

The 2017/18 Operating Budget & Capital Improvement Program

For the Town of Danville and the Successor Agency to the former CDA

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Budget & CIP Message

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ADMINISTRATIVE STAFF REPORT 7.2

TO: **Mayor and Town Council** **June 6, 2017**

SUBJECT: **Resolution No. 49-2017: approving the 2017/18 Operating Budget and setting the 2017/18 Appropriation Limit;**

Resolution No. 50-2017: approving the 2017/18 through 2021/22 Capital Improvement Program and appropriating funds for 2017/18 capital projects;

Resolution No. 51-2017SA: approving the 2017/18 Operating Budget for the Successor Agency to the former Community Development Agency of the Town of Danville; and,

Resolution No. 52-2017, approving the 2017/18 Master Fee Schedule for User and Cost Recovery Fees

SUMMARY

The 2017/18 Operating Budget and Capital Improvement Program ("Budget and CIP") continue to reflect the careful financial planning that has been the Town's hallmark. All planned services address the Town's highest priorities as established by the Town Council. The Budget is balanced, prudent reserves continue to be maintained, and ten-year forecasts show that Danville is holding to a course that is fiscally sustainable.

For 2017/18, total revenues of $36,197,665 are forecast, including $34,016,068 for the Town and $2,181,597 for the Town as Successor Agency to the former Community Development Agency. Total operating expenditures of $32,893,454 are recommended, including $31,711,857 for the Town, and $1,181,597 for the Successor Agency. Recommended capital appropriations for 2017/18 total $12,722,191.

BACKGROUND

Service Priorities

"Small Town Atmosphere, Outstanding Quality of Life" - Danville is dedicated to this vision. The mission of the Town Government is to deliver superior municipal services that make people's lives better. In order to achieve this mission, we:

- Keep residents, businesses and property safe
- Provide well-maintained public facilities
- Protect our environment, preserve our history and retain our special character
- Provide opportunities that support residents' growth and enrichment

- Promote and support economic vitality and growth
- Represent and promote Danville's best interests
- Celebrate community through family-oriented special events
- Effectively engage and communicate with residents and businesses

This is why our Town government exists.

Fiscal Approach

Danville is committed to maintaining long-term fiscal sustainability through conservative management practices as well as operation of an effective and cost efficient local government. Municipal services address the highest priority needs and are delivered through a combination of Town personnel, contracted and privatized sources, as well as partnerships with other entities. Services continue to be enhanced through increased use of technology.

This ongoing approach to fiscal management has produced the following positive outcomes:

- Balanced annual budgets with no unfunded future liabilities and no OPEB costs;
- Carefully managed expenditures resulting in positive year-end fund balances;
- Annual General Fund transfers to fund high priority capital projects;
- Maintaining healthy operating and capital reserves; and
- Rolling ten-year forecasts which illustrate ongoing fiscal sustainability.

Revenue Trends

Danville is a mature community. While much growth and change has and continues to occur outside of and around Danville, the Town itself has experienced minimal growth and change over the past decade and a half. The Town's major revenue sources reflect this stability, with modest growth averaging approximately 2.0% annually.

General Fund revenues have increased at an average rate of 2.8% annually, largely due to steady growth in Property Tax, which accounts for over 50% of the Town's General Fund revenues. Property Tax revenues have increased by an average of 4.9% per year, while Sales Tax has increased by an average of less than 1% per year and Franchise Fees have increased by 3.8% annually.

Special Purpose revenues have remained flat. The Town-wide Lighting and Landscape Assessment District generates consistent assessment revenues year over year, underscoring that little population growth is occurring, and assessments are set at a flat rate with no escalator. Building and Planning fees continue to increase as property owners reinvest in upgrading their homes, buildings, and property.

Gas Tax revenues have been declining for the past four years due to less fuel demand and lower prices. Passage of the Road Repair and Accountability Act of 2017 will impose new taxes on gasoline and diesel fuel, and increase vehicle registration fees. For Danville, this is estimated to increase total Highway Users Tax Account (otherwise known as Gas Tax) to $1.2 million in 2017/18, and to $1.7 million in 2018/19. These funds are critical to the ongoing maintenance of the Town's public streets, and continuing to maintain a Town-wide Pavement Condition Index (PCI) of 70 or greater.

Town operating expenditures have increased by an average of 4.3% annually over this five year time period.

Table 1 illustrates the recent history for Danville's major sources of General Fund and Special Purpose revenues.

Table 1
Revenue History
(In $ millions)

	2012/13 Actual	*2013/14 Actual*	*2014/15 Actual*	*2015/16 Actual*	*2016/17 Budget*	*2017/18 Budget*
Total General Fund	**$22.15**	**$22.52**	**$23.86**	**$25.29**	**$24.10**	**$25.25**
Property Tax	$10.46	$10.94	$11.77	$12.53	$12.24	$13.04
Sales Tax	$5.13	$5.10	$5.26	$5.46	$5.36	$5.31
Franchise Fees	$2.00	$2.06	$2.12	$2.21	$2.15	$2.38
All Other	$4.56	$4.42	$4.70	$5.09	$4.35	$4.52
Total Special Revenue	**$8.71**	**$8.88**	**$9.29**	**$9.13**	**$8.33**	**$8.77**
Lighting & Landscape	$3.13	$3.13	$3.14	$3.19	$3.12	$3.12
Building & Planning	$2.19	$2.25	$2.74	$3.00	$2.65	$2.75
Gas Tax	$1.03	$1.37	$1.12	$0.97	$0.90	$1.21
All Other	$2.36	$2.13	$2.29	$1.97	$1.66	$1.69
Total Revenues	**$30.86**	**$31.40**	**$33.15**	**$34.43**	**$32.43**	**$34.02**
CDA/Successor Agency	**$1.53**	**$1.22**	**$1.35**	**$3.83**	**$2.24**	**$2.18**
Operating Expenditures	***$26.12***	***$26.97***	***$26.32***	***$27.26***	***$30.18***	***$31.71***

2017/18 HIGHLIGHTS

The Town has a number of projects and programs underway and planned for 2017/18 that will contribute significantly to the overall quality of life enjoyed by Danville residents.

Downtown Parking

Continuing to improve the supply of parking to support an economically viable downtown remains a high priority. Several projects are currently in the works:

Rose Street Parking Facility - Construction of a new 79 space parking lot at the northwest corner of East Linda Mesa and Rose Street will be completed in winter 2017.

Student Parking at San Ramon Valley High School - This project is occurring in partnership with the San Ramon Valley Unified School District. As part of the classroom modernization project which began in 2016, the Town has committed $1.2 million for construction of 200 new student parking spaces on campus. This project, slated for completion in fall 2019, will benefit students, residents and downtown businesses.

Village Theatre Parking Lot Expansion – This project will increase the lot capacity from 69 to 200 spaces through acquisition of the property located next door to the Theatre. Design is expected to commence in summer 2017 with construction slated to begin in spring 2018.

Sycamore Park and Ride Expansion – Design work will begin to increase the capacity of the existing Park and Ride Lot by 116 spaces to accommodate commuters, downtown patrons and employees, and Iron Horse Trail users. Design is expected to begin in fall 2017.

Transportation and Mobility

Street and Pavement Maintenance – A total of $4.9 million will be spent on resurfacing arterial and residential streets Town-wide. This includes $1.05 million to resurface major arterials; $812,275 for San Ramon Valley Boulevard Improvements; $416,536 for Danville Boulevard Improvements; and undertaking $2.6 million in overlay and slurry seal work in designated neighborhoods, with the goal of maintaining a minimum Town-wide Pavement Condition Index (PCI) of 70.

La Gonda Way Bridge – Planning and design studies will begin toward replacement of the decades-old La Gonda Way Bridge across San Ramon Creek, just east of the intersection at Danville Boulevard. Design is expected to begin in winter/spring 2018, and construction is targeted to occur within the next four years. The new bridge will be wider to accommodate better pedestrian and bicycle circulation in addition to vehicular traffic.

Parks and Facilities

Town-wide Facility Improvements – Upgrades to the audio-visual systems at the Veterans Memorial Building, Oak Hill Park Community Center and Danville Community Center are planned, and installation of ADA accessible doors at the Veterans Memorial Building.

Danville Library – The Town is partnering with the Contra Costa County Library Administration to enhance seating and collaborative meeting space for the teen section of the library. This project is expected to be completed in summer 2017.

Town Office Improvements – Renovations are planned for the public use portions of the Town Offices, including the front lobby, public hallway, restrooms and conference rooms. These areas are in need of upgrade and have not been improved since the Town occupied the building in 1985. Construction is expected to take place in summer 2018.

Programs

Economic Development - The vitality of the local economy remains a top priority. The Town will continue to implement strategies in the Comprehensive Economic Development Plan (CEDP) adopted in June 2016 and the Community Branding and Marketing Plan adopted in May 2017.

Crime Prevention – To support the goal of keeping people and property safe, the Town will continue to utilize Automated License Plate Recognition Cameras at gateway intersections throughout Town. This technology has helped assist the Danville Police Department in both deterring and solving property and other crimes that occur in Town, bringing property crime to an all-time low.

Information Technology Master Plan (ITMP) – The Town will continue implementation of the new Land Management system to replace outdated permitting software; and implement a new Document and Collaboration Management System by winter 2017/18. The Town will also install fiber-optic cable, improving connectivity among Town facilities including the Town Meeting Hall.

Parks, Recreation and Arts Strategic Plan – The Parks & Leisure Services and Arts Commissions will implement strategies and recommendations in the Parks, Recreation and Arts Strategic Plan, including enhancements to cultural arts programming, public art, mobile recreation, and promotion of the expansive trail networks in Danville. The Strategic Plan will be adopted by the Town Council in summer 2017.

2017/18 OPERATING BUDGET SUMMARY

The 2017/18 Budget continues to focus on the Town's highest priorities and delivery of quality municipal services. The Budget is balanced, reserves significant new funding for capital projects, and maintains strong reserve and contingency levels. The Town's overall financial condition continues to be excellent.

Revenues and expenditures include both the Town and Successor Agency components. Town revenues are classified as either General Fund or Special Revenue.

Revenues

For 2017/18, revenues are forecast to total $36,197,665. This includes Town revenues of $34,016,068, including $25,249,221 or 74.2% for the General Fund and $8,766,847 or 25.8% in Special Purpose revenues. Successor Agency revenues will total $2,181,597.

For summary purposes, comparisons are made on a "budget to budget" basis, and do not include subsequent amendments to the 2016/17 budget.

General Fund

General Fund revenues are considered unrestricted and may be expended for any operating or capital purpose. The General Fund is the primary source of operating funds for the Town. Major revenue sources for the General Fund are Property Tax, Sales Tax, Recreation Fees, and Charges and Franchise Fees.

General Fund revenues for 2017/18 are forecast to total $25,249,221, a 4.8% increase from prior year revenues of $24,103,237.

- *Property Tax* revenues represent 51.6% of the Town's total General Fund. Revenues are forecast to total $13,041,067, a 6.5% increase from the prior year. The Town receives approximately 7.5% of property taxes paid by Danville property owners, with the balance allocated: 50% to Education, 17% to Contra Costa County, and 25.5% to Special Districts.
- *Sales Tax* revenues are forecast to total $5,314,000, a 1.0% decrease from the prior year. Approximately 13% of this total is attributable to Sales Tax proceeds returned for online sales. The Town receives 1% of the 8.25% Sales Tax collected in Danville, with the remaining 7.25% allocated to the State and Contra Costa County.
- *Recreation Fees and Charges* are forecast to total $2,581,657, a 10.4% increase from the prior year. The increase is attributable to additional Cultural Arts programming, theatre ticket revenue, camps, sports leagues, court rentals, and classes.
- *Franchise Fees* are forecast to total $2,378,874, a 10.6% increase from the prior year. The increase is attributable to an increase in the solid waste and recycling franchise fee that took effect in March 2017.
- *All Other General Fund Revenues* are forecast to total $1,933,624, a 3.2% decrease from the prior year. The reduction is attributable to lower fines and forfeiture revenue.

Property Tax, Sales Tax, Recreation Fees and Charges and Franchise Fees account for 92.3% of the total General Fund revenue forecast for 2017/18.

Special Purpose Revenue

Special Purpose revenues are restricted to certain uses, and are tracked and accounted for in separate funds. Major sources of Special Purpose revenue for the Town are Lighting and Landscape Assessment District (LLAD), Building and Planning, Gas Tax, Measure J and Clean Water. Special Purpose revenues are forecast to total $8,766,847, a 5.2% increase from prior year revenues of $8,333,863.

- *Lighting and Landscape Assessment District* revenues are forecast to total $3,120,682, a negligible increase from the prior year. The increase is attributable to minimal growth and assessments set at a flat rate.

- *Building and Planning* revenues are forecast to total $2,752,600, a 3.9% increase from the prior year. This reflects continuation of the robust level of building and permitting activity that the Town has experienced since 2011.
- *Gas Tax (Highway Users Tax)* revenues are forecast to total $1,211,992, a 33.38% increase from the prior year. This increase is attributable to the Road Repair and Accountability Act of 2017 which will significantly increase local streets and roads funds for cities and counties. Danville revenues are projected to increase to $1.2 million in 2017/18, and to $1.7 million in 2018/19. These funds are critical to the Town's ongoing efforts to achieve Pavement Condition Index levels of 70 or greater.
- *Measure J* return to source revenues are forecast to total $742,857, a 2.5% increase from the prior year. This is attributable to a County-wide increase in sales tax revenue.
- *Clean Water Assessment* revenues are forecast to total $570,793, which is no change from the prior year, as assessments are set at a flat rate.

These five revenues account for 95.8% of the Special Purpose revenue forecast for 2017/18.

Successor Agency

Revenues received from the Redevelopment Property Tax Trust Fund (RPTTF) for payment of the Successor Agency Recognized Obligations are forecast to total $2,181,597, a 2.6% decrease from the prior year revenues of $2,240,301. The reduction reflects lower administrative costs and lower debt service payments.

Expenditures

For 2017/18, recommended operating expenditures total $32,893,454, including $31,711,857 for the Town and $1,181,597 for the Successor Agency. Total operating expenditures are recommended to increase by 4.6% from prior year expenditures of $33,351,589.

For summary purposes, comparisons are made on a "budget to budget" basis, and do not reflect adjusted budget amounts (including amendments and prior year carryovers).

Town Operating Expenditures

Recommended Town operating expenditures total $31,711,857, a 5.0% increase from prior year operating expenditures of $30,193,970. Operating expenditures include $22,322,328 from the General Fund, and $9,389,529 from Special Purpose revenue.

- *General Government* expenditures increase by $140,342 or 7.8%, from $1,792,873 to $1,933,215. This is largely attributable to increased staffing in the Town Manager's Office and increased employee expenses department-wide.

- *Police Services* expenditures increase by $393,225 or 4.3%, from $9,251,269 to $9,644,494. This is attributable to an increase of $397,309 or 5.0% for sworn personnel costs for thirty (30) officers under the new the DSA union contract, with a slight decrease in all other areas. Police services continue to be effectively provided through a contract with the Contra Costa County Sheriff's Office.

- *Administrative Services* expenditures increase by $287,013 or 8.0%, from $3,601,723 to $3,888,736. This is largely attributable to a $233,000 increase in liability insurance premiums in the Risk Management Program, and the addition of a 0.5 FTE Program Coordinator position in Economic Development to assist in carrying forward the Town's economic development and business promotion efforts.

- *Development Services* expenditures increase by $168,317 or 3.9% from $4,284,881 to $4,453,198. This is largely attributable to increased Building Services costs including $68,060 for permitting and software maintenance associated with the new Energov permitting software, and $52,000 for contract plan check and inspection services; and increased employee expenses department-wide. In Development Services, all Building and Planning costs continue to be 100% Special Revenue funded.

- *Maintenance Services* expenditures increase by $264,376 or 3.6%, from $7,289,945 to $7,554,321. This is largely attributable to $59,563 in increased contract services costs, $62,620 in increased electricity costs, $52,340 in increased water costs, and increased employee expenses department-wide; offset by a $50,000 reduction in fuel costs. In Maintenance Services, 69.5% of operating costs are Special Revenue funded.

- *Recreation, Arts and Community Services* expenditures increase by $264,614 or 6.7%, from $3,973,279 to $4,237,893. This is largely attributable to $93,166 in increased contract services costs and $20,500 in increased co-sponsorship pass through costs in Cultural Arts; $39,408 in increased contract services costs in Youth Services and increased employee expenses department-wide. Increased contract services costs are attributable to recommendations contained in the new Parks, Recreation and Arts Strategic Plan. The cost recovery rate for Recreation, Arts and Community Services Programs remains strong at 76.2%.

The Town delivers municipal services through a combination of Town personnel, contracted and privatized services, and partnerships with other agencies. Total expenditures are allocated 40.3% for permanent and temporary Town staffing, 39.8% for contracted services and 19.9% for Administration, Materials, Supplies and Equipment, and Program Activities.

Successor Agency

Successor Agency expenditures total $1,181,597, a 4.7% decrease from the prior year expenditures of $1,239,301. Expenditures cover debt service and allowable administrative costs. With approval of the Last and Final ROPS by the State,

administrative costs are greatly reduced as the Town ramps down its Successor Agency Oversight Board. By July 1, 2018, individual City/Town Successor Agency Oversight Boards are scheduled to be replaced with one County-wide Oversight Board that will ensure that all ROPs payments are made pursuant to the approved Last and Final ROPs for each Successor Agency. An additional $1,000,000 is transferred into the General Fund balance to be allocated for one time capital projects.

Town-wide Lighting and Landscape Assessment District 1983-1

The Town-wide Lighting and Landscape Assessment District (LLAD) funds maintenance of roadside landscaping and street lighting, and 50% of public parks and buildings maintenance. Revenues include annual property assessments set pursuant to Proposition 218, and fund transfers from the General Fund, Asset Replacement Fund and the CIP. Assessments are set at fixed rates and were last increased in 2003.

LLAD expenditures include operating expenses, capital expenses, asset replacement and overhead costs that are allocated based upon a current cost allocation plan.

Table 2
2017/18 LLAD Fund Activity

LLAD Zone	Operating & Capital Expenses	% Assessment Revenue*	Assessment Revenue	Difference	Transfer In/ G.F. Subsidy	Net Change in Fund Balance
A	$ 823,260	$ 582,115	70.7%	($ 241,145)	$ 250,000	$ 8,855
B	$ 991,302	$ 744,744	75.1%	($ 246,558)	$ 150,000	($ 96,558)
C	$ 869,262	$ 662,204	76.2%	($ 207,058)	$ 0	($ 207,058)
D	$1,664,914	$1,131,619	68.0%	($ 533,295)	$ 400,000	($ 133,295)
	$4,348,738	$3,120,682	71.8%	($ 1,228,056)	$ 800,000	($ 428,056)

* *includes interest income on assessment revenue*

Total recommended expenses, including operating, capital and transfers out for overhead are projected to total $4,348,738, a 3.7% increase from prior year expenses of $4,195,504.

Assessment revenues and transfers in are projected to total $3,920,682 a 6.9% increase from prior year revenues and transfers in of $3,668,092. Assessment revenues of $3,120,682 are increased by 0.08% from prior year revenues of $3,118,092, and transfers in of $800,000 are increased by 45.4% from prior year transfers in of $550,000.

In total, 71.8% of LLAD costs will be funded through assessment revenues, with 28.2% funded through transfers in from the General Fund, and available fund balance. For the prior year, 74.3% of LLAD costs were funded through assessment revenues. Net change in total LLAD fund balance is a reduction of $428,056, from $3,354,985 to $2,926,929.

Transfers and Designations

Transfers In

CDA Loan Re-Payment – Debt payment of $1,000,000 toward the balance owed to the Town by the former CDA under the 2011 Re-entered Cooperation Agreement between the Town and Successor Agency is included as a revenue source to the General Fund, and designated for capital purposes. This is the result of the Superior Court of Sacramento judgement in the matter of Danville Successor Agency v. California Department of Finance (Case No. 34-2014-80001738).

Transfers Out

Recommended General Fund transfers and designations for 2017/18 total $4,224,446, a 0.4% increase from prior year transfers and designations of $4,206,099.

Capital Improvement – General Fund transfers include $1,800,000 to fund the Pavement Management Program and $1,524,446 for CIP General Purpose.

Lighting and Landscaping - General Fund transfers total $800,000 to subsidize LLAD operating costs in benefit Zones A, B and D.

Asset Replacement - General Fund transfers include $100,000 for Asset Replacement.

Operating Reserve Policy

Pursuant to Resolution No. 35-98, the Town Council has a policy of maintaining a minimum Operating Reserve in an amount that represents 20% of the total annual Operating Budget. An Operating Reserve amount of $6,342,371 is required to meet the 20% policy. For 2017/18, the Operating Reserve is funded at $11,111,504, equivalent to 35.0% of the Operating Budget.

Staffing and Employee Costs

Town staffing remains unchanged for 2017/18, and includes 94.75 full time equivalent (FTE) permanent employees, 30.0 FTE contract employees provided through the Contra Costa County Sheriff's Office, and 36.0 FTE part-time temporary employees.

Employee expenses increase by 4.0%, from $11,149,513 to $11,598,838. This includes a merit-based pay increase (no COLA), and an increase in the Town-funded portion of employee medical coverage. Town employees receive a 401 defined contribution pension plan with no Town-funded retirement medical benefits; and the Town has no unfunded pension or other post-employment benefit (OPEB) liabilities.

Compliance with SB 1436 - SB 1436, passed by the State in August 2016, amended the Brown Act to require that, prior to taking final action on the Operating Budget, the Town

Council shall orally provide a summary of any change in salaries, salary schedules or fringe benefits for the Town Manager, City Attorney or any department heads.

In compliance with SB 1436, the following two changes are incorporated into the Town Employee Salary Schedule for 2017/18:

- Addition of 1.0 FTE Assistant Town Manager, with a salary range of $10,833 - $14,840;
- Addition of 1.0 FTE Recreation, Arts and Community Services Director, with a salary range of $10,379 - $13,791.

Master Fee Schedule

For 2017/18, Town Fees and Charges are unchanged from the prior year, with the following two exceptions:

Police Services – DUI Emergency Response Reimbursement Fees are adjusted to reflect 2017/18 sworn personnel costs. Straight time costs are increased from $118.47 to $127.35 for Officers and $134.17 to $144.41 for Sergeants; Overtime costs are increased from $70.24 to $75.56 for Officers and $81.24 to $87.39 for Sergeants. No other changes.

Development Services – Engineering – Encroachment permit fees for public utility companies have been increased from $43.00 per hour to $89.50 per hour, to reflect actual costs and ensure greater cost recovery.

TEN-YEAR FORECASTS

Ten-year forecasts cover fiscal years 2017/18 through 2026/27. These forecasts are updated annually to assist with planning and to ensure on-going sustainability of service delivery based upon availability of revenues.

Revenues

Ten-year forecasts project a 10.7% increase in total revenues, from $36,197,665 in 2017/18 to $40,662,912 in 2026/27. General Fund revenues are forecast to increase by 17.3%, from $25,249,222 to $29,619,270; Special Purpose revenues are projected to increase by 12.7% from $8,766,847 to $9,877,361. Successor Agency revenues are projected to offset the recognized obligations of the Agency. Projections include no increases to current LLAD assessments, Police funds (SLESF, Abandoned Vehicle Abatement or Asset Seizure), Clean Water revenues or Donations.

Operating Expenditures

Operating expenditures are forecast to increase 22.3%, from $31,711,857 in 2017/18 to $38,799,381 in 2026/27, equivalent to 2.23% annually. Successor Agency expenditures are projected to decrease by 1.3% from $1,181,597 to $1,166,282.

Transfers and Designations

Forecasts project average annual General Fund transfers of $2,385,922 for Capital Improvement purposes including Pavement Management and CIP General Purpose, and $1,085,000 for LLAD operations. These numbers include an average of $935,940 annually in revenue attributable to repayment of the outstanding loan to the Town under the 2011 Restated Cooperation Agreement. This loan is fully repaid by 2025/26.

The ten-year forecast shows that Town operations will continue to be sustainable through 2026/27, assuming that the Town continues to operate at current service levels and utilizes accumulated reserves to augment new revenues.

2017/2018 APPROPRIATIONS LIMIT

Proposition 4, passed in 1978, requires the Town Council to adopt an annual limit which fixes the amount of general tax revenue that can be appropriated in one fiscal year. Any excess must be returned to the taxpayers. The limit is adjusted annually using adjustment factors provided by the State Department of Finance.

Proposition 111, passed in June 1990, allows the Town Council to annually choose the population factor used to calculate the appropriation limit. The Town Council may choose either: 1) population growth within the Town *or* 2) population growth within Contra Costa County. The chosen population factor is then multiplied by the annual growth in California per capita income to arrive at a total annual adjustment factor.

For 2017/18, population growth is: 0.16% within Danville, and 1.13% within Contra Costa County; annual growth in California per capita income is 3.69%. Multiplying population growth within Contra Costa County by the annual growth in California per capita income results in a total growth factor of 4.86%. Increasing the 2016/17 appropriation limit by 4.86% results in a 2017/18 appropriation limit of $38,406,151.

FY 2017/18 General Fund revenues are forecast to total $25,249,221, of which $22,290,931 is subject to the Proposition 111 appropriation limit. Town revenues subject to Proposition 111 are well below the appropriation limit and no Proposition 111 constraints are projected in the ten-year financial forecast.

	2013/14	2014/15	2015/16	2016/17	2017/2018
Prior Year Limit	$30,708,031	$32,448,140	$32,690,770	$34,373,983	$36,625,529
Population % Increase	1.0052	1.0098	1.0128	1.0112	1.0113
Inflation % Increase	1.0512	0.9977	1.0382	1.0537	1.0369
Population % x Inflation %	1.0566	1.0074	1.0514	1.0655	1.0486
Prop 111 Limit	$32,448,140	$32,690,770	$34,373,983	$36,625,529	$38,406,151
Increase from Prior Year	$1,740,109	$242,630	$1,683,213	$2,251,546	$1,780,622

2017/18 - 2021/22 CAPITAL IMPROVEMENT PROGRAM

The Town's Five-Year Capital Improvement Program (CIP) identifies current and future capital needs and identifies sources of funding to be appropriated in order to meet those needs. Approval of the CIP includes appropriating funding for all 2017/18 projects. Years 2018/19 through 2021/22 are included for planning purposes only.

For 2017/18, total of 47 projects are included, with appropriations totaling $12,722,191. Prior year appropriations of $7,207,036 remain to be expended for projects that are in the planning, design or construction phase. Total appropriations for 2017/18 plus prior year's amount to $19,929,227 for design and construction activity that is funded and awaiting completion.

Pavement Management Program

A major component of the CIP is the Pavement Management Program which provides major pavement maintenance including slurry seals and pavement overlays on public streets. The Program strives to maintain a minimum average "Pavement Condition Index" (PCI) of 70 Town-wide. The Town's current average Town-wide PCI is 75.

Recommended 2017/18 expenditures total $2,600,000 for Pavement Management, including appropriations of $1,800,000 from the General Fund, $600,000 in Measure J funds and $200,000 from Gas Tax.

SUMMARY

- The Town's overall financial condition continues to be excellent.
- The 2017/18 Budget continues the Town's practice of providing quality municipal services that carry out the mission of the Town Government and focus upon addressing the highest priority community needs.
- The Budget is balanced while maintaining healthy operating and capital reserves.
- Capital projects are fully funded and require no borrowing or debt.
- The Town has no unfunded employee pension or medical liabilities.
- Ten-year forecasts illustrate that Town operations are is fiscally sustainable based upon current service levels.

PUBLIC CONTACT

Posting of the meeting agenda serves as notice to the general public. A draft of the Budget and CIP was posted on the Town's website for public review on April 27, 2017. The draft Budget and CIP were reviewed by the Town Council at four public study sessions that were held on May 2, 9, 16 and 23, 2017. Notice of the public hearing was published in a newspaper of general circulation as required by law.

FISCAL IMPACT

Sufficient revenues are available to fund all 2017/18 expenditures contained in the 2017/18 Operating Budget and Capital Improvement Program, while maintaining adequate operating and capital reserve and contingency levels.

RECOMMENDATION

Adopt Resolution No. 49-2017: approving the 2017/18 Operating Budget and setting the 2016/17 Appropriation Limit;

Adopt Resolution No. 50-2017: approving the 2017/18 through 2021/22 Capital Improvement Program and appropriating funds for 2017/18 capital projects;

Adopt Resolution No. 51-2017SA: approving the 2017/18 Operating Budget for the Successor Agency to the former Community Development Agency of the Town of Danville; and,

Adopt Resolution No. 52-2017, approving the 2017/18 Master Fee Schedule for User and Cost Recovery Fees

Prepared by:

Joseph A. Calabrigo
Town Manager

Lani Ha

Lani Ha
Finance Manager/Treasurer

Steven C. Lake
Development Services Director

Attachments
A - Resolution No. 49-2017
B - Resolution No. 50-2017
C - Resolution No. 51-2017SA
D - Resolution No. 52-2017

RESOLUTION NO. 49-2017

APPROVING THE 2017/18 OPERATING BUDGET AND SETTING THE 2017/18 APPROPRIATION LIMIT

WHEREAS, an Operating Budget for FY 2017/18 was submitted to the Town Council on April 26, 2017; and

WHEREAS, the Town Council held four public study sessions on May 2, May 9, May 16, and May 23, 2017 to review the draft FY 2017/18 Operating Budget; and

WHEREAS, the Town Council accepted public testimony and studied the proposed Operating Budget; and

WHEREAS, the emphasis in the Operating Budget is focused upon the Town's Mission, which is to deliver superior municipal services that make people's lives better, through:

- keeping residents, businesses and property safe
- providing well-maintained public facilities
- protecting our environment, preserving our history and retaining the special character
- providing opportunities that support residents' growth and enrichment
- promoting and supporting economic vitality and growth
- representing and promoting Danville's best interests
- celebrating community through family oriented special events
- effectively engaging and communicating with residents and businesses; and

WHEREAS, the Operating Budget proposes programmatic service levels which are within the Town's financial means, while reserving funds for capital projects, meeting debt service obligations, and adequate reserve and contingency levels; and

WHEREAS, sufficient revenues are available to fund all 2017/18 expenditures; and

WHEREAS, the Town Council is required to adopt an appropriation limit for proceeds of taxes pursuant to Proposition 111 passed by the voters in June 1990; and

WHEREAS, this limit fixes the amount of general tax revenue that can be appropriated in a given fiscal year; and

WHEREAS, any excess revenue must be returned to the taxpayers; and

ATTACHMENT A

WHEREAS, pursuant to Proposition 111, the Town Council has selected the growth in California per capita income and population growth within Contra Costa County as the adjustment factors for FY 2017/18; now therefore, be it

RESOLVED that the Danville Town Council hereby:

1. Adopts the 2017/18 Operating Budget as recommended;

2. Appropriates Town Revenues, Fund Balances and Special Revenues totaling $31,711,857 for 2017/18 Operating Expenditures;

3. Sets the FY 2017/18 Appropriation Limit at $38,406,151;

4. Adjusts FY 2017/18 Employee Salary Ranges as shown on Exhibit A;

5. Amends and reallocates $12,200 in FY 2016/17 expenses from the General Fund to the Donation Fund for purchase of a police canine and operation of a police youth academy.

6. Directs the Town staff to publish the 2017/18 Operating Budget; and

7. Directs the Town Manager to implement the 2017/18 Operating Budget.

APPROVED by the Danville Town Council at a regular meeting on June 6, 2017, by the following vote:

AYES:
NOES:
ABSTAINED:
ABSENT:

_____
MAYOR

APPROVED AS TO FORM:

_____
CITY ATTORNEY

ATTEST:

_____
CITY CLERK

TOWN OF DANVILLE **EXHIBIT A**

SALARY RANGES (effective July 1, 2017)

CLASSIFICATION		2017/18 MINIMUM	MAXIMUM
General Government			
add	Assistant Town Manager	$ 10,833	$ 14,840
reduce	Assistant to the Town Manager	$ 5,632	$ 7,715
Administrative Services			
adjust	Administrative Services Director	$ 10,379	$ 13,791
add	Human Resources Analyst	$ 5,632	$ 7,715
delete	Human Resources Technician	$ 4,440	$ 6,082
adjust	Economic Development Manager	$ 7,268	$ 9,956
Development Services			
adjust	Transportation Manager	$ 7,268	$ 9,956
adjust	Principal Planner	$ 7,268	$ 9,956
Recreation, Arts & Community Services			
add	Recreation, Arts & C. S. Director	$ 10,379	$ 13,791
delete	Recreation Services Manager	$ 7,843	$ 10,744

RESOLUTION NO. 50-2017

APPROVING THE 2017/18 THROUGH 2021/22 CAPITAL IMPROVEMENT PROGRAM AND APPROPRIATING FUNDS FOR 2017/18 CAPITAL PROJECTS

WHEREAS, Government Code Section 65401 requires the Town of Danville to make a determination that the 2017/18 through 2021/22 Capital Improvement Program is in conformance with the Town of Danville General Plan; and

WHEREAS, Government Code Sections 65302 et seq. require that the Town of Danville must take into consideration future capital facilities when planning for the development of the community; and

WHEREAS, the Contra Costa Transportation Authority Growth Management Program requires that the Town develop a five-year capital improvement program; and

WHEREAS, the Town of Danville staff has prepared the 2017/18 through 2021/22 Capital Improvement Program; and

WHEREAS, the Planning Commission will review the 2017/18 through 2021/2022 Capital Improvement Program after adoption as needed and consider findings in conformance with the Town of Danville General Plan; and

WHEREAS, the public notice of this action was given in all respects as required by law; and

WHEREAS, the Town Council did hear and consider all reports, recommendations, and testimony submitted and presented at the hearing; and

WHEREAS, the Town Council has determined that the additional funding requested is available from funding sources as shown within the 2017/18 through 2021/22 Capital Improvement Program; now, therefore, be it

RESOLVED, that the Town Council hereby:

1. Adopts the 2017/18 through 2021/2022 Capital Improvement Program as recommended, including new projects, subject to the findings of conformance to the General Plan as determined by the Planning Commission;

2. Appropriates $12,722,191 for 2017/18 capital improvement projects as shown on Table A in the 2017/18 Capital Improvement Program;

ATTACHMENT B

3. Directs the Town staff to publish the 2017/18 through 2021/22 Capital Improvement Program; and

4. Directs the Town Manager to implement the 2017/18 through 2021/22 Capital Improvement Program.

APPROVED by the Danville Town Council at a regular meeting on June 6, 2017 by the following vote:

AYES:
NOES:
ABSTAINED:
ABSENT:

MAYOR

APPROVED AS TO FORM:

ATTEST:

CITY ATTORNEY

CITY CLERK

RESOLUTION NO. 51-2017SA

APPROVING THE 2017/18 OPERATING BUDGET FOR THE SUCCESSOR AGENCY TO THE FORMER COMMUNITY DEVELOPMENT AGENCY OF THE TOWN OF DANVILLE

WHEREAS, a draft FY 2017/18 Operating Budget for the Successor Agency was submitted to the Town Council on April 26, 2016; and

WHEREAS, the Town Council held four public study sessions on May 2, May 9, May 16, and May 23, 2017, to discuss the proposed Successor Agency Budget; and

WHEREAS, sufficient revenues are available to fund all FY 2017/18 Successor Agency expenditures; now therefore, be it

RESOLVED that the Town Council, acting in their capacity as Successor Agency to the former Community Development Agency of the Town of Danville, hereby appropriates $1,181,597 and adopts the Successor Agency Budget for FY 2017/18.

APPROVED by the Danville Town Council at a regular meeting on June 6, 2017, by the following vote:

AYES:
NOES:
ABSTAINED:
ABSENT:

_____
CHAIR

APPROVED AS TO FORM:

_____
AGENCY ATTORNEY

ATTEST:

_____
AGENCY SECRETARY

ATTACHMENT C

RESOLUTION NO. 52-2017

ADOPTING THE 2017/18 MASTER FEE SCHEDULE FOR USER AND COST RECOVERY FEES

WHEREAS, the Town of Danville charges facility use fees for the rental and use of Town-owned and/or maintained facilities; and

WHEREAS, the Town charges City Clerk, Finance and Police processing fees for the purpose of recovering the reasonable costs of providing these services; and

WHEREAS, the Town charges Development Services processing fees for Planning, Building, Engineering and Transportation for the purpose of recovering the reasonable costs of providing these services; and

WHEREAS, pursuant to Government Code Section 66014(b), cities are authorized to charge and collect fees on development in order to pay for the reasonable costs of preparing and revising planning documents including, but not limited to, the General Plan, Housing Element, special plans and zoning ordinance; and

WHEREAS, the Town Council has determined that pursuant to this statutory authority, it is appropriate to charge and collect a Comprehensive Planning Fee in an amount reasonably necessary to prepare and revise these planning documents, which fee shall be accounted for in a restricted account; and

WHEREAS, the Town Council has previously established such fees as part of the Danville Municipal Code and the annual Master Fee Schedule through resolution; and

WHEREAS, pursuant to Town Council Resolution No. 24-2017, the Town Council must set the amount of the Town's Parking In Lieu Fee annually in conjunction with adoption of the annual Master Fee Schedule; and

WHEREAS, the Town Council conducted a public hearing to receive testimony regarding the proposed increase in user and cost recovery fees, notice of which hearing was provided as required by law; now, therefore, be it

RESOLVED, by the Danville Town Council that the Master Fee Schedule for User and Cost Recovery Fees, as set forth in Exhibit 1 attached hereto, is hereby adopted; and be it further

RESOLVED that the Danville Town Council Sets the Town's Parking In Lieu Fee for FY 2017/18 at $3,500 per space for retail uses and $15,250 per space for all other uses.

ATTACHMENT D

APPROVED by the Danville Town Council at a regular meeting on June 6, 2017, by the following vote:

AYES:
NOES:
ABSTAINED:
ABSENT:

MAYOR

APPROVED AS TO FORM:

CITY ATTORNEY

ATTEST:

CITY CLERK

Directory of Public Officials

TOWN COUNCIL

Renee Morgan	Mayor
Newell Arnerich	Vice-Mayor
Lisa Blackwell	Councilmember
Karen Stepper	Councilmember
Robert Storer	Councilmember

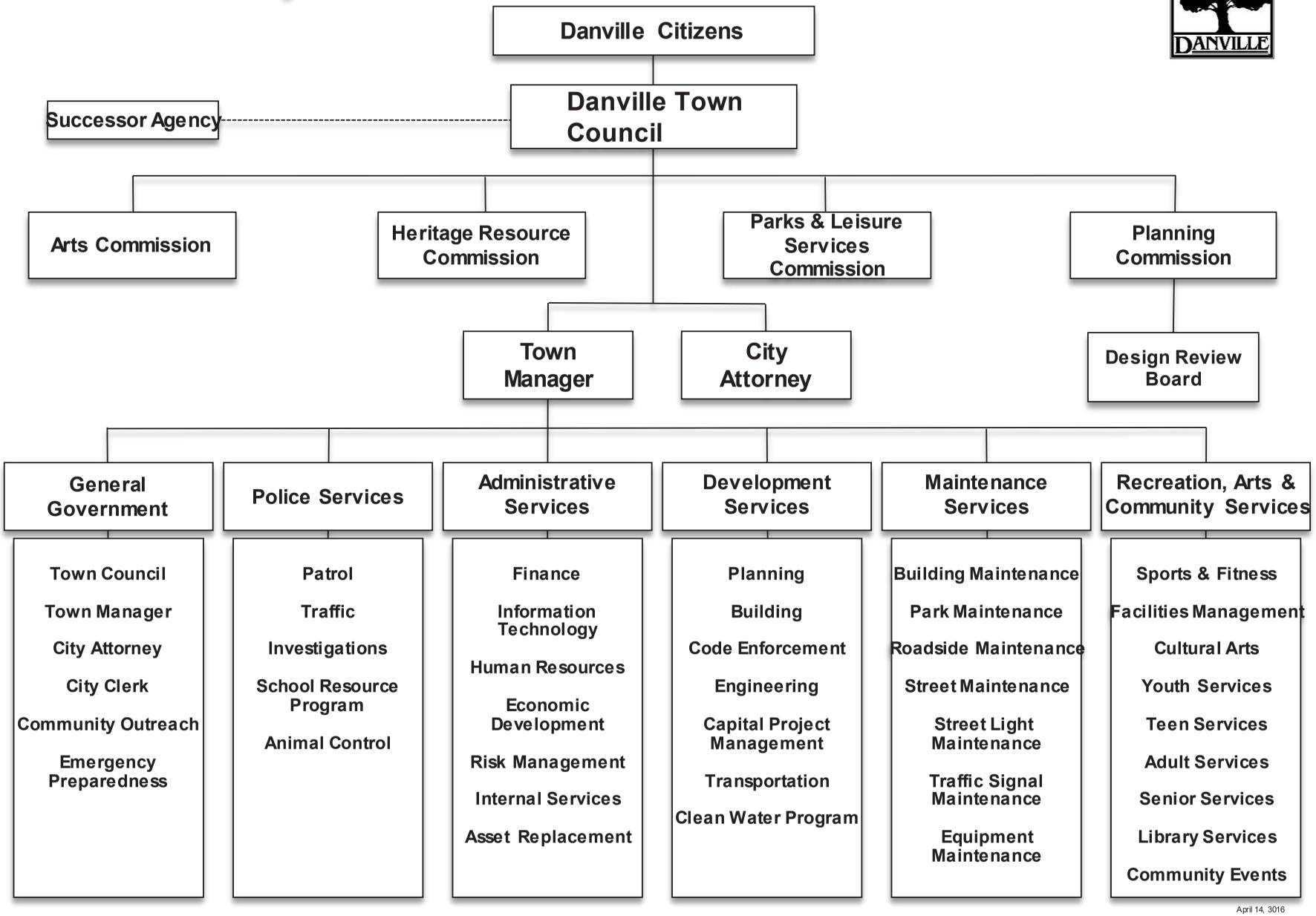
TOWN STAFF

Joseph A. Calabrigo	Town Manager
Robert Ewing	City Attorney
Marie Sunseri	City Clerk
Tai Williams	Assistant Town Manager
Steve Simpkins	Chief of Police
Nat Rojanasathira	Administrative Services Director
Steven C. Lake	Development Services Director
Jed Johnson	Maintenance Services Director
Henry Perezalonso	Recreation, Arts & Community Services Director
Lani Ha	Finance Manager/Treasurer
Steven Jones	Senior Civil Engineer

WITH ACKNOWLEDGEMENT TO

Sabrina Kwan	Accounting Technician
Gianna Boragno	Program Coordinator
Leslie Eddy	Office Assistant

Service Delivery Structure



April 14, 3016

Vision and Mission

Our Vision



"Small town atmosphere, outstanding quality of life."

Our Mission

Deliver superior municipal services that make people's lives better. We:

- *Keep residents, businesses and property safe*
- *Provide well-maintained public facilities*
- *Protect our environment, preserve our history and retain the special character*
- *Provide opportunities that support residents' growth and enrichment*
- *Promote and support economic vitality and growth*
- *Represent and promote Danville's best interests*
- *Celebrate community through family oriented special events*
- *Engage and communicate with residents and businesses effectively*

Implementation

IMPLEMENTATION

Town Council

- *Annual Planning & Goal Setting*
- *Identify and meet Service Delivery needs (Budget)*
- *Identify and meet Facility needs (CIP)*
- *Maintain Fiscal Sustainability (Budget)*

Administration

- *Set Performance Indicators (by department/ work group)*
- *Offer work that is challenging, engaging and meaningful*

Individual

- *Set Performance Objectives and standards*
- *Do meaningful work that makes a difference to other people*
- *Keep key questions in focus*

***Vision* — *Idealized description of desired outcome that inspires, energizes and helps you create a mental picture of your target.*

*** Mission* — *Talks about HOW you will get to where you want to be (achieve your target)*

The Community

Danville was first established in 1858. The Town was settled by two young gold miners, Andrew and Daniel Inman, who bought 400 acres in what is today known as the Old Town area of the downtown. The Town was named after the Inman's hometown of Danville, Kentucky.

With the construction of the Bay Bridge in 1936 and the Caldecott Tunnel in 1937, central Contra Costa County became accessible to the growing employment centers in San Francisco and Oakland. Located in the center of the San Ramon Valley, the 1950s and 1960s saw Danville evolve into a pleasant, desirable residential community. Completion of Interstate 680 in 1968 improved access to the San Ramon Valley area and further contributed to increased residential growth in Danville.

The decades of the 1970s and 1980s saw significant residential growth on the east side of I-680 with the development of the Sycamore, Greenbrook, Sycamore Valley and Crow Canyon Corridor areas. Incorporated in 1982 with a population of 26,900, Town population increased to 41,715 by the year 2000. With a current population 42,865, the Town has retained its suburban and semi-rural character, with a mixture of older, well maintained neighborhoods and newer subdivisions and homes.

The community enjoys a wonderful location, climate and environment. Preservation of open space, major ridgelines and scenic hillsides and other natural and scenic features are a high priority for the community. Natural creeks, hiking and biking trails, and dedicated open space encircle the Town. Mt. Diablo, at 3,849 ft. elevation, rises to the east and the Las Trampas Regional Wilderness, elevation 2,049 ft. creates the Town's western boundary.

Downtown Danville is the historical center of Town. It offers boutique shopping, many resident service businesses and fine dining. Downtown features a combination of well-preserved historic buildings, community buildings such as the Veterans Memorial Building and the Library and a mixture of commercial, office and residential uses. The area is a source of pride to residents and is the location for many holiday and special events which attract visitors throughout the year from around the Bay Area.

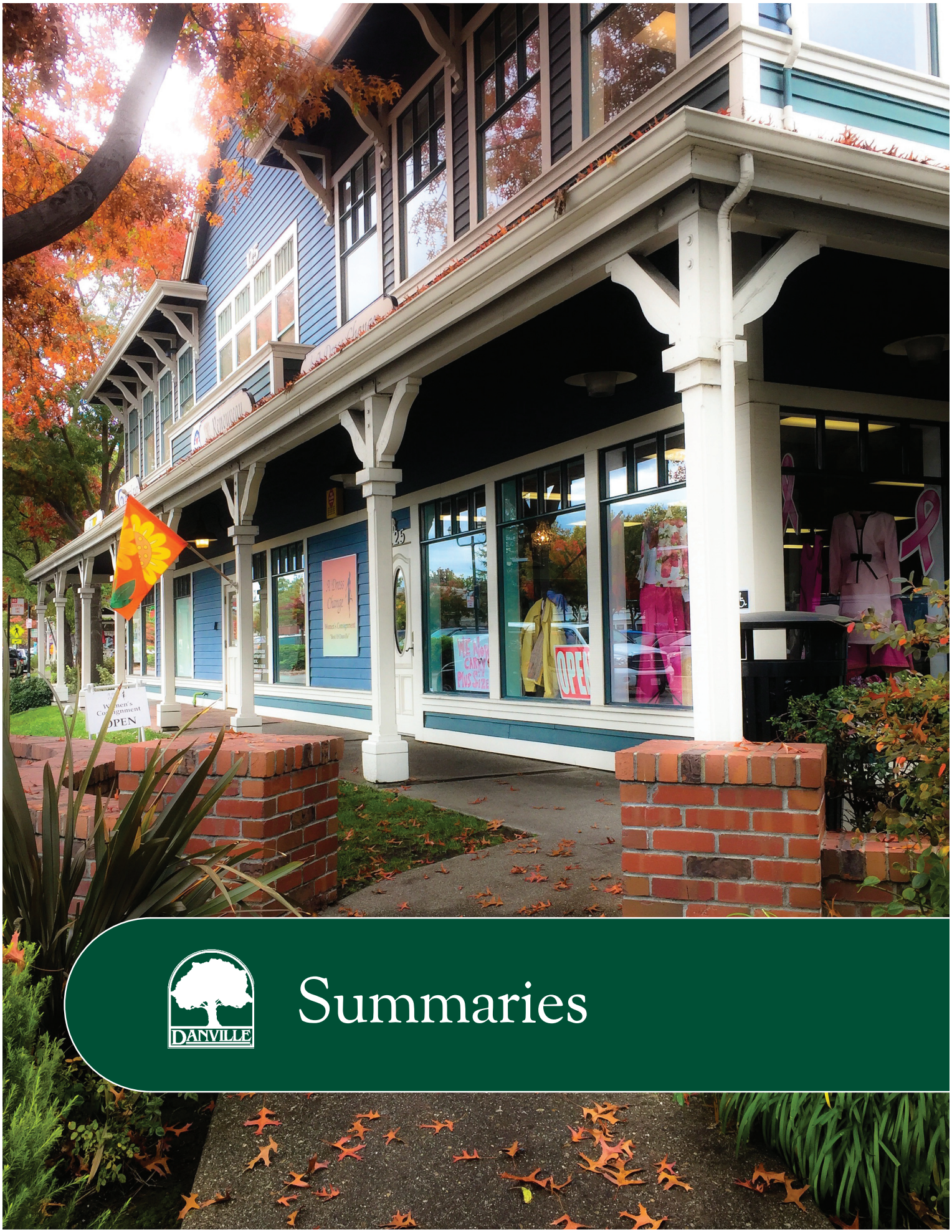
Danville's location in close proximity to technology, employment centers and higher education, coupled with a high level of public safety and excellent schools continue to make it a popular and sought after community, and a unique location within the dynamic and changing Tri-Valley. The 2030 General Plan adopted in 2013, continues to chart a course of careful and limited growth and change for Danville, envisioning a build out population of 45,000 for the Town.

Danville's citizens and the Town government are committed to preserving the best of the past while planning for the future. Aggressive long-range planning efforts are needed to ensure that future growth is accommodated with minimal impact on the quality of life desired by existing residents. Achieving this goal requires the Town Council and Staff to continue to work cooperatively with the County, utility districts, school district, fire district, other cities in the area, and the community-at-large.

Town of Danville Statistics

Population (January 1, 2017)	43,355
Date of Incorporation	July 1, 1982
Form of Government	Council-Manager
Area	18.8 Square Miles
Miles of Streets	145
Street Lights	3,449
Signalized Intersections	54
Building Permits Finaled (Average), March 31, 2017	180 per Month
Facilities	Town Meeting Hall Danville Library Danville Community Center Village Theatre & Art Gallery Veterans Memorial Building & Senior Center Oak Hill Park Community Center Hap Magee Ranch Park Buildings Town Offices Town Service Center Teen Centers (Charlotte Wood, Diablo Vista and Los Cerros)
Parks/Schools/Trails	5 Community Parks - 158.9 Acres 2 Neighborhood Parks - 2.4 Acres 4 Mini Parks - 1.4 Acres 5 School Parks - 18.4 Acres Trails - 18.8 Acres
Fire Stations	2
Public Schools	11
Bus Service	County Connection


DANVILLE



Summaries

General Fund Revenue & Exp. Proj.

	Adopted Budget FY 16/17	Adjusted Budget FY 16/17	Projected FY 16/17	Adopted Budget FY 17/18
BEGINNING UNRESERVED FUND BALANCE				
Operating Revenues	24,103,236	24,336,237	24,336,237	25,249,221
Operating Transfers In	297,553	297,553	297,553	297,553
Carry forward	0	671,301	671,301	0
Less Operating Expenses	-21,194,690	-21,542,190	-20,687,560	-22,322,328
CDA Loan repayment	1,000,000	1,000,000	1,000,000	1,000,000
Gross Funds Available	**4,206,099**	**4,762,901**	**5,617,531**	**4,224,446**
LESS TRANSFERS TO OTHER FUNDS				
L L A D operations	550,000	550,000	550,000	800,000
Pavement Management	2,000,000	2,000,000	2,000,000	1,800,000
Asset Replacement	100,000	100,000	100,000	100,000
Capital Improvement	1,556,099	1,556,099	1,556,099	1,524,446
Total Transfer to Other Funds	**4,206,099**	**4,206,099**	**4,206,099**	**4,224,446**
ENDING FUND BALANCE	**0**	**556,802**	**1,411,432**	**0**

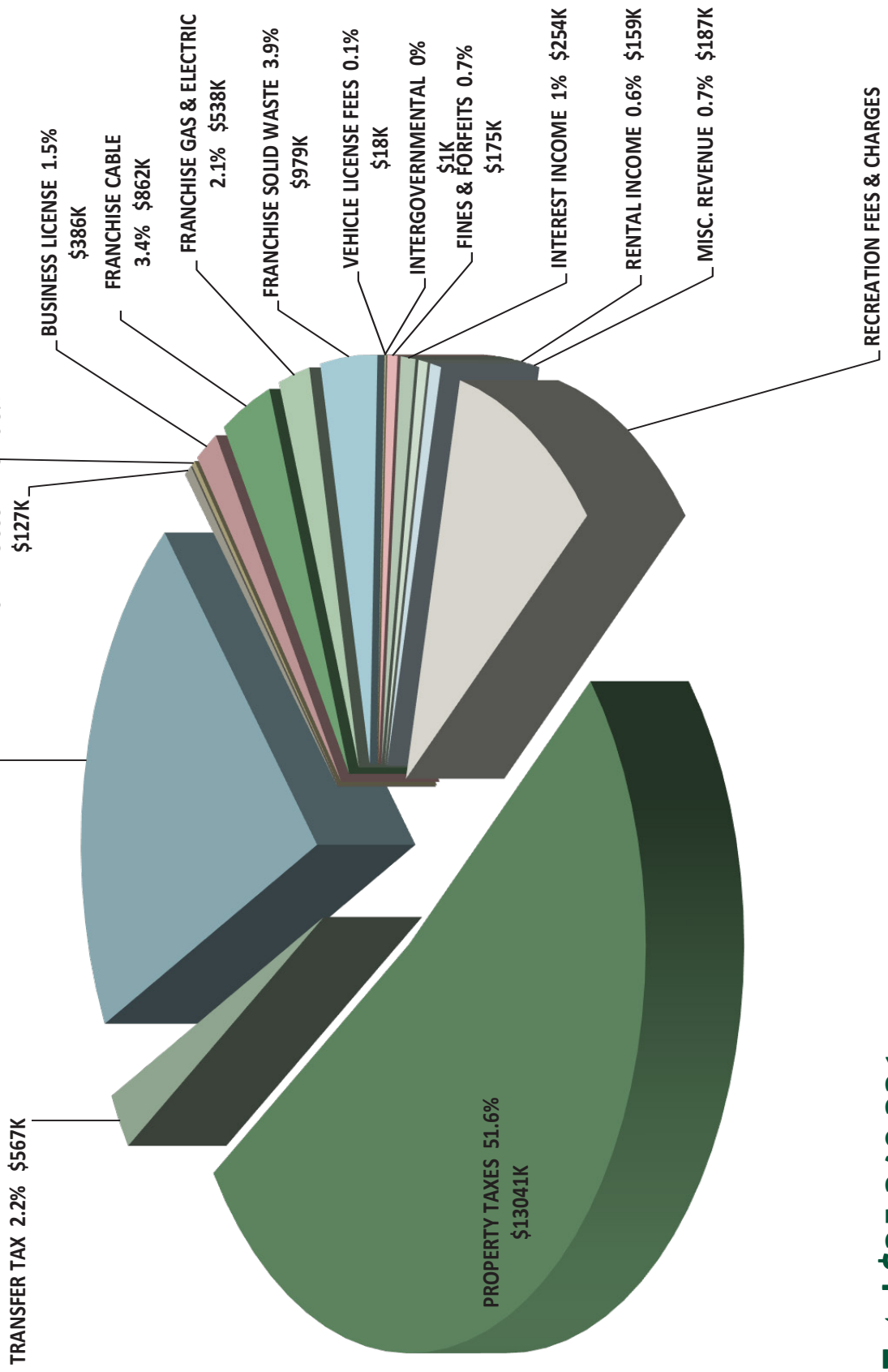

DANVILLE

Summary of Appropriations

FUNDING SOURCE	Salaries & Benefits	Contractual Services & Operations	Asset Replacement	Debt Service	Total
General Fund	6,917,983	15,404,345			22,322,328
Peg Fees	0	13,315			13,315
Police - SLESF	0	100,043			100,043
Police - Abandoned Vehicle	0	30,220			30,220
Police - Asset Seizure	0	28			28
Building & Planning	1,901,459	556,085			2,457,544
Engineering	209,369	61,900			271,269
Child Care Impact Fee	0	207			207
Gas Tax	692,723	502,238			1,194,961
Measure J	218,520	41,618			260,138
Clean Water	147,327	450,523			597,850
L L A D - Zone A	298,679	470,139			768,818
L L A D - Zone B	367,320	553,264			920,584
L L A D - Zone C	202,176	578,655			780,831
L L A D - Zone D	562,534	983,932			1,546,466
Donations/Contributions	0	3,775			3,775
Asset Replacement- General	0	3,007	313,126		316,133
Asset Replacement- Lib/CC	0	1,094			1,094
Civic Facilities	0	4,985			4,985
Park Facilities	0	4,914			4,914
Capital Improvement	80,748	19,918			100,666
Park Dedication Impact Fee	0	1,776			1,776
C T I P	0	780			780
R T I P	0	282			282
Tassajara Area Transportation	0	300			300
Old Town Parking In Lieu	0	512			512
NERIAD Assessment District	0	1,368			1,368
Misc Development Fees	0	232			232
SVAD Benefit District	0	40			40
Tri-Valley Trans & Dev - Res	0	84			84
Tri-Valley Trans & Dev - Com	0	86			86
SCC Regional	0	7,619			7,619
SCC Sub Regional	0	2,190			2,190
Dougherty Valley Fee	0	419			419
Successor Agency RPTTF	0	23,900		1,157,697	1,181,597
TOTALS	**11,598,838**	**19,823,793**	**313,126**	**1,157,697**	**32,893,454**

SUMMARY OF GENERAL FUND REVENUE SOURCES

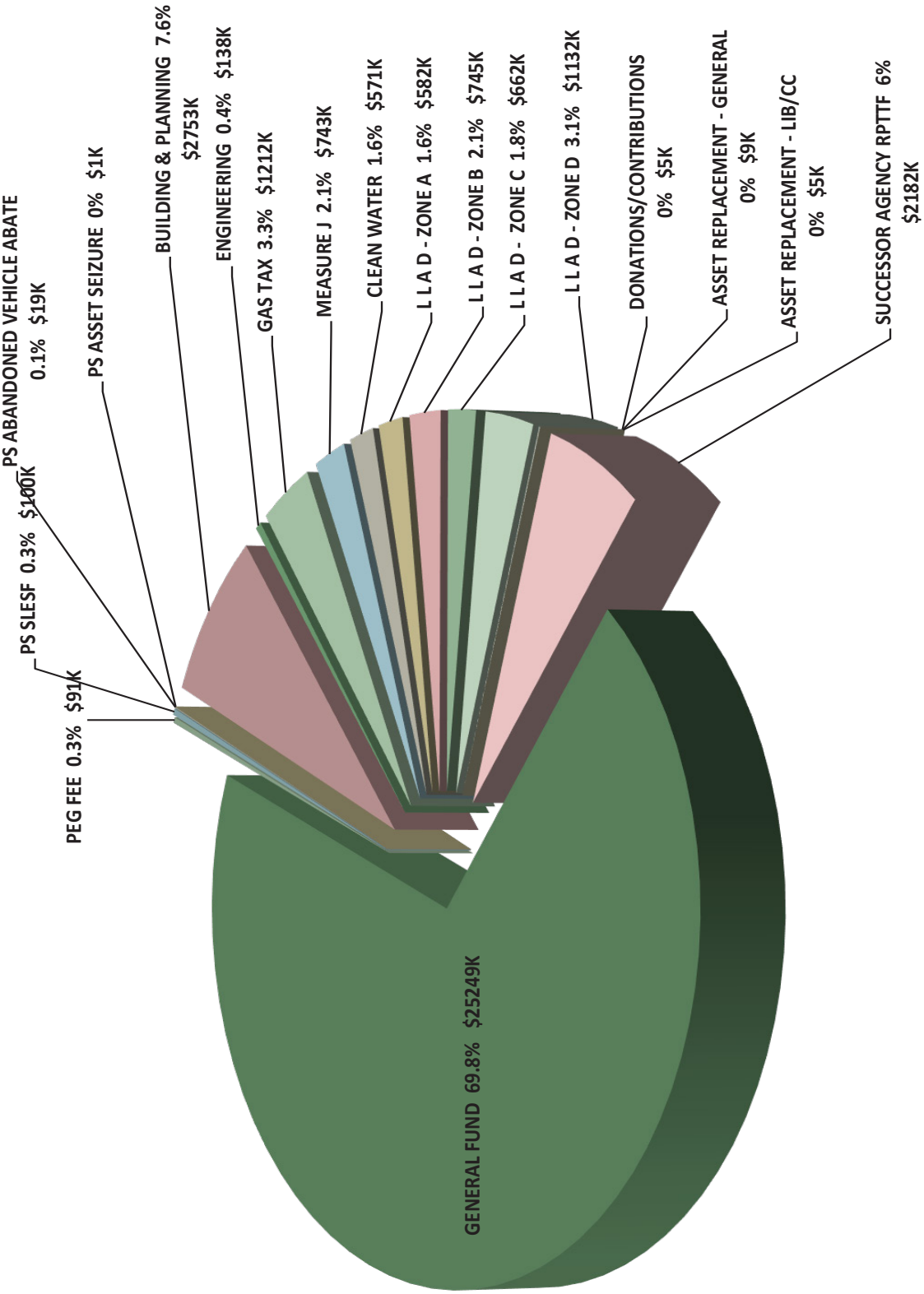
FISCAL YEAR 2017/18



Total $25,249,221

SUMMARY OF TOTAL REVENUE SOURCES

FISCAL YEAR 2017/18



Total $36,197,665

	Actual FY 15/16	Adopted FY 16/17	Amended FY 16/17	Projected FY 16/17	Adopted FY 17/18	% Change From FY 16/17
GENERAL PURPOSE REVENUE						
GENERAL FUND						
Property Tax	12,534,667	12,247,588	12,247,588	12,247,588	13,041,067	6.5
Transfer Tax	568,870	532,830	532,830	532,830	567,350	6.5
Sales Tax Triple Flp	1,050,025	0	0	0	0	0.0
Sales Tax	4,411,451	5,368,128	5,368,128	5,368,128	5,314,000	-1.0
Transient Occupancy Tax	147,262	126,017	126,017	126,017	127,277	1.0
Charges for Services	74,092	57,567	57,567	57,567	60,000	4.2
Business License Tax	404,624	385,770	385,770	385,770	385,770	0.0
Franchise Cable	917,653	853,160	853,160	853,160	861,692	1.0
Franchise Gas & Electric	545,309	538,382	538,382	538,382	538,382	0.0
Franchise Solid Waste	744,271	759,805	759,805	759,805	978,800	28.8
Intergovernmental	8,433	1,000	1,000	1,000	1,000	0.0
Vehicle License Fees	17,629	17,857	17,857	17,857	17,629	-1.3
Fines & Forfeits	267,732	210,000	210,000	210,000	175,000	-16.7
Interest Income	240,129	245,740	245,740	245,740	253,513	3.2
Rental Income	192,779	158,770	158,770	158,770	158,770	0.0
Misc. Revenue	686,100	261,178	261,178	261,178	187,314	-28.3
Total	**22,811,026**	**21,763,792**	**21,763,792**	**21,763,792**	**22,667,564**	**4.2**
RECREATION FEES & CHARGES						
Charges For Services	1,911,092	1,813,801	1,928,801	1,928,801	2,056,013	13.4
Sports Alliance Fees	166,250	155,379	155,379	155,379	155,379	0.0
Facility Rentals	397,267	361,265	361,265	361,265	361,265	0.0
Misc. Revenue	8,631	6,000	6,000	6,000	6,000	0.0
Donations	0	3,000	3,000	3,000	3,000	0.0
Total	**2,483,239**	**2,339,445**	**2,454,445**	**2,454,445**	**2,581,657**	**10.4**
General Purpose Subtotal	**25,294,265**	**24,103,237**	**24,218,237**	**24,218,237**	**25,249,221**	**4.8**
SPECIAL PURPOSE REVENUE						
PEG FEE						
Franchise Cable	92,258	92,217	92,217	92,217	91,304	-1.0
Interest Income	2,876	0	0	0	0	0.0
Total	95,134	92,217	92,217	92,217	91,304	-1.0

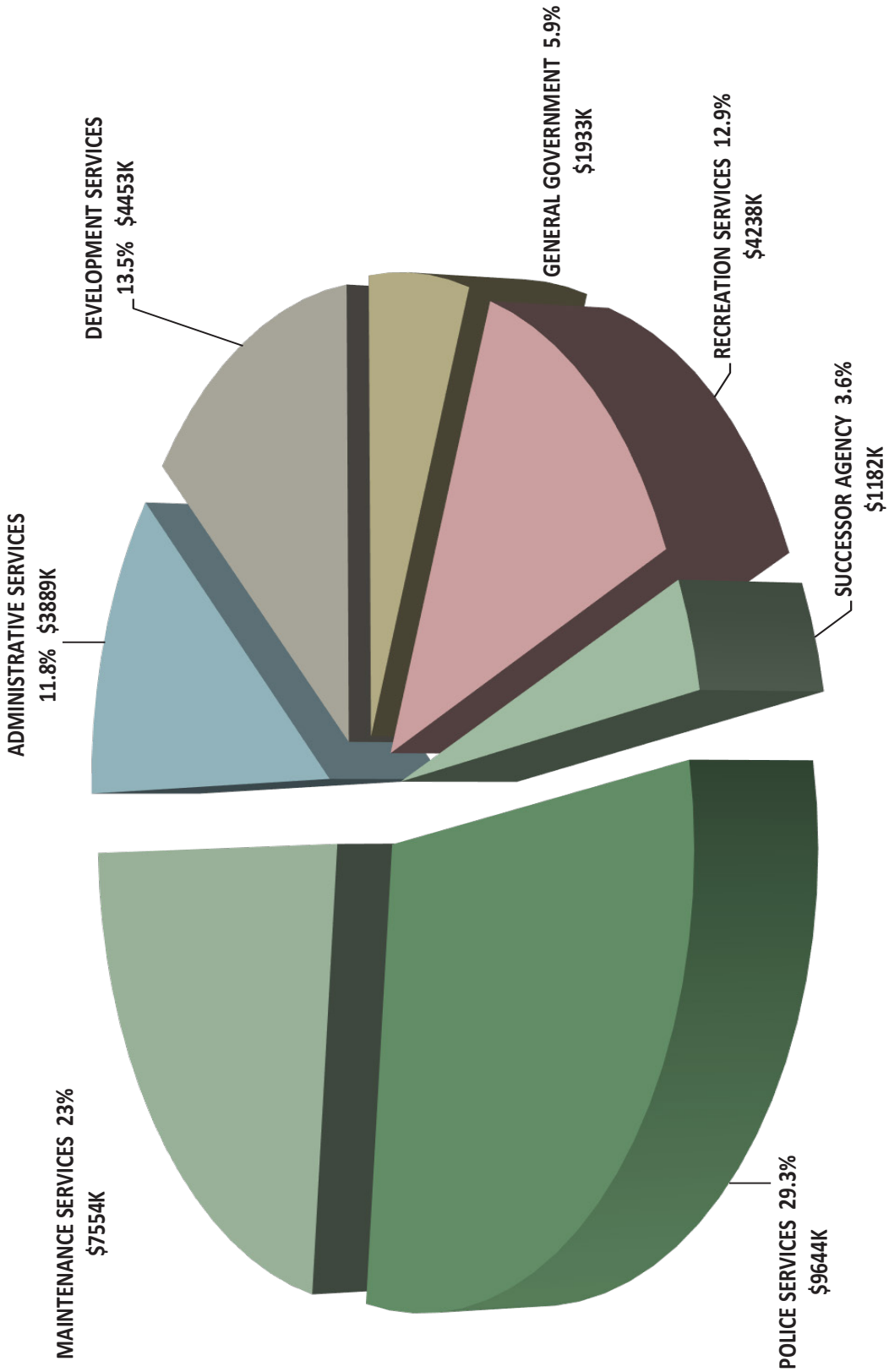
	Actual FY 15/16	Adopted FY 16/17	Amended FY 16/17	Projected FY 16/17	Adopted FY 17/18	% Change From FY 16/17
POLICE - SLESF						
Intergovernmental	114,618	100,000	100,000	100,000	100,000	0.0
Interest Income	477	0	0	0	0	0.0
Misc. Revenue	535	0	0	0	0	0.0
Total	115,630	100,000	100,000	100,000	100,000	0.0
POLICE - ABANDONED VEHICLE						
Intergovernmental	20,951	18,000	18,000	18,000	18,000	0.0
Interest Income	1,160	858	858	858	858	0.0
Total	22,111	18,858	18,858	18,858	18,858	0.0
POLICE - ASSET SEIZURE						
Intergovernmental	0	1,000	1,000	1,000	1,000	0.0
Interest Income	176	138	138	138	138	0.0
Total	176	1,138	1,138	1,138	1,138	0.0
BUILDING & PLANNING						
Charges For Services-Planning	448,773	367,675	367,675	393,675	411,600	11.9
Charges For Services-Building	2,500,980	2,282,812	2,482,812	2,482,812	2,316,000	1.5
Misc. Revenue	52,614	0	26,000	0	25,000	100.0
Total	3,002,367	2,650,487	2,876,487	2,876,487	2,752,600	3.9
ENGINEEERING						
Charges For Services-Engineering	264,158	129,350	129,350	129,350	137,350	6.2
Development Fees	1,507	500	500	500	500	0.0
Misc. Revenue	39	0	0	0	0	0.0
Total	265,704	129,850	129,850	129,850	137,850	6.2
GAS TAX						
Gas Tax	953,234	896,817	896,817	896,817	1,200,130	33.8
Interest Income	14,315	11,862	11,862	11,862	11,862	0.0
Misc. Revenue	1,592	0	0	0	0	0.0
Total	969,141	908,679	908,679	908,679	1,211,992	33.4

	Actual FY 15/16	Adopted FY 16/17	Amended FY 16/17	Projected FY 16/17	Adopted FY 17/18	% Change From FY 16/17
MEASURE J						
Intergovernmental	731,369	716,865	716,865	716,865	734,746	2.5
Interest Income	9,714	8,111	8,111	8,111	8,111	0.0
Misc. Revenue	34,734	0	0	0	0	0.0
Total	775,817	724,976	724,976	724,976	742,857	2.5
CLEAN WATER						
Assessments	562,736	562,154	562,154	562,154	562,154	0.0
Charges For Services	1,492	1,010	1,010	1,010	1,010	0.0
Intergovernmental	11,607	0	0	0	0	0.0
Interest Income	10,223	7,629	7,629	7,629	7,629	0.0
Total	586,058	570,793	570,793	570,793	570,793	0.0
LLAD - ZONE A						
Assessments	578,417	578,334	578,334	578,334	580,924	0.4
Interest Income	1,670	1,191	1,191	1,191	1,191	0.0
Misc. Revenue	3,302	0	0	0	0	0.0
Total	583,388	579,525	579,525	579,525	582,115	0.4
LLAD - ZONE B						
Assessments	743,625	741,468	741,468	741,468	741,468	0.0
Interest Income	5,290	3,276	3,276	3,276	3,276	0.0
Total	748,915	744,744	744,744	744,744	744,744	0.0
LLAD - ZONE C						
Assessments	664,819	659,635	659,635	659,635	659,635	0.0
Interest Income	8,576	2,569	2,569	2,569	2,569	0.0
Misc. Revenue	60,210	0	0	0	0	0.0
Total	733,605	662,204	662,204	662,204	662,204	0.0
LLAD - ZONE D						
Assessments	1,040,756	1,040,758	1,040,758	1,040,758	1,040,758	0.0
Interest Income	7,471	1,963	1,963	1,963	1,963	0.0
Misc. Revenue	76,745	88,898	88,898	88,898	88,898	0.0
Total	1,124,972	1,131,619	1,131,619	1,131,619	1,131,619	0.0

	Actual FY 15/16	Adopted FY 16/17	Amended FY 16/17	Projected FY 16/17	Adopted FY 17/18	% Change From FY 16/17
DONATIONS/CONTRIBUTIONS						
Interest Income	904	974	974	974	974	0.0
Donation	61,101	3,760	3,760	3,760	3,760	0.0
Total	62,005	4,734	4,734	4,734	4,734	0.0
ASSET REPLACEMENT - GENERAL						
Interest Income	22,881	9,387	9,387	9,387	9,387	0.0
Misc. Revenue	16,627	0	0	0	0	0.0
Total	39,509	9,387	9,387	9,387	9,387	0.0
ASSET REPLACEMENT - LIB/CC						
Interest Income	7,781	4,652	4,652	4,652	4,652	0.0
Total	7,781	4,652	4,652	4,652	4,652	0.0
Special Purpose Subtotal	9,132,315	8,333,863	8,559,863	8,559,863	8,766,847	5.2
TOTAL OPERATING REVENUE	34,426,580	32,437,099	32,778,099	32,778,099	34,016,068	4.9
SUCCESSOR AGENCY						
Property Tax - RPTTF	1,151,464	2,240,301	2,240,301	2,240,301	2,181,597	-2.6
Interest Income	655	0	0	0	0	0.0
Rental Income	215,131	0	0	0	0	0.0
Misc. Revenue	2,461,820	0	0	0	0	0.0
Total	3,829,070	2,240,301	2,240,301	2,240,301	2,181,597	0.0
Successor AgencyTotal	3,829,070	2,240,301	2,240,301	2,240,301	2,181,597	-2.6
TOTAL - ALL REVENUE	38,255,650	34,677,400	35,018,400	35,018,400	36,197,665	4.4

SUMMARY OF EXPENDITURES

FISCAL YEAR 2017/18



Total $32,893,454

	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18	% Change From FY 16/17
GENERAL GOVERNMENT					
Town Council	129,019	166,274	187,274	166,249	0.0
Town Manager	599,334	593,459	655,101	808,548	36.2
City Attorney	427,664	378,577	380,679	384,673	1.6
City Clerk	198,761	277,926	292,526	272,111	-2.1
Community Outreach	151,128	264,147	288,147	183,526	-30.5
Emergency Preparedness	95,177	112,490	146,365	118,108	5.0
Total	**1,601,082**	**1,792,873**	**1,950,092**	**1,933,215**	**7.8**
POLICE SERVICES					
Police Services Management	1,303,553	1,486,649	1,515,535	1,426,729	-4.0
Patrol	4,858,477	5,102,517	5,137,009	5,401,025	5.9
Traffic	912,560	1,076,609	1,099,833	1,141,405	6.0
Investigation	765,105	773,418	773,418	822,308	6.3
School Resource Program	518,997	561,290	561,561	598,409	6.6
Animal Control	239,892	250,786	250,786	254,618	1.5
Total	**8,598,584**	**9,251,269**	**9,338,142**	**9,644,494**	**4.3**
ADMINISTRATIVE SERVICES					
Administrative Services Management	363,953	409,701	409,701	356,898	-12.9
Finance	696,216	760,707	916,510	779,365	2.5
Information Technology	665,352	693,528	749,055	655,305	-5.5
Human Resources	414,909	448,362	506,027	468,790	4.6
Economic Development	327,373	335,435	521,072	396,127	18.1
Risk Management	493,143	395,000	470,000	633,600	60.4
Internal Services	262,304	282,864	305,013	285,525	0.9
Asset Replacement	290,649	276,126	337,026	313,126	13.4
Total	**3,513,899**	**3,601,723**	**4,214,404**	**3,888,736**	**8.0**

	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18	% Change From FY 16/17
DEVELOPMENT SERVICES					
Development Services Management	240,507	245,975	245,975	265,460	7.9
Planning	605,441	608,234	711,368	656,071	7.9
Building	1,490,244	1,372,823	1,562,823	1,462,842	6.6
Code Enforcement	95,909	113,833	113,833	121,692	6.9
Engineering	406,975	500,921	518,193	361,004	-27.9
Capital Project Management	591,733	713,754	735,228	857,350	20.1
Transportation	436,242	437,276	543,165	435,432	-0.4
Clean Water Program	275,166	292,065	463,414	293,347	0.4
Total	**4,142,217**	**4,284,881**	**4,893,999**	**4,453,198**	**3.9**
MAINTENANCE SERVICES					
Maintenance Services Management	336,405	359,836	374,836	385,794	7.2
Building Maintenance	789,765	869,587	883,743	921,427	6.0
Park Maintenance	1,670,037	2,093,649	2,153,998	2,187,164	4.5
Roadside Maintenance	1,254,830	1,674,519	1,767,469	1,688,156	0.8
Street Maintenance	741,371	939,499	939,858	1,008,521	7.3
Street Light Maintenance	630,069	721,826	752,127	779,906	8.0
Traffic Signal Maintenance	166,845	223,000	276,155	223,000	0.0
Equipment Maintenance	232,381	408,030	457,075	360,353	-11.7
Total	**5,821,703**	**7,289,945**	**7,605,261**	**7,554,321**	**3.6**
RECREATION, ARTS & COMMUNITY SERVICES					
Recreation Management	346,955	383,627	399,436	390,896	1.9
Sports & Fitness	572,078	653,699	654,771	648,713	-0.8
Facilities Management	465,239	501,051	501,342	524,868	4.8
Cultural Arts	585,490	582,691	698,706	705,793	21.1
Youth	407,123	416,035	416,035	502,796	20.9
Teens	341,893	401,410	402,999	416,532	3.8
Adults	97,796	128,528	128,611	131,560	2.4
Seniors	356,182	441,158	443,261	455,673	3.3

	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18	% Change From FY 16/17
Library Services	190,592	196,914	196,914	203,794	3.5
Community Events	220,802	268,167	268,315	257,268	-4.1
Total	**3,584,150**	**3,973,279**	**4,110,390**	**4,237,893**	**6.7**
TOTAL OPERATING EXPENDITURES	**27,261,636**	**30,193,970**	**32,112,288**	**31,711,857**	**5.0**
SUCCESSOR AGENCY					
Successor Agency	3,790,444	1,239,301	1,239,301	1,181,597	-4.7
Total	**3,790,444**	**1,239,301**	**1,239,301**	**1,181,597**	**-4.7**
TOTAL - ALL EXPENDITURES	**31,052,080**	**31,433,271**	**33,351,589**	**32,893,454**	**4.6**
CAPITAL APPROPRIATIONS	11,090,615	9,149,345	16,800,752	12,722,191	**39.1**
TOTAL OPERATING & CAPITAL	**42,142,695**	**40,582,616**	**50,152,341**	**45,615,645**	**12.4**

OPERATING EXPENSES BY CATEGORY
FISCAL YEAR 2017/2018

	Employee Expenses	Temporary Salaries	Administration	Materials & Supplies	Contracted Services	Equipment	Program Activities	Total
GENERAL GOVERNMENT	1,585,399	0	108,815	95,912	50,589	2,500	90,000	1,933,215
POLICE SERVICES	164,304	245,000	51,500	100,500	8,587,484	182,500	313,206	9,644,494
ADMINISTRATIVE SERVICES	1,855,529	60,500	137,642	286,843	280,067	416,136	852,019	3,888,736
DEVELOPMENT SERVICES	3,514,863	76,000	102,375	168,460	578,000	8,500	5,000	4,453,198
MAINTENANCE SERVICES	2,877,544	147,257	118,922	510,881	1,972,487	270,508	1,656,722	7,554,321
RECREATION, ARTS & COMMUNITY SERVICES	1,601,199	632,672	109,336	386,325	1,163,243	28,568	316,550	4,237,893
TOTAL	**11,598,838**	**1,161,429**	**628,590**	**1,548,921**	**12,631,870**	**908,712**	**3,233,497**	**31,711,857**

	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18	% Change From FY 16/17
APPROPRIATIONS BY FUND					
General Fund	19,115,403	21,194,690	22,180,902	22,322,328	5.3
Peg Fees	10,024	13,357	19,338	13,315	-0.3
Police - SLESF	143,840	100,048	100,048	100,043	0.0
Police - Abandoned Vehicle	16,001	30,242	30,242	30,220	-0.1
Police - Asset Seizure	14,337	31	5,031	28	-9.0
Building & Planning	2,309,039	2,215,326	2,508,460	2,457,544	10.9
Engineering	291,714	381,291	391,558	271,269	-28.9
Child Care Impact Fee	273	227	227	207	-8.9
Gas Tax	996,095	1,150,781	1,246,295	1,194,961	3.8
Measure J	294,719	260,829	299,188	260,138	-0.3
Clean Water	446,746	578,460	749,809	597,850	3.4
L L A D - Zone A	548,622	801,855	838,224	768,818	-4.1
L L A D - Zone B	707,170	874,031	930,614	920,584	5.3
L L A D - Zone C	631,619	722,840	753,142	780,831	8.0
L L A D - Zone D	1,255,913	1,464,739	1,505,580	1,546,466	5.6
Donations/Contributions	55,071	3,800	3,890	3,775	-0.7
Asset Replacement- General	248,365	279,745	428,064	316,133	13.0
Asset Replacement- Lib/CC	1,070	1,201	1,200	1,094	-8.9
Civic Facilities	4,441	5,476	5,476	4,985	-9.0
Park Facilities	6,040	5,428	5,428	4,914	-9.5
Capital Improvement	155,254	91,375	91,375	100,666	10.2
Park Dedication Impact Fee	1,896	1,949	1,949	1,776	-8.9
C T I P	779	857	857	780	-9.0
R T I P	571	309	309	282	-8.7
Tassajara Area Transportation	249	303	303	300	-1.0
Old Town Parking In Lieu	663	563	563	512	-9.1
NERIAD Assessment District	1,143	1,515	1,515	1,368	-9.7
Misc Development Fees	170	250	250	232	-7.2

	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18	% Change From FY 16/17
SVAD Benefit District	80	44	44	40	-9.1
Tri-Valley Trans & Dev - Res	161	92	92	84	-9.0
Tri-Valley Trans & Dev - Com	95	94	94	86	-8.9
SCC Regional	1,801	8,363	8,363	7,619	-8.9
SCC Sub Regional	2,202	2,400	2,400	2,190	-8.8
Dougherty Valley Fee	70	459	459	419	-8.7
Successor Agency RPTTF	3,790,444	1,240,301	1,240,301	1,181,597	-4.7
TOTALS	**31,052,080**	**31,433,271**	**33,351,589**	**32,893,454**	**4.6**

STAFFING ALLOCATION BY SERVICE PROGRAM

Service Program	Permanent Staff	Contract Staff	Temporary* Staff	Total
General Government	6.75	0.00	0.00	6.75
Police Services	1.75	30.00	6.00	37.75
Administrative Services	15.00	0.00	1.25	16.25
Development Services	27.50	0.00	2.75	30.25
Maintenance Services	28.00	0.00	3.00	31.00
Recreation, Arts & Community Services	15.75	0.00	22.50	38.25
TOTAL	**94.75**	**30.00**	**35.50**	**160.25**

* Based upon converting total part-time temporary hours budgeted to full-time equivalents (1,950 hours equals 1.0 FTE)

RECOMMENDED STAFFING CHANGES:

Service Program

General Government

Town Manager	Eliminate 1.0 Administrative Assistant Add 1.0 Assistant Town Manager

Administrative Services

Management	Reduce 1.0 Administrative Coordinator to 0.5 Administrative Coordinator
Human Resources	Re-classify 1.0 Human Resources Technician to 1.0 Human Resources Analyst
Economic Development	Add 0.5 Program Coordinator

Recreation, Arts and Community Services

Management	Re-classify 1.0 Recreation Services Manager to 1.0 Recreation, Arts and Community Services Director

Personnel Allocation Detail

Service Program	Position	Total Personnel
GENERAL GOVERNMENT		
Town Manager		
	Town Manager	1.00
	Assistant Town Manager	1.00
	Assistant to the Town Manager	1.00
City Attorney		
	City Attorney	1.00
City Clerk		
	City Clerk	1.00
Community Outreach		
	Public Information Coordinator	1.00
Emergency Preparedness		
	Emergency Preparedness Manager	0.75
GENERAL GOVERNMENT TOTAL		**6.75**
POLICE SERVICES		
Police Services Management		
	Police Chief	1.00
	Administrative Lieutenant	1.00
	Administrative Assistant	1.00
	Temporary	3.00
Patrol		
	Sergeant	4.00
	Officer	16.00
Traffic		
	Sergeant	1.00
	Officer	3.00
	Temporary	2.00
Investigations		
	Sergeant	1.00
	Investigator	1.00
	Temporary	1.00
School Resource Program		
	School Resource Officer	2.00
	School Program Coordinator	0.75
POLICE SERVICES TOTAL		**37.75**

Personnel Allocation Detail

Service Program	Position	Total Personnel
ADMINISTRATIVE SERVICES		
Administrative Services Management		
	Administrative Services Director	1.00
	Administrative Assistant	1.00
	Administrative Services Coordinator	0.50
Finance		
	Finance Manager/Treasurer	1.00
	Accounting Analyst	1.00
	Accounting Technician	2.00
	Account Clerk II	1.00
	Temporary	0.25
Information Technology		
	Information Technology Manager	1.00
	Information Technology Analyst	2.00
	Information Technology Technician	1.00
	Temporary	0.50
Human Resources		
	Human Resources Manager	1.00
	Human Resources Analyst	1.00
	Temporary	0.50
Economic Development		
	Economic Development Manager	1.00
	Program Coordinator	0.50
ADMINISTRATIVE SERVICES TOTAL		**16.25**
DEVELOPMENT SERVICES		
Development Services Management		
	Development Services Director	1.00
Planning		
	Chief of Planning	1.00
	Principal Planner	1.00
	Associate Planner	1.00
	Administrative Assistant	0.75
	Temporary	1.00

Service Program	Position	Total Personnel
Building		
	Chief Building Official	1.00
	Plans Examiner	1.00
	Building Inspector	3.00
	Development Coordinator	1.00
	Senior Development Services Technician	1.00
	Development Services Technician	2.00
	Temporary	0.50
Code Enforcement		
	Ass't Planner/Code Enforcement Officer	1.00
	Administrative Assistant	0.25
Engineering		
	Civil Engineering Assistant	1.00
	Public Works Inspector	1.00
	Administrative Assistant	1.00
Capital Project Management		
	Senior Civil Engineer	1.00
	Landscape Architect	1.00
	Associate Civil Engineer	2.00
	Public Works Inspector	2.00
Transportation		
	Transportation Manager	1.00
	Traffic Engineering Associate	1.00
	Transportation Program Analyst	1.00
	Temporary	0.25
Clean Water		
	Clean Water Program Coordinator	0.50
	Temporary	1.00
DEVELOPMENT SERVICES TOTAL		**30.25**

MAINTENANCE SERVICES

Maintenance Services Management		
	Maintenance Services Director	1.00
	Maintenance Services Coordinator	1.00
Building Maintenance		
	Maintenance Specialist	1.00
	Maintenance Worker	2.00
	Temporary	1.00

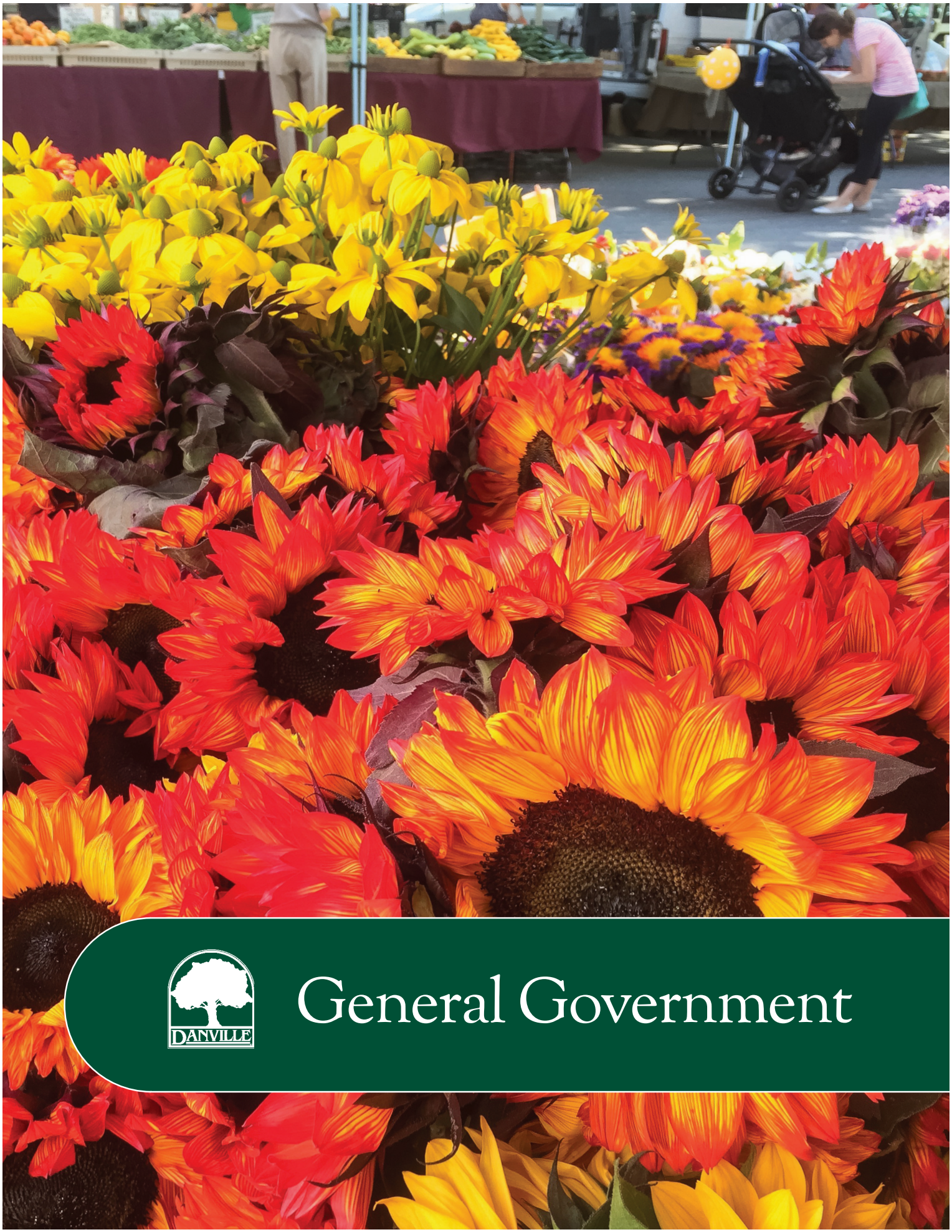
Service Program	Position	Total Personnel
Park Maintenance		
	Maintenance Supervisor	1.00
	Maintenance Specialist	3.00
	Maintenance Worker	5.00
	Temporary	1.50
Roadside Maintenance		
	Maintenance Superintendent	1.00
	Maintenance Supervisor	1.00
	Maintenance Specialist	1.00
	Maintenance Worker	4.00
	Temporary	0.50
Street Maintenance		
	Maintenance Supervisor	1.00
	Maintenance Specialist	1.00
	Maintenance Worker	3.00
Street Light Maintenance		
	Maintenance Worker	2.00
MAINTENANCE SERVICES TOTAL		**31.00**

RECREATION, ARTS & COMMUNITY SERVICES

Recreation, Arts & Community Services Management		
	Recreation, Arts & Com. Svcs. Director	1.00
	Temporary	0.75
Sports and Fitness		
	Program Supervisor	0.50
	Program Coordinator	1.00
	Temporary	8.00
Facilities Management		
	Program Supervisor	0.50
	Program Coordinator	1.00
	Administrative Assistant	1.00
	Facility Attendant	2.00
	Temporary	2.75

Personnel Allocation Detail

Service Program	Position	Total Personnel
Cultural Arts		
	Program Supervisor	1.00
	Program Coordinator	2.00
	Temporary	0.75
Youth Services		
	Program Supervisor	0.50
	Program Coordinator	1.00
	Temporary	4.00
Teen Services		
	Program Supervisor	0.50
	Program Coordinator	1.25
	Temporary	4.50
Adult Services		
	Program Supervisor	0.50
	Temporary	0.50
Senior Services		
	Program Supervisor	0.50
	Administrative Assistant	1.00
	Temporary	1.25
Community Events		
	Program Coordinator	0.50
RECREATION, ARTS & COMMUNITY SERVICES TOTAL		**38.25**
PERSONNEL TOTAL		**160.25**



General Government

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General Government

PROGRAMS	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Town Council	$ 129,019	$ 166,274	$ 187,274	$ 166,249
Town Manager	$ 599,334	$ 593,459	$ 655,101	$ 808,548
City Attorney	$ 427,664	$ 378,577	$ 380,679	$ 384,673
City Clerk	$ 198,761	$ 277,926	$ 292,526	$ 272,111
Community Outreach	$ 151,128	$ 264,147	$ 288,147	$ 183,526
Emergency Preparedness	$ 95,176	$ 112,490	$ 146,365	$ 118,108
TOTAL	**$ 1,601,082**	**$ 1,792,873**	**$ 1,950,092**	**$ 1,933,215**

FUNDING				
Donations/Contributions	$ 500	$ 500	$ 500	$ 500
General Fund	$ 1,591,047	$ 1,779,573	$ 1,829,480	$ 1,765,005
Building & Planning	$ 0	$ 0	$ 0	$ 88,516
Measure J	$ 0	$ 0	$ 0	$ 66,394
PEG Fee	$ 9,535	$ 12,800	$ 12,800	$ 12,800
TOTAL	**$ 1,601,082**	**$ 1,792,873**	**$ 1,842,780**	**$ 1,933,215**

PERSONNEL	FTE
PERMANENT	6.75
	6.75

PROGRAM DESCRIPTION

The Town Council is elected to represent the citizens of Danville, and to set policy in all areas of municipal affairs. The Town Council also serves as the Successor Agency to the former Community Development Agency, the Danville Financing Authority and the Danville Disaster Council. The Town Council annually reviews and formulates goals and priorities for the Town government; adopts a balanced budget that identifies municipal services to be provided and a five-year Capital Improvement Program that prioritizes capital needs and spending. The Town Council appoints commission, committee and board members, who advise the Council in various areas.

