



The 2015/16 Operating Budget & Capital Improvement Program

For the Town of Danville and the Successor Agency to the former CDA

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OPERATING BUDGET

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CAPITAL IMPROVEMENT PROGRAM

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HARTZ AVENUE BEAUTIFICATION

CIP C-319 and C-391

Funding: Town of Danville



Budget & CIP Message



TO: Mayor and Town Council June 16, 2015

SUBJECT: Resolution No. 46-2015: approving the 2015/16 Operating Budget and setting the 2015/16 Appropriation Limit;

Resolution No. 47-2015: approving the 2015/16 through 2019/20 Capital Improvement Program and appropriating funds for 2015/16 capital projects;

Resolution No. 48-2015SA: approving the 2015/16 Operating Budget for the Successor Agency to the former Community Development Agency of the Town of Danville; and,

Resolution No. 49-2015, approving the 2015/16 Master Fee Schedule for User and Cost Recovery Fees

SUMMARY

The 2015/16 Operating Budget and Capital Improvement Program (“Budget and CIP”) continue to reflect the careful financial planning that has been the Town’s hallmark. Goals are identified for each department and program to ensure that services address the highest priorities established for the Town government by the Town Council. The Budget is balanced, prudent reserves continue to be maintained and ten-year forecasts show that Danville is holding to a course that is fiscally sustainable.

For 2015/16, total revenues of \$34,159,567 are forecast, a 3.7% increase from 2014/15. This includes \$31,985,103 for the Town and \$2,174,464 for the Town as Successor Agency to the former Community Development Agency. Total expenditures of \$30,666,137 are recommended, a 2.2% increase from 2014/15. This includes \$29,292,673 for Town Operating Expenditures and \$1,373,464 for the Successor Agency. Recommended capital appropriations total \$5,961,803.

Of significant financial import to the Town is the May 15, 2015 decision by the State Department of Finance to drop their appeal in the matter of Danville Successor Agency v. California Department of Finance. Resolution of this matter, which has been in dispute since 2011, will allow the Town to be repaid \$9.26 million owed by the former Community Development Agency, through annual payments beginning in 2015/16. Repayment of this outstanding loan will greatly assist the Town in meeting ongoing operating and capital needs.

BACKGROUND

Service Priorities

Danville is dedicated to providing an exceptional quality of life for its citizens. Service levels and programs recommended in the 2015/16 Budget and CIP are based upon priorities established by the Town Council. These include maintaining and promoting:

- public safety and emergency preparedness
- positive community appearance
- development standards that retain the Town's special history and character
- a broad range of recreational and enrichment opportunities for youth, teens, adults and seniors
- economic vitality and growth
- a proactive regional presence, and
- community celebrations and special events

Fiscal Approach

Danville is committed to maintaining long term fiscal sustainability through conservative management practices and operation of an effective, cost-efficient local government. Municipal services address the highest priority needs and are delivered through a combination of Town personnel, contracted and privatized sources, and partnerships with other agencies, joint powers authorities and non-governmental organizations. Services continue to be enhanced through increased use of technology.

This ongoing approach to fiscal sustainability has produced the following positive outcomes:

- Balanced annual budgets with no unfunded future liabilities and no OPEB costs;
- Carefully managed expenditures resulting in positive year-end fund balances;
- Annual General Fund transfers to fund high priority capital projects;
- Maintaining healthy reserves including \$11.1 million for Operating, and \$18.5 million for Capital; and
- Annually updated ten-year forecasts which indicate that current Town operations are sustainable in future years.

Revenue Trends

Figures 1-3 illustrate the most recent history and trends for Danville's major revenue sources.

Figure 1
Property Tax (including "Triple Flip") and Sales Tax Revenues (\$ millions)

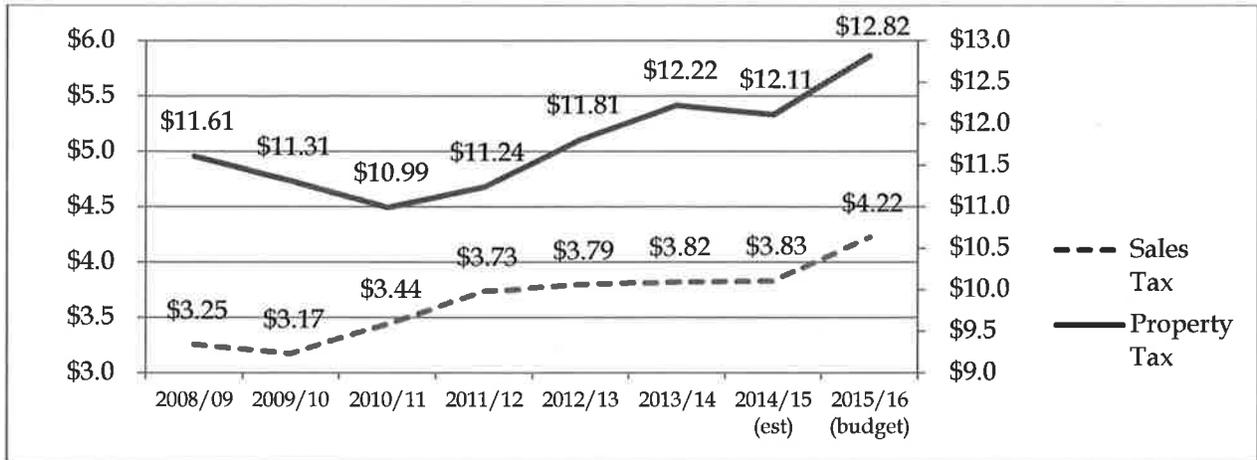


Figure 2
Total General Fund and Special Revenue (\$ millions)

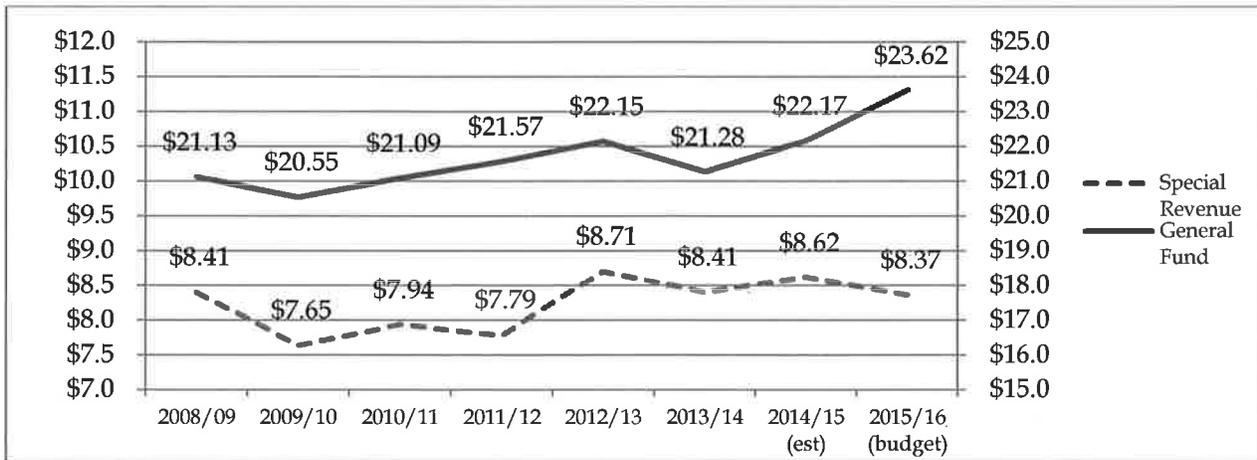
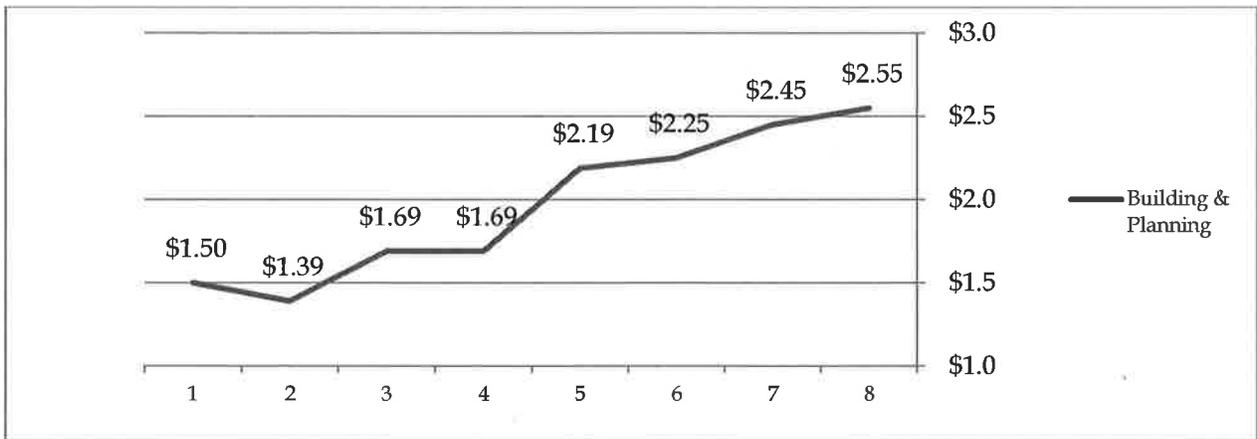


Figure 3
Building & Planning Revenue (\$ millions)



2015/16 CHANGES AND HIGHLIGHTS

Budget Changes

For 2015/16 the following changes are incorporated into the service delivery structure presented in the Budget:

General Government

- Disaster Preparedness is included in General Government, and re-titled Emergency Preparedness; previously included in Police Services.
- Community Outreach is featured as a separate stand-alone program; previously included in Town Manager.

Administrative Services

- Finance, Information Technology, Human Resources, Economic Development, Risk Management, and Asset Replacement and General Supplies are now included in Administrative Services; previously included in General Government and Community Development/I.T.

Community Development/I.T.

- All programs previously included in Community Development/I.T. are retained and included in Administrative Services, Development Services, and Recreation, Arts and Community Services.

Development Services

- Planning, Building, Code Enforcement, Engineering, CIP Management, Transportation and Clean Water are merged into Development Services.
- Code Enforcement is featured as a separate stand-alone program; previously included in Planning.

Maintenance Services

- Street Sweeping is included in Street Maintenance; previously included in Development Services within the Clean Water Program.
- Traffic Signal Maintenance is featured as a separate stand-alone program in Maintenance Services; previously included in Community Development/I.T., within Transportation.

Recreation, Arts and Community Services

- Recreation Services is re-titled Recreation, Arts and Community Services to more appropriately reflect the range of services provided.
- Expanded Library Hours is included in Recreation, Arts and Community Services and re-titled Library Services; previously included in General Government.

- Town-wide Special Events is included in Recreation, Arts and Community Services and re-titled Community Events; previously included in Community Development/I.T.

Highlights

The Town has a number of projects and programs underway and planned for 2015/16 that will contribute significantly to the overall quality of life enjoyed by Danville residents.

Downtown

Hartz Avenue Beautification - This project includes right-of-way acquisition and construction of diagonal parking, new pavement, curb, gutter, sidewalks with brick banding, street trees and street lighting on Hartz Avenue, between Diablo Road and Railroad Avenue. Currently under construction with completion expected by fall 2015.

Railroad Avenue Improvements - Occurring in conjunction with redevelopment of the Danville Hotel site, this project includes undergrounding existing overhead utility lines, new pavement, curb, gutter, sidewalks with brick banding, street trees and street lighting, pedestrian bulb-outs and a new mid-block pedestrian crossing on Railroad Avenue. Currently under construction with completion expected by fall 2015.

Rose Street Parking Facility - This project includes land acquisition, design and construction of a 150-200 space parking garage at the northwest corner of East Linda Mesa and Rose Street. The facility will provide additional parking to serve the north end of the downtown. Project design is expected to be complete by summer 2016, with construction to follow.

Downtown Improvement Project - Phase 3 of this project will replace 22 street light poles with 44 new and more efficient "double acorn" LED street lights on Railroad Avenue from Prospect Avenue north to Danville Boulevard, with completion expected by summer 2016.

Transportation and Mobility

Pavement Management Program - The Pavement Management Program is undertaken annually in order to maintain the Town's street system at a high level of service. A total of \$3 million in overlay and slurry seal projects will be performed in designated neighborhoods, with the goal of maintaining a minimum Town-wide pavement condition index (PCI) of 70.

Camino Tassajara/Crow Canyon SAFETEA-LU Improvements - This project includes repaving the westbound lanes on Camino Tassajara from Sycamore Valley Road east to the Town limits, and Crow Canyon Road from Camino Tassajara south to the Town limits. Work is expected to begin in summer 2015.

San Ramon Valley Boulevard Widening - The Town has acquired right-of-way necessary to widen San Ramon Valley Boulevard from Jewel Terrace south to Fountain Springs Drive. Widening work is being performed by KB Homes as a condition of approval for the Quail Ridge Subdivision. Currently under construction with completion expected by fall 2015.

Parks and Roadsides

Osage Station Park Play Area and Picnic Area - Replacement of the existing play area and picnic area is planned with new and improved facilities featuring a western theme. Amenities include new play equipment, seating areas, drinking fountains, tables and benches, and additional memorial rose boxes. Work is expected to begin in fall 2015.

Central Irrigation System Upgrade - Phase II - This project will provide centralized access to all irrigation controllers serving Town-maintained landscaped roadsides, allowing for remote programming of irrigation and lighting. This project follows completion of Phase I installation at Diablo Vista, Sycamore Valley, Osage Station, Oak Hill and Hap Magee Ranch Parks. Currently under construction with completion expected by summer 2015.

Bocce Ball Court Expansion at Sycamore Valley Park - Installation of four additional bocce ball courts and night lighting is planned adjacent to the four existing courts at Sycamore Valley Park. This project will address the high demand for facility use on the part of leagues and individual users. Work is expected to begin in fall 2015.

Programs

Economic Development and Growth - The ongoing vitality of the local economy remains a priority. Danville is currently developing a Comprehensive Economic Development Plan, which will be completed in late 2015. The plan will include an assessment of economic conditions, opportunities, challenges and recommendations on how the Town can maximize its economic development efforts over the next five years. The Town remains committed to fostering strong partnerships with local businesses and regional organizations that support strengthening Danville's economy while preserving the community's character.

Information Technology Master Plan (ITMP) - The Town is moving into the final phases of its Five-Year ITMP. Remaining work includes: implementation of a new Document Management system which will reduce file duplication, free up data storage capacity and simplify access to Town documents; and implementation of a new Land Management system to replace outdated permitting software that is no longer being technically supported.

2015/16 OPERATING BUDGET SUMMARY

The draft 2015/16 Budget continues the Town's practice of providing quality municipal services that address highest priority community needs. The budget is balanced while reserving significant new funding for capital projects, and maintaining strong reserve and contingency levels. The Town's overall financial condition continues to be excellent.

Revenues

For 2015/16, total Town operating revenues of \$31,985,103 are forecast from all funds; a 3.9% increase from amended 2014/15 revenues of \$30,788,858. Of this total, \$23,615,597 or 73.8% is forecast for the General Fund and \$8,369,507 or 26.2% is forecast for Special Purpose Revenue.

All budget comparisons are drawn between "Forecast 2015/16" (estimated 2015/16) and "Amended 2014/15" (budgeted 2014/15 as amended by Town Council action).

General Fund

The General Fund is the primary source of operating funds for the Town. Major revenue sources for the General Fund are Property Tax, Sales Tax, Recreation Fees and Charges and Franchise Fees.

General Fund revenues for 2015/16 are forecast to total \$23,615,597, a 6.5% increase from prior year revenues of \$22,170,702.

Revenue forecasts reflect the mid-year phase out of the Sales Tax for Property Tax swap known as "the triple flip" that was enacted through the passage of Proposition 57, the California Recovery Act, passed by voters in 2004.

- **Property Tax** The Town receives approximately 7.5% of property taxes paid by Danville property owners, with the balance allocated: 50% to Education, 17% to Contra Costa County, and 25.5% to Special Districts. Property Tax revenues are forecast to total \$12,817,433 (inclusive of Triple Flip), a 5.8% increase from prior year revenues of \$12,112,682. The forecast illustrates the strong growth and recovery in assessed valuation over the past four years. Property Tax revenues represent 54.3% of the Town's total General Fund revenue for 2015/16.
- **Sales Tax** The Town receives 1% of the 8.5% Sales Tax collected in Danville, with the remaining 7.5% allocated to the State and Contra Costa County. Sales Tax revenues are forecast to total \$4,219,145, a 10.3% increase from prior year revenues of \$3,826,113, (due to phase out of the Triple Flip). Of this total, \$727,763 is the Town share of the Sales Tax proceeds returned to Contra Costa County from the State Board of Equalization for online sales, representing approximately 14.0% of the Town's Sales Tax receipts.

- Recreation Fees and Charges are forecast to total \$2,350,115, a 2.3% increase from prior year revenues of \$2,297,158. Recreation Fees and Charges remain constant based upon the number and types of programmable facilities available to the Town.
- Franchise Fees are forecast to total \$2,118,077, a 4.3% increase from prior year revenues of \$2,030,055. The increase is attributable to increased solid waste and recycling fee revenues under the new franchise agreement.
- All Other General Fund Revenues are forecast to total \$2,110,827, a 10.8% increase from prior year revenues of \$1,904,694. This is largely attributable to a 152.4% increase in Miscellaneous Revenue which reflects receipt of Successor Agency RPTTF funds to cover Town administrative costs.

Property Tax, Sales Tax, Recreation Fees and Charges and Franchise Fees account for 91.1% of the total General Fund revenue forecast for 2015/16.

Special Purpose

Special Purpose revenues are restricted to certain uses, and are tracked and accounted for in separate funds.

Special Purpose revenues are forecast to total \$8,369,507, a 2.9% decrease from prior year revenues of \$8,618,156.

- Lighting and Landscape Assessment District revenues are forecast to total \$3,132,011, a negligible increase from prior year revenues of \$3,130,328. This illustrates that the Town is experiencing little growth with assessments that are set at a flat rate.
- Building and Planning revenues are forecast to total \$2,548,256, a 3.8% increase from prior year revenues of \$2,454,620. This reflects continuation of the robust level of building and permitting activity that the Town has experienced since 2011.
- Gas Tax revenues are forecast to total \$954,614, a 15.3% decrease from prior year revenues of \$1,127,343 (down 30.1% from 2013/14 revenues of \$1,376,997). The reduction is attributable to slackening fuel demand, lower fuel prices, and the State diverting a portion of the funding previously returned to cities to pay State transportation debt service. The reduction will require the Town to reduce Street Maintenance and Transportation expenditures or otherwise backfill the loss.
- Measure J return to source revenues are forecast to total \$705,884, a decrease of 0.2% from prior year revenues of \$706,986.
- Clean Water Assessment revenues are forecast to total \$577,276, a decrease of 0.3% from prior year revenues of \$579,036. This illustrates that the Town is experiencing little growth, and assessments are set at a flat rate with no escalator.

These five revenues account for 94.6% of the Special Purpose revenue forecast for 2015/16.

Town as Successor Agency to the former Community Development Agency

Revenues received from the Redevelopment Property Tax Trust Fund (RPTTF) for payment of the Successor Agency Recognized Obligations are forecast to total \$2,174,464, a 0.7% increase from prior year revenues of \$2,159,108. The forecast includes repayment of funds owed to the Town by the former CDA, under the Re-entered Cooperation Agreement, as a result of the Superior Court of Sacramento judgement in the matter of Danville Successor Agency v. California Department of Finance.

