	2.00
Development Services Technician	<u>2.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>7.00</b>



## PROGRAM DESCRIPTION

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Danville is made up of over 16,000 privately owned properties that exist within 75 different residential neighborhoods and a number of commercial and office centers. Property maintenance and the condition of private property has the potential to affect the quality of life for neighbors and all Danville residents and businesses.

The Code Enforcement Officer also assists Town residents with referrals to other agencies available to assist residents, including Contra Costa Animal Services, Contra Costa Environmental Health and the Contra Costa Mosquito and Vector Control District.

## GOALS

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- ❖ Provide responsive Code Enforcement to support residents' quality of life.
- ❖ Encourage non-enforcement solutions to Code complaints wherever possible.
- ❖ Refer residents to external resources for handling non-Town related concerns.

## HIGHLIGHTS

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- ❖ In 2020/21, Code Enforcement:
  - Responded to municipal code-related contacts, approximately 100 of which required formal code enforcement action.
  - Partially completed integration of the new EnerGov land management software with Danville Connect to improve Code Enforcement activities and customer communication.
  - Maintained a high case closure rate of 91%.
- ❖ In 2021/22, Code Enforcement will:
  - Continue integration of the EnerGov and Danville Connect software for Code Enforcement activities.
  - Collaborate with the Planning Division and City Attorney to update sections of the Danville Municipal Code.
  - Maintain a high Code Enforcement closure rate.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 106,471	\$ 115,355	\$ 115,355	\$ 127,662
Administration	\$ 0	\$ 300	\$ 300	\$ 300
Materials & Supplies	\$ 0	\$ 200	\$ 200	\$ 200
Program Activities	\$ 310	\$ 5,000	\$ 5,000	\$ 5,000
<b>TOTAL</b>	<b>\$ 106,781</b>	<b>\$ 120,855</b>	<b>\$ 120,855</b>	<b>\$ 133,162</b>

## EXPENDITURE DETAIL

Administration: \$300 for professional development and training.

Materials & Supplies: \$200 for reference materials and uniform.

Program Activities: \$5,000 for Code Enforcement and abatement costs.

## FUNDING

Building & Planning	\$ 106,781	\$ 120,855	\$ 120,855	\$ 133,162
<b>TOTAL</b>	<b>\$ 106,781</b>	<b>\$ 120,855</b>	<b>\$ 120,855</b>	<b>\$ 133,162</b>

## PERSONNEL

REGULAR	FTE
Assistant Planner/Code Enforcement Officer	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>1.00</b>



## PROGRAM DESCRIPTION

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Engineering provides plan checking and construction inspection for street and public works improvements, including the processing of drainage and utility design, subdivision and development applications, right-of-way acquisition requests and all encroachment and grading permits.

Engineering is responsible for ensuring that subdivision and permitted improvements on private property and within the public right-of-way are designed and constructed safely and consistent with conditions of approval and all applicable Town standards.

## GOALS

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- ❖ Offer quality services that combine a strong foundation of engineering principles to meet the needs of Town businesses and residents.
- ❖ Design/plan, advise, administer, oversee and inspect all public works improvements and subdivision developments and provide these services on budget and on time.
- ❖ Ensure projects are compliant with state and federal regulations and Town policies and procedures to enhance the quality of life and protect the public health, safety and well-being of those who live, work and play in the Town of Danville.

## HIGHLIGHTS

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- ❖ In 2020/21, Engineering:
  - Completed plan check for the 375 West El Pintado Road (37-unit townhomes) development project as well as commercial projects located at 200 Hartz Avenue, 198 Diablo Road, and 301 Hartz Avenue.
  - Launched online encroachment permit submittal and plan review.
  - Began Town-wide inventory and condition assessment of the Storm Drainage facilities for the Storm Drain Master Plan.
  - Supported CIP Management on various Town-wide capital projects.
- ❖ In 2021/22, Engineering will:
  - Collaborate with Planning and Transportation to complete environmental assessment and design of Diablo Road Trail.
  - Support CIP Management on various Town-wide capital projects.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 293,946	\$ 145,636	\$ 145,636	\$ 152,888
Administration	\$ 2,543	\$ 6,950	\$ 6,950	\$ 6,950
Materials & Supplies	\$ 8,066	\$ 12,150	\$ 12,150	\$ 12,150
Contracted Services	\$ 5,990	\$ 22,000	\$ 32,000	\$ 30,000
Equipment	\$ 0	\$ 1,500	\$ 1,500	\$ 1,500
<b>TOTAL</b>	<b>\$ 310,545</b>	<b>\$ 188,236</b>	<b>\$ 198,236</b>	<b>\$ 203,488</b>

## EXPENDITURE DETAIL

Administration: \$6,950 for professional dues, ongoing training and associated travel.

Materials and Supplies: \$10,000 for software maintenance and licensing costs; and \$2,150 for safety clothing, reference materials, and supplies.

Contracted Services: \$30,000 for engineering consulting services and subdivision plan checks.

Equipment: \$1,500 for engineering field equipment and supplies.

## FUNDING

General Fund	\$ 135,182	\$ 7,900	\$ 7,900	\$ 22,014
Building & Planning	\$ 0	\$ 0	\$ 0	\$ 0
Engineering	\$ 175,363	\$ 180,336	\$ 190,336	\$ 181,474
<b>TOTAL</b>	<b>\$ 310,545</b>	<b>\$ 188,236</b>	<b>\$ 198,236</b>	<b>\$ 203,488</b>

## PERSONNEL

REGULAR	FTE
Civil Engineer Associate	1.00
Public Works Inspector	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>2.00</b>



## PROGRAM DESCRIPTION

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Capital Project Management is responsible for the planning, design and construction of projects in the Five-Year Capital Improvement Program (CIP). Capital Project Management coordinates preparation of the CIP, including developing project cost estimates and identifying funding sources and pursuing state and federal grants.

Major activities include: 1) project design, rights-of-way acquisition, environmental review, agency permitting, specification preparation and bid processing; 2) construction management, evaluating bids on construction contracts, qualifying contractors, inspecting construction work, progress payments, change orders and notices of completion; and 3) preparing and maintaining record maps and documentation of streets, infrastructure, CIP project construction, legal descriptions for property transactions and grant administration.

## GOALS

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- ❖ Facilitate cost effective and timely design and construction of various public works and facilities to meet present and projected community needs.
- ❖ Communicate the pendency and status of all projects to affected users, residents and property owners to minimize construction-related impacts.
- ❖ Manage a Pavement Management Program that maintains the Town's Pavement Condition Index (PCI) through preventative maintenance and overlay projects.
- ❖ Solicit and secure grant funding from various sources to support the CIP.

## HIGHLIGHTS

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- ❖ In 2020/21, Capital Project Management:
  - Completed the Diablo Road Resurfacing & Green Bike Lane Striping Project.
  - Initiated in-house design of the Diablo Road Trail.
  - Completed design of Sycamore Park & Ride lot and San Ramon Valley Boulevard (SRVB) (south) projects.
  - Completed plans and specifications for, and successfully bid, the 500 La Gonda Way Tenant Improvements project.
- ❖ In 2021/22, Capital Project Management will:
  - Construct the SRVB (south) and annual Pavement Management projects.
  - Construct tenant improvements at 500 La Gonda Way.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 925,637	\$ 801,375	\$ 801,375	\$ 904,330
Temporary Salaries	\$ 0	\$ 0	\$ 0	\$ 0
Administration	\$ 1,043	\$ 1,500	\$ 1,500	\$ 1,500
Materials & Supplies	\$ 7,111	\$ 5,150	\$ 5,150	\$ 8,150
Contracted Services	\$ 1,561	\$ 2,000	\$ 2,000	\$ 2,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>\$ 935,352</b>	<b>\$ 810,025</b>	<b>\$ 810,025</b>	<b>\$ 915,980</b>

## EXPENDITURE DETAIL

Administration: \$1,500 for professional training and development expenses.

Materials and Supplies: \$6,600 for software maintenance and licensing; and \$1,550 for printing, reference materials and supplies.

Contracted Services: \$2,000 for consultant services.

## FUNDING

General Fund	\$ 866,102	\$ 743,745	\$ 743,745	\$ 836,353
Capital Improvement	\$ 69,250	\$ 66,280	\$ 66,280	\$ 79,627
<b>TOTAL</b>	<b>\$ 935,352</b>	<b>\$ 810,025</b>	<b>\$ 810,025</b>	<b>\$ 915,980</b>

## PERSONNEL

REGULAR	FTE
City Engineer	1.00
Senior Civil Engineer	1.00
Landscape Architect	1.00
Civil Engineer Associate	1.00
Public Works Inspector	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>5.00</b>



## PROGRAM DESCRIPTION

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Transportation provides programs and services that ensure safe and efficient multi-modal travel throughout the Town. Impacts of traffic congestion upon the Town's residents are addressed by operating local traffic management programs, review of local development projects, engaging in regional coordination and advocacy, and pursuing regional and local transportation improvements and funding.

Transportation manages a network of traffic signals, flashing beacons, radar display signs, lighted crosswalks, signage, pavement markings, and bicycle and pedestrian facilities, and oversees the Neighborhood Traffic Management Program (NTMP).

## GOALS

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- ❖ Ensure safe, reliable and efficient transportation systems for all modes including motorists, pedestrians and bicyclists.
- ❖ Support education, engineering and enforcement efforts by delivering effective traffic safety education initiatives, traffic calming programs, and capital projects that reinforce community quality of life.
- ❖ Implement parking management strategies that support the Town's economic development efforts.

## HIGHLIGHTS

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- ❖ In 2020/21, Transportation:
  - Completed Town-wide Bicycle Master Plan.
  - Replaced 50% of the traffic signal operations system including hardware (controllers) and software (ATMS traffic management system).
  - Replaced lighted crosswalk systems at three locations.
  - Completed the Biennial Traffic Monitoring Program.
  - Installed high-visibility Class II bicycle lane facilities and bicycle video detection systems on Diablo Road (1.8-mile segment).
- ❖ In 2021/22, Transportation will:
  - Complete a Town-wide Local Safety Roadway Plan.
  - Complete design of the Diablo Road Trail (CIP C-055) and funding plan.
  - Complete a Fiber Optic Master Plan (CIP A-620).



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 398,600	\$ 419,935	\$ 419,935	\$ 344,071
Temporary Salaries	\$ 0	\$ 1,000	\$ 6,000	\$ 1,000
Administration	\$ 3,904	\$ 4,700	\$ 4,700	\$ 4,800
Materials & Supplies	\$ 1,231	\$ 4,490	\$ 4,490	\$ 4,450
Contracted Services	\$ 56,514	\$ 63,850	\$ 90,140	\$ 63,100
Equipment	\$ 622	\$ 3,500	\$ 3,500	\$ 3,700
<b>TOTAL</b>	<b>\$ 460,871</b>	<b>\$ 497,475</b>	<b>\$ 528,765</b>	<b>\$ 421,121</b>

## EXPENDITURE DETAIL

**Administration:** \$4,800 for professional dues, conferences, travel, and training.

**Materials and Supplies:** \$2,500 for transportation planning/traffic engineering software and licensing; \$1,950 for printing, postage, reference materials, safety clothing and uniforms.

**Contracted Services:** \$20,000 for the Street Smarts Program; \$20,000 for consultants/studies; \$5,000 for Congestion Management Agency (CMA); \$7,100 for subregional transportation planning (SWAT); \$11,000 for EV Charging Station Services.

**Equipment:** \$3,700 for traffic data collection/monitoring equipment and maintenance, and electronic bicycle locker warranty and maintenance.

## FUNDING

General Fund	\$ 8,470	\$ 18,830	\$ 35,117	\$ 13,790
Gas Tax	\$ 272,868	\$ 300,919	\$ 310,922	\$ 271,686
Measure J	\$ 179,533	\$ 177,726	\$ 182,726	\$ 135,645
<b>TOTAL</b>	<b>\$ 460,871</b>	<b>\$ 497,475</b>	<b>\$ 528,765</b>	<b>\$ 421,121</b>

## PERSONNEL

REGULAR	FTE
Transportation Manager	1.00
Traffic Engineering Associate	1.00
Transportation Program Analyst	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>3.00</b>



## PROGRAM DESCRIPTION

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The Clean Water Program was established to comply with the Federal Clean Water Act and California's Porter-Cologne Water Quality Control Act, which require local agencies to eliminate or reduce polluted urban runoff. Danville is part of the Contra Costa Clean Water Program which includes Contra Costa County and 18 other cities. The Program is regulated by a Municipal Regional Permit (MRP) which is issued by the San Francisco Regional Water Quality Control Board (RWQCB).

## GOALS

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- ❖ Reduce pesticides, trash, PCBs, mercury and other pollutants.
- ❖ Implement MRP development regulations for private and public projects.
- ❖ Conduct construction, business and illicit inspections and code enforcement.
- ❖ Complete maintenance activities per the MRP.
- ❖ Perform outreach and education on storm water pollution prevention.
- ❖ Develop and implement a Green Infrastructure Plan per MRP requirements.

## HIGHLIGHTS

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- ❖ In 2020/21, the Clean Water Program:
  - Implemented and reported on MRP 2.0 requirements.
  - Ensured MRP 2.0 compliance for all CIP and private development projects.
  - Mapped and managed trash on private lands greater than 10,000 ft<sup>2</sup>.
  - Adopted and implemented a Green Infrastructure plan.
- ❖ In 2021/22, the Clean Water Program will:
  - Be managed by Capital Project Management staff.
  - Implement Town-wide measures to achieve a mandated 100% trash reduction goal by 2022 (have currently achieved a 98% reduction).
  - Ensure that all CIP and private development projects comply with MRP requirements.
  - Finalize negotiation of MRP 3.0 with the RWQCB.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 90,809	\$ 0	\$ 0	\$ 0
Temporary Salaries	\$ 0	\$ 0	\$ 0	\$ 0
Administration	\$ 15,034	\$ 26,500	\$ 26,500	\$ 26,500
Materials & Supplies	\$ 0	\$ 3,000	\$ 3,000	\$ 3,000
Contracted Services	\$ 200,381	\$ 188,000	\$ 211,104	\$ 188,000
Equipment	\$ 4,437	\$ 500	\$ 500	\$ 500
Program Activities	\$ 1,094	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>\$ 311,755</b>	<b>\$ 218,000</b>	<b>\$ 241,104</b>	<b>\$ 218,000</b>

## EXPENDITURE DETAIL

**Temporary Salaries:** No temporary part-time assistance for implementation of the MRP.

**Administration:** \$25,000 for State Water Resources Board and Green Business Program fees/permits and \$1,500 for professional dues and training for new staff.

**Materials and Supplies:** \$3,000 for supplies.

**Contracted Services:** \$130,000 for CCCWP group permit costs; \$34,000 for business inspections; \$13,000 for environmental consulting; \$10,000 for GIS mapping and Green Infrastructure Plan; and \$1,000 for water testing.

**Equipment:** \$500 for MRP 3.0 implementation tools/devices.

## FUNDING

General Fund	\$ 0	\$ 0	\$ 0	\$ 0
Clean Water	\$ 311,755	\$ 218,000	\$ 241,104	\$ 218,000
<b>TOTAL</b>	<b>\$ 311,755</b>	<b>\$ 218,000</b>	<b>\$ 241,104</b>	<b>\$ 218,000</b>





# Maintenance Services

# Maintenance Services



<b>PROGRAMS</b>	<b>FY 19/20 Actual</b>	<b>FY 20/21 Adopted</b>	<b>FY 20/21 Adjusted</b>	<b>FY 21/22 Adopted</b>
Maintenance Services Mgmt	\$ 325,667	\$ 352,637	\$ 352,637	\$ 381,448
Building Maintenance	\$ 812,243	\$ 905,107	\$ 905,107	\$ 953,586
Park Maintenance	\$ 2,190,681	\$ 2,277,156	\$ 2,409,817	\$ 2,462,430
Roadside Maintenance	\$ 1,696,326	\$ 1,632,960	\$ 1,719,162	\$ 1,941,653
Street Maintenance	\$ 768,930	\$ 902,109	\$ 902,351	\$ 993,848
Street Light Maintenance	\$ 512,110	\$ 752,241	\$ 756,049	\$ 705,993
Traffic Signal Maintenance	\$ 250,132	\$ 228,500	\$ 286,511	\$ 233,500
Equipment Maintenance	\$ 278,895	\$ 312,000	\$ 347,860	\$ 329,200
<b>TOTAL</b>	<b>\$ 6,834,984</b>	<b>\$ 7,362,710</b>	<b>\$ 7,679,493</b>	<b>\$ 8,001,658</b>

## FUNDING

Clean Water	\$ 306,899	\$ 331,598	\$ 331,598	\$ 341,095
Donations/Contributions	\$ 11,026	\$ 3,000	\$ 3,284	\$ 3,000
Gas Tax	\$ 712,163	\$ 799,011	\$ 857,264	\$ 886,253
General Fund	\$ 2,101,283	\$ 2,305,465	\$ 2,427,343	\$ 2,417,117
L L A D - Zone A	\$ 781,805	\$ 745,764	\$ 787,882	\$ 919,311
L L A D - Zone B	\$ 914,521	\$ 887,196	\$ 931,280	\$ 1,022,342
L L A D - Zone C	\$ 512,110	\$ 752,241	\$ 756,049	\$ 705,993
L L A D - Zone D	\$ 1,495,177	\$ 1,538,435	\$ 1,584,792	\$ 1,706,547
<b>TOTAL</b>	<b>\$ 6,834,984</b>	<b>\$ 7,362,710</b>	<b>\$ 7,679,493</b>	<b>\$ 8,001,658</b>

## PERSONNEL

	<b>FTE</b>
<b>REGULAR</b>	<b>28.00</b>
<b>TEMPORARY</b>	<b>3.00</b>
	<b>31.00</b>

\* part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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Maintenance Services Management oversees the Maintenance Services Department to ensure that Town-owned facilities retain a positive appearance, maximize functionality, and enhance the quality of life for Danville residents.

Staff support is provided to the Parks, Recreation and Arts Commission and Sports Alliance. Maintenance Services Management works closely with the San Ramon Valley Unified School District on collaborative maintenance efforts, including Town-School District school parks, tennis courts, and swimming pools.

## GOALS

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- ❖ Provide leadership, oversight, and support to Maintenance Services staff to ensure outstanding customer service and maximize performance and productivity.
- ❖ Manage the Town-wide Lighting & Landscape Assessment District (LLAD) and the Department's fiscal resources to ensure cost-effective service delivery.
- ❖ Manage contracts for parks and roadside landscaping, equipment maintenance, water feature maintenance, street sweeping, street light repairs, custodial services, security systems and communication equipment.
- ❖ Respond promptly to service requests from residents, Sports Alliance members and Town staff.

## HIGHLIGHTS

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- ❖ In 2020/21, Maintenance Services Management:
  - Awarded new landscape maintenance services contracts for LLAD Zones A and B.
  - Continued to develop the UgMO underground sensor irrigation management system, expanding to four additional sites.
  - Replaced the aging holiday lights on the Diablo Road Oak tree with LED lighting.
- ❖ In 2021/22, Maintenance Services Management will:
  - Award a new landscape maintenance services contract for LLAD Zone D.
  - Award new maintenance services contracts for ponds at Oak Hill Park and Sycamore Valley Park, as well as the Railroad Plaza fountain.
  - Continue to develop the UgMO underground sensor irrigation management system.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 289,584	\$ 305,310	\$ 305,310	\$ 331,683
Temporary Salaries	\$ 0	\$ 0	\$ 0	\$ 0
Administration	\$ 4,068	\$ 8,632	\$ 8,632	\$ 11,750
Materials & Supplies	\$ 31,115	\$ 37,795	\$ 37,795	\$ 37,115
Equipment	\$ 900	\$ 900	\$ 900	\$ 900
<b>TOTAL</b>	<b>\$ 325,667</b>	<b>\$ 352,637</b>	<b>\$ 352,637</b>	<b>\$ 381,448</b>

## EXPENDITURE DETAIL

Administration: \$6,500 for taxes and fees; and \$5,250 for training, professional dues and travel.

Materials and Supplies: \$15,000 for uniform services; \$6,000 for protective and safety clothing; \$8,115 for application software; \$6,000 for office supplies, postage, and printing at the Town Service Center; and \$2,000 for furniture.

Equipment: \$900 for lease costs.

## FUNDING

General Fund	\$ 325,667	\$ 352,637	\$ 352,637	\$ 381,448
<b>TOTAL</b>	<b>\$ 325,667</b>	<b>\$ 352,637</b>	<b>\$ 352,637</b>	<b>\$ 381,448</b>

## PERSONNEL

REGULAR	FTE
Maintenance Services Director	1.00
Maintenance Services Coordinator	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>2.00</b>



## PROGRAM DESCRIPTION

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Building Maintenance is provided through a combination of Town staff and service contracts to maintain 105,000 square feet of heavily utilized public buildings in a safe and aesthetically pleasing condition.

Building Maintenance tracks maintenance performed at each individual Town building and maintains a ten-year building asset replacement plan. Buildings are continuously improved to meet user needs and regulatory requirements. Capital improvement projects are identified and scheduled as needed.

Facilities include:

- ❖ Danville Library
- ❖ Veterans Memorial Bldg. & Senior Center
- ❖ Town Meeting Hall
- ❖ Village Theatre and Art Gallery
- ❖ Danville Community Center
- ❖ Oak Hill Park Community Center
- ❖ Hap Magee Ranch Park houses (3)
- ❖ Park restrooms (16)
- ❖ Teen Centers at Charlotte Wood, Diablo Vista and Los Cerros Middle Schools
- ❖ Danville Town Offices
- ❖ Town Service Center

## GOALS

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- ❖ Respond in a timely manner to requests for service in all Town-owned and managed buildings.
- ❖ Administer contracts for a variety of custodial, plumbing, HVAC, electrical and pest management services.
- ❖ Perform regular facility inspections and immediately address safety and/or maintenance issues required to be performed.

## HIGHLIGHTS

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- ❖ In 2020/21, Building Maintenance:
  - Installed new, larger monitors in the Town Meeting Hall to support Town Council and commission meetings.
  - Implemented a cleaning and sanitizing program for all Town facilities during the pandemic.
  - Professionally cleaned the Town Offices and Service Center carpets.
- ❖ In 2021/22, Building Maintenance will:
  - Replace an HVAC unit at the Town Meeting Hall.
  - Service each HVAC unit at all Town-maintained buildings.
  - Replace the carpet in the Village Theatre audience area.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 319,887	\$ 288,797	\$ 288,797	\$ 327,046
Temporary Salaries	\$ 34,366	\$ 40,000	\$ 40,000	\$ 40,000
Administration	\$ 0	\$ 0	\$ 0	\$ 2,500
Materials & Supplies	\$ 37,266	\$ 52,000	\$ 52,000	\$ 51,400
Contracted Services	\$ 140,599	\$ 168,060	\$ 168,060	\$ 170,790
Equipment	\$ 44,385	\$ 56,650	\$ 56,650	\$ 56,650
Program Activities	\$ 235,740	\$ 299,600	\$ 299,600	\$ 305,200
<b>TOTAL</b>	<b>\$ 812,243</b>	<b>\$ 905,107</b>	<b>\$ 905,107</b>	<b>\$ 953,586</b>

## EXPENDITURE DETAIL

Temporary Salaries: \$40,000 for two part-time, temporary custodial workers.

Administration: \$2,000 for taxes and fees and \$500 for training.

Materials & Supplies: \$26,000 for custodial/paper supplies and \$25,400 for other supplies.

Contracted Services: \$87,900 for custodial services; and \$82,890 for alarm services, floor refinishing, carpet cleaning, gutter and window cleaning, and painting.

Equipment: \$56,650 for repair costs associated with equipment at the Town Offices, Library, Community Centers, Village Theatre, Service Center, and various park buildings.

Program Activities: \$259,360 for gas and electricity, \$24,940 for sewer and \$20,900 for water.

## FUNDING

General Fund	\$ 406,861	\$ 466,172	\$ 466,172	\$ 477,042
LLAD - Zone D	\$ 405,382	\$ 438,935	\$ 438,935	\$ 476,544
<b>TOTAL</b>	<b>\$ 812,243</b>	<b>\$ 905,107</b>	<b>\$ 905,107</b>	<b>\$ 953,586</b>

## PERSONNEL

REGULAR	FTE
Maintenance Specialist	1.00
Maintenance Worker	<u>2.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>3.00</b>
<b>TEMPORARY FTE:*</b>	<b>1.00</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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Park Maintenance is responsible for 198 acres of Town-owned and/or managed parks and community facilities that enhance residents' quality of life and support recreational and enrichment activities offered through the Town and community organizations. Park Maintenance responds to public requests and supports Town-sponsored programs such as the Music in the Park concert series, adult softball at Sycamore Valley and Diablo Vista Parks and bocce ball at Sycamore Valley Park. Water usage is continually monitored to meet East Bay Municipal Utility District (EBMUD) water use and consumption restrictions.

## GOALS

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- ❖ Provide for safe, attractive and well-maintained parks, trails and open space.
- ❖ Provide daily litter control, landscape maintenance, irrigation system, play area and hardscape inspections/repairs to keep Town-maintained parks safe for public use.
- ❖ Maintain and inspect Town-maintained fields to meet sports league standards and allow for recreational use.
- ❖ Utilize integrated pest management practices to eradicate pests and weeds.

## HIGHLIGHTS

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- ❖ In 2020/21, Park Maintenance:
  - Coordinated with the CIP team to have the synthetic turf replaced at the Diablo Vista Park soccer field while fields were closed due to the pandemic.
  - Continued to utilize organic fertilizers for all Town-maintained sports fields.
  - Renovated the large and small dog parks at Hap Magee Ranch Park.
- ❖ In 2021/22, Park Maintenance will:
  - Continue to identify areas that can reduce water usage and leverage technology to irrigate more efficiently to offset EBMUD rate increases, which account for the majority of Park Maintenance budget increases.
  - Repair playground safety surfaces at several park sites.
  - Perform tree pruning for safety and aesthetic purposes in all parks.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 840,784	\$ 820,119	\$ 820,119	\$ 942,800
Temporary Salaries	\$ 27,009	\$ 30,000	\$ 30,000	\$ 38,000
Administration	\$ 12,979	\$ 15,507	\$ 15,507	\$ 15,000
Materials & Supplies	\$ 102,043	\$ 117,300	\$ 117,584	\$ 113,500
Contracted Services	\$ 523,169	\$ 590,000	\$ 662,377	\$ 579,000
Equipment	\$ 3,957	\$ 11,000	\$ 11,000	\$ 11,000
Program Activities	\$ 680,740	\$ 693,230	\$ 753,230	\$ 763,130
<b>TOTAL</b>	<b>\$ 2,190,681</b>	<b>\$ 2,277,156</b>	<b>\$ 2,409,817</b>	<b>\$ 2,462,430</b>

## EXPENDITURE DETAIL

Temporary Salaries: \$38,000 for two temporary, seasonal Park Maintenance Workers.

Administration: \$12,000 for LLAD reimbursement costs and \$3,000 for training costs.

Materials and Supplies: \$38,000 for litter; \$33,000 for irrigation; \$14,000 for hardscape; \$24,500 for plants and other supplies; \$4,000 for protective clothing.

Contracted Services: \$471,200 for landscape maintenance; \$6,000 for consulting services; \$6,000 for trails and hardscape repairs; \$2,000 for irrigation maintenance; \$50,800 for pond maintenance; \$31,000 for custodial services; and \$12,000 for tree maintenance.

Equipment: \$11,000 for equipment purchases, leases and warranties.

Program Activities: \$742,600 for water; \$10,800 for electricity; \$3,730 for sewer; and \$6,000 for sports field lighting.

## FUNDING

General Fund	\$ 1,089,860	\$ 1,174,656	\$ 1,260,676	\$ 1,229,427
LLAD - Zone D	\$ 1,089,795	\$ 1,099,500	\$ 1,145,857	\$ 1,230,003
Donations/Contributions	\$ 11,026	\$ 3,000	\$ 3,284	\$ 3,000
<b>TOTAL</b>	<b>\$ 2,190,681</b>	<b>\$ 2,277,156</b>	<b>\$ 2,409,817</b>	<b>\$ 2,462,430</b>

## PERSONNEL

REGULAR	FTE
Maintenance Supervisor	1.00
Maintenance Specialist	3.00
Maintenance Worker	5.00
<b>TOTAL REGULAR FTE:</b>	<b>9.00</b>
<b>TEMPORARY FTE:*</b>	<b>1.25</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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Roadside Maintenance is responsible for over 60 acres of roadside landscaping, medians and community areas, striving to provide safe, aesthetically pleasing streetscape areas, including clean and safe pedestrian pathways. Water usage is continually monitored to meet EBMUD water usage restrictions.

## GOALS

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- ❖ Provide for safe, attractive and well-maintained roadsides and medians.
- ❖ Conduct regular irrigation system inspections and repairs.
- ❖ Perform daily litter control.
- ❖ Prune trees, control weeds and replace plant material as needed.
- ❖ Identify and evaluate long-term maintenance needs on an annual basis.

## HIGHLIGHTS

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- ❖ In 2020/21, Roadside Maintenance:
  - Completed 12 landscape replacement projects on roadsides and medians where plant material was impacted by the drought, had reached the end of its healthy lifespan or was replaced with more appropriate, water-efficient material.
  - Managed the expanded UgMO underground moisture sensor irrigation system.
  - Completed several significant tree pruning, removal and/or replacement projects.
- ❖ In 2021/22, Roadside Maintenance will:
  - Continue with landscape replacement projects on roadsides and medians where needed.
  - Take over maintenance responsibility for the landscaping that was installed along Camino Ramon as part of the recent auxiliary lane project.
  - Continue to identify areas that can reduce water usage and leverage technology to irrigate more efficiently to offset EBMUD rate increases, which account for the majority of Roadside Maintenance budget increases.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 769,906	\$ 594,069	\$ 594,069	\$ 823,153
Temporary Salaries	\$ 10,194	\$ 10,000	\$ 10,000	\$ 18,000
Administration	\$ 26,001	\$ 28,191	\$ 28,191	\$ 25,500
Materials & Supplies	\$ 44,401	\$ 58,700	\$ 58,700	\$ 56,100
Contracted Services	\$ 396,977	\$ 497,500	\$ 543,702	\$ 534,500
Equipment	\$ 2,458	\$ 6,000	\$ 6,000	\$ 3,500
Program Activities	\$ 446,389	\$ 438,500	\$ 478,500	\$ 480,900
<b>TOTAL</b>	<b>\$ 1,696,326</b>	<b>\$ 1,632,960</b>	<b>\$ 1,719,162</b>	<b>\$ 1,941,653</b>

## EXPENDITURE DETAIL

Temporary Salaries: \$18,000 for a part-time, temporary worker to assist with various activities.

Administration: \$25,500 for LLAD reimbursement costs.

Materials and Supplies: Irrigation, litter, hardscape and planting supplies; \$25,600 for Zone A and \$30,500 for Zone B.

Contracted Services: \$202,000 for Zone A and \$244,000 for Zone B; \$38,000 for tree services; \$11,000 for LLAD consultant; \$9,500 for irrigation/hardscape repairs; \$30,000 for taking over maintenance of Camino Ramon landscaping along I-680.

Equipment: \$3,500 for equipment purchases, leases and warranties.

Program Activities: \$170,000 for Zone A water and \$285,000 for Zone B water; \$22,000 for Zone A electricity and \$3,900 for Zone B electricity.

## FUNDING

LLAD - Zone A	\$ 781,805	\$ 745,764	\$ 787,882	\$ 919,311
LLAD - Zone B	\$ 914,521	\$ 887,196	\$ 931,280	\$ 1,022,342
<b>TOTAL</b>	<b>\$ 1,696,326</b>	<b>\$ 1,632,960</b>	<b>\$ 1,719,162</b>	<b>\$ 1,941,653</b>

## PERSONNEL

REGULAR	FTE
Maintenance Superintendent	1.00
Maintenance Supervisor	1.00
Maintenance Specialist	1.00
Maintenance Worker	4.00
<b>TOTAL REGULAR FTE:</b>	<b>7.00</b>
<b>TEMPORARY FTE:*</b>	<b>0.50</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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Street Maintenance is provided through a combination of Town staff and contract services to maintain approximately 145 miles of streets and roadways, 4,700 storm drain inlets, 6.1 miles of roadside ditches and 4.6 miles of creeks and channels.

Street Maintenance performs a number of activities to comply with the Federal Clean Water Act and reduce the flow of pollutants and trash into storm drains and waterways. Street sweeping is performed on a monthly basis for all residential streets and weekly for commercial streets; a minimum of 500 catch basins and Town-maintained drainage channels are inspected and/or cleaned annually.

## GOALS

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- ❖ Repaint pavement legends, striping and curb markings to enhance safety.
- ❖ Maintain safe streets and sidewalks by performing inspections and repairing potholes, curbs and gutters.
- ❖ Conduct cleaning, repair, replacement and installation of traffic signs to ensure they are legible and functional for motorists and pedestrians.
- ❖ Maintain creeks and channels to reduce potential for flooding and property damage.

## HIGHLIGHTS

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- ❖ In 2020/21, Street Maintenance:
  - Swept over 6,000 curb miles of streets, maintaining the streets in a clean and safe condition while also reducing the amount of pollutants that enter storm drains.
  - Re-striped all Town-maintained parking lots while use of the facilities was reduced due to the pandemic.
  - Installed 32 new signs to help facilitate the Diablo Road Bicycle Lane Improvements project.
- ❖ In 2021/22, Street Maintenance will:
  - Continue a regular street sweeping program on all public streets.
  - Perform regular, ongoing maintenance of Town drainage facilities to prevent damage to public and private property.
  - Replace damaged sections of sidewalks, curbs and gutters in high traffic areas.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 464,532	\$ 512,859	\$ 512,859	\$ 600,348
Temporary Salaries	\$ 0	\$ 0	\$ 0	\$ 0
Administration	\$ 0	\$ 0	\$ 0	\$ 0
Materials & Supplies	\$ 38,803	\$ 50,000	\$ 50,242	\$ 51,000
Contracted Services	\$ 218,675	\$ 290,500	\$ 290,500	\$ 290,500
Equipment	\$ 1,179	\$ 3,750	\$ 3,750	\$ 2,000
Program Activities	\$ 45,741	\$ 45,000	\$ 45,000	\$ 50,000
<b>TOTAL</b>	<b>\$ 768,930</b>	<b>\$ 902,109</b>	<b>\$ 902,351</b>	<b>\$ 993,848</b>

## EXPENDITURE DETAIL

**Administration:** Eliminated professional membership dues and training costs this year due to budget reductions.

**Materials and Supplies:** \$20,000 for signs, markings, paint and supplies; \$10,000 for asphalt supplies; \$19,000 for concrete, drainage and hardscape supplies; and \$2,000 for protective clothing.

**Contracted Services:** \$225,000 for street sweeping and catch basin cleaning; \$32,500 for drainage, sidewalk and asphalt repairs; and \$33,000 for work on street signs and markings.

**Equipment:** \$2,000 for equipment purchases, leasing or maintenance of equipment.

**Program Activities:** \$50,000 for electricity costs.

## FUNDING

Gas Tax	\$ 462,031	\$ 570,511	\$ 570,753	\$ 652,753
Clean Water	\$ 306,899	\$ 331,598	\$ 331,598	\$ 341,095
<b>TOTAL</b>	<b>\$ 768,930</b>	<b>\$ 902,109</b>	<b>\$ 902,351</b>	<b>\$ 993,848</b>

## PERSONNEL

REGULAR	FTE
Maintenance Supervisor	1.00
Maintenance Specialist	1.00
Maintenance Worker	3.00
<b>TOTAL REGULAR FTE:</b>	<b>5.00</b>
<b>TEMPORARY FTE:*</b>	<b>0.25</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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Street Light Maintenance provides for safe, well-lighted streets by funding utility costs, performing monthly street light inspections and undertaking necessary repairs on approximately 644 Town-owned street lights; and funding utility costs for an additional 2,839 Pacific Gas & Electric (PG&E) owned street lights.

Repair requests to PG&E and the Town's street light maintenance contractor are sent electronically, which allows the Town to monitor the status of requests through the PG&E website and the contractor's database.

## GOALS

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- ❖ Conduct proactive, regular inspections within three street lighting zones, including Downtown Danville, main arterial streets and residential areas.
- ❖ Respond to requests for street light repairs from the public in a timely manner.
- ❖ Determine the responsible agency for reported street light maintenance issues and notify of necessary repairs.

## HIGHLIGHTS

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Street light maintenance includes electricity costs associated with all PG&E and Town-owned lights, and maintenance and repairs associated with Town-owned lights. Electricity rates continue to increase significantly and account for the majority of the program costs.

LED street lights have been installed on Sycamore Valley Road, Camino Tassajara and in the Downtown area, increasing the effectiveness of lighting while reducing costs in these areas. Further opportunities to utilize LED technology and other energy saving measures continue to be pursued.

- ❖ In 2020/21, Street Light Maintenance:
  - Realized significant cost savings due to additional LED street light conversions in residential neighborhoods.
  - Facilitated over 70 street light repairs.
- ❖ In 2021/22, Street Light Maintenance will:
  - Proactively inspect Downtown, arterial and residential street lights.
  - Continue to facilitate timely repairs to street lights.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 44,559	\$ 198,926	\$ 198,926	\$ 212,678
Administration	\$ 8,268	\$ 10,000	\$ 10,000	\$ 10,000
Materials & Supplies	\$ 27	\$ 6,315	\$ 6,315	\$ 6,315
Contracted Services	\$ 17,832	\$ 37,000	\$ 40,808	\$ 37,000
Program Activities	\$ 441,424	\$ 500,000	\$ 500,000	\$ 440,000
<b>TOTAL</b>	<b>\$ 512,110</b>	<b>\$ 752,241</b>	<b>\$ 756,049</b>	<b>\$ 705,993</b>

## EXPENDITURE DETAIL

Administration: \$10,000 for LLAD reimbursement costs.

Materials and Supplies: \$6,315 for repair parts, supplies, and protective clothing.

Contracted Services: \$33,000 for street light repairs and \$4,000 for consulting services.

Program Activities: \$440,000 for electricity costs.

## FUNDING

LLAD - Zone C	\$ 512,110	\$ 752,241	\$ 756,049	\$ 705,993
<b>TOTAL</b>	<b>\$ 512,110</b>	<b>\$ 752,241</b>	<b>\$ 756,049</b>	<b>\$ 705,993</b>

## PERSONNEL

REGULAR	FTE
Maintenance Worker	<u>2.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>2.00</b>



## PROGRAM DESCRIPTION

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Traffic Signal Maintenance maintains and operates a network of 54 traffic signals, traffic control signage, radar display signs, illuminated crosswalks, and overhead flashing beacons in a manner that ensures mobility for Danville residents. Traffic signal maintenance is accomplished through a contract with the Contra Costa County Public Works Department. The program also contributes to a percentage of maintenance costs associated with the six Caltrans-owned and operated traffic signals proximate to the Interstate 680 on and off ramps within Danville.

## GOALS

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- ❖ Maintain and operate a roadway system consisting of 54 optimally timed and coordinated traffic signals, traffic control signage and striping.
- ❖ Continuously improve operation of the transportation network through application of available technologies, capital improvements and traffic signal timing enhancements.
- ❖ Conduct proactive, regular inspections of traffic signal apparatus, illuminated crosswalk warning systems, flashing beacons and radar display signs.
- ❖ Promptly respond to public inquiries regarding traffic signal operations.

## HIGHLIGHTS

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- ❖ In 2020/21, Traffic Signal Maintenance:
  - Installed new advanced traffic signal controllers at 25 signalized intersections.
  - Replaced aging illuminated crosswalk systems with Rectangular Rapid Flashing Beacon (RRFB) pedestrian warning systems at three locations.
  - Provided 1,750 hours of traffic signal maintenance services.
  - Replaced battery back-up systems equipment at 12 intersections.
  - Upgraded pedestrian push button systems at five intersections.
- ❖ In 2021/22, Traffic Signal Maintenance will:
  - Upgrade traffic signal controllers at 10 intersections.
  - Replace battery back-up systems at 15 intersections.
  - Upgrade pedestrian signal systems at 10 intersections.
  - Install video detection systems at three intersections.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Contracted Services	\$ 250,132	\$ 228,500	\$ 286,511	\$ 233,500
<b>TOTAL</b>	<b>\$ 250,132</b>	<b>\$ 228,500</b>	<b>\$ 286,511</b>	<b>\$ 233,500</b>

## EXPENDITURE DETAIL

Contracted Services: \$230,000 for traffic signal hardware maintenance and traffic signal management system software maintenance; and, \$3,500 for Fostoria Way traffic signal maintenance.

## FUNDING

Gas Tax	\$ 250,132	\$ 228,500	\$ 286,511	\$ 233,500
<b>TOTAL</b>	<b>\$ 250,132</b>	<b>\$ 228,500</b>	<b>\$ 286,511</b>	<b>\$ 233,500</b>



## PROGRAM DESCRIPTION

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Equipment Maintenance ensures that all Town vehicles and equipment are properly maintained to allow safe operation with maximum useful life. Contracted services, equipment repairs and gasoline costs support a fleet of 58 vehicles. Specific criteria have been developed and incorporated into a ten-year replacement schedule that includes each type and piece of equipment used by the Town. Once due for replacement, vehicles and equipment are evaluated further to ensure that replacement is necessary and appropriate.

## GOALS

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- ❖ Schedule and perform routine maintenance service and repairs on all Town vehicles.
- ❖ Replace vehicles that meet specific criteria set forth in the Town's Vehicle Replacement Policy; coordinate auction of vehicles taken out of service.
- ❖ Maintain and repair specialized equipment including a turf tractor, backhoe, forklift, message boards, and other smaller pieces of equipment and machinery.
- ❖ Conduct daily inspections of two-cycle equipment, including generators, weed eaters, blowers, chain saws and specialty equipment, such as concrete saws, boring tools and small engine turf equipment.

## HIGHLIGHTS

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- ❖ In 2020/21, Equipment Maintenance:
  - Proactively inspected and maintained equipment, resulting in nearly 100% equipment up time.
  - Completed repairs on the backhoe to ensure it operates effectively and maximize its useful lifespan.
  - Installed electronic flares in all patrol vehicles to replace the older, incendiary flares.
- ❖ In 2021/22, Equipment Maintenance will:
  - Include a greener fleet of 11 hybrid and 8 electric vehicles, which is equivalent to 33% of the total fleet.
  - Continue to complete preventative maintenance on the fleet to keep overall costs within budget.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Administration	\$ 586	\$ 5,000	\$ 5,000	\$ 5,000
Materials & Supplies	\$ 124,240	\$ 124,000	\$ 129,359	\$ 141,000
Contracted Services	\$ 13,194	\$ 29,000	\$ 29,000	\$ 29,000
Equipment	\$ 139,769	\$ 152,500	\$ 183,001	\$ 152,500
Program Activities	\$ 1,106	\$ 1,500	\$ 1,500	\$ 1,700
<b>TOTAL</b>	<b>\$ 278,895</b>	<b>\$ 312,000</b>	<b>\$ 347,860</b>	<b>\$ 329,200</b>

## EXPENDITURE DETAIL

**Administration:** \$5,000 for fuel fees paid to the State Board of Equalization.

**Materials & Supplies:** \$141,000 for gasoline and supplies for Town-owned vehicles.

**Contracted Services:** \$4,000 for towing expenses; and \$25,000 for tractor, forklift, backhoe, and other maintenance.

**Equipment:** \$82,000 for police vehicle maintenance; \$68,000 for maintenance of all other Town vehicles; and \$2,500 for miscellaneous equipment purchases.

**Program Activities:** \$1,700 for underground storage tank insurance.

## FUNDING

General Fund	\$ 278,895	\$ 312,000	\$ 347,860	\$ 329,200
<b>TOTAL</b>	<b>\$ 278,895</b>	<b>\$ 312,000</b>	<b>\$ 347,860</b>	<b>\$ 329,200</b>





# Recreation, Arts & Community Services

# Recreation, Arts & Community Services



<b>PROGRAMS</b>	<b>FY 19/20 Actual</b>	<b>FY 20/21 Adopted</b>	<b>FY 20/21 Adjusted</b>	<b>FY 21/22 Adopted</b>
Recreation, Arts & Community Services Management	\$ 350,333	\$ 417,709	\$ 417,709	\$ 395,621
Sports and Fitness	\$ 440,259	\$ 616,435	\$ 616,435	\$ 474,267
Facilities Management	\$ 494,325	\$ 518,909	\$ 518,909	\$ 535,907
Cultural Arts	\$ 577,777	\$ 670,426	\$ 675,109	\$ 608,142
Youth Services	\$ 363,956	\$ 493,816	\$ 493,816	\$ 417,549
Teen Services	\$ 305,519	\$ 387,007	\$ 387,007	\$ 353,909
Adult Services	\$ 100,059	\$ 118,977	\$ 133,977	\$ 98,917
Senior Services	\$ 306,745	\$ 372,332	\$ 397,332	\$ 325,675
Library Services	\$ 157,611	\$ 202,838	\$ 202,838	\$ 157,305
Community Events	\$ 272,019	\$ 218,377	\$ 239,546	\$ 220,852
<b>TOTAL</b>	<b>\$ 3,368,603</b>	<b>\$ 4,016,826</b>	<b>\$ 4,082,678</b>	<b>\$ 3,588,144</b>

## FUNDING

General Fund	\$ 1,646,110	\$ 2,663,564	\$ 2,729,416	\$ 2,086,143
Recreation Fees & Charges	\$ 1,722,493	\$ 1,351,262	\$ 1,351,262	\$ 1,500,001
Donations & Contributions	\$ 0	\$ 2,000	\$ 2,000	\$ 2,000
<b>TOTAL</b>	<b>\$ 3,368,603</b>	<b>\$ 4,016,826</b>	<b>\$ 4,082,678</b>	<b>\$ 3,588,144</b>

## PERSONNEL

	<b>FTE</b>
<b>REGULAR</b>	<b>15.75</b>
<b>TEMPORARY</b>	<b>26.25</b>
	<b>42.00</b>

\* part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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Recreation, Arts and Community Services (RACS) Management ensures that the Department's mission to provide recreational experiences, promote health and wellness, foster human development and the arts are met. Efforts include program oversight, resource management and cost recovery.

Staff support is provided to the Arts Advisory Board, Gallery Curatorial Committee, Parks, Recreation and Arts Commission, Senior Advisory Commission, Trails Sub-Committee, Sports Alliance, and Veterans Memorial Building Board of Trustees.

## GOALS

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- ❖ Support development of innovative, high quality programs and services offering growth and enrichment opportunities, in collaboration with partner organizations, in order to meet the needs and interests of Danville residents.
- ❖ Effectively manage the Department's fiscal resources to ensure program and facility revenues and expenditures are within the established cost recovery plan.
- ❖ Lead and support department staff to ensure outstanding customer service and maximize departmental performance.
- ❖ Support Town commissions, boards and committees and facilitate training and networking opportunities for commissions, board and committee members.

## HIGHLIGHTS

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- ❖ In 2020/21, Recreation, Arts and Community Services Management:
  - Continued to work with the Parks, Recreation and Arts Commission to implement the strategies and recommendations of the Parks, Recreation and Arts Strategic Plan.
  - Worked with newly appointed Senior Advisory Commission to begin to develop the Road Map to an Age Friendly Danville.
  - Provided both in person and online programming throughout the year in all areas of the department.
- ❖ In 2021/22, Recreation, Arts and Community Services Management will:
  - Work with the Parks, Recreation and Arts Commission and Arts Advisory Board to continue to implement and expand the strategies and recommendations of the Plan Update focusing on the Town Green and Arts District, Tiny Flourishes, Disc Golf, Public Art, Performing Arts, and the Youth Arts League Program.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 217,534	\$ 226,726	\$ 226,726	\$ 256,138
Temporary Salaries	\$ 18,857	\$ 20,000	\$ 20,000	\$ 20,000
Administration	\$ 4,015	\$ 10,415	\$ 10,415	\$ 6,915
Materials & Supplies	\$ 74,267	\$ 78,068	\$ 78,068	\$ 70,068
Contracted Services	\$ 35,660	\$ 82,500	\$ 82,500	\$ 42,500
Equipment	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>\$ 350,333</b>	<b>\$ 417,709</b>	<b>\$ 417,709</b>	<b>\$ 395,621</b>

## EXPENDITURE DETAIL

Temporary Salaries: \$20,000 for temporary, part-time staff for graphic design, and various activities.

Administration: \$6,915 for professional dues, training, travel, and conferences.

Materials and Supplies: \$13,000 in postage for the quarterly Activity Guide; \$49,000 for Activity Guide printing; \$6,000 for marketing materials; and \$2,068 for Commission costs.

Contracted Services: \$41,000 for graphic design services associated with the quarterly Activity Guide; and \$1,500 for other commission projects.

## FUNDING

General Fund	\$ 350,333	\$ 417,709	\$ 417,709	\$ 395,621
<b>TOTAL</b>	<b>\$ 350,333</b>	<b>\$ 417,709</b>	<b>\$ 417,709</b>	<b>\$ 395,621</b>

## PERSONNEL

REGULAR	FTE
Recreation, Arts & Com. Svcs. Director	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>1.00</b>
<b>TEMPORARY FTE:*</b>	<b>0.75</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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The Sports and Fitness Program promotes health and wellness by offering a variety of year-round activities, fitness classes and sports leagues for all ages. Annually, the Program offers over 150 fitness classes and aquatics programs serving over 1,500 community members. Youth and adults participate in sports leagues, including basketball, softball, and bocce ball leagues. The Junior Warriors Basketball Program provides youth in kindergarten through high school the opportunity to play organized basketball in a recreational, nurturing environment.

## GOALS

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- ❖ Provide active recreational opportunities for youth and adults through leagues.
- ❖ Strengthen water safety and fitness in the community by providing seasonal aquatics programs at the Monte Vista and San Ramon Valley High School Community Pools.
- ❖ Promote health and wellness by offering a variety of sports and fitness classes for all ages.

## HIGHLIGHTS

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- ❖ In 2020/21, Sports and Fitness
  - Added a new aquatics camp called the Danville Wave Riders that taught lifeguard skills as well as provided a fitness swimming aspect.
  - Offered 2 different pickleball pop-up events at different locations around Town.
- ❖ In 2021/22, Sports and Fitness will:
  - Expand sports programming to include alternative sports which do not depend on the use of sports fields, such as running, pickleball, and cycling.
  - Continue to research the addition of diverse and quality adult fitness classes.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 157,990	\$ 156,769	\$ 156,769	\$ 73,858
Temporary Salaries	\$ 85,893	\$ 137,126	\$ 137,126	\$ 107,169
Administration	\$ 2,969	\$ 4,079	\$ 4,079	\$ 4,079
Materials & Supplies	\$ 13,072	\$ 42,107	\$ 42,107	\$ 37,807
Contracted Services	\$ 180,032	\$ 270,874	\$ 270,874	\$ 245,374
Equipment	\$ 303	\$ 5,480	\$ 5,480	\$ 5,980
Program Activities	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>\$ 440,259</b>	<b>\$ 616,435</b>	<b>\$ 616,435</b>	<b>\$ 474,267</b>

## EXPENDITURE DETAIL

Temporary Salaries: \$107,169 for seasonal part-time employees to assist with classes, programs, camps and aquatics.

Administration: \$4,079 for dues, training, conference registration and marketing.

Materials and Supplies: \$27,807 for sports equipment, staff, and team uniforms; and \$10,000 for Software Maintenance.

Contracted Services: \$189,999 for instructor fees; \$36,375 for softball and basketball officials; \$10,000 for custodial services; and \$9,000 for Bocce Court preparation.

Equipment: \$5,980 for backboards, kick boards, swim aids, and bocce equipment.

## FUNDING

General Fund	\$ (1,507)	\$ 216,539	\$ 216,539	\$ 74,371
Sports and Fitness	\$ 441,766	\$ 399,896	\$ 399,896	\$ 399,896
<b>TOTAL</b>	<b>\$ 440,259</b>	<b>\$ 616,435</b>	<b>\$ 616,435</b>	<b>\$ 474,267</b>

## PERSONNEL

REGULAR	FTE
Program Supervisor	0.50
Program Coordinator	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>1.50</b>
<b>TEMPORARY FTE:*</b>	<b>8.50</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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Facilities Management schedules and supports usage of all Town parks and facilities, including Town programs, classes and activities, and rental for private, non-profit, commercial or government users. Danville parks, sports fields and community facilities under management include:

- ❖ Danville Library and Community Center
- ❖ Town Meeting Hall
- ❖ Village Theatre and Art Gallery
- ❖ Veterans Memorial Building and Senior Center
- ❖ Oak Hill Park Community Center
- ❖ Diablo Vista, Hap Magee Ranch, Oak Hill, Osage Station, and Sycamore Valley Parks
- ❖ John Baldwin, Green Valley, Greenbrook, Montair and Vista Grande School Parks
- ❖ Los Cerros Middle School Gymnasiums, Monte Vista High School Community Pool and Tennis Courts, and San Ramon Valley High School Tennis Courts

## GOALS

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- ❖ Maintain a balanced reservation schedule of facility use to include Town programs, co-sponsored groups and private rentals.
- ❖ Provide high-quality customer service before, during and after facility use.
- ❖ Maximize community use of Town and School District facilities.
- ❖ Manage facility revenues/expenditures within the established cost recovery plan.

## HIGHLIGHTS

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- ❖ In 2020/21, Facilities Management:
  - Rented out sports fields to Sports Alliance user groups following COVID-19 protocols.
  - Rented out picnic tables strictly following COVID-19 protocols set by the state and county.
- ❖ In 2021/22, Facilities Management will:
  - Continue to develop and update the Facility Use Guidelines to provide rental information to all users.
  - Continue ongoing replacement of furniture and audio-visual equipment in all the Town's rentable facilities.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 398,309	\$ 417,357	\$ 417,357	\$ 466,492
Temporary Salaries	\$ 33,010	\$ 45,000	\$ 45,000	\$ 30,000
Administration	\$ 57,826	\$ 2,115	\$ 2,115	\$ 5,115
Materials & Supplies	\$ 3,207	\$ 46,587	\$ 46,587	\$ 32,800
Contracted Services	\$ 331	\$ 1,500	\$ 1,500	\$ 1,500
Equipment	\$ 1,642	\$ 6,350	\$ 6,350	\$ 0
<b>TOTAL</b>	<b>\$ 494,325</b>	<b>\$ 518,909</b>	<b>\$ 518,909</b>	<b>\$ 535,907</b>

## EXPENDITURE DETAIL

**Temporary Salaries:** \$30,000 for four half-time Facilities Attendants to assist with operation of Town-managed facilities.

**Administration:** \$5,115 for dues and professional development.

**Materials and Supplies:** \$30,000 for application software maintenance; \$2,100 for uniforms and supplies; and \$700 for printing and marketing materials.

**Contract Services:** \$1,500 for miscellaneous services.

## FUNDING

General Fund	\$ 104,072	\$ 282,966	\$ 282,966	\$ 299,964
Facilities Management	\$ 390,253	\$ 235,943	\$ 235,943	\$ 235,943
<b>TOTAL</b>	<b>\$ 494,325</b>	<b>\$ 518,909</b>	<b>\$ 518,909</b>	<b>\$ 535,907</b>

## PERSONNEL

REGULAR	FTE
Program Supervisor	0.50
Program Coordinator	1.00
Administrative Assistant	1.00
Facility Attendant	<u>2.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>4.50</b>
<b>TEMPORARY FTE:*</b>	<b>2.00</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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Based at the Village Theatre and Art Gallery, Cultural Arts provides a variety of activities and opportunities for residents of all ages in the visual, performing and musical arts. Cultural Arts works to enhance cultural experiences, encourage participation in the arts and support Danville's small-town atmosphere.

## GOALS

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- ❖ Enrich experiential learning through visual arts exhibits, performances, camps, classes and workshops.
- ❖ Rotate Gallery exhibits every 6-8 weeks featuring varied types of artwork, with complementing programs that enhance the visitor experience; offer educational workshops for all ages.
- ❖ Offer co-sponsored shows by partnering with local nonprofits with an eye toward diverse content: cinema, live theatre, live music and comedy for all ages.
- ❖ Maintain a quality theatre and performing arts facility with standards for a positive patron and user experience.

## HIGHLIGHTS

---

- ❖ In 2020/21, Cultural Arts:
  - Livestreamed two Music in the Park concerts at the Village Theatre.
  - Hosted 3 art exhibitions in the Village Theatre Art Gallery.
  - Partnered with the Danville Library to host two virtual Kidchella events.
  - Displayed 17 uniquely designed fiberglass hearts around Downtown Danville.
  - Raised \$90,000 for future public art projects at the online auction for the Hearts Around Hartz exhibit.
  - Created Rainworks (art that only shows up when it rains) designs in Downtown Danville.
- ❖ In 2021/22, Cultural Arts will:
  - Continue to implement Art Integration as directed by the Parks, Recreation and Arts Strategic Plan.
  - Offer public art opportunities that will increase economic vitality in Downtown Danville.
  - Promote the Village Theatre as a venue to film virtual programs and shows in order to increase revenue.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 299,532	\$ 293,603	\$ 293,603	\$ 340,352
Temporary Salaries	\$ 43,767	\$ 53,820	\$ 53,820	\$ 33,820
Administration	\$ 52,575	\$ 68,535	\$ 68,535	\$ 29,795
Materials & Supplies	\$ 23,208	\$ 26,220	\$ 26,220	\$ 34,220
Contracted Services	\$ 157,572	\$ 220,943	\$ 225,626	\$ 162,500
Equipment	\$ 1,098	\$ 7,305	\$ 7,305	\$ 7,305
Program Activities	\$ 25	\$ 0	\$ 0	\$ 150
<b>TOTAL</b>	<b>\$ 577,777</b>	<b>\$ 670,426</b>	<b>\$ 675,109</b>	<b>\$ 608,142</b>

## EXPENDITURE DETAIL

**Temporary Salaries:** \$33,820 for three half-time, temporary employees to assist with program efforts.

**Administration:** \$20,000 for revenue sharing with co-sponsored groups; \$1,700 for music licensing; \$2,000 for advertising; and \$6,095 for training, conference registration and dues.

**Materials and Supplies:** \$20,020 for public art, uniforms and event supplies to include Art Integration Projects; \$1,200 for postage; \$9,000 for marketing materials; and \$4,000 for ActiveNet Recreation Software.