Council members serve in various capacities through participation in local, regional and state organizations, including: League of California Cities, Association of Bay Area Governments, Contra Costa Mayors' Conference, Contra Costa Transportation Authority, County Connection, RecycleSmart, Tri-Valley Council and Transportation Council, i-GATE, Visit Tri-Valley, East Bay Economic Development Alliance, East Bay Regional Communications System Authority and the San Ramon Valley Citizen Corps Council.

The Town Council works with other Tri-Valley cities to support federal legislative advocacy efforts that benefit transportation, economic development, emergency preparedness and other goals established by the cities.

GOALS

- Promote open government and encourage civic involvement.
- Adopt a balanced operating budget and ensure that the Town remains on a fiscally sustainable course long term.
- Work towards enhancing the economic vitality of downtown.
- Represent the Town's best interests by exercising leadership at the regional, state and federal level.

HIGHLIGHTS

- In 2016/17, the Town Council:
  - Adopted ordinances updating the building code to meet State guidelines; increased the recycling requirement for construction demolition and debris; regulated the sale, cultivation, processing and delivery of marijuana; reauthorized the Public, Educational and Governmental (PEG) fee on State video franchises.
  - Advocated for Danville on regional transportation issues, including the Contra Costa Transportation Authority's proposed half-cent sales tax measure.

- In 2017/18, the Town Council will continue to set direction and policy for the betterment of and in the interest of the Danville community.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 49,051	$ 57,135	$ 57,135	$ 57,745
Administration	$ 51,174	$ 66,825	$ 72,150	$ 68,065
Materials & Supplies	$ 7,850	$ 18,925	$ 33,926	$ 17,050
Contracted Services	$ 20,911	$ 23,389	$ 24,063	$ 23,389
Equipment	$ 32	$ 0	$ 0	$ 0
Other	$ 0	$ 0	$ 0	$ 0
TOTAL	**$ 129,019**	**$ 166,274**	**$ 187,274**	**$ 166,249**

EXPENDITURE DETAIL

Employee Expenses: monthly Council member costs include: $675 salary; $208 health care reimbursement; $25 deferred compensation and $54 workers' compensation and FICA.

Administration: $34,460 for dues/memberships and $33,605 for hosted meeting/conference expenses.

Materials and Supplies: $6,300 for community awards; $5,000 Mayor's discretionary fund and $5,750 for Town-hosted activities, proclamation supplies, and miscellaneous expenses.

Contracted Services: $21,500 for federal advocacy services and $1,889 for televising of the annual Community Awards event.

FUNDING

General Fund	$ 128,519	$ 165,774	$ 186,774	$ 165,749
Donations/Contributions	$ 500	$ 500	$ 500	$ 500
TOTAL	**$ 129,019**	**$ 166,274**	**$ 187,274**	**$ 166,249**

Town Manager

PROGRAM DESCRIPTION

The Town Manager is appointed by the Town Council to serve as the Town's chief administrator, Executive Director of the Danville Financing Authority and Director of Emergency Services. The Town Manager serves as a Board Member on the East Bay Regional Communications System JPA and the Oversight Board for the Successor Agency to the former Community Development Agency.

The Town Manager provides overall administration and direction for all areas of the Town government. The Town Manager ensures that all goals established by the Town Council are met, supports the Town Council by presenting information and recommendations that facilitate informed policy making, facilitates communication among the Town Council, commissioners, Town staff and the community, and coordinates working relationships with external agencies and organizations.

GOALS

- Assist the Town Council in establishing annual and long-term goals that support the vision and mission of the Town government.
- Ensure the provision of effective, high quality public services to Town residents and customers.
- Carefully manage Town finances to balance the need to deliver service in areas of highest priority, while ensuring long-term fiscal sustainability.
- Create and maintain a workplace characterized by leadership, innovation, enthusiasm and high standards of accomplishment.
- Effectively partner with other government agencies and service providers.

HIGHLIGHTS

- In 2016/17, the Town Manager's Office:
  - Coordinated the Annual Town Council Planning & Goal Setting Workshop and the Annual Town Council & Commissions Workshop.
  - Successfully negotiated the purchase of property for the future expansion of the Village Theatre Parking Lot on Front Street.
  - Continued to serve as representative to the Danville Library, Museum of the San Ramon Valley, Veterans community, and RecycleSmart.
  - Continued legislative advocacy efforts at the state and federal levels, including participation in the Tri-Valley Cities consortium.
- In 2017/18, the Town Manager's Office will continue to provide leadership to Town staff and implement the goals established by the Town Council.
- An Assistant Town Manager position is created through re-classification of an existing department head position, and shifted into the Town Manager's Office; 1.0 Administrative Assistant position is eliminated.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 589,662	$ 582,477	$ 607,975	$ 797,706
Temporary Salaries	$ 352	$ 0	$ 0	$ 0
Administration	$ 5,907	$ 9,532	$ 10,132	$ 9,692
Materials & Supplies	$ 1,245	$ 1,450	$ 1,450	$ 1,150
Contracted Services	$ 400	$ 0	$ 0	$ 0
Equipment	$ 0	$ 0	$ 35,544	$ 0
Program Activities	$ 1,768	$ 0	$ 0	$ 0
TOTAL	**$ 599,334**	**$ 593,459**	**$ 655,101**	**$ 808,548**

EXPENDITURE DETAIL

Employee Expenses: reflects an increase in staffing from 0.5 Assistant to the Town Manager to 1.0 Assistant Town Manager.

Administration: $7,017 for professional dues and $2,675 for travel and conference attendance.

Materials and Supplies: miscellaneous supplies and subscriptions.

FUNDING

General Fund	$ 599,334	$ 593,459	$ 655,101	$ 653,638
Measure J	$ 0	$ 0	$ 0	$ 88,516
Building & Planning	$ 0	$ 0	$ 0	$ 66,394
TOTAL	**$ 599,334**	**$ 593,459**	**$ 655,101**	**$ 808,548**

PERSONNEL

PERMANENT	FTE
Town Manager	1.00
Assistant Town Manager	1.00
Assistant to the Town Manager	1.00
TOTAL PERMANENT FTE:	**3.00**

City Attorney

PROGRAM DESCRIPTION

The City Attorney is appointed by the Town Council and serves as the principal legal advisor to the Town, including the Town Council, advisory boards and commissions and Town staff. The City Attorney's Office also oversees the risk management function. The City Attorney keeps Town officials aware of changes in the law, providing legal analysis at the earliest stage of policy development and working to develop a range of alternatives to achieve the desired policy goals.

The City Attorney serves on the Board of Directors for the Municipal Pooling Authority, a risk management and insurance pool for cities in the region.

GOALS

- Advise the Town Council, commissions and staff on a broad range of legal issues, including land use, public safety, personnel, code enforcement, public records, ethics and the Brown Act.
- Minimize the Town's exposure to litigation and associated costs.
- Draft and review all Town ordinances, resolutions, contracts, leases and other legal documents.
- Manage litigation involving the Town and manage other dispute resolution processes.

HIGHLIGHTS

- In 2016/17, the City Attorney's Office:
  - Continued to work with the Town's Oversight Board in the dissolution of the Town's former Community Development Agency, including disposition of all remaining assets of the former CDA and adoption of a Last and Final ROPS, providing certainty to all required future payments.
  - Worked with the Town's Maintenance Department to obtain risk management grant funding for a tree management program.
  - Prepared an ordinance addressing recreational marijuana uses potentially allowed by passage of Proposition 64.
- In 2017/18, the City Attorney's Office will:
  - Complete the update to the Town's ADA Self Evaluation and Transition Plan.
  - Work with the Town's HR Manager and outside counsel to complete an update of the Town's Personnel Policies and Procedures.
  - Work with the Town's Planning Division on continued updates to the zoning ordinance.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 311,210	$ 332,477	$ 332,477	$ 347,973
Administration	$ 2,091	$ 1,450	$ 1,450	$ 2,050
Materials & Supplies	$ 3,848	$ 4,650	$ 4,650	$ 4,650
Contracted Services	$ 12,898	$ 0	$ 2,102	$ 0
Program Activities	$ 97,617	$ 40,000	$ 40,000	$ 30,000
TOTAL	**$ 427,664**	**$ 378,577**	**$ 380,679**	**$ 384,673**

EXPENDITURE DETAIL

Administration: funding for professional dues and travel.

Materials and Supplies: $4,650 for library and reference materials.

Program Activities: $30,000 for outside counsel to provide legal assistance on specialized matters such as tax and pension matters, land use and CEQA and litigation not covered by the Municipal Pooling Authority.

FUNDING

General Fund	$ 427,664	$ 378,577	$ 380,679	$ 384,673
TOTAL	**$ 427,664**	**$ 378,577**	**$ 380,679**	**$ 384,673**

PERSONNEL

PERMANENT	FTE
City Attorney	1.00
TOTAL PERMANENT FTE:	**1.00**

PROGRAM DESCRIPTION

The City Clerk serves as the Town's elections official and records manager, prepares Town Council agendas and maintains all legislative history, ensures that required legal notices are appropriately published, maintains the Municipal Code and performs other statutory duties as required. The City Clerk's Office complies with all federal and state laws including the California Government Code, California Election Law, FPPC, Ralph M. Brown Act and Public Records Act.

The City Clerk's Office assists other departments by overseeing maintenance of Town contracts and surety bonds and conducting the public bidding process.

GOALS

- Maintain an accurate and complete Records Management Program, including the legislative history of the Town Council, commissions and committees.
- Provide public access to information and respond to requests for public records.
- Serve as the Town's elections official; conduct biennial Town Council elections and special elections as necessary.
- Maintain the Town's Municipal Code and perform quarterly Code updates.
- Conduct biannual recruitments for Town commissions, boards and committees.

HIGHLIGHTS

- In 2016/17, the City Clerk's Office:
  - Provided public access to video recordings of Town Council and Planning Commission meetings via the Town website.
  - Recruited to fill 23 positions on Danville Commissions and Committees.
  - Continued implementation of the new Records Management Program.
  - Updated the Danville Municipal Code to reflect adopted Ordinances.
- In 2017/18, the City Clerk's Office will:
  - Implement electronic filing of Campaign statements for elected officials, Conflict of Interest Form 700 disclosures, and Ethics Education proof of participation.
  - Implement the use of digital signatures on Town documents.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 164,243	$ 171,898	$ 171,898	$ 183,396
Administration	$ 7,260	$ 9,903	$ 12,144	$ 12,683
Materials & Supplies	$ 20,485	$ 33,100	$ 36,364	$ 64,332
Contracted Services	$ 6,773	$ 63,025	$ 72,120	$ 11,700
TOTAL	**$ 198,761**	**$ 277,926**	**$ 292,526**	**$ 272,111**

EXPENDITURE DETAIL

Administration: $8,783 for advertising and $3,900 for dues and travel.

Materials and Supplies: Costs increase to implement new Records Management software including DocuSign (digital signatures), eDisclosure (filing Form 700s), eCampaign (filing campaign statements), and eFile (tracking ethics training). Costs include: $22,726 for software maintenance, $17,806 for software licensing, and $6,000 for Records Management supplies; $12,800 for video streaming on the Town's website (Granicus); and $5,000 for miscellaneous supplies and printing.

Contract Services: $11,700 for Municipal Code updating and Electronic Document Management Plan.

FUNDING

General Fund	$ 189,225	$ 265,126	$ 279,726	$ 259,311
PEG Fee	$ 9,536	$ 12,800	$ 12,800	$ 12,800
TOTAL	**$ 198,761**	**$ 277,926**	**$ 292,526**	**$ 272,111**

PERSONNEL

PERMANENT	FTE
City Clerk	1.00
TOTAL PERMANENT FTE:	**1.00**

Community Outreach

PROGRAM DESCRIPTION

Community Outreach promotes government transparency, communication, and civic engagement through marketing, media relations, social media and in-person efforts.

Services provided through Community Outreach include: maintaining a current Town website which provides information about the Town Government and services; offering an online newsletter; preparing and distributing press releases that address current news and information; serving as a point of contact for the community and media; and using several social media platforms to provide timely and relevant information on Town programs, events, projects and policy decisions.

GOALS

- Prepare and disseminate accurate and timely information on Town activities, programs and services to residents and constituents through printed publications, digital media, and in-person efforts.
- Create opportunities for citizen involvement and engagement through the Town's website, community workshops, outreach activities and special events.
- Provide a consistent voice in emergency communication.

HIGHLIGHTS

- In 2016/17, Community Outreach:
  - Expanded the use of Nextdoor as a primary social media tool, reaching 59% of Danville households; and continued the use of Twitter and Facebook.
  - Began using Facebook Live as a videocasting service for communications.
  - Expanded the use of Nixle for public safety text and e-mail alerts.
  - Supported in-person community engagement efforts for Coffee and Cocoa with the Cops; the Parks, Recreation and Arts Strategic Plan; and Community Branding and Marketing Plan.
  - Continued outreach efforts on policy issues, including the Plastic Bag Ordinance, Smoking Ordinance and Community Choice Energy.
  - Re-launched a 12-page quarterly newsletter, mailed to 20,000 postal patrons.

- In 2017/18, Community Outreach will:
  - Collaborate with Economic Development to implement the Community Branding and Marketing Plan.
  - Continue quarterly Mayor's Town Hall events for the public to meet elected officials and staff to discuss issues face-to-face.
  - Build upon a partnership with the Chamber of Commerce on Instagram.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 143,781	$ 173,497	$ 173,497	$ 105,471
Administration	$ 2,928	$ 8,150	$ 8,150	$ 6,325
Materials & Supplies	$ 3,857	$ 14,000	$ 14,000	$ 3,730
Contracted Services	$ 562	$ 8,500	$ 32,500	$ 8,000
Program Activities	$ 0	$ 60,000	$ 60,000	$ 60,000
TOTAL	**$ 151,128**	**$ 264,147**	**$ 288,147**	**$ 183,526**

EXPENDITURE DETAIL

Employee Expenses: reflects elimination of 0.5 Assistant to the Town Manager.

Administration: $4,150 for outreach needs related to policy education (e.g., Community Choice Energy) and social media posts; and $2,175 for professional development.

Materials and Supplies: $3,000 for printed marketing material; $400 for supplies; and $330 for postage, reference material and software licenses.

Contracted Services: $3,000 for graphic design services and $5,000 for website consultant services.

Program Activities: $60,000 for design, printing and mailing of the quarterly Town newsletter.

FUNDING

General Fund	$ 151,128	$ 264,147	$ 288,147	$ 183,526
TOTAL	**$ 151,128**	**$ 264,147**	**$ 288,147**	**$ 183,526**

PERSONNEL

PERMANENT	FTE
Public Information Coordinator	1.00
TOTAL PERMANENT FTE:	**1.00**

Emergency Preparedness

PROGRAM DESCRIPTION

Emergency Preparedness develops and maintains up-to-date disaster response plans and coordinates local efforts to maintain the Town in a state of readiness. The Emergency Preparedness Program reflects the high priority assigned to planning for and managing any man-made or natural disasters that may arise and affect the Town.

All government employees function in a secondary role as disaster service workers in the event of a declared emergency. Town employees receive basic disaster preparedness training in their first year of employment. San Ramon Valley agencies work collaboratively to recruit and train disaster volunteers through the San Ramon Valley Emergency Preparedness Citizen Corps Council (SRVEPCCC). Working together with the members of the SRVEPCCC ensures the Town and the entire San Ramon Valley is better able to respond to and recover from a large scale disaster.

GOALS

- Ensure the Town utilizes internal training as well supplemental emergency management services to meet the Town's need during a declared emergency.
- Work with the community and schools to perform outreach and public education activities related to disaster preparedness, including assisting with Community Emergency Response Team (CERT) training for San Ramon Valley residents.
- Coordinate planning and response efforts with the San Ramon Valley Fire Protection District, City of San Ramon, San Ramon Valley Unified School District, Contra Costa County Office of Emergency Services and the American Red Cross.
- Ensure the Town has resources and relationships that allow the Town to prepare for, respond to and recover from a natural or man-made disaster as quickly and efficiently as possible.

HIGHLIGHTS

- In 2016/17, Emergency Preparedness:
  - Completed the FEMA approved Disaster Debris Management Plan process in collaboration with RecycleSmart.
  - Put in place pre-positioned contracts for Supplemental Emergency Management Services and Disaster Debris Removal Services.
  - Updated the Emergency Operations Plan.
- In 2017/18, Emergency Preparedness will:
  - Execute contracts for Public Assistance Auditing and Disaster Debris Monitoring.
  - Actively participate in the steering committee for the Local Hazard Mitigation Plan and ensure the plan is approved by FEMA.
  - Manage the Town's recovery process in the aftermath of the 2017 storms to ensure the eligibility for maximum Public Assistance reimbursement.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 83,473	$ 87,490	$ 87,490	$ 93,108
Administration	$ 10,256	$ 10,000	$ 10,075	$ 10,000
Materials & Supplies	$ 743	$ 5,000	$ 5,000	$ 5,000
Contracted Services	$ 0	$ 7,500	$ 37,500	$ 7,500
Equipment	$ 704	$ 2,500	$ 6,300	$ 2,500
TOTAL	**$ 95,176**	**$ 112,490**	**$ 146,365**	**$ 118,108**

EXPENDITURE DETAIL

Administration: $10,000 for participation in the San Ramon Valley Emergency Preparedness Citizens Corps Council.

Materials and Supplies: $1,000 for printing, $2,500 for advertising and $1,500 for reference materials.

Contracted Services: consultant costs for disaster recovery services.

FUNDING

General Fund	$ 95,176	$ 112,490	$ 146,365	$ 118,108
TOTAL	**$ 95,176**	**$ 112,490**	**$ 146,365**	**$ 118,108**

PERSONNEL

PERMANENT	FTE
Emergency Preparedness Manager	0.75
TOTAL PERMANENT FTE:	**0.75**


DANVILLE



Police Services

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Police Services

PROGRAMS	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Police Services Management	$ 1,303,553	$ 1,486,649	$ 1,515,535	$ 1,426,729
Patrol	$ 4,858,477	$ 5,102,517	$ 5,137,009	$ 5,401,025
Traffic	$ 912,560	$ 1,076,609	$ 1,099,833	$ 1,141,405
Investigation	$ 765,105	$ 773,418	$ 773,418	$ 822,308
School Resource Program	$ 518,997	$ 561,290	$ 561,561	$ 598,409
Animal Control	$ 239,892	$ 250,786	$ 250,786	$ 254,618
TOTAL	**$ 8,598,584**	**$ 9,251,269**	**$ 9,338,142**	**$ 9,644,494**

FUNDING				
Donations/Contributions	$ 51,752	$ 0	$ 90	$ 0
General Fund	$ 8,372,993	$ 9,121,269	$ 9,203,052	$ 9,514,494
Police - Abandoned Vehicle	$ 15,788	$ 30,000	$ 30,000	$ 30,000
Police - Asset Seizure	$ 14,305	$ 0	$ 5,000	$ 0
Police - SLESF	$ 143,747	$ 100,000	$ 100,000	$ 100,000
TOTAL	**$ 8,598,584**	**$ 9,251,269**	**$ 9,338,142**	**$ 9,644,494**

PERSONNEL	FTE
CONTRACT	30.00
PERMANENT	1.75
TEMPORARY	6.00
* part-time temporary hours converted to full time equivalents (FTE)	37.75

Police Services Management

PROGRAM DESCRIPTION

The Police Department works in partnership with the community to protect people, property, rights, and enhance the quality of life in Danville. Police protection is delivered through a combination of contract services provided through the Contra Costa County Sheriff's Office, and Town personnel and resources.

The Police Department maintains partnerships with the Sheriff's Office and local, state and federal agencies, including the City of San Ramon, San Ramon Valley Fire Protection District and San Ramon Valley Unified School District. Police services are augmented through the service of eight Reserve Officers and trained Volunteers in Police.

GOALS

- Provide community-oriented police services responsive to the needs of Town citizens and businesses.
- Recruit and maintain a highly skilled and trained team of sworn police personnel, police reserves and volunteers.
- Effectively manage police resources and personnel to meet all community, regional, state and federal requirements.
- Coordinate community outreach efforts including participation in neighborhood and business crime prevention meetings, citizen's academy and special events.

HIGHLIGHTS

Police staffing ratios (0.70 officers per 1,000 population) and per capita costs ($212) are significantly less than the averages for law enforcement agencies in Contra Costa County (1.15 officers per 1,000 population and $329 per capita).

- In 2016/17, Police Services Management:
  - Met with businesses and residents, engaging the community in education and adaptive problem solving.
  - Monitored police resources in the Town and adjusted them to meet emerging trends, including a spike in property crimes.
  - Adjusted personnel resources to address a rise in property crimes.
  - Implemented an Automated License Plate Recognition (ALPR) camera system throughout the Town.
- In 2017/18, Police Management will:
  - Continue to engage the community in problem solving and crime reduction strategies.
  - Work toward the implementation of crime fighting strategies to assist the work of officers.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 99,356	$ 83,187	$ 83,187	$ 90,598
Temporary Salaries	$ 87,863	$ 120,000	$ 120,000	$ 125,000
Administration	$ 16,795	$ 22,500	$ 29,981	$ 22,500
Materials & Supplies	$ 58,619	$ 60,000	$ 60,513	$ 65,500
Contracted Services	$ 936,724	$ 936,502	$ 950,519	$ 913,031
Equipment	$ 21,768	$ 177,500	$ 177,500	$ 117,500
Program Activities	$ 82,428	$ 86,960	$ 93,835	$ 92,600
TOTAL	**$ 1,303,553**	**$ 1,486,649**	**$ 1,515,535**	**$ 1,426,729**

EXPENDITURE DETAIL

Temporary Salaries: funding for six temporary employees to assist with front counter coverage, crime prevention and vehicle maintenance.

Materials and Supplies: $45,000 for advanced officer training, records management, misdemeanor complaints, subpoena and support services and $20,500 for technology upgrades, printing and uniforms.

Contracted Services: $649,303 for sworn personnel, $263,728 for dispatch and communications.

Equipment: includes $22,500 for EBRCSA subscriber fees, $35,000 for ALPR camera maintenance and operations, $50,000 for Body Worn Camera system costs, and $10,000 for miscellaneous equipment.

Program Activities: $69,600 for liability insurance ($2,320 per sworn officer), $18,000 in cellular communication services and $5,000 for community outreach.

FUNDING

General Fund	$ 1,245,091	$ 1,486,649	$ 1,515,445	$ 1,426,729
Police - SLESF	$ 43,747	$ 0	$ 0	$ 0
Police - Asset Seizure	$ 14,305	$ 0	$ 0	$ 0
Donations/Contributions	$ 410	$ 0	$ 90	$ 0
TOTAL	**$ 1,303,553**	**$ 1,486,649**	**$ 1,515,535**	**$ 1,426,729**

PERSONNEL

CONTRACT	FTE
Chief of Police	1.00
Administrative Lieutenant	1.00
TOTAL CONTRACT FTE:	**2.00**
PERMANENT	FTE
Administrative Assistant	**1.00**
TOTAL PERMANENT FTE:	**1.00**
TEMPORARY FTE:*	**3.00**

*part-time temporary hours converted to full time equivalents (FTE)

PROGRAM DESCRIPTION

Patrol provides a proactive and highly visible law enforcement presence, 24 hours per day, 7 days per week. Danville is divided into three geographic beats to provide patrol coverage throughout Danville. Patrol Officers respond to emergencies and protect life and property. Emphasis is placed on providing effective and timely law enforcement services while maintaining positive and proactive customer contacts. Patrol includes the Police Reserve, Volunteers in Police, and Canine programs.

Patrol officers respond to violations of law, calls for service, traffic accidents and emergencies. Patrol operates with a minimum staffing level of three officers per shift and strives to respond to Priority I details within 5 minutes and Priority II details within 15 minutes. Sworn Patrol staff is supplemented by eight trained Police Reserves, who contribute an average of 2,200 hours of service annually, and 34 citizen Volunteers in Police (VIPs), who contribute an average of 9,518 hours of service annually.

GOALS

- Provide a safe and secure environment for all Town residents and businesses.
- Provide rapid and timely response to all emergencies.
- Conduct pro-active patrol activities that maintain a highly visible police presence and identify threats to life and property.
- Augment patrol activities through the use of Police Reserves, Volunteers in Police, bicycle patrols and walking beats.
- Assist the Investigations Unit on criminal cases and prosecution with the District Attorney's Office.

HIGHLIGHTS

- In 2016/17, Patrol:
  - Responded to Priority I calls within 5 minutes and 32 seconds on average, a reduction of 9% over last year.
  - Handled nearly 25,500 calls for service.
  - Increased the use of VIPs to conduct vacation house checks and preventative patrols to combat the rise in property crimes over the two prior years.
  - Conducted two citizen police academies; one youth and one teen police academy.
- In 2017/18, Patrol will:
  - Continue to reduce the response times to Priority I calls for service to within 5 minutes.
  - Work to identify long term solutions for high volume calls for service; devise strategies to reduce calls for service through proactive problem solving.
  - Work toward implementing a problem focused policing model.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 3,220	$ 0	$ 0	$ 0
Temporary Salaries	$ 47,898	$ 0	$ 0	$ 0
Administration	$ 39,666	$ 17,000	$ 22,437	$ 20,000
Materials & Supplies	$ 9,448	$ 18,000	$ 29,414	$ 20,000
Contracted Services	$ 4,676,361	$ 5,012,517	$ 5,015,629	$ 5,306,025
Equipment	$ 81,884	$ 55,000	$ 69,529	$ 55,000
TOTAL	**$ 4,858,477**	**$ 5,102,517**	**$ 5,137,009**	**$ 5,401,025**

EXPENDITURE DETAIL

Administration: $11,000 for the Reserve Program and $9,000 for the Canine Program. Both programs provide critical support to Patrol operations.

Materials and Supplies: $10,000 for uniforms; $5,000 for the Canine Program; and $5,000 for miscellaneous supplies.

Contracted Services: $4,981,025 for sworn personnel; $275,000 for sworn overtime; and $50,000 for the School Crossing Guard program.

Equipment: $25,000 to fund the Automated Regional Information Exchange System (ARIES), a computer interface that allows member agencies of the criminal justice system to exchange and analyze data via secured interface, and $30,000 for specialized equipment.

FUNDING

General Fund	$ 4,841,348	$ 5,102,517	$ 5,132,009	$ 5,401,025
Police - Abandoned Vehicle	$ 15,788	$ 0	$ 0	$ 0
Police - Asset Seizure	$ 0	$ 0	$ 5,000	$ 0
Donations/Contributions	$ 1,341	$ 0	$ 0	$ 0
TOTAL	**$ 4,858,477**	**$ 5,102,517**	**$ 5,137,009**	**$ 5,401,025**

PERSONNEL

CONTRACT	FTE
Sergeant	4.00
Traffic Officer	16.00
TOTAL CONTRACT FTE:	**20.00**

PROGRAM DESCRIPTION

The Traffic Unit provides for orderly and safe traffic flow, investigates and develops strategies to reduce traffic accidents, traffic related deaths and injuries, and property damage. The Traffic Unit provides parking enforcement and vehicle abatement services.

The Abandoned Vehicle Program provides funding to assist in the overall operation of removing abandoned vehicles.

GOALS

- Utilize motorcycle officers to emphasize enforcement of red light violations, traffic safety in school zones and speed enforcement on arterial roadways.
- Support traffic safety education efforts, including participation in the "Every 15 Minutes" DUI education and Street Smarts traffic safety education programs.
- Coordinate with the Town's Transportation Division to coordinate engineering efforts to improve safety.
- Undertake Parking Enforcement efforts as necessary to maintain availability of parking in commercial and residential areas.

HIGHLIGHTS

- In 2016/17, Traffic:
  - Reported an 11% increase in traffic collisions from the year prior.
  - Reported a reduction in injury accidents by 37% over the past two years.
  - Supported the education and engineering efforts to aid in the reduction of traffic collisions by coordinating efforts with the Town's Transportation Division and local education programs.
- In 2017/18, Traffic will:
  - Target the areas where collisions are occurring and the primary collision factors for those collisions.
  - Work to increase the flow of traffic in residential areas and the downtown through educating students and businesses in and near the downtown area.
  - Participate in regional training efforts as lead agency on the countywide IMPACT team.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Temporary Salaries	$ 0	$ 80,000	$ 80,000	$ 80,000
Administration	$ 649	$ 4,000	$ 4,000	$ 4,000
Materials & Supplies	$ 4,173	$ 5,000	$ 5,724	$ 5,000
Contracted Services	$ 907,738	$ 982,609	$ 982,609	$ 1,047,405
Equipment	$ 0	$ 5,000	$ 5,000	$ 5,000
Program Activities	$ 0	$ 0	$ 22,500	$ 0
TOTAL	**$ 912,560**	**$ 1,076,609**	**$ 1,099,833**	**$ 1,141,405**

EXPENDITURE DETAIL

Temporary Salaries: funding for four part-time and temporary Parking Enforcement Officers whose efforts are focused within commercial districts and enforcement of red zones around school sites.

Administration: dues, travel and conference expenses.

Materials and Supplies: specialized supplies for traffic enforcement officers.

Contracted Services: $1,021,405 for sworn personnel and $26,000 for sworn overtime.

FUNDING

General Fund	$ 912,560	$ 1,046,609	$ 1,069,833	$ 1,111,405
Police - Abandoned Vehicle	$ 0	$ 30,000	$ 30,000	$ 30,000
TOTAL	**$ 912,560**	**$ 1,076,609**	**$ 1,099,833**	**$ 1,141,405**

PERSONNEL

CONTRACT	FTE
Sergeant	1.00
Traffic Officer	3.00
TOTAL CONTRACT FTE:	**4.00**
TEMPORARY FTE:*	**2.00**

*part-time temporary hours converted to full time equivalents (FTE)

Investigations

PROGRAM DESCRIPTION

The Investigations Unit coordinates and provides timely and comprehensive investigations on all felony and selected misdemeanor crimes and works with the District Attorney's Office to obtain criminal complaints and bring closure to cases. The Investigations Unit also coordinates investigative information with other county, state and federal law enforcement agencies, prepares crime trend reports and assists in planning responses to those trends, partners with, and provides support to, other drug enforcement agencies.

GOALS

- Provide follow-up investigations on all felonies and selected misdemeanor crimes, obtain criminal complaints on cases and bring closure to cases, including recovery of property.
- Work proactively to prevent and solve crimes by establishing trends and developing suppression and undercover operations to locate criminals and gather intelligence information.
- Educate residents and businesses about crime prevention strategies.
- Train and develop investigative skills for Police Department staff.

HIGHLIGHTS

- In 2016/17, Investigations:
  - Reduced property crimes by over 25% to an all time low of 365 reported crimes, down from 491 the prior year and a high of 806 in 1995.
  - Maintained a case closure rate of 45.9%.
  - Successfully used DNA evidence to solve several crimes.
  - Worked to reduce the increase in residential property crime.
  - Continued to reduce crime against seniors and businesses.
  - Implemented a Problem Oriented Policing strategy that successfully reduced property crime.
- In 2017/18, Investigations will:
  - Work to reduce the rate of residential burglaries.
  - Increase the level of crime prevention education toward seniors and businesses.
  - Maintain a high case closure rate and a lower property crime rate.
  - Conduct outreach with residential and commercial areas to increase the awareness of crime trends.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 2,547	$ 0	$ 0	$ 0
Temporary Salaries	$ 38,517	$ 45,000	$ 45,000	$ 40,000
Administration	$ 726	$ 3,000	$ 3,000	$ 3,000
Materials & Supplies	$ 9,362	$ 0	$ 0	$ 0
Contracted Services	$ 474,320	$ 519,830	$ 519,830	$ 553,702
Equipment	$ 1,526	$ 5,000	$ 5,000	$ 5,000
Program Activities	$ 238,107	$ 200,588	$ 200,588	$ 220,606
TOTAL	**$ 765,105**	**$ 773,418**	**$ 773,418**	**$ 822,308**

EXPENDITURE DETAIL

Temporary Salaries: funding for two part-time temporary employees to assist with investigations and crime prevention.

Administration: dues and travel expenses.

Contract Services: $528,702 for sworn personnel and $25,000 for sworn overtime.

Program Activities: $130,000 for Crime Lab services to provide for drug, alcohol and toxicology screening; $17,606 for Property Services to provide for secure storage of evidence; $48,000 for Cal ID which provides for fingerprint processing and identification; and $25,000 to cover non-reimbursable Booking Fee costs at the County Detention facility.

FUNDING

General Fund	$ 765,105	$ 773,418	$ 773,418	$ 822,308
TOTAL	**$ 765,105**	**$ 773,418**	**$ 773,418**	**$ 822,308**

PERSONNEL

CONTRACT	FTE
Sergeant	1.00
Investigator	1.00
TOTAL CONTRACT FTE:	**2.00**
TEMPORARY FTE:*	**1.00**

*part-time temporary hours converted to full time equivalents (FTE)

School Resource Program

PROGRAM DESCRIPTION

The School Resource Program works closely with the San Ramon Valley Unified School District and the community to enhance student safety at public school sites throughout the Town and provides programs that promote responsible decision-making and development of life skills.

The School Resource Program provides one full-time sworn School Resource Officer (SRO) each at San Ramon Valley High School and Monte Vista High School and one non-sworn School Program Coordinator (SPC) who serves all middle and elementary schools. A COPS-SLESF grant helps to offset the cost for the San Ramon Valley High School Resource Officer.

The School Resource Program provides education, processes juvenile citations and administers the juvenile diversion program.

GOALS

- Provide security at high school campuses.
- Engage and educate school communities, including students, parents, teachers and administration to foster youth development.
- Provide an alternative to prosecution for juvenile offenders through a juvenile diversion education program.

HIGHLIGHTS

- In 2016/17, the School Resource Program:
  - Started a "Recess with the Cops" program aimed at spending quality time with all elementary and middle schools in Town.
  - Worked with local agencies to educate youth, parents, and faculty on teen stress, emerging trends with youth, and drug trends.
  - Managed a successful juvenile diversion program at Monte Vista and San Ramon Valley high schools.
  - Delivered a Teen and Youth Police Academy program during summer 2016.
- In 2017/18, the School Resource Program will:
  - Continue to educate youth, school faculty and parents on the dangers and trends facing youth in our community.
  - Continue to run a successful diversion program aimed at reducing the number of juveniles that reoffend.
  - Continue with outreach efforts geared toward building relationships with youth in the Town.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 63,265	$ 65,191	$ 65,191	$ 73,706
Administration	$ 300	$ 2,000	$ 2,000	$ 2,000
Materials & Supplies	$ 6,862	$ 10,000	$ 10,271	$ 10,000
Contracted Services	$ 448,570	$ 484,099	$ 484,099	$ 512,703
TOTAL	**$ 518,997**	**$ 561,290**	**$ 561,561**	**$ 598,409**

EXPENDITURE DETAIL

Employee Expenses: The School Program Coordinator position is allocated 0.75 FTE to work in partnership with local elementary and middle schools during the academic calendar year. The remaining 0.25 FTE associated with this position is allocated to the Recreation, Arts and Community Services Department.

Administration: training expenses.

Materials and Supplies: elementary, middle and high school supplies.

Contracted Services: $492,703 for sworn personnel and $20,000 for sworn overtime.

FUNDING

General Fund	$ 368,997	$ 461,290	$ 461,561	$ 498,409
Police - SLESF	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Donations/Contributions	$ 50,000	$ 0	$ 0	$ 0
TOTAL	**$ 518,997**	**$ 561,290**	**$ 561,561**	**$ 598,409**

PERSONNEL

CONTRACT	FTE
School Resource Officer	2.00
TOTAL CONTRACT FTE:	**2.00**

PERMANENT	FTE
School Program Coordinator	0.75
TOTAL PERMANENT FTE:	**0.75**

Animal Control

PROGRAM DESCRIPTION

Animal Services for the Town are provided through a contract with the Contra Costa County Animal Services Department. The Town provides animal services in order to protect the public and animals in our community and to prevent cruelty, abuse, and neglect of animals by enforcing all state and local laws.

The contract includes responding to dead, injured or stray animals, enforcement of leash laws, investigating animal cruelty complaints, animal licensing, rabies control, lost and found, providing spaying and neutering, a vaccination clinic and citizen requests for services.

Eighteen of the 19 cities in Contra Costa County currently contract with the Contra Costa County Animal Services Department to provide animal control services.

GOALS

- Provide timely and effective animal control services to the residents of Danville.
- Shelter homeless, abandoned, and lost animals.
- Provide information and resources to the public that enhance the quality of life of animals in our community.

HIGHLIGHTS

- In 2016/17, Animal Services:
  - Responded to 1,279 calls for service.
  - Provided low cost vaccinations and humane education events throughout the County.
  - Implemented a pet retention program and enrichment programs aimed at keeping animals in their homes and not into the care of the County.
- In 2017/18, Animal Services will:
  - Continue to respond to requests for service in priority order.
  - Identify additional performance metrics to improve customer service delivery for Animal Services.
- For 2017/18, the per capita cost for animal control services increased $0.20 from $5.74 to $5.94. This 4.4% increase is similar to the increase in fees from the prior year.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Contracted Services	$ 239,892	$ 250,786	$ 250,786	$ 254,618
TOTAL	**$ 239,892**	**$ 250,786**	**$ 250,786**	**$ 254,618**

EXPENDITURE DETAIL

Contracted Services: Contract cost for service with Contra Costa County Animal Services.

FUNDING

General Fund	$ 239,892	$ 250,786	$ 250,786	$ 254,618
TOTAL	**$ 239,892**	**$ 250,786**	**$ 250,786**	**$ 254,618**


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Administrative Services

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Administrative Services

PROGRAMS	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Administrative Services Management	$ 363,953	$ 409,701	$ 409,701	$ 356,898
Finance	$ 696,216	$ 760,707	$ 916,510	$ 779,365
Information Technology	$ 665,352	$ 693,528	$ 749,055	$ 655,305
Human Resources	$ 414,909	$ 448,362	$ 506,027	$ 468,790
Economic Development	$ 327,373	$ 335,435	$ 521,072	$ 396,127
Risk Management	$ 493,143	$ 395,000	$ 470,000	$ 633,600
Internal Services	$ 262,304	$ 282,864	$ 305,013	$ 285,525
Asset Replacement	$ 290,649	$ 276,126	$ 337,026	$ 313,126
TOTAL	**$ 3,513,899**	**$ 3,601,723**	**$ 4,214,404**	**$ 3,888,736**

FUNDING				
General Fund	$ 2,964,177	$ 3,081,778	$ 3,540,157	$ 3,490,535
Various Funds	$ 549,722	$ 519,945	$ 674,247	$ 398,201
TOTAL	**$ 3,513,899**	**$ 3,601,723**	**$ 4,214,404**	**$ 3,888,736**

PERSONNEL	FTE
PERMANENT	15.00
TEMPORARY	1.25
* part-time temporary hours converted to full time equivalents (FTE)	16.25

Administrative Services Mgmt.

PROGRAM DESCRIPTION

The Administrative Services Department encompasses various functions that support internal and external Town operations. The Department includes: Finance, Information Technology, Human Resources, Economic Development, Internal Services, Risk Management and Asset Replacement. Significant emphasis is placed on maintaining current knowledge of all laws, requirements and practices related to financial oversight and management, and personnel. Within the Finance Division, the Finance Manager serves as the Town's Treasurer.

GOALS

- Ensure prudent safekeeping, management and accounting of the Town's financial assets.
- Provide guidance over policies, processes and management of Information Technology infrastructure to enable Town programs and staff to function efficiently and effectively.
- Maintain a workplace that is fair, equitable and consistent with the Town's personnel policies and employment law.
- Work with the business community and regional partners to support economic vitality.
- Anticipate and control risk through loss prevention strategies.
- Manage Town assets, including vehicles, equipment, furnishings and supplies.

HIGHLIGHTS

- In 2016/17, Administrative Services Management:
  - Focused on implementation of the Information Technology Master Plan, Comprehensive Economic Development Plan, Land Management System and Document Management System.
  - Increased staffing to include 1.0 FTE Administrative Services Coordinator position to support all department areas of service.
  - Added Internal Services as a separate program to include office supplies, telephone and data charges for all Town departments (previously included in IT and Asset Replacement).
- In 2017/18, Administrative Services Management will:
  - Continue implementation of the Comprehensive Economic Development Plan, and the Community Branding and Marketing Plan.
  - Deploy SharePoint as a file management and collaboration tool.
  - Support the Town's continued employee engagement and training/staff development efforts.
  - Focus on launching the second phase of the new Land Management System with expanded online capabilities.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 360,729	$ 408,701	$ 408,701	$ 353,208
Administration	$ 2,341	$ 1,000	$ 1,000	$ 3,310
Materials & Supplies	$ 883	$ 0	$ 0	$ 380
TOTAL	**$ 363,953**	**$ 409,701**	**$ 409,701**	**$ 356,898**

EXPENDITURE DETAIL

Employee Expenses: reflects a reduction in staffing from 1.0 Administrative Services Coordinator to 0.5 Administrative Services Coordinator.

Administration: meeting, travel, and employee development costs.

FUNDING

General Fund	$ 176,230	$ 234,127	$ 234,127	$ 332,947
Measure J	$ 187,723	$ 175,574	$ 175,574	$ 23,951
TOTAL	**$ 363,953**	**$ 409,701**	**$ 409,701**	**$ 356,898**

PERSONNEL

PERMANENT	FTE
Administrative Services Director	1.00
Administrative Assistant	1.00
Administrative Services Coordinator	0.50
TOTAL PERMANENT FTE:	**2.50**

PROGRAM DESCRIPTION

The Finance Division is responsible for safekeeping, management and accounting of the Town's financial assets, to ensure that all assets are effectively managed to serve Danville's taxpayers.

Finance functions include accounting (accounts receivable, accounts payable, vendor payments and payroll), budgeting (budget preparation, including long-term forecasting and analysis), audits, asset management, purchasing and contracts, business license processing, investment management and debt management.

The Finance Manager serves as the appointed Town Treasurer responsible for investing and managing all Town funds in accordance with the Town's adopted Investment Policy.

GOALS

- Protect the Town's fiscal resources, investments and assets by following the Town's policies on purchasing and investments.
- Carefully track the revenue and expenditures set forth in the budget (accounts payable, accounts receivable, payroll and business license) by following GASB standards.
- Work with the Town Manager and staff to prepare the Annual Operating Budget and Capital Improvement Program, including long-term forecasting and analysis.
- Prepare the Comprehensive Annual Financial Report (CAFR) in accordance to GASB standards and facilitate an independent audit to ensure integrity of the Town's financial reports.

HIGHLIGHTS

- For its 15th consecutive year, the Town was recognized in 2015/16 by the Government Finance Officers Association (GFOA) for outstanding financial reporting in the Comprehensive Annual Financial Report.
- In 2016/17, the Finance Division:
  - Completed implementing changes to payroll reporting to comply with the Affordable Care Act (ACA).
  - Completed implementing sick leave reporting and monitoring requirements to comply with the Healthy Workplaces, Healthy Families Act of 2014 (Assembly Bill 1522).
- In 2017/18, the Finance Division will implement Phase II of Energov for Business License processing, an integration to the town-wide land management system.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 445,703	$ 505,326	$ 506,782	$ 529,579
Temporary Salaries	$ 4,981	$ 0	$ 25,000	$ 2,000
Administration	$ 10,594	$ 11,682	$ 11,682	$ 13,152
Materials & Supplies	$ 52,772	$ 58,222	$ 93,417	$ 67,307
Contracted Services	$ 177,527	$ 184,467	$ 278,619	$ 166,317
Equipment	$ 4,639	$ 1,010	$ 1,010	$ 1,010
TOTAL	**$ 696,216**	**$ 760,707**	**$ 916,510**	**$ 779,365**

EXPENDITURE DETAIL

Temporary Salaries: to assist with implementation of Energov.

Administration: $7,700 for credit card fees and bank charges and $5,452 for training, travel and dues.

Materials and Supplies: $62,805 for enterprise-wide accounting and software maintenance and disaster and recovery services; $4,502 for reference materials and printing costs for the annual budget and CAFR.

Contracted Services: $94,377 for independent investment management services and banking fees; $47,590 for auditing services; $24,350 for consulting services related to Property Tax, Sales Tax and State mandates.

Equipment: miscellaneous equipment.

FUNDING

General Fund	$ 624,865	$ 692,462	$ 754,863	$ 718,241
Various Funds	$ 71,351	$ 68,245	$ 161,647	$ 61,124
TOTAL	**$ 696,216**	**$ 760,707**	**$ 916,510**	**$ 779,365**

PERSONNEL

PERMANENT	FTE
Finance Manager/Treasurer	1.00
Accounting Analyst	1.00
Accounting Technician	2.00
Account Clerk II	1.00
TOTAL PERMANENT FTE:	**5.00**
TEMPORARY FTE:*	**0.25**

*part-time temporary hours converted to full time equivalents (FTE)

PROGRAM DESCRIPTION

The Information Technology (IT) Division provides reliable information systems, technology operations, and support for all Town operations in nine locations. IT provides long-range planning for critical technology infrastructure throughout the Town and ensures access to Town information and services 24 hours per day, 7 days per week. IT provides a help desk system that supports all Town technical operations.

IT maintains desktop systems (computers, notebooks, phones, mobile data computers for police), applications (enterprise, desktop and geographic information system), network infrastructure (switches, routers, servers and data networks), telecommunications systems, and data storage (data storage, backup systems), as well as providing various other services (help desk, project management, software deployment and training).

GOALS

- Assist departments with implementation of new systems and applications to support Town service priorities or increase organizational productivity.
- Develop information systems and structures that promote the public's interaction with its local government.
- Maintain, upgrade and replace critical technology systems and infrastructure.
- Provide responsive, results- and solutions-oriented service to internal and external customers.

HIGHLIGHTS

- In 2016/17, the IT Division:
  - Ensured business continuity of mission critical systems (Munis, EnerGov, and Office 365) by moving to cloud-based services that offer 24/7/365 availability with ISO 9000 security levels and automatic updates.
  - Completed installation of a backup, restore and disaster recovery system; and upgraded the Town's fibernet, switches, routers and servers.
  - Deployed Phase 1 of new EnerGov, permitting/land management system.
- In 2017/18, the IT Division will:
  - Implement EnerGov (Phase 2), focusing on enhancing the Citizen Access Portal and online Business License functionality.
  - Assist with implementation of SharePoint to function as the Town's document management and collaboration system; and development of a new Capital Improvement Project (CIP) management software.
  - Manage a CIP project to install fiber optic cable between Town facilities.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 403,545	$ 526,378	$ 555,107	$ 488,155
Temporary Salaries	$ 0	$ 23,750	$ 23,750	$ 32,500
Administration	$ 7,462	$ 2,225	$ 2,225	$ 11,500
Materials & Supplies	$ 87,770	$ 85,900	$ 87,037	$ 83,000
Contracted Services	$ 114,552	$ 41,075	$ 66,736	$ 31,150
Equipment	$ 52,023	$ 14,200	$ 14,200	$ 9,000
TOTAL	**$ 665,352**	**$ 693,528**	**$ 749,055**	**$ 655,305**

EXPENDITURE DETAIL

Temporary Salaries: temporary staffing for GIS implemenation.

Administration: travel, dues, conferences, and training.

Materials and Supplies: $70,000 for software licensing; $10,000 for application software maintenance and $3,000 for miscellaneous supplies.

Contracted Services: $15,000 for consulting services for enterprise system configurations, $2,000 for network security, $8,000 for GIS maintenance and $6,150 for website maintenance.

Equipment: miscellaneous new technology equipment.

FUNDING

General Fund	$ 665,352	$ 693,528	$ 749,055	$ 655,305
TOTAL	**$ 665,352**	**$ 693,528**	**$ 749,055**	**$ 655,305**

PERSONNEL

PERMANENT	FTE
Information Technology Manager	1.00
Information Technology Analyst	2.00
Information Technology Technician	1.00
TOTAL PERMANENT FTE:	**4.00**
TEMPORARY FTE:*	**0.50**

*part-time temporary hours converted to full time equivalents (FTE)

PROGRAM DESCRIPTION

Human Resources is responsible for maintaining a workplace that is fair, equitable, and consistent with the Town's Personnel Policies and employment law. HR oversees the Town's employment process including recruitment, employee development, training, benefit administration and safety for a workforce of 94.75 permanent full-time and 150 temporary part-time employees.

The Town continuously implements and assesses safety programs, conducts site inspections, provides record keeping and ongoing employee training and certifications. Employees are provided training in leadership, communication, and presentation and computer skills.

GOALS

- Recruit qualified, competent, well suited applicants and retain an exceptional workforce through employee engagement.
- Provide the tools necessary to enhance employee development through technical, soft skill and leadership training opportunities.
- Maintain a workplace that is fair and equitable by providing compensation and inclusive benefits that support an exceptional workforce.
- Ensure compliance with applicable laws that regulate the workplace in safety, benefits and fair labor standards.

HIGHLIGHTS

- In 2016/17, Human Resources:
  - Implemented changes to the employee leave policy.
  - Recruited and hired 10 new full time employees (as of April 2017).
  - Implemented Employee Engagement Committee efforts.
  - Provided work place communication training for all Town Employees and Town Council.
- In 2017/18 Human Resources will:
  - Update Personnel Policies and Procedures to meet new laws and regulations for the workplace.
  - Continue a leadership role on the PACE and MCSIG JPA medical insurance executive boards.
  - Continue to implement employee engagement strategies.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 263,055	$ 269,146	$ 272,432	$ 285,190
Temporary Salaries	$ 15,382	$ 18,000	$ 33,000	$ 21,000
Administration	$ 67,979	$ 75,000	$ 81,264	$ 63,000
Materials & Supplies	$ 23,919	$ 29,000	$ 42,295	$ 34,000
Contracted Services	$ 37,139	$ 44,716	$ 64,286	$ 59,100
Equipment	$ 7,435	$ 12,500	$ 12,750	$ 6,500
TOTAL	**$ 414,909**	**$ 448,362**	**$ 506,027**	**$ 468,790**

EXPENDITURE DETAIL

Temporary Salaries: on going support services for Human Resources program.

Administration: $47,500 for employee development training, $7,000 for claims prevention and $8,500 for advertising and recruitment.

Materials and Supplies: $12,500 for ergonomic furniture, $10,000 for employee recognition, and $11,500 for training supplies and reference materials.

Contracted Services: $25,000 for in-house training costs, $11,000 for human resources consultants, and $23,100 for safety consultants for OSHA compliant services and pre-employment physicals.

Equipment: miscellaneous equipment.

FUNDING

General Fund	$ 414,909	$ 448,362	$ 506,027	$ 468,790
TOTAL	**$ 414,909**	**$ 448,362**	**$ 506,027**	**$ 468,790**

PERSONNEL

PERMANENT	FTE
Human Resources Manager	1.00
Human Resources Analyst	1.00
TOTAL PERMANENT FTE:	**2.00**
TEMPORARY FTE:*	**0.50**

*part-time temporary hours converted to full time equivalents (FTE)

Economic Development

PROGRAM DESCRIPTION

Economic Development promotes and encourages the establishment and retention of a diverse and healthy economic base to meet local consumer needs and attract prospective shoppers and guests. The Economic Development Manager acts as a concierge to Danville-based businesses and assists in guiding prospective new businesses through the entitlement and permitting process.

Efforts continue to focus on the promotion of a strong local brand identity with implementation of the "Live Locally" branding and marketing campaign, partnerships with local and regional business organizations, refreshing the Business Promotion Grant Funding Program, and strengthening the "Business Concierge" operational process.

GOALS

- Support economic development activities across the community that have a positive impact on the Town's fiscal health.
- Foster supportive conditions and offer valuable resources to help small businesses and proprietors prosper.
- Deliver effective economic development programs by working with local and regional partners.
- Continue to enhance the character and functionality of the Town to attract visitors and support the quality of life for residents and businesses.

HIGHLIGHTS

- In 2016/17, Economic Development:
  - Adopted a unified Community Branding and Marketing Plan.
  - Provided $66,500 in Business Promotion and Retail Incentives grants to multiple businesses and organizations.
  - Delivered the second annual regional Tri-Valley Small Business Commerce Convention.
- In 2017/18, Economic Development will:
  - Implement strategies derived from the unified Community Branding and Marketing Plan, building upon the "Live Locally" campaign.
  - Work with the Planning and Building Divisions to streamline the permitting process as a way of fostering business development and expansion.
  - Evolve the business promotion grants program to align with the Town's recently adopted "Live Locally" unified community branding campaign.
  - Continue to partner with local/regional organizations to enhance economic development resource availability.
  - Plan and implement the third annual regional Tri-Valley Small Business Commerce Convention.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 149,673	$ 153,015	$ 153,015	$ 199,397
Temporary Salaries	$ 0	$ 5,000	$ 5,000	$ 5,000
Administration	$ 21,300	$ 46,400	$ 48,904	$ 46,680
Materials & Supplies	$ 32,594	$ 19,820	$ 26,293	$ 19,550
Contracted Services	$ 52,584	$ 18,000	$ 137,587	$ 23,500
Program Activities	$ 66,516	$ 93,200	$ 111,757	$ 102,000
Other	$ 4,706	$ 0	$ 38,516	$ 0
TOTAL	**$ 327,373**	**$ 335,435**	**$ 521,072**	**$ 396,127**

EXPENDITURE DETAIL

Administration: $10,000 for cooperative advertising; $30,300 for dues/membership (Danville Area Chamber of Commerce, CALED, EBEDA, Visit Tri-Valley, etc.) $6,380 for meeting/conference registration and expenses.

Materials and Supplies: $2,500 for "Live Locally" Program outreach and marketing; $3,700 for software subscription; $7,000 for printing, $1,150 for postage, supplies, and reference materials; and $5,200 for Museum of the San Ramon Valley/Visitor Center Program.

Contracted Services: $5,000 for CEDP implementation; $2,000 for business education workshop; and $16,500 for "Live Locally" program implementation.

Program Activities: $60,000 for Business Promotion Grants; $32,000 in pass-through costs for the Visit Tri-Valley TBID; and $10,000 for the miscelleanous programming.

FUNDING

General Fund	$ 327,373	$ 335,435	$ 521,072	$ 396,127
TOTAL	**$ 327,373**	**$ 335,435**	**$ 521,072**	**$ 396,127**

PERSONNEL

PERMANENT	FTE
Program Coordinator	0.50
Economic Development Manager	1.00
TOTAL PERMANENT FTE:	**1.50**

Business Promotion Funds

SPONSOR	ACTIVITY	REQUESTED FY 2017/18	APPROVED FY 2017/18
Town of Danville in Partnership with Danville Area Chamber of Commerce	• Cohesive Marketing Program	$ 30,000	$ 30,000
Danville Area Chamber of Commerce	• Art & Wine Stroll • Brew Crawl • Fallfest • Summerfest	1,500 1,500 1,500 1,500	1,500 1,500 1,500 1,500
Danville Square Shopping Center	• 2017 & 2018 Advertising & Promotion	1,500	1,500
Danville Women's Club	• Tinsel & Treasures Folk Art Show	1,500	1,500
Downtown Merchants	• Seasonal Strolls	6,000	6,000
Eugene O'Neill Foundation	• Eugene O'Neill Foundation Festival	1,500	1,500
La Jolla Property Management	• Digital Eats Program	5,000	5,000
Museum of the San Ramon Valley	• Museum Exhibits and Downtown Events • Relics on Railroad Antique Faire • Downtown Pub Crawl	1,500 1,300 1,500	1,500 1,300 1,500
Rakestraw Books	• "Where's Waldo in Danville" Event	2,500	2,500
TOTAL		**$ 58,300**	**$ 58,300**


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Risk Management

PROGRAM DESCRIPTION

The Town's Risk Management Program seeks to anticipate and control risk through use of loss prevention strategies and established risk management principles and procedures. The Town is a member of the Municipal Pooling Authority (MPA), a JPA including 17 of the 19 cities in Contra Costa County. The City Attorney serves as the Town's risk manager and serves on the Board of Directors for the MPA.

Through the MPA, the Town participates in pooled insurance for general liability, vehicle damage and workers' compensation. These programs effectively combine self-insurance with commercial excess insurance resulting in the most comprehensive coverage for the Town. The Town also purchases property insurance for all Town facilities and earthquake coverage for critical Town facilities.

Examples of efforts aimed at avoiding major risk exposures include sidewalk and playground inspection programs and working with property owners to clean out creeks and drainage facilities to avoid flooding of private property.

GOALS

- Proactively reduce the Town's exposure to potential liability and provide adequate insurance and/or risk transference for liabilities that do arise.
- Work with the Municipal Pooling Authority to reduce the Town's major risk exposures.
- Evaluate all contracts to ensure appropriate insurance and indemnification is provided to protect the Town.
- Work closely with the MPA's claims adjusters to quickly evaluate and handle all liability claims received by the Town.
- Partner with the Human Resources Division to maintain a safe work environment, provide appropriate safety training and reduce employee injuries and workers' compensation claims.

HIGHLIGHTS

- In 2016/17, the Risk Management Program began implementation of an urban forest management plan and updates to the Town's Personnel Policies.
- In 2017/18, the Risk Management Program plans to complete updates to the Town's Personnel Policies and review risk transfer provisions in the Town's form contracts.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Program Activities	$ 493,143	$ 395,000	$ 470,000	$ 633,600
TOTAL	**$ 493,143**	**$ 395,000**	**$ 470,000**	**$ 633,600**

EXPENDITURE DETAIL

Program Activities: $453,000 for liability insurance premiums; $29,000 for employment liability (ERMA); $7,400 for vehicles; $29,000 for property; $94,000 for earthquake (including the Veterans Memorial Building, Library and two Community Centers); $1,200 for employee bonds and $20,000 to be reserved for claims settlement.

FUNDING

General Fund	$ 493,143	$ 395,000	$ 470,000	$ 633,600
TOTAL	**$ 493,143**	**$ 395,000**	**$ 470,000**	**$ 633,600**

PROGRAM DESCRIPTION

Internal Services includes services and expenditures required to support all areas of Town service delivery at all service delivery locations. This includes telecommunications (telephone, cellular and facsimile), general office supplies, mail metering and postage and maintenance associated with photocopiers in all locations housing Town staff.

GOALS

- Procure all standard supplies in the most cost effective and efficient manner possible, utilizing Danville-based vendors whenever possible.
- Provide a reliable telecommunications network for Town employees, including voice calls, voice mail and facsimile access.
- Provide reliable cellular and data support services that allow employees to access electronic data and mail before, during and after the standard work day.
- Maintain postal mail metering equipment and services that supports the Town's needs.
- Manage cost-effective and reliable copy machines under a contract services agreement.

HIGHLIGHTS

- In 2016/17, Internal Services:
  - Upgraded the phone system at the Danville Library to IP phones, including voice mail and integration into the Town's phone network.
  - Integrated the Town's copy machines under a single maintenance and lease contract and upgraded necessary equipment.
  - Continued to provide upgrades to the Town's cellular and data systems.
  - Offered Wi-Fi hotspot access devices for staff working remotely.

- In 2017/18, Internal Services will:
  - Continue to manage the Town's copy machine contract.
  - Continue to procure quality supplies, equipment, and services at the best value and price for Danville taxpayers.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Materials & Supplies	$ 50,258	$ 78,706	$ 89,772	$ 82,606
Equipment	$ 79,407	$ 87,150	$ 98,233	$ 86,500
Program Activities	$ 132,639	$ 117,008	$ 117,008	$ 116,419
TOTAL	**$ 262,304**	**$ 282,864**	**$ 305,013**	**$ 285,525**

EXPENDITURE DETAIL

Materials & Supplies: $42,700 for Town-wide supplies; $28,600 for postage; $4,906 for printing; $5,400 for phone-related materials and $1,000 for miscellaneous supplies.

Equipment: $69,500 for photocopy leases and maintenance; $16,000 for telephone maintenance and $1,000 for miscellaneous equipment.

Program Activities: $89,640 for landline phone services; $25,351 for mobile telephone services and $1,440 for cable television services.

FUNDING

General Fund	$ 262,304	$ 282,864	$ 305,013	$ 285,525
TOTAL	**$ 262,304**	**$ 282,864**	**$ 305,013**	**$ 285,525**

PROGRAM DESCRIPTION

The Asset Replacement Program provides for the ongoing replacement of Town-owned capital assets, including: motor vehicles, specialized vehicles and equipment, office furnishings and equipment, information technology equipment, building furnishings and other materials. Assets are replaced per an established schedule with strict replacement criteria including public and employee safety, equipment age, maintenance costs and resale value.

The Town's vehicle inventory currently includes 11 hybrid vehicles and eight electric vehicles, comprising one-third of the total vehicle fleet.

GOALS

- Replace capital assets based upon the need to maintain safety standards and promote efficiency in all areas of the Town government.
- Replace Town vehicles in accordance with an established Vehicle Replacement Policy.
- Migrate the Town vehicle fleet toward reducing GHG emissions and reducing fuel consumption wherever possible and practical.

HIGHLIGHTS

- In 2016/17, the Asset Replacement Program:
  - Replaced IT equipment, including 25 computers, two redundant storage area network systems, network infrastructure (including switches, routers and server farm), and re-negotiated copier lease contracts town-wide.
  - In Police, replaced two patrol vehicles.
  - In Maintenance Services, replaced two pickup trucks.
- In 2017/18, the Asset Replacement Program will:
  - Continue to replace outdated IT equipment, including computers and monitors in anticipation of electronic plan review.
  - In Police, replace two patrol vehicles and one Administrative Lieutenant's vehicle.
  - In Maintenance, replace two pickup trucks with service bodies.
  - In Development Services, replace one Public Works Inspector's vehicle.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Materials & Supplies	$ 0	$ 0	$ 0	$ 0
Equipment	$ 75,815	$ 106,126	$ 118,553	$ 74,126
Vehicles	$ 214,834	$ 170,000	$ 218,473	$ 239,000
TOTAL	**$ 290,649**	**$ 276,126**	**$ 337,026**	**$ 313,126**

EXPENDITURE DETAIL

Equipment: replacement costs of $38,000 for computers and monitors; $21,126 for network equipment replacement; and $15,000 for three police mobile data computers.

Vehicles: $104,000 to purchase and equip two new Ford Interceptors and one Toyota Camry for Police; $77,000 to purchase and equip two new Ford F-250 pickups for Maintenance; and $27,000 for one Ford Escape for Engineering.

FUNDING

Peg Fee	$ 0	$ 0	$ 5,981	$ 0
Building & Planning	$ 57,753	$ 0	$ 0	$ 0
Asset Replacement - General	$ 232,896	$ 276,126	$ 331,045	$ 313,126
TOTAL	**$ 290,649**	**$ 276,126**	**$ 337,026**	**$ 313,126**

Administrative Policy

VEHICLE MAINTENANCE & REPLACEMENT

The Town of Danville owns, operates and maintains vehicles that are essential to various areas of the Town's service delivery. In order to maximize the life and usefulness of all Town-owned vehicles, the Town has established this Vehicle Maintenance and Replacement Policy. The policy includes the following sections:

- Maintenance Responsibility
- Vehicle Categories
- Replacement Criteria
- Vehicle Inventory
- New Vehicles

1. MAINTENANCE RESPONSIBILITY

The Town assigns all vehicles to specific personnel in order to increase accountability and enhance vehicle care and longevity. The staff assigned to a vehicle is responsible for sharing maintenance responsibility for the vehicle with the designated Fleet Maintenance Manager. Maintenance for all Town vehicles occurs through a combination of ***centralized and de-centralized vehicle maintenance services***.

Centralized vehicle maintenance services are coordinated through the designated Fleet Maintenance Manager. These services are provided to the Town through contracts with private vendors and include all routine and specialized services required to keep vehicles in proper mechanical working order. Examples of centralized vehicle maintenance services provided through the Fleet Maintenance Manager include regular services such as oil changes, tune-ups, brake service and replacement, tire replacement etc., and emergency or extraordinary repairs necessitated by a vehicle breakdown or malfunction or vehicle involvement in a collision.

The Fleet Maintenance Manager keeps records on all vehicles and works with appropriate assigned personnel to assure that a proper routine maintenance schedule is maintained at proper intervals.

De-centralized vehicle maintenance services include keeping all vehicles fueled and clean. The appearance of each vehicle is the responsibility of the employee assigned to that vehicle. All Town vehicles are expected to be maintained in clean condition both inside and out. In order to assure proper levels of emergency preparedness, all vehicles are to be operated and maintained with a minimum of ½ tank of fuel at all times.

2. VEHICLE CATEGORIES

Following is a description of the various types of vehicles owned by the Town.

Category A-1: Police Patrol/Emergency Response Vehicles

These vehicles are assigned the highest priority. They are typically operated 16 hours per day, 7 days per week, and accumulate, on average, 21,000 miles of annual usage. They are subject to frequent starts and stops, high-speed operation and emergency response usage. They are used to transport police officers, occasional civilians, and suspects who are placed under arrest and must be transported. Given the type of usage, wear and tear on the vehicles is considerable and the need for consistent reliability and dependability is extremely high.

Category A-2: Non-Patrol Police Vehicles

These vehicles provide secondary police response and are used to provide pro-active and community based policing. They are driven on a daily basis, typically 5 days per week. Investigations vehicles accumulate, on average, 17,000 miles of annual usage. They are driven at moderate to low speeds and used to transport people and light equipment. Given the type of usage, wear and tear is moderate, and the need for consistent reliability is moderate to high.

Category B-1: Maintenance Vehicles

These vehicles are operated by Community Services personnel assigned to Maintenance or Facilities. They are typically driven on a daily basis, 5-7 days per week, and accumulate, on average, 9,000 miles of annual usage. They are operated at moderate to low speeds and are used to transport people, materials, tools and supplies to various job sites throughout town. These vehicles also respond to emergency call out situations. Given the type of usage, wear and tear is moderate and the need for consistent reliability is moderate to high.

Category B-2: Heavy Duty/Specialty Maintenance Vehicles

These vehicles are operated intermittently, typically several times per week. Given the nature of their usage, these vehicles are not assigned to specific personnel, but rather are deployed on a job-by-job basis. The vehicles are used to transport special equipment or to move or transport heavy loads. Wear and tear is moderate, increasing with vehicle age. The need for consistent reliability is moderate.

Category C-1: Inspection and Pool Vehicles*

These vehicles are typically driven on a daily basis, 5 days per week and accumulate, on average, 5-7,000 miles of annual usage. They are driven at moderate to low speeds and are used to transport people and light equipment to job sites throughout town. Certain types of inspection vehicles are intermittently operated in "off road" conditions. Inspector's vehicles are assigned to specific

personnel, while pool vehicles are shared by staff members in various departments. Given the type of usage, wear and tear is moderate and the need for consistent reliability is moderate.

Category C-2: Other Assigned Vehicles*

These vehicles are assigned to specific individuals, who because of their position with the Town, may be called upon to respond to emergency callouts on a 24 hour basis. These vehicles are driven on a daily basis, 5 days per week and are home garaged during non-work hours. Given the type of usage, wear and tear is moderate and the need for consistent reliability is moderate to high.

Category M-1: Police Motorcycles

The Police Traffic Division deploys a motorcycle unit to perform certain aspects of traffic enforcement. Motorcycles are typically operated 8 hours per day, 4 days per week, and accumulate, on average, 6,000 miles of annual usage. They are subject to frequent starts and stops, high-speed operation and emergency response usage. Given the type of vehicle and usage, the need for officer safety, reliability and dependability is extremely high.

For Categories C-1 and C-2, the Town is promoting fuel efficiency and conservation through the purchase of hybrid and electric vehicles to perform these functions.

3. REPLACEMENT CRITERIA

A request to replace a vehicle must originate within the department that utilizes that vehicle. The request should specify the category of vehicle, as well as the replacement criteria being met. It is anticipated that routine vehicle replacement will occur through the Town's annual operating budget and asset replacement process.

The following criteria will be utilized to determine appropriate vehicle replacement intervals. In order to warrant replacement, a minimum of three of the following criteria must be met:

Category A-1: Police Patrol/Emergency Response Vehicles

1. Vehicle mileage exceeds 100,000 miles.
2. Annual maintenance costs exceed $4,000.
3. Overall condition of the vehicle is poor: peeling paint, torn seats, systems inoperable (A/C, seat hardware, radio etc.), poor suspension.
4. Vehicle engine or transmission/drive train requires replacement.
5. Vehicle has sustained major body damage valued at over $6,000 to repair.
6. Vehicle age exceeds 4 years.

Category A-2: Non-Patrol Police Vehicles
Category B-1: Maintenance Vehicles
Category C-1: Inspection, Pool & Other Vehicles*

Category C-2: Other Assigned Vehicles*

1. Vehicle mileage exceeds 100,000 miles.
2. Annual maintenance costs exceed $4,000.
3. Overall condition of the vehicle is poor: peeling paint, torn seats, systems inoperable (A/C, seat hardware, radio etc.), poor suspension.
4. Vehicle engine or transmission/drive train requires replacement.
5. Vehicle has sustained body damage valued at:
   a. over $6,000 to repair if the vehicle is less than 5 years of age; or
   b. over $4,000 to repair if the vehicle is greater than 5 years of age.
6. Vehicle age exceeds 10 years.

* Replacement of hybrid vehicles may also factor in extraordinary battery replacement costs once the vehicle exceeds 5-7 years of age.

Category B-2: Heavy Duty/Specialty Maintenance Vehicles

1. Vehicle mileage exceeds 80,000 miles.
2. Annual maintenance costs exceed $6,000
3. Overall condition of the vehicle is poor: peeling paint, torn seats, systems inoperable (A/C, seat hardware, radio etc.), poor suspension.
4. Vehicle engine or transmission/drive train requires replacement.
5. Vehicle has sustained body damage valued at:
   a. over $6,000 to repair if the vehicle is less than 5 years of age; or
   b. over $4,000 to repair if the vehicle is greater than 5 years of age.
6. Vehicle age exceeds 15 years.

Category M-1: Police Motorcycles

1. Vehicle mileage exceeds 60,000 miles.
2. Annual maintenance costs exceed $3,000
3. Overall condition of the vehicle is poor: peeling paint, systems inoperable, poor suspension or handling.
4. Vehicle engine or transmission/drive train requires replacement.
5. Vehicle has sustained body damage valued at:
   a. over $4,000 to repair if the vehicle is less than 5 years of age; or
   b. over $2,500 to repair if the vehicle is greater than 5 years of age.
6. Vehicle has sustained damage to the frame.
7. Vehicle age exceeds 5 years.

4. VEHICLE INVENTORY

A current Vehicle Inventory which includes all vehicles that have been authorized by the Town Council, through the Town's financial planning process, is listed in the Vehicle Inventory data base.

5. NEW VEHICLES

No new vehicles (an additional vehicle that has not been previously authorized) may be purchased or added without the recommendation of the Town Manager and approval by the Town Council. Any request to increase the vehicle inventory by adding a new vehicle, shall originate within the department that will utilize the vehicle, and shall follow the following process:

1) A request from Department Head will be submitted to the Town Manager describing the need and justification for the vehicle;
2) The Town Manager will review and approve requests for inclusion in the draft annual operating budget and asset replacement program. The vehicle request will then be presented to the Town Council for consideration. Once approved by the Town Council, the vehicle will be added to the Comprehensive Vehicle Inventory, and may be purchased.
3) Consideration of whether or not to add new vehicles to the Town Vehicle Inventory will only occur through the annual operating budget process.



Development Services

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Development Services

PROGRAMS	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Development Services Mgmt	$ 240,507	$ 245,975	$ 245,975	$ 265,460
Planning	$ 605,441	$ 608,234	$ 711,368	$ 656,071
Building	$ 1,490,244	$ 1,372,823	$ 1,562,823	$ 1,462,842
Code Enforcement	$ 95,909	$ 113,833	$ 113,833	$ 121,692
Engineering	$ 406,975	$ 500,921	$ 518,193	$ 361,004
Capital Project Management	$ 591,733	$ 713,754	$ 735,228	$ 857,350
Transportation	$ 436,242	$ 437,276	$ 543,165	$ 435,432
Clean Water Program	$ 275,166	$ 292,065	$ 463,414	$ 293,347
TOTAL	**$ 4,142,217**	**$ 4,284,881**	**$ 4,893,999**	**$ 4,453,198**

FUNDING				
Building & Planning	$ 2,251,285	$ 2,215,326	$ 2,508,460	$ 2,369,028
Capital Improvement	$ 133,910	$ 69,515	$ 69,515	$ 80,748
Clean Water	$ 275,166	$ 292,065	$ 463,414	$ 293,347
Engineering	$ 291,714	$ 381,291	$ 391,557	$ 271,269
Gas Tax	$ 253,473	$ 267,947	$ 309,948	$ 261,657
General Fund	$ 831,465	$ 975,148	$ 1,029,157	$ 1,008,874
Measure J	$ 105,204	$ 83,589	$ 121,948	$ 168,275
TOTAL	**$ 4,142,217**	**$ 4,284,881**	**$ 4,893,999**	**$ 4,453,198**

PERSONNEL	FTE
PERMANENT	27.50
TEMPORARY	2.75
* part-time temporary hours converted to full time equivalents (FTE)	30.25

Development Services Mgmt.

PROGRAM DESCRIPTION

The Development Services Department reviews all development applications to ensure consistency with community standards and protection of public health and safety; and ensures that new capital projects are designed and constructed to meet community needs and expectations.

Planning reviews applications for consistency with the General Plan, ordinances and development standards. Building ensures the safety of structures through plan check, permitting and inspection services. Code Enforcement activities focus on responding to requests to maintain high "quality of life." Engineering reviews design and construction plans for improvements associated with new development. Capital Project Management is responsible for designing and managing construction of all projects included in the Capital Improvement Program. Transportation plans and implements programs and services that ensure the safe and efficient movement of motorists, bicycles and pedestrians. The Clean Water Program is responsible for ensuring ongoing compliance with the Federally-mandated Clean Water Act.

GOALS

- Ensure a customer-centric development review process that is seamless, consistent, responsive, and incorporates customer feedback.
- Ensure compliance with all applicable state and federal laws and regulations related to planning, building codes, transportation, engineering standards, clean water and environmental protection.
- Design, manage and construct high priority capital projects.
- Coordinate with Maintenance Services and Recreation, Arts and Community Services on all capital projects and activities.
- Continue to pursue federal and state transportation funds to improve the public roadway network.

HIGHLIGHTS

- In 2017/18 Development Services Management will:
  - Launch the second phase of the EnerGov Permitting and Land Management System with enhanced Citizen Access Portal, online Business License, automated reports, electronic signatures and preparation for eReview capabilities.
  - Train and educate Engineering Staff to update and produce the Capital Improvement Program Documents.
  - Oversee an update of Downtown Business District (DBD) Ordinance for the Downtown Core and North Hartz Avenue.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 238,762	$ 242,675	$ 242,675	$ 261,060
Administration	$ 1,123	$ 2,600	$ 2,600	$ 3,700
Materials & Supplies	$ 622	$ 700	$ 700	$ 700
TOTAL	**$ 240,507**	**$ 245,975**	**$ 245,975**	**$ 265,460**

FUNDING

General Fund	$ 121,126	$ 125,539	$ 125,539	$ 134,699
Building & Planning	$ 59,691	$ 120,436	$ 120,436	$ 128,423
Capital Improvement	$ 59,690	$ 0	$ 0	$ 2,338
TOTAL	**$ 240,507**	**$ 245,975**	**$ 245,975**	**$ 265,460**

PERSONNEL

PERMANENT	FTE
Development Services Director	1.00
TOTAL PERMANENT FTE:	**1.00**

PROGRAM DESCRIPTION

Planning provides current and advanced planning services to ensure consistency with the General Plan, planning and land use sections of the municipal code, and design guidelines and standards.

Current Planning activities include review and processing approximately 150 applications, including rezonings, subdivisions, land use permits, development plans, sign reviews, variances and tree removal requests. In addition, Planning reviews approximately 400 building permit applications for zoning compliance.

Advanced Planning efforts include updates to the General Plan as well as preparation of other long range plans, studies and ordinance updates that implement General Plan goals and policies.

GOALS

- Review and analyze planning applications and projects to ensure consistency with the 2030 General Plan, zoning ordinance and all other planning and design standards, to ensure new projects meet community standards.
- Ensure environmental protection and mitigation pursuant to the California Environmental Quality Act (CEQA).
- Provide staff support and make recommendations on all planning matters that go before the Town Council, Planning Commission, Heritage Resource Commission, Design Review Board and the Historic Design Review Committee.