Expenditures

For 2015/16, recommended expenditures total \$30,666,137 a 2.2% increase from projected 2014/15 expenditures of \$29,995,383.

For summary purposes, comparisons are drawn between “*Recommended 2015/16*” (proposed for 2015/16) and “*Projected 2014/15*” (estimated year-end actual for 2014/15).

Recommended *Operating Expenditures* total \$29,292,673, a 2.3% increase from prior year Operating Expenditures of \$28,637,291.

- *General Government* expenditures increase by \$66,263 or 4.1%, from \$1,618,418 to \$1,684,681. The increase is largely attributable to increased social media and outreach efforts through the Community Outreach Program, and one-time funding to prepare a Disaster Debris Management Plan through the Emergency Preparedness Program.
- *Police Services* expenditures increase by \$45,625 or 0.5%, from \$8,668,028 to \$8,713,653. This small increase is attributable to a reduction in pension costs for sworn personnel, which largely offsets the salary increase due for 2015/16. Police services continue to be effectively provided through a contract with the Contra Costa County Sheriff's Office.
- *Administrative Services* expenditures decrease by \$9,301 or 0.2%, from \$3,685,170 to \$3,675,869. Risk Management costs increase by 58% due to increased liability insurance costs. This increase is offset by reductions in other program costs, including a 20.2% reduction in Asset Replacement costs due to replacing fewer vehicles, and a 7.8% reduction in Economic Development costs due to one-time 2014/15 costs to fund the new Economic Development Plan.
- *Development Services* expenditures decrease by \$464,558 or 10.1% from \$4,611,576 to \$4,147,018. The decrease is attributable to shifting \$503,499 in street sweeping, storm drain maintenance and traffic signal maintenance costs previously allocated to the Clean Water Program and Transportation, into Maintenance Services to more accurately reflect where the services are actually provided.

- Maintenance Services expenditures increase by \$859,236 or 13.8%, from \$6,236,831 to \$7,096,107. The increase is attributable to the addition of \$503,499 in street sweeping, storm drain maintenance and traffic signal maintenance costs, which were previously allocated to the Clean Water Program and Transportation in Development Services; the addition of one additional Maintenance Worker in Building Maintenance and increased contract costs in Parks and Roadside Maintenance.
- Recreation, Arts and Community Services expenditures increase by \$158,076 or 4.1%, from \$3,817,268 to \$3,975,344. Library Services costs associated with funding expanded library hours, and the Community Events (formerly Town-wide Special Events) program have been shifted into Recreation, Arts and Community Services for 2015/16. Increased Recreation Management costs reflect the one-time cost associated with preparation of a new Arts and Parks Strategic Plan. The cost recovery rate for Recreation, Arts and Community Services Programs remains strong at 75.7%.

The Town delivers municipal services through a combination of Town personnel, contracted and privatized services, and partnerships with other agencies. Total expenditures are allocated 40.3% for permanent and temporary Town staffing, 39.9% for contracted services and 19.8% for Administration, Materials, Supplies and Equipment, and Program Activities.

Town as Successor Agency to the former Community Development Agency

Successor Agency expenditures total \$1,373,464, a 1.1% increase from prior year expenditures of \$1,358,092. Expenditures include debt service obligations of \$1,164,826 and administrative costs of \$208,638 as listed on the Recognized Obligations Payment Schedule (ROPS) filed with the State Department of Finance and the Contra Costa County Auditor-Controller.

Town-wide Lighting and Landscape Assessment District 1983-1

The Town-wide Lighting and Landscape Assessment District (LLAD) funds maintenance of roadside landscaping and street lighting, and 50% of public parks and buildings maintenance. LLAD revenues include annual property assessments set pursuant to Proposition 218, and fund transfers from the General Fund, Asset Replacement Fund and the CIP. Assessments are set at fixed rates and were last increased in 2003.

LLAD expenditures include operating expenses, capital expenses, asset replacement and overhead costs that are allocated based upon a current cost allocation plan.

The following table illustrates total Lighting and Landscape Fund Activity for 2015/16:

LLAD Zone	Operating & Capital Expenses	Assessment Revenue	% Assessment Revenue	Difference	Transfer In/ G.F. Subsidy	Net Change in Fund Balance
A	\$ 749,238	\$ 579,363	77.3%	(\$ 169,875)	\$ 150,000	(\$ 19,875)
B	\$ 950,981	\$ 751,955	79.1%	(\$ 199,026)	\$ 0	(\$ 199,026)
C	\$ 809,503	\$ 669,074	82.7%	(\$ 140,429)	\$ 0	(\$ 140,429)
D	<u>\$1,529,523*</u>	<u>\$1,131,619</u>	<u>74.0%</u>	<u>(\$ 397,904)</u>	<u>\$ 300,000</u>	<u>(\$ 97,904)</u>
	\$4,039,245	\$3,132,011	77.5%	(\$ 907,234)	\$ 450,000	(\$ 457,234)

* includes 50% of total expenses attributable to parks and buildings maintenance

Total recommended LLAD expenses, including operating, capital and overhead are projected to total \$4,039,245, a 5.4% decrease from prior year expenses of \$4,269,787.

Assessment revenues and transfers in are projected to total \$3,582,011, a 10.2% decrease from the prior year total of \$3,990,810. Assessment revenues of \$3,132,011 are increased by .001% above prior year revenues of \$3,130,328, and transfers in of \$450,000 are reduced by 42.3% from prior year transfers in of \$780,482. In total, 77.5% of LLAD costs will be funded through assessment revenues, with the remaining 22.5% funded through transfers in from the General Fund, and available fund balance.

Net change in total LLAD fund balance is a reduction of \$457,234, from \$3,284,604 to \$2,827,370.

Transfers and Designations

Recommended General Fund transfers and designations for 2015/16 total \$4,293,202, an increase of 48% over prior year transfers and designations of \$2,901,547.

Capital Improvement - Recommended General Fund transfers include \$2,600,000 to fund the Pavement Management Program and \$1,243,203 for CIP General Purpose.

Lighting and Landscaping - Recommended General Fund transfers total \$450,000 to subsidize LLAD operating costs in benefit Zones A and D.

Operating Reserve Policy

Per Resolution No. 35-98, Town Council policy is to maintain an Operating Reserve equivalent to 20% of the operating budget. For 2015/16, a minimum Operating Reserve of \$5,858,535 is required to meet the Town Council policy. The Operating Reserve is currently funded at \$11,111,504, or 38% of the recommended 2015/16 Operating Budget and well in excess of the 20% called for by Town Council policy.

Staffing and Employee Costs

Recommended 2015/16 staffing totals remain unchanged from 2014/15. This includes 90.75 FTE permanent employees, 30.0 FTE contract employees (sworn police officers) provided through the Contra Costa County Sheriff's Office, and 33.5 FTE part-time temporary employees.

A total of 1.5 FTE permanent employees are reallocated through eliminating 1.5 FTE Community Services Officer positions in Police Services Management, and adding 0.5 FTE Community Events Coordinator in Recreation, Arts and Community Services - Community Events, and 1.0 FTE Maintenance Worker in Building Maintenance.

Total employee expenses are recommended to increase by 3.5%, from \$10,394,490 to \$10,757,374. The increase includes: funding for the 0.5 FTE Community Events Coordinator and the 1.0 FTE Maintenance Worker, a merit-based pay increase for eligible employees, and an increase in the Town-funded portion of employee medical coverage. The Town does not provide COLA increases.

Employee salary ranges are adjusted by 5% to reflect and offset CPI since the last range adjustment in 2013. Salary range adjustments do not adjust employee salaries, unless the range adjustment causes an employee's salary to drop below the bottom of the salary range.

The Town does not participate in either CalPERS or Social Security. Because employees receive a 401 type defined contribution pension plan with no Town-funded retirement medical benefits, the Town has no unfunded pension or OPEB liabilities.

Master Fee Schedule

The Town Council annually reviews all Town Fees and Charges, and adopts a Master Fee Schedule for User and Cost Recovery Fees. For 2015/16, Town Fees and charges are largely unchanged from the prior year, with the following exceptions:

General Government (Miscellaneous and City Clerk) - No changes.

Administrative Services - Finance - No changes.

Development Services - Building - No changes.

Development Services - Engineering - No changes.

Police Services - DUI Emergency Response Reimbursement Fees are adjusted to reflect 2015/16 sworn personnel costs. Straight time costs are reduced from \$117.20 to \$115.15 for Officers and \$132.75 to \$130.32 for Sergeants; Overtime costs are increased from \$64.07 to \$66.91 for Officers and \$74.11 to \$77.39 for Sergeants. No other changes.

Recreation, Arts, and Community Services - Two changes are recommended, both of which are revenue neutral: picnic area reservations will be charged on a per picnic table basis to coincide with the new Active Net software system; hourly rates associated with the banquet halls at both Community Centers and the Veterans Memorial Building have been adjusted to combine room rental and AV costs (previously these were charged separately which led to some confusion and dissatisfaction on the part of renters).

Development Services - Planning - Pass through costs collected for the State Department of Fish and Game pursuant to AB 3158 are increased as follows: Environmental NOD fees for a Negative Declaration are increased from \$2,044 to \$2,210; Environmental NOD fees for an EIR are increased from \$2,839 to \$3,069. No other changes.

TEN-YEAR FORECASTS

Ten-year forecasts cover fiscal years 2015/16 through 2024/25. These forecasts are updated annually to assist with planning and to ensure on-going sustainability of service delivery based upon availability of revenues.

Revenues

Ten-year forecasts project a 10.6% increase in total revenues, from \$34,159,567 in 2015/16 to \$37,784,425 in 2024/25.

General Fund Revenues are projected to increase by 14.2% from \$23,615,597 to \$26,980,591. Special Revenues are projected to increase by 1.3% from \$8,326,317 to \$8,431,694. Successor Agency revenues are projected to offset the recognized obligations of the Agency including repayment of the outstanding \$9.26 million loan owed to the Town by the former CDA. Projections include no increases to current LLAD assessments, Police funds (SLESF, Abandoned Vehicle Abatement or Asset Seizure), Gas Tax revenues or Donations.

Operating Expenditures

Forecasts project a 22.5% increase in operating expenditures, from \$29,292,673 in 2015/16 to \$35,870,364 in 2024/25, and assume continued operation at 2015/16 staffing levels. Successor Agency expenditures for debt service and administrative costs are projected to decrease by 3.3% from \$1,373,464 to \$1,328,950.

Transfers and Designations

Forecasts project average annual General Fund transfers of \$2,973,088 for Capital Improvement purposes including Pavement Management and CIP General Purpose, and \$840,000 for LLAD operating over the next ten years. Transfer for LLAD capital expenditures include \$40,000 per year for FY 2015/16 through FY 2018/19 and \$20,000 for FY 2019/20.

The ten-year forecast shows that Town operations will continue to be sustainable through 2024/25, assuming that the Town continues to operate at current service levels and utilizes accumulated reserves to augment new revenues.

2015/2016 APPROPRIATIONS LIMIT

Proposition 4, passed by the voters in 1978, requires the Town Council to adopt an annual limit which fixes the amount of general tax revenue that can be appropriated in one fiscal year. Any excess must be returned to the taxpayers. The limit is adjusted annually using adjustment factors provided by the State Department of Finance.

Proposition 111, passed by the voters in June 1990, allows the Town Council to annually choose which population factor is used to calculate the appropriation limit. The Town Council may choose either: 1) population growth within the Town *or* 2) population growth within Contra Costa County. The chosen population adjustment factor is then multiplied by the annual growth in California per capita income to arrive at a total annual adjustment factor.

For 2015/16, population growth within Danville is 1.12%, population growth within Contra Costa County is 1.28%, and the annual growth in California per capita income is 3.82%. Therefore, the adjustment factor most advantageous to Danville is derived by multiplying population growth within Contra Costa County by the annual growth in California per capita income, resulting in a total growth factor of 5.14%. Increasing the 2014/15 appropriation limit by 5.14% results in a 2015/16 appropriation limit of \$34,373,983.

FY 2015/16 General Fund revenues forecast to total \$23,615,597, of which \$20,840,829 is subject to the Proposition 111 appropriation limit. Town revenues subject to Proposition 111 are well below the appropriation limit and no Proposition 111 constraints are projected in the ten-year financial forecast.

The following table illustrates the growth in the Town’s Proposition 111 Appropriation limit over the past five years:

	<u>2011/12</u>	<u>2012/13</u>	<u>2013/14</u>	<u>2014/15</u>	<u>2015/16</u>
Prior Year Limit	\$28,484,912	\$29,348,803	\$30,708,031	\$32,448,140	\$32,690,770
Population % Increase	1.0051	1.0083	1.0052	1.0098	1.0128
Inflation % Increase	1.0251	1.0377	1.0512	0.9977	1.0382
Population % x Inflation %	1.0303	1.0463	1.0566	1.0074	1.0514
Prop 111 Limit	\$29,348,803	\$30,708,031	\$32,448,140	\$32,690,770	\$34,373,983
Increase from Prior Year	\$863,891	\$1,359,228	\$1,740,109	\$242,630	\$1,683,213

2015/16 – 2019/20 CAPITAL IMPROVEMENT PROGRAM

The Town's Five-Year Capital Improvement Program (CIP) identifies current and future capital needs, and sources of funding required in order to meet those needs. Review and approval of the CIP includes appropriating funding for all 2015/16 projects. Future years 2016/17 through 2019/20 are included for planning purposes only.

A total of 30 separate projects are recommended for 2015/16, with recommended appropriations totaling \$5,961,803.

Parking in and around downtown continues to be a high Town priority. The following projects have been added to the CIP to continue the Town's efforts to address this need:

- C-592 – Rose Street Parking Facility – Project involves land acquisition, design and construction of a new parking facility that will increase the supply of public parking by approximately 150-200 new spaces in order to support downtown businesses, particularly in the area north of Diablo Road.
- C-594 – Student Parking at San Ramon Valley High School - In partnership with the San Ramon Valley Unified School District, this project would address the significant student parking deficiency that currently exists on the San Ramon Valley High School campus by constructing 200 new student parking spaces in conjunction with the classroom modernization project scheduled to occur in 2017/18. This project would benefit students, residents and downtown businesses.
- B-597 – Village Theatre Parking Lot Expansion – Project would add 12 new spaces to the existing Village Theatre Lot by eliminating one tree and redesigning the west end of the lot.

Prior year appropriations of \$3,001,278 remain to be expended for projects that are in the planning, design or construction phase. This backlog has been reduced significantly over the past several years. Total recommended 2015/16 plus prior year appropriations amount to \$8,963,081 in design and construction activity that will be funded and awaiting completion.

Pavement Management Program

A major component of the CIP is the Pavement Management Program which allows the Town to perform major pavement maintenance on public streets including slurry seals and pavement overlays. The goal of the Program is to maintain a minimum average "Pavement Condition Index" (PCI) of 70 Town-wide. The Town's current average Town-wide PCI is 76.

Recommended 2015/16 expenditures total \$3,000,000 for Pavement Management, including appropriations of \$2,600,000 from the General Fund and \$400,000 in Measure J funds.

SUMMARY

The Town's overall financial condition continues to be excellent. The draft 2015/16 Budget continues the Town's practice of providing quality municipal services that address highest priority community needs.

A total of \$36,627,940 in expenditures and appropriations are recommended for 2015/16. This includes Operating Expenditures of \$29,292,673, Successor Agency costs of \$1,373,464, and capital appropriations of \$5,961,803.

The Budget is balanced while maintaining an Operating Reserve equivalent to 38% of the total Operating Budget. The Town has no unfunded future liabilities related to employee or other costs.

Recommended 2015/16 capital projects are fully funded from available CIP Funds, with no debt. Adequate reserves continue to be maintained in all capital fund areas toward completing high priority future year projects. Capital appropriations are increasingly focused on the Pavement Management Program to ensure maintenance of a minimum average Town-wide PCI of 70 (current Town-wide PCI is 76).

Successor Agency expenditures reflect enforceable obligations approved as part of the Recognized Obligation Payment Schedule (ROPS) submitted by the Agency, and approved by the Town Council, Successor Agency Oversight Board and the State Department of Finance.

Ten-year forecasts project some erosion of current service levels, as a result of slow revenue growth and increased operating costs. However, the Town is continuing on a course that is fiscally sustainable for the long term.

All necessary steps continue to be taken to ensure successful operation in a post recessionary fiscal climate. Revenues and expenditures will continue to be carefully and constantly monitored to ensure a balanced budget; and the Town will continue to offer the best possible service to continue supporting that the quality of life that Danville residents and businesses desire and expect.

PUBLIC CONTACT

Posting of the meeting agenda serves as notice to the general public.

A schedule for review and consideration of the 2015/16 Operating Budget and Capital Improvement Program was posted on the Town website on April 24, 2015. The draft Budget and CIP were reviewed by the Town Council at four public study sessions that were held on May 5, 12, 19 and 26, 2015. A draft of the Budget and CIP was posted on the Town's website for public review on April 24, 2015, and the final draft was posted on the Town's website for public review on June 1, 2015.

FISCAL IMPACT

Sufficient revenues are available to fund all 2015/16 expenditures contained in the 2015/16 Operating Budget and Capital Improvement Program, while maintaining adequate operating and capital reserve and contingency levels.

RECOMMENDATION

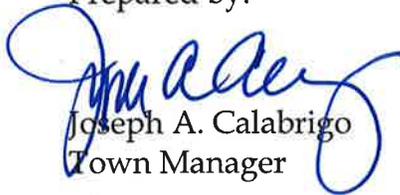
Adopt Resolution No. 46-2015: approving the 2015/16 Operating Budget and setting the 2015/16 Appropriation Limit;

Adopt Resolution No. 47-2015: approving the 2015/16 through 2019/20 Capital Improvement Program and appropriating funds for 2015/16 capital projects;

Adopt Resolution No. 48-2015SA: approving the 2015/16 Operating Budget for the Successor Agency to the former Community Development Agency of the Town of Danville; and,

Adopt Resolution No. 49-2015, approving the 2015/16 Master Fee Schedule for User and Cost Recovery Fees

Prepared by:



Joseph A. Calabrigo
Town Manager



Lani Ha
Finance Manager



Steven C. Lake
Development Services Director

Attachments A - Resolution No. 46-2015
 B - Resolution No. 47-2015
 C - Resolution No. 48-2015SA
 D - Resolution No. 49-2015

RESOLUTION NO. 46-2015

**APPROVING THE 2015/16 OPERATING BUDGET
AND SETTING THE 2015/16 APPROPRIATION LIMIT**

WHEREAS, an Operating Budget for FY 2015/16 was submitted to the Town Council on April 21, 2015; and

WHEREAS, the Town Council held four public study sessions on May 5, May 12, May 19 and May 26, 2015 to review the draft FY 2015/16 Operating Budget; and

WHEREAS, the Town Council accepted public testimony and studied the proposed Operating Budget; and

WHEREAS, the emphasis in the Operating Budget is focused upon addressing the highest priority service delivery needs as identified by the community and established by the Town Council, including maintaining and promoting:

- public safety and emergency preparedness
- positive community appearance
- development standards that retain the Town's special history and character
- a broad range of recreational and enrichment opportunities for youth, teens, adults and seniors
- economic vitality and growth
- a proactive regional presence, and
- community celebrations and special events; and

WHEREAS, the Operating Budget proposes programmatic service levels which are within the Town's financial means, while reserving funds for capital projects, meeting debt service obligations, and adequate reserve and contingency levels; and

WHEREAS, sufficient revenues are available to fund all 2015/16 expenditures; and

WHEREAS, the Town Council is required to adopt an appropriation limit for proceeds of taxes pursuant to Proposition 111 passed by the voters in June 1990; and

WHEREAS, this limit fixes the amount of general tax revenue that can be appropriated in a given fiscal year; and

WHEREAS, any excess revenue must be returned to the taxpayers; and

ATTACHMENT A

WHEREAS, pursuant to Proposition 111, the Town Council has selected the growth in California per capita income and population growth within the County as the adjustment factors for FY 2015/16; now therefore, be it

RESOLVED that the Danville Town Council hereby:

1. Adopts the 2015/16 Operating Budget as recommended;
2. Appropriates Town Revenues, Fund Balances and Special Revenues totaling \$29,292,673 for 2015/16 Operating Expenditures;
3. Sets the FY 2015/16 Appropriation Limit at \$34,373,983;
4. Sets FY 2015/16 Employee Salary Ranges as shown on Exhibit A;
5. Directs the Town staff to publish the 2015/16 Operating Budget; and
6. Directs the Town Manager to implement the 2015/16 Operating Budget.