**Contracted Services:** \$32,000 for AudienceView Professional ticketing software; \$44,000 for Cultural Arts Events and Gallery exhibit preparation; \$50,000 for class instructor fees and \$36,500 for camp instructor fees.

## FUNDING

General Fund	\$ 330,086	\$ 439,181	\$ 443,864	\$ 228,158
Cultural Arts	\$ 247,691	\$ 229,245	\$ 229,245	\$ 377,984
Donations & Contributions	\$ 0	\$ 2,000	\$ 2,000	\$ 2,000
<b>TOTAL</b>	<b>\$ 577,777</b>	<b>\$ 670,426</b>	<b>\$ 675,109</b>	<b>\$ 608,142</b>

## PERSONNEL

REGULAR	FTE
Program Superintendent	1.00
Program Coordinator	<u>2.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>3.00</b>
<b>TEMPORARY FTE:*</b>	<b>1.50</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

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Youth Services provides social, recreational and educational experiences for youth ages preschool through 10 years, by offering safe spaces to play and learn. Each year, over 7,500 youth participate in enrichment classes, day camps, exploration, events and adaptive recreation activities for physically and developmentally disabled persons.

## GOALS

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- ❖ Deliver theme-based seasonal camps and extended day care opportunities that provide enriching experiences for youth and meet the needs of parent/guardian schedules.
- ❖ Deliver quality year-round classes that foster youth life skills, education and enrichment in a welcoming environment.
- ❖ Through partnerships with non-profit organizations, provide opportunities for community members with disabilities to participate in activities and programs.
- ❖ Host youth-centered events that encourage family participation.

## HIGHLIGHTS

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- ❖ In 2020/21, Youth Services:
  - Offered in person and online summer camps.
  - Offered all our family-friendly annual events by modifying them to include drive through events, take home activity kits or online virtual activities.
  - Offered a new after school program Get Movin' after Zoomin and afterschool skate camp in the fall and spring.
  - Offered "Arts & Rec on the Go," a mobile recreation program and Agents of Discovery App for community scavenger hunts.
- ❖ In 2021/22, Youth Services will:
  - Continue offering diverse programs, activities and family-friendly events both in person and online.
  - Continue offering high-quality seasonal camps in person and online.
  - Continue to offer Mobile Recreation at parks and events throughout Town to include a corn hole tournament and disc golf.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 136,213	\$ 162,652	\$ 162,652	\$ 154,785
Temporary Salaries	\$ 81,392	\$ 120,100	\$ 120,100	\$ 98,200
Administration	\$ 3,849	\$ 5,020	\$ 5,020	\$ 5,020
Materials & Supplies	\$ 13,850	\$ 37,724	\$ 37,724	\$ 26,324
Contracted Services	\$ 121,223	\$ 157,200	\$ 157,200	\$ 127,800
Equipment	\$ 0	\$ 1,120	\$ 1,120	\$ 420
Program Activities	\$ 7,429	\$ 10,000	\$ 10,000	\$ 5,000
<b>TOTAL</b>	<b>\$ 363,956</b>	<b>\$ 493,816</b>	<b>\$ 493,816</b>	<b>\$ 417,549</b>

## EXPENDITURE DETAIL

Temporary Salaries: \$98,200 for part-time temporary employees to assist with classes, programs, and activities.

Administration: \$4,520 for dues, travel, and professional development; and \$500 for advertising.

Materials and Supplies: \$18,319 for class, camp, mobile recreation and event supplies; \$6,000 for software maintenance; and \$2,005 for staff uniforms, marketing materials, and postage.

Contracted Services: \$6,000 for transportation; and \$121,800 for instructors and speakers.

Equipment: \$420 for Summer Camps and Art & Rec on the Go equipment.

Program Activities: \$5,000 for admission charges for Youth Summer Camps.

## FUNDING

General Fund	\$ 47,183	\$ 265,448	\$ 265,448	\$ 189,181
Youth Services	\$ 316,773	\$ 228,368	\$ 228,368	\$ 228,368
<b>TOTAL</b>	<b>\$ 363,956</b>	<b>\$ 493,816</b>	<b>\$ 493,816</b>	<b>\$ 417,549</b>

## PERSONNEL

REGULAR	FTE
Program Supervisor	0.50
Program Coordinator	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>1.50</b>
<b>TEMPORARY FTE:*</b>	<b>6.00</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

---

Teen Services provides recreational, social and educational experiences for youth ages 11 to 18. The Division's programs offer positive alternatives for youth during the hours of 3:00 p.m. to 6:00 p.m. when youth are more vulnerable to crime. After school teen programs offered at all Danville middle schools provide a safe place to hang out, learn new skills, develop friendships and receive adult support. Programs are designed to promote youth development.

The Danville Youth Council fosters leadership development, planning and decision-making skills, responsibility and service to others.

## GOALS

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- ❖ Offer complimentary after school Teen Centers located at Charlotte Wood, Diablo Vista and Los Cerros Middle Schools that provide a fun, enriching and safe space for youth.
- ❖ Provide teens with activities and experiences for social, leadership and decision-making skill development, including classes, day camps, workshops, special events and excursions.
- ❖ Advise the Danville Youth Council, which teaches youth leadership and independence and develops teens into mentors for the younger generation.
- ❖ Hire teens and offer volunteer opportunities as a means to teach life skills, responsibility and leadership development.

## HIGHLIGHTS

---

- ❖ In 2020/21, Teen Services:
  - Expanded the Danville Youth Council's programs including special event participation, Stronger Than Hate Campaign, Amazing Race, ADAPT, and Teen Talent Show Case.
  - Implemented new online classes: Makeup, Driving, Acrylic Painting, California E Sports Leagues and Adulthood for Teens.
  - Offered new outdoor teen yoga classes and teen summer camps.
- ❖ In 2021/22, Teen Services will:
  - Work to increase the number of participants for special events.
  - Offer new and varied enrichment programs and special events for teens both in person and online.
  - Continue to grow the Danville Youth Council's programs and partnerships.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 161,455	\$ 174,339	\$ 174,339	\$ 187,445
Temporary Salaries	\$ 86,309	\$ 117,896	\$ 117,896	\$ 92,596
Administration	\$ 2,803	\$ 4,990	\$ 4,990	\$ 4,990
Materials & Supplies	\$ 12,677	\$ 33,548	\$ 33,548	\$ 23,548
Contracted Services	\$ 25,357	\$ 34,030	\$ 34,030	\$ 29,830
Equipment	\$ 0	\$ 2,204	\$ 2,204	\$ 500
Program Activities	\$ 16,918	\$ 20,000	\$ 20,000	\$ 15,000
<b>TOTAL</b>	<b>\$ 305,519</b>	<b>\$ 387,007</b>	<b>\$ 387,007</b>	<b>\$ 353,909</b>

## EXPENDITURE DETAIL

Temporary Salaries: \$92,596 for part-time temporary employees to assist with classes, programs, and activities.

Administration: \$4,490 for professional development, dues, and travel; and \$500 for advertising.

Materials and Supplies: \$3,248 for afterschool program and summer camp supplies; \$2,000 for furniture; \$5,000 for snacks; and \$13,300 for application software and staff uniforms.

Equipment: \$500 for replacement of chairs and tables at teen centers.

Program Activities: \$15,000 for admission/teen camp charges.

## FUNDING

General Fund	\$ 166,292	\$ 294,249	\$ 294,249	\$ 261,151
Teen Services	\$ 139,227	\$ 92,758	\$ 92,758	\$ 92,758
<b>TOTAL</b>	<b>\$ 305,519</b>	<b>\$ 387,007</b>	<b>\$ 387,007</b>	<b>\$ 353,909</b>

## PERSONNEL

REGULAR	FTE
Program Supervisor	0.50
Program Coordinator	1.00
Family and Community Services Specialist	0.25
<b>TOTAL REGULAR FTE:</b>	<b>1.75</b>
<b>TEMPORARY FTE:*</b>	<b>6.00</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

---

Adult Services provides year-round opportunities for adults to participate in recreational, social and educational activities, classes and programs. In addition, the program manages volunteer efforts Town-wide.

## GOALS

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- ❖ Offer quality enrichment and lifelong learning programs for the community's adults.
- ❖ Provide activities that offer opportunities for social, recreational and healthy experiences for adults including classes, workshops, special events and excursions.
- ❖ Foster opportunities for the community to give back through volunteering.

## HIGHLIGHTS

---

- ❖ In 2020/21, Adult Services:
  - Provided opportunities for adults to volunteer and serve their community for modified special events and programs for youth, families, and seniors.
  - Offered pop-up pickleball programs to gauge interest and research locations.
  - Provided online class opportunities.
- ❖ In 2021/22, Adult Services will:
  - Continue to provide online class opportunities along with in person programs to meet the needs of the adult community.
  - Continue to expand and diversify enrichment class offerings.
  - Work with the Community Outreach Program to promote adult offerings and increase participation through social media marketing.
  - Provide high quality volunteer opportunity experiences for special events and ongoing regularly-scheduled programs.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 76,875	\$ 60,667	\$ 60,667	\$ 69,917
Temporary Salaries	\$ 8,513	\$ 18,000	\$ 33,000	\$ 0
Administration	\$ 272	\$ 300	\$ 300	\$ 300
Materials & Supplies	\$ 1,621	\$ 10,350	\$ 10,350	\$ 8,700
Contracted Services	\$ 12,778	\$ 29,660	\$ 29,660	\$ 20,000
<b>TOTAL</b>	<b>\$ 100,059</b>	<b>\$ 118,977</b>	<b>\$ 133,977</b>	<b>\$ 98,917</b>

## EXPENDITURE DETAIL

Administration: \$300 for training.

Materials and Supplies: \$7,000 for software maintenance; \$1,500 for volunteer recognition; and \$200 for marketing materials and miscellaneous expenses.

Contracted Services: \$20,000 for instructor fees and new programs.

## FUNDING

General Fund	\$ 76,113	\$ 84,066	\$ 99,066	\$ 64,006
Adult Services	\$ 23,946	\$ 34,911	\$ 34,911	\$ 34,911
<b>TOTAL</b>	<b>\$ 100,059</b>	<b>\$ 118,977</b>	<b>\$ 133,977</b>	<b>\$ 98,917</b>

## PERSONNEL

REGULAR	FTE
Program Supervisor	0.50
<b>TOTAL REGULAR FTE:</b>	<b>0.50</b>
<b>TEMPORARY FTE:*</b>	<b>0.50</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

---

Senior Services provides year-round opportunities for participation in recreational, social and educational activities, classes, and programs. Over 5,000 active adults over the age of 55 participate in social, recreational and educational programs provided by the Town each year. Several low-cost and free programs and services are provided, including drop-in programs.

## GOALS

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- ❖ Provide activities that offer opportunities for social, recreational, fitness and healthy experiences for seniors including classes, workshops, community events and excursions.
- ❖ Offer affordable programs for seniors.
- ❖ Offer quality enrichment, lifelong learning programs and referral services for seniors in collaboration with nonprofit and private sector service providers.
- ❖ Produce and distribute the *Silver Streak* senior newsletter to residents.

## HIGHLIGHTS

---

- ❖ In 2020/21, Senior Services:
  - Provided a low-cost Friday Senior Lunch - Frozen Meal program in partnership with Contra Costa County.
  - Provided online enrichment classes to seniors.
  - Provided Senior At Home Guide Newsletter to participants
  - Provided modified Lend-a-Hand day.
- ❖ In 2021/22, Senior Services will:
  - Provide quarterly "phone in" Buzz Sessions for homebound seniors.
  - Continue to prepare for reopening of facilities to provide in person programs along with online offerings.
  - Continue to partner with local businesses, studios and theaters to produce local special event opportunities inside and outside of the Senior Center.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 168,542	\$ 170,378	\$ 170,378	\$ 186,071
Temporary Salaries	\$ 26,357	\$ 39,000	\$ 39,000	\$ 35,000
Administration	\$ 1,937	\$ 2,561	\$ 2,561	\$ 2,411
Materials & Supplies	\$ 18,430	\$ 27,150	\$ 30,150	\$ 17,250
Contracted Services	\$ 71,592	\$ 112,243	\$ 123,243	\$ 74,743
Equipment	\$ 1,029	\$ 1,000	\$ 1,000	\$ 0
Program Activities	\$ 18,858	\$ 20,000	\$ 31,000	\$ 10,200
<b>TOTAL</b>	<b>\$ 306,745</b>	<b>\$ 372,332</b>	<b>\$ 397,332</b>	<b>\$ 325,675</b>

## EXPENDITURE DETAIL

Temporary Salaries: \$35,000 for three part-time employees.

Administration: \$2,411 for professional dues, travel, training, permits and conferences.

Materials and Supplies: \$4,000 for software maintenance; \$13,250 for event supplies and marketing materials for Lend a Hand Day, trips, and other events.

Contracted Services: \$11,400 for transportation costs; \$1,000 for entertainment; \$4,000 for bocce court preparation and \$58,343 for instructor fees.

Program Activities: \$10,200 for admission charges associated with Senior Sneaker trips.

## FUNDING

General Fund	\$ 143,908	\$ 242,191	\$ 267,191	\$ 195,534
Senior Services	\$ 162,837	\$ 130,141	\$ 130,141	\$ 130,141
<b>TOTAL</b>	<b>\$ 306,745</b>	<b>\$ 372,332</b>	<b>\$ 397,332</b>	<b>\$ 325,675</b>

## PERSONNEL

REGULAR	FTE
Program Supervisor	0.50
Administrative Assistant	<u>1.00</u>
<b>TOTAL REGULAR FTE:</b>	<b>1.50</b>
<b>TEMPORARY FTE:*</b>	<b>1.00</b>

\*part-time temporary hours converted to full time equivalents (FTE)



## PROGRAM DESCRIPTION

---

The Danville Library receives over 280,000 visits annually. The Library serves as a community resource for information, literature, music, video, Internet access, reference material and enrichment for children. Opened in August 1996, the Danville Library was built by the Town and operates as one of 26 branches in the Contra Costa County Library system. The Danville Library also benefits from outstanding community support provided by the Friends of the Danville Library and the Danville Library Foundation.

A portion of the property taxes paid by all property owners is allocated to fund a base level of 35 hours of service for the countywide library system.

In order to maintain a higher level of service for Danville residents, the Town augments this dedicated library funding by: funding all building maintenance, capital replacement and technology costs associated with operation of the Danville Library; and by funding an additional 16 hours of operations per week. As a result, the Danville Library is open for service Monday through Saturday, 56 hours per week (the maximum number of hours provided through any of the 26 branch libraries in Contra Costa County).

## GOALS

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- ❖ Offer a robust collection of lending materials in print, video, audio and electronic formats, as well as in multiple languages.
- ❖ Deliver varied educational and enrichment programs for the community in collaboration with community organizations and the Town.
- ❖ Offer complimentary high-speed Internet access for the public.
- ❖ Provide a safe, accessible, and commerce-free environment for children, youth, teens, adults and seniors to read, study, and work.

## HIGHLIGHTS

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- ❖ In 2020/21, the Danville Library:
  - Issued 1,228 new e-cards and hosted virtual classes for 3,028 patrons.
  - Installed individual data ports for public computers to increase security and speed.
  - Re-opened the building for library services on April 26, 2021 after 10 months of front door service during the pandemic.
- ❖ In 2021/22, the Danville Library:
  - Continue a phased re-opening according to Contra Costa County guidelines.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Program Activities	\$ 157,611	\$ 202,838	\$ 202,838	\$ 157,305
<b>TOTAL</b>	<b>\$ 157,611</b>	<b>\$ 202,838</b>	<b>\$ 202,838</b>	<b>\$ 157,305</b>

## EXPENDITURE DETAIL

Program Activities: \$157,305 to fund an additional 16 hours of library services per week.

## FUNDING

General Fund	\$ 157,611	\$ 202,838	\$ 202,838	\$ 157,305
<b>TOTAL</b>	<b>\$ 157,611</b>	<b>\$ 202,838</b>	<b>\$ 202,838</b>	<b>\$ 157,305</b>



## PROGRAM DESCRIPTION

---

Community Events manages the Town resources required to support annual celebrations that enrich the quality of life for residents, promote the community and enhance the local economy. This includes events that are staged and organized entirely by the Town (Town-sponsored) or staged and organized by various community groups with some level of Town assistance (Town co-sponsored). Town support for co-sponsored events is typically in the form of partial funding, street closures, encroachment permits, or staffing assistance.

## GOALS

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- ❖ Bring the community together to celebrate the community and Danville's heritage.
- ❖ Facilitate family-friendly events that are safe and accessible to everyone while managing the events' impact on traffic, circulation and access to private property.
- ❖ Promote and foster economic vitality with a focus in Downtown Danville.
- ❖ Cultivate partnerships with community organizations, businesses and residents through co-sponsored events.

## HIGHLIGHTS

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- ❖ In 2020/21, Community Events:
  - Co-sponsored the July 4<sup>th</sup> Parade, Lighting of the Old Oak Tree, Devil Mountain Run, and Run for Education virtual events.
  - Utilized social media to promote virtual events and activities.
- ❖ In 2021/2022, Community Events will:
  - Work with event organizers to transition and develop community events that align with adapting health order guidelines and provide safe and engaging events for the community.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Employee Expenses	\$ 70,867	\$ 73,716	\$ 73,716	\$ 76,191
Administration	\$ 1,013	\$ 700	\$ 700	\$ 700
Materials & Supplies	\$ 19,814	\$ 29,000	\$ 29,169	\$ 29,000
Contracted Services	\$ 156,788	\$ 90,800	\$ 111,800	\$ 90,800
Program Activities	\$ 23,537	\$ 24,161	\$ 24,161	\$ 24,161
<b>TOTAL</b>	<b>\$ 272,019</b>	<b>\$ 218,377</b>	<b>\$ 239,546</b>	<b>\$ 220,852</b>

## EXPENDITURE DETAIL

**Administration:** \$700 for professional development and training.

**Materials and Supplies:** \$15,000 for downtown banner rotation (five times per year); \$11,800 for traffic safety signage and miscellaneous supplies; and \$2,200 for community event marketing material.

**Contracted Services:** \$80,000 for Police overtime; \$7,800 for portable restroom rentals for events; and \$3,000 for July 4th Parade street sweeping.

**Program Activities:** \$17,161 for Town co-sponsorship of the July 4th Parade and \$7,000 for Town co-sponsorship of the Lighting of the Old Oak Tree event.

## FUNDING

General Fund	\$ 272,019	\$ 218,377	\$ 239,546	\$ 220,852
<b>TOTAL</b>	<b>\$ 272,019</b>	<b>\$ 218,377</b>	<b>\$ 239,546</b>	<b>\$ 220,852</b>

## PERSONNEL

REGULAR	FTE
Program Coordinator	0.50
<b>TOTAL REGULAR FTE:</b>	<b>0.50</b>





# Successor Agency



<b>PROGRAMS</b>	<b>FY 19/20 Actual</b>	<b>FY 20/21 Adopted</b>	<b>FY 20/21 Adjusted</b>	<b>FY 21/22 Adopted</b>
Successor Agency	\$ 1,181,014	\$ 1,179,212	\$ 1,182,302	\$ 1,174,714
<b>TOTAL</b>	<b>\$ 1,184,184</b>	<b>\$ 1,179,212</b>	<b>\$ 1,182,302</b>	<b>\$ 1,174,714</b>

## FUNDING

Successor Agency RPTTF	\$ 1,184,184	\$ 1,179,212	\$ 1,182,302	\$ 1,174,714
<b>TOTAL</b>	<b>\$ 1,184,184</b>	<b>\$ 1,179,212</b>	<b>\$ 1,182,302</b>	<b>\$ 1,174,714</b>



## PROGRAM DESCRIPTION

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The Danville Community Development (Redevelopment) Agency (CDA) was established in 1986, in accordance with state-enacted Redevelopment Law, and was responsible for carrying out the goals of the 1986 Redevelopment Plan. Implementation of those goals assisted private property owners and businesses, spurred private re-investment in the project area and reduced or eliminated blighted conditions that existed when the Agency was established.

In 2011, the State enacted ABx1 26, which eliminated redevelopment. Effective February 1, 2012, the CDA was dissolved and all assets were transferred to the Town, acting as the Successor Agency for the former CDA. The role of the Successor Agency is to wind down the affairs of the former CDA. This wind down process initially required the biannual preparation of a Recognized Obligation Payment Schedule (ROPS), listing all of the ongoing obligations of the former CDA. Each ROPS had to be submitted to, and approved by, the Successor Agency's Oversight Board, the County Auditor-Controller and the State Department of Finance. Approval of each ROPS allowed the Successor Agency to receive Redevelopment Property Tax Trust Fund (RPTTF) funds in an amount equal to the obligations contained on the approved ROPS. The law also required the Successor Agency to identify and dispose of all assets.

In April 2017, the State Department of Finance approved the Last and Final ROPS for the Successor Agency. This approval established the precise amount of each RPTTF payment due to the Successor Agency until all of its obligations are retired in 2035. The Successor Agency also completed disposition of all assets in 2017. Taken together, these steps eliminated the need for the Oversight Board and the preparation of any further ROPS.

## HIGHLIGHTS

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RPTTF revenues are projected to fully fund all 2021/22 Enforceable Obligations included on the Last and Final ROPs filed with the State. This includes:

- ❖ Debt service payments associated with the 2001 and 2005 Certificates of Participation (to be retired in 2026 and 2035).
- ❖ Debt service payments associated with the 2001 Taxable Revenue Bonds (to be retired in 2028).
- ❖ Repayment of the outstanding \$5.06 million debt to the Town under the 2011 Re-entered Cooperation Agreement between the former CDA and the Town (to be retired in 2026).
- ❖ Allowable administrative costs.



## EXPENDITURES

Category	FY 19/20 Actual	FY 20/21 Adopted	FY 20/21 Adjusted	FY 21/22 Adopted
Administration	\$ 0	\$ 4,000	\$ 4,000	\$ 4,000
Contracted Services	\$ 24,369	\$ 19,900	\$ 22,990	\$ 19,900
Debt Service	\$ 1,156,645	\$ 1,155,312	\$ 1,155,312	\$ 1,150,814
<b>TOTAL</b>	<b>\$ 1,181,014</b>	<b>\$ 1,179,212</b>	<b>\$ 1,182,302</b>	<b>\$ 1,174,714</b>

## FUNDING

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# Ten Year Projections



The Town prepares ten-year forecasts to evaluate how future conditions could affect long term fiscal sustainability, and to identify if and when course corrections may be warranted. Future revenues and sources are subject to fluctuations in the economy, state actions or local changes; while changing priorities or demands can affect future service delivery and costs.

Forecasts are based upon the current General Plan which plans for only minimal future growth generating limited new development driven revenue. The future 2023-30 Housing Element and state mandated growth could generate additional development driven revenue growth. Until a new Housing Element is adopted, the forecast assumes that future revenue growth will be largely driven by property valuation and locally taxable sales, coupled with the need to consider increasing certain revenues through legislative action, property owner or voter approval. Forecasts are largely based upon current revenues, taxes and assessments absent future increases, with the sole exception of the Solid Waste Vehicle Impact fee which can be increased through legislative action.

The forecast helps identify when specific measures may be required to increase revenues. Absent future increases or some other additional revenue sources, funding for capital projects may fall below what is needed to maintain Town facilities, meet residents' expectations, and avoid adversely impacting the General Fund or the need to reduce service levels.

Because the Town does not participate in CalPERS, in favor of a defined contribution pension plan for its employees, Danville is not faced with the unfunded pension and retirement medical liabilities that are of major concern to many public agencies throughout the state.

*All revenues and expenditures presented in the ten-year forecasts are comparing 2021/22 (current year) with 2030/31, unless otherwise stated.*

## REVENUES

Total revenues, including General Fund, Special Revenue and Successor Agency, are forecast to increase by 11.9%, from \$38,048,880 to \$42,590,679. General Fund revenues are forecast to increase by 18.4%, from \$26,210,144 to \$31,028,430; Special Revenues are forecast to increase by 13.4% from \$9,564,022 to \$10,841,880; and Successor Agency Revenues are forecast to decline by 68.3% from \$2,274,714 to \$720,369, as outstanding debt obligations are defeased.

### General Fund

*Property Tax* revenues are forecast to increase by 1.5% annually, from \$15,200,000 to \$17,379,528; *Property Transfer Tax* is similarly projected to increase by 1.5% annually, from \$650,000 to \$743,203.

*Sales Tax* revenues are forecast to increase by 6.76 in FY 2022/23, then .5% annually, from \$5,250,000 to \$5,833,273.

*Transient Occupancy Tax and Cable Franchise* are forecast to increase 1.5% annually. *Fines and Forfeitures, and Rental Income* increase 1% annually. *Miscellaneous* revenues are forecast to increase 3% annually through 2029. *Solid Waste Franchise Fees* increase by 2% annually. *Gas and Electric Franchise, and Interest Income* are forecast to remain at 2021/22 levels over the



course of the ten-year forecast. Business License Tax increase by 12.3% in 2022/23, and remain at the same level of 2022/23 over the course of the ten-year forecast. *Charges for Services* are forecast to increase 2% annually.

Under the Loan Agreement between the Town and the Successor Agency, the Town will be repaid a total of \$5.06 million between 2022 and 2026; an average of \$1.1 million per year through 2026, with a final payment of \$659,401 in 2026.

## Special Revenue Funds

Except as noted, sufficient Special Revenue funds and fund balances are forecast to cover expenditures through 2030/31.

Planning and Building revenues increase by 2.1% while averaging \$2,394,481 annually. Gas Tax revenues increase by 3.9%, while averaging \$2,038,158 annually. Measure J revenues increase by 2.3% while averaging \$755,143 annually. Solid Waste Vehicle Impact Fees (VIF) increase by 1.6% from \$846,851 to \$983,994.

*Engineering Revenues* – Revenues decline significantly over the last six years of the forecast due to reduced development activity. Engineering staffing will need to be evaluated relative to capital project activity.

*Clean Water Program* - MRP 3.0 continues to increase costs for the Countywide group permit and local program activities. Assessment plus fund balance revenues should be sufficient to fund the program through 2030/31, at which point fund balance is depleted and increased revenues will be needed to continue the program.

*Town-wide Lighting and Landscape Assessment District (LLAD) 1983-1* – LLAD revenues currently cover 67.3% of annual LLAD expenditures. By 2030/31, this drops to 59.9%, with expenditures exceeding annual assessment revenues in all four benefit zones. The 2021/22 General Fund subsidy of \$1.1 million, increases to \$1.2 million in 2022/23 and 2023/24, increases to \$1.3 million by 2028/29, \$1,171,546 in 2029/30, \$800,694 in 2030/31, and is no longer sustainable. A rate increase (the first since 2003) will be necessary by 2024/25 in order to avoid significant service level reductions in Building, Park and Street Light maintenance.

## **EXPENDITURES**

Forecasts maintain services at 2021/22 levels. Operating expenses are forecast to increase by 23.9% from \$34,424,678 to \$42,656,946 equivalent to 2.4% annually. Successor Agency expenditures cover the approved, outstanding debt of the Successor Agency including repayment of the outstanding Town/CDA loan, plus allowable administrative costs.

Expenses by department are forecast to increase by 21.0% for General Government, 35.2% for Police Services, 24.1% for Administrative Services, 14.4% for Development Services, 17.9% for Maintenance Services, 38.3% for Recreation Services. Development Services and Maintenance Services increase by an average of less than 2% annually, General Government averages 2.1%,



Administrative Services averages 2.4%, Police Services averages 3.3% annually, and Recreation which averages 3.8% annually.

In the General Fund, personnel costs increase by 2.0% annually, contract police costs increase by 3.5% annually (with the exception of Animal Control @ 1.5% annually), and all other expenditures increase by 1-1.5% annually.

In the Special Revenue funds, personnel costs were increased 2.0% and all other costs were increased 1-1.5% annually.

## **TRANSFERS AND DESIGNATIONS**

Annual General Fund transfers average \$255,000 for CIP Pavement Management, \$1,120,454 for CIP General Purpose, \$1,197,224 for LLAD operating, and \$37,500 for Asset Replacement. Fund transfers are significantly impacted by the Loan Agreement between the Town and the Successor Agency, with the Town to be repaid a total of \$5.06 million between 2022 and 2026. After 2026 this temporary revenue source will stop.

Funding for future Pavement Management will come from a combination of General Fund, Gas Tax, Measure J Return-to-Source and Solid Waste VIF funds, and will average \$2,500,000 annually. Asset Replacement revenues average \$117,500 annually, including \$37,500 from the General Fund, \$20,000 from the Building and Planning Fund, and \$60,000 from the PEG fund.

## **Future Challenges**

Despite being on solid financial footing, the Town can expect to face economic and service delivery challenges over the next decade, related to a number of areas:

***Capital Expenditures*** – The Town maintains over \$200 million in infrastructure, including streets, parks and buildings. Over the past fifteen years, the Town has expended an average of \$8.6 million annually for capital projects, inclusive of Pavement Management. While the Town has accumulated capital reserves, capital project funding is projected to decline, necessitating use of the accumulated reserves. As noted under “Transfers and Designations,” repayment of the outstanding loan balance to the Town by the Successor Agency will end in 2026, significantly reducing available capital revenues. During the second half of the upcoming decade, it will be necessary to identify and secure new or additional sources of revenue, in order to fund capital expenditures at current levels and meet community expectations.

***Streets and Roads Maintenance*** - In order to maintain a PCI rating of 70-75, the Town should invest \$2.5-\$3 million annually in its Pavement Management Program. The ten year forecast shows that the Town will allocate an average of \$2.5 million annually, with an average of \$255,000 of that amount coming from the General Fund. However, upon repayment of the Loan Agreement between the Town and the Successor Agency in 2025/26, the General Fund will be unable to fund this program as much as in prior years, and funding will rely solely on Special revenues. As General Fund revenues available for this purpose decline, the Town will be unable to sustain funding Pavement Management at this level, absent new revenue sources.



**Public Safety** - Public safety is, and will remain, the Town's highest priority. Police Services are delivered through a combination of contracted services through the Contra Costa County Sheriff's Office, Town staff, police reserves and volunteers, and strong community partnerships. This has served the Town well - staffing levels are among the lowest in the county, property crimes are low, and the Town continues to achieve the goal of maintaining a safe community. Police expenditures are expected to outpace overall revenue and expenditure growth over the next ten years. Tenuous grant funding available to continue providing two School Resource Officers may necessitate eliminating these positions.

**Maintenance Services** - Maintenance responsibilities and costs will continue to increase as facilities age, and costs are expected to outpace overall Town expenses and revenue growth over the next ten years. Aggressive water conservation strategies, implementation of solar photovoltaic arrays at five different Town facilities and ongoing conversion of the vehicle fleet to hybrid and electric vehicles has slowed increases in water, electricity and fuel costs. Contract services costs will continue to increase with the cost of living and additional responsibilities associated with implementation of MRP 2.0.

**Lighting and Landscape** - Absent additional assessment revenues, increasing maintenance costs will require increased General Fund transfers as described above, to cover operating and capital costs, and maintain positive LLAD fund balances. A rate increase (the first since 2003) will be necessary by 2026/27 in order to avoid significant service level reductions in Building, Park and Street Light maintenance.

**Clean Water Program** - The Town continues to comply with the federally mandated Clean Water Act and requirements imposed by the State Regional Water Quality Control Board (RWQCB). Assessment plus fund balance revenues should be sufficient to fund the program through 2030/31, at which point fund balance is depleted and increased revenues will be needed to continue the program.

**State Budget Impacts** - The ten-year forecasts assume no new revenue losses to the State resulting from future legislative action.

## **SUMMARY**

Despite modest future revenue growth, ten-year forecasts show that the Town is fiscally sound for the next several years. The Town's ability to receive re-payment of the outstanding loan by the former CDA is a significant fiscal consideration, contributing \$5.06 million (outstanding loan balance plus interest) in one-time revenue over the ten-year forecast. The 2017 passage of SB 1 has significantly helped the Town investment in street and road maintenance, and will be critical in future years as General Fund dollars available for capital purposes become scarce. Over the second five years of the forecast period, the Town will be required to identify and raise additional revenues or adjust (reduce) service levels in order to continue to fully fund Operating and Capital expenditures at 2021/22 levels.

The Town's overall financial picture is helped considerably by the lack of any unfunded pension and retirement medical liabilities that are of major concern to many public agencies throughout the state.



# Fund Activity



	Adopted 2021	Adopted 2022	Forecast 2023	Forecast 2024
<b>GENERAL FUND</b>				
<u>BEGINNING FUND BALANCE</u>	0	0	0	0
<b>Operating Revenues</b>	23,963,524	26,210,144	27,960,707	28,323,926
<b>Transfers In/Carry Forward</b>				
Transfer In Loan Repayment	1,100,000	1,100,000	1,100,000	1,100,000
Encumbrances				
Transfer In Overhead	297,553	297,553	297,553	297,553
<b>Less Operating Expenses</b>	-22,785,837	-23,300,924	-25,301,437	-25,870,971
<b>Less Transfers Out</b>				
Transfer Out To LLAD	-900,000	-1,100,000	-1,200,000	-1,200,000
Transfer Out To CIP-Pavement	0	-250,000	-750,000	-750,000
Transfer Out To CIP	0	-2,206,773	-2,031,822	-1,850,507
Transfer Out To CIP B-626	-1,675,240	-750,000	0	
Transfer Out To Asset Repl	0	0	-75,000	-50,000
<b>Net Annual Change</b>				
<u>ENDING FUND BALANCE</u>	0	0	0	0
<u>LESS DESIGNATIONS</u>				
Designated For Contingency	0	0	0	0
<u>ENDING FUND BALANCE</u>	0	0	0	0
<b>PEG FEES</b>				
<u>BEGINNING FUND BALANCE</u>	26,225	26,576	7,560	63,974
<b>Operating Revenues</b>	92,217	82,000	82,820	83,648
<b>Less Operating Expenses</b>	-16,866	-26,016	-26,406	-26,802
<b>Less Transfers Out</b>				
Transfer Out To Asset Repl	-75,000	-75,000	0	-75,000
Transfer For Capital Projects	0	0	0	0
<b>Net Annual Change</b>	351	-19,016	56,414	-18,154
<u>ENDING FUND BALANCE</u>	26,576	7,560	63,974	45,820
<b>POLICE - SLESF</b>				
<u>BEGINNING FUND BALANCE</u>	207,456	207,413	207,370	203,825
<b>Operating Revenues</b>	100,000	100,000	100,000	100,000
<b>Less Operating Expenses</b>	-100,043	-100,043	-103,545	-107,169
<b>Less Transfers Out</b>				
<b>Net Annual Change</b>	-43	-43	-3,545	-7,169
<u>ENDING FUND BALANCE</u>	207,413	207,370	203,825	196,657
<b>POLICE - ABANDONED VEHICLE</b>				
<u>BEGINNING FUND BALANCE</u>	266,029	244,882	228,735	212,580
<b>Operating Revenues</b>	19,073	24,073	24,073	24,073
<b>Less Operating Expenses</b>	-40,220	-40,220	-40,228	-40,236
<b>Less Transfers Out</b>				
Transfer Out To Asset Repl	0	0	0	0
<b>Net Annual Change</b>	-21,147	-16,147	-16,155	-16,163
<u>ENDING FUND BALANCE</u>	244,882	228,735	212,580	196,418



Forecast 2025	Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Forecast 2030	Forecast 2031
0	0	0	0	0	0	0
28,692,740	29,067,243	29,447,527	29,833,691	30,225,832	30,624,043	31,028,430
1,100,000	659,401	0	0	0	0	0
297,553	297,553	297,553	297,553	297,553	297,553	297,553
-26,433,737	-27,028,158	-27,711,721	-28,345,972	-29,079,178	-29,750,050	-30,525,289
-1,300,000	-1,300,000	-1,300,000	-1,300,000	-1,300,000	-1,171,546	-800,694
-500,000	-300,000	0	0	0	0	0
-1,806,556	-1,346,040	-683,359	-435,272	-94,206	0	0
-50,000	-50,000	-50,000	-50,000	-50,000	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
45,820	28,100	10,817	68,973	52,571	36,612	21,100
84,485	85,330	86,183	87,045	87,915	88,794	89,682
-27,204	-27,612	-28,027	-28,447	-28,874	-29,307	-29,746
-75,000	-75,000	0	-75,000	-75,000	-75,000	-75,000
0	0	0	0	0	0	0
-17,720	-17,283	58,156	-16,402	-15,959	-15,513	-15,064
28,100	10,817	68,973	52,571	36,612	21,100	6,035
196,657	185,737	170,936	152,116	129,138	101,855	70,118
100,000	100,000	100,000	100,000	100,000	100,000	100,000
-110,919	-114,802	-118,820	-122,978	-127,283	-131,738	-136,348
-10,919	-14,802	-18,820	-22,978	-27,283	-31,738	-36,348
185,737	170,936	152,116	129,138	101,855	70,118	33,769
196,418	180,247	164,067	147,879	131,682	115,475	99,258
24,073	24,073	24,073	24,073	24,073	24,073	24,073
-40,244	-40,252	-40,261	-40,270	-40,280	-40,290	-40,300
0	0	0	0	0	0	0
-16,171	-16,179	-16,188	-16,197	-16,207	-16,217	-16,227
180,247	164,067	147,879	131,682	115,475	99,258	83,031



# Fund Activity



	Adopted 2021	Adopted 2022	Forecast 2023	Forecast 2024
<b>POLICE - ASSET SEIZURE</b>				
<u>BEGINNING FUND BALANCE</u>	16,765	17,926	19,087	20,247
<b>Operating Revenues</b>	1,173	1,173	1,173	1,173
<b>Less Operating Expenses</b>	-12	-12	-13	-13
<b>Net Annual Change</b>	1,161	1,161	1,160	1,160
<u>ENDING FUND BALANCE</u>	17,926	19,087	20,247	21,406
<b>BUILDING &amp; PLANNING</b>				
<u>BEGINNING FUND BALANCE</u>	3,294,090	3,137,472	2,510,151	2,270,470
<b>Operating Revenues *</b>	1,787,458	2,153,200	2,256,665	2,299,514
<b>Less Operating Expenses *</b>	-1,927,944	-2,765,066	-2,481,582	-2,528,996
<b>Less Transfers Out</b>				
Transfer Out To Asset Repl	-50,000	-50,000	-50,000	-50,000
Transfer For Capital Projects	0	0	0	0
<b>Net Annual Change</b>	-190,486	-661,866	-274,917	-279,482
Less Reserved-Restricted SB 1379	33,868	34,545	35,236	35,941
<u>ENDING FUND BALANCE</u>	3,137,472	2,510,151	2,270,470	2,026,929
<b>ENGINEERING</b>				
<u>BEGINNING FUND BALANCE</u>	1,552,523	1,632,722	1,711,783	1,576,166
<b>Operating Revenues</b>	260,535	260,535	49,273	48,511
<b>Less Operating Expenses</b>	-180,336	-181,474	-184,890	-188,371
<b>Less Transfers Out</b>				
<b>Net Annual Change</b>	80,199	79,061	-135,617	-139,860
<u>ENDING FUND BALANCE</u>	1,632,722	1,711,783	1,576,166	1,436,306
<b>GAS TAX</b>				
<u>BEGINNING FUND BALANCE</u>	1,547,317	1,351,026	1,261,279	915,741
<b>Operating Revenues</b>	969,080	1,664,828	1,681,328	1,950,000
<b>Less Operating Expenses</b>	-1,135,371	-1,224,575	-1,246,866	-1,269,571
<b>Less Transfers Out</b>				
Transfer Out To Pavement	0	-500,000	-750,000	-750,000
Transfer For Capital Projects	-30,000	-30,000	-30,000	-30,000
<b>Net Annual Change</b>	-196,291	-89,747	-345,538	-99,571
<u>ENDING FUND BALANCE</u>	1,351,026	1,261,279	915,741	816,170
<b>MEASURE J</b>				
<u>BEGINNING FUND BALANCE</u>	399,658	690,913	554,287	475,400
<b>Operating Revenues</b>	576,288	710,139	717,139	735,067
<b>Less Operating Expenses</b>	-210,652	-198,896	-202,680	-206,537
<b>Less Transfers Out</b>				
Transfer Out To Pavement	0	-500,000	-500,000	-550,000
Transfer For Capital Projects	-100,000	-174,000	-120,000	-70,000
<b>Net Annual Change</b>	265,636	-162,757	-105,541	-91,470
Less Reserved-Restricted MJ 28c	25,619	26,131	26,654	27,187
<u>ENDING FUND BALANCE</u>	690,913	554,287	475,400	411,118



Forecast 2025	Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Forecast 2030	Forecast 2031
21,406	22,566	23,724	24,883	26,040	27,198	28,354
1,173	1,173	1,173	1,173	1,173	1,173	1,173
-14	-14	-15	-15	-16	-16	-17
1,159	1,159	1,158	1,158	1,157	1,157	1,156
22,566	23,724	24,883	26,040	27,198	28,354	29,510
2,026,929	1,779,461	1,556,896	1,329,845	1,098,230	861,970	620,985
2,343,196	2,366,628	2,411,607	2,457,462	2,504,210	2,551,869	2,600,457
-2,577,325	-2,626,586	-2,676,799	-2,727,981	-2,780,151	-2,833,329	-2,887,534
-50,000	0	0	0	0	0	0
0	0	0	0	0	0	0
-284,128	-259,958	-265,192	-270,519	-275,941	-281,460	-287,077
36,660	37,393	38,141	38,904	39,682	40,475	41,285
1,779,461	1,556,896	1,329,845	1,098,230	861,970	620,985	375,193
1,436,306	1,290,706	1,141,806	989,221	832,882	672,717	508,653
46,319	46,633	46,633	46,633	46,633	46,633	46,633
-191,919	-195,534	-199,218	-202,972	-206,798	-210,697	-214,671
-145,600	-148,901	-152,585	-156,339	-160,165	-164,064	-168,038
1,290,706	1,141,806	989,221	832,882	672,717	508,653	340,615
816,170	722,224	654,694	564,391	502,152	468,837	465,327
1,998,750	2,048,719	2,099,937	2,152,435	2,206,246	2,261,402	2,317,937
-1,292,696	-1,316,249	-1,340,239	-1,364,674	-1,389,562	-1,414,911	-1,440,731
-750,000	-750,000	-800,000	-800,000	-800,000	-800,000	-800,000
-50,000	-50,000	-50,000	-50,000	-50,000	-50,000	-50,000
-93,946	-67,530	-90,302	-62,239	-33,316	-3,509	27,206
722,224	654,694	564,391	502,152	468,837	465,327	492,533
411,118	361,825	327,916	309,796	277,881	262,597	264,380
753,444	772,280	791,587	811,376	831,661	852,452	873,764
-210,468	-214,474	-218,558	-222,720	-226,962	-231,286	-235,693
-550,000	-550,000	-550,000	-550,000	-550,000	-550,000	-550,000
-70,000	-70,000	-70,000	-100,000	-100,000	-100,000	-100,000
-77,024	-62,194	-46,971	-61,343	-45,301	-28,834	-11,930
27,731	28,285	28,851	29,428	30,017	30,617	31,229
361,825	327,916	309,796	277,881	262,597	264,380	283,680



# Fund Activity



	Adopted 2021	Adopted 2022	Forecast 2023	Forecast 2024
<b>CLEAN WATER</b>				
<u>BEGINNING FUND BALANCE</u>	1,977,425	1,994,154	2,001,376	1,999,620
<b>Operating Revenues</b>	572,710	572,700	572,710	572,720
<b>Less Operating Expenses</b>	-550,981	-560,478	-569,466	-578,600
<b>Less Transfers Out</b>				
Transfer For Capital Projects	-5,000	-5,000	-5,000	-5,000
<b>Net Annual Change</b>	16,729	7,222	-1,756	-10,879
<u>ENDING FUND BALANCE</u>	1,994,154	2,001,376	1,999,620	1,988,741
<b>LLAD - ZONE A</b>				
<u>BEGINNING FUND BALANCE</u>	862,413	795,889	655,818	501,607
<b>Operating Revenues</b>	583,858	583,858	585,606	587,359
<b>Transfers In/Carry Forward</b>				
Transfer In From Asset Repl.	0	0	0	0
General Fund Subsidy	150,000	250,000	250,000	200,000
<b>Less Operating Expenses</b>	-745,940	-919,487	-935,375	-951,544
<b>Less Transfers Out</b>				
Transfer Overhead To Gen Fund	-54,442	-54,442	-54,442	-54,442
<b>Net Annual Change</b>	-66,524	-140,071	-154,211	-218,627
<u>ENDING FUND BALANCE</u>	795,889	655,818	501,607	282,980
<b>LLAD - ZONE B</b>				
<u>BEGINNING FUND BALANCE</u>	851,828	839,812	742,650	630,348
<b>Operating Revenues</b>	746,968	746,968	749,199	751,437
<b>Transfers In/Carry Forward</b>				
Transfer In From Asset Repl.	0	0	0	0
General Fund Subsidy	200,000	250,000	250,000	200,000
<b>Less Operating Expenses</b>	-888,266	-1,023,412	-1,040,783	-1,058,455
<b>Less Transfers Out</b>				
Transfer For Capital Projects	0	0	0	0
Transfer Overhead To Gen Fund	-70,718	-70,718	-70,718	-70,718
<b>Net Annual Change</b>	-12,016	-97,162	-112,302	-177,736
<u>ENDING FUND BALANCE</u>	839,812	742,650	630,348	452,612
<b>LLAD - ZONE C</b>				
<u>BEGINNING FUND BALANCE</u>	883,449	846,035	754,870	654,023
<b>Operating Revenues</b>	664,183	664,183	666,168	668,159
<b>Transfers In/Carry Forward</b>				
General Fund Subsidy	100,000	0	0	200,000
<b>Less Operating Expenses</b>	-753,166	-706,917	-718,584	-730,448
<b>Less Transfers Out</b>				
Transfer For Capital Projects	0	0	0	0
Transfer Overhead To Gen Fund	-48,431	-48,431	-48,431	-48,431
<b>Net Annual Change</b>	-37,414	-91,165	-100,847	89,280
<u>ENDING FUND BALANCE</u>	846,035	754,870	654,023	743,303



Forecast 2025	Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Forecast 2030	Forecast 2031
1,988,741	1,968,588	1,939,012	1,900,859	1,851,971	1,794,191	1,725,357
572,730	572,741	573,752	572,762	573,773	572,784	572,795
-587,883	-597,317	-606,905	-616,649	-626,553	-636,618	-646,847
-5,000	-5,000	-5,000	-5,000	-5,000	-5,000	-5,000
-20,153	-29,576	-38,153	-48,887	-57,780	-68,834	-79,053
1,968,588	1,939,012	1,900,859	1,851,971	1,794,191	1,725,357	1,646,304
282,980	199,658	101,355	-12,218	-141,359	-286,366	-447,548
589,118	590,882	592,651	594,425	596,205	597,990	599,780
0	0	0	0	0	0	0
350,000	350,000	350,000	350,000	350,000	350,000	350,000
-967,998	-984,742	-1,001,782	-1,019,123	-1,036,770	-1,054,730	-1,073,007
-54,442	-54,442	-54,442	-54,442	-54,442	-54,442	-54,442
-83,322	-98,303	-113,574	-129,140	-145,008	-161,182	-177,668
199,658	101,355	-12,218	-141,359	-286,366	-447,548	-625,217
452,612	409,143	349,635	273,777	81,255	-128,254	-355,078
753,681	755,933	758,191	760,455	762,727	765,005	767,290
0	0	0	0	0	0	0
350,000	350,000	350,000	250,000	250,000	250,000	250,000
-1,076,433	-1,094,723	-1,113,330	-1,132,260	-1,151,518	-1,171,111	-1,191,044
0	0	0	0	0	0	0
-70,718	-70,718	-70,718	-70,718	-70,718	-70,718	-70,718
-43,470	-59,508	-75,857	-192,522	-209,509	-226,824	-244,472
409,143	349,635	273,777	81,255	-128,254	-355,078	-599,549
743,303	622,517	491,467	349,953	197,772	34,715	-139,430
670,155	672,158	674,167	676,182	678,203	680,229	682,262
0	0	0	0	0	0	0
-742,511	-754,777	-767,249	-779,932	-792,829	-805,943	-819,278
0	0	0	0	0	0	0
-48,431	-48,431	-48,431	-48,431	-48,431	-48,431	-48,431
-120,786	-131,050	-141,514	-152,182	-163,057	-174,144	-185,446
622,517	491,467	349,953	197,772	34,715	-139,430	-324,876

# Fund Activity



	Adopted 2021	Adopted 2022	Forecast 2023	Forecast 2024
<b>LLAD - ZONE D</b>				
<u>BEGINNING FUND BALANCE</u>	1,107,678	1,055,112	964,603	848,449
<b>Operating Revenues</b>	1,134,741	1,134,741	1,137,873	1,141,014
<b>Transfers In/Carry Forward</b>				
General Fund Subsidy	450,000	600,000	700,000	600,000
<b>Less Operating Expenses</b>	-1,518,859	-1,706,802	-1,835,579	-1,866,850
<b>Less Transfers Out</b>				
Transfer Overhead To Gen Fund	-118,448	-118,448	-118,448	-118,448
<b>Net Annual Change</b>	-52,566	-90,509	-116,154	-244,285
<u>ENDING FUND BALANCE</u>	1,055,112	964,603	848,449	604,164

<b>SOLID WASTE VIF</b>				
<u>BEGINNING FUND BALANCE</u>	144,198	729,198	126,049	162,064
<b>Operating Revenues</b>	585,000	846,851	836,015	865,274
<b>Less Operating Expenses</b>	0	0	0	0
<b>Less Transfers Out</b>				
Transfer Out To Pavement	0	-1,450,000	-800,000	-850,000
<b>Net Annual Change</b>	585,000	-603,149	36,015	15,274
<u>ENDING FUND BALANCE</u>	729,198	126,049	162,064	177,339

<b>DONATIONS/CONTRIBUTIONS</b>				
<u>BEGINNING FUND BALANCE</u>	75,229	73,188	71,147	69,004
<b>Operating Revenues</b>	4,734	4,734	4,734	4,734
<b>Less Operating Expenses</b>	-6,775	-6,775	-6,877	-6,980
<b>Less Transfers Out</b>				
<b>Net Annual Change</b>	-2,041	-2,041	-2,143	-2,246
<u>ENDING FUND BALANCE</u>	73,188	71,147	69,004	66,759

<b>ASSET REPLACEMENT - GENERAL</b>				
<u>BEGINNING FUND BALANCE</u>	2,412,979	2,513,859	2,288,613	2,057,973
<b>Operating Revenues</b>	9,387	9,387	9,387	9,387
<b>Transfers In/Carry Forward</b>				
Transfer In From General Fund	0	0	75,000	50,000
Transfer In From Building & Planning	50,000	50,000	50,000	50,000
Transfer In From PEG Fee	75,000	75,000	0	75,000
Transfer In From Abandoned Vehicle	0	0	0	0
<b>Less Operating Expenses</b>	-3,007	-359,633	-365,027	-370,503
<b>Less Transfers Out</b>				
Transfer For Capital Projects	-30,500	0	0	0
<b>Net Annual Change</b>	100,880	-225,246	-230,640	-186,116
<u>ENDING FUND BALANCE</u>	2,513,859	2,288,613	2,057,973	1,871,857



Forecast 2025	Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Forecast 2030	Forecast 2031
604,164	331,214	29,055	-302,867	-565,116	-858,267	-1,311,356
1,144,164	1,147,324	1,150,493	1,153,672	1,156,861	1,160,059	1,163,266
600,000	600,000	600,000	700,000	700,000	571,546	200,694
-1,898,666	-1,931,035	-1,963,968	-1,997,474	-2,031,563	-2,066,246	-2,101,534
-118,448	-118,448	-118,448	-118,448	-118,448	-118,448	-118,448
-272,950	-302,159	-331,922	-262,249	-293,150	-453,089	-856,021
331,214	29,055	-302,867	-565,116	-858,267	-1,311,356	-2,167,377
177,339	218,572	227,629	254,867	250,649	265,349	299,343
891,233	909,057	927,239	945,782	964,700	983,994	983,994
0	0	0	0	0	0	0
-850,000	-900,000	-900,000	-950,000	-950,000	-950,000	-950,000
41,233	9,057	27,239	-4,218	14,700	33,994	33,994
218,572	227,629	254,867	250,649	265,349	299,343	333,337
66,759	64,408	61,951	59,387	56,713	53,928	51,030
4,734	4,734	4,734	4,734	4,734	4,734	4,734
-7,084	-7,191	-7,299	-7,408	-7,519	-7,632	-7,746
-2,350	-2,457	-2,565	-2,674	-2,785	-2,898	-3,012
64,408	61,951	59,387	56,713	53,928	51,030	48,017
1,871,857	1,680,183	1,432,869	1,104,829	845,978	581,228	260,491
9,387	9,387	9,387	9,387	9,387	9,387	9,387
50,000	50,000	50,000	50,000	50,000	0	0
50,000	0	0	0	0	0	0
75,000	75,000	0	75,000	75,000	75,000	75,000
0	0	0	0	0	0	0
-376,060	-381,701	-387,427	-393,238	-399,137	-405,124	-411,201
0	0	0	0	0	0	0
-191,673	-247,314	-328,040	-258,851	-264,750	-320,737	-326,814
1,680,183	1,432,869	1,104,829	845,978	581,228	260,491	-66,323



# Fund Activity



	Adopted 2021	Adopted 2022	Forecast 2023	Forecast 2024
<b>ASSET REPLACEMENT - LIB/CC</b>				
<u>BEGINNING FUND BALANCE</u>	609,010	582,568	556,126	529,668
<b>Operating Revenues</b>	4,652	4,652	4,652	4,652
<b>Less Operating Expenses</b>	-1,094	-1,094	-1,110	-1,127
<b>Less Transfers Out</b>				
Transfer For Capital Projects	-30,000	-30,000	-30,000	-30,000
<b>Net Annual Change</b>	-26,442	-26,442	-26,458	-26,475
<u>ENDING FUND BALANCE</u>	582,568	556,126	529,668	503,193

	Adopted 2021	Adopted 2022	Forecast 2023	Forecast 2024
<b>SUCCESSOR AGENCY RPTTF</b>				
<u>BEGINNING FUND BALANCE</u>	0	0	0	0
<b>Operating Revenues</b>	2,279,212	2,274,714	2,272,250	2,281,625
Additional Loan received	0	0	0	0
<b>Less Operating Expenses</b>	-1,179,212	-1,174,714	-1,172,250	-1,181,625
<b>Less Transfers Out</b>				
Transfer Loan Repayment	-1,100,000	-1,100,000	-1,100,000	-1,100,000
<b>Net Annual Change</b>	0	0	0	0
<u>ENDING FUND BALANCE</u>	0	0	0	0



Forecast 2025	Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Forecast 2030	Forecast 2031
503,193	476,701	450,191	423,665	397,121	370,558	343,978
4,652	4,652	4,652	4,652	4,652	4,652	4,652
-1,144	-1,161	-1,179	-1,196	-1,214	-1,232	-1,251
-30,000	-30,000	-30,000	-30,000	-30,000	-30,000	-30,000
-26,492	-26,509	-26,527	-26,544	-26,562	-26,580	-26,599
476,701	450,191	423,665	397,121	370,558	343,978	317,379
0	0	0	0	0	0	0
2,272,850	1,830,677	1,166,282	719,289	720,369	720,369	720,369
0	0	0	0	0	0	0
-1,172,850	-1,171,276	-1,166,282	-719,289	-720,369	-720,369	-720,369
-1,100,000	-659,401	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0



	Adopted 2021	Adopted 2022	Forecast 2023	Forecast 2024
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## GENERAL PURPOSE REVENUE

### GENERAL FUND

Property Tax	14,505,222	15,200,000	15,428,000	15,659,420
Transfer Tax	494,838	650,000	659,750	669,646
Sales Tax	4,339,328	5,250,000	5,605,106	5,633,132
Transient Occupancy Tax	54,597	125,000	126,875	128,778
Charges for Services	43,635	45,349	46,256	47,181
Business License Tax	146,060	325,150	365,150	365,150
Franchise Cable	899,152	800,000	812,000	824,180
Franchise Gas & Electric	629,404	575,403	575,403	575,403
Franchise Solid Waste	752,413	846,851	863,788	881,064
Intergovernmental	1,010	1,010	1,020	1,030
Vehicle License Fees	23,049	32,180	32,502	32,827
Fines & Forfeits	141,400	150,000	151,500	153,015
Interest Income	197,250	328,750	328,750	328,750
Rental Income	124,490	170,035	171,735	173,453
Misc. Revenue	260,414	210,415	216,727	223,229
<b>Total</b>	<b>22,612,262</b>	<b>24,710,143</b>	<b>25,384,563</b>	<b>25,696,258</b>

### RECREATION FEES & CHARGES

Charges For Services	1,079,435	1,229,674	2,059,001	2,100,181
Sports Alliance Fees	55,245	55,245	105,379	107,487
Facility Rentals	214,558	214,558	409,265	417,450
Misc. Revenue	524	524	1,000	1,020
Donation	1,500	0	1,500	1,530
<b>Total</b>	<b>1,351,262</b>	<b>1,500,001</b>	<b>2,576,145</b>	<b>2,627,668</b>

<b>GENERAL PURPOSE SUBTOTAL</b>	<b>23,963,524</b>	<b>26,210,144</b>	<b>27,960,708</b>	<b>28,323,926</b>
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## SPECIAL PURPOSE REVENUE

### PEG FEES

Franchise Cable	92,217	82,000	82,820	83,648
Interest Income	0	0	0	0
<b>Total</b>	<b>92,217</b>	<b>82,000</b>	<b>82,820</b>	<b>83,648</b>

### POLICE - SLESF

Intergovernmental	100,000	100,000	100,000	100,000
<b>Total</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>



