



LIKE-FOR-LIKE RESIDENTIAL BATHROOM & KITCHEN REMODEL SUBMITTAL REQUIREMENTS

BUILDING SERVICES



If your remodel is solely a Like-for-Like Bathroom and/or Kitchen Remodel, then the [Additions & Alterations/Remodels Submittal Requirements](#) condenses to the items presented below. If submitting project online, please submit this project under Interior Remodels.

Please contact the Building Division if you require assistance in determining if your Bathroom and/or Kitchen remodel is a *Like-for-Like* Remodel. The requirements presented here only pertain to Like-for-Like Bathroom and Kitchen Remodels. Please consult the Submittal Requirement Handouts available at the Town's Permit Center or on the [Town's Website](#) if your project contains any other additional scope.

- *Like-for-Like* Residential Bathroom and Kitchen Remodel consists of **replacing in-kind existing** cabinets and fixtures (sinks, toilets, appliances) to current code: CRC, CGBSC, CMC, CPC, CEC.
- *Like-for-Like* Remodels **do not** encompass remodels that include structural scope and reconfiguration of layout, such as
 - Adding/removing non-structural/structural elements (e.g. framing, walls, beams, posts)
 - Adding/relocating new fixtures (showerheads, sinks, toilets, appliances)
 - Adding/relocating electrical outlets
 - Adding a peninsula/island countertop
 - Converting an electric stove to a gas stove

For residential remodels that do not meet the definition for a Like-for-Like or is not solely a Like-for-Like remodel, please see Submittal Requirements for Residential Additions & Alterations/Remodels, see link above.

Like-for-Like Submittal Requirements:

**Multiple sets are required for submitting in-person. Sheet size requirements apply to in-person & [electronic submittals](#).*

1. Document Submittal List

A. Drawings (3 sets 11"x17" minimum, 24"x36" maximum)*

- Architectural Plan: Floor plan(s)
- Mechanical and Electrical Plan (Allowed to be overlaid on Architectural Plan)

2. Document Format Information

B. Architectural Plan

- Floor plan(s) of Kitchen and/or Bathroom(s)
 - a. Dimensions of room and clearances
 - b. Address of property and name
 - c. Address and phone number of property owner
 - d. If hand drawn, drawn with a straight edge and legible
- Label fixtures (showerheads, sinks, toilets, appliances)
- Show location of existing walls, doors, and windows
- Identify items to be replaced and items to remain (e.g. (E) exhaust fan to remain)
- Indicate on the plan this is a Like-For-Like Remodel

C. Mechanical and Electrical Plan

- Location of Convenience outlets
- Location of Lights and Switches
- Location of Exhaust Fan
- Provide Legend defining the components listed above