APPROVED by the Danville Town Council at a regular meeting on June 16, 2015, by the following vote:

AYES:

NOES:

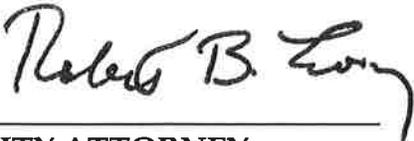
ABSTAINED:

ABSENT:

MAYOR

APPROVED AS TO FORM:

ATTEST:



CITY ATTORNEY

CITYCLERK

TOWN OF DANVILLE
SALARY RANGES (effective July 1, 2015)

EXHIBIT A

CLASSIFICATION	2015/16	
	MINIMUM	MAXIMUM
<u>Office</u>		
Administrative Assistant	\$ 3,814	\$ 5,224
Secretary II	\$ 3,215	\$ 4,404
Secretary I	\$ 2,699	\$ 3,656
<u>General Government</u>		
City Clerk	\$ 6,539	\$ 8,957
Emergency Services Manager	\$ 6,539	\$ 8,957
Assistant to the Town Manager	\$ 6,166	\$ 8,447
Public Information Coordinator	\$ 5,468	\$ 7,490
<u>Police Services</u>		
School Program Coordinator	\$ 4,311	\$ 5,905
Community Services Officer	\$ 3,572	\$ 4,894
<u>Administrative Services</u>		
Administrative Services Director	\$ 10,517	\$ 14,408
Finance Manager/Treasurer	\$ 7,615	\$ 10,431
Human Resources Manager	\$ 7,615	\$ 10,431
Information Systems Manager	\$ 7,615	\$ 10,431
Economic Development Manager	\$ 6,539	\$ 8,957
Accounting Analyst	\$ 5,468	\$ 7,490
Information Systems Analyst	\$ 5,468	\$ 7,490
Information Systems Technician	\$ 4,522	\$ 6,195
Human Resources Technician	\$ 4,311	\$ 5,905
Accounting Technician	\$ 3,814	\$ 5,224
Account Clerk II	\$ 3,572	\$ 4,894
Account Clerk I	\$ 2,669	\$ 3,656
<u>Development Services</u>		
Development Services Director	\$ 10,517	\$ 14,408
City Engineer	\$ 8,779	\$ 11,619
Chief Building Official	\$ 7,615	\$ 10,431
Chief of Planning	\$ 7,615	\$ 10,431
Senior Civil Engineer	\$ 7,056	\$ 9,666
Landscape Architect	\$ 6,539	\$ 8,957
Principal Planner	\$ 6,539	\$ 8,957
Transportation Manager	\$ 6,539	\$ 8,957

CLASSIFICATION	2015/16	
	MINIMUM	MAXIMUM
<u>Development Services - cont'd</u>		
Associate Civil Engineer	\$ 6,166	\$ 8,447
Development Coordinator	\$ 6,166	\$ 8,447
Plans Examiner	\$ 6,166	\$ 8,447
Senior Building Inspector	\$ 6,166	\$ 8,447
Associate Planner	\$ 5,468	\$ 7,490
Cleanwater Program Coordinator	\$ 5,468	\$ 7,490
Traffic Engineering Associate	\$ 5,468	\$ 7,490
Civil Engineering Assistant	\$ 5,468	\$ 7,490
Building Inspector	\$ 5,099	\$ 6,985
Junior Civil Engineer	\$ 5,099	\$ 6,985
Public Works Inspector	\$ 5,099	\$ 6,985
Assistant Planner	\$ 4,866	\$ 6,666
Program Analyst	\$ 4,866	\$ 6,666
Code Enforcement Officer	\$ 4,522	\$ 6,195
Development Services Technician	\$ 4,073	\$ 5,488
<u>Maintenance Services</u>		
Maintenance Services Director	\$ 10,077	\$ 13,389
Maintenance Superintendent	\$ 6,539	\$ 8,957
Maintenance Supervisor	\$ 5,468	\$ 7,490
Maintenance Specialist	\$ 4,311	\$ 5,905
Maintenance Coordinator	\$ 4,311	\$ 5,905
Maintenance Worker II	\$ 3,572	\$ 4,894
Maintenance Worker I	\$ 3,215	\$ 4,404
<u>Recreation, Arts & Community Services</u>		
Recreation Services Manager	\$ 7,615	\$ 10,431
Program Supervisor	\$ 5,468	\$ 7,490
Program Coordinator	\$ 4,311	\$ 5,905
Facilities Attendant	\$ 3,215	\$ 4,404
<u>Temporary Positions (hourly)</u>		
Technical Specialist	\$ 24.25	\$ 33.50
Clerical Assistant	\$ 15.00	\$ 24.25
Program Specialist	\$ 15.00	\$ 24.25
Parking Enforcement Officer	\$ 13.25	\$ 22.50
Parks/Field Prep Worker	\$ 13.25	\$ 22.50
Program Assistant	\$ 13.25	\$ 22.50
Building Attendant	\$ 12.25	\$ 20.00
Police Aide	\$ 12.25	\$ 20.00
Program Leader	\$ 10.00	\$ 13.25

RESOLUTION NO. 47-2015

APPROVING THE 2015/16 THROUGH 2019/20 CAPITAL IMPROVEMENT PROGRAM AND APPROPRIATING FUNDS FOR 2015/16 CAPITAL PROJECTS

WHEREAS, Government Code Section 65401 requires the Town of Danville to make a determination that the 2015/16 through 2019/20 Capital Improvement Program is in conformance with the Town of Danville General Plan; and

WHEREAS, Government Code Sections 65302 et seq. require that the Town of Danville must take into consideration future capital facilities when planning for the development of the community; and

WHEREAS, the Contra Costa Transportation Authority Growth Management Program requires that the Town develop a five-year capital improvement program; and

WHEREAS, the Town of Danville staff has prepared the 2015/16 through 2019/20 Capital Improvement Program; and

WHEREAS, the Planning Commission will review the 2015/16 through 2019/2020 Capital Improvement Program after adoption as needed and consider findings in conformance with the Town of Danville General Plan; and

WHEREAS, the public notice of this action was given in all respects as required by law; and

WHEREAS, the Town Council did hear and consider all reports, recommendations, and testimony submitted and presented at the hearing; and

WHEREAS, the Town Council has determined that the additional funding requested is available from funding sources as shown within the 2015/16 through 2019/20 Capital Improvement Program; now, therefore, be it

RESOLVED, that the Town Council hereby:

1. Adopts the 2015/16 through 2019/2020 Capital Improvement Program as recommended, including new projects, subject to the findings of conformance to the General Plan as determined by the Planning Commission;
2. Appropriates \$5,961,803 for 2015/16 capital improvement projects as shown on Table A in the 2015/16 Capital Improvement Program;

ATTACHMENT B

3. Directs the Town staff to publish the 2015/16 through 2019/20 Capital Improvement Program; and
4. Directs the Town Manager to implement the 2015/16 through 2019/20 Capital Improvement Program.

APPROVED by the Danville Town Council at a regular meeting on June 16, 2015 by the following vote:

AYES:

NOES:

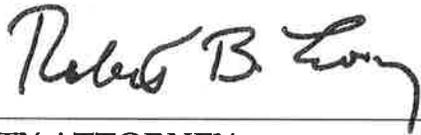
ABSTAINED:

ABSENT:

MAYOR

APPROVED AS TO FORM:

ATTEST:



CITY ATTORNEY

CITY CLERK

RESOLUTION NO. 48-2015SA

**APPROVING THE 2015/16 OPERATING BUDGET FOR THE SUCCESSOR
AGENCY TO THE FORMER COMMUNITY DEVELOPMENT AGENCY OF
THE TOWN OF DANVILLE**

WHEREAS, a draft FY 2015/16 Operating Budget for the Successor Agency was submitted to the Town Council on April 21, 2015; and

WHEREAS, the Town Council held four public study sessions on May 5, May 12, May 19 and May 26, 2015, to discuss the proposed Budget; and

WHEREAS, sufficient revenues are available to fund all FY 2015/16 Successor Agency expenditures; now therefore, be it

RESOLVED that the Town Council, acting in their capacity as Successor Agency to the former Community Development Agency of the Town of Danville, hereby appropriates \$1,373,464 and adopts the Successor Agency Budget for FY 2015/16.

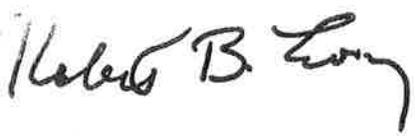
APPROVED by the Danville Town Council at a regular meeting on June 16, 2015, by the following vote:

- AYES:**
- NOES:**
- ABSTAINED:**
- ABSENT:**

CHAIR

APPROVED AS TO FORM:

ATTEST:



AGENCY ATTORNEY

AGENCY SECRETARY

RESOLUTION NO. 49-2015

**ADOPTING THE 2015/16 MASTER FEE SCHEDULE
FOR USER AND COST RECOVERY FEES**

WHEREAS, the Town of Danville charges facility use fees for the rental and use of Town-owned and/or maintained facilities; and

WHEREAS, the Town charges City Clerk, Finance and Police processing fees for the purpose of recovering the reasonable costs of providing these services; and

WHEREAS, the Town charges Development Services processing fees for Planning, Building, Engineering and Transportation for the purpose of recovering the reasonable costs of providing these services; and

WHEREAS, pursuant to Government Code Section 66014(b), cities are authorized to charge and collect fees on development in order to pay for the reasonable costs of preparing and revising planning documents including, but not limited to, the General Plan, Housing Element, special plans and zoning ordinance; and

WHEREAS, the Town Council has determined that pursuant to this statutory authority, it is appropriate to charge and collect a Comprehensive Planning Fee in an amount reasonably necessary to prepare and revise these planning documents, which fee shall be accounted for in a restricted account; and

WHEREAS, the Town Council has previously established such fees as part of the Danville Municipal Code and the annual Master Fee Schedule through resolution; and

WHEREAS, the Town Council conducted a public hearing to receive testimony regarding the proposed increase in user and cost recovery fees, notice of which hearing was provided as required by law; now, therefore, be it

RESOLVED, by the Danville Town Council that the Master Fee Schedule for User and Cost Recovery Fees, as set forth in Exhibit 1 attached hereto, is hereby adopted. Any increased Planning fees shall not go into effect until August 17, 2015, 62 days from adoption of this resolution. Until then, the existing fees shall remain in effect.

APPROVED by the Danville Town Council at a regular meeting on June 16, 2015, by the following vote:

ATTACHMENT D

AYES:
NOES:
ABSTAINED:
ABSENT:

MAYOR

APPROVED AS TO FORM:

ATTEST:



CITY ATTORNEY

CITY CLERK

Town of Danville



Master Fee Schedule

For User and Cost Recovery Fees

Fiscal Year 2015/16

Ordinance No. 98-06

Resolution 49-2015

Adopted by the Danville Town Council June 16, 2015

Effective July 1, 2015

Development Services and Community Development Fees

Effective August 16, 2015

EXHIBIT 1

Master Fee Schedule 2015/16

MISCELLANEOUS

	Fee For Service
Photo Copies	\$0.20 per sheet
Records Search	\$50 per hour
Plan Size Copies	\$2 per sheet
Off-Site Document Retrieval Fee	\$90 per document
Administrative Citation Late Fee	\$25
Hartz Avenue Banner Permit	\$200
Street Light Pole Banner Permit	\$100
Electrical Vehicle (EV) Charging Station Fee	\$0.30 per kwh

CITY CLERK

	Fee For Service
Notary Public	\$10/signature
City Clerk Certification	\$10/document
Certified Copy	\$5 first page, \$3 each additional page
Records on Flash Drive	\$1

FINANCE

	Fee For Service
Town Financial Plan ¹	\$25
Town Comprehensive Annual Financial Report ¹	\$25
Business License Name Listing	\$25
Business License Verification Letter	\$25
Returned Payment Item	\$25
Returned Payment Item (second time)	\$35
Other Business License fees per Ordinance 93-3	

¹The Town Financial Plan, the Town Comprehensive Annual Financial Report and the Town's Municipal Code are available on the Town's web site at www.danville.ca.gov

Master Fee Schedule 2015/16

POLICE

	Fee for Service
Accident Reports	\$5 each
Alarm Response Fee	No Fee – first offense \$50 – second offense \$150 – third offense \$300 – thereafter
A.B.C. Letter for One Day Sale Permit	\$35
Booking Fee Reimbursement	County Charge
Disturbance Call-back	\$60 per hour/officer for second or more calls
Failure to Obey Sign/Marking	\$45
Fingerprinting (Livescan)	\$30 plus agency fee as required
Fingerprinting (ink and card)	\$10 per card
Oversized Vehicle	\$60
Restricted Parking	\$45
Towed Vehicle Release	\$110
Trespass on Public Grounds	\$25
Non-Resident Child Seat Inspection	No Charge

Downtown Employee Parking Permits

Zone 1	\$25/year
Zone 2 & 3	\$50/year
DUI Emergency Response Reimbursement	Personnel Cost Officer: \$115.15/hr.; \$66.91 Overtime Sergeant: \$130.32/hr.; \$77.39 Overtime

Fees Assessed by Outside Agencies

Actual cost to include but not limited to the following:
Lab Costs to include:
Urine Test
Breath Test
Blood Test
Blood Withdrawal Services
Toxicology Analysis to include:
Acid/Neutral Drug Screen
Basic Drug Screen
Comprehensive Drug Screen
Specialty Drug Screens
Rush Analysis

Master Fee Schedule 2015/16

RECREATION, ARTS AND COMMUNITY SERVICES

Community Facilities (Resident)	Resident Fee for Service			
	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*
Danville Community Center				
Valley Oak & Las Trampas	\$157	\$222	\$272	\$91
Valley Oak	\$140	\$193	\$244	\$80
Las Trampas Room	\$40	\$52	\$64	\$20
Kitchen	\$68	\$74	\$76	\$34
Arts & Crafts Room	\$24	\$35	\$40	\$12
Lounge	\$24	\$35	\$40	\$12
Bandstand	\$68	\$74	\$76	\$34
Town Green Hourly	\$45	\$55	\$67	\$23
Town Green Daily (fee based on use)	\$164	\$210	\$263	\$82
Library				
Mt. Diablo Room	\$44	\$62	\$72	\$23
Town Meeting Hall				
Auditorium	\$59	\$86	\$120	\$30
Village Theatre				
Art Gallery	\$42	\$54	\$67	\$21
Hourly Rate/2 hour min.	\$66	\$84	\$117	\$33
Pre-Production/Load-in Rate	\$49	\$65	\$88	\$25
Ticket Surcharge	Actual	Actual	Actual	Actual
Veterans Memorial Building				
Main Hall (Small)	\$57	\$74	\$98	\$30
Main Hall (Medium)	\$70	\$104	\$133	\$34
Main Hall (Large)	\$140	\$193	\$244	\$80
Kitchen (fee based on use)	\$68	\$74	\$76	\$34
Classroom - Senior Wing	\$60	\$86	\$120	\$30
Arts & Crafts - Senior Wing	\$24	\$35	\$40	\$12
Conference Room	\$19	\$24	\$28	\$9
Oak Hill Park Community Center				
Banquet Room	\$140	\$193	\$244	\$80
Room (Small)	\$24	\$34	\$44	\$12
Rooms (Medium)	\$41	\$53	\$77	\$21
Rooms (Large)	\$59	\$86	\$120	\$30
Kitchen (fee based on use)	\$66	\$72	\$74	\$33
Large Grass Area Hourly	\$45	\$55	\$67	\$23
Large Grass Area Daily (fee based on use)	\$164	\$210	\$263	\$82
Hap Magee Ranch Park				
Swain House				
Full Facility Hourly	\$71	\$125	\$157	\$36
Full Facility Daily (fee based on use)	\$622	\$834	\$1,070	\$312
Cottage				
Full Facility Hourly	\$71	\$125	\$157	\$36
Full Facility Daily (fee based on use)	\$622	\$834	\$1,070	\$312
Magee House				
Full Facility Hourly	\$120	\$130	\$164	\$60
Full Facility Daily (fee based on use)	\$806	\$1,036	\$1,271	\$403
Meadow				
Meadow Hourly	\$104	\$125	\$139	\$52
Meadow Daily	\$468	\$515	\$542	\$229
Gazebo	\$70	\$76	\$77	\$34

*Applicable to government agencies.

Master Fee Schedule 2015/16

RECREATION, ARTS AND COMMUNITY SERVICES

Non-Resident Fee for Service

Community Facilities (Non-Resident)	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*
Danville Community Center				
Valley Oak & Las Trampas	\$191	\$273	\$335	\$91
Valley Oak	\$169	\$236	\$300	\$80
Las Trampas Room	\$50	\$65	\$80	\$20
Kitchen	\$85	\$92	\$95	\$34
Arts & Crafts Room	\$30	\$44	\$50	\$12
Lounge	\$30	\$44	\$50	\$12
Bandstand	\$85	\$92	\$95	\$34
Town Green Hourly	\$56	\$70	\$83	\$23
Town Green Daily (fee based on use)	\$205	\$264	\$329	\$82
Library				
Mt. Diablo Room	\$55	\$77	\$90	\$23
Town Meeting Hall				
Auditorium	\$75	\$108	\$150	\$30
Village Theatre				
Art Gallery	\$52	\$67	\$83	\$21
Hourly Rate/2 hour min.	\$83	\$105	\$146	\$33
Pre-Production/Load-in Rate	\$61	\$81	\$110	\$25
Ticket Surcharge	Actual	Actual	Actual	Actual
Veterans Memorial Building				
Main Hall (Small)	\$71	\$92	\$123	\$30
Main Hall (Medium)	\$86	\$129	\$166	\$34
Main Hall (Large)	\$169	\$236	\$300	\$80
Kitchen (fee based on use)	\$85	\$92	\$95	\$34
Classroom - Senior Wing	\$75	\$108	\$150	\$30
Arts & Crafts - Senior Wing	\$30	\$44	\$50	\$12
Conference Room	\$24	\$30	\$35	\$9
Oak Hill Park Community Center				
Banquet Room				
Room (Small)	\$30	\$44	\$55	\$12
Rooms (Medium)	\$51	\$67	\$94	\$21
Rooms (Large)	\$75	\$108	\$150	\$30
Kitchen (fee based on use)	\$83	\$90	\$93	\$33
Large Grass Area Hourly	\$56	\$70	\$83	\$23
Large Grass Area Daily (fee based on use)	\$205	\$264	\$329	\$82
Hap Magee Ranch Park				
Swain House				
Full Facility Hourly	\$88	\$157	\$196	\$36
Full Facility Daily (fee based on use)	\$778	\$1,043	\$1,338	\$312
Cottage				
Full Facility Hourly	\$88	\$157	\$196	\$36
Full Facility Daily (fee based on use)	\$788	\$1,043	\$1,338	\$312
Magee House				
Full Facility Hourly	\$150	\$163	\$205	\$60
Full Facility Daily (fee based on use)	\$1,008	\$1,295	\$1,589	\$403
Meadow				
Meadow Hourly	\$129	\$157	\$174	\$52
Meadow Daily	\$585	\$645	\$678	\$229
Gazebo	\$88	\$84	\$97	\$34

*Applicable to government agencies.