HIGHLIGHTS

- In 2016/17, Planning:
  - Updated Single Family Zoning standards to comply with recent legal rulings.
  - Dedicated the historic Danville Hotel and McCauley House.
  - Processed key residential (including 150-unit Diablo Road apartments and 19-lot Old Blackhawk Road subdivision) and commercial (including Hettinger Plaza) projects.
- In 2017/18, Planning will:
  - Update land use regulations and standards within Areas 1, 2, 2A, 3 and 11 of the Downtown Business District (DBD) to reflect the needs of a new retail environment.
  - Initiate a feasibility analysis of development scenarios in the "North Hartz" area to develop land use and development standards that stimulate private redevelopment.
  - Update the second dwelling unit and wireless communications ordinances.
  - Implement a public education plaque program for Danville heritage resources.
  - Continue to implement 2014-2022 Housing Element measures.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 512,643	$ 516,209	$ 516,209	$ 557,296
Temporary Salaries	$ 21,518	$ 45,000	$ 45,000	$ 45,000
Administration	$ 6,052	$ 10,375	$ 10,375	$ 10,875
Materials & Supplies	$ 10,275	$ 14,650	$ 14,650	$ 10,900
Contracted Services	$ 54,953	$ 22,000	$ 125,134	$ 32,000
TOTAL	**$ 605,441**	**$ 608,234**	**$ 711,368**	**$ 656,071**

EXPENDITURE DETAIL

Temporary Salaries: part-time temporary assistance required in connection with processing minor planning applications and assisting Code Enforcement.

Administration: $7,125 for Planning Commission training and Heritage Resource Commission training; $3,750 for staff training and certifications.

Materials and Supplies: $7,150 for printing, postage, supplies and reference materials; $3,750 for GIS mapping and land management software maintenance.

Contracted Services: $25,000 for consulting services for DBD Ordinance Updates; $5,000 for GIS consulting services and $2,000 for Historic Resource consulting services.

FUNDING

Building & Planning	$ 605,441	$ 608,234	$ 711,368	$ 656,071
TOTAL	**$ 605,441**	**$ 608,234**	**$ 711,368**	**$ 656,071**

PERSONNEL

PERMANENT	FTE
Chief of Planning	1.00
Principal Planner	1.00
Associate Planner	1.00
Administrative Assistant	0.75
TOTAL PERMANENT FTE:	**3.75**
TEMPORARY FTE:*	**1.00**

*part-time temporary hours converted to full time equivalents (FTE)

PROGRAM DESCRIPTION

Building is responsible for providing responsive and timely permit, plan review, and inspection services to ensure that all building construction meets minimum safety requirements and is in compliance with applicable building codes and standards.

Permit staff review over 3,300 building permit applications for completeness and assist customers through the permit process. The Plan Review process involves the checking of construction drawings for new buildings and structures, additions, alterations, demolition and repair work to verify compliance with local, state and federal laws related to building safety, accessibility and energy efficiency. Plan review services are augmented through utilizing the services of well qualified consultant firms when appropriate. Inspection services are provided on a timely basis to ensure that all construction complies with approved plans and permits.

GOALS

- Ensure a safe built environment for the health, safety and welfare of the public through the provision of comprehensive permit, plan review and inspection services.
- Serve as the welcoming and customer-centric coordination hub of the Town's Permit and Reception Center.
- Seek balance in the permitting process between enforcement and conformance with intent of the applicable codes, standards and regulations being applied.
- Collaborate with other Town staff to ensure a solutions-oriented permitting, plan review and inspection process that is seamless, consistent, and responsive.

HIGHLIGHTS

- In 2016/17, Building:
  - Launched the first phase of the new EnerGov Permitting and Land Management System with permitting/planning applications and mobile inspection capabilities.
  - Extended business hours at the Permit Counter for building permit issuance from 7:30 AM - Noon to 7:30 AM to 4:00 PM.
  - Adopted the 2016 version of the California Building Codes.
- In 2017/18, Building will:
  - Launch the second phase of the EnerGov Permitting and Land Management System with enhanced Citizen Access Portal, online Business License, automated reports, electronic signatures and preparation for eReview capabilities.
  - Provide building plan check and inspection services for the 37-townhome project on West El Pintado Road, 19-home subdivision on Old Blackhawk Road and commercial expansion projects in Downtown Danville.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 889,853	$ 1,021,973	$ 1,021,973	$ 1,011,532
Temporary Salaries	$ 45,772	$ 50,000	$ 50,000	$ 25,000
Administration	$ 62,451	$ 49,350	$ 49,350	$ 54,750
Materials & Supplies	$ 59,267	$ 42,500	$ 42,500	$ 110,560
Contracted Services	$ 432,423	$ 208,000	$ 398,000	$ 260,000
Equipment	$ 478	$ 1,000	$ 1,000	$ 1,000
TOTAL	**$ 1,490,244**	**$ 1,372,823**	**$ 1,562,823**	**$ 1,462,842**

EXPENDITURE DETAIL

Temporary Salaries: part-time temporary assistance at the permit counter.

Administration: $37,650 for credit card transaction fees and bank related charges; $17,100 for professional dues, certifications, training, conferences and meeting expenses.

Materials and Supplies: $100,060 for permitting and GIS software maintenance, cloud storage and backup services; $8,000 for printing, reference materials and uniforms; and $2,500 for misc supplies.

Contracted Services: $250,000 for plan check services; $5,000 for inspection services and $5,000 for consultant services when project scope or size exceeds the expertise of in-house staff.

FUNDING

Building & Planning	$ 1,490,244	$ 1,372,823	$ 1,562,823	$ 1,462,842
TOTAL	**$ 1,490,244**	**$ 1,372,823**	**$ 1,562,823**	**$ 1,462,842**

PERSONNEL

PERMANENT	FTE
Chief Building Official	1.00
Plans Examiner	1.00
Senior Development Services Tech	1.00
Building Inspector	3.00
Development Coordinator	1.00
Development Services Tech	2.00
TOTAL PERMANENT FTE:	**9.00**
TEMPORARY FTE:*	**0.50**

*part-time temporary hours converted to full time equivalents (FTE)

Code Enforcement

PROGRAM DESCRIPTION

The condition of private property is a factor that affects the quality of life for all Danville residents and businesses. Code Enforcement works with Planning, Maintenance Services, Police Services, and the City Attorney to respond to Municipal Code-related complaints and nuisance abatement issues associated with private property.

Code Enforcement activities are handled on a complaint basis. Code Enforcement activities assist in the maintenance of the safety, quality and appearance of Danville's 75 residential neighborhoods along with its commercial and office centers.

Code Enforcement receives approximately 350 municipal code-related contacts on an annual basis, with approximately half of those contacts elevating to formal code enforcement complaint status. The Code Enforcement Officer also assists Town residents with referrals to other agencies available to address residents' concerns, including Contra Costa County Animal Services, Contra Costa County Environmental Health and the Contra Costa Mosquito and Vector Control District.

GOALS

- Provide responsive Code Enforcement to assist in maintaining residents' quality of life.
- Direct residents to external resources for handling non-Town related concerns.
- Encourage non-enforcement solutions to Code complaints wherever possible.

HIGHLIGHTS

- In 2016/17, Code Enforcement:
  - Continued enforcement of the Smoking Ordinance affecting multifamily housing units on a complaint basis, starting May 1, 2016.
  - Implemented the Plastic Bag Ordinance on a complaint basis, starting July 1, 2016.
  - Began utilization of the new land management software, EnerGov, for Code Enforcement activities.
- In 2017/18, Code Enforcement will:
  - Continue refining the EnerGov permitting and land management software for Code Enforcement activities.
  - Collaborate with the Planning Division and City Attorney to update sections of the Danville Municipal Code.
  - Maintain a high Code Enforcement closure rate.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 95,909	$ 107,833	$ 107,833	$ 115,692
Administration	$ 0	$ 1,000	$ 1,000	$ 1,000
Program Activities	$ 0	$ 5,000	$ 5,000	$ 5,000
TOTAL	**$ 95,909**	**$ 113,833**	**$ 113,833**	**$ 121,692**

EXPENDITURE DETAIL

Program Activities: $5,000 for Code Enforcement and abatement costs.

FUNDING

Building & Planning	$ 95,909	$ 113,833	$ 113,833	$ 121,692
TOTAL	**$ 95,909**	**$ 113,833**	**$ 113,833**	**$ 121,692**

PERSONNEL

PERMANENT	FTE
Assistant Planner/Code Enforcement	1.00
Administrative Assistant	0.25
TOTAL PERMANENT FTE:	**1.25**

Engineering

PROGRAM DESCRIPTION

Engineering provides plan checking and construction inspection for street and public works improvements, including the processing of drainage and utility design, subdivision and development applications, right-of-way acquisition requests and all encroachment and grading permits.

Engineering is responsible for ensuring that subdivision and permitted improvements on private property and within the public right-of-way are designed and constructed safely and consistent with conditions of approval and all applicable Town standards.

Engineering and Capital Project Management work in an integrated fashion to design, construct and manage all Town capital projects.

GOALS

- Offer high quality services that combine a strong foundation of engineering principles to meet the needs of Town businesses and residents.
- Design/plan, advise, administer, oversee and inspect all public works improvements and subdivision developments and provide these services on budget and on time.
- Ensure projects are compliant with state and federal regulations and Town policies and procedures to enhance the quality of life and protect the public health, safety and well-being of those who live, work and play in the Town of Danville.

HIGHLIGHTS

- In 2016/17, Engineering:
  - Incorporated encroachment permits into the new EnerGov Permitting and Land Management System.
  - Completed the Camino Tassajara Repaving Project (SAFETEA-LU Phase II).
  - Managed plan check and construction approvals for the Ponderosa "Red-Hawk" Subdivision.
  - Supported CIP Management on various Town-wide capital projects.
- In 2017/18, Engineering will:
  - Plan check the 19-lot Abigail Place – 3743 & 3755 Old Blackhawk Road subdivision project.
  - Establish a response protocol for Underground Service Alerts (USA) to include field markings of Town operated facilities.
  - Support CIP Management on various Town-wide capital projects.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 374,053	$ 437,121	$ 444,127	$ 294,104
Administration	$ 725	$ 1,600	$ 1,600	$ 2,200
Materials & Supplies	$ 6,244	$ 10,200	$ 10,200	$ 13,200
Contracted Services	$ 25,953	$ 50,000	$ 60,266	$ 50,000
Equipment	$ 0	$ 2,000	$ 2,000	$ 1,500
TOTAL	**$ 406,975**	**$ 500,921**	**$ 518,193**	**$ 361,004**

EXPENDITURE DETAIL

Administration: travel expenses and professional dues.

Materials and Supplies: $8,750 for software maintenance and licensing costs and $1,450 for safety clothing and reference materials.

Contracted Services: $46,000 for engineering consulting services and subdivision plan check and $4,000 for GIS support.

FUNDING

General Fund	$ 115,261	$ 119,630	$ 126,636	$ 89,735
Engineering	$ 291,714	$ 381,291	$ 391,557	$ 271,269
TOTAL	**$ 406,975**	**$ 500,921**	**$ 518,193**	**$ 361,004**

PERSONNEL

PERMANENT	FTE
Civil Engineering Assistant	1.00
Public Works Inspector	1.00
Administrative Assistant	1.00
TOTAL PERMANENT FTE:	**3.00**

Capital Project Management

PROGRAM DESCRIPTION

Capital Project Management is responsible for the planning, design and construction management of projects in the Five-Year Capital Improvement Program (CIP). Capital Project Management coordinates preparing of the CIP, including prioritizing a list of projects, developing associated cost estimates and identifying funding sources, including state and federal grants.

Major activities include: 1) project design, rights-of-way acquisition, environmental review, agency permits, specification preparation and bid processing; 2) construction management, evaluating bids on construction contracts, qualifying contractors, inspecting construction work, progress payments, change orders and notices of completion; and 3) preparing and maintaining record maps of streets and infrastructure, record drawings of CIP project construction, legal descriptions for property transactions and grant administration.

GOALS

- Facilitate cost effective and timely design and construction of various public works and facilities to meet present and projected community needs.
- Provide engineering, landscape architectural and inspection services necessary to support Capital Project Management activities.
- Communicate the pendency and status of all projects to affected users, residents and property owners to minimize construction-related impacts.
- Manage a Pavement Management Program that maintains the Town's Pavement Condition Index (PCI) through preventative maintenance and overlay projects.
- Solicit and secure grant funding from various sources to support the CIP.

HIGHLIGHTS

- In 2016/17, Capital Project Management:
  - Completed the Osage Station Park Picnic and Play Area Renovation Project.
  - Completed Camino Tassajara Repaving Project (SAFETEA-LU Phase II).
  - Completed the 2015/16 Slurry Seal Project.
  - Completed the Railroad Avenue Decorative Crosswalks and Pavement Overlay Project.
- In 2017/18, Capital Project Management will:
  - Construct the Osage Station South Parking Lot Improvements Project.
  - Undertake $5 million in new Pavement Management Program work.
  - Construct the Rose Street Parking Facility Project.
  - Begin the Front Street Creek Bank Stabilization and Danville Various Storm Drainage Improvements projects.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 586,826	$ 704,354	$ 725,828	$ 846,950
Temporary Salaries	$ 225	$ 0	$ 0	$ 0
Administration	$ 115	$ 650	$ 650	$ 950
Materials & Supplies	$ 4,567	$ 6,950	$ 6,950	$ 8,450
Contracted Services	$ 0	$ 1,000	$ 1,000	$ 1,000
Equipment	$ 0	$ 800	$ 800	$ 0
TOTAL	**$ 591,733**	**$ 713,754**	**$ 735,228**	**$ 857,350**

EXPENDITURE DETAIL

Administration: $950 for travel expenses.

Materials and Supplies: $5,000 for software maintenance and licensing; $3,450 for printing and supplies.

FUNDING

General Fund	$ 517,513	$ 644,239	$ 665,713	$ 778,940
Capital Improvement	$ 74,220	$ 69,515	$ 69,515	$ 78,410
TOTAL	**$ 591,733**	**$ 713,754**	**$ 735,228**	**$ 857,350**

PERSONNEL

PERMANENT	FTE
Senior Civil Engineer	1.00
Landscape Architect	1.00
Associate Civil Engineer	2.00
Public Works Inspector	2.00
TOTAL PERMANENT FTE:	**6.00**

PROGRAM DESCRIPTION

Transportation provides programs and services that ensure the safe and efficient movement of all modes of travel throughout the Town. Transportation addresses the impacts of traffic congestion upon the Town's residents by operating local traffic management programs, participating in regional coordination and advocacy, participating in local development review processes, and pursuing regional and local transportation improvements.

Transportation manages a network of signals, flashing beacons, radar display signs, lighted crosswalks, signage, pavement markings, and bicycle and pedestrian facilities to ensure mobility for Danville residents locally and within the subregion. The Transportation staff ensures quality of life through regional advocacy and the implementation of a Neighborhood Traffic Management Program (NTMP).

GOALS

- Ensure a safe, reliable and efficient transportation system for all modes of transportation inclusive of motorists, pedestrians and bicyclists.
- Foster collaborative education, engineering and enforcement efforts to deliver effective traffic safety education and traffic calming programs that support and maintain the quality of life in the community.
- Oversee the Downtown Parking Management Program and pursue new parking management strategies in support of the Town's economic development efforts.
- Maintain strong advocacy in regional transportation planning and policy development to ensure funding opportunities for transportation needs.

HIGHLIGHTS

- In 2016/17, Transportation:
  - Participated in the development of a countywide half-cent sales tax measure.
  - Completed the biennial Measure J Checklist reporting requirements.
  - Implemented parking management strategy and improvement efforts for the downtown area and a westside Danville residential permit parking program.
  - Implemented high-visibility ("green") bicycle lane pavement markings.
  - Conducted the biennial traffic count monitoring study.
- In 2017/18, Transportation will:
  - Continue partnership on sub-regional programs including Street Smarts and TRAFFIX Measure J Traffic Congestion Relief (Student Transportation).
  - Enhance the Town's multi-modal transportation network through various CIP projects and the Pavement Management Program.
  - Review traffic impact analyses for anticipated development applications.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 295,640	$ 340,266	$ 369,339	$ 358,982
Temporary Salaries	$ 0	$ 0	$ 0	$ 1,000
Administration	$ 3,288	$ 7,510	$ 7,510	$ 6,800
Materials & Supplies	$ 1,314	$ 7,500	$ 20,500	$ 6,650
Contracted Services	$ 136,000	$ 73,500	$ 137,316	$ 57,000
Equipment	$ 0	$ 8,500	$ 8,500	$ 5,000
TOTAL	**$ 436,242**	**$ 437,276**	**$ 543,165**	**$ 435,432**

EXPENDITURE DETAIL

Administration: $6,800 for professional dues and training.

Materials and Supplies: $3,700 for Highway Capacity Software and supplies, and$1,950 for printing, postage, reference materials and application software maintenance.

Contracted Services: $30,000 for the Street Smarts Program; $15,000 for traffic consulting services and traffic counts; $9,500 for CMA and regional transportation planning; and $2,500 for signs and striping.

Equipment: $5,000 for transportation and data collection equipment and maintenance.

FUNDING

General Fund	$ 77,565	$ 85,740	$ 111,269	$ 5,500
Gas Tax	$ 253,473	$ 267,947	$ 309,948	$ 261,657
Measure J	$ 105,204	$ 83,589	$ 121,948	$ 168,275
TOTAL	**$ 436,242**	**$ 437,276**	**$ 543,165**	**$ 435,432**

PERSONNEL

PERMANENT	FTE
Transportation Manager	1.00
Traffic Engineering Associate	1.00
Transportation Program Analyst	1.00
TOTAL PERMANENT FTE:	**3.00**
TEMPORARY FTE:*	**0.25**

*part-time temporary hours converted to full time equivalents (FTE)

Clean Water Program

PROGRAM DESCRIPTION

The Clean Water Program (Program) was established to comply with the Federal Clean Water Act and California's Porter-Cologne Water Quality Control Act, which require local agencies to eliminate or reduce polluted storm water from urban runoff. Danville is part of the Contra Costa Clean Water Program which includes Contra Costa County and 18 other cities. The Program is regulated by a Municipal Regional Permit (MRP) which is issued by the San Francisco Regional Water Quality Control Board (SFRWQCB).

The Program implements best management practices, monitors the effectiveness of the Town's Storm Water Management Plan, and makes adjustments as necessary. This includes activities such as public education, development review, drainage maintenance, trash control and construction inspection activities, businesses and illicit discharges. Street Maintenance supports the Program by inspecting and cleaning Town drainage systems and sweeping all public residential streets on a monthly basis, and commercial streets on a weekly basis.

GOALS

- Reduce pesticides, trash, PCBs, mercury and other pollutants.
- Implement MRP 2.0 development regulations for private and public projects.
- Conduct construction, business and illicit inspections and code enforcement.
- Complete maintenance activities per MRP 2.0.
- Perform outreach and education on storm water pollution prevention.
- Develop a Green Infrastructure Plan per MRP 2.0 requirements.

HIGHLIGHTS

- In 2016/17, the Clean Water Program:
  - Implemented and reported on new MRP 2.0 requirements.
  - Ensured that MRP 2.0 requirements were met for all CIP and private development projects; and implemented measures to meet trash reduction goal of 70% by July 1, 2017 (have currently achieved a 95.6% reduction).
  - Developed a Green Infrastructure Framework per MRP 2.0.
- In 2017/18, the Clean Water Program will:
  - Implement measures to meet trash reduction goals of 80% by 2019 (have currently achieved a 95.6% reduction).
  - Ensure that all CIP and private development projects comply with MRP 2.0.
  - Develop a Green Infrastructure Plan by September 2019.
  - Map and manage trash on private lands greater than 10,000 ft^2 by 2018.
  - Work to meet total maximum daily loads requirements for Mercury and PCBs.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 86,196	$ 69,965	$ 69,965	$ 69,247
Temporary Salaries	$ 0	$ 5,000	$ 5,000	$ 5,000
Administration	$ 13,315	$ 21,100	$ 21,100	$ 22,100
Materials & Supplies	$ 11,613	$ 18,000	$ 18,000	$ 18,000
Contracted Services	$ 162,347	$ 177,000	$ 348,349	$ 178,000
Equipment	$ 1,695	$ 1,000	$ 1,000	$ 1,000
TOTAL	**$ 275,166**	**$ 292,065**	**$ 463,414**	**$ 293,347**

EXPENDITURE DETAIL

Temporary Salaries: $5,000 for temporary part-time assistance for implementation of the MRP.

Administration: $20,000 for State Water Resources Board and Green Business Program fees/permits and $2,100 for professional dues/training.

Materials and Supplies: $15,000 for educational and outreach efforts and $3,000 for supplies.

Contracted Services: $125,000 for CCCWP group permit costs; $29,000 for business inspections; $13,000 for environmental consulting; $10,000 for GIS mapping and $1,000 for water testing.

Equipment: $1,000 for MRP 2.0 implementation tools/devices.

FUNDING

Clean Water	$ 275,166	$ 292,065	$ 463,414	$ 293,347
TOTAL	**$ 275,166**	**$ 292,065**	**$ 463,414**	**$ 293,347**

PERSONNEL

PERMANENT	FTE
Clean Water Program Coordinator	0.50
TOTAL PERMANENT FTE:	**0.50**
TEMPORARY FTE:*	**1.00**

*part-time temporary hours converted to full time equivalents (FTE)


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Maintenance Services

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Maintenance Services

PROGRAMS	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Maintenance Services Management	$ 336,405	$ 359,836	$ 374,836	$ 385,794
Building Maintenance	$ 789,765	$ 869,587	$ 883,743	$ 921,427
Parks Maintenance	$ 1,670,037	$ 2,093,649	$ 2,153,998	$ 2,187,164
Roadside Maintenance	$ 1,254,830	$ 1,674,519	$ 1,767,469	$ 1,688,156
Street Maintenance	$ 741,371	$ 939,499	$ 939,858	$ 1,008,521
Street Light Maintenance	$ 630,069	$ 721,826	$ 752,127	$ 779,906
Traffic Signal Maintenance	$ 166,845	$ 223,000	$ 276,155	$ 223,000
Equipment Maintenance	$ 232,381	$ 408,030	$ 457,075	$ 360,353
TOTAL	**$ 5,821,703**	**$ 7,289,945**	**$ 7,605,261**	**$ 7,554,321**

FUNDING				
Clean Water	$ 169,727	$ 284,877	$ 284,877	$ 303,120
Donations/Contributions	$ 2,632	$ 3,000	$ 3,000	$ 3,000
Gas Tax	$ 738,489	$ 877,622	$ 931,136	$ 928,401
General Fund	$ 1,771,573	$ 2,263,642	$ 2,361,351	$ 2,305,528
L L A D - Zone A	$ 548,398	$ 801,662	$ 838,030	$ 768,642
L L A D - Zone B	$ 706,194	$ 872,857	$ 929,439	$ 919,514
L L A D - Zone C	$ 630,069	$ 721,826	$ 752,127	$ 779,906
L L A D - Zone D	$ 1,254,621	$ 1,464,459	$ 1,505,300	$ 1,546,211
TOTAL	**$ 5,821,703**	**$ 7,289,945**	**$ 7,605,261**	**$ 7,554,321**

PERSONNEL	FTE
PERMANENT	28.00
TEMPORARY	3.00
* part-time temporary hours converted to full time equivalents (FTE)	31.00

Maintenance Services Management

PROGRAM DESCRIPTION

Maintenance Services Management oversees the Maintenance Services Department to ensure that Town-owned facilities retain a positive appearance, maximize functionality and enhance the quality of life for Danville residents.

Staff support is provided to the Parks and Leisure Services Commission and Sports Alliance. Maintenance Services Management works closely with the San Ramon Valley Unified School District on collaborative maintenance efforts, including Town-School District school parks, tennis courts and swimming pools.

GOALS

- Provide leadership, oversight and support to Maintenance Services staff to ensure outstanding customer service and maximize performance and productivity.
- Manage the Town-wide Lighting & Landscape Assessment District and the Department's fiscal resources to ensure cost-effective service delivery.
- Manage contracts for parks and roadside landscaping, equipment maintenance, water feature maintenance, street sweeping, street light repairs, custodial services, security systems and communication equipment.
- Respond promptly to service requests from residents, Sports Alliance members and Town staff.

HIGHLIGHTS

- In 2016/17, Maintenance Services Management:
  - Continued to closely monitor water consumption to comply with State and EBMUD mandates.
  - Renewed the Town's Lighting and Landscape Assessment District.
  - Continued the Town Service Center's certification in the Contra Costa Green Business Program.
  - Awarded Fleet and Park Maintenance contracts.
- In 2017/18, contract service costs will increase by the CPI amount in various program areas and water, electricity and sewer costs will continue to increase due to agency rate increases.
- In 2017/18, Maintenance Service Management will award new contracts for Building Maintenance and Street Light Maintenance.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 304,048	$ 309,060	$ 309,060	$ 329,268
Administration	$ 7,052	$ 12,443	$ 12,443	$ 15,693
Materials & Supplies	$ 24,405	$ 34,133	$ 34,133	$ 36,633
Contracted Services	$ 0	$ 0	$ 15,000	$ 0
Equipment	$ 900	$ 4,200	$ 4,200	$ 4,200
TOTAL	**$ 336,405**	**$ 359,836**	**$ 374,836**	**$ 385,794**

EXPENDITURE DETAIL

Administration: $7,500 for taxes and fees and $8,193 for office assistance, professional dues and trainings.

Materials and Supplies: $16,538 for uniform services, $7,000 for protective and safety clothing, $5,400 for application software and $7,696 for office supplies, postage and printing at the Town Service Center.

Equipment: $3,300 for lease costs and $900 for miscellaneous equipment.

FUNDING

General Fund	$ 336,405	$ 359,836	$ 374,836	$ 385,794
TOTAL	**$ 336,405**	**$ 359,836**	**$ 374,836**	**$ 385,794**

PERSONNEL

PERMANENT	FTE
Maintenance Services Director	1.00
Maintenance Services Coordinator	1.00
TOTAL PERMANENT FTE:	**2.00**

Building Maintenance

PROGRAM DESCRIPTION

Building Maintenance utilizes a combination of Town staff and service contracts to maintain 105,000 square feet of heavily utilized public buildings in safe and aesthetically-pleasing condition.

Building Maintenance tracks maintenance performed at each individual building and maintains a ten year asset replacement plan. Buildings are continuously improved to meet user needs and regulatory requirements. Capital improvement projects are identified and scheduled as needed.

Facilities include:

- Danville Library
- Veterans Memorial Bldg. & Senior Center
- Town Meeting Hall
- Village Theatre and Art Gallery
- Danville Community Center
- Oak Hill Park Community Center
- Hap Magee Ranch Park houses (3)
- Park restrooms (16)
- Teen Centers at Charlotte Wood, Diablo Vista and Los Cerros Middle Schools
- Danville Town Offices
- Town Service Center

GOALS

- Respond in a timely manner to requests for service in all Town-owned and managed buildings.
- Administer contracts for a variety of both routine and extra services, including custodial, plumbing, HVAC, electrical and pest management.
- Perform regular inspections at each facility and make immediate corrections to any safety and/or maintenance issues that need to be scheduled for completion.
- Perform maintenance activities for all buildings on an ongoing scheduled basis to prolong service life and prevent breakdowns.

HIGHLIGHTS

- In 2016/17, Building Maintenance replaced HVAC units at the Danville Library and the Town Service Center, refurbished the restrooms at the Danville Library, replaced flooring and the exterior doors at the Sycamore Day School and replaced the flooring at all three Teen Centers.
- For 2017/18, utility rates and service costs for water, electrical, sewer and solid waste disposal continue to increase. Supply costs increase slightly due to the cost of paper products and increased building usage.
- In 2017/18, Building Maintenance will award a new custodial services contract, install new flooring in the Village Theatre lobby, replace one HVAC unit at the Town Service Center, make drainage repairs at the Sycamore Valley Day School and install an alarm system at the Town Meeting Hall.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 279,231	$ 269,493	$ 269,493	$ 283,202
Temporary Salaries	$ 33,114	$ 40,257	$ 40,257	$ 40,257
Administration	$ 1,840	$ 1,840	$ 1,840	$ 7,340
Materials & Supplies	$ 37,674	$ 60,101	$ 61,604	$ 60,101
Contracted Services	$ 135,346	$ 190,588	$ 203,242	$ 194,748
Equipment	$ 20,075	$ 65,000	$ 65,000	$ 65,000
Program Activities	$ 282,485	$ 242,308	$ 242,307	$ 270,779
TOTAL	**$ 789,765**	**$ 869,587**	**$ 883,743**	**$ 921,427**

EXPENDITURE DETAIL

Temporary Salaries: fund part-time temporary custodial workers for various Town facilities.

Administration: professional dues and training costs.

Materials and Supplies: $34,000 for custodial and paper supplies; $25,101 for plumbing, electrical and paint supplies and $1,000 for furniture repairs.

Contracted Services: $113,390 for custodial services and $81,358 for alarm services, floor refinishing, carpet cleaning, gutter and window cleaning, and painting.

Equipment: repair costs associated with equipment at the Town Offices, Library, Community Centers, Village Theatre,Service Center and various park buildings.

Program Activities: $224,163 for gas and electricity, $25,536 for sewer and $21,080 for water.

FUNDING

General Fund	$ 368,908	$ 448,711	$ 452,936	$ 469,324
LLAD - Zone D	$ 420,857	$ 420,876	$ 430,807	$ 452,103
TOTAL	**$ 789,765**	**$ 869,587**	**$ 883,743**	**$ 921,427**

PERSONNEL

PERMANENT	FTE
Maintenance Specialist	1.00
Maintenance Worker	2.00
TOTAL PERMANENT FTE:	**3.00**
TEMPORARY FTE:*	**1.00**

*part-time temporary hours converted to full time equivalents (FTE)

Park Maintenance

PROGRAM DESCRIPTION

Park Maintenance is responsible for 198 acres of Town-owned and/or managed parks and community facilities that enhance residents' quality of life and support recreational activities offered through the Town and community organizations. Park Maintenance responds to public requests and supports Town-sponsored programs such as the Music in the Park concert series, adult softball at Sycamore Valley and Diablo Vista Parks and bocce ball at Sycamore Valley Park. Water usage is continually monitored to meet EBMUD water use and consumption restrictions.

GOALS

- Provide for safe, attractive and well-maintained parks, trails and open space.
- Provide daily litter control, landscape maintenance, irrigation system, play area and hardscape inspections/ repairs to keep Town-maintained parks safe for public use.
- Maintain and inspect Town-maintained fields to meet sport league standards and also allow for recreational use.
- Utilize integrated pest management practices to eradicate pests and weeds.

HIGHLIGHTS

- In 2016/17, Park Maintenance:
  - Continued to monitor water usage and meet EBMUD restrictions while attempting to keep plant material alive.
  - Prepared specifications for design RFP for the replacement of the play structures at Hap Magee Ranch Park.
  - Continued to utilize organic fertilizers for all Town-maintained sports fields.
  - Increased Park Maintenance staffing by one additional Maintenance Worker.
- In 2017/18, water, electricity and sewer costs continue to increase. Water costs are increasing due to significant EBMUD rate increases, despite ongoing efforts to manage water usage and reduce consumption. CPI adjustments will increase the cost of major contracted services.
- In 2017/18, Park Maintenance will:
  - Prepare plans and specifications for replacement of the play structures at Hap Magee Ranch Park.
  - Repair playground safety surfaces at several park sites.
  - Upgrade the lighting control system for the Town-maintained tennis courts at Monte Vista High School.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 722,788	$ 833,808	$ 833,808	$ 856,903
Temporary Salaries	$ 24,435	$ 63,000	$ 63,000	$ 63,000
Administration	$ 14,041	$ 20,552	$ 20,552	$ 30,253
Materials & Supplies	$ 80,523	$ 128,275	$ 133,608	$ 128,275
Contracted Services	$ 460,281	$ 592,176	$ 647,192	$ 622,266
Equipment	$ 9,059	$ 13,000	$ 13,000	$ 13,000
Program Activities	$ 358,910	$ 442,838	$ 442,838	$ 473,467
TOTAL	**$ 1,670,037**	**$ 2,093,649**	**$ 2,153,998**	**$ 2,187,164**

EXPENDITURE DETAIL

Temporary Salaries: costs for seasonal Park Maintenance Workers.

Administration: LLAD reimbursement costs and $10,000 for associated training costs.

Materials and Supplies: $38,000 for irrigation; $17,500 for hardscape; $35,000 for litter; $8,678 for asphalt; $16,000 for protective clothing/supplies and $13,097 for plants and other supplies.

Contracted Services: $454,820 for landscape maintenance; $19,000 for consulting services; $23,678 for trails and hardscape repairs; $13,000 for irrigation maintenance; $53,200 for pond maintenance; $27,800 for custodial services and $26,000 for tree maintenance.

Equipment: costs associated with equipment purchases, leases, or warranties.

Program Activities: $434,780 for water; $26,398 for electricity; $3,690 for sewer and $8,000 for sports field lighting.

FUNDING

General Fund	$ 833,641	$ 1,047,066	$ 1,076,506	$ 1,090,056
LLAD - Zone D	$ 833,764	$ 1,043,583	$ 1,074,492	$ 1,094,108
Donations/Contributions	$ 2,632	$ 3,000	$ 3,000	$ 3,000
TOTAL	**$ 1,670,037**	**$ 2,093,649**	**$ 2,153,998**	**$ 2,187,164**

PERSONNEL

PERMANENT	FTE
Maintenance Supervisor	1.00
Maintenance Specialist	3.00
Maintenance Worker	5.00
TOTAL PERMANENT FTE:	**9.00**
TEMPORARY FTE:*	**1.50**

*part-time temporary hours converted to full time equivalents (FTE)

Roadside Maintenance

PROGRAM DESCRIPTION

Roadside Maintenance is responsible for over 60 acres of roadside landscaping, medians and community areas. Roadside Maintenance strives to provide attractive, aesthetically-pleasing streetscape areas including clean and safe pedestrian pathways. Water usage is continually monitored to meet EBMUD water usage restrictions.

GOALS

- Provide for safe, attractive and well-maintained roadsides and medians.
- Conduct regular irrigation system inspections and repairs.
- Perform daily litter control.
- Prune trees, control weeds and replace plant material as needed.
- Identify and evaluate long-term maintenance needs on an annual basis.

HIGHLIGHTS

- In 2016/17, Roadside Maintenance:
  - Completed major tree projects, such as the downtown area and Sycamore Valley Creek Trail, to enhance roadside safety and community appearance.
  - Monitored irrigation systems for efficient water use and compliance with drought restrictions.
  - Assumed maintenance responsibility for several newly landscaped areas, including the Downtown beautification and redevelopment projects.
- Utility costs for water, electricity and sewer continue to rise due to increases imposed by EBMUD and PG&E.
- Contracted tree maintenance costs are increasing as trees age and require higher levels of maintenance. Creek cleaning contract costs have risen significantly due to more stringent California Department of Fish and Wildlife restrictions.
- In 2017/18, Roadside Maintenance will:
  - Continue to respond to drought and storm related tree issues that continue to be identified.
  - Continue to identify tree projects to maintain roadsides and enhance streetscape aesthetics and public safety. Upgrade irrigation equipment as part of ongoing water conservation and efficiency efforts.
  - Work with consultant to evaluate locations where replacing existing landscaping with more drought tolerant materials may be appropriate.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 582,140	$ 696,805	$ 703,815	$ 665,999
Temporary Salaries	$ 10,926	$ 25,000	$ 25,000	$ 25,000
Administration	$ 28,779	$ 33,430	$ 33,430	$ 39,203
Materials & Supplies	$ 30,670	$ 65,339	$ 69,385	$ 65,339
Contracted Services	$ 356,964	$ 515,357	$ 597,252	$ 527,162
Equipment	$ 6,116	$ 16,228	$ 16,227	$ 16,228
Program Activities	$ 239,235	$ 322,360	$ 322,360	$ 349,225
TOTAL	**$ 1,254,830**	**$ 1,674,519**	**$ 1,767,469**	**$ 1,688,156**

EXPENDITURE DETAIL

Temporary Salaries: $25,000 for cost of part-time, temporary staffing to assist with various work and activities.

Administration: $33,050 for LLAD reimbursement costs.

Materials and Supplies: irrigation, litter, hardscape and planting supplies; $32,600 for Roadside Zone A and $32,740 for Roadside Zone B.

Contracted Services: $232,603 for Roadside Zone A and $236,560 for Roadside Zone B; $15,000 for creek cleaning, $22,500 for downtown litter removal, $16,200 for irrigation repairs and $4,299 for hardscape repairs.

Program Activities: $105,200 for Roadside Zone A water and $224,400 for Roadside Zone B water, $15,000 for Roadside Zone A electricity and $3,465 for Roadside Zone B electricity.

FUNDING

General Fund	$ 238	$ 0	$ 0	$ 0
LLAD - Zone A	$ 548,398	$ 801,662	$ 838,030	$ 768,642
LLAD - Zone B	$ 706,194	$ 872,857	$ 929,439	$ 919,514
TOTAL	**$ 1,254,830**	**$ 1,674,519**	**$ 1,767,469**	**$ 1,688,156**

PERSONNEL

PERMANENT	FTE
Maintenance Superintendent	1.00
Maintenance Supervisor	1.00
Maintenance Specialist	1.00
Maintenance Worker	4.00
TOTAL PERMANENT FTE:	**7.00**
TEMPORARY FTE:*	**0.50**

*part-time temporary hours converted to full time equivalents (FTE)

Street Maintenance

PROGRAM DESCRIPTION

Street Maintenance utilizes a combination of Town staff and contract services to maintain approximately 145 miles of streets and roadways, 4,700 storm drain inlets, 6.1 miles of roadside ditches and 4.6 miles of creeks and channels.

Street Maintenance performs a number of activities to comply with the federal Clean Water Act and reduce the flow of pollutants and trash into storm drains and waterways. Street sweeping is performed on a monthly basis for all residential streets and weekly for commercial streets; a minimum of 25% of catch basins and Town maintained drainage channels are inspected and/or cleaned annually.

GOALS

- Repaint pavement legends, striping and curb markings to enhance safety.
- Maintain safe streets and sidewalks by performing inspections and repairing potholes, curbs and gutters.
- Perform street sweeping and inspection and/or cleaning of catch basins in compliance with the Municipal Regional Permit issued by the San Francisco Regional Water Quality Control Board.
- Conduct cleaning, repair, replacement and installation of traffic signs to ensure they are legible and functional for motorists and pedestrians.
- Maintain creeks and channels to reduce potential for flooding and property damage.

HIGHLIGHTS

- In 2016/17, Street Maintenance:
  - Swept over 6,000 curb miles of streets.
  - Inspected and cleared over 500 storm drain inlets and 38 creeks and drainage channels, before, during and after the major winter storm events.
  - Reduced effects of winter storms by taking a proactive approach to creek and drainage maintenance throughout the epic storm season.
  - Installed 2,873 feet of striping, 62 pavement legends, and 480 signs.
- In 2017/18, Street Maintenance will:
  - Continue a regular street sweeping program on all public Town streets.
  - Perform regular ongoing maintenance of town-maintained drainage facilities.
  - Continue with street name sign replacement to increase visibility and continue transition to new sign standards.
  - Repaint pavement striping on various arterial and residential streets.
  - Replace damaged sections of sidewalks, curbs and gutters in high traffic areas.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 418,312	$ 503,327	$ 503,327	$ 539,996
Temporary Salaries	$ 174	$ 0	$ 0	$ 19,000
Administration	$ 0	$ 457	$ 457	$ 3,102
Materials & Supplies	$ 43,966	$ 62,234	$ 62,593	$ 62,234
Contracted Services	$ 234,751	$ 319,251	$ 319,251	$ 327,759
Equipment	$ 223	$ 10,030	$ 10,030	$ 10,030
Program Activities	$ 43,945	$ 44,200	$ 44,200	$ 46,400
TOTAL	**$ 741,371**	**$ 939,499**	**$ 939,858**	**$ 1,008,521**

EXPENDITURE DETAIL

Materials and Supplies: $21,682 for signs, markings, paint and supplies; $18,000 for asphalt supplies and $22,552 for concrete, drainage and hardscape supplies.

Contracted Services: $225,040 for town-wide street sweeping; $41,739 for catch basin cleaning, creek maintenance and downtown trash removal; $36,080 for sign maintenance; $12,500 for sidewalk repairs; $4,000 for emergency clean up/drainage repairs, $4,400 for asphalt repairs and $4,000 for litter.

Equipment: includes costs associated with purchase, leasing, or maintenance of equipment.

Program Activities: includes electricity costs.

FUNDING

Gas Tax	$ 571,644	$ 654,622	$ 654,981	$ 705,401
Clean Water	$ 169,727	$ 284,877	$ 284,877	$ 303,120
TOTAL	**$ 741,371**	**$ 939,499**	**$ 939,858**	**$ 1,008,521**

PERSONNEL

PERMANENT	FTE
Maintenance Supervisor	1.00
Maintenance Specialist	1.00
Maintenance Worker	3.00
TOTAL PERMANENT FTE:	**5.00**

Street Light Maintenance

PROGRAM DESCRIPTION

Street Light Maintenance provides for safe, well-lighted streets by funding utility costs, performing monthly street light inspections and undertaking necessary repairs on approximately 1,100 Town-owned street lights; and funding utility costs for an additional 2,100 PG&E owned street lights.

Repair requests to PG&E and the Town's street light maintenance contractor are done electronically, which allows the Town to monitor the status of requests through the PG&E website and the contractor's database.

GOALS

- Conduct proactive regular inspections within three street lighting zones, including Downtown Danville, main arterial streets and residential areas.
- Respond to requests for street light repairs from the public in a timely manner.
- Determine the responsible agency for reported street light maintenance issues and notify of necessary repairs.
- Maintain a database to accurately track repairs and maintenance of street lights.

HIGHLIGHTS

Street light maintenance includes electricity costs associated with all PG&E and Town-owned lights, and maintenance and repairs associated with Town-owned lights. Electricity costs continue to increase, and account for the majority of the program costs.

LED street lights have been installed on Sycamore Valley Road, Camino Tassajara and in the downtown area, increasing the effectiveness of lighting while reducing costs in these areas. Further opportunities to utilize LED technology and other energy saving measures continue to be pursued.

- In 2016/17, Street Light Maintenance:
  - Continued inspections of Downtown, arterial and residential street lights.
  - Facilitated over 125 street light repairs.
  - Replaced two street lights along Camino Tassajara that were damaged in traffic accidents.
- In 2017/18, Street Light Maintenance will:
  - Proactively inspect Downtown, arterial and residential street lights.
  - Award a new street light maintenance contract.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 105,835	$ 179,695	$ 179,695	$ 202,176
Temporary Salaries	$ 0	$ 0	$ 0	$ 0
Administration	$ 9,642	$ 11,332	$ 11,331	$ 11,331
Materials & Supplies	$ 1,344	$ 6,299	$ 6,299	$ 6,299
Contracted Services	$ 42,907	$ 39,500	$ 69,802	$ 44,500
Program Activities	$ 470,341	$ 485,000	$ 485,000	$ 515,600
TOTAL	**$ 630,069**	**$ 721,826**	**$ 752,127**	**$ 779,906**

EXPENDITURE DETAIL

Administration: LLAD reimbursement costs.

Materials and Supplies: $6,299 for repair parts and supplies.

Contracted Services: $40,500 for street light repairs and $4,000 for consulting services.

Program Activities: $515,600 for electricity costs.

FUNDING

LLAD - Zone C	$ 630,069	$ 721,826	$ 752,127	$ 779,906
TOTAL	**$ 630,069**	**$ 721,826**	**$ 752,127**	**$ 779,906**

PERSONNEL

PERMANENT	FTE
Maintenance Worker	2.00
TOTAL PERMANENT FTE:	**2.00**

Traffic Signal Maintenance

PROGRAM DESCRIPTION

Traffic Signal Maintenance maintains and operates a network of 54 traffic signals, traffic control signage, radar display signs, illuminated crosswalks, and overhead flashing beacons in a manner that ensures mobility for Danville residents. Traffic signal maintenance is accomplished through a contract with the Contra Costa County Public Works Department. The program also contributes to a percentage of maintenance costs associated with the six Caltrans-owned and operated traffic signals proximate to the Interstate 680 on and off ramps within Danville.

GOALS

- Maintain and operate a roadway system consisting of 54 optimally timed and coordinated traffic signals, traffic control signage and striping.
- Continuously improve operation of the transportation network through application of available technologies, capital improvements and traffic signal timing enhancements.
- Conduct proactive, regular inspections of traffic signal apparatus, illuminated crosswalks, flashing beacons and radar display signs.
- Promptly respond to public inquiries regarding traffic signal operations.

HIGHLIGHTS

- In 2016/17, Traffic Signal Maintenance:
  - Provided over 1,500 hours of traffic signal maintenance services.
  - Replaced signal cabinets and/or controllers at 3 intersections.
  - Replaced or upgraded over 800 loop detectors at 20 intersections.
  - Inspected battery back-up systems at all signalized intersections; replaced batteries and/or hardware at 22 signalized intersections.
  - Assisted with deployment of the Townwide ALPR camera system.
- In 2017/18, Traffic Signal Maintenance will:
  - Replace/upgrade traffic signal cabinets/controllers at 3 intersections.
  - Replace/upgrade illuminated crosswalks at 4 locations.
  - Convert fluorescent street name sign lamps to LED and replace illuminated street name sign panels at 15 intersections.
  - Develop plans for software and hardware upgrades to the traffic signal interconnect system and traffic signal controller network.
  - Conduct Townwide inspections and complete a 5-year implementation plan for repainting of signal poles and cabinets.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Contracted Services	$ 166,845	$ 223,000	$ 223,000	$ 223,000
TOTAL	**$ 166,845**	**$ 223,000**	**$ 223,000**	**$ 223,000**

EXPENDITURE DETAIL

Contracted Services: $223,000 for traffic signal maintenance and consulting.

FUNDING

Gas Tax	$ 166,845	$ 223,000	$ 223,000	$ 223,000
TOTAL	**$ 166,845**	**$ 223,000**	**$ 223,000**	**$ 223,000**

PROGRAM DESCRIPTION

Equipment Maintenance ensures that all Town vehicles and equipment are properly maintained to allow safe operation with maximum useful life.

Contracted services, equipment repairs and gasoline costs support a fleet of 58 vehicles. Specific criteria have been developed and incorporated into a ten-year replacement schedule that includes each type and piece of equipment used by the Town. Once due for replacement, vehicles and equipment are evaluated further to ensure that replacement is necessary and appropriate.

GOALS

- Schedule and perform routine maintenance service and repairs on all Town vehicles.
- Replace vehicles that meet specific criteria set forth in the Town's Vehicle Replacement Policy; coordinate auction of vehicles taken out of service.
- Maintain and repair specialized equipment including a turf tractor, backhoe, forklift, message boards, and other smaller pieces of equipment and machinery.
- Conduct daily inspections of two-cycle equipment, including generators, weed eaters, blowers, chain saws and specialty equipment, such as concrete saws, boring tools and small engine turf equipment.

HIGHLIGHTS

- In 2016/17, Equipment Maintenance:
  - Continued the purchase and maintenance of a greener fleet including the installation of two new EV charging stations; one at the Clocktower parking lot and one at the Library/Community Center parking lot.
  - Awarded a new fleet maintenance contract.
  - Proactively inspected and maintained equipment, resulting in nearly 100% equipment up time.
  - Completed significant preventative maintenance on the backhoe.
- In 2017/18, Equipment Maintenance will:
  - Include a greener fleet of 11 hybrid and 8 electric vehicles, which is equivalent to 33% of the total fleet.
  - Reduce fuel costs as much as possible by maintaining a greener fleet and managing fuel contracts.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Administration	$ 385	$ 12,000	$ 12,000	$ 12,000
Materials & Supplies	$ 106,533	$ 202,000	$ 202,212	$ 152,000
Contracted Services	$ 16,385	$ 33,052	$ 34,925	$ 33,052
Equipment	$ 108,066	$ 159,728	$ 206,688	$ 162,051
Program Activities	$ 1,012	$ 1,250	$ 1,250	$ 1,250
TOTAL	**$ 232,381**	**$ 408,030**	**$ 457,075**	**$ 360,353**

EXPENDITURE DETAIL

Administration: fuel fees paid to the State Board of Equalization.

Materials & Supplies: $152,000 for gasoline and supplies for Town-owned vehicles.

Contracted Services: $7,000 for towing expenses and $26,053 for tractor, forklift, backhoe, and other maintenance.

Equipment: $91,630 for police vehicle maintenance; $65,420 for maintenance of all other Town vehicles and $5,000 for miscellaneous equipment purchases.

FUNDING

General Fund	$ 232,381	$ 408,030	$ 457,075	$ 360,353
TOTAL	**$ 232,381**	**$ 408,030**	**$ 457,075**	**$ 360,353**


DANVILLE



Recreation, Arts & Community Services

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Recreation, Arts & Community Services

PROGRAMS	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Recreation, Arts & Comm. Svcs. Mgmt	$ 346,955	$ 383,627	$ 399,436	$ 390,896
Sports and Fitness	$ 572,078	$ 653,699	$ 654,771	$ 648,713
Facilities Management	$ 465,239	$ 501,051	$ 501,342	$ 524,868
Cultural Arts	$ 585,490	$ 582,691	$ 698,706	$ 705,793
Youth Services	$ 407,123	$ 416,035	$ 416,035	$ 502,796
Teen Services	$ 341,893	$ 401,410	$ 402,999	$ 416,532
Adult Services	$ 97,796	$ 128,528	$ 128,611	$ 131,560
Senior Services	$ 356,182	$ 441,158	$ 443,261	$ 455,673
Library Services	$ 190,592	$ 196,914	$ 196,914	$ 203,794
Community Events	$ 220,802	$ 268,167	$ 268,315	$ 257,268
TOTAL	**$ 3,584,150**	**$ 3,973,279**	**$ 4,110,390**	**$ 4,237,893**

FUNDING				
General Fund	$ 1,105,137	$ 1,633,834	$ 1,655,945	$ 1,656,236
Recreation Fees & Charges	$ 2,479,013	$ 2,339,445	$ 2,454,445	$ 2,581,657
TOTAL	**$ 3,584,150**	**$ 3,973,279**	**$ 4,110,390**	**$ 4,237,893**

PERSONNEL	FTE
PERMANENT	15.75
TEMPORARY	22.50
* part-time temporary hours converted to full time equivalents (FTE)	38.25

PROGRAM DESCRIPTION

Recreation, Arts and Community Services (RACS) Management ensures that the Department's mission to provide recreational experiences, promote health and wellness, foster human development and the arts are met. Efforts include program oversight, resource management and cost recovery.

Staff support is provided to the Arts Commission, Gallery Curatorial Committee, Parks and Leisure Services Commission, Senior Issues Sub-Committee, Trails Sub-Committee, Sports Alliance and Veterans Memorial Building Board of Trustees.

With completion of the new Parks, Recreation and Arts Strategic Plan, a number of department programs will be focusing on implementation measures that are aimed at further enrichment opportunities for all segments of the community.

GOALS

- Support development of innovative, high quality programs and services offering growth and enrichment opportunities, in collaboration with partner organizations, in order to meet the needs and interests of Danville residents.
- Effectively manage the Department's fiscal resources to ensure program and facility revenues and expenditures are within the established cost recovery plan.
- Lead and support department staff to ensure outstanding customer service and maximize departmental performance.
- Support Town commissions and committees, and facilitate training and networking opportunities for commissioners and committee members.

HIGHLIGHTS

- In 2016/17, Recreation, Arts and Community Services Management:
  - Finalized the Parks, Recreation and Arts Strategic Plan Update.
  - Explored opportunities to further increase RACS' presence in the community, including at community events.
  - Continued to encourage teens and young adults to apply for seasonal employment with the Town of Danville.
- In 2017/18, Recreation, Arts and Community Services Management will:
  - Work with the Parks and Leisure Services and Arts Commissions to begin the implementation of the Parks, Recreation and Arts Strategic Plan Update.
  - Ensure that department marketing efforts are complimentary and coincide with the implementation of the Community Branding and Marketing Plan.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 170,175	$ 173,479	$ 173,479	$ 209,848
Temporary Salaries	$ 10,062	$ 26,100	$ 26,100	$ 27,000
Administration	$ 4,413	$ 10,230	$ 10,230	$ 10,230
Materials & Supplies	$ 83,135	$ 88,318	$ 88,318	$ 86,318
Contracted Services	$ 79,170	$ 85,500	$ 101,309	$ 57,500
TOTAL	**$ 346,955**	**$ 383,627**	**$ 399,436**	**$ 390,896**

EXPENDITURE DETAIL

Temporary Salaries: temporary staffing to assist with various work and activities.

Materials and Supplies: $21,000 in postage for the quarterly Activity Guide; $50,000 for Activity Guide printing; $13,500 for marketing materials and $1,818 for Commission costs.

Contracted Services: $49,000 for graphic services associated with the quarterly Activity Guide; $5,500 for the Arts and Youth Programs and $3,000 for commission projects.

FUNDING

General Fund	$ 346,955	$ 383,627	$ 399,436	$ 390,896
TOTAL	**$ 346,955**	**$ 383,627**	**$ 399,436**	**$ 390,896**

PERSONNEL

PERMANENT	FTE
Recreation, Arts & Com. Svcs. Director	1.00
TOTAL PERMANENT FTE:	**1.00**
TEMPORARY FTE:*	**0.75**

*part-time temporary hours converted to full time equivalents (FTE)

PROGRAM DESCRIPTION

The Sports and Fitness Program promotes health and wellness by offering a variety of year-round activities, fitness classes and sports leagues for all ages. Annually, the Program offers over 150 fitness classes and aquatics programs serving over 1,500 community members. Youth and adults participate in sports leagues, including basketball, softball, volleyball, lacrosse, bocce ball and kickball leagues. The Cubbies Program provides youth ages 3 to 5 the opportunity to be introduced to organized T-ball in a non-competitive, nurturing environment.

GOALS

- Provide active recreational opportunities for youth and adults through leagues.
- Strengthen water safety and fitness in the community by providing seasonal aquatics programs at the Monte Vista and San Ramon Valley High School Community Pools.
- Promote health and wellness by offering a variety of sports and fitness classes for all ages.

HIGHLIGHTS

- In 2016/17, Sports and Fitness:
  - Expanded bocce ball court availability for leagues and drop-in use, in conjunction with expansion of the bocce ball courts at Sycamore Valley Park from four courts to eight.
  - Implemented a mini youth triathlon for late summer 2016.

- In 2017/18, Sports and Fitness will:
  - Expand the mini youth triathlon event.
  - Expand Sports Programming to include alternative sports which do not need to be played on sports fields such as running, pickleball and cycling.
  - Add a showcase all-star type event to adult sports leagues at the end of the season.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 143,720	$ 136,812	$ 137,884	$ 145,385
Temporary Salaries	$ 154,361	$ 183,917	$ 183,917	$ 163,046
Administration	$ 2,743	$ 4,765	$ 4,765	$ 4,769
Materials & Supplies	$ 23,982	$ 43,620	$ 43,620	$ 43,789
Contracted Services	$ 242,578	$ 274,235	$ 274,235	$ 285,696
Equipment	$ 493	$ 3,950	$ 3,950	$ 6,028
Program Activities	$ 4,201	$ 6,400	$ 6,400	$ 0
TOTAL	**$ 572,078**	**$ 653,699**	**$ 654,771**	**$ 648,713**

EXPENDITURE DETAIL

Temporary Salaries: funding for seasonal part-time employees to assist with classes, programs, camps and aquatics.

Administration: $4,769 for background checks, training, and advertising.

Materials and Supplies: $23,789 for sports equipment, staff, and team uniforms; $20,000 for Software Maintenance.

Contracted Services: $239,685 for instructor fees; $33,595 for softball and basketball officials and $12,416 for Bocce Court Preparation.

Equipment: $6,028 to purchase sports equipment.

FUNDING

General Fund	$ (99,319)	$ (13,745)	$ (12,673)	$ (26,044)
Recreation Fees & Charges	$ 671,397	$ 667,444	$ 667,444	$ 674,757
TOTAL	**$ 572,078**	**$ 653,699**	**$ 654,771**	**$ 648,713**

PERSONNEL

PERMANENT	FTE
Program Supervisor	0.50
Program Coordinator	1.00
TOTAL PERMANENT FTE:	**1.50**
TEMPORARY FTE:*	**8.00**

*part-time temporary hours converted to full time equivalents (FTE)

Facilities Management

PROGRAM DESCRIPTION

Facilities Management strengthens community image and sense of place by making Town parks and facilities available for Town programs and private rental use for the community. Facilities Management oversees use of Danville parks, sports fields and community facilities, including:

- Danville Community Center and Library
- Town Meeting Hall
- Village Theatre and Art Gallery
- Veterans Memorial Building and Senior Center
- Oak Hill Park Community Center
- Diablo Vista, Hap Magee Ranch, Oak Hill, Osage Station and Sycamore Valley Parks
- John Baldwin, Green Valley, Greenbrook, Montair and Vista Grande School Parks
- John Baldwin Multipurpose Room, Diablo Vista and Los Cerros Middle Schools' Gymnasiums, Monte Vista Community Pool and High School Tennis Courts
- Sports fields at Los Cerros and Stone Valley Middle Schools and Alamo and Rancho Romero Elementary Schools

GOALS

- Maintain a balanced reservation schedule of facility use to include Town programs, co-sponsored groups and private rentals.
- Provide high-quality customer service before, during and after facility use.
- Maximize community use of Town and School District facilities.
- Manage facility revenues/expenditures within the established cost recovery plan.

HIGHLIGHTS

- In 2016/17, Facilities Management:
  - Expanded bocce ball court availability for leagues and drop-in use at Sycamore Valley Park.
  - Implemented new reservations for the picnic area following the renovation of play and picnic areas at Osage Station Park.
- In 2017/18, Facilities Management will:
  - Develop a Sports Field Usage Manual to assist in ensuring use and field rental information is available to all users.
  - Offer amenities related to technology and audio visual needs for building rentals.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 344,638	$ 367,269	$ 367,560	$ 385,386
Temporary Salaries	$ 40,773	$ 86,952	$ 86,952	$ 86,952
Administration	$ 77,068	$ 3,280	$ 3,280	$ 4,980
Materials & Supplies	$ 2,375	$ 40,550	$ 40,550	$ 44,550
Contracted Services	$ 385	$ 0	$ 0	$ 0
Equipment	$ 0	$ 3,000	$ 3,000	$ 3,000
TOTAL	**$ 465,239**	**$ 501,051**	**$ 501,342**	**$ 524,868**

EXPENDITURE DETAIL

Temporary Salaries: for part-time temporary Facilities Attendants to assist with operation of Town-managed facilities.

Administration: $4,980 for professional development and Live Scan.

Materials and Supplies: $32,000 for application software maintenance; $3,850 for uniforms and supplies; $4,000 for furniture replacement and $4,700 for printing and marketing materials.

FUNDING

General Fund	$ (93,426)	$ (6,593)	$ (6,302)	$ 17,224
Recreation Fees & Charges	$ 558,665	$ 507,644	$ 507,644	$ 507,644
TOTAL	**$ 465,239**	**$ 501,051**	**$ 501,342**	**$ 524,868**

PERSONNEL

PERMANENT	FTE
Program Supervisor	0.50
Program Coordinator	1.00
Administrative Assistant	1.00
Facilities Attendant	2.00
TOTAL PERMANENT FTE:	**4.50**
TEMPORARY FTE:*	**2.75**

*part-time temporary hours converted to full time equivalents (FTE)

PROGRAM DESCRIPTION

Based at the Village Theatre and Art Gallery, Cultural Arts provides a variety of activities and opportunities for residents of all ages in the visual, performing and musical arts. Cultural Arts works to enhance cultural experiences, encourage participation in the arts and support Danville's small town atmosphere. For 2017/18, co-sponsored events include productions by Role Players Ensemble Theatre, Danville Children's Musical Theatre and the Eugene O'Neill Foundation Festival.

GOALS

- Enrich experiential learning through visual arts exhibits, performances, camps, classes and workshops.
- Rotate Gallery exhibits every 6-8 weeks and offer a variety of types of art work, with complementing programs that enhance the visitor experience and educational workshops for all ages.
- Offer co-sponsored shows by partnering with local nonprofits with an eye toward diverse content: cinema, live theatre, live music and comedy for all ages.
- Maintain a quality theatre and performing arts facility with standards for a positive patron and user experience.

HIGHLIGHTS

- In 2016/17, Cultural Arts:
  - Co-sponsored productions by the Role Players Ensemble Theatre, Danville Children's Musical Theatre and the Eugene O'Neill Foundation.
  - Offered 5 Moonlight Movies at the Danville Town Green.
  - Staged the 31st Year of Music in the Park Concerts.
  - Hosted 7 art exhibitions in the Village Theatre Art Gallery, featuring photography, painting, mixed media, surfboards, and art quilts.
  - Offered 44 art camps and 8 drama camps, 81 art classes and workshops for kids and adults, and 17 drama and performing arts classes for kids.
- In 2017/18, Cultural Arts will:
  - Increase the level of programs offered, with an emphasis on exploring new themes and techniques in art and cultivating exploration, growth and community through the performing arts.
  - Increase the number of cultural arts programs offered with an emphasis in outdoor performances for families and children; create a public sculpture program featuring dogs; and introduce a mobile recreation program called Art on the Go where art is brought to the community neighborhood parks.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 239,942	$ 263,287	$ 264,302	$ 278,133
Temporary Salaries	$ 25,190	$ 35,125	$ 35,125	$ 42,800
Administration	$ 101,069	$ 59,345	$ 107,345	$ 74,980
Materials & Supplies	$ 11,499	$ 24,100	$ 24,100	$ 30,810
Contracted Services	$ 168,459	$ 171,984	$ 171,984	$ 265,150
Equipment	$ 5,306	$ 8,850	$ 8,850	$ 13,920
Program Activities	$ 34,025	$ 20,000	$ 87,000	$ 0
TOTAL	**$ 585,490**	**$ 582,691**	**$ 698,706**	**$ 705,793**

EXPENDITURE DETAIL

Temporary Salaries: part-time, temporary staffing to assist with various work and activities.

Administration: $68,000 revenue sharing with co-sponsored groups; $1,865 for music licensing; $1,600 for advertising; $3,515 for Live Scan, training and dues.

Materials and Supplies: $12,450 for uniforms and event supplies to include Public Art Project; $1,300 for postage; $8,000 for advertising and marketing materials; $4,060 for miscellaneous supplies; and $5,000 for ActiveNet Software.

Contracted Services: $32,000 for Vendini ticket software; $20,000 for Music in the Park; $16,050 for Cultural Art Events and Gallery exhbit preparation; $84,100 for class instructor fees and $113,000 for camp instructor fees.

FUNDING

General Fund	$ 137,190	$ 267,983	$ 268,998	$ 273,169
Recreation Fees & Charges	$ 448,300	$ 314,708	$ 429,708	$ 432,624
TOTAL	**$ 585,490**	**$ 582,691**	**$ 698,706**	**$ 705,793**

PERSONNEL

PERMANENT	FTE
Program Supervisor	1.00
Program Coordinator	2.00
TOTAL PERMANENT FTE:	**3.00**
TEMPORARY FTE:*	**0.75**

*part-time temporary hours converted to full time equivalents (FTE)

Youth Services

PROGRAM DESCRIPTION

Youth Services provides social, recreational and educational experiences for youth ages preschool to 10 by offering safe spaces to play and learn. Each year, over 7,500 youth participate in enrichment classes, day camps, excursions, events and adaptive recreation activities for physically and developmentally disabled persons.

GOALS

- Deliver theme-based seasonal camps and extended day care opportunities that provide youth with enriching experiences and meet the needs of parent/guardian schedules.
- Deliver quality year-round classes that foster youth life skills, education and enrichment in a welcoming environment.
- Through partnerships with non-profit organizations, provide opportunities for community members with disabilities to participate in activities and programs.
- Host youth-centered events that encourage family participation.

HIGHLIGHTS

- In 2016/17, Youth Services:
  - Offered family-friendly events including the Children's Fall Fest, Eggstravaganza, Elf Workshop, Happy Birthday Dr. Seuss Party and the Recreation Expo.
  - Collaborated with nonprofit organizations on Recreational Activities for Developmentally Disabled (RADD) program.
  - Increased the attendance at each event and added a celebration of Star Wars with the May the 4th Be With You event.
  - Added three new classes/camps: Little Medical School, Cooking Round the World, and Tiny Tot Science.

- In 2017/18, Youth Services will:
  - Continue offering diverse programs, activities and family-friendly events.
  - Continue offering high-quality seasonal camps.
  - Begin to offer Mobile Recreation at parks and events throughout Town.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 128,836	$ 129,590	$ 129,590	$ 137,831
Temporary Salaries	$ 83,558	$ 92,153	$ 92,153	$ 118,430
Administration	$ 3,497	$ 5,192	$ 5,192	$ 5,492
Materials & Supplies	$ 17,022	$ 40,136	$ 40,136	$ 45,263
Contracted Services	$ 169,393	$ 139,492	$ 139,492	$ 178,900
Equipment	$ 338	$ 3,072	$ 3,072	$ 3,120
Program Activities	$ 4,479	$ 6,400	$ 6,400	$ 13,760
TOTAL	**$ 407,123**	**$ 416,035**	**$ 416,035**	**$ 502,796**

EXPENDITURE DETAIL

Temporary Salaries: funding for part-time temporary employees to assist with classes, programs, and activities.

Materials and Supplies: $23,516 for class, camp, mobile recreation and event supplies; $20,000 for software maintenance and $1,747 for staff uniforms, marketing materials, and postage.

Contracted Services: $10,400 for transportation and $168,500 for instructors and speakers.

FUNDING

General Fund	$ (8,564)	$ 48,162	$ 48,162	$ 29,115
Recreation Fees & Charges	$ 415,687	$ 367,873	$ 367,873	$ 473,681
TOTAL	**$ 407,123**	**$ 416,035**	**$ 416,035**	**$ 502,796**

PERSONNEL

PERMANENT	FTE
Program Supervisor	0.50
Program Coordinator	1.00
TOTAL PERMANENT FTE:	**1.50**
TEMPORARY FTE:*	**4.00**

*part-time temporary hours converted to full time equivalents (FTE)

Teen Services

PROGRAM DESCRIPTION

Teen Services provides recreational, social and educational experiences for youth ages 11 to 18. The Division's programs offer positive alternatives for youth during the hours of 3:00 p.m. to 6:00 p.m. when youth are more vulnerable to crime. After school teen programs offered at all Danville middle schools provide a safe place to hang out, learn new skills, develop friendships and receive adult support.

The Search Institute's 40 Developmental Assets are used to design programs that promote youth development. The Danville Youth Council fosters leadership development, planning and decision-making skills, responsibility and service to others.

GOALS

- Offer complimentary after school Teen Centers located at Charlotte Wood, Diablo Vista and Los Cerros Middle Schools that provide a fun, enriching and safe space for youth.
- Provide teens with activities and experiences for social, leadership and decision-making skill development, including classes, day camps, workshops, special events and excursions.
- Advise the Danville Youth Council, which teaches youth leadership and independence and develops teens into mentors for the younger generation.
- Hire teens and offer volunteer opportunities as a means to teach life skills, responsibility and leadership development.

HIGHLIGHTS

- In 2016/17, Teen Services:
  - Expanded the Danville Youth Council's programs, increased volunteer participation at Town events and hosted two planning retreats.
  - Implemented enrichment activities at the Teen Centers.
  - Renovated Teen Centers with new furniture, updated games and new activities.

- In 2017/18, Teen Services will:
  - Begin providing Internet access at all three Teen Centers.
  - Offer new and varied enrichment courses for teens.
  - Continue to grow the Danville Youth Council's programs and partnerships.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 145,938	$ 149,793	$ 151,382	$ 161,467
Temporary Salaries	$ 108,996	$ 126,813	$ 126,813	$ 130,444
Administration	$ 3,067	$ 4,857	$ 4,857	$ 5,142
Materials & Supplies	$ 27,745	$ 45,308	$ 45,308	$ 45,663
Contracted Services	$ 33,544	$ 50,349	$ 50,349	$ 46,820
Equipment	$ 1,503	$ 2,500	$ 2,500	$ 1,500
Program Activities	$ 21,100	$ 21,790	$ 21,790	$ 25,496
TOTAL	**$ 341,893**	**$ 401,410**	**$ 402,999**	**$ 416,532**

EXPENDITURE DETAIL

Temporary Salaries: funding for part-time temporary employees to assist with classes, programs, and activities.

Materials and Supplies: $16,863 for afterschool program and summer camp supplies; $4,000 for furniture; $4,800 for snacks and $20,000 for application software and staff uniforms.

Contracted Services: $16,100 for transportation and $30,720 for instructor fees.

Program Activities: $25,496 for admission charges.

FUNDING

General Fund	$ 185,617	$ 245,244	$ 246,833	$ 249,191
Recreation Fees & Charges	$ 156,276	$ 156,166	$ 156,166	$ 167,341
TOTAL	**$ 341,893**	**$ 401,410**	**$ 402,999**	**$ 416,532**

PERSONNEL

PERMANENT	FTE
Program Supervisor	0.50
School Program Coordinator	0.25
Program Coordinator	1.00
TOTAL PERMANENT FTE:	**1.75**
TEMPORARY FTE:*	**4.50**

*part-time temporary hours converted to full time equivalents (FTE)

Adult Services

PROGRAM DESCRIPTION

Adult Services provides year-round opportunities for adults to participate in recreational, social and educational activities, classes and programs. In addition, the program manages volunteer efforts Town-wide.

GOALS

- Offer quality enrichment and lifelong learning programs for the community's adults.
- Provide activities that offer opportunities for social, recreational and healthy experiences for adults including classes, workshops, special events and excursions.
- Foster opportunities for the community to give back through volunteering.

HIGHLIGHTS

- In 2016/17, Adult Services:
  - Increased the number of enrichment classes offered which included Ballet Fit, Gardening classes, and Kitchen/Bath Design and Remodel.
  - Expanded the program classes and activities for more collaboration between adults and seniors jointly in those activities.
  - Re-branded the "Taste and Toast of" culinary series program to include an Evening with Elvis and a Frank Sinatra Dinner Show.
  - Collaborated with the Youth and Teen department to add the Star Wars Crawl to the May the 4th event.

- In 2017/18, Adult Services will:
  - Increase the number and diversity of the enrichment classes offered to include health and wellness offerings.
  - Collaborate with local business to improve existing and add new programs.
  - Increase options for adult volunteer opportunities.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 53,917	$ 54,355	$ 54,438	$ 57,987
Temporary Salaries	$ 21,379	$ 19,000	$ 19,000	$ 22,000
Administration	$ 155	$ 300	$ 300	$ 300
Materials & Supplies	$ 2,807	$ 16,750	$ 16,750	$ 13,350
Contracted Services	$ 19,538	$ 37,923	$ 37,923	$ 37,923
Equipment	$ 0	$ 200	$ 200	$ 0
TOTAL	**$ 97,796**	**$ 128,528**	**$ 128,611**	**$ 131,560**

EXPENDITURE DETAIL

Temporary Salaries: funding for part-time, temporary staffing to assist with operation of the Town-wide volunteer program.

Materials and Supplies: $10,000 for software maintenance; $2,400 for volunteer recognition; and $950 for marketing materials and miscellaneous expenses.

Contracted Services: costs for instructor fees and new programs.

FUNDING

General Fund	$ 63,918	$ 51,428	$ 51,511	$ 54,460
Recreation Fees & Charges	$ 33,878	$ 77,100	$ 77,100	$ 77,100
TOTAL	**$ 97,796**	**$ 128,528**	**$ 128,611**	**$ 131,560**

PERSONNEL

PERMANENT	FTE
Program Supervisor	0.50
TOTAL PERMANENT FTE:	**0.50**
TEMPORARY FTE:*	**0.50**

*part-time temporary hours converted to full time equivalents (FTE)

PROGRAM DESCRIPTION

Senior Services provides year-round opportunities for participation in recreational, social and educational activities, classes and programs. Over 5,000 active adults over the age of 55 participate in social, recreational and educational programs provided by the Town each year. A number of low-cost and free programs and services are provided, including drop-in programs.

GOALS

- Provide activities that offer opportunities for social, recreational, fitness and healthy experiences for seniors including classes, workshops, community events and excursions.
- Offer affordable programs for seniors.
- Offer quality enrichment, lifelong learning programs and referral services for seniors in collaboration with nonprofit and private sector service providers.
- Produce and distribute the Silver Streak senior newsletter to residents.

HIGHLIGHTS

- In 2016/17, Senior Services:
  - Added new programs and classes to its current offerings which include Mat Pilates, Jump Start your Memoir-One story at a Time, Build Your Brain with Lego, Ukulele, Music Appreciation, Feldenkrais Awareness Through Movement, Math Club, Peer Support Group and Balance, Stability and Fall Prevention.
  - Restructured the delivery of the Silver Streak Newsletter from bi-monthly to quarterly to adhere with the Activity Guide schedule.
  - Provided an intergenerational program pairing teens and seniors with the Digital Age Generation Bridge Program.

- In 2017/18, Senior Services will:
  - Add new programs and classes to the current offerings to include more health and wellness options.
  - Expand the number of intergenerational programs being provided.
  - Continue to work with local businesses to help sponsor upcoming programs.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 172,134	$ 155,137	$ 157,161	$ 167,652
Temporary Salaries	$ 29,732	$ 39,000	$ 39,000	$ 42,000
Administration	$ 1,852	$ 1,643	$ 1,643	$ 1,943
Materials & Supplies	$ 40,239	$ 72,750	$ 72,829	$ 55,250
Contracted Services	$ 90,300	$ 111,628	$ 111,628	$ 137,828
Equipment	$ 89	$ 1,000	$ 1,000	$ 1,000
Program Activities	$ 21,836	$ 60,000	$ 60,000	$ 50,000
TOTAL	**$ 356,182**	**$ 441,158**	**$ 443,261**	**$ 455,673**

EXPENDITURE DETAIL

Temporary Salaries: funding for part-time, temporary staff to assist with program services.

Materials and Supplies: $5,000 for software maintenance; $20,250 for event supplies and marketing materials for Lend a Hand Day, holiday luncheons, softball, bocce ball, Senior Sneakers trips, silver screen, furniture and volunteer recognition; $10,000 postage for Silver Streak and $20,000 for production and printing of the Silver Streak.

Contracted Services: $40,500 for transportation costs; $2,000 for entertainment; $3,000 for bocce court preparation and $92,328 for instructor fees.

Program Activities: $50,000 for admission charges associated with Senior Sneaker trips.

FUNDING

General Fund	$ 161,372	$ 192,648	$ 194,751	$ 207,163
Recreation Fees & Charges	$ 194,810	$ 248,510	$ 248,510	$ 248,510
TOTAL	**$ 356,182**	**$ 441,158**	**$ 443,261**	**$ 455,673**

PERSONNEL

PERMANENT	FTE
Program Supervisor	0.50
Administrative Assistant	1.00
TOTAL PERMANENT FTE:	**1.50**
TEMPORARY FTE:*	**1.25**

*part-time temporary hours converted to full time equivalents (FTE)

Library Services

PROGRAM DESCRIPTION

The Danville Library receives over 280,000 visits annually. The Library serves as a community resource for information, literature, music, video, Internet access, reference material and enrichment for children. The Danville Library was built by the Town and opened in August 1996, and operates as one of 26 branches in the Contra Costa County Library system. The Danville Library also benefits from outstanding community support provided by the Friends of the Danville Library and the Danville Library Foundation.

A portion of the property taxes paid by all property owners is allocated to fund the countywide library system. This dedicated funding allows all branch libraries to operate and be open to the public 35 hours per week.

In order to maintain the highest possible level of service for Danville residents, the Town augments this dedicated library funding in two ways: by funding all building maintenance, capital replacement and technology costs associated with operation of the Danville Library; and by appropriating General Fund revenues to expand operating and service delivery hours by an additional 25 hours per week. As a result, the Danville Library is open for service Monday through Sunday, 60 hours per week. This is the maximum number of hours provided through any of the 26 branch libraries in Contra Costa County.

GOALS

- Offer a robust collection of lending materials in print, video, audio and electronic formats.
- Provide varied educational and enrichment programs for the community in collaboration with community organizations and the Town.
- Offer complimentary high-speed Internet access for the public.

HIGHLIGHTS

- In 2016/17, the Danville Library:
  - Upgraded the Library's furniture in the Fireplace Room and other reading areas.
  - Renovated the Library's main restrooms, lighting, HVAC, and telephone systems.
  - Provided enhanced motor skills development tools for the Children's section.
  - Installed an electronic display system to promote events and activities at the Library.
  - Served more patrons (by circulation) than any other library in the County's 26 library branch system.
- In 2017/18, the Danville Library will upgrade the Teen Area, including additional seating, workspace, tables and other amenities.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Program Activities	$ 190,592	$ 196,914	$ 196,914	$ 203,794
TOTAL	**$ 190,592**	**$ 196,914**	**$ 196,914**	**$ 203,794**

EXPENDITURE DETAIL

Program Activities: $196,914 to fund an additional 25 hours of library services per week, for a total of 60 hours of service per week.

FUNDING

General Fund	$ 190,592	$ 196,914	$ 196,914	$ 203,794
TOTAL	**$ 190,592**	**$ 196,914**	**$ 196,914**	**$ 203,794**

Community Events

PROGRAM DESCRIPTION

Community Events manages the Town resources required to support annual celebrations that enrich the quality of life for residents, promote the community and enhance the local economy. This includes events that are staged and organized entirely by the Town (Town-sponsored) or staged and organized by various community groups with some level of Town assistance (Town co-sponsored). Town support for co-sponsored events is typically in the form of partial funding, street closures, encroachment permits, or staffing assistance.

GOALS

- Coordinate events that bring the community together to celebrate the community and Danville's heritage.
- Facilitate family-friendly events that are safe and accessible to everyone while managing the events' impact on traffic, circulation and access to private property.
- Promote and foster economic vitality with a focus in Downtown Danville.
- Cultivate partnerships with community organizations, businesses and residents through co-sponsored events.

HIGHLIGHTS

- In 2016/17, Community Events:
  - Co-sponsored the 59th Annual Kiwanis July 4th Parade, Danville Devil Mountain Run, Summerfest, Hot Summer Nights Car Show, Danville d'Elegance, Fall Crafts Festival, Run for Education and Lighting of the Old Oak Tree.
  - Distributed over 14,000 Community Event Calendar rack cards to the public.
  - Promoted all events through several local and regional multi-media channels, website calendars, print, online, newsletter, Facebook, and Twitter.
  - Managed Community Event logistics, where actual costs were under budget.
- In 2017/18, Community Events will:
  - Continue to manage logistics for all Town co-sponsored events.
  - Continue to alter logistics in an effort to streamline resources.
  - Increase awareness of Community Events through the "Live Locally" branding and marketing efforts.
  - Encourage event organizers to utilize branding as part of their marketing efforts.

EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Employee Expenses	$ 37,880	$ 71,289	$ 71,289	$ 57,510
Temporary Salaries	$ 51	$ 0	$ 0	$ 0
Administration	$ 2,817	$ 800	$ 800	$ 1,500
Materials & Supplies	$ 15,463	$ 20,152	$ 20,300	$ 21,332
Contracted Services	$ 143,091	$ 153,926	$ 153,926	$ 153,426
Program Activities	$ 21,500	$ 22,000	$ 22,000	$ 23,500
TOTAL	**$ 220,802**	**$ 268,167**	**$ 268,315**	**$ 257,268**

EXPENDITURE DETAIL

Materials and Supplies: $7,800 for downtown banner rotation (five times per year); $9,853 for traffic safety signage and miscellaneous supplies, and $3,679 for community event marketing material.

Contracted Services: $130,000 for Police overtime; $20,000 for maintenance of downtown tree lighting, $2,226 for portable toilet rentals, and $1,200 for street sweeping.

Program Activities: $16,500 for Town co-sponsorship of the July 4th Parade and $7,000 for Town co-sponsorship of the Lighting of the Old Oak Tree event.

FUNDING

General Fund	$ 220,802	$ 268,167	$ 268,315	$ 257,268
TOTAL	**$ 220,802**	**$ 268,167**	**$ 268,315**	**$ 257,268**

PERSONNEL

PERMANENT	FTE
Program Coordinator	0.50
TOTAL PERMANENT FTE:	**0.50**


DANVILLE



Successor Agency

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Successor Agency

PROGRAMS	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Successor Agency	$ 3,790,444	$ 1,239,301	$ 1,239,301	$ 1,181,597
TOTAL	**$ 3,790,444**	**$ 1,239,301**	**$ 1,239,301**	**$ 1,181,597**

FUNDING				
RPTTF 20% LM	$ 0	$ 0	$ 0	$ 0
Successor Agency RPTTF	$ 3,790,444	$ 1,239,301	$ 1,239,301	$ 1,181,597
TOTAL	**$ 3,790,444**	**$ 1,239,301**	**$ 1,239,301**	**$ 1,181,597**

Successor Agency

PROGRAM DESCRIPTION

The Danville Community Development (Redevelopment) Agency (CDA) was established in 1986, in accordance with state-enacted Redevelopment Law, and was responsible for carrying out the goals of the 1986 Redevelopment Plan. Implementation of those goals assisted private property owners and businesses, spurred private re-investment in the project area and reduced or eliminated blighted conditions that existed when the Agency was established.

In 2011, the State enacted ABx1 26, which eliminated redevelopment. Effective February 1, 2012, the CDA was dissolved and all assets were transferred to the Town, acting as the Successor Agency for the former CDA. The role of the Successor Agency is to wind down the affairs of the former CDA. The Successor Agency biannually develops a Recognized Obligation Payment Schedule (ROPS), which lists all ongoing obligations of the former CDA, and allows the Successor Agency to receive Redevelopment Property Tax Trust Fund (RPTTF) revenues to meet those obligations. The ROPS must be approved by the Successor Agency's Oversight Board, the State Department of Finance and the County Auditor-Controller.

The Successor Agency liquidated all assets, including real property, held by the former CDA, as required by ABx1 26. This process also requires approval of the Successor Agency's Oversight Board and, in some cases, all taxing entities within the Town.

On June 27, 2012, the State passed AB 1484, adding significant new and modified actions and deadlines associated with the ongoing dissolution process.

HIGHLIGHTS

RPTTF revenues are projected to fully fund all 2017/18 Enforceable Obligations included on the ROPs filed with the State. This includes:

- Debt service payments associated with the 2001 and 2005 Certificates of Participation (to be retired in 2026 and 2035).
- Debt service payments associated with the 2001 Taxable Revenue Bonds (to be retired in 2028).
- Repayment of the outstanding $9.36 million debt to the Town under the 2011 Re-entered Cooperation Agreement between the former CDA and the Town (to be retired in 2026).
- Allowable administrative costs.