Forecast 2025	Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Forecast 2030	Forecast 2031
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15,894,311	16,132,726	16,374,717	16,620,338	16,869,643	17,122,687	17,379,528
679,691	689,886	700,235	710,738	721,399	732,220	743,203
5,661,297	5,689,604	5,718,052	5,746,642	5,775,375	5,804,252	5,833,273
130,710	132,670	134,661	136,680	138,731	140,812	142,924
48,125	49,087	50,069	51,070	52,092	53,134	54,196
365,150	365,150	365,150	365,150	365,150	365,150	365,150
836,543	849,091	861,827	874,755	887,876	901,194	914,712
575,403	575,403	575,403	575,403	575,403	575,403	575,403
898,685	916,659	934,992	953,692	972,766	992,221	1,012,065
1,041	1,051	1,062	1,072	1,083	1,094	1,105
33,155	33,487	33,822	34,160	34,501	34,846	35,195
154,545	156,091	157,652	159,228	160,820	162,429	164,053
328,750	328,750	328,750	328,750	328,750	328,750	328,750
175,187	176,939	178,708	180,496	182,301	184,124	185,965
229,926	236,824	243,929	251,247	258,784	266,547	274,544
<b>26,012,519</b>	<b>26,333,417</b>	<b>26,659,026</b>	<b>26,989,420</b>	<b>27,324,673</b>	<b>27,664,862</b>	<b>28,010,066</b>

2,142,185	2,185,028	2,228,729	2,273,303	2,318,770	2,365,145	2,412,448
109,636	111,829	114,066	116,347	118,674	121,047	123,468
425,799	434,315	443,002	451,862	460,899	470,117	479,519
1,040	1,061	1,082	1,104	1,126	1,149	1,172
1,561	1,592	1,624	1,656	1,689	1,723	1,757
<b>2,680,221</b>	<b>2,733,826</b>	<b>2,788,502</b>	<b>2,844,272</b>	<b>2,901,158</b>	<b>2,959,181</b>	<b>3,018,364</b>
<b>28,692,740</b>	<b>29,067,243</b>	<b>29,447,529</b>	<b>29,833,692</b>	<b>30,225,831</b>	<b>30,624,043</b>	<b>31,028,430</b>

84,485	85,330	86,183	87,045	87,915	88,794	89,682
0	0	0	0	0	0	0
<b>84,485</b>	<b>85,330</b>	<b>86,183</b>	<b>87,045</b>	<b>87,915</b>	<b>88,794</b>	<b>89,682</b>

100,000	100,000	100,000	100,000	100,000	100,000	100,000
<b>100,000</b>						





	Adopted 2021	Adopted 2022	Forecast 2023	Forecast 2024
<b>POLICE - ABANDONED VEHICLE</b>				
Intergovernmental	18,000	23,000	23,000	23,000
Interest Income	1,073	1,073	1,073	1,073
<b>Total</b>	<b>19,073</b>	<b>24,073</b>	<b>24,073</b>	<b>24,073</b>
<b>POLICE - ASSET SEIZURE</b>				
Intergovernmental	1,000	1,000	1,000	1,000
Interest Income	173	173	173	173
<b>Total</b>	<b>1,173</b>	<b>1,173</b>	<b>1,173</b>	<b>1,173</b>
<b>BUILDING &amp; PLANNING</b>				
Charges For Services-Planning	239,163	226,000	228,260	230,543
Charges For Services-Building	1,548,093	1,750,000	2,028,203	2,068,767
Others	202	177,200	202	204
<b>Total *</b>	<b>1,787,458</b>	<b>2,153,200</b>	<b>2,256,665</b>	<b>2,299,514</b>
<b>ENGINEERING</b>				
Charges For Services-Engineering	260,035	260,035	48,773	48,011
Development Fees	500	500	500	500
<b>Total</b>	<b>260,535</b>	<b>260,535</b>	<b>49,273</b>	<b>48,511</b>
<b>GAS TAX</b>				
Gas Tax	954,252	1,650,000	1,666,500	1,935,172
Interest Income	14,828	14,828	14,828	14,828
<b>Total</b>	<b>969,080</b>	<b>1,664,828</b>	<b>1,681,328</b>	<b>1,950,000</b>
<b>MEASURE J</b>				
Intergovernmental	566,149	700,000	707,000	724,928
Interest Income	10,139	10,139	10,139	10,139
<b>Total</b>	<b>576,288</b>	<b>710,139</b>	<b>717,139</b>	<b>735,067</b>
<b>CLEAN WATER</b>				
Assessments	562,154	562,154	562,154	562,154
Charges For Services	1,020	1,010	1,020	1,030
Interest Income	9,536	9,536	9,536	9,536
<b>Total</b>	<b>572,710</b>	<b>572,700</b>	<b>572,710</b>	<b>572,720</b>
<b>LLAD - ZONE A</b>				
Assessments	582,667	582,667	584,415	586,168
Interest Income	1,191	1,191	1,191	1,191
<b>Total</b>	<b>583,858</b>	<b>583,858</b>	<b>585,606</b>	<b>587,359</b>



Forecast 2025	Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Forecast 2030	Forecast 2031
23,000	23,000	23,000	23,000	23,000	23,000	23,000
1,073	1,073	1,073	1,073	1,073	1,073	1,073
<b>24,073</b>						
1,000	1,000	1,000	1,000	1,000	1,000	1,000
173	173	173	173	173	173	173
<b>1,173</b>						
232,848	235,177	237,528	239,904	242,303	244,726	247,173
2,110,142	2,131,244	2,173,869	2,217,346	2,261,693	2,306,927	2,353,065
206	208	210	212	214	217	219
<b>2,343,196</b>	<b>2,366,628</b>	<b>2,411,607</b>	<b>2,457,462</b>	<b>2,504,210</b>	<b>2,551,869</b>	<b>2,600,457</b>
45,819	46,133	46,133	46,133	46,133	46,133	46,133
500	500	500	500	500	500	500
<b>46,319</b>	<b>46,633</b>	<b>46,633</b>	<b>46,633</b>	<b>46,633</b>	<b>46,633</b>	<b>46,633</b>
1,983,551	2,033,140	2,083,969	2,136,068	2,189,469	2,244,206	2,300,311
15,199	15,579	15,968	16,367	16,777	17,196	17,626
<b>1,998,750</b>	<b>2,048,719</b>	<b>2,099,937</b>	<b>2,152,435</b>	<b>2,206,246</b>	<b>2,261,402</b>	<b>2,317,937</b>
743,051	761,627	780,668	800,185	820,189	840,694	861,712
10,392	10,652	10,919	11,192	11,471	11,758	12,052
<b>753,444</b>	<b>772,280</b>	<b>791,587</b>	<b>811,376</b>	<b>831,661</b>	<b>852,452</b>	<b>873,764</b>
562,153	562,154	563,154	562,154	563,154	562,154	562,154
1,041	1,051	1,062	1,072	1,083	1,094	1,105
9,536	9,536	9,536	9,536	9,536	9,536	9,536
<b>572,730</b>	<b>572,741</b>	<b>573,752</b>	<b>572,762</b>	<b>573,773</b>	<b>572,784</b>	<b>572,795</b>
587,927	589,691	591,460	593,234	595,014	596,799	598,589
1,191	1,191	1,191	1,191	1,191	1,191	1,191
<b>589,118</b>	<b>590,882</b>	<b>592,651</b>	<b>594,425</b>	<b>596,205</b>	<b>597,990</b>	<b>599,780</b>

# Revenue



	Adopted 2021	Adopted 2022	Forecast 2023	Forecast 2024
<b>LLAD - ZONE B</b>				
Assessments	743,692	743,692	745,923	748,161
Interest Income	3,276	3,276	3,276	3,276
<b>Total</b>	<b>746,968</b>	<b>746,968</b>	<b>749,199</b>	<b>751,437</b>
<b>LLAD - ZONE C</b>				
Assessments	661,614	661,614	663,599	665,590
Interest Income	2,569	2,569	2,569	2,569
<b>Total</b>	<b>664,183</b>	<b>664,183</b>	<b>666,168</b>	<b>668,159</b>
<b>LLAD - ZONE D</b>				
Assessments	1,043,880	1,043,880	1,047,012	1,050,153
Interest Income	1,963	1,963	1,963	1,963
Misc. Revenue	88,898	88,898	88,898	88,898
<b>Total</b>	<b>1,134,741</b>	<b>1,134,741</b>	<b>1,137,873</b>	<b>1,141,014</b>
<b>SOLID WASTE VIF</b>				
Franchise Solid Waste	585,000	846,851	836,015	865,274
Interest Income	0	0	0	0
<b>Total</b>	<b>585,000</b>	<b>846,851</b>	<b>836,015</b>	<b>865,274</b>
<b>DONATIONS/CONTRIBUTIONS</b>				
Interest Income	974	974	974	974
Donation	3,760	3,760	3,760	3,760
<b>Total</b>	<b>4,734</b>	<b>4,734</b>	<b>4,734</b>	<b>4,734</b>
<b>ASSET REPLACEMENT - GENERAL</b>				
Interest Income	9,387	9,387	9,387	9,387
<b>Total</b>	<b>9,387</b>	<b>9,387</b>	<b>9,387</b>	<b>9,387</b>
<b>ASSET REPLACEMENT - LIB/CC</b>				
Interest Income	4,652	4,652	4,652	4,652
<b>Total</b>	<b>4,652</b>	<b>4,652</b>	<b>4,652</b>	<b>4,652</b>
<b>SPECIAL PURPOSE SUBTOTAL</b>	<b>8,112,057</b>	<b>9,564,022</b>	<b>9,478,815</b>	<b>9,846,722</b>
<b>TOTAL OPERATING REVENUE</b>	<b>32,075,580</b>	<b>35,774,166</b>	<b>37,439,522</b>	<b>38,170,647</b>



Forecast 2025	Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Forecast 2030	Forecast 2031
750,405	752,657	754,915	757,179	759,451	761,729	764,014
3,276	3,276	3,276	3,276	3,276	3,276	3,276
<b>753,681</b>	<b>755,933</b>	<b>758,191</b>	<b>760,455</b>	<b>762,727</b>	<b>765,005</b>	<b>767,290</b>
667,586	669,589	671,598	673,613	675,634	677,660	679,693
2,569	2,569	2,569	2,569	2,569	2,569	2,569
<b>670,155</b>	<b>672,158</b>	<b>674,167</b>	<b>676,182</b>	<b>678,203</b>	<b>680,229</b>	<b>682,262</b>
1,053,303	1,056,463	1,059,632	1,062,811	1,066,000	1,069,198	1,072,405
1,963	1,963	1,963	1,963	1,963	1,963	1,963
88,898	88,898	88,898	88,898	88,898	88,898	88,898
<b>1,144,164</b>	<b>1,147,324</b>	<b>1,150,493</b>	<b>1,153,672</b>	<b>1,156,861</b>	<b>1,160,059</b>	<b>1,163,266</b>
891,233	909,057	927,239	945,782	964,700	983,994	983,994
0	0	0	0	0	0	0
<b>891,233</b>	<b>909,057</b>	<b>927,239</b>	<b>945,782</b>	<b>964,700</b>	<b>983,994</b>	<b>983,994</b>
974	974	974	974	974	974	974
3,760	3,760	3,760	3,760	3,760	3,760	3,760
<b>4,734</b>						
9,387	9,387	9,387	9,387	9,387	9,387	9,387
<b>9,387</b>						
4,652	4,652	4,652	4,652	4,652	4,652	4,652
<b>4,652</b>						
<b>9,991,294</b>	<b>10,111,703</b>	<b>10,256,457</b>	<b>10,402,249</b>	<b>10,553,152</b>	<b>10,705,231</b>	<b>10,841,880</b>
<b>38,684,034</b>	<b>39,178,946</b>	<b>39,703,986</b>	<b>40,235,941</b>	<b>40,778,982</b>	<b>41,329,274</b>	<b>41,870,310</b>



	Adopted 2021	Adopted 2022	Forecast 2023	Forecast 2024
<b>SUCCESSOR AGENCY</b>				
Property Tax - RPTTF	1,155,312	1,150,814	1,148,350	1,157,725
Other charges	23,900	23,900	23,900	23,900
Cooperative Loan Repayment	1,100,000	1,100,000	1,100,000	1,100,000
<b>Total</b>	<b>2,279,212</b>	<b>2,274,714</b>	<b>2,272,250</b>	<b>2,281,625</b>
<hr/>				
<b>SUCCESSOR AGENCY TOTAL</b>	<b>2,279,212</b>	<b>2,274,714</b>	<b>2,272,250</b>	<b>2,281,625</b>
<hr/>				
<b>TOTAL - ALL REVENUE</b>	<b>34,354,792</b>	<b>38,048,880</b>	<b>39,711,772</b>	<b>40,452,272</b>



Forecast 2025	Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Forecast 2030	Forecast 2031
1,148,950	1,147,376	1,142,382	695,389	696,469	696,469	696,469
23,900	23,900	23,900	23,900	23,900	23,900	23,900
1,100,000	659,401	0	0	0	0	0
<b>2,272,850</b>	<b>1,830,677</b>	<b>1,166,282</b>	<b>719,289</b>	<b>720,369</b>	<b>720,369</b>	<b>720,369</b>
<b>2,272,850</b>	<b>1,830,677</b>	<b>1,166,282</b>	<b>719,289</b>	<b>720,369</b>	<b>720,369</b>	<b>720,369</b>
<b>40,956,884</b>	<b>41,009,623</b>	<b>40,870,268</b>	<b>40,955,230</b>	<b>41,499,351</b>	<b>42,049,643</b>	<b>42,590,679</b>

# Expenditure



	Adopted 2021	Adopted 2022	Forecast 2023	Forecast 2024
<b>GENERAL GOVERNMENT</b>				
Town Council	220,509	238,051	240,271	242,524
Town Manager	563,652	618,178	630,494	643,055
City Attorney	406,744	425,982	434,268	442,717
City Clerk	321,194	291,834	356,699	323,111
Community Outreach	222,637	233,308	237,509	241,786
Emergency Preparedness	129,777	138,192	140,768	143,393
<b>Total</b>	<b>1,864,513</b>	<b>1,945,545</b>	<b>2,040,008</b>	<b>2,036,586</b>
<b>POLICE SERVICES</b>				
Police Services Management	1,582,570	1,649,203	1,693,572	1,739,332
Patrol	5,450,585	5,928,012	6,133,092	6,345,315
Traffic	1,287,701	1,342,320	1,384,696	1,428,547
Investigation	922,119	971,595	1,198,981	1,234,247
School Resource Program	589,339	622,374	642,639	663,585
Animal Control	300,575	292,688	297,078	301,534
<b>Total</b>	<b>10,132,889</b>	<b>10,806,192</b>	<b>11,350,059</b>	<b>11,712,560</b>
<b>ADMINISTRATIVE SERVICES</b>				
Administrative Services Management	400,854	228,700	233,256	237,902
Finance	848,184	930,193	947,431	964,993
Information Technology	670,306	716,160	729,941	743,988
Human Resources	451,892	295,765	551,047	561,425
Economic Development	357,530	392,467	399,639	406,944
Risk Management	793,100	759,200	770,588	782,147
Internal Services	275,012	275,012	279,137	283,324
Asset Replacement	0	356,626	361,975	367,405
<b>Total</b>	<b>3,796,878</b>	<b>3,954,123</b>	<b>4,273,013</b>	<b>4,348,129</b>
<b>DEVELOPMENT SERVICES</b>				
Development Services Management	455,667	709,972	724,125	738,560
Planning	196,876	1,004,621	687,910	701,462
Building	1,317,211	1,347,958	1,372,974	1,398,461
Code Enforcement	120,855	133,162	135,798	138,486
Engineering	188,236	203,488	457,305	466,194
Capital Project Management	810,025	915,980	934,241	952,867
Transportation	497,475	421,121	429,158	437,350
Clean Water Program	218,000	218,000	221,270	224,589
<b>Total</b>	<b>3,804,345</b>	<b>4,954,302</b>	<b>4,962,781</b>	<b>5,057,969</b>



Forecast 2025	Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Forecast 2030	Forecast 2031
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244,811	247,132	249,488	251,879	254,307	256,770	259,271
655,867	668,935	682,263	695,856	709,721	723,863	738,286
451,330	460,113	469,067	478,197	487,506	496,997	506,673
368,801	335,438	381,157	348,448	396,386	361,973	412,239
246,142	250,578	255,095	259,696	264,381	269,151	274,010
146,067	148,792	151,568	154,397	157,280	160,217	163,210
<b>2,113,018</b>	<b>2,110,987</b>	<b>2,188,639</b>	<b>2,188,474</b>	<b>2,269,580</b>	<b>2,268,971</b>	<b>2,353,688</b>

1,786,532	1,835,217	1,885,437	1,937,244	1,990,690	2,045,830	2,102,720
6,564,928	6,792,191	7,027,370	7,270,743	7,522,595	7,783,222	8,052,931
1,473,923	1,520,879	1,569,469	1,619,751	1,671,783	1,725,627	1,781,345
1,269,633	1,306,145	1,343,822	1,382,701	1,422,823	1,464,229	1,506,961
685,234	707,611	730,741	754,649	779,361	804,906	831,313
306,058	310,648	315,308	320,038	324,838	329,711	334,657
<b>12,086,308</b>	<b>12,472,692</b>	<b>12,872,148</b>	<b>13,285,126</b>	<b>13,712,091</b>	<b>14,153,525</b>	<b>14,609,927</b>

242,641	247,474	252,346	257,314	262,441	267,670	273,003
982,885	1,001,115	1,019,687	1,038,609	1,057,888	1,077,530	1,097,541
758,309	771,209	786,066	801,211	816,385	832,120	848,162
572,002	580,793	591,747	602,910	614,286	625,879	637,694
414,385	421,964	429,685	437,548	445,559	453,718	462,029
793,879	805,787	817,874	830,142	842,594	855,233	868,062
287,574	291,888	296,266	300,710	305,221	309,799	314,446
372,916	378,510	384,187	389,950	395,800	401,737	407,763
<b>4,424,591</b>	<b>4,498,741</b>	<b>4,577,858</b>	<b>4,658,396</b>	<b>4,740,173</b>	<b>4,823,686</b>	<b>4,908,700</b>

753,138	768,153	783,467	799,087	815,018	831,267	847,841
715,282	729,376	743,747	758,404	773,350	788,591	804,134
1,324,428	1,349,385	1,374,817	1,400,735	1,427,148	1,454,065	1,481,496
141,227	144,023	146,875	149,783	152,750	155,775	158,861
475,257	484,498	493,919	503,525	513,319	523,305	533,486
971,864	991,241	1,011,004	1,031,161	1,051,721	1,072,690	1,094,079
445,700	454,212	462,887	471,730	480,743	489,930	499,295
227,958	231,377	234,848	238,371	241,946	245,575	249,259
<b>5,054,856</b>	<b>5,152,263</b>	<b>5,251,565</b>	<b>5,352,795</b>	<b>5,455,994</b>	<b>5,561,199</b>	<b>5,668,449</b>



# Expenditure



	Adopted 2021	Adopted 2022	Forecast 2023	Forecast 2024
<b>MAINTENANCE SERVICES</b>				
Maintenance Services Management	352,637	381,448	388,828	396,35
Building Maintenance	905,107	953,586	969,525	985,73
Park Maintenance	2,277,156	2,462,430	2,604,080	2,648,45
Roadside Maintenance	1,632,960	1,941,653	1,974,894	2,008,71
Street Maintenance	902,109	993,848	1,011,757	1,029,99
Street Light Maintenance	752,241	705,993	717,646	729,49
Traffic Signal Maintenance	228,500	233,500	237,003	240,55
Equipment Maintenance	312,000	329,200	334,138	339,15
<b>Total</b>	<b>7,362,710</b>	<b>8,001,658</b>	<b>8,237,871</b>	<b>8,378,45</b>
<b>RECREATION, ARTS &amp; COMMUNITY SERVICES</b>				
Recreation Management	417,709	395,621	397,737	404,83
Sports & Fitness	616,435	474,267	686,689	697,77
Facilities Management	518,909	535,907	529,421	539,45
Cultural Arts	670,426	608,142	727,688	740,07
Youth	493,816	417,549	538,375	547,26
Teens	387,007	353,909	429,385	436,69
Adults	118,977	98,917	133,314	135,61
Seniors	372,332	325,675	411,626	418,65
Library Services	202,838	157,305	213,984	217,19
Community Events	218,377	220,852	266,968	271,36
<b>Total</b>	<b>4,016,826</b>	<b>3,588,144</b>	<b>4,335,187</b>	<b>4,408,92</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>30,978,161</b>	<b>33,249,964</b>	<b>35,198,920</b>	<b>35,942,62</b>
<b>SUCCESSOR AGENCY</b>				
Successor Agency	1,179,212	1,174,714	1,172,250	1,181,62
<b>Total</b>	<b>1,179,212</b>	<b>1,174,714</b>	<b>1,172,250</b>	<b>1,181,62</b>
<b>TOTAL - ALL EXPENDITURES</b>	<b>32,157,373</b>	<b>34,424,678</b>	<b>36,371,170</b>	<b>37,124,24</b>



Forecast 2025	Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Forecast 2030	Forecast 2031
404,023	411,843	419,816	427,944	436,231	444,679	453,293
1,002,223	1,018,992	1,036,047	1,053,393	1,071,035	1,088,979	1,107,230
2,693,591	2,739,518	2,786,244	2,833,783	2,882,151	2,931,361	2,981,429
2,043,128	2,078,142	2,113,770	2,150,020	2,186,906	2,224,437	2,262,626
1,048,569	1,067,483	1,086,744	1,106,359	1,126,335	1,146,678	1,167,395
741,544	753,796	766,254	778,922	791,803	804,902	818,221
244,166	247,828	251,546	255,319	259,149	263,036	266,982
344,237	349,401	354,642	359,962	365,361	370,841	376,404
<b>8,521,481</b>	<b>8,667,003</b>	<b>8,815,062</b>	<b>8,965,702</b>	<b>9,118,971</b>	<b>9,274,914</b>	<b>9,433,579</b>
412,068	419,430	426,926	434,559	442,330	450,243	458,301
709,041	720,493	732,134	743,965	755,991	768,215	780,639
549,675	560,093	570,712	581,534	592,564	603,806	615,263
752,673	765,493	778,535	791,804	805,304	819,039	833,013
556,304	565,496	574,843	584,347	594,011	603,838	613,831
444,139	451,709	459,411	467,247	475,219	483,331	491,583
137,961	140,347	142,774	145,245	147,759	150,317	152,921
425,803	433,078	440,479	448,009	455,671	463,467	471,399
220,452	223,758	227,114	230,522	233,979	237,488	241,049
275,826	280,366	284,983	289,677	294,450	299,303	304,238
<b>4,483,943</b>	<b>4,560,264</b>	<b>4,637,910</b>	<b>4,716,908</b>	<b>4,797,279</b>	<b>4,879,046</b>	<b>4,962,236</b>
<b>36,684,197</b>	<b>37,461,950</b>	<b>38,343,181</b>	<b>39,167,401</b>	<b>40,094,087</b>	<b>40,961,340</b>	<b>41,936,579</b>
1,172,850	1,171,276	1,166,282	719,289	720,369	720,369	720,369
<b>1,172,850</b>	<b>1,171,276</b>	<b>1,166,282</b>	<b>719,289</b>	<b>720,369</b>	<b>720,369</b>	<b>720,369</b>
<b>37,857,047</b>	<b>38,633,226</b>	<b>39,509,463</b>	<b>39,886,690</b>	<b>40,814,456</b>	<b>41,681,709</b>	<b>42,656,948</b>

# Expenditure



	Adopted 2021	Adopted 2022	Forecast 2023	Forecast 2024
<b>APPROPRIATION BY FUND</b>				
General Fund	22,785,837	23,300,924	25,301,437	25,870,971
PEG Fees	16,866	26,016	26,406	26,802
Police - SLESF	100,043	100,043	103,545	107,169
Police - Abandoned Vehicle	40,220	40,220	40,228	40,236
Police - Asset Seizure	12	12	13	13
Building & Planning	1,927,944	2,765,066	2,481,582	2,528,996
Engineering	180,336	181,474	184,890	188,371
Child Care Impact Fee	207	207	210	213
Gas Tax	1,135,371	1,224,575	1,246,866	1,269,571
Measure J	210,652	198,896	202,680	206,537
Clean Water	550,981	560,478	569,466	578,600
L L A D - Zone A	745,940	919,487	935,375	951,544
L L A D - Zone B	888,266	1,023,412	1,040,783	1,058,455
L L A D - Zone C	753,166	706,917	718,584	730,448
L L A D - Zone D	1,518,859	1,706,802	1,835,579	1,866,850
Solid Waste VIF	0	0	0	0
Donations/Contributions	6,775	6,775	6,877	6,980
Asset Replacement - General	3,007	359,633	365,027	370,503
Asset Replacement - Lib/CC	1,094	1,094	1,110	1,127
Civic Facilities	4,985	4,985	5,059	5,135
Park Facilities	4,914	4,914	4,988	5,063
Capital Improvement	86,198	99,545	109,447	109,992
Park Dedication Impact Fee	1,776	1,776	1,803	1,830
C T I P	781	781	792	804
R T I P	282	282	286	291
Tassajara Area Transportation	300	300	305	309
Old Town Parking In Lieu	512	512	520	527
NERIAD Assessment District	1,367	1,368	1,389	1,409
Misc Development Fees	232	232	235	239
SVAD Benefit District	40	40	41	41
Tri-Valley Trans & Dev - Res	84	84	85	87
Tri-Valley Trans & Dev - Com	86	86	87	89
SCC Regional	7,619	7,619	7,733	7,849
SCC Sub Regional	2,190	2,190	2,223	2,256
Dougherty Valley Fee	419	419	425	432
Low Moderate Income Housing	800	2,800	2,842	2,885
Successor Agency FPTTF	1,179,212	1,174,714	1,172,250	1,181,625
<b>TOTALS</b>	<b>32,157,373</b>	<b>34,424,678</b>	<b>36,371,169</b>	<b>37,124,246</b>



Forecast 2025	Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Forecast 2030	Forecast 2031
26,433,737	27,028,158	27,711,721	28,345,972	29,079,178	29,750,050	30,525,289
27,204	27,612	28,027	28,447	28,874	29,307	29,746
110,919	114,802	118,820	122,978	127,283	131,738	136,348
40,244	40,252	40,261	40,270	40,280	40,290	40,300
14	14	15	15	16	16	17
2,577,325	2,626,586	2,676,799	2,727,981	2,780,151	2,833,329	2,887,534
191,919	195,534	199,218	202,972	206,798	210,697	214,671
216	220	223	226	230	233	237
1,292,696	1,316,249	1,340,239	1,364,674	1,389,562	1,414,911	1,440,731
210,468	214,474	218,558	222,720	226,962	231,286	235,693
587,883	597,317	606,905	616,649	626,553	636,618	646,847
967,998	984,742	1,001,782	1,019,123	1,036,770	1,054,730	1,073,007
1,076,433	1,094,723	1,113,330	1,132,260	1,151,518	1,171,111	1,191,044
742,511	754,777	767,249	779,932	792,829	805,943	819,278
1,898,666	1,931,035	1,963,968	1,997,474	2,031,563	2,066,246	2,101,534
0	0	0	0	0	0	0
7,084	7,191	7,299	7,408	7,519	7,632	7,746
376,060	381,701	387,427	393,238	399,137	405,124	411,201
1,144	1,161	1,179	1,196	1,214	1,232	1,251
5,212	5,290	5,369	5,450	5,531	5,614	5,699
5,138	5,216	5,294	5,373	5,454	5,536	5,619
111,992	115,275	129,586	132,826	136,147	138,870	141,647
1,857	1,885	1,913	1,942	1,971	2,001	2,031
816	828	840	853	866	879	892
295	299	304	308	313	318	322
314	318	323	328	333	338	343
535	543	552	560	568	577	585
1,430	1,452	1,474	1,496	1,518	1,541	1,564
243	246	250	254	257	261	265
42	42	43	44	44	45	46
88	89	90	92	93	95	96
90	91	93	94	95	97	98
7,967	8,087	8,208	8,331	8,456	8,583	8,711
2,290	2,324	2,359	2,395	2,431	2,467	2,504
438	445	451	458	465	472	479
2,928	2,972	3,016	3,062	3,108	3,154	3,201
1,172,850	1,171,276	1,166,282	719,289	720,369	720,369	720,369
<b>37,857,047</b>	<b>38,633,227</b>	<b>39,509,464</b>	<b>39,886,690</b>	<b>40,814,455</b>	<b>41,681,710</b>	<b>42,656,948</b>







# Budget Guide



## ASSUMPTIONS RELATING TO TEN YEAR REVENUE

<b>Assessed Value:</b>	Actual as reported by the County for 2020/21 for the Town increased 1.5% in FY 2021/22 and increased by 1.5% annually thereafter.
<b>Property Tax:</b>	Property Tax includes the Motor Vehicle License Fee Swap (MVLFF) from the State. Based upon actual receipts through March 2021 plus estimated payments due through June 30, 2021, projections were increased by 4.8% from FY 20/21 budget in FY 2021/22, and increase an average of 1.50% annually thereafter.
<b>Property Tax Rate:</b>	Used property tax rate of 7.6%.
<b>Prop. Transfer Tax:</b>	Based upon actual receipts through March 2021 plus estimated payments due through June 30, 2021, projections were increased by 31.4% in FY 2021/22 and increase average of 1.5% annually thereafter.
<b>Sales Tax:</b>	Based upon actual receipts through March 2021 plus estimated payments due through June 30, 2021; FY 2021/22 budget projections were increased by 21.0%, increased by 6.76% in FY 22/23, and increased an average of 5% annually thereafter.
<b>Transient Occupancy Tax:</b>	Based upon actual receipts through March 2021 plus estimated payments due through June 30, 2021, projections were increased by 129.0% in FY 21/22, and increased by 1.5% annually thereafter.
<b>Cable Franchise:</b>	Based upon actual receipts through March 2021 plus estimated payments due through June 30, 2021, budget projections were decreased by 11.0% in FY 2021/22, and increased by 1.5% annually thereafter.
<b>Gas &amp; Electric Franchise:</b>	Based upon actual receipts from FY 20/21 plus estimated payments due through June 30, 2021, budget projections were decreased by 8.6% in FY 2021/22. Future year projections were held flat annually thereafter.
<b>Solid Waste Franchise:</b>	Based upon actual receipts from FY 2020/21 plus estimated payments due through June 30, 2021, budget projections were increased 12.6% in FY 2021/22, and increase by 2% annually thereafter.
<b>Motor Vehicle In Lieu:</b>	Based upon actual receipts through March 2021 plus estimated payments due through June 30, 2021, budget projections were increased by 39.6% in FY 2021/22 and increased by 1.0% annually thereafter.
<b>Interest Income:</b>	Based upon actual receipts through March 2021 plus estimated payments due through June 30, 2021; projections were increased 66.7% in FY 2021/22. Future year projections were held flat annually thereafter.
<b>Rental Income:</b>	Rental income estimated at \$170,035 an increase of 36.6% in FY 2021/22, based upon leases associated with the Sycamore Day School and various cellular sites; budget projections were increased by 1.0% annually thereafter.



<b>Recreation Fees &amp; Charges:</b>	Based upon actual receipts through March 2021 plus estimated payments due through June 30, 2021, projections were increased by 11.0% in FY 2021/22, increased by 71.7% in 22/23, and increase 2% annually thereafter.
<b>Business Licenses:</b>	Based upon actual receipts through March 2021 plus estimated payments due through June 30, 2021, projections were increased 122.6% in FY 2021/22, increased by 12.3% in 22/23 and future year projections were held flat annually thereafter.
<b>Fines and Forfeitures:</b>	Based upon actual receipts through March 2021 plus estimated payments due through June 30, 2021, projections increased by 6.1% in FY 2021/22, and increase 1.0% annually thereafter.
<b>PEG (Public, Educational &amp; Government) Fee:</b>	Set at \$0.60 per subscriber, this fee was decreased 11.1% in FY 2021/22 and increased by 1% annually thereafter.
<b>Fines / Abandoned Vehicles:</b>	Based upon population.
<b>Asset Seizure:</b>	Based upon average historic receipts.
<b>Police Services:</b>	Based upon actual receipts through March 2021 plus estimated payments due through June 30, 2021 as well as assessments on Alamo Springs homes which began in FY 2011.
<b>Building/Planning:</b>	Based upon actual receipts through March 2021 plus estimated payments due through June 30, 2021. FYs 2021/22 through FY 2030/31 are projected based upon projected building activity.
<b>Engineering:</b>	Based upon actual receipts through March 2021 plus estimated receipts through June 30, 2021. FYs 2021/22 through FY 2030/31 are projected based upon projected development activity.
<b>Gas Tax:</b>	Based upon actual receipts through March 2021 plus estimated payments due through June 30, 2021. Amounts for FY 2021/22 are estimated based on the source from the State Controllers projections, budget projections were increased 72.9% in FY 2021/22, increased 1% in FY 2022/23, increased 16.1% in FY 2023/24, and increased annually on an average of 2.5% thereafter.
<b>Measure J:</b>	Based upon actual receipts plus estimated amounts due through June 30, 2021 from Contra Costa Transportation Authority (CCTA), projections were increased by 23.6% for FY 2021/22, increased 1% in FY 2022/23, increased 25.4% in FY 2023/24, and increased average of 2.5% annually thereafter.
<b>Clean Water (SPCP):</b>	Based upon actual receipts through March 2021 plus estimated payments due through June 30, 2021, projections are held flat in FY 2021/22 and annually thereafter.
<b>LLAD:</b>	Based upon actual receipts through April 2021, projections are held flat for Zone A, B, C and D for FY 2021/22 and increased by .3% annually to reflect addition of new properties.
<b>Successor Agency RPTTF:</b>	Passage of ABx1 26 resulted in the dissolution of the CDA. Future revenues will match debt service through 2027.



## GENERAL FUND

The General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund. The major revenue sources for this Fund are property taxes, sales taxes, franchise fees, unrestricted revenues from the State, fines and forfeitures and interest income. Expenditures are made for all operating departments, designations, and capital appropriations.

## SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted by law to expenditures for specific purposes. Major Special Revenue funds for the Town include:

- ❖ **Lighting and Landscape Assessment District (LLAD) (Zones A - D)** - Assessments paid by property owners who receive street lighting services, and by all residents for landscape and park maintenance services, are received into this Fund. The assessments are used to pay for the energy cost of the street lighting system, as well as community roadside, median and park landscape expenditures.
- ❖ **Building/Planning Fund** - This Fund receives building inspection, plan review and planning fees collected during the building permit process.
- ❖ **PEG Fund** - Contract negotiations with the Town's cable service providers include a \$0.60 per subscriber PEG fee for Public, Government and Educational programming. These fees are restricted to capital expenditures for the provision of these programming services.
- ❖ **Police Special Revenue Funds: SLESF, Abandoned Vehicle and Asset Seizure** - The Supplemental Law Enforcement Services Fund (SLESF) is established by Government Code Sections 30061-30065. The Abandoned Vehicle and Asset Seizure Funds are established by the State and distributed to participating agencies. The Canine Fund was established to account for the donations received by the Town for the funding of the police canine program and has been combined with the Donations Fund starting in FY 2008-09. These funds are restricted to the provision or enhancement of police services.
- ❖ **Engineering Fund** - This Fund receives engineering and subdivision development fees collected during the building permit process.
- ❖ **Gas Tax Fund** - This Fund is used to account for the portion of the taxes paid on the purchase of gasoline which the Town receives and are restricted to street and related improvements and maintenance costs. This includes funds received from SB1-The Road Repair and Accountability Act of 2017.
- ❖ **Clean Water (formerly known as SPCP or NPDES)** - This Fund is used to account for assessments paid by property owners for administration, inspection and maintenance of the storm drain system and for street sweeping.



- ❖ **Measure J Return To Source** - In 1988, Contra Costa voters approved a one-half cent sales tax for transportation purposes. Eighteen percent of the funds collected throughout the County are distributed back to each local jurisdiction on the basis of population and road miles. The Town utilizes a portion of these funds for pavement management and transportation planning. Receipt of these funds is tied to compliance with the Town's General Plan Growth Management Element. In 2004 voters approved Measure J which continues the one-half cent sales tax for an additional 25 years.
- ❖ **Solid Waste Vehicle Impact Fee** – This fund receives impact fees collected through the solid waste franchise to partially offset the impacts associated with solid waste, recycling and yard waste refuse vehicles using Town streets.
- ❖ **Donations/Contributions** - This Fund receives miscellaneous donations for various programs in the Town.

## CAPITAL PROJECTS FUNDS

Capital Projects Funds are used to account for the financial resources to be used for the acquisition and construction of major capital facilities.

- ❖ **Capital Improvement Program General Purpose Revenue Fund** - This Fund receives appropriations from the General Fund, based upon the policy discretion of the Town Council, and is used to fund any high priority capital project.
- ❖ **Civic Facilities Capital Projects Fund** - This Fund receives appropriations from the General Fund, based upon the policy discretion of the Town Council, and is used to fund new civic facilities such as the Danville Library, Community Center, Village Theatre improvements and the Veterans' Memorial Hall.
- ❖ **Development Impact Fees** - Fees and charges collected through AB 1600 to mitigate impacts associated with new development. Examples include SCC Regional and Sub-Regional fees, Park in-lieu fees, Child Care fees, Transportation Impact Fees, Commercial Transportation Impact Fees and Downtown Parking in-lieu fees. All development impact fees are collected and tracked in their own respective segregated accounts.
- ❖ **Park Capital Projects Fund** - Park in-lieu fees paid by new development and outside grants for park development are deposited into this Fund for park capital improvements.
- ❖ **Asset Replacement Funds - General** - Contributions are made into this Fund from the General Fund and selected Special Revenue funds for the eventual replacement and refurbishment of vehicles, technology infrastructure, heavy equipment, and office equipment.
- ❖ **Asset Replacement Fund - Library/Community Center** - Contributions are made into this Fund from the General Fund for the eventual replacement and refurbishment of the Library/Community Center and related assets.



- ❖ **Special Assessment District Capital Projects Funds** - During the period from 1985 to 1990, the Sycamore Valley Assessment District (SVAD), Tassajara Ranch Assessment District (TRAD) and the Northeast Roadway Improvement Assessment District (NERIAD) were formed within the Town of Danville to construct improvements in these areas. These three capital projects funds are used to account for the funds allocated for capital improvements of the assessment districts. Construction is complete in the SVAD and TRAD, with the remaining funds being used for ongoing capital improvements and maintenance. Certain capital projects have yet to be completed in NERIAD.

## DEBT SERVICE FUNDS

Debt Service Funds are used to account for financial resources to be used for, and the payment of, principal and interest on general long-term debt.

- ❖ **Former Community Development Debt Service/Successor Agency Fund** – In 2011, the former Community Development Agency was dissolved, and the Successor Agency was created. Future revenues to the Successor Agency are limited to the amounts that are on the approved biannual Recognized Obligation Payment Schedule submitted to and approved by the California Department of Finance. These funds will continue to pay for outstanding debt obligations associated with the 2001 and 2005 COPs, the 2001 TRBs and the 2011 Re-entered Cooperation Agreement.

## TRUST AND AGENCY FUNDS

Trust and Agency Funds are used to account for assets held by the Town in a trustee or agent capacity for individuals, private organizations, other governments and/or other funds. The monies deposited into these funds are not available for municipal use.

- ❖ **Employee Deferred Compensation Plan** - This Fund is used to account for assets held for employees in accordance with Internal Revenue Code Section 457. This program allows employees to defer a portion of their salary until future years. The deferred compensation plan is voluntary, and the proceeds are not available to employees until termination, retirement, death or unforeseeable emergency. This Plan is administered by Lincoln National Life Insurance Company and is self-directed by each employee.
- ❖ **Employee Defined Contribution Pension Plan** - This Fund is used to account for assets held for employees in accordance with Internal Revenue Code Section 401(a). The pension plan, which is entirely employer funded, covers all eligible employees. This Plan is administered by Lincoln National Life Insurance Company and is self-directed by each employee.
- ❖ **Deposits Fund** - This Fund is composed of money temporarily deposited with the Town. Examples of deposits include cash improvement bonds posted by developers, performance bonds posted by contractors, and rental deposits.



## TAXES

**Property Tax** - A tax based on the assessed value of real and personal property. Danville receives about 7.6% of the 1% real property tax, which homeowners pay. The 1% property tax limit is set by Proposition 13. Since FY 2004-05, the State enacted revenue swap for 67% of the Motor Vehicle License Fees is considered property tax.

**Redevelopment Property Tax Trust Fund (RPTTF)** – RPTTF revenues are received by the Successor Agency in amounts that meet annual debt obligations plus administrative costs as approved by the State.

**Property Transfer Tax** - A tax imposed upon the transfer of real property, charged at a rate of \$0.55 per \$1,000 of property value.

**Homeowner Tax Relief** - The State grants homeowners up to a \$7,000 exemption against the assessed valuation when computing the real property tax if the owner occupies the dwelling. The State then reimburses cities and other local governments for their tax loss.

**Sales and Use Tax** - A tax levied on goods and services at the point of sale. Sales tax in Danville is 8.25%, of which one percent (1%) is returned to Danville.

**Transient Occupancy Tax (TOT)** - A tax levied on hotel room rental income, to compensate local governments for additional services to tourists. Danville's TOT is charged at a rate of 6.5%.

**Franchise Tax on Utilities** - A tax levied on gross receipts generated by PG&E and TV cable companies doing business in Danville for their use of Town's streets (right-of-way). The tax is 1% on PG&E and 5% on cable companies. Telephone companies are exempt by state law.

**Franchise Fee on Solid Waste** - A fee levied on gross receipts generated by solid waste disposal companies doing business in Danville for their use of the Town's streets, currently set at 10% of the gross receipts.

**Motor Vehicle In-Lieu Fee (MVLf)** – The Town portion of the total motor vehicle license fees collected throughout the State are distributed to cities on the basis of population. During FY 2004/05 the State permanently reduced the MVLf by 67%, and swapped the portion of revenues due to local agencies for property tax. As of FY 2011/12, "VLF in Excess" fees, allocated under R&T 11005(b), are allocated to local government by the State. All other VLF fees were traded for Gas Tax.

**Gas Tax** - Each city and county in California receives a portion of the gasoline tax collected throughout the State, based upon a complex formula using population and street miles.

**Business License Tax** - An annual tax imposed on businesses operating within Danville, generating gross receipts of \$10,000 or more per year. The fee is generally \$100, plus \$10 per full time employee.



## FEES AND CHARGES

**Development Impact Fees** - Fees imposed upon builders/developers under AB 1600, for the privilege of developing a parcel of land and thus realizing a profit. These fees are generally collected during the building permit process and are used to defray the cost of operating the Town's development services functions, as well as improve the Town's infrastructure that will be used by new and current residents. The Fee Schedule that sets the rates is reviewed annually by the Town Council. Development impact fees include fees for development planning, development engineering, building permit processing, building plan checking, park dedication, child care, and storm water pollution control.

**Recreation Rentals** - Charges for the rental of Town-owned facilities, such as the Town Meeting Hall, the Village Theatre, park facilities, sports fields and tennis courts. These rates are set by the Town Council and are reviewed regularly.

**Recreation Program Fees** - Fees charged to participants of recreation and enrichment programs to fund the cost of the program. These include fees for youth, cultural, and senior service programs. These rates are set by the Town Council and are reviewed regularly.

**Solid Waste Vehicle Impact Fees** – An impact fee levied on the solid waste and recycling franchisee to partially offset the impacts generated by solid waste, recycling and yard waste refuse vehicles using Town streets.

**Parking and Traffic Fines** – The Town portion of fines collected for moving and parking violations under the California Vehicle Code and the Danville Municipal Code.

**Other Fines** - Include DUI, abandoned vehicle and asset seizure fines. Danville uses Contra Costa County as the collection agent. The County retains an administrative fee and remits the balance to Danville.

**Other Service Charges** - Fees charged for miscellaneous services such as police services and financial documents. These rates are set by the Town Council and are reviewed regularly.

## MISCELLANEOUS REVENUES

**Grants** - Federal or state government funds distributed for specific purposes, most typically on a reimbursement or competitive basis. Examples include FEMA (disasters), ISTEA (roads), and Measure J (transportation).

**Interest Income** - Income earned on invested cash. Danville is limited in the types of securities which it may invest in, regulated primarily by state law and local policy.

**Rental Income** - Rent on property other than those used for recreational purposes. Examples include revenue from cellular leases and rental of real property for commercial use.

**Contributions** - Contributions from individuals or businesses, generally for a specific purpose.



## ASSESSMENT DISTRICTS

**Lighting and Landscaping Assessment District** - An assessment levied on homeowners to be used only for operation, maintenance and improvements to the Town's street lighting and roadside and park landscaping. The assessment varies, depending upon the benefit received, and is collected on the property tax roll. Assessment rates are approved by the property owners through a balloting procedure specified by Proposition 218, and are levied annually by the Town Council.

**Stormwater Pollution Control Program Assessment** - An assessment levied on homeowners to be used only for operation, maintenance and improvements of the Town's Stormwater Pollution Control Program. The assessment is collected on the property tax roll. These rates are set by the Town Council and are reviewed annually.



**Appropriation** - An authorization by the Town Council to make expenditures and incur obligations for a specific purpose. An appropriation is usually limited in amount as to the time it may be expended.

**Assessed Valuation** - A dollar value placed on real estate or other property by Contra Costa County as a basis for levying property taxes.

**Assessment Bonds** - Debt issued by an Assessment District to finance local infrastructure improvements. Property owners are assessed for the benefit to their properties and make periodic installment payments to pay the debt service on these bonds.

**Assessment District** - A group of property owners organized to finance the construction of infrastructure such as water, sewer or street improvements, or maintenance of local improvements such as landscaping, community facilities and street lighting. Typically, assessment bonds are sold to finance the capital costs of infrastructure construction projects. Annual assessments on the property owners are used to pay debt service on assessment bonds, or maintenance costs for operating expenditures.

**Asset** - Resources owned or held by a government, which have monetary value.

**Asset Replacement** - A budget category which budgets all equipment having a unit cost of more than \$5,000 and an estimated useful life of over one year. Capital Outlay is budgeted in the operating budget.

**Audit** - A review of the Town's financial and accounting records and supporting documents by an independent auditing firm to substantiate revenues, expenditures, year-end funds, reserves, and cash on hand.

**Beginning/Ending Fund Balance** - Resources available in a fund from the prior/current year after payment of the prior/current year's expenses. This is not necessarily cash on hand.

**Bond** - A city may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specified date or dates in the future, together with periodic interest at specified rates.

**Bond Refinancing** - The payoff and re-issuance of bonds to obtain better interest rates and/or bond conditions.

**Budget** - A financial plan listing an estimate of proposed appropriations or expenses and the proposed means of financing them for a particular time period. The budget is recommended until it has been approved by the Town Council.

**Budget Message** - A general discussion of the recommended budget as presented in writing by the Town Manager to the Town Council.



**Capital Asset** - Assets such as buildings, machinery, furniture and other equipment that are of significant value and that have a useful life of more than one year. Capital assets are also called fixed assets.

**Capital Improvement** - A permanent addition to the City's assets, including the design, construction or purchase of land, buildings, facilities or major renovations to these.

**Capital Improvement Program (CIP)** - A multi-year capital improvement plan including project prioritization, identified funding sources and recommended expenditures. The Town's CIP plans for five years and is updated annually.

**Capital Projects** – Physical/infrastructure improvements generally with a cost of \$10,000 or more and a useful life of one year or more. Examples include a new park, building, streets and roads.

**Consumer Price Index (CPI)** - A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living.

**Contingency** - A budgetary reserve set aside for emergencies and unforeseen expenditures not otherwise budgeted.

**Contracted Services** - Services rendered by private firms, individuals, or other governmental agencies. Examples include maintenance, plan check, and professional consulting services.

**Debt Service** - Payment of the principal and interest on an obligation resulting from the issuance of bonds or notes.

**Debt Service Requirements** - The amount of money required to pay interest on outstanding debt and required contributions to accumulate monies for future retirement of term bonds.

**Deficit** - An excess of expenditures or expenses over resources or revenues.

**Designation** - A budgetary reserve set aside for a specific project to be undertaken at a future time.

**Employee Benefits** - Contributions made by the Town to meet commitments or obligations for the Town's share of costs for the 401(a) Defined Contribution Retirement Plan and medical insurance while employed.

**Encumbrances** - An obligation to pay funds, the expenditure of which has not yet occurred. They cease to be encumbrances when the obligations are paid or otherwise terminated.

**Expenditure** - The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service or settling a loss.

**Fiscal Policy** - A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal



policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

**Fiscal Year (FY)** - A twelve-month period of time that runs from July 1 through June 30.

**Fixed Asset** - Assets of significant value and having a useful life of more than one year, such as buildings, machinery, furniture, and other equipment (also called capital assets).

**Full-Time Equivalent Position (FTE)** - The number of regular full- and part-time positions employed by the Town, converted to the decimal equivalent of full-time positions based on 1950 hours per year.

**Fund** - An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created.

**Fund Balance** - As used in the budget, the amount of financial resources available for use. Generally, this represents the cumulative balance of all the annual operating surpluses and deficits since the fund's inception.

**GASB** - Governmental Accounting Standards Board. A private, non-governmental organization that is the source of generally accepted accounting principles used by State and Local governments.

**General Fund** - The general operating fund of the Town, used to account for all financial resources except those required to be accounted for in another fund. The major revenue sources for this Fund are property taxes, sales taxes, franchise fees, unrestricted revenues from the State, fines and forfeitures and interest income.

**Goals** - The expected result or achievements of a budget program.

**Grant** - Contribution or gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity or facility.

**Interfund Transfers** - Monies appropriated from one fund to another to finance the operations of another fund or to reimburse the fund for expenses and overhead.

**Municipal Code** - A code containing all Town Council-approved ordinances currently in effect; and defining Town standards for areas such as planning, zoning, building, etc.

**Operating Budget** - Annual appropriation of funds for on-going service delivery costs, including salaries and benefits, services and supplies, debt service, and capital outlay.

**Operating Expenses** - Expenditures for materials, supplies and services which are ordinarily consumed within a fiscal year and which are not included in program inventories.

**Operating Reserve** - A reserve against the General Fund balance which could be used in the case of a financial emergency. The Town's policy is to reserve 20% of the fiscal year's General Fund operating expenses.



**Operating Revenues** - Funds received as income to pay for ongoing operations, including sources such as taxes, assessments, fees for services, interest income, and operating grant revenues.

**Ordinance** - A formal legislative enactment by the Town Council, and included in the Municipal Code. It is the full force and effect of law within Town boundaries unless preempted by a higher form of law. An ordinance has a higher legal standing than a resolution.

**Overhead Allocations** - A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one program. Examples include the allocation of legal, financial and personnel services.

**Pavement Management Program** - An ongoing program to repair and resurface Town-maintained public streets.

**Personnel** - Full-time, part-time and temporary employees of the Town, including overtime, and all employee benefits such as health insurance and retirement.

**Program** - A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the Town is responsible.

**Redevelopment Property Tax Trust Fund (RPTTF)** - With the passage of ABx1 26 in FY 2011-12, property tax increment was eliminated and replaced with Redevelopment Property Tax Trust Fund revenues, which are received by the Successor Agency in amounts that meet approved annual debt obligations.

**Propositions 4 and 111** – Laws that create a restriction on the amount of revenue which can be appropriated in any fiscal year. The limit is based on actual appropriations during the 1978-79 fiscal years and is increased each year using the growth of population and inflation. Not all revenues are restricted by the limit, only those which are referred to as “proceeds of taxes”.

**Reimbursement** - Payment of remittance on behalf of another party, department or fund.

**Reserve** - An account used to legally segregate a portion of the fund balance for a specific use.

**Resolution** - A special order of the Town Council which has a lower legal standing than an ordinance.

**Revenues** - Amounts received for taxes, assessments, fees, permits, licenses, interest, intergovernmental and other sources during the fiscal year.

**Service Level Indicators** - Services or products which comprise actual or expected output of a given program. Focus is on results, not measures of workload.

**Study Session** - A meeting of the Town Council to review the draft Operating Budget and Capital Improvement Program in detail, prior to the budget hearing and final adoption.