Master Fee Schedule 2015/16

RECREATION, ARTS AND COMMUNITY FACILITIES

Community Facilities (Resident)	Resident Fee for Service			
	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*
Town-Managed SRVUSD Facilities				
Baldwin Elementary School				
Multi-Use Room	N/A	SRVUSD†	SRVUSD†	SRVUSD†
Diablo Vista Middle School				
Community Gym	N/A	SRVUSD†	SRVUSD†	SRVUSD†
Los Cerros Middle School				
Community Gym	N/A	SRVUSD†	SRVUSD†	SRVUSD†
Monte Vista High School				
Community Pool	N/A	SRVUSD†	SRVUSD†	SRVUSD†
Lifeguard	N/A	\$21	\$21	\$21
Tennis Courts A, B, C & D	\$6/hour	\$8/hour	\$10/hour	\$6/hour
Tennis Courts E, F, G & H	N/A	SRVUSD†	SRVUSD†	SRVUSD†
San Ramon Valley High School				
Tennis Courts	N/A	SRVUSD†	SRVUSD†	SRVUSD†
†Rate based on the San Ramon Valley Unified School District Fee				
Park Facilities				
Group Picnics				
Diablo Vista, Hap Magee Ranch, Oak Hill, Osage Station & Sycamore Valley				
Half Day per Table	\$17	\$20	\$35	\$9
Sports Fields/Courts (hourly)				
Tennis Courts	\$6	\$8	\$11	\$6
Bocce Ball Courts	\$10	\$15	\$23	\$10
Baseball/Softball	\$10	\$15	\$23	\$10
Baseball with Grass Infield	\$20	\$30	\$44	\$20
Soccer	\$10	\$15	\$23	\$10
Other (hourly)				
Snack Shack (Sycamore Valley & Diablo Vista)	\$30	\$43	\$59	\$29
Lighting	\$22	\$22	\$22	\$22
Litter and Special Maintenance	\$48	\$48	\$48	\$48
			All Uses/ Groups	
Miscellaneous Fees				
Security/Cleaning/Damage Deposit (refundable)				
Community Facilities (including meadow and grass areas)			\$500/ea.	
Group Picnics up to 150			\$82/ea.	
Group Picnics over 150			\$124/ea.	
Sports Fields			\$250/ea.	

*Applicable to government agencies.

Master Fee Schedule 2015/16

RECREATION, ARTS AND COMMUNITY FACILITIES

Community Facilities (Non-Resident)	Non-Resident Fee for Service			
	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*
Town-Managed SRVUSD Facilities				
Baldwin Elementary School				
Multi-Use Room	N/A	SRVUSD†	SRVUSD†	SRVUSD†
Diablo Vista Middle School				
Community Gym	N/A	SRVUSD†	SRVUSD†	SRVUSD†
Los Cerros Middle School				
Community Gym	N/A	SRVUSD†	SRVUSD†	SRVUSD†
Monte Vista High School				
Community Pool	N/A	SRVUSD†	SRVUSD†	SRVUSD†
Lifeguard	N/A	\$21	\$21	\$21
Tennis Courts A, B, C & D	\$6/hour	\$8/hour	\$10/hour	\$6/hour
Tennis Courts E, F, G & H	N/A	SRVUSD†	SRVUSD†	SRVUSD†
San Ramon Valley High School				
Tennis Courts	N/A	SRVUSD†	SRVUSD†	SRVUSD†
†Rate based on the San Ramon Valley Unified School District Fee				
Park Facilities				
Group Picnics				
Diablo Vista, Hap Magee Ranch, Oak Hill, Osage Station & Sycamore Valley				
Half Day per Table	\$21	\$25	\$44	\$9
Sports Fields/Courts (hourly)				
Tennis Courts	\$8	\$10	\$14	\$6
Bocce Ball Courts	\$13	\$19	\$29	\$10
Baseball/Softball	\$13	\$19	\$29	\$10
Baseball with Grass Infield	\$25	\$38	\$55	\$20
Soccer	\$13	\$19	\$19	\$10
Other (hourly)				
Snack Shack (Sycamore Vly & Diablo Vista)	\$30	\$43	\$59	\$29
Lighting	\$22	\$22	\$22	\$22
Litter and Special Maintenance	\$48	\$48	\$48	\$48
			All Uses/ Groups	
Security/Cleaning/Damage Deposit (refundable)				
Community Facilities (including meadow and grass areas)			\$500/ea.	
Group Picnics up to 150			\$82/ea.	
Group Picnics over 150			\$124/ea.	
Sports Fields			\$250/ea.	

*Applicable to government agencies.

Master Fee Schedule 2015/16

RECREATION, ARTS AND COMMUNITY FACILITIES

Miscellaneous Fees (cont.)

Facility Attendants

	All Uses/Groups
Attendant - Minimum 2 hours	\$24/hour
Attendant Overtime	\$48/hour
Box Office Attendant	\$24/hour
Theatre Technician	\$24/hour
Theatre Technician Overtime	\$48/hour

Equipment

P.A. System	\$43/hour
Screen (Portable)	\$12/use
Flip Chart	\$15/use
Overhead Projector	\$12/use
Cocktail Tables	\$10/use
Wooden Chairs or White Ceremony Chairs	\$3/each
Piano	\$50/use
Piano (weekend use)	\$100/use
Umbrellas w/Stands	\$12/use
TV/DVD	\$28/use
Table Top Lectern	\$28/use
Full Length Lectern	\$32/use
Additional Microphones with/without Stands	\$28/use
Portable Hand-held Microphone Sound Unit	\$28/use
Additional Sound Equipment (2 microphone/2 monitors)	\$100/use
Follow Spot (including operator)	\$37/each
Moving Lights - Theatre	\$27/use
Moving Lights - Theatre (weekend use)	\$50/use
Lighting Design Fee	\$500/use

Facility Reservations/Permits

Photography/Filming Permit	\$326
Change Request	\$15/each
Unscheduled Rental Use	Two times hourly rate
Insurance Administration	\$17/booking
Cancellation Charge	\$77 minimum
Less than 30 days	100% of rental fee
Less than 60 days	50% of rental fee
Non-resident Surcharge	\$0

Sports Alliance

Soccer/Lacrosse Fields	\$5.70/hour
Baseball/Softball Fields	\$3.50/hour
Adult Soccer	\$26.70/hour
Equipment Removal	\$132/hour

Master Fee Schedule 2015/16

DEVELOPMENT SERVICES - Planning

Environmental Assessment

		Fee Additional Fees
Initial Study leading to standard Declaration of Environmental Significance (ND)	\$1,500	Consultant fee to prepare EIR plus 33%
Environmental Impact Report (EIR)		\$130 hourly after 17 hours of staff work
Initial Study leading to Mitigated Negative Declaration of Environmental Significance (MND)	\$2,250	Consultant fee to prepare MND plus 33%
Consultant prepared Mitigated Negative Declaration of Environmental Significance		\$50 to County Clerk with Notice of Determination
Notice of Exemption Projects	\$50	

Notice of Determination

Department of Fish & Game Notice of Determination Fee for ND or MND	\$2,210
Department of Fish & Game Notice of Determination Fee for EIR	\$3,069
Notice of Determination for County Clerk and remainder to F&G	\$50

Development Plan

Conceptual or Pre-submittal	\$900	\$130 hourly after 7 hours of staff work
Administrative - to include minor Scenic Hillside	\$600-\$1,200	
Public Hearing – Residential – Minor Projects	\$5,100	\$130 hourly after 40 hours of staff work
Public Hearing – Residential – Larger or More Complex Projects	\$7,650	\$130 hourly after 60 hours of staff work
Public Hearing – Non-residential Minor Projects	\$5,100	\$130 hourly after 60 hours of staff work
Public Hearing – Non-residential –Larger and/or More Complex Projects	\$7,650	\$130 hourly after 60 hours of staff work
Public Hearing – Scenic Hillside or Major Ridgeline – Minor Projects	\$5,100	\$130 hourly after 60 hours of staff work
Public Hearing – Scenic Hillside or Major Ridgeline – Larger and/or More Complex	\$7,650	\$130 hourly after 60 hours of staff work
Public Hearing – Final Development Plan Processed with PUD Application	\$1,350	
Public Hearing – Final Development Plan Processed with PUD Application or as an amendment	\$5,100	\$130 hourly after 40 hours of staff work
Administrative – Single Family	\$2,400	\$130 hourly after 23 hours of staff work
	\$2,400	\$130 hourly after 23 hours of staff work
Second Dwelling Unit – Public Hearing – over 1000 sq. ft.		Per Review
Traffic Study Review	\$675	

Master Fee Schedule 2015/16

DEVELOPMENT SERVICES - Planning

Land Use Permit

Temporary/Seasonal Use – Recurring Request/Event	\$150-\$450	
Temporary/Seasonal Use – Initial Request/Event	\$300-\$600	
Large Family Child Care Facility (8-14 children)	\$1,800	
Temporary Mobile Home	\$1,200	
Minor Project without Public Hearing	\$450-\$900	
Minor Item with Public Hearing	\$2,250	\$130 hourly after 17 hours of staff work
Child Care Facility (>14 children)	\$5,100	\$130 hourly after 40 hours of staff work
Congregate Care Facility	\$5,100	\$130 hourly after 40 hours of staff work
Major Item with Public Hearing	\$9,900	\$130 hourly after 76 hours of staff work
Telecommunication Permit requiring No Public Hearing	\$3,300	\$130 hourly after 25 hours of staff work
Telecommunication Permit requiring Public Hearing	\$5,100	\$130 hourly after 25 hours of staff work
Telecommunication – Permit Extension	\$900	
Traffic Study Review		\$350 per review after 2nd review
LUP combination with other permit	\$600	

Master Fee Schedule 2015/16

DEVELOPMENT SERVICES - Planning

Subdivision	Fee	Additional Fees
Major Subdivision – Smaller and/or Less Complex Projects	\$5,100	\$130 hourly after 40 hours of staff work
Major Subdivision – Larger and/or More Complex Projects	\$7,650	\$130 hourly after 60 hours of staff work
Traffic Study Review	\$975	Per Review
Minor Subdivision – Smaller and/or Less Complex Projects	\$5,100	\$130 hourly after 40 hours of staff work
Minor Subdivision – Larger and/or More Complex Projects	\$7,650	\$130 hourly after 60 hours of staff work
Time Extension for Major or Minor Subdivision	\$750	
Rezoning		
PUD – Rezoning – for Smaller and/or Less Complex Projects	\$6,600	\$130 hourly after 51 hours of staff work
PUD – Rezoning – for Larger and/or More Complex Projects	\$9,900	\$130 hourly after 76 hours of staff work
Traffic Study Review	\$975	Per Review
Rezoning - to standard Residential, Office, Industrial	\$5,100	\$130 hourly after 40 hours of staff work
Commercial Zoning Designation – Minor Project	\$5,100	\$130 hourly after 40 hours of staff work
Rezoning - to standard Residential, Office, Industrial - More Complex Project	\$9,900	\$130 hourly after 76 hours of staff work
Commercial Zoning Designation – More Complex Project	\$9,900	\$130 hourly after 76 hours of staff work
Variance		
Commercial or submitted in conjunction with other application	\$450-\$900	
Single Family Residence Processed as Administrative Permit - Complex - Moderate - Simple	\$1500 - \$1150 - \$800	For projects appealed to/or referred to Planning Commission for action - \$130 hourly after 11 hours of staff work
Public Hearing	\$2,250	

Master Fee Schedule 2015/16

DEVELOPMENT SERVICES - Planning

Sign	Fee	Additional Fees
Freestanding sign (with or without Design Review Board Review)	\$600	
Fee per each face copy change not requiring Design Review Board review	\$225	
Sign Requiring Design Review Board Review	\$450-\$950	
Master Sign Program less than five tenant spaces	\$1,200	
Master Sign Program five tenant spaces or more	\$1,500	
Temporary Promotional Sign Permit	No charge	
General Plan Amendment		
GPA's – Land Use Designation Change Submitted with PUD Rezoning	\$7,650	\$130 hourly after 60 hours of staff work
GPA's – Land Use Designation Change Submitted as Stand-alone Application	\$12,000	\$130 hourly after 92 hours of staff work
Traffic Study Review	\$975	Per Review
GPA's – Text Amendment	\$5,100	\$130 hourly after 40 hours of staff work
Design Review Board Variance		
Conceptual or Pre-submittal Administrative	\$750	
Minor Commercial	\$600-\$1,200	
	\$600-\$1,200	
	\$3,000	\$130 hourly after 23 hours of staff work
New SFR Hillside (Scenic Hillside or Major Ridgeline)		
New MFR < 5 units	\$2,700	\$130 hourly after 21 hours of staff work
New MFR > 5 units	\$3,600	\$130 hourly after 28 hours of staff work
Office, Commercial or Industrial	\$3,300	\$130 hourly after 25 hours of staff work
		Consultant fee plus 33% administrative fee
Special Planning Studies		
		Consultant fee plus 33% administrative fee
Storm Water Control Plan Review		
Property Recordings		
Parcel Merger	\$551/lot	
Lot Line Adjustment	\$551/lot	

Master Fee Schedule 2015/16

DEVELOPMENT SERVICES - Planning

Miscellaneous	Fee	Additional Fees
Time Extension – Administrative Action - no site check required	\$450	
Time Extension – Administrative Action – site check and/or COA compliance review required	\$900	
Time Extension – Non-Administrative Action	\$1,200	
Appeals	\$300	
Requests for Reconsideration	\$1,200	
Archaeological Review (Sonoma State Clearinghouse)	\$56	Pass through fee to Sonoma State
Zoning Certificate Letter - Residential	\$750	
Zoning Certificate Letter - Commercial	\$1,200	
Zoning Review of Building Permit		\$130 hourly after initial 2.5 hours of review
File Research		\$130 hourly after 2.5 hours of staff work
LaserFiche Files		No charge
Newspaper Advertising		\$130 plus newspaper publishing cost
Public Notice by Staff		\$0.83 per-piece plus \$130 per mail-out
Protected Tree Removal Permit		
Residential	\$225	
Commercial	\$600	
Documents		
Capital Improvement Program Document	\$22	
Town of Danville Landscape and Irrigation Project Procedures and Standards	\$22	
Town-wide Trails Master Plan	\$52	
General Plan	\$30	
General Plan Map, Beautification Guidelines, Base Map, Specific Plan	\$7	
Parks, Recreation and Arts Strategic Plan	\$45	
Zoning Map, Downtown Master Plan, Standard Plan	\$15	
Traffic and Engineering Survey	\$3	
Aerial Photo - Hard copy, up to 42-in x 60-in	\$15	
Aerial Photo - Computer file on CD or E-mail	\$3	

Master Fee Schedule 2015/16

DEVELOPMENT SERVICES - Engineering

Service	Fee
Map Check	2-10 lots - \$2,252 + \$213/lot >10 lots - \$4,424 + \$32/lot
Improvement Plan Check	3.5% of project cost <=\$50,000
Review of improvement plans - street, drainage and landscaping work	3.25% of project cost >\$50,000 & <=\$100,000 3.0% of project cost >\$100,000
Engineering Inspection	5.5% of project cost <=\$50,000
Inspection of installation of street, drainage and landscaping improvements	5.25% of project cost >\$50,000 & <=\$100,000 5.0% of project cost >\$100,000
Street Lighting	
Operation of public street lighting system	One year operational cost + 10%
Encroachment Permit	\$174 for projects <=\$2,000;
For work within the public right-of-way	5.5% of construction cost for projects >\$2,000
Valet Permit	\$174
Oversize/Wide Load Permit	\$23
Drainage Permit	\$174 for projects <=\$2,000;
For work within any public or private drainage	5.5% of construction cost for projects >\$2,000
Grading Plan Check	Under 50 cy: \$190. More than 49 cy: \$190 + Percentage of Construction Cost + Volume Fee
	Percentage of Construction Cost:
	\$0 to \$10,000 use 0.5%
	\$10,001 to \$100,000 use 1.0%
	\$100,001 and greater use 1.5%
	Volume Fee:
	50 to 1,000 cy: \$0.95 per 100 cy
	1,001 to 10,000 cy: \$0.20 per 100 cy +
	\$190 (for soils report review)
	10,001 or greater: \$0.63 per 100 cy +
Grading Permit	Under 50 cy: \$37. 50 to 100 cy: \$58. 101 to 1,000 cy: \$58 for first 100 cy plus \$28 for each additional 100 cy 1001 to 10,000 cy: \$307 for first 1000 cy plus \$23 for each additional 1000 cy 10,001 to 100,000 cy: \$514 for first 10,000 cy plus \$104 for each additional 10,000 cy 100,001 cy or greater: \$1,452 for first 100,000 cy plus \$58 for each additional 10,000 cy

Master Fee Schedule 2015/16

DEVELOPMENT SERVICES - Engineering

Grading Inspection

Fee

Under 50 cy: \$190

More than 49 cy: \$190 + Percentage of
Construction Cost + Volume Fee:

Percentage of Construction Cost:

\$0 to \$10,000 use 2.0%;

\$10,001 to \$100,000 use 1.5%;

\$100,001 and greater use 1.0%

Volume Fee:

50 to 1,000 cy: \$9 per 100 cy

1,001 to 10,000 cy: \$95 + \$4 per 100 cy

10,001 or greater: \$490 + \$2 per 100 cy

Finish Grading Inspection

Single family residential lot

\$79

Commercial Project

\$192

Debris/Clean-up Deposit

\$316 per acre

A deposit shall be paid at permit issuance to assure the clean-up of the site and/or public right-of-way. This deposit shall be returned to the applicant if it can be determined at certification of occupancy that the site and surrounding areas have been restored.