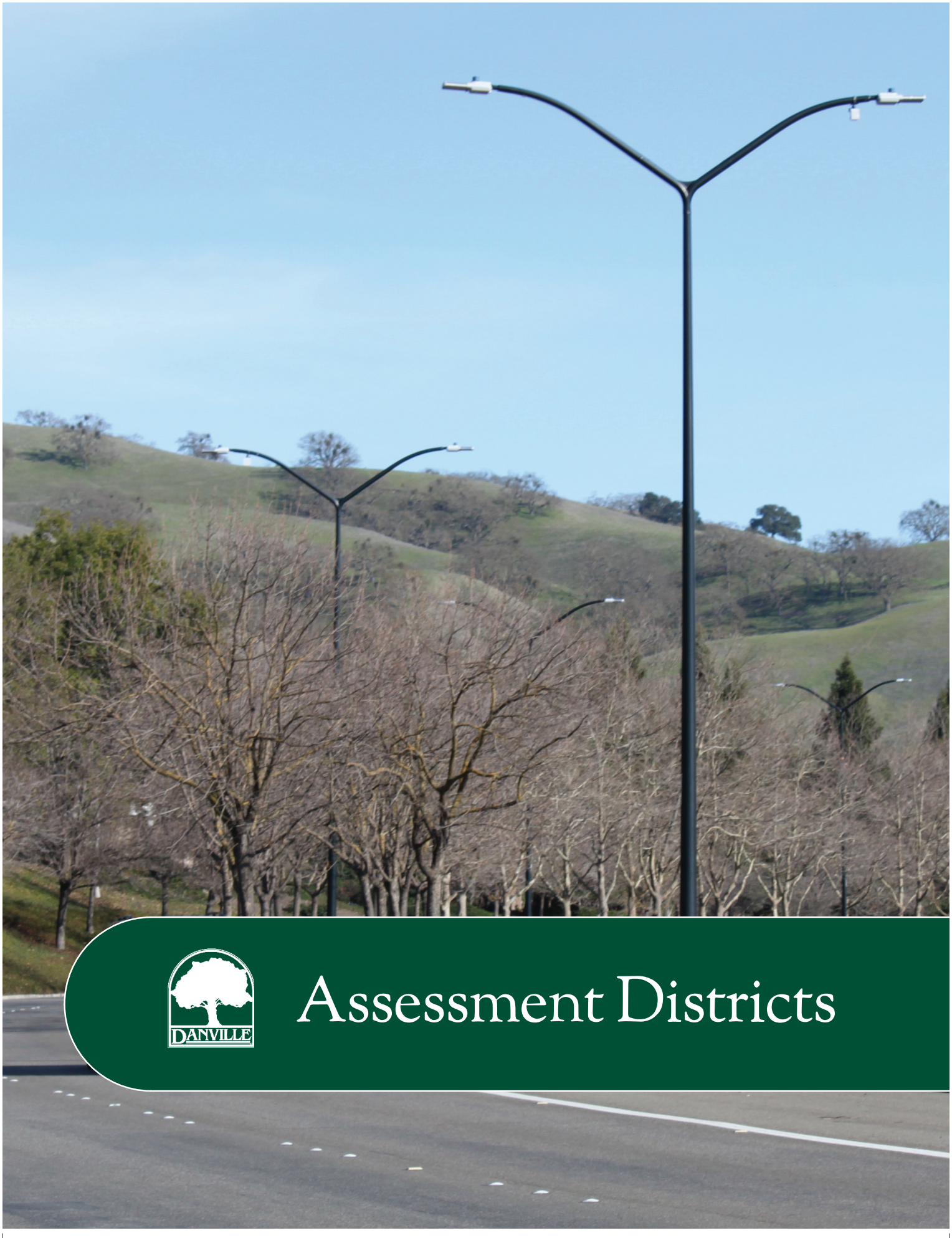
EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Administration	$ (28,773)	$ 4,000	$ 4,000	$ 4,000
Contracted Services	$ 188,942	$ 70,600	$ 70,600	$ 19,900
Program Activities	$ 3,628	$ 7,500	$ 7,500	$ 0
Other	$ 2,461,820	$ 0	$ 0	$ 0
Debt Service	$ 1,164,826	$ 1,157,201	$ 1,157,201	$ 1,157,697
TOTAL	**$ 3,790,444**	**$ 1,239,301**	**$ 1,239,301**	**$ 1,181,597**

FUNDING

Successor Agency RPTTF	$ 3,790,444	$ 1,239,301	$ 1,239,301	$ 1,181,597
TOTAL	**$ 3,790,444**	**$ 1,239,301**	**$ 1,239,301**	**$ 1,181,597**


DANVILLE



Assessment Districts

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Assessment Districts

	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
PROGRAMS				
Assessment District Debt Service	$ 496,295	$ 16,403	$ 16,403	$ 0
TOTAL	**$ 496,295**	**$ 16,403**	**$ 16,403**	**$ 0**
FUNDING				
Sycamore Valley A D (93-2)	$ 39,759	$ 5	$ 5	$ 0
Tassajara Ranch A D (97-2)	$ 32,816	$ 1,213	$ 1,213	$ 0
Neriad A D 2005A (97-1)	$ 423,720	$ 15,185	$ 15,185	$ 0
TOTAL	**$ 496,295**	**$ 16,403**	**$ 16,403**	**$ 0**

PROGRAM DESCRIPTION

The Town of Danville acts as trustee for three Assessment Districts that were initially created between 1985 and 1990 to finance public infrastructure improvements required to mitigate new development that occurred in the Sycamore Valley, Crow Canyon Corridor and Northeast Danville. Subsequent to their formation, the debt associated with each of these Districts has been re-financed in order to lower interest rates and reduce the cost to property owners.

The three Assessment Districts are:

- Sycamore Valley Assessment District

  The Sycamore Valley Assessment District was retired in September 2006. Because the District improvement fund continues to maintain a small fund balance, the District continues to be included in the Budget. However, property owners within the former District area of benefit are no longer paying special assessments.

- Tassajara Ranch Assessment District

  The Tassajara Ranch Assessment District was retired in September 2013. Because the District improvement fund continues to maintain a small fund balance, the District continues to be included in the Budget. However, property owners within the former District area of benefit are no longer paying special assessments.

- Northeast Roadway Improvement Assessment District

  The Northeast Roadway Improvement Assessment District was retired in September 2015. Because the District improvement fund continues to maintain funds for improvements within the Diablo Road corridor, the District continues to be included in the Budget. However, property owners within the former District area of benefit are no longer paying special assessments.

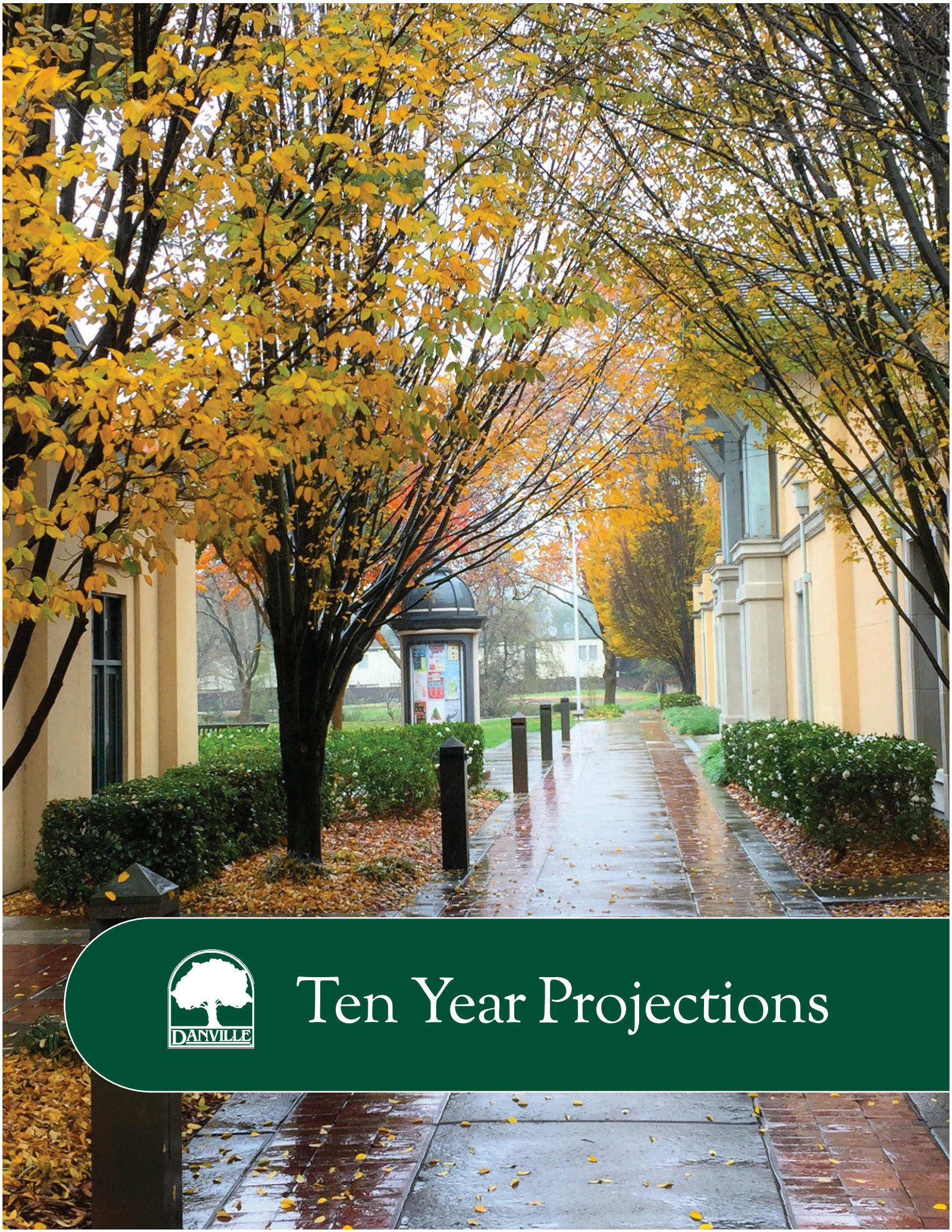
EXPENDITURES

Category	Actual FY 15/16	Adopted FY 16/17	Adjusted FY 16/17	Adopted FY 17/18
Administration	$ 0	$ 6,859	$ 6,859	$ 0
Contracted Services	$ 73,825	$ 9,544	$ 9,544	$ 0
Debt Service	$ 422,470	$ 0	$ 0	$ 0
TOTAL	**$ 496,295**	**$ 16,403**	**$ 16,403**	**$ 0**

FUNDING

Sycamore Valley A D (93-2)	$ 39,759	$ 5	$ 5	$ 0
Tassajara Ranch A D (97-2)	$ 32,816	$ 1,213	$ 1,213	$ 0
Neriad A D 2005A (97-1)	$ 423,720	$ 15,185	$ 15,185	$ 0
TOTAL	**$ 496,295**	**$ 16,403**	**$ 16,403**	**$ 0**


DANVILLE



Ten Year Projections

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Ten-year forecasts are annually reviewed and updated to assist with long term planning and to ensure ongoing fiscal sustainability for the Town. The economy, state actions affecting local governments, or local changes all have the potential to affect future Town revenues. Similarly, changing priorities and demands have the potential to affect service delivery and future costs.

While overall revenues are stable, Danville is a largely built-out community, and additional revenue growth resulting from expansion is limited. The ten-year forecasts assume nominal infill population growth at a rate of 0.3% per year, based upon the forecasts included in the 2030 General Plan.

All revenues and expenditures presented in the ten-year forecasts are comparing 2017/18 (current year) with 2026/27, unless otherwise stated.

REVENUES

Total revenues are forecast to increase by 11.47%, from $36,197,665 to $40,348,771. General Fund revenues are forecast to increase by 16.06%, from $25,249,221 to $29,305,129; Special Revenue funds are projected to increase by 12.67% from $8,766,847 to $9,877,361. Planning and Building revenues remain strong, increasing by an average of 0.8% annually, while Engineering revenues decline significantly in the second five years due to reduced development activity. Gas Tax revenues increase by an average of 6.6% annually, thanks to the passage of SB 1 in April 2017. Other revenues are increased modestly: Measure J by 1% annually and LLAD by 0.3% annually. Asset Replacement revenues are increased by $300,000 annually, including $100,000 each from the General Fund, Building and Planning Fund, and the PEG fund. Redevelopment Property Tax Trust Fund (RPTTF) revenues will cover the approved, outstanding debt of the Successor Agency including repayment of the outstanding Town/CDA loan, plus allowable administrative costs.

General Fund

Property Tax revenues are forecast to increase by 2% annually, from $13,041,067 to $15,585,282; Property Transfer Tax is similarly projected to increase by 2% annually, from $567,350 to $678,036.

Sales Tax revenues are conservatively estimated to increase by 0.5% annually, from $5,314,000 to $5,557,969.

Transient Occupancy Tax, Cable Franchise, *Fines and Forfeitures*, *Rental Income* and *Miscellaneous* revenues are projected to increase 1% annually through 2020; and 1.5% annually thereafter. *Transient Occupancy* revenues increase from $127,277 to $143,387; *Cable Franchise* revenues increase from $861,692 to $970,761; *Fines and Forfeitures* increase from $175,000 to $197,151; *Rental Income* increases from $158,770 to $178,866; and, *Miscellaneous Revenue* increases from $211,178 to $237,908. *Business License Tax*, *Gas and Electric Franchise* and *Interest Income* are held flat at the 2017/18 amount.

Solid Waste Franchise Fees increase by 46.21% from $978,800 to $1,431,087. This reflects a policy decision to increase the franchise fee rate from 10% to 13% in 2017/18, and from 13% to 15% in 2021/22, in order to help pay for the Pavement Management Program.

Under the Re-entered Cooperation Agreement between the Town and the Successor Agency to the former Danville Community Development Agency, the Town will be repaid a total of $9.36 million between 2018 and 2026. The re-payment will produce a temporary revenue stream of $1 to $1.1 million per year, through 2026, with a final payment of $659,401 in 2026.

Special Revenue Funds

Except as noted below, projected fund balances in all Special Revenue Funds are forecast to be adequate to cover activity through 2026/27.

Clean Water Program - MRP 2.0 will increase the Town costs for the Countywide group permit and local program activities. Annual assessments plus available fund balance are forecast to be sufficient to carry through the ten year forecast. However fund balance will be depleted by 2026/27 and the Town will need to identify additional future funding to continue the program.

Town-wide Lighting and Landscape Assessment District (LLAD) 1983-1 – LLAD expenditures exceed annual assessment revenues in all four benefit zones. Zones A, B and D are currently subsidized with $800,000 from the General Fund. Zone B requires a General Fund subsidy in 2020/21. By 2026/27, total General Fund subsidy of $1.3 annually is required, absent a LLAD rate increase, while total LLAD fund balance declines from $2,926,928 to $-477,944.

Revenue estimates are based upon current revenues, taxes and assessments and do not assume increases in either LLAD or Clean Water assessments, an increase in the current Transient Occupancy Tax rate, or passage of an additional ½ cent sales tax for Transportation as is currently being considered in Contra Costa County. Without these, or some other additional revenue sources, funding for capital projects and pavement management will fall below what is needed to maintain the Town's infrastructure and meet residents' expectations. Inability to increase these revenues would have a significant and detrimental impact upon the General Fund, and would require some level of corresponding service level reductions in order to partially offset increased operating expenses.

EXPENDITURES

Ten-year forecasts show a 22.3% increase in Town operating expenditures from $31,711,857 to $38,799,381, equivalent to $7,087,524 or 2.24% annually. Successor Agency expenditures include enforceable obligations approved with the bi-annual Recognized Obligation Payment Schedules. Forecasts maintain services at 2017/18 levels.

Ten-year growth rates by department include: 18.5% for General Government, 33% for Police Services, 16.8% for Administrative Services, 23.2% for Development Services, 15.4% for Maintenance Services, 16.3% for Recreation Services.

Staffing changes are limited to reducing staffing by one Engineering Public Works Inspector in 2019/20. In the General Fund, personnel costs were increased 2.0% annually, contract police costs were increased 3.5% annually (with the exception of Animal Control @ 1.5% annually), all other expenditures were increased 1-1.5% annually.

In the Special Revenue funds, personnel costs were increased 2.0% and all other costs were increased 1-1.5% annually.

Because the Town does not participate in CalPERS, in favor of a defined contribution benefit program for its employees, Danville is not faced with the unfunded pension and retirement medical liabilities that are of major concern to many public agencies throughout the state.

Expenditure estimates do not assume voter or property owner approval of increased assessments or taxes associated with the Clean Water Program, Town-wide LLAD, the Transient Occupancy Tax or local or countywide Transportation sales taxes.

TRANSFERS AND DESIGNATIONS

Forecasts project ten-year average annual General Fund transfers of $1,250,000 for CIP Pavement Management, $1,135,922 for CIP General Purpose, $1,085,000 for LLAD operating, and $100,000 for Asset Replacement. It should be highlighted that these numbers are inflated by an average of $937,110 annually, for repayment of the outstanding loan to the Town under the 2011 Restated Cooperation Agreement. This loan is fully repaid by 2026, at which time this temporary revenue source will stop. Funding for future pavement management will come from a combination of General Fund and Measure J Return-to-Source funds.

Future Challenges

Despite being on solid financial footing, the Town can expect to face economic and service delivery challenges over the next decade, related to a number of areas:

Capital Expenditures – The Town maintains over $200 million in infrastructure, including streets, parks and buildings. Over the past decade, the Town has expended $5-$8 million annually for capital projects, inclusive of Pavement Management. While the Town has accumulated capital reserves, new revenues for future capital projects are projected to decline over the next ten years, necessitating use of the accumulated reserves. As noted under "Transfers And Designations", repayment of the outstanding loan balance to the Town by the former CDA under the 2011 Re-stated Cooperation Agreement will end in 2026, further reducing available revenues available for capital purposes in 2027. During the second half of the upcoming decade, it will be necessary to identify and secure new or additional sources of revenue, in order to fund capital expenditures at current levels, and meet community expectations.

Streets and Roads Maintenance - In order to maintain a PCI rating of 70-75, the Town should invest $2.5-$3 million annually in its Pavement Management Program. The ten year forecast shows that the Town will allocate an average of $2.50 million annually, wih $1.25 million of that amount coming from the General Fund. Gas Tax revenues are forecast to increase as a result of the passage of Senate Bill 1 – The Road Repair and Accountability Act of 2017, which will more than double local streets and roads funds allocated back to Danville by 2018/19. Measure J Return To Source funds remain flat, reflecting overall sales tax growth. As General Fund revenues available for this purpose decline, the Town will be unable to sustain funding Pavement Management at this level, absent new revenue sources.

Public Safety - Public safety is, and will remain, the Town's highest priority. Police Services are delivered through a combination of contracted services through the Contra Costa County Sheriff's Office, Town staff, police reserves and volunteers, and strong community partnerships. This has served the Town well - staffing levels are among the lowest in the county, property crimes are low, and the Town continues to achieve the goal of maintaining a safe community. Police expenditures are expected to outpace overall revenue and expenditure growth over the next ten years. Tenuous grant funding available to continue providing two School Resource Officers may necessitate eliminating these positions.

Maintenance Services – Maintenance responsibilities and costs will continue to increase as facilities age, and costs are expected to outpace overall Town expenses and revenue growth over the next ten years. Aggressive water conservation strategies, implementation of solar photovoltaic arrays at five different Town facilities and ongoing conversion of the vehicle fleet to hybrid and electric vehicles has slowed increases in water, electricity and fuel costs. Contract services costs will continue to increase with the cost of living and additional responsibilities associated with implementation of MRP 2.0.

Lighting and Landscape - Absent additional assessment revenues, increasing maintenance costs will require increased General Fund transfers as described above, to cover operating and capital costs, and maintain positive LLAD fund balances. In addition, no LLAD revenue will be available to fund future capital expenditures in future years.

Clean Water Program - The Town continues to comply with the federally mandated Clean Water Act and requirements imposed by the State Regional Water Quality Control Board (RWQCB). With issuance of the new five-year Municipal Regional Permit (MRP) in late 2015, more stringent compliance standards are expected, and additional future revenues will be required to comply with the new MRP.

State Budget Impacts – The State hs experienced an economic recovery over the past 2-3 years. In addition, the passage of Proposition 30 in November 2012 provided temporary revenue increases in personal income tax (through 2018) and sales tax (through 2016). This appears to have mitigated the State's budget deficit in the short term. The ten-year forecasts assume no new revenue losses to the State resulting from future legislative action.

SUMMARY

Despite modest future revenue growth, ten-year forecasts show that the Town is fiscally sound for the next several years. The Town's ability to receive re-payment of the outstanding loan by the former CDA is of major significance to the Town, and increases available revenue by $9.36 million (outstanding loan balance plus interest) over the ten-year forecast. The Town will nevertheless be required to identify and raise additional revenues or make additional service level reductions in order to continue to fully fund Operating and Capital expenditures at 2017/18 levels.


DANVILLE

Fund Activity

	Adopted 2017	Adopted 2018	Forecast 2019	Forecast 2020
GENERAL FUND				
BEGINNING FUND BALANCE	0	0	0	0
Operating Revenues	24,103,236	25,249,221	25,639,949	26,038,057
Transfers In/Carry Forward				
Transfer In Loan Repayment	1,000,000	1,000,000	1,100,000	1,100,000
Transfer In Overhead	297,553	297,553	297,553	297,553
Less Operating Expenses	-21,194,690	-22,322,328	-22,904,883	-23,410,179
Less Transfers Out				
Transfer Out To LLAD	-550,000	-800,000	-800,000	-850,000
Transfer Out To CIP-Pavement	-2,000,000	-1,800,000	-1,700,000	-1,500,000
Transfer Out To CIP	-1,556,099	-1,524,446	-1,532,619	-1,575,431
Transfer Out To Asset Repl	-100,000	-100,000	-100,000	-100,000
Net Annual Change				
ENDING FUND BALANCE	0	0	0	0
LESS DESIGNATIONS				
Designated For Technology	0	0	0	0
Designated For Other	0	0	0	0
ENDING FUND BALANCE	0	0	0	0
PEG FEES				
BEGINNING FUND BALANCE	447,154	426,014	124,003	39,705
Operating Revenues	92,217	91,304	92,217	93,139
Less Operating Expenses	-13,357	-13,315	-13,515	-13,717
Less Transfers Out				
Transfer Out To Asset Repl	-100,000	-100,000	-100,000	-100,000
Transfer For Capital Projects	0	-280,000	-63,000	0
Net Annual Change	-21,140	-302,011	-84,298	-20,578
ENDING FUND BALANCE	426,014	124,003	39,705	19,127
POLICE - SLESF				
BEGINNING FUND BALANCE	17,573	17,525	17,482	13,938
Operating Revenues	100,000	100,000	100,000	100,000
Less Operating Expenses	-100,048	-100,043	-103,545	-107,169
Less Transfers Out				
Net Annual Change	-48	-43	-3,545	-7,169
ENDING FUND BALANCE	17,525	17,482	13,938	6,769
POLICE - ABANDONED VEHICLE				
BEGINNING FUND BALANCE	221,985	210,601	199,239	187,870
Operating Revenues	18,858	18,858	18,858	18,858
Less Operating Expenses	-30,242	-30,220	-30,228	-30,236
Less Transfers Out				
Transfer Out To Asset Repl	0	0	0	-60,000
Net Annual Change	-11,384	-11,362	-11,370	-71,378
ENDING FUND BALANCE	210,601	199,239	187,870	116,492

Forecast 2021	Forecast 2022	Forecast 2023	Forecast 2024	Forecast 2025	Forecast 2026	Forecast 2027
0	0	0	0	0	0	0
26,443,691	27,049,647	27,483,788	27,926,239	28,377,165	28,836,738	29,305,129
1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	659,401	0
297,553	297,553	297,553	297,553	297,553	297,553	297,553
-24,009,725	-24,505,276	-25,134,784	-25,701,092	-26,363,261	-26,963,461	-27,660,350
-1,000,000	-1,100,000	-1,100,000	-1,300,000	-1,300,000	-1,300,000	-1,300,000
-1,500,000	-1,500,000	-1,500,000	-1,100,000	-1,000,000	-700,000	-200,000
-1,231,519	-1,241,924	-1,046,558	-1,122,700	-1,011,458	-730,231	-342,332
-100,000	-100,000	-100,000	-100,000	-100,000	-100,000	-100,000
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
19,127	-725	154	1,771	4,133	7,246	11,116
94,071	95,011	95,961	96,921	97,890	98,869	99,858
-13,923	-14,132	-14,344	-14,559	-14,778	-14,999	-15,224
-100,000	-80,000	-80,000	-80,000	-80,000	-80,000	-80,000
0	0	0	0	0	0	0
-19,853	879	1,617	2,362	3,113	3,870	4,634
-725	154	1,771	4,133	7,246	11,116	15,749
6,769	-4,150	-18,952	-37,772	-60,750	-88,033	-119,770
100,000	100,000	100,000	100,000	100,000	100,000	100,000
-110,919	-114,802	-118,820	-122,978	-127,283	-131,738	-136,348
-10,919	-14,802	-18,820	-22,978	-27,283	-31,738	-36,348
-4,150	-18,952	-37,772	-60,750	-88,033	-119,770	-156,119
116,492	105,106	93,712	82,308	70,896	59,474	48,042
18,858	18,858	18,858	18,858	18,858	18,858	18,858
-30,244	-30,252	-30,261	-30,270	-30,280	-30,290	-30,300
0	0	0	0	0	0	0
-11,386	-11,394	-11,403	-11,412	-11,422	-11,432	-11,442
105,106	93,712	82,308	70,896	59,474	48,042	36,600

	Adopted 2017	Adopted 2018	Forecast 2019	Forecast 2020
POLICE - ASSET SEIZURE				
BEGINNING FUND BALANCE	19,620	20,727	21,837	22,946
Operating Revenues	1,138	1,138	1,138	1,138
Less Operating Expenses	-31	-28	-29	-30
Net Annual Change	1,107	1,110	1,109	1,108
ENDING FUND BALANCE	20,727	21,837	22,946	24,054
BUILDING & PLANNING				
BEGINNING FUND BALANCE	3,789,905	3,183,266	3,378,322	3,518,166
Operating Revenues	2,650,487	2,752,600	2,743,758	2,948,539
Less Operating Expenses	-2,215,326	-2,457,544	-2,503,914	-2,551,171
Less Transfers Out				
Transfer Out To Asset Repl	-100,000	-100,000	-100,000	-100,000
Transfer For Capital Projects	-941,800	0	0	0
Net Annual Change	-606,639	195,056	139,844	297,368
ENDING FUND BALANCE	3,183,266	3,378,322	3,518,166	3,815,534
ENGINEEERING				
BEGINNING FUND BALANCE	1,552,777	1,301,336	1,167,917	1,370,588
Operating Revenues	129,850	137,850	479,056	458,449
Less Operating Expenses	-381,291	-271,269	-276,385	-281,598
Less Transfers Out				
Net Annual Change	-251,441	-133,419	202,671	176,851
ENDING FUND BALANCE	1,301,336	1,167,917	1,370,588	1,547,439
GAS TAX				
BEGINNING FUND BALANCE	2,520,567	2,278,465	2,095,496	1,958,351
Operating Revenues	908,679	1,211,992	1,718,304	1,752,433
Less Operating Expenses	-1,150,781	-1,194,961	-1,155,449	-1,176,314
Less Transfers Out				
Transfer Out To Pavement	0	-200,000	-700,000	-700,000
Net Annual Change	-242,102	-182,969	-137,145	-123,881
ENDING FUND BALANCE	2,278,465	2,095,496	1,958,351	1,834,470
MEASURE J				
BEGINNING FUND BALANCE	1,254,107	1,173,254	957,973	833,045
Operating Revenues	724,976	742,857	750,204	757,625
Less Operating Expenses	-260,829	-260,138	-265,133	-270,224
Less Transfers Out				
Transfer For Capital Projects	-45,000	-98,000	0	0
Transfer Out To Pavement	-500,000	-600,000	-610,000	-610,000
Net Annual Change	-80,853	-215,281	-124,928	-122,599
ENDING FUND BALANCE	1,173,254	957,973	833,045	710,446

Forecast 2021	Forecast 2022	Forecast 2023	Forecast 2024	Forecast 2025	Forecast 2026	Forecast 2027
24,054	25,161	26,267	27,372	28,476	29,578	30,679
1,138	1,138	1,138	1,138	1,138	1,138	1,138
-31	-32	-33	-34	-36	-37	-38
1,107	1,106	1,105	1,104	1,102	1,101	1,100
25,161	26,267	27,372	28,476	29,578	30,679	31,779
3,815,534	4,065,746	4,442,295	4,354,062	4,131,276	4,040,636	3,974,710
2,949,542	3,124,957	2,710,193	2,626,613	2,810,707	2,888,362	2,995,007
-2,599,330	-2,648,409	-2,698,426	-2,749,399	-2,801,347	-2,854,288	-2,908,242
-100,000	-100,000	-100,000	-100,000	-100,000	-100,000	-100,000
0	0	0	0	0	0	0
250,212	376,548	-88,233	-222,786	-90,640	-65,926	-13,235
4,065,746	4,442,295	4,354,062	4,131,276	4,040,636	3,974,710	3,961,475
1,547,439	1,586,196	1,403,489	1,154,918	899,961	637,082	368,676
325,669	109,619	49,273	48,511	46,319	46,633	46,633
-286,912	-292,326	-297,844	-303,468	-309,199	-315,039	-315,039
38,757	-182,707	-248,571	-254,957	-262,880	-268,406	-268,406
1,586,196	1,403,489	1,154,918	899,961	637,082	368,676	100,270
1,834,470	1,724,153	1,627,704	1,545,435	1,477,666	1,424,723	1,386,937
1,787,244	1,822,752	1,858,970	1,895,912	1,933,593	1,972,027	2,011,231
-1,197,562	-1,219,201	-1,241,238	-1,263,681	-1,286,537	-1,309,813	-1,333,519
-700,000	-700,000	-700,000	-700,000	-700,000	-700,000	-700,000
-110,318	-96,449	-82,268	-67,769	-52,944	-37,786	-22,288
1,724,153	1,627,704	1,545,435	1,477,666	1,424,723	1,386,937	1,364,649
710,446	600,152	492,138	386,376	282,839	181,497	82,319
765,121	772,691	780,336	788,059	795,858	803,736	811,692
-275,414	-280,705	-286,098	-291,596	-297,200	-302,913	-308,737
0	0	0	0	0	0	0
-600,000	-600,000	-600,000	-600,000	-600,000	-600,000	-600,000
-110,294	-108,014	-105,762	-103,537	-101,342	-99,178	-97,045
600,152	492,138	386,376	282,839	181,497	82,319	-14,726

Fund Activity

	Adopted 2017	Adopted 2018	Forecast 2019	Forecast 2020
CLEAN WATER				
BEGINNING FUND BALANCE	1,717,504	1,709,837	1,677,780	1,620,899
Operating Revenues	570,793	570,793	570,803	570,813
Less Operating Expenses	-578,460	-597,850	-622,684	-649,419
Less Transfers Out				
Transfer For Capital Projects	0	-5,000	-5,000	-5,000
Net Annual Change	-7,667	-32,057	-56,881	-83,606
ENDING FUND BALANCE	1,709,837	1,677,780	1,620,899	1,537,293
LLAD - ZONE A				
BEGINNING FUND BALANCE	515,297	488,525	497,380	494,952
Operating Revenues	579,525	582,115	583,858	585,606
Transfers In/Carry Forward				
Transfer In From Asset Repl.	0	0	0	0
General Fund Subsidy	250,000	250,000	250,000	250,000
Less Operating Expenses	-801,855	-768,818	-781,844	-795,095
Less Transfers Out				
Transfer Overhead To Gen Fund	-54,442	-54,442	-54,442	-54,442
Net Annual Change	-26,772	8,855	-2,428	-13,931
ENDING FUND BALANCE	488,525	497,380	494,952	481,021
LLAD - ZONE B				
BEGINNING FUND BALANCE	1,043,427	843,422	746,864	636,885
Operating Revenues	744,744	744,744	746,968	749,199
Transfers In/Carry Forward				
Transfer In From Asset Repl.	0	0	0	0
General Fund Subsidy	0	150,000	150,000	200,000
Less Operating Expenses	-874,031	-920,584	-936,229	-952,146
Less Transfers Out				
Transfer For Capital Projects	0	0	0	0
Transfer Overhead To Gen Fund	-70,718	-70,718	-70,718	-70,718
Net Annual Change	-200,005	-96,558	-109,979	-73,665
ENDING FUND BALANCE	843,422	746,864	636,885	563,220

Forecast 2021	Forecast 2022	Forecast 2023	Forecast 2024	Forecast 2025	Forecast 2026	Forecast 2027
1,537,293	1,424,883	1,281,390	1,109,318	900,932	653,236	362,942
570,824	570,834	570,845	570,855	570,866	570,877	570,888
-678,234	-709,327	-742,916	-779,240	-818,562	-861,171	-861,171
-5,000	-5,000	0	0	0	0	0
-112,410	-143,493	-172,072	-208,385	-247,696	-290,294	-290,283
1,424,883	1,281,390	1,109,318	900,932	653,236	362,942	72,658
481,021	455,363	417,751	367,951	305,728	230,841	143,045
587,359	589,118	590,881	592,650	594,425	596,204	597,989
0	0	0	0	0	0	0
250,000	250,000	250,000	250,000	250,000	250,000	250,000
-808,575	-822,288	-836,239	-850,431	-864,870	-879,558	-894,501
-54,442	-54,442	-54,442	-54,442	-54,442	-54,442	-54,442
-25,658	-37,613	-49,800	-62,223	-74,887	-87,796	-100,954
455,363	417,751	367,951	305,728	230,841	143,045	42,092
563,220	475,600	373,751	257,392	176,240	80,006	-31,607
751,437	753,682	755,933	758,191	760,456	762,727	765,006
0	0	0	0	0	0	0
200,000	200,000	200,000	250,000	250,000	250,000	250,000
-968,339	-984,813	-1,001,573	-1,018,625	-1,035,972	-1,053,622	-1,053,622
0	0	0	0	0	0	0
-70,718	-70,718	-70,718	-70,718	-70,718	-70,718	-70,718
-87,620	-101,849	-116,358	-81,152	-96,235	-111,613	-109,334
475,600	373,751	257,392	176,240	80,006	-31,607	-140,941

Fund Activity

	Adopted 2017	Adopted 2018	Forecast 2019	Forecast 2020
LLAD - ZONE C				
BEGINNING FUND BALANCE	1,064,918	915,851	708,793	490,991
Operating Revenues	662,204	662,204	664,183	666,168
Transfers In/Carry Forward				
General Fund Subsidy	0	0	0	0
Less Operating Expenses	-722,840	-780,831	-793,554	-806,489
Less Transfers Out				
Transfer For Capital Projects	-40,000	-40,000	-40,000	-20,000
Transfer Overhead To Gen Fund	-48,431	-48,431	-48,431	-48,431
Net Annual Change	-149,067	-207,058	-217,802	-208,752
ENDING FUND BALANCE	915,851	708,793	490,991	282,239
LLAD - ZONE D				
BEGINNING FUND BALANCE	1,258,756	1,107,187	973,892	817,710
Operating Revenues	1,131,618	1,131,619	1,134,741	1,137,873
Transfers In/Carry Forward				
General Fund Subsidy	300,000	400,000	400,000	400,000
Less Operating Expenses	-1,464,739	-1,546,466	-1,572,476	-1,598,932
Less Transfers Out				
Transfer Overhead To Gen Fund	-118,448	-118,448	-118,448	-118,448
Net Annual Change	-151,569	-133,295	-156,182	-179,507
ENDING FUND BALANCE	1,107,187	973,892	817,710	638,203
DONATIONS/CONTRIBUTIONS				
BEGINNING FUND BALANCE	46,085	47,019	47,978	48,880
Operating Revenues	4,734	4,734	4,734	4,734
Less Operating Expenses	-3,800	-3,775	-3,832	-3,889
Less Transfers Out				
Net Annual Change	934	959	902	845
ENDING FUND BALANCE	47,019	47,978	48,880	49,725
ASSET REPLACEMENT - GENERAL				
BEGINNING FUND BALANCE	1,943,599	1,973,241	1,966,495	1,955,007
Operating Revenues	9,387	9,387	9,387	9,387
Transfers In/Carry Forward				
Transfer In From General Fund	100,000	100,000	100,000	100,000
Transfer In From Building & Planning	100,000	100,000	100,000	100,000
Transfer In From PEG Fee	100,000	100,000	100,000	100,000
Transfer In From Abandoned Vehicle	0	0	0	60,000
Less Operating Expenses	-279,745	-316,133	-320,875	-325,688
Less Transfers Out				
Transfer For Capital Projects	0	0	0	0
Net Annual Change	29,642	-6,746	-11,488	43,699
ENDING FUND BALANCE	1,973,241	1,966,495	1,955,007	1,998,706

Forecast 2021	Forecast 2022	Forecast 2023	Forecast 2024	Forecast 2025	Forecast 2026	Forecast 2027
282,239	232,328	171,047	48,180	13,507	-33,197	-92,157
668,159	670,155	672,158	674,167	676,182	678,202	680,229
150,000	150,000	100,000	200,000	200,000	200,000	200,000
-819,638	-833,005	-846,594	-860,409	-874,454	-888,732	-888,732
0	0	0	0	0	0	0
-48,431	-48,431	-48,431	-48,431	-48,431	-48,431	-48,431
-49,910	-61,281	-122,867	-34,674	-46,703	-58,961	-56,934
232,328	171,047	48,180	13,507	-33,197	-92,157	-149,091
638,203	434,927	307,429	205,248	127,915	24,953	-104,124
1,141,014	1,144,164	1,147,324	1,150,494	1,153,673	1,156,861	1,160,059
400,000	500,000	550,000	600,000	600,000	600,000	600,000
-1,625,842	-1,653,214	-1,681,057	-1,709,378	-1,738,187	-1,767,490	-1,767,490
-118,448	-118,448	-118,448	-118,448	-118,448	-118,448	-118,448
-203,276	-127,498	-102,181	-77,333	-102,962	-129,077	-125,879
434,927	307,429	205,248	127,915	24,953	-104,124	-230,004
49,725	50,512	51,239	51,906	52,513	53,057	53,539
4,734	4,734	4,734	4,734	4,734	4,734	4,734
-3,947	-4,007	-4,067	-4,128	-4,190	-4,253	-4,316
787	727	667	606	544	481	418
50,512	51,239	51,906	52,513	53,057	53,539	53,956
1,998,706	1,977,519	1,931,374	1,880,196	1,823,910	1,762,438	1,695,704
9,387	9,387	9,387	9,387	9,387	9,387	9,387
100,000	100,000	100,000	100,000	100,000	100,000	100,000
100,000	100,000	100,000	100,000	100,000	100,000	100,000
100,000	80,000	80,000	80,000	80,000	80,000	80,000
0	0	0	0	0	0	0
-330,573	-335,532	-340,565	-345,673	-350,859	-356,121	-356,121
0	0	0	0	0	0	0
-21,186	-46,145	-51,178	-56,286	-61,472	-66,734	-66,734
1,977,519	1,931,374	1,880,196	1,823,910	1,762,438	1,695,704	1,628,969

	Adopted 2017	Adopted 2018	Forecast 2019	Forecast 2020
ASSET REPLACEMENT - LIB/CC				
BEGINNING FUND BALANCE	695,087	698,538	651,096	624,638
Operating Revenues	4,652	4,652	4,652	4,652
Less Operating Expenses	-1,201	-1,094	-1,110	-1,127
Less Transfers Out				
Transfer For Capital Projects	0	-51,000	-30,000	-30,000
Net Annual Change	3,451	-47,442	-26,458	-26,475
ENDING FUND BALANCE	698,538	651,096	624,638	598,163
SUCCESSOR AGENCY RPTTF				
BEGINNING FUND BALANCE				
Operating Revenues	2,240,301	2,181,597	2,284,715	2,280,575
Additional Loan received	0	0	0	0
Less Operating Expenses	-1,240,301	-1,181,597	-1,184,715	-1,180,575
Less Transfers Out				
Transfer Loan Repayment	-1,000,000	-1,000,000	-1,100,000	-1,100,000
Net Annual Change	0	0	0	0
ENDING FUND BALANCE	0	0	0	0
RPTTF 20% LM				
BEGINNING FUND BALANCE	1,122,303	1,122,303	1,122,303	1,122,303
Operating Revenues	0	0	0	0
Less Operating Expenses	0	0	0	0
Net Annual Change	0	0	0	0
ENDING FUND BALANCE	1,122,303	1,122,303	1,122,303	1,122,303

Forecast 2021	Forecast 2022	Forecast 2023	Forecast 2024	Forecast 2025	Forecast 2026	Forecast 2027
598,163	571,671	545,161	548,635	552,091	555,528	558,948
4,652	4,652	4,652	4,652	4,652	4,652	4,652
-1,144	-1,161	-1,179	-1,196	-1,214	-1,232	-1,232
-30,000	-30,000	0	0	0	0	0
-26,492	-26,509	3,473	3,456	3,438	3,420	3,420
571,671	545,161	548,635	552,091	555,528	558,948	562,368
2,279,212	2,274,714	2,272,250	2,281,625	2,272,850	1,830,677	1,166,282
0	0	0	0	0	0	0
-1,179,212	-1,174,714	-1,172,250	-1,181,625	-1,172,850	-1,171,276	-1,166,282
-1,100,000	-1,100,000	-1,100,000	-1,100,000	-1,100,000	-659,401	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
1,122,303	1,122,303	1,122,303	1,122,303	1,122,303	1,122,303	1,122,303
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
1,122,303	1,122,303	1,122,303	1,122,303	1,122,303	1,122,303	1,122,303

	Adopted 2017	Adopted 2018	Forecast 2019	Forecast 2020
GENERAL PURPOSE REVENUE				
GENERAL FUND				
Property Tax	12,247,588	13,041,067	13,301,888	13,567,926
Transfer Tax	532,830	567,350	578,697	590,271
Sales Tax	5,368,128	5,314,000	5,340,570	5,367,273
Transient Occupancy Tax	126,017	127,277	128,550	129,835
Charges for Services	57,567	60,000	60,600	61,206
Business License Tax	385,770	385,770	385,770	385,770
Franchise Cable	853,160	861,692	870,309	879,012
Franchise Gas & Electric	538,382	538,382	538,382	538,382
Franchise Solid Waste	759,805	978,800	1,003,270	1,028,352
Intergovernmental	1,000	1,000	1,010	1,020
Vehicle License Fees	17,857	17,629	17,805	17,983
Fines & Forfeits	210,000	175,000	176,750	178,518
Interest Income	245,740	253,513	253,513	253,513
Rental Income	158,770	158,770	160,358	161,961
Misc. Revenue	261,178	187,314	189,187	191,079
Total	**21,763,792**	**22,667,564**	**23,006,659**	**23,352,101**
RECREATION FEES & CHARGES				
Charges For Services	1,813,801	2,056,013	2,097,133	2,139,076
Sports Alliance Fees	155,379	155,379	158,487	161,656
Facility Rentals	361,265	361,265	368,490	375,860
Misc. Revenue	6,000	6,000	6,120	6,242
Donation	3,000	3,000	3,060	3,121
Total	**2,339,445**	**2,581,657**	**2,633,290**	**2,685,956**
GENERAL PURPOSE SUBTOTAL	**24,103,237**	**25,249,221**	**25,639,949**	**26,038,057**
SPECIAL PURPOSE REVENUE				
PEG FEES				
Franchise Cable	92,217	91,304	92,217	93,139
Interest Income	0	0	0	0
Total	**92,217**	**91,304**	**92,217**	**93,139**
POLICE - SLESF				
Intergovernmental	100,000	100,000	100,000	100,000
Total	**100,000**	**100,000**	**100,000**	**100,000**

Forecast 2021	Forecast 2022	Forecast 2023	Forecast 2024	Forecast 2025	Forecast 2026	Forecast 2027
13,839,285	14,116,070	14,398,392	14,686,360	14,980,087	15,279,688	15,585,282
602,076	614,118	626,400	638,928	651,707	664,741	678,036
5,394,109	5,421,080	5,448,185	5,475,426	5,502,803	5,530,317	5,557,969
131,134	133,101	135,097	137,124	139,180	141,268	143,387
61,818	62,745	63,687	64,642	65,611	66,596	67,595
385,770	385,770	385,770	385,770	385,770	385,770	385,770
887,802	901,119	914,636	928,355	942,281	956,415	970,761
538,382	538,382	538,382	538,382	538,382	538,382	538,382
1,054,061	1,264,873	1,296,494	1,328,907	1,362,130	1,396,183	1,431,087
1,030	1,046	1,061	1,077	1,094	1,110	1,127
18,163	18,436	18,712	18,993	19,278	19,567	19,860
180,303	183,007	185,752	188,539	191,367	194,237	197,151
253,513	253,513	253,513	253,513	253,513	253,513	253,513
163,581	166,035	168,525	171,053	173,619	176,223	178,866
192,990	195,885	198,823	201,805	204,832	207,905	211,023
23,704,016	**24,255,179**	**24,633,430**	**25,018,874**	**25,411,653**	**25,811,915**	**26,219,810**
2,181,857	2,225,495	2,270,004	2,315,405	2,361,713	2,408,947	2,457,126
164,889	168,187	171,551	174,982	178,482	182,051	185,692
383,377	391,045	398,866	406,843	414,980	423,280	431,745
6,367	6,495	6,624	6,757	6,892	7,030	7,171
3,184	3,247	3,312	3,378	3,446	3,515	3,585
2,739,675	**2,794,469**	**2,850,358**	**2,907,365**	**2,965,512**	**3,024,823**	**3,085,319**
26,443,691	**27,049,647**	**27,483,788**	**27,926,239**	**28,377,165**	**28,836,738**	**29,305,129**
94,071	95,011	95,961	96,921	97,890	98,869	99,858
0	0	0	0	0	0	0
94,071	**95,011**	**95,961**	**96,921**	**97,890**	**98,869**	**99,858**
100,000	100,000	100,000	100,000	100,000	100,000	100,000
100,000	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**

	Adopted 2017	Adopted 2018	Forecast 2019	Forecast 2020
POLICE - ABANDONED VEHICLE				
Intergovernmental	18,000	18,000	18,000	18,000
Interest Income	858	858	858	858
Total	**18,858**	**18,858**	**18,858**	**18,858**
POLICE - ASSET SEIZURE				
Intergovernmental	1,000	1,000	1,000	1,000
Interest Income	138	138	138	138
Total	**1,138**	**1,138**	**1,138**	**1,138**
BUILDING & PLANNING				
Charges For Services-Planning	367,675	411,600	132,455	282,834
Charges For Services-Building	2,282,812	2,316,000	2,611,303	2,665,705
Others		25,000		
Total	**2,650,487**	**2,752,600**	**2,743,758**	**2,948,539**
ENGINEEERING				
Charges For Services-Engineering	129,350	137,350	478,556	457,949
Development Fees	500	500	500	500
Total	**129,850**	**137,850**	**479,056**	**458,449**
GAS TAX				
Gas Tax	896,817	1,200,130	1,706,442	1,740,571
Interest Income	11,862	11,862	11,862	11,862
Total	**908,679**	**1,211,992**	**1,718,304**	**1,752,433**
MEASURE J				
Intergovernmental	716,865	734,746	742,093	749,514
Interest Income	8,111	8,111	8,111	8,111
Total	**724,976**	**742,857**	**750,204**	**757,625**
CLEAN WATER				
Assessments	562,154	562,154	562,154	562,154
Charges For Services	1,010	1,010	1,020	1,030
Interest Income	7,629	7,629	7,629	7,629
Total	**570,793**	**570,793**	**570,803**	**570,813**
LLAD - ZONE A				
Assessments	578,334	580,924	582,667	584,415
Interest Income	1,191	1,191	1,191	1,191
Total	**579,525**	**582,115**	**583,858**	**585,606**

Forecast 2021	Forecast 2022	Forecast 2023	Forecast 2024	Forecast 2025	Forecast 2026	Forecast 2027
18,000	18,000	18,000	18,000	18,000	18,000	18,000
858	858	858	858	858	858	858
18,858	**18,858**	**18,858**	**18,858**	**18,858**	**18,858**	**18,858**
1,000	1,000	1,000	1,000	1,000	1,000	1,000
138	138	138	138	138	138	138
1,138	**1,138**	**1,138**	**1,138**	**1,138**	**1,138**	**1,138**
284,825	264,011	258,136	257,135	259,487	262,638	262,638
2,664,717	2,860,946	2,452,057	2,369,478	2,551,220	2,625,724	2,732,369
2,949,542	**3,124,957**	**2,710,193**	**2,626,613**	**2,810,707**	**2,888,362**	**2,995,007**
325,169	109,119	48,773	48,011	45,819	46,133	46,133
500	500	500	500	500	500	500
325,669	**109,619**	**49,273**	**48,511**	**46,319**	**46,633**	**46,633**
1,775,382	1,810,890	1,847,108	1,884,050	1,921,731	1,960,165	1,999,369
11,862	11,862	11,862	11,862	11,862	11,862	11,862
1,787,244	**1,822,752**	**1,858,970**	**1,895,912**	**1,933,593**	**1,972,027**	**2,011,231**
757,010	764,580	772,225	779,948	787,747	795,625	803,581
8,111	8,111	8,111	8,111	8,111	8,111	8,111
765,121	**772,691**	**780,336**	**788,059**	**795,858**	**803,736**	**811,692**
562,154	562,154	562,154	562,154	562,154	562,154	562,154
1,041	1,051	1,062	1,072	1,083	1,094	1,105
7,629	7,629	7,629	7,629	7,629	7,629	7,629
570,824	**570,834**	**570,845**	**570,855**	**570,866**	**570,877**	**570,888**
586,168	587,927	589,690	591,459	593,234	595,013	596,798
1,191	1,191	1,191	1,191	1,191	1,191	1,191
587,359	**589,118**	**590,881**	**592,650**	**594,425**	**596,204**	**597,989**

	Adopted 2017	Adopted 2018	Forecast 2019	Forecast 2020
LLAD - ZONE B				
Assessments	741,468	741,468	743,692	745,923
Interest Income	3,276	3,276	3,276	3,276
Total	**744,744**	**744,744**	**746,968**	**749,199**
LLAD - ZONE C				
Assessments	659,635	659,635	661,614	663,599
Interest Income	2,569	2,569	2,569	2,569
Total	**662,204**	**662,204**	**664,183**	**666,168**
LLAD - ZONE D				
Assessments	1,040,758	1,040,758	1,043,880	1,047,012
Interest Income	1,963	1,963	1,963	1,963
Misc. Revenue	88,897	88,898	88,898	88,898
Total	**1,131,618**	**1,131,619**	**1,134,741**	**1,137,873**
DONATIONS/CONTRIBUTIONS				
Interest Income	974	974	974	974
Donation	3,760	3,760	3,760	3,760
Total	**4,734**	**4,734**	**4,734**	**4,734**
ASSET REPLACEMENT - GENERAL				
Interest Income	9,387	9,387	9,387	9,387
Total	**9,387**	**9,387**	**9,387**	**9,387**
ASSET REPLACEMENT - LIB/CC				
Interest Income	4,652	4,652	4,652	4,652
Total	**4,652**	**4,652**	**4,652**	**4,652**
SPECIAL PURPOSE SUBTOTAL	**8,333,862**	**8,766,847**	**9,622,862**	**9,858,614**
TOTAL OPERATING REVENUE	**32,437,099**	**34,016,068**	**35,262,811**	**35,896,671**
SUCCESSOR AGENCY				
Property Tax - RPTTF	1,240,301	1,157,697	1,160,815	1,156,675
Other charges	0	23,900	23,900	23,900
Cooperative Loan Repayment	1,000,000	1,000,000	1,100,000	1,100,000
Total	**2,240,301**	**2,181,597**	**2,284,715**	**2,280,575**
SUCCESSOR AGENCY TOTAL	**2,240,301**	**2,181,597**	**2,284,715**	**2,280,575**
TOTAL - ALL REVENUE	**34,677,400**	**36,197,665**	**37,547,526**	**38,177,246**

Forecast 2021	Forecast 2022	Forecast 2023	Forecast 2024	Forecast 2025	Forecast 2026	Forecast 2027
748,161	750,406	752,657	754,915	757,180	759,451	761,730
3,276	3,276	3,276	3,276	3,276	3,276	3,276
751,437	**753,682**	**755,933**	**758,191**	**760,456**	**762,727**	**765,006**
665,590	667,586	669,589	671,598	673,613	675,633	677,660
2,569	2,569	2,569	2,569	2,569	2,569	2,569
668,159	**670,155**	**672,158**	**674,167**	**676,182**	**678,202**	**680,229**
1,050,153	1,053,303	1,056,463	1,059,633	1,062,812	1,066,000	1,069,198
1,963	1,963	1,963	1,963	1,963	1,963	1,963
88,898	88,898	88,898	88,898	88,898	88,898	88,898
1,141,014	**1,144,164**	**1,147,324**	**1,150,494**	**1,153,673**	**1,156,861**	**1,160,059**
974	974	974	974	974	974	974
3,760	3,760	3,760	3,760	3,760	3,760	3,760
4,734	**4,734**	**4,734**	**4,734**	**4,734**	**4,734**	**4,734**
9,387	9,387	9,387	9,387	9,387	9,387	9,387
9,387	**9,387**	**9,387**	**9,387**	**9,387**	**9,387**	**9,387**
4,652	4,652	4,652	4,652	4,652	4,652	4,652
4,652	**4,652**	**4,652**	**4,652**	**4,652**	**4,652**	**4,652**
9,779,208	**9,791,752**	**9,370,644**	**9,341,142**	**9,578,737**	**9,713,268**	**9,877,361**
36,222,899	**36,841,399**	**36,854,432**	**37,267,380**	**37,955,902**	**38,550,006**	**39,182,489**
1,155,312	1,150,814	1,148,350	1,157,725	1,148,950	1,147,376	1,142,382
23,900	23,900	23,900	23,900	23,900	23,900	23,900
1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	659,401	0
2,279,212	**2,274,714**	**2,272,250**	**2,281,625**	**2,272,850**	**1,830,677**	**1,166,282**
2,279,212	**2,274,714**	**2,272,250**	**2,281,625**	**2,272,850**	**1,830,677**	**1,166,282**
38,502,111	**39,116,113**	**39,126,682**	**39,549,005**	**40,228,752**	**40,380,683**	**40,348,771**

	Adopted 2017	Adopted 2018	Forecast 2019	Forecast 2020
GENERAL GOVERNMENT				
Town Council	166,274	166,249	167,877	169,529
Town Manager	593,459	808,548	824,665	841,103
City Attorney	378,577	384,673	392,183	399,840
City Clerk	277,926	272,111	329,564	295,443
Community Outreach	264,147	183,526	186,806	190,146
Emergency Preparedness	112,490	118,108	120,345	122,625
Total	**1,792,873**	**1,933,215**	**2,021,440**	**2,018,686**
POLICE SERVICES				
Police Services Management	1,486,649	1,426,729	1,464,969	1,504,430
Patrol	5,102,517	5,401,025	5,588,161	5,781,818
Traffic	1,076,609	1,141,405	1,178,274	1,216,430
Investigation	773,418	822,308	845,117	868,655
School Resource Program	561,290	598,409	618,008	638,267
Animal Control	250,786	254,618	258,437	262,314
Total	**9,251,269**	**9,644,494**	**9,952,965**	**10,271,913**
ADMINISTRATIVE SERVICES				
Administrative Services Management	409,701	356,898	364,018	371,279
Finance	760,707	779,365	793,703	808,310
Information Technology	693,528	655,305	667,575	680,079
Human Resources	448,362	468,790	477,248	485,861
Economic Development	335,435	396,127	403,066	410,129
Internal Services	282,864	285,525	289,808	294,155
Risk Management	395,000	633,600	643,104	652,751
Asset Replacement	276,126	313,126	317,823	322,590
Total	**3,601,723**	**3,888,736**	**3,956,345**	**4,025,153**
DEVELOPMENT SERVICES				
Development Services Management	245,975	265,460	270,747	276,140
Planning	608,234	656,071	668,699	681,571
Building	1,372,823	1,462,842	1,489,842	1,517,349
Code Enforcement	113,833	121,692	124,096	126,547
Engineering	500,921	361,004	367,890	374,908
Capital Project Management	713,754	857,350	874,445	891,881
Transportation	437,276	435,432	443,758	452,246
Clean Water Program	292,065	293,347	313,223	334,918
Total	**4,284,881**	**4,453,198**	**4,552,700**	**4,655,560**

Forecast 2021	Forecast 2022	Forecast 2023	Forecast 2024	Forecast 2025	Forecast 2026	Forecast 2027
171,205	187,343	189,071	190,824	192,604	194,410	196,244
857,869	820,649	837,005	853,686	870,701	888,055	905,755
407,648	415,609	423,727	432,003	440,443	449,048	457,822
340,828	306,914	352,510	318,810	364,385	330,904	376,503
193,547	197,010	200,536	204,126	207,782	211,504	215,295
124,949	127,317	129,731	132,191	134,698	137,253	139,857
2,096,047	**2,054,843**	**2,132,579**	**2,131,641**	**2,210,613**	**2,211,175**	**2,291,476**
1,545,154	1,587,183	1,630,560	1,675,332	1,721,544	1,769,245	1,818,485
5,982,224	6,189,615	6,404,235	6,626,337	6,856,181	7,094,038	7,340,189
1,255,916	1,296,780	1,339,071	1,382,836	1,428,129	1,475,003	1,523,513
892,948	918,020	943,898	970,609	998,181	1,026,643	1,056,025
659,209	680,857	703,235	726,369	750,285	775,008	800,568
266,249	270,242	274,296	278,410	282,586	286,825	291,128
10,601,699	**10,942,697**	**11,295,295**	**11,659,893**	**12,036,906**	**12,426,763**	**12,829,908**
378,686	386,240	393,945	401,804	409,820	417,996	426,335
823,189	838,347	853,788	869,519	885,544	901,868	918,499
692,819	705,802	719,031	732,511	746,247	760,245	774,508
494,632	503,565	512,662	521,926	531,361	540,970	550,755
417,318	424,636	432,084	439,667	447,384	455,240	463,237
298,567	303,046	307,592	312,205	316,888	321,642	326,466
662,542	672,480	682,567	692,806	703,198	713,746	724,452
327,429	332,341	337,326	342,386	347,521	352,734	358,025
4,095,183	**4,166,456**	**4,238,995**	**4,312,824**	**4,387,964**	**4,464,441**	**4,542,277**
281,640	287,250	292,971	298,807	304,759	310,830	317,022
694,694	708,071	721,709	735,611	749,783	764,230	778,959
1,545,371	1,573,919	1,603,002	1,632,631	1,662,816	1,693,568	1,724,898
129,047	131,597	134,197	136,849	139,553	142,311	145,123
382,061	389,353	396,785	404,360	412,082	419,952	427,974
909,665	927,804	946,305	965,175	984,422	1,004,052	1,024,075
460,897	469,715	478,703	487,866	497,205	506,725	516,429
358,609	384,494	412,788	443,729	477,579	514,624	555,182
4,761,985	**4,872,202**	**4,986,460**	**5,105,028**	**5,228,198**	**5,356,293**	**5,489,661**

	Adopted 2017	Adopted 2018	Forecast 2019	Forecast 2020
MAINTENANCE SERVICES				
Maintenance Services Management	359,836	385,794	393,227	400,805
Building Maintenance	869,587	921,427	936,664	952,159
Park Maintenance	2,093,649	2,187,164	2,224,256	2,261,990
Roadside Maintenance	1,674,519	1,688,156	1,716,808	1,745,957
Street Maintenance	939,499	1,008,521	965,449	982,685
Street Light Maintenance	721,826	779,906	792,615	805,536
Traffic Signal Maintenance	223,000	223,000	226,345	229,740
Equipment Maintenance	408,030	360,353	365,758	371,245
Total	**7,289,945**	**7,554,321**	**7,621,124**	**7,750,116**
RECREATION, ARTS & COMMUNITY SERVICES				
Recreation Management	383,627	390,896	397,809	404,846
Sports & Fitness	653,699	648,713	659,171	669,800
Facilities Management	501,051	524,868	534,668	544,653
Cultural Arts	582,691	705,793	717,771	729,956
Youth	416,035	502,796	511,027	519,395
Teens	401,410	416,532	423,587	430,765
Adults	128,528	131,560	133,823	136,126
Seniors	441,158	455,673	463,346	471,152
Library Services	196,914	203,794	206,851	209,954
Community Events	268,167	257,268	261,415	265,629
Total	**3,973,279**	**4,237,893**	**4,309,467**	**4,382,276**
TOTAL OPERATING EXPENDITURES	**30,193,970**	**31,711,857**	**32,414,041**	**33,103,703**
SUCCESSOR AGENCY				
Successor Agency	1,239,301	1,181,597	1,184,715	1,180,575
Total	**1,239,301**	**1,181,597**	**1,184,715**	**1,180,575**
TOTAL - ALL EXPENDITURES	**31,433,271**	**32,893,454**	**33,598,756**	**34,284,278**

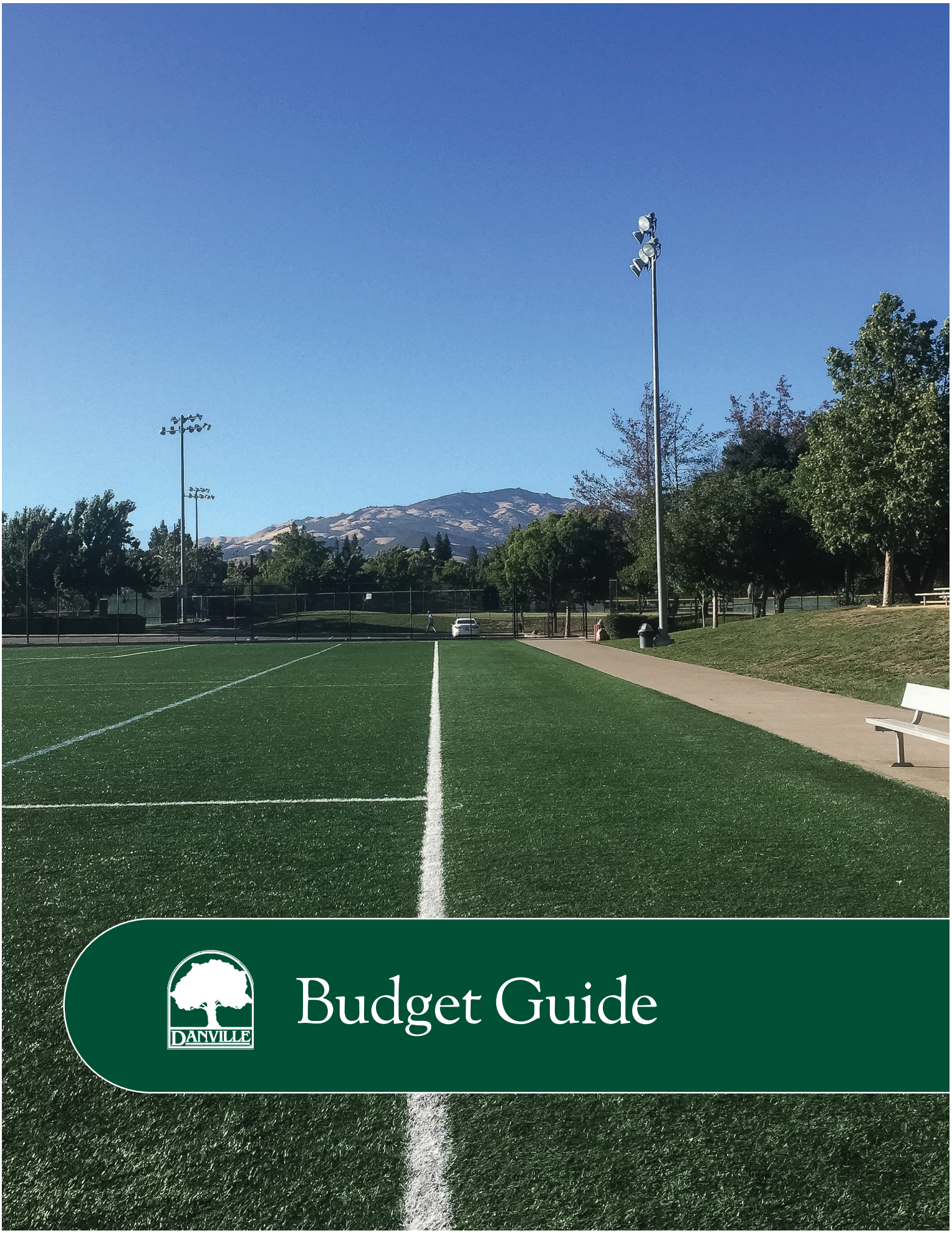
Forecast 2021	Forecast 2022	Forecast 2023	Forecast 2024	Forecast 2025	Forecast 2026	Forecast 2027
408,530	416,405	424,433	432,617	440,961	449,466	458,137
967,914	983,936	1,000,227	1,016,794	1,033,641	1,050,772	1,068,193
2,300,377	2,339,430	2,379,159	2,419,577	2,460,696	2,502,528	2,545,085
1,775,611	1,805,779	1,836,470	1,867,694	1,899,459	1,931,776	1,964,655
1,000,234	1,018,103	1,036,297	1,054,822	1,073,685	1,092,892	1,112,449
818,671	832,023	845,598	859,398	873,427	887,690	902,190
233,186	236,684	240,234	243,838	247,495	251,208	254,976
376,813	382,466	388,203	394,026	399,936	405,935	412,024
7,881,337	**8,014,825**	**8,150,621**	**8,288,766**	**8,429,300**	**8,572,266**	**8,717,708**
412,010	419,304	426,729	434,289	441,985	449,820	457,796
680,603	691,583	702,744	714,088	725,618	737,337	749,249
554,828	565,195	575,759	586,523	597,491	608,667	620,054
742,352	754,963	767,793	780,845	794,124	807,633	821,377
527,903	536,553	545,348	554,289	563,379	572,621	582,018
438,066	445,494	453,050	460,737	468,557	476,513	484,607
138,470	140,855	143,281	145,751	148,263	150,820	153,422
479,091	487,167	495,382	503,738	512,238	520,885	529,680
213,103	216,300	219,544	222,837	226,180	229,572	233,016
269,913	274,267	278,692	283,190	287,761	292,408	297,131
4,456,339	**4,531,680**	**4,608,321**	**4,686,285**	**4,765,596**	**4,846,276**	**4,928,351**
33,892,589	**34,582,703**	**35,412,272**	**36,184,437**	**37,058,577**	**37,877,214**	**38,799,381**
1,179,212	1,174,714	1,172,250	1,181,625	1,172,850	1,171,276	1,166,282
1,179,212	**1,174,714**	**1,172,250**	**1,181,625**	**1,172,850**	**1,171,276**	**1,166,282**
35,071,801	**35,757,417**	**36,584,522**	**37,366,062**	**38,231,427**	**39,048,490**	**39,965,663**

APPROPRIATION BY FUND

	Adopted 2017	Adopted 2018	Forecast 2019	Forecast 2020
General Fund	21,194,690	22,322,328	22,904,883	23,410,179
PEG Fees	13,357	13,315	13,515	13,717
P olice - SLESF	100,048	100,043	103,545	107,169
Police - Abandoned Vehicle	30,242	30,220	30,228	30,236
Police - Asset Seizure	31	28	29	30
Building & Planning	2,215,326	2,457,544	2,503,914	2,551,171
Engineering	381,291	271,269	276,385	281,598
Child Care Impact Fee	227	207	210	213
Gas Tax	1,150,781	1,194,961	1,155,449	1,176,314
Measure J	260,829	260,138	265,133	270,224
Clean Water	578,460	597,850	622,684	649,419
L L A D - Zone A	801,855	768,818	781,844	795,095
L L A D - Zone B	874,031	920,584	936,229	952,146
L L A D - Zone C	722,840	780,831	793,554	806,489
L L A D - Zone D	1,464,739	1,546,466	1,572,476	1,598,932
Donations/Contributions	3,800	3,775	3,832	3,889
Asset Replacement - General	279,745	316,133	320,875	325,688
Asset Replacement - Lib/CC	1,201	1,094	1,110	1,127
Civic Facilities	5,476	4,985	5,060	5,136
Park Facilities	5,428	4,914	4,988	5,063
Capital Improvement	91,375	100,666	102,176	103,709
Park Dedication Impact Fee	1,949	1,776	1,802	1,829
C T I P	857	780	792	804
R T I P	309	282	286	291
Tassajara Area Transportation	303	300	305	309
Old Town Parking In Lieu	563	512	520	527
NERIAD Assessment District	1,515	1,368	1,389	1,409
Misc Development Fees	250	232	235	239
SVAD Benefit District	44	40	41	41
Tri-Valley Trans & Dev - Res	92	84	85	87
Tri-Valley Trans & Dev - Com	94	86	87	89
SCC Regional	8,363	7,619	7,733	7,849
SCC Sub Regional	2,400	2,190	2,223	2,256
Dougherty Valley Fee	459	419	425	432
Successor Agency FPTTF	1,240,301	1,181,597	1,184,715	1,180,575
TOTALS	**31,433,271**	**32,893,454**	**33,598,756**	**34,284,278**

Forecast 2021	Forecast 2022	Forecast 2023	Forecast 2024	Forecast 2025	Forecast 2026	Forecast 2027
24,009,725	24,505,276	25,134,784	25,701,092	26,363,261	26,963,461	27,660,350
13,923	14,132	14,344	14,559	14,778	14,999	15,224
110,919	114,802	118,820	122,978	127,283	131,738	136,348
30,244	30,252	30,261	30,270	30,280	30,290	30,300
31	32	33	34	36	37	38
2,599,330	2,648,409	2,698,426	2,749,399	2,801,347	2,854,288	2,908,242
286,912	292,326	297,844	303,468	309,199	315,039	320,991
216	220	223	226	230	233	237
1,197,562	1,219,201	1,241,238	1,263,681	1,286,537	1,309,813	1,333,519
275,414	280,705	286,098	291,596	297,200	302,913	308,737
678,234	709,327	742,916	779,240	818,562	861,171	907,384
808,575	822,288	836,239	850,431	864,870	879,558	894,501
968,339	984,813	1,001,573	1,018,625	1,035,972	1,053,622	1,071,578
819,638	833,005	846,594	860,409	874,454	888,732	903,247
1,625,842	1,653,214	1,681,057	1,709,378	1,738,187	1,767,490	1,797,298
3,947	4,007	4,067	4,128	4,190	4,253	4,316
330,573	335,532	340,565	345,673	350,859	356,121	361,463
1,144	1,161	1,179	1,196	1,214	1,232	1,251
5,213	5,291	5,370	5,451	5,533	5,616	5,700
5,138	5,216	5,294	5,373	5,454	5,536	5,619
105,264	106,843	108,446	110,073	111,724	113,400	115,100
1,857	1,885	1,913	1,942	1,971	2,000	2,030
816	828	840	853	866	879	892
295	299	304	308	313	318	322
314	318	323	328	333	338	343
535	543	552	560	568	577	585
1,430	1,452	1,474	1,496	1,518	1,541	1,564
243	246	250	254	257	261	265
42	42	43	44	44	45	46
88	89	90	92	93	95	96
90	91	93	94	95	97	98
7,967	8,087	8,208	8,331	8,456	8,583	8,711
2,290	2,324	2,359	2,395	2,431	2,467	2,504
438	445	451	458	465	472	479
1,179,212	1,174,714	1,172,250	1,181,625	1,172,850	1,171,276	1,166,282
35,071,801	**35,757,417**	**36,584,522**	**37,366,062**	**38,231,427**	**39,048,490**	**39,965,663**


DANVILLE



Budget Guide

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Assumptions

Assessed Value:	Actual as reported by the County for 2016/17 for the Town increased 1% in FY 2017/18 and increased by 2% annually thereafter.
Property Tax:	Property Tax includes the Motor Vehicle License Fee Swap (MVLF) from the State. Based upon actual receipts through March 2017 plus estimated payments due through June 30, 2017, projections were increased by 6.5% in FY 2017/18 and 2% annually thereafter.
Property Tax Rate:	Used property tax rate of 7.6%.
Prop. Transfer Tax:	Based upon actual receipts through March 2017 plus estimated payments due through June 30, 2017, projections were increased by 6.5% in FY 2017/18 and 2% annually thereafter.
Sales Tax:	Based upon actual receipts through March 2017 plus estimated payments due through June 30, 2017; FY 2017/18 budget projections were decreased by 1% and increased by .05% annually thereafter.
Transient Occupancy Tax:	Based upon actual receipts through March 2017 plus estimated payments due through June 30, 2017, projections were increased by 1% from FY 2017/18 to FY 2020/21 and increased by 1.5% annually thereafter.
Cable Franchise:	Based upon actual receipts through March 2017 plus estimated payments due through June 30, 2017, budget projections were increased by 1% in FY 2017/18 and increased by 1% from FY 2018/19 to FY 2020/21 and 1.5% annually thereafter.
Gas & Electric Franchise:	Based upon actual receipts through March 2017 plus estimated payments due through June 30, 2017, budget projection was held flat in FY 2017/18. Future year projections were held flat annually thereafter.
Solid Waste Franchise:	Based upon contract with the Solid Waste Authority and actual receipts through March 2017 plus estimated payments due through June 30, 2017, projections were increased by 28.8% in FY 2017/18; 2.5% in FY 2018/19 to FY 2020/21; 20% in FY 2021/22 and increased by 2.5% annually thereafter.
Motor Vehicle In Lieu:	Based upon actual receipts through March 2017 plus estimated payments due through June 30, 2017, budget projection was held flat in FY 2017/18 and increased by 1% from FY 2017/18 to FY 2020/21 and 1.5% annually thereafter.
Interest Income:	Based upon actual receipts through March 2017 plus estimated payments due through June 30, 2017; projections were increased by 3%. Future year projections were held flat annually thereafter.
Rental Income:	Rental income estimated at $158,770 in FY 2017/187based upon leases associated with the Sycamore Day School and various cellular sites; budget projection was held flat in FY 2016/18 and increased by 1% from FY 2018/19 to FY 2020/21 and 1.5% annually thereafter.

Assumptions

Recreation Fees & Charges:	Based upon actual receipts through March 2017 plus estimated payments due through June 30, 2017, projections were increased by 10% in FY 2017/18 and increased by 2% annually thereafter.
Business Licenses:	Based upon actual receipts through March 2017 plus estimated payments due through June 30, 2017, the amount was held flat in FY 2017/18 and held flat annually thereafter.
Fines and Forfeitures:	Based upon actual receipts through March 2017 plus estimated payments due through June 30, 2017, projections were decreased by 16.7% in FY 2017/18 and increased by 1% from FY 2018/19 to FY 2020/21 and 1.5% annually thereafter.
PEG (Public, Educational & Government) Fee:	Set at $0.60 per subscriber, this fee was decreased by 1% in FY 2017/18 and increased by 1% annually thereafter.
Fines / Abandoned: Vehicles	Based upon population.
Asset Seizure:	Based upon average historic receipts.
Police Services:	Based upon actual receipts through March 2017 plus estimated payments due through June 30, 2017 as well as assessments on Alamo Springs homes which began in FY 2011.
Building/Planning:	Based upon actual receipts through March 2017 plus estimated payments due through June 30, 2017. FYs 2017/18 through FY 2026/27 are projected based upon projected building activity.
Engineering:	Based upon actual receipts through March 2017 plus estimated receipts through June 30, 2017. FYs 2017/18 through FY 2026/27 are projected based upon projected development activity.
Gas Tax:	Based upon actual receipts through March 2017 plus estimated payments due through June 30, 2017. Intergovernmental Prop 42 funds were replaced with Section 2103 excise tax in FY 2011/12. Amounts for FY 2017/18 and FY 2018/19 are based on the source from the State Controllers projections, and increased annually by 2% thereafter.
Measure J:	Based upon actual receipts plus estimated amounts due through June 30, 2017 from Contra Costa Transportation Authority (CCTA), FY 2017/18 projections are provided by CCTA and were increased 1% annually thereafter.
Clean Water (SPCP):	Based upon actual receipts through March 2017 plus estimated payments due through June 30, 2017, projections are held flat in FY 2017/18 and annually thereafter.
LLAD:	Based upon actual receipts through April 2017, projections are increased by .45 for zone A; held flat for Zone B, C and D for FY 2017/18 and increased by .3% annually to reflect addition of new properties.
Successor Agency RPTTF:	Passage of ABx1 26 resulted in the dissolution of the CDA. Future revenues will match debt service through 2026.

GENERAL FUND

The General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund. The major revenue sources for this Fund are property taxes, sales taxes, franchise fees, unrestricted revenues from the State, fines and forfeitures and interest income. Expenditures are made for all operating departments, designations and capital appropriations.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted by law to expenditures for specific purposes. Major Special Revenue funds for the Town include:

- **Lighting and Landscaping Assessment District (LLAD) (Zones A - D) -** Assessments paid by property owners who receive street lighting services, and by all residents for landscape and park maintenance services, are received into this Fund. The assessments are used to pay for the energy cost of the street lighting system, as well as community roadside, median and park landscape expenditures.

- **Building/Planning Fund** - This Fund receives building inspection, plan review and planning fees collected during the building permit process.

- **PEG Fund** - Contract negotiations with the Town's cable service providers include a $0.60 per subscriber PEG fee for Public, Government and Educational programming. These fees are restricted to capital expenditures for the provision of these programming services.

- **Police Special Revenue Funds: SLESF, Abandoned Vehicle and Asset Seizure -** The Supplemental Law Enforcement Services Fund (SLESF) is established by Government Code Sections 30061-30065. The Abandoned Vehicle and Asset Seizure Funds are established by the State and distributed to participating agencies. The Canine Fund was established to account for the donations received by the Town for the funding of the police canine program and has been combined with the Donations Fund starting in FY 2008-09. These funds are restricted to the provision or enhancement of police services.

- **Engineering Fund -** This Fund receives engineering and subdivision development fees collected during the building permit process.

- **Gas Tax Fund** - This Fund is used to account for the portion of the taxes paid on the purchase of gasoline which the Town receives, and are restricted to street and related improvements and maintenance costs.

- **Clean Water (formerly known as SPCP or NPDES)** - This Fund is used to account for assessments paid by property owners for administration, inspection and maintenance of the storm drain system and for street sweeping.

- **Measure J Return To Source -** In 1988, Contra Costa voters approved a one-half cent sales tax for transportation purposes. Eighteen percent of the funds collected throughout the County are distributed back to each local jurisdiction on the basis of population and road miles. The Town utilizes a portion of these funds for pavement management and transportation planning. Receipt of these funds is tied to compliance with the Town's General Plan Growth Management Element. In 2004 voters approved Measure J which continues the one-half cent sales tax for an additional 25 years.

- **Donations/Contributions** - This Fund receives miscellaneous donations for various programs in the Town.

CAPITAL PROJECTS FUNDS

Capital Projects Funds are used to account for the financial resources to be used for the acquisition and construction of major capital facilities.

- **Capital Improvement Program General Purpose Revenue Fund** - This Fund receives appropriations from the General Fund, based upon the policy discretion of the Town Council, and is used to fund any high priority capital project.

- **Civic Facilities Capital Projects Fund** - This Fund receives appropriations from the General Fund, based upon the policy discretion of the Town Council, and is used to fund new civic facilities such as the Danville Library, Community Center, Village Theatre improvements and the Veterans' Memorial Hall.

- **Development Impact Fees** - Fees and charges collected through AB 1600 to mitigate impacts associated with new development. Examples include SCC Regional and Sub-Regional fees, Park in-lieu fees, Child Care fees, Transportation Impact Fees, Commercial Transportation Impact Fees and Downtown Parking in-lieu fees. All development impact fees are collected and tracked in their own respective segregated accounts.

- **Park Capital Projects Fund** - Park in-lieu fees paid by new development and outside grants for park development are deposited into this Fund for park capital improvements.

- **Asset Replacement Funds - General** - Contributions are made into this Fund from the General Fund and selected Special Revenue funds for the eventual replacement and refurbishment of vehicles, technology infrastructure, heavy equipment and office equipment.

- **Asset Replacement Fund - Library/Community Center** - Contributions are made into this Fund from the General Fund for the eventual replacement and refurbishment of the Library/Community Center and related assets.

- **Special Assessment District Capital Projects Funds** - During the period from 1985 to 1990, the Sycamore Valley Assessment District (SVAD), Tassajara Ranch Assessment District (TRAD) and the Northeast Roadway Improvement Assessment District (NERIAD) were formed within the Town of Danville to construct improvements in these areas. These three capital projects funds are used to account for the funds allocated for capital improvements of the assessment districts. Construction is complete in the SVAD and TRAD, with the remaining funds being used for ongoing capital improvements and maintenance. Certain capital projects have yet to be completed in NERIAD.

DEBT SERVICE FUNDS

Debt Service Funds are used to account for financial resources to be used for, and the payment of, principal and interest on general long-term debt.

- **Former Community Development Debt Service/Successor Agency Fund –** In 2011, the former Community Development Agency was dissolved and the Successor Agency was created. Future revenues to the Successor Agency are limited to the amounts that are on the approved biannual Recognized Obligation Payment Schedule submitted to and approved by the California Department of Finance. These funds will continue to pay for outstanding debt obligations associated with the 2001 and 2005 COPs, the 2001 TRBs and the 2011 Re-entered Cooperation Agreement.

TRUST AND AGENCY FUNDS

Trust and Agency Funds are used to account for assets held by the Town in a trustee or agent capacity for individuals, private organizations, other governments and/or other funds. The monies deposited into these funds are not available for municipal use.

- **Employee Deferred Compensation Plan** - This Fund is used to account for assets held for employees in accordance with Internal Revenue Code Section 457. This program allows employees to defer a portion of their salary until future years. The deferred compensation plan is voluntary, and the proceeds are not available to employees until termination, retirement, death or unforeseeable emergency. This Plan is administered by Lincoln National Life Insurance Company, and is self-directed by each employee.

- **Employee Defined Contribution Pension Plan** - This Fund is used to account for assets held for employees in accordance with Internal Revenue Code Section 401(a). The pension plan, which is entirely employer funded, covers all eligible employees. This Plan is administered by Lincoln National Life Insurance Company, and is self-directed by each employee.

- **Deposits Fund -** This Fund is composed of money temporarily deposited with the Town. Examples of deposits include cash improvement bonds posted by developers, performance bonds posted by contractors, and rental deposits.

- **Special Assessment District Agency Funds -** During the period from 1985 to 1990, the Sycamore Valley Assessment District (SVAD), Tassajara Ranch Assessment District (TRAD) and the Northeast Roadway Improvement Assessment District (NERIAD) were formed within the Town of Danville to construct improvements in these areas. These agency funds are used to account for the special assessments levied on all property within the Assessment Districts, and subsequently paid against each Assessment District's long-term debt. The bonds of these Assessment Districts are payable solely from the annual special assessments. As of September, 2015, the SVAD, TRAD and NERIAD bonds have matured with all property secured obligations fully paid.

TAXES

Property Tax - A tax based on the assessed value of real and personal property. Danville receives about 7.6% of the 1% real property tax which homeowners pay. The 1% property tax limit is set by Proposition 13. Since FY 2004-05, the State enacted revenue swap for 67% of the Motor Vehicle License Fees is considered property tax.

Redevelopment Property Tax Trust Fund (RPTTF) – RPTTF revenues are received by the Successor Agency in amounts that meet annual debt obligations plus administrative costs as approved by the State.

Property Transfer Tax - A tax imposed upon the transfer of real property, charged at a rate of $0.55 per $1,000 of property value.

Homeowner Tax Relief - The State grants homeowners up to a $7,000 exemption against the assessed valuation when computing the real property tax if the owner occupies the dwelling. The State then reimburses cities and other local governments for their tax loss.

Sales and Use Tax - A tax levied on goods and services at the point of sale. Sales tax in Danville is 8.25%, of which one percent (1%) is returned to Danville.

Transient Occupancy Tax (TOT) - A tax levied on hotel room rental income, to compensate local governments for additional services to tourists. Danville's TOT is charged at a rate of 6.5%.

Franchise Tax on Utilities - A tax levied on gross receipts generated by PG&E and TV cable companies doing business in Danville for their use of Town's streets (right-of-way). The tax is 1% on PG&E and 5% on cable companies. Telephone companies are exempt by state law.

Franchise Fee on Solid Waste - A fee levied on gross receipts generated by solid waste disposal companies doing business in Danville for their use of the Town's streets, currently set at 10% of the gross receipts.

Motor Vehicle In-Lieu Fee (MVLF) – The Town portion of the total motor vehicle license fees collected throughout the State. Distributed to cities on the basis of population. During FY 2004/05 the State permanently reduced the MVLF by 67%, and swapped the portion of revenues due to local agencies for property tax. As of FY 2011/12, "VLF in Excess" fees, allocated under R&T 11005(b), are allocated to local government by the State. All other VLF fees were traded for Gas Tax.

Gas Tax - Each city and county in California receives a portion of the gasoline tax collected throughout the State, based upon a complex formula using population and street miles.

Business License Tax - An annual tax imposed on businesses operating within Danville, generating gross receipts of $10,000 or more per year. The fee is generally $100, plus $10 per full time employee.

FEES AND CHARGES

Development Impact Fees - Fees imposed upon builders/developers under AB 1600, for the privilege of developing a parcel of land and thus realizing a profit. These fees are generally collected during the building permit process and are used to defray the cost of operating the Town's development services functions, as well as improve the Town's infrastructure that will be used by new and current residents. The Fee Schedule that sets the rates is reviewed annually by the Town Council. Development impact fees include fees for development planning, development engineering, building permit processing, building plan checking, park dedication, child care, and storm water pollution control.

Recreation Rentals - Charges for the rental of Town-owned facilities, such as the Town Meeting Hall, the Village Theatre, park facilities, sports fields and tennis courts. These rates are set by the Town Council and are reviewed regularly.

Recreation Program Fees - Fees charged to participants of recreation and enrichment programs to fund the cost of the program. These include fees for youth, cultural, and senior service programs. These rates are set by the Town Council and are reviewed regularly.

Parking and Traffic Fines - Danville uses Contra Costa County as the collection agent for parking and traffic fines. The County retains an administrative fee and remits the balance to Danville.

Other Fines - Include DUI, abandoned vehicle and asset seizure fines. Danville uses Contra Costa County as the collection agent. The County retains an administrative fee and remits the balance to Danville.

Other Service Charges - Fees charged for miscellaneous services such as police services and financial documents. These rates are set by the Town Council and are reviewed regularly.

MISCELLANEOUS REVENUES

Grants - Federal or state government funds distributed for specific purposes, most typically on a reimbursement or competitive basis. Examples include FEMA (disasters), ISTEA (roads), and Measure J (transportation).

Interest Income - Income earned on invested cash. Danville is limited in the types of securities which it may invest in, regulated primarily by state law and local policy.

Rental Income - Rent on property other than those used for recreational purposes. Examples include revenue from cellular leases and rental of real property for commercial use.

Contributions - Contributions from individuals or businesses, generally for a specific purpose.