## PHOTOGRAPHY CREDITS

Joseph Calabrigo

Leslie Eddy

Steven Jones

## ACKNOWLEDGEMENT

Finance Staff: Carol Ashburn

Laurie Benson

Joy Pellizzari

City Clerk: Marie Sunseri





# Master Fee Schedule



Town of Danville



# Master Fee Schedule

**For User and Cost Recovery Fees**

**Fiscal Year 2021/22**

**Ordinance No. 98-06**

**Resolution 32-2021**

Adopted by the Danville Town Council June 15, 2021

Effective July 1, 2021

Development Services and Community Development Fees

Effective

August 16, 2021

# Master Fee Schedule 2021/22

## MISCELLANEOUS

	<b>Fee For Service</b>
Photo Copies	\$0.20 per sheet
Records Search	\$50 per hour
Plan Size Copies	\$2 per sheet
Off-Site Document Retrieval Fee	\$90 per document
Administrative Citation Late Fee	\$25
Hartz Avenue Banner Permit	\$225
Street Light Pole Banner Permit	\$100
Electric Vehicle (EV) Charging Station Fee Level 2 stations	\$0.45 per kwh plus \$1 Access Fee
Electric Vehicle (EV) Charging Station Fee Level 3 stations	\$0.55 per kwh plus \$1 Access Fee

## CITY CLERK

	<b>Fee For Service</b>
City Clerk Certification	\$15/document
Certified Copy	\$5 first page, \$3 each additional page
Records on Flash Drive	\$1
Agenda Subscription - Mail	\$30
Recording Fee - Rescind of Notice of Non-Compliance	\$48

## FINANCE

	<b>Fee For Service</b>
Town Financial Plan <sup>1</sup>	\$25
Town Comprehensive Annual Financial Report <sup>1</sup>	\$25
Business License Name Listing	\$25
Business License Verification Letter	\$25
Returned Payment Item	\$25
Returned Payment Item (second time)	\$35
Other Business License fees per Ordinance 93-3	
Credit Card Processing Fee	2.99%, \$2.00 Minimum

<sup>1</sup>The Town Financial Plan, the Town Comprehensive Annual Financial Report and the Town's Municipal Code are available on the Town's web site at [www.danville.ca.gov](http://www.danville.ca.gov)

# Master Fee Schedule 2021/22

## POLICE

	Fee for Service
Accident Reports	\$5 each
Alarm Response Fee	No Fee – first offense \$50 – second offense \$150 – third offense \$300 – thereafter
A.B.C. Letter for One Day Sale Permit	\$35
Booking Fee Reimbursement	County Charge
Disturbance Call-back	\$60 per hour/officer for second or more
Failure to Obey Sign/Marking	\$45
Fingerprinting (Livescan)	\$30 plus agency fee as required
Fingerprinting (ink and card)	\$10 per card
Oversized Vehicle	\$60
Restricted Parking	\$45
Towed Vehicle Release	\$110
Trespass on Public Grounds	\$25
Non-Resident Child Seat Inspection	No Charge

## Downtown Employee Parking Permits

Zone 1	No Fee
Zone 2 & 3	\$50/year
DUI Emergency Response Reimbursement	Personnel Cost Officer: \$146.57/hr.; \$89.71 Overtime Sergeant: \$166.42/hr.; \$103.76 Overtime
Fees Assessed by Outside Agencies	Actual cost to include but not limited to Lab Costs to include: Urine Test Breath Test Blood Test Blood Withdrawal Services Toxicology Analysis to include: Acid/Neutral Drug Screen Basic Drug Screen Comprehensive Drug Screen Specialty Drug Screens Rush Analysis

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2021/22

## RECREATION, ARTS AND COMMUNITY SERVICES

ALL FEES ARE HOURLY RATE INCLUDES SETUP & CLEANUP	Resident Fee for Service			
	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*
<b>Community Facilities (Resident)</b>				
<b>Danville Community Center</b>				
Valley Oak & Las Trampas w/Kitchen	\$188	\$254	\$355	\$145
Valley Oak w/Kitchen	\$170	\$230	\$321	\$131
Las Trampas Room	\$42	\$57	\$79	\$32
Arts & Crafts Room	\$25	\$34	\$48	\$19
Lounge	\$25	\$34	\$48	\$19
Town Green Hourly w/Bandstand	\$79	\$107	\$149	\$61
<b>Library</b>				
Mt. Diablo Room	\$46	\$62	\$87	\$36
<b>Town Meeting Hall</b>				
Auditorium	\$62	\$84	\$117	\$48
<b>Village Theatre</b>				
Art Gallery	\$44	\$60	\$83	\$34
Hourly Rate/2 hour min.	\$69	\$94	\$131	\$53
Pre-Production/Load-in Rate	\$51	\$69	\$97	\$40
Ticket Surcharge	Actual	Actual	Actual	Actual
<b>Veterans Memorial Building</b>				
Community Hall ABC w/Kitchen	\$170	\$230	\$321	\$131
Community Hall AB w/ Kitchen	\$118	\$160	\$224	\$91
Community Hall BC	\$96	\$130	\$182	\$74
Community Hall A w/Kitchen	\$74	\$100	\$140	\$57
Community Hall B or C	\$60	\$81	\$113	\$46
Meeting Room - Senior Wing	\$63	\$85	\$119	\$48
Arts & Crafts - Senior Wing	\$25	\$34	\$48	\$19
Conference Room	\$20	\$27	\$38	\$15
<b>Oak Hill Park Community Center</b>				
Banquet Room w/Kitchen	\$170	\$230	\$321	\$131
Meeting Room ABC	\$62	\$84	\$117	\$48
Meeting Rooms AB or BC	\$43	\$58	\$81	\$33
Meeting Rooms A, B or C	\$25	\$34	\$48	\$19
Large Grass Area	\$58	\$78	\$109	\$44
<b>Hap Magee Ranch Park</b>				
Swain House	\$75	\$101	\$141	\$57
Cottage	\$75	\$101	\$141	\$57
Magee House	\$95	\$128	\$180	\$73
Meadow w/Gazebo	\$79	\$107	\$149	\$61

\*Applicable to government agencies.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2021/22

## RECREATION, ARTS AND COMMUNITY SERVICES

ALL FEES ARE HOURLY RATE INCLUDES SETUP & CLEANUP	Non-Resident Fee for Service			
	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*
<b>Community Facilities (Non-Resident)</b>				
<b>Danville Community Center</b>				
Valley Oak & Las Trampas w/Kitchen	\$225	\$304	\$426	\$145
Valley Oak w/Kitchen	\$204	\$275	\$386	\$131
Las Trampas Room	\$50	\$68	\$95	\$32
Arts & Crafts Room	\$30	\$41	\$57	\$19
Lounge	\$30	\$41	\$57	\$19
Town Green w/Bandstand	\$95	\$128	\$179	\$61
<b>Library</b>				
Mt. Diablo Room	\$55	\$75	\$105	\$36
<b>Town Meeting Hall</b>				
Auditorium	\$74	\$100	\$141	\$48
<b>Village Theatre</b>				
Art Gallery	\$53	\$71	\$100	\$34
Hourly Rate/2 hour min.	\$83	\$112	\$157	\$53
Pre-Production/Load-in Rate	\$62	\$83	\$117	\$40
Ticket Surcharge	Actual	Actual	Actual	Actual
<b>Veterans Memorial Building</b>				
Community Hall ABC w/Kitchen	\$204	\$275	\$386	\$131
Community Hall AB w/Kitchen	\$142	\$192	\$268	\$91
Community Hall BC	\$115	\$156	\$218	\$74
Community Hall A w/Kitchen	\$89	\$120	\$168	\$57
Community Hall B or C	\$72	\$97	\$136	\$46
Meeting Room - Senior Wing	\$76	\$102	\$143	\$48
Arts & Crafts - Senior Wing	\$30	\$41	\$57	\$19
Conference Room	\$24	\$32	\$45	\$15
<b>Oak Hill Park Community Center</b>				
Banquet Room w/Kitchen	\$204	\$275	\$386	\$131
Meeting Room ABC	\$74	\$100	\$141	\$48
Meeting Rooms AB or BC	\$52	\$70	\$98	\$33
Meeting Rooms A, B or C	\$30	\$41	\$57	\$19
Large Grass Area	\$69	\$94	\$131	\$44
<b>Hap Magee Ranch Park</b>				
Swain House	\$89	\$121	\$169	\$57
Cottage	\$89	\$121	\$169	\$57
Magee House	\$114	\$154	\$215	\$73
Meadow w/ Gazebo	\$95	\$128	\$179	\$61

\*Applicable to government agencies.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2021/22

## RECREATION, ARTS AND COMMUNITY FACILITIES

ALL FEES ARE HOURLY RATE INCLUDES SETUP & CLEANUP	Non-Resident Fee for Service			
	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*
<b>Community Facilities (Non-Resident)</b>				
<b>Town-Managed SRVUSD Facilities</b>				
Baldwin Elementary School				
Multi-Use Room	SRVUSD	SRVUSD†	NA	SRVUSD†
Diablo Vista Middle School				
Community Gym	SRVUSD	SRVUSD†	NA	SRVUSD†
Los Cerros Middle School				
Community Gym	SRVUSD	SRVUSD†	NA	SRVUSD†
Monte Vista High School				
Community Pool	SRVUSD	SRVUSD†	NA	SRVUSD†
Lifeguard	\$21/hour	\$21/hour	\$21/hour	\$21/hour
Tennis Courts A, B, C & D	\$8/hour	\$10/hour	\$14/hour	\$5/hour
Tennis Courts E, F, G & H	SRVUSD	SRVUSD†	SRVUSD†	SRVUSD†
San Ramon Valley High School				
Tennis Courts	NA	SRVUSD†	SRVUSD†	SRVUSD†

†Rate based on the San Ramon Valley Unified School District Fee

### Park Facilities

Group Picnics				
Diablo Vista, Hap Magee Ranch, Oak Hill, Osage Station & Sycamore Valley				
Half Day per Table	\$13	\$18	\$25	\$9
Sports Fields/Courts (hourly)				
Tennis Courts	\$11	\$15	\$21	\$7
Bocce Ball Courts	\$17	\$24	\$33	\$11
Sand Volleyball/Outdoor Basketball Court:	\$17	\$24	\$33	\$11
Baseball/Softball/Soccer Fields - Natural T	\$17	\$24	\$33	\$11
Baseball/Softball/Soccer Fields - Artificial	\$25	\$34	\$48	\$16
Other (hourly)				
Lighting	\$29	\$39	\$55	\$19
Litter and Special Maintenance	\$48	\$48	\$48	\$48

\*Applicable to government agencies.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2021/22

## RECREATION, ARTS AND COMMUNITY FACILITIES

ALL FEES ARE HOURLY RATE INCLUDES SETUP & CLEANUP	Resident Fee for Service			
	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*
<b>Community Facilities (Resident)</b>				
<b>Town-Managed SRVUSD Facilities</b>				
Baldwin Elementary School				
Multi-Use Room	SRVUSD	SRVUSD†	NA	SRVUSD†
Diablo Vista Middle School				
Community Gym	SRVUSD	SRVUSD†	NA	SRVUSD†
Los Cerros Middle School				
Community Gym	SRVUSD	SRVUSD†	NA	SRVUSD†
Monte Vista High School				
Community Pool	SRVUSD	SRVUSD†	NA	SRVUSD†
Lifeguard	\$21/hour	\$21/hour	\$21/hour	\$21/hour
Tennis Courts A, B, C & D	\$6/hour	\$9/hour	\$12/hour	\$5/hour
Tennis Courts E, F, G & H	SRVUSD	SRVUSD†	NA	SRVUSD†
San Ramon Valley High School				
Tennis Courts	SRVUSD	SRVUSD†	SRVUSD†	SRVUSD†

†Rate based on the San Ramon Valley Unified School District Fee

### Park Facilities

Group Picnics				
Diablo Vista, Hap Magee Ranch, Oak Hill, Osage Station & Sycamore Valley				
Half Day per Table	\$11	\$15	\$21	\$9
Sports Fields/Courts (hourly)				
Tennis Courts	\$9	\$12	\$17	\$7
Bocce Ball Courts	\$15	\$20	\$28	\$11
Sand Volleyball/Outdoor Basketball Court	\$15	\$20	\$28	\$11
Baseball/Softball/Soccer Fields- Natural Turf	\$15	\$20	\$28	\$11
Baseball/Softball/Soccer Fields - Artificial Turf	\$21	\$28	\$40	\$16
Other (hourly)				
Lighting	\$24	\$32	\$45	\$19
Litter and Special Maintenance	\$48	\$48	\$48	\$48

\*Applicable to government agencies.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2021/22

## RECREATION, ARTS AND COMMUNITY FACILITIES

Miscellaneous Fees	All Uses/Groups
<b>Security/Cleaning/Damage Deposit (refundable)</b>	
Community Facilities (including meadow and grass area)	Varies per facility
Group Picnics of 100 or more	\$100/each
<b>Facility Attendants</b>	
Attendant Overtime	\$50/hour
Box Office Attendant	\$25/hour
Theatre Technician	\$25/hour
Theatre Technician Overtime	\$50/hour
<b>Equipment</b>	
Portable Projector Screen	\$131/use
Cocktail Tables	\$11/use
White Ceremony Chairs	\$3/each
Podium	\$34/use
<b>Theatre Equipment</b>	
Box Office Set up Fee	\$100/show
Marquee Billing	\$100/show
Follow Spot (including operator)	\$37/each
Lighting Design Fee	\$500/use
<b>Facility Reservations/Permits</b>	
Photography/Filming Permit	\$364
Change Request	\$18/each
Unscheduled Rental Use	Two times hourly rate
<b>Cancellation Charges</b>	
30 days or less	\$75
31-60 days	Forefeit Deposit
61-90 days	Forefeit Deposit + 50% of rental fees
91 days or more	Forefeit Deposit + 100% of rental fees
<b>Sports Alliance</b>	
Lighting	\$24/hour*
Soccer/Lacrosse/Rugby Fields	\$6.30/hour*
Baseball/Softball Fields	\$3.82/hour*
Equipment Removal	\$132/hour*

\* Rates will be adjusted to match SRVUSD rates upon approval.

All fees subject to an annual increase based on the CPI (SF-Oakland)

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2021/22

## DEVELOPMENT SERVICES - Planning

Environmental Assessment	Fee	Additional Fees
Initial Study leading to standard Declaration of Environmental Significance (ND)	\$1,500	
Environmental Impact Report (EIR)		Consultant fee to prepare EIR plus 33%
Initial Study leading to Mitigated Negative Declaration of Environmental Significance (MND)	\$2,210	\$130 hourly after 17 hours of staff work
Consultant prepared Mitigated Negative Declaration of Environmental Significance		Consultant fee to prepare MND plus 33%
Notice of Exemption Projects	\$50	\$50 to County Clerk with Notice of Determination
<b>Notice of Determination</b>		
Department of Fish & Wildlife Notice of Determination Fee for ND or MND	\$2,280.75	Fee is subject to change every calendar year. Please check their web site at <a href="http://www.wildlife.ca.gov">www.wildlife.ca.gov</a>
Department of Fish & Wildlife Notice of Determination Fee for EIR	\$3,168	
Notice of Determination for County Clerk and remainder to F&W	\$50	
<b>Development Plan</b>		
Conceptual or Pre-submittal	\$300-\$600-\$900	\$130 hourly after 7 hours of staff work
Preliminary Residential Development Application Administrative - to include minor Scenic Hillside	\$3,120 \$600-\$1,200	
Public Hearing – Residential – Minor Projects	\$5,100	\$130 hourly after 40 hours of staff work
Public Hearing – Residential – Larger or More Complex Projects	\$7,650	\$130 hourly after 60 hours of staff work
Public Hearing – Non-residential Minor Projects	\$5,100	\$130 hourly after 60 hours of staff work
Public Hearing – Non-residential –Larger and/or More Complex Projects	\$7,650	\$130 hourly after 60 hours of staff work
Public Hearing – Scenic Hillside or Major Ridgeline – Minor Projects	\$5,100	\$130 hourly after 60 hours of staff work
Public Hearing – Scenic Hillside or Major Ridgeline – Larger and/or More Complex Projects	\$7,650	\$130 hourly after 60 hours of staff work
Public Hearing – Final Development Plan Processed with PUD Application	\$1,350	
	\$5,100	
Public Hearing – Final Development Plan Processed with PUD Application or as an amendment		\$130 hourly after 40 hours of staff work
Administrative – Single Family	\$2,400	\$130 hourly after 23 hours of staff work
Traffic Study Review	\$675	Per Review

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2021/22

## DEVELOPMENT SERVICES - Planning

Land Use Permit	Fee	Additional Fees
Temporary/Seasonal Use – Recurring Request/Event	\$150-\$450	
Large Family Child Care Facility (8-14 children)	\$1,800	
Temporary Mobile Home	\$1,200	
Minor Project without Public Hearing	\$260-\$900	
Minor Item with Public Hearing	\$2,250	\$130 hourly after 17 hours of staff work
Child Care Facility (>14 children)	\$5,100	\$130 hourly after 40 hours of staff work
Congregate Care Facility	\$5,100	\$130 hourly after 40 hours of staff work
Major Item with Public Hearing	\$9,900	\$130 hourly after 76 hours of staff work
Telecommunication Permit requiring No Public Hearing	\$3,300	\$130 hourly after 25 hours of staff work
Telecommunication Permit requiring Public Hearing	\$5,100	\$130 hourly after 25 hours of staff work
Telecommunication – Permit Extension	\$900	
Traffic Study Review		\$350 per review after 2nd review
LUP combination with other permit	\$600	
<b>Old Town Parking in Lieu Fee</b>		Per Resolution No. 24-2017
Per Space for Retail	\$3,674	
Per Space for other uses	\$16,006	

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2021/22

## DEVELOPMENT SERVICES - Planning

Subdivision	Fee	Additional Fees
Major Subdivision – Five lots or more	\$7,650	\$130 hourly after 60 hours of staff work
Traffic Study Review	\$975	Per Review
Minor Subdivision – Four lots or less	\$5,100	\$130 hourly after 40 hours of staff work
Time Extension for Major or Minor Subdivision	\$750	
<b>Rezoning</b>		
PUD – Rezoning – for Smaller and/or Less Complex Projects	\$6,600	\$130 hourly after 51 hours of staff work
PUD – Rezoning – for Larger and/or More Complex Projects	\$9,900	\$130 hourly after 76 hours of staff work
Traffic Study Review	\$975	Per Review
Rezoning - Commercial, Residential, Office & Industrial	\$9,900	\$130 hourly after 76 hours of staff work
Commercial Zoning Designation – More Complex Project	\$9,900	\$130 hourly after 76 hours of staff work
<b>Variance</b>		
Commercial or submitted in conjunction with other application	\$450- \$900	
Single Family Residence Processed as Administrative Permit - Complex - Moderate - Simple	\$1500 - \$1150 - \$800	For projects appealed to/or referred to Planning Commission for action - \$130 hourly after 11 hours of staff work
Public Hearing	\$2,250	

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2021/22

## DEVELOPMENT SERVICES - Planning

Sign	Fee	Additional Fees
Freestanding sign without Design Review Board	\$325	
Freestanding sign with Design Review Board	\$520	
Wall sign or freestanding sign copy change without Design Review Board	\$100	
Sign Requiring Design Review Board Review	\$450-\$950	
Master Sign Program less than five tenant spaces	\$1,200	
Master Sign Program five tenant spaces or more	\$1,500	
Temporary Promotional Sign Permit	No charge	

### General Plan Amendment

GPA – Land Use Designation Change Submitted with PUD Rezoning	\$7,650	\$130 hourly after 60 hours of staff work
GPA – Land Use Designation Change Submitted as Stand-alone Application	\$12,000	\$130 hourly after 92 hours of staff work
Traffic Study Review	\$975	Per Review
GPA – Text Amendment	\$5,100	\$130 hourly after 40 hours of staff work

### Design Review Board

Conceptual or Pre-submittal	\$250-\$500-\$750	
Administrative - Residential	\$400-\$800-\$1200	
Administrative - Commercial	\$400-\$800-\$1200	
New SFR Hillside (Scenic Hillside or Major Ridgeline)	\$3,000	\$130 hourly after 23 hours of staff work
New MFR < 5 units	\$2,700	\$130 hourly after 21 hours of staff work
New MFR > 5 units	\$3,600	\$130 hourly after 28 hours of staff work
Office, Commercial or Industrial	\$3,300	\$130 hourly after 25 hours of staff work

### Special Planning Studies

Consultant fee plus 33% administrative fee

### Storm Water Control Plan Review

Consultant fee plus 33% administrative fee

### Property Recordings

Parcel Merger	\$567/lot	
Lot Line Adjustment	\$567/lot	

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2021/22

## DEVELOPMENT SERVICES - Planning

Miscellaneous	Fee	Additional Fees
Time Extension – Administrative Action - no site check required	\$450	
Time Extension – Non-Administrative Action	\$1,200	
Appeals	\$300	
Requests for Reconsideration	\$1,200	
Archaeological Review (Sonoma State)	\$56	Pass through fee to Sonoma State
Zoning Certificate Letter - Residential	\$750	
Zoning Certificate Letter - Commercial	\$1,200	
Zoning Review of Building Permit		\$130 hourly after initial 2.5 hours of review
File Research		\$130 hourly after 2.5 hours of staff work
LaserFiche Files		No charge
Newspaper Advertising		\$130 plus newspaper publishing cost
Public Notice by Staff		\$0.83 per-piece plus \$130 per mail-out

### Tree Removal Permit

Residential	\$225
Commercial	\$600

### Documents

Capital Improvement Program Document	\$22
Procedures and Standards	\$22
Town-wide Trails Master Plan	\$52
General Plan	\$30
Map, Specific Plan	\$7
Parks, Recreation and Arts Strategic Plan	\$45
Zoning Map, Downtown Master Plan, Standard Plan	\$15
Traffic and Engineering Survey	\$3
Aerial Photo - Hard copy, up to 42-in x 60-in	\$15
Aerial Photo - Computer file on CD or E-mail	\$3

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2021/22

## DEVELOPMENT SERVICES - Engineering

Service	Fee
Map Check	2-10 lots - \$2,470 + \$234/lot >10 lots - \$4,853 + \$35/lot
Improvement Plan Check	3.5% of project cost <=\$50,000
Review of improvement plans - street, drainage and landscaping work	3.25% of project cost >\$50,000 & <=\$100,000 3.0% of project cost >\$100,000
Engineering Inspection	5.5% of project cost <=\$50,000
Inspection of installation of street, drainage and landscaping improvements	5.25% of project cost >\$50,000 & <=\$100,000 5.0% of project cost >\$100,000
Street Lighting	
Operation of public street lighting system	One year operational cost + 10%
Encroachment Permit	\$196 per hour, 1 hour minimum
For Public Utility Companies	\$120 per hour, 2 hour minimum
Valet Permit	\$196
Oversize/Wide Load Permit	\$29
Drainage Permit	\$196 for projects <=\$2,000
For work within any public or private drainage	5.5% of construction cost for projects >\$2,000
Grading Plan Check	Under 50 cy: \$202. More than 49 cy: \$202 + Percentage of Construction Cost + Volume Fee Percentage of Construction Cost: \$0 to \$10,000 use 0.5% \$10,001 to \$100,000 use 1.0% \$100,001 and greater use 1.5% Volume Fee: 50 to 1,000 cy: \$1.01 per 100 cy 1,001 to 10,000 cy: \$0.22 per 100 cy + \$202 (for soils report review) 10,001 or greater: \$0.67 per 100 cy + \$1,105 (for soils report review)
Grading Permit	Under 50 cy: \$39.72 to 100 cy: \$62. 101 to 1,000 cy: \$62 for first 100 cy plus \$30 for each additional 100 cy 1,001 to 10,000 cy: \$325 for first 1,000 cy plus \$25 for each additional 1,000 cy 10,001 to 100,000 cy: \$544 for first 10,000 cy plus \$110 for each additional 10,000 cy 100,001 cy or greater: \$1,539 for first 100,000 cy plus \$62 for each additional 10,000 cy

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2021/22

## DEVELOPMENT SERVICES - Engineering

Grading Inspection	Fee
	Under 50 cy: \$202
	More than 49 cy: \$202 + Percentage of Construction Cost + Volume Fee:
	Percentage of Construction Cost:
	\$0 to \$10,000 use 2.0%;
	\$10,001 to \$100,000 use 1.5%;
	\$100,001 and greater use 1.0%
	Volume Fee:
	50 to 1,000 cy: \$9 per 100 cy
	1,001 to 10,000 cy: \$102 + \$4 per 100 cy
	10,001 or greater: \$520 + \$2 per 100 cy
<b>Finish Grading Inspection</b>	
Single family residential lot	\$86
Commercial Project, per building	\$211
Debris/Clean-up Deposit	\$346
A deposit shall be paid at permit issuance to assure the clean-up of the site and/or public right-of-way. This deposit shall be returned to the applicant if it can be determined at certification of occupancy that the site and surrounding areas have been restored.	
<b>NPDES</b>	
(National Pollutant Discharge Elimination System) Prevention of Drainage Runoff Pollutant	Residential \$56
	Multi-residential \$228
	Commercial \$464
Storm Water Control Plan Review	Consultant Fee plus 33%
Underground Service Alert	
Utility Location Fee	Actual Cost (California Government Code 4216.5)
<b>Base Map Revision</b>	
Revision of Town computerized Base Map	\$97 for each new or revised lot or parcel
Photography/Filming Permit	\$364
<b>Certificate of Correction or Amended Map</b>	
Revise a recorded document	\$209 per document
Vacation of Right-of-Way or Easement	\$2,286
Process a request to abandon a public right-of-way or easement	\$2,286

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2021/22

## DEVELOPMENT SERVICES - Building

### Building Permits

### Fee

Building Permit Fee (includes Inspection )	As permitted by the California Building Code - shown in table below
Electrical Sub-Permit	20% of building permit fee
Plumbing Sub-Permit	17% of building permit fee
Mechanical Sub-Permit	18% of building permit fee
Swimming Pool, Spa or Hot Tub Permits	Equivalent to building permit plus any required electrical or plumbing permits

### Plan Review

Structural and Architectural Plan Review*	65% of building fee
Plumbing Plan Review*	20% of structural and architectural plan review
Electrical Plan Review*	17% of structural and architectural plan review
Mechanical Plan Review*	18% of structural and architectural plan review
Master Plan Verification Review (subdivisions)	75% of structural/architectural plan review <sup>2</sup>
Planning Division – Plan Check	\$75 - \$150. Over \$100,000 valuation, \$300
Planning Division - Wireless Cell Site	\$750/per site
Engineering Division – Plan Check	\$50 - \$100. Over \$300,000 valuation, \$300 (includes Stormwater Control Plan review)

### Investigations

As determined by Chief Building Official	Not to exceed \$1,000, Minimum \$218
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### Fees Assessed by other Agencies

### Actual Cost

### Building Permit Fee Table

#### Total Valuation

#### Fee

\$1.00 to \$500	\$23.50
\$501 to \$2,000	\$23.50 for the first \$500 plus \$3.05 for each additional \$100, or fraction thereof, to and including \$2,000
\$2001 to \$25,000	\$69.25 for the first \$2,000 plus \$14.00 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000 or fraction thereof.

\* The plan review fees calculated shall be associated with one round of plan review (first round comments plus a back check) Additional rounds of plan review shall be assessed additional plan review fees based upon an hourly rate of \$141 per hour.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2021/22

## DEVELOPMENT SERVICES - Building

Established Fees	Fee
Minimum Building Permit (inspection) fee for any permit	\$109
Kitchen Remodel/Alteration - Non Structural	\$710
Bathroom Remodel/Alteration - Non Structural	\$520
Powder Room Remodel/Alteration	\$330
Residential Window Replacement Permit	\$109 each (1-2 windows) \$225 (3-13 windows) \$325 (14 – 26 windows) \$430 (27 or more)
Residential Patio Door Replacement Permit	\$109 each (1 or 2 doors) \$180 (3 or more)
Residential Home Demolition Permit	\$480
Pool and/or Spa Remodel	\$520
Pool Demolition Permit	\$295
Detached Storage Shed - with no trades	\$275 (not to exceed 250 square feet)
Standard Residential Re-roof Permit	\$295
Furnace and A/C Replacement Permit	\$186
Water Heater, Furnace, A/C Replacement	\$109/ea.
Photovoltaic (Residential and Non-Residential)	Fee = A+Bv Where: A = fixed fee component = \$179.50 B = variable fee component based upon kWp rating of system = 6.625 \$/kWp v = rating of photovoltaic system in kWp

## Administrative Fees That Apply to All Permits

Strong Motion Instrumentation Program	
Residential	0.013% of valuation (minimum \$0.50)
Commercial	0.028% of valuation (minimum \$0.50)
California Building Standards Fee	\$1 per \$25,000 of total valuation
Comprehensive Planning Fee	0.1% of valuation (maximum \$2,000)
Documentation Fee	\$10 plus \$1 per page

## Additional Fees That May Apply

Inspections outside of normal business hours	\$147 per hour <sup>1</sup> (4 hour minimum)
Reinspection Fees	\$109 minimum <sup>1</sup>
Inspections for which no fee is specifically indicated	\$109 minimum <sup>1</sup>
Additional plan review required by changes, additions or revisions to plans	\$141 per hour <sup>1</sup>
Permit Reactivation	\$109 (minimum fee) <sup>2</sup>
Request for Duplicate Plans	\$40 plus cost of copies
Temporary Certificate of Occupancy	\$250 (commercial/industrial only)
Investigation fee for work without requisite permit or unauthorized occupancy	Determined by Chief Building Official not to exceed \$1,000

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

<sup>1</sup> Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

<sup>2</sup> only applies to eligible permits as determined by the Chief Building Official.

# Master Fee Schedule 2021/22

## DEVELOPMENT SERVICES - Building

### Building Permit Valuation Table

The unit costs are intended to comply with the definition of "valuation" in Section 223 of the 1997 Uniform Building Code™ and thus include architectural, structural, electrical, plumbing and mechanical work, except as specifically listed below. The unit costs also include the contractor's profit, which should not be omitted.

The building permit fee is based on valuation and computed from the table below, approved on June 18, 2002 and increased by applying the Engineering News Record (ENR) San Francisco Area Building Cost Index History (1915-2011) index.

#### Average Cost per Square Foot by Occupancy & Type

Occupancy & Type	New	Remodel	Occupancy & Type	New	Remodel	Occupancy & Type	New	Remodel
<b>APARTMENT HOUSES:</b>			<b>CONVALESCENT HOSPITALS</b>			<b>HOTELS/MOTELS:</b>		
Type 1 or II F.R. <sup>1</sup>	\$187.37	\$91.70	Type 1 or II F.R. <sup>1</sup>	\$294.07	\$143.10	Type 1 or II F.R. <sup>1</sup>	\$213.36	\$101.25
(Good)	\$230.68	\$106.56	Type II: 1-Hour	\$204.07	\$103.01	Type III: 1-Hour	\$184.85	\$93.94
Type V – Masonry			Type III: 1-Hour	\$209.15	\$102.44	Type III-N	\$176.18	\$80.20
(or Type III)	\$152.94	\$80.92	Type V: 1-Hour	\$197.12	\$95.00	Type V: 1-Hour	\$160.97	\$90.41
(Good)	\$187.37	\$90.09				Type V: N	\$157.81	\$75.15
Type V			<b>DWELLINGS:</b>			<b>INDUSTRIAL PLANTS</b>		
Wood Frame	\$134.78	\$80.76	Type V – Masonry	\$159.91	\$95.54	Type 1 or II F.R. <sup>1</sup>	\$120.20	\$68.85
(Good)	\$173.22	\$86.38	(Good)	\$204.70	\$94.33	Type II: 1-Hour	\$83.68	\$63.50
Type I Basmt/Garage	\$79.01	\$40.92	Type V–Wood Frame	\$142.17	\$85.62	Type II: N	\$76.89	\$61.41
			(Good)	\$195.19	\$91.78	Type III: 1-Hour	\$92.13	\$63.60
			(Major Remodel)		\$126.01	Type III-N	\$86.83	\$61.64
<b>AUDITORIUMS:</b>			Kitchen no structure		\$154.79	Tilt-up	\$63.38	\$57.42
Type 1 or II F.R.	\$221.41	\$104.65	With structure		\$159.82	Type V: 1-Hour	\$86.83	\$63.19
Type II: 1-Hour	\$160.34	\$91.43	Bathrooms		\$154.79	Type V: N	\$79.45	\$58.29
Type II: N	\$151.66	\$87.59	<b>BASEMENTS:</b>			<b>JAILS:</b>		
Type III: 1-Hour	\$168.59	\$88.13	Semi-Finished	\$42.48	\$40.34	Type 1 or II F.R.	\$336.10	\$167.51
Type III-N	\$159.91	\$85.28	(Good)	\$49.01	\$42.94	Type III: 1-Hour	\$307.38	\$159.74
Type V: 1-Hour	\$161.20	\$87.86	Unfinished	\$30.84	\$25.45	Type V: 1-Hour	\$230.50	\$130.56
Type V: N	\$150.42	\$85.02	(Good)	\$37.38	\$30.57	<b>LIBRARIES:</b>		
<b>BANKS:</b>			<b>FIRE STATIONS:</b>			Type 1 or II F.R.	\$245.90	\$124.71
Type 1 or II F.R.	\$312.87	\$141.42	Type 1 or II F.R.	\$241.67	\$123.29	Type II: 1-Hour	\$179.97	\$95.80
Type II: 1-Hour	\$230.50	\$131.86	Type II: 1-Hour	\$159.06	\$88.47	Type II: N	\$171.11	\$90.01
Type II: N	\$223.09	\$127.49	Type II: N	\$149.99	\$86.08	Type III: 1-Hour	\$190.13	\$96.18
Type III: 1-Hour	\$254.35	\$131.44	Type III: 1-Hour	\$174.08	\$88.75	Type III-N	\$180.62	\$88.14
Type III-N	\$245.28	\$128.83	Type III-N	\$166.67	\$85.05	Type V: 1-Hour	\$178.50	\$94.91
Type V: 1-Hour	\$230.50	\$131.84	Type V: 1-Hour	\$163.29	\$87.07	Type V: N	\$171.11	\$82.20
Type V: N	\$220.75	\$120.49	Type V: N	\$154.84	\$85.09	<b>MEDICAL OFFICES:</b>		
<b>BOWLING ALLEYS:</b>			<b>HOMES FOR THE ELDERLY:</b>			Type 1 or II F.R. <sup>1</sup>	\$252.43	\$137.40
Type II: 1-Hour	\$107.75	\$68.14	Type 1 or II F.R.	\$219.06	\$112.98	Type II: 1-Hour	\$194.77	\$102.48
Type II: N	\$100.56	\$63.33	Type II: 1-Hour	\$177.87	\$88.21	Type II: N	\$185.09	\$98.56
Type III: 1-Hour	\$117.23	\$68.77	Type II: N	\$170.28	\$83.72	Type III: 1-Hour	\$211.25	\$106.87
Type III-N	\$109.63	\$65.30	Type III: 1-Hour	\$185.27	\$88.49	Type III-N	\$196.68	\$99.66
Type V: 1-Hour	\$79.01	\$67.82	Type III-N	\$166.67	\$78.64	Type V: 1-Hour	\$190.54	\$102.84
<b>CHURCHES:</b>			Type V: 1-Hour	\$178.92	\$85.81	Type V: N	\$183.79	\$97.66
Type 1 or II F.R.	\$209.56	\$104.83	Type V: N	\$172.83	\$82.56	<b>HOSPITALS:</b>		
Type II: 1-Hour	\$157.39	\$78.64	<b>HOSPITALS:</b>			Type 1 or II F.R. <sup>1</sup>	\$344.76	\$166.11
Type II: N	\$149.57	\$72.88	Type 1 or II F.R. <sup>1</sup>	\$344.76	\$166.11	Type III: 1-Hour	\$285.41	\$140.43
Type III: 1-Hour	\$171.11	\$78.99	Type III: 1-Hour	\$285.41	\$140.43	Type V: 1-Hour	\$272.29	\$135.17
Type III-N	\$163.50	\$73.04	Type V: 1-Hour	\$272.29	\$135.17			
Type V: 1-Hour	\$159.91	\$78.58						
Type V: N	\$150.42	\$68.07						

1 Add 0.5% to total cost for each story over three.

2 Deduct 20% for shell-only permits.

# Master Fee Schedule 2021/22

## DEVELOPMENT SERVICES - Building

### Building Permit Valuation Table

#### Average Cost per Square Foot by Occupancy & Type

Occupancy & Type	New	Remodel		New	Remodel		New	Remodel
<b>OFFICES<sup>2</sup>:</b>			<b>SCHOOLS:</b>			<b>WAREHOUSES<sup>1</sup></b>		
Type 1 or II F.R.	\$225.63	\$118.53	Type 1 or II F.R.	\$234.91	\$140.81	Type 1 or II F.R.	\$104.36	\$68.06
Type II: 1-Hour	\$151.05	\$101.14	Type II: 1-Hour	\$160.34	\$111.21	Type II or V: 1-Hr	\$61.88	\$40.79
Type II: N	\$143.89	\$94.42	Type III: 1-Hour	\$171.53	\$111.22	Type II or V: N	\$58.09	\$39.71
Type III: 1-Hour	\$163.08	\$99.20	Type III-N	\$164.99	\$97.39	Type III: 1-Hour	\$70.13	\$40.77
Type III-N	\$155.92	\$94.58	Type V: 1-Hour	\$160.78	\$107.16	Type III-N	\$66.77	\$38.01
Type V: 1-Hour	\$152.76	\$98.02	Type V: N	\$153.39	\$95.03			
<b>PRIVATE GARAGES:</b>			<b>SERVICE STATIONS:</b>			<b>AIR CONDITIONING:</b>		
Wood Frame	\$126.01	\$36.06	Type II:N	\$141.95	\$71.32	Commercial	\$8.87	
Masonry	\$57.87	\$36.40	Type III:1-Hour	\$148.10	\$74.68	Residential	\$7.39	
Open Carports	\$35.09	\$23.88	Type V: 1-Hour	\$126.11	\$71.21	Sprinkler System	\$5.48	
			Canopies	\$59.16	\$39.35			
<b>PUBLIC BUILDINGS:</b>			<b>STORES:</b>			<b>MISCELLANY<sup>2</sup></b>		
Type 1 or II F.R. <sup>1</sup>	\$260.67	\$138.53	Type 1 or II F.R. <sup>1</sup>	\$174.08	\$94.58	Deck/covered porche	\$45.53	
Type II: 1-Hour	\$211.25	\$105.65	Type II: 1-Hour	\$106.46	\$81.98	Retaining Wall	\$0.00	
Type II: N	\$201.97	\$101.74	Type II: N	\$104.15	\$79.95	(less than 4')	\$78.40	
Type III: 1-Hour	\$219.28	\$108.53	Type III: 1-Hour	\$129.50	\$81.56	Retaining Wall	\$0.00	
Type III-N	\$211.66	\$101.39	Type III-N	\$121.47	\$94.73	(4' and more))	\$146.98	
Type V: 1-Hour	\$200.69	\$105.25	Type V: 1-Hour	\$109.02	\$80.99	Balcony	\$54.64	
Type V: N	\$193.52	\$97.85	Type V: N	\$100.76	\$78.04	Trellis/Arbor	\$27.31	
<b>PUBLIC GARAGES:</b>			<b>THEATERS:</b>					
Type I or II F.R. <sup>1</sup>	\$103.28	\$58.98	Type 1 or II F.R.	\$231.96	\$125.70			
Type I or II open p	\$77.52	\$54.98	Type III: 1-Hour	\$169.00	\$99.15			
Type II: N	\$59.16	\$52.35	Type III-N	\$160.97	\$91.83			
Type III: 1-Hour	\$78.15	\$56.38	Type V: 1-Hour	\$159.06	\$97.22			
Type III-N	\$69.50	\$52.64	Type V:N	\$150.42	\$82.37			
Type V: 1-Hour	\$71.19	\$55.69						
<b>RESTAURANTS:</b>								
Type III: 1-Hour	\$205.77	\$142.88						
Type III-N	\$188.44	\$138.27						
Type V: 1-Hour	\$188.44	\$140.79						
Type V: N	\$181.03	\$135.84						

1 Add 0.5% to total cost for each story over three.

2 Deduct 20% for shell-only permits.

**CAPITAL  
IMPROVEMENT  
PROGRAM**



## Introduction

The Capital Improvement Program (CIP) is a capital investment plan that supports the quality of life in Danville by providing for the design, construction and renovation of major capital projects that benefit a broad segment of the community.

The CIP is presented as a revolving five-year program that acts as a guide for identifying current and future fiscal requirements. The current year acts as the Town's annual capital budget.

Projects in the CIP typically include:

- Acquisition of land;
- Construction of new buildings, parks, improvements or facilities including engineering, design, and other pre-construction costs; whose estimated cost exceeds \$15,000;
- Major equipment or furnishings required for new buildings.

Preparation of the CIP is a coordinated process that includes working with Town staff and commissions to compile and prioritize a list of discretionary projects, develop associated cost estimates and identify potential funding sources.

The Town Council reviews and approves the draft five-year CIP following a series of public study sessions and a public hearing. Approval of the CIP includes appropriating funding for the current fiscal year.

A number of criteria and/or considerations are applied in determining the appropriateness of each CIP project, including:

- Consistency with the Town's General Plan, and/or applicable adopted and established Town policies;
- Benefit to the broader public good and positive benefit to cost ratio;
- Potential impact upon Town operating expenditures;
- The need to meet State, Federal or other legal mandates and requirements;
- The need to mitigate an identified health or safety problem;
- Consideration of geographic equity in providing improvements and facilities throughout the Town; and
- The need to balance project design, management, and inspection with available CIP staffing.



## Summary Tables

A five-year summary of all projects, funding sources and expenditures is presented within the following tables:

<b>Project Activity</b>	Currently active next-in-line projects
<b>New Projects</b>	New projects - 2021/22
<b>Table A</b>	Summary of Planned Appropriations - 2021/22
<b>Table B</b>	Summary of Recommended General Purpose Revenue Appropriations -2021/22
<b>Table C</b>	Summary of Appropriations by Funding Source - 2021/22 – 2025/26
<b>Table D</b>	Summary of Completed Projects from the prior fiscal year
<b>Table E</b>	Summary of Estimated Fund Activity
<b>Table F</b>	Projects funded prior to 2021/22
<b>Table G</b>	Project Status and Priority - <i>Prioritized ranking</i> (Priority 1 through Priority 5) <i>of all projects included in the CIP</i>
<b>Table H</b>	Project Cost Summary by Park Site
<b>Table I</b>	Project Cost Summary by Building Site
<b>Table J</b>	Project Cost Summary for Downtown Projects
<b>Table K</b>	Proposed Green Infrastructure Projects
<b>Table L</b>	Projects contributing to the Pavement Condition Index

## Pavement Management Program

The Pavement Management Program includes a listing of all pavement projects completed in the prior year, pavement projects recommended for the current year and a table (Table L) listing other individual CIP projects that contribute to the Pavement Management Program by providing improvements to existing paved streets.

## CIP Projects

Potential CIP projects are classified into one of three categories: General Improvements, Parks and Facilities or Transportation.

Each project is presented on a dedicated project page that summarizes:

- Project name and number
- Description, rationale and location
- Estimated cost, funding sources and prior expenditures
- Initiating department
- Project manager
- Project status (“new”, “in progress” or “complete”)
- Changes from prior year



Project costs are escalated (where appropriate) to indicate the impact of inflation on construction costs in future years, based upon a five percent annual rate of inflation (unless more specific information was available). Cost escalation ensures that adequate funding is identified at the time the project is approved.

Project Appropriations reflect funding amounts and sources allocated through formal Town Council action; Project Cost Estimates summarize prior, current and future year expenditures.

## Funding Sources

CIP projects are funded and financed through a variety of revenue sources that are set aside, or received by the Town. These include:

### General Purpose

The Town Council annually sets aside a portion of the total General Fund revenues received, and transfers these revenues into one of four funds that are used for CIP purposes. These include the:

- **CIP General Purpose** – typically appropriated and expended for any project or improvement with no restrictions;
- **Civic Facilities Fund** – typically appropriated and expended for construction, expansion or improvement of buildings;
- **Park Facilities** – typically appropriated and expended for park or park facility construction, improvement or expansion; and
- **Pavement Management** – appropriated and expended in combination with other special revenue funds received by the Town to maintain and upgrade the condition of the pavement associated with public streets.

### Special Purpose and Mitigation Funds

Special Purpose and Mitigation revenues are restricted to certain uses and are tracked and accounted for in separate funds. Special Purpose revenues are collected either directly by the Town, or through one of several Joint Powers Agreements (JPAs) that have been established to mitigate specific sub-regional or regional impacts.

#### Special Purpose - Town and Mitigation –

- **Child Care** – These fees are paid by new developments. Expenditures are for the development or promotion of child care facilities within Danville.
- **Commercial TIP** - Commercial Transportation Impact Fees that are collected and utilized to finance the installation of new streets, traffic signals, traffic signal interconnect and parking facilities.
- **Lighting and Landscape Assessment District (LLAD)** – Assessments paid by



- property owners for street lighting, landscape and park maintenance.
- **Measure J Return to Source** - The 18% "return to source" share of the one-half cent sales tax for transportation purposes approved by Contra Costa voters in 1988 (Measure C) and 2004 (Measure J). The Town utilizes these funds for pavement management and other purposes tied directly to transportation. Receipt of these funds is tied to compliance with the Town's General Plan Growth Management Element.
- **Measure J Expenditure Plan** - Another component of the one-half cent sales tax program is the Measure J Expenditure Plan (including Major Streets and Contra Costa – Transportation for Livable Communities or CC-TLC). This 20-year plan represents the Contra Costa Transportation Authority's plan for capital spending on major projects throughout the County.
- **Downtown Parking In Lieu** – A development fee providing off-site parking for downtown businesses, by building and maintaining public parking facilities.
- **Park Dedication (Quimby Act)** – Also known as Park Land In Lieu fees, are paid by new development, including outside grants and transfers in.
- **Residential TIP** - Residential impact fees collected in the Town (apart from assessment districts or benefit districts) are used for projects that mitigate the additional burden added to the street system by new development.
- **Town-wide Lighting and Landscape Assessment District (LLAD)** – Includes Transfers In and property owner assessments from Zones A and B (roadside landscaping), Zone C (street lighting), and Zone D (parks and buildings) to be utilized for eligible capital maintenance projects.
- **Other** - Other sources include donations, funds provided by the CSA R-7A (Contra Costa County), developer fees, NERIAD (North East Roadway Improvement Assessment District), SVAD (Sycamore Valley Assessment District, including Density Increase, and Benefit District), Solid Waste Vehicle Impact Fee (VIF), and grants. These funding sources represent a significant portion of CIP funding on a cumulative basis.
- **Gas Tax (Including Highway Users Tax Account, and Road Maintenance and Rehabilitation Account)** - State provided funding generated from excise and sales tax on fuel and vehicle license fees, to be used for transportation, street, and road maintenance purposes.

## Special Purpose – JPA

- **Southern Contra Costa (SCC) and Dougherty Valley** – Regional and sub-regional transportation impact fees collected and shared by joint agreement between the Town of Danville, City of San Ramon and Contra Costa County.
- **Tri Valley Transportation Development (TVDT)** – Regional transportation impact fees collected and shared by joint agreement between the Town of Danville, City of San Ramon, and Contra Costa County.



# Summary Tables





## Project Activity

Pr#	Project Name	CIP Funding Estimate*	Obligated as of 6-03-2021	Status	Priority
A-492	CENTRAL IRRIGATION SYSTEM CAPITAL MAINTENANCE	\$770,750	\$693,886	Under Const.	1/2
A-533	TOWN-WIDE LANDSCAPE REPLACEMENT	\$527,049	\$142,710	Under Const. Maintenance	1/2 Ongoing
A-540	TOWN FACILITY SECURITY MONITORING SYSTEM	\$80,000	\$43,013	In Plan/Design	2
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE	\$330,443	\$148,946	Under Const. Maintenance	2 Ongoing
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE	\$1,867,940	\$1,212,732	Under Const. Maintenance	2 Ongoing
B-415	CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS	\$556,016	\$336,254	Under Const. Maintenance	2 Ongoing
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE	\$1,023,602	\$705,637	Under Const. Maintenance	2 Ongoing
B-626	TOWN OFFICE RELOCATION	\$24,099,710	\$20,069,423	Under Const.	1
C-017	TOWN-WIDE SIDEWALK REPAIRS	\$640,327	\$380,216	Under Const. Maintenance	3 Ongoing
C-545	TRAFFIC SIGNAL CONTROLLER UPGRADE	\$1,073,321	\$692,530	Under Const.	1/2
C-552	INTERNALLY ILLUMINATED STREET NAME SIGN LED RETROFIT	\$229,720	\$113,496	Under Const. Maintenance	1 Ongoing
C-566	TOWN-WIDE BICYCLE PARKING PROJECT	\$37,000	\$26,854	Under Const.	3
C-610	PAVEMENT MANAGEMENT	\$22,748,401	\$7,627,944	In Plan/Design	1

\*CIP Funding Estimate includes prior year appropriations plus current year appropriations, and for multiphased or on-going projects, it includes future year proposed appropriations.

6/4/2021



## New Projects

Pr#	Project Name	Proposed Appropriations					Total	Priority
		2021/22	2022/23	2023/24	2024/25	2025/26		
C-634	DOWNTOWN TRAFFIC SIGNAL MODERNIZATION	\$115,000	\$0	\$0	\$0	\$0	\$115,000	2/3
C-635	SYCAMORE VALLEY ROAD IMPROVEMENTS	\$0	\$0	\$0	\$0	\$0	\$0	2
<b>TOTALS</b>		<b>\$115,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$115,000</b>	

6/4/2021



## Table A - Summary of Planned Appropriations and Priority

Pr#	Project Name	2021/22 Planned Appropriations	Priority
A-064	LOCAL GENERAL IMPROVEMENTS - DISABLED ACCESS-----	\$50,000 Meas J Rtrn to Src, Residential TIP	1/2 Ongoing
A-330	TOWN-WIDE STORM DRAIN SYSTEM MANAGEMENT-----	\$30,000 CIP Gen Purpose Rev, Cleanwater Program	2 Ongoing
A-362	DOWNTOWN IMPROVEMENT PROJECT-----	\$100,000 CIP Gen Purpose Rev	2
A-513	CAMINO TASSAJARA PKWY/SYCAMORE VALLEY RD SOUND WALL MAINT.---	\$100,000 CIP Gen Purpose Rev	2/3 Ongoing
A-514	PUBLIC PLACES FOR ART-----	\$85,512 Donation	2/3 Ongoing
A-533	TOWN-WIDE LANDSCAPE REPLACEMENT-----	\$40,000 CIP Gen Purpose Rev	1/2 Ongoing
A-561	I-680 INTERCHANGE LANDSCAPING AT SYCAMORE AND DIABLO ROADS----	\$75,000 CIP Gen Purpose Rev	3/4
A-579	TOWN-WIDE ROADWAY DAMAGE REPAIR-----	\$25,000 CIP Gen Purpose Rev	3/4 Ongoing
A-606	AUTOMATED LICENSE PLATE READER & SITUATIONAL AWARENESS CAMER/	\$65,600 CIP Gen Purpose Rev	1/2 Ongoing
B-101	PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE-----	\$25,000 Park Dedication Impact	2 Ongoing
B-120	TOWN-WIDE TRAILS-----	\$40,000 Park Dedication Impact	2/3 Ongoing
B-280	SPORTS FIELD RENOVATION-----	\$40,000 Park Dedication Impact	2 Ongoing
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE-----	\$145,000 R-7A, Park Dedication Impact	2 Ongoing
B-420	FRONT STREET CREEKSIDE TRAIL-----	(\$100,000) Transfer	3
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS-----	\$5,000 CIP Gen Purpose Rev	2/3 Ongoing
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE-----	\$30,000 Asset Replcmnt Library	2 Ongoing
B-493	SYNTHETIC TURF REPLACEMENT-----	\$225,000 Park Facilities	2 Ongoing
B-494	OSAGE STATION PARK CAPITAL MAINTENANCE-----	\$12,500 Park Facilities	2/3 Ongoing
B-495	SYCAMORE VALLEY PARK CAPITAL MAINTENANCE-----	\$30,000 Park Facilities	2 Ongoing
B-544	OAK HILL PARK CAPITAL MAINTENANCE-----	\$36,000 Park Facilities	2/3 Ongoing
B-553	VILLAGE THEATRE CAPITAL MAINTENANCE-----	\$12,000 Civic Facilities Fund	2/3 Ongoing
B-556	DANVILLE SOUTH PARK CAPITAL MAINTENANCE-----	\$90,000 Park Facilities	1/2 Ongoing
B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE-----	\$15,000 Park Facilities	2 Ongoing
B-560	DIABLO VISTA PARK CAPITAL MAINTENANCE-----	\$40,000 Park Facilities	2/3 Ongoing
B-582	VETERANS MEMORIAL BUILDING CAPITAL MAINTENANCE-----	\$15,000 Civic Facilities Fund	3/4 Ongoing
B-626	TOWN OFFICE RELOCATION-----	\$3,750,000 CIP Gen Purpose Rev, Operating Reserve	1
B-627	TINY FLOURISHES-----	\$10,000 CIP Gen Purpose Rev	5
B-628	TOWN GREEN AND ARTS DISTRICT-----	\$100,000 Transfer	2/3
C-017	TOWN-WIDE SIDEWALK REPAIRS-----	\$7,000 Commercial TIP	3 Ongoing
C-055	DIABLO ROAD TRAIL FROM ALAMEDA DIABLO TO TANK ACCESS ROAD-----	\$2,066,536 Meas J-CC-TLC (2017), TDA Grant, Meas J Major St 24c	1
C-305	TRAFFIC MANAGEMENT PROGRAM-----	\$270,000 CIP Gen Purpose Rev, Grant	2 Ongoing
C-402	EL PINTADO OVERLAY - EL CERRO BLVD. TO I-680-----	\$500,000 CIP Gen Purpose Rev	2/3

Continued on next page

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Pr#	Project Name	2021/22 Planned Appropriations	Priority
C-545	TRAFFIC SIGNAL CONTROLLER UPGRADE	\$230,000 Meas J Rtrn to Src, CIP Gen Purpose Rev	1/2
C-598	PARK AND RIDE EXPANSION PROJECT	(\$1,500,000) Meas J-CC-TLC (2017)	2/3
C-602	DANVILLE BOULEVARD IMPROVEMENTS	(\$416,536) Meas J Major St 24c	4/5
C-610	PAVEMENT MANAGEMENT	\$3,000,000 Meas J Rtrn to Src, CIP Gen Purpose Rev, Gas Tax, Solid Waste VIF, Grant, Operating Reserve	1
C-621	TOWN-WIDE BICYCLE FACILITIES IMPROVEMENTS	\$50,000 Gas Tax, Meas J Sub Trans 28c	1/2
C-634	DOWNTOWN TRAFFIC SIGNAL MODERNIZATION	\$115,000 Grant, Meas J Rtrn to Src	2/3
<b>TOTAL</b>		<b>\$9,413,612</b>	

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## Table B - Summary of Recommended General Purpose Revenue Appropriations

Pr#	Project Name	Proposed Appropriations					TOTAL
		2021/22	2022/23	2023/24	2024/25	2025/26	
A-330	TOWN-WIDE STORM DRAIN SYSTEM MANAGEMENT	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
A-362	DOWNTOWN IMPROVEMENT PROJECT	\$100,000	\$0	\$0	\$0	\$0	\$100,000
A-513	CAMINO TASSAJARA PKWY/SYCAMORE VALLEY RD SOUND WALL MAINT.	\$100,000	\$100,000	\$50,000	\$50,000	\$50,000	\$350,000
A-533	TOWN-WIDE LANDSCAPE REPLACEMENT	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$200,000
A-561	I-680 INTERCHANGE LANDSCAPING AT SYCAMORE AND DIABLO ROADS	\$75,000	\$0	\$0	\$0	\$0	\$75,000
A-579	TOWN-WIDE ROADWAY DAMAGE REPAIR	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
A-606	AUTOMATED LICENSE PLATE READER & SITUATIONAL AWARENESS CAMERAS	\$65,600	\$65,600	\$65,600	\$65,600	\$65,600	\$328,000
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
B-626	TOWN OFFICE RELOCATION	\$750,000	\$0	\$0	\$0	\$0	\$750,000
B-627	TINY FLOURISHES	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
C-305	TRAFFIC MANAGEMENT PROGRAM	\$30,000	\$25,000	\$25,000	\$25,000	\$25,000	\$130,000
C-402	EL PINTADO OVERLAY - EL CERRO BLVD. TO I-680	\$500,000	\$500,000	\$500,000	\$0	\$0	\$1,500,000
C-545	TRAFFIC SIGNAL CONTROLLER UPGRADE	\$200,000	\$0	\$0	\$0	\$0	\$200,000
C-610	PAVEMENT MANAGEMENT	\$250,000	\$750,000	\$757,359	\$500,000	\$300,000	\$2,557,359
<b>TOTALS</b>		<b>\$2,175,600</b>	<b>\$1,545,600</b>	<b>\$1,502,959</b>	<b>\$745,600</b>	<b>\$545,600</b>	<b>\$6,515,359</b>

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**Table C - Summary of Appropriations by Funding Source**

Funding Sources	Proposed Appropriations							Total
	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26		
Asset Replcmt Library	\$805,460	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$150,000
CIP Gen Purpose Rev	\$74,495,473	\$2,175,600	\$2,092,350	\$1,517,959	\$760,600	\$560,600	\$560,600	\$7,107,109
Civic Facilities Fund	\$25,914,222	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$135,000
Cleanwater Program	\$919,913	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
Commercial TIP	\$1,621,191	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$35,000
Donation	\$963,846	\$85,512	\$0	\$0	\$0	\$0	\$0	\$85,512
Gas Tax	\$3,664,029	\$530,000	\$780,000	\$780,000	\$780,000	\$780,000	\$780,000	\$3,650,000
Grant	\$1,928,233	\$505,000	\$4,104,250	\$0	\$0	\$0	\$0	\$4,609,250
Meas J Rtrn to Src	\$11,735,517	\$620,000	\$570,000	\$620,000	\$620,000	\$620,000	\$620,000	\$3,050,000
Meas J Sub Trans 28c	\$415,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
Operating Reserve	\$0	\$3,100,000	\$200,000	\$92,641	\$0	\$0	\$0	\$3,392,641
Park Dedication Impact	\$6,104,221	\$177,500	\$117,500	\$117,500	\$117,500	\$117,500	\$117,500	\$647,500
Park Facilities	\$13,125,069	\$448,500	\$2,493,500	\$926,500	\$1,095,124	\$426,500	\$426,500	\$5,390,124
R-7A	\$1,748,176	\$72,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$122,500
Residential TIP	\$2,010,417	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
Solid Waste VIF	\$713,401	\$1,450,000	\$800,000	\$850,000	\$850,000	\$900,000	\$900,000	\$4,850,000
TDA Grant	\$472,965	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
<b>TOTALS</b>	<b>\$9,413,612</b>	<b>\$11,269,100</b>	<b>\$11,269,100</b>	<b>\$5,016,100</b>	<b>\$4,334,724</b>	<b>\$3,516,100</b>	<b>\$3,516,100</b>	<b>\$33,549,636</b>

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**Table D - Summary of Completed Projects from the Prior Fiscal Year**

Pr#	Project Name	Budgeted	Expended
B-611	SYCAMORE VALLEY PARK DRAINAGE IMPROVEMENTS-----	\$172,500	\$89,326
C-594	STUDENT PARKING AT SAN RAMON VALLEY HIGH SCHOOL-----	\$1,450,000	\$1,450,000
C-596	SAN RAMON VALLEY CREEK FOOTBRIDGE AT DANVILLE GREEN-----	\$900,000	\$698,000
<b>TOTALS</b>		<b>\$2,522,500</b>	<b>\$2,237,326</b>

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**Table E - Summary of Estimated CIP Fund Activity**

CIP Funding Sources	Estimated Available June 30, 2021	2021/22 Budgeted Transfers In	2021/22 Recommended CIP Project Appropriation	2021/22 Estimated Year-end Available	Proposed Commitments in 2022/23 through 2025/26			2025/26 Estimated Available
					2022/23	2024/25	2025/26	
<b>General Purpose</b>								
Asset Replcmnt Library-----	\$582,504	\$0	\$30,000	\$552,504	\$30,000	\$30,000	\$30,000	\$432,504
CIP Gen Purpose Rev-----	\$10,647,686	\$750,000	\$2,175,600	\$9,222,086	\$1,517,959	\$760,600	\$560,600	\$4,290,577
Civic Facilities Fund-----	\$0	\$0	\$27,000	(\$27,000)	\$27,000	\$27,000	\$27,000	(\$135,000)
Park Facilities-----	\$502,978	\$2,206,773	\$448,500	\$2,761,251	\$926,500	\$1,095,124	\$426,500	(\$2,680,373)
<b>Special Purpose - Town</b>								
Child Care Fund-----	\$298,050	\$0	\$0	\$298,050	\$0	\$0	\$0	\$298,050
Gas Tax-----	\$638,814	\$0	\$530,000	\$108,814	\$780,000	\$780,000	\$780,000	(\$3,011,186)
Grant-----	\$505,000	\$0	\$505,000	\$0	\$0	\$0	\$0	(\$4,104,250)
Meas J Rtrn to Src-----	\$690,913	\$0	\$620,000	\$70,913	\$620,000	\$620,000	\$620,000	(\$2,359,087)
Meas J Major St 24c-----	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Meas J Sub Trans 28c-----	\$52,099	\$0	\$20,000	\$32,099	\$20,000	\$20,000	\$20,000	(\$47,901)
Downtown Pkg In Lieu-----	\$610,905	\$0	\$0	\$610,905	\$0	\$0	\$0	\$610,905
Park Dedication Impact-----	\$1,044,581	\$0	\$177,500	\$867,081	\$117,500	\$117,500	\$117,500	\$397,081
Cleanwater Program-----	\$25,000	\$0	\$5,000	\$20,000	\$5,000	\$5,000	\$5,000	\$0
<b>Mitigation Fees</b>								
Commercial TIP-----	\$77,439	\$0	\$7,000	\$70,439	\$7,000	\$7,000	\$7,000	\$42,439
Misc. Development Fees-----	\$179,091	\$0	\$0	\$179,091	\$0	\$0	\$0	\$179,091
P.E.G.-----	\$26,575	\$0	\$0	\$26,575	\$0	\$0	\$0	\$26,575
Residential TIP-----	\$388,612	\$0	\$10,000	\$378,612	\$10,000	\$10,000	\$10,000	\$338,612
Solid Waste VIF-----	\$729,198	\$0	\$1,450,000	(\$720,802)	\$800,000	\$850,000	\$900,000	(\$4,120,802)
<b>Special Purpose - JPA</b>								
Dougherty Valley-----	\$69,586	\$0	\$0	\$69,586	\$0	\$0	\$0	\$69,586
R-7A-----	\$250,000	\$0	\$72,500	\$177,500	\$12,500	\$12,500	\$12,500	\$127,500
SCC Regional-----	\$2,188,222	\$0	\$0	\$2,188,222	\$0	\$0	\$0	\$2,188,222
SCC Sub-Regional-----	\$594,289	\$0	\$0	\$594,289	\$0	\$0	\$0	\$594,289
TVTD Commercial-----	\$6,490	\$0	\$0	\$6,490	\$0	\$0	\$0	\$6,490
TVTD Residential-----	\$170,367	\$0	\$0	\$170,367	\$0	\$0	\$0	\$170,367
<b>TOTALS</b>	<b>\$20,278,399</b>	<b>\$2,956,773</b>	<b>\$6,078,100</b>	<b>\$17,157,072</b>				

Note: The Estimated Year-end Available amount does not include appropriations proposed for future years. Cleanwater and P.E.G funding show capital expenditures only. 6/4/2021



**Table F - Projects Funded Prior to 2021/22**

Pr#	Project Name	Prior Appropriations	Prior Expenditures	Unexpended Appropriations	Project Priority	Project Status	Project Estimated Start
A-443	DIABLO ROAD (EAST) DRAINAGE IMPROVEMENTS-----	\$143,275	\$0	\$143,275	5	Adopted	
A-530	HAP MAGEE RANCH PARK SLIDE MITIGATION-----	\$150,000	\$0	\$150,000	4/5	Adopted	
A-608	STARVIEW DRIVE STORM DRAIN TRASH RACK-----	\$144,000	\$0	\$144,000	1/2	In Design	
A-613	LOCH LOMOND WAY TRASH RACK-----	\$130,000	\$0	\$130,000	1	In Design	Sep 2021
A-614	WESTRIDGE TRASH RACK MODIFICATION-----	\$290,000	\$0	\$290,000	1/2	In Design	Sep 2021
A-620	FIBER OPTIC CABLE INTERCONNECT-----	\$276,566	\$20,934	\$255,631	2	In Design	
B-420	FRONT STREET CREEKSIDE TRAIL-----	\$100,000	\$0	\$100,000	3	Adopted	
B-550	MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA-----	\$145,000	\$0	\$145,000	4	Adopted	
B-619	GREEN VALLEY TRAIL FROM HIGHBRIDGE LANE TO DIABLO ROAD-----	\$10,200	\$9,800	\$400	2/3	Adopted	
C-055	DIABLO ROAD TRAIL FROM ALAMEDA DIABLO TO TANK ACCESS ROAD-----	\$2,025,931	\$80,460	1,945,471	1	In Design	
C-057	BLACKHAWK RD./HIDDEN OAK DR./MAGEE RANCH RD. TRAFFIC SIGNAL-----	\$193,370	\$0	\$193,370	5	Adopted	
C-392	BRIDGE MAINTENANCE-----	\$437,879	\$126,291	\$311,589	3	In Design	Apr 2016
C-521	WEST EL PINTADO SIDEWALK IMPROVEMENT-----	\$480,197	\$5,200	\$474,997	3	In Design	
C-578	SAN RAMON VALLEY BOULEVARD SLURRY SEAL AND STRIPING (SOUTH)-----	\$946,051	\$6,995	\$939,056	1/2	In Design	
C-598	PARK AND RIDE EXPANSION PROJECT-----	\$2,613,768	\$479,562	2,134,205	2/3	In Design	Mar 2022
C-600	SAN RAMON VALLEY BOULEVARD IMPROVEMENTS (NORTH)-----	\$812,275	\$0	\$812,275	1/2	In Design	
C-601	CAMINO RAMON IMPROVEMENTS-----	\$1,971,486	\$0	1,971,486	1	In Design	
C-602	DANVILLE BOULEVARD IMPROVEMENTS-----	\$416,536	\$0	\$416,536	4/5	In Design	Apr 2022
C-607	IRON HORSE TRAIL RAISED CROSSWALKS AND FLASHING BEACONS-----	\$220,477	\$65,523	\$154,954	1/2	In Design	
<b>TOTALS</b>		<b>\$11,507,010</b>	<b>\$794,765</b>	<b>\$10,712,245</b>			

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## Table G - Project Status and Priority

CIP Funding Spent as of							
Pr#	Project Name	Estimate*	6-03-2021	Remainder	PM/Status	Grant	Priority
B-626	TOWN OFFICE RELOCATION	\$24,099,710	\$20,069,423	\$4,030,287	JAC/Under Const.	No	1
C-055	DIABLO ROAD TRAIL FROM ALAMEDA DIABLO TO TANK ACCESS ROAD	\$4,267,227	\$80,460	\$4,186,767	AD/In Plan/Design	No	1
C-552	INTERNALLY ILLUMINATED STREET NAME SIGN LED RETROFIT	\$229,720	\$113,496	\$116,224	MH/Under Const.	Maintenance	No 1 Ongoing
C-610	PAVEMENT MANAGEMENT	\$72,748,401	\$7,627,944	\$15,120,457	NNS/In Plan/Design	No	1
A-613	LOCH LOMOND WAY TRASH RACK	\$130,000	\$0	\$130,000	NNS/In Plan/Design	No	1
C-601	CAMINO RAMON IMPROVEMENTS	\$1,971,486	\$0	\$1,971,486	NNS/In Plan/Design	No	1
C-545	TRAFFIC SIGNAL CONTROLLER UPGRADE	\$1,073,321	\$692,530	\$380,791	MH/Under Const.	Yes	1/2
A-608	STARVIEW DRIVE STORM DRAIN TRASH RACK	\$144,000	\$0	\$144,000	NNS/In Plan/Design	No	1/2
A-606	AUTOMATED LICENSE PLATE READER & SITUATIONAL AWARENESS CAMERAS	\$1,364,160	\$801,855	\$562,305	AS/ Maintenance	No	1/2 Ongoing
C-599	LA GONDA WAY BRIDGE IMPROVEMENTS	\$6,036,157	\$1,244,712	\$4,791,445	SJ/In Plan/Design	No	1/2
A-614	WESTRIDGE TRASH RACK MODIFICATION	\$290,000	\$0	\$290,000	SJ/In Plan/Design	No	1/2
C-578	SAN RAMON VALLEY BOULEVARD SLURRY SEAL AND STRIPING (SOUTH)	\$953,046	\$6,995	\$946,051	NNS/In Plan/Design	No	1/2
B-556	DANVILLE SOUTH PARK CAPITAL MAINTENANCE	\$797,600	\$122,784	\$674,816	DC/ Maintenance	No	1/2 Ongoing
A-492	CENTRAL IRRIGATION SYSTEM CAPITAL MAINTENANCE	\$770,750	\$693,886	\$76,864	AR/Under Const.	No	1/2
C-600	SAN RAMON VALLEY BOULEVARD IMPROVEMENTS (NORTH)	\$812,275	\$0	\$812,275	NNS/In Plan/Design	No	1/2
C-607	IRON HORSE TRAIL RAISED CROSSWALKS AND FLASHING BEACONS	\$286,000	\$65,523	\$220,477	MH/In Plan/Design	Yes	1/2
A-533	TOWN-WIDE LANDSCAPE REPLACEMENT	\$527,049	\$142,710	\$384,339	AR/Under Const.	Maintenance	No 1/2 Ongoing
C-621	TOWN-WIDE BICYCLE FACILITIES IMPROVEMENTS	\$560,000	\$100,701	\$459,299	AD/In Plan/Design	No	1/2
A-064	LOCAL GENERAL IMPROVEMENTS - DISABLED ACCESS	\$1,485,455	\$795,530	\$689,925	NNS/ Maintenance	No	1/2 Ongoing
B-616	MULTI-SPORT SKATE PARK	\$2,220,000	\$20,000	\$2,200,000	HRP/On Hold	No	1/2
<b>Subtotal</b>		<b>\$70,766,357</b>	<b>\$32,578,548</b>	<b>\$38,187,809</b>			
A-362	DOWNTOWN IMPROVEMENT PROJECT	\$588,820	\$444,493	\$144,327	FK/ Maintenance	No	2
C-588	BATTERY BACKUP REPLACEMENT FOR TRAFFIC SIGNALS	\$110,000	\$71,137	\$38,863	MH/In Plan/Design	No	2
A-540	TOWN FACILITY SECURITY MONITORING SYSTEM	\$80,000	\$43,013	\$36,987	CP/In Plan/Design	No	2
A-558	PARKING LOT MAINTENANCE	\$149,304	\$9,635	\$139,669	NNS/ Maintenance	No	2 Ongoing
B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE	\$331,171	\$64,825	\$266,346	DC/ Maintenance	No	2 Ongoing
B-495	SYCAMORE VALLEY PARK CAPITAL MAINTENANCE	\$747,490	\$447,681	\$299,809	DC/ Maintenance	No	2 Ongoing
B-490	OSAGE STATION PARK IMPROVEMENTS	\$2,469,750	\$2,371,011	\$98,739	DC/ Maintenance	No	2
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES	\$103,084	\$103,060	\$24	AD/ Maintenance	No	2 Ongoing
C-418	TRAFFIC SIGNAL AND STREET LIGHT MAINTENANCE PROGRAM	\$947,018	\$675,428	\$271,590	MH/ Maintenance	Yes	2 Ongoing
C-305	TRAFFIC MANAGEMENT PROGRAM	\$1,088,807	\$648,253	\$440,554	AD/ Maintenance	No	2 Ongoing
C-609	TOWN-WIDE BICYCLE MASTER PLAN	\$100,000	\$99,955	\$45	AD/In Plan/Design	No	2
B-618	TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE	\$64,500	\$64,473	\$27	BR/In Plan/Design	No	2

\*CIP Funding Estimate includes prior year appropriations plus current year appropriations, and for multiphased or on-going projects, it includes future year proposed appropriations.