NPDES

(National Pollution Discharge Elimination
System) Prevention of Drainage Runoff Pollutant

Residential \$54

Multi-residential \$221

Commercial \$450

Consultant Fee plus 33%

Storm Water Control Plan Review

Underground Service Alert

Actual Cost (California Government Code 4216.5)

Utility Location Fee

Base Map Revision

\$91 for each new or revised lot or parcel

Revision of Town computerized Base Map

Photography/Filming Permit

\$332

Certificate of Correction or Amended Map

\$190 per document

Revise a recorded document

Vacation of Right-of-Way or Easement

\$2,054

Process a request to abandon a public
right-of-way or easement

Master Fee Schedule 2015/16

DEVELOPMENT SERVICES - Building

Building Permits

Building Permit Fee (includes Inspection)

Electrical Sub-Permit

Plumbing Sub-Permit

Mechanical Sub-Permit

Swimming Pool, Spa or Hot Tub Permits

Fee

As permitted by the California Building Code - shown in table below

20% of building permit fee

17% of building permit fee

18% of building permit fee

Equivalent to building permit plus any required electrical or plumbing permits

Plan Review

Structural and Architectural Plan Review

Plumbing/Electrical/Mechanical Plan Review

Master Plan Verification Review (subdivisions)

65% of building fee

55% of structural/architectural plan review

75% of structural/architectural plan review²

Planning Division – Plan Check

Engineering Division – Plan Check

(Includes Storm Water Review)

\$150. Over \$100,000 valuation, \$300

\$100. Over \$300,000 valuation, \$300

Investigations

As determined by Chief Building Official

Not to exceed \$1,000

Fees Assessed by other Agencies

Actual Cost

Building Permit Fee Table

Total Valuation

\$1.00 to \$500

\$501 to \$2,000

\$2001 to \$25,000

\$25,001 to \$50,000

\$50,001 to \$100,000

\$100,001 to \$500,000

\$500,001 to \$1,000,000

\$1,000,001 and up

Fee

\$23.50

\$23.50 for the first \$500 plus \$3.05 for each additional \$100, or fraction thereof, to and including \$2,000

\$69.25 for the first \$2,000 plus \$14.00 for each additional \$1,000, or fraction thereof, to and including \$25,000

\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000, or fraction thereof, to and including \$50,000

\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000, or fraction thereof, to and including \$100,000

\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000, or fraction thereof, to and including \$500,000

\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000, or fraction thereof, to and including \$1,000,000

\$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000 or fraction thereof.

Master Fee Schedule 2015/16

DEVELOPMENT SERVICES - Building

Established Fees

	Fee
Minimum Permit fee	\$109
Kitchen Remodel/Alteration - Non Structural	\$710
Bathroom Remodel/Alteration - Non Structural	\$520
Powder Room Remodel/Alteration	\$330
Residential Window Replacement Permit	\$109 each (1-2 windows) \$225 (3-13 \$325 (14 – 26 windows) \$430 (27 or more)
Residential Patio Door Replacement Permit	\$109 each (2 or less) \$180 (3 or more)
Residential Home Demolition Permit	\$480
Pool and/or Spa Remodel	\$520
Pool Demolition Permit	\$295
Detached Storage Shed - with no trades	\$275 (not to exceed 250 square feet)
Standard Residential Re-roof Permit	\$295
Furnace and A/C Replacement Permit	\$186
Water Heater, Furnace, A/C Replacement	\$109/ea.
Photovoltaic Residential	\$290
Photovoltaic Non-Residential	1/3 of 1% of total valuation (\$475 minimum)

Administrative Fees That Apply to All Permits

Strong Motion Instrumentation Program	
Residential	0.01% of valuation (minimum \$0.50)
Commercial	0.021% of valuation (minimum \$0.50)
California Building Standards Fee	\$1 per \$25,000 of total valuation
Comprehensive Planning Fee	0.1% of valuation (maximum \$2,000)
Documentation Fee	\$10 plus \$1 per page

Additional Fees That May Apply

Inspections outside of normal business hours	\$147 per hour ^[1] (4 hour minimum)
Reinspection Fees	\$109 minimum ¹
Inspections for which no fee is specifically indicated	\$109 minimum ¹
Additional plan review required by changes, additions or revisions to plans	\$141 per hour ¹
Permit Reactivation	\$109 (minimum fee) ²
Request for Duplicate Plans	\$40 plus cost of copies
Temporary Certificate of Occupancy	\$250 (commercial/industrial only)
Investigation fee for work without requisite permit or unauthorized occupancy	Determined by Chief Building Official not to exceed \$1,000

¹ Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

² only applies to eligible permits as determined by the Chief Building Official.

Master Fee Schedule 2015/16

DEVELOPMENT SERVICES - Building

Building Permit Valuation Table

The unit costs are intended to comply with the definition of "valuation" in Section 223 of the 1997 Uniform Building Code™ and thus include architectural, structural, electrical, plumbing and mechanical work, except as specifically listed below. The unit costs also include the contractor's profit, which should not be omitted.

The determination of building permit fees for projects are based on valuation computed from these figures, which were approved on June 18, 2002 and may be increased by applying the Engineering News Record (ENR) San Francisco Area Building Cost Index History (1915-2011) index from May 2014 to April 2015.

Average Cost per Square Foot by Occupancy & Type

Occupancy & Type			Average Cost per Square Foot by Occupancy & Type					
APARTMENT HOUSE:			CONV. HOSPITALS			HOTELS AND MOTELS:		
New	Remodel		New	Remodel				
Type 1 or II F.R. ¹	\$182.09	\$89.12	Type 1 or II F.R. ¹	\$285.78	\$139.07	Type 1 or II F.R. ¹	\$207.35	\$98.40
(Good)	\$224.18	\$103.56	Type II: 1-Hour	\$198.32	\$100.11	Type III: 1-Hour	\$179.64	\$91.29
Type V – Masonry			Type III: 1-Hour	\$203.26	\$99.55	Type III-N	\$171.21	\$77.94
(or Type III)	\$148.63	\$78.64	Type V: 1-Hour	\$191.56	\$92.32	Type V: 1-Hour	\$156.43	\$87.86
(Good)	\$182.09	\$87.55	DWELLINGS:			Type V: N	\$153.36	\$73.03
Type V			Type V – Masonry	\$155.40	\$92.85	INDUSTRIAL PLANTS		
Wood Frame	\$130.98	\$78.48	(Good)	\$198.93	\$91.67	New	Remodel	
(Good)	\$168.34	\$83.95	Type V–Wood Frame	\$138.16	\$83.21	Type 1 or II F.R. ¹	\$116.81	\$66.91
Type I Basmt/Garage	\$76.78	\$39.77	(Good)	\$189.69	\$89.19	Type II: 1-Hour	\$81.32	\$61.71
AUDITORIUMS:			(Major Remodel)		\$122.46	Type II: N	\$74.72	\$59.68
Type 1 or II F.R.	\$215.17	\$101.70	Kitchen no structure		\$150.43	Type III: 1-Hour	\$89.53	\$61.81
Type II: 1-Hour	\$155.82	\$88.85	With structure		\$155.32	Type III-N	\$84.38	\$59.90
Type II: N	\$147.39	\$85.12	Bathrooms		\$150.43	Tilt-up	\$61.59	\$55.80
Type III: 1-Hour	\$163.84	\$85.65	Basements:			Type V: 1-Hour	\$84.38	\$61.41
Type III-N	\$155.40	\$82.88	Semi-Finished	\$41.28	\$39.20	Type V: N	\$77.21	\$56.65
Type V: 1-Hour	\$156.66	\$85.38	(Good)	\$47.63	\$41.73	JAILS:		
Type V: N	\$146.18	\$82.62	Unfinished	\$29.97	\$24.73	Type 1 or II F.R.	\$326.63	\$162.79
BANKS:			(Good)	\$36.33	\$29.71	Type III: 1-Hour	\$298.72	\$155.24
Type 1 or II F.R.	\$304.05	\$137.43	FIRE STATIONS:			Type V: 1-Hour	\$224.00	\$126.88
Type II: 1-Hour	\$224.00	\$128.14	Type 1 or II F.R.	\$234.86	\$119.82	LIBRARIES:		
Type II: N	\$216.80	\$123.90	Type II: 1-Hour	\$154.58	\$85.98	Type 1 or II F.R.	\$238.97	\$121.20
Type III: 1-Hour	\$247.18	\$127.74	Type II: N	\$145.76	\$83.65	Type II: 1-Hour	\$174.90	\$93.10
Type III-N	\$238.37	\$125.20	Type III: 1-Hour	\$169.17	\$86.25	Type II: N	\$166.29	\$87.47
Type V: 1-Hour	\$224.00	\$128.12	Type III-N	\$161.97	\$82.65	Type III: 1-Hour	\$184.77	\$93.47
Type V: N	\$214.53	\$117.09	Type V: 1-Hour	\$158.69	\$84.62	Type III-N	\$175.53	\$85.66
BOWLING ALLEYS:			Type V: N	\$150.48	\$82.69	Type V: 1-Hour	\$173.47	\$92.24
Type II: 1-Hour	\$104.71	\$66.22	HOMES FOR THE ELDERLY:			Type V: N	\$166.29	\$79.88
Type II: N	\$97.73	\$61.55	Type 1 or II F.R.	\$212.89	\$109.80	MEDICAL OFFICES:		
Type III: 1-Hour	\$113.93	\$66.83	Type II: 1-Hour	\$172.86	\$85.72	Type 1 or II F.R. ¹	\$245.32	\$133.53
Type III-N	\$106.54	\$63.46	Type II: N	\$165.48	\$81.36	Type II: 1-Hour	\$189.28	\$99.59
Type V: 1-Hour	\$76.78	\$65.91	Type III: 1-Hour	\$180.05	\$86.00	Type II: N	\$179.87	\$95.78
CHURCHES:			Type III-N	\$161.97	\$76.42	Type III: 1-Hour	\$205.30	\$103.86
Type 1 or II F.R.	\$203.65	\$101.88	Type V: 1-Hour	\$173.88	\$83.39	Type III-N	\$191.14	\$96.85
Type II: 1-Hour	\$152.95	\$76.42	Type V: N	\$167.96	\$80.23	Type V: 1-Hour	\$185.17	\$99.94
Type II: N	\$145.35	\$70.83	HOSPITALS:			Type V: N	\$178.61	\$94.91
Type III: 1-Hour	\$166.29	\$76.76	Type 1 or II F.R. ¹	\$335.04	\$161.43	OFFICES²:		
Type III-N	\$158.89	\$70.98	Type III: 1-Hour	\$277.37	\$136.47	Type 1 or II F.R.	\$219.27	\$115.19
Type V: 1-Hour	\$155.40	\$76.37	Type V: 1-Hour	\$264.62	\$131.36	Type II: 1-Hour	\$146.79	\$98.29
Type V: N	\$146.18	\$66.15				Type II: N	\$139.83	\$91.76
						Type III: 1-Hour	\$158.48	\$96.40
						Type III-N	\$151.53	\$91.91
						Type V: 1-Hour	\$148.45	\$95.26

1 Add 0.5% to total cost for each story over three.

2 Deduct 20% for shell-only permits.

Master Fee Schedule 2015/16

DEVELOPMENT SERVICES - Building

Building Permit Valuation Table

Average Cost per Square Foot by Occupancy & Type

Occupancy & Type			Average Cost per Square Foot by Occupancy & Type					
PRIVATE GARAGES:			SCHOOLS:					
Wood Frame	\$122.46	\$35.04	New	Remodel	WAREHOUSES¹:			
Masonry	\$56.24	\$35.37	Type 1 or II F.R.	\$228.29	\$136.84	Type 1 or II F.R.	\$101.42	\$66.14
Open Carports	\$34.10	\$23.21	Type II: 1-Hour	\$155.82	\$108.08	Type II or V: 1-Hr	\$60.14	\$39.64
PUBLIC BUILDINGS: New Remodel			Type III: 1-Hour	\$166.70	\$108.09	Type II or V: N	\$56.45	\$38.59
Type 1 or II F.R. ¹	\$253.32	\$134.63	Type III-N	\$160.34	\$94.65	Type III: 1-Hour	\$68.15	\$39.62
Type II: 1-Hour	\$205.30	\$102.67	Type V: 1-Hour	\$156.25	\$104.14	Type III-N	\$64.89	\$36.94
Type II: N	\$196.28	\$98.87	Type V: N	\$149.07	\$92.35	AIR CONDITIONING:		
Type III: 1-Hour	\$213.10	\$105.47	SERVICE STATIONS:			Commercial	\$8.62	
Type III-N	\$205.69	\$98.53	Type II:N	\$137.95	\$69.31	Residential	\$7.18	
Type V: 1-Hour	\$195.03	\$102.28	Type III:1-Hour	\$143.93	\$72.58	Sprinkler System	\$5.33	
Type V: N	\$188.07	\$95.09	Type V: 1-Hour	\$122.56	\$69.20	MISCELLANY²		
PUBLIC GARAGES:			Canopies	\$57.49	\$38.24	Deck/covered porches	\$44.25	
Type I or II F.R. ¹	\$100.37	\$57.32	STORES:			Retaining Wall		
Type I or II open p	\$75.34	\$53.43	Type 1 or II F.R. ¹	\$169.17	\$91.91	(less than 4')	\$76.19	
Type II: N	\$57.49	\$50.87	Type II: 1-Hour	\$103.46	\$79.67	Retaining Wall		
Type III: 1-Hour	\$75.95	\$54.79	Type II: N	\$101.21	\$77.70	(4' and more))	\$142.84	
Type III-N	\$67.54	\$51.16	Type III: 1-Hour	\$125.85	\$79.26	Balcony	\$53.10	
Type V: 1-Hour	\$69.18	\$54.12	Type III-N	\$118.05	\$92.06	Trellis/Arbor	\$26.54	
RESTAURANTS:			Type V: 1-Hour	\$105.95	\$78.71			
Type III: 1-Hour	\$199.97	\$138.85	Type V: N	\$97.92	\$75.84			
Type III-N	\$183.13	\$134.37	THEATERS:					
Type V: 1-Hour	\$183.13	\$136.82	Type 1 or II F.R.	\$225.42	\$122.16			
Type V: N	\$175.93	\$132.01	Type III: 1-Hour	\$164.24	\$96.36			
			Type III-N	\$156.43	\$89.24			
			Type V: 1-Hour	\$154.58	\$94.48			
			Type V:N	\$146.18	\$80.05			

1 Add 0.5% to total cost for each story over three.

2 Deduct 20% for shell-only permits.





TOWN COUNCIL

Mike Doyle	Mayor
Karen Stepper	Vice Mayor
Newell Arnerich	Councilmember
Renee Morgan	Councilmember
Robert Storer	Councilmember

TOWN STAFF

Joseph A. Calabrigo	Town Manager
Robert Ewing	City Attorney
Marie Sunseri	City Clerk
Steve Simpkins	Chief of Police
Tai Williams	Administrative Services Director
Steven C. Lake	Development Services Director
Jed Johnson	Maintenance Services Director
Lani Ha	Finance Manager/Treasurer
Henry Perezalonso	Recreation Services Manager
Renee Collins	Information Technology Manager
Denise Phoenix	Human Resources Manager
Kevin Gailey	Chief of Planning
Mike Leontiades	Chief Building Official

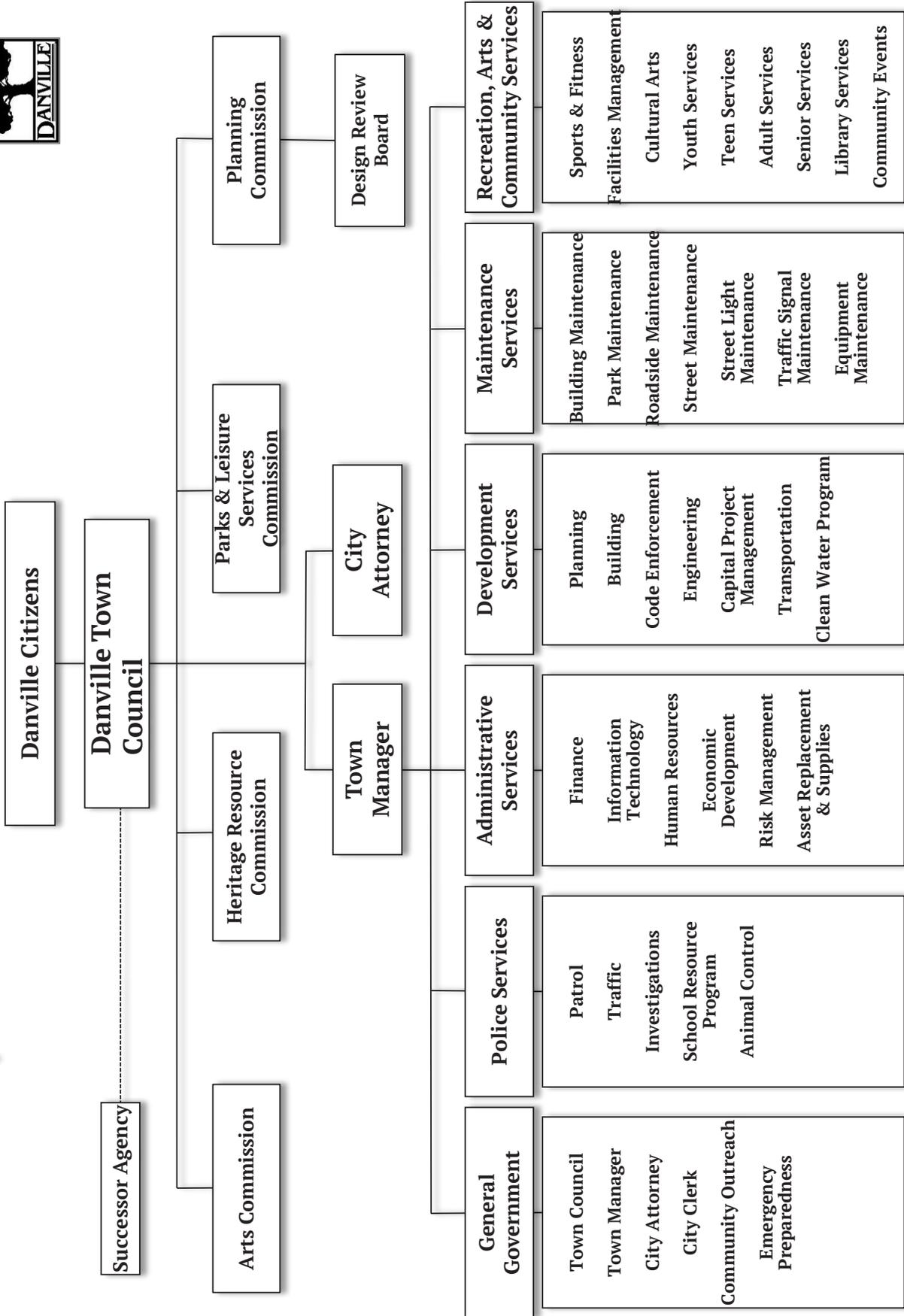
WITH ACKNOWLEDGEMENT TO THE 2015/16 BUDGET TEAM

Nat Rojanasathira	Assistant to the Town Manager
Geoff Gillette	Public Information Coordinator
Jacqi Hill	Administrative Secretary
Diane Friedmann	Administrative Secretary

Service Delivery Structure



Service Delivery Structure



February 13, 2015





DANVILLE IS A COMMUNITY DEDICATED TO PROVIDING AN EXCEPTIONAL QUALITY OF LIFE FOR ITS CITIZENS

To achieve this level of excellence, Danville will:

- Value and enhance its heritage and natural environment;
- Build innovative processes for citizen involvement and stimulate active participation in local government decision making;
- Foster personal responsibility, ethical standards and commitment among citizens;
- Achieve high quality development in scale with the natural surroundings;
- Deliver superior municipal and educational services;
- Encourage the arts, cultural and recreation activities, and community celebrations; and
- Exercise strong leadership in regional issues.