ASSESSMENTS DISTRICTS

Lighting and Landscaping Assessment District - An assessment levied on homeowners to be used only for operation, maintenance and improvements to the Town's street lighting and roadside and park landscaping. The assessment varies, depending upon the benefit received, and is collected on the property tax roll. Assessment rates are approved by the property owners through a balloting procedure specified by Proposition 218, and are levied annually by the Town Council.

Stormwater Pollution Control Program Assessment District - An assessment levied on homeowners to be used only for operation, maintenance and improvements of the Town's Stormwater Pollution Control Program. The assessment is collected on the property tax roll. These rates are set by the Town Council and are reviewed annually.

Special Assessment Districts - To mitigate development related impacts associated with development in certain areas of the Town, Special Assessment Bonds were sold and repaid through special assessments levied against homeowners in those areas. The special assessments were collected on the tax roll to be used only for the repayment of the special assessment debt. These bonds were not an obligation of the Town. The Town acted only as an agent to facilitate the collection and payment of debt. The Town administers three Special Assessment Districts, including the Sycamore Valley Assessment District, Tassajara Ranch Assessment District (TRAD) and the Northeast Roadway Assessment District (NERIAD).

Appropriation - An authorization by the Town Council to make expenditures and incur obligations for a specific purpose. An appropriation is usually limited in amount as to the time it may be expended.

Assessed Valuation - A dollar value placed on real estate or other property by Contra Costa County as a basis for levying property taxes.

Assessment Bonds - Debt issued by an Assessment District to finance local infrastructure improvements. Property owners are assessed for the benefit to their properties and make periodic installment payments to pay the debt service on these bonds.

Assessment District - A group of property owners organized to finance the construction of infrastructure such as water, sewer or street improvements, or maintenance of local improvements such as landscaping, community facilities and street lighting. Typically, assessment bonds are sold to finance the capital costs of infrastructure construction projects. Annual assessments on the property owners are used to pay debt service on assessment bonds, or maintenance costs for operating expenditures.

Asset - Resources owned or held by a government, which have monetary value.

Asset Replacement - A budget category which budgets all equipment having a unit cost of more than $5,000 and an estimated useful life of over one year. Capital Outlay is budgeted in the operating budget.

Audit - A review of the Town's financial and accounting records and supporting documents by an independent auditing firm to substantiate revenues, expenditures, year-end funds, reserves and cash on hand.

Beginning/Ending Fund Balance - Resources available in a fund from the prior/current year after payment of the prior/current year's expenses. This is not necessarily cash on hand.

Bond - A city may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specified date or dates in the future, together with periodic interest at specified rates.

Bond Refinancing - The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Budget - A financial plan listing an estimate of proposed appropriations or expenses and the proposed means of financing them for a particular time period. The budget is recommended until it has been approved by the Town Council.

Budget Message - A general discussion of the recommended budget as presented in writing by the Town Manager to the Town Council.

Capital Asset - Assets such as buildings, machinery, furniture and other equipment that are of significant value and that have a useful life of more than one year. Capital assets are also called fixed assets.

Capital Improvement - A permanent addition to the City's assets, including the design, construction or purchase of land, buildings, facilities or major renovations to these.

Capital Improvement Program (CIP) - A multi-year capital improvement plan including project prioritization, identified funding sources and recommended expenditures. The Town's CIP plans for five years and is updated annually.

Capital Projects – Physical/infrastructure improvements generally with a cost of $10,000 or more and a useful life of one year or more. Examples include a new park, building, streets and roads.

Consumer Price Index (CPI) - A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living.

Contingency - A budgetary reserve set aside for emergencies and unforeseen expenditures not otherwise budgeted.

Contracted Services - Services rendered by private firms, individuals, or other governmental agencies. Examples include maintenance, plan check, and professional consulting services.

Debt Service - Payment of the principal and interest on an obligation resulting from the issuance of bonds or notes.

Debt Service Requirements - The amount of money required to pay interest on outstanding debt and required contributions to accumulate monies for future retirement of term bonds.

Deficit - An excess of expenditures or expenses over resources or revenues.

Designation - A budgetary reserve set aside for a specific project to be undertaken at a future time.

Employee Benefits - Contributions made by the Town to meet commitments or obligations for the Town's share of costs for the 401(a) Defined Contribution Retirement Plan and medical insurance while employed.

Encumbrances - An obligation to pay funds, the expenditure of which has not yet occurred. They cease to be encumbrances when the obligations are paid or otherwise terminated.

Expenditure - The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service or settling a loss.

Fiscal Policy - A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment.

Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year (FY) - A twelve-month period of time that runs from July 1 through June 30.

Fixed Asset - Assets of significant value and having a useful life of more than one year, such as buildings, machinery, furniture, and other equipment (also called capital assets).

Full-Time Equivalent Position (FTE) - The number of regular full- and part-time positions employed by the Town, converted to the decimal equivalent of full-time positions based on 1950 hours per year.

Fund - An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created.

Fund Balance - As used in the budget, the amount of financial resources available for use. Generally, this represents the cumulative balance of all the annual operating surpluses and deficits since the fund's inception.

GASB - Governmental Accounting Standards Board. A private, non-governmental organization that is the source of generally accepted accounting principles used by State and Local governments.

General Fund - The general operating fund of the Town, used to account for all financial resources except those required to be accounted for in another fund. The major revenue sources for this Fund are property taxes, sales taxes, franchise fees, unrestricted revenues from the State, fines and forfeitures and interest income.

Goals - The expected result or achievements of a budget program.

Grant - Contribution or gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity or facility.

Interfund Transfers - Monies appropriated from one fund to another to finance the operations of another fund or to reimburse the fund for expenses and overhead.

Municipal Code - A code containing all Town Council-approved ordinances currently in effect; and defining Town standards for areas such as planning, zoning, building, etc.

Operating Budget - Annual appropriation of funds for on-going service delivery costs, including salaries and benefits, services and supplies, debt service, and capital outlay.

Operating Expenses - Expenditures for materials, supplies and services which are ordinarily consumed within a fiscal year and which are not included in program inventories.

Operating Reserve - A reserve against the General Fund balance which could be used in the case of a financial emergency. The Town's policy is to reserve 20% of the fiscal year's General Fund operating expenses.

Operating Revenues - Funds received as income to pay for ongoing operations, including sources such as taxes, assessments, fees for services, interest income, and operating grant revenues.

Ordinance - A formal legislative enactment by the Town Council, and included in the Municipal Code. It is the full force and effect of law within Town boundaries unless pre-empted by a higher form of law. An ordinance has a higher legal standing than a resolution.

Overhead Allocations - A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one program. Examples include the allocation of legal, financial and personnel services.

Pavement Management Program - An ongoing program to repair and resurface Town-maintained public streets.

Personnel - Full-time, part-time and temporary employees of the Town, including overtime, and all employee benefits such as health insurance and retirement.

Program - A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the Town is responsible.

Redevelopment Property Tax Trust Fund (RPTTF) - With the passage of ABx1 26 in FY 2011-12, property tax increment was eliminated and replaced with Redevelopment Property Tax Trust Fund revenues, which are received by the Successor Agency in amounts that meet approved annual debt obligations.

Propositions 4 and 111 – Laws that create a restriction on the amount of revenue which can be appropriated in any fiscal year. The limit is based on actual appropriations during the 1978-79 fiscal years and is increased each year using the growth of population and inflation. Not all revenues are restricted by the limit, only those which are referred to as "proceeds of taxes".

Reimbursement - Payment of remittance on behalf of another party, department or fund.

Reserve - An account used to legally segregate a portion of the fund balance for a specific use.

Resolution - A special order of the Town Council which has a lower legal standing than an ordinance.

Revenues - Amounts received for taxes, assessments, fees, permits, licenses, interest, intergovernmental and other sources during the fiscal year.

Service Level Indicators - Services or products which comprise actual or expected output of a given program. Focus is on results, not measures of workload.

Study Session - A meeting of the Town Council to review the draft Operating Budget and Capital Improvement Program in detail, prior to the budget hearing and final adoption.


DANVILLE



Master Fee Schedule

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Town of Danville

Master Fee Schedule

For User and Cost Recovery Fees
Fiscal Year 2017/18
Ordinance No. 98-06
Resolution 52-2017

Adopted by the Danville Town Council June 6, 2017
Effective July 1, 2017
Development Services and Community Development Fees
Effective
August 7, 2017

Master Fee Schedule 2017/18

MISCELLANEOUS

	Fee For Service
Photo Copies	$0.20 per sheet
Records Search	$50 per hour
Plan Size Copies	$2 per sheet
Off-Site Document Retrieval Fee	$90 per document
Administrative Citation Late Fee	$25
Hartz Avenue Banner Permit	$200
Street Light Pole Banner Permit	$100
Electrical Vehicle (EV) Charging Station Fee	$0.30 per kwh

CITY CLERK

	Fee For Service
Notary Public	$10/signature
City Clerk Certification	$10/document
Certified Copy	$5 first page, $3 each additional page
Records on Flash Drive	$1

FINANCE

	Fee For Service
Town Financial Plan[1]	$25
Town Comprehensive Annual Financial Report[1]	$25
Business License Name Listing	$25
Business License Verification Letter	$25
Returned Payment Item	$25
Returned Payment Item (second time)	$35
Other Business License fees per Ordinance 93-3	

[1]The Town Financial Plan, the Town Comprehensive Annual Financial Report and the Town's Municipal Code are available on the Town's web site at www.danville.ca.gov

Master Fee Schedule 2017/18

POLICE

	Fee for Service
Accident Reports	$5 each
Alarm Response Fee	No Fee – first offense $50 – second offense $150 – third offense $300 – thereafter
A.B.C. Letter for One Day Sale Permit	$35
Booking Fee Reimbursement	County Charge
Disturbance Call-back	$60 per hour/officer for second or more calls
Failure to Obey Sign/Marking	$45
Fingerprinting (Livescan)	$30 plus agency fee as required
Fingerprinting (ink and card)	$10 per card
Oversized Vehicle	$60
Restricted Parking	$45
Towed Vehicle Release	$110
Trespass on Public Grounds	$25
Non-Resident Child Seat Inspection	No Charge

Downtown Employee Parking Permits

Zone 1	No Fee
Zone 2 & 3	$50/year
DUI Emergency Response Reimbursement	Personnel Cost Officer: $127.35/hr.; $74.56 Overtime Sergeant: $144.41/hr.; $87.39 Overtime
Fees Assessed by Outside Agencies	Actual cost to include but not limited to the following: Lab Costs to include: Urine Test Breath Test Blood Test Blood Withdrawal Services Toxicology Analysis to include: Acid/Neutral Drug Screen Basic Drug Screen Comprehensive Drug Screen Specialty Drug Screens Rush Analysis

Master Fee Schedule 2017/18

RECREATION, ARTS AND COMMUNITY SERVICES

Community Facilities (Resident)	Resident Fee for Service Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*
Danville Community Center				
Valley Oak & Las Trampas	$157	$222	$272	$91
Valley Oak	$140	$193	$244	$80
Las Trampas Room	$40	$52	$64	$20
Kitchen	$68	$74	$76	$34
Arts & Crafts Room	$24	$35	$40	$12
Lounge	$24	$35	$40	$12
Bandstand	$68	$74	$76	$34
Town Green Hourly	$45	$55	$67	$23
Town Green Daily (fee based on use)	$164	$210	$263	$82
Library				
Mt. Diablo Room	$44	$62	$72	$23
Town Meeting Hall				
Auditorium	$59	$86	$120	$30
Village Theatre				
Art Gallery	$42	$54	$67	$21
Hourly Rate/2 hour min.	$66	$84	$117	$33
Pre-Production/Load-in Rate	$49	$65	$88	$25
Ticket Surcharge	Actual	Actual	Actual	Actual
Veterans Memorial Building				
Main Hall (Small)	$57	$74	$98	$30
Main Hall (Medium)	$70	$104	$133	$34
Main Hall (Large)	$140	$193	$244	$80
Kitchen (fee based on use)	$68	$74	$76	$34
Classroom - Senior Wing	$60	$86	$120	$30
Arts & Crafts - Senior Wing	$24	$35	$40	$12
Conference Room	$19	$24	$28	$9
Oak Hill Park Community Center				
Banquet Room	$140	$193	$244	$80
Room (Small)	$24	$34	$44	$12
Rooms (Medium)	$41	$53	$77	$21
Rooms (Large)	$59	$86	$120	$30
Kitchen (fee based on use)	$66	$72	$74	$33
Large Grass Area Hourly	$45	$55	$67	$23
Large Grass Area Daily (fee based on use)	$164	$210	$263	$82
Hap Magee Ranch Park				
Swain House				
Full Facility Hourly	$71	$125	$157	$36
Full Facility Daily (fee based on use)	$622	$834	$1,070	$312
Cottage				
Full Facility Hourly	$71	$125	$157	$36
Full Facility Daily (fee based on use)	$622	$834	$1,070	$312
Magee House				
Full Facility Hourly	$120	$130	$164	$60
Full Facility Daily (fee based on use)	$806	$1,036	$1,271	$403
Meadow				
Meadow Hourly	$104	$125	$139	$52
Meadow Daily	$468	$515	$542	$229
Gazebo	$70	$76	$77	$34

*Applicable to government agencies.

Master Fee Schedule 2017/18

RECREATION, ARTS AND COMMUNITY SERVICES

Community Facilities (Non-Resident)	Non-Resident Fee for Service			
	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*
Danville Community Center				
Valley Oak & Las Trampas	$191	$273	$335	$91
Valley Oak	$169	$236	$300	$80
Las Trampas Room	$50	$65	$80	$20
Kitchen	$85	$92	$95	$34
Arts & Crafts Room	$30	$44	$50	$12
Lounge	$30	$44	$50	$12
Bandstand	$85	$92	$95	$34
Town Green Hourly	$56	$70	$83	$23
Town Green Daily (fee based on use)	$205	$264	$329	$82
Library				
Mt. Diablo Room	$55	$77	$90	$23
Town Meeting Hall				
Auditorium	$75	$108	$150	$30
Village Theatre				
Art Gallery	$52	$67	$83	$21
Hourly Rate/2 hour min.	$83	$105	$146	$33
Pre-Production/Load-in Rate	$61	$81	$110	$25
Ticket Surcharge	Actual	Actual	Actual	Actual
Veterans Memorial Building				
Main Hall (Small)	$71	$92	$123	$30
Main Hall (Medium)	$86	$129	$166	$34
Main Hall (Large)	$169	$236	$300	$80
Kitchen (fee based on use)	$85	$92	$95	$34
Classroom - Senior Wing	$75	$108	$150	$30
Arts & Crafts - Senior Wing	$30	$44	$50	$12
Conference Room	$24	$30	$35	$9
Oak Hill Park Community Center				
Banquet Room	$169	$236	$300	$80
Room (Small)	$30	$44	$55	$12
Rooms (Medium)	$51	$67	$94	$21
Rooms (Large)	$75	$108	$150	$30
Kitchen (fee based on use)	$83	$90	$93	$33
Large Grass Area Hourly	$56	$70	$83	$23
Large Grass Area Daily (fee based on use)	$205	$264	$329	$82
Hap Magee Ranch Park				
Swain House				
Full Facility Hourly	$88	$157	$196	$36
Full Facility Daily (fee based on use)	$778	$1,043	$1,338	$312
Cottage				
Full Facility Hourly	$88	$157	$196	$36
Full Facility Daily (fee based on use)	$788	$1,043	$1,338	$312
Magee House				
Full Facility Hourly	$150	$163	$205	$60
Full Facility Daily (fee based on use)	$1,008	$1,295	$1,589	$403
Meadow				
Meadow Hourly	$129	$157	$174	$52
Meadow Daily	$585	$645	$678	$229
Gazebo	$88	$84	$97	$34

*Applicable to government agencies.

Master Fee Schedule 2017/18

RECREATION, ARTS AND COMMUNITY FACILITIES

Community Facilities (Resident)	Resident Fee for Service Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*
Town-Managed SRVUSD Facilities				
Baldwin Elementary School				
Multi-Use Room	N/A	SRVUSD†	SRVUSD†	SRVUSD†
Diablo Vista Middle School				
Community Gym	N/A	SRVUSD†	SRVUSD†	SRVUSD†
Los Cerros Middle School				
Community Gym	N/A	SRVUSD†	SRVUSD†	SRVUSD†
Monte Vista High School				
Community Pool	N/A	SRVUSD†	SRVUSD†	SRVUSD†
Lifeguard	N/A	$21	$21	$21
Tennis Courts A, B, C & D	$6/hour	$8/hour	$10/hour	$6/hour
Tennis Courts E, F, G & H	N/A	SRVUSD†	SRVUSD†	SRVUSD†
San Ramon Valley High School				
Tennis Courts	N/A	SRVUSD†	SRVUSD†	SRVUSD†

†Rate based on the San Ramon Valley Unified School District Fee

Park Facilities				
Group Picnics				
Diablo Vista, Hap Magee Ranch, Oak Hill, Osage Station & Sycamore Valley				
Half Day per Table	$17	$20	$35	$9
Sports Fields/Courts (hourly)				
Tennis Courts	$6	$8	$11	$6
Bocce Ball Courts	$10	$15	$23	$10
Baseball/Softball	$10	$15	$23	$10
Baseball with Grass Infield	$20	$30	$44	$20
Soccer	$10	$15	$23	$10
Other (hourly)				
Snack Shack (Sycamore Valley & Diablo Vista	$30	$43	$59	$29
Lighting	$22	$22	$22	$22
Litter and Special Maintenance	$48	$48	$48	$48

Miscellaneous Fees	All Uses/ Groups
Security/Cleaning/Damage Deposit (refundable)	
Community Facilities (including meadow and grass areas)	$500/ea.
Group Picnics up to 150	$82/ea.
Group Picnics over 150	$124/ea.
Sports Fields	$250/ea.

*Applicable to government agencies.

Master Fee Schedule 2017/18

RECREATION, ARTS AND COMMUNITY FACILITIES

Community Facilities (Non-Resident)	Non-Resident Fee for Service			
	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*
Town-Managed SRVUSD Facilities				
Baldwin Elementary School				
Multi-Use Room	N/A	SRVUSD†	SRVUSD†	SRVUSD†
Diablo Vista Middle School				
Community Gym	N/A	SRVUSD†	SRVUSD†	SRVUSD†
Los Cerros Middle School				
Community Gym	N/A	SRVUSD†	SRVUSD†	SRVUSD†
Monte Vista High School				
Community Pool	N/A	SRVUSD†	SRVUSD†	SRVUSD†
Lifeguard	N/A	$21	$21	$21
Tennis Courts A, B, C & D	$6/hour	$8/hour	$10/hour	$6/hour
Tennis Courts E, F, G & H	N/A	SRVUSD†	SRVUSD†	SRVUSD†
San Ramon Valley High School				
Tennis Courts	N/A	SRVUSD†	SRVUSD†	SRVUSD†

†Rate based on the San Ramon Valley Unified School District Fee

Park Facilities				
Group Picnics				
Diablo Vista, Hap Magee Ranch, Oak Hill, Osage Station & Sycamore Valley				
Half Day per Table	$21	$25	$44	$9
Sports Fields/Courts (hourly)				
Tennis Courts	$8	$10	$14	$6
Bocce Ball Courts	$13	$19	$29	$10
Baseball/Softball	$13	$19	$29	$10
Baseball with Grass Infield	$25	$38	$55	$20
Soccer	$13	$19	$19	$10
Other (hourly)				
Snack Shack (Sycamore Vly & Diablo Vista)	$30	$43	$59	$29
Lighting	$22	$22	$22	$22
Litter and Special Maintenance	$48	$48	$48	$48

Miscellaneous Fees	All Uses/ Groups
Security/Cleaning/Damage Deposit (refundable)	
Community Facilities (including meadow and grass areas)	$500/ea.
Group Picnics up to 150	$82/ea.
Group Picnics over 150	$124/ea.
Sports Fields	$250/ea.

*Applicable to government agencies.

Master Fee Schedule 2017/18

RECREATION, ARTS AND COMMUNITY FACILITIES

Miscellaneous Fees (cont.)

Facility Attendants	All Uses/Groups
Attendant - Minimum 2 hours	$24/hour
Attendant Overtime	$48/hour
Box Office Attendant	$24/hour
Theatre Technician	$24/hour
Theatre Technician Overtime	$48/hour

Equipment	
P.A. System	$43/hour
Screen (Portable)	$12/use
Flip Chart	$15/use
Overhead Projector	$12/use
Cocktail Tables	$10/use
Wooden Chairs or White Ceremony Chairs	$3/each
Piano	$50/use
Piano (weekend use)	$100/use
Umbrellas w/Stands	$12/use
TV/DVD	$28/use
Table Top Lectern	$28/use
Full Length Lectern	$32/use
Additional Microphones with/without Stands	$28/use
Portable Hand-held Microphone Sound Unit	$28/use
Additional Sound Equipment (2 microphone/2 monitors)	$100/use
Follow Spot (including operator)	$37/each
Moving Lights - Theatre	$27/use
Moving Lights – Theatre (weekend use)	$50/use
Lighting Design Fee	$500/use

Facility Reservations/Permits	
Photography/Filming Permit	$342
Change Request	$15/each
Unscheduled Rental Use	Two times hourly rate
Insurance Administration	$17/booking
Cancellation Charge	$77 minimum
Less than 30 days	100% of rental fee
Less than 60 days	50% of rental fee
Non-resident Surcharge	$0

Sports Alliance	
Soccer/Lacrosse Fields	$5.70/hour
Baseball/Softball Fields	$3.50/hour
Adult Soccer	$26.70/hour
Equipment Removal	$132/hour

Master Fee Schedule 2017/18

DEVELOPMENT SERVICES - Planning

Environmental Assessment	Fee	Additional Fees
Initial Study leading to standard Declaration of Environmental Significance (ND)	$1,500	
Environmental Impact Report (EIR)		Consultant fee to prepare EIR plus 33%
Initial Study leading to Mitigated Negative Declaration of Environmental Significance (MND)	$2,210.25	$130 hourly after 17 hours of staff work
Consultant prepared Mitigated Negative Declaration of Environmental Significance		Consultant fee to prepare MND plus 33%
Notice of Exemption Projects	$50	$50 to County Clerk with Notice of Determination
Notice of Determination		
Department of Fish & Wildlife Notice of Determination Fee for ND or MND	$2,216.25	Subject to annual increase in January of each year
Department of Fish & Wildlife Notice of Determination Fee for EIR	$3,078.25	
Notice of Determination for County Clerk and remainder to F&W	$50	
Development Plan		
Conceptual or Pre-submittal	$900	$130 hourly after 7 hours of staff work
Administrative - to include minor Scenic Hillside	$600-$1,200	
Public Hearing – Residential – Minor Projects	$5,100	$130 hourly after 40 hours of staff work
Public Hearing – Residential – Larger or More Complex Projects	$7,650	$130 hourly after 60 hours of staff work
Public Hearing – Non-residential Minor Projects	$5,100	$130 hourly after 60 hours of staff work
Public Hearing – Non-residential –Larger and/or More Complex Projects	$7,650	$130 hourly after 60 hours of staff work
Public Hearing – Scenic Hillside or Major Ridgeline – Minor Projects	$5,100	$130 hourly after 60 hours of staff work
Public Hearing – Scenic Hillside or Major Ridgeline – Larger and/or More Complex Projects	$7,650	$130 hourly after 60 hours of staff work
Public Hearing – Final Development Plan Processed with PUD Application	$1,350	
Public Hearing – Final Development Plan Processed with PUD Application or as an amendment	$5,100	$130 hourly after 40 hours of staff work
Administrative – Single Family	$2,400	$130 hourly after 23 hours of staff work
Second Dwelling Unit – Administrative – over 1000 sq. ft.	$2,400	$130 hourly after 23 hours of staff work
Traffic Study Review	$675	Per Review

Master Fee Schedule 2017/18

DEVELOPMENT SERVICES - Planning

Land Use Permit

Temporary/Seasonal Use – Recurring Request/Event	$150-$450	
Temporary/Seasonal Use – Initial Request/Event	$300-$600	
Large Family Child Care Facility (8-14 children)	$1,800	
Temporary Mobile Home	$1,200	
Minor Project without Public Hearing	$450-$900	
Minor Item with Public Hearing	$2,250	$130 hourly after 17 hours of staff work
Child Care Facility (>14 children)	$5,100	$130 hourly after 40 hours of staff work
Congregate Care Facility	$5,100	$130 hourly after 40 hours of staff work
Major Item with Public Hearing	$9,900	$130 hourly after 76 hours of staff work
Telecommunication Permit requiring No Public Hearing	$3,300	$130 hourly after 25 hours of staff work
Telecommunication Permit requiring Public Hearing	$5,100	$130 hourly after 25 hours of staff work
Telecommunication – Permit Extension	$900	
Traffic Study Review		$350 per review after 2nd review
LUP combination with other permit	$600	

Master Fee Schedule 2017/18

DEVELOPMENT SERVICES - Planning

Subdivision	Fee	Additional Fees
Major Subdivision – Smaller and/or Less Complex Projects	$5,100	$130 hourly after 40 hours of staff work
Major Subdivision – Larger and/or More Complex Projects	$7,650	$130 hourly after 60 hours of staff work
Traffic Study Review	$975	Per Review
Minor Subdivision – Smaller and/or Less Complex Projects	$5,100	$130 hourly after 40 hours of staff work
Minor Subdivision – Larger and/or More Complex Projects	$7,650	$130 hourly after 60 hours of staff work
Time Extension for Major or Minor Subdivision	$750	
Rezoning		
PUD – Rezoning – for Smaller and/or Less Complex Projects	$6,600	$130 hourly after 51 hours of staff work
PUD – Rezoning – for Larger and/or More Complex Projects	$9,900	$130 hourly after 76 hours of staff work
Traffic Study Review	$975	Per Review
Rezoning - to standard Residential, Office, Industrial	$5,100	$130 hourly after 40 hours of staff work
Commercial Zoning Designation – Minor Project	$5,100	$130 hourly after 40 hours of staff work
Rezoning - to standard Residential, Office, Industrial - More Complex Project	$9,900	$130 hourly after 76 hours of staff work
Commercial Zoning Designation – More Complex Project	$9,900	$130 hourly after 76 hours of staff work
Variance		
Commercial or submitted in conjunction with other application	$450-$900	
Single Family Residence Processed as Administrative Permit - Complex - Moderate - Simple	$1500 - $1150 - $800	For projects appealed to/or referred to Planning Commission for action - $130 hourly after 11 hours of staff work
Public Hearing	$2,250	

Master Fee Schedule 2017/18

DEVELOPMENT SERVICES - Planning

Sign	Fee	Additional Fees
Freestanding sign (with or without Design Review Board review)	$600	
Fee per each face copy change not requiring Design Review Board review	$225	
Sign Requiring Design Review Board Review	$450-$950	
Master Sign Program less than five tenant spaces	$1,200	
Master Sign Program five tenant spaces or more	$1,500	
Temporary Promotional Sign Permit	No charge	
General Plan Amendment		
GPAs – Land Use Designation Change Submitted with PUD Rezoning	$7,650	$130 hourly after 60 hours of staff work
GPAs – Land Use Designation Change Submitted as Stand-alone Application	$12,000	$130 hourly after 92 hours of staff work
Traffic Study Review	$975	Per Review
GPAs – Text Amendment	$5,100	$130 hourly after 40 hours of staff work
Design Review Board Variance		
Conceptual or Pre-submittal	$750	
Administrative	$600-$1,200	
Minor Commercial	$600-$1,200	
New SFR Hillside (Scenic Hillside or Major Ridgeline)	$3,000	$130 hourly after 23 hours of staff work
New MFR < 5 units	$2,700	$130 hourly after 21 hours of staff work
New MFR > 5 units	$3,600	$130 hourly after 28 hours of staff work
Office, Commercial or Industrial	$3,300	$130 hourly after 25 hours of staff work
Special Planning Studies		Consultant fee plus 33% administrative fee
Storm Water Control Plan Review		Consultant fee plus 33% administrative fee
Property Recordings		
Parcel Merger	$551/lot	
Lot Line Adjustment	$551/lot	

Master Fee Schedule 2017/18

DEVELOPMENT SERVICES - Planning

Miscellaneous	Fee	Additional Fees
Time Extension – Administrative Action - no site check required	$450	
Time Extension – Administrative Action – site check and/or COA compliance review required	$900	
Time Extension – Non-Administrative Action	$1,200	
Appeals	$300	
Requests for Reconsideration	$1,200	
Archaeological Review (Sonoma State Clearinghouse)	$56	Pass through fee to Sonoma State
Zoning Certificate Letter - Residential	$750	
Zoning Certificate Letter - Commercial	$1,200	
Zoning Review of Building Permit		$130 hourly after initial 2.5 hours of review
File Research		$130 hourly after 2.5 hours of staff work
LaserFiche Files		No charge
Newspaper Advertising		$130 plus newspaper publishing cost
Public Notice by Staff		$0.83 per-piece plus $130 per mail-out

Protected Tree Removal Permit	
Residential	$225
Commercial	$600

Documents	
Capital Improvement Program Document	$22
Town of Danville Landscape and Irrigation Project Procedures and Standards	$22
Town-wide Trails Master Plan	$52
General Plan	$30
General Plan Map, Beautification Guidelines, Base Map, Specific Plan	$7
Parks, Recreation and Arts Strategic Plan	$45
Zoning Map, Downtown Master Plan, Standard Plan	$15
Traffic and Engineering Survey	$3
Aerial Photo - Hard copy, up to 42-in x 60-in	$15
Aerial Photo - Computer file on CD or E-mail	$3

Master Fee Schedule 2017/18

DEVELOPMENT SERVICES - Engineering

Service	Fee
Map Check	2-10 lots - $2,320 + $219/1ot >10 lots - $4,557 + $33/1ot
Improvement Plan Check	3.5% of project cost <=$50,000
Review of improvement plans - street, drainage and landscaping work	3.25% of project cost >$50,000 & <=$100,000 3.0% of project cost >$100,000
Engineering Inspection	5.5% of project cost <=$50,000
Inspection of installation of street, drainage and landscaping improvements	5.25% of project cost >$50,000 & <=$100,000 5.0% of project cost >$100,000
Street Lighting	
Operation of public street lighting system	One year operational cost + 10%
Encroachment Permit	$179 for projects <=$2,000;
For work within the public right-of-way	5.5% of construction cost for projects >$2,000
For Public Utility Companies	$89.50/hour
Valet Permit	$179
Oversize/Wide Load Permit	$24
Drainage Permit	$179 for projects <=$2,000;
For work within any public or private drainage	5.5% of construction cost for projects >$2,000
Grading Plan Check	Under 50 cy: $196. More than 49 cy: $196 + Percentage of Construction Cost + Volume Fee Percentage of Construction Cost: $0 to $10,000 use 0.5% $10,001 to $100,000 use 1.0% $100,001 and greater use 1.5% Volume Fee: 50 to 1,000 cy: $0.98 per 100 cy 1,001 to 10,000 cy: $0.21 per 100 cy + $196 (for soils report review) 10,001 or greater: $0.65 per 100 cy + $1,074 (for soils report review)
Grading Permit	Under 50 cy: $38.60 to 100 cy: $60. 101 to 1,000 cy: $60 for first 100 cy plus $29 for each additional 100 cy 1001 to 10,000 cy: $316 for first 1000 cy plus $24 for each additional 1000 cy 10,001 to 100,000 cy: $529 for first 10,000 cy plus $107 for each additional 10,000 cy 100,001 cy or greater: $1,496 for first 100,000 cy plus $60 for each additional 10,000 cy

Master Fee Schedule 2017/18

DEVELOPMENT SERVICES - Engineering

Grading Inspection	Fee
	Under 50 cy: $196 More than 49 cy: $196 + Percentage of Construction Cost + Volume Fee: Percentage of Construction Cost: $0 to $10,000 use 2.0%; $10,001 to $100,000 use 1.5%; $100,001 and greater use 1.0% Volume Fee: 50 to 1,000 cy: $9 per 100 cy 1,001 to 10,000 cy: $99 + $4 per 100 cy 10,001 or greater: $505 + $2 per100 cy

Finish Grading Inspection

Single family residential lot	$81
Multy family/Commercial Project	198 per building
Debris/Clean-up Deposit	$325 per acre

A deposit shall be paid at permit issuance to assure the clean-up of the site and/or public right-of-way. This deposit shall be returned to the applicant if it can be determined at certification of occupancy that the site and surrounding areas have been restored.

NPDES (National Pollutant Discharge Elimination System) Prevention of Drainage Runoff Pollutant	Residential $56 Multi-residential $228 Commercial $464
Storm Water Control Plan Review	Consultant Fee plus 33%
Underground Service Alert Utility Location Fee	Actual Cost (California Government Code 4216.5)
Base Map Revision Revision of Town computerized Base Map	$94 for each new or revised lot or parcel
Photography/Filming Permit	$342
Certificate of Correction or Amended Map Revise a recorded document	$196 per document
Vacation of Right-of-Way or Easement Process a request to abandon a public right-of-way or easement	$2,116

Master Fee Schedule 2017/18

DEVELOPMENT SERVICES - Building

Building Permits	Fee
Building Permit Fee	As permitted by the California Building Code - shown in table below
Electrical Sub-Permit	20% of building permit fee
Plumbing Sub-Permit	17% of building permit fee
Mechanical Sub-Permit	18% of building permit fee
Swimming Pool, Spa or Hot Tub Permits	Equivalent to building permit plus any required electrical or plumbing permits
Plan Review	
Structural and Architectural Plan Review	65% of building fee
Plumbing/Electrical/Mechanical Plan Review	55% of structural/architectural plan review
Master Plan Verification Review (subdivisions)	75% of structural/architectural plan review[2]
Planning Division – Plan Check	$150. Over $100,000 valuation, $300
Engineering Division – Plan Check (Includes Storm Water Review)	$100. Over $300,000 valuation, $300
Investigations	
As determined by Chief Building Official	Not to exceed $1,000
Fees Assessed by other Agencies	**Actual Cost**

Building Permit Fee Table

Total Valuation	Fee
$1.00 to $500	$23.50
$501 to $2,000	$23.50 for the first $500 plus $3.05 for each additional $100, or fraction thereof, to and including $2,000
$2001 to $25,000	$69.25 for the first $2,000 plus $14.00 for each additional $1,000, or fraction thereof, to and including $25,000
$25,001 to $50,000	$391.25 for the first $25,000 plus $10.10 for each additional $1,000, or fraction thereof, to and including $50,000
$50,001 to $100,000	$643.75 for the first $50,000 plus $7.00 for each additional $1,000, or fraction thereof, to and including $100,000
$100,001 to $500,000	$993.75 for the first $100,000 plus $5.60 for each additional $1,000, or fraction thereof, to and including $500,000
$500,001 to $1,000,000	$3,233.75 for the first $500,000 plus $4.75 for each additional $1,000, or fraction thereof, to and including $1,000,000
$1,000,001 and up	$5,608.75 for the first $1,000,000 plus $3.15 for each additional $1,000 or fraction thereof.

Master Fee Schedule 2017/18

DEVELOPMENT SERVICES - Building

Established Fees	Fee
Minimum Permit fee	$109
Kitchen Remodel/Alteration - Non Structural	$710
Bathroom Remodel/Alteration - Non Structural	$520
Powder Room Remodel/Alteration	$330
Residential Window Replacement Permit	$109 each (1-2 windows) $225 (3-13 $325 (14 – 26 windows) $430 (27 or more)
Residential Patio Door Replacement Permit	$109 each (2 or less) $180 (3 or more)
Residential Home Demolition Permit	$480
Pool and/or Spa Remodel	$520
Pool Demolition Permit	$295
Detached Storage Shed - with no trades	$275 (not to exceed 250 square feet)
Standard Residential Re-roof Permit	$295
Furnace and A/C Replacement Permit	$186
Water Heater, Furnace, A/C Replacement	$109/ea.
Photovoltaic Residential	$290
Photovoltaic Non-Residential	1/3 of 1% of total valuation ($475 minimum)

Administrative Fees That Apply to All Permits

Strong Motion Instrumentation Program	
Residential	0.013% of valuation (minimum $0.50)
Commercial	0.028% of valuation (minimum $0.50)
California Building Standards Fee	$1 per $25,000 of total valuation
Comprehensive Planning Fee	0.1% of valuation (maximum $2,000)
Documentation Fee	$10 plus $1 per page

Additional Fees That May Apply

Inspections outside of normal business hours	$147 per hour[1] (4 hour minimum)
Reinspection Fees	$109 minimum[1]
Inspections for which no fee is specifically indicated	$109 minimum[1]
Additional plan review required by changes, additions or revisions to plans	$141 per hour[1]
Permit Reactivation	$109 (minimum fee)[2]
Request for Duplicate Plans	$40 plus cost of copies
Temporary Certificate of Occupancy	$250 (commercial/industrial only)
Investigation fee for work without requisite permit or unauthorized occupancy	Determined by Chief Building Official not to exceed $1,000

1 Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

2 only applies to eligible permits as determined by the Chief Building Official.

Master Fee Schedule 2017/18

DEVELOPMENT SERVICES - Building

Building Permit Valuation Table

The unit costs are intended to comply with the definition of "valuation" in Section 223 of the 1997 Uniform Building Code™ and thus include architectural, structural, electrical, plumbing and mechanical work, except as specifically listed below. The unit costs also include the contractor's profit, which should not be omitted.
The building permit fee is based on valuation and computed from the table below, approved on June 18, 2002 and increased by applying the Engineering News Record (ENR) San Francisco Area Building Cost Index History (1915-2011) index.

Average Cost per Square Foot by Occupancy & Type

Occupancy & Type	New	Remodel
APARTMENT HOUS		
Type 1 or II F.R [1]	$182.09	$89.12
(Good)	$224.18	$103.56
Type V – Masonry		
(or Type III)	$148.63	$78.64
(Good)	$182.09	$87.55
Type V		
Wood Frame	$130.98	$78.48
(Good)	$168.34	$83.95
Type I Basmt/Garage	$76.78	$39.77
AUDITORIUMS:		
Type 1 or II F.R.	$215.17	$101.70
Type II: 1-Hour	$155.82	$88.85
Type II: N	$147.39	$85.12
Type III: 1-Hour	$163.84	$85.65
Type III-N	$155.40	$82.88
Type V: 1-Hour	$156.66	$85.38
Type V: N	$146.18	$82.62
BANKS:		
Type 1 or II F.R.	$304.05	$137.43
Type II: 1-Hour	$224.00	$128.14
Type II: N	$216.80	$123.90
Type III: 1-Hour	$247.18	$127.74
Type III-N	$238.37	$125.20
Type V: 1-Hour	$224.00	$128.12
Type V: N	$214.53	$117.09
BOWLING ALLEYS:		
Type II: 1-Hour	$104.71	$66.22
Type II: N	$97.73	$61.55
Type III: 1-Hour	$113.93	$66.83
Type III-N	$106.54	$63.46
Type V: 1-Hour	$76.78	$65.91
CHURCHES:		
Type 1 or II F.R.	$203.65	$101.88
Type II: 1-Hour	$152.95	$76.42
Type II: N	$145.35	$70.83
Type III: 1-Hour	$166.29	$76.76
Type III-N	$158.89	$70.98
Type V: 1-Hour	$155.40	$76.37
Type V: N	$146.18	$66.15

CONV. HOSPITALS	New	Remodel
Type 1 or II F.R.[1]	$285.78	$139.07
Type II: 1-Hour	$198.32	$100.11
Type III: 1-Hour	$203.26	$99.55
Type V: 1-Hour	$191.56	$92.32
DWELLINGS:		
Type V – Masonry	$155.40	$92.85
(Good)	$198.93	$91.67
Type V–Wood Frame	$138.16	$83.21
(Good)	$189.69	$89.19
(Major Remodel)		$122.46
Kitchen no structure		$150.43
With structure		$155.32
Bathrooms		$150.43
Basements:		
Semi-Finished	$41.28	$39.20
(Good)	$47.63	$41.73
Unfinished	$29.97	$24.73
(Good)	$36.33	$29.71
FIRE STATIONS:		
Type 1 or II F.R.	$234.86	$119.82
Type II: 1-Hour	$154.58	$85.98
Type II: N	$145.76	$83.65
Type III: 1-Hour	$169.17	$86.25
Type III-N	$161.97	$82.65
Type V: 1-Hour	$158.69	$84.62
Type V: N	$150.48	$82.69
HOMES FOR THE ELDERLY:		
Type 1 or II F.R.	$212.89	$109.80
Type II: 1-Hour	$172.86	$85.72
Type II: N	$165.48	$81.36
Type III: 1-Hour	$180.05	$86.00
Type III-N	$161.97	$76.42
Type V: 1-Hour	$173.88	$83.39
Type V: N	$167.96	$80.23
HOSPITALS:		
Type 1 or II F.R.[1]	$335.04	$161.43
Type III: 1-Hour	$277.37	$136.47
Type V: 1-Hour	$264.62	$131.36

HOTELS/MOTELS:	New	Remodel
.	$207.35	$98.40
Type III: 1-Hour	$179.64	$91.29
Type III-N	$171.21	$77.94
Type V: 1-Hour	$156.43	$87.86
Type V: N	$153.36	$73.03
INDUSTRIAL PLANTS		
Type 1 or II F.R.[1]	$116.81	$66.91
Type II: 1-Hour	$81.32	$61.71
Type II: N	$74.72	$59.68
Type III: 1-Hour	$89.53	$61.81
Type III-N	$84.38	$59.90
Tilt-up	$61.59	$55.80
Type V: 1-Hour	$84.38	$61.41
Type V: N	$77.21	$56.65
JAILS:		
Type 1 or II F.R.	$326.63	$162.79
Type III: 1-Hour	$298.72	$155.24
Type V: 1-Hour	$224.00	$126.88
LIBRARIES:		
Type 1 or II F.R.	$238.97	$121.20
Type II: 1-Hour	$174.90	$93.10
Type II: N	$166.29	$87.47
Type III: 1-Hour	$184.77	$93.47
Type III-N	$175.53	$85.66
Type V: 1-Hour	$173.47	$92.24
Type V: N	$166.29	$79.88
MEDICAL OFFICES:		
Type 1 or II F.R.[1]	$245.32	$133.53
Type II: 1-Hour	$189.28	$99.59
Type II: N	$179.87	$95.78
Type III: 1-Hour	$205.30	$103.86
Type III-N	$191.14	$96.85
Type V: 1-Hour	$185.17	$99.94
Type V: N	$178.61	$94.91
OFFICES[2]:		
Type 1 or II F.R.	$219.27	$115.19
Type II: 1-Hour	$146.79	$98.29
Type II: N	$139.83	$91.76
Type III: 1-Hour	$158.48	$96.40
Type III-N	$151.53	$91.91
Type V: 1-Hour	$148.45	$95.26

1 Add 0.5% to total cost for each story over three.

2 Deduct 20% for shell-only permits.

Master Fee Schedule 2017/18

DEVELOPMENT SERVICES - Building

Building Permit Valuation Table

Average Cost per Square Foot by Occupancy & Type

Occupancy & Type		
PRIVATE GARAGES:		
Wood Frame	$122.46	$35.04
Masonry	$56.24	$35.37
Open Carports	$34.10	$23.21
PUBLIC BUILDINGS:		
Type 1 or II F.R.[1]	$253.32	$134.63
Type II: 1-Hour	$205.30	$102.67
Type II: N	$196.28	$98.87
Type III: 1-Hour	$213.10	$105.47
Type III-N	$205.69	$98.53
Type V: 1-Hour	$195.03	$102.28
Type V: N	$188.07	$95.09
PUBLIC GARAGES:		
Type I or II F.R.[1]	$100.37	$57.32
Type I or II open p	$75.34	$53.43
Type II: N	$57.49	$50.87
Type III: 1-Hour	$75.95	$54.79
Type III-N	$67.54	$51.16
Type V: 1-Hour	$69.18	$54.12
RESTAURANTS:		
Type III: 1-Hour	$199.97	$138.85
Type III-N	$183.13	$134.37
Type V: 1-Hour	$183.13	$136.82
Type V: N	$175.93	$132.01

SCHOOLS:	New	Remodel
Type 1 or II F.R.	$228.29	$136.84
Type II: 1-Hour	$155.82	$108.08
Type III: 1-Hour	$166.70	$108.09
Type III-N	$160.34	$94.65
Type V: 1-Hour	$156.25	$104.14
Type V: N	$149.07	$92.35
SERVICE STATIONS:		
Type II:N	$137.95	$69.31
Type III:1-Hour	$143.93	$72.58
Type V: 1-Hour	$122.56	$69.20
Canopies	$57.49	$38.24
STORES:		
Type 1 or II F.R.[1]	$169.17	$91.91
Type II: 1-Hour	$103.46	$79.67
Type II: N	$101.21	$77.70
Type III: 1-Hour	$125.85	$79.26
Type III-N	$118.05	$92.06
Type V: 1-Hour	$105.95	$78.71
Type V: N	$97.92	$75.84
THEATERS:		
Type 1 or II F.R.	$225.42	$122.16
Type III: 1-Hour	$164.24	$96.36
Type III-N	$156.43	$89.24
Type V: 1-Hour	$154.58	$94.48
Type V:N	$146.18	$80.05

WAREHOUSES[1]	New	Remodel
Type 1 or II F.R.	$101.42	$66.14
Type II or V: 1-Hr	$60.14	$39.64
Type II or V: N	$56.45	$38.59
Type III: 1-Hour	$68.15	$39.62
Type III-N	$64.89	$36.94
AIR CONDITIONING:		
Commercial	$8.62	
Residential	$7.18	
Sprinkler System	$5.33	
MISCELLANY[2]		
Deck/covered porches	$44.25	
Retaining Wall (less than 4')	$76.19	
Retaining Wall (4' and more))	$142.84	
Balcony	$53.10	
Trellis/Arbor	$26.54	
:		

1 Add 0.5% to total cost for each story over three.
2 Deduct 20% for shell-only permits.

Introduction

The Capital Improvement Program (CIP) is a capital investment plan that supports the quality of life in Danville by providing for the design, construction and renovation of major capital projects that benefit a broad segment of the community.

The CIP is presented as a revolving five-year program that acts as a guide for identifying current and future fiscal requirements. The current year acts as the Town's annual capital budget.

Projects in the CIP typically include:

- Improvements that are debt-financed;
- Acquisition of land;
- Construction of new buildings, parks, improvements or facilities including engineering, design, and other pre-construction costs; whose estimated cost exceeds $15,000;
- Major equipment or furnishings required for new buildings.

Preparation of the CIP is a coordinated process that includes working with Town staff and commissions to compile and prioritize a list of discretionary projects, develop associated cost estimates and identify potential funding sources.

The Town Council reviews and approves the draft five-year CIP following a series of public study sessions and a public hearing. Approval of the CIP includes appropriating funding for the current fiscal year.

A number of criteria and/or considerations are applied in determining the appropriateness of each CIP project, including:

- Consistency with the Town's General Plan, and/or applicable adopted and established Town policies;
- Benefit to the broader public good and positive benefit to cost ratio;
- Potential impact upon Town operating expenditures;
- The need to meet State, Federal or other legal mandates and requirements;
- The need to mitigate an identified health or safety problem;
- Consideration of geographic equity in providing improvements and facilities throughout the Town; and
- The need to balance project design, management, and inspection with available CIP staffing.

Summary Tables

A five-year summary of all projects, funding sources and expenditures is presented within the following tables:

Project Activity	Currently active next-in-line projects
New Projects	New projects - 2017/18
Table A	Summary of Planned Appropriations - 2017/18
Table B	Summary of Recommended General Purpose Revenue Appropriations -2017/18
Table C	Summary of Appropriations by Funding Source - 2017/18 – 2021/22
Table D	Summary of Completed Projects from the prior fiscal year
Table E	Summary of Estimated Fund Activity
Table F	Projects funded prior to 2017/18
Table G	Project Status and Priority - *Prioritized ranking* (Priority 1 through Priority 5) *of all projects included in the CIP*
Table H	Project Cost Summary by Park Site
Table I	Project Cost Summary by Building Site
Table J	Project Cost Summary for Downtown Projects
Table K	Proposed Green Infrastructure Projects
Table L	Projects contributing to the Pavement Condition Index

Pavement Management Program

The Pavement Management Program includes a listing of all pavement projects completed in the prior year, pavement projects recommended for the current year and a table (Table L) listing other individual CIP projects that contribute to the Pavement Management Program by providing improvements to existing paved streets.

CIP Projects

Potential CIP projects are classified into one of three categories: General Improvements, Parks and Facilities or Transportation.

Each project is presented on a dedicated project page that summarizes:

- Project name and number
- Description, rationale and location
- Estimated cost, funding sources and prior expenditures
- Initiating department
- Project manager
- Project status ("new", "in progress" or "complete")
- Changes from prior year

Project costs are escalated (where appropriate) to indicate the impact of inflation on construction costs in future years, based upon a five percent annual rate of inflation (unless more specific information was available). Cost escalation ensures that adequate funding is identified at the time the project is approved.

Project Appropriations reflect funding amounts and sources allocated through formal Town Council action; Project Cost Estimates summarize prior, current and future year expenditures.

Funding Sources

CIP projects are funded and financed through a variety of revenue sources that are set aside, or received by the Town. These include:

General Purpose

The Town Council annually sets aside a portion of the total General Fund revenues received, and transfers these revenues into one of four funds that are used for CIP purposes. These include the:

- **CIP General Purpose** – typically appropriated and expended for any project or improvement with no restrictions;
- **Civic Facilities Fund** – typically appropriated and expended for construction, expansion or improvement of buildings;
- **Park Facilities** – typically appropriated and expended for park or park facility construction, improvement or expansion; and
- **Pavement Management** – appropriated and expended in combination with other special revenue funds received by the Town to maintain and upgrade the condition of the pavement associated with public streets.

Special Purpose and Mitigation Funds

Special Purpose and Mitigation revenues are restricted to certain uses and are tracked and accounted for in separate funds. Special Purpose revenues are collected either directly by the Town, or through one of several Joint Powers Agreements (JPAs) that have been established to mitigate specific sub-regional or regional impacts.

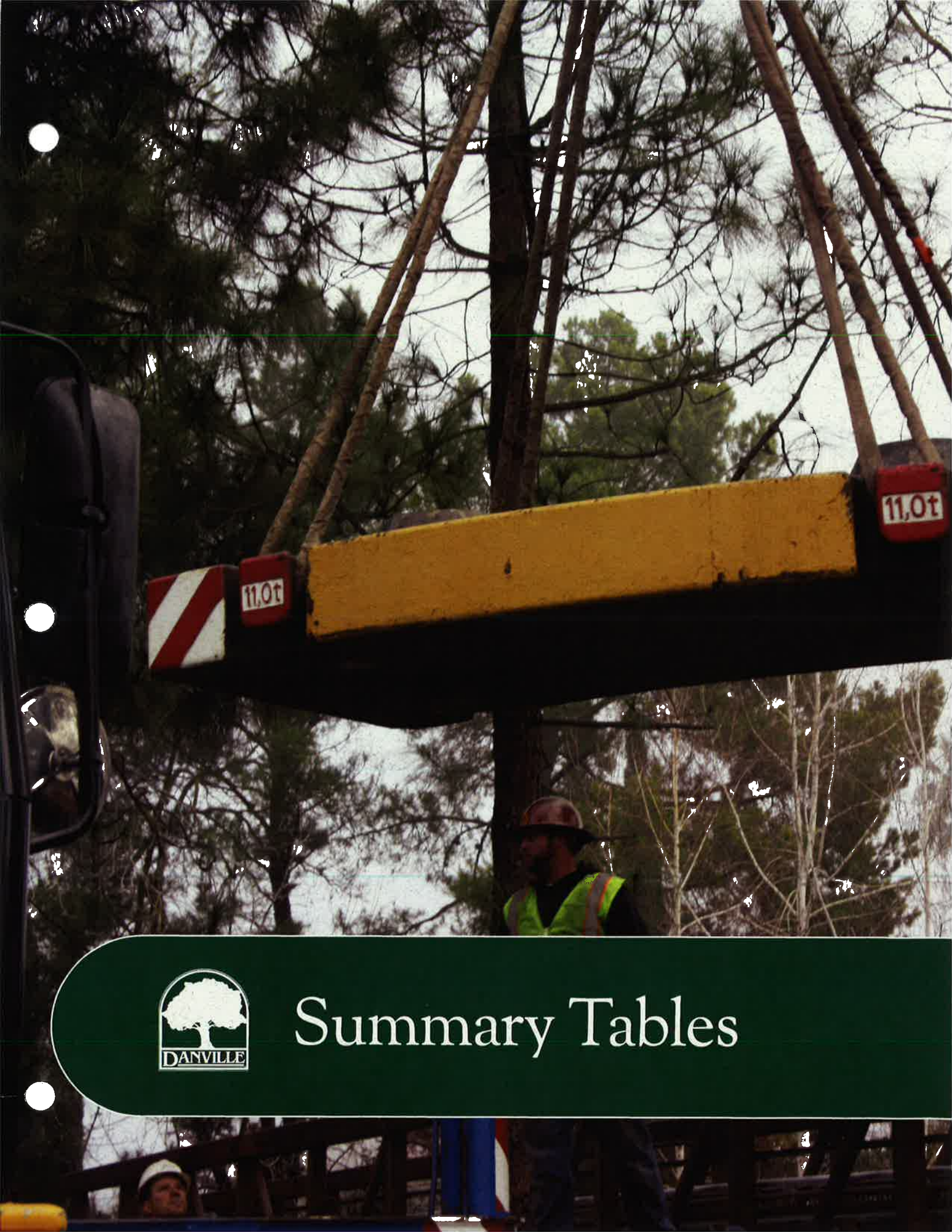
Special Purpose - Town and Mitigation –

- **Child Care** –These fees are paid by new developments. Expenditures are for the development or promotion of child care facilities within Danville.
- **Commercial TIP** - Commercial Transportation Impact Fees that are collected and utilized to finance the installation of new streets, traffic signals, traffic signal interconnect and parking facilities.

- **Lighting and Landscape Assessment District (LLAD)** – Assessments paid by property owners for street lighting, landscape and park maintenance.
- **Measure J Return to Source** - The 18% "return to source" share of the one-half cent sales tax for transportation purposes approved by Contra Costa voters in 1988 (Measure C) and 2004 (Measure J). The Town utilizes these funds for pavement management and other purposes tied directly to transportation. Receipt of these funds is tied to compliance with the Town's General Plan Growth Management Element.
- **Measure J Expenditure Plan** - Another component of the one-half cent sales tax program is the Measure J Expenditure Plan (including Major Streets and Contra Costa – Transportation for Livable Communities or CC–TLC). This 20-year plan represents the Contra Costa Transportation Authority's plan for capital spending on major projects throughout the County.
- **Downtown Parking In Lieu** – A development fee providing off-site parking for downtown businesses, by building and maintaining public parking facilities.
- **Park Dedication (Quimby Act)** – Also known as Park Land In Lieu fees, are paid by new development, including outside grants and transfers in.
- **Residential TIP** - Residential impact fees collected in the Town (apart from assessment districts or benefit districts) are used for projects that mitigate the additional burden added to the street system by new development.
- **Town-wide Lighting and Landscape Assessment District (LLAD)** – Includes Transfers In and property owner assessments from Zones A and B (roadside landscaping), Zone C (street lighting), and Zone D (parks and buildings) to be utilized for eligible capital maintenance projects.
- **Other** - Other sources include donations, funds provided by the CSA R-7A (Contra Costa County), developer fees, NERIAD (North East Roadway Improvement Assessment District), SVAD (Sycamore Valley Assessment District, including Density Increase, and Benefit District) and grants. These funding sources represent a significant portion of CIP funding on a cumulative basis.
- **Gas Tax (Including Highway Users Tax Account, and Road Maintenance and Rehabilitation Account)** - State provided funding generated from excise and sales tax on fuel and vehicle license fees, to be used for transportation, street, and road maintenance purposes.

Special Purpose – JPA

- **Southern Contra Costa (SCC) and Dougherty Valley** – Regional and sub-regional transportation impact fees collected and shared by joint agreement between the Town of Danville, City of San Ramon and Contra Costa County.
- **Tri Valley Transportation Development (TVDT)** – Regional transportation impact fees collected and shared by joint agreement between the Town of Danville, City of San Ramon, and Contra Costa County.



Summary Tables

Project Activity

Pr#	Project Name	CIP Funding Estimate*	Obligated as of 4-25-2017	Status	Priority
A-492	CENTRAL IRRIGATION SYSTEM CAPITAL MAINTENANCE	$770,750	$689,610	Under Const.	1/2
A-513	CAMINO TASSAJARA PKWY/SYCAMORE VALLEY RD SOUND WALL MAINT.	$564,725	$174,856	Under Const. Maintenance	2/3 Ongoing
A-533	TOWN-WIDE LANDSCAPE REPLACEMENT	$247,049	$94,164	Under Const. Maintenance	1/2 Ongoing
A-579	TOWN-WIDE ROADWAY DAMAGE REPAIR	$120,000	$34,431	Under Const. Maintenance	3/4 Ongoing
B-101	PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE	$1,546,446	$1,283,489	Under Const. Maintenance	2 Ongoing
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE	$315,443	$116,968	Under Const. Maintenance	2 Ongoing
B-415	CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS	$616,016	$307,692	Under Const. Maintenance	2 Ongoing
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE	$865,460	$594,180	Under Const. Maintenance	2 Ongoing
B-553	VILLAGE THEATRE CAPITAL MAINTENANCE	$256,813	$73,422	Under Const. Maintenance	2/3 Ongoing
C-017	TOWN-WIDE SIDEWALK REPAIRS	$705,327	$325,213	Under Const. Maintenance	3 Ongoing
C-545	TRAFFIC SIGNAL CONTROLLER UPGRADE	$633,321	$401,423	Under Const.	2/3
C-552	INTERNALLY ILLUMINATED STREET NAME SIGN LED RETROFIT	$169,720	$59,302	Under Const. Maintenance	3/4 Ongoing
C-566	TOWN-WIDE BICYCLE PARKING PROJECT	$37,000	$26,854	Under Const.	4
C-584	DANVILLE VARIOUS STREETS AND ROADS PRESERVATION	$2,164,763	$196,191	Under Const.	1/2
C-592	ROSE STREET PARKING FACILITY	$5,130,802	$3,873,104	Under Const.	1
C-595	PAVEMENT MANAGEMENT PROGRAM	$6,022,208	$1,051,021	Under Const.	1

***CIP Funding Estimate includes prior year appropriations plus current year appropriations, and for multiphased or on-going projects, it includes future year proposed appropriations.**

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New Projects

Pr#	Project Name	Proposed Appropriations 2017/18	2018/19	2019/20	2020/21	2021/22	Total	Priority
A-608	STARVIEW DRIVE STORM DRAIN TRASH RACK	$33,000	$0	$0	$0	$0	$33,000	1/2
A-612	TOWN SERVICE CENTER SLIDE DRAINAGE REPAIR	$28,000	$0	$0	$0	$0	$28,000	1/2
A-613	LOCH LOMOND WAY TRASH RACK	$24,000	$0	$0	$0	$0	$24,000	1
A-614	WESTRIDGE TRASH RACK MODIFICATION	$107,800	$0	$0	$0	$0	$107,800	1/2
A-615	CAMINO ENCANTO AT DEL AMIGO STORM DRAIN REPLACEMENT	$82,630	$0	$0	$0	$0	$82,630	1/2
A-620	FIBER OPTIC CABLE INTERCONNECT	$280,000	$63,000	$0	$0	$0	$343,000	2
B-611	SYCAMORE VALLEY PARK DRAINAGE IMPROVEMENTS	$172,500	$0	$0	$0	$0	$172,500	1
B-616	SKATE PARK	$20,000	$0	$0	$0	$0	$20,000	1/2
B-617	TOWN GREEN MASTER PLAN	$20,000	$0	$0	$0	$0	$20,000	1/2
B-618	TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE	$50,500	$0	$0	$0	$0	$50,500	2/3
B-619	GREEN VALLEY TRAIL FROM HIGHBRIDGE LANE TO DIABLO ROAD	$0	$21,000	$0	$0	$0	$21,000	2/3
C-607	IRON HORSE TRAIL RAISED CROSSWALKS AND FLASHING BEACONS	$70,000	$216,000	$0	$0	$0	$286,000	1/2
C-609	TOWN-WIDE BICYCLE MASTER PLAN	$75,000	$0	$0	$0	$0	$75,000	2/3
C-610	PAVEMENT MANAGEMENT	$2,600,000	$3,000,000	$3,000,000	$3,000,000	$3,000,000	$14,600,000	1
	TOTALS	**$3,563,430**	**$3,300,000**	**$3,000,000**	**$3,000,000**	**$3,000,000**	**$15,863,430**	

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Table A - Summary of Planned Appropriations

Pr#	Project Name	2017/18	Planned Appropriations	Priority
A-064	LOCAL GENERAL IMPROVEMENTS - DISABLED ACCESS	$50,000	Residential TIP	1/2 Ongoing
A-330	TOWN-WIDE STORM DRAIN SYSTEM MANAGEMENT	$30,000	CIP Gen Purpose Rev, Cleanwater Program	2 Ongoing
A-482	STREET LIGHT MAINTENANCE	$20,000	LLAD Zone C	3/4 Ongoing
A-514	PUBLIC PLACES FOR ART	$60,000	CIP Gen Purpose Rev	2/3 Ongoing
A-579	TOWN-WIDE ROADWAY DAMAGE REPAIR	$15,000	CIP Gen Purpose Rev	3/4 Ongoing
A-606	AUTOMATED LICENSE PLATE READER & SITUATIONAL AWARENESS CAMER/	$65,600	CIP Gen Purpose Rev	1/2 Ongoing
A-608	STARVIEW DRIVE STORM DRAIN TRASH RACK	$33,000	CIP Gen Purpose Rev	1/2
A-612	TOWN SERVICE CENTER SLIDE DRAINAGE REPAIR	$28,000	CIP Gen Purpose Rev	1/2
A-613	LOCH LOMOND WAY TRASH RACK	$24,000	CIP Gen Purpose Rev	1
A-614	WESTRIDGE TRASH RACK MODIFICATION	$107,800	CIP Gen Purpose Rev	1/2
A-615	CAMINO ENCANTO AT DEL AMIGO STORM DRAIN REPLACEMENT	$82,630	CIP Gen Purpose Rev	1/2
A-620	FIBER OPTIC CABLE INTERCONNECT	$280,000	P.E.G.	2
B-101	PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE	$41,000	Park Facilities	2 Ongoing
B-120	TOWN-WIDE TRAILS	$39,000	Park Dedication Impact	2/3 Ongoing
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE	$29,000	CIP Gen Purpose Rev	2 Ongoing
B-280	SPORTS FIELD RENOVATION	$25,000	Park Dedication Impact	2 Ongoing
B-328	TOWN OFFICES CAPITAL MAINTENANCE	$31,000	Civic Facilities Fund	2 Ongoing
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE	$530,000	R-7A, Park Facilities	2 Ongoing
B-415	CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS	$30,000	Civic Facilities Fund	2 Ongoing
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS	$10,000	CIP Gen Purpose Rev	2/3 Ongoing
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE	$81,000	Grant, Asset Replcmnt Library	2 Ongoing
B-493	SYNTHETIC TURF REPLACEMENT	$225,000	Park Facilities	2 Ongoing
B-494	OSAGE STATION PARK CAPITAL MAINTENANCE	$30,000	Park Facilities	2/3 Ongoing
B-495	SYCAMORE VALLEY PARK CAPITAL MAINTENANCE	$22,000	Park Facilities	2 Ongoing
B-544	OAK HILL PARK CAPITAL MAINTENANCE	$55,000	Park Facilities	2/3 Ongoing
B-553	VILLAGE THEATRE CAPITAL MAINTENANCE	$90,000	Civic Facilities Fund	2/3 Ongoing
B-556	DANVILLE SOUTH PARK CAPITAL MAINTENANCE	$6,000	Park Facilities	1/2 Ongoing
B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE	$15,000	Park Facilities	2 Ongoing
B-560	DIABLO VISTA PARK CAPITAL MAINTENANCE	$18,000	Park Facilities	2/3 Ongoing
B-582	VETERANS MEMORIAL BUILDING CAPITAL MAINTENANCE	$105,000	Civic Facilities Fund	3/4 Ongoing
B-597	VILLAGE THEATRE PARKING LOT IMPROVEMENTS	$3,160,000	CIP Gen Purpose Rev	1
B-611	SYCAMORE VALLEY PARK DRAINAGE IMPROVEMENTS	$172,500	Park Facilities	1

Continued on next page

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Pr#	Project Name	2017/18	Planned Appropriations	Priority
B-616	SKATE PARK	$20,000	Park Facilities	1/2
B-617	TOWN GREEN MASTER PLAN	$20,000	Park Facilities	1/2
B-618	TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE	$50,500	CIP Gen Purpose Rev, CIP Gen Pur Reallocated	2/3
C-017	TOWN-WIDE SIDEWALK REPAIRS	$30,000	Commercial TIP, Residential TIP	3 Ongoing
C-418	TRAFFIC SIGNAL AND STREET LIGHT MAINTENANCE PROGRAM	$20,000	LLAD Zone C	2 Ongoing
C-562	TRAFFIC SIGNAL INTERCONNECT SYSTEM	$10,000	Meas J Rtrn to Src	3 Ongoing
C-584	DANVILLE VARIOUS STREETS AND ROADS PRESERVATION	$1,048,000	Meas C Major Arterials	1/2
C-588	BATTERY BACKUP REPLACEMENT FOR TRAFFIC SIGNALS	$18,000	Meas J Rtrn to Src	3
C-598	PARK AND RIDE EXPANSION PROJECT	$1,825,000	TVTD Residential, TVTD Commercial, Meas J Sub Trans 28c, Meas J-CC-TLC (2017)	1
C-599	LA GONDA WAY BRIDGE IMPROVEMENTS	$196,350	Grant, CIP Gen Purpose Rev	1/2
C-600	SAN RAMON VALLEY BOULEVARD IMPROVEMENTS (NORTH)	$812,275	Meas J Major St 24c	1/2
C-602	DANVILLE BOULEVARD IMPROVEMENTS	$416,536	Meas J Major St 24c	1/2
C-607	IRON HORSE TRAIL RAISED CROSSWALKS AND FLASHING BEACONS	$70,000	Meas J Rtrn to Src	1/2
C-609	TOWN-WIDE BICYCLE MASTER PLAN	$75,000	Meas J-CC-TLC (2017)	2/3
C-610	PAVEMENT MANAGEMENT	$2,600,000	Meas J Rtrn to Src, CIP Gen Purpose Rev, Gas Tax	1
	TOTAL	$12,722,191		

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Table B - Summary of Recommended General Purpose Revenue Appropriations

Pr#	Project Name	Proposed Appropriations 2017/18	Proposed Future Appropriations 2018/19	2019/20	2020/21	2021/22	TOTAL
A-330	TOWN-WIDE STORM DRAIN SYSTEM MANAGEMENT	$25,000	$25,000	$25,000	$25,000	$25,000	$125,000
A-514	PUBLIC PLACES FOR ART	$60,000	$0	$0	$0	$0	$60,000
A-579	TOWN-WIDE ROADWAY DAMAGE REPAIR	$15,000	$15,000	$15,000	$15,000	$0	$60,000
A-606	AUTOMATED LICENSE PLATE READER & SITUATIONAL AWARENESS CAMERAS	$65,600	$65,600	$65,600	$65,600	$65,600	$328,000
A-608	STARVIEW DRIVE STORM DRAIN TRASH RACK	$33,000	$0	$0	$0	$0	$33,000
A-612	TOWN SERVICE CENTER SLIDE DRAINAGE REPAIR	$28,000	$0	$0	$0	$0	$28,000
A-613	LOCH LOMOND WAY TRASH RACK	$24,000	$0	$0	$0	$0	$24,000
A-614	WESTRIDGE TRASH RACK MODIFICATION	$107,800	$0	$0	$0	$0	$107,800
A-615	CAMINO ENCANTO AT DEL AMIGO STORM DRAIN REPLACEMENT	$82,630	$0	$0	$0	$0	$82,630
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE	$29,000	$30,000	$30,000	$0	$0	$89,000
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS	$10,000	$10,000	$10,000	$0	$0	$30,000
B-597	VILLAGE THEATRE PARKING LOT IMPROVEMENTS	$3,160,000	$0	$0	$0	$0	$3,160,000
B-618	TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE	$50,500	$0	$0	$0	$0	$50,500
C-599	LA GONDA WAY BRIDGE IMPROVEMENTS	$31,350	$600,000	$0	$0	$0	$631,350
C-610	PAVEMENT MANAGEMENT	$1,800,000	$1,700,000	$1,700,000	$1,700,000	$1,700,000	$8,600,000
	TOTALS	**$5,521,880**	**$2,445,600**	**$1,845,600**	**$1,805,600**	**$1,790,600**	**$13,409,280**

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Table C - Summary of Appropriations by Funding Source

Funding Sources	Prior Years	Proposed Appropriations 2017/18	2018/19	2019/20	2020/21	2021/22	Total
Asset Replcmnt Library	$664,460	$51,000	$30,000	$30,000	$30,000	$30,000	$171,000
CIP Gen Pur Reallocated	$971,734	$32,992	$0	$0	$0	$0	$32,992
CIP Gen Purpose Rev	$49,721,084	$5,488,888	$2,884,775	$1,865,600	$1,900,685	$1,790,600	$13,930,548
Civic Facilities Fund	$25,577,222	$256,000	$93,000	$88,000	$57,000	$30,000	$524,000
Cleanwater Program	$879,913	$5,000	$5,000	$5,000	$5,000	$5,000	$25,000
Commercial TIP	$1,593,191	$7,000	$7,000	$7,000	$7,000	$0	$28,000
Gas Tax	$1,154,029	$200,000	$700,000	$700,000	$700,000	$700,000	$3,000,000
Grant	$862,953	$195,000	$3,436,190	$0	$0	$0	$3,631,190
LLAD Zone C	$687,104	$40,000	$40,000	$20,000	$0	$0	$100,000
Meas C Major Arterials	$0	$1,048,000	$0	$0	$0	$0	$1,048,000
Meas J Major St 24c	$908,046	$1,228,811	$1,662,486	$0	$0	$0	$2,891,297
Meas J Rtrn to Src	$9,217,517	$698,000	$610,000	$610,000	$600,000	$600,000	$3,118,000
Meas J Sub Trans 28c	$200,000	$50,000	$0	$0	$0	$0	$50,000
Meas J-CC-TLC (2017)	$0	$1,575,000	$0	$0	$0	$0	$1,575,000
OBAG II LS&R (2017 grant)	$0	$0	$1,357,000	$0	$0	$0	$1,357,000
P.E.G.	$266,043	$280,000	$63,000	$0	$0	$0	$343,000
Park Dedication Impact	$5,360,281	$64,000	$80,000	$80,000	$80,000	$80,000	$384,000
Park Facilities	$10,781,501	$889,500	$470,500	$2,077,000	$1,097,000	$237,500	$4,771,500
R-7A	$1,158,176	$265,000	$25,000	$12,500	$12,500	$12,500	$327,500
Residential TIP	$1,907,417	$73,000	$82,000	$83,000	$85,000	$0	$323,000
TVTD Commercial	$0	$106,000	$0	$0	$0	$0	$106,000
TVTD Residential	$0	$169,000	$0	$0	$0	$0	$169,000
TOTALS		**$12,722,191**	**$11,545,951**	**$5,578,100**	**$4,574,185**	**$3,485,600**	**$37,906,027**

05/25/2017

Table D - Summary of Completed Projects from the Prior Fiscal Year

Pr#	Project Name	Budgeted	Expended
A-606	AUTOMATED LICENSE PLATE READER & SITUATIONAL AWARENESS CAMERAS	$1,167,360	$748,664
B-490	OSAGE STATION PARK IMPROVEMENTS	$5,132,750	$2,039,521
C-508	CAMINO TASSAJARA/CROW CANYON SAFETEA-LU IMPROVEMENTS	$7,882,745	$7,666,122
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES	$113,084	$98,362
C-603	DANVILLE AND EL CERRO BOULEVARD PARKING IMPROVEMENTS	$34,000	$15,383
C-605	RAILROAD AVENUE DECORATIVE CROSSWALKS AND PAVEMENT OVERLAY	$479,400	$436,992
	TOTALS	$14,809,339	$11,005,043

Table E - Summary of Estimated CIP Fund Activity

CIP Funding Sources	Estimated Available June 30, 2017	2017/18 Budgeted Transfers In	2017/18 Recommended Project Appropriation from CIP	2017/18 Estimated Year-end Available	Proposed Commitments in 2018/19 through 2021/22 2018/19	2019/20	2020/21	2021/22	2021/22 Estimated Available
General Purpose									
Asset Replcmnt Library	$667,294	$0	$51,000	**$616,294**	$30,000	$30,000	$30,000	$30,000	$496,294
CIP Gen Pur Reallocated	$0	$32,992	$32,992	**$0**	$0	$0	$0	$0	$0
CIP Gen Purpose Rev	$12,123,069	$1,800,000	$5,488,888	**$8,434,181**	$2,884,775	$1,865,600	$1,900,685	$1,790,600	($7,479)
Civic Facilities Fund	$111,305	$144,695	$256,000	**$0**	$93,000	$88,000	$57,000	$30,000	($268,000)
Park Facilities	$1,768,213	$0	$889,500	**$878,713**	$470,500	$2,077,000	$1,097,000	$237,500	($3,003,287)
Special Purpose - Town									
Child Care Fund	$282,560	$0	$0	**$282,560**	$0	$0	$0	$0	$282,560
Gas Tax	$2,453,449	$0	$200,000	**$2,253,449**	$700,000	$700,000	$700,000	$700,000	($546,551)
Grant	$195,000	$0	$195,000	**$0**	$3,436,190	$0	$0	$0	($3,436,190)
LLAD Zone C	$935,286	$0	$40,000	**$895,286**	$40,000	$20,000	$0	$0	$835,286
Meas C Major Arterials	$0	$1,048,000	$1,048,000	**$0**	$0	$0	$0	$0	$0
Meas J Rtrn to Src	$1,173,254	$0	$698,000	**$475,254**	$610,000	$610,000	$600,000	$600,000	($1,944,746)
Meas J-CC-TLC (2017)	$0	$1,575,000	$1,575,000	**$0**	$0	$0	$0	$0	$0
Meas J Major St 24c	$0	$1,228,811	$1,228,811	**$0**	$1,662,486	$0	$0	$0	($1,662,486)
Meas J Sub Trans 28c	$0	$50,000	$50,000	**$0**	$0	$0	$0	$0	$0
NERIAD Debt Service	$143,848	$0	$0	**$143,848**	$0	$0	$0	$0	$143,848
NERIAD	$19,181	$0	$0	**$19,181**	$0	$0	$0	$0	$19,181
Downtown Pkg In Lieu	$199,808	$0	$0	**$199,808**	$0	$0	$0	$0	$199,808
Park Dedication Impact	$597,200	$0	$64,000	**$533,200**	$80,000	$80,000	$80,000	$80,000	$213,200
Cleanwater Program	$1,673,125	$0	$5,000	**$1,668,125**	$5,000	$5,000	$5,000	$5,000	$1,648,125
Mitigation Fees									
Commercial TIP	$44,026	$0	$7,000	**$37,026**	$7,000	$7,000	$7,000	$0	$16,026
P.E.G.	$475,756	$0	$280,000	**$195,756**	$63,000	$0	$0	$0	$132,756
Residential TIP	$99,994	$0	$73,000	**$26,994**	$82,000	$83,000	$85,000	$0	($223,006)
Special Purpose - JPA									
Dougherty Valley	$63,301	$0	$0	**$63,301**	$0	$0	$0	$0	$63,301
R-7A	$0	$265,000	$265,000	**$0**	$25,000	$12,500	$12,500	$12,500	($62,500)
SCC Regional	$1,249,541	$0	$0	**$1,249,541**	$0	$0	$0	$0	$1,249,541
SCC Sub-Regional	$11,739	$0	$0	**$11,739**	$0	$0	$0	$0	$11,739
TVTD Commercial	$106,210	$0	$106,000	**$210**	$0	$0	$0	$0	$210
TVTD Residential	$170,000	$0	$169,000	**$1,000**	$0	$0	$0	$0	$1,000
TOTALS	**$24,563,162**	**$6,144,498**	**$12,722,191**	**$17,985,469**					

Note: The Estimated Year-end Available amount does not include appropriations proposed for future years.