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# Summary Tables



Pr#	Project Name	CIP Funding Spent as of			PM/Status	Grant	Priority
		Estimate*	6-03-2021	Remainder			
B-493	SYNTHETIC TURF REPLACEMENT	\$8,115,326	\$2,628,323	\$5,487,003	DC/ Maintenance	No	2 Ongoing
A-620	FIBER OPTIC CABLE INTERCONNECT	\$280,000	\$20,934	\$259,066	MH/In Plan/Design	No	2
B-415	CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS	\$556,016	\$336,254	\$219,762	JP/Under Const. Maintenance	No	2 Ongoing
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE	\$1,867,940	\$1,212,732	\$655,208	DC/Under Const. Maintenance	No	2 Ongoing
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE	\$1,023,602	\$705,637	\$317,965	DC/Under Const. Maintenance	No	2 Ongoing
B-101	PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE	\$1,770,764	\$1,530,980	\$239,784	DC/ Maintenance	No	2 Ongoing
A-330	TOWN-WIDE STORM DRAIN SYSTEM MANAGEMENT	\$1,500,630	\$1,432,559	\$68,071	SI/In Plan/Design Maintenance	No	2 Ongoing
B-280	SPORTS FIELD RENOVATION	\$1,371,458	\$1,141,479	\$229,979	DC/ Maintenance	No	2 Ongoing
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE	\$330,443	\$148,946	\$181,496	JP/Under Const. Maintenance	No	2 Ongoing
A-513	CAMINO TASSAJARA PKWY/SYCAMORE VALLEY RD SOUND WALL MAINT.	\$1,032,725	\$576,982	\$455,743	NNS/ Maintenance	No	2/3 Ongoing
B-120	TOWN-WIDE TRAILS	\$1,081,270	\$653,718	\$427,552	BR/In Plan/Design Maintenance	Yes	2/3 Ongoing
A-514	PUBLIC PLACES FOR ART	\$236,012	\$95,178	\$140,834	HRP/In Plan/Design Maintenance	No	2/3 Ongoing
B-560	DIABLO VISTA PARK CAPITAL MAINTENANCE	\$1,016,283	\$125,591	\$890,691	DC/ Maintenance	No	2/3 Ongoing
B-544	OAK HILL PARK CAPITAL MAINTENANCE	\$1,006,545	\$156,869	\$849,676	JT/ Maintenance	No	2/3 Ongoing
C-402	EL PINTADO OVERLAY - EL CERRO BLVD. TO I-680	\$1,630,376	\$156,919	\$1,473,457	NNS/Not Started On Hold	No	2/3
B-574	VISTA GRANDE STREET/BRET HARTE PARK PEDESTRIAN IMPROVEMENTS	\$227,275	\$227,719	(\$444)	JR/In Plan/Design	Yes	2/3
B-494	OSAGE STATION PARK CAPITAL MAINTENANCE	\$418,304	\$245,693	\$172,611	JT/ Maintenance	No	2/3 Ongoing
B-553	VILLAGE THEATRE CAPITAL MAINTENANCE	\$304,813	\$170,006	\$134,807	HRP/ Maintenance	No	2/3 Ongoing
C-634	DOWNTOWN TRAFFIC SIGNAL MODERNIZATION	\$115,000	\$0	\$115,000	MH/Not Started	No	2/3
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS	\$172,139	\$71,823	\$100,316	JP/ Maintenance	No	2/3 Ongoing
B-619	GREEN VALLEY TRAIL FROM HIGHBRIDGE LANE TO DIABLO ROAD	\$20,000	\$9,800	\$10,200	BR/	No	2/3
B-628	TOWN GREEN AND ARTS DISTRICT	\$3,700,000	\$0	\$3,700,000	HRP/Not Started	No	2/3
C-598	PARK AND RIDE EXPANSION PROJECT	\$1,547,500	\$479,562	\$1,067,938	NNS/On Hold	No	2/3
B-420	FRONT STREET CREEKSIDE TRAIL	\$0	\$0	\$0	SI/Complete On Hold	No	3
<b>Subtotal</b>		<b>\$36,104,364</b>	<b>\$17,170,667</b>	<b>\$18,933,696</b>			
C-566	TOWN-WIDE BICYCLE PARKING PROJECT	\$37,000	\$26,854	\$10,146	AD/Under Const.	Yes	3
C-521	WEST EL PINTADO SIDEWALK IMPROVEMENT	\$485,397	\$5,200	\$480,197	SI/On Hold	No	3
C-392	BRIDGE MAINTENANCE	\$556,989	\$126,291	\$430,698	SI/In Plan/Design Maintenance	No	3
C-017	TOWN-WIDE SIDEWALK REPAIRS	\$640,327	\$380,216	\$260,112	JP/Under Const. Maintenance	No	3 Ongoing
B-328	TOWN OFFICES CAPITAL MAINTENANCE	\$390,933	\$242,916	\$148,017	JP/ Maintenance	No	3 Ongoing
C-562	TRAFFIC SIGNAL INTERCONNECT SYSTEM	\$146,804	\$130,565	\$16,239	AD/ Maintenance	No	3 Ongoing
A-482	STREET LIGHT MAINTENANCE	\$534,036	\$350,436	\$183,599	FK/ Maintenance	No	3/4 Ongoing
A-579	TOWN-WIDE ROADWAY DAMAGE REPAIR	\$250,000	\$111,069	\$138,931	DC/ Maintenance	No	3/4 Ongoing
B-582	VETERANS MEMORIAL BUILDING CAPITAL MAINTENANCE	\$279,259	\$154,016	\$125,244	JP/ Maintenance	No	3/4 Ongoing
A-561	I-680 INTERCHANGE LANDSCAPING AT SYCAMORE AND DIABLO ROADS	\$650,800	\$0	\$650,800	DC/On Hold	No	3/4

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# Summary Tables



Pr#	Project Name	CIP Funding Spent as of Estimate # 6-03-2021	Remainder	PM/Status	Grant	Priority
B-550	MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA	\$0	\$145,000	BR/On Hold	No	4
<b>Subtotal</b>		\$4,116,546	\$1,527,562	\$2,588,984		
B-515	SECURITY ACCESS CONTROL FOR TOWN BUILDINGS	\$247,500	\$232,029	\$15,471 CP/Maintenance	No	4
A-530	HAP MAGEE RANCH PARK SLIDE MITIGATION	\$150,000	\$0	\$150,000 RE/Not Started On Hold	No	4/5
C-602	DANVILLE BOULEVARD IMPROVEMENTS	\$0	\$0	\$0 NNS/In Plan/Design	No	4/5
<b>Subtotal</b>		\$397,500	\$232,029	\$165,471		
A-443	DIABLO ROAD (EAST) DRAINAGE IMPROVEMENTS	\$143,275	\$0	\$143,275 SJ/Not Started	No	5
B-627	TINY FLOURISHES	\$100,000	\$10,500	\$89,500 HRP/In Plan/Design	No	5
C-057	BLACKHAWK RD./HIDDEN OAK DR./MAGEE RANCH RD. TRAFFIC SIGNAL	\$193,370	\$0	\$193,370 AD/Not Started	No	5
<b>Subtotal</b>		\$436,645	\$10,500	\$426,145		
B-489	BOCCE COURT SHADE STRUCTURES AND GROUP PICNIC AREA	\$351,360	\$296,551	\$54,809 JJ/Complete 2008	No	1
B-449	SYCAMORE VALLEY AND DIABLO VISTA PARKS PLAY AREA RENOVATION	\$1,100,543	\$843,234	\$257,309 MLS/Complete 2008	No	1
B-451	HAP MAGEE PARKING AND STAGING AREA	\$800,000	\$700,441	\$99,559 ML/Complete 2008	Yes	1
C-518	FRONT STREET PEDESTRIAN IMPROVEMENTS	\$88,000	\$85,120	\$2,880 NS/Complete 2008	No	1
B-428	VISTA GRANDE SCHOOL/PARK PLAYFIELD RENOVATION	\$834,150	\$627,700	\$206,450 MLS/Complete 2008	Yes	1/2
C-455	BATTERY BACK-UP SYSTEMS FOR TRAFFIC SIGNALS	\$355,250	\$239,177	\$116,073 NS/Complete 2008	No	1/2
C-483	INSTALLATION OF AUDIBLE PEDESTRIAN SIGNALS AT FIVE INTERSECTIONS	\$66,000	\$46,483	\$19,517 NS/Complete 2008	No	1/2
<b>Subtotal</b>		\$3,595,303	\$2,838,705	\$756,598		
B-276	HAP MAGEE RANCH PARK PLANNING - PHASE 2	\$35,000	\$9,551	\$25,449 JJ/Complete 2008	No	2
B-496	DIABLO VISTA MIDDLE SCHOOL GYMNASIUM AND TEEN CENTER	\$800,000	\$774,191	\$25,809 ML/Complete 2008	No	2/3
A-464	EL CERRO BOULEVARD MEDIAN RENOVATION	\$246,580	\$164,884	\$81,696 MH/Complete 2008	No	2/3
<b>Subtotal</b>		\$1,081,580	\$948,627	\$132,953		
C-503	PAVEMENT MANAGEMENT PROGRAM	\$4,200,000	\$4,202,878	(\$2,878)SCL/Complete 2009	No	1
A-271	PARKING LOT MAINTENANCE AT EAST BAY FELLOWSHIP CHURCH	\$1,284,553	\$1,274,083	\$10,470 JAC/Complete 2009	No	1/2
C-486	SYCAMORE VALLEY ROAD IMPROVEMENTS EAST OF CAMINO RAMON	\$752,122	\$442,059	\$310,063 NS/Complete 2009	No	1/2
<b>Subtotal</b>		\$6,236,675	\$5,919,020	\$317,655		
B-543	MONTE VISTA COMMUNITY POOL SHADE STRUCTURE	\$74,000	\$76,758	(\$2,758)ML/Complete 2009	No	3/4
<b>Subtotal</b>		\$74,000	\$76,758	(\$2,758)		
C-517	IRON HORSE TRAIL CORRIDOR CONCEPT PLAN	\$66,000	\$33,000	\$33,000 TJW/Complete 2009	Yes	5
<b>Subtotal</b>		\$66,000	\$33,000	\$33,000		
B-286	VILLAGE THEATRE RENOVATIONS AND IMPROVEMENTS	\$1,597,160	\$1,593,288	\$3,872 MLS/Complete 2010	No	1
C-511	DIABLO AND GREEN VALLEY ROAD IMPROVEMENTS (ARRA)	\$1,008,063	\$1,008,063	\$0 RJA/Complete 2010	Yes	1
C-365	GREEN VALLEY ROAD STREET REPAIR	\$20,202	\$0	\$20,202 MAS/Complete 2010	Yes	1
A-462	CLYDESDALE DRIVE MEDIAN IMPROVEMENTS	\$23,100	\$15,128	\$7,972 SCL/Complete 2010	No	1/2
<b>Subtotal</b>		\$2,648,525	\$2,616,478	\$32,047		

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# Summary Tables



Pr#	Project Name	CIP Funding Estimate*	Spent as of 6-03-2021	Remainder	PM/Status	Grant	Priority
B-520	HAP MAGEE RANCH PARK PICNIC AREA SHADE STRUCTURE	\$165,000	\$127,567	\$37,433	JT/Complete 2010	No	2
B-423	VILLAGE THEATRE SECURITY IMPROVEMENT	\$98,500	\$97,610	\$890	RC/Complete 2010	No	2
A-316	DOWNTOWN DIRECTIONAL SIGNAGE	\$13,700	\$13,700	\$0	JB/Complete 2010	No	2/3
<b>Subtotal</b>		<b>\$277,200</b>	<b>\$238,877</b>	<b>\$38,323</b>			
B-507	RAILROAD PLAZA	\$250,464	\$241,892	\$8,572	BR/Complete 2010	No	3
B-512	WOODBINE BRIDGE REPLACEMENT AND PEDESTRIAN WALKWAY	\$505,965	\$354,484	\$151,481	MAS/Complete 2010	Yes	3/4
<b>Subtotal</b>		<b>\$756,429</b>	<b>\$596,376</b>	<b>\$160,053</b>			
B-471	SPORTS FIELD LIGHTING UPGRADE	\$45,000	\$36,396	\$8,604	JJ/Complete 2010	No	4
C-046	TOWN-WIDE TRAFFIC SIGNAL INTERCONNECT	\$690,584	\$524,489	\$166,095	NS/Complete 2010	No	4
<b>Subtotal</b>		<b>\$735,584</b>	<b>\$560,885</b>	<b>\$174,699</b>			
C-457	DIABLO ROAD BRIDGE SLOPE REPAIR	\$657,419	\$657,805	(\$386)	SCL/Complete 2011	No	1
C-430	WEST EL PINTADO SIDEWALK STRUCTURAL REPAIR	\$732,284	\$615,868	\$116,416	SCL/Complete 2011	No	1
B-510	VETERANS MEMORIAL BUILDING	\$8,428,654	\$8,412,408	\$16,246	MLS/Complete 2011	No	1
C-487	SYCAMORE VALLEY ROAD AND I-680 ON-RAMP IMPROVEMENTS	\$1,095,321	\$533,501	\$561,820	NS/Complete 2011	No	1
C-239	MAJOR ARTERIAL OVERLAYS	\$301,405	\$275,309	\$26,096	SCL/Complete 2011	No	1
C-546	HARTZ AND PROSPECT AVENUES INTERSECTION IMPROVEMENTS	\$127,720	\$128,220	(\$500)	TJW/Complete 2011	No	1
B-466	OSAGE PARKING LOTS PAVEMENT REPAIR AND EXPANSION	\$603,282	\$507,510	\$95,772	MAS/Complete 2011	No	1/2
B-565	SWIMMING POOL AT SAN RAMON VALLEY HIGH SCHOOL	\$500,000	\$500,000	\$0	MLS/Complete 2011	No	1/2
B-548	OAK HILL PARK COMMUNITY CENTER DOORS	\$204,000	\$165,901	\$38,099	AM/Complete 2011	No	1/2
C-547	PAVEMENT MANAGEMENT PROGRAM	\$4,000,000	\$4,064,296	(\$64,296)	RJA/Complete 2011	No	1/2
<b>Subtotal</b>		<b>\$16,660,085</b>	<b>\$15,860,818</b>	<b>\$789,267</b>			
C-554	TASSAJARA RANCH RD AND ZENITH RIDGE STREET LIGHT IMPROVEMENT	\$50,000	\$0	\$50,000	JJ/Complete 2011	No	3
<b>Subtotal</b>		<b>\$50,000</b>	<b>\$0</b>	<b>\$50,000</b>			
C-240	TASSAJARA RANCH DRIVE MEDIAN AND BICYCLE LANES	\$850,546	\$823,725	\$26,821	MAS/Complete 2012	No	1
A-563	DOWNTOWN TRASH RECEPTACLE REPLACEMENT	\$207,788	\$205,519	\$2,269	JB/Complete 2012	Yes	1
<b>Subtotal</b>		<b>\$1,058,334</b>	<b>\$1,029,244</b>	<b>\$29,090</b>			
A-549	HIGHWAY ADVISORY RADIO (HAR) SYSTEM	\$120,000	\$111,582	\$8,418	GG/Complete 2012	No	2
<b>Subtotal</b>		<b>\$120,000</b>	<b>\$111,582</b>	<b>\$8,418</b>			
A-531	SOLAR PHOTOVOLTAIC SYSTEM	\$1,339,579	\$1,233,660	\$105,919	SCL/Complete 2013	No	1
B-539	TOWN MEETING HALL AUDIO AND VISUAL PROJECTION SYSTEM	\$266,043	\$266,043	\$0	SCL/Complete 2013	No	1/2
A-458	SAN RAMON CREEK REALIGNMENT AT EL CAPITAN BRIDGE	\$607,048	\$602,739	\$4,309	MAS/Complete 2013	Maintena	1/2
B-557	SAN RAMON VALLEY H. S. TENNIS COURT REPLACEMENT LIGHTING	\$82,500	\$51,309	\$31,191	MH/Complete 2013	No	1/2
A-504	FRONT STREET REPAIR (FEMA)	\$880,402	\$874,576	\$5,826	SCL/Complete 2013	Maintenan	1/2
C-523	DOWNTOWN CROSSWALK ENHANCEMENTS	\$182,625	\$142,996	\$39,629	AD/Complete 2013	No	1/2
<b>Subtotal</b>		<b>\$3,358,197</b>	<b>\$3,171,324</b>	<b>\$186,874</b>			

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# Summary Tables



Pr#	Project Name	CIP Funding Spent as of		Remainder	PM/Status	Grant		Priority
		Estimate*	6-03-2021			No	2/3	
A-583	UTILITY VAULT ACCESS SECURITY	\$10,000	\$10,000	\$0	DC/Complete 2013	No	2/3	
<b>Subtotal</b>		<b>\$10,000</b>	<b>\$10,000</b>	<b>\$0</b>				
A-505	EL PINTO ROAD REPAIR (FEMA)	\$341,575	\$341,575	\$0	SCL/Complete 2013	Yes	3	
<b>Subtotal</b>		<b>\$341,575</b>	<b>\$341,575</b>	<b>\$0</b>				
C-587	SAN RAMON VALLEY BOULEVARD GAP CLOSURE SOUND WALL	\$7,420,000	\$7,420,000	\$300,000	TJW/Complete 2014	No	1	
C-570	PAVEMENT MANAGEMENT PROGRAM	\$2,000,000	\$1,995,233	\$4,767	RJA/Complete 2014	No	1/2	
<b>Subtotal</b>		<b>\$9,420,000</b>	<b>\$9,115,233</b>	<b>\$304,767</b>				
A-241	CROW CANYON ROAD SOUND WALLS	\$1,134,825	\$1,126,373	\$8,452	RJA/Complete 2014	No	2	
A-266	TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE	\$221,800	\$186,636	\$35,164	JB/Complete 2014	Yes	2/3	
<b>Subtotal</b>		<b>\$1,356,625</b>	<b>\$1,313,009</b>	<b>\$43,616</b>				
C-577	PAVEMENT MANAGEMENT PROGRAM	\$6,000,000	\$5,076,934	\$923,066	SCL/Complete 2015	No	1	
C-319	HARTZ AVENUE BEAUTIFICATION - LINDA MESA TO RAILROAD	\$8,717,211	\$8,714,874	\$2,337	MAS/Complete 2015	Yes	1	
C-391	HARTZ AVENUE BEAUTIFICATION - LINDA MESA TO DIABLO RD	\$385,326	\$355,442	\$29,884	MAS/Complete 2015	No	1	
C-405	RAILROAD AVENUE IMPROVEMENTS PROSPECT TO SCHOOL	\$2,350,296	\$2,263,757	\$86,539	MAS/Complete 2015	Yes	1	
B-591	BOCCE BALL COURT EXPANSION AT SYCAMORE VALLEY PARK	\$1,473,414	\$1,411,777	\$61,637	BR/Complete 2015	No	1/2	
C-586	SAN RAMON VALLEY BOULEVARD WIDENING	\$759,898	\$758,741	\$1,157	SCL/Complete 2015	No	1/2	
<b>Subtotal</b>		<b>\$19,686,145</b>	<b>\$18,581,525</b>	<b>\$1,104,620</b>				
B-450	PARK SYSTEM SIGNAGE	\$228,000	\$224,314	\$3,686	BR/Complete 2015	No	2	
C-589	LAWRENCE ROAD TRAFFIC SAFETY IMPROVEMENTS	\$75,000	\$57,208	\$17,792	AD/Complete 2015	No	2	
C-527	SAN RAMON VALLEY BLVD. & IRON HORSE TRAIL SIGNAL ENHANCEMENT	\$10,000	\$6,726	\$3,274	AD/Complete 2015	No	2/3	
<b>Subtotal</b>		<b>\$313,000</b>	<b>\$288,247</b>	<b>\$24,753</b>				
C-605	RAILROAD AVENUE DECORATIVE CROSSWALKS AND PAVEMENT OVERLAY	\$479,400	\$446,742	\$32,658	NNS/Complete 2016	No	1	
C-603	DANVILLE AND EL CERRO BOULEVARD PARKING IMPROVEMENTS	\$34,000	\$15,383	\$18,617	AD/Complete 2016	No	1/2	
<b>Subtotal</b>		<b>\$513,400</b>	<b>\$462,125</b>	<b>\$51,275</b>				
C-592	ROSE STREET PARKING FACILITY	\$6,125,906	\$5,733,679	\$392,227	SJ/Complete 2017	No	1	
C-508	CAMINO TASSAJARA/CROW CANYON SAFETEA-LU IMPROVEMENTS	\$7,882,745	\$7,709,311	\$173,434	SJ/Complete 2017	Yes	1	
C-595	PAVEMENT MANAGEMENT PROGRAM	\$6,104,838	\$5,033,989	\$1,070,849	NNS/Complete 2017	No	1	
A-612	TOWN SERVICE CENTER SLIDE DRAINAGE REPAIR	\$28,000	\$18,945	\$9,055	BR/Complete 2017	No	1/2	
A-615	CAMINO ENCANTO AT DEL AMIGO STORM DRAIN REPLACEMENT	\$0	\$0	\$0	NNS/Complete 2017	No	1/2	
<b>Subtotal</b>		<b>\$20,141,489</b>	<b>\$18,495,923</b>	<b>\$1,645,566</b>				
C-584	DANVILLE VARIOUS STREETS AND ROADS PRESERVATION	\$2,164,763	\$2,452,339	(\$287,576)	SJ/Complete 2018	Yes	1/2	
<b>Subtotal</b>		<b>\$2,164,763</b>	<b>\$2,452,339</b>	<b>(\$287,576)</b>				
B-597	VILLAGE THEATRE PARKING LOT IMPROVEMENTS	\$9,208,700	\$8,967,757	\$240,943	SJ/Complete 2019	No	1	
A-580	TOWN OFFICE IMPROVEMENTS	\$4,241,800	\$90,094	\$4,151,706	SJ/Complete 2019	No	1/2	
C-593	FRONT STREET CREEK BANK STABILIZATION	\$922,400	\$897,828	\$24,572	SJ/Complete 2019	No	1/2	

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Pr#	Project Name	CIP Funding Spent as of Estimate*: 6-03-2021			PM/Status	Grant	Priority
		Remainder			No		
B-617	TOWN GREEN AND ARTS DISTRICT MASTER PLAN	\$21,000	\$20,590	\$410 BR/Not Started	No	1/2	
<b>Subtotal</b>		<b>\$14,393,900</b>	<b>\$9,976,268</b>	<b>\$4,417,632</b>			
B-611	SYCAMORE VALLEY PARK DRAINAGE IMPROVEMENTS	\$172,500	\$89,326	\$83,175 BR/Complete 2020	No	1	
C-594	STUDENT PARKING AT SAN RAMON VALLEY HIGH SCHOOL	\$1,450,000	\$1,450,000	\$0 JAC/Complete 2020	No	1/2	
<b>Subtotal</b>		<b>\$1,622,500</b>	<b>\$1,539,326</b>	<b>\$83,175</b>			
C-596	SAN RAMON VALLEY CREEK FOOTBRIDGE AT DANVILLE GREEN	\$900,000	\$698,000	\$202,000 BR/Complete 2020	No	2	
<b>Subtotal</b>		<b>\$900,000</b>	<b>\$698,000</b>	<b>\$202,000</b>			
<b>Total</b>		<b>\$219,392,720</b>	<b>148,794,571</b>	<b>\$70,598,150</b>			

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## Table H - Project Cost Summary by Park Site

Pr#	Project Name	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Status	Priority
<b>Bret Harte</b>									
B-574	VISTA GRANDE STREET/BRET HARTE PARK PEDESTRIAN IMPROVEMENT	\$227,275	\$0	\$0	\$0	\$0	\$0	In Plan/Design	2/3
<b>TOTALS</b>		<b>\$227,275</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		
<b>Danville South</b>									
B-556	DANVILLE SOUTH PARK CAPITAL MAINTENANCE	\$231,600	\$90,000	\$90,000	\$126,000	\$170,000	\$90,000	Ongoing Maintenance	1/2 Ongoing
<b>TOTALS</b>		<b>\$231,600</b>	<b>\$90,000</b>	<b>\$90,000</b>	<b>\$126,000</b>	<b>\$170,000</b>	<b>\$90,000</b>		
<b>Diablo Road Trail</b>									
C-055	DIABLO ROAD TRAIL FROM ALAMEDA DIABLO TO TANK ACCESS ROAD-	\$2,200,691	\$2,066,536	\$0	\$0	\$0	\$0	In Plan/Design	1
<b>TOTALS</b>		<b>\$2,200,691</b>	<b>\$2,066,536</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		
<b>Diablo Vista</b>									
B-560	DIABLO VISTA PARK CAPITAL MAINTENANCE	\$179,283	\$40,000	\$743,000	\$18,000	\$18,000	\$18,000	Ongoing Maintenance	2/3 Ongoing
<b>TOTALS</b>		<b>\$179,283</b>	<b>\$40,000</b>	<b>\$743,000</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$18,000</b>		
<b>Front Street</b>									
B-420	FRONT STREET CREEKSIDE TRAIL	\$100,000	(\$100,000)	\$0	\$0	\$0	\$0	On Hold Construction Complete	3
<b>TOTALS</b>		<b>\$100,000</b>	<b>(\$100,000)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		
<b>Green Valley Trail</b>									
B-619	GREEN VALLEY TRAIL FROM HIGHBRIDGE LANE TO DIABLO ROAD	\$20,000	\$0	\$0	\$0	\$0	\$0		2/3
C-596	SAN RAMON VALLEY CREEK FOOTBRIDGE AT DANVILLE GREEN	\$900,000	\$0	\$0	\$0	\$0	\$0	Construction Complete	2
<b>TOTALS</b>		<b>\$920,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	2020	
<b>Hap Magee Ranch</b>									
A-530	HAP MAGEE RANCH PARK SLIDE MITIGATION	\$150,000	\$0	\$0	\$0	\$0	\$0	Not Started On Hold	4/5
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE	\$1,622,940	\$145,000	\$25,000	\$25,000	\$25,000	\$25,000	Under Construction	2 Ongoing
<b>TOTALS</b>		<b>\$1,772,940</b>	<b>\$145,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	Ongoing Maintenance	

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# Summary Tables



Pr#	Project Name	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Status	Priority
<b>Iron Horse Trail</b>									
C-607	IRON HORSE TRAIL RAISED CROSSWALKS AND FLASHING BEACONS----	\$286,000	\$0	\$0	\$0	\$0	\$0	\$0 In Plan/Design	1/2
<b>TOTALS</b>		<b>\$286,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		
<b>Multiple Parks</b>									
B-101	PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE-----	\$1,645,764	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	Ongoing Maintenance	2 Ongoing
B-120	TOWN-WIDE TRAILS-----	\$881,270	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	In Plan/Design Ongoing Maintenance	2/3 Ongoing
B-280	SPORTS FIELD RENOVATION-----	\$1,171,458	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	Ongoing Maintenance	2 Ongoing
B-493	SYNTHETIC TURF REPLACEMENT-----	\$4,159,702	\$225,000	\$1,567,000	\$225,000	\$813,624	\$225,000	Ongoing Maintenance	2 Ongoing
B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE-----	\$256,171	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	Ongoing Maintenance	2 Ongoing
<b>TOTALS</b>		<b>\$8,114,364</b>	<b>\$345,000</b>	<b>\$1,687,000</b>	<b>\$345,000</b>	<b>\$933,624</b>	<b>\$345,000</b>		
<b>Oak Hill</b>									
B-427	OAK HILL MASTER PLAN - PHASE 2-----	\$0	\$0	\$0	\$0	\$0	\$0	On Hold Unfunded	5
B-544	OAK HILL PARK CAPITAL MAINTENANCE-----	\$362,545	\$36,000	\$36,000	\$500,000	\$36,000	\$36,000	Ongoing Maintenance	2/3 Ongoing
<b>TOTALS</b>		<b>\$362,545</b>	<b>\$36,000</b>	<b>\$36,000</b>	<b>\$500,000</b>	<b>\$36,000</b>	<b>\$36,000</b>		
<b>Osage Station</b>									
B-490	OSAGE STATION PARK IMPROVEMENTS-----	\$2,469,750	\$0	\$0	\$0	\$0	\$0		2
B-494	OSAGE STATION PARK CAPITAL MAINTENANCE-----	\$355,804	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	Ongoing Maintenance	2/3 Ongoing
<b>TOTALS</b>		<b>\$2,825,554</b>	<b>\$12,500</b>	<b>\$12,500</b>	<b>\$12,500</b>	<b>\$12,500</b>	<b>\$12,500</b>		
<b>Sycamore Valley</b>									
B-495	SYCAMORE VALLEY PARK CAPITAL MAINTENANCE-----	\$597,490	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	Ongoing Maintenance	2 Ongoing
B-522	SYCAMORE VALLEY PARK PICNIC AREA RESTROOMS-----	\$0	\$0	\$0	\$0	\$689,000	\$0	On Hold Unfunded	5
<b>TOTALS</b>		<b>\$597,490</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$719,000</b>	<b>\$30,000</b>		
<b>GRAND TOTALS</b>		<b>\$17,817,740</b>	<b>\$2,623,500</b>	<b>\$1,914,124</b>	<b>\$1,056,500</b>	<b>\$556,500</b>			

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# Summary Tables



## Table I - Project Cost Summary by Building Site

Pr #	Project Name	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Status	Priority
<b>Day School</b>									
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS	\$147,139	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	Maintenance	2/3 Ongoing
<b>TOTAL</b>		<b>\$147,139</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>		
<b>Library</b>									
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE	\$873,602	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	Under Construction	2 Ongoing
<b>TOTAL</b>		<b>\$873,602</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>		
<b>Multiple Buildings</b>									
B-415	CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS	\$556,016	\$0	\$0	\$0	\$0	\$0	Under Construction	2 Ongoing
B-515	SECURITY ACCESS CONTROL FOR TOWN BUILDINGS	\$247,500	\$0	\$0	\$0	\$0	\$0		4
B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE	\$256,171	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	Maintenance	2 Ongoing
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES	\$103,084	\$0	\$0	\$0	\$0	\$0		2 Ongoing
<b>TOTAL</b>		<b>\$1,162,770</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>		
<b>Oak Hill Community Center</b>									
B-544	OAK HILL PARK CAPITAL MAINTENANCE	\$362,545	\$36,000	\$36,000	\$500,000	\$36,000	\$36,000	Maintenance	2/3 Ongoing
<b>TOTAL</b>		<b>\$362,545</b>	<b>\$36,000</b>	<b>\$36,000</b>	<b>\$500,000</b>	<b>\$36,000</b>	<b>\$36,000</b>		
<b>Service Center</b>									
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE	\$270,443	\$0	\$15,000	\$15,000	\$15,000	\$15,000	Under Construction	2 Ongoing
B-550	MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA	\$145,000	\$0	\$0	\$0	\$0	\$0	On Hold	4
<b>TOTAL</b>		<b>\$415,443</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>		
<b>Town Office</b>									
B-328	TOWN OFFICES CAPITAL MAINTENANCE	\$390,933	\$0	\$0	\$0	\$0	\$0	Maintenance	3 Ongoing
<b>TOTAL</b>		<b>\$390,933</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		
<b>Veterans Building</b>									
B-582	VETERANS MEMORIAL BUILDING CAPITAL MAINTENANCE	\$204,259	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	Maintenance	3/4 Ongoing
<b>TOTAL</b>		<b>\$204,259</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>		
<b>Village Theatre</b>									
B-553	VILLAGE THEATRE CAPITAL MAINTENANCE	\$244,813	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	Maintenance	2/3 Ongoing
<b>TOTAL</b>		<b>\$244,813</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>		
<b>GRAND TOTALS</b>		<b>\$3,801,503</b>	<b>\$113,000</b>	<b>\$128,000</b>	<b>\$592,000</b>	<b>\$128,000</b>	<b>\$128,000</b>		

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## Table J - Downtown Projects Cost Summary

Pr#	Project Name	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Status	Priority
A-362	DOWNTOWN IMPROVEMENT PROJECT-----	\$488,820	\$100,000	\$0	\$0	\$0	\$0		2
B-618	TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE-----	\$64,500	\$0	\$0	\$0	\$0	\$0	In Plan/Design	2
C-566	TOWN-WIDE BICYCLE PARKING PROJECT-----	\$37,000	\$0	\$0	\$0	\$0	\$0	Under Construction	3
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES--	\$103,084	\$0	\$0	\$0	\$0	\$0		2 Ongoing
C-596	SAN RAMON VALLEY CREEK FOOTBRIDGE AT DANVILLE GREEN-----	\$900,000	\$0	\$0	\$0	\$0	\$0	Construction Complete 2020	2
C-599	LA GONDA WAY BRIDGE IMPROVEMENTS-----	\$1,400,157	\$0	\$4,636,000	\$0	\$0	\$0	In Plan/Design	1/2
C-600	SAN RAMON VALLEY BOULEVARD IMPROVEMENTS (NORTH)-----	\$812,275	\$0	\$0	\$0	\$0	\$0	In Plan/Design	1/2
<b>GRAND TOTAL</b>		<b>\$3,805,836</b>	<b>\$100,000</b>	<b>\$4,636,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		

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## Table K - Proposed Green Infrastructure Projects

Pr#	Project Name	Proposed Appropriations (including Green Infrastructure)					Proposed Future Appropriations (including Green Infrastructure)		
		2021/22	2022/23	2023/24	2024/25	2025/26	2023/24	2024/25	2025/26
A-064	LOCAL GENERAL IMPROVEMENTS - DISABLED ACCESS-----	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
A-330	TOWN-WIDE STORM DRAIN SYSTEM MANAGEMENT-----	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
A-443	DIABLO ROAD (EAST) DRAINAGE IMPROVEMENTS-----	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
A-492	CENTRAL IRRIGATION SYSTEM CAPITAL MAINTENANCE-----	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
A-533	TOWN-WIDE LANDSCAPE REPLACEMENT-----	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
A-558	PARKING LOT MAINTENANCE-----	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
A-561	I-680 INTERCHANGE LANDSCAPING AT SYCAMORE AND DIABLO ROADS-----	\$75,000	\$0	\$360,000	\$215,800	\$0	\$0	\$0	\$0
B-120	TOWN-WIDE TRAILS-----	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE-----	\$0	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
B-280	SPORTS FIELD RENOVATION-----	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE-----	\$145,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
B-415	CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS-----	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B-420	FRONT STREET CREEKSIDE TRAIL-----	(\$100,000)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS-----	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
B-490	OSAGE STATION PARK IMPROVEMENTS-----	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE-----	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
B-493	SYNTHETIC TURF REPLACEMENT-----	\$225,000	\$1,567,000	\$225,000	\$813,624	\$225,000	\$813,624	\$225,000	\$0
B-494	OSAGE STATION PARK CAPITAL MAINTENANCE-----	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500
B-495	SYCAMORE VALLEY PARK CAPITAL MAINTENANCE-----	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
B-544	OAK HILL PARK CAPITAL MAINTENANCE-----	\$36,000	\$36,000	\$500,000	\$36,000	\$36,000	\$36,000	\$36,000	\$36,000
B-550	MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA-----	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B-553	VILLAGE THEATRE CAPITAL MAINTENANCE-----	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000
B-556	DANVILLE SOUTH PARK CAPITAL MAINTENANCE-----	\$90,000	\$90,000	\$126,000	\$170,000	\$90,000	\$170,000	\$90,000	\$0
B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE-----	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
B-560	DIABLO VISTA PARK CAPITAL MAINTENANCE-----	\$40,000	\$743,000	\$18,000	\$18,000	\$18,000	\$18,000	\$18,000	\$0

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# Summary Tables



Pr#	Project Name	2021/22	2022/23	2023/24	2024/25	2025/26
B-574	VISTA GRANDE STREET/BRET HARTE PARK PEDESTRIAN IMPROVEMENTS-----	\$0	\$0	\$0	\$0	\$0
B-582	VETERANS MEMORIAL BUILDING CAPITAL MAINTENANCE-----	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
B-619	GREEN VALLEY TRAIL FROM HIGHBRIDGE LANE TO DIABLO ROAD-----	\$0	\$0	\$0	\$0	\$0
C-017	TOWN-WIDE SIDEWALK REPAIRS-----	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000
C-055	DIABLO ROAD TRAIL FROM ALAMEDA DIABLO TO TANK ACCESS ROAD-----	\$2,066,536	\$0	\$0	\$0	\$0
C-392	BRIDGE MAINTENANCE-----	\$0	\$0	\$0	\$0	\$0
C-521	WEST EL PINTADO SIDEWALK IMPROVEMENT-----	\$0	\$0	\$0	\$0	\$0
C-552	INTERNALLY ILLUMINATED STREET NAME SIGN LED RETROFIT-----	\$0	\$0	\$0	\$0	\$0
C-566	TOWN-WIDE BICYCLE PARKING PROJECT-----	\$0	\$0	\$0	\$0	\$0
C-578	SAN RAMON VALLEY BOULEVARD SLURRY SEAL AND STRIPING (SOUTH)-----	\$0	\$0	\$0	\$0	\$0
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES-----	\$0	\$0	\$0	\$0	\$0
C-588	BATTERY BACKUP REPLACEMENT FOR TRAFFIC SIGNALS-----	\$0	\$0	\$0	\$0	\$0
C-598	PARK AND RIDE EXPANSION PROJECT-----	(\$1,500,000)	\$0	\$0	\$0	\$0
C-600	SAN RAMON VALLEY BOULEVARD IMPROVEMENTS (NORTH)-----	\$0	\$0	\$0	\$0	\$0
C-601	CAMINO RAMON IMPROVEMENTS-----	\$0	\$0	\$0	\$0	\$0
<b>TOTALS</b>		<b>\$1,404,036</b>	<b>\$2,802,500</b>	<b>\$1,595,500</b>	<b>\$1,619,924</b>	<b>\$735,500</b>

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# Pavement Management Program



## Pavement Management Program

The Town of Danville Pavement Management Program provides maintenance history and a pavement condition index (PCI) for all public streets in Danville using software provided by the Metropolitan Transportation Commission (MTC). The MTC software is used within the Bay Area region.

The Town annually performs pavement maintenance on public streets to the extent that funds are available. Streets are selected based on PCI, location, and type of maintenance application. Maintenance applications are slurry seals, rubberized cape seal and pavement overlays. Slurry seals are thin applications of liquid asphalt mixed with sand or rock chips. Rubberized cape seal is a two-step process which starts with an application of a rubberized asphalt chip base followed by a slurry seal coat. Asphalt overlays are 1 to 4-inch thick layers of hot asphalt applied to the road surface.

Streets with the same type of maintenance application are grouped together to help to reduce the cost of the project. Streets are also selected based on the PCI. The PCI is determined by field inspection of the actual pavement condition. New streets start at 100 and as streets age the rating drops. The Town Council's goal is an average PCI of 70 and an average annual expenditure of \$2,900,000.

### Completed Pavement Maintenance Projects for Fiscal Year 2020/21:

Ambleside Court	Derbyshire Place	Long View Court	Ramsgate Court
Brookside Place	Diablo Creek Court	Matadera Way	Rosemead Court
Burton Court	Diablo Creek Place	Meese Circle	Sherburne Court
Cameron Court	Diablo Road	Meese Court	St Philip Court
Camino Tassajara	Fairmayden Lane	Merrille Place	Van Patten Drive
Chelta Court	Farnham Place	Morninghome Road	Waterman Circle
Concha Court	Glen Arms Drive	Neva Court	Waterman Court
Creeledge Court	Hill Road	O'Brien Drive	Weber Lane
Creekwood Court	Jeannie Court	Obrien Place	Weber Place
Danville Boulevard	Kendall Lane	Orange Blossom Way	Western Star Place
David Lane	La Mancha Court	Paraiso Drive	Woodmont Court

### Proposed Pavement Maintenance Projects for Fiscal Year 2021/22

The following streets are candidates for a pavement maintenance treatment:

Auburn Court	Buckeye Lane	Church Street	Dana Highlands Court
Almadine Way	Caboose Place	Cimarron Court	Delta Place
Ashland Court	Camino Ramon Place	Cliffside Drive	Diamond Court
Ashland Way	Carlyle Court	Cloverbrook Drive	Diamond Drive
Barcelona Court	Chadborne Court	Countryside Court	Dolcita Court
Barcelona Place	Chadborne Drive	Crestridge Court	Edgegate Court
Blue Rock Court	Charles Lane	Cromwell Court	Endsleigh Court
Bottle Brush Court	Chateau Court	Crown Valley Court	Franciscan Drive

# Pavement Management Program



Glen Meadow Court  
Glenhill Court  
Glenwood Court  
Gold Poppy Court  
Grandview Court  
Grassland Court  
Gwen Court  
Hardester Court  
Hartz Court  
Headland Court  
Heartland Court  
Heartland Street  
Hidden Crest Court  
Hill Meadow Place  
Hillview Court  
Hillview Drive  
Jennifer's Meadows

Jensen Court  
Joaquin Circle  
Joaquin Court  
Julie Court  
Kingston Drive  
La Vista Way  
Larkwood Circle  
Linda Mesa Ave  
Liverpool Street  
Maplewood Drive  
Oldham Court  
Olney Court  
Parkhaven Drive  
Pauletta Court  
Pinewood Court  
Prospect Ave  
Quinnterra Lane

Ranger Place  
Rock Island Circle  
Rock Ridge Court  
Salem Town Court  
San Carlo Court  
San Paulo Court  
Scenic Court  
Sherburne Hills Road  
Sheri Lane  
Silver Cloud Place  
St Ramon Court  
St Teresa Court  
Stoddard Court  
Stoddard Place  
Stone Court  
Stratford Court  
Sunset Court

Velasco Court  
Victoria Place  
Viewpoint Court  
Viewpoint Drive  
Wabash Place  
Weatherly Court  
Westbourne Court  
Westwich Street  
Wild Flower Court  
Wiley Court  
Willowmere Road  
Windsor Court  
Wood Ranch Road  
Zephyr Place

See Project C-610 for more information about expenditures and funding.





## Table L - Projects Contributing to Overall Town Pavement Condition Index

Pr#	Project Name	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26 Status
A-362	DOWNTOWN IMPROVEMENT PROJECT-----	\$488,820	\$100,000	\$0	\$0	\$0	\$0
C-402	EL PINTADO OVERLAY - EL CERRO BLVD. TO I-680-----	\$130,376	\$500,000	\$500,000	\$500,000	\$0	\$0 Not Started
C-578	SAN RAMON VALLEY BOULEVARD SLURRY SEAL AND STRIPING (SOUTH)-----	\$953,046	\$0	\$0	\$0	\$0	\$0 In Plan/Design
C-600	SAN RAMON VALLEY BOULEVARD IMPROVEMENTS (NORTH)-----	\$812,275	\$0	\$0	\$0	\$0	\$0 In Plan/Design
C-601	CAMINO RAMON IMPROVEMENTS-----	\$1,971,486	\$0	\$0	\$0	\$0	\$0 In Plan/Design
C-602	DANVILLE BOULEVARD IMPROVEMENTS-----	\$416,536 (\$416,536)	\$0	\$0	\$0	\$0	\$0 In Plan/Design
C-610	PAVEMENT MANAGEMENT-----	\$8,598,401	\$3,000,000	\$3,000,000	\$2,650,000	\$2,500,000	\$2,500,000 In Plan/Design
C-315	FRONT, ROSE, AND LINDA MESA STREET IMPROVEMENTS-----	\$547,272	\$0	\$0	\$0	\$0	\$0 Construction Complete 1999
A-331	SAN RAMON VALLEY BLVD. STREET REPAIR-----	\$747,583	\$0	\$0	\$0	\$0	\$0 Construction Complete 2000
A-360	DANVILLE BLVD. STREET REPAIR-----	\$548,861	\$0	\$0	\$0	\$0	\$0 Construction Complete 2000
A-383	CAMINO RAMON OVERLAY (NORTH)-----	\$333,220	\$0	\$0	\$0	\$0	\$0 Construction Complete 2000
A-361	EL CERRO SUBDRAIN-----	\$115,850	\$0	\$0	\$0	\$0	\$0 Construction Complete 2001
A-367	CAMINO RAMON (SOUTH) STREET REPAIR-----	\$89,589	\$0	\$0	\$0	\$0	\$0 Construction Complete 2001
A-366	DIABLO ROAD STREET REPAIR WEST-----	\$334,467	\$0	\$0	\$0	\$0	\$0 Construction Complete 2002
A-369	SYCAMORE VALLEY ROAD STREET REPAIR-----	\$778,000	\$0	\$0	\$0	\$0	\$0 Construction Complete 2002
A-370	CAMINO TASSAJARA STREET REPAIR-----	\$711,000	\$0	\$0	\$0	\$0	\$0 Construction Complete 2002
A-386	CAMINO TASSAJARA STREET REPAIR - OLD ORCHARD TO SYCAMORE VALLEY	\$372,826	\$0	\$0	\$0	\$0	\$0 Construction Complete 2002
C-306	PAVEMENT MANAGEMENT PROGRAM-----	\$7,091,901	\$0	\$0	\$0	\$0	\$0 Construction Complete 2003
A-411	HARTZ AVENUE PAVEMENT REPAIR-----	\$267,598	\$0	\$0	\$0	\$0	\$0 Construction Complete 2005
A-431	CAMARITAS WAY AND CAMARITAS COURT RECONSTRUCTION-----	\$363,384	\$0	\$0	\$0	\$0	\$0 Construction Complete 2005
A-441	LA GONDA WAY STREET IMPROVEMENTS-----	\$34,550	\$0	\$0	\$0	\$0	\$0 Construction Complete 2005
C-475	CENTURY CIRCLE AND WAY PAVEMENT RECONSTRUCTION-----	\$364,000	\$0	\$0	\$0	\$0	\$0 Construction Complete 2005
A-364	DIABLO ROAD STREET REPAIR EAST PHASE 2-----	\$822,288	\$0	\$0	\$0	\$0	\$0 Construction Complete 2006
C-473	PAVEMENT MANAGEMENT PROGRAM-----	\$1,050,000	\$0	\$0	\$0	\$0	\$0 Construction Complete 2006
C-503	PAVEMENT MANAGEMENT PROGRAM-----	\$4,200,000	\$0	\$0	\$0	\$0	\$0 Construction Complete 2009
C-365	GREEN VALLEY ROAD STREET REPAIR-----	\$20,202	\$0	\$0	\$0	\$0	\$0 Construction Complete 2010
C-511	DIABLO AND GREEN VALLEY ROAD IMPROVEMENTS (ARRA)-----	\$1,008,063	\$0	\$0	\$0	\$0	\$0 Construction Complete 2010
C-239	MAJOR ARTERIAL OVERLAYS-----	\$301,405	\$0	\$0	\$0	\$0	\$0 Construction Complete 2011
C-547	PAVEMENT MANAGEMENT PROGRAM-----	\$4,000,000	\$0	\$0	\$0	\$0	\$0 Construction Complete 2011
C-240	TASSAJARA RANCH DRIVE MEDIAN AND BICYCLE LANES-----	\$850,546	\$0	\$0	\$0	\$0	\$0 Construction Complete 2012
C-570	PAVEMENT MANAGEMENT PROGRAM-----	\$2,000,000	\$0	\$0	\$0	\$0	\$0 Construction Complete 2014
C-319	HARTZ AVENUE BEAUTIFICATION - LINDA MESA TO RAILROAD-----	\$8,717,211	\$0	\$0	\$0	\$0	\$0 Construction Complete 2015
C-391	HARTZ AVENUE BEAUTIFICATION - LINDA MESA TO DIABLO RD-----	\$385,326	\$0	\$0	\$0	\$0	\$0 Construction Complete 2015
C-577	PAVEMENT MANAGEMENT PROGRAM-----	\$6,000,000	\$0	\$0	\$0	\$0	\$0 Construction Complete 2015

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# Pavement Management Program



Pr#	Project Name	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	Status
C-586	SAN RAMON VALLEY BOULEVARD WIDENING-----	\$759,898	\$0	\$0	\$0	\$0	\$0	Construction Complete 2015
C-605	RAILROAD AVENUE DECORATIVE CROSSWALKS AND PAVEMENT OVERLAY-----	\$479,400	\$0	\$0	\$0	\$0	\$0	Construction Complete 2016
C-508	CAMINO TASSAJARA/CROW CANYON SAFETEA-LU IMPROVEMENTS-----	\$7,882,745	\$0	\$0	\$0	\$0	\$0	Construction Complete 2017
C-595	PAVEMENT MANAGEMENT PROGRAM-----	\$6,104,838	\$0	\$0	\$0	\$0	\$0	Construction Complete 2017
C-584	DANVILLE VARIOUS STREETS AND ROADS PRESERVATION-----	\$2,164,763	\$0	\$0	\$0	\$0	\$0	Construction Complete 2018
<b>TOTALS</b>		<b>\$72,817,706</b>	<b>\$3,183,464</b>	<b>\$3,500,000</b>	<b>\$3,500,000</b>	<b>\$2,650,000</b>	<b>\$2,500,000</b>	





# Projects

# **General Improvements**



## Index of General Improvements by Project Number

Pr#	Project Name	Page	Status
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A-529	DIABLO RD RETAINING WALL REPLACEMENT GREEN VLY TO CLYDESDALE	CIP39	Adopted, Unfunded
A-443	DIABLO ROAD (EAST) DRAINAGE IMPROVEMENTS	CIP34	Adopted
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A-530	HAP MAGEE RANCH PARK SLIDE MITIGATION	CIP40	Adopted
A-561	I-680 INTERCHANGE LANDSCAPING AT SYCAMORE AND DIABLO ROADS	CIP44	Adopted, Unfunded
A-064	LOCAL GENERAL IMPROVEMENTS - DISABLED ACCESS	CIP31	Design, Modified
A-613	LOCH LOMOND WAY TRASH RACK	CIP48	Adopted, Modified
A-558	PARKING LOT MAINTENANCE	CIP43	Design
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A-608	STARVIEW DRIVE STORM DRAIN TRASH RACK	CIP47	Adopted, Modified
A-482	STREET LIGHT MAINTENANCE	CIP35	Design
A-540	TOWN FACILITY SECURITY MONITORING SYSTEM	CIP42	Design
A-533	TOWN-WIDE LANDSCAPE REPLACEMENT	CIP41	Construction, Modified
A-579	TOWN-WIDE ROADWAY DAMAGE REPAIR	CIP45	Construction, Modified
A-330	TOWN-WIDE STORM DRAIN SYSTEM MANAGEMENT	CIP32	Design, Modified
A-614	WESTRIDGE TRASH RACK MODIFICATION	CIP49	Adopted, Modified



## LOCAL GENERAL IMPROVEMENTS - DISABLED ACCESS

CIP No: A-064 | STATUS: In Design | GREEN PROJECT: Yes | PRIORITY: 1/2 Ongoing | PROJECT MANAGER: NNS



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This project includes annual construction of handicap ramps, sidewalks, traffic signal modifications, and public park access on an as-needed basis during the upcoming five-year period. Improvements will be selected on the basis of pedestrian traffic volume and where handicap accessibility is needed.