These goals enhance a sense of positive “small town” values related to the family, neighborhood and community.



Danville began as a small rural village during the 1850s. Founded by two young gold miners, Andrew and Daniel Inman who bought 400 acres in today's Old Town. The first Post Office was established in 1860.

With the construction of the Bay Bridge in 1936 and the Caldecott Tunnel in 1937, central Contra Costa County became accessible to the large growing employment centers in San Francisco. During the 1950s and 1960s, Danville evolved into a pleasant desirable residential community. The completion of Interstate 680 in 1968 allowed for a greater access to the area and contributed to increased residential development throughout the San Ramon Valley.

Incorporated in 1982, Danville is located in Contra Costa County, approximately 30 miles east of San Francisco, and lies in the center of the San Ramon Valley. The Town is suburban, while retaining its semi-rural character. Older, well maintained neighborhoods co-exist with new subdivisions and their modern amenities. The decades of the 1970's and 1980's saw significant residential growth on the east side of I-680 with the development of the Sycamore, Greenbrook, Sycamore Valley and Crow Canyon Corridor areas.

The community enjoys a wonderful location, climate and environment. Preservation of open space, major ridgelines and scenic hillsides and other natural and scenic features are a high priority for the community. Natural creeks, hiking and biking trails, and dedicated open space encircle the Town. Mt. Diablo, at 3,849 ft. elevation, rises to the east and the Las Trampas Regional Wilderness, elevation 2,049 ft. creates the Town's western boundary.

Danville's primary commercial district lies in the center of the community and offers boutique shopping, many resident service businesses and fine dining. The Old Town area is the historical center of Town. It features a combination of well-preserved historic buildings, community buildings such as the Veterans Memorial Building and the Library and a mixture of commercial, office and residential uses. It is a source of pride to residents and is host for many holiday and special events which attract visitors throughout the year from around the Bay Area.

Danville's location in close proximity to technology, employment centers and higher education, coupled with a high level of public safety and excellent schools continue to make it a popular and sought after community, and a unique location within the dynamic and changing Tri-Valley. The 2030 General Plan adopted in 2013, continues to chart a course of careful and limited growth and change for Danville, envisioning a build out population of 45,000 for the Town.

Danville's citizens and the Town government are committed to preserving the best of the past while planning for the future. Aggressive long-range planning efforts are needed to ensure that future growth is accommodated with minimal impact on the quality of life desired by existing residents. Achieving this goal requires the Town Council and Staff to continue to work cooperatively with the County, utility districts, school district, fire district, other cities in the area, and the community-at-large.



Population (January 1, 2015)	43,691
Date of Incorporation	July 1, 1982
Form of Government	Council-Manager
Area	18.8 Square Miles
Miles of Streets	145
Street Light Poles	3,449
Signalized Intersections	54
Building Permits Finaled (Average), March 31, 2015	185 per Month
Facilities	Town Meeting Hall Library Danville Community Center Village Theatre & Art Gallery Veterans Memorial Building & Senior Center Oak Hill Park Community Center Hap Magee Ranch Park Buildings Town Offices Town Service Center Teen Centers (Charlotte Wood, Diablo Vista and Los Cerros)
Parks/Schools/Trails	5 Community Parks - 158.9 Acres 2 Neighborhood Parks - 2.4 Acres 4 Mini Parks - 1.4 Acres 5 School Parks - 18.4 Acres Trails - 18.8 Acres
Fire Stations	2
Schools	11
Bus Service	County Connection





Summaries

General Fund Revenue & Exp. Proj.



	Adopted Budget FY 2015	Amended Budget FY 2015	Projected FY 2015	Recommended Budget FY 2016
BEGINNING UNRESERVED FUND BALANCE				
Operating Revenues	22,170,702	22,170,702	23,224,905	23,615,597
Operating Transfers In	437,553	437,553	437,553	297,553
Carry forward	0	715,068	715,067	0
Less Operating Expenses	-19,706,708	-20,419,902	-19,839,762	-20,519,947
CDA Loan repayment	800,000	0	0	900,000
Gross Funds Available	3,701,547	2,903,421	4,537,763	4,293,203
LESS TRANSFERS TO OTHER FUNDS				
L L A D - Capital	25,000	25,000	25,000	0
L L A D - subsidy for operations	755,482	755,482	755,482	450,000
Pavement Management	1,700,000	1,700,000	1,700,000	2,600,000
Park Facilities	0	0	0	0
Capital Improvement	421,065	421,065	421,065	1,243,203
Total Transfer to Other Funds	2,901,547	2,901,547	2,901,547	4,293,203
LESS DESIGNATIONS				
Designated for Technology Upgrades	0	0	0	0
Designated for EBRCSA	0	0	0	0
Designated for CDA Loan	800,000	0	0	0
Designated for Other	0	0	0	0
Designated for Sidewalk Cleaning	0	0	0	0
Total Designations	800,000	0	0	0
ENDING FUND BALANCE	0	1,874	1,636,216	0

Summary of Appropriations

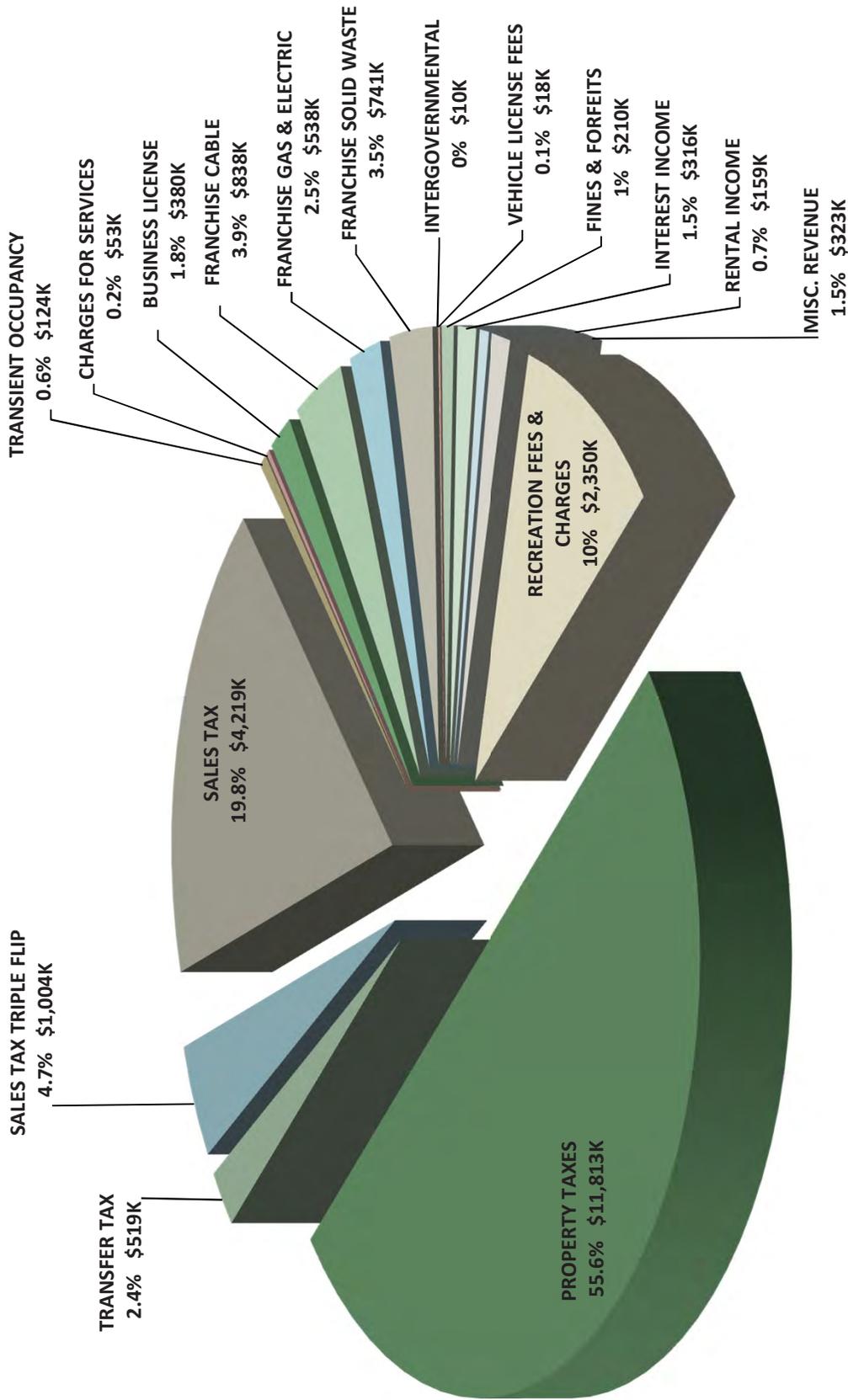


FISCAL YEAR 2015/2016	Salaries & Benefits	Contractual Services & Operations	Asset Replacement	Debt Service	Total
General Fund	6,455,913	14,064,034	0	0	20,519,947
Peg Fee		557	0	0	557
P S SLESF	0	100,048	0	0	100,048
P S Abandoned Vehicle Abate	0	20,242	0	0	20,242
P S Asset Seizure	0	31	0	0	31
Building & Planning	1,586,959	418,825	66,000	0	2,071,784
Engineering	299,339	56,800		0	356,139
Child Care Impact Fee		227		0	227
Gas Tax	690,475	467,720	0	0	1,158,195
Measure J	210,468	37,516	0	0	247,984
Clean Water	137,769	472,536	0	0	610,305
L L A D - Zone A	237,291	457,505	0	0	694,796
L L A D - Zone B	344,849	535,414	0	0	880,263
L L A D - Zone C	179,038	542,034	0	0	721,072
L L A D - Zone D	486,973	924,102	0	0	1,411,075
Donations/Contributions		53,800	0	0	53,800
Asset Replacement - General	0	3,619	262,126	0	265,745
Asset Replacement - Lib/CC	0	1,201	0	0	1,201
Civic Facilities	0	5,476	0	0	5,476
Park Facilities	0	5,428	0	0	5,428
Capital Improvement	128,300	21,860	0	0	150,160
Park Dedication Impact Fee		1,949	0	0	1,949
C T I P		857	0	0	857
R T I P		309	0	0	309
Tassajara Area Transportation		303	0	0	303
Old Town Parking In Lieu		563	0	0	563
NERIAD Assessment District		1,515	0	0	1,515
Misc Development Fees		250	0	0	250
SVAD Benefit District		44	0	0	44
Tri-Valley Trans & Dev - Res		92	0	0	92
Tri-Valley Trans & Dev - Com		94	0	0	94
SCC Regional		8,363	0	0	8,363
SCC Sub Regional		2,400	0	0	2,400
Dougherty Valley Fee		459	0	0	459
Successor Agency RPTTF	0	1,000	0	1,373,464	1,374,464
TOTALS	10,757,374	18,207,173	328,126	1,373,464	30,666,137



SUMMARY OF GENERAL FUND REVENUE SOURCES

FISCAL YEAR 2015/16

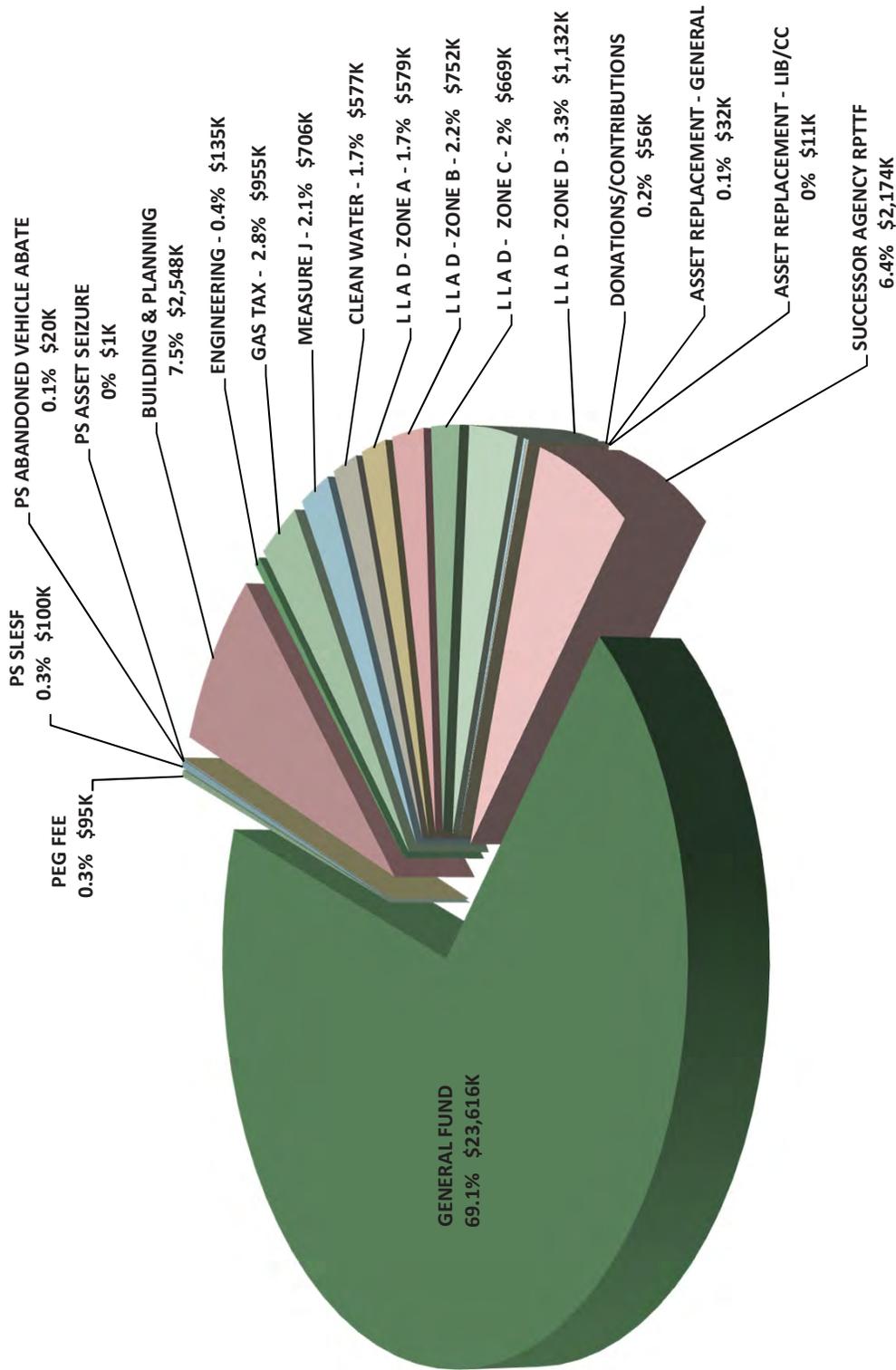


Total \$23,615,597



SUMMARY OF TOTAL REVENUE SOURCES

FISCAL YEAR 2015/16



Total \$34,159,567

Summary of Revenue



	Actuals FY 2014	Adopted FY 2015	Amended FY 2015	Projected FY 2015	Forecast FY 2016	% Change From Amended
GENERAL PURPOSE REVENUE						
GENERAL FUND						
Property Taxes	10,943,859	10,767,190	10,767,190	11,575,743	11,813,257	9.7
Transfer Tax	494,311	508,960	508,960	508,960	519,139	2.0
Sales Tax Triple Flip	1,278,129	1,345,492	1,345,492	1,345,492	1,004,176	-25.4
Sales Tax	3,822,787	3,826,113	3,826,113	3,826,113	4,219,145	10.3
Transient Occupancy	121,113	110,677	110,677	122,323	123,546	11.6
Charges For Services	63,868	45,995	45,995	45,995	52,985	15.2
Business License	385,032	360,399	360,399	375,799	379,740	5.4
Franchise Cable	838,423	816,307	816,307	838,422	838,422	2.7
Franchise Gas & Elec	555,033	538,382	538,382	538,382	538,382	0.0
Franchise Solid Wast	669,311	675,366	675,366	675,366	741,273	9.8
Intergovernmental	7,994	0	0	20,221	10,000	100.0
Vehicle License Fees	18,486	18,486	18,486	18,486	17,857	-3.4
Fines & Forfeits	248,965	227,860	227,860	187,344	210,000	-7.8
Interest Income	145,664	346,674	346,674	346,674	316,122	-8.8
Rental Income	155,715	157,822	157,822	157,822	158,770	0.6
Misc. Revenue	429,135	127,821	127,821	344,613	322,668	152.4
Total	20,177,826	19,873,544	19,873,544	20,927,755	21,265,482	7.0
RECREATION FEES & CHARGES						
Charges For Services	1,871,287	1,772,605	1,772,605	1,772,605	1,831,570	3.3
Sports Alliance Fees	103,756	155,379	155,379	155,379	155,379	0.0
Facility Rental Income	1	349,366	349,366	349,366	349,366	0.0
Misc. Revenue	7,120	16,808	16,808	16,800	10,800	-35.7
Donation	492	3,000	3,000	3,000	3,000	0.0
Total	2,344,672	2,297,158	2,297,158	2,297,150	2,350,115	2.3
Revenue Subtotal	22,522,498	22,170,702	22,170,702	23,224,905	23,615,597	6.5

SPECIAL PURPOSE REVENUE

PEG FEE						
Franchise Cable	92,923	90,400	90,400	90,400	91,304	1.0
Interest Income	1,267	4,189	4,189	4,189	3,820	-8.8
Total	94,190	94,589	94,589	94,589	95,124	0.6

Summary of Revenue



	Actuals FY 2014	Adopted FY 2015	Amended FY 2015	Projected FY 2015	Forecast FY 2016	% Change From Amended
P S SLESF						
Intergovernmental	116,811	100,000	100,000	100,000	100,000	0.0
Interest Income	617	0	0	0	0	0.0
Misc. Revenue	4,400	0	0	0	0	0.0
Total	121,828	100,000	100,000	100,000	100,000	0.0
P S ABANDONED VEHICLE ABATE						
Intergovernmental	22,680	18,000	18,000	18,000	18,000	0.0
Interest Income	2,370	2,444	2,444	2,444	2,229	-8.8
Total	25,049	20,444	20,444	20,444	20,229	-1.1
P S ASSET SEIZURE						
Intergovernmental	0	1,000	1,000	1,000	1,000	0.0
Interest Income	344	259	259	259	236	-8.9
Total	344	1,259	1,259	1,259	1,236	-1.8
BUILDING & PLANNING						
Charges For Services	307,763	395,720	395,720	342,720	378,220	-4.4
Development Fees	2,069,073	2,058,900	2,058,900	2,029,000	2,170,036	5.4
Misc. Revenue	14,747	0	0	0	0	0.0
Total	2,391,583	2,454,620	2,454,620	2,371,720	2,548,256	3.8
ENGINEERING						
Charges For Services	208,192	203,000	203,000	274,631	134,977	-33.5
Development Fees	600	500	500	500	500	0.0
Misc. Revenue	538	0	0	0	0	0.0
Total	209,331	203,500	203,500	275,131	135,477	-33.4
GAS TAX						
Gas Tax	1,365,167	1,095,773	1,095,773	1,242,135	925,826	-15.5
Interest Income	7,512	31,570	31,570	31,570	28,788	-8.8
Misc. Revenue	4,318	0	0	0	0	0.0
Total	1,376,997	1,127,343	1,127,343	1,273,705	954,614	-15.3
MEASURE J						
Intergovernmental	757,706	689,195	689,195	689,195	689,661	0.1
Interest Income	6,413	17,791	17,791	17,791	16,223	-8.8
Misc. Revenue	22,945	0	0	0	0	0.0
Total	787,064	706,986	706,986	706,986	705,884	-0.2