04/25/2017

Table F - Projects Funded Prior to 2017/18

Pr#	Project Name	Prior Appropriations	Prior Expenditures	Unexpended Appropriations	Project Priority	Project Status	Project Estimated Start
A-362	DOWNTOWN IMPROVEMENT PROJECT	$327,398	$167,493	$159,905	2	In Design	May 2015
A-443	DIABLO ROAD (EAST) DRAINAGE IMPROVEMENTS	$143,275	$0	$143,275	5	Adopted	May 2017
A-530	HAP MAGEE RANCH PARK SLIDE MITIGATION	$150,000	$0	$150,000	4/5	Adopted	Jan 2017
A-540	TOWN FACILITY SECURITY MONITORING SYSTEM	$59,483	$20,517	$38,967	2	In Design	Aug 2011
A-558	PARKING LOT MAINTENANCE	$139,669	$9,635	$130,034	2 Ongoing	In Design	
A-580	TOWN OFFICE IMPROVEMENTS	$941,800	$39,700	$902,100	1/2	In Design	
B-550	MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA	$145,000	$0	$145,000	4	Adopted	Apr 2017
B-574	VISTA GRANDE STREET/BRET HARTE PARK PEDESTRIAN IMPROVEMENTS	$187,132	$34,625	$152,507	2/3	In Design	Apr 2016
B-597	VILLAGE THEATRE PARKING LOT IMPROVEMENTS	6,048,700	$102,700	5,946,000	1	Adopted	
C-057	BLACKHAWK RD./HIDDEN OAK DR./MAGEE RANCH RD. TRAFFIC SIGNAL	$193,370	$0	$193,370	5	Adopted	Jan 2017
C-392	BRIDGE MAINTENANCE	$460,742	$115,451	$345,291	3	In Design	Apr 2016
C-402	EL PINTADO OVERLAY - EL CERRO BLVD. TO I-680	$301,039	$156,919	$144,119	5	In Design	Sep 2010
C-521	WEST EL PINTADO SIDEWALK IMPROVEMENT	$485,397	$0	$485,397	3	Adopted	Aug 2015
C-578	SAN RAMON VALLEY BOULEVARD LANE ADDITION AND OVERLAY (SOUTH)	$953,046	$0	$953,046	1/2	In Design	
C-584	DANVILLE VARIOUS STREETS AND ROADS PRESERVATION	$932,921	$196,191	$736,730	1/2	Out to Bid	Aug 2015
C-593	FRONT STREET CREEK BANK STABILIZATION	$678,578	$196,503	$482,076	1/2	In Design	May 2017
C-596	SAN RAMON VALLEY CREEK FOOTBRIDGE AT DANVILLE GREEN	$404,250	$0	$404,250	2	Adopted	
C-598	PARK AND RIDE EXPANSION PROJECT	$200,000	$0	$200,000	1	Adopted	
	TOTALS	$12,751,801	$1,039,733	$11,712,068			

Table G - Project Status and Priority

Pr#	Project Name	CIP Funding Estimate*	Spent as of 4-25-2017	Remainder	PM/Status	Grant	Priority
B-597	VILLAGE THEATRE PARKING LOT IMPROVEMENTS	$9,208,700	$102,700	$9,106,000	SJ/Not Started	No	1
C-592	ROSE STREET PARKING FACILITY	$5,517,682	$3,873,104	$1,644,578	SJ/Under Const.	No	1
B-611	SYCAMORE VALLEY PARK DRAINAGE IMPROVEMENTS	$172,500	$0	$172,500	JT/Not Started	No	1
C-610	PAVEMENT MANAGEMENT	$14,600,000	$0	$14,600,000	NNS/In Plan/Design	No	1
A-613	LOCH LOMOND WAY TRASH RACK	$24,000	$0	$24,000	DC/In Plan/Design	No	1
C-598	PARK AND RIDE EXPANSION PROJECT	$2,025,000	$0	$2,025,000	SJ/Not Started	No	1
A-580	TOWN OFFICE IMPROVEMENTS	$941,800	$39,700	$902,100	JAC/In Plan/Design	No	1/2
A-608	STARVIEW DRIVE STORM DRAIN TRASH RACK	$33,000	$0	$33,000	SJ/In Plan/Design	No	1/2
C-599	LA GONDA WAY BRIDGE IMPROVEMENTS	$4,686,540	$0	$4,686,540	SJ/In Plan/Design	No	1/2
A-614	WESTRIDGE TRASH RACK MODIFICATION	$107,800	$0	$107,800	SJ/In Plan/Design	No	1/2
C-578	SAN RAMON VALLEY BOULEVARD LANE ADDITION AND OVERLAY (SOUTH)	$953,046	$0	$953,046	SCL/In Plan/Design	No	1/2
B-556	DANVILLE SOUTH PARK CAPITAL MAINTENANCE	$353,600	$122,784	$230,816	JT/ Maintenance	No	1/2 Ongoing
C-593	FRONT STREET CREEK BANK STABILIZATION	$752,400	$196,503	$555,898	SJ/In Plan/Design	No	1/2
A-612	TOWN SERVICE CENTER SLIDE DRAINAGE REPAIR	$28,000	$0	$28,000	DC/Not Started	No	1/2
A-492	CENTRAL IRRIGATION SYSTEM CAPITAL MAINTENANCE	$770,750	$689,610	$81,140	JT/Under Const.	No	1/2
A-615	CAMINO ENCANTO AT DEL AMIGO STORM DRAIN REPLACEMENT	$82,630	$0	$82,630	NNS/In Plan/Design	No	1/2
C-602	DANVILLE BOULEVARD IMPROVEMENTS	$416,536	$0	$416,536	NNS/Not Started	No	1/2
C-600	SAN RAMON VALLEY BOULEVARD IMPROVEMENTS (NORTH)	$812,275	$0	$812,275	SJ/Not Started	No	1/2
C-601	CAMINO RAMON IMPROVEMENTS	$1,971,486	$0	$1,971,486	NNS/Not Started	No	1/2
A-604	LAUREL DRIVE BIOTREATMENT FACILITY	$269,260	$7,925	$261,335	SCL/In Plan/Design	No	1/2
C-594	STUDENT PARKING AT SAN RAMON VALLEY HIGH SCHOOL	$1,450,000	$0	$1,450,000	JAC/Under Const.	No	1/2
C-055	DIABLO ROAD TRAIL FROM ALAMEDA DIABLO TO TANK ACCESS ROAD	$2,037,691	$0	$2,037,691	TJW/Not Started	No	1/2
C-607	IRON HORSE TRAIL RAISED CROSSWALKS AND FLASHING BEACONS	$286,000	$0	$286,000	AD/Not Started	Yes	1/2
A-533	TOWN-WIDE LANDSCAPE REPLACEMENT	$247,049	$94,164	$152,884	AR/Under Const. Maintenance	No	1/2 Ongoing
A-064	LOCAL GENERAL IMPROVEMENTS - DISABLED ACCESS	$1,275,455	$765,750	$509,705	NNS/ Maintenance	No	1/2 Ongoing
B-420	FRONT STREET CREEKSIDE TRAIL	$1,686,000	$0	$1,686,000	SCL/On Hold	No	1/2
B-616	SKATE PARK	$20,000	$0	$20,000	HRP/Not Started	No	1/2
B-617	TOWN GREEN MASTER PLAN	$21,000	$0	$21,000	HRP/Not Started	No	1/2
Subtotal		**$50,750,200**	**$5,892,240**	**$44,857,960**			
A-362	DOWNTOWN IMPROVEMENT PROJECT	$488,820	$167,493	$321,327	FK/In Plan/Design	No	2
A-540	TOWN FACILITY SECURITY MONITORING SYSTEM	$80,000	$20,517	$59,483	CP/On Hold	No	2
A-558	PARKING LOT MAINTENANCE	$149,304	$9,635	$139,669	NNS/ Maintenance	No	2 Ongoing
B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE	$271,170	$44,364	$226,806	JJ/ Maintenance	No	2 Ongoing

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Pr#	Project Name	CIP Funding Estimate*	Spent as of 4-25-2017	Remainder	PM/Status	Grant	Priority
B-495	SYCAMORE VALLEY PARK CAPITAL MAINTENANCE	$483,490	$221,314	$262,176	JJ/ Maintenance	No	2 Ongoing
C-418	TRAFFIC SIGNAL AND STREET LIGHT MAINTENANCE PROGRAM	$987,018	$595,592	$391,426	AD/ Maintenance	Yes	2 Ongoing
C-305	TRAFFIC MANAGEMENT PROGRAM	$653,807	$515,884	$137,923	KB/ Maintenance	No	2 Ongoing
B-493	SYNTHETIC TURF REPLACEMENT	$6,184,702	$2,001,599	$4,183,103	JJ/In Plan/Design	No	2 Ongoing
A-620	FIBER OPTIC CABLE INTERCONNECT	$343,000	$0	$343,000	CP/Not Started	No	2
B-415	CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS	$616,016	$307,692	$308,323	JP/Under Const. Maintenance	No	2 Ongoing
B-328	TOWN OFFICES CAPITAL MAINTENANCE	$452,933	$203,022	$249,911	JP/Prep. for Const. Maintenanc	No	2 Ongoing
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE	$1,210,366	$372,981	$837,385	DC/ Maintenance	No	2 Ongoing
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE	$865,460	$594,180	$271,280	NR/Under Const. Maintenance	No	2 Ongoing
B-101	PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE	$1,546,446	$1,283,489	$262,957	JJ/Under Const. Maintenance	No	2 Ongoing
C-596	SAN RAMON VALLEY CREEK FOOTBRIDGE AT DANVILLE GREEN	$404,250	$0	$404,250	SCL/Not Started	No	2
A-330	TOWN-WIDE STORM DRAIN SYSTEM MANAGEMENT	$1,255,630	$865,119	$390,511	SJ/ Maintenance	No	2 Ongoing
B-280	SPORTS FIELD RENOVATION	$1,191,458	$997,568	$193,890	JJ/ Maintenance	No	2 Ongoing
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE	$315,443	$116,968	$198,475	JP/Under Const. Maintenance	No	2 Ongoing
B-120	TOWN-WIDE TRAILS	$921,270	$634,191	$287,079	BR/Under Const. In Plan/Design	Yes	2/3 Ongoing
A-513	CAMINO TASSAJARA PKWY/SYCAMORE VALLEY RD SOUND WALL MAINT.	$694,725	$174,856	$519,869	NNS/Under Const. Maintenanc	No	2/3 Ongoing
A-514	PUBLIC PLACES FOR ART	$120,000	$48,391	$71,609	HRP/In Plan/Design Maintenan	No	2/3 Ongoing
B-560	DIABLO VISTA PARK CAPITAL MAINTENANCE	$945,283	$86,391	$858,892	JJ/ Maintenance	No	2/3 Ongoing
B-544	OAK HILL PARK CAPITAL MAINTENANCE	$419,629	$82,766	$336,863	JT/ Maintenance	No	2/3 Ongoing
B-574	VISTA GRANDE STREET/BRET HARTE PARK PEDESTRIAN IMPROVEMENTS	$207,275	$34,625	$172,650	BR/In Plan/Design	Yes	2/3
B-494	OSAGE STATION PARK CAPITAL MAINTENANCE	$368,304	$103,599	$264,705	JJ/ Maintenance	No	2/3 Ongoing
B-553	VILLAGE THEATRE CAPITAL MAINTENANCE	$256,813	$73,422	$183,391	HRP/Under Const. Maintenanc	No	2/3 Ongoing
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS	$152,139	$71,122	$81,017	JP/ Maintenance	No	2/3 Ongoing
B-619	GREEN VALLEY TRAIL FROM HIGHBRIDGE LANE TO DIABLO ROAD	$20,000	$0	$20,000	BR/	No	2/3
C-609	TOWN-WIDE BICYCLE MASTER PLAN	$75,000	$0	$75,000	AD/Not Started	No	2/3
B-618	TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE	$50,500	$0	$50,500	NR/Not Started	No	2/3
C-545	TRAFFIC SIGNAL CONTROLLER UPGRADE	$633,321	$401,423	$231,899	KB/Under Const.	Yes	2/3
Subtotal		**$22,363,571**	**$10,028,203**	**$12,335,369**			
C-521	WEST EL PINTADO SIDEWALK IMPROVEMENT	$485,397	$0	$485,397	JAC/Not Started	No	3
C-392	BRIDGE MAINTENANCE	$556,989	$115,451	$441,538	SJ/In Plan/Design Maintenance	No	3
C-588	BATTERY BACKUP REPLACEMENT FOR TRAFFIC SIGNALS	$50,000	$27,384	$22,616	AD/In Plan/Design Not Started	No	3
C-017	TOWN-WIDE SIDEWALK REPAIRS	$705,327	$325,213	$380,114	JP/Under Const. Maintenance	No	3 Ongoing
C-562	TRAFFIC SIGNAL INTERCONNECT SYSTEM	$159,304	$76,812	$82,492	AD/ Maintenance	No	3 Ongoing
A-482	STREET LIGHT MAINTENANCE	$574,036	$199,689	$374,347	FK/In Plan/Design Maintenanc	No	3/4 Ongoing
C-552	INTERNALLY ILLUMINATED STREET NAME SIGN LED RETROFIT	$169,720	$59,302	$110,418	KB/Under Const. Maintenance	No	3/4 Ongoing

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Pr#	Project Name	CIP Funding Estimate*	Spent as of 4-25-2017	Remainder	PM/Status	Grant	Priority
A-579	TOWN-WIDE ROADWAY DAMAGE REPAIR	$120,000	$34,431	$85,569	DC/Under Const. Maintenance	No	3/4 Ongoing
B-582	VETERANS MEMORIAL BUILDING CAPITAL MAINTENANCE	$191,500	$25,039	$166,461	NR/ Maintenance	No	3/4 Ongoing
B-550	MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA	$145,000	$0	$145,000	CMC/On Hold	No	4
Subtotal		**$3,157,273**	**$863,322**	**$2,293,951**			
C-566	TOWN-WIDE BICYCLE PARKING PROJECT	$37,000	$26,854	$10,146	TV/Under Const.	Yes	4
B-515	SECURITY ACCESS CONTROL FOR TOWN BUILDINGS	$247,500	$39,922	$207,578	CP/In Plan/Design Maintenanc	No	4
A-530	HAP MAGEE RANCH PARK SLIDE MITIGATION	$150,000	$0	$150,000	RE/Not Started On Hold	No	4/5
Subtotal		**$434,500**	**$66,776**	**$367,724**			
A-443	DIABLO ROAD (EAST) DRAINAGE IMPROVEMENTS	$143,275	$0	$143,275	SJ/Not Started	No	5
C-402	EL PINTADO OVERLAY - EL CERRO BLVD. TO I-680	$457,958	$156,919	$301,039	SCL/On Hold	No	5
C-057	BLACKHAWK RD./HIDDEN OAK DR./MAGEE RANCH RD. TRAFFIC SIGNAL	$193,370	$0	$193,370	SCL/Not Started	No	5
Subtotal		**$794,603**	**$156,919**	**$637,684**			
B-489	BOCCE COURT SHADE STRUCTURES AND GROUP PICNIC AREA	$351,360	$0	$351,360	JJ/Complete 2008	No	1
B-449	SYCAMORE VALLEY AND DIABLO VISTA PARKS PLAY AREA RENOVATION	$1,100,543	$0	$1,100,543	MLS/Complete 2008	No	1
B-451	HAP MAGEE PARKING AND STAGING AREA	$800,000	$700,441	$99,559	ML/Complete 2008	Yes	1
C-518	FRONT STREET PEDESTRIAN IMPROVEMENTS	$88,000	$0	$88,000	NS/Complete 2008	No	1
B-428	VISTA GRANDE SCHOOL/PARK PLAYFIELD RENOVATION	$834,150	$0	$834,150	MLS/Complete 2008	Yes	1/2
C-455	BATTERY BACK-UP SYSTEMS FOR TRAFFIC SIGNALS	$355,250	$0	$355,250	NS/Complete 2008	No	1/2
C-483	INSTALLATION OF AUDIBLE PEDESTRIAN SIGNALS AT FIVE INTERSECTIONS	$66,000	$0	$66,000	NS/Complete 2008	No	1/2
Subtotal		**$3,595,303**	**$700,441**	**$2,894,862**			
B-276	HAP MAGEE RANCH PARK PLANNING - PHASE 2	$35,000	$0	$35,000	JJ/Complete 2008	No	2
B-496	DIABLO VISTA MIDDLE SCHOOL GYMNASIUM AND TEEN CENTER	$800,000	$0	$800,000	ML/Complete 2008	No	2/3
A-464	EL CERRO BOULEVARD MEDIAN RENOVATION	$246,580	$0	$246,580	MH/Complete 2008	No	2/3
Subtotal		**$1,081,580**	**$0**	**$1,081,580**			
C-503	PAVEMENT MANAGEMENT PROGRAM	$4,200,000	$0	$4,200,000	SCL/Complete 2009	No	1
A-271	PARKING LOT MAINTENANCE AT EAST BAY FELLOWSHIP CHURCH	$1,284,553	$0	$1,284,553	JAC/Complete 2009	No	1/2
C-486	SYCAMORE VALLEY ROAD IMPROVEMENTS EAST OF CAMINO RAMON	$752,122	$0	$752,122	NS/Complete 2009	No	1/2
Subtotal		**$6,236,675**	**$0**	**$6,236,675**			
B-543	MONTE VISTA COMMUNITY POOL SHADE STRUCTURE	$74,000	$0	$74,000	ML/Complete 2009	No	3/4
Subtotal		**$74,000**	**$0**	**$74,000**			
C-517	IRON HORSE TRAIL CORRIDOR CONCEPT PLAN	$66,000	$0	$66,000	TJW/Complete 2009	Yes	5
Subtotal		**$66,000**	**$0**	**$66,000**			
B-286	VILLAGE THEATRE RENOVATIONS AND IMPROVEMENTS	$1,597,160	$0	$1,597,160	MLS/Complete 2010	No	1
C-511	DIABLO AND GREEN VALLEY ROAD IMPROVEMENTS (ARRA)	$1,008,063	$0	$1,008,063	RJA/Complete 2010	Yes	1
C-365	GREEN VALLEY ROAD STREET REPAIR	$20,202	$0	$20,202	MAS/Complete 2010	Yes	1

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Pr#	Project Name	CIP Funding Estimate*	Spent as of	Remainder	PM/Status	Grant	Priority
A-462	CLYDESDALE DRIVE MEDIAN IMPROVEMENTS	$23,100	$0	$23,100	SCL/Complete 2010	No	1/2
Subtotal		**$2,648,525**	**$0**	**$2,648,525**			
B-520	HAP MAGEE RANCH PARK GROUP PICNIC AREA SHADE STRUCTURE	$165,000	$0	$165,000	JT/Complete 2010	No	2
B-423	VILLAGE THEATRE SECURITY IMPROVEMENT	$98,500	$0	$98,500	RC/Complete 2010	No	2
A-316	DOWNTOWN DIRECTIONAL SIGNAGE	$13,700	$0	$13,700	JB/Complete 2010	No	2/3
Subtotal		**$277,200**	**$0**	**$277,200**			
B-507	RAILROAD PLAZA	$250,464	$0	$250,464	BR/Complete 2010	No	3
B-512	WOODBINE BRIDGE REPLACEMENT AND PEDESTRIAN WALKWAY	$505,965	$0	$505,965	MAS/Complete 2010	Yes	3/4
Subtotal		**$756,429**	**$0**	**$756,429**			
B-471	SPORTS FIELD LIGHTING UPGRADE	$45,000	$0	$45,000	JJ/Complete 2010	No	4
C-046	TOWN-WIDE TRAFFIC SIGNAL INTERCONNECT	$690,584	$0	$690,584	NS/Complete 2010	No	4
Subtotal		**$735,584**	**$0**	**$735,584**			
C-457	DIABLO ROAD BRIDGE SLOPE REPAIR	$657,419	$657,576	($157)	SCL/Complete 2011	No	1
C-430	WEST EL PINTADO SIDEWALK STRUCTURAL REPAIR	$732,284	$615,868	$116,416	SCL/Complete 2011	No	1
B-510	VETERANS MEMORIAL BUILDING	$8,428,654	$8,413,088	$15,566	MLS/Complete 2011	No	1
C-487	SYCAMORE VALLEY ROAD AND I-680 ON-RAMP IMPROVEMENTS	$1,095,321	$601,183	$494,138	NS/Complete 2011	No	1
C-239	MAJOR ARTERIAL OVERLAYS	$301,405	$0	$301,405	SCL/Complete 2011	No	1
C-546	HARTZ AND PROSPECT AVENUES INTERSECTION IMPROVEMENTS	$127,720	$128,220	($500)	TJW/Complete 2011	No	1
B-466	OSAGE PARKING LOTS PAVEMENT REPAIR AND EXPANSION	$603,282	$0	$603,282	MAS/Complete 2011	No	1/2
B-565	SWIMMING POOL AT SAN RAMON VALLEY HIGH SCHOOL	$500,000	$0	$500,000	MLS/Complete 2011	No	1/2
B-548	OAK HILL PARK COMMUNITY CENTER DOORS	$204,000	$0	$204,000	AM/Complete 2011	No	1/2
C-547	PAVEMENT MANAGEMENT PROGRAM	$4,000,000	$4,063,497	($63,497)	RJA/Complete 2011	No	1/2
Subtotal		**$16,650,085**	**$14,479,431**	**$2,170,654**			
C-554	TASSAJARA RANCH RD AND ZENITH RIDGE STREET LIGHT IMPROVEMENT	$50,000	$0	$50,000	JJ/Complete 2011	No	3
Subtotal		**$50,000**	**$0**	**$50,000**			
C-240	TASSAJARA RANCH DRIVE MEDIAN AND BICYCLE LANES	$850,546	$0	$850,546	MAS/Complete 2012	No	1
A-563	DOWNTOWN TRASH RECEPTACLE REPLACEMENT	$207,788	$205,519	$2,269	JB/Complete 2012	Yes	1
Subtotal		**$1,058,334**	**$205,519**	**$852,815**			
A-549	HIGHWAY ADVISORY RADIO (HAR) SYSTEM	$120,000	$0	$120,000	GG/Complete 2012	No	2
Subtotal		**$120,000**	**$0**	**$120,000**			
A-531	SOLAR PHOTOVOLTAIC SYSTEM	$1,339,579	$1,246,118	$93,461	SCL/Complete 2013	No	1
B-539	TOWN MEETING HALL AUDIO AND VISUAL PROJECTION SYSTEM	$266,043	$266,043	$0	SCL/Complete 2013	No	1/2
A-458	SAN RAMON CREEK REALIGNMENT AT EL CAPITAN BRIDGE	$607,048	$0	$607,048	MAS/Complete 2013 Maintena	Yes	1/2
B-557	SAN RAMON VALLEY H. S. TENNIS COURT REPLACEMENT LIGHTING	$82,500	$51,309	$31,191	MH/Complete 2013	No	1/2
A-504	FRONT STREET REPAIR (FEMA)	$880,402	$874,576	$5,826	SCL/Complete 2013 Maintenan	Yes	1/2

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Pr#	Project Name	CIP Funding Estimate*	Spent as of 4-25-2017	Remainder	PM/Status	Grant	Priority
C-523	DOWNTOWN CROSSWALK ENHANCEMENTS	$182,625	$142,996	$39,629	AD/Complete 2013	No	1/2
Subtotal		**$3,358,197**	**$2,581,043**	**$777,154**			
A-583	UTILITY VAULT ACCESS SECURITY	$10,000	$10,000	$0	DC/Complete 2013	No	2/3
Subtotal		**$10,000**	**$10,000**	**$0**			
A-505	EL PINTO ROAD REPAIR (FEMA)	$341,575	$280,827	$60,748	SCL/Complete 2013	Yes	3
Subtotal		**$341,575**	**$280,827**	**$60,748**			
C-587	SAN RAMON VALLEY BOULEVARD GAP CLOSURE SOUND WALL	$7,420,000	$7,120,000	$300,000	TJW/Complete 2014	No	1
C-570	PAVEMENT MANAGEMENT PROGRAM	$2,000,000	$1,895,128	$104,872	RJA/Complete 2014	No	1/2
Subtotal		**$9,420,000**	**$9,015,128**	**$404,872**			
A-241	CROW CANYON ROAD SOUND WALLS	$1,134,825	$1,126,373	$8,452	RJA/Complete 2014	No	2
A-266	TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE	$221,800	$209,549	$12,251	JB/Complete 2014	Yes	2/3
Subtotal		**$1,356,625**	**$1,335,922**	**$20,703**			
C-577	PAVEMENT MANAGEMENT PROGRAM	$6,000,000	$2,766,607	$3,233,393	SCL/Complete 2015	No	1
C-319	HARTZ AVENUE BEAUTIFICATION - LINDA MESA TO RAILROAD	$8,717,211	$8,693,098	$24,113	MAS/Complete 2015	Yes	1
C-391	HARTZ AVENUE BEAUTIFICATION - LINDA MESA TO DIABLO RD	$385,326	$365,420	$19,906	MAS/Complete 2015	No	1
C-405	RAILROAD AVENUE IMPROVEMENTS PROSPECT TO SCHOOL	$2,350,296	$2,271,486	$78,810	MAS/Complete 2015	Yes	1
B-591	BOCCE BALL COURT EXPANSION AT SYCAMORE VALLEY PARK	$1,473,414	$1,413,317	$60,097	BR/Complete 2015	No	1/2
C-586	SAN RAMON VALLEY BOULEVARD WIDENING	$759,898	$758,741	$1,157	SCL/Complete 2015	No	1/2
Subtotal		**$19,686,145**	**$16,268,669**	**$3,417,476**			
B-450	PARK SYSTEM SIGNAGE	$228,000	$224,314	$3,686	BR/Complete 2015	No	2
C-589	LAWRENCE ROAD TRAFFIC SAFETY IMPROVEMENTS	$75,000	$57,208	$17,792	AD/Complete 2015	No	2
C-527	SAN RAMON VALLEY BLVD. & IRON HORSE TRAIL SIGNAL ENHANCEMENT	$10,000	$6,726	$3,274	AD/Complete 2015	No	2/3
Subtotal		**$313,000**	**$288,247**	**$24,753**			
C-605	RAILROAD AVENUE DECORATIVE CROSSWALKS AND PAVEMENT OVERLAY	$479,400	$436,992	$42,408	NNS/Complete 2016	No	1
C-595	PAVEMENT MANAGEMENT PROGRAM	$6,022,208	$1,051,021	$4,971,187	NNS/Under Const.	No	1
C-584	DANVILLE VARIOUS STREETS AND ROADS PRESERVATION	$2,164,763	$196,191	$1,968,572	SJ/Under Const.	Yes	1/2
C-603	DANVILLE AND EL CERRO BOULEVARD PARKING IMPROVEMENTS	$34,000	$15,383	$18,617	AD/Complete 2016	No	1/2
Subtotal		**$8,700,371**	**$1,699,586**	**$7,000,785**			
B-490	OSAGE STATION PARK IMPROVEMENTS	$5,132,750	$2,039,521	$3,093,229	HRP/	No	2
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES	$113,084	$98,362	$14,722	NR/Complete 2016 Maintenanc	No	2 Ongoing
Subtotal		**$5,245,834**	**$2,137,883**	**$3,107,951**			
C-508	CAMINO TASSAJARA/CROW CANYON SAFETEA-LU IMPROVEMENTS	$7,882,745	$7,666,122	$216,623	SJ/Complete 2017	Yes	1
A-606	AUTOMATED LICENSE PLATE READER & SITUATIONAL AWARENESS CAMERAS	$1,167,360	$748,664	$418,696	SS/ Maintenance	No	1/2 Ongoing
Subtotal		**$9,050,105**	**$8,414,786**	**$635,319**			
Total		**$168,331,715**	**$74,424,942**	**$93,906,773**			

***CIP Funding Estimate includes prior year appropriations plus current year appropriations, and for multiphased or on-going projects, it includes future year proposed appropriations.**

05/25/2017

Table H - Project Cost Summary by Park Site

Pr#	Project Name	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Status	Priority
Bret Harte									
B-574	VISTA GRANDE STREET/BRET HARTE PARK PEDESTRIAN IMPROVEMENT	$207,275	$0	$0	$0	$0	$0	In Plan/Design	2/3
	TOTALS	**$207,275**	**$0**				**$0**		
Danville South									
B-556	DANVILLE SOUTH PARK CAPITAL MAINTENANCE----------	$185,600	$6,000	$56,000	$100,000	$6,000	$0	Ongoing Maintenance	1/2 Ongoing
	TOTALS	**$185,600**	**$6,000**	**$56,000**	**$100,000**	**$6,000**	**$0**		
Diablo Road Trail									
C-055	DIABLO ROAD TRAIL FROM ALAMEDA DIABLO TO TANK ACCESS ROAD--	$989,691	$0	$1,048,000	$0	$0	$0	Not Started	1/2
	TOTALS	**$989,691**	**$0**	**$1,048,000**			**$0**		
Diablo Vista									
B-560	DIABLO VISTA PARK CAPITAL MAINTENANCE----------	$123,283	$18,000	$18,000	$68,000	$718,000	$0	Ongoing Maintenance	2/3 Ongoing
	TOTALS	**$123,283**	**$18,000**	**$18,000**	**$68,000**	**$718,000**	**$0**		
Front Street									
B-420	FRONT STREET CREEKSIDE TRAIL----------	$100,000	$0	$0	$1,586,000	$0	$0	On Hold	1/2
	TOTALS	**$100,000**	**$0**		**$1,586,000**		**$0**		
Green Valley Trail									
B-619	GREEN VALLEY TRAIL FROM HIGHBRIDGE LANE TO DIABLO ROAD--------	$0	$20,000	$0	$0	$0	$0		2/3
C-596	SAN RAMON VALLEY CREEK FOOTBRIDGE AT DANVILLE GREEN----------	$404,250	$0	$0	$0	$0	$0	Not Started	2
	TOTALS	**$404,250**	**$20,000**				**$0**		
Hap Magee Ranch									
A-530	HAP MAGEE RANCH PARK SLIDE MITIGATION----------	$150,000	$0	$0	$0	$0	$0	Not Started On Hold	4/5
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE----------	$555,366	$530,000	$50,000	$25,000	$25,000	$25,000	Ongoing Maintenance	2 Ongoing
	TOTALS	**$705,366**	**$530,000**	**$50,000**	**$25,000**	**$25,000**	**$25,000**		
Iron Horse Trail									
C-607	IRON HORSE TRAIL RAISED CROSSWALKS AND FLASHING BEACONS-----	$0	$70,000	$216,000	$0	$0	$0	Not Started	1/2
	TOTALS		**$70,000**	**$216,000**			**$0**		

Continued on next page

Pr#	Project Name	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Status	Priority
Multiple Parks									
B-101	PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE	$1,465,446	$41,000	$40,000	$0	$0	$0	Under Construction Ongoing Maintenance	2 Ongoing
B-120	TOWN-WIDE TRAILS	$722,270	$39,000	$40,000	$40,000	$40,000	$40,000	Under Construction In Plan/Design Ongoing Maintenance	2/3 Ongoing
B-280	SPORTS FIELD RENOVATION	$1,006,458	$25,000	$40,000	$40,000	$40,000	$40,000	Ongoing Maintenance	2 Ongoing
B-493	SYNTHETIC TURF REPLACEMENT	$3,484,702	$225,000	$225,000	$225,000	$225,000	$225,000	In Plan/Design Ongoing Maintenance	2 Ongoing
B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE	$211,171	$15,000	$15,000	$15,000	$15,000	$0	Ongoing Maintenance	2 Ongoing
	TOTALS	**$6,890,046**	**$345,000**	**$360,000**	**$320,000**	**$320,000**	**$305,000**		
Oak Hill									
B-427	OAK HILL MASTER PLAN - PHASE 2	$0	$0	$0	$0	$0	$0	On Hold Unfunded	5
B-544	OAK HILL PARK CAPITAL MAINTENANCE	$206,629	$55,000	$36,000	$36,000	$86,000	$0	Ongoing Maintenance	2/3 Ongoing
	TOTALS	**$206,629**	**$55,000**	**$36,000**	**$36,000**	**$86,000**	**$0**		
Osage Station									
B-490	OSAGE STATION PARK IMPROVEMENTS	$2,469,750	$0	$901,000	$1,702,000	$0	$0	2016	2
B-494	OSAGE STATION PARK CAPITAL MAINTENANCE	$300,804	$30,000	$12,500	$12,500	$12,500	$0	Ongoing Maintenance	2/3 Ongoing
	TOTALS	**$2,770,554**	**$30,000**	**$913,500**	**$1,714,500**	**$12,500**	**$0**		
Sycamore Valley									
B-479	SYCAMORE VALLEY PARK SITE STUDY	$0	$0	$26,000	$0	$0	$0	Not Started Unfunded	5
B-495	SYCAMORE VALLEY PARK CAPITAL MAINTENANCE	$395,490	$22,000	$22,000	$22,000	$22,000	$0	Ongoing Maintenance	2 Ongoing
B-522	SYCAMORE VALLEY PARK PICNIC AREA RESTROOMS	$0	$0	$0	$689,000	$0	$0	On Hold Unfunded	5
	TOTALS	**$395,490**	**$22,000**	**$48,000**	**$711,000**	**$22,000**	**$0**		
Town Green									
B-617	TOWN GREEN MASTER PLAN	$0	$0	$21,000	$0	$0	$0	Not Started	1/2
	TOTALS		**$0**	**$21,000**			**$0**		
	GRAND TOTALS	**$12,978,182**	**$1,096,000**	**$2,766,500**	**$4,560,500**	**$1,189,500**	**$330,000**		

05/25/2017

Table I - Project Cost Summary by Building Site

Pr#	Project Name	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Status	Priority
Day School									
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS	$122,139	$10,000	$10,000	$10,000	$0	$0	Maintenance	2/3 Ongoing
	TOTALS	**$122,139**	**$10,000**	**$10,000**	**$10,000**	**$0**	**$0**		
Library									
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE	$664,460	$81,000	$30,000	$30,000	$30,000	$30,000	Under Construction	2 Ongoing
	TOTALS	**$664,460**	**$81,000**	**$30,000**	**$30,000**	**$30,000**	**$30,000**		
Multiple Buildings									
B-415	CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS	$466,016	$30,000	$30,000	$30,000	$30,000	$30,000	Under Construction	2 Ongoing
B-515	SECURITY ACCESS CONTROL FOR TOWN BUILDINGS	$247,500	$0	$0	$0	$0	$0	In Plan/Design	4
B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE	$211,171	$15,000	$15,000	$15,000	$15,000	$0	Maintenance	2 Ongoing
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES	$103,084	$0	$0	$0	$10,000	$0	Construction Complete 2016	2 Ongoing
	TOTALS	**$1,027,770**	**$45,000**	**$45,000**	**$45,000**	**$55,000**	**$30,000**		
Oak Hill Community Center									
B-544	OAK HILL PARK CAPITAL MAINTENANCE	$206,629	$55,000	$36,000	$36,000	$86,000	$0	Maintenance	2/3 Ongoing
	TOTALS	**$206,629**	**$55,000**	**$36,000**	**$36,000**	**$86,000**	**$0**		
Service Center									
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE	$226,442	$29,000	$30,000	$30,000	$0	$0	Under Construction	2 Ongoing
B-550	MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA	$145,000	$0	$0	$0	$0	$0	On Hold	4
	TOTALS	**$371,442**	**$29,000**	**$30,000**	**$30,000**	**$0**	**$0**		
Town Office									
A-580	TOWN OFFICE IMPROVEMENTS	$941,800	$0	$0	$0	$0	$0	In Plan/Design	1/2
B-328	TOWN OFFICES CAPITAL MAINTENANCE	$359,933	$31,000	$31,000	$31,000	$0	$0	Prep. for Const. Maintenance	2 Ongoing
	TOTALS	**$1,301,733**	**$31,000**	**$31,000**	**$31,000**	**$0**	**$0**		
Veterans Building									
B-582	VETERANS MEMORIAL BUILDING CAPITAL MAINTENANCE	$44,500	$105,000	$12,000	$15,000	$15,000	$0	Maintenance	3/4 Ongoing
	TOTALS	**$44,500**	**$105,000**	**$12,000**	**$15,000**	**$15,000**	**$0**		
Village Theatre									
B-553	VILLAGE THEATRE CAPITAL MAINTENANCE	$122,813	$90,000	$20,000	$12,000	$12,000	$0	Under Construction	2/3 Ongoing
B-597	VILLAGE THEATRE PARKING LOT IMPROVEMENTS	$6,048,700	$3,160,000	$0	$0	$0	$0	Not Started	1
	TOTALS	**$6,171,513**	**$3,250,000**	**$20,000**	**$12,000**	**$12,000**	**$0**		
	GRAND TOTALS	**$9,910,185**	**$3,606,000**	**$214,000**	**$209,000**	**$198,000**	**$60,000**		

05/25/2017

Table J - Downtown Projects Cost Summary

Pr#	Project Name	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Status	Priority
A-362	DOWNTOWN IMPROVEMENT PROJECT	$488,820	$0	$0	$0	$0	$0	In Plan/Design	2
B-597	VILLAGE THEATRE PARKING LOT IMPROVEMENTS	$6,048,700	$3,160,000	$0	$0	$0	$0	Not Started	1
B-617	TOWN GREEN MASTER PLAN	$0	$0	$21,000	$0	$0	$0	Not Started	1/2
B-618	TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE	$0	$50,500	$0	$0	$0	$0	Not Started	2/3
C-566	TOWN-WIDE BICYCLE PARKING PROJECT	$37,000	$0	$0	$0	$0	$0	Under Construction	4
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES	$103,084	$0	$0	$0	$10,000	$0	Construction 2 Ongoing Complete 2016	
C-592	ROSE STREET PARKING FACILITY	$5,517,682	$0	$0	$0	$0	$0	Under Construction	1
C-593	FRONT STREET CREEK BANK STABILIZATION	$752,400	$0	$0	$0	$0	$0	In Plan/Design	1/2
C-596	SAN RAMON VALLEY CREEK FOOTBRIDGE AT DANVILLE GREEN	$404,250	$0	$0	$0	$0	$0	Not Started	2
C-599	LA GONDA WAY BRIDGE IMPROVEMENTS	$670,000	$196,350	$3,820,190	$0	$0	$0	In Plan/Design	1/2
C-600	SAN RAMON VALLEY BOULEVARD IMPROVEMENTS (NORTH)	$0	$812,275	$0	$0	$0	$0	Not Started	1/2
C-603	DANVILLE AND EL CERRO BOULEVARD PARKING IMPROVEMENTS	$34,000	$0	$0	$0	$0	$0	Construction Complete 2016	1/2
C-605	RAILROAD AVENUE DECORATIVE CROSSWALKS AND PAVEMENT OVERLAY	$479,400	$0	$0	$0	$0	$0	Construction Complete 2016	1
	GRAND TOTAL	$14,535,336	$4,219,125	$3,841,190	$0	$10,000	$0		

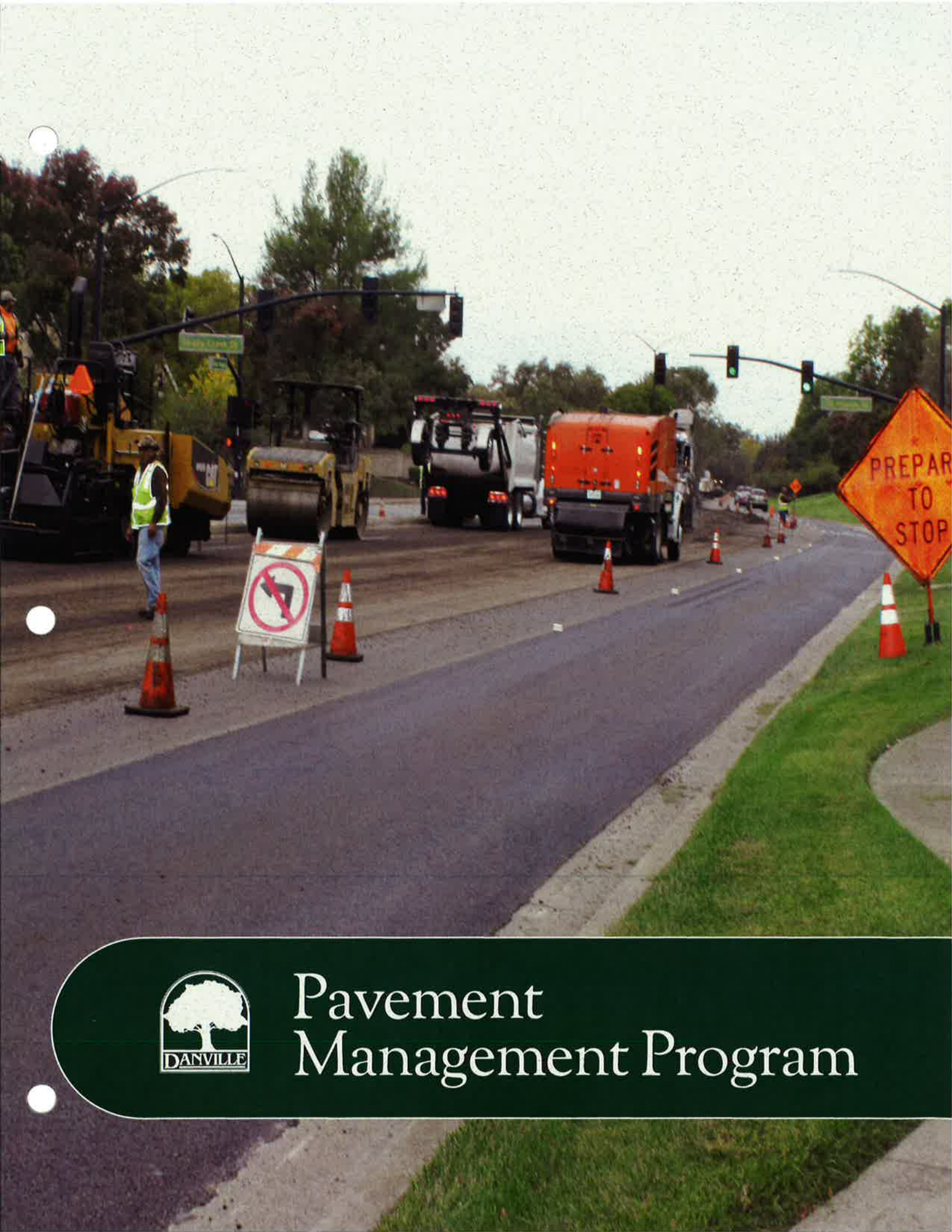
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Table K - Proposed Green Infrastructure Projects

Pr#	Project Name	Proposed Appropriations (including Green Infrastructure) 2017/18	2018/19	Proposed Future Appropriations (including Green Infrastrure) 2019/20	2020/21	2021/22
A-064	LOCAL GENERAL IMPROVEMENTS - DISABLED ACCESS	$50,000	$50,000	$50,000	$50,000	$0
A-330	TOWN-WIDE STORM DRAIN SYSTEM MANAGEMENT	$30,000	$30,000	$30,000	$30,000	$30,000
A-443	DIABLO ROAD (EAST) DRAINAGE IMPROVEMENTS	$0	$0	$0	$0	$0
A-492	CENTRAL IRRIGATION SYSTEM CAPITAL MAINTENANCE	$0	$0	$0	$0	$0
A-533	TOWN-WIDE LANDSCAPE REPLACEMENT	$0	$0	$0	$0	$0
A-558	PARKING LOT MAINTENANCE	$0	$0	$0	$0	$0
A-580	TOWN OFFICE IMPROVEMENTS	$0	$0	$0	$0	$0
A-604	LAUREL DRIVE BIOTREATMENT FACILITY	$0	$77,175	$0	$85,085	$0
A-612	TOWN SERVICE CENTER SLIDE DRAINAGE REPAIR	$28,000	$0	$0	$0	$0
B-120	TOWN-WIDE TRAILS	$39,000	$40,000	$40,000	$40,000	$40,000
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE	$29,000	$30,000	$30,000	$0	$0
B-280	SPORTS FIELD RENOVATION	$25,000	$40,000	$40,000	$40,000	$40,000
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE	$530,000	$50,000	$25,000	$25,000	$25,000
B-415	CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS	$30,000	$30,000	$30,000	$30,000	$30,000
B-420	FRONT STREET CREEKSIDE TRAIL	$0	$0	$1,586,000	$0	$0
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS	$10,000	$10,000	$10,000	$0	$0
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE	$81,000	$30,000	$30,000	$30,000	$30,000
B-493	SYNTHETIC TURF REPLACEMENT	$225,000	$225,000	$225,000	$225,000	$225,000
B-494	OSAGE STATION PARK CAPITAL MAINTENANCE	$30,000	$12,500	$12,500	$12,500	$0
B-495	SYCAMORE VALLEY PARK CAPITAL MAINTENANCE	$22,000	$22,000	$22,000	$22,000	$0
B-544	OAK HILL PARK CAPITAL MAINTENANCE	$55,000	$36,000	$36,000	$86,000	$0
B-550	MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA	$0	$0	$0	$0	$0
B-553	VILLAGE THEATRE CAPITAL MAINTENANCE	$90,000	$20,000	$12,000	$12,000	$0
B-556	DANVILLE SOUTH PARK CAPITAL MAINTENANCE	$6,000	$56,000	$100,000	$6,000	$0
B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE	$15,000	$15,000	$15,000	$15,000	$0

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Pr#	Project Name	2017/18	2018/19	2019/20	2020/21	2021/22
B-560	DIABLO VISTA PARK CAPITAL MAINTENANCE	$18,000	$18,000	$68,000	$718,000	$0
B-574	VISTA GRANDE STREET/BRET HARTE PARK PEDESTRIAN IMPROVEMENTS	$0	$0	$0	$0	$0
B-582	VETERANS MEMORIAL BUILDING CAPITAL MAINTENANCE	$105,000	$12,000	$15,000	$15,000	$0
B-597	VILLAGE THEATRE PARKING LOT IMPROVEMENTS	$3,160,000	$0	$0	$0	$0
B-611	SYCAMORE VALLEY PARK DRAINAGE IMPROVEMENTS	$172,500	$0	$0	$0	$0
B-619	GREEN VALLEY TRAIL FROM HIGHBRIDGE LANE TO DIABLO ROAD	$20,000	$0	$0	$0	$0
C-017	TOWN-WIDE SIDEWALK REPAIRS	$30,000	$39,000	$40,000	$42,000	$0
C-055	DIABLO ROAD TRAIL FROM ALAMEDA DIABLO TO TANK ACCESS ROAD	$0	$1,048,000	$0	$0	$0
C-392	BRIDGE MAINTENANCE	$0	$0	$0	$0	$0
C-521	WEST EL PINTADO SIDEWALK IMPROVEMENT	$0	$0	$0	$0	$0
C-552	INTERNALLY ILLUMINATED STREET NAME SIGN LED RETROFIT	$0	$0	$0	$0	$0
C-566	TOWN-WIDE BICYCLE PARKING PROJECT	$0	$0	$0	$0	$0
C-578	SAN RAMON VALLEY BOULEVARD LANE ADDITION AND OVERLAY (SOUTH)	$0	$0	$0	$0	$0
C-584	DANVILLE VARIOUS STREETS AND ROADS PRESERVATION	$1,048,000	$0	$0	$0	$0
C-588	BATTERY BACKUP REPLACEMENT FOR TRAFFIC SIGNALS	$18,000	$0	$0	$0	$0
C-592	ROSE STREET PARKING FACILITY	$0	$0	$0	$0	$0
C-593	FRONT STREET CREEK BANK STABILIZATION	$0	$0	$0	$0	$0
C-594	STUDENT PARKING AT SAN RAMON VALLEY HIGH SCHOOL	$0	$250,000	$0	$0	$0
C-596	SAN RAMON VALLEY CREEK FOOTBRIDGE AT DANVILLE GREEN	$0	$0	$0	$0	$0
C-598	PARK AND RIDE EXPANSION PROJECT	$1,825,000	$0	$0	$0	$0
C-600	SAN RAMON VALLEY BOULEVARD IMPROVEMENTS (NORTH)	$812,275	$0	$0	$0	$0
C-601	CAMINO RAMON IMPROVEMENTS	$0	$1,971,486	$0	$0	$0
	TOTALS	**$8,503,775**	**$4,112,161**	**$2,416,500**	**$1,483,585**	**$420,000**



Pavement Management Program

Pavement Management Program

The Town of Danville Pavement Management Program provides maintenance history and a pavement condition index (PCI) for all public streets in Danville using software provided by the Metropolitan Transportation Commission (MTC). The MTC software is used within the Bay Area region.

The Town annually performs pavement maintenance on public streets to the extent that funds are available. Streets are selected based on PCI, location, and type of maintenance application. Maintenance applications are slurry seals and pavement overlays. Slurry seals are thin applications of liquid asphalt mixed with sand or rock chips. Asphalt overlays are 1 to 4-inch thick layers of hot asphalt applied to the road surface.

Streets with the same type of maintenance application are grouped together to help to reduce the cost of the project. Streets are also selected based on the PCI. The PCI is determined by field inspection of the actual pavement condition. New streets start at 100 and as streets age the rating drops. The Town Council's goal is an average PCI of 70 and an average annual expenditure of $2,920,000.

Completed Pavement Maintenance Projects for Fiscal Year 2016/17[1]:

Ackerman Drive
Alamatos Drive
Alice Court
Allegheny Drive
Alta Loma Court
Amigo Road
Arroyo Drive
Baja Loma Court
Belgian Drive
Betten Court
Blemer Court
Blemer Road
Bolero Court
Bolero Drive
Buena Vista Drive
Bueno Court
Cameo Drive
Camino Amigo Court
Camino Court
Camino Encanto
Canary Court
Castanya Court
Clydesdale Drive
Constitution Drive
Contada Circle
Corte Encanto
Corte Nogal
Danvilla Court
Diablo Court
Dolphin Court
Dolphin Drive
Donna Lane
Dutch Mill Drive
El Cajon Drive
El Capitan Drive
El Cerro Court
El Quanito Court
El Quanito Drive
El Rincon Road
El Sobrante Drive
Emerald Drive
Fairway Drive
Feliz Court
Gelding Court
Greenbrook Drive
Hightree Court
La Jolla Court
La Questa Drive
Lehigh Valley Circle
Lehigh Valley Place
Love Lane
Maiden Lane
Mary Court
Matadera Circle
Matadera Way
Meadowlark Court
Millbrook Court
Montana Drive
Peartree Court
Pescadero Court
Redondo Way
Rhett Place
Roan Drive
San Gregorio Court
San Thomas Way
San Ysidro Court
Santa Clara Court
Santa Clara Drive
Santiago Court
Santiago Drive
Sierra Vista Place
Silver Chief Place
Silver Chief Way
Sorrel Court
Surrey Court
Tim Court
Tyrrel Court
Tyson Court
Ultima Court
Vailwood Court
Vailwood Drive
Valle Verde Court
Veda Drive
Verona Avenue
Via Cima Court
Via Hermosa
Vista Del Diablo
Willowmere Road
Willowview Court
Woodbine Lane

[1] Expected completion date of May 2017.

Pavement Management Program

Proposed Pavement Maintenance Projects for Fiscal Year 2017/18

The following streets are candidates for a pavement maintenance treatment:

Almadine Way
Alta Vista Way
Ashland Court
Auburn Court
Avon Court
Barcelona Court
Barcelona Place
Barrenger Drive
Blemer Place
Blemer Road
Blue Rock Court
Bonanza Way
Boone Court
Borica Place
Bottle Brush Court
Bridgewater Circle
Brookside Drive
Buckeye Lane
Burleigh Place
Caboose Place
Calistoga Court
Cambra Court
Cameo Drive
Camino Amigo
Camino Ramon
Camino Ramon Place
Camino Tassajara
Campbell Place
Carlyle Court
Castenada Court
Castille Court
Castleford Circle
Chadborne Court
Chadborne Drive
Chateau Court
Chelta Court
Christine Drive
Claypool Court
Cliffside Drive
Como Way
Corte Dorado
Creighton Way
Crestridge Court
Crestridge Drive
Daisy Court
Dana Highlands Court
Danville Boulevard
Daylight Place
Del Amigo Road
Delta Place
Delta Way
Derbyshire Place
Diamond Drive
Dolcita Court
Dunhill Court
Dutch Mill Drive
Edgegate Court
Edinburgh Circle
El Capitan Drive
El Cerro Boulevard
El Pintado Road
El Portal Road
Entrada Mesa Lane
Estates Drive
Esther Lane
Everett Court
Everett Place
Fairmayden Lane
Fairview Street
Farnham Place
Fountain Springs Circle
Foxhall Court
Franciscan Drive
Freitas Road
Front Street
Glasgow Circle
Glasgow Drive
Glasgow Place
Glen Meadow Court
Glenhill Court
Gold Poppy Court
Grandview Court
Greenbrook Drive
Hardester Court
Hartz Avenue
Hartz Way
Headland Court
Heartland Street
Hidden Crest Court
Hill Meadow Drive
Hill Meadow Place
Hillview Drive
Holbrook Drive
Hope Lane
Houston Court
Jensen Court
Joaquin Circle
Joaquin Court
Joaquin Drive
Julie Court
Kingston Drive
La Gonda Way
La Pera Circle
La Pera Court
La Vista Way
Larkwood Circle
Las Barrancas Drive
Laurel Drive
Lavelle Court
Linda Mesa Avenue
Liverpool Street
Loch Lomond Way
Logan Lane
Love Lane
Lowell Drive
Loyal Dragon Place
Madera Court
Manchester Street
Marigold Court
Mariposa Court
Meadow Blossom Court
Mia Court
Mikado Place
Montego Place
Mountain Ridge Drive
North Clear Creek Place
North Oak Court
Ocho Rios Drive
Oldham Court
Olney Court
Park Hill Road
Pinecone Drive
Pinnacle Ridge Court
Podva Road
Portland Court
Prospect Avenue
Quinterra Lane
Railroad Avenue
Ramon Court
Rassani Drive
Red Bud Court
Rock Island Circle
Rock Ridge Court
Rose Street
San Carlo Court
San Paulo Court
San Vicente Court
Scenic Court
Shadow Tree Court
Shady Oak Court
Sheri Court
Sheri Lane
Sierra Ridge Court
Silver Cloud Place
Smokewood Court
Sonora Avenue
Sorrento Court
Squirrel Ridge Way
St Teresa Court
Stoddard Court
Stoddard Place
Stone Court
Stone Valley Road
Stratford Court
Strawberry Lane
Summerfield Street
Thornhill Court
Timberline Court
Town & Country Drive
Tree Creek Place
Tunbridge Road
Turrini Court
Tuscany Way
Tyburn Place
Valley View Court
Velasco Court
Viewpoint Court
Vista Drive
Wabash Place
Waingarth Way
Weatherly Court
West El Pintado
Western Star Place
Westwich Street
Whispering Trees Lane
Wild Flower Court
Wildwood Court
William Court
Willow Drive
Windchime Drive
Windsor Court
Wood Ranch Circle
Wood Ranch Road
Zephyr Circle

See Project C-610 for more information about expenditures and funding.

Table L - Projects Contributing to Overall Town Pavement Condition Index

Pr#	Project Name	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	Status
A-362	DOWNTOWN IMPROVEMENT PROJECT	$488,820	$0	$0	$0	$0	$0	In Plan/Design
C-402	EL PINTADO OVERLAY - EL CERRO BLVD. TO I-680	$457,958	$0	$0	$0	$0	$0	
C-578	SAN RAMON VALLEY BOULEVARD LANE ADDITION AND OVERLAY (SOUTH)	$953,046	$0	$0	$0	$0	$0	In Plan/Design
C-584	DANVILLE VARIOUS STREETS AND ROADS PRESERVATION	$1,116,763	$1,048,000	$0	$0	$0	$0	Under Construction
C-600	SAN RAMON VALLEY BOULEVARD IMPROVEMENTS (NORTH)	$0	$812,275	$0	$0	$0	$0	Not Started
C-601	CAMINO RAMON IMPROVEMENTS	$0	$0	$1,971,486	$0	$0	$0	Not Started
C-602	DANVILLE BOULEVARD IMPROVEMENTS	$0	$416,536	$0	$0	$0	$0	Not Started
C-610	PAVEMENT MANAGEMENT	$0	$2,600,000	$3,000,000	$3,000,000	$3,000,000	$3,000,000	In Plan/Design
C-315	FRONT, ROSE, AND LINDA MESA STREET IMPROVEMENTS	$547,272	$0	$0	$0	$0	$0	Construction Complete 1999
A-331	SAN RAMON VALLEY BLVD. STREET REPAIR	$747,583	$0	$0	$0	$0	$0	Construction Complete 2000
A-360	DANVILLE BLVD. STREET REPAIR	$548,861	$0	$0	$0	$0	$0	Construction Complete 2000
A-383	CAMINO RAMON OVERLAY (NORTH)	$333,220	$0	$0	$0	$0	$0	Construction Complete 2000
A-361	EL CERRO SUBDRAIN	$115,830	$0	$0	$0	$0	$0	Construction Complete 2001
A-367	CAMINO RAMON (SOUTH) STREET REPAIR	$89,589	$0	$0	$0	$0	$0	Construction Complete 2001
A-366	DIABLO ROAD STREET REPAIR WEST	$334,467	$0	$0	$0	$0	$0	Construction Complete 2002
A-369	SYCAMORE VALLEY ROAD STREET REPAIR	$778,000	$0	$0	$0	$0	$0	Construction Complete 2002
A-370	CAMINO TASSAJARA STREET REPAIR	$711,000	$0	$0	$0	$0	$0	Construction Complete 2002
A-386	CAMINO TASSAJARA STREET REPAIR - OLD ORCHARD TO SYCAMORE VALLEY	$372,826	$0	$0	$0	$0	$0	Construction Complete 2002
C-306	PAVEMENT MANAGEMENT PROGRAM	$7,091,901	$0	$0	$0	$0	$0	Construction Complete 2003
A-411	HARTZ AVENUE PAVEMENT REPAIR	$267,598	$0	$0	$0	$0	$0	Construction Complete 2005
A-431	CAMARITAS WAY AND CAMARITAS COURT RECONSTRUCTION	$363,384	$0	$0	$0	$0	$0	Construction Complete 2005
A-441	LA GONDA WAY STREET IMPROVEMENTS	$34,550	$0	$0	$0	$0	$0	Construction Complete 2005
C-475	CENTURY CIRCLE AND WAY PAVEMENT RECONSTRUCTION	$364,000	$0	$0	$0	$0	$0	Construction Complete 2005
A-364	DIABLO ROAD STREET REPAIR EAST PHASE 2	$822,288	$0	$0	$0	$0	$0	Construction Complete 2006
C-473	PAVEMENT MANAGEMENT PROGRAM	$1,050,000	$0	$0	$0	$0	$0	Construction Complete 2006
C-503	PAVEMENT MANAGEMENT PROGRAM	$4,200,000	$0	$0	$0	$0	$0	Construction Complete 2009
C-365	GREEN VALLEY ROAD STREET REPAIR	$20,202	$0	$0	$0	$0	$0	Construction Complete 2010
C-511	DIABLO AND GREEN VALLEY ROAD IMPROVEMENTS (ARRA)	$1,008,063	$0	$0	$0	$0	$0	Construction Complete 2010
C-239	MAJOR ARTERIAL OVERLAYS	$301,405	$0	$0	$0	$0	$0	Construction Complete 2011
C-547	PAVEMENT MANAGEMENT PROGRAM	$4,000,000	$0	$0	$0	$0	$0	Construction Complete 2011
C-240	TASSAJARA RANCH DRIVE MEDIAN AND BICYCLE LANES	$850,546	$0	$0	$0	$0	$0	Construction Complete 2012
C-570	PAVEMENT MANAGEMENT PROGRAM	$2,000,000	$0	$0	$0	$0	$0	Construction Complete 2014
C-319	HARTZ AVENUE BEAUTIFICATION - LINDA MESA TO RAILROAD	$8,717,211	$0	$0	$0	$0	$0	Construction Complete 2015
C-391	HARTZ AVENUE BEAUTIFICATION - LINDA MESA TO DIABLO RD	$385,326	$0	$0	$0	$0	$0	Construction Complete 2015

Continued on next page

Pr#	Project Name	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	Status
C-577	PAVEMENT MANAGEMENT PROGRAM----------	$6,000,000	$0	$0	$0	$0	$0	Construction Complete 2015
C-586	SAN RAMON VALLEY BOULEVARD WIDENING----------	$759,898	$0	$0	$0	$0	$0	Construction Complete 2015
C-595	PAVEMENT MANAGEMENT PROGRAM----------	$6,022,208	$0	$0	$0	$0	$0	Under Construction 2016
C-605	RAILROAD AVENUE DECORATIVE CROSSWALKS AND PAVEMENT OVERLAY----	$479,400	$0	$0	$0	$0	$0	Construction Complete 2016
C-508	CAMINO TASSAJARA/CROW CANYON SAFETEA-LU IMPROVEMENTS----------	$7,882,745	$0	$0	$0	$0	$0	Construction Complete 2017
	TOTALS	**$60,215,960**	**$4,876,811**	**$4,971,486**	**$3,000,000**	**$3,000,000**	**$3,000,000**	

04/25/2017



Projects

Index of General Improvements by Project Number

Pr#	Project Name	Page	Status
A-064	LOCAL GENERAL IMPROVEMENTS - DISABLED ACCESS	CIP31	Design
A-330	TOWN-WIDE STORM DRAIN SYSTEM MANAGEMENT	CIP32	Design, Modified
A-362	DOWNTOWN IMPROVEMENT PROJECT	CIP33	Design
A-443	DIABLO ROAD (EAST) DRAINAGE IMPROVEMENTS	CIP34	Adopted
A-482	STREET LIGHT MAINTENANCE	CIP35	Design
A-492	CENTRAL IRRIGATION SYSTEM CAPITAL MAINTENANCE	CIP36	Construction
A-513	CAMINO TASSAJARA PKWY/SYCAMORE VALLEY RD SOUND WALL MAINT.	CIP37	Construction
A-514	PUBLIC PLACES FOR ART	CIP38	Design, Modified
A-529	DIABLO RD RETAINING WALL REPLACEMENT GREEN VLY TO CLYDESDALE	CIP39	Adopted, Unfunded
A-530	HAP MAGEE RANCH PARK SLIDE MITIGATION	CIP40	Adopted
A-533	TOWN-WIDE LANDSCAPE REPLACEMENT	CIP41	Construction
A-540	TOWN FACILITY SECURITY MONITORING SYSTEM	CIP42	Design
A-558	PARKING LOT MAINTENANCE	CIP43	Design
A-561	I-680 INTERCHANGE LANDSCAPING AT SYCAMORE AND DIABLO ROADS	CIP44	Adopted, Modified, Unfunded
A-579	TOWN-WIDE ROADWAY DAMAGE REPAIR	CIP45	Construction
A-580	TOWN OFFICE IMPROVEMENTS	CIP46	Design
A-604	LAUREL DRIVE BIOTREATMENT FACILITY	CIP47	Design
A-606	AUTOMATED LICENSE PLATE READER & SITUATIONAL AWARENESS CAMERAS	CIP48	Complete, Modified
A-608	STARVIEW DRIVE STORM DRAIN TRASH RACK	CIP49	New
A-612	TOWN SERVICE CENTER SLIDE DRAINAGE REPAIR	CIP50	New
A-613	LOCH LOMOND WAY TRASH RACK	CIP51	New
A-614	WESTRIDGE TRASH RACK MODIFICATION	CIP52	New
A-615	CAMINO ENCANTO AT DEL AMIGO STORM DRAIN REPLACEMENT	CIP53	New
A-620	FIBER OPTIC CABLE INTERCONNECT	CIP54	New

Index of General Improvements by Project Name

Pr#	Project Name	Page	Status
A-606	AUTOMATED LICENSE PLATE READER & SITUATIONAL AWARENESS CAMERAS	CIP48	Complete, Modified
A-615	CAMINO ENCANTO AT DEL AMIGO STORM DRAIN REPLACEMENT	CIP53	New
A-513	CAMINO TASSAJARA PKWY/SYCAMORE VALLEY RD SOUND WALL MAINT.	CIP37	Construction
A-492	CENTRAL IRRIGATION SYSTEM CAPITAL MAINTENANCE	CIP36	Construction
A-529	DIABLO RD RETAINING WALL REPLACEMENT GREEN VLY TO CLYDESDALE	CIP39	Adopted, Unfunded
A-443	DIABLO ROAD (EAST) DRAINAGE IMPROVEMENTS	CIP34	Adopted
A-362	DOWNTOWN IMPROVEMENT PROJECT	CIP33	Design
A-620	FIBER OPTIC CABLE INTERCONNECT	CIP54	New
A-530	HAP MAGEE RANCH PARK SLIDE MITIGATION	CIP40	Adopted
A-561	I-680 INTERCHANGE LANDSCAPING AT SYCAMORE AND DIABLO ROADS	CIP44	Adopted, Modified, Unfunded
A-604	LAUREL DRIVE BIOTREATMENT FACILITY	CIP47	Design
A-064	LOCAL GENERAL IMPROVEMENTS - DISABLED ACCESS	CIP31	Design
A-613	LOCH LOMOND WAY TRASH RACK	CIP51	New
A-558	PARKING LOT MAINTENANCE	CIP43	Design
A-514	PUBLIC PLACES FOR ART	CIP38	Design, Modified
A-608	STARVIEW DRIVE STORM DRAIN TRASH RACK	CIP49	New
A-482	STREET LIGHT MAINTENANCE	CIP35	Design
A-540	TOWN FACILITY SECURITY MONITORING SYSTEM	CIP42	Design
A-580	TOWN OFFICE IMPROVEMENTS	CIP46	Design
A-612	TOWN SERVICE CENTER SLIDE DRAINAGE REPAIR	CIP50	New
A-533	TOWN-WIDE LANDSCAPE REPLACEMENT	CIP41	Construction
A-579	TOWN-WIDE ROADWAY DAMAGE REPAIR	CIP45	Construction
A-330	TOWN-WIDE STORM DRAIN SYSTEM MANAGEMENT	CIP32	Design, Modified
A-614	WESTRIDGE TRASH RACK MODIFICATION	CIP52	New

LOCAL GENERAL IMPROVEMENTS - DISABLED ACCESS

CIP No: A-064 | **STATUS:** In Design | **GREEN PROJECT:** Yes | **PRIORITY:** 1/2 Ongoing | **PROJECT MANAGER:** NNS



PROJECT DESCRIPTION AND LOCATION:

This project includes annual construction of handicap ramps, sidewalks, traffic signal modifications, and public park access on an as-needed basis during the upcoming five-year period. Improvements will be selected on the basis of pedestrian traffic volume and where handicap accessibility is needed.

Improvements will be installed in locations not affected by new development that would otherwise build the improvement.

The Town's ADA Transition Plan will be used to prioritize projects.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$88,369	$4,000	$4,000	$4,000	$4,000	$0	$104,369
Construction	$967,132	$45,000	$45,000	$45,000	$45,000	$0	$1,147,132
Inspection & Admin.	$19,955	$1,000	$1,000	$1,000	$1,000	$0	$23,955
Total Cost Estimate:	**$1,075,455**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$0**	**$1,275,455**
Total Expenditure:	**$765,750**	**Unexpended: $309,705 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Meas J Rtrn to Src	$50,000	$0	$0	$0	$0	$0	$50,000
Measure J Rtrn to Src	($5,000)	$0	$0	$0	$0	$0	($5,000)
Residential TIP	$1,030,455	$50,000	$50,000	$50,000	$50,000	$0	$1,230,455
Total Funding:	**$1,075,455**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$0**	**$1,275,455**

RATIONALE FOR PROPOSED PROJECT:

This project provides funding for smaller projects that are typically not part of a major CIP project yet require capital investment.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: $0

TOWN-WIDE STORM DRAIN SYSTEM MANAGEMENT

CIP No: A-330 | **STATUS:** In Design | **GREEN PROJECT:** Yes | **PRIORITY:** 2 Ongoing | **PROJECT MANAGER:** SJ



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:
This project provides for ongoing capital replacement and maintenance of the Town-wide drainage system.

Ongoing and as-needed work includes:
- Cleaning and desilting ditches and pipes as needed town wide.
- Repair of broken pipes, catch basins, and concrete lined ditches.
- Repair broken curbs, gutters, and valley gutters.
- Install trash removal devices in the Downtown area ($200,000).

Repair existing ditch (Lomitas Ditch) in rear yards north of old Camino Tassajara west of Lomitas Road. Begin easement acquisitions.

Repair of failed outfall pipe into San Ramon Creek at North Hartz Avenue/Danville Boulevard.

DESCRIPTION OF MODIFICATIONS:
Removed repair of culvert under Diablo Road at Alameda Diablo.

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$86,742	$0	$0	$0	$0	$0	$86,742
Construction	$983,909	$30,000	$30,000	$30,000	$30,000	$30,000	$1,133,909
Inspection & Admin.	$34,979	$0	$0	$0	$0	$0	$34,979
Total Cost Estimate:	**$1,105,630**	**$30,000**	**$30,000**	**$30,000**	**$30,000**	**$30,000**	**$1,255,630**
Total Expenditure:	**$865,119**	**Unexpended: $206,494 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

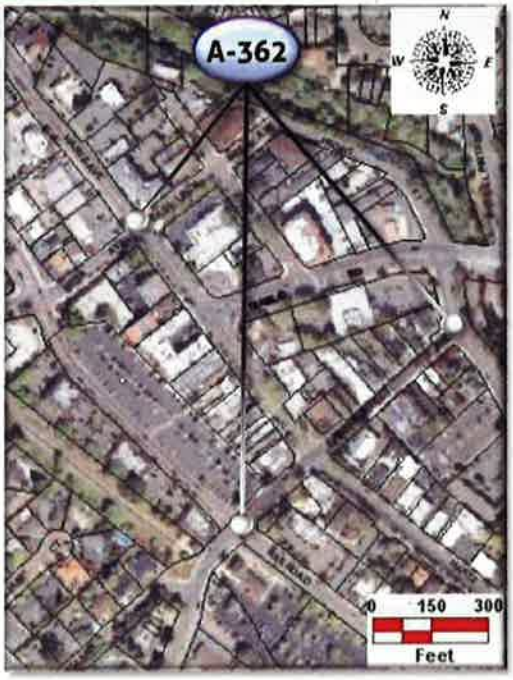
Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$399,500	$25,000	$25,000	$25,000	$25,000	$25,000	$524,500
Cleanwater Program	$623,000	$5,000	$5,000	$5,000	$5,000	$5,000	$648,000
Developer Contribution	$83,130	$0	$0	$0	$0	$0	$83,130
Total Funding:	**$1,105,630**	**$30,000**	**$30,000**	**$30,000**	**$30,000**	**$30,000**	**$1,255,630**

RATIONALE FOR PROPOSED PROJECT:
Maintenance of the existing storm drain system is needed on an ongoing basis.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

DOWNTOWN IMPROVEMENT PROJECT

CIP No: A-362 | STATUS: In Design | GREEN PROJECT: No | PRIORITY: 2 | PROJECT MANAGER: FK



PROJECT DESCRIPTION AND LOCATION:

Project 1: Evaluate street lights on Hartz and Railroad and E. Prospect to identify locations for additional street lighting to increase illumination.

Phase 1 - COMPLETE.

Phase 2 - COMPLETE.

Phase 3 - Replace 31 street light poles with 62 double acorn LED street lights on Railroad Avenue from Prospect to Danville Boulevard, Hartz Way, Diablo Road, and Love Lane with new post top acorn street lights on decorative poles (Est. $211,000).

Project 2: Identify appropriate locations and install street furniture, such as benches. 2014/15 ($21,000).

Project 3: Repair or replace curb, gutter, sidewalk, brick banding, pavement, and new trees within the core downtown area (est. $20,000).

Project 4: Replace Railroad Avenue Parking Lot Lights with LEDs (est. $30,000).

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$46,000	$0	$0	$0	$0	$0	$46,000
Construction	$435,470	$0	$0	$0	$0	$0	$435,470
Inspection & Admin.	$7,350	$0	$0	$0	$0	$0	$7,350
Total Cost Estimate:	**$488,820**	**$0**	**$0**	**$0**	**$0**	**$0**	**$488,820**
Total Expenditure:	**$167,493**	**Unexpended: $321,327 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$338,820	$0	$0	$0	$0	$0	$338,820
LLAD Zone C	$150,000	$0	$0	$0	$0	$0	$150,000
Total Funding:	**$488,820**	**$0**	**$0**	**$0**	**$0**	**$0**	**$488,820**

RATIONALE FOR PROPOSED PROJECT:

New street light globes will improve lighting. Benches will enhance the Downtown experience.

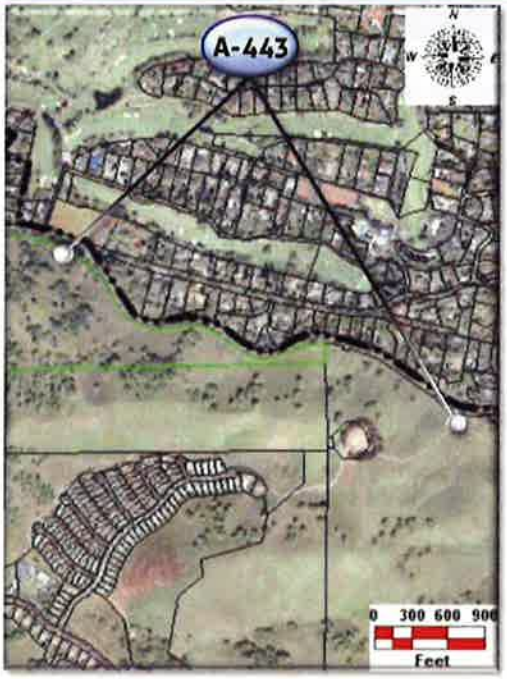
EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: $0

DIABLO ROAD (EAST) DRAINAGE IMPROVEMENTS

CIP No: A-443 | **STATUS:** Adopted | **GREEN PROJECT:** Yes | **PRIORITY:** 5 | **PROJECT MANAGER:** SJ



PROJECT DESCRIPTION AND LOCATION:

In storm situations Diablo Road, across from the Diablo Country Club, has extensive silt runoff from the uphill side of the road causing roadside ditches to overflow. This has necessitated street closures and significant inconvenience to residents.

This project will modify the existing retaining wall, expand and improve the roadside ditches and install headwalls adjacent to existing storm drain crossings.

Connect existing storm drain line. $11,000.
Modify retaining wall. $44,000.
Install 1000 L.F. of concrete lined ditch behind the retaining wall. $43,175.

Repair existing metal guard rail. $22,000

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$98,175	$0	$0	$0	$0	$0	$98,175
Construction	$40,900	$0	$0	$0	$0	$0	$40,900
Inspection & Admin.	$4,200	$0	$0	$0	$0	$0	$4,200
Total Cost Estimate:	**$143,275**	**$0**	**$0**	**$0**	**$0**	**$0**	**$143,275**
Total Expenditure:	**$0**	**Unexpended: $143,275 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$22,000	$0	$0	$0	$0	$0	$22,000
NERIAD	$121,275	$0	$0	$0	$0	$0	$121,275
Total Funding:	**$143,275**	**$0**	**$0**	**$0**	**$0**	**$0**	**$143,275**

RATIONALE FOR PROPOSED PROJECT:

Improvements to the roadside drainage will reduce emergency callouts and will reduce silt runoff into the storm drain system.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: $0

STREET LIGHT MAINTENANCE

CIP No: A-482 | STATUS: In Design | GREEN PROJECT: No | PRIORITY: 3/4 Ongoing | PROJECT MANAGER: FK



PROJECT DESCRIPTION AND LOCATION:

The Town's deteriorating wood pole street lights will need to be replaced on an ongoing basis.

In addition, this project may be used for maintenance and repair of the Town's street lights system.

Replace remaining Town-owned street lights, parking lot lights, pathway lights, and park facilities lights with LED fixtures as appropriate ($102,708) at:

Village Theatre, Clock Tower Parking Lot, Town Library, Sycamore Valley Park, Hap Magee Ranch Park, Diablo Vista Park, Oak Hill Park, Town Offices, and Town Service Center.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$0	$0	$0	$0	$0	$0	$0
Construction	$514,036	$20,000	$20,000	$20,000	$0	$0	$574,036
Inspection & Admin.	$0	$0	$0	$0	$0	$0	$0
Total Cost Estimate:	**$514,036**	**$20,000**	**$20,000**	**$20,000**	**$0**	**$0**	**$574,036**
Total Expenditure:	**$199,689**	**Unexpended: $314,347 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$276,281	$0	$0	$0	$0	$0	$276,281
LLAD Zone C	$237,754	$20,000	$20,000	$20,000	$0	$0	$297,754
Total Funding:	**$514,036**	**$20,000**	**$20,000**	**$20,000**	**$0**	**$0**	**$574,036**

RATIONALE FOR PROPOSED PROJECT:

Some wood pole streetlights are in need of replacement. Other street light maintenance is ongoing.

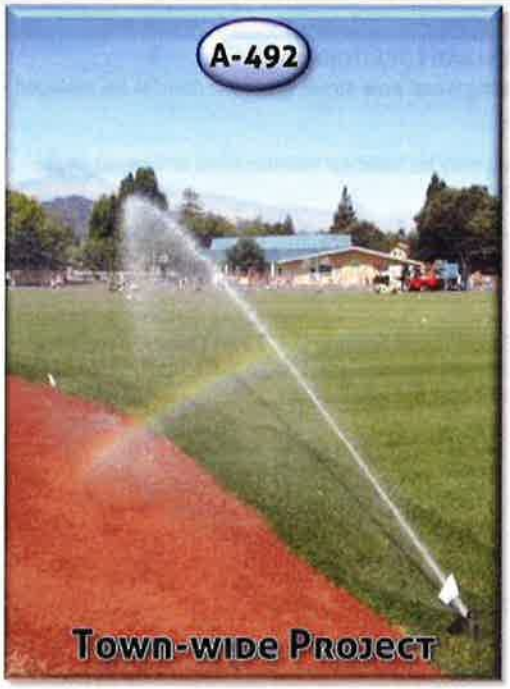
EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: $0

CENTRAL IRRIGATION SYSTEM CAPITAL MAINTENANCE

CIP No: A-492 | **STATUS:** In Construction | **GREEN PROJECT:** Yes | **PRIORITY:** 1/2 | **PROJECT MANAGER:** JT



PROJECT DESCRIPTION AND LOCATION:

Replacement of existing antiquated central irrigation system. Provides for access to all units from a central location, computer to support necessary software and hardware, and replacement of field units to enable programming from a central location.

System includes built-in capabilities for programming water features and lighting amenities at all park sites and is expandable to include addition of possible rain gauges and weather stations.

Phase 1: Diablo Vista, Sycamore Valley, Osage Station, Oak Hill, and Hap Magee Parks are COMPLETE.

Phase 2: Roadside Zones A and B are COMPLETE.

Phase 3: Weather Center for Maintenance Service Center or other suitable location.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$30,000	$0	$0	$0	$0	$0	$30,000
Construction	$740,750	$0	$0	$0	$0	$0	$740,750
Inspection & Admin.	$0	$0	$0	$0	$0	$0	$0
Total Cost Estimate:	**$770,750**	**$0**	**$0**	**$0**	**$0**	**$0**	**$770,750**
Total Expenditure:	**$689,610**	**Unexpended: $81,140 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$73,612	$0	$0	$0	$0	$0	$73,612
Park Facilities	$697,138	$0	$0	$0	$0	$0	$697,138
Total Funding:	**$770,750**	**$0**	**$0**	**$0**	**$0**	**$0**	**$770,750**

RATIONALE FOR PROPOSED PROJECT:

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

CAMINO TASSAJARA PKWY/SYCAMORE VALLEY RD SOUND WALL MAINT.

CIP No: A-513 | **STATUS:** In Construction | **GREEN PROJECT:** No | **PRIORITY:** 2/3 Ongoing | **PROJECT MANAGER:** NNS



PROJECT DESCRIPTION AND LOCATION:

Establish an ongoing maintenance program for the sound walls maintained by the Town, generally along Camino Tassajara Parkway and Sycamore Valley Road.

Estimates of future wall maintenance costs based on last year indicated additional funding is needed to maintain current quality standards and repair failures.

2012/13 - Added LLAD funding.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/25/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$0	$0	$15,000	$0	$0	$0	$15,000
Construction	$565,420	$0	$85,000	$0	$0	$0	$650,420
Inspection & Admin.	$17,305	$0	$12,000	$0	$0	$0	$29,305
Total Cost Estimate:	**$582,725**	**$0**	**$112,000**	**$0**	**$0**	**$0**	**$694,725**
Total Expenditure:	**$174,856**	**Unexpended: $0 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$457,725	$0	$112,000	$0	$0	$0	$569,725
LLAD Zone B	$125,000	$0	$0	$0	$0	$0	$125,000
Total Funding:	**$582,725**	**$0**	**$112,000**	**$0**	**$0**	**$0**	**$694,725**

RATIONALE FOR PROPOSED PROJECT:

Ongoing maintenance is needed for the 20 year old infrastructure.

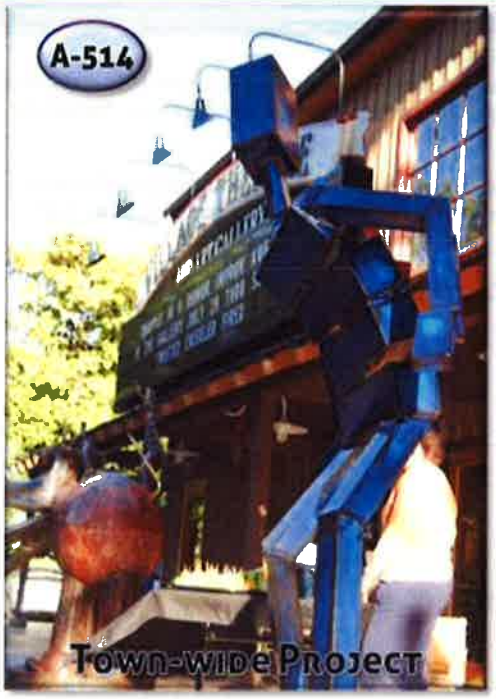
EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 150

Additional Town direct operating costs per year: $0

PUBLIC PLACES FOR ART

CIP No: A-514 | **STATUS:** In Design | **GREEN PROJECT:** No | **PRIORITY:** 2/3 Ongoing | **PROJECT MANAGER:** HRP



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:
This project has been recommended by the Arts Commission and the Parks, Recreation, and Arts Strategic Plan.

This project will help develop a plan to integrate public art into parks and facilities which will include identifying potential places to exhibit both permanent and temporary art in public places. Methods may include:

Commissioning artwork
Integrating art into play areas
Artist designed or embellished site furnishings (benches, bollards, bike racks, etc.)
Embellishing utility infrastructure.

DESCRIPTION OF MODIFICATIONS:
Updated description. Added $60,000 to 2017/18.

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$60,000	$60,000	$0	$0	$0	$0	$120,000
Construction	$0	$0	$0	$0	$0	$0	$0
Inspection & Admin.	$0	$0	$0	$0	$0	$0	$0
Total Cost Estimate:	**$60,000**	**$60,000**	**$0**	**$0**	**$0**	**$0**	**$120,000**
Total Expenditure:	**$48,391**	**Unexpended: $11,609 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$60,000	$60,000	$0	$0	$0	$0	$120,000
Total Funding:	**$60,000**	**$60,000**	**$0**	**$0**	**$0**	**$0**	**$120,000**

RATIONALE FOR PROPOSED PROJECT:
Will provide the Town with a plan to deal with requests for displaying art in public spaces in a comprehensive fashion.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

DIABLO RD RETAINING WALL REPLACEMENT GREEN VLY TO CLYDESDALE

CIP No: A-529 | **STATUS:** Adopted | **GREEN PROJECT:** Yes | **PRIORITY:** 1/2 | **PROJECT MANAGER:** SCL



This project is currently unfunded.

PROJECT DESCRIPTION AND LOCATION:

Replace 1300 LF of 7 foot maximum height retaining wall along north side of Diablo Road between Green Valley Road and Clydesdale Drive. The existing wall provides structural support for the roadway and adjacent multi-use path.

This project requires state and federal resource agency permits.

UNFUNDED

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$75,246	$0	$0	$0	$0	$0	$75,246
Construction	$451,473	$0	$0	$0	$0	$0	$451,473
Inspection & Admin.	$30,500	$0	$0	$0	$0	$0	$30,500
Total Cost Estimate:	**$557,219**	**$0**	**$0**	**$0**	**$0**	**$0**	**$557,219**
Total Expenditure:	**$0**	**Unexpended: $0 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Unfunded-87	$557,219	$0	$0	$0	$0	$0	$557,219
Total Funding:	**$557,219**	**$0**	**$0**	**$0**	**$0**	**$0**	**$557,219**

RATIONALE FOR PROPOSED PROJECT:

Existing retaining wall is failing leading to loss of trail and additional road maintenance.

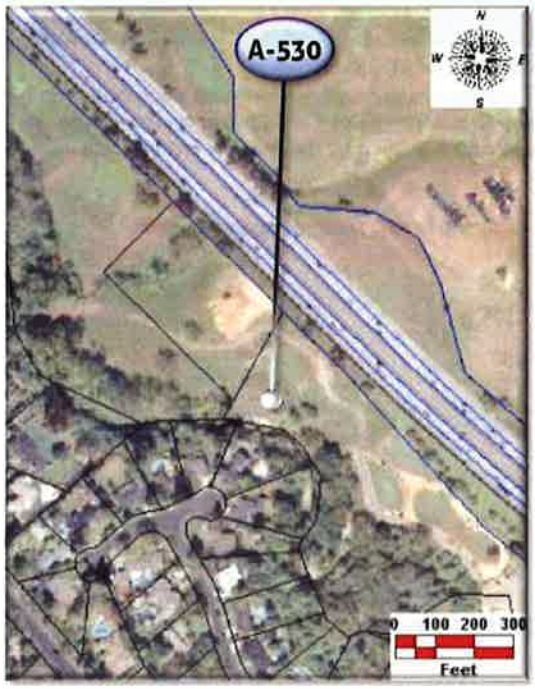
EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 38

Additional Town direct operating costs per year: $2,500

HAP MAGEE RANCH PARK SLIDE MITIGATION

CIP No: A-530 | **STATUS:** Adopted | **GREEN PROJECT:** No | **PRIORITY:** 4/5 | **PROJECT MANAGER:** RE



PROJECT DESCRIPTION AND LOCATION:
Participate in the mitigation of a land slide on the northerly portion of Hap Magee Ranch property and the adjacent former YMCA property.

The amount shown in the CIP is the Town's maximum share.

Reserve project and funding until status of former YMCA property is determined.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$0	$0	$0	$0	$0	$0	$0
Construction	$150,000	$0	$0	$0	$0	$0	$150,000
Inspection & Admin.	$0	$0	$0	$0	$0	$0	$0
Total Cost Estimate:	**$150,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$150,000**
Total Expenditure:	**$0**	**Unexpended: $150,000 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$150,000	$0	$0	$0	$0	$0	$150,000
Total Funding:	**$150,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$150,000**

RATIONALE FOR PROPOSED PROJECT:
Mitigation will prevent future damage to Hap Magee Ranch Park property and the YMCA.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

TOWN-WIDE LANDSCAPE REPLACEMENT

CIP No: A-533 | **STATUS:** In Construction | **GREEN PROJECT:** Yes | **PRIORITY:** 1/2 Ongoing | **PROJECT MANAGER:** AR



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:
Re-landscaping and irrigation upgrades of roadside and turf areas to increase productivity and efficient use of water resources.

Sites include:
- Camino Tassajara @ Gate Tree Drive.
- Camino Tassajara @ Tassajara Lane. COMPLETE.
- W. Prospect Ave. @ Iron Horse Trail.
- Front Street Mini-Park.
- San Ramon Valley Road @ Iron Horse Trail.
- Crow Canyon Road (both sides).
- Anderson East and West shrubs.
- Cameo Crest shrubs.
- North Ridge shrubs.
- Messiah Lutheran Church shrubs and turf
- Danville Boulevard shrubs

DESCRIPTION OF MODIFICATIONS:
Remove drought restrictions.

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$16,551	$0	$0	$0	$0	$0	$16,551
Construction	$230,498	$0	$0	$0	$0	$0	$230,498
Inspection & Admin.	$0	$0	$0	$0	$0	$0	$0
Total Cost Estimate:	**$247,049**	**$0**	**$0**	**$0**	**$0**	**$0**	**$247,049**
Total Expenditure:	**$94,164**	**Unexpended: $152,885 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$226,013	$0	$0	$0	$0	$0	$226,013
LLAD Zone A	$0	$0	$0	$0	$0	$0	$0
LLAD Zone B	$21,036	$0	$0	$0	$0	$0	$21,036
Park Facilities	$0	$0	$0	$0	$0	$0	$0
Total Funding:	**$247,049**	**$0**	**$0**	**$0**	**$0**	**$0**	**$247,049**

RATIONALE FOR PROPOSED PROJECT:
Better use of the water resource and use of plant material native to this area.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

TOWN FACILITY SECURITY MONITORING SYSTEM

CIP No: A-540 | **STATUS:** In Design | **GREEN PROJECT:** No | **PRIORITY:** 2 | **PROJECT MANAGER:** CP



PROJECT DESCRIPTION AND LOCATION:
Development of a comprehensive and integrated plan to monitor activities at town facilities that require additional security.

Phase 1: Plan and development; installation of system infrastructure and surveillance equipment at Village Theatre. COMPLETE.

Phase 2: Installation of system infrastructure and surveillance equipment at Oak Hill Park Community Center. COMPLETE.

Phase 3: Installation of system infrastructure and surveillance equipment at:
Town Offices
Danville Community Center
Sycamore Valley Park
Diablo Vista Park
Library and Community Center
Hap Magee Ranch Park
Osage Station Park
Park and Ride Facility

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$10,000	$0	$0	$0	$0	$0	$10,000
Construction	$70,000	$0	$0	$0	$0	$0	$70,000
Inspection & Admin.	$0	$0	$0	$0	$0	$0	$0
Total Cost Estimate:	**$80,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$80,000**
Total Expenditure:	**$20,517**	**Unexpended: $59,483 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$80,000	$0	$0	$0	$0	$0	$80,000
Total Funding:	**$80,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$80,000**

RATIONALE FOR PROPOSED PROJECT:

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

PARKING LOT MAINTENANCE

CIP No: A-558 | **STATUS:** In Design | **GREEN PROJECT:** Yes | **PRIORITY:** 2 Ongoing | **PROJECT MANAGER:** NNS



PROJECT DESCRIPTION AND LOCATION:
Maintain the following town-owned facilities:

Front Street Parking Lot
Clocktower Parking Lot
Railroad Depot Parking Lot
Library and Community Center Parking Lot
Village Theatre and Town Meeting Hall Parking Lot
Municipal Service Center Parking Lot (including Church)

Parking lots located in parks will be maintained with each park maintenance project.

Ongoing maintenance includes landscaping, striping, surface repair, lighting, and irrigation. Maintenance and repair will be on an as-needed basis.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Capital Maintenance	$149,304	$0	$0	$0	$0	$0	$149,304
Total Cost Estimate:	**$149,304**	**$0**	**$0**	**$0**	**$0**	**$0**	**$149,304**
Total Expenditure:	**$9,635**	**Unexpended: $139,669 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

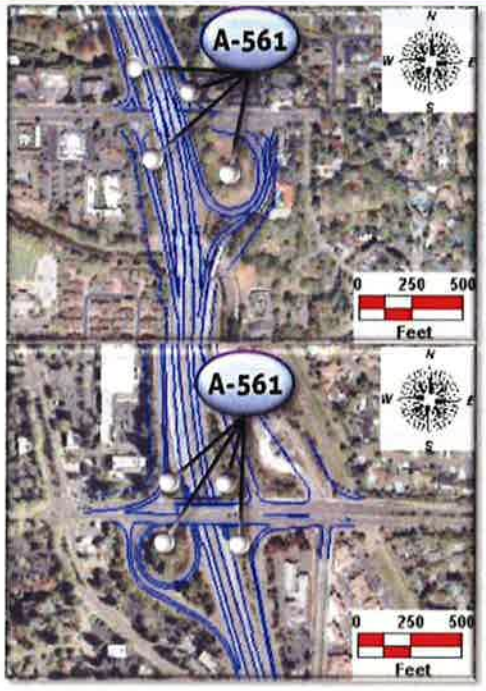
Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Meas J Rtrn to Src	$149,304	$0	$0	$0	$0	$0	$149,304
Total Funding:	**$149,304**	**$0**	**$0**	**$0**	**$0**	**$0**	**$149,304**

RATIONALE FOR PROPOSED PROJECT:

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

I-680 INTERCHANGE LANDSCAPING AT SYCAMORE AND DIABLO ROADS

CIP No: A-561 | **STATUS:** Adopted | **GREEN PROJECT:** Yes | **PRIORITY:** 4 | **PROJECT MANAGER:** BR



This project is unfunded and has been modified.

PROJECT DESCRIPTION AND LOCATION:
Renovation and re-landscaping in the freeway interchanges at Sycamore Valley and Diablo Roads. Project includes new landscaping and irrigation system, repairs and upgrades.

Project provides funds for low maintenance effort.

This project requires adoption form the local California Garden Club and also needs Caltrans approval.

UNFUNDED

DESCRIPTION OF MODIFICATIONS:
Updated description to include California Garden Club and Caltrans approval. Moved project to 2020/21. Changed to UNFUNDED.