Improvements will be installed in locations not affected by new development that would otherwise build the improvement.

The Town's ADA Transition Plan will be used to prioritize projects.

2020/21: Brookside Drive ADA Improvements

Future Project: Cameo Drive ADA Improvements

### DESCRIPTION OF MODIFICATIONS:

Updated description and added funding for 2025/26.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$100,369	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$120,369
Construction	\$1,112,132	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$1,337,132
Inspection & Admin.	\$22,955	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$27,955
<b>Total Cost Estimate:</b>	<b>\$1,235,455</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$1,485,455</b>
<b>Total Expenditure:</b>	<b>\$795,530</b>	<b>Unexpended: \$439,925 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Meas J Rtrn to Src	\$125,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$325,000
Residential TIP	\$1,110,455	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$1,160,455
<b>Total Funding:</b>	<b>\$1,235,455</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$1,485,455</b>

### RATIONALE FOR PROPOSED PROJECT:

This project provides funding for smaller projects that are typically not part of a major CIP project yet require capital investment.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## TOWN-WIDE STORM DRAIN SYSTEM MANAGEMENT

CIP No: A-330 | STATUS: In Design | GREEN PROJECT: Yes | PRIORITY: 2 Ongoing | PROJECT MANAGER: SJ



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This project provides for ongoing capital replacement and maintenance of the Town-wide drainage system.

Ongoing and as-needed work includes:

- Cleaning and desilting ditches and pipes as needed.
- Repair broken pipes, catch basins, and concrete lined ditches.
- Repair broken curbs, gutters, and valley gutters.
- Install and maintain trash removal devices in the Downtown area.

2019/20 Repair of failed outfall pipe into San Ramon Creek at North Hartz Avenue/Danville Boulevard.

2020/21 Perform a condition assessment and develop a Storm Drainage Master Plan to identify, prioritize and estimate the capital improvement costs of future projects. (\$250,000)

Future Projects: Repair existing ditch (Lomitas Ditch) in rear yards north of old Camino Tassajara west of Lomitas Road. Begin easement acquisitions.

### DESCRIPTION OF MODIFICATIONS:

Added funding for 2025/26.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$236,742	\$0	\$0	\$0	\$0	\$0	\$236,742
Construction	\$1,078,909	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$1,228,909
Inspection & Admin.	\$34,979	\$0	\$0	\$0	\$0	\$0	\$34,979
<b>Total Cost Estimate:</b>	<b>\$1,350,630</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$1,500,630</b>
<b>Total Expenditure:</b>	<b>\$1,432,559</b>	<b>Unexpended: \$445,876 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$624,500	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$749,500
Cleanwater Program	\$643,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$668,000
Developer Contribution	\$83,130	\$0	\$0	\$0	\$0	\$0	\$83,130
<b>Total Funding:</b>	<b>\$1,350,630</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$1,500,630</b>

### RATIONALE FOR PROPOSED PROJECT:

Maintenance of the existing storm drain system is needed on an ongoing basis.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## DOWNTOWN IMPROVEMENT PROJECT

CIP No: A-362 | STATUS: In Design

GREEN PROJECT: No

PRIORITY: 2

PROJECT MANAGER: FK



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Project 1: Evaluate street lights on Hartz and Railroad and E. Prospect to identify locations for additional street lighting to increase illumination. Replace street light poles with double acorn LED street lights. Remove and replace PG&E street lights with decorative poles and LED lights. (COMPLETE)

Project 2: Identify appropriate locations and install street furniture, such as benches. (COMPLETE)

Project 3: Repair or replace curb, gutter, sidewalk, brick banding, pavement, and new trees within the core downtown area (est. \$20,000).

Project 4: Update Downtown Master Plan to address furniture, public spaces and lighting. (\$100,000)

### DESCRIPTION OF MODIFICATIONS:

Updated project description.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$46,000	\$100,000	\$0	\$0	\$0	\$0	\$146,000
Construction	\$435,470	\$0	\$0	\$0	\$0	\$0	\$435,470
Inspection & Admin.	\$7,350	\$0	\$0	\$0	\$0	\$0	\$7,350
<b>Total Cost Estimate:</b>	<b>\$488,820</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$588,820</b>
<b>Total Expenditure:</b>	<b>\$444,493</b>	<b>Unexpended: \$44,328 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$338,820	\$100,000	\$0	\$0	\$0	\$0	\$438,820
LLAD Zone C	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
<b>Total Funding:</b>	<b>\$488,820</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$588,820</b>

### RATIONALE FOR PROPOSED PROJECT:

New street light globes will improve lighting. Benches will enhance the Downtown experience.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
Additional Town direct operating costs per year: \$0



## DIABLO ROAD (EAST) DRAINAGE IMPROVEMENTS

CIP No: A-443 | STATUS: Adopted

GREEN PROJECT: Yes | PRIORITY: 5

PROJECT MANAGER: SJ



### PROJECT DESCRIPTION AND LOCATION:

In storm situations Diablo Road, across from the Diablo Country Club, has extensive silt runoff from the uphill side of the road causing roadside ditches to overflow. This has necessitated street closures and significant inconvenience to residents.

This project will modify the existing retaining wall, expand and improve the roadside ditches and install headwalls adjacent to existing storm drain crossings.

Connect existing storm drain line. \$11,000.

Modify retaining wall. \$44,000.

Install 1000 L.F. of concrete lined ditch behind the retaining wall. \$43,175.

Repair existing metal guard rail. \$22,000

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$98,175	\$0	\$0	\$0	\$0	\$0	\$98,175
Construction	\$40,900	\$0	\$0	\$0	\$0	\$0	\$40,900
Inspection & Admin.	\$4,200	\$0	\$0	\$0	\$0	\$0	\$4,200
<b>Total Cost Estimate:</b>	<b>\$143,275</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$143,275</b>
<b>Total Expenditure:</b>	<b>\$0</b>	<b>Unexpended: \$143,275 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$22,000	\$0	\$0	\$0	\$0	\$0	\$22,000
NERIAD	\$121,275	\$0	\$0	\$0	\$0	\$0	\$121,275
<b>Total Funding:</b>	<b>\$143,275</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$143,275</b>

### RATIONALE FOR PROPOSED PROJECT:

Improvements to the roadside drainage will reduce emergency callouts and will reduce silt runoff into the storm drain system.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## STREET LIGHT MAINTENANCE

CIP No: A-482 | STATUS: In Design

GREEN PROJECT: No

PRIORITY: 3/4 Ongoing

PROJECT MANAGER: FK



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

The Town's deteriorating wood pole street lights will need to be replaced on an ongoing basis.

In addition, this project may be used for maintenance and repair of the Town's street lights system.

Replace remaining Town-owned street lights, parking lot lights, pathway lights, and park facilities lights with LED fixtures as appropriate at:

Village Theatre, Clock Tower Parking Lot, Town Library, Sycamore Valley Park, Hap Magee Ranch Park, Diablo Vista Park, Oak Hill Park, Town Offices, and Town Service Center. (COMPLETE)

Remove and replace existing "shoe box" HPS parking lot lights with motion sensing LED lights. (COMPLETE)

### DESCRIPTION OF MODIFICATIONS:

Updated description.

## PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$534,036	\$0	\$0	\$0	\$0	\$0	\$534,036
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$534,036</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$534,036</b>
<b>Total Expenditure:</b>	<b>\$350,436</b>	<b>Unexpended: \$183,600 on 6-03-2021</b>					

## PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$276,281	\$0	\$0	\$0	\$0	\$0	\$276,281
LLAD Zone C	\$257,754	\$0	\$0	\$0	\$0	\$0	\$257,754
<b>Total Funding:</b>	<b>\$534,036</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$534,036</b>

### RATIONALE FOR PROPOSED PROJECT:

Some wood pole streetlights are in need of replacement. Other street light maintenance is ongoing.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
Additional Town direct operating costs per year: \$0



## CENTRAL IRRIGATION SYSTEM CAPITAL MAINTENANCE

CIP No: A-492 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 1/2 | PROJECT MANAGER: AR



### PROJECT DESCRIPTION AND LOCATION:

Replacement of existing antiquated central irrigation system. Provides for access to all units from a central location, computer to support necessary software and hardware, and replacement of field units to enable programming from a central location.

System includes built-in capabilities for programming water features and lighting amenities at all park sites and is expandable to include addition of possible rain gauges and weather stations.

Phase 1: Diablo Vista, Sycamore Valley, Osage Station, Oak Hill, and Hap Magee Parks (COMPLETE)

Phase 2: Roadside Zones A and B (COMPLETE)

Phase 3: Research and implement other water savings measures to reduce water costs.

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Construction	\$740,750	\$0	\$0	\$0	\$0	\$0	\$740,750
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$770,750</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$770,750</b>
<b>Total Expenditure:</b>	<b>\$693,886</b>	<b>Unexpended: \$76,864 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$73,612	\$0	\$0	\$0	\$0	\$0	\$73,612
Park Facilities	\$697,138	\$0	\$0	\$0	\$0	\$0	\$697,138
<b>Total Funding:</b>	<b>\$770,750</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$770,750</b>

### RATIONALE FOR PROPOSED PROJECT:

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## CAMINO TASSAJARA PKWY/SYCAMORE VALLEY RD SOUND WALL MAINT.

CIP No: A-513 | STATUS: In Design | GREEN PROJECT: No | PRIORITY: 2/3 Ongoing | PROJECT MANAGER: NNS



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Establish an ongoing maintenance program for the sound walls maintained by the Town, generally along Camino Tassajara Parkway and Sycamore Valley Road.

Estimates of future wall maintenance costs based on last year indicated additional funding is needed to maintain current quality standards and repair failures.

### DESCRIPTION OF MODIFICATIONS:

Added funding for 2025/26.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$665,420	\$100,000	\$100,000	\$50,000	\$50,000	\$50,000	\$1,015,420
Inspection & Admin.	\$17,305	\$0	\$0	\$0	\$0	\$0	\$17,305
<b>Total Cost Estimate:</b>	<b>\$682,725</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$1,032,725</b>
<b>Total Expenditure:</b>	<b>\$576,982</b>	<b>Unexpended: \$105,743 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$557,725	\$100,000	\$100,000	\$50,000	\$50,000	\$50,000	\$907,725
LLAD Zone B	\$125,000	\$0	\$0	\$0	\$0	\$0	\$125,000
<b>Total Funding:</b>	<b>\$682,725</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$1,032,725</b>

### RATIONALE FOR PROPOSED PROJECT:

Ongoing maintenance is needed for the 25 year old infrastructure.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 150

Additional Town direct operating costs per year: \$0



## PUBLIC PLACES FOR ART

CIP No: A-514 | STATUS: In Design | GREEN PROJECT: No | PRIORITY: 2/3 Ongoing | PROJECT MANAGER: HRP



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This project has been recommended by the Arts Commission and the Parks, Recreation, and Arts Strategic Plan.

This project will help develop a plan to integrate public art into parks and facilities which will include identifying potential places to exhibit both permanent and temporary art in public places. Methods may include:

- Commissioning artwork
- Integrating art into play areas
- Artist designed or embellished site furnishings (benches, bollards, bike racks, etc.)
- Embellishing utility infrastructure
- Temporary and Permanent Art Displays

### DESCRIPTION OF MODIFICATIONS:

Updated description and added funding.

## PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$150,500	\$85,512	\$0	\$0	\$0	\$0	\$236,012
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$150,500</b>	<b>\$85,512</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$236,012</b>
<b>Total Expenditure:</b>	<b>\$95,178</b>	<b>Unexpended: \$55,122 on 6-03-2021</b>					

## PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$120,000	\$0	\$0	\$0	\$0	\$0	\$120,000
Donation	\$30,500	\$85,512	\$0	\$0	\$0	\$0	\$116,012
<b>Total Funding:</b>	<b>\$150,500</b>	<b>\$85,512</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$236,012</b>

### RATIONALE FOR PROPOSED PROJECT:

Will provide the Town with a plan to deal with requests for displaying art in public spaces in a comprehensive fashion.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0

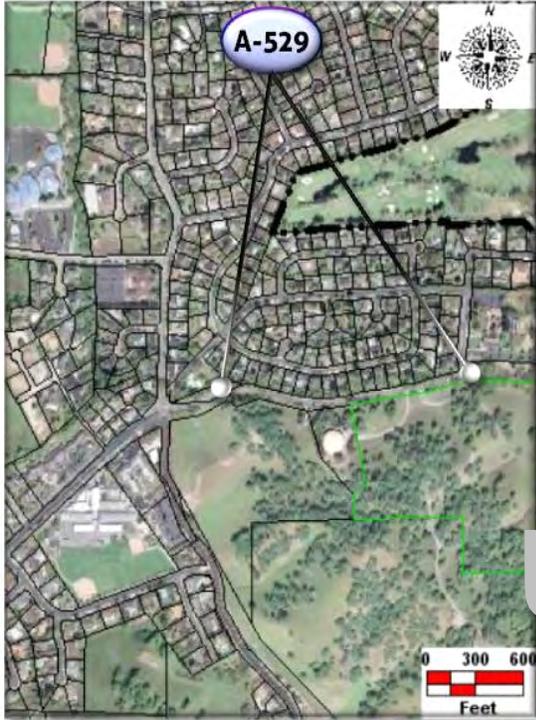


## DIABLO RD RETAINING WALL REPLACEMENT GREEN VLY TO CLYDESDALE

CIP No: A-529 | STATUS: Adopted

GREEN PROJECT: Yes | PRIORITY: 1/2

PROJECT MANAGER: SJ



This project is currently unfunded.

### PROJECT DESCRIPTION AND LOCATION:

Replace 1300 LF of 7 foot maximum height retaining wall along north side of Diablo Road between Green Valley Road and Clydesdale Drive. The existing wall provides structural support for the roadway and adjacent multi-use path.

This project requires state and federal resource agency permits.

# UNFUNDED

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$75,246	\$0	\$0	\$0	\$0	\$0	\$75,246
Construction	\$451,473	\$0	\$0	\$0	\$0	\$0	\$451,473
Inspection & Admin.	\$30,500	\$0	\$0	\$0	\$0	\$0	\$30,500
<b>Total Cost Estimate:</b>	<b>\$557,219</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$557,219</b>
<b>Total Expenditure:</b>	<b>\$0</b>	<b>Unexpended: \$0 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Unfunded-87	\$557,219	\$0	\$0	\$0	\$0	\$0	\$557,219
<b>Total Funding:</b>	<b>\$557,219</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$557,219</b>

### RATIONALE FOR PROPOSED PROJECT:

Existing retaining wall is failing leading to loss of trail and additional road maintenance.

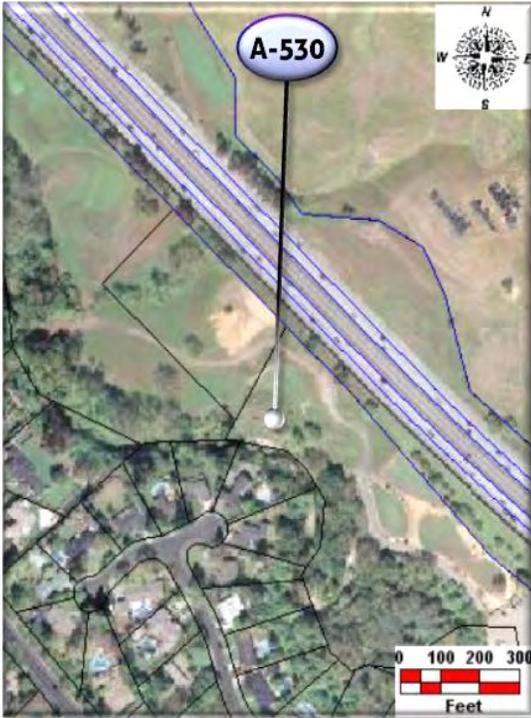
### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 38  
 Additional Town direct operating costs per year: \$2,500



## HAP MAGEE RANCH PARK SLIDE MITIGATION

CIP No: A-530 | STATUS: Adopted | GREEN PROJECT: No | PRIORITY: 4/5 | PROJECT MANAGER: RE



### PROJECT DESCRIPTION AND LOCATION:

Participate in the mitigation of a land slide on the northerly portion of Hap Magee Ranch property and the adjacent former YMCA property.

The amount shown in the CIP is the Town's maximum share.

Reserve project and funding until status of former YMCA property is determined.

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>
<b>Total Expenditure:</b>	<b>\$0</b>	<b>Unexpended: \$150,000 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
<b>Total Funding:</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Mitigation will prevent future damage to Hap Magee Ranch Park property and the YMCA.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## TOWN-WIDE LANDSCAPE REPLACEMENT

CIP No: A-533 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 1/2 Ongoing | PROJECT MANAGER: AR



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Re-landscaping and irrigation upgrades of roadside and turf areas to increase productivity and efficient use of water resources.

### Sites include:

- Camino Tassajara @ Gate Tree Drive.
- Camino Tassajara @ Tassajara Lane. (COMPLETE)
- W. Prospect Ave. @ Iron Horse Trail.
- Front Street Mini-Park.
- San Ramon Valley Road @ Iron Horse Trail. (COMPLETE)
- Crow Canyon Road (both sides).
- Anderson East and West shrubs.
- Cameo Crest shrubs.
- North Ridge shrubs.
- Messiah Lutheran Church shrubs and turf
- Danville Boulevard shrubs

2021/22: Implement turf removal and lanscape enhancements for projects on priority list.

### DESCRIPTION OF MODIFICATIONS:

Updated description and added funding for 2025/26.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$16,551	\$0	\$0	\$0	\$0	\$0	\$16,551
Construction	\$310,498	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$510,498
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$327,049</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$527,049</b>
<b>Total Expenditure:</b>	<b>\$142,710</b>	<b>Unexpended: \$184,339 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$306,013	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$506,013
LLAD Zone A	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LLAD Zone B	\$21,036	\$0	\$0	\$0	\$0	\$0	\$21,036
Park Facilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Funding:</b>	<b>\$327,049</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$527,049</b>

### RATIONALE FOR PROPOSED PROJECT:

Better use of the water resource and use of plant material native to this area.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## TOWN FACILITY SECURITY MONITORING SYSTEM

CIP No: A-540 | STATUS: In Construction | GREEN PROJECT: No | PRIORITY: 2 | PROJECT MANAGER: CP



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Development of a comprehensive and integrated plan to monitor activities at town facilities that require additional security.

Phase 1: Plan and development; installation of system infrastructure and surveillance equipment at Village Theatre. (COMPLETE)

Phase 2: Installation of system infrastructure and surveillance equipment at Oak Hill Park Community Center. (COMPLETE)

Phase 3: Installation of system infrastructure and surveillance equipment at:  
 Town Offices (500 La Gonda)  
 Danville Community Center  
 Library and Community Center  
 Veterans Hall  
 Village Theatre/Town Meeting Hall  
 Maintenance Service Center

### DESCRIPTION OF MODIFICATIONS:

Updated description.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
Construction	\$70,000	\$0	\$0	\$0	\$0	\$0	\$70,000
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$80,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$80,000</b>
<b>Total Expenditure:</b>	<b>\$43,013</b>	<b>Unexpended: \$36,987 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$80,000	\$0	\$0	\$0	\$0	\$0	\$80,000
<b>Total Funding:</b>	<b>\$80,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$80,000</b>

### RATIONALE FOR PROPOSED PROJECT:

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## PARKING LOT MAINTENANCE

CIP No: A-558 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 2 Ongoing | PROJECT MANAGER: NNS



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Maintain the following town-owned facilities:

- Front Street Parking Lot
- Clocktower Parking Lot
- Railroad Depot Parking Lot
- Library and Community Center Parking Lot
- Village Theatre and Town Meeting Hall Parking Lot
- Municipal Service Center Parking Lot (including Church)

Parking lots located in parks will be maintained with each park maintenance project.

Ongoing maintenance includes landscaping, striping, surface repair, lighting, and irrigation. Maintenance and repair will be on an as-needed basis.

Future Project: Library Community Center Parking Lot ADA improvements and resurfacing.

### DESCRIPTION OF MODIFICATIONS:

Updated project description.

## PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Capital Maintenance	\$149,304	\$0	\$0	\$0	\$0	\$0	\$149,304
<b>Total Cost Estimate:</b>	<b>\$149,304</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$149,304</b>
<b>Total Expenditure:</b>	<b>\$9,635</b>	<b>Unexpended: \$139,669 on 6-03-2021</b>					

## PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Meas J Rtrn to Src	\$149,304	\$0	\$0	\$0	\$0	\$0	\$149,304
<b>Total Funding:</b>	<b>\$149,304</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$149,304</b>

### RATIONALE FOR PROPOSED PROJECT:

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0

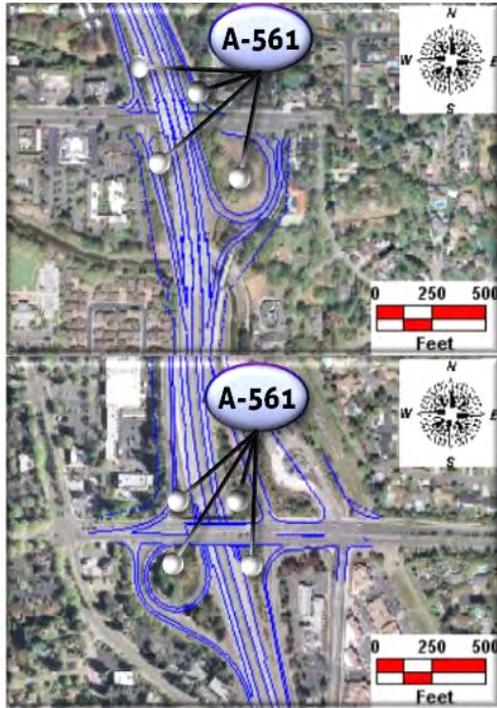


## I-680 INTERCHANGE LANDSCAPING AT SYCAMORE AND DIABLO ROADS

CIP No: A-561 | STATUS: Adopted

GREEN PROJECT: Yes | PRIORITY: 3/4

PROJECT MANAGER: DC



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Renovation and re-landscaping in the freeway interchanges at Sycamore Valley and Diablo Roads. Project includes new landscaping and irrigation system, repairs and upgrades.

Project provides funds for low maintenance effort.

This project requires adoption from the local California Garden Club and also needs Caltrans approval.

FY 2021/22: Provide improvements consisting of: weed abatement, pruning existing shrubs and trees, placement of mulch and low maintenance accent plantings

### DESCRIPTION OF MODIFICATIONS:

Updated project description and funding.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$75,000	\$0	\$367,000	\$204,000	\$0	\$646,000
Inspection & Admin.	\$0	\$0	\$0	\$2,400	\$2,400	\$0	\$4,800
<b>Total Cost Estimate:</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$369,400</b>	<b>\$206,400</b>	<b>\$0</b>	<b>\$650,800</b>
<b>Total Expenditure:</b>	<b>\$0</b>	<b>Unexpended: \$0 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$0	\$75,000	\$0	\$0	\$0	\$0	\$75,000
Unfunded-87	\$0	\$0	\$0	\$360,000	\$215,800	\$0	\$575,800
<b>Total Funding:</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$360,000</b>	<b>\$215,800</b>	<b>\$0</b>	<b>\$650,800</b>

### RATIONALE FOR PROPOSED PROJECT:

Beautification of Danville's freeway interchanges.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 210

Additional Town direct operating costs per year: \$25,000



## TOWN-WIDE ROADWAY DAMAGE REPAIR

CIP No: A-579 | STATUS: In Construction | GREEN PROJECT: No | PRIORITY: 3/4 Ongoing | PROJECT MANAGER: DC



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Repair damage to guardrails, retaining walls, asphalt berms, street signs, town-owned street light poles, roadside irrigation controllers, traffic signals poles, landscaping, trash cans, and other roadside street infrastructure.

Funds from this capital project may be used when cost recovery has failed.

Completed projects:

2018/19: Replaced section of guardrail and posts on Diablo Rd.  
Repaired damage street light on Camino Tassajara.

2019/20: Windstorm damage repairs  
Soundwall repair following traffic accident

### DESCRIPTION OF MODIFICATIONS:

Added funding for 2025/26.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Capital Maintenance	\$125,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$250,000
<b>Total Cost Estimate:</b>	<b>\$125,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$250,000</b>
<b>Total Expenditure:</b>	<b>\$111,069</b>	<b>Unexpended: \$13,931 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$125,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$250,000
<b>Total Funding:</b>	<b>\$125,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$250,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Funding for damage repair caused by vehicular accidents, acts of nature, and vandalism when not covered by the operating budget.

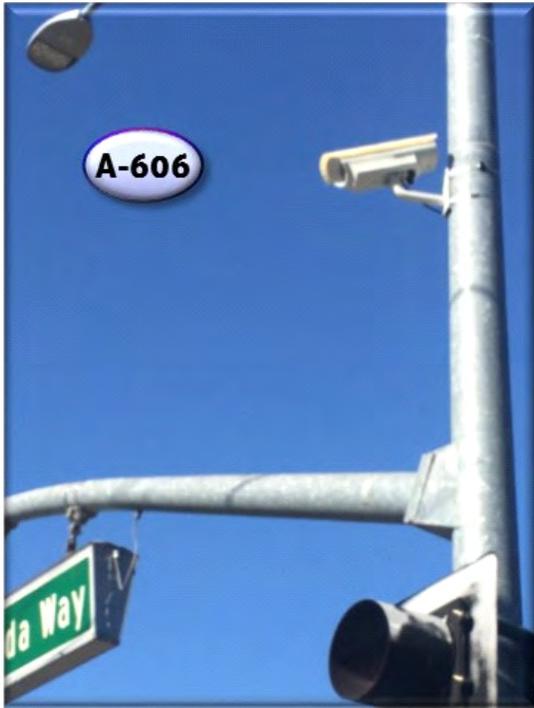
### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
Additional Town direct operating costs per year: \$0



## AUTOMATED LICENSE PLATE READER & SITUATIONAL AWARENESS CAMERAS

CIP No: A-606 | STATUS: In Construction | GREEN PROJECT: No | PRIORITY: 1/2 Ongoing | PROJECT MANAGER: AS



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Fixed Automatic License Plate Readers (ALPRs) mounted on traffic signal or street light poles in key ingress locations. Situational Awareness Cameras (Sitcams) that capture real-time footage in an intersection provide information in addition to ALPRs.

This project provides for the installation of cameras at 13 intersections and 6 patrol vehicles. Sitcams will also be installed at Oak Hill Park. There will be a total of 36 ALPRs, 18 Mobile ALPRs, and 33 Sitcams.

Ongoing maintenance and replacement of the system is provided by this project.

### DESCRIPTION OF MODIFICATIONS:

Added funding for 2025/26.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Equipment	\$839,360	\$0	\$0	\$0	\$0	\$0	\$839,360
Capital Maintenance	\$196,800	\$65,600	\$65,600	\$65,600	\$65,600	\$65,600	\$524,800
<b>Total Cost Estimate:</b>	<b>\$1,036,160</b>	<b>\$65,600</b>	<b>\$65,600</b>	<b>\$65,600</b>	<b>\$65,600</b>	<b>\$65,600</b>	<b>\$1,364,160</b>
<b>Total Expenditure:</b>	<b>\$801,855</b>	<b>Unexpended: \$234,305 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$1,036,160	\$65,600	\$65,600	\$65,600	\$65,600	\$65,600	\$1,364,160
<b>Total Funding:</b>	<b>\$1,036,160</b>	<b>\$65,600</b>	<b>\$65,600</b>	<b>\$65,600</b>	<b>\$65,600</b>	<b>\$65,600</b>	<b>\$1,364,160</b>

### RATIONALE FOR PROPOSED PROJECT:

Prevent property crimes and provide investigative information.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$74,000



## STARVIEW DRIVE STORM DRAIN TRASH RACK

CIP No: A-608 | STATUS: In Design

GREEN PROJECT: No

PRIORITY: 1/2

PROJECT MANAGER: NNS



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

The existing drainage system receives forest debris during major storm events that cause the system to clog at the trash rack entrance causing flooding downstream.

To prevent clogging a larger and more extensive trash rack is needed to replace the existing trash rack.

The proposed trash rack will be approximately 6' wide by 20' long by 6' tall and will consist of large galvanized iron bars with approximately 10" gaps.

Large debris, logs, and rocks will be filtered from the stream flow. The increased trash rack area will minimize clogging and allow for easier cleaning, both during and after the storm event.

An application for this project has been submitted to CalOES for Hazard Mitigation Grant Program (HMGP) funding.

Construction phase anticipated fall 2021.

### DESCRIPTION OF MODIFICATIONS:

Updated description.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
Construction	\$131,000	\$0	\$0	\$0	\$0	\$0	\$131,000
Inspection & Admin.	\$3,000	\$0	\$0	\$0	\$0	\$0	\$3,000
<b>Total Cost Estimate:</b>	<b>\$144,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$144,000</b>
<b>Total Expenditure:</b>	<b>\$0</b>	<b>Unexpended: \$144,000 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$83,000	\$0	\$0	\$0	\$0	\$0	\$83,000
Grant	\$61,000	\$0	\$0	\$0	\$0	\$0	\$61,000
<b>Total Funding:</b>	<b>\$144,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$144,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Excessive debris and silt contribute to flooding on Danville streets.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 25

Additional Town direct operating costs per year: \$1,500



## LOCH LOMOND WAY TRASH RACK

CIP No: A-613 | STATUS: In Design

GREEN PROJECT: No | PRIORITY: 1

PROJECT MANAGER: NNS



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Excessive silt and debris from major storm events clog and overflow the storm drain inlet at the end of Loch Lomond Way.

Modification and replacement of the existing inlet and pipe is needed to mitigate the debris collection and subsequent overflow of the drainage system.

An application for this project has been submitted to CalOES for Hazard Mitigation Grant Program (HMGP) funding.

Construction phase anticipated fall 2021.

### DESCRIPTION OF MODIFICATIONS:

Updated description.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
Construction	\$120,000	\$0	\$0	\$0	\$0	\$0	\$120,000
<b>Total Cost Estimate:</b>	<b>\$130,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$130,000</b>
<b>Total Expenditure:</b>	<b>\$0</b>	<b>Unexpended: \$130,000 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$104,000	\$0	\$0	\$0	\$0	\$0	\$104,000
Grant	\$26,000	\$0	\$0	\$0	\$0	\$0	\$26,000
<b>Total Funding:</b>	<b>\$130,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$130,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Excessive silt and debris cause downstream damage.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



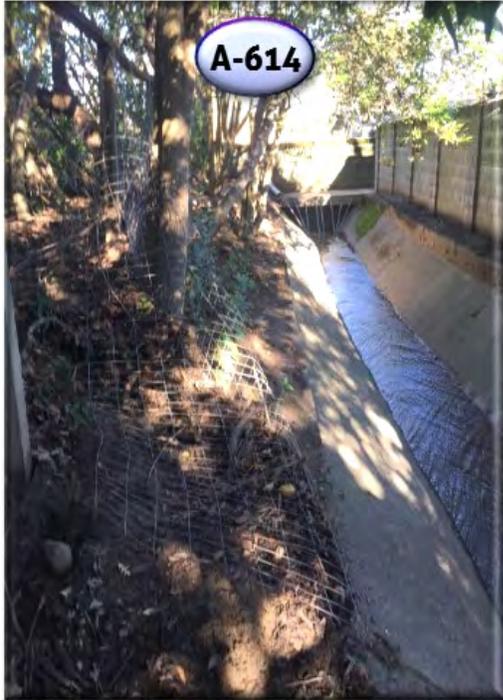
## WESTRIDGE TRASH RACK MODIFICATION

CIP No: A-614 | STATUS: In Design

GREEN PROJECT: No

PRIORITY: 1/2

PROJECT MANAGER: SJ



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

The storm water from the Las Trampas area has been a significant maintenance issue for 30 years. Every 8 to 10 years there is a major storm event that floods the residential area.

The major cause of the flooding is the inability of the storm drain system to manage the tremendous amount of debris that accumulates within the trash rack system installed by the Town.

This project provides a final safety measure to capture storm water that bypasses the trash rack system during major storm events.

Installation of additional catch basins on Westridge Avenue, and an additional flood control wall and inlet system can prevent future flooding.

An application for this project has been submitted to CalOES for Hazard Mitigation Grant Program (HMGP) funding.

Construction phase anticipated fall 2021.

### DESCRIPTION OF MODIFICATIONS:

Updated description.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
Construction	\$275,000	\$0	\$0	\$0	\$0	\$0	\$275,000
Inspection & Admin.	\$5,000	\$0	\$0	\$0	\$0	\$0	\$5,000
<b>Total Cost Estimate:</b>	<b>\$290,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$290,000</b>
<b>Total Expenditure:</b>	<b>\$0</b>	<b>Unexpended: \$290,000 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$207,800	\$0	\$0	\$0	\$0	\$0	\$207,800
Grant	\$82,200	\$0	\$0	\$0	\$0	\$0	\$82,200
<b>Total Funding:</b>	<b>\$290,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$290,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Prevent future flooding of the residential area during major storm events.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0

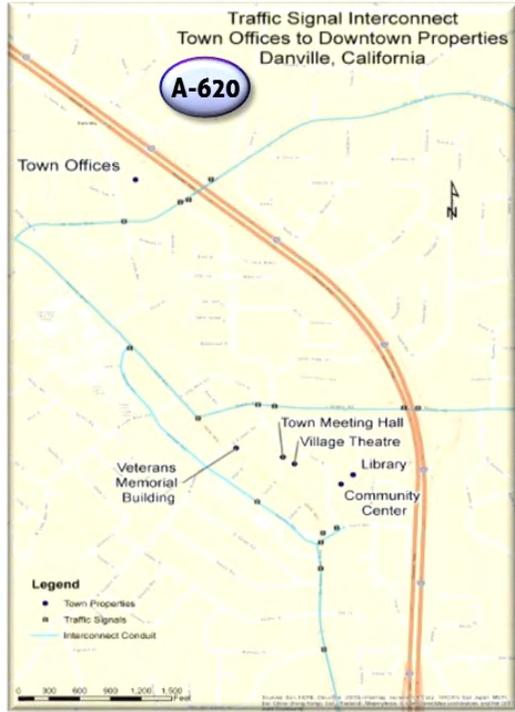


## FIBER OPTIC CABLE INTERCONNECT

CIP No: A-620 | STATUS: In Design

GREEN PROJECT: No | PRIORITY: 2

PROJECT MANAGER: MH



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This project will provide a fiber optic interconnect network for the various Town facilities. It will facilitate the transfer of data, video, audio, and internet connectivity to give the town facilities the capability to provide Public - Educational - Governmental (PEG) services to the community at large.

The use of existing traffic signal conduit as well as the construction of new conduit is included in the project.

Existing traffic signal communications (interconnect - twisted pair copper) will also be replaced and converted to fiber optic transmission as part of this project.

2021/22 Procure consultant and begin development of Fiber Optic Master Plan.

### DESCRIPTION OF MODIFICATIONS:

Updated description.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Construction	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
Inspection & Admin.	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
<b>Total Cost Estimate:</b>	<b>\$280,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$280,000</b>
<b>Total Expenditure:</b>	<b>\$20,934</b>	<b>Unexpended: \$259,066 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
P.E.G.	\$280,000	\$0	\$0	\$0	\$0	\$0	\$280,000
<b>Total Funding:</b>	<b>\$280,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$280,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Provide PEG services at Town facilities.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0

# **Parks & Facilities**



## Index of Parks and Facilities by Project Number

Pr#	Project Name	Page	Status
B-101	PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE	CIP55	Construction
B-120	TOWN-WIDE TRAILS	CIP56	Design
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE	CIP57	Construction, Modified
B-280	SPORTS FIELD RENOVATION	CIP58	Design, Modified
B-328	TOWN OFFICES CAPITAL MAINTENANCE	CIP59	Design, Modified
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE	CIP60	Construction, Modified
B-415	CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS	CIP61	Construction, Modified
B-420	FRONT STREET CREEKSIDE TRAIL	CIP62	Adopted
B-427	OAK HILL MASTER PLAN - PHASE 2	CIP63	Adopted, Unfunded
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS	CIP64	Construction, Modified
B-479	SYCAMORE VALLEY PARK SITE STUDY	CIP65	Adopted, Modified, Unfunded
B-490	OSAGE STATION PARK IMPROVEMENTS	CIP66	Construction, Modified
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE	CIP67	Construction, Modified
B-493	SYNTHETIC TURF REPLACEMENT	CIP68	Design
B-494	OSAGE STATION PARK CAPITAL MAINTENANCE	CIP69	Construction
B-495	SYCAMORE VALLEY PARK CAPITAL MAINTENANCE	CIP70	Construction, Modified
B-515	SECURITY ACCESS CONTROL FOR TOWN BUILDINGS	CIP71	Design
B-522	SYCAMORE VALLEY PARK PICNIC AREA RESTROOMS	CIP72	Adopted, Unfunded
B-544	OAK HILL PARK CAPITAL MAINTENANCE	CIP73	Construction
B-550	MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA	CIP74	Adopted
B-553	VILLAGE THEATRE CAPITAL MAINTENANCE	CIP75	Construction, Modified
B-556	DANVILLE SOUTH PARK CAPITAL MAINTENANCE	CIP76	Construction, Modified
B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE	CIP77	Construction
B-560	DIABLO VISTA PARK CAPITAL MAINTENANCE	CIP78	Construction, Modified
B-574	VISTA GRANDE STREET/BRET HARTE PARK PEDESTRIAN IMPROVEMENTS	CIP79	Design, Modified
B-582	VETERANS MEMORIAL BUILDING CAPITAL MAINTENANCE	CIP80	Construction, Modified
B-597	VILLAGE THEATRE PARKING LOT IMPROVEMENTS	CIP81	Adopted
B-611	SYCAMORE VALLEY PARK DRAINAGE IMPROVEMENTS	CIP82	Adopted
B-616	MULTI-SPORT SKATE PARK	CIP83	Adopted
B-617	TOWN GREEN MASTER PLAN	CIP84	Adopted
B-618	TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE	CIP85	Adopted, Modified
B-619	GREEN VALLEY TRAIL FROM HIGHBRIDGE LANE TO DIABLO ROAD	CIP86	Adopted
B-626	TOWN OFFICE RELOCATION	CIP87	Design
B-627	TINY FLOURISHES	CIP88	Adopted
B-628	TOWN GREEN AND ARTS DISTRICT	CIP89	Adopted
B-629	282 FRONT STREET - ARTS DISTRICT MAKER SPACE	CIP90	Adopted

6/4/2021



## Index of Parks and Facilities by Project Name

Pr#	Project Name	Page	Status
B-629	282 FRONT STREET - ARTS DISTRICT MAKER SPACE	CIP86	Adopted
B-415	CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS	CIP57	Construction, Modified
B-556	DANVILLE SOUTH PARK CAPITAL MAINTENANCE	CIP72	Construction, Modified
B-560	DIABLO VISTA PARK CAPITAL MAINTENANCE	CIP74	Construction, Modified
B-420	FRONT STREET CREEKSIDE TRAIL	CIP58	Adopted
B-619	GREEN VALLEY TRAIL FROM HIGHBRIDGE LANE TO DIABLO ROAD	CIP82	Adopted
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE	CIP56	Construction, Modified
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE	CIP63	Construction, Modified
B-616	MULTI-SPORT SKATE PARK	CIP79	Adopted
B-550	MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA	CIP70	Adopted
B-427	OAK HILL MASTER PLAN - PHASE 2	CIP59	Adopted, Unfunded
B-544	OAK HILL PARK CAPITAL MAINTENANCE	CIP69	Construction
B-494	OSAGE STATION PARK CAPITAL MAINTENANCE	CIP65	Construction
B-490	OSAGE STATION PARK IMPROVEMENTS	CIP62	Construction, Modified
B-101	PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE	CIP51	Construction
B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE	CIP73	Construction
B-515	SECURITY ACCESS CONTROL FOR TOWN BUILDINGS	CIP67	Design
B-280	SPORTS FIELD RENOVATION	CIP54	Design, Modified
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS	CIP60	Construction, Modified
B-495	SYCAMORE VALLEY PARK CAPITAL MAINTENANCE	CIP66	Construction, Modified
B-611	SYCAMORE VALLEY PARK DRAINAGE IMPROVEMENTS	CIP78	Adopted
B-522	SYCAMORE VALLEY PARK PICNIC AREA RESTROOMS	CIP68	Adopted, Unfunded
B-479	SYCAMORE VALLEY PARK SITE STUDY	CIP61	Adopted, Modified, Unfunded
B-493	SYNTHETIC TURF REPLACEMENT	CIP64	Design
B-627	TINY FLOURISHES	CIP84	Adopted
B-628	TOWN GREEN AND ARTS DISTRICT	CIP85	Adopted
B-617	TOWN GREEN MASTER PLAN	CIP80	Adopted
B-626	TOWN OFFICE RELOCATION	CIP83	Design
B-328	TOWN OFFICES CAPITAL MAINTENANCE	CIP55	Design, Modified
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE	CIP53	Construction, Modified
B-120	TOWN-WIDE TRAILS	CIP52	Design
B-618	TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE	CIP81	Adopted, Modified
B-582	VETERANS MEMORIAL BUILDING CAPITAL MAINTENANCE	CIP76	Construction, Modified
B-553	VILLAGE THEATRE CAPITAL MAINTENANCE	CIP71	Construction, Modified
B-597	VILLAGE THEATRE PARKING LOT IMPROVEMENTS	CIP77	Adopted
B-574	VISTA GRANDE STREET/BRET HARTE PARK PEDESTRIAN IMPROVEMENTS	CIP75	Design, Modified



## PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE

CIP No: B-101 | STATUS: In Construction | GREEN PROJECT: No | PRIORITY: 2 Ongoing | PROJECT MANAGER: DC



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This is an ongoing Town-wide effort to address capital maintenance, repair and preventative maintenance of parks and community facilities.

### Ongoing repairs:

- Sidewalk and pathway repairs. Ongoing tree work
- BBQ replacement and picnic table replacement
- Repairs to play area equipment. Repair and repaint restrooms
- Drinking fountain repairs/replacement (including animal troughs)
- Repairs to cyclone fencing and metal rail fencing
- Repair and seal wooden shade structures
- Repaint metal rail fence
- Repairs and resurfacing of basketball and tennis courts (annually)
- Grub treatments and broadleaf spray on non-sports turf

Playground safety surfacing repairs (annually) at Sycamore Valley, Diablo Vista, Hap Magee Ranch, Osage Station Parks, Danville South and Montair Elementary.

### DESCRIPTION OF MODIFICATIONS:

Added funding for 2025/26.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$59,951	\$0	\$0	\$0	\$0	\$0	\$59,951
Construction	\$1,585,813	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$1,710,813
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$1,645,764</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$1,770,764</b>
<b>Total Expenditure:</b>	<b>\$1,530,980</b>	<b>Unexpended: \$114,784 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$556,000	\$0	\$0	\$0	\$0	\$0	\$556,000
City County Pmt Pgm	\$22,000	\$0	\$0	\$0	\$0	\$0	\$22,000
Cleanwater Program	\$12,771	\$0	\$0	\$0	\$0	\$0	\$12,771
LLAD Zone D	\$31,500	\$0	\$0	\$0	\$0	\$0	\$31,500
Park Dedication Impact	\$590,303	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$715,303
Park Facilities	\$433,190	\$0	\$0	\$0	\$0	\$0	\$433,190
<b>Total Funding:</b>	<b>\$1,645,764</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$1,770,764</b>

### RATIONALE FOR PROPOSED PROJECT:

This project allows timely response to specific repairs and renovation needs as they occur.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## TOWN-WIDE TRAILS

CIP No: B-120 | STATUS: In Design

GREEN PROJECT: Yes | PRIORITY: 2/3 Ongoing

PROJECT MANAGER: BR



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

The Parks and Leisure Services Commission identified short-term trail priorities on Green Valley Creek Trail and Sycamore Creek Trail.

Cost estimates range from \$75 to \$150 per foot for an eight-foot wide paved trail. Other costs include environmental studies, acquisition of ROW, license or easement agreements, trail markers, and mapping information (all sites).

### Trail maintenance:

- Westside trail renovation
- Sycamore elementary School to Trish Lane rehabilitation
- Hill Road to Blemer Road school path
- Quinterra Lane school path between Entrada Mesa and Ester Lane
- Trail gap closures per the Town wide Trails Master Plan
- Pack Trail (Tassajara Ranch Drive to Park Haven Drive)
- Trail sections not listed above that require immediate attention

Additional trail receptacles and doggie bag dispensers

Wayfinding signs at trailheads (using standard distance measurements)

### DESCRIPTION OF MODIFICATIONS:

Added funding for 2025/26.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$58,050	\$0	\$0	\$0	\$0	\$0	\$58,050
Construction	\$820,630	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$1,020,630
Inspection & Admin.	\$2,590	\$0	\$0	\$0	\$0	\$0	\$2,590
<b>Total Cost Estimate:</b>	<b>\$881,270</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$1,081,270</b>
<b>Total Expenditure:</b>	<b>\$653,718</b>	<b>Unexpended: \$227,552 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$37,826	\$0	\$0	\$0	\$0	\$0	\$37,826
Park Dedication Impact	\$440,444	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$640,444
Park Facilities	\$403,000	\$0	\$0	\$0	\$0	\$0	\$403,000
<b>Total Funding:</b>	<b>\$881,270</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$1,081,270</b>

### RATIONALE FOR PROPOSED PROJECT:

Implementation of the Town-wide Trails Master Plan.

### EXPECTED IMPACT ON OPERATING BUDGET:

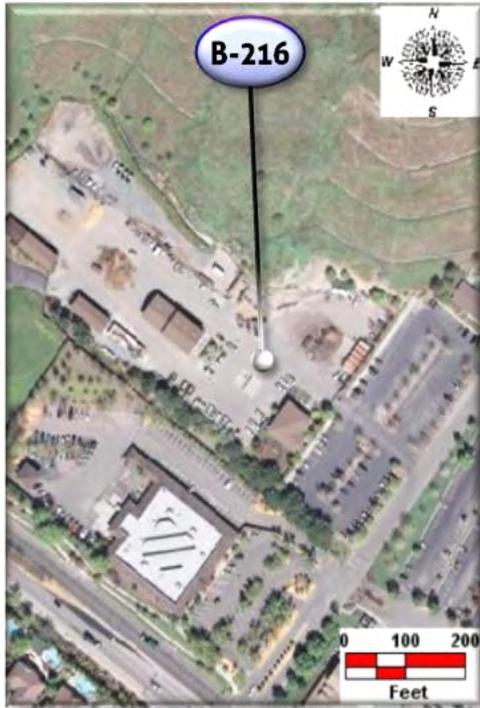
Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## TOWN SERVICE CENTER CAPITAL MAINTENANCE

CIP No: B-216 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 2 Ongoing | PROJECT MANAGER: JP



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Periodic repairs, renovation, and preventative maintenance activities for the Town Service Center.

- 2017/18 Replace 1 HVAC unit (COMPLETE)
- 2018/19 Building exterior repairs and painting  
Replace 1 HVAC unit  
Chair and furniture replacement
- 2019/20 Replace 1 HVAC unit
- 2020/21 Replace 1 HVAC unit

Future Projects: Relocate dumpsters per storm water requirements  
Replace cabinetry and sinks

This is an ongoing project.

### DESCRIPTION OF MODIFICATIONS:

Updated description and added funding for 2025/26.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$270,443	\$0	\$15,000	\$15,000	\$15,000	\$15,000	\$330,443
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$270,443</b>	<b>\$0</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$330,443</b>
<b>Total Expenditure:</b>	<b>\$148,946</b>	<b>Unexpended: \$121,497 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$261,058	\$0	\$15,000	\$15,000	\$15,000	\$15,000	\$321,058
LLAD Zone A	\$9,385	\$0	\$0	\$0	\$0	\$0	\$9,385
<b>Total Funding:</b>	<b>\$270,443</b>	<b>\$0</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$330,443</b>

### RATIONALE FOR PROPOSED PROJECT:

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## SPORTS FIELD RENOVATION

CIP No: B-280 | STATUS: In Design

GREEN PROJECT: Yes | PRIORITY: 2 Ongoing

PROJECT MANAGER: DC



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Maintain sports fields and related amenities in a condition which provides a safe environment for user groups. Project may include over-seeding, top-dressing and leveling of 12 Town-maintained baseball/softball natural turf fields and 15 Town-maintained soccer/lacrosse fields each spring. Major maintenance activities related to field lighting, fencing, and grooming of synthetic turf will also be completed as needed, including purchase of equipment to complete this work.

### Annual Projects:

- Organic fertilizer program
- Grub treatments and broadleaf spray
- Repair/replace sports field fencing

2019/20 Repairs to scoreboard at Diablo Vista Park (COMPLETE)

Future Projects: Replace sports field electrical lighting panel at Sycamore Valley Park  
Explore LED lighting for sports fields.

### DESCRIPTION OF MODIFICATIONS:

Updated description and added funding for 2025/26.

## PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Construction	\$1,122,765	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$1,322,765
Inspection & Admin.	\$18,693	\$0	\$0	\$0	\$0	\$0	\$18,693
<b>Total Cost Estimate:</b>	<b>\$1,171,458</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$1,371,458</b>
<b>Total Expenditure:</b>	<b>\$1,141,479</b>	<b>Unexpended: \$29,979 on 6-03-2021</b>					

## PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$320,472	\$0	\$0	\$0	\$0	\$0	\$320,472
LLAD Zone D	\$59,686	\$0	\$0	\$0	\$0	\$0	\$59,686
Park Dedication Impact	\$341,300	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$541,300
Park Facilities	\$450,000	\$0	\$0	\$0	\$0	\$0	\$450,000
<b>Total Funding:</b>	<b>\$1,171,458</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$1,371,458</b>

### RATIONALE FOR PROPOSED PROJECT:

Coordination with Sports Alliance field users to identify priorities on an annual basis.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
Additional Town direct operating costs per year: \$0



## TOWN OFFICES CAPITAL MAINTENANCE

CIP No: B-328 | STATUS: In Construction | GREEN PROJECT: No | PRIORITY: 3 Ongoing | PROJECT MANAGER: JP



### PROJECT DESCRIPTION AND LOCATION:

Routine preventative maintenance for general upkeep and preservation of the Town Offices and modification for accommodation of staff changes.

- 2018/19 Replace 1 HVAC unit in server room (COMPLETE)
- Wood rot repairs (COMPLETE)
- Replace 1 HVAC unit for Finance (COMPLETE)
- Replace retaining wall on north end of building (COMPLETE)
- Replace 1 HVAC unit for P.D. (COMPLETE)

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$35,700	\$0	\$0	\$0	\$0	\$0	\$35,700
Construction	\$354,633	\$0	\$0	\$0	\$0	\$0	\$354,633
Inspection & Admin.	\$600	\$0	\$0	\$0	\$0	\$0	\$600
<b>Total Cost Estimate:</b>	<b>\$390,933</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$390,933</b>
<b>Total Expenditure:</b>	<b>\$242,916</b>	<b>Unexpended: \$148,017 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$79,000	\$0	\$0	\$0	\$0	\$0	\$79,000
Civic Facilities Fund	\$311,933	\$0	\$0	\$0	\$0	\$0	\$311,933
<b>Total Funding:</b>	<b>\$390,933</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$390,933</b>

### RATIONALE FOR PROPOSED PROJECT:

Building maintenance and accommodation for changes in staff.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## HAP MAGEE RANCH PARK CAPITAL MAINTENANCE

CIP No: B-400 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 2 Ongoing | PROJECT MANAGER: DC



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Routine preventative maintenance activities for the general upkeep and preservation of the site and non-routine repair and replacement. Also includes annual sod replacement in dog park.

2018/19 ADA access at Canine Corral entrance and small dog park (COMPLETE)

2019/20 Playground equipment replacement (COMPLETE)  
Decomposed granite pathway maintenance (COMPLETE)  
Replace fencing at Magee house (COMPLETE)  
Fence repairs along creek

2020/21 Gazebo Replacement  
Decomposed granite pathway maintenance

2021/22 Dog Park Renovations  
Tree maintenance  
Preservation of existing barn

### DESCRIPTION OF MODIFICATIONS:

Updated description and added funding for 2025/26.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Capital Maintenance	\$1,622,940	\$145,000	\$25,000	\$25,000	\$25,000	\$25,000	\$1,867,940
<b>Total Cost Estimate:</b>	<b>\$1,622,940</b>	<b>\$145,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$1,867,940</b>
<b>Total Expenditure:</b>	<b>\$1,212,732</b>	<b>Unexpended: \$410,208 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$127,500	\$0	\$0	\$0	\$0	\$0	\$127,500
Park Dedication Impact	\$329,940	\$72,500	\$12,500	\$12,500	\$12,500	\$12,500	\$452,440
Park Facilities	\$380,500	\$0	\$0	\$0	\$0	\$0	\$380,500
R-7A	\$785,000	\$72,500	\$12,500	\$12,500	\$12,500	\$12,500	\$907,500
<b>Total Funding:</b>	<b>\$1,622,940</b>	<b>\$145,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$1,867,940</b>

### RATIONALE FOR PROPOSED PROJECT:

Major activity is needed for the site and buildings; non-routine repairs and replacement are completed as needed.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 50  
Additional Town direct operating costs per year: \$5,000



## CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS

CIP No: B-415 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 2 Ongoing | PROJECT MANAGER: JP



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This is an ongoing Town-wide effort to address capital maintenance, repair and preventative maintenance of aging civic facilities.

Projects include such items as HVAC systems, roof replacements, lighting and alarm systems, major exterior and interior painting, door and equipment replacements.

2016/17: Add Town Logo to all lecterns (\$5,000)

2018/19: Wood rot repair at Town Meeting Hall (COMPLETE)  
 Window replacement at Town Meeting Hall (COMPLETE)  
 Recovered 6 sound board panels at Town Meeting Hall (COMPLETE)

2019/20: Pruning of large oak tree at Town Meeting Hall (COMPLETE)

2020/21: Repair roof at Town Meeting Hall (COMPLETE)  
 Installation of new monitors at Town Meeting Hall (COMPLETE)

2021/22: Replace 1 HVAC unit at Town Meeting Hall

### DESCRIPTION OF MODIFICATIONS:

Updated description and added funding for 2025/26.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$556,016	\$0	\$0	\$0	\$0	\$0	\$556,016
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$556,016</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$556,016</b>
<b>Total Expenditure:</b>	<b>\$336,254</b>	<b>Unexpended: \$219,762 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Asset Replcmnt Gen.	\$247,496	\$0	\$0	\$0	\$0	\$0	\$247,496
CIP Gen Pur Reallocate	(\$14,471)	\$0	\$0	\$0	\$0	\$0	(\$14,471)
CIP Gen Purpose Rev	\$189,544	\$0	\$0	\$0	\$0	\$0	\$189,544
Civic Facilities Fund	\$105,194	\$0	\$0	\$0	\$0	\$0	\$105,194
LLAD Zone D	\$28,253	\$0	\$0	\$0	\$0	\$0	\$28,253
<b>Total Funding:</b>	<b>\$556,016</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$556,016</b>

### RATIONALE FOR PROPOSED PROJECT:

Maintenance of existing facilities.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## FRONT STREET CREEKSIDE TRAIL

CIP No: B-420 | STATUS: Adopted

GREEN PROJECT: Yes | PRIORITY: 3

PROJECT MANAGER: SJ



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This project consists of construction of a cantilevered sidewalk over the creek from opposite the Town Meeting Hall to Diablo Road (approximately 1/8 mi). Parks and Leisure Services Commission recommended moving this project to future years.

Construction to include:

Concrete cantilevered trail section, approximately 8' wide, grading and drainage improvements and associated creek bank improvements.

A consultant will be hired to prepare a preliminary project scope, architectural renderings, and a preliminary cost estimate.

### DESCRIPTION OF MODIFICATIONS:

Project deleted and funds transferred to CIP B-628.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Project Prep.	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer	\$0	(\$100,000)	\$0	\$0	\$0	\$0	(\$100,000)
<b>Total Cost Estimate:</b>	<b>\$100,000</b>	<b>(\$100,000)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditure:</b>	<b>\$0</b>	<b>Unexpended: \$100,000 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Park Facilities	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Transfer	\$0	(\$100,000)	\$0	\$0	\$0	\$0	(\$100,000)
<b>Total Funding:</b>	<b>\$100,000</b>	<b>(\$100,000)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### RATIONALE FOR PROPOSED PROJECT:

Improve pedestrian circulation and access to the Library and Community Center and Downtown.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 540  
 Additional Town direct operating costs per year: \$40,500



## OAK HILL MASTER PLAN - PHASE 2

CIP No: B-427 | STATUS: Adopted

GREEN PROJECT: Yes | PRIORITY: 5

PROJECT MANAGER: HRP



This project is currently unfunded.

### PROJECT DESCRIPTION AND LOCATION:

Evaluate the development potential of the undeveloped (southern) portion of Oak Hill Park to meet unmet community needs.

Development of the adjacent Weber property provides additional access to the property.

Project includes demolition of the existing Weber House (located on the Town-owned 3.66 acre parcel adjacent to the park) that was dedicated to the Town as part of the Weber/Davidon development in order to improve ingress to the south end of the park.

Based upon other planning/design/construction priorities for Town parks and community facilities, this project has been deferred.

# UNFUNDED

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditure:</b>	<b>\$0</b>	<b>Unexpended: \$0 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Park Facilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Unfunded-87	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Funding:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### RATIONALE FOR PROPOSED PROJECT:

Help meet growing community needs for active recreational facilities.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## SYCAMORE DAY SCHOOL BUILDING REPAIRS

CIP No: B-452 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 2/3 Ongoing | PROJECT MANAGER: JP



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Conduct routine preventative maintenance for general upkeep and preservation of the Town-owned building at this site.

Items such as exterior painting, HVAC, window, floor, door and roof repair and/or replacement are included in this project.

2016/17: Replace Linoleum tile floors (COMPLETE)  
 Replace 4 doors (COMPLETE)  
 Exterior repainting (COMPLETE)

2017/18: Drainage repairs (COMPLETE)

2024/25: Roof replacement (\$15,000)

All costs are offset by rent revenue collected from the building tenant.