Summary of Revenue



	Actuals FY 2014	Adopted FY 2015	Amended FY 2015	Projected FY 2015	Forecast FY 2016	% Change From Amended
CLEAN WATER						
Special Assessment	559,847	562,560	562,560	562,560	562,154	-0.1
Charges For Services	4,060	1,000	1,000	1,000	1,010	1.0
Interest Income	5,900	15,476	15,476	15,476	14,112	-8.8
Misc. Revenue	1,050	0	0	0	0	0.0
Total	570,857	579,036	579,036	579,036	577,276	-0.3
L L A D - ZONE A						
Special Assessment	577,070	578,334	578,334	578,334	578,334	0.0
Interest Income	-543	1,128	1,128	1,128	1,029	-8.8
Misc. Revenue	1,685	0	0	0	0	0.0
Total	578,212	579,462	579,462	579,462	579,363	0.0
L L A D - ZONE B						
Special Assessment	741,894	741,468	741,468	741,468	741,468	0.0
Interest Income	4,005	11,501	11,501	11,501	10,487	-8.8
Misc. Revenue	6,123	0	0	0	0	0.0
Total	752,022	752,969	752,969	752,969	751,955	-0.1
L L A D - ZONE C						
Special Assessment	662,773	659,635	659,635	659,635	659,635	0.0
Interest Income	5,880	10,351	10,351	10,351	9,439	-8.8
Misc. Revenue	1,896	0	0	0	0	0.0
Total	670,548	669,986	669,986	669,986	669,074	-0.1
L L A D - ZONE D						
Special Assessment	1,038,334	1,040,758	1,040,758	1,040,758	1,040,758	0.0
Interest Income	5,226	2,153	2,153	2,153	1,963	-8.8
Misc. Revenue	84,379	85,000	85,000	85,000	88,898	4.6
Total	1,127,939	1,127,911	1,127,911	1,127,911	1,131,619	0.3
DONATIONS/CONTRIBUTIONS						
Interest Income	1,191	2,687	2,687	2,687	2,450	-8.8
Donation	157,616	150,000	150,000	153,760	53,760	-64.2
Total	158,808	152,687	152,687	156,447	56,210	-63.2

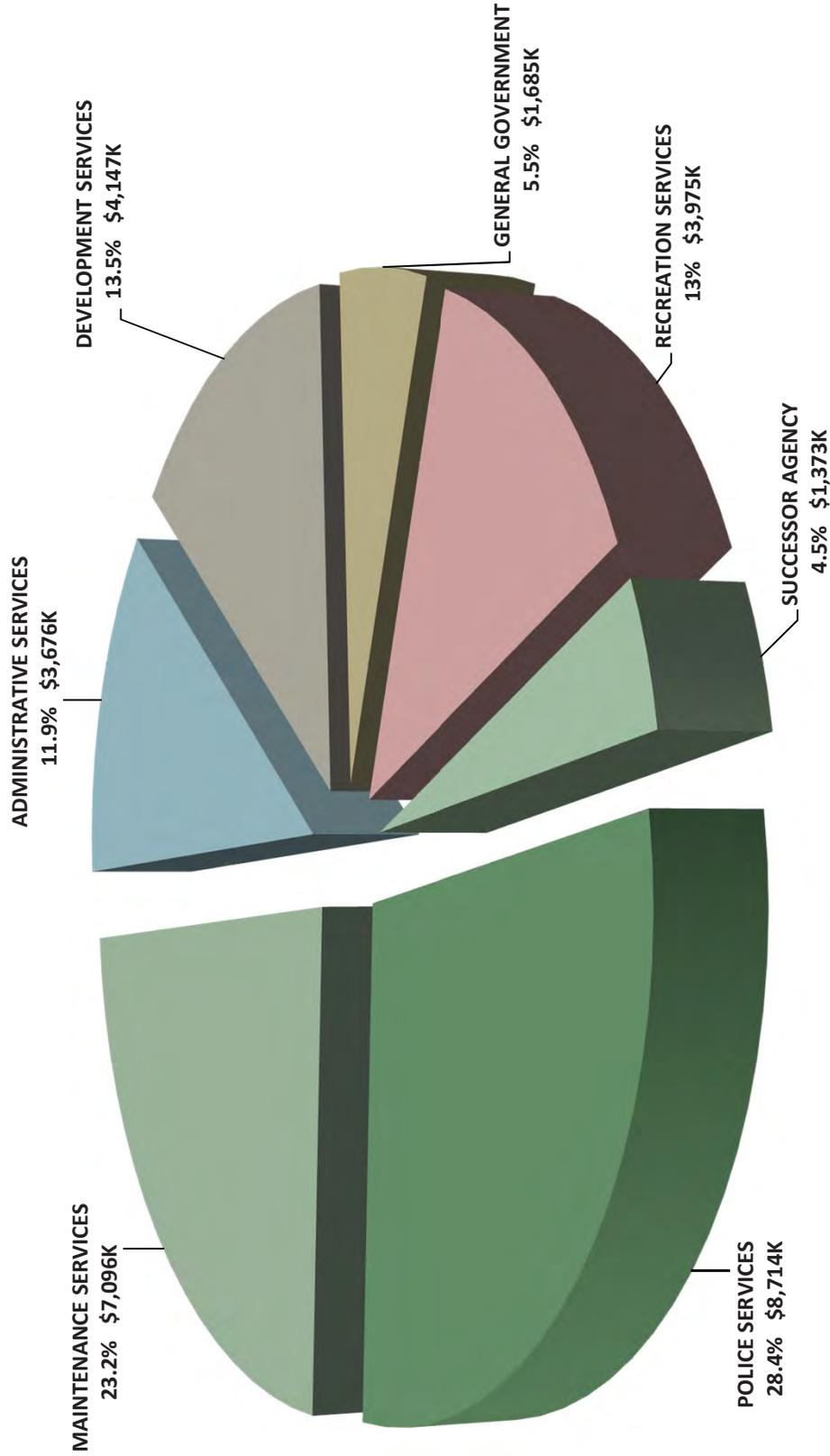
Summary of Revenue



	Actuals FY 2014	Adopted FY 2015	Amended FY 2015	Projected FY 2015	Forecast FY 2016	% Change From Amended
ASSET REPLACEMENT - GENERAL						
Interest Income	10,005	35,450	35,450	35,450	32,326	-8.8
Misc. Revenue	2,160	0	0	0	0	0.0
Total	12,165	35,450	35,450	35,450	32,326	-8.8
ASSET REPLACEMENT - LIB/CC						
Interest Income	3,730	11,914	11,914	11,914	10,864	-8.8
Total	3,730	11,914	11,914	11,914	10,864	-8.8
Revenue Subtotal	8,880,667	8,618,156	8,618,156	8,757,009	8,369,507	-2.9
OPERATING REVENUE TOTAL						
	31,403,165	30,788,858	30,788,858	31,981,914	31,985,103	3.9
SUCCESSOR AGENCY RPTTF						
Successor Agency RPTTF						
Property Taxes	968,160	2,159,108	2,159,108	1,359,108	2,174,464	0.7
Interest Income	46	0	0	0	0	0.0
Rental Income	253,951	0	0	0	0	0.0
Total	1,222,157	2,159,108	2,159,108	1,359,108	2,174,464	0.7
Revenue Total	1,222,157	2,159,108	2,159,108	1,359,108	2,174,464	0.7
REVENUES GRAND TOTAL						
	32,625,322	32,947,966	32,947,966	33,341,022	34,159,567	3.7



SUMMARY OF EXPENDITURES FISCAL YEAR 2015/16



Total \$30,666,137

Summary of Program Expenditures



	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016	% Change From Projected
GENERAL GOVERNMENT						
Town Council	137,436	157,945	167,345	157,945	162,074	2.6
Town Manager	646,779	706,264	767,306	706,264	575,271	-18.5
City Attorney	382,767	371,014	385,782	390,944	381,233	-2.5
City Clerk	186,232	256,072	271,372	266,372	236,045	-11.4
Community Outreach	0	0	0	0	195,682	100.0
Emergency Preparedness	86,142	96,893	96,893	96,893	134,376	38.7
TOTALS	1,439,354	1,588,188	1,688,698	1,618,418	1,684,681	4.1
POLICE SERVICES						
Police Services Management	1,053,814	1,287,824	1,306,543	1,288,269	1,319,511	2.4
Patrol	4,384,404	4,827,127	4,914,361	4,899,939	4,909,728	0.2
Traffic	847,550	1,022,874	1,027,114	1,024,000	1,018,816	-0.5
Investigation	653,348	693,195	702,783	693,195	690,222	-0.4
School Resource Program	461,764	533,907	535,783	535,783	535,484	-0.1
Animal Control	225,409	226,843	226,843	226,843	239,892	5.8
TOTALS	7,626,289	8,591,770	8,713,427	8,668,028	8,713,653	0.5
ADMINISTRATIVE SERVICES						
Administrative Services Management	239,267	265,802	265,802	265,802	335,165	26.1
Finance	835,827	915,723	1,070,327	916,245	782,750	-14.6
Information Technology	743,877	802,800	865,146	857,949	858,512	0.1
Human Resources	344,010	426,940	481,535	427,891	425,601	-0.5
Economic Development	380,696	311,982	496,076	383,806	353,009	-8.0
Risk Management	355,755	381,100	381,100	326,944	516,500	58.0
Asset Replacement & Supplies	308,016	506,532	518,730	506,532	404,332	-20.2
TOTALS	3,207,448	3,610,879	4,078,716	3,685,170	3,675,869	-0.3
DEVELOPMENT SERVICES						
Development Services Mgmt	213,971	229,138	229,138	228,488	240,859	5.4
Planning	666,030	767,159	776,341	767,159	603,155	-21.4

Summary of Program Expenditures



	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016	% Change From Projected
Building	1,154,975	1,247,341	1,250,944	1,235,341	1,230,150	-0.4
Code Enforcement	0	0	0	0	113,442	100.0
Engineering	269,775	462,518	466,131	456,018	485,317	6.4
Capital Project Mgmt	588,568	654,839	655,504	651,989	686,387	5.3
Transportation	608,937	665,712	699,646	682,632	462,420	-32.3
Clean Water Program	396,177	614,399	805,367	589,949	325,288	-44.9
TOTALS	3,898,433	4,641,106	4,883,070	4,611,576	4,147,018	-10.1
MAINTENANCE SERVICES						
Maintenance Management	280,482	316,219	316,619	314,380	351,212	11.7
Building Maintenance	695,356	721,355	774,421	776,455	859,775	10.7
Park Maintenance	1,589,106	2,021,878	2,071,508	1,962,703	2,033,473	3.6
Roadside Maintenance	1,429,678	1,564,731	1,636,924	1,475,394	1,573,692	6.7
Street Maintenance	514,719	699,868	726,598	683,861	930,119	36.0
Street Light Maintenance	485,594	597,774	660,320	670,149	720,057	7.4
Traffic Signal Maintenance	0	0	0	0	220,000	100.0
Equipment Maintenance	307,721	416,780	462,487	353,889	407,780	15.2
TOTALS	5,302,657	6,338,605	6,648,876	6,236,831	7,096,107	13.8
RECREATION, ARTS & COMMUNITY SERVICES						
Recreation Management	294,014	334,271	337,291	334,271	400,009	19.7
Sports and Fitness	641,355	662,493	662,493	663,402	601,742	-9.3
Facilities Management	469,062	524,337	524,337	524,337	578,496	10.3
Cultural Arts	533,897	483,004	483,004	483,004	574,392	18.9
Adults	135,804	149,836	149,836	149,836	135,215	-9.8
Seniors	421,225	518,349	518,362	518,349	454,523	-12.3
Teens	253,320	288,555	288,555	310,336	360,870	16.3
Youth	356,555	373,837	373,837	375,601	400,732	6.7
Library Services	170,468	206,310	245,666	206,310	202,914	-1.6
Community Events	248,520	251,070	252,013	251,822	266,452	5.8
TOTALS	3,524,220	3,792,062	3,835,395	3,817,268	3,975,344	4.1

Summary of Program Expenditures



	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016	% Change From Projected
TOTAL OPERATING EXPENDITURES	24,998,401	28,562,610	29,848,183	28,637,291	29,292,673	2.3
SUCCESSOR AGENCY						
Successor Agency	1,736,739	1,358,092	1,363,025	1,358,092	1,373,464	1.1
TOTALS	1,736,739	1,358,092	1,363,025	1,358,092	1,373,464	1.1
GRAND TOTAL EXPENDITURES	26,735,140	29,920,702	31,211,208	29,995,383	30,666,137	2.2
APPROPRIATIONS FOR CAPITAL	7,013,801	8,150,939	12,049,683	12,049,683	5,961,803	-50.5
TOTAL OPERATING & CAPITAL	33,158,871	38,071,641	43,260,891	42,045,066	36,627,940	-12.9

Summary of Program Expenditures



OPERATING EXPENSES BY CATEGORY FISCAL YEAR 2015/2016

	Employee Expenses	Temporary Salaries	Administration	Materials & Supplies	Contracted Services	Equipment	Program Activities	Total
GENERAL GOVERNMENT	1,373,332	0	101,615	76,625	80,609	2,500	50,000	1,684,681
POLICE SERVICES	140,072	217,000	48,500	90,500	7,870,236	100,000	247,345	8,713,653
ADMINISTRATIVE SERVICES	1,757,849	53,750	123,507	279,131	304,838	441,286	715,508	3,675,869
DEVELOPMENT SERVICES	3,330,583	112,000	79,285	104,950	503,200	12,000	5,000	4,147,018
MAINTENANCE SERVICES	2,617,407	102,000	91,529	551,233	1,885,179	264,585	1,584,175	7,096,107
RECREATION SERVICES	1,538,131	585,297	175,571	309,974	1,003,835	17,522	345,014	3,975,344
TOTAL	10,757,374	1,070,047	620,007	1,412,413	11,647,897	837,893	2,947,042	29,292,673

Summary of Program Expenditures



Actual FY 2014 Adopted FY 2015 Adjusted FY 2015 Projected FY 2015 Recommended FY 2016 % Change From Projected

APPROPRIATIONS BY FUND (OPERATING)

General Fund	17,486,702	19,706,708	20,420,152	19,839,762	20,519,947	3.4
Peg Fee	5,253	558	558	558	557	-0.2
P S SLESF	103,353	100,048	100,048	100,048	100,048	0.0
P S Abandoned Vehicle Abate	268	66,242	66,242	66,242	20,242	-69.4
P S Asset Seizure	7,944	31	31	31	31	0.0
Building & Planning	1,855,030	2,130,647	2,143,432	2,118,647	2,071,784	-2.2
Engineering	157,737	337,853	341,466	331,353	356,139	7.5
Child Care Impact Fee	246	227	227	227	227	0.0
Gas Tax	1,183,240	1,207,551	1,266,295	1,206,544	1,158,195	-4.0
Measure J	193,247	227,906	227,906	227,906	247,984	8.8
Clean Water	397,789	615,917	806,885	591,467	610,305	3.2
L L A D - Zone A	703,482	848,779	867,503	804,577	694,796	-13.6
L L A D - Zone B	727,270	745,320	798,789	700,185	880,263	25.7
L L A D - Zone C	486,940	598,789	661,335	671,164	721,072	7.4
L L A D - Zone D	1,158,505	1,420,919	1,472,763	1,420,842	1,411,075	-0.7
Donations/Contributions	154,528	150,800	152,902	152,902	53,800	-64.8
Asset Replacement - General	204,614	225,944	343,278	226,466	265,745	17.3
Asset Replacement - Lib/CC	9,407	1,201	1,201	1,201	1,201	0.0
Civic Facilities	3,518	5,476	5,476	5,476	5,476	0.0
Park Facilities	5,854	5,428	5,428	5,428	5,428	0.0
Capital Improvement	137,995	148,053	148,053	148,053	150,160	1.4
Park Dedication Impact Fee	1,924	1,949	1,949	1,949	1,949	0.0
C T I P	828	857	857	857	857	0.0
R T I P	470	309	309	309	309	0.0
Tassajara Area Transportation	134	303	303	303	303	0.0
Old Town Parking In Lieu	479	563	563	563	563	0.0
NERIAD Assessment District	1,175	1,515	1,515	1,515	1,515	0.0
Misc Development Fees	157	250	250	250	250	0.0

Summary of Program Expenditures



	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016	% Change From Projected
SVAD Benefit District	36	44	44	44	44	0.0
Tri-Valley Trans & Dev - Res	118	92	92	92	92	0.0
Tri-Valley Trans & Dev - Com	92	94	94	94	94	0.0
SCC Regional	6,955	8,363	8,363	8,363	8,363	0.0
SCC Sub Regional	2,527	2,400	2,400	2,400	2,400	0.0
Dougherty Valley Fee	35	459	459	459	459	0.0
Successor Agency RPTTF	1,737,287	1,359,108	1,364,041	1,359,108	1,374,464	1.1
TOTALS	26,735,140	29,920,702	31,211,208	29,995,383	30,666,137	2.2

Personnel Allocation by Service Program



Service Program	Permanent Staff	Contract Staff	Temporary*	Total
General Government	6.75	0.00	0.00	6.75
Police Services	1.75	30.00	5.00	36.75
Administrative Services	14.00	0.00	0.75	14.75
Development Services	26.50	0.00	2.25	28.75
Maintenance Services	26.00	0.00	3.00	29.00
Recreation, Arts & Community Services	15.75	0.00	22.50	38.25
Total	90.75	30.00	33.50	154.25

* Based upon converting total part-time temporary hours budgeted to full-time equivalents (1,950 hours equals 1.0 FTE)

RECOMMENDED STAFFING CHANGES:

Service Program

Police Services

Police Services Management - Eliminate 1.5 Community Services Officers

Administrative Services

Administrative Services Management – Retitle 1.0 Community Development Director to 1.0 Administrative Services Director
Finance – Reclassify 1.0 Accounting Manager to 1.0 Accounting Technician

Development Services

Capital Project Management – Reclassify 1.0 Junior Civil Engineer to 1.0 Associate Civil Engineer
Transportation – Retitle 1.0 Traffic Engineer to 1.0 Transportation Manager

Maintenance Services

Building Maintenance – Add 1.0 Maintenance Worker I
Roadside Maintenance – Reclassify 1.0 Maintenance Supervisor to 1.0 Maintenance Superintendent

Recreation, Arts & Community Services

Community Events - Add 0.5 Community Events Coordinator
 Reclassify 1.0 Recreation Coordinator to 1.0 Recreation Supervisor

Personnel Allocation Detail



Service Program	Position	Total Personnel
GENERAL GOVERNMENT		
Town Manager		
	Town Manager	1.00
	Assistant to the Town Manager	0.50
	Administrative Secretary	1.00
City Attorney		
	City Attorney	1.00
City Clerk		
	City Clerk	1.00
Community Outreach		
	Assistant to the Town Manager	0.50
	Public Information Coordinator	1.00
Emergency Preparedness		
	Emergency Preparedness Manager	0.75
General Government Total		6.75