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$0	$0	$0	$0	$0	$0	$0
Construction	$0	$0	$0	$0	$367,000	$204,000	$571,000
Inspection & Admin.	$0	$0	$0	$0	$2,400	$2,400	$4,800
Total Cost Estimate:	**$0**	**$0**	**$0**	**$0**	**$369,400**	**$206,400**	**$575,800**
Total Expenditure:	**$0**	**Unexpended: $0 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Unfunded-87	$0	$0	$0	$0	$360,000	$215,800	$575,800
Total Funding:	**$0**	**$0**	**$0**	**$0**	**$360,000**	**$215,800**	**$575,800**

RATIONALE FOR PROPOSED PROJECT:
Beautification of Danville's freeway interchanges.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 210
Additional Town direct operating costs per year: $25,000

TOWN-WIDE ROADWAY DAMAGE REPAIR

CIP No: A-579 | **STATUS:** In Construction | **GREEN PROJECT:** No | **PRIORITY:** 3/4 Ongoing | **PROJECT MANAGER:** DC



PROJECT DESCRIPTION AND LOCATION:

Repair damage to guardrails, retaining walls, asphalt berms, street signs, town-owned street light poles, roadside irrigation controllers, traffic signals poles, landscaping, trash cans, and other roadside street infrastructure.

Funds from this capital project may be used when cost recovery has failed.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Capital Maintenance	$60,000	$15,000	$15,000	$15,000	$15,000	$0	$120,000
Total Cost Estimate:	**$60,000**	**$15,000**	**$15,000**	**$15,000**	**$15,000**	**$0**	**$120,000**
Total Expenditure:	**$34,431**	**Unexpended: $25,569 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$60,000	$15,000	$15,000	$15,000	$15,000	$0	$120,000
Total Funding:	**$60,000**	**$15,000**	**$15,000**	**$15,000**	**$15,000**	**$0**	**$120,000**

RATIONALE FOR PROPOSED PROJECT:

Funding for damage repair caused by vehicular accidents, acts of nature, and vandalism when not covered by the operating budget.

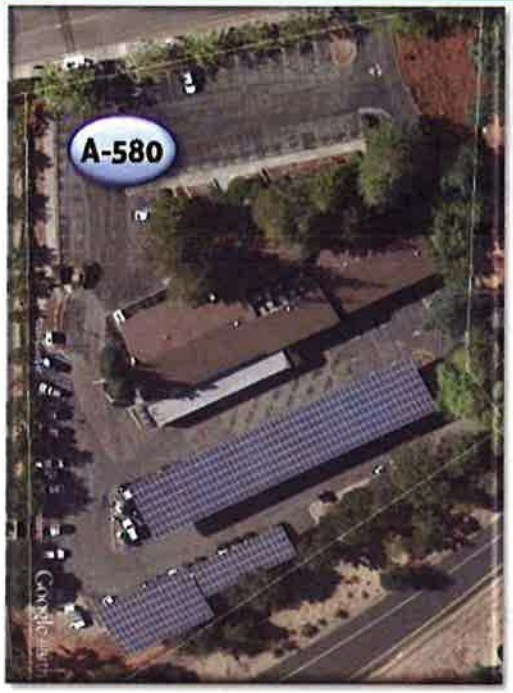
EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: $0

TOWN OFFICE IMPROVEMENTS

CIP No: A-580 | **STATUS:** In Design | **GREEN PROJECT:** Yes | **PRIORITY:** 1/2 | **PROJECT MANAGER:** JAC



PROJECT DESCRIPTION AND LOCATION:

The public use portion of the Town Offices have not been remodeled or upgraded since the Town acquired the building in 1985. The front lobby, public hallway, restrooms and conference rooms are in need of repair and improvement.

This project would:

+ Expand and upgrade the public lobby and hallway, including expanding the permit counter, new windows and front doors;
+ Upgrade and renovate the public restrooms;
+ Add new office space to house the Chief Building Official and the Plans Examiner;
+ Expand the north conference room from 375 to 1,000 square feet in size; sufficient to accommodate meetings of 50-60 people and state-of-the-art video and audio systems;
+ Replace and upgrade HVAC systems, ceiling tiles and lighting.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$154,000	$0	$0	$0	$0	$0	$154,000
Contingency	$90,000	$0	$0	$0	$0	$0	$90,000
Construction	$697,800	$0	$0	$0	$0	$0	$697,800
Total Cost Estimate:	**$941,800**	**$0**	**$0**	**$0**	**$0**	**$0**	**$941,800**
Total Expenditure:	**$39,700**	**Unexpended: $902,100 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$941,800	$0	$0	$0	$0	$0	$941,800
Total Funding:	**$941,800**	**$0**	**$0**	**$0**	**$0**	**$0**	**$941,800**

RATIONALE FOR PROPOSED PROJECT:

Enlarge the Town Office Lobby and work area, adds new furniture, and new offices. Adds to conference room capacity.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: $0

LAUREL DRIVE BIOTREATMENT FACILITY

CIP No: A-604 | **STATUS:** In Design | **GREEN PROJECT:** Yes | **PRIORITY:** 1/2 | **PROJECT MANAGER:** SCL



PROJECT DESCRIPTION AND LOCATION:

Biotreatment facilities satisfy the Municipal Regional Storm Water Permit requirements. Some capital projects, such as new parking lots or street widening may use offsite treatment facilities in lieu of onsite.

This project provides a biotreatment facility in the existing improved channel located south of Laurel Drive and east of the Park and Ride Facility.

The existing improved channel is owned by the Town. It currently transports storm water collected from the southwest quadrant of the Town.

The biotreatment facility will consist of several biotreatment ponds constructed within the improved channel. (Refer to page 70 of the 6th Edition STORMWATER C.3 GUIDEBOOK, dated February 15, 2012 for similar details.)

The project is phased to accommodate the need for biotreatment capacity. Phase 1 will be constructed at the downstream end of the channel near Laurel Drive. Phases 2 through 6 will be constructed upstream as needed using development or project mitigation fees.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Environmental Review	$30,000	$0	$0	$0	$0	$0	$30,000
Design	$17,000	$0	$11,025	$0	$12,155	$0	$40,180
Construction	$60,000	$0	$66,150	$0	$72,930	$0	$199,080
Total Cost Estimate:	**$107,000**	**$0**	**$77,175**	**$0**	**$85,085**	**$0**	**$269,260**
Total Expenditure:	**$7,925**	**Unexpended: $99,075 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$107,000	$0	$77,175	$0	$85,085	$0	$269,260
Total Funding:	**$107,000**	**$0**	**$77,175**	**$0**	**$85,085**	**$0**	**$269,260**

RATIONALE FOR PROPOSED PROJECT:

Provide bio retention capacity for CIP projects.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: $0

AUTOMATED LICENSE PLATE READER & SITUATIONAL AWARENESS CAMERAS

CIP No: A-606 | **STATUS:** Completed 2017 | **GREEN PROJECT:** No | **PRIORITY:** 1/2 Ongoing | **PROJECT MANAGER:** SS



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:
Fixed Automatic License Plate Readers (ALPRs) mounted on traffic signal or street light poles in key ingress locations. Situational Awareness Cameras (Sitcams) that capture real-time footage in an intersection provide information in addition to ALPRs.

This project provides for the installation of cameras at 13 intersections and 6 patrol vehicles. Sitcams will also be installed at Oak Hill Park. There will be a total of 36 ALPRs,18 Mobile ALPRs, and 33 Sitcams.

Ongoing maintenance of the system is provided by this project.

COMPLETE

DESCRIPTION OF MODIFICATIONS:
This is now an ongoing maintenance project.

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Equipment	$839,360	$0	$0	$0	$0	$0	$839,360
Capital Maintenance	$0	$65,600	$65,600	$65,600	$65,600	$65,600	$328,000
Total Cost Estimate:	**$839,360**	**$65,600**	**$65,600**	**$65,600**	**$65,600**	**$65,600**	**$1,167,360**
Total Expenditure:	**$748,664**	**Unexpended: $90,696 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$839,360	$65,600	$65,600	$65,600	$65,600	$65,600	$1,167,360
Total Funding:	**$839,360**	**$65,600**	**$65,600**	**$65,600**	**$65,600**	**$65,600**	**$1,167,360**

RATIONALE FOR PROPOSED PROJECT:
Prevent property crimes and provide investigative information.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $74,000

STARVIEW DRIVE STORM DRAIN TRASH RACK

CIP No: A-608 | STATUS: New | GREEN PROJECT: No | PRIORITY: 1/2 | PROJECT MANAGER: SJ



PROJECT DESCRIPTION AND LOCATION:
The existing drainage system receives forest debris during major storm events that cause the system to clog at the trash rack entrance causing flooding downstream.

To prevent clogging a larger and more extensive trash rack is needed to replace the existing trash rack.

The proposed trash rack will be approximately 6' wide by 20' long by 6' tall and will consist of large galvanized iron bars with approximately 10" gaps.

Large debris, logs, and rocks will be filtered from the stream flow. The increased trash rack area will minimize clogging and allow for easier cleaning, both during and after the storm event.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Construction	$0	$30,000	$0	$0	$0	$0	$30,000
Inspection & Admin.	$0	$3,000	$0	$0	$0	$0	$3,000
Total Cost Estimate:	**$0**	**$33,000**	**$0**	**$0**	**$0**	**$0**	**$33,000**
Total Expenditure:		**Not Available**					

PROJECT APPROPRIATION AND FUNDING

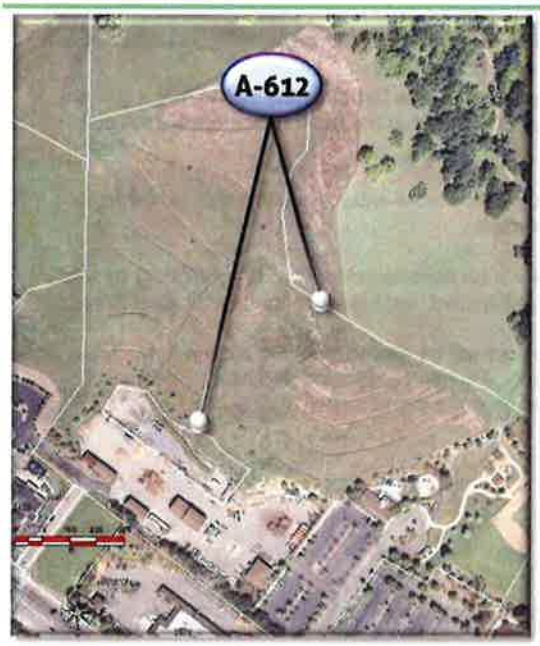
Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$0	$33,000	$0	$0	$0	$0	$33,000
Total Funding:	**$0**	**$33,000**	**$0**	**$0**	**$0**	**$0**	**$33,000**

RATIONALE FOR PROPOSED PROJECT:
Excessive debris and silt contribute to flooding on Danville streets.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 25
Additional Town direct operating costs per year: $1,500

TOWN SERVICE CENTER SLIDE DRAINAGE REPAIR

CIP No: A-612 | **STATUS:** New | **GREEN PROJECT:** Yes | **PRIORITY:** 1/2 | **PROJECT MANAGER:** DC



PROJECT DESCRIPTION AND LOCATION:

Due to the recent storm activity in 2017, there are several new land slide areas in the vicinity of the Town Service Center. The existing concrete lined ditches and drainage pipes are no longer fully functional. The existing landslide is causing water to pond at the head scarp.

This project adds plastic pipe on the surface that will improve storm drainage, mitigate and stabilize the land slide areas to protect the Town Service Center.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$0	$1,500	$0	$0	$0	$0	$1,500
Construction	$0	$25,000	$0	$0	$0	$0	$25,000
Inspection & Admin.	$0	$1,500	$0	$0	$0	$0	$1,500
Total Cost Estimate:	**$0**	**$28,000**	**$0**	**$0**	**$0**	**$0**	**$28,000**
Total Expenditure:		**Not Available**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$0	$28,000	$0	$0	$0	$0	$28,000
Total Funding:	**$0**	**$28,000**	**$0**	**$0**	**$0**	**$0**	**$28,000**

RATIONALE FOR PROPOSED PROJECT:

Improvements to the storm drainage system and slide mitigation is required to protect the Town Service Center.

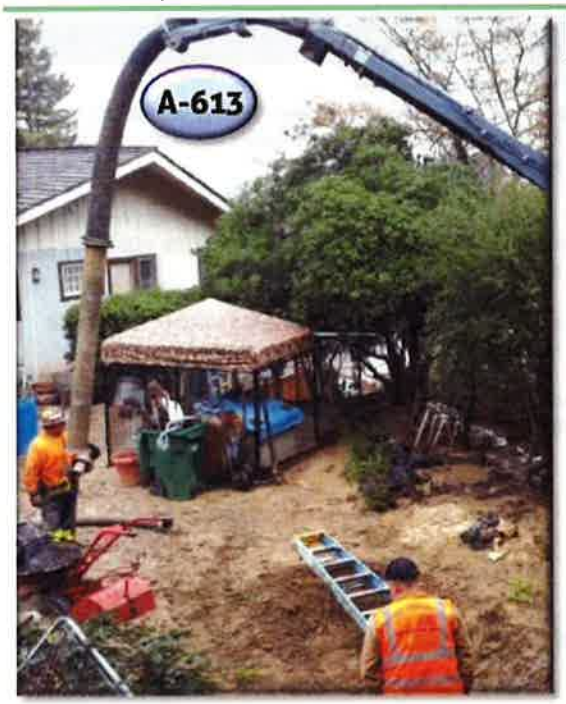
EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: $0

LOCH LOMOND WAY TRASH RACK

CIP No: A-613 | **STATUS:** New | **GREEN PROJECT:** No | **PRIORITY:** 1 | **PROJECT MANAGER:** DC



PROJECT DESCRIPTION AND LOCATION:

Excessive silt and debris from major storm events clog and overflow the storm drain inlet at the end of Loch Lomond Way.

Modification and replacement of the existing inlet and pipe is needed to mitigate the debris collection and subsequent overflow of the drainage system.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Construction	$0	$24,000	$0	$0	$0	$0	$24,000
Total Cost Estimate:	**$0**	**$24,000**	**$0**	**$0**	**$0**	**$0**	**$24,000**
Total Expenditure:		**Not Available**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$0	$24,000	$0	$0	$0	$0	$24,000
Total Funding:	**$0**	**$24,000**	**$0**	**$0**	**$0**	**$0**	**$24,000**

RATIONALE FOR PROPOSED PROJECT:

Excessive silt and debris cause downstream damage.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: $0

WESTRIDGE TRASH RACK MODIFICATION

CIP No: A-614 | **STATUS:** New | **GREEN PROJECT:** No | **PRIORITY:** 1/2 | **PROJECT MANAGER:** SJ



PROJECT DESCRIPTION AND LOCATION:

The storm water from the Las Trampas area has been a significant maintenance issue for 30 years. Every 8 to 10 years there is a major storm event that floods the residential area.

The major cause of the flooding is the inability of the storm drain system to manage the tremendous amount of debris that accumulates within the trash rack system installed by the Town.

This project provides a final safety measure to capture storm water that bypasses the trash rack system during major storm events.

Installation of additional catch basins on Westridge Avenue, and an additional flood control wall and inlet system can prevent future flooding.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Construction	$0	$102,800	$0	$0	$0	$0	$102,800
Inspection & Admin.	$0	$5,000	$0	$0	$0	$0	$5,000
Total Cost Estimate:	**$0**	**$107,800**	**$0**	**$0**	**$0**	**$0**	**$107,800**
Total Expenditure:		**Not Available**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$0	$107,800	$0	$0	$0	$0	$107,800
Total Funding:	**$0**	**$107,800**	**$0**	**$0**	**$0**	**$0**	**$107,800**

RATIONALE FOR PROPOSED PROJECT:

Prevent future flooding of the residential area during major storm events.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: $0

CAMINO ENCANTO AT DEL AMIGO STORM DRAIN REPLACEMENT

CIP No: A-615 | **STATUS:** New | **GREEN PROJECT:** No | **PRIORITY:** 1/2 | **PROJECT MANAGER:** NNS



PROJECT DESCRIPTION AND LOCATION:
A 52" diameter corrugated metal storm drain has severe corrosion that has rotted out the bottom of the pipe causing dirt to infiltrate the storm drain system. The resulting loss of dirt has caused the street to subside 8 to 10 inches over a 20 foot long area.

Camino Encanto is a cul-de-sac that serves a neighborhood 47 houses. A complete failure of the storm drain pipe will result in access restrictions to the residents.

Replacement of the storm drain pipe is required.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$0	$12,000	$0	$0	$0	$0	$12,000
Construction	$0	$69,630	$0	$0	$0	$0	$69,630
Inspection & Admin.	$0	$1,000	$0	$0	$0	$0	$1,000
Total Cost Estimate:	**$0**	**$82,630**	**$0**	**$0**	**$0**	**$0**	**$82,630**
Total Expenditure:		**Not Available**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$0	$82,630	$0	$0	$0	$0	$82,630
Total Funding:	**$0**	**$82,630**	**$0**	**$0**	**$0**	**$0**	**$82,630**

RATIONALE FOR PROPOSED PROJECT:
Failing 52" storm drain is causing a collapse of the cul-de-sac entrance.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

FIBER OPTIC CABLE INTERCONNECT

CIP No: A-620 | **STATUS:** New | **GREEN PROJECT:** No | **PRIORITY:** 2 | **PROJECT MANAGER:** CP



PROJECT DESCRIPTION AND LOCATION:

This project will provide a fiber optic interconnect network for the various Town facilities. It will facilitate the transfer of data, video, audio, and internet connectivity to give the town facilities the capability to provide Public - Educational - Governmental (PEG) services to the community at large.

The use of existing traffic signal conduit as well as the construction of new conduit is included in the project.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$0	$50,000	$0	$0	$0	$0	$50,000
Construction	$0	$200,000	$52,500	$0	$0	$0	$252,500
Inspection & Admin.	$0	$30,000	$10,500	$0	$0	$0	$40,500
Total Cost Estimate:	**$0**	**$280,000**	**$63,000**	**$0**	**$0**	**$0**	**$343,000**
Total Expenditure:		**Not Available**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
P.E.G.	$0	$280,000	$63,000	$0	$0	$0	$343,000
Total Funding:	**$0**	**$280,000**	**$63,000**	**$0**	**$0**	**$0**	**$343,000**

RATIONALE FOR PROPOSED PROJECT:

Provide PEG services at Town facilities.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: $0

Index of Parks and Facilities by Project Number

Pr#	Project Name	Page	Status
B-101	PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE	CIP57	Construction
B-120	TOWN-WIDE TRAILS	CIP58	Design
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE	CIP59	Construction
B-280	SPORTS FIELD RENOVATION	CIP60	Design
B-328	TOWN OFFICES CAPITAL MAINTENANCE	CIP61	Design
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE	CIP62	Construction, Modified
B-415	CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS	CIP63	Construction
B-420	FRONT STREET CREEKSIDE TRAIL	CIP64	Adopted, Modified
B-427	OAK HILL MASTER PLAN - PHASE 2	CIP65	Adopted, Unfunded
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS	CIP66	Construction
B-479	SYCAMORE VALLEY PARK SITE STUDY	CIP67	Adopted, Unfunded
B-490	OSAGE STATION PARK IMPROVEMENTS	CIP68	Complete
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE	CIP69	Construction, Modified
B-493	SYNTHETIC TURF REPLACEMENT	CIP70	Design
B-494	OSAGE STATION PARK CAPITAL MAINTENANCE	CIP71	Construction
B-495	SYCAMORE VALLEY PARK CAPITAL MAINTENANCE	CIP72	Construction
B-515	SECURITY ACCESS CONTROL FOR TOWN BUILDINGS	CIP73	Design
B-522	SYCAMORE VALLEY PARK PICNIC AREA RESTROOMS	CIP74	Adopted, Modified, Unfunded
B-544	OAK HILL PARK CAPITAL MAINTENANCE	CIP75	Construction, Modified
B-550	MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA	CIP76	Adopted
B-553	VILLAGE THEATRE CAPITAL MAINTENANCE	CIP77	Construction, Modified
B-556	DANVILLE SOUTH PARK CAPITAL MAINTENANCE	CIP78	Construction, Modified
B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE	CIP79	Construction
B-560	DIABLO VISTA PARK CAPITAL MAINTENANCE	CIP80	Construction, Modified
B-574	VISTA GRANDE STREET/BRET HARTE PARK PEDESTRIAN IMPROVEMENTS	CIP81	Design
B-582	VETERANS MEMORIAL BUILDING CAPITAL MAINTENANCE	CIP82	Construction, Modified
B-597	VILLAGE THEATRE PARKING LOT IMPROVEMENTS	CIP83	Adopted, Modified
B-611	SYCAMORE VALLEY PARK DRAINAGE IMPROVEMENTS	CIP84	New
B-616	SKATE PARK	CIP85	New
B-617	TOWN GREEN MASTER PLAN	CIP86	New
B-618	TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE	CIP87	New
B-619	GREEN VALLEY TRAIL FROM HIGHBRIDGE LANE TO DIABLO ROAD	CIP88	New

Index of Parks and Facilities by Project Name

Pr#	Project Name	Page	Status
B-415	CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS	CIP63	Construction
B-556	DANVILLE SOUTH PARK CAPITAL MAINTENANCE	CIP78	Construction, Modified
B-560	DIABLO VISTA PARK CAPITAL MAINTENANCE	CIP80	Construction, Modified
B-420	FRONT STREET CREEKSIDE TRAIL	CIP64	Adopted, Modified
B-619	GREEN VALLEY TRAIL FROM HIGHBRIDGE LANE TO DIABLO ROAD	CIP88	New
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE	CIP62	Construction, Modified
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE	CIP69	Construction, Modified
B-550	MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA	CIP76	Adopted
B-427	OAK HILL MASTER PLAN - PHASE 2	CIP65	Adopted, Unfunded
B-544	OAK HILL PARK CAPITAL MAINTENANCE	CIP75	Construction, Modified
B-494	OSAGE STATION PARK CAPITAL MAINTENANCE	CIP71	Construction
B-490	OSAGE STATION PARK IMPROVEMENTS	CIP68	Complete
B-101	PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE	CIP57	Construction
B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE	CIP79	Construction
B-515	SECURITY ACCESS CONTROL FOR TOWN BUILDINGS	CIP73	Design
B-616	SKATE PARK	CIP85	New
B-280	SPORTS FIELD RENOVATION	CIP60	Design
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS	CIP66	Construction
B-495	SYCAMORE VALLEY PARK CAPITAL MAINTENANCE	CIP72	Construction
B-611	SYCAMORE VALLEY PARK DRAINAGE IMPROVEMENTS	CIP84	New
B-522	SYCAMORE VALLEY PARK PICNIC AREA RESTROOMS	CIP74	Adopted, Modified, Unfunded
B-479	SYCAMORE VALLEY PARK SITE STUDY	CIP67	Adopted, Unfunded
B-493	SYNTHETIC TURF REPLACEMENT	CIP70	Design
B-617	TOWN GREEN MASTER PLAN	CIP86	New
B-328	TOWN OFFICES CAPITAL MAINTENANCE	CIP61	Design
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE	CIP59	Construction
B-120	TOWN-WIDE TRAILS	CIP58	Design
B-618	TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE	CIP87	New
B-582	VETERANS MEMORIAL BUILDING CAPITAL MAINTENANCE	CIP82	Construction, Modified
B-553	VILLAGE THEATRE CAPITAL MAINTENANCE	CIP77	Construction, Modified
B-597	VILLAGE THEATRE PARKING LOT IMPROVEMENTS	CIP83	Adopted, Modified
B-574	VISTA GRANDE STREET/BRET HARTE PARK PEDESTRIAN IMPROVEMENT	CIP81	Design

PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE

CIP No: B-101 | **STATUS:** In Construction | **GREEN PROJECT:** No | **PRIORITY:** 2 Ongoing | **PROJECT MANAGER:** JJ



PROJECT DESCRIPTION AND LOCATION:
This is an ongoing Town-wide effort to address capital maintenance, repair and preventative maintenance of parks and community facilities.

Ongoing repairs:
- Sidewalk and pathway repairs. Ongoing tree work.
- BBQ replacement and picnic table replacement.
- Repairs to play area equipment. Repair and repaint restrooms.
- Drinking fountain repairs/replacement (including animal troughs).
- Repairs to cyclone fencing and metal rail fencing.
- Repair and seal wooden shade structures.
- Repaint metal rail fence.
- Repairs and resurfacing of basketball and tennis courts (annually).
- Grub treatments on non-sports turf ($30,000 annually).

Playground safety surfacing repairs (annually) at Sycamore Valley, Diablo Vista, Hap Magee Ranch, Osage Station Parks and Danville South.

DESCRIPTION OF MODIFICATIONS:
Added $40,000 to fiscal year 2018/19.

PROJECT COST ESTIMATE

PRINTED ON: 04/26/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$59,951	$0	$0	$0	$0	$0	$59,951
Construction	$1,405,495	$41,000	$40,000	$0	$0	$0	$1,486,495
Inspection & Admin.	$0	$0	$0	$0	$0	$0	$0
Total Cost Estimate:	**$1,465,446**	**$41,000**	**$40,000**	**$0**	**$0**	**$0**	**$1,546,446**
Total Expenditure:	**$1,283,489**	**Unexpended: $181,957 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$556,000	$0	$0	$0	$0	$0	$556,000
City County Pmt Pgm	$22,000	$0	$0	$0	$0	$0	$22,000
Cleanwater Program	$12,771	$0	$0	$0	$0	$0	$12,771
LLAD Zone D	$31,500	$0	$0	$0	$0	$0	$31,500
Park Dedication Impact	$500,303	$0	$0	$0	$0	$0	$500,303
Park Facilities	$342,872	$41,000	$40,000	$0	$0	$0	$423,872
Total Funding:	**$1,465,446**	**$41,000**	**$40,000**	**$0**	**$0**	**$0**	**$1,546,446**

RATIONALE FOR PROPOSED PROJECT:
This project allows timely response to specific repairs and renovation needs as they occur.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

TOWN-WIDE TRAILS

CIP No: B-120 | **STATUS:** In Design | **GREEN PROJECT:** Yes | **PRIORITY:** 2/3 Ongoing | **PROJECT MANAGER:** BR



PROJECT DESCRIPTION AND LOCATION:
The Parks and Leisure Services Commission identified short-term trail priorities on Green Valley Creek Trail and Sycamore Creek Trail.

Cost estimates range from $75 to $150 per foot for an eight-foot wide paved trail. Other costs include environmental studies, acquisition of ROW, license or easement agreements, trail markers, and mapping information (all sites).

Trail maintenance:
- Westside trail renovation.
- Sycamore elementary School to Trish Lane rehabilitation.
- Hill Road to Blemer Road school path.
- Quinterra Lane school path between Entrada Mesa and Ester Lane.
- Trail gap closures per the Town wide Trails Master Plan.
- Pack Trail (Tassajara Ranch Drive to Park Haven Drive).

Additional trail receptacles and doggie bag dispensers.

Wayfinding signs at trailheads (using standard distance measurements).

DESCRIPTION OF MODIFICATIONS:
Added wayfinding signs at trailheads and maintenance on Pack Trail.

PROJECT COST ESTIMATE

PRINTED ON: 05/25/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$58,050	$0	$0	$0	$0	$0	$58,050
Construction	$661,630	$39,000	$40,000	$40,000	$40,000	$40,000	$860,630
Inspection & Admin.	$2,590	$0	$0	$0	$0	$0	$2,590
Total Cost Estimate:	**$722,270**	**$39,000**	**$40,000**	**$40,000**	**$40,000**	**$40,000**	**$921,270**
Total Expenditure:	**$634,191**	**Unexpended: $88,078 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

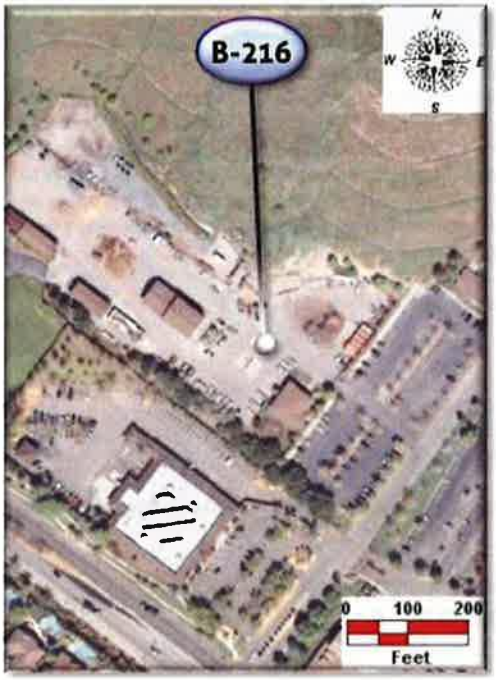
Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$37,826	$0	$0	$0	$0	$0	$37,826
Park Dedication Impact	$281,444	$39,000	$40,000	$40,000	$40,000	$40,000	$480,444
Park Facilities	$403,000	$0	$0	$0	$0	$0	$403,000
Total Funding:	**$722,270**	**$39,000**	**$40,000**	**$40,000**	**$40,000**	**$40,000**	**$921,270**

RATIONALE FOR PROPOSED PROJECT:
Implementation of the Town-wide Trails Master Plan.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

TOWN SERVICE CENTER CAPITAL MAINTENANCE

CIP No: B-216 | **STATUS:** In Construction | **GREEN PROJECT:** Yes | **PRIORITY:** 2 Ongoing | **PROJECT MANAGER:** JP



PROJECT DESCRIPTION AND LOCATION:
Periodic repairs, renovation, and preventative maintenance activities for the Town Service Center.

2014/15 Replace 2 HVAC at Town Service Center. (COMPLETED).
2016/17 Replace 1 HVAC unit at the Town Service Center.
2017/18 Replace 1 HVAC unit at the Town Service Center.

Future Projects: Relocate dumpsters per storm water requirements.
Hillside drainage repairs.

This is an ongoing project.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/26/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$0	$0	$0	$0	$0	$0	$0
Construction	$226,442	$29,000	$30,000	$30,000	$0	$0	$315,442
Inspection & Admin.	$0	$0	$0	$0	$0	$0	$0
Total Cost Estimate:	**$226,442**	**$29,000**	**$30,000**	**$30,000**	**$0**	**$0**	**$315,442**
Total Expenditure:	**$116,968**	**Unexpended: $109,475 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$217,058	$29,000	$30,000	$30,000	$0	$0	$306,058
LLAD Zone A	$9,385	$0	$0	$0	$0	$0	$9,385
Total Funding:	**$226,443**	**$29,000**	**$30,000**	**$30,000**	**$0**	**$0**	**$315,443**

RATIONALE FOR PROPOSED PROJECT:

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

SPORTS FIELD RENOVATION

CIP No: B-280 | **STATUS:** In Design | **GREEN PROJECT:** Yes | **PRIORITY:** 2 Ongoing | **PROJECT MANAGER:** JJ



PROJECT DESCRIPTION AND LOCATION:

Maintain sports fields and related amenities in a condition which provides a safe environment for user groups. Project may include over-seeding, top-dressing and leveling of 12 Town-maintained baseball/softball natural turf fields and 15 Town-maintained soccer/lacrosse fields each spring. Major maintenance activities related to field lighting, fencing, and grooming of synthetic turf will also be completed as needed, including purchase of equipment to complete this work.

Sites included are: Osage Station Park, Sycamore Valley Park, and Diablo Vista Park.

Annual Projects:
- Organic fertilizer program.
- Grub treatments and broadleaf spray.
- Repair/replace sports field fencing.

2018/19 Replace sports field electrical lighting panel at Sycamore Valley Park.

Chemicals used should conform to the approved list.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/25/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$30,000	$0	$0	$0	$0	$0	$30,000
Construction	$957,765	$25,000	$40,000	$40,000	$40,000	$40,000	$1,142,765
Inspection & Admin.	$18,693	$0	$0	$0	$0	$0	$18,693
Total Cost Estimate:	**$1,006,458**	**$25,000**	**$40,000**	**$40,000**	**$40,000**	**$40,000**	**$1,191,458**
Total Expenditure:	**$997,568**	**Unexpended: $8,890 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$320,472	$0	$0	$0	$0	$0	$320,472
LLAD Zone D	$59,686	$0	$0	$0	$0	$0	$59,686
Park Dedication Impact	$176,300	$25,000	$40,000	$40,000	$40,000	$40,000	$361,300
Park Facilities	$450,000	$0	$0	$0	$0	$0	$450,000
Total Funding:	**$1,006,458**	**$25,000**	**$40,000**	**$40,000**	**$40,000**	**$40,000**	**$1,191,458**

RATIONALE FOR PROPOSED PROJECT:

Coordination with Sports Alliance field users to identify priorities on an annual basis.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: $0

TOWN OFFICES CAPITAL MAINTENANCE

CIP No: B-328 | **STATUS:** In Design | **GREEN PROJECT:** No | **PRIORITY:** 2 Ongoing | **PROJECT MANAGER:** JP



PROJECT DESCRIPTION AND LOCATION:

Routine preventative maintenance for general upkeep and preservation of the Town Offices and modification for accommodation of staff changes.

2017/18 Paint building exterior. ($12,000).
Repave and stripe parking lot.
(coordinate timing with A-580 Town Offices Improvement)

2018/19 Replace 1 HVAC unit in server room.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/26/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$35,700	$0	$0	$0	$0	$0	$35,700
Construction	$323,633	$31,000	$31,000	$31,000	$0	$0	$416,633
Inspection & Admin.	$600	$0	$0	$0	$0	$0	$600
Total Cost Estimate:	**$359,933**	**$31,000**	**$31,000**	**$31,000**	**$0**	**$0**	**$452,933**
Total Expenditure:	**$203,022**	**Unexpended: $156,911 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$79,000	$0	$0	$0	$0	$0	$79,000
Civic Facilities Fund	$280,933	$31,000	$31,000	$31,000	$0	$0	$373,933
Total Funding:	**$359,933**	**$31,000**	**$31,000**	**$31,000**	**$0**	**$0**	**$452,933**

RATIONALE FOR PROPOSED PROJECT:

Building maintenance and accommodation for changes in staff.

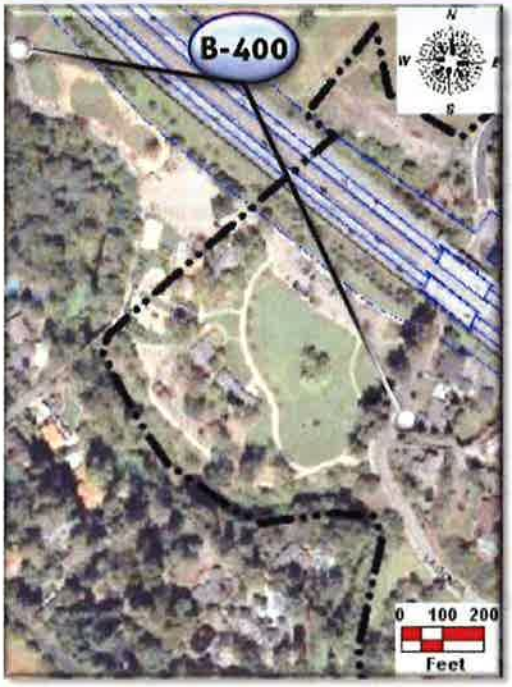
EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: $0

HAP MAGEE RANCH PARK CAPITAL MAINTENANCE

CIP No: B-400 | **STATUS:** In Construction | **GREEN PROJECT:** Yes | **PRIORITY:** 2 Ongoing | **PROJECT MANAGER:** DC



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:
Routine preventative maintenance activities for the general upkeep and preservation of the site and non-routine repair and replacement.

2016/17 Playground equipment replacement design. ($130,000).
Large Dog Park surface. (COMPLETED)
Play area safety repairs. (COMPLETED)
Concrete repairs. ($2,500).

2017/18 Playground equipment replacement. ($500,000)
Safety surface repairs.
Large Dog Park surface.
Decomposed granite pathway maintenance.
Replace fencing at Magee house.

2017/18 ADA access at Canine Corral entrance.

Future Projects: Gazebo Replacement

DESCRIPTION OF MODIFICATIONS:
Added $130,000 to fiscal year 2017/18.

PROJECT COST ESTIMATE

PRINTED ON: 04/26/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Capital Maintenance	$555,366	$530,000	$50,000	$25,000	$25,000	$25,000	$1,210,366
Total Cost Estimate:	**$555,366**	**$530,000**	**$50,000**	**$25,000**	**$25,000**	**$25,000**	**$1,210,366**
Total Expenditure:	**$372,981**	**Unexpended: $182,385 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$127,500	$0	$0	$0	$0	$0	$127,500
Park Facilities	$92,500	$265,000	$25,000	$12,500	$12,500	$12,500	$420,000
R-7A	$195,000	$265,000	$25,000	$12,500	$12,500	$12,500	$522,500
YMCA Rental Rev	$140,366	$0	$0	$0	$0	$0	$140,366
Total Funding:	**$555,366**	**$530,000**	**$50,000**	**$25,000**	**$25,000**	**$25,000**	**$1,210,366**

RATIONALE FOR PROPOSED PROJECT:
Major activity is needed for the site and buildings; non-routine repairs and replacement are completed as needed.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 50
Additional Town direct operating costs per year: $5,000

CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS

CIP No: B-415 | **STATUS:** In Construction | **GREEN PROJECT:** Yes | **PRIORITY:** 2 Ongoing | **PROJECT MANAGER:** JP



PROJECT DESCRIPTION AND LOCATION:
This is an ongoing Town-wide effort to address capital maintenance, repair and preventative maintenance of aging civic facilities.

Projects include such items as HVAC systems, roof replacements, lighting and alarm systems, major exterior and interior painting, door and equipment replacements.

2016/17 Install ceiling-mounted projectors in both Town Office conference rooms.
Add Town Logo to all lecterns ($5,000).

2017/18 Town Meeting Hall alarm system.

2018/19 Install 1 HVAC system at the Town Meeting Hall.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/26/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$0	$0	$0	$0	$0	$0	$0
Construction	$466,016	$30,000	$30,000	$30,000	$30,000	$30,000	$616,016
Inspection & Admin.	$0	$0	$0	$0	$0	$0	$0
Total Cost Estimate:	**$466,016**	**$30,000**	**$30,000**	**$30,000**	**$30,000**	**$30,000**	**$616,016**
Total Expenditure:	**$307,692**	**Unexpended: $158,323 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Asset Replcmnt Gen.	$247,496	$0	$0	$0	$0	$0	$247,496
CIP Gen Pur Reallocate	($14,471)	$0	$0	$0	$0	$0	($14,471)
CIP Gen Purpose Rev	$159,544	$0	$0	$0	$0	$0	$159,544
Civic Facilities Fund	$45,194	$30,000	$30,000	$30,000	$30,000	$30,000	$195,194
LLAD Zone D	$28,253	$0	$0	$0	$0	$0	$28,253
Total Funding:	**$466,016**	**$30,000**	**$30,000**	**$30,000**	**$30,000**	**$30,000**	**$616,016**

RATIONALE FOR PROPOSED PROJECT:
Maintenance of existing facilities.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

FRONT STREET CREEKSIDE TRAIL

CIP No: B-420 | **STATUS:** Adopted | **GREEN PROJECT:** Yes | **PRIORITY:** 1/2 | **PROJECT MANAGER:** SCL



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

This project consists of construction of a cantilevered sidewalk over the creek from opposite the Town Meeting Hall to Diablo Road (approximately 1/8 mi). Parks and Leisure Services Commission recommended moving this project to future years.

Construction to include:

Concrete cantilevered trail section, approximately 8' wide, grading and drainage improvements and associated creek bank improvements.

A consultant will be hired to prepare a preliminary project scope, architectural renderings, and a preliminary cost estimate in FY 2017/18.

DESCRIPTION OF MODIFICATIONS:

Moved project out two years.

PROJECT COST ESTIMATE

PRINTED ON: 05/25/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Project Prep.	$100,000	$0	$0	$0	$0	$0	$100,000
Design/Plan Review	$0	$0	$0	$119,723	$0	$0	$119,723
Construction	$0	$0	$0	$1,346,893	$0	$0	$1,346,893
Inspection & Admin.	$0	$0	$0	$119,384	$0	$0	$119,384
Total Cost Estimate:	**$100,000**	**$0**	**$0**	**$1,586,000**	**$0**	**$0**	**$1,686,000**
Total Expenditure:	**$0**	**Unexpended: $100,000 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Park Facilities	$100,000	$0	$0	$1,586,000	$0	$0	$1,686,000
Total Funding:	**$100,000**	**$0**	**$0**	**$1,586,000**	**$0**	**$0**	**$1,686,000**

RATIONALE FOR PROPOSED PROJECT:

Improve pedestrian circulation and access to the Library and Community Center and Downtown.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 540

Additional Town direct operating costs per year: $40,500

OAK HILL MASTER PLAN - PHASE 2

CIP No: B-427 | **STATUS:** Adopted | **GREEN PROJECT:** Yes | **PRIORITY:** 5 | **PROJECT MANAGER:** HRP



This project is currently unfunded.

PROJECT DESCRIPTION AND LOCATION:

Evaluate the development potential of the undeveloped (southern) portion of Oak Hill Park to meet unmet community needs.

Development of the adjacent Weber property provides additional access to the property.

Based upon other planning/design/construction priorities for Town parks and community facilities, this project has been deferred.

UNFUNDED

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/26/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$0	$0	$0	$0	$0	$0	$0
Construction	$0	$0	$0	$0	$0	$0	$0
Inspection & Admin.	$0	$0	$0	$0	$0	$0	$0
Total Cost Estimate:	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
Total Expenditure:		**Not Available**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Park Facilities	$0	$0	$0	$0	$0	$0	$0
Unfunded-87	$0	$0	$0	$0	$0	$0	$0
Total Funding:	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

RATIONALE FOR PROPOSED PROJECT:

Help meet growing community needs for active recreational facilities.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: $0

SYCAMORE DAY SCHOOL BUILDING REPAIRS

CIP No: B-452 | **STATUS:** In Construction | **GREEN PROJECT:** Yes | **PRIORITY:** 2/3 Ongoing | **PROJECT MANAGER:** JP



PROJECT DESCRIPTION AND LOCATION:
Conduct routine preventative maintenance for general upkeep and preservation of the Town-owned building at this site.

Items such as exterior painting, HVAC, window, floor, door and roof repair and/or replacement are included in this project.

2016/17 Replace Linoleum tile floors. (COMPLETED)
Replace 4 doors. (COMPLETED)
Exterior repainting. (COMPLETED)

2017/18 Drainage repairs.

All costs are offset by rent revenue collected from the building tenant.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/26/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$0	$0	$0	$0	$0	$0	$0
Construction	$122,139	$10,000	$10,000	$10,000	$0	$0	$152,139
Inspection & Admin.	$0	$0	$0	$0	$0	$0	$0
Total Cost Estimate:	**$122,139**	**$10,000**	**$10,000**	**$10,000**	**$0**	**$0**	**$152,139**
Total Expenditure:	**$71,122**	**Unexpended: $51,017 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$122,139	$10,000	$10,000	$10,000	$0	$0	$152,139
Total Funding:	**$122,139**	**$10,000**	**$10,000**	**$10,000**	**$0**	**$0**	**$152,139**

RATIONALE FOR PROPOSED PROJECT:
Routine preventative maintenance is required to keep the building in good condition.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

SYCAMORE VALLEY PARK SITE STUDY

CIP No: B-479 | **STATUS:** Adopted | **GREEN PROJECT:** Yes | **PRIORITY:** 5 | **PROJECT MANAGER:** JJ



This project is currently unfunded.

PROJECT DESCRIPTION AND LOCATION:
The Parks and Leisure Services Commission recommends a study to address the unmet community needs that could be addressed in the area located at the front of the park adjacent to Camino Tassajara.

UNFUNDED

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/26/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$0	$0	$26,000	$0	$0	$0	$26,000
Construction	$0	$0	$0	$0	$0	$0	$0
Inspection & Admin.	$0	$0	$0	$0	$0	$0	$0
Total Cost Estimate:	**$0**	**$0**	**$26,000**	**$0**	**$0**	**$0**	**$26,000**
Total Expenditure:		**Not Available**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Unfunded-87	$0	$0	$26,000	$0	$0	$0	$26,000
Total Funding:	**$0**	**$0**	**$26,000**	**$0**	**$0**	**$0**	**$26,000**

RATIONALE FOR PROPOSED PROJECT:
This project addresses the need for future park uses.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

OSAGE STATION PARK IMPROVEMENTS

CIP No: B-490 | STATUS: Completed 2016 | GREEN PROJECT: Yes | PRIORITY: 2 | PROJECT MANAGER: HRP



PROJECT DESCRIPTION AND LOCATION:

This is a seven year six phase project to update and improve facilities.

Phase 1 - Play area, water features, group picnic area, benches, drinking/dog fountain, memorial rose boxes, restroom, and pump house renovation. (COMPLETED)

Phase 2 - Pathway improvements. $150,000.

Phase 3 - South parking lot expansion and Orange Blossom sidewalk connection. $1,600,000.

Phase 4 - Tennis courts replacement, drainage improvements, picnic area, and irrigation modifications. $1,400,000.

Phase 5 - Community buildings and snack shack (2018/19). $600,000.

COMPLETE

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/26/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$329,750	$0	$116,000	$0	$0	$0	$445,750
Construction	$2,140,000	$0	$752,000	$1,702,000	$0	$0	$4,594,000
Inspection & Admin.	$0	$0	$33,000	$0	$0	$0	$33,000
Total Cost Estimate:	**$2,469,750**	**$0**	**$901,000**	**$1,702,000**	**$0**	**$0**	**$5,072,750**
Total Expenditure:	**$2,039,521**	**Unexpended: $430,229 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Park Dedication Impact	$699,750	$0	$0	$0	$0	$0	$699,750
Park Facilities	$1,770,000	$0	$0	$0	$0	$0	$1,770,000
Unfunded-87	$0	$0	$901,000	$1,762,000	$0	$0	$2,663,000
Total Funding:	**$2,469,750**	**$0**	**$901,000**	**$1,762,000**	**$0**	**$0**	**$5,132,750**

RATIONALE FOR PROPOSED PROJECT:

Needed improvements to an existing town facility.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: $0

LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE

CIP No: B-491 | **STATUS:** In Construction | **GREEN PROJECT:** Yes | **PRIORITY:** 2 Ongoing | **PROJECT MANAGER:** NR



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:
This is an ongoing project that addresses renovation and repairs in these heavily used community facilities.

2016/17 Replace 8 HVAC units at Library. (COMPLETED).
Replace 30 lounge chairs. (COMPLETED)
Remodel men's and women's restrooms. (COMPLETED).
Replace lighting system. (COMPLETED).

2017/18 Redesign Teen area with new furniture and chairs. ($60,000, $25,000 from County, $5,000 from Friends of the Library, $5,000 from Library Technology Fund, $25,000 from Library Asset Replacement fund).
Add video projector/display at the Community Center. ($20,000)
Add new display in Community Center. ($1,000)

DESCRIPTION OF MODIFICATIONS:
Updated description.

PROJECT COST ESTIMATE

PRINTED ON: 05/25/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$20,000	$0	$0	$0	$0	$0	$20,000
Construction	$644,460	$81,000	$30,000	$30,000	$30,000	$30,000	$845,460
Inspection & Admin.	$0	$0	$0	$0	$0	$0	$0
Total Cost Estimate:	**$664,460**	**$81,000**	**$30,000**	**$30,000**	**$30,000**	**$30,000**	**$865,460**
Total Expenditure:	**$594,180**	**Unexpended: $70,280 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Asset Replcmnt Library	$664,460	$51,000	$30,000	$30,000	$30,000	$30,000	$835,460
Grant	$0	$30,000	$0	$0	$0	$0	$30,000
Total Funding:	**$664,460**	**$81,000**	**$30,000**	**$30,000**	**$30,000**	**$30,000**	**$865,460**

RATIONALE FOR PROPOSED PROJECT:
Ongoing preventative maintenance.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

SYNTHETIC TURF REPLACEMENT

CIP No: B-493 | **STATUS:** In Design | **GREEN PROJECT:** Yes | **PRIORITY:** 2 Ongoing | **PROJECT MANAGER:** JJ



PROJECT DESCRIPTION AND LOCATION:
The useful life of the synthetic turf sports fields at Diablo Vista and Sycamore Valley Parks is projected to be 9 years.

Diablo Vista renovation (86,700 s.f.) is anticipated in 2024/25.
Next renovation scheduled for 2033/34.

Sycamore Valley renovation (225,000 s.f.) is anticipated in 2020/21.
Next renovation scheduled for 2029/30.

Using today's replacement costs and a 9-year cycle the costs are:

15/16	20/21	24/25	29/30	33/34
$754,391	$1,255,000	$571,000	$1,255,000	$571,000

Using 2.5% inflation the future expenses are:

15/16	20/21	24/25	29/30	33/34
$754,391	$1,567,000	$689,000	$1,957,000	$835,000

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/25/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$72,675	$0	$0	$0	$31,222	$0	$103,897
Construction	$3,361,713	$0	$0	$0	$148,819	$0	$3,510,532
Construction Encumb.	$0	$225,000	$225,000	$225,000	$0	$225,000	$900,000
Inspection & Admin.	$50,314	$0	$0	$0	$44,959	$0	$95,273
Total Cost Estimate:	**$3,484,702**	**$225,000**	**$225,000**	**$225,000**	**$225,000**	**$225,000**	**$4,609,702**
Total Expenditure:	**$2,001,599**	**Unexpended: $1,483,103 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Asset Replcmnt Gen.	$875,000	$0	$0	$0	$0	$0	$875,000
LLAD Zone D	$87,500	$0	$0	$0	$0	$0	$87,500
Park Dedication Impact	$612,500	$0	$0	$0	$0	$0	$612,500
Park Facilities	$1,875,311	$225,000	$225,000	$225,000	$225,000	$225,000	$3,000,311
TRAD	$34,391	$0	$0	$0	$0	$0	$34,391
Total Funding:	**$3,484,702**	**$225,000**	**$225,000**	**$225,000**	**$225,000**	**$225,000**	**$4,609,702**

RATIONALE FOR PROPOSED PROJECT:
Replacement of synthetic turf is needed as a part of routine maintenance.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

OSAGE STATION PARK CAPITAL MAINTENANCE

CIP No: B-494 | **STATUS:** In Construction | **GREEN PROJECT:** Yes | **PRIORITY:** 2/3 Ongoing | **PROJECT MANAGER:** JJ



PROJECT DESCRIPTION AND LOCATION:
This is an ongoing project to provide repair and preventative maintenance for the preservation of Osage Station Park facilities.

Project includes:

Pathway repairs. Tree maintenance.
Replace windscreen on ball diamonds and tennis courts.
Repaint/repairs to restroom building.
Maintenance of tennis courts.

Note: Timing of project implementation is dependent on the outcome of B-490 Osage Station Park Improvements.

2017/18 Sports field cyclone fencing repairs. (Ongoing)
Installation of garage for golf cart.
Potable water system repair.

Future Projects: Bio swale replanting in North parking lot.

DESCRIPTION OF MODIFICATIONS:
Added $17,500 to fiscal year 2017/18.

PROJECT COST ESTIMATE

PRINTED ON: 04/26/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$0	$0	$0	$0	$0	$0	$0
Construction	$300,804	$30,000	$12,500	$12,500	$12,500	$0	$368,304
Inspection & Admin.	$0	$0	$0	$0	$0	$0	$0
Total Cost Estimate:	**$300,804**	**$30,000**	**$12,500**	**$12,500**	**$12,500**	**$0**	**$368,304**
Total Expenditure:	**$103,599**	**Unexpended: $197,205 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$59,000	$0	$0	$0	$0	$0	$59,000
Park Facilities	$241,804	$30,000	$12,500	$12,500	$12,500	$0	$309,304
Total Funding:	**$300,804**	**$30,000**	**$12,500**	**$12,500**	**$12,500**	**$0**	**$368,304**

RATIONALE FOR PROPOSED PROJECT:
Ongoing maintenance and safety related to access to confined spaces.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

SYCAMORE VALLEY PARK CAPITAL MAINTENANCE

CIP No: B-495 | **STATUS:** In Construction | **GREEN PROJECT:** Yes | **PRIORITY:** 2 Ongoing | **PROJECT MANAGER:** JJ



PROJECT DESCRIPTION AND LOCATION:
This is an ongoing project to address major repair and preventative maintenance issues for the upkeep and preservation of Sycamore Valley Park facilities.

2015/16 Bocce ball lighting improvements. (COMPLETED)

2017/18 Sports field fence repairs and tree pruning.
Sidewalk repairs and repaint metal rail fencing.
Concrete repairs.
Tree work ($10,000).
Sports field fence repair ($25,000).

Future planned projects:
Major pond repairs or removal.
Water feature repairs/upgrades.
Safety surface repairs.
Drainage improvements.
Drinking fountain replacement.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/26/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$0	$0	$0	$0	$0	$0	$0
Construction	$395,490	$22,000	$22,000	$22,000	$22,000	$0	$483,490
Inspection & Admin.	$0	$0	$0	$0	$0	$0	$0
Total Cost Estimate:	**$395,490**	**$22,000**	**$22,000**	**$22,000**	**$22,000**	**$0**	**$483,490**
Total Expenditure:	**$221,314**	**Unexpended: $174,175 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

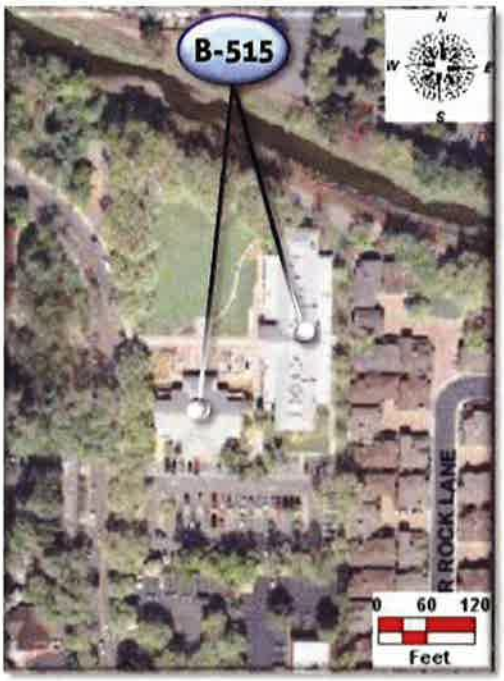
Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Pur Reallocate	($100,000)	$0	$0	$0	$0	$0	($100,000)
CIP Gen Purpose Rev	$130,000	$0	$0	$0	$0	$0	$130,000
LLAD Zone D	$0	$0	$0	$0	$0	$0	$0
Park Facilities	$365,490	$22,000	$22,000	$22,000	$22,000	$0	$453,490
Total Funding:	**$395,490**	**$22,000**	**$22,000**	**$22,000**	**$22,000**	**$0**	**$483,490**

RATIONALE FOR PROPOSED PROJECT:
Preventative maintenance.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

SECURITY ACCESS CONTROL FOR TOWN BUILDINGS

CIP No: B-515 | **STATUS:** In Design | **GREEN PROJECT:** No | **PRIORITY:** 4 | **PROJECT MANAGER:** CP



PROJECT DESCRIPTION AND LOCATION:
Add key-card security access control system to the Town Library, Community Center, and the Town Meeting Hall.

Project includes development of a written security program and installation of new hardware for key-card control systems, door hardware, conduits, service panels, and electrical supplies, as needed.

Key-card control systems for main entry and certain internal doors eliminate the cost of re-keying due to lost or stolen keys, improve security by allowing access during specific time periods, and allow different levels of security for individual key-cards.

2013/14 Town Library and Danville Community Center.

Future Burglar and Fire Alarm Systems:
- Town Service Center burglar alarm.
- Village Theatre burglar alarm.
- Town Meeting Hall burglar alarm.
- Town Offices burglar alarm.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/26/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$0	$0	$0	$0	$0	$0	$0
Construction	$247,500	$0	$0	$0	$0	$0	$247,500
Inspection & Admin.	$0	$0	$0	$0	$0	$0	$0
Total Cost Estimate:	**$247,500**	**$0**	**$0**	**$0**	**$0**	**$0**	**$247,500**
Total Expenditure:	**$39,922**	**Unexpended: $207,578 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Civic Facilities Fund	$247,500	$0	$0	$0	$0	$0	$247,500
Total Funding:	**$247,500**	**$0**	**$0**	**$0**	**$0**	**$0**	**$247,500**

RATIONALE FOR PROPOSED PROJECT:
New service opportunities.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

SYCAMORE VALLEY PARK PICNIC AREA RESTROOMS

CIP No: B-522 | **STATUS:** Adopted | **GREEN PROJECT:** Yes | **PRIORITY:** 5 | **PROJECT MANAGER:** BR



This project is unfunded and has been modified.

PROJECT DESCRIPTION AND LOCATION:
Install restrooms at the entrance to the Picnic Area at the west end of Sycamore Valley Park. Restrooms will serve the picnic area, baseball field, and EBRPD equestrian trail users.

The restroom facility will include men's and women's dual stall restrooms, sinks, and exterior water fountain.

Sewer and water line extensions included.

UNFUNDED

DESCRIPTION OF MODIFICATIONS:
Moved out one year.

PROJECT COST ESTIMATE

PRINTED ON: 04/26/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$0	$0	$0	$76,000	$0	$0	$76,000
Construction	$0	$0	$0	$562,000	$0	$0	$562,000
Inspection & Admin.	$0	$0	$0	$51,000	$0	$0	$51,000
Total Cost Estimate:	**$0**	**$0**	**$0**	**$689,000**	**$0**	**$0**	**$689,000**
Total Expenditure:	**$0**	**Unexpended: $0 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Unfunded-87	$0	$0	$0	$689,000	$0	$0	$689,000
Total Funding:	**$0**	**$0**	**$0**	**$689,000**	**$0**	**$0**	**$689,000**

RATIONALE FOR PROPOSED PROJECT:
Provide restroom services for park and trail users.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

OAK HILL PARK CAPITAL MAINTENANCE

CIP No: B-544 | **STATUS:** In Construction | **GREEN PROJECT:** Yes | **PRIORITY:** 2/3 Ongoing | **PROJECT MANAGER:** JT



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:
This is an ongoing project to address major repair and preventative maintenance for the preservation of Oak Hill Park amenities.

Eliminate colored concrete decoration at front porch area and replace with new concrete.
Pathway repairs.
Refinish main hall floor (COMPLETED).
Tree maintenance.
Playground and water feature maintenance.
Pond and pond related repairs.
Barbeque and hardscape repairs and replacement.
Pathway lighting repairs and replacement.
Tennis court repairs and resurfacing.

2017/18 Pond repairs.
Repair and replace audio-visual equipment ($10,000)

2020/21 Playground replacement design.

2021/22 Playground replacement construction.

DESCRIPTION OF MODIFICATIONS:
Added playground equipment replacement design to 2020/21. Added $25,000 to fiscal year 2017/18 and $50,000 to fiscal year 2020/21.

PROJECT COST ESTIMATE

PRINTED ON: 04/26/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$0	$0	$0	$0	$0	$0	$0
Construction	$206,629	$55,000	$36,000	$36,000	$86,000	$0	$419,629
Inspection & Admin.	$0	$0	$0	$0	$0	$0	$0
Total Cost Estimate:	**$206,629**	**$55,000**	**$36,000**	**$36,000**	**$86,000**	**$0**	**$419,629**
Total Expenditure:	**$82,766**	**Unexpended: $123,863 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Civic Facilities Fund	$97,129	$0	$0	$0	$0	$0	$97,129
Park Facilities	$109,500	$55,000	$36,000	$36,000	$86,000	$0	$322,500
Total Funding:	**$206,629**	**$55,000**	**$36,000**	**$36,000**	**$86,000**	**$0**	**$419,629**

RATIONALE FOR PROPOSED PROJECT:
Ongoing preventative maintenance and timely response to specific repairs and renovation needs as they occur.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA

CIP No: B-550 | **STATUS:** Adopted | **GREEN PROJECT:** Yes | **PRIORITY:** 4 | **PROJECT MANAGER:** CMC



PROJECT DESCRIPTION AND LOCATION:

Municipal waste such as street sweepings and landscape debris require special handling to meet the Storm Water Pollution Control Prevention requirements. This project provides a waste transfer area for temporary storage and transfer of municipal waste in a safe and acceptable manner.

A transfer pad with appropriate drainage control, storm water filters, debris bins, and access is needed at the Municipal Service Center.

The proposed 75-foot by 150-foot paved transfer area will be at the northeast corner of the Service Center. A storm water filter unit will be installed to treat storm water for discharge into the storm drain system.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/25/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$20,000	$0	$0	$0	$0	$0	$20,000
Construction	$115,000	$0	$0	$0	$0	$0	$115,000
Inspection & Admin.	$10,000	$0	$0	$0	$0	$0	$10,000
Total Cost Estimate:	**$145,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$145,000**
Total Expenditure:	**$0**	**Unexpended: $145,000 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Cleanwater Program	$145,000	$0	$0	$0	$0	$0	$145,000
Total Funding:	**$145,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$145,000**

RATIONALE FOR PROPOSED PROJECT:

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

VILLAGE THEATRE CAPITAL MAINTENANCE

CIP No: B-553 | **STATUS:** In Construction | **GREEN PROJECT:** Yes | **PRIORITY:** 2/3 Ongoing | **PROJECT MANAGER:** HRP



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

2017/18 Replace carpets in lobby area with hard surface.
Additional lobby art display lighting ($5,000)
$10,000 per year for general maintenance.
Exterior repaint of building.
Convert stage lighting to LED. Replace light board and projector. ($70,000)

Future Projects:

Replace inefficient and deteriorating lighting truss over the stage in the Village Theatre. The existing lighting truss is not rated or manufactured for the current uses.

Modifications will utilize available space above up-stage right and up-stage left wing.

Add new movie screen in front of stage to allow usage on a more regular basis. ($40,000).

HVAC unit replacement.

DESCRIPTION OF MODIFICATIONS:

Modified description by updating 2017/18. Added $70,000 to 2017/18.

PROJECT COST ESTIMATE

PRINTED ON: 04/26/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Construction	$122,813	$90,000	$20,000	$12,000	$12,000	$0	$256,813
Total Cost Estimate:	**$122,813**	**$90,000**	**$20,000**	**$12,000**	**$12,000**	**$0**	**$256,813**
Total Expenditure:	**$73,422**	**Unexpended: $49,391 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$16,000	$0	$0	$0	$0	$0	$16,000
Civic Facilities Fund	$101,300	$90,000	$20,000	$12,000	$12,000	$0	$235,300
LLAD Zone D	$5,513	$0	$0	$0	$0	$0	$5,513
Total Funding:	**$122,813**	**$90,000**	**$20,000**	**$12,000**	**$12,000**	**$0**	**$256,813**

RATIONALE FOR PROPOSED PROJECT:

Ongoing maintenance. Addresses safety, code requirements, and increases efficiency, quality, and variety of performances.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: $0

DANVILLE SOUTH PARK CAPITAL MAINTENANCE

CIP No: B-556 | **STATUS:** In Construction | **GREEN PROJECT:** Yes | **PRIORITY:** 1/2 Ongoing | **PROJECT MANAGER:** JT



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

2016/17 Tree work ($10,000).

2017/18 Concrete walkway repairs.
Play equipment repairs.

2019/20 Play equipment replacement design.
Resurface basketball courts.

2019/20 Play equipment replacement.

Future Projects: Replace portable restrooms.

DESCRIPTION OF MODIFICATIONS:

Added play equipment replacement design. Adjusted funding in 2018/19 to $56,000.

PROJECT COST ESTIMATE

PRINTED ON: 04/26/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Construction	$185,600	$6,000	$56,000	$100,000	$6,000	$0	$353,600
Total Cost Estimate:	**$185,600**	**$6,000**	**$56,000**	**$100,000**	**$6,000**	**$0**	**$353,600**
Total Expenditure:	**$122,784**	**Unexpended: $62,816 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$97,837	$0	$0	$0	$0	$0	$97,837
LLAD Zone D	$61,763	$0	$0	$0	$0	$0	$61,763
Park Facilities	$26,000	$6,000	$56,000	$100,000	$6,000	$0	$194,000
Total Funding:	**$185,600**	**$6,000**	**$56,000**	**$100,000**	**$6,000**	**$0**	**$353,600**

RATIONALE FOR PROPOSED PROJECT:

Ongoing maintenance.

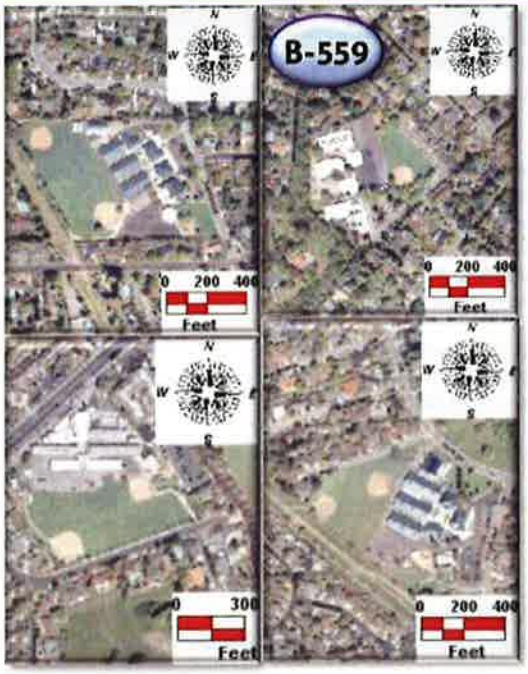
EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: $0

SCHOOL PARK FACILITIES CAPITAL MAINTENANCE

CIP No: B-559 | **STATUS:** In Construction | **GREEN PROJECT:** Yes | **PRIORITY:** 2 Ongoing | **PROJECT MANAGER:** JJ



PROJECT DESCRIPTION AND LOCATION:
Ongoing maintenance needed to maintain School Park facilities and sites Town-wide. Sites include: Baldwin, Green Valley, Montair, and Greenbrook Schools.

Maintenance includes:

2016/17 - 2019/20 - $125,000
Facilities related maintenance.
Repairs to Teen Centers at Diablo Vista Middle, Los Cerros and Charlotte Wood Schools.
Janitorial services for summer at Teen Centers.
Replace carpet in all Teen Centers. (COMPLETED)
Irrigation pump maintenance.
Fence and backstop repairs. (Annually)

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/25/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Capital Maintenance	$211,171	$15,000	$15,000	$15,000	$15,000	$0	$271,171
Total Cost Estimate:	**$211,171**	**$15,000**	**$15,000**	**$15,000**	**$15,000**	**$0**	**$271,171**
Total Expenditure:	**$44,364**	**Unexpended: $166,806 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
LLAD Zone D	$26,907	$0	$0	$0	$0	$0	$26,907
Park Dedication Impact	$87,500	$0	$0	$0	$0	$0	$87,500
Park Facilities	$96,763	$15,000	$15,000	$15,000	$15,000	$0	$156,763
Total Funding:	**$211,170**	**$15,000**	**$15,000**	**$15,000**	**$15,000**	**$0**	**$271,170**

RATIONALE FOR PROPOSED PROJECT:
Ongoing and one-time needs for Town maintained facilities.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

DIABLO VISTA PARK CAPITAL MAINTENANCE

CIP No: B-560 | **STATUS:** In Construction | **GREEN PROJECT:** Yes | **PRIORITY:** 2/3 Ongoing | **PROJECT MANAGER:** JJ



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:
This project provides ongoing maintenance of Diablo Vista Park facilities including:

Ongoing: Major tree pruning
Sports field and pathway lighting repairs.
Restroom maintenance - painting and repairs.
Cyclone fence and backstop repairs.
Fence painting and repairs.
Concrete repairs.

2017/18 Safety surface repairs.
Tennis/basketball court repairs.
Windscreen repairs/replacement.

2019/20 Playground equipment replacement design.

2020/21 Playground equipment replacement.

DESCRIPTION OF MODIFICATIONS:
Added play equipment replacement design. Adjusted funding in 2018/19 to $68,000.

PROJECT COST ESTIMATE

PRINTED ON: 04/26/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Capital Maintenance	$123,283	$18,000	$18,000	$68,000	$718,000	$0	$945,283
Total Cost Estimate:	**$123,283**	**$18,000**	**$18,000**	**$68,000**	**$718,000**	**$0**	**$945,283**
Total Expenditure:	**$86,391**	**Unexpended: $36,892 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
LLAD Zone D	$26,907	$0	$0	$0	$0	$0	$26,907
Park Facilities	$96,376	$18,000	$18,000	$68,000	$718,000	$0	$918,376
Total Funding:	**$123,283**	**$18,000**	**$18,000**	**$68,000**	**$718,000**	**$0**	**$945,283**

RATIONALE FOR PROPOSED PROJECT:
Provide for ongoing repair.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

VISTA GRANDE STREET/BRET HARTE PARK PEDESTRIAN IMPROVEMENTS

CIP No: B-574 | STATUS: In Design | GREEN PROJECT: Yes | PRIORITY: 2/3 | PROJECT MANAGER: BR



PROJECT DESCRIPTION AND LOCATION:

Construct a 5-foot wide, 300-foot long asphalt pathway adjacent to the Bret Harte parking area, to improve access to Vista Grande School. The project also includes the removal and replacement of parking bumpers, park boundary bollards, and the extension of the existing metal beam guardrail on Diablo Road for approximately 100 feet.

Project in final design and under review by Caltrans. Utility relocations completed. Construction in 2017 pending Caltrans approval.

This project funding through the OneBayArea Safe Routes to School Cycle 2 Grant Program.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/26/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$25,000	$0	$0	$0	$0	$0	$25,000
Construction	$176,275	$0	$0	$0	$0	$0	$176,275
Inspection & Admin.	$6,000	$0	$0	$0	$0	$0	$6,000
Total Cost Estimate:	**$207,275**	**$0**	**$0**	**$0**	**$0**	**$0**	**$207,275**
Total Expenditure:	**$34,625**	**Unexpended: $172,650 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Park Dedication Impact	$50,000	$0	$0	$0	$0	$0	$50,000
Safe Routes to School	$157,275	$0	$0	$0	$0	$0	$157,275
Total Funding:	**$207,275**	**$0**	**$0**	**$0**	**$0**	**$0**	**$207,275**

RATIONALE FOR PROPOSED PROJECT:

Enhance pedestrian circulation and safety along Vista Grande Street.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: $0

VETERANS MEMORIAL BUILDING CAPITAL MAINTENANCE

CIP No: B-582 | **STATUS:** In Construction | **GREEN PROJECT:** Yes | **PRIORITY:** 3/4 Ongoing | **PROJECT MANAGER:** NR



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:
Provide repair and preventative maintenance for the preservation of the Veterans Memorial Hall facilities.

Ongoing: HVAC repair.
Door repair.
Annual elevator maintenance and permits.
Painting and other hardscape related repairs.

2017/18 Garbage disposal install and sink replacement.
Trim band repair (exterior). $60,000
Automatic ADA doors. $22,000
Audio/Visual Equipment upgrades. $15,000
Display monitor at Senior Center. $8,000

2019/20 Refinish floors.

DESCRIPTION OF MODIFICATIONS:
Updated title. Added projects to 2017/18 and updated costs.

PROJECT COST ESTIMATE

PRINTED ON: 04/26/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Capital Maintenance	$44,500	$105,000	$12,000	$15,000	$15,000	$0	$191,500
Total Cost Estimate:	**$44,500**	**$105,000**	**$12,000**	**$15,000**	**$15,000**	**$0**	**$191,500**
Total Expenditure:	**$25,039**	**Unexpended: $19,461 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

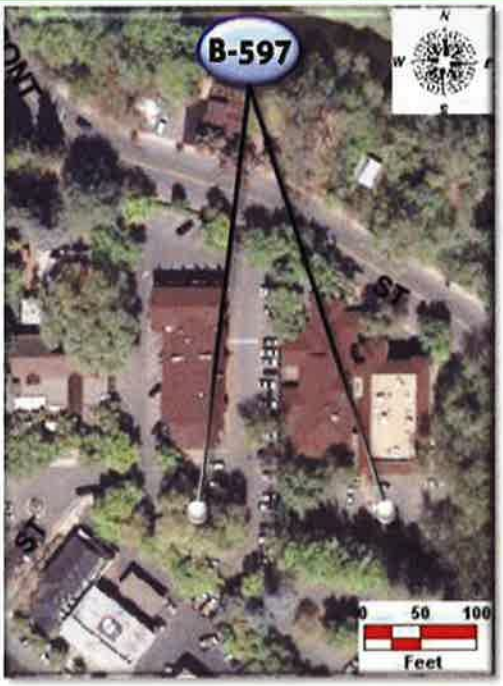
Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$22,000	$0	$0	$0	$0	$0	$22,000
Civic Facilities Fund	$22,500	$105,000	$12,000	$15,000	$15,000	$0	$169,500
Total Funding:	**$44,500**	**$105,000**	**$12,000**	**$15,000**	**$15,000**	**$0**	**$191,500**

RATIONALE FOR PROPOSED PROJECT:
Ongoing preventative maintenance and timely response to specific repairs and renovation needs as they occur.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

VILLAGE THEATRE PARKING LOT IMPROVEMENTS

CIP No: B-597 | **STATUS:** Adopted | **GREEN PROJECT:** Yes | **PRIORITY:** 1 | **PROJECT MANAGER:** SJ



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

Land acquisition, design and construction of additional at-grade parking adjacent to, and east of the existing Village Theatre Municipal Lot. This project is expected to increase the number of parking spaces in the Village Theatre Municipal Lot by 131 spaces, from 69 existing to approximately 200 total spaces. The project will also include landscaping, C.3 bio retention facilities (including offsite), lighting and potential pedestrian connections to Hartz Avenue.

Add 12 new parking spaces to the Village Theatre Parking lot by improving the efficiency of the parking layout at the southern end of the property.

One large tree located in the south east drive aisle will be removed.

DESCRIPTION OF MODIFICATIONS:

Added adjacent property and improvements.

PROJECT COST ESTIMATE

PRINTED ON: 04/26/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Environmental Review	$0	$300,000	$0	$0	$0	$0	$300,000
Land and ROW	$5,850,000	$0	$0	$0	$0	$0	$5,850,000
Design/Plan Review	$20,000	$250,000	$0	$0	$0	$0	$270,000
Testing	$0	$25,000	$0	$0	$0	$0	$25,000
Construction	$175,000	$2,500,000	$0	$0	$0	$0	$2,675,000
Inspection & Admin.	$3,700	$75,000	$0	$0	$0	$0	$78,700
Utilities	$0	$10,000	$0	$0	$0	$0	$10,000
Total Cost Estimate:	**$6,048,700**	**$3,160,000**	**$0**	**$0**	**$0**	**$0**	**$9,208,700**
Total Expenditure:	**$102,700**	**Unexpended: $5,946,000 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

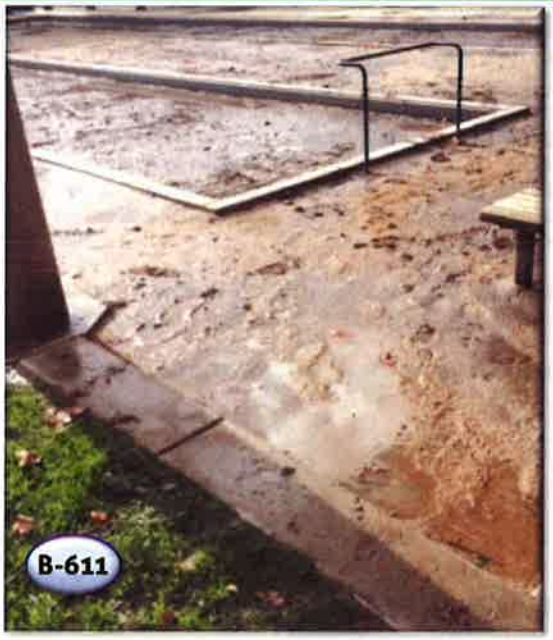
Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$6,048,700	$3,160,000	$0	$0	$0	$0	$9,208,700
Total Funding:	**$6,048,700**	**$3,160,000**	**$0**	**$0**	**$0**	**$0**	**$9,208,700**

RATIONALE FOR PROPOSED PROJECT:

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

SYCAMORE VALLEY PARK DRAINAGE IMPROVEMENTS

CIP No: B-611 | **STATUS:** New | **GREEN PROJECT:** Yes | **PRIORITY:** 1 | **PROJECT MANAGER:** JT



PROJECT DESCRIPTION AND LOCATION:

During large storm events, extensive mud and silt runoff overwhelms the existing drainage facilities at Sycamore Valley Park impacting the basketball courts, parking lot, bocce courts and play area.

This project will provide storm drainage improvements for Sycamore Valley Park to alleviate flooding and closure of park facilities.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/26/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$0	$15,000	$0	$0	$0	$0	$15,000
Construction	$0	$150,000	$0	$0	$0	$0	$150,000
Inspection & Admin.	$0	$7,500	$0	$0	$0	$0	$7,500
Total Cost Estimate:	**$0**	**$172,500**	**$0**	**$0**	**$0**	**$0**	**$172,500**
Total Expenditure:		**Not Available**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Park Facilities	$0	$172,500	$0	$0	$0	$0	$172,500
Total Funding:	**$0**	**$172,500**	**$0**	**$0**	**$0**	**$0**	**$172,500**

RATIONALE FOR PROPOSED PROJECT:

Improvements to the park drainage system will alleviate flooding and closure of park facilities.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: $0

SKATE PARK

CIP No: B-616 | **STATUS:** New | **GREEN PROJECT:** No | **PRIORITY:** 1/2 | **PROJECT MANAGER:** HRP



PROJECT DESCRIPTION AND LOCATION:

The Parks and Leisure Services Commission recommends this as a high priority parks project. The project is identified in the Parks, Recreation, and Arts Strategic Plan as an important enhancement to the Parks, Recreation, and Arts system.

Study for potential locations will include search for a location and a conceptual design.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/26/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Study	$0	$20,000	$0	$0	$0	$0	$20,000
Total Cost Estimate:	**$0**	**$20,000**	**$0**	**$0**	**$0**	**$0**	**$20,000**
Total Expenditure:		**Not Available**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Park Facilities	$0	$20,000	$0	$0	$0	$0	$20,000
Total Funding:	**$0**	**$20,000**	**$0**	**$0**	**$0**	**$0**	**$20,000**

RATIONALE FOR PROPOSED PROJECT:

Provide recreation facilities for residents.

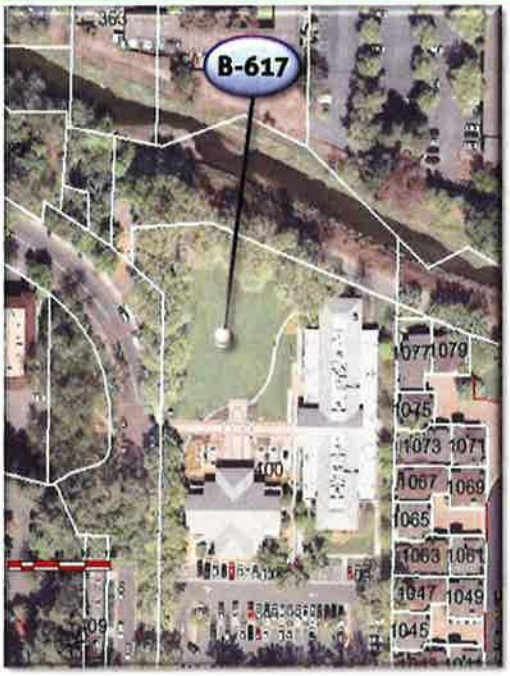
EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 50

Additional Town direct operating costs per year: $5,000

TOWN GREEN MASTER PLAN

CIP No: B-617 | STATUS: New | GREEN PROJECT: No | PRIORITY: 1/2 | PROJECT MANAGER: HRP



PROJECT DESCRIPTION AND LOCATION:
Develop a master plan for the Town Green that identifies a comprehensive set of improvements, activities, and arts programming strategies. The study may include a larger stage, seating options, a musical garden, and a climbable art structure.

Based on recommendations by the Parks and Leisure Services Commission and identified in the Parks, Recreation, and Arts Strategic Plan as an area which would enhance the Parks, Recreation, and Arts system.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/25/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Study	$0	$0	$21,000	$0	$0	$0	$21,000
Total Cost Estimate:	**$0**	**$0**	**$21,000**	**$0**	**$0**	**$0**	**$21,000**
Total Expenditure:		**Not Available**					

PROJECT APPROPRIATION AND FUNDING

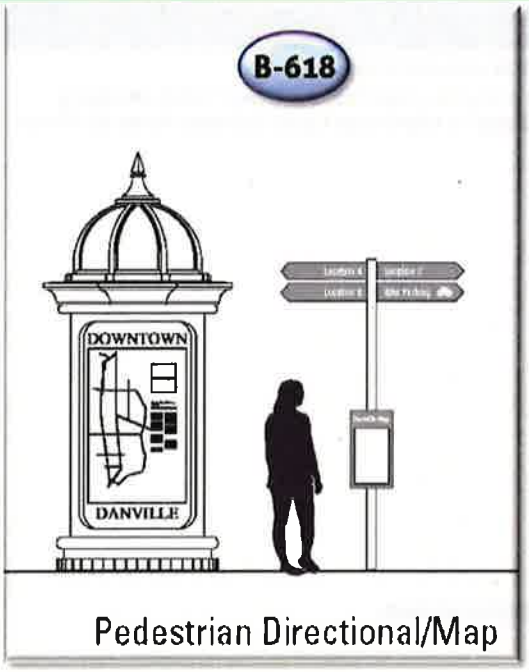
Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Park Facilities	$0	$0	$21,000	$0	$0	$0	$21,000
Total Funding:	**$0**	**$0**	**$21,000**	**$0**	**$0**	**$0**	**$21,000**

RATIONALE FOR PROPOSED PROJECT:
Provide planning opportunity for the Town Green.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 10
Additional Town direct operating costs per year: $1,000

TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE

CIP No: B-618 | **STATUS:** New | **GREEN PROJECT:** No | **PRIORITY:** 2/3 | **PROJECT MANAGER:** NR



Pedestrian Directional/Map

PROJECT DESCRIPTION AND LOCATION:

A comprehensive town-wide wayfinding and signage system for motorists, cyclists, and pedestrians. Sites include: downtown and retail centers, and points of interest. This project is a continuation of A-266 that included phases 1 and 2: Development of a Wayfinding Signage Master Plan (2010/11); and Construction of Wayfinding and Signage Elements.

This project continues with:

Phase 3: Interstate 680 signage (2017/18). Installation of signage along I-680 directing motorists to downtown Danville. Estimated cost is $26,000

Phase 4: Update three kiosk maps (2017/18). Estimated cost is $24,500.

Phase 5: Expansion of wayfinding beyond downtown destinations (2018/19).

The project cost is supplemented by a transfer of remaining funds (estimated to be $32,992) in A-266 to this project.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/26/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$0	$2,250	$0	$0	$0	$0	$2,250
Construction	$0	$48,250	$0	$0	$0	$0	$48,250
Total Cost Estimate:	**$0**	**$50,500**	**$0**	**$0**	**$0**	**$0**	**$50,500**
Total Expenditure:		**Not Available**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Pur Reallocate	$0	$32,992	$0	$0	$0	$0	$32,992
CIP Gen Purpose Rev	$0	$17,508	$0	$0	$0	$0	$17,508
Total Funding:	**$0**	**$50,500**	**$0**	**$0**	**$0**	**$0**	**$50,500**

RATIONALE FOR PROPOSED PROJECT:

Improve economic viability of the Town by providing signage for visitors, directing them to shopping areas and destinations.