### DESCRIPTION OF MODIFICATIONS:

Added funding for 2025/26.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$147,139	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$172,139
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$147,139</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$172,139</b>
<b>Total Expenditure:</b>	<b>\$71,823</b>	<b>Unexpended: \$75,316 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$147,139	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$172,139
<b>Total Funding:</b>	<b>\$147,139</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$172,139</b>

### RATIONALE FOR PROPOSED PROJECT:

Routine preventative maintenance is required to keep the building in good condition.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## SYCAMORE VALLEY PARK SITE STUDY

CIP No: B-479 | STATUS: Adopted

GREEN PROJECT: Yes | PRIORITY: 5

PROJECT MANAGER: DC



This project is currently unfunded.

### PROJECT DESCRIPTION AND LOCATION:

The Parks and Leisure Services Commission recommends a study to address the unmet community needs that could be addressed in the area located at the front of the park adjacent to Camino Tassajara.

Site study pending results of Skate Park study.

# UNFUNDED

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditure:</b>	<b>Not Available</b>						

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Unfunded-87	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Funding:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### RATIONALE FOR PROPOSED PROJECT:

This project addresses the need for future park uses.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## OSAGE STATION PARK IMPROVEMENTS

CIP No: B-490 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 2 | PROJECT MANAGER: DC



### PROJECT DESCRIPTION AND LOCATION:

This is a seven year six phase project to update and improve facilities.

Phase 1 - Play area, water features, group picnic area, benches, drinking/dog fountain, memorial rose boxes, restroom, and pump house renovation. (COMPLETE)

Phase 2 - Pathway improvements. \$150,000 (COMPLETE)

Phase 3 - South parking lot overlay and Orange Blossom sidewalk connection. \$300,000 (COMPLETE)

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total	
Design/Plan Review	\$329,750	\$0	\$0	\$0	\$0	\$0	\$329,750	
Construction	\$2,140,000	\$0	\$0	\$0	\$0	\$0	\$2,140,000	
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Total Cost Estimate:</b>	<b>\$2,469,750</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,469,750</b>	
<b>Total Expenditure:</b>	<b>\$2,371,011</b>	<b>Unexpended: \$98,739 on 6-03-2021</b>						

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Park Dedication Impact	\$699,750	\$0	\$0	\$0	\$0	\$0	\$699,750
Park Facilities	\$1,770,000	\$0	\$0	\$0	\$0	\$0	\$1,770,000
<b>Total Funding:</b>	<b>\$2,469,750</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,469,750</b>

### RATIONALE FOR PROPOSED PROJECT:

Needed improvements to an existing town facility.

### EXPECTED IMPACT ON OPERATING BUDGET:

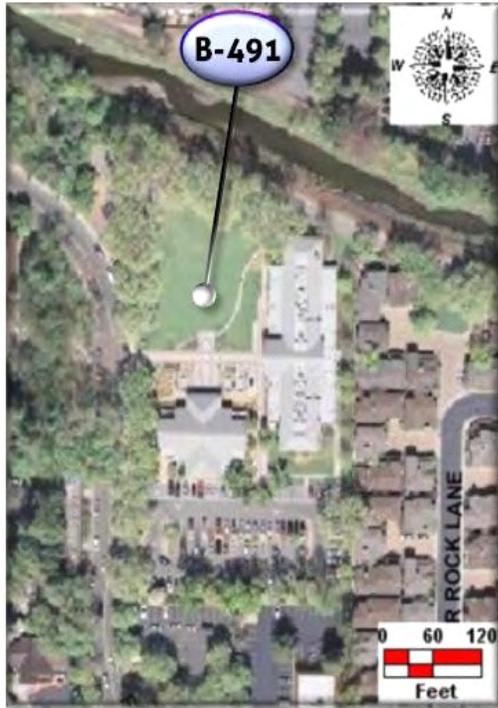
Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE

CIP No: B-491 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 2 Ongoing | PROJECT MANAGER: DC



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This is an ongoing project that addresses renovation and repairs in these heavily used community facilities.

- 2018/19 Minor Upgrades to the Mt. Diablo Room (COMPLETE)  
New chairs, podium, monitors and repaint (COMPLETE)  
Refinished baseboards at Community Center (COMPLETE)
- 2019/20 Replace 2 HVAC Units at Community Center (COMPLETE)
- 2020/21 Replace 2 HVAC Units at Community Center  
Refinish floors at Community Center  
Replace all tables and chairs at Community Center
- 2021/22 Replace 1 HVAC Units at Community Center

### DESCRIPTION OF MODIFICATIONS:

Updated description and added funding for 2025/26.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Construction	\$853,602	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$1,003,602
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$873,602</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$1,023,602</b>
<b>Total Expenditure:</b>	<b>\$705,637</b>	<b>Unexpended: \$167,965 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Asset Replcmnt Library	\$805,460	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$955,460
Grant	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
P.E.G.	\$8,142	\$0	\$0	\$0	\$0	\$0	\$8,142
Park Facilities	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
<b>Total Funding:</b>	<b>\$873,602</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$1,023,602</b>

### RATIONALE FOR PROPOSED PROJECT:

Ongoing preventative maintenance.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0

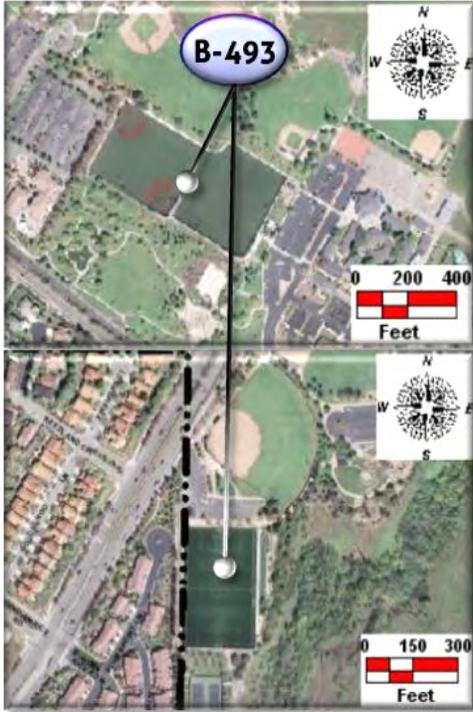


## SYNTHETIC TURF REPLACEMENT

CIP No: B-493 | STATUS: In Design

GREEN PROJECT: Yes | PRIORITY: 2 Ongoing

PROJECT MANAGER: DC



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

The useful life of the synthetic turf sports fields at Diablo Vista and Sycamore Valley Parks is projected to be 9 years.

Diablo Vista renovation (86,700 s.f.) is anticipated in 2028/29.  
Next renovation scheduled for 2036/37.

Sycamore Valley renovation (225,000 s.f.) is anticipated in 2022/23.  
Next renovation scheduled for 2029/30.

Using today's replacement costs and a 9-year cycle the costs are:

20/21	24/25	29/30	33/34
\$1,255,000	\$571,000	\$1,255,000	\$571,000

Using 2.5% inflation the future expenses are:

20/21	24/25	29/30	33/34
\$1,567,000	\$689,000	\$1,957,000	\$835,000

### DESCRIPTION OF MODIFICATIONS:

Updated project dates and added funding for 2025/26.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$72,675	\$0	\$31,222	\$0	\$15,164	\$0	\$119,061
Construction	\$3,361,713	\$0	\$1,490,819	\$0	\$551,404	\$0	\$5,403,936
Construction Encumb.	\$675,000	\$225,000	\$0	\$225,000	\$225,000	\$225,000	\$1,575,000
Inspection & Admin.	\$50,314	\$0	\$44,959	\$0	\$22,056	\$0	\$117,329
<b>Total Cost Estimate:</b>	<b>\$4,159,702</b>	<b>\$225,000</b>	<b>\$1,567,000</b>	<b>\$225,000</b>	<b>\$813,624</b>	<b>\$225,000</b>	<b>\$7,215,326</b>
<b>Total Expenditure:</b>	<b>\$2,628,323</b>	<b>Unexpended: \$1,531,379 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Asset Replcmnt Gen.	\$875,000	\$0	\$0	\$0	\$0	\$0	\$875,000
LLAD Zone D	\$87,500	\$0	\$0	\$0	\$0	\$0	\$87,500
Park Dedication Impact	\$612,500	\$0	\$0	\$0	\$0	\$0	\$612,500
Park Facilities	\$2,550,311	\$225,000	\$1,567,000	\$225,000	\$813,624	\$225,000	\$5,605,935
TRAD	\$34,391	\$0	\$0	\$0	\$0	\$0	\$34,391
<b>Total Funding:</b>	<b>\$4,159,702</b>	<b>\$225,000</b>	<b>\$1,567,000</b>	<b>\$225,000</b>	<b>\$813,624</b>	<b>\$225,000</b>	<b>\$7,215,326</b>

### RATIONALE FOR PROPOSED PROJECT:

Replacement of synthetic turf is needed as a part of routine maintenance.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
Additional Town direct operating costs per year: \$0



## OSAGE STATION PARK CAPITAL MAINTENANCE

CIP No: B-494 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 2/3 Ongoing | PROJECT MANAGER: JT



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This is an ongoing project to provide repair and preventative maintenance for the preservation of Osage Station Park facilities.

Ongoing Projects includes:

- Memorial rose box repairs and rose replacement
- Pathway repairs
- Tree maintenance
- Replace windscreen on ball diamonds and tennis courts
- Repaint/repairs to restroom building
- Maintenance of tennis courts
- Sports field cyclone fencing repairs

2018/19 Installation of garage for golf cart (COMPLETE)

Future Project: Potable water system repair.

Completed Projects: Bio swale replanting in North parking lot  
Tennis court windscreen replacement

### DESCRIPTION OF MODIFICATIONS:

Added funding for 2025/26.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$355,804	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$418,304
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$355,804</b>	<b>\$12,500</b>	<b>\$12,500</b>	<b>\$12,500</b>	<b>\$12,500</b>	<b>\$12,500</b>	<b>\$418,304</b>
<b>Total Expenditure:</b>	<b>\$245,693</b>	<b>Unexpended: \$110,111 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$59,000	\$0	\$0	\$0	\$0	\$0	\$59,000
Park Facilities	\$296,804	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$359,304
<b>Total Funding:</b>	<b>\$355,804</b>	<b>\$12,500</b>	<b>\$12,500</b>	<b>\$12,500</b>	<b>\$12,500</b>	<b>\$12,500</b>	<b>\$418,304</b>

### RATIONALE FOR PROPOSED PROJECT:

Ongoing maintenance and safety related to access to confined spaces.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
Additional Town direct operating costs per year: \$0



## SYCAMORE VALLEY PARK CAPITAL MAINTENANCE

CIP No: B-495 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 2 Ongoing | PROJECT MANAGER: DC



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This is an ongoing project to address major repair and preventative maintenance issues for the upkeep and preservation of Sycamore Valley Park facilities.

Ongoing: Sidewalk and other concrete repair  
Repaint metal rail fencing  
Tree work  
Sports field fence and lighting repair

2018/19 Sports field lighting ballasts replacement (COMPLETE)  
Parking lot repairs/resurfacing (COMPLETE)

Future projects:  
Major pond repairs or removal  
Water feature repairs/upgrades  
Safety surface repairs  
Drinking fountain replacement  
Synthetic turf maintenance and repair  
Scoreboard repairs

### DESCRIPTION OF MODIFICATIONS:

Added funding for 2025/26.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$597,490	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$747,490
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$597,490</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$747,490</b>
<b>Total Expenditure:</b>	<b>\$447,681</b>	<b>Unexpended: \$149,809 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Pur Reallocate	(\$100,000)	\$0	\$0	\$0	\$0	\$0	(\$100,000)
CIP Gen Purpose Rev	\$130,000	\$0	\$0	\$0	\$0	\$0	\$130,000
LLAD Zone D	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Park Facilities	\$567,490	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$717,490
<b>Total Funding:</b>	<b>\$597,490</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$747,490</b>

### RATIONALE FOR PROPOSED PROJECT:

Preventative maintenance.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



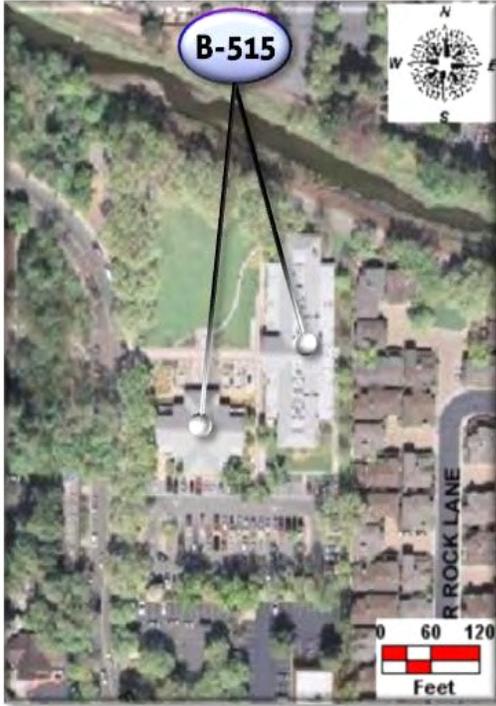
## SECURITY ACCESS CONTROL FOR TOWN BUILDINGS

CIP No: B-515 | STATUS: In Design

GREEN PROJECT: No

PRIORITY: 4

PROJECT MANAGER: CP



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Project includes development of a written security program and installation of new hardware for key-card control systems, door hardware, conduits, service panels, and electrical supplies, as needed.

Key-card control systems for main entry and certain internal doors eliminate the cost of re-keying due to lost or stolen keys, improve security by allowing access during specific time periods, and allow different levels of security for individual key-cards.

2019/20: Upgrade access and security at the Danville Community Center, Town Library and the Veterans Hall. Upgrade security hardware town-wide, including all card readers. Installation of ADA compliant doors at Danville Community Center and Veterans Hall (COMPLETE)

### Future Projects:

- Town Service Center burglar alarm
- Village Theatre burglar alarm
- Town Meeting Hall burglar alarm
- 500 La Gonda security access

### DESCRIPTION OF MODIFICATIONS:

Updated description.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$247,500	\$0	\$0	\$0	\$0	\$0	\$247,500
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$247,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$247,500</b>
<b>Total Expenditure:</b>	<b>\$232,029</b>	<b>Unexpended: \$15,471 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Civic Facilities Fund	\$247,500	\$0	\$0	\$0	\$0	\$0	\$247,500
<b>Total Funding:</b>	<b>\$247,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$247,500</b>

### RATIONALE FOR PROPOSED PROJECT:

New service opportunities.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## SYCAMORE VALLEY PARK PICNIC AREA RESTROOMS

CIP No: B-522 | STATUS: Adopted

GREEN PROJECT: Yes | PRIORITY: 5

PROJECT MANAGER: BR



This project is currently unfunded.

### PROJECT DESCRIPTION AND LOCATION:

Install a third set of restrooms at the entrance to the Picnic Area at the west end of Sycamore Valley Park. Restrooms will serve the picnic area, baseball field, and EBRPD equestrian trail users.

The restroom facility will include men's and women's dual stall restrooms, sinks, and exterior water fountain.

Sewer and water line extensions included.

# UNFUNDED

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$76,000	\$0	\$76,000
Construction	\$0	\$0	\$0	\$0	\$562,000	\$0	\$562,000
Inspection & Admin.	\$0	\$0	\$0	\$0	\$51,000	\$0	\$51,000
<b>Total Cost Estimate:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$689,000</b>	<b>\$0</b>	<b>\$689,000</b>
<b>Total Expenditure:</b>	<b>\$0</b>	<b>Unexpended: \$0 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Unfunded-87	\$0	\$0	\$0	\$0	\$689,000	\$0	\$689,000
<b>Total Funding:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$689,000</b>	<b>\$0</b>	<b>\$689,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Provide restroom services for park and trail users.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## OAK HILL PARK CAPITAL MAINTENANCE

CIP No: B-544 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 2/3 Ongoing | PROJECT MANAGER: JT



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This is an ongoing project to address major repair and preventative maintenance for the preservation of Oak Hill Park amenities.

- Eliminate colored concrete decoration at front porch area and replace with new concrete
- Pathway repairs
- Tree maintenance
- Playground and water feature maintenance
- Pond and pond related repairs
- Barbeque and hardscape repairs and replacement
- Pathway lighting repairs and replacement
- Tennis court repairs and resurfacing

2019/20 Replace linoleum flooring in classroom (COMPLETE)

2022/23 Playground replacement design

2023/24 Playground replacement construction

Future Projects: Repair/replace audio-visual equipment, Pond repairs

### DESCRIPTION OF MODIFICATIONS:

Project moved out 1 year and added funding for 2025/26.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$362,545	\$36,000	\$36,000	\$500,000	\$36,000	\$36,000	\$1,006,545
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$362,545</b>	<b>\$36,000</b>	<b>\$36,000</b>	<b>\$500,000</b>	<b>\$36,000</b>	<b>\$36,000</b>	<b>\$1,006,545</b>
<b>Total Expenditure:</b>	<b>\$156,869</b>	<b>Unexpended: \$205,676 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Civic Facilities Fund	\$97,129	\$0	\$0	\$0	\$0	\$0	\$97,129
P.E.G.	\$28,916	\$0	\$0	\$0	\$0	\$0	\$28,916
Park Facilities	\$236,500	\$36,000	\$36,000	\$500,000	\$36,000	\$36,000	\$880,500
<b>Total Funding:</b>	<b>\$362,545</b>	<b>\$36,000</b>	<b>\$36,000</b>	<b>\$500,000</b>	<b>\$36,000</b>	<b>\$36,000</b>	<b>\$1,006,545</b>

### RATIONALE FOR PROPOSED PROJECT:

Ongoing preventative maintenance and timely response to specific repairs and renovation needs as they occur.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA

CIP No: B-550 | STATUS: Adopted

GREEN PROJECT: Yes | PRIORITY: 4

PROJECT MANAGER: BR



### PROJECT DESCRIPTION AND LOCATION:

Municipal waste such as street sweepings and landscape debris require special handling to meet the Storm Water Pollution Control Prevention requirements. This project provides a waste transfer area for temporary storage and transfer of municipal waste in a safe and acceptable manner.

A transfer pad with appropriate drainage control, storm water filters, debris bins, and access is needed at the Municipal Service Center.

The proposed 75-foot by 150-foot paved transfer area will be at the northeast corner of the Service Center. A storm water filter unit will be installed to treat storm water for discharge into the storm drain system.

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Construction	\$115,000	\$0	\$0	\$0	\$0	\$0	\$115,000
Inspection & Admin.	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
<b>Total Cost Estimate:</b>	<b>\$145,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$145,000</b>
<b>Total Expenditure:</b>	<b>\$0</b>	<b>Unexpended: \$145,000 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Cleanwater Program	\$145,000	\$0	\$0	\$0	\$0	\$0	\$145,000
<b>Total Funding:</b>	<b>\$145,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$145,000</b>

### RATIONALE FOR PROPOSED PROJECT:

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## VILLAGE THEATRE CAPITAL MAINTENANCE

CIP No: B-553 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 2/3 Ongoing | PROJECT MANAGER: HRP



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

2017/18 Additional lobby art display lighting (\$5,000)

2018/19 HVAC unit replacement (COMPLETE)

2021/22 Replace carpeting in theatre  
Paint exterior

### Future Projects:

Replace inefficient and deteriorating lighting truss over the stage in the Village Theatre. The existing lighting truss is not rated or manufactured for the current uses.

Modifications will utilize available space above up-stage right and up-stage left wing.

Add new movie screen in front of stage to allow usage on a more regular basis. (\$40,000).

### DESCRIPTION OF MODIFICATIONS:

Moved project out 1 year and added funding for 2025/26.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Construction	\$244,813	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$304,813
<b>Total Cost Estimate:</b>	<b>\$244,813</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$304,813</b>
<b>Total Expenditure:</b>	<b>\$170,006</b>	<b>Unexpended: \$74,807 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$24,000	\$0	\$0	\$0	\$0	\$0	\$24,000
Civic Facilities Fund	\$215,300	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$275,300
LLAD Zone D	\$5,513	\$0	\$0	\$0	\$0	\$0	\$5,513
<b>Total Funding:</b>	<b>\$244,813</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$304,813</b>

### RATIONALE FOR PROPOSED PROJECT:

Ongoing maintenance. Addresses safety, code requirements, and increases efficiency, quality, and variety of performances.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
Additional Town direct operating costs per year: \$0



## DANVILLE SOUTH PARK CAPITAL MAINTENANCE

CIP No: B-556 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 1/2 Ongoing | PROJECT MANAGER: DC



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

- 2016/17 Tree work
- 2019/20 Evaluate striping basketball court for pickle ball.
- 2023/24 Concrete walkway repairs  
Play equipment repairs  
Play equipment replacement design
- 2024/25 Play equipment replacement
- Future Projects: Replace portable restrooms with permanent restrooms  
Resurface basketball courts

### DESCRIPTION OF MODIFICATIONS:

Moved projects out 1 year and added funding.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Construction	\$231,600	\$90,000	\$90,000	\$126,000	\$170,000	\$90,000	\$797,600
<b>Total Cost Estimate:</b>	<b>\$231,600</b>	<b>\$90,000</b>	<b>\$90,000</b>	<b>\$126,000</b>	<b>\$170,000</b>	<b>\$90,000</b>	<b>\$797,600</b>
<b>Total Expenditure:</b>	<b>\$122,784</b>	<b>Unexpended: \$108,816 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$97,837	\$0	\$0	\$0	\$0	\$0	\$97,837
LLAD Zone D	\$61,763	\$0	\$0	\$0	\$0	\$0	\$61,763
Park Facilities	\$72,000	\$90,000	\$90,000	\$126,000	\$170,000	\$90,000	\$638,000
<b>Total Funding:</b>	<b>\$231,600</b>	<b>\$90,000</b>	<b>\$90,000</b>	<b>\$126,000</b>	<b>\$170,000</b>	<b>\$90,000</b>	<b>\$797,600</b>

### RATIONALE FOR PROPOSED PROJECT:

Ongoing maintenance.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## SCHOOL PARK FACILITIES CAPITAL MAINTENANCE

CIP No: B-559 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 2 Ongoing | PROJECT MANAGER: DC



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Ongoing maintenance needed to maintain School Park facilities and sites Town-wide. Sites include: Baldwin, Green Valley, Montair, and Greenbrook Schools.

Maintenance includes:

2016/17 - 2019/20 - \$125,000

Facilities related maintenance

Repairs to Teen Centers at Diablo Vista Middle, Los Cerros and Charlotte Wood Schools

Janitorial services for summer at Teen Centers

Replace carpet in all Teen Centers (COMPLETE)

Irrigation pump maintenance

Fence and backstop repairs (Annually)

2018/19 Replaced ceiling tiles at Teen Centers (COMPLETE)

2022/23 Replace HVAC units at Teen Centers

### DESCRIPTION OF MODIFICATIONS:

Updated description and added funding for 2025/26.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total	
Capital Maintenance	\$256,171	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$331,171	
<b>Total Cost Estimate:</b>	<b>\$256,171</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$331,171</b>	
<b>Total Expenditure:</b>	<b>\$64,825</b>	<b>Unexpended: \$191,346 on 6-03-2021</b>						

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
LLAD Zone D	\$26,907	\$0	\$0	\$0	\$0	\$0	\$26,907
Park Dedication Impact	\$87,500	\$0	\$0	\$0	\$0	\$0	\$87,500
Park Facilities	\$141,763	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$216,763
<b>Total Funding:</b>	<b>\$256,171</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$331,171</b>

### RATIONALE FOR PROPOSED PROJECT:

Ongoing and one-time needs for Town maintained facilities.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## DIABLO VISTA PARK CAPITAL MAINTENANCE

CIP No: B-560 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 2/3 Ongoing | PROJECT MANAGER: DC



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This project provides ongoing maintenance of Diablo Vista Park facilities including:

- Ongoing: Major tree pruning
- Sports field and pathway lighting repairs
- Restroom maintenance - painting and repairs
- Cyclone fence and backstop repairs
- Fence painting and repairs
- Safety surface repairs
- Tennis/basketball court repairs
- Windscreen repairs/replacement
  
- 2021/22 Playground equipment replacement design  
Lighting installation on remaining unlit field (funded by Sports Alliance donation)
  
- 2022/23 Playground equipment replacement

Future Projects: Lighting replacement (soccer and baseball fields)  
Parking lot repairs and resurfacing

### DESCRIPTION OF MODIFICATIONS:

Moved playground replacement design and construction out a year.  
Added funding for 2025/26.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Capital Maintenance	\$179,283	\$40,000	\$718,000	\$18,000	\$18,000	\$18,000	\$991,283
Construction	\$0	\$0	\$25,000	\$0	\$0	\$0	\$25,000
<b>Total Cost Estimate:</b>	<b>\$179,283</b>	<b>\$40,000</b>	<b>\$743,000</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$1,016,283</b>
<b>Total Expenditure:</b>	<b>\$125,591</b>	<b>Unexpended: \$53,691 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
LLAD Zone D	\$26,907	\$0	\$0	\$0	\$0	\$0	\$26,907
Park Facilities	\$152,376	\$40,000	\$743,000	\$18,000	\$18,000	\$18,000	\$989,376
<b>Total Funding:</b>	<b>\$179,283</b>	<b>\$40,000</b>	<b>\$743,000</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$1,016,283</b>

### RATIONALE FOR PROPOSED PROJECT:

Provide for ongoing repair.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## VISTA GRANDE STREET/BRET HARTE PARK PEDESTRIAN IMPROVEMENTS

CIP No: B-574 | STATUS: In Design

GREEN PROJECT: Yes | PRIORITY: 2/3

PROJECT MANAGER: BR



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Phase I includes constructing a 5-foot wide, 300-foot long concrete pathway adjacent to the Bret Harte parking area, to improve access to Vista Grande School. The project also includes the removal and replacement of parking bumpers, park boundary bollards, and the extension of the existing metal beam guardrail on Diablo Road for approximately 100 feet.

This project was funded through the OneBayArea Safe Routes to School Cycle 2 Grant Program.

Phase I was completed in 2018.

Phase II Green Infrastructure feasibility study for potential offsite mitigation.

Phase III Mulch installation

### DESCRIPTION OF MODIFICATIONS:

Updated description.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$45,000	\$0	\$0	\$0	\$0	\$0	\$45,000
Construction	\$176,275	\$0	\$0	\$0	\$0	\$0	\$176,275
Inspection & Admin.	\$6,000	\$0	\$0	\$0	\$0	\$0	\$6,000
<b>Total Cost Estimate:</b>	<b>\$227,275</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$227,275</b>
<b>Total Expenditure:</b>	<b>\$227,719</b>	<b>Unexpended: \$21,805 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Cleanwater Program	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Park Dedication Impact	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Safe Routes to School	\$157,275	\$0	\$0	\$0	\$0	\$0	\$157,275
<b>Total Funding:</b>	<b>\$227,275</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$227,275</b>

### RATIONALE FOR PROPOSED PROJECT:

Enhance pedestrian circulation and safety along Vista Grande Street.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## VETERANS MEMORIAL BUILDING CAPITAL MAINTENANCE

CIP No: B-582 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 3/4 Ongoing | PROJECT MANAGER: JP



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Provide repair and preventative maintenance for the preservation of the Veterans Memorial Hall facilities.

Ongoing: HVAC repair

Door repair

Annual elevator maintenance and permits

Painting and other hardscape related repairs

2017/18 Garbage disposal install and sink replacement (COMPLETE)

Trim band repair (exterior) (COMPLETE)

Automatic ADA doors (COMPLETE)

Audio/Visual Equipment upgrades (COMPLETE)

Display monitor at Senior Center (COMPLETE)

2018/19 Dry rot and floor repairs upstairs (COMPLETE)

Roof leaks repaired (COMPLETE)

2019/20 Refinish floors in main room (COMPLETE)

2021/22 Retractable awning installation

### DESCRIPTION OF MODIFICATIONS:

Added funding for 2025/26.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total	
Capital Maintenance	\$204,259	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$279,259	
<b>Total Cost Estimate:</b>	<b>\$204,259</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$279,259</b>	
<b>Total Expenditure:</b>	<b>\$154,016</b>	<b>Unexpended: \$50,244 on 6-03-2021</b>						

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$22,000	\$0	\$0	\$0	\$0	\$0	\$22,000
Civic Facilities Fund	\$154,500	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$229,500
P.E.G.	\$27,759	\$0	\$0	\$0	\$0	\$0	\$27,759
<b>Total Funding:</b>	<b>\$204,259</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$279,259</b>

### RATIONALE FOR PROPOSED PROJECT:

Ongoing preventative maintenance and timely response to specific repairs and renovation needs as they occur.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## SYCAMORE VALLEY PARK DRAINAGE IMPROVEMENTS

CIP No: B-611 | STATUS: Completed 2020 | GREEN PROJECT: Yes | PRIORITY: 1 | PROJECT MANAGER: BR



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

During large storm events, extensive mud and silt runoff overwhelms the existing drainage facilities at Sycamore Valley Park impacting the basketball courts, parking lot, bocce courts and play area.

This project will provide storm drainage improvements for Sycamore Valley Park to alleviate flooding and closure of park facilities.

# COMPLETE

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
Construction	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
Inspection & Admin.	\$7,500	\$0	\$0	\$0	\$0	\$0	\$7,500
<b>Total Cost Estimate:</b>	<b>\$172,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$172,500</b>
<b>Total Expenditure:</b>	<b>\$89,326</b>	<b>Unexpended: \$83,175 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Park Facilities	\$172,500	\$0	\$0	\$0	\$0	\$0	\$172,500
<b>Total Funding:</b>	<b>\$172,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$172,500</b>

### RATIONALE FOR PROPOSED PROJECT:

Improvements to the park drainage system will alleviate flooding and closure of park facilities.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
Additional Town direct operating costs per year: \$0



## MULTI-SPORT SKATE PARK

CIP No: B-616 | STATUS: Adopted

GREEN PROJECT: No | PRIORITY: 1/2

PROJECT MANAGER: HRP



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

The Parks and Leisure Services Commission recommends this as a high priority parks project. The project is identified in the Parks, Recreation, and Arts Strategic Plan as an important enhancement to the Parks, Recreation, and Arts system.

2018/19: Study for potential locations will include search for a location and a conceptual design. (COMPLETE)

2022/23: Multi-sport skate park design and construction.

### DESCRIPTION OF MODIFICATIONS:

Project moved out 1 year.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Study	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Design	\$0	\$0	\$330,000	\$0	\$0	\$0	\$330,000
Construction	\$0	\$0	\$0	\$1,870,000	\$0	\$0	\$1,870,000
<b>Total Cost Estimate:</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$330,000</b>	<b>\$1,870,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,220,000</b>
<b>Total Expenditure:</b>	<b>\$20,000</b>	<b>Unexpended: \$0 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Park Facilities	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Unfunded-87	\$0	\$0	\$330,000	\$1,870,000	\$0	\$0	\$2,200,000
<b>Total Funding:</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$330,000</b>	<b>\$1,870,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,220,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Provide recreation facilities for residents.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 50

Additional Town direct operating costs per year: \$5,000



## TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE

CIP No: B-618 | STATUS: In Design

GREEN PROJECT: No | PRIORITY: 2

PROJECT MANAGER: BR



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

A comprehensive town-wide wayfinding and signage system for motorists, cyclists, and pedestrians. Sites include: downtown and retail centers, and points of interest. This project is a continuation of A-266 that included phases 1 and 2: Development of a Wayfinding Signage Master Plan (2010/11); and Construction of Wayfinding and Signage Elements.

This project continues with:

Phase 3: Interstate 680 signage. Installation of signage along I-680 directing motorists to downtown Danville. (COMPLETE)

Phase 4: Update three kiosk maps (2017/18). (COMPLETE)  
Replaced lighting in kiosks with LED lighting (2018/19) (COMPLETE)

Phase 5: Expansion of wayfinding to new downtown parking lots and beyond downtown destinations. Estimated cost is \$12,000.  
Repaint kiosk exteriors. Estimated cost is \$2,000.  
Expand wayfinding signage (east of downtown)

### DESCRIPTION OF MODIFICATIONS:

Updated description.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$2,250	\$0	\$0	\$0	\$0	\$0	\$2,250
Construction	\$62,250	\$0	\$0	\$0	\$0	\$0	\$62,250
<b>Total Cost Estimate:</b>	<b>\$64,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$64,500</b>
<b>Total Expenditure:</b>	<b>\$64,473</b>	<b>Unexpended: \$27 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Pur Reallocate	\$32,992	\$0	\$0	\$0	\$0	\$0	\$32,992
CIP Gen Purpose Rev	\$31,508	\$0	\$0	\$0	\$0	\$0	\$31,508
<b>Total Funding:</b>	<b>\$64,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$64,500</b>

### RATIONALE FOR PROPOSED PROJECT:

Improve economic viability of the Town by providing signage for visitors, directing them to shopping areas and destinations.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

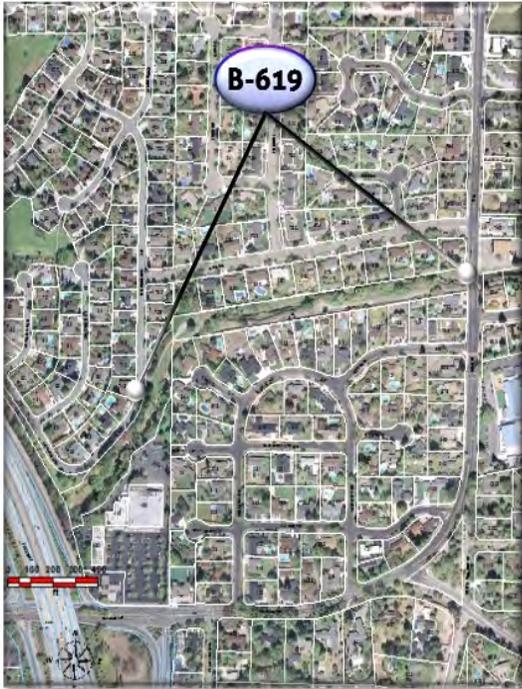
Additional Town direct operating costs per year: \$0





## GREEN VALLEY TRAIL FROM HIGHBRIDGE LANE TO DIABLO ROAD

CIP No: B-619 | STATUS: Adopted | GREEN PROJECT: Yes | PRIORITY: 2/3 | PROJECT MANAGER: BR



### PROJECT DESCRIPTION AND LOCATION:

Prepare a feasibility study for a trail from the Green Valley Shopping Center (Woodbine Bridge at Highbridge Lane) to Diablo Road via Green Valley Creek.

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Study	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
<b>Total Cost Estimate:</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,000</b>
<b>Total Expenditure:</b>	<b>\$9,800</b>	<b>Unexpended: \$10,200 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Park Facilities	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
<b>Total Funding:</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Complete a trail gap. Provide alternate transportation mode.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## TOWN OFFICE RELOCATION

CIP No: B-626 | STATUS: In Construction | GREEN PROJECT: No | PRIORITY: 1 | PROJECT MANAGER: JAC



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Initially intended to serve as an interim location, the current Town Offices at 510 La Gonda Way were constructed in 1973 and are now undersized and in need of extensive renovation and upgrade to accommodate Police and General Government operations. This includes expansion of the permit center and public meeting rooms, new HVAC systems, restroom facilities, furnishings and fixtures, ADA and seismic retrofit work.

Acquisition of the property and building at 500 La Gonda Way will allow the Town to relocate into a newer, larger building that will eliminate the need for upgrades or retrofitting, and provide a long term, permanent solution to housing the Town Offices and Police Department. For these reasons, it offers a superior and financially prudent alternative to renovating the existing Offices.

The property is 2.69 acres in size and includes 50,093 square feet of building area, 165 parking spaces, landscaping and related site improvements. The Town expects to move into the new building in 2021.

A fund transfer in the amount of \$4,396,390 from CIP A-580 will be used to help fund the project.

### DESCRIPTION OF MODIFICATIONS:

Revised funding to include COVID reserve.

## PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Site Acquisition	12,465,362	\$0	\$0	\$0	\$0	\$0	\$12,465,362
Design/Plan Review	\$750,000	\$0	\$0	\$0	\$0	\$0	\$750,000
Construction	\$7,134,348	\$3,750,000	\$0	\$0	\$0	\$0	\$10,884,348
<b>Total Cost Estimate:</b>	<b>20,349,710</b>	<b>\$3,750,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$24,099,710</b>
<b>Total Expenditure:</b>	<b>\$20,069,423</b>	<b>Unexpended: \$526,548 on 6-03-2021</b>					

## PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	12,678,850	\$750,000	\$0	\$0	\$0	\$0	\$13,428,850
Operating Reserve	\$0	\$3,000,000	\$0	\$0	\$0	\$0	\$3,000,000
Sale of 125 Hartz	\$3,274,470	\$0	\$0	\$0	\$0	\$0	\$3,274,470
Transfer from A-580	\$4,396,390	\$0	\$0	\$0	\$0	\$0	\$4,396,390
<b>Total Funding:</b>	<b>20,349,710</b>	<b>\$3,750,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$24,099,710</b>

### RATIONALE FOR PROPOSED PROJECT:

Relocate Town Offices into a newer, larger building.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## TINY FLOURISHES

CIP No: B-627 | STATUS: In Design | GREEN PROJECT: No | PRIORITY: 5 | PROJECT MANAGER: HRP



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This project has been recommended by the Parks and Leisure Services Commission as identified in the Parks, Recreation and Arts Strategic Plan.

This project will help to develop a plan to formalize the Tiny Flourishes idea which would allow for enhancements or amenities to be placed in the parks which would promote comfort and sociability while enhancing the use of public spaces. Items may include:

- Water fountains with bottle fillers
- Game Tables
- Nature play area
- Way finding signs for trails, nature walks
- Site furnishings (benches, tables, dog water bowls)
- Small Play Structures
- Outdoor Exercise Equipment
- Sport Amenities (Disc golf, pickleball, etc.)

### DESCRIPTION OF MODIFICATIONS:

Updated description and added funding.

## PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$50,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$100,000
<b>Total Cost Estimate:</b>	<b>\$50,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$100,000</b>
<b>Total Expenditure:</b>	<b>\$10,500</b>	<b>Unexpended: \$39,500 on 6-03-2021</b>					

## PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$50,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$100,000
<b>Total Funding:</b>	<b>\$50,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$100,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Will provide Town with a plan to identify and purchase small enhancements that can be added to Town parks and facilities.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## TOWN GREEN AND ARTS DISTRICT

CIP No: B-628 | STATUS: Adopted | GREEN PROJECT: No | PRIORITY: 2/3 | PROJECT MANAGER: HRP



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

The Parks, Recreation and Arts Commission recommends this as a high priority parks project. This project is identified in the Parks, Recreation and Arts Strategic Plan as an important to the Parks, Recreation and Arts System.

This project includes a comprehensive set of improvements, activities, and arts program strategies to activate the Town Green and Arts District on Front Street. Project includes larger stage, seating options, musical garden, climbable art, creek walk enhancements, maker space, gateway monuments and Village Theatre enhancements.

2022/23: Phase 1 - Creek Walk, Musical Garden

2023/24: Phase 2 - Town Green Core, Gateway Monuments, Village Theatre planting

2024/25: Phase 3 - Amphitheater, Enhanced Crosswalk, Outdoor reading area

### DESCRIPTION OF MODIFICATIONS:

Funding transfer from B-420.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$0	\$100,000	\$180,000	\$180,000	\$180,000	\$0	\$640,000
Construction	\$0	\$0	\$1,020,000	\$1,020,000	\$1,020,000	\$0	\$3,060,000
<b>Total Cost Estimate:</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$1,200,000</b>	<b>\$1,200,000</b>	<b>\$1,200,000</b>	<b>\$0</b>	<b>\$3,700,000</b>
<b>Total Expenditure:</b>		<b>Not Available</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Transfer	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Unfunded-87	\$0	\$0	\$1,200,000	\$1,200,000	\$1,200,000	\$0	\$3,600,000
<b>Total Funding:</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$1,200,000</b>	<b>\$1,200,000</b>	<b>\$1,200,000</b>	<b>\$0</b>	<b>\$3,700,000</b>

### RATIONALE FOR PROPOSED PROJECT:

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0

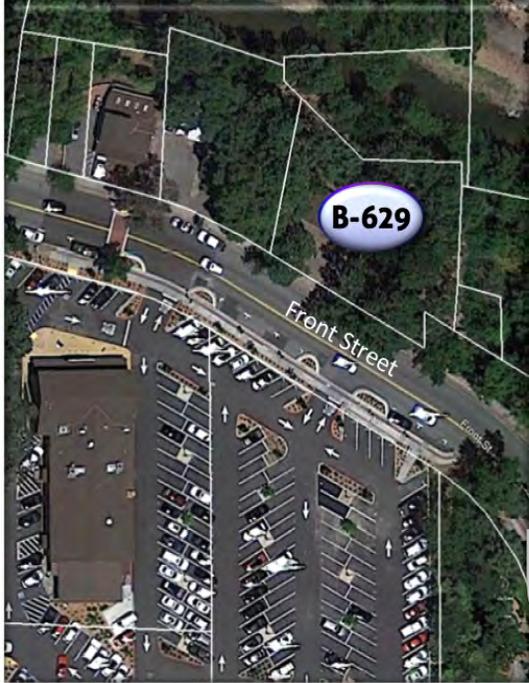


## 282 FRONT STREET - ARTS DISTRICT MAKER SPACE

CIP No: B-629 | STATUS: Adopted

GREEN PROJECT: No | PRIORITY: 4

PROJECT MANAGER: HRP



This project is currently unfunded.

### PROJECT DESCRIPTION AND LOCATION:

The Parks, Recreation and Arts Commission recommends this as a high priority parks project. This project is identified in the Parks, Recreation and Arts Strategic Plan as an important to the Parks, Recreation and Arts System.

This project includes a comprehensive set of improvements, activities and arts program strategies to activate the Town Green and Arts District on Front Street. The Front Street property was specifically identified in the Town Green and Arts District Master Plan. The project includes a new building to become a maker space with restrooms, outdoor area including shade trellises, community tables and other seating.

Purchase of Property \$600,000  
Design and Construction of Maker Space

# UNFUNDED

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$0	\$0	\$600,000	\$0	\$0	\$0	\$600,000
<b>Total Cost Estimate:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$600,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$600,000</b>
<b>Total Expenditure:</b>	<b>Not Available</b>						

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Unfunded-87	\$0	\$0	\$600,000	\$0	\$0	\$0	\$600,000
<b>Total Funding:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$600,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$600,000</b>

### RATIONALE FOR PROPOSED PROJECT:

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0

# Transportation



## Index of Transportation by Project Number

Pr#	Project Name	Page	Status
C-017	TOWN-WIDE SIDEWALK REPAIRS-----	CIP91	Construction, Modified
C-055	DIABLO ROAD TRAIL FROM ALAMEDA DIABLO TO TANK ACCESS ROAD-----	CIP92	Adopted, Modified
C-057	BLACKHAWK RD./HIDDEN OAK DR./MAGEE RANCH RD. TRAFFIC SIGNAL-----	CIP93	Adopted
C-305	TRAFFIC MANAGEMENT PROGRAM-----	CIP94	Design, Modified
C-392	BRIDGE MAINTENANCE-----	CIP95	Design, Modified
C-402	EL PINTADO OVERLAY - EL CERRO BLVD. TO I-680-----	CIP96	Design
C-418	TRAFFIC SIGNAL AND STREET LIGHT MAINTENANCE PROGRAM-----	CIP97	Construction, Modified
C-521	WEST EL PINTADO SIDEWALK IMPROVEMENT-----	CIP98	Adopted
C-545	TRAFFIC SIGNAL CONTROLLER UPGRADE-----	CIP99	Construction, Modified
C-552	INTERNALLY ILLUMINATED STREET NAME SIGN LED RETROFIT-----	CIP100	Construction, Modified
C-562	TRAFFIC SIGNAL INTERCONNECT SYSTEM-----	CIP101	Construction
C-566	TOWN-WIDE BICYCLE PARKING PROJECT-----	CIP102	Construction, Modified
C-578	SAN RAMON VALLEY BOULEVARD LANE ADDITION AND OVERLAY (SOUTH)---	CIP103	Design
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES-----	CIP104	Construction, Modified
C-588	BATTERY BACKUP REPLACEMENT FOR TRAFFIC SIGNALS-----	CIP105	Design
C-594	STUDENT PARKING AT SAN RAMON VALLEY HIGH SCHOOL-----	CIP106	Adopted
C-596	SAN RAMON VALLEY CREEK FOOTBRIDGE AT DANVILLE GREEN-----	CIP107	Adopted
C-598	PARK AND RIDE EXPANSION PROJECT-----	CIP108	Design
C-599	LA GONDA WAY BRIDGE IMPROVEMENTS-----	CIP109	Design, Modified
C-600	SAN RAMON VALLEY BOULEVARD IMPROVEMENTS (NORTH)-----	CIP110	Adopted
C-601	CAMINO RAMON IMPROVEMENTS-----	CIP111	Adopted, Modified
C-602	DANVILLE BOULEVARD IMPROVEMENTS-----	CIP112	Adopted
C-607	IRON HORSE TRAIL RAISED CROSSWALKS AND FLASHING BEACONS-----	CIP113	Adopted, Modified
C-609	TOWN-WIDE BICYCLE MASTER PLAN-----	CIP114	Adopted
C-610	PAVEMENT MANAGEMENT-----	CIP115	Complete, Modified
C-621	TOWN-WIDE BICYCLE FACILITIES IMPROVEMENTS-----	CIP116	Design, Modified
C-634	DOWNTOWN TRAFFIC SIGNAL MODERNIZATION-----	CIP117	New
C-635	SYCAMORE VALLEY ROAD IMPROVEMENTS-----	CIP118	New



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Pr#	Project Name	Page	Status
C-588	BATTERY BACKUP REPLACEMENT FOR TRAFFIC SIGNALS-----	CIP 105	Design
C-057	BLACKHAWK RD./HIDDEN OAK DR./MAGEE RANCH RD. TRAFFIC SIGNAL-----	CIP 93	Adopted
C-392	BRIDGE MAINTENANCE-----	CIP 95	Design, Modified
C-601	CAMINO RAMON IMPROVEMENTS-----	CIP 111	Adopted, Modified
C-602	DANVILLE BOULEVARD IMPROVEMENTS-----	CIP 112	Adopted
C-055	DIABLO ROAD TRAIL FROM ALAMEDA DIABLO TO TANK ACCESS ROAD-----	CIP 92	Adopted, Modified
C-634	DOWNTOWN TRAFFIC SIGNAL MODERNIZATION-----	CIP 117	New
C-402	EL PINTADO OVERLAY - EL CERRO BLVD. TO I-680-----	CIP 96	Design
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES-----	CIP 104	Construction, Modified
C-552	INTERNALLY ILLUMINATED STREET NAME SIGN LED RETROFIT-----	CIP 100	Construction, Modified
C-607	IRON HORSE TRAIL RAISED CROSSWALKS AND FLASHING BEACONS-----	CIP 113	Adopted, Modified
C-599	LA GONDA WAY BRIDGE IMPROVEMENTS-----	CIP 109	Design, Modified
C-598	PARK AND RIDE EXPANSION PROJECT-----	CIP 108	Design
C-610	PAVEMENT MANAGEMENT-----	CIP 115	Complete, Modified
C-600	SAN RAMON VALLEY BOULEVARD IMPROVEMENTS (NORTH)-----	CIP 110	Adopted
C-578	SAN RAMON VALLEY BOULEVARD LANE ADDITION AND OVERLAY (SOUTH)---	CIP 103	Design
C-596	SAN RAMON VALLEY CREEK FOOTBRIDGE AT DANVILLE GREEN-----	CIP 107	Adopted
C-594	STUDENT PARKING AT SAN RAMON VALLEY HIGH SCHOOL-----	CIP 106	Adopted
C-635	SYCAMORE VALLEY ROAD IMPROVEMENTS-----	CIP 118	New
C-621	TOWN-WIDE BICYCLE FACILITIES IMPROVEMENTS-----	CIP 116	Design, Modified
C-609	TOWN-WIDE BICYCLE MASTER PLAN-----	CIP 114	Adopted
C-566	TOWN-WIDE BICYCLE PARKING PROJECT-----	CIP 102	Construction, Modified
C-017	TOWN-WIDE SIDEWALK REPAIRS-----	CIP 91	Construction, Modified
C-305	TRAFFIC MANAGEMENT PROGRAM-----	CIP 94	Design, Modified
C-418	TRAFFIC SIGNAL AND STREET LIGHT MAINTENANCE PROGRAM-----	CIP 97	Construction, Modified
C-545	TRAFFIC SIGNAL CONTROLLER UPGRADE-----	CIP 99	Construction, Modified
C-562	TRAFFIC SIGNAL INTERCONNECT SYSTEM-----	CIP 101	Construction
C-521	WEST EL PINTADO SIDEWALK IMPROVEMENT-----	CIP 98	Adopted



## TOWN-WIDE SIDEWALK REPAIRS

CIP No: C-017 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 3 Ongoing | PROJECT MANAGER: JP



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Design and construction of Town-wide sidewalk repair projects consistent with completed sidewalk survey and pursuant to the Municipal Code Section 12-6.3 and 6.4.

Ongoing repairs to address deficient sidewalk sections and reduce liability exposure.

Annual downtown tree well repairs.

Ongoing sidewalk repairs in downtown area.

### DESCRIPTION OF MODIFICATIONS:

Added funding for 2025/26.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$605,327	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$640,327
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$605,327</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$640,327</b>
<b>Total Expenditure:</b>	<b>\$380,216</b>	<b>Unexpended: \$225,111 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Commercial TIP	\$284,362	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$319,362
Residential TIP	\$320,965	\$0	\$0	\$0	\$0	\$0	\$320,965
<b>Total Funding:</b>	<b>\$605,327</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$640,327</b>

### RATIONALE FOR PROPOSED PROJECT:

Implementing plans for correction of deficient sidewalk sections will reduce liability exposure.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
Additional Town direct operating costs per year: \$0



## DIABLO ROAD TRAIL FROM ALAMEDA DIABLO TO TANK ACCESS ROAD

CIP No: C-055 | STATUS: In Design

GREEN PROJECT: Yes | PRIORITY: 1

PROJECT MANAGER: AD



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Project is part of the North East Roadway Improvement Assessment District (NERIAD) and consists of construction of a paved 0.9-mile Class I pedestrian/bicycle path located adjacent to the south side of Diablo Road from Fairway Drive to the west to the tank access road (1,200 feet west of Mt. Diablo Scenic/Blackhawk intersection) to the east. Path will connect to existing 0.5-mile Diablo Road (aka Barbara Haile) Trail to the west and a new 0.7-mile Class I path to the east that will be constructed as part of the Magee Preserve Development.

Several grant funding opportunities are being pursued for construction phase and Measure J funds from CIP C-598 and C-602 will be reallocated.

A TDA grant (\$150,000) was awarded for FY22 cycle for the construction of the crossing improvements (HAWK signal) at the intersection of Diablo Road/Fairway Drive.

2018 - Feasibility Study (COMPLETE)  
 2020/21 - Design and Environmental Clearance phases  
 2021/22 - Construction (pending funding procurement)

### DESCRIPTION OF MODIFICATIONS:

Updated description and funding.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total	
Environmental Review	\$445,923	\$0	\$0	\$0	\$0	\$0	\$445,923	
Design/Plan Review	\$429,000	\$0	\$0	\$0	\$0	\$0	\$429,000	
Design	\$0	\$35,000	\$0	\$0	\$0	\$0	\$35,000	
Construction	\$1,315,000	\$1,985,104	\$0	\$0	\$0	\$0	\$3,300,104	
Inspection & Admin.	\$10,768	\$46,432	\$0	\$0	\$0	\$0	\$57,200	
<b>Total Cost Estimate:</b>	<b>\$2,200,691</b>	<b>\$2,066,536</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,267,227</b>	
<b>Total Expenditure:</b>	<b>\$80,460</b>	<b>Unexpended: \$1,993,231 on 6-03-2021</b>						

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Meas J Major St 24c	\$1,211,000	\$416,536	\$0	\$0	\$0	\$0	\$1,627,536
Meas J-CC-TLC (2012)	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
Meas J-CC-TLC (2017)	\$0	\$1,500,000	\$0	\$0	\$0	\$0	\$1,500,000
NERIAD	\$770,843	\$0	\$0	\$0	\$0	\$0	\$770,843
NERIAD Debt Service	\$143,848	\$0	\$0	\$0	\$0	\$0	\$143,848
TDA Grant	\$0	\$150,000	\$0	\$0	\$0	\$0	\$150,000
<b>Total Funding:</b>	<b>\$2,200,691</b>	<b>\$2,066,536</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,267,227</b>

### RATIONALE FOR PROPOSED PROJECT:

This project mitigates the impacts of development within the NERIAD project boundaries.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## BLACKHAWK RD./HIDDEN OAK DR./MAGEE RANCH RD. TRAFFIC SIGNAL

CIP No: C-057 | STATUS: Adopted

GREEN PROJECT: No | PRIORITY: 5

PROJECT MANAGER: AD



### PROJECT DESCRIPTION AND LOCATION:

Construction of a traffic signal and loop detectors at the main entrance to the Magee Ranch development. The project will avoid conflict with the existing trees. This signal would be operated and maintained by Contra Costa County.

Funding for this signal is to be set aside for traffic signal installation at such time as signal warrants are met.

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$31,500	\$0	\$0	\$0	\$0	\$0	\$31,500
Construction	\$157,500	\$0	\$0	\$0	\$0	\$0	\$157,500
Inspection & Admin.	\$4,370	\$0	\$0	\$0	\$0	\$0	\$4,370
<b>Total Cost Estimate:</b>	<b>\$193,370</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$193,370</b>
<b>Total Expenditure:</b>	<b>\$0</b>	<b>Unexpended: \$193,370 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
NERIAD	\$193,370	\$0	\$0	\$0	\$0	\$0	\$193,370
<b>Total Funding:</b>	<b>\$193,370</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$193,370</b>

### RATIONALE FOR PROPOSED PROJECT:

This project would mitigate traffic impacts associated with development within the NERIAD boundaries.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$5,000



## TRAFFIC MANAGEMENT PROGRAM

CIP No: C-305 | STATUS: In Design | GREEN PROJECT: No | PRIORITY: 2 Ongoing | PROJECT MANAGER: AD



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Implementation of Neighborhood Traffic Management Program (NTMP) and the Arterial Management Program through installation of traffic calming/safety devices including speed humps, signs/pavement markings, crosswalk enhancements (RRFBs), radar display signs, curb bulb-outs.

NTMP projects require neighborhood majority (70%) and Town Council approvals.

Locations identified for new RRFB Systems:

2021/22 - Stone Valley/MVHS (\$20,000), Hartz Ave /Church St (\$25,000)

2022/23 - IHT/Love Ln., IHT/W. Linda Mesa Ave.

2023/24 - IHT/Hartford Rd.

An HSIP grant was awarded for design and construction of new systems identified for FY21/22. The replacement of the IHT/Del Amigo system is included with the grant funding.

### DESCRIPTION OF MODIFICATIONS:

Updated description, increased funding for 2021/22 and added funding for 2025/26.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$88,062	\$0	\$0	\$0	\$0	\$0	\$88,062
Construction	\$603,436	\$270,000	\$25,000	\$25,000	\$25,000	\$25,000	\$973,436
Inspection & Admin.	\$27,309	\$0	\$0	\$0	\$0	\$0	\$27,309
<b>Total Cost Estimate:</b>	<b>\$718,807</b>	<b>\$270,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$1,088,807</b>
<b>Total Expenditure:</b>	<b>\$648,253</b>	<b>Unexpended: \$70,554 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Pur Reallocate	(\$75,000)	\$0	\$0	\$0	\$0	\$0	(\$75,000)
CIP Gen Purpose Rev	\$793,807	\$30,000	\$25,000	\$25,000	\$25,000	\$25,000	\$923,807
Grant	\$0	\$240,000	\$0	\$0	\$0	\$0	\$240,000
<b>Total Funding:</b>	<b>\$718,807</b>	<b>\$270,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$1,088,807</b>

### RATIONALE FOR PROPOSED PROJECT:

Implements program approved by Town Council to address arterial and neighborhood traffic problems.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 400  
Additional Town direct operating costs per year: \$1,500



## BRIDGE MAINTENANCE

CIP No: C-392 | STATUS: In Design

GREEN PROJECT: Yes | PRIORITY: 3

PROJECT MANAGER: SJ



### PROJECT DESCRIPTION AND LOCATION:

A Caltrans biennial inspection conducted in January 2016 recommended scour repair to prevent damage to the bridge support systems town wide, including at the following locations:

Paraiso Road Bridge - \$176,400

Camino Ramon Bridge - \$81,034

Various other bridges as needed.

Prior year amounts adjusted for inflation and environmental studies added to costs.

2020/21: Develop a Bridge Preventative Maintenance Program to identify and prioritize maintenance needs for all Town bridges.

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$28,459	\$0	\$0	\$0	\$0	\$0	\$28,459
Construction	\$515,434	\$0	\$0	\$0	\$0	\$0	\$515,434
Inspection & Admin.	\$13,096	\$0	\$0	\$0	\$0	\$0	\$13,096
<b>Total Cost Estimate:</b>	<b>\$556,989</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$556,989</b>
<b>Total Expenditure:</b>	<b>\$126,291</b>	<b>Unexpended: \$430,698 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$425,476	\$0	\$0	\$0	\$0	\$0	\$425,476
Community Dev Agency	\$37,500	\$0	\$0	\$0	\$0	\$0	\$37,500
Meas J Rtrn to Src	\$94,013	\$0	\$0	\$0	\$0	\$0	\$94,013
<b>Total Funding:</b>	<b>\$556,989</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$556,989</b>

### RATIONALE FOR PROPOSED PROJECT:

Caltrans recommended repairs will reduce damage to the bridge structures.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0

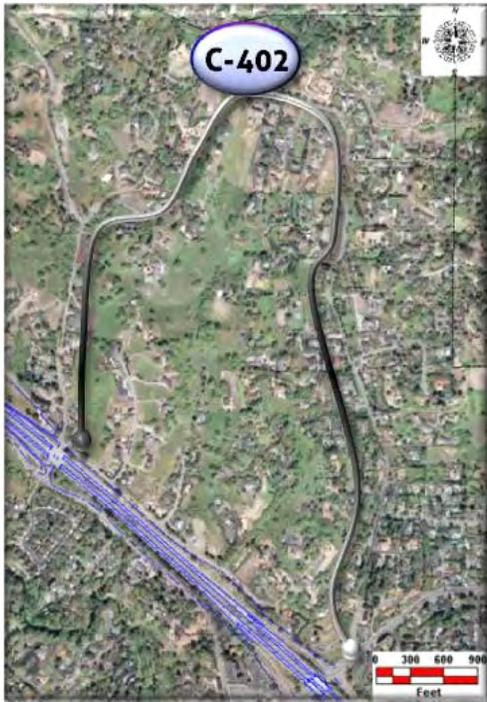


## EL PINTADO OVERLAY - EL CERRO BLVD. TO I-680

CIP No: C-402 | STATUS: In Design

GREEN PROJECT: No | PRIORITY: 2/3

PROJECT MANAGER: NNS



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This project includes asphalt dig-out and repairs, an overlay with reinforcing fabric and some shoulder backing.

Funding for a portion of this project is proposed to come from deferred improvement agreements.

The deferred improvement agreement funding has not been collected from the property owners.

A portion of this project was completed in April of 2011, spending all of the CIP General Purpose Revenue and Measure J Return to Source funds.

Three phased options are being explored for improvements:

1. Base repair with partial rehabilitation (sections with PCI <60) and slurry seal (sections with PCI >60) and drainage improvements.
2. Base repair with rehabilitation of entire loop and drainage improvements.
3. Base repair with full street improvements including rehabilitation, drainage improvements and sidewalks.

### DESCRIPTION OF MODIFICATIONS:

Updated description, priority and funding.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$130,376	\$500,000	\$500,000	\$500,000	\$0	\$0	\$1,630,376
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$130,376</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,630,376</b>
<b>Total Expenditure:</b>	<b>\$156,919</b>	<b>Unexpended: \$301,039 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$80,376	\$500,000	\$500,000	\$500,000	\$0	\$0	\$1,580,376
Meas J Rtrn to Src	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
<b>Total Funding:</b>	<b>\$130,376</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,630,376</b>

### RATIONALE FOR PROPOSED PROJECT:

This section of roadway is in poor condition and is in need of repair and overlay.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## TRAFFIC SIGNAL AND STREET LIGHT MAINTENANCE PROGRAM

CIP No: C-418 | STATUS: In Construction | GREEN PROJECT: No | PRIORITY: 2 Ongoing | PROJECT MANAGER: MH



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Maintenance for 53 Town and County owned signalized intersections, repaint 241 street lights, and 2 banner poles. Work includes:

Replace aging illuminated in-ground crosswalk systems with new Rectangular Rapid Flashing Beacon systems at the following locations:

- Parkhaven Drive (COMPLETE)
- Rassani Drive (COMPLETE)
- Front Street/Community Center (COMPLETE)
- Railroad Avenue/Clock Tower Parking Lot (COMPLETE)
- Hartz Ave/Prospect Ave (COMPLETE)
- Del Amigo/Iron Horse Trail (2021/22)
- Diablo Rd/Arroyo Dr (COMPLETE)
- La Gonda Way/St. Isidore Church (COMPLETE)

Touch-up painting will continue on an annual basis as needed.

Repainting maintenance is on a 5 to 10 year cycle. Priority for the Downtown Business District. Repainting locations and schedule will be evaluated (FY 2022).

### DESCRIPTION OF MODIFICATIONS:

Updated description.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$947,018	\$0	\$0	\$0	\$0	\$0	\$947,018
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$947,018</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$947,018</b>
<b>Total Expenditure:</b>	<b>\$675,428</b>	<b>Unexpended: \$271,590 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Pur Reallocate	(\$200,000)	\$0	\$0	\$0	\$0	\$0	(\$200,000)
CIP Gen Purpose Rev	\$617,304	\$0	\$0	\$0	\$0	\$0	\$617,304
LLAD Zone C	\$269,350	\$0	\$0	\$0	\$0	\$0	\$269,350
Meas J Rtrn to Src	\$91,964	\$0	\$0	\$0	\$0	\$0	\$91,964
PG&E Grant	\$168,400	\$0	\$0	\$0	\$0	\$0	\$168,400
<b>Total Funding:</b>	<b>\$947,018</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$947,018</b>

### RATIONALE FOR PROPOSED PROJECT:

Ongoing maintenance required for proper function, to extend signal life and improve aesthetics.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 40  
 Additional Town direct operating costs per year: \$5,000



## WEST EL PINTADO SIDEWALK IMPROVEMENT

CIP No: C-521 | STATUS: In Design

GREEN PROJECT: Yes | PRIORITY: 3

PROJECT MANAGER: SJ



### PROJECT DESCRIPTION AND LOCATION:

Completion of sidewalk improvements on West El Pintado Road between Weller Lane & El Cerro Boulevard, including minor street reconstruction in selected areas, installation of sidewalks in currently unimproved areas, new paving, curb and gutter.

Estimate does not include right-of-way acquisition costs (5,380 s.f.). All options will be explored to avoid the need for right-of-way acquisition.

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$71,833	\$0	\$0	\$0	\$0	\$0	\$71,833
Construction	\$393,296	\$0	\$0	\$0	\$0	\$0	\$393,296
Inspection & Admin.	\$20,268	\$0	\$0	\$0	\$0	\$0	\$20,268
<b>Total Cost Estimate:</b>	<b>\$485,397</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$485,397</b>
<b>Total Expenditure:</b>	<b>\$5,200</b>	<b>Unexpended: \$480,197 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$485,397	\$0	\$0	\$0	\$0	\$0	\$485,397
<b>Total Funding:</b>	<b>\$485,397</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$485,397</b>

### RATIONALE FOR PROPOSED PROJECT:

Sidewalk is needed to complete the pedestrian connection between El Cerro Blvd. and Diablo Rd.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 5  
 Additional Town direct operating costs per year: \$500



## TRAFFIC SIGNAL CONTROLLER UPGRADE

CIP No: C-545 | STATUS: In Construction | GREEN PROJECT: No | PRIORITY: 1/2 | PROJECT MANAGER: MH



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

The Town's traffic signal system is aging with equipment becoming obsolete requiring major replacement of traffic signal controllers, hardware and software.

New Advanced Traffic Signal Controllers (ATC) will replace 170e traffic controllers at 54 intersections. A new traffic management software (TMS) system (Econolite - Centrats) will replace the current TMS (QuikNet).

2019/20 Procure new ATC controllers for 25 intersections and new TMS. (COMPLETE)

2020/21 Phase I - Installation of 25 new ATC controllers and TMS. (COMPLETE)

2021/22 Phase II - Procure and install ACT controllers at 15 intersections in SRVB corridor.

2022/23 Phase III - Procure and install ACT controllers at 14 intersections (Diablo Rd/Camino Ramon corridors).

### DESCRIPTION OF MODIFICATIONS:

Updated description and added funding for 2021/22 and 2025/26.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$719,011	\$230,000	\$30,000	\$30,000	\$30,000	\$30,000	\$1,069,011
Inspection & Admin.	\$4,310	\$0	\$0	\$0	\$0	\$0	\$4,310
<b>Total Cost Estimate:</b>	<b>\$723,321</b>	<b>\$230,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$1,073,321</b>
<b>Total Expenditure:</b>	<b>\$692,530</b>	<b>Unexpended: \$30,790 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000
Gas Tax	\$453,698	\$0	\$0	\$0	\$0	\$0	\$453,698
Meas J Rtrn to Src	\$90,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$240,000
Proposition 1B	\$179,623	\$0	\$0	\$0	\$0	\$0	\$179,623
<b>Total Funding:</b>	<b>\$723,321</b>	<b>\$230,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$1,073,321</b>

### RATIONALE FOR PROPOSED PROJECT:

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## INTERNALLY ILLUMINATED STREET NAME SIGN LED RETROFIT

CIP No: C-552 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 1 Ongoing | PROJECT MANAGER: MH



**Town-wide Project**

This project has been modified from the previous year.

**PROJECT DESCRIPTION AND LOCATION:**

Internally illuminated street name signs were initially equipped with fluorescent lamps which required intensive maintenance and not energy efficient. This project replaces the fluorescent lamps with energy efficient LED lamps.

This project will also replace street name sign panels that have reach the end of service life.

46 LED lamp retrofits and 131 illuminated street name sign panels throughout 31 intersections were completed through 2018/19.

LED retrofits and street name sign panels at the remaining eight intersections will be completed in 2021/22.

**DESCRIPTION OF MODIFICATIONS:**

Updated description.

**PROJECT COST ESTIMATE**

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$8,620	\$0	\$0	\$0	\$0	\$0	\$8,620
Construction	\$221,100	\$0	\$0	\$0	\$0	\$0	\$221,100
<b>Total Cost Estimate:</b>	<b>\$229,720</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$229,720</b>
<b>Total Expenditure:</b>	<b>\$113,496</b>	<b>Unexpended: \$116,224 on 6-03-2021</b>					

**PROJECT APPROPRIATION AND FUNDING**

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Meas J Rtrn to Src	\$229,720	\$0	\$0	\$0	\$0	\$0	\$229,720
<b>Total Funding:</b>	<b>\$229,720</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$229,720</b>

**RATIONALE FOR PROPOSED PROJECT:**

Improve efficiency and reduce costs.

**EXPECTED IMPACT ON OPERATING BUDGET:**

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## TRAFFIC SIGNAL INTERCONNECT SYSTEM

CIP No: C-562 | STATUS: In Construction | GREEN PROJECT: No | PRIORITY: 3 Ongoing | PROJECT MANAGER: AD



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Provides ongoing support for infrastructure maintenance and upgrades for the traffic signal interconnect network, and annual software support and maintenance services of the traffic management software (TMS) system.

A new TMS system was procured in 2020 through the Traffic Signal Controller Upgrades project. This project will support both the pre-existing TMS and new TMS systems during the transition and phase out of the older system, and will continue to provide support of the new TMS in future years.

### DESCRIPTION OF MODIFICATIONS:

Updated description and funding.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Capital Maintenance	\$146,804	\$0	\$0	\$0	\$0	\$0	\$146,804
<b>Total Cost Estimate:</b>	<b>\$146,804</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$146,804</b>
<b>Total Expenditure:</b>	<b>\$130,565</b>	<b>Unexpended: \$16,240 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Meas J Rtrn to Src	\$146,804	\$0	\$0	\$0	\$0	\$0	\$146,804
<b>Total Funding:</b>	<b>\$146,804</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$146,804</b>

### RATIONALE FOR PROPOSED PROJECT:

Ongoing maintenance and monitoring of the traffic signal system and major upgrade to monitoring software.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
Additional Town direct operating costs per year: \$0



## TOWN-WIDE BICYCLE PARKING PROJECT

CIP No: C-566 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 3 | PROJECT MANAGER: AD



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Phase 1: A planning study to determine a plan for the phased installation of bicycle parking facilities. The study will generate bike parking standards with a detailed focus on the downtown. (COMPLETE)

Phase 2A: Installation of bike racks at most of the locations identified in the Bicycle Parking Assessment within the public right of way. (COMPLETE)

Phase 2B: This includes installation of bicycle parking at identified private property locations that are to be initiated by property owners.

Phase 3: Replace bicycle racks at the Library/Community Center. Identify potential locations for bicycle e-lockers in the downtown area. Proceed with replacement of existing bicycle lockers with 16 e-lockers and bicycle racks at Park & Ride using BAAQMD funding procured as part of Park & Ride project. Research/deploy new bicycle rack designs to promote bicycling to the downtown.

A Transportation Demand Management (TDM) grant will be used for replacement of existing/new bike rack locations.

### DESCRIPTION OF MODIFICATIONS:

Updated description.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
Construction	\$22,000	\$0	\$0	\$0	\$0	\$0	\$22,000
<b>Total Cost Estimate:</b>	<b>\$37,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$37,000</b>
<b>Total Expenditure:</b>	<b>\$26,854</b>	<b>Unexpended: \$10,146 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$21,000	\$0	\$0	\$0	\$0	\$0	\$21,000
TDM Grant	\$16,000	\$0	\$0	\$0	\$0	\$0	\$16,000
<b>Total Funding:</b>	<b>\$37,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$37,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Provide parking facilities for a multi-modal transportation network including design standards for Town-wide bicycle parking facilities.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0

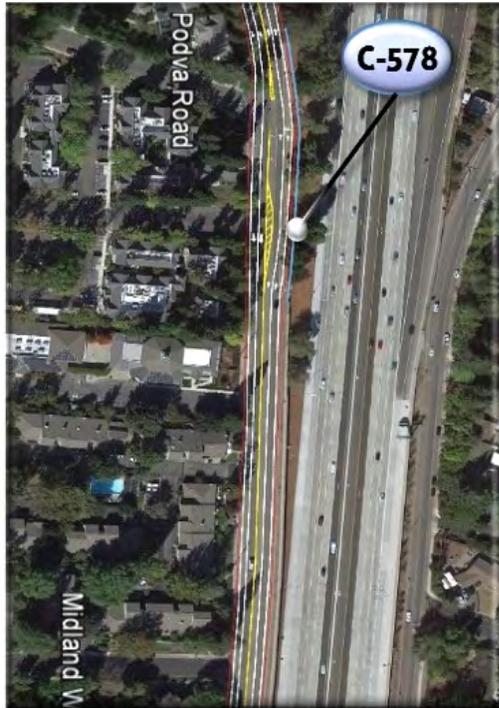


## SAN RAMON VALLEY BOULEVARD SLURRY SEAL AND STRIPING (SOUTH)

CIP No: C-578 | STATUS: In Design

GREEN PROJECT: Yes | PRIORITY: 1/2

PROJECT MANAGER: NNS



### PROJECT DESCRIPTION AND LOCATION:

This project scope consists of slurry seal and restriping the segment of San Ramon Valley between Podva Road and Jewel Terrace.

This roadway segment was constructed by Contra Costa County in the 1970's, at a curb to curb width of 57 feet. Existing homes along the west side of the roadway and the I-680 freeway along the east side, make further widening infeasible.

The roadway cross section retains single northbound and southbound travel lanes, a continuous center left turn lane, northbound and southbound bicycle lanes including bicycle buffer zone treatments, and residential on street parking along the west side of the roadway.

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Land and ROW	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Design/Plan Review	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
Design	\$67,000	\$0	\$0	\$0	\$0	\$0	\$67,000
Construction	\$796,046	\$0	\$0	\$0	\$0	\$0	\$796,046
Inspection & Admin.	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
Utilities	\$40,000	\$0	\$0	\$0	\$0	\$0	\$40,000
<b>Total Cost Estimate:</b>	<b>\$953,046</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$953,046</b>
<b>Total Expenditure:</b>	<b>\$6,995</b>	<b>Unexpended: \$946,051 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$45,000	\$0	\$0	\$0	\$0	\$0	\$45,000
Meas J Major St 24c	\$908,046	\$0	\$0	\$0	\$0	\$0	\$908,046
<b>Total Funding:</b>	<b>\$953,046</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$953,046</b>

### RATIONALE FOR PROPOSED PROJECT:

Eliminate the southbound constriction at Podva Road and complete the 4-lane configuration on San Ramon Valley Road

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
Additional Town direct operating costs per year: \$0



## ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES

CIP No: C-585 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 2 Ongoing | PROJECT MANAGER: AD



### PROJECT DESCRIPTION AND LOCATION:

This project is being continued to construct additional electric vehicle charging stations. Charging stations already completed include:

- Clock Tower Parking Lot (2 COMPLETED 2013/14)
- Railroad Avenue Parking Lot (2 COMPLETED 2014/15)
- Library and Community Center Parking Lot (1 COMPLETED 2015/16)
- Town Offices (9 town fleet chargers COMPLETED 2015/16)
- Maintenance Service Center (2 town fleet chargers COMPLETED 2015/16)

Village Theatre (4 COMPLETED 2019/20)

Five (5) new electric vehicle charging units (10 stations) are proposed to be installed as part of future Park and Ride Expansion.

Electric vehicle charging station rates were increased in February 2020 and are projected to generate an annual revenue in the range of \$20,000 to \$24,000 to offset maintenance and operating costs.

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Project Prep.	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
Construction	\$88,084	\$0	\$0	\$0	\$0	\$0	\$88,084
<b>Total Cost Estimate:</b>	<b>\$103,084</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$103,084</b>
<b>Total Expenditure:</b>	<b>\$103,060</b>	<b>Unexpended: \$24 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$103,084	\$0	\$0	\$0	\$0	\$0	\$103,084
<b>Total Funding:</b>	<b>\$103,084</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$103,084</b>

### RATIONALE FOR PROPOSED PROJECT:

Provide electric vehicle charging stations public use.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 20

Additional Town direct operating costs per year: \$2,000



## BATTERY BACKUP REPLACEMENT FOR TRAFFIC SIGNALS

CIP No: C-588 | STATUS: In Design

GREEN PROJECT: Yes | PRIORITY: 2

PROJECT MANAGER: MH



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

The Town's current battery backup systems for traffic signals, installed over 10 years ago, are in need of replacement and/or repair. All 54 signals are equipped with battery backup systems. A number of the systems have failed and have been replaced.

This project replaces battery backup systems at an average of eight intersections annually.

2019/20 Replace batteries at 15 intersections (COMPLETE)  
Replace inverters at 10 intersections (COMPLETE)

2020/21 Replace batteries at 12 intersections (COMPLETE)  
Replace inverters at 8 intersections (COMPLETE)

2021/22 Replace batteries and inverters at 8 intersections (\$28,000)

### DESCRIPTION OF MODIFICATIONS:

Updated description.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$4,000	\$0	\$0	\$0	\$0	\$0	\$4,000
Construction	\$106,000	\$0	\$0	\$0	\$0	\$0	\$106,000
<b>Total Cost Estimate:</b>	<b>\$110,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$110,000</b>
<b>Total Expenditure:</b>	<b>\$71,137</b>	<b>Unexpended: \$38,863 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Meas J Rtrn to Src	\$110,000	\$0	\$0	\$0	\$0	\$0	\$110,000
<b>Total Funding:</b>	<b>\$110,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$110,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Battery backup is very important for intersection safety during power outages.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
Additional Town direct operating costs per year: \$0



## STUDENT PARKING AT SAN RAMON VALLEY HIGH SCHOOL

CIP No: C-594 | STATUS: Completed 2020 | GREEN PROJECT: Yes | PRIORITY: 1/2 | PROJECT MANAGER: JAC



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Provide a contribution to the San Ramon Valley School District for a minimum of an additional 200 parking spaces at San Ramon Valley High School.

Additional parking will help reduce offsite parking impacts to the community.

The contingency shall be used for as needed to achieve the 240 parking space minimum addition.

Project is under construction and scheduled for completion by Fall 2019.

# COMPLETE

### DESCRIPTION OF MODIFICATIONS:

Project is complete.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Contingency	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
Construction	\$1,250,000	\$0	\$0	\$0	\$0	\$0	\$1,250,000
<b>Total Cost Estimate:</b>	<b>\$1,450,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,450,000</b>
<b>Total Expenditure:</b>	<b>\$1,450,000</b>	<b>Unexpended: \$0 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$1,450,000	\$0	\$0	\$0	\$0	\$0	\$1,450,000
<b>Total Funding:</b>	<b>\$1,450,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,450,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Provide funding for additional parking at San Ramon Valley High School to help reduce student parking on Town streets.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## SAN RAMON VALLEY CREEK FOOTBRIDGE AT DANVILLE GREEN

CIP No: C-596 | STATUS: Completed 2020 | GREEN PROJECT: Yes | PRIORITY: 2 | PROJECT MANAGER: BR



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Place a pedestrian footbridge over San Ramon Valley Creek at the Danville Green. The footbridge will meet East Bay Regional Parks standards for width and capacity.

The cost of the project will be shared in part with the Riverwalk development on the north side of the creek.

# COMPLETE

### DESCRIPTION OF MODIFICATIONS:

Project is complete.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$202,250	\$0	\$0	\$0	\$0	\$0	\$202,250
Testing	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Construction	\$647,750	\$0	\$0	\$0	\$0	\$0	\$647,750
Inspection & Admin.	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
<b>Total Cost Estimate:</b>	<b>\$900,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$900,000</b>
<b>Total Expenditure:</b>	<b>\$698,000</b>	<b>Unexpended: \$202,000 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Developer Contribution	\$202,000	\$0	\$0	\$0	\$0	\$0	\$202,000
Park Facilities	\$698,000	\$0	\$0	\$0	\$0	\$0	\$698,000
<b>Total Funding:</b>	<b>\$900,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$900,000</b>

### RATIONALE FOR PROPOSED PROJECT:

The footbridge satisfies the General Plan, Goal 17, Policy 14.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 10

Additional Town direct operating costs per year: \$1,000

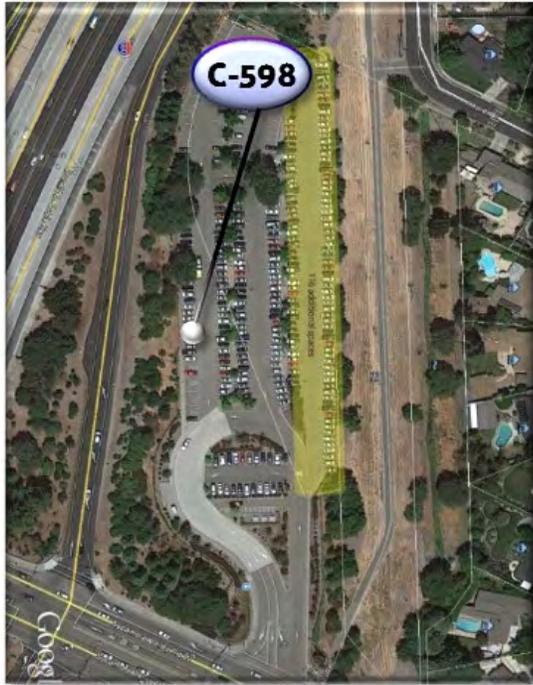


## PARK AND RIDE EXPANSION PROJECT

CIP No: C-598 | STATUS: In Design

GREEN PROJECT: Yes | PRIORITY: 2/3

PROJECT MANAGER: NNS



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

The Sycamore Park and Ride is an important element in the multi-modal transportation network that serves Danville and the San Ramon Valley. The facility helps reduce the number of vehicles and vehicle trips travelling on I-680 on weekdays and serves as a transit hub for the public and private bus services. Presently, the facility is operating at close to capacity on weekdays. This project will expand the existing Park and Ride facility to the east, adding approximately 116 parking spaces.

Existing landscape, mound, and wall will be relocated. Pedestrian access will be added at the north end of the project.

### Project includes:

- C.3 bio retention basins
- New landscaping
- Bicycle Facility improvements
- Electric charging facilities for cars and buses
- Green Infrastructure drainage feature

Project is placed on hold in it's current design and funds reallocated to CIP C-055 Diablo Road Trail.

### DESCRIPTION OF MODIFICATIONS:

Updated description, funding, and priority.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
Construction	\$2,837,500	\$0	\$0	\$0	\$0	\$0	\$2,837,500
Inspection & Admin.	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
Transfer	\$0	\$1,500,000)	\$0	\$0	\$0	\$0	(\$1,500,000)
<b>Total Cost Estimate:</b>	<b>\$3,047,500</b>	<b>\$1,500,000)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,547,500</b>
<b>Total Expenditure:</b>	<b>\$479,562</b>	<b>Unexpended: \$2,567,938 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Grant	\$12,500	\$0	\$0	\$0	\$0	\$0	\$12,500
Meas J Sub Trans 28c	\$250,000	\$0	\$0	\$0	\$0	\$0	\$250,000
Meas J-CC-TLC (2017)	\$1,500,000	\$1,500,000)	\$0	\$0	\$0	\$0	\$0
SCC Regional	\$905,000	\$0	\$0	\$0	\$0	\$0	\$905,000
TDM Grant	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
TFCA/TDA	\$80,000	\$0	\$0	\$0	\$0	\$0	\$80,000
TVTD Commercial	\$106,000	\$0	\$0	\$0	\$0	\$0	\$106,000
TVTD Residential	\$169,000	\$0	\$0	\$0	\$0	\$0	\$169,000
<b>Total Funding:</b>	<b>\$3,047,500</b>	<b>\$1,500,000)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,547,500</b>

### RATIONALE FOR PROPOSED PROJECT:

Provide additional parking for alternate transportation modes.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



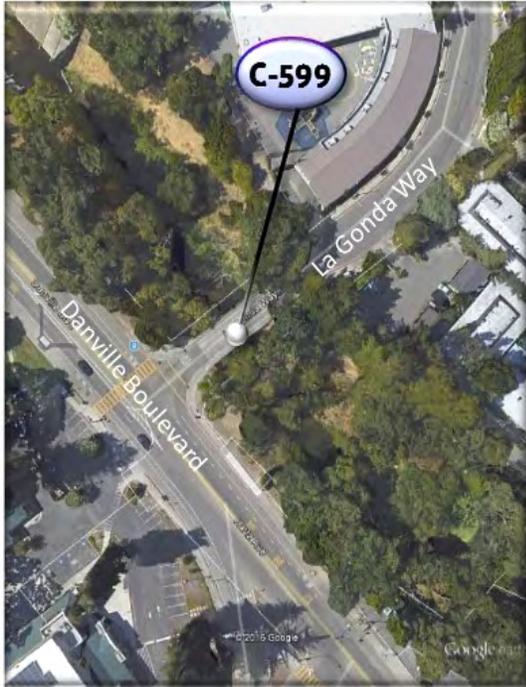
## LA GONDA WAY BRIDGE IMPROVEMENTS

CIP No: C-599 | STATUS: In Design

GREEN PROJECT: No

PRIORITY: 1/2

PROJECT MANAGER: SJ



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

The existing La Gonda Way bridge, built in 1950, is a three-span steel girder structure. The latest Caltrans inspection report performed in June 2014 classified the bridge as "structurally deficient" due to its poor deck condition. The bridge is also too narrow for existing traffic and pedestrian conditions.

The bridge will be replaced as part of the Caltrans Highway Bridge Program (HBP) making it eligible for federal reimbursement of 88.53% of participating costs.

The replacement bridge will accommodate two lanes of traffic, bicycles, and pedestrians. The project will also include pedestrian improvements at La Gonda Way/Danville Boulevard intersection.

### DESCRIPTION OF MODIFICATIONS:

Updated description.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Land and ROW	\$117,600	\$0	\$0	\$0	\$0	\$0	\$117,600
Design	\$1,203,807	\$0	\$0	\$0	\$0	\$0	\$1,203,807
Testing	\$78,750	\$0	\$0	\$0	\$0	\$0	\$78,750
Construction	\$0	\$0	\$4,586,000	\$0	\$0	\$0	\$4,586,000
Inspection & Admin.	\$0	\$0	\$50,000	\$0	\$0	\$0	\$50,000
<b>Total Cost Estimate:</b>	<b>\$1,400,157</b>	<b>\$0</b>	<b>\$4,636,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,036,157</b>
<b>Total Expenditure:</b>	<b>\$1,244,712</b>	<b>Unexpended: \$155,445 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$162,577	\$0	\$531,750	\$0	\$0	\$0	\$694,327
Grant	\$1,237,580	\$0	\$4,104,250	\$0	\$0	\$0	\$5,341,830
<b>Total Funding:</b>	<b>\$1,400,157</b>	<b>\$0</b>	<b>\$4,636,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,036,157</b>

### RATIONALE FOR PROPOSED PROJECT:

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## SAN RAMON VALLEY BOULEVARD IMPROVEMENTS (NORTH)

CIP No: C-600 | STATUS: In Design | GREEN PROJECT: Yes | PRIORITY: 1/2 | PROJECT MANAGER: NNS



### PROJECT DESCRIPTION AND LOCATION:

Provide a new pavement surface on San Ramon Valley Boulevard from Sycamore Valley Road to Hartz Avenue.

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$148,968	\$0	\$0	\$0	\$0	\$0	\$148,968
Contingency	\$162,455	\$0	\$0	\$0	\$0	\$0	\$162,455
Construction	\$500,852	\$0	\$0	\$0	\$0	\$0	\$500,852
<b>Total Cost Estimate:</b>	<b>\$812,275</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$812,275</b>
<b>Total Expenditure:</b>	<b>\$0</b>	<b>Unexpended: \$812,275 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Meas J Major St 24c	\$812,275	\$0	\$0	\$0	\$0	\$0	\$812,275
<b>Total Funding:</b>	<b>\$812,275</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$812,275</b>

### RATIONALE FOR PROPOSED PROJECT:

The pavement conditions index for this reach of San Ramon Valley Boulevard is below average at 66.

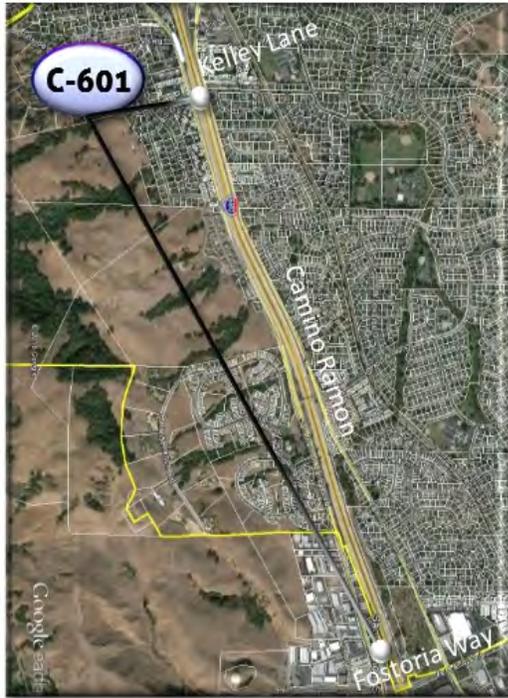
### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## CAMINO RAMON IMPROVEMENTS

CIP No: C-601 | STATUS: In Design | GREEN PROJECT: Yes | PRIORITY: 1 | PROJECT MANAGER: NNS



### PROJECT DESCRIPTION AND LOCATION:

Provide a new pavement surface on Camino Ramon from Kelley Lane to Fostoria Way.

Provide sidewalk at bus stop locations and pedestrian crossing improvements (crosswalks and RRFB system for access to bus stops).

This project is eligible for federal grant funding: 2017 OBAG II Local streets and Roads and Measure J Program 24c.

### DESCRIPTION OF MODIFICATIONS:

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$149,355	\$0	\$0	\$0	\$0	\$0	\$149,355
Contingency	\$149,355	\$0	\$0	\$0	\$0	\$0	\$149,355
Construction	\$1,672,776	\$0	\$0	\$0	\$0	\$0	\$1,672,776
<b>Total Cost Estimate:</b>	<b>\$1,971,486</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,971,486</b>
<b>Total Expenditure:</b>	<b>\$0</b>	<b>Unexpended: \$1,971,486 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Meas J Major St 24c	\$614,486	\$0	\$0	\$0	\$0	\$0	\$614,486
OBAG II LS&R (2017 gr)	\$1,357,000	\$0	\$0	\$0	\$0	\$0	\$1,357,000
<b>Total Funding:</b>	<b>\$1,971,486</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,971,486</b>

### RATIONALE FOR PROPOSED PROJECT:

Camino Ramon has reached a pavement condition index of 63.

### EXPECTED IMPACT ON OPERATING BUDGET:

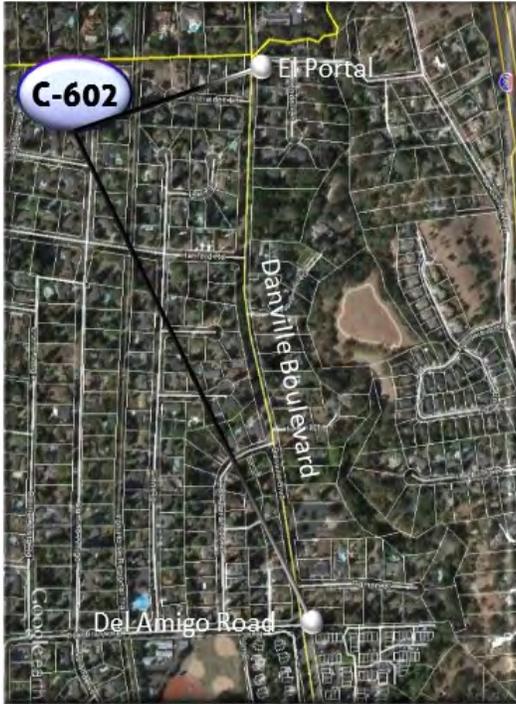
Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## DANVILLE BOULEVARD IMPROVEMENTS

CIP No: C-602 | STATUS: In Design | GREEN PROJECT: No | PRIORITY: 4/5 | PROJECT MANAGER: NNS



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

Provide a new pavement surface on Danville Boulevard from Del Amigo Road to El Portal.

Project placed on hold. This section of Danville Boulevard was slurry sealed in 2020 and has a current average PCI of 84. Measure J funding reallocated to CIP C-055 Diablo Road Trail Project.

### DESCRIPTION OF MODIFICATIONS:

Updated description and priority, transferred funding.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$66,646	\$0	\$0	\$0	\$0	\$0	\$66,646
Contingency	\$83,307	\$0	\$0	\$0	\$0	\$0	\$83,307
Construction	\$266,583	\$0	\$0	\$0	\$0	\$0	\$266,583
Transfer	\$0	(\$416,536)	\$0	\$0	\$0	\$0	(\$416,536)
<b>Total Cost Estimate:</b>	<b>\$416,536</b>	<b>(\$416,536)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditure:</b>	<b>\$0</b>	<b>Unexpended: \$416,536 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Meas J Major St 24c	\$416,536	(\$416,536)	\$0	\$0	\$0	\$0	\$0
<b>Total Funding:</b>	<b>\$416,536</b>	<b>(\$416,536)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### RATIONALE FOR PROPOSED PROJECT:

The average PCI of Danville Blvd is 84.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## IRON HORSE TRAIL RAISED CROSSWALKS AND FLASHING BEACONS

CIP No: C-607 | STATUS: In Design | GREEN PROJECT: No | PRIORITY: 1/2 | PROJECT MANAGER: MH



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

PHASE I: (\$70,000)

2019/20:

Completed replacement of illuminated crosswalks systems at IHT crossings on Greenbrook Drive, El Capitan Drive and Paraiso Drive with new RRFB systems, flashing LED STOP signs and trail crossing illumination systems.

PHASE II: (\$226,800)

Construct raised crosswalks at IHT crossings on Paraiso Drive, El Capitan Drive and Greenbrook Drive. Project includes pavement markings, signage and drainage improvements. Coordination with East Bay Regional Parks District will be required.

Grant programs will be pursued to fund Phase II of the project.

### DESCRIPTION OF MODIFICATIONS:

Updated description.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$22,000	\$0	\$0	\$0	\$0	\$0	\$22,000
Construction	\$238,000	\$0	\$0	\$0	\$0	\$0	\$238,000
Inspection & Admin.	\$26,000	\$0	\$0	\$0	\$0	\$0	\$26,000
<b>Total Cost Estimate:</b>	<b>\$286,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$286,000</b>
<b>Total Expenditure:</b>	<b>\$65,523</b>	<b>Unexpended: \$220,477 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Grant	\$216,000	\$0	\$0	\$0	\$0	\$0	\$216,000
Meas J Rtrn to Src	\$70,000	\$0	\$0	\$0	\$0	\$0	\$70,000
<b>Total Funding:</b>	<b>\$286,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$286,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Provides for a safer pedestrian crossing.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## TOWN-WIDE BICYCLE MASTER PLAN

CIP No: C-609 | STATUS: In Design | GREEN PROJECT: No | PRIORITY: 2 | PROJECT MANAGER: AD



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This project consists of the development of a comprehensive Bicycle Master Plan to support, encourage and enhance bicycle travel in Danville.

The Master Plan will support and serve as a mechanism to set forth implementation measures of the Goals and Policies defined in the Town's General Plan related to multi-modal circulation, complete streets and mobility and neighborhood quality.

Master Plan development began in 2020 and will be completed in spring 2021.

### DESCRIPTION OF MODIFICATIONS:

Updated description.

## PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>
<b>Total Expenditure:</b>	<b>\$99,955</b>	<b>Unexpended: \$45 on 6-03-2021</b>					

## PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Meas J Sub Trans 28c	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Meas J-CC-TLC (2017)	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
<b>Total Funding:</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Study will provide guidance for implementation of programs, projects and policies related to bicycle safety and infrastructure.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
 Additional Town direct operating costs per year: \$0



## PAVEMENT MANAGEMENT

CIP No: C-610 | STATUS: In Construction | GREEN PROJECT: No | PRIORITY: 1 | PROJECT MANAGER: NNS

### \*Current PCI



This project has been modified from the previous year.

#### PROJECT DESCRIPTION AND LOCATION:

The pavement management program is an annual effort approved by the Town Council to maintain the Town's street system at a high level of service. A proactive approach to pavement maintenance prevents more costly pavement repairs in the future.

The program consists of two approaches: a proactive approach that utilizes preventative maintenance methods such as Slurry Seal and Rubberized Cape Seal; and rehabilitation which includes overlays and reconstruction that replace the pavement wearing surface.

The planned level of expenditures is aimed at sustaining an overall pavement condition index (PCI) of 70 for Town streets.

A CalRecycle grant (\$200,000) was awarded as part of the Rubberized Pavement Grant Program that will be used for the 2021/22 Rubberized Cape Seal Project.

#### DESCRIPTION OF MODIFICATIONS:

Updated description and added funding for 2025/26.

## PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$33,000	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$88,000
Construction	\$8,499,401	\$2,967,000	\$2,967,000	\$2,967,000	\$2,617,000	\$2,467,000	\$22,484,401
Inspection & Admin.	\$66,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$176,000
<b>Total Cost Estimate:</b>	<b>\$8,598,401</b>	<b>\$3,000,000</b>	<b>\$3,000,000</b>	<b>\$3,000,000</b>	<b>\$2,650,000</b>	<b>\$2,500,000</b>	<b>\$22,748,401</b>
<b>Total Expenditure:</b>	<b>\$7,627,944</b>	<b>Unexpended: \$2,964,372 on 6-03-2021</b>					

## PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
CIP Gen Purpose Rev	\$3,335,000	\$250,000	\$750,000	\$757,359	\$500,000	\$300,000	\$5,892,359
Gas Tax	\$2,450,000	\$500,000	\$750,000	\$750,000	\$750,000	\$750,000	\$5,950,000
Grant	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000
Meas J Rtrn to Src	\$2,100,000	\$500,000	\$500,000	\$550,000	\$550,000	\$550,000	\$4,750,000
Operating Reserve	\$0	\$100,000	\$200,000	\$92,641	\$0	\$0	\$392,641
Solid Waste VIF	\$713,401	\$1,450,000	\$800,000	\$850,000	\$850,000	\$900,000	\$5,563,401
<b>Total Funding:</b>	<b>\$8,598,401</b>	<b>\$3,000,000</b>	<b>\$3,000,000</b>	<b>\$3,000,000</b>	<b>\$2,650,000</b>	<b>\$2,500,000</b>	<b>\$22,748,401</b>

#### RATIONALE FOR PROPOSED PROJECT:

Provide for maintaining the Town's PCI above 70.

#### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## TOWN-WIDE BICYCLE FACILITIES IMPROVEMENTS

CIP No: C-621 | STATUS: In Design | GREEN PROJECT: No | PRIORITY: 1/2 | PROJECT MANAGER: AD



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This is an ongoing effort to address improvements, repair and capital maintenance of Town-wide bicycle facilities.

- 2018/19: Installation of 12 bicycle/vehicular detection hardware at 7 signalized intersections. (\$48,000)
- 2019/20: Completed PS&E for design of bicycle lane enhancements on Diablo Road from Hartz Avenue to Green Valley Road intersections (\$30,000).
- 2020/21: Completed Diablo Road Bicycle Lane Improvements project and installation of bike detection systems at three intersections.
- 2021/22: Install bicycle video detection cameras at 5 locations (\$25k). Begin design of Bicycle Wayfinding signage plan as identified in Bicycle Master Plan. Future bicycle improvement projects to be developed and prioritized as identified in the Bicycle Master Plan.

### DESCRIPTION OF MODIFICATIONS:

Updated description and added funding for 2025/26.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
Construction	\$290,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$540,000
Inspection & Admin.	\$5,000	\$0	\$0	\$0	\$0	\$0	\$5,000
<b>Total Cost Estimate:</b>	<b>\$310,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$560,000</b>
<b>Total Expenditure:</b>	<b>\$100,701</b>	<b>Unexpended: \$209,299 on 6-03-2021</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Gas Tax	\$60,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$210,000
Meas J Rtrn to Src	\$27,500	\$0	\$0	\$0	\$0	\$0	\$27,500
Meas J Sub Trans 28c	\$140,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$240,000
TDA Grant	\$82,500	\$0	\$0	\$0	\$0	\$0	\$82,500
<b>Total Funding:</b>	<b>\$310,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$560,000</b>

### RATIONALE FOR PROPOSED PROJECT:

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



## DOWNTOWN TRAFFIC SIGNAL MODERNIZATION

CIP No: C-634 | STATUS: New

GREEN PROJECT: No

PRIORITY: 2/3

PROJECT MANAGER: MH



This project has been modified from the previous year.

### PROJECT DESCRIPTION AND LOCATION:

This project includes the modernization of traffic signals in the Downtown area to bring up to current standards. Project elements include ADA accessible pedestrian signals (audible and touchless sensors), bicycle/vehicular video detection systems, traffic video monitoring hardware, and signal head upgrades. Project will be phased based on funding availability. Grant funding will also be pursued.

### Phase I (2021/22)

Intersections of Diablo Rd/West El Pintado, Diablo Rd/Front Street, and Diablo/Hartz Avenue:

Installation of new audible touchless pedestrian signal activation, bicycle/vehicular video detection cameras, traffic video monitoring hardware, and replacement of signal heads to accommodate conversion to flashing yellow arrows for left turn phases (\$115,000)

### DESCRIPTION OF MODIFICATIONS:

New Project.

## PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Design/Plan Review	\$0	\$10,000	\$0	\$0	\$0	\$0	\$10,000
Construction	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Inspection & Admin.	\$0	\$5,000	\$0	\$0	\$0	\$0	\$5,000
<b>Total Cost Estimate:</b>	<b>\$0</b>	<b>\$115,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$115,000</b>
<b>Total Expenditure:</b>		<b>Not Available</b>					

## PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Grant	\$0	\$65,000	\$0	\$0	\$0	\$0	\$65,000
Meas J Rtrn to Src	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000
<b>Total Funding:</b>	<b>\$0</b>	<b>\$115,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$115,000</b>

### RATIONALE FOR PROPOSED PROJECT:

Bring Downtown traffic signals to current standards.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0

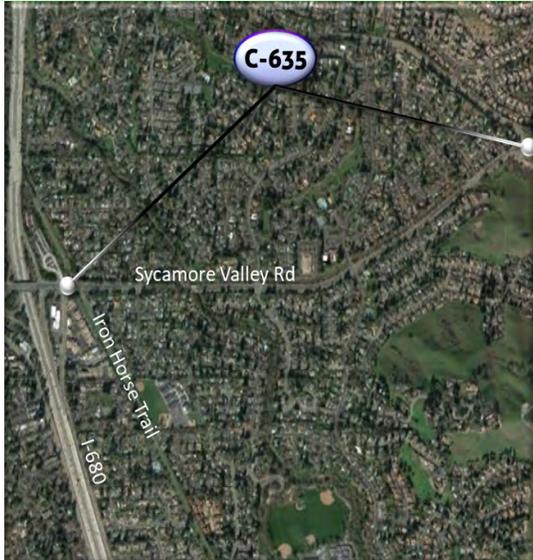


## SYCAMORE VALLEY ROAD IMPROVEMENTS

CIP No: C-635 | STATUS: New

GREEN PROJECT: Yes | PRIORITY: 2

PROJECT MANAGER: NNS



This project is unfunded and has been modified.

### PROJECT DESCRIPTION AND LOCATION:

Provide a new pavement surface on Sycamore Valley Road from Camino Ramon to Camino Tassajara.

Project includes: digout repairs and overlay, replacement of green bike lane striping and ADA curb ramps.

Project is unfunded. Preliminary cost estimate is \$1.6M. Potential funding sources include:

SCC-Subregional (\$594k)  
Measure-J Rtrn to Src (\$1M)

# UNFUNDED

### DESCRIPTION OF MODIFICATIONS:

New Project.

### PROJECT COST ESTIMATE

PRINTED ON: 6/4/2021

Expenditure Category	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Cost Estimate:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditure:</b>		<b>Not Available</b>					

### PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
SCC Sub-Regional	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Funding:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### RATIONALE FOR PROPOSED PROJECT:

Sycamore Valley Rd has reached an average pavement condition index of 61.

### EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0  
Additional Town direct operating costs per year: \$0



# Main Index

# Main Index by Project Number



## CIP Index by Project Number

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A-330	TOWN-WIDE STORM DRAIN SYSTEM MANAGEMENT-----	CIP34	Design, Modified
A-362	DOWNTOWN IMPROVEMENT PROJECT-----	CIP35	Design, Modified
A-443	DIABLO ROAD (EAST) DRAINAGE IMPROVEMENTS-----	CIP36	Adopted
A-482	STREET LIGHT MAINTENANCE-----	CIP37	Design
A-492	CENTRAL IRRIGATION SYSTEM CAPITAL MAINTENANCE-----	CIP38	Construction
A-513	CAMINO TASSAJARA PKWY/SYCAMORE VALLEY RD SOUND WALL MAINT.-----	CIP39	Construction, Modified
A-514	PUBLIC PLACES FOR ART-----	CIP40	Design
A-529	DIABLO RD RETAINING WALL REPLACEMENT GREEN VLY TO CLYDESDALE-----	CIP41	Unfunded
A-530	HAP MAGEE RANCH PARK SLIDE MITIGATION-----	CIP42	Adopted
A-533	TOWN-WIDE LANDSCAPE REPLACEMENT-----	CIP43	Construction, Modified
A-540	TOWN FACILITY SECURITY MONITORING SYSTEM-----	CIP44	Design
A-558	PARKING LOT MAINTENANCE-----	CIP45	Design
A-561	I-680 INTERCHANGE LANDSCAPING AT SYCAMORE AND DIABLO ROADS-----	CIP46	Unfunded
A-579	TOWN-WIDE ROADWAY DAMAGE REPAIR-----	CIP47	Construction, Modified
A-606	AUTOMATED LICENSE PLATE READER & SITUATIONAL AWARENESS CAMERAS-----	CIP48	Complete, Modified
A-608	STARVIEW DRIVE STORM DRAIN TRASH RACK-----	CIP49	Adopted, Modified
A-613	LOCH LOMOND WAY TRASH RACK-----	CIP50	Adopted, Modified
A-614	WESTRIDGE TRASH RACK MODIFICATION-----	CIP51	Adopted, Modified
A-620	FIBER OPTIC CABLE INTERCONNECT-----	CIP52	Adopted, Modified
B-101	PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE-----	CIP55	Construction
B-120	TOWN-WIDE TRAILS-----	CIP56	Design
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE-----	CIP57	Construction, Modified
B-280	SPORTS FIELD RENOVATION-----	CIP58	Design, Modified
B-328	TOWN OFFICES CAPITAL MAINTENANCE-----	CIP59	Design, Modified
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE-----	CIP60	Construction, Modified
B-415	CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS-----	CIP61	Construction, Modified
B-420	FRONT STREET CREEKSIDE TRAIL-----	CIP62	Adopted
B-427	OAK HILL MASTER PLAN - PHASE 2-----	CIP63	Unfunded
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS-----	CIP64	Construction, Modified
B-479	SYCAMORE VALLEY PARK SITE STUDY-----	CIP65	Unfunded, Modified
B-490	OSAGE STATION PARK IMPROVEMENTS-----	CIP66	Construction, Modified
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE-----	CIP67	Construction, Modified
B-493	SYNTHETIC TURF REPLACEMENT-----	CIP68	Design
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B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE-----	CIP77	Construction
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B-574	VISTA GRANDE STREET/BRET HARTE PARK PEDESTRIAN IMPROVEMENTS-----	CIP79	Design, Modified
B-582	VETERANS MEMORIAL BUILDING CAPITAL MAINTENANCE-----	CIP80	Construction, Modified
B-611	SYCAMORE VALLEY PARK DRAINAGE IMPROVEMENTS-----	CIP81	Adopted
B-616	MULTI-SPORT SKATE PARK-----	CIP82	Adopted

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## CIP Index by Project Number

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B-618	TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE-----	CIP83	Adopted, Modified
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B-626	TOWN OFFICE RELOCATION-----	CIP85	Adopted
B-627	TINY FLOURISHES-----	CIP86	Adopted
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B-629	282 FRONT STREET - ARTS DISTRICT MAKER SPACE-----	CIP88	Adopted
C-017	TOWN-WIDE SIDEWALK REPAIRS-----	CIP91	Construction, Modified
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C-057	BLACKHAWK RD./HIDDEN OAK DR./MAGEE RANCH RD. TRAFFIC SIGNAL-----	CIP93	Adopted
C-305	TRAFFIC MANAGEMENT PROGRAM-----	CIP94	Design, Modified
C-392	BRIDGE MAINTENANCE-----	CIP95	Design, Modified
C-402	EL PINTADO OVERLAY - EL CERRO BLVD. TO I-680-----	CIP96	Design
C-418	TRAFFIC SIGNAL AND STREET LIGHT MAINTENANCE PROGRAM-----	CIP97	Construction, Modified
C-521	WEST EL PINTADO SIDEWALK IMPROVEMENT-----	CIP98	Adopted
C-545	TRAFFIC SIGNAL CONTROLLER UPGRADE-----	CIP99	Construction, Modified
C-552	INTERNALLY ILLUMINATED STREET NAME SIGN LED RETROFIT-----	CIP100	Construction, Modified
C-562	TRAFFIC SIGNAL INTERCONNECT SYSTEM-----	CIP101	Construction
C-566	TOWN-WIDE BICYCLE PARKING PROJECT-----	CIP102	Construction, Modified
C-578	SAN RAMON VALLEY BOULEVARD LANE ADDITION AND OVERLAY (SOUTH)-----	CIP103	Design
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES-----	CIP104	Construction, Modified
C-588	BATTERY BACKUP REPLACEMENT FOR TRAFFIC SIGNALS-----	CIP105	Design
C-594	STUDENT PARKING AT SAN RAMON VALLEY HIGH SCHOOL-----	CIP106	Adopted
C-596	SAN RAMON VALLEY CREEK FOOTBRIDGE AT DANVILLE GREEN-----	CIP107	Adopted
C-598	PARK AND RIDE EXPANSION PROJECT-----	CIP108	Design
C-599	LA GONDA WAY BRIDGE IMPROVEMENTS-----	CIP109	Design, Modified
C-600	SAN RAMON VALLEY BOULEVARD IMPROVEMENTS (NORTH)-----	CIP110	Adopted
C-601	CAMINO RAMON IMPROVEMENTS-----	CIP111	Adopted, Modified
C-602	DANVILLE BOULEVARD IMPROVEMENTS-----	CIP112	Adopted
C-607	IRON HORSE TRAIL RAISED CROSSWALKS AND FLASHING BEACONS-----	CIP113	Adopted, Modified
C-609	TOWN-WIDE BICYCLE MASTER PLAN-----	CIP114	Adopted
C-610	PAVEMENT MANAGEMENT-----	CIP115	Complete, Modified
C-621	TOWN-WIDE BICYCLE FACILITIES IMPROVEMENTS-----	CIP116	Adopted, Modified
C-634	DOWNTOWN TRAFFIC SIGNAL MODERNIZATION-----	CIP117	New
C-635	SYCAMORE VALLEY ROAD IMPROVEMENTS-----	CIP118	New

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B-629	282 FRONT STREET - ARTS DISTRICT MAKER SPACE-----	CIP88	Adopted
A-606	AUTOMATED LICENSE PLATE READER & SITUATIONAL AWARENESS CAMERAS-----	CIP48	Complete, Modified
C-588	BATTERY BACKUP REPLACEMENT FOR TRAFFIC SIGNALS-----	CIP105	Design
C-057	BLACKHAWK RD./HIDDEN OAK DR./MAGEE RANCH RD. TRAFFIC SIGNAL-----	CIP93	Adopted
C-392	BRIDGE MAINTENANCE-----	CIP95	Design, Modified
C-601	CAMINO RAMON IMPROVEMENTS-----	CIP111	Adopted, Modified
A-513	CAMINO TASSAJARA PKWY/SYCAMORE VALLEY RD SOUND WALL MAINT.-----	CIP39	Construction, Modified
A-492	CENTRAL IRRIGATION SYSTEM CAPITAL MAINTENANCE-----	CIP38	Construction
B-415	CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS-----	CIP61	Construction, Modified
C-602	DANVILLE BOULEVARD IMPROVEMENTS-----	CIP112	Adopted
B-556	DANVILLE SOUTH PARK CAPITAL MAINTENANCE-----	CIP76	Construction, Modified
A-529	DIABLO RD RETAINING WALL REPLACEMENT GREEN VLY TO CLYDESDALE-----	CIP41	Unfunded
A-443	DIABLO ROAD (EAST) DRAINAGE IMPROVEMENTS-----	CIP36	Adopted
C-055	DIABLO ROAD TRAIL FROM ALAMEDA DIABLO TO TANK ACCESS ROAD-----	CIP92	Adopted, Modified
B-560	DIABLO VISTA PARK CAPITAL MAINTENANCE-----	CIP78	Construction, Modified
A-362	DOWNTOWN IMPROVEMENT PROJECT-----	CIP35	Design, Modified
C-634	DOWNTOWN TRAFFIC SIGNAL MODERNIZATION-----	CIP117	New
C-402	EL PINTADO OVERLAY - EL CERRO BLVD. TO I-680-----	CIP96	Design
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES-----	CIP104	Construction, Modified
A-620	FIBER OPTIC CABLE INTERCONNECT-----	CIP52	Adopted, Modified
B-420	FRONT STREET CREEKSIDE TRAIL-----	CIP62	Adopted
B-619	GREEN VALLEY TRAIL FROM HIGHBRIDGE LANE TO DIABLO ROAD-----	CIP84	Adopted
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE-----	CIP60	Construction, Modified
A-530	HAP MAGEE RANCH PARK SLIDE MITIGATION-----	CIP42	Adopted
A-561	I-680 INTERCHANGE LANDSCAPING AT SYCAMORE AND DIABLO ROADS-----	CIP46	Unfunded
C-552	INTERNALLY ILLUMINATED STREET NAME SIGN LED RETROFIT-----	CIP100	Construction, Modified
C-607	IRON HORSE TRAIL RAISED CROSSWALKS AND FLASHING BEACONS-----	CIP113	Adopted, Modified
C-599	LA GONDA WAY BRIDGE IMPROVEMENTS-----	CIP109	Design, Modified
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE-----	CIP67	Construction, Modified
A-064	LOCAL GENERAL IMPROVEMENTS - DISABLED ACCESS-----	CIP33	Design, Modified
A-613	LOCH LOMOND WAY TRASH RACK-----	CIP50	Adopted, Modified
B-616	MULTI-SPORT SKATE PARK-----	CIP82	Adopted
B-550	MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA-----	CIP74	Adopted
B-427	OAK HILL MASTER PLAN - PHASE 2-----	CIP63	Unfunded
B-544	OAK HILL PARK CAPITAL MAINTENANCE-----	CIP73	Construction
B-494	OSAGE STATION PARK CAPITAL MAINTENANCE-----	CIP69	Construction
B-490	OSAGE STATION PARK IMPROVEMENTS-----	CIP66	Construction, Modified
B-101	PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE-----	CIP55	Construction
C-598	PARK AND RIDE EXPANSION PROJECT-----	CIP108	Design
A-558	PARKING LOT MAINTENANCE-----	CIP45	Design
C-610	PAVEMENT MANAGEMENT-----	CIP115	Complete, Modified
A-514	PUBLIC PLACES FOR ART-----	CIP40	Design
C-600	SAN RAMON VALLEY BOULEVARD IMPROVEMENTS (NORTH)-----	CIP110	Adopted
C-578	SAN RAMON VALLEY BOULEVARD LANE ADDITION AND OVERLAY (SOUTH)-----	CIP103	Design
C-596	SAN RAMON VALLEY CREEK FOOTBRIDGE AT DANVILLE GREEN-----	CIP107	Adopted
B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE-----	CIP77	Construction
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B-280	SPORTS FIELD RENOVATION-----	CIP58	Design, Modified

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C-594	STUDENT PARKING AT SAN RAMON VALLEY HIGH SCHOOL-----	CIP106	Adopted
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS-----	CIP64	Construction, Modified
B-495	SYCAMORE VALLEY PARK CAPITAL MAINTENANCE-----	CIP70	Construction, Modified
B-611	SYCAMORE VALLEY PARK DRAINAGE IMPROVEMENTS-----	CIP81	Adopted
B-522	SYCAMORE VALLEY PARK PICNIC AREA RESTROOMS-----	CIP72	Unfunded
B-479	SYCAMORE VALLEY PARK SITE STUDY-----	CIP65	Unfunded, Modified
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B-493	SYNTHETIC TURF REPLACEMENT-----	CIP68	Design
B-627	TINY FLOURISHES-----	CIP86	Adopted
A-540	TOWN FACILITY SECURITY MONITORING SYSTEM-----	CIP44	Design
B-628	TOWN GREEN AND ARTS DISTRICT-----	CIP87	Adopted
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B-328	TOWN OFFICES CAPITAL MAINTENANCE-----	CIP59	Design, Modified
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C-609	TOWN-WIDE BICYCLE MASTER PLAN-----	CIP114	Adopted
C-566	TOWN-WIDE BICYCLE PARKING PROJECT-----	CIP102	Construction, Modified
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B-618	TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE-----	CIP83	Adopted, Modified
C-305	TRAFFIC MANAGEMENT PROGRAM-----	CIP94	Design, Modified
C-418	TRAFFIC SIGNAL AND STREET LIGHT MAINTENANCE PROGRAM-----	CIP97	Construction, Modified
C-545	TRAFFIC SIGNAL CONTROLLER UPGRADE-----	CIP99	Construction, Modified
C-562	TRAFFIC SIGNAL INTERCONNECT SYSTEM-----	CIP101	Construction
B-582	VETERANS MEMORIAL BUILDING CAPITAL MAINTENANCE-----	CIP80	Construction, Modified
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A-614	WESTRIDGE TRASH RACK MODIFICATION-----	CIP51	Adopted, Modified