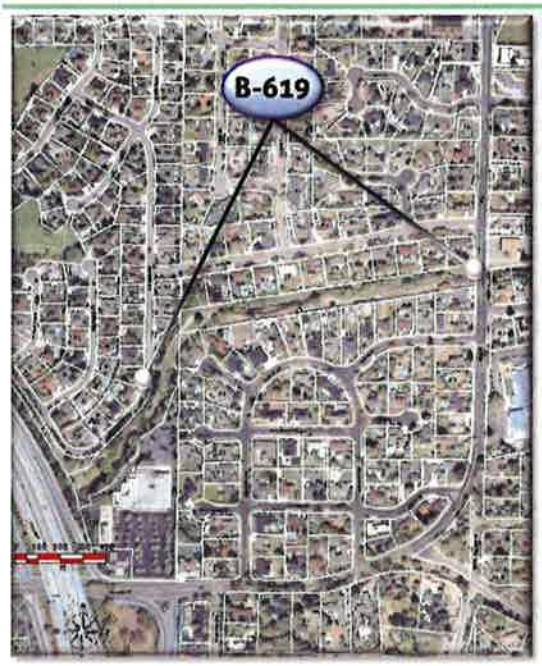
EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: $0

GREEN VALLEY TRAIL FROM HIGHBRIDGE LANE TO DIABLO ROAD

CIP No: B-619 | STATUS: New | GREEN PROJECT: Yes | PRIORITY: 2/3 | PROJECT MANAGER: BR



PROJECT DESCRIPTION AND LOCATION:
Prepare a feasibility study for a trail from the Green Valley Shopping Center (Woodbine Bridge at Highbridge Lane) to Diablo Road via Green Valley Creek.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/25/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Study	$0	$20,000	$0	$0	$0	$0	$20,000
Total Cost Estimate:	**$0**	**$20,000**	**$0**	**$0**	**$0**	**$0**	**$20,000**
Total Expenditure:		**Not Available**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Park Facilities	$0	$20,000	$0	$0	$0	$0	$20,000
Total Funding:	**$0**	**$20,000**	**$0**	**$0**	**$0**	**$0**	**$20,000**

RATIONALE FOR PROPOSED PROJECT:
Complete a trail gap. Provide alternate transportation mode.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

Index of Transportation by Project Number

Pr#	Project Name	Page	Status
C-017	TOWN-WIDE SIDEWALK REPAIRS	CIP91	Construction
C-055	DIABLO ROAD TRAIL FROM ALAMEDA DIABLO TO TANK ACCESS ROAD	CIP92	Adopted, Modified
C-057	BLACKHAWK RD./HIDDEN OAK DR./MAGEE RANCH RD. TRAFFIC SIGNAL	CIP93	Adopted
C-305	TRAFFIC MANAGEMENT PROGRAM	CIP94	Design
C-392	BRIDGE MAINTENANCE	CIP95	Design
C-402	EL PINTADO OVERLAY - EL CERRO BLVD. TO I-680	CIP96	Design
C-418	TRAFFIC SIGNAL AND STREET LIGHT MAINTENANCE PROGRAM	CIP97	Construction
C-508	CAMINO TASSAJARA/CROW CANYON SAFETEA-LU IMPROVEMENTS	CIP98	Complete, Modified
C-521	WEST EL PINTADO SIDEWALK IMPROVEMENT	CIP99	Adopted
C-545	TRAFFIC SIGNAL CONTROLLER UPGRADE	CIP100	Construction
C-552	INTERNALLY ILLUMINATED STREET NAME SIGN LED RETROFIT	CIP101	Construction, Modified
C-562	TRAFFIC SIGNAL INTERCONNECT SYSTEM	CIP102	Construction, Modified
C-566	TOWN-WIDE BICYCLE PARKING PROJECT	CIP103	Construction
C-578	SAN RAMON VALLEY BOULEVARD LANE ADDITION AND OVERLAY (SOUTH)	CIP104	Design
C-584	DANVILLE VARIOUS STREETS AND ROADS PRESERVATION	CIP105	Out to Bid, Modified
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES	CIP106	Complete, Modified
C-588	BATTERY BACKUP REPLACEMENT FOR TRAFFIC SIGNALS	CIP107	Design
C-592	ROSE STREET PARKING FACILITY	CIP108	Construction
C-593	FRONT STREET CREEK BANK STABILIZATION	CIP109	Design
C-594	STUDENT PARKING AT SAN RAMON VALLEY HIGH SCHOOL	CIP110	Adopted
C-595	PAVEMENT MANAGEMENT PROGRAM	CIP111	Construction
C-596	SAN RAMON VALLEY CREEK FOOTBRIDGE AT DANVILLE GREEN	CIP112	Adopted
C-598	PARK AND RIDE EXPANSION PROJECT	CIP113	Adopted, Modified
C-599	LA GONDA WAY BRIDGE IMPROVEMENTS	CIP114	Design
C-600	SAN RAMON VALLEY BOULEVARD IMPROVEMENTS (NORTH)	CIP115	Adopted
C-601	CAMINO RAMON IMPROVEMENTS	CIP116	Adopted, Modified
C-602	DANVILLE BOULEVARD IMPROVEMENTS	CIP117	Adopted
C-603	DANVILLE AND EL CERRO BOULEVARD PARKING IMPROVEMENTS	CIP118	Complete
C-605	RAILROAD AVENUE DECORATIVE CROSSWALKS AND PAVEMENT OVERLAY	CIP119	Complete
C-607	IRON HORSE TRAIL RAISED CROSSWALKS AND FLASHING BEACONS	CIP120	New
C-609	TOWN-WIDE BICYCLE MASTER PLAN	CIP121	New
C-610	PAVEMENT MANAGEMENT	CIP122	New

Index of Transportation by Project Name

Pr#	Project Name	Page	Status
C-588	BATTERY BACKUP REPLACEMENT FOR TRAFFIC SIGNALS	CIP 107	Design
C-057	BLACKHAWK RD./HIDDEN OAK DR./MAGEE RANCH RD. TRAFFIC SIGNAL	CIP 93	Adopted
C-392	BRIDGE MAINTENANCE	CIP 95	Design
C-601	CAMINO RAMON IMPROVEMENTS	CIP 116	Adopted, Modified
C-508	CAMINO TASSAJARA/CROW CANYON SAFETEA-LU IMPROVEMENTS	CIP 98	Complete, Modified
C-603	DANVILLE AND EL CERRO BOULEVARD PARKING IMPROVEMENTS	CIP 118	Complete
C-602	DANVILLE BOULEVARD IMPROVEMENTS	CIP 117	Adopted
C-584	DANVILLE VARIOUS STREETS AND ROADS PRESERVATION	CIP 105	Out to Bid, Modified
C-055	DIABLO ROAD TRAIL FROM ALAMEDA DIABLO TO TANK ACCESS ROAD	CIP 92	Adopted, Modified
C-402	EL PINTADO OVERLAY - EL CERRO BLVD. TO I-680	CIP 96	Design
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES	CIP 106	Complete, Modified
C-593	FRONT STREET CREEK BANK STABILIZATION	CIP 109	Design
C-552	INTERNALLY ILLUMINATED STREET NAME SIGN LED RETROFIT	CIP 101	Construction, Modified
C-607	IRON HORSE TRAIL RAISED CROSSWALKS AND FLASHING BEACONS	CIP 120	New
C-599	LA GONDA WAY BRIDGE IMPROVEMENTS	CIP 114	Design
C-598	PARK AND RIDE EXPANSION PROJECT	CIP 113	Adopted, Modified
C-610	PAVEMENT MANAGEMENT	CIP 122	New
C-595	PAVEMENT MANAGEMENT PROGRAM	CIP 111	Construction
C-605	RAILROAD AVENUE DECORATIVE CROSSWALKS AND PAVEMENT OVERLAY	CIP 119	Complete
C-592	ROSE STREET PARKING FACILITY	CIP 108	Construction
C-600	SAN RAMON VALLEY BOULEVARD IMPROVEMENTS (NORTH)	CIP 115	Adopted
C-578	SAN RAMON VALLEY BOULEVARD LANE ADDITION AND OVERLAY (SOUTH)	CIP 104	Design
C-596	SAN RAMON VALLEY CREEK FOOTBRIDGE AT DANVILLE GREEN	CIP 112	Adopted
C-594	STUDENT PARKING AT SAN RAMON VALLEY HIGH SCHOOL	CIP 110	Adopted
C-609	TOWN-WIDE BICYCLE MASTER PLAN	CIP 121	New
C-566	TOWN-WIDE BICYCLE PARKING PROJECT	CIP 103	Construction
C-017	TOWN-WIDE SIDEWALK REPAIRS	CIP 91	Construction
C-305	TRAFFIC MANAGEMENT PROGRAM	CIP 94	Design
C-418	TRAFFIC SIGNAL AND STREET LIGHT MAINTENANCE PROGRAM	CIP 97	Construction
C-545	TRAFFIC SIGNAL CONTROLLER UPGRADE	CIP 100	Construction
C-562	TRAFFIC SIGNAL INTERCONNECT SYSTEM	CIP 102	Construction, Modified
C-521	WEST EL PINTADO SIDEWALK IMPROVEMENT	CIP 99	Adopted

TOWN-WIDE SIDEWALK REPAIRS

CIP No: C-017 | **STATUS:** In Construction | **GREEN PROJECT:** Yes | **PRIORITY:** 3 Ongoing | **PROJECT MANAGER:** JP



PROJECT DESCRIPTION AND LOCATION:
Design and construction of Town-wide sidewalk repair projects consistent with completed sidewalk survey and pursuant to the Municipal Code Section 12-6.3 and 6.4.

Ongoing repairs to address deficient sidewalk sections and reduce liability exposure.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$0	$0	$0	$0	$0	$0	$0
Construction	$554,327	$30,000	$39,000	$40,000	$42,000	$0	$705,327
Inspection & Admin.	$0	$0	$0	$0	$0	$0	$0
Total Cost Estimate:	**$554,327**	**$30,000**	**$39,000**	**$40,000**	**$42,000**	**$0**	**$705,327**
Total Expenditure:	**$325,213**	**Unexpended: $229,114 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

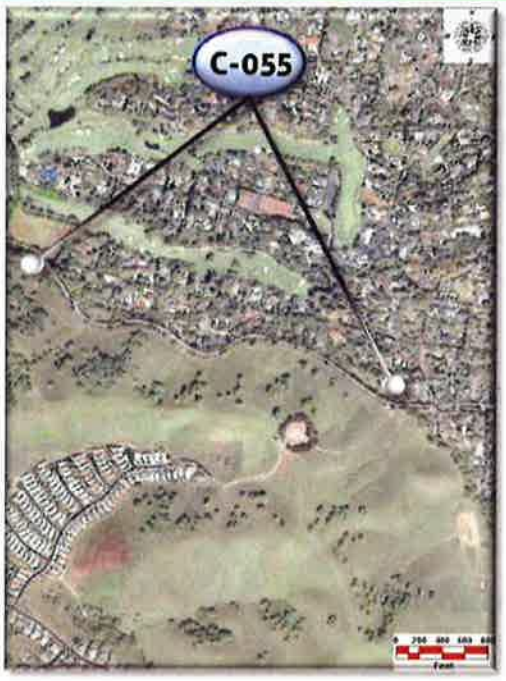
Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Commercial TIP	$256,362	$7,000	$7,000	$7,000	$7,000	$0	$284,362
Residential TIP	$297,965	$23,000	$32,000	$33,000	$35,000	$0	$420,965
Total Funding:	**$554,327**	**$30,000**	**$39,000**	**$40,000**	**$42,000**	**$0**	**$705,327**

RATIONALE FOR PROPOSED PROJECT:
Implementing plans for correction of deficient sidewalk sections will reduce liability exposure.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

DIABLO ROAD TRAIL FROM ALAMEDA DIABLO TO TANK ACCESS ROAD

CIP No: C-055 | **STATUS:** Adopted | **GREEN PROJECT:** Yes | **PRIORITY:** 1/2 | **PROJECT MANAGER:** TJW



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

This project is part of the North East Roadway Improvement Assessment District (NERIAD). It provides for an asphalt bicycle/walking path to be extended from Alameda Diablo to the EBMUD tank access road (1,200 feet west of Diablo Scenic).

The project was deferred until right-of-way dedication was feasible.

Right-of-way dedication will now occur in conjunction with the Davidon Homes development along Diablo Road.

Preliminary design of the project has determined the most probable route and that a bridge will be necessary to cross Green Valley Creek.

The trail is 3,500 feet from Alameda Diablo to the tank access road.

DESCRIPTION OF MODIFICATIONS:

Updated funding sources and moved project out to 2018/19.

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Environmental Review	$487,075	$0	$0	$0	$0	$0	$487,075
Design/Plan Review	$260,848	$0	$0	$0	$0	$0	$260,848
Construction	$231,000	$0	$1,048,000	$0	$0	$0	$1,279,000
Inspection & Admin.	$10,768	$0	$0	$0	$0	$0	$10,768
Total Cost Estimate:	**$989,691**	**$0**	**$1,048,000**	**$0**	**$0**	**$0**	**$2,037,691**
Total Expenditure:	**$0**	**Unexpended: $989,691 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Meas J Major St 24c	$0	$0	$1,048,000	$0	$0	$0	$1,048,000
Meas J-CC-TLC (2012)	$75,000	$0	$0	$0	$0	$0	$75,000
NERIAD	$770,843	$0	$0	$0	$0	$0	$770,843
NERIAD Debt Service	$143,848	$0	$0	$0	$0	$0	$143,848
Total Funding:	**$989,691**	**$0**	**$1,048,000**	**$0**	**$0**	**$0**	**$2,037,691**

RATIONALE FOR PROPOSED PROJECT:

This project mitigates the impacts of development within the NERIAD project boundaries.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: $0

BLACKHAWK RD./HIDDEN OAK DR./MAGEE RANCH RD. TRAFFIC SIGNAL

CIP No: C-057 | **STATUS:** Adopted | **GREEN PROJECT:** No | **PRIORITY:** 5 | **PROJECT MANAGER:** SCL



PROJECT DESCRIPTION AND LOCATION:

Construction of a traffic signal and loop detectors at the main entrance to the Magee Ranch development. The project will avoid conflict with the existing trees. This signal would be operated and maintained by Contra Costa County.

Funding for this signal is to be set aside for traffic signal installation at such time as signal warrants are met.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$31,500	$0	$0	$0	$0	$0	$31,500
Construction	$157,500	$0	$0	$0	$0	$0	$157,500
Inspection & Admin.	$4,370	$0	$0	$0	$0	$0	$4,370
Total Cost Estimate:	**$193,370**	**$0**	**$0**	**$0**	**$0**	**$0**	**$193,370**
Total Expenditure:	**$0**	**Unexpended: $193,370 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
NERIAD	$193,370	$0	$0	$0	$0	$0	$193,370
Total Funding:	**$193,370**	**$0**	**$0**	**$0**	**$0**	**$0**	**$193,370**

RATIONALE FOR PROPOSED PROJECT:

This project would mitigate traffic impacts associated with development within the NERIAD boundaries.

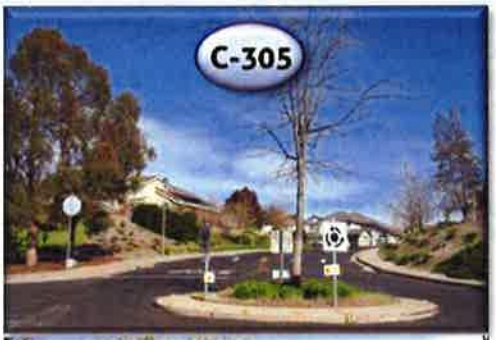
EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: $5,000

TRAFFIC MANAGEMENT PROGRAM

CIP No: C-305 | **STATUS:** In Design | **GREEN PROJECT:** No | **PRIORITY:** 2 Ongoing | **PROJECT MANAGER:** KB





This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:
Implement the Arterial Traffic Management and the Neighborhood Traffic Management Program (NTMP) through installation of traffic calming devices such as:

- Pavement undulations
- Mini-traffic circles
- Raised intersections
- Chicanes (street narrowing)
- Radar speed display signs
- Signing and striping

Projects and devices will be installed with individual Town Council approval. NTMP projects require neighborhood and Town Council approvals.

Five radar signs will be installed or upgraded in 2017/18.

DESCRIPTION OF MODIFICATIONS:
Updated project description.

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$88,062	$0	$0	$0	$0	$0	$88,062
Construction	$538,436	$0	$0	$0	$0	$0	$538,436
Inspection & Admin.	$27,309	$0	$0	$0	$0	$0	$27,309
Total Cost Estimate:	**$653,807**	**$0**	**$0**	**$0**	**$0**	**$0**	**$653,807**
Total Expenditure:	**$515,884**	**Unexpended: $137,923 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Pur Reallocate	($75,000)	$0	$0	$0	$0	$0	($75,000)
CIP Gen Purpose Rev	$728,807	$0	$0	$0	$0	$0	$728,807
Total Funding:	**$653,807**	**$0**	**$0**	**$0**	**$0**	**$0**	**$653,807**

RATIONALE FOR PROPOSED PROJECT:
Implements program approved by Town Council to address arterial and neighborhood traffic problems.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 400
Additional Town direct operating costs per year: $1,500

BRIDGE MAINTENANCE

CIP No: C-392 | **STATUS:** In Design | **GREEN PROJECT:** Yes | **PRIORITY:** 3 | **PROJECT MANAGER:** SJ



PROJECT DESCRIPTION AND LOCATION:

A Caltrans biennial inspection conducted in January 2016 recommended scour repair to prevent damage to the bridge support systems town wide, including at the following locations:

Paraiso Road Bridge - $176,400

Camino Ramon Bridge - $81,034

Various other bridges as needed.

Prior year amounts adjusted for inflation and environmental studies added to costs.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/25/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$28,459	$0	$0	$0	$0	$0	$28,459
Construction	$515,434	$0	$0	$0	$0	$0	$515,434
Inspection & Admin.	$13,096	$0	$0	$0	$0	$0	$13,096
Total Cost Estimate:	**$556,989**	**$0**	**$0**	**$0**	**$0**	**$0**	**$556,989**
Total Expenditure:	**$115,451**	**Unexpended: $441,538 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$425,476	$0	$0	$0	$0	$0	$425,476
Community Dev Agncy	$37,500	$0	$0	$0	$0	$0	$37,500
Meas J Rtrn to Src	$94,013	$0	$0	$0	$0	$0	$94,013
Total Funding:	**$556,989**	**$0**	**$0**	**$0**	**$0**	**$0**	**$556,989**

RATIONALE FOR PROPOSED PROJECT:

Caltrans recommended repairs will reduce damage to the bridge structures.

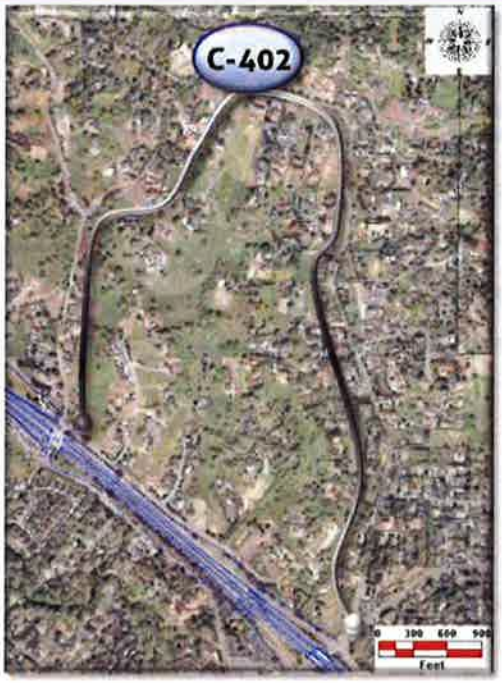
EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: $0

EL PINTADO OVERLAY - EL CERRO BLVD. TO I-680

CIP No: C-402 | **STATUS:** In Design | **GREEN PROJECT:** No | **PRIORITY:** 5 | **PROJECT MANAGER:** SCL



PROJECT DESCRIPTION AND LOCATION:
This project includes asphalt dig-out and repairs, an overlay with reinforcing fabric and some shoulder backing.

Funding for a portion of this project is proposed to come from deferred improvement agreements.

The deferred improvement agreement funding has not been collected from the property owners.

A portion of this project was completed in April of 2011, spending all of the CIP General Purpose Revenue and Measure J Return to Source funds. Currently the project is over-budget by $25,983.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$0	$0	$0	$0	$0	$0	$0
Construction	$457,958	$0	$0	$0	$0	$0	$457,958
Inspection & Admin.	$0	$0	$0	$0	$0	$0	$0
Total Cost Estimate:	**$457,958**	**$0**	**$0**	**$0**	**$0**	**$0**	**$457,958**
Total Expenditure:	**$156,919**	**Unexpended: $301,039 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$80,376	$0	$0	$0	$0	$0	$80,376
Deferred Impvt Agmts	$327,582	$0	$0	$0	$0	$0	$327,582
Meas J Rtrn to Src	$50,000	$0	$0	$0	$0	$0	$50,000
Total Funding:	**$457,958**	**$0**	**$0**	**$0**	**$0**	**$0**	**$457,958**

RATIONALE FOR PROPOSED PROJECT:
This section of roadway is in poor condition and is in need of repair and overlay.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

TRAFFIC SIGNAL AND STREET LIGHT MAINTENANCE PROGRAM

CIP No: C-418 | **STATUS:** In Construction | **GREEN PROJECT:** No | **PRIORITY:** 2 Ongoing | **PROJECT MANAGER:** AD



PROJECT DESCRIPTION AND LOCATION:
Maintenance for 53 Town and County owned signalized intersections, repaint 241 street lights, and 2 banner poles. Work includes:

1. Touch-up painting will continue on an annual basis as needed.

Repainting maintenance is on a 5 to 10 year cycle. Priority for the Downtown Business District. Repainting locations and schedule will be determined in 2017/18.

Other Maintenance and upgrades:

1. Replace or upgrade in-ground crosswalks with rectangular rapid flashing beacons at Parkhaven Drive and Rassani Drive trail crossings and at Front Street at the Library/Community Center.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/25/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$0	$0	$0	$0	$0	$0	$0
Construction	$927,018	$20,000	$20,000	$20,000	$0	$0	$987,018
Inspection & Admin.	$0	$0	$0	$0	$0	$0	$0
Total Cost Estimate:	**$927,018**	**$20,000**	**$20,000**	**$20,000**	**$0**	**$0**	**$987,018**
Total Expenditure:	**$595,592**	**Unexpended: $331,425 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Pur Reallocate	($200,000)	$0	$0	$0	$0	$0	($200,000)
CIP Gen Purpose Rev	$617,304	$0	$0	$20,000	$0	$0	$637,304
LLAD Zone C	$249,350	$20,000	$20,000	$0	$0	$0	$289,350
Meas J Rtrn to Src	$91,964	$0	$0	$0	$0	$0	$91,964
PG&E Grant	$168,400	$0	$0	$0	$0	$0	$168,400
Total Funding:	**$927,018**	**$20,000**	**$20,000**	**$20,000**	**$0**	**$0**	**$987,018**

RATIONALE FOR PROPOSED PROJECT:
Ongoing maintenance required for proper function, to extend signal life and improve aesthetics.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 40
Additional Town direct operating costs per year: $5,000

CAMINO TASSAJARA/CROW CANYON SAFETEA-LU IMPROVEMENTS

CIP No: C-508 | **STATUS:** Completed 2017 | **GREEN PROJECT:** No | **PRIORITY:** 1 | **PROJECT MANAGER:** SJ



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:
Street repair and resurfacing work on Camino Tassajara from Sycamore Valley Road to the eastern town limit, and on Crow Canyon from Camino Tassajara to the southern town limit. Scope includes signal and drainage work, spot sidewalk and curb & gutter improvements and improvements to bike/pedestrian facilities.

Matching funds will come from SCC Sub-Regional Fees.

Phase 1 - Eastbound paving. (COMPLETE)

Phase 2 - Overlay of the westbound lanes on Camino Tassajara from Sycamore Valley Road to Crow Canyon Road. Additional paving may be added east of Crow Canyon Road as funds permit. (COMPLETED)

Phase 3 - Installation of high visibility ("green") bicycle lane pavement marking treatments on Camino Tassajara, Crow Canyon Road and Sycamore Valley Road. (2017/18)

COMPLETE

DESCRIPTION OF MODIFICATIONS:
Added Phase 3 - green bike lanes to fiscal year 2017/18.

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$746,141	$0	$0	$0	$0	$0	$746,141
Testing	$97,504	$0	$0	$0	$0	$0	$97,504
Construction	$6,883,836	$0	$0	$0	$0	$0	$6,883,836
Inspection & Admin.	$155,264	$0	$0	$0	$0	$0	$155,264
Total Cost Estimate:	**$7,882,745**	**$0**	**$0**	**$0**	**$0**	**$0**	**$7,882,745**
Total Expenditure:	**$7,666,122**	**Unexpended: $208,071 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
SAFETEA-LU Grant	$5,253,123	$0	$0	$0	$0	$0	$5,253,123
SCC Sub-Regional	$2,629,200	$0	$0	$0	$0	$0	$2,629,200
SVAD	$341	$0	$0	$0	$0	$0	$341
TRAD	$81	$0	$0	$0	$0	$0	$81
Total Funding:	**$7,882,745**	**$0**	**$0**	**$0**	**$0**	**$0**	**$7,882,745**

RATIONALE FOR PROPOSED PROJECT:
SAFETEA-LU Federal grant for safety and pavement improvements.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

WEST EL PINTADO SIDEWALK IMPROVEMENT

CIP No: C-521 | **STATUS:** Adopted | **GREEN PROJECT:** Yes | **PRIORITY:** 3 | **PROJECT MANAGER:** JAC



PROJECT DESCRIPTION AND LOCATION:

Completion of sidewalk improvements on West El Pintado Road between Weller Lane & El Cerro Boulevard, including minor street reconstruction in selected areas, installation of sidewalks in currently unimproved areas, new paving, curb and gutter.

Estimate does not include R/W acquisition costs (5,380 s.f.).

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$71,833	$0	$0	$0	$0	$0	$71,833
Construction	$393,296	$0	$0	$0	$0	$0	$393,296
Inspection & Admin.	$20,268	$0	$0	$0	$0	$0	$20,268
Total Cost Estimate:	**$485,397**	**$0**	**$0**	**$0**	**$0**	**$0**	**$485,397**
Total Expenditure:	**$0**	**Unexpended: $485,397 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$485,397	$0	$0	$0	$0	$0	$485,397
Total Funding:	**$485,397**	**$0**	**$0**	**$0**	**$0**	**$0**	**$485,397**

RATIONALE FOR PROPOSED PROJECT:

Sidewalk is needed to complete the pedestrian connection between El Cerro Blvd. and Diablo Rd.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 5

Additional Town direct operating costs per year: $500

TRAFFIC SIGNAL CONTROLLER UPGRADE

CIP No: C-545 | **STATUS:** In Construction | **GREEN PROJECT:** No | **PRIORITY:** 2/3 | **PROJECT MANAGER:** KB



PROJECT DESCRIPTION AND LOCATION:

The Town's traffic signal system is aging and has reached the point where the signal controller computers and hardware need major upgrades and replacement.

Proposition 1B will fund this project.

Projects will occur on an as needed based on signal performance and maintenance costs.

Each signal upgrade will cost between $15,000 and $25,000 depending upon the type of controller. There are 35 signals targeted for upgrade.

This project was taken from C-418.

Twenty-five intersections have been upgraded through 2016/17. Five intersections will be targeted for cabinet replacement and controller upgrades in 2017/18.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$0	$0	$0	$0	$0	$0	$0
Construction	$629,011	$0	$0	$0	$0	$0	$629,011
Inspection & Admin.	$4,310	$0	$0	$0	$0	$0	$4,310
Total Cost Estimate:	**$633,321**	**$0**	**$0**	**$0**	**$0**	**$0**	**$633,321**
Total Expenditure:	**$401,423**	**Unexpended: $231,898 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

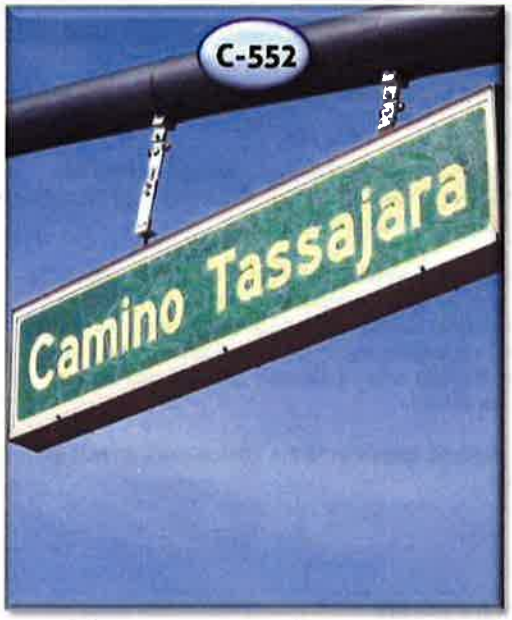
Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Gas Tax	$453,698	$0	$0	$0	$0	$0	$453,698
Proposition 1B	$179,623	$0	$0	$0	$0	$0	$179,623
Total Funding:	**$633,321**	**$0**	**$0**	**$0**	**$0**	**$0**	**$633,321**

RATIONALE FOR PROPOSED PROJECT:

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

INTERNALLY ILLUMINATED STREET NAME SIGN LED RETROFIT

CIP No: C-552 | **STATUS:** In Construction | **GREEN PROJECT:** Yes | **PRIORITY:** 3/4 Ongoing | **PROJECT MANAGER:** KB



Town-wide Project

This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:
Internally illuminated street name signs were initially equipped with fluorescent lamps which required intensive maintenance and not energy efficient. This project replaces the fluorescent lamps with energy efficient LED lamps.

This project will also replace street name sign panels that have reach the end of service life.

Twenty-three intersections have been retrofitted with LED street name sign lamps to date. Ten intersections will be retrofitted with LED street name sign lamps and twenty intersections will receive new sign panels in 2017/18.

DESCRIPTION OF MODIFICATIONS:
Updated description and number of intersections.

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$8,620	$0	$0	$0	$0	$0	$8,620
Construction	$161,100	$0	$0	$0	$0	$0	$161,100
Total Cost Estimate:	**$169,720**	**$0**	**$0**	**$0**	**$0**	**$0**	**$169,720**
Total Expenditure:	**$59,302**	**Unexpended: $110,418 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Meas J Rtrn to Src	$169,720	$0	$0	$0	$0	$0	$169,720
Total Funding:	**$169,720**	**$0**	**$0**	**$0**	**$0**	**$0**	**$169,720**

RATIONALE FOR PROPOSED PROJECT:
Improve efficiency and reduce costs.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

TRAFFIC SIGNAL INTERCONNECT SYSTEM

CIP No: C-562 | **STATUS:** In Construction | **GREEN PROJECT:** No | **PRIORITY:** 3 Ongoing | **PROJECT MANAGER:** AD



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:
Provide for ongoing traffic signal interconnect maintenance and upgrades for aging equipment.

A maintenance contract for the traffic signal monitoring software was purchased for 2012/13 which needs to be renewed every year for software updates and remote diagnostics capability.

The monitoring software and operating platform is aging and becoming less compatible with new computer operating systems. A significant software upgrade is required that will keep pace with current computer operating systems that will ensure the system continues to operate reliably. The software upgrade is approximately $50,000 and will be amortized over a 5-year period.

This project includes periodic upgrades to the interconnect equipment in each controller cabinet.

DESCRIPTION OF MODIFICATIONS:
Added software upgrades.

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Capital Maintenance	$159,304	$0	$0	$0	$0	$0	$159,304
Total Cost Estimate:	**$159,304**	**$0**	**$0**	**$0**	**$0**	**$0**	**$159,304**
Total Expenditure:	**$76,812**	**Unexpended: $52,492 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Meas J Rtrn to Src	$129,304	$10,000	$10,000	$10,000	$0	$0	$159,304
Total Funding:	**$129,304**	**$10,000**	**$10,000**	**$10,000**	**$0**	**$0**	**$159,304**

RATIONALE FOR PROPOSED PROJECT:
Ongoing maintenance and monitoring of the traffic signal system and major upgrade to monitoring software.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

TOWN-WIDE BICYCLE PARKING PROJECT

CIP No: C-566 | STATUS: In Construction | GREEN PROJECT: Yes | PRIORITY: 4 | PROJECT MANAGER: TV



PROJECT DESCRIPTION AND LOCATION:

Phase 1: A planning study to determine the demand, identify the locations, select the appropriate style and plan for the phased installation of bicycle parking facilities. The study will generate bike parking standards town-wide with a detailed focus on the downtown. COMPLETE.

Phase 2A: Installation of bike racks at most of the locations identified in the Bicycle Parking Assessment within the public right of way has been completed. Bike racks were purchased and installed through a TDM grant. Other identified public right of way locations within C-405 and C-391 project areas will be included as part of those projects. COMPLETE.

Phase 2B: This includes installation of bicycle parking at identified private property locations that are to be initiated by property owners.

Phase 3: Replace bicycle racks at the Library and Community Center and other new identified public right-of-way locations. In 2017, research and deploy new bicycle rack design to promote increased bicycle trips to downtown.

A Transportation Demand Management (TDM) grant will be used.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$15,000	$0	$0	$0	$0	$0	$15,000
Construction	$22,000	$0	$0	$0	$0	$0	$22,000
Total Cost Estimate:	**$37,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$37,000**
Total Expenditure:	**$26,854**	**Unexpended: $10,146 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$21,000	$0	$0	$0	$0	$0	$21,000
TDM Grant	$16,000	$0	$0	$0	$0	$0	$16,000
Total Funding:	**$37,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$37,000**

RATIONALE FOR PROPOSED PROJECT:

Provide parking facilities for a multi-modal transportation network including design standards for Town-wide bicycle parking facilities.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: $0

SAN RAMON VALLEY BOULEVARD LANE ADDITION AND OVERLAY (SOUTH)

CIP No: C-578 | **STATUS:** In Design | **GREEN PROJECT:** Yes | **PRIORITY:** 1/2 | **PROJECT MANAGER:** SCL



PROJECT DESCRIPTION AND LOCATION:

Overlay and stripe 4 travel lanes and 2 bicycle lanes on San Ramon Valley Boulevard from 500 feet north of Elworthy Ranch Road to Podva Road.

Modify San Ramon Valley Boulevard and Podva Road intersection by adding a northbound outside lane using Caltrans right-of-way. Intersection will accommodate 2 southbound lanes, 2 northbound lanes, a northbound left turn pocket and bicycle lanes in both directions.

The existing southbound right turn pocket will be removed.

Additional right-of-way for one lane of traffic will be acquired from Caltrans.

This project will eliminate the center left turn lane and parking on the west side for the entire length of the project.

Parked cars on the west side of San Ramon Valley Boulevard were counted on 20 different aerial photographs that spanned a period of 4 years yielding an average of 7.3 parked cars during the day. The maximum number of parked cars was 17 and the minimum was 1.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Land and ROW	$30,000	$0	$0	$0	$0	$0	$30,000
Design/Plan Review	$10,000	$0	$0	$0	$0	$0	$10,000
Design	$67,000	$0	$0	$0	$0	$0	$67,000
Construction	$796,046	$0	$0	$0	$0	$0	$796,046
Inspection & Admin.	$10,000	$0	$0	$0	$0	$0	$10,000
Utilities	$40,000	$0	$0	$0	$0	$0	$40,000
Total Cost Estimate:	**$953,046**	**$0**	**$0**	**$0**	**$0**	**$0**	**$953,046**
Total Expenditure:	**$0**	**Unexpended: $953,046 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$45,000	$0	$0	$0	$0	$0	$45,000
Meas J Major St 24c	$908,046	$0	$0	$0	$0	$0	$908,046
Total Funding:	**$953,046**	**$0**	**$0**	**$0**	**$0**	**$0**	**$953,046**

RATIONALE FOR PROPOSED PROJECT:

Eliminate the southbound constriction at Podva Road and complete the 4-lane configuration on San Ramon Valley Road

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: $0

DANVILLE VARIOUS STREETS AND ROADS PRESERVATION

CIP No: C-584 | **STATUS:** Out to Bid | **GREEN PROJECT:** Yes | **PRIORITY:** 1/2 | **PROJECT MANAGER:** SJ



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

This project includes two locations to facilitate using a single grant.

Rehabilitate pavement on Sycamore Valley Road from San Ramon Valley Boulevard to Camino Ramon. Repairs include abutment slab stabilization, curb, gutter, and sidewalk repair, overlay and restriping. Included is repair of the Sycamore Valley Park & Ride bus stop at Camino Ramon and Sycamore Valley Road. Repair includes concrete roadway to manage heavy bus traffic.

Rehabilitate the pavement on El Cerro Boulevard from El Pintado Road to La Gonda Way.

These roadway segments are eligible for federal grant funding. Funding is from the One Bay Area Grant (OBAG), Surface Transportation Program (STP), and Local Streets and Roads Preservation (LSRP). The grant requires a 12% match.

Phase II: Extend the limits of the El Cerro Boulevard rehabilitation to the El Cerro Bridge using Measure C Major Arterial funding as funds permit. Funds must be expended by June 2018.

DESCRIPTION OF MODIFICATIONS:

Updated project description. Added Phase II. Added Measure C Major Arterials funding source and $1,048,000.

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$220,763	$0	$0	$0	$0	$0	$220,763
Construction	$846,000	$1,048,000	$0	$0	$0	$0	$1,894,000
Inspection & Admin.	$50,000	$0	$0	$0	$0	$0	$50,000
Total Cost Estimate:	**$1,116,763**	**$1,048,000**	**$0**	**$0**	**$0**	**$0**	**$2,164,763**
Total Expenditure:	**$196,191**	**Unexpended: $920,573 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$83,763	$0	$0	$0	$0	$0	$83,763
Meas C Major Arterials	$0	$1,048,000	$0	$0	$0	$0	$1,048,000
Meas J Rtrn to Src	$100,000	$0	$0	$0	$0	$0	$100,000
OBAG I LS&R (2012 gr	$933,000	$0	$0	$0	$0	$0	$933,000
Total Funding:	**$1,116,763**	**$1,048,000**	**$0**	**$0**	**$0**	**$0**	**$2,164,763**

RATIONALE FOR PROPOSED PROJECT:

Pavement maintenance. Sycamore Valley Road overcrossing approaches need maintenance.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: $0

ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES

CIP No: C-585 | **STATUS:** Completed 0 | **GREEN PROJECT:** Yes | **PRIORITY:** 2 Ongoing | **PROJECT MANAGER:** NR



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:
This project is being continued to construct additional electric vehicle charging stations. Charging stations already completed include:

Clock Tower Parking Lot (2 COMPLETED 2013/14)
Railroad Avenue Parking Lot (2 COMPLETED 2014/15)
Library and Community Center Parking Lot (1 COMPLETED 2015/16)
Town Offices (9 town fleet chargers COMPLETED 2015/16)
Maintenance Service Center (2 town fleet chargers COMPLETED 2015/16)

Currently, the electric vehicle charging stations generate an annual revenue of $6,000 to offset costs.

2021/22
Expansion of 2 additional stations at the Clock Tower Parking Lot

Additional charging stations will be installed at the Sycamore Park and Ride Facility with the parking expansion project C-598.

COMPLETE

DESCRIPTION OF MODIFICATIONS:
Updated title to reflect ongoing maintenance status. Added new chargers for 2021/22.

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Project Prep.	$15,000	$0	$0	$0	$0	$0	$15,000
Construction	$88,084	$0	$0	$0	$10,000	$0	$98,084
Total Cost Estimate:	**$103,084**	**$0**	**$0**	**$0**	**$10,000**	**$0**	**$113,084**
Total Expenditure:	**$98,362**	**Unexpended: $4,722 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$103,084	$0	$0	$0	$10,000	$0	$113,084
Total Funding:	**$103,084**	**$0**	**$0**	**$0**	**$10,000**	**$0**	**$113,084**

RATIONALE FOR PROPOSED PROJECT:
Provide electric vehicle charging stations public use.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 20
Additional Town direct operating costs per year: $2,000

BATTERY BACKUP REPLACEMENT FOR TRAFFIC SIGNALS

CIP No: C-588 | STATUS: In Design | GREEN PROJECT: Yes | PRIORITY: 3 | PROJECT MANAGER: AD



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:
The Town's current battery backup systems for traffic signals, installed over 10 years ago, are in need of replacement and/or repair. All 54 signals are equipped with battery backup systems. A number of the systems have failed and have been replaced.

This project will replace the battery backup systems for eight intersections per year. Replaced batteries at 20 intersections and inverters at 5 intersections in 2016/17.

Replace batteries at 10 intersections ($8,000),
and replace inverters at 5 intersections ($10,000) in 2017/18.

DESCRIPTION OF MODIFICATIONS:
Updated project description. Added additional funding in 2017/18.

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$4,000	$0	$0	$0	$0	$0	$4,000
Construction	$28,000	$18,000	$0	$0	$0	$0	$46,000
Total Cost Estimate:	**$32,000**	**$18,000**	**$0**	**$0**	**$0**	**$0**	**$50,000**
Total Expenditure:	**$27,384**	**Unexpended: $4,616 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Meas J Rtrn to Src	$32,000	$18,000	$0	$0	$0	$0	$50,000
Total Funding:	**$32,000**	**$18,000**	**$0**	**$0**	**$0**	**$0**	**$50,000**

RATIONALE FOR PROPOSED PROJECT:
Battery backup is very important for intersection safety during power outages.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

ROSE STREET PARKING FACILITY

CIP No: C-592 | **STATUS:** In Construction | **GREEN PROJECT:** Yes | **PRIORITY:** 1 | **PROJECT MANAGER:** SJ



PROJECT DESCRIPTION AND LOCATION:
Land acquisition (3 sites), a feasibility study, design and construction of 79 street-level parking spaces at the north west corner of Linda Mesa and Rose Street.

Project includes undergrounding of overhead utilities, landscaping, C.3 bio retention (including some offsite), and lighting.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/25/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Site Acquisition	$3,723,302	$0	$0	$0	$0	$0	$3,723,302
Hazard Abate.	$10,000	$0	$0	$0	$0	$0	$10,000
Design	$200,000	$0	$0	$0	$0	$0	$200,000
Construction	$1,486,880	$0	$0	$0	$0	$0	$1,486,880
Inspection & Admin.	$15,000	$0	$0	$0	$0	$0	$15,000
Utilities	$82,500	$0	$0	$0	$0	$0	$82,500
Total Cost Estimate:	**$5,517,682**	**$0**	**$0**	**$0**	**$0**	**$0**	**$5,517,682**
Total Expenditure:	**$3,873,104**	**Unexpended: $1,257,698 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$1,207,682	$0	$0	$0	$0	$0	$1,207,682
Civic Facilities Fund	$3,485,000	$0	$0	$0	$0	$0	$3,485,000
Downtown Pkg In Lieu	$825,000	$0	$0	$0	$0	$0	$825,000
Total Funding:	**$5,517,682**	**$0**	**$0**	**$0**	**$0**	**$0**	**$5,517,682**

RATIONALE FOR PROPOSED PROJECT:
Provide parking for downtown businesses.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 156
Additional Town direct operating costs per year: $38,000

FRONT STREET CREEK BANK STABILIZATION

CIP No: C-593 | STATUS: In Design | GREEN PROJECT: Yes | PRIORITY: 1/2 | PROJECT MANAGER: SJ



PROJECT DESCRIPTION AND LOCATION:
Provide a feasibility study, design, and construction of a retaining wall on Front Street north of Diablo Road. Work includes retaining walls, curb, gutter, street work, and creek bank slope protection.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$202,400	$0	$0	$0	$0	$0	$202,400
Construction	$550,000	$0	$0	$0	$0	$0	$550,000
Total Cost Estimate:	**$752,400**	**$0**	**$0**	**$0**	**$0**	**$0**	**$752,400**
Total Expenditure:	**$196,503**	**Unexpended: $555,898 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$752,400	$0	$0	$0	$0	$0	$752,400
Total Funding:	**$752,400**	**$0**	**$0**	**$0**	**$0**	**$0**	**$752,400**

RATIONALE FOR PROPOSED PROJECT:
Existing slope failure.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

STUDENT PARKING AT SAN RAMON VALLEY HIGH SCHOOL

CIP No: C-594 | STATUS: Adopted | GREEN PROJECT: Yes | PRIORITY: 1/2 | PROJECT MANAGER: JAC



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:
Provide a contribution to the San Ramon Valley School District for a minimum of an additional 200 parking spaces at San Ramon Valley High School.

Additional parking will help reduce offsite parking impacts to the community.

The contingency shall be used for as needed to achieve the 240 parking space minimum addition.

The contribution offer terminates on April 14, 2020.

DESCRIPTION OF MODIFICATIONS:
Updated number of parking spaces from 200 to 240 and added additional funds to 2018/19.

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Contingency	$200,000	$0	$0	$0	$0	$0	$200,000
Construction	$1,000,000	$0	$250,000	$0	$0	$0	$1,250,000
Total Cost Estimate:	**$1,200,000**	**$0**	**$250,000**	**$0**	**$0**	**$0**	**$1,450,000**
Total Expenditure:	**$0**	**Unexpended: $1,200,000 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$1,200,000	$0	$250,000	$0	$0	$0	$1,450,000
Total Funding:	**$1,200,000**	**$0**	**$250,000**	**$0**	**$0**	**$0**	**$1,450,000**

RATIONALE FOR PROPOSED PROJECT:
Provide funding for additional parking at San Ramon Valley High School to help reduce student parking on Town streets.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

PAVEMENT MANAGEMENT PROGRAM

CIP No: C-595 | STATUS: In Construction | GREEN PROJECT: No | PRIORITY: 1 | PROJECT MANAGER: NNS



PROJECT DESCRIPTION AND LOCATION:
The pavement management program is an annual effort approved by the Town Council to maintain the Town's street system at a high level of service. A proactive approach to pavement maintenance prevents more costly pavement repairs in the future. The planned level of expenditures is aimed at sustaining an overall pavement condition index (PCI) of 70 for Town streets.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$22,000	$0	$0	$0	$0	$0	$22,000
Construction	$5,956,208	$0	$0	$0	$0	$0	$5,956,208
Inspection & Admin.	$44,000	$0	$0	$0	$0	$0	$44,000
Total Cost Estimate:	**$6,022,208**	**$0**	**$0**	**$0**	**$0**	**$0**	**$6,022,208**
Total Expenditure:	**$1,051,021**	**Unexpended: $4,971,137 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Pur Reallocate	$107,800	$0	$0	$0	$0	$0	$107,800
CIP Gen Purpose Rev	$4,600,000	$0	$0	$0	$0	$0	$4,600,000
Meas J Rtrn to Src	$900,000	$0	$0	$0	$0	$0	$900,000
SCC Regional	$300,000	$0	$0	$0	$0	$0	$300,000
SVAD Benefit District	$25,642	$0	$0	$0	$0	$0	$25,642
SVAD Density Increase	$919	$0	$0	$0	$0	$0	$919
Tassajara Area TIF	$87,847	$0	$0	$0	$0	$0	$87,847
Total Funding:	**$6,022,208**	**$0**	**$0**	**$0**	**$0**	**$0**	**$6,022,208**

RATIONALE FOR PROPOSED PROJECT:
Maintain Town streets at a PCI level of 70 or better.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

SAN RAMON VALLEY CREEK FOOTBRIDGE AT DANVILLE GREEN

CIP No: C-596 | **STATUS:** Adopted | **GREEN PROJECT:** Yes | **PRIORITY:** 2 | **PROJECT MANAGER:** SCL



PROJECT DESCRIPTION AND LOCATION:
Place a pedestrian footbridge over San Ramon Valley Creek at the Danville Green. The footbridge will meet East Bay Regional Parks standards for width and capacity.

The cost of the project will be shared (50/50) with the adjacent development on the north side of the creek.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$105,000	$0	$0	$0	$0	$0	$105,000
Testing	$21,000	$0	$0	$0	$0	$0	$21,000
Construction	$241,500	$0	$0	$0	$0	$0	$241,500
Inspection & Admin.	$36,750	$0	$0	$0	$0	$0	$36,750
Total Cost Estimate:	**$404,250**	**$0**	**$0**	**$0**	**$0**	**$0**	**$404,250**
Total Expenditure:	**$0**	**Unexpended: $404,250 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Developer Contribution	$202,000	$0	$0	$0	$0	$0	$202,000
Park Facilities	$202,250	$0	$0	$0	$0	$0	$202,250
Total Funding:	**$404,250**	**$0**	**$0**	**$0**	**$0**	**$0**	**$404,250**

RATIONALE FOR PROPOSED PROJECT:
The footbridge satisfies the General Plan, Goal 17, Policy 14.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 10
Additional Town direct operating costs per year: $1,000

PARK AND RIDE EXPANSION PROJECT

CIP No: C-598 | **STATUS:** Adopted | **GREEN PROJECT:** Yes | **PRIORITY:** 1 | **PROJECT MANAGER:** SJ



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

The Sycamore Park and Ride is an important element in the multi-modal transportation network that serves Danville and the San Ramon Valley. The facility helps reduce the number of vehicles and vehicle trips travelling on I-680 on weekdays and serves as a transit hub for the public and private bus services. Presently, the facility is operating at close to capacity on weekdays. This project will expand the existing Park and Ride facility to the east, adding approximately 116 parking spaces.

Existing landscape, mound, and wall will be relocated. Pedestrian access will be added at the north end of the project.

Project includes:
- C.3 bio retention basins
- New landscaping
- Bicycle Facility improvements
- Electric charging facilities for cars and buses.

DESCRIPTION OF MODIFICATIONS:

Modified funding to include CC-TLC Grant, Measure J Subregional 28c, TVTDF Residential and Commercial funding sources. Removed Measure J Major St 24c.

PROJECT COST ESTIMATE

PRINTED ON: 05/25/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design	$200,000	$0	$0	$0	$0	$0	$200,000
Construction	$0	$1,815,000	$0	$0	$0	$0	$1,815,000
Inspection & Admin.	$0	$10,000	$0	$0	$0	$0	$10,000
Total Cost Estimate:	**$200,000**	**$1,825,000**	**$0**	**$0**	**$0**	**$0**	**$2,025,000**
Total Expenditure:	**$0**	**Unexpended: $200,000 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Meas J Sub Trans 28c	$200,000	$50,000	$0	$0	$0	$0	$250,000
Meas J-CC-TLC (2017)	$0	$1,500,000	$0	$0	$0	$0	$1,500,000
TVTD Commercial	$0	$106,000	$0	$0	$0	$0	$106,000
TVTD Residential	$0	$169,000	$0	$0	$0	$0	$169,000
Total Funding:	**$200,000**	**$1,825,000**	**$0**	**$0**	**$0**	**$0**	**$2,025,000**

RATIONALE FOR PROPOSED PROJECT:

Provide additional parking for alternate transportation modes.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: $0

LA GONDA WAY BRIDGE IMPROVEMENTS

CIP No: C-599 | **STATUS:** In Design | **GREEN PROJECT:** No | **PRIORITY:** 1/2 | **PROJECT MANAGER:** SJ



PROJECT DESCRIPTION AND LOCATION:

The existing La Gonda Way bridge, built in 1950, is a three-span steel girder structure. The latest Caltrans inspection report performed in June 2014 classified the bridge as "structurally deficient" due to its poor deck condition. The bridge is also too narrow for existing traffic and pedestrian conditions.

The bridge will be replaced as part of the Caltrans Highway Bridge Program (HBP) making it eligible for federal reimbursement of 88.53% of participating costs.

The replacement bridge will accommodate two lanes of traffic, bicycles, and pedestrians.

A small amount of right-of-way easement may be needed on the north side of the bridge.

A large oak tree on the north side will require heavy trimming.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Land and ROW	$0	$117,600	$0	$0	$0	$0	$117,600
Design	$670,000	$0	$0	$0	$0	$0	$670,000
Testing	$0	$78,750	$0	$0	$0	$0	$78,750
Construction	$0	$0	$3,765,065	$0	$0	$0	$3,765,065
Inspection & Admin.	$0	$0	$55,125	$0	$0	$0	$55,125
Total Cost Estimate:	**$670,000**	**$196,350**	**$3,820,190**	**$0**	**$0**	**$0**	**$4,686,540**
Total Expenditure:	**$0**	**Unexpended: $670,000 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$70,000	$31,350	$600,000	$0	$0	$0	$701,350
Grant	$600,000	$165,000	$3,220,190	$0	$0	$0	$3,985,190
Total Funding:	**$670,000**	**$196,350**	**$3,820,190**	**$0**	**$0**	**$0**	**$4,686,540**

RATIONALE FOR PROPOSED PROJECT:

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

SAN RAMON VALLEY BOULEVARD IMPROVEMENTS (NORTH)

CIP No: C-600 | **STATUS:** Adopted | **GREEN PROJECT:** Yes | **PRIORITY:** 1/2 | **PROJECT MANAGER:** SJ



PROJECT DESCRIPTION AND LOCATION:
Provide a new pavement surface on San Ramon Valley Boulevard from Sycamore Valley Road to Hartz Avenue.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$0	$148,968	$0	$0	$0	$0	$148,968
Contingency	$0	$162,455	$0	$0	$0	$0	$162,455
Construction	$0	$500,852	$0	$0	$0	$0	$500,852
Total Cost Estimate:	**$0**	**$812,275**	**$0**	**$0**	**$0**	**$0**	**$812,275**
Total Expenditure:		**Not Available**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Meas J Major St 24c	$0	$812,275	$0	$0	$0	$0	$812,275
Total Funding:	**$0**	**$812,275**	**$0**	**$0**	**$0**	**$0**	**$812,275**

RATIONALE FOR PROPOSED PROJECT:
The pavement conditions index for this reach of San Ramon Valley Boulevard is below average at 66.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

CAMINO RAMON IMPROVEMENTS

CIP No: C-601 | **STATUS:** Adopted | **GREEN PROJECT:** Yes | **PRIORITY:** 1/2 | **PROJECT MANAGER:** NNS



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:
Provide a new pavement surface on Camino Ramon from Kelley Lane to Fostoria Way.

Provide sidewalk at bus stop locations.

This project is eligible for federal grant funding: 2017 OBAG II Local streets and Roads and Measure J Program 24c.

DESCRIPTION OF MODIFICATIONS:
Revised funding source.

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$0	$0	$149,355	$0	$0	$0	$149,355
Contingency	$0	$0	$149,355	$0	$0	$0	$149,355
Construction	$0	$0	$1,672,776	$0	$0	$0	$1,672,776
Total Cost Estimate:	**$0**	**$0**	**$1,971,486**	**$0**	**$0**	**$0**	**$1,971,486**
Total Expenditure:		**Not Available**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Meas J Major St 24c	$0	$0	$614,486	$0	$0	$0	$614,486
OBAG II LS&R (2017 gr	$0	$0	$1,357,000	$0	$0	$0	$1,357,000
Total Funding:	**$0**	**$0**	**$1,971,486**	**$0**	**$0**	**$0**	**$1,971,486**

RATIONALE FOR PROPOSED PROJECT:
Camino Ramon has reached a pavement condition index of 65.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

DANVILLE BOULEVARD IMPROVEMENTS

CIP No: C-602 | **STATUS:** Adopted | **GREEN PROJECT:** No | **PRIORITY:** 1/2 | **PROJECT MANAGER:** NNS



PROJECT DESCRIPTION AND LOCATION:
Provide a new pavement surface on Danville Boulevard from Del Amigo Road to El Portal.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$0	$66,646	$0	$0	$0	$0	$66,646
Contingency	$0	$83,307	$0	$0	$0	$0	$83,307
Construction	$0	$266,583	$0	$0	$0	$0	$266,583
Total Cost Estimate:	**$0**	**$416,536**	**$0**	**$0**	**$0**	**$0**	**$416,536**
Total Expenditure:		**Not Available**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Meas J Major St 24c	$0	$416,536	$0	$0	$0	$0	$416,536
Total Funding:	**$0**	**$416,536**	**$0**	**$0**	**$0**	**$0**	**$416,536**

RATIONALE FOR PROPOSED PROJECT:
The Danville Blvd. PCI is 67 north of Del Amigo Road and 75 south of Del Amigo.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

DANVILLE AND EL CERRO BOULEVARD PARKING IMPROVEMENTS

CIP No: C-603 | **STATUS:** Completed 2016 | **GREEN PROJECT:** Yes | **PRIORITY:** 1/2 | **PROJECT MANAGER:** AD



PROJECT DESCRIPTION AND LOCATION:

This project reconfigures and restripes travel lanes on Danville Boulevard and El Cerro Boulevard providing 22 additional on-street parking spaces in the vicinity of San Ramon Valley High School.

The project includes reducing the existing El Cerro Boulevard westbound double left turn pockets at the El Cerro Boulevard/Danville Boulevard intersection to one left turn lane.

The project also includes constructing curb bulb-outs on Danville Boulevard at Danville Oak Place.

Prior to restriping a slurry seal will be applied to the project streets.

COMPLETE

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design	$10,000	$0	$0	$0	$0	$0	$10,000
Contingency	$5,000	$0	$0	$0	$0	$0	$5,000
Construction	$19,000	$0	$0	$0	$0	$0	$19,000
Total Cost Estimate:	**$34,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$34,000**
Total Expenditure:	**$15,383**	**Unexpended: $18,617 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$34,000	$0	$0	$0	$0	$0	$34,000
Total Funding:	**$34,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$34,000**

RATIONALE FOR PROPOSED PROJECT:

Increase parking on Danville Boulevard near San Ramon Valley High School.

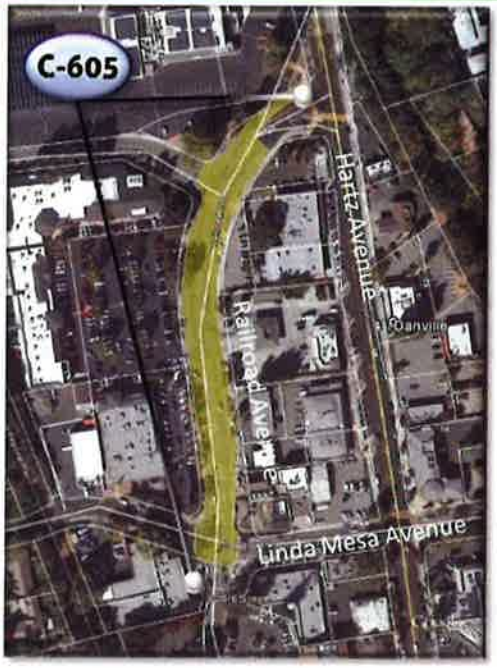
EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: $0

RAILROAD AVENUE DECORATIVE CROSSWALKS AND PAVEMENT OVERLAY

CIP No: C-605 | **STATUS:** Completed 2016 | **GREEN PROJECT:** No | **PRIORITY:** 1 | **PROJECT MANAGER:** NNS



PROJECT DESCRIPTION AND LOCATION:
Provide decorative crosswalks on Railroad Avenue at Linda Mesa Avenue, mid-block, and Love Lane. Provide asphalt overlay from Linda Mesa Avenue to Hartz Avenue.

COMPLETE

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Construction	$479,400	$0	$0	$0	$0	$0	$479,400
Total Cost Estimate:	**$479,400**	**$0**	**$0**	**$0**	**$0**	**$0**	**$479,400**
Total Expenditure:	**$436,992**	**Unexpended: $42,408 on 4-25-2017**					

PROJECT APPROPRIATION AND FUNDING

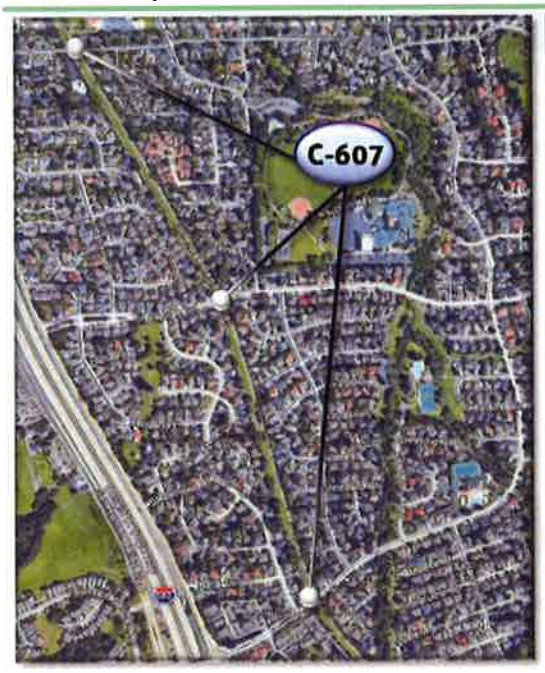
Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$479,400	$0	$0	$0	$0	$0	$479,400
Total Funding:	**$479,400**	**$0**	**$0**	**$0**	**$0**	**$0**	**$479,400**

RATIONALE FOR PROPOSED PROJECT:
Provide for decorative crosswalks and new pavement.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

IRON HORSE TRAIL RAISED CROSSWALKS AND FLASHING BEACONS

CIP No: C-607 | **STATUS:** New | **GREEN PROJECT:** No | **PRIORITY:** 1/2 | **PROJECT MANAGER:** AD



PROJECT DESCRIPTION AND LOCATION:
PHASE I: ($70,000)

Remove and replace existing rectangular rapid flashing beacons (RRFB) on Greenbrook Dr., El Capitan Dr., and Paraiso Dr. at Iron Horse Trail crossings.

PHASE II: ($226,800)

Install 18-foot raised crosswalks (platform), with 12-foot flares on both sides, modify existing drainage, and install storm drain inlets on Paraiso Dr., El Capitan Dr., and Greenbrook Dr. at Iron Horse Trail crossings.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$0	$22,000	$0	$0	$0	$0	$22,000
Construction	$0	$22,000	$216,000	$0	$0	$0	$238,000
Inspection & Admin.	$0	$26,000	$0	$0	$0	$0	$26,000
Total Cost Estimate:	**$0**	**$70,000**	**$216,000**	**$0**	**$0**	**$0**	**$286,000**
Total Expenditure:		**Not Available**					

PROJECT APPROPRIATION AND FUNDING

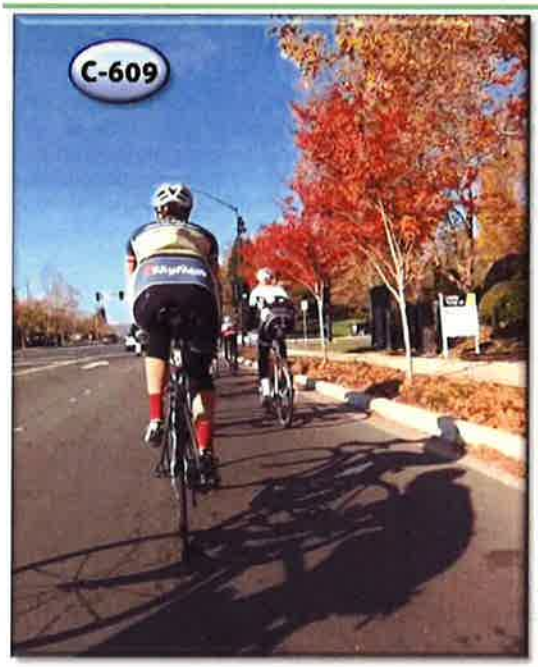
Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Grant	$0	$0	$216,000	$0	$0	$0	$216,000
Meas J Rtrn to Src	$0	$70,000	$0	$0	$0	$0	$70,000
Total Funding:	**$0**	**$70,000**	**$216,000**	**$0**	**$0**	**$0**	**$286,000**

RATIONALE FOR PROPOSED PROJECT:
Provides for a safer pedestrian crossing.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0

TOWN-WIDE BICYCLE MASTER PLAN

CIP No: C-609 | STATUS: New | GREEN PROJECT: No | PRIORITY: 2/3 | PROJECT MANAGER: AD



PROJECT DESCRIPTION AND LOCATION:

This project consists of the development of a comprehensive Bicycle Master Plan to support, encourage and enhance bicycle travel in Danville.

The Master Plan will support and serve as a mechanism to set forth implementation measures of the Goals and Policies defined in the Town's General Plan related to multi-modal circulation, complete streets and mobility and neighborhood quality.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$0	$75,000	$0	$0	$0	$0	$75,000
Construction	$0	$0	$0	$0	$0	$0	$0
Inspection & Admin.	$0	$0	$0	$0	$0	$0	$0
Total Cost Estimate:	**$0**	**$75,000**	**$0**	**$0**	**$0**	**$0**	**$75,000**
Total Expenditure:		**Not Available**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Meas J-CC-TLC (2017)	$0	$75,000	$0	$0	$0	$0	$75,000
Total Funding:	**$0**	**$75,000**	**$0**	**$0**	**$0**	**$0**	**$75,000**

RATIONALE FOR PROPOSED PROJECT:

Study will provide guidance for implementation of programs, projects and policies related to bicycle safety and infrastructure.

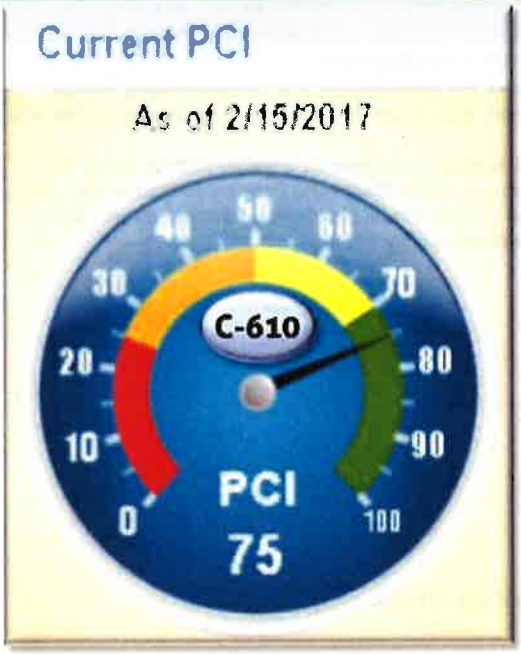
EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: $0

PAVEMENT MANAGEMENT

CIP No: C-610 | STATUS: New | GREEN PROJECT:No | PRIORITY: 1 | PROJECT MANAGER: NNS



PROJECT DESCRIPTION AND LOCATION:
The pavement management program is an annual effort approved by the Town Council to maintain the Town's street system at a high level of service. A proactive approach to pavement maintenance prevents more costly pavement repairs in the future. The planned level of expenditures is aimed at sustaining an overall pavement condition index (PCI) of 70 for Town streets.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 04/27/2017

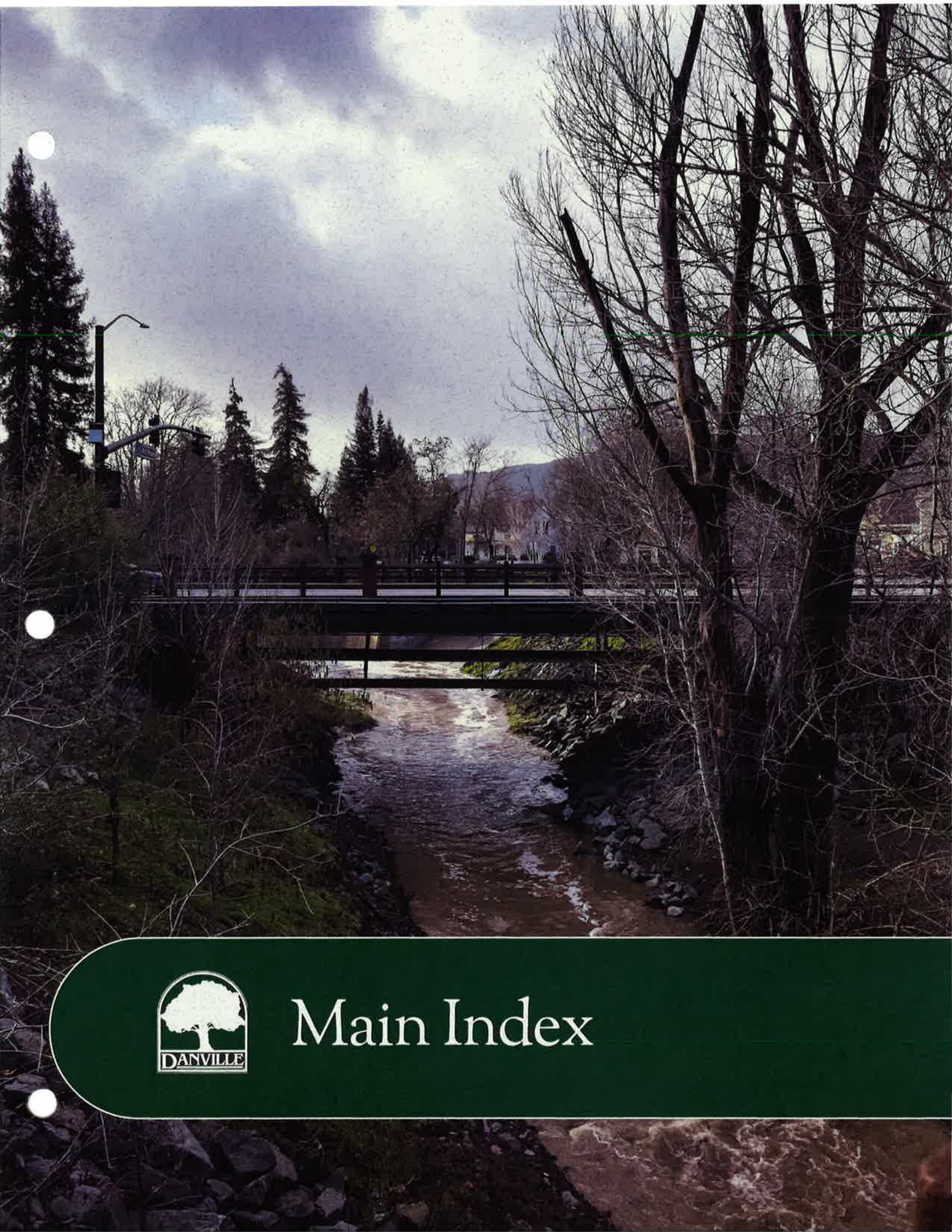
Expenditure Category	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Design/Plan Review	$0	$11,000	$11,000	$11,000	$11,000	$11,000	$55,000
Construction	$0	$2,567,000	$2,967,000	$2,967,000	$2,967,000	$2,967,000	$14,435,000
Inspection & Admin.	$0	$22,000	$22,000	$22,000	$22,000	$22,000	$110,000
Total Cost Estimate:	**$0**	**$2,600,000**	**$3,000,000**	**$3,000,000**	**$3,000,000**	**$3,000,000**	**$14,600,000**
Total Expenditure:		**Not Available**					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CIP Gen Purpose Rev	$0	$1,800,000	$1,700,000	$1,700,000	$1,700,000	$1,700,000	$8,600,000
Gas Tax	$0	$200,000	$700,000	$700,000	$700,000	$700,000	$3,000,000
Meas J Rtrn to Src	$0	$600,000	$600,000	$600,000	$600,000	$600,000	$3,000,000
Total Funding:	**$0**	**$2,600,000**	**$3,000,000**	**$3,000,000**	**$3,000,000**	**$3,000,000**	**$14,600,000**

RATIONALE FOR PROPOSED PROJECT:
Provide for maintaining the Town's PCI above 70.

EXPECTED IMPACT ON OPERATING BUDGET:
Additional worker hours required to maintain per year: 0
Additional Town direct operating costs per year: $0



Main Index

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A-064	LOCAL GENERAL IMPROVEMENTS - DISABLED ACCESS	CIP31	Design
A-330	TOWN-WIDE STORM DRAIN SYSTEM MANAGEMENT	CIP32	Design, Modified
A-362	DOWNTOWN IMPROVEMENT PROJECT	CIP33	Design
A-443	DIABLO ROAD (EAST) DRAINAGE IMPROVEMENTS	CIP34	Adopted
A-482	STREET LIGHT MAINTENANCE	CIP35	Design
A-492	CENTRAL IRRIGATION SYSTEM CAPITAL MAINTENANCE	CIP36	Construction
A-513	CAMINO TASSAJARA PKWY/SYCAMORE VALLEY RD SOUND WALL MAINT.	CIP37	Construction
A-514	PUBLIC PLACES FOR ART	CIP38	Design, Modified
A-529	DIABLO RD RETAINING WALL REPLACEMENT GREEN VLY TO CLYDESDALE	CIP39	Unfunded
A-530	HAP MAGEE RANCH PARK SLIDE MITIGATION	CIP40	Adopted
A-533	TOWN-WIDE LANDSCAPE REPLACEMENT	CIP41	Construction
A-540	TOWN FACILITY SECURITY MONITORING SYSTEM	CIP42	Design
A-558	PARKING LOT MAINTENANCE	CIP43	Design
A-561	I-680 INTERCHANGE LANDSCAPING AT SYCAMORE AND DIABLO ROADS	CIP44	Unfunded, Modified
A-579	TOWN-WIDE ROADWAY DAMAGE REPAIR	CIP45	Construction
A-580	TOWN OFFICE IMPROVEMENTS	CIP46	Design
A-604	LAUREL DRIVE BIOTREATMENT FACILITY	CIP47	Design
A-606	AUTOMATED LICENSE PLATE READER & SITUATIONAL AWARENESS CAMERAS	CIP48	Complete, Modified
A-608	STARVIEW DRIVE STORM DRAIN TRASH RACK	CIP49	New
A-612	TOWN SERVICE CENTER SLIDE DRAINAGE REPAIR	CIP50	New
A-613	LOCH LOMOND WAY TRASH RACK	CIP51	New
A-614	WESTRIDGE TRASH RACK MODIFICATION	CIP52	New
A-615	CAMINO ENCANTO AT DEL AMIGO STORM DRAIN REPLACEMENT	CIP53	New
A-620	FIBER OPTIC CABLE INTERCONNECT	CIP54	New
B-101	PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE	CIP57	Construction
B-120	TOWN-WIDE TRAILS	CIP58	Design
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE	CIP59	Construction
B-280	SPORTS FIELD RENOVATION	CIP60	Design
B-328	TOWN OFFICES CAPITAL MAINTENANCE	CIP61	Design
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE	CIP62	Construction, Modified
B-415	CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS	CIP63	Construction
B-420	FRONT STREET CREEKSIDE TRAIL	CIP64	Adopted, Modified
B-427	OAK HILL MASTER PLAN - PHASE 2	CIP65	Unfunded
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS	CIP66	Construction
B-479	SYCAMORE VALLEY PARK SITE STUDY	CIP67	Unfunded
B-490	OSAGE STATION PARK IMPROVEMENTS	CIP68	Complete
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE	CIP69	Construction, Modified
B-493	SYNTHETIC TURF REPLACEMENT	CIP70	Design
B-494	OSAGE STATION PARK CAPITAL MAINTENANCE	CIP71	Construction
B-495	SYCAMORE VALLEY PARK CAPITAL MAINTENANCE	CIP72	Construction
B-515	SECURITY ACCESS CONTROL FOR TOWN BUILDINGS	CIP73	Design
B-522	SYCAMORE VALLEY PARK PICNIC AREA RESTROOMS	CIP74	Unfunded, Modified
B-544	OAK HILL PARK CAPITAL MAINTENANCE	CIP75	Construction, Modified
B-550	MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA	CIP76	Adopted
B-553	VILLAGE THEATRE CAPITAL MAINTENANCE	CIP77	Construction, Modified
B-556	DANVILLE SOUTH PARK CAPITAL MAINTENANCE	CIP78	Construction, Modified
B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE	CIP79	Construction
B-560	DIABLO VISTA PARK CAPITAL MAINTENANCE	CIP80	Construction, Modified

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B-616	SKATE PARK	CIP85	New
B-617	TOWN GREEN MASTER PLAN	CIP86	New
B-618	TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE	CIP87	New
B-619	GREEN VALLEY TRAIL FROM HIGHBRIDGE LANE TO DIABLO ROAD	CIP88	New
C-017	TOWN-WIDE SIDEWALK REPAIRS	CIP91	Construction
C-055	DIABLO ROAD TRAIL FROM ALAMEDA DIABLO TO TANK ACCESS ROAD	CIP92	Adopted, Modified
C-057	BLACKHAWK RD./HIDDEN OAK DR./MAGEE RANCH RD. TRAFFIC SIGNAL	CIP93	Adopted
C-305	TRAFFIC MANAGEMENT PROGRAM	CIP94	Design
C-392	BRIDGE MAINTENANCE	CIP95	Design
C-402	EL PINTADO OVERLAY - EL CERRO BLVD. TO I-680	CIP96	Design
C-418	TRAFFIC SIGNAL AND STREET LIGHT MAINTENANCE PROGRAM	CIP97	Construction
C-508	CAMINO TASSAJARA/CROW CANYON SAFETEA-LU IMPROVEMENTS	CIP98	Complete, Modified
C-521	WEST EL PINTADO SIDEWALK IMPROVEMENT	CIP99	Adopted
C-545	TRAFFIC SIGNAL CONTROLLER UPGRADE	CIP100	Construction
C-552	INTERNALLY ILLUMINATED STREET NAME SIGN LED RETROFIT	CIP101	Construction, Modified
C-562	TRAFFIC SIGNAL INTERCONNECT SYSTEM	CIP102	Construction, Modified
C-566	TOWN-WIDE BICYCLE PARKING PROJECT	CIP103	Construction
C-578	SAN RAMON VALLEY BOULEVARD LANE ADDITION AND OVERLAY (SOUTH)	CIP104	Design
C-584	DANVILLE VARIOUS STREETS AND ROADS PRESERVATION	CIP105	Out to Bid, Modified
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES	CIP106	Complete, Modified
C-588	BATTERY BACKUP REPLACEMENT FOR TRAFFIC SIGNALS	CIP107	Design
C-592	ROSE STREET PARKING FACILITY	CIP108	Construction
C-593	FRONT STREET CREEK BANK STABILIZATION	CIP109	Design
C-594	STUDENT PARKING AT SAN RAMON VALLEY HIGH SCHOOL	CIP110	Adopted
C-595	PAVEMENT MANAGEMENT PROGRAM	CIP111	Construction
C-596	SAN RAMON VALLEY CREEK FOOTBRIDGE AT DANVILLE GREEN	CIP112	Adopted
C-598	PARK AND RIDE EXPANSION PROJECT	CIP113	Adopted, Modified
C-599	LA GONDA WAY BRIDGE IMPROVEMENTS	CIP114	Design
C-600	SAN RAMON VALLEY BOULEVARD IMPROVEMENTS (NORTH)	CIP115	Adopted
C-601	CAMINO RAMON IMPROVEMENTS	CIP116	Adopted, Modified
C-602	DANVILLE BOULEVARD IMPROVEMENTS	CIP117	Adopted
C-603	DANVILLE AND EL CERRO BOULEVARD PARKING IMPROVEMENTS	CIP118	Complete
C-605	RAILROAD AVENUE DECORATIVE CROSSWALKS AND PAVEMENT OVERLAY	CIP119	Complete
C-607	IRON HORSE TRAIL RAISED CROSSWALKS AND FLASHING BEACONS	CIP120	New
C-609	TOWN-WIDE BICYCLE MASTER PLAN	CIP121	New
C-610	PAVEMENT MANAGEMENT	CIP122	New

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CIP Index by Project Name

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C-588	BATTERY BACKUP REPLACEMENT FOR TRAFFIC SIGNALS	CIP107	Design
C-057	BLACKHAWK RD./HIDDEN OAK DR./MAGEE RANCH RD. TRAFFIC SIGNAL	CIP93	Adopted
C-392	BRIDGE MAINTENANCE	CIP95	Design
A-615	CAMINO ENCANTO AT DEL AMIGO STORM DRAIN REPLACEMENT	CIP53	New
C-601	CAMINO RAMON IMPROVEMENTS	CIP116	Adopted, Modified
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A-492	CENTRAL IRRIGATION SYSTEM CAPITAL MAINTENANCE	CIP36	Construction
B-415	CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS	CIP63	Construction
C-603	DANVILLE AND EL CERRO BOULEVARD PARKING IMPROVEMENTS	CIP118	Complete
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B-556	DANVILLE SOUTH PARK CAPITAL MAINTENANCE	CIP78	Construction, Modified
C-584	DANVILLE VARIOUS STREETS AND ROADS PRESERVATION	CIP105	Out to Bid, Modified
A-529	DIABLO RD RETAINING WALL REPLACEMENT GREEN VLY TO CLYDESDALE	CIP39	Unfunded
A-443	DIABLO ROAD (EAST) DRAINAGE IMPROVEMENTS	CIP34	Adopted
C-055	DIABLO ROAD TRAIL FROM ALAMEDA DIABLO TO TANK ACCESS ROAD	CIP92	Adopted, Modified
B-560	DIABLO VISTA PARK CAPITAL MAINTENANCE	CIP80	Construction, Modified
A-362	DOWNTOWN IMPROVEMENT PROJECT	CIP33	Design
C-402	EL PINTADO OVERLAY - EL CERRO BLVD. TO I-680	CIP96	Design
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES	CIP106	Complete, Modified
A-620	FIBER OPTIC CABLE INTERCONNECT	CIP54	New
C-593	FRONT STREET CREEK BANK STABILIZATION	CIP109	Design
B-420	FRONT STREET CREEKSIDE TRAIL	CIP64	Adopted, Modified
B-619	GREEN VALLEY TRAIL FROM HIGHBRIDGE LANE TO DIABLO ROAD	CIP88	New
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE	CIP62	Construction, Modified
A-530	HAP MAGEE RANCH PARK SLIDE MITIGATION	CIP40	Adopted
A-561	I-680 INTERCHANGE LANDSCAPING AT SYCAMORE AND DIABLO ROADS	CIP44	Unfunded, Modified
C-552	INTERNALLY ILLUMINATED STREET NAME SIGN LED RETROFIT	CIP101	Construction, Modified
C-607	IRON HORSE TRAIL RAISED CROSSWALKS AND FLASHING BEACONS	CIP120	New
C-599	LA GONDA WAY BRIDGE IMPROVEMENTS	CIP114	Design
A-604	LAUREL DRIVE BIOTREATMENT FACILITY	CIP47	Design
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE	CIP69	Construction, Modified
A-064	LOCAL GENERAL IMPROVEMENTS - DISABLED ACCESS	CIP31	Design
A-613	LOCH LOMOND WAY TRASH RACK	CIP51	New
B-550	MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA	CIP76	Adopted
B-427	OAK HILL MASTER PLAN - PHASE 2	CIP65	Unfunded
B-544	OAK HILL PARK CAPITAL MAINTENANCE	CIP75	Construction, Modified
B-494	OSAGE STATION PARK CAPITAL MAINTENANCE	CIP71	Construction
B-490	OSAGE STATION PARK IMPROVEMENTS	CIP68	Complete
B-101	PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE	CIP57	Construction
C-598	PARK AND RIDE EXPANSION PROJECT	CIP113	Adopted, Modified
A-558	PARKING LOT MAINTENANCE	CIP43	Design
C-610	PAVEMENT MANAGEMENT	CIP122	New
C-595	PAVEMENT MANAGEMENT PROGRAM	CIP111	Construction
A-514	PUBLIC PLACES FOR ART	CIP38	Design, Modified
C-605	RAILROAD AVENUE DECORATIVE CROSSWALKS AND PAVEMENT OVERLAY	CIP119	Complete
C-592	ROSE STREET PARKING FACILITY	CIP108	Construction

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CIP Index by Project Name

Pr#	Project Name	Page	Status
C-600	SAN RAMON VALLEY BOULEVARD IMPROVEMENTS (NORTH)	CIP115	Adopted
C-578	SAN RAMON VALLEY BOULEVARD LANE ADDITION AND OVERLAY (SOUTH)	CIP104	Design
C-596	SAN RAMON VALLEY CREEK FOOTBRIDGE AT DANVILLE GREEN	CIP112	Adopted
B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE	CIP79	Construction
B-515	SECURITY ACCESS CONTROL FOR TOWN BUILDINGS	CIP73	Design
B-616	SKATE PARK	CIP85	New
B-280	SPORTS FIELD RENOVATION	CIP60	Design
A-608	STARVIEW DRIVE STORM DRAIN TRASH RACK	CIP49	New
A-482	STREET LIGHT MAINTENANCE	CIP35	Design
C-594	STUDENT PARKING AT SAN RAMON VALLEY HIGH SCHOOL	CIP110	Adopted
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS	CIP66	Construction
B-495	SYCAMORE VALLEY PARK CAPITAL MAINTENANCE	CIP72	Construction
B-611	SYCAMORE VALLEY PARK DRAINAGE IMPROVEMENTS	CIP84	New
B-522	SYCAMORE VALLEY PARK PICNIC AREA RESTROOMS	CIP74	Unfunded, Modified
B-479	SYCAMORE VALLEY PARK SITE STUDY	CIP67	Unfunded
B-493	SYNTHETIC TURF REPLACEMENT	CIP70	Design
A-540	TOWN FACILITY SECURITY MONITORING SYSTEM	CIP42	Design
B-617	TOWN GREEN MASTER PLAN	CIP86	New
A-580	TOWN OFFICE IMPROVEMENTS	CIP46	Design
B-328	TOWN OFFICES CAPITAL MAINTENANCE	CIP61	Design
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE	CIP59	Construction
A-612	TOWN SERVICE CENTER SLIDE DRAINAGE REPAIR	CIP50	New
C-609	TOWN-WIDE BICYCLE MASTER PLAN	CIP121	New
C-566	TOWN-WIDE BICYCLE PARKING PROJECT	CIP103	Construction
A-533	TOWN-WIDE LANDSCAPE REPLACEMENT	CIP41	Construction
A-579	TOWN-WIDE ROADWAY DAMAGE REPAIR	CIP45	Construction
C-017	TOWN-WIDE SIDEWALK REPAIRS	CIP91	Construction
A-330	TOWN-WIDE STORM DRAIN SYSTEM MANAGEMENT	CIP32	Design, Modified
B-120	TOWN-WIDE TRAILS	CIP58	Design
B-618	TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE	CIP87	New
C-305	TRAFFIC MANAGEMENT PROGRAM	CIP94	Design
C-418	TRAFFIC SIGNAL AND STREET LIGHT MAINTENANCE PROGRAM	CIP97	Construction
C-545	TRAFFIC SIGNAL CONTROLLER UPGRADE	CIP100	Construction
C-562	TRAFFIC SIGNAL INTERCONNECT SYSTEM	CIP102	Construction, Modified
B-582	VETERANS MEMORIAL BUILDING CAPITAL MAINTENANCE	CIP82	Construction, Modified
B-553	VILLAGE THEATRE CAPITAL MAINTENANCE	CIP77	Construction, Modified
B-597	VILLAGE THEATRE PARKING LOT IMPROVEMENTS	CIP83	Adopted, Modified
B-574	VISTA GRANDE STREET/BRET HARTE PARK PEDESTRIAN IMPROVEMENTS	CIP81	Design
C-521	WEST EL PINTADO SIDEWALK IMPROVEMENT	CIP99	Adopted
A-614	WESTRIDGE TRASH RACK MODIFICATION	CIP52	New







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