POLICE SERVICES

Police Services Management		
	Police Chief	1.00
	Administrative Lieutenant	1.00
	Community Services Coordinator	1.00
	Temporary	3.00
Patrol		
	Sergeant	4.00
	Officer	16.00
Traffic		
	Sergeant	1.00
	Officer	3.00
	Temporary	1.50
Investigations		
	Sergeant	1.00
	Investigator	1.00
	Temporary	0.50
School Resource Program		
	School Resource Officer	2.00
	School Program Coordinator	0.75
Police Services Total		36.75

Personnel Allocation Detail



Service Program	Position	Total Personnel
ADMINISTRATIVE SERVICES		
Administrative Services Management		
	Administrative Services Director	1.00
	Administrative Secretary	1.00
Finance		
	Finance Manager/Treasurer	1.00
	Accounting Analyst	1.00
	Accounting Technician	2.00
	Account Clerk II	1.00
	Temporary	0.25
Information Technology		
	Information Technology Manager	1.00
	Information Technology Analyst	2.00
	Information Technology Technician	1.00
	Temporary	0.50
Human Resources		
	Human Resources Manager	1.00
	Human Resources Technician	1.00
Economic Development		
	Economic Development Manager	1.00
Administrative Services Total		14.75

DEVELOPMENT SERVICES

Development Services Management		
	Development Services Director	1.00
Planning		
	Chief of Planning	1.00
	Principal Planner	1.00
	Associate Planner	1.00
	Administrative Secretary	0.75
	Temporary	0.50
Building		
	Chief Building Official	1.00
	Plans Examiner	1.00
	Senior Building Inspector	1.00

Personnel Allocation Detail



Service Program	Position	Total Personnel
	Building Inspector	3.00
	Development Coordinator	1.00
	Development Services Technician	1.00
	Temporary	0.50
Code Enforcement		
	Assistant Planner/Code Enforcement Officer	1.00
	Administrative Secretary	0.25
Engineering		
	Senior Civil Engineer	0.25
	Civil Engineering Assistant	0.25
	Public Works Inspector	2.25
	Administrative Secretary	1.00
Capital Project Management		
	Senior Civil Engineer	0.75
	Landscape Architect	1.00
	Associate Civil Engineer	2.00
	Public Works Inspector	0.75
	Civil Engineering Assistant	0.75
Transportation		
	Transportation Manager	1.00
	Traffic Engineering Associate	1.00
	Transportation Program Analyst	1.00
	Temporary	0.25
Clean Water		
	Clean Water Program Coordinator	0.50
	Temporary	1.00
Development Services Total		28.75

MAINTENANCE SERVICES

Maintenance Services Management

Maintenance Services Director	1.00
Maintenance Services Coordinator	1.00

Building Maintenance

Maintenance Specialist	1.00
Maintenance Worker	2.00
Temporary	1.00

Park Maintenance

Maintenance Supervisor	1.00
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Personnel Allocation Detail



Service Program	Position	Total Personnel
	Maintenance Specialist	3.00
	Maintenance Worker	4.00
	Temporary	1.50
Roadside Maintenance		
	Maintenance Superintendent	1.00
	Maintenance Supervisor	1.00
	Maintenance Specialist	1.00
	Maintenance Worker	3.00
	Temporary	0.50
Street Maintenance		
	Maintenance Supervisor	1.00
	Maintenance Specialist	1.00
	Maintenance Worker	3.00
Street Light Maintenance		
	Maintenance Worker	2.00
Maintenance Services Total		29.00

RECREATION, ARTS & COMMUNITY SERVICES

Recreation, Arts & Community Services Management

	Recreation Services Manager	1.00
	Temporary	0.75

Sports and Fitness

	Program Supervisor	0.50
	Program Coordinator	1.00
	Temporary	8.00

Facilities Management

	Program Supervisor	0.50
	Program Coordinator	1.00
	Administrative Secretary	1.00
	Facility Attendant	2.00
	Temporary	2.75

Cultural Arts

	Program Supervisor	1.00
	Program Coordinator	2.00
	Temporary	0.75

Youth Services

	Program Supervisor	0.50
	Program Coordinator	1.00
	Temporary	4.00

Personnel Allocation Detail



Service Program	Position	Total Personnel
Teen Services		
	Program Supervisor	0.50
	Program Coordinator	1.25
	Temporary	4.50
Adult Services		
	Program Supervisor	0.50
	Temporary	0.50
Senior Services		
	Program Supervisor	0.50
	Administrative Secretary	1.00
	Temporary	1.25
Community Events		
	Community Events Coordinator	0.50
Recreation, Arts & Community Services Total		38.25
PERSONNEL TOTAL		154.25





General Government

General Government



PROGRAMS	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Town Council	\$ 137,436	\$ 157,945	\$ 167,345	\$ 157,945	\$ 162,074
Town Manager	\$ 646,779	\$ 706,264	\$ 767,306	\$ 706,264	\$ 575,271
City Attorney	\$ 382,767	\$ 371,014	\$ 385,782	\$ 390,944	\$ 381,233
City Clerk	\$ 186,232	\$ 256,072	\$ 271,372	\$ 266,372	\$ 236,045
Community Outreach	\$ 0	\$ 0	\$ 0	\$ 0	\$ 195,682
Emergency Preparedness	\$ 86,142	\$ 96,893	\$ 96,893	\$ 96,893	\$ 134,376
TOTALS:	\$ 1,439,354	\$ 1,588,188	\$ 1,688,698	\$ 1,618,418	\$ 1,684,681

FUNDING

Donations/Contributions	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
General Fund	\$ 1,438,854	\$ 1,587,688	\$ 1,688,198	\$ 1,617,918	\$ 1,684,181
TOTALS:	\$ 1,439,354	\$ 1,588,188	\$ 1,688,698	\$ 1,618,418	\$ 1,684,681

PERSONNEL

	FTE
PERMANENT	6.75
	6.75





PROGRAM DESCRIPTION

The Town Council is elected by the citizens of Danville to set policy in all areas of municipal affairs. The Town Council also serves as the Successor Agency to the former Community Development Agency, the Danville Financing Authority and the Danville Disaster Council. The Town Council annually reviews and formulates goals and priorities for the Town government; adopts a balanced budget that identifies municipal services to be provided, and a five-year Capital Improvement Program that prioritizes capital needs and spending. The Town Council appoints commission, committee and board members, who advise the Council in various areas.

Council members serve in various capacities through participation in local, regional and state organizations, including: League of California Cities, Association of Bay Area Governments, Contra Costa Mayors' Conference, Contra Costa Transportation Authority, County Connection, RecycleSmart, Tri-Valley Council and Transportation Council, i-GATE, Visit Tri-Valley, East Bay Economic Development Alliance, East Bay Regional Communications System Authority and the San Ramon Valley Citizen Corps Council.

The Town Council works with other Tri-Valley cities to support federal legislative advocacy efforts that benefit transportation, economic development, emergency preparedness and other goals established by the cities.

GOALS

- ❖ Promote open government and encourage civic involvement.
- ❖ Prudently utilize taxpayer funds and all fiscal resources.
- ❖ Provide for a high level of public safety and emergency preparedness.
- ❖ Provide a high level of community maintenance.
- ❖ Uphold high planning and building safety standards that preserve community character.
- ❖ Promote economic development and enhance the vitality of downtown Danville.
- ❖ Offer recreation and enrichment programs for all segments of the community.
- ❖ Represent the Town's best interests by exercising leadership at the regional, state and federal level.

HIGHLIGHTS

Danville complies with all State and Federal laws addressing how compensation is set for the Town Council.

Employee Expenses include monthly Council member costs including: \$675 salary, \$208 health care reimbursement, \$25 deferred compensation and \$64 workers' compensation, unemployment and FICA.

Administration includes \$35,670 for dues/memberships, and \$29,155 for hosted meeting/conference expenses.

Materials and Supplies include \$6,300 for community awards, \$5,000 Mayor's discretionary fund, and \$7,125 for Town-hosted activities, proclamation supplies, and miscellaneous supplies.

Contracted Services include \$20,000 for federal advocacy services and \$1,889 for televising of the annual Community Awards event.

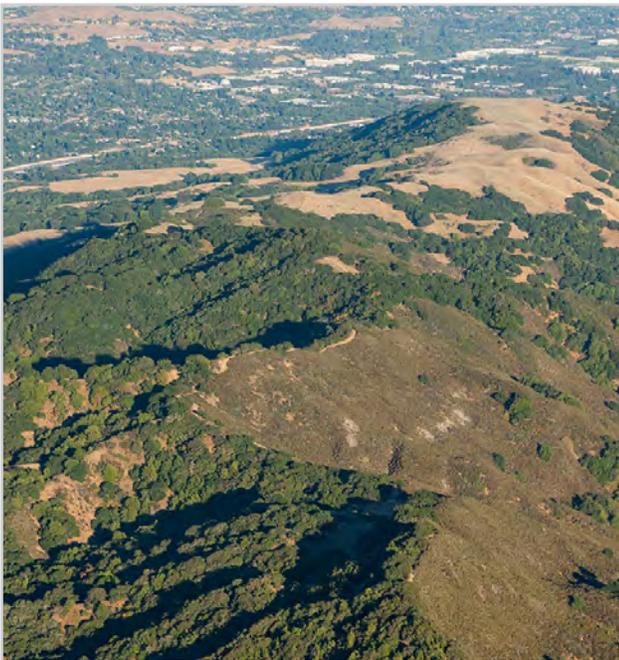


EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 51,127	\$ 56,730	\$ 56,730	\$ 56,730	\$ 56,935
Administration	\$ 49,380	\$ 56,977	\$ 56,977	\$ 56,977	\$ 64,825
Materials & Supplies	\$ 11,090	\$ 17,348	\$ 26,748	\$ 17,348	\$ 18,425
Contracted Services	\$ 25,839	\$ 26,890	\$ 26,890	\$ 26,890	\$ 21,889
TOTALS:	\$ 137,436	\$ 157,945	\$ 167,345	\$ 157,945	\$ 162,074

FUNDING

General Fund	\$ 136,936	\$ 157,445	\$ 166,845	\$ 157,445	\$ 161,574
Donations/Contributions	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
TOTALS:	\$ 137,436	\$ 157,945	\$ 167,345	\$ 157,945	\$ 162,074





PROGRAM DESCRIPTION

The Town Manager is appointed by the Town Council to serve as the Town's chief administrator, Executive Director of the Danville Financing Authority and Director of Emergency Services. The Town Manager provides overall administration and direction for all areas of the Town organization and ensures that all goals established by the Town Council are met.

GOALS

- ❖ Assist the Town Council in establishing annual and long-term goals that support and enhance the community vision.
- ❖ Ensure the provision of effective, high quality public services to Town residents and customers.
- ❖ Carefully manage Town finances to balance the need to deliver service in areas of highest priority, while ensuring long-term fiscal sustainability.
- ❖ Create and maintain a workplace characterized by leadership, innovation, enthusiasm and high standards of accomplishment.
- ❖ Maintain effective partnerships with other government agencies and service providers.
- ❖ Provide and maintain an efficient and coordinated Emergency Preparedness Program.

HIGHLIGHTS

The Town Manager supports the Town Council by presenting information and recommendations that facilitate informed policy making; facilitates communication among the Town Council, commissioners, Town staff and the community; and coordinates Town working relationships with external agencies and organizations. The Town Manager serves as a Board Member on the East Bay Regional Communications System JPA, Bay Area Regional Interoperable Communications System JPA and the Oversight Board for the Successor Agency to the former Community Development Agency. The Town Manager's Office coordinates the Town Council Workshop, Annual Council and Commissions Workshop; Town-hosted Tri-Valley Council meeting and Contra Costa County Mayors' Conference.

Employee Expenses: Changes include shifting 1.0 FTE Public Information Coordinator and 0.5 FTE Assistant to the Town Manager to the new Community Outreach Program.

Administration includes funding for professional dues, travel and conference attendance.

Contracted Services: Funding for the Visitor Information Center at the Museum of the San Ramon Valley has been shifted to Economic Development.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 636,733	\$ 690,347	\$ 715,846	\$ 690,347	\$ 564,634
Administration	\$ 4,188	\$ 7,317	\$ 7,317	\$ 7,317	\$ 9,237
Materials & Supplies	\$ 538	\$ 3,400	\$ 3,400	\$ 3,400	\$ 1,400
Contracted Services	\$ 5,320	\$ 5,200	\$ 5,200	\$ 5,200	\$ 0
Equipment	\$ 0	\$ 0	\$ 35,544	\$ 0	\$ 0
TOTALS:	\$ 646,779	\$ 706,264	\$ 767,306	\$ 706,264	\$ 575,271

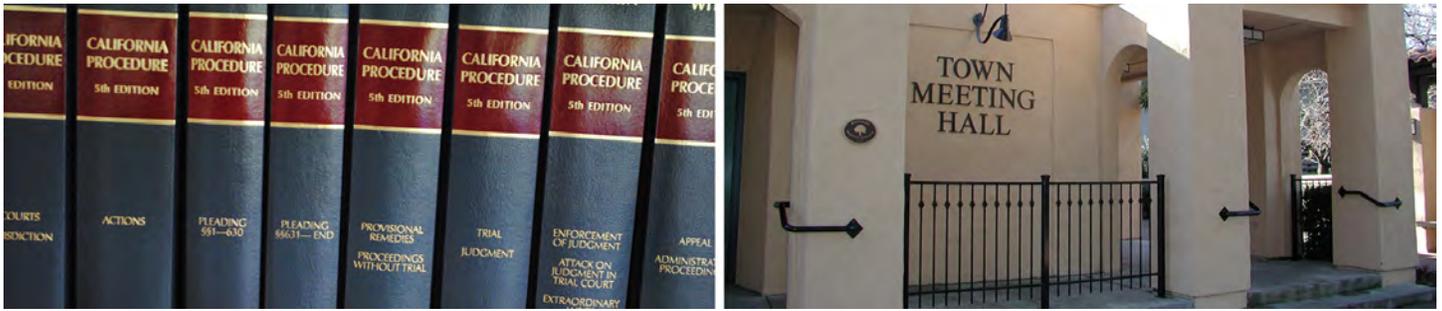
FUNDING

General Fund	\$ 646,779	\$ 706,264	\$ 767,306	\$ 706,264	\$ 575,271
TOTALS:	\$ 646,779	\$ 706,264	\$ 767,306	\$ 706,264	\$ 575,271



PERSONNEL

PERMANENT	FTE
Town Manager	1.00
Assistant to the Town Manager	0.50
Administrative Secretary	1.00
TOTAL PERMANENT FTE:	2.50



PROGRAM DESCRIPTION

The City Attorney is appointed by the Town Council and serves as the principal legal advisor to the Town, including the Town Council, advisory boards and commissions, Town staff and the Danville Financing Authority. The City Attorney also serves as the Town's Risk Manager and supervises the Town's Human Resources Manager.

The City Attorney keeps Town officials aware of changes in the law, providing legal analysis at the earliest stage of policy development and working to develop a range of alternatives to achieve the desired policy goals.

GOALS

- ❖ Advise the Town Council, Commissions and staff on a broad range of legal issues including land use, public safety, personnel, code enforcement, public records, ethics and the Ralph M. Brown Act.
- ❖ Provide alternatives that assist in achieving desired policy goals in a timely, cost-effective and legally sound manner.
- ❖ Minimize the Town's exposure to litigation and associated costs.
- ❖ Draft and review all Town ordinances, resolutions, contracts, leases and other legal documents.
- ❖ Provide training and updates to Town Council, commissions and staff regarding legal issues, ethics and employment law; and track changes or updates in state and federal laws impacting the Town.
- ❖ Work with the Town Council, commissions and staff to ensure full compliance with public record and meeting requirements, conflict of interest laws and due process requirements.
- ❖ Manage litigation involving the Town.
- ❖ Manage other dispute resolution processes when necessary.

HIGHLIGHTS

The City Attorney serves on the Board of Directors for the Municipal Pooling Authority, a risk management and insurance pool for cities in Contra Costa County.

The City Attorney continues to work with the Town's Oversight Board in the dissolution of the Town's former Community Development Agency, including managing litigation against the State of California asserting the enforceability of the Cooperation/Loan Agreement between the former CDA and the Town, and disposition of former CDA assets. The City Attorney will also manage litigation to acquire necessary right of way to allow completion of roadway improvements on San Ramon Valley Boulevard. The City Attorney will continue to provide required training to the Town's elected and appointed officials and employees.

Program Activities: include \$50,000 for outside counsel to provide legal assistance related to the lawsuit against the State enforcing the Cooperation/Loan Agreement with the former CDA, property acquisition and specialized defense and litigation.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 295,293	\$ 314,854	\$ 314,854	\$ 314,854	\$ 325,133
Administration	\$ 2,768	\$ 1,460	\$ 1,460	\$ 1,890	\$ 1,400
Materials & Supplies	\$ 3,509	\$ 4,700	\$ 6,831	\$ 4,200	\$ 4,700
Contracted Services	\$ 14,650	\$ 0	\$ 0	\$ 0	\$ 0
Program Activities	\$ 66,546	\$ 50,000	\$ 62,637	\$ 70,000	\$ 50,000
TOTALS:	\$ 382,767	\$ 371,014	\$ 385,782	\$ 390,944	\$ 381,233

FUNDING

General Fund	\$ 382,767	\$ 371,014	\$ 385,782	\$ 390,944	\$ 381,233
TOTALS:	\$ 382,767	\$ 371,014	\$ 385,782	\$ 390,944	\$ 381,233



PERSONNEL

PERMANENT	FTE	
City Attorney	1.00	
TOTAL PERMANENT FTE:		1.00



PROGRAM DESCRIPTION

The City Clerk serves as the Town's elections official and records manager, prepares Town Council agendas and maintains all legislative history, ensures that required legal notices are appropriately published, maintains the Municipal Code and performs other statutory duties as required.

The City Clerk's Office assists other departments by overseeing maintenance of Town contracts and surety bonds and conducting the public bidding process.

GOALS

- ❖ Comply with all federal and state laws required of the City Clerk including the California Government Code, California Election Law, FPPC, Ralph M. Brown Act and Public Records Act.
- ❖ Maintain the legislative history of the Town Council, Danville Financing Authority, Danville Disaster Council and the Oversight Board for the Successor Agency to the former Danville Community Development Agency.
- ❖ Provide and maintain public access to information and respond to requests for public records.
- ❖ Serve as the Town's elections official; conduct biennial Town Council elections and special elections as necessary.
- ❖ Maintain the Town's Municipal Code and perform quarterly Code updates.
- ❖ Maintain an accurate and complete Records Management Program.
- ❖ Conduct biannual recruitments for Town commissions, boards and committees.

HIGHLIGHTS

Town Council agendas and records of all Town Council and commission meetings are available online. Town Council meetings are video recorded and accessible via the Town's website. Development of a Vital Records and Disaster Recovery Plan will ensure that essential records are accessible to the Town to continue critical functions both during and after a disaster or emergency.

Materials and Supplies include \$22,100 for software licensing and maintenance for electronic document storage (Laserfiche); and, video-recording the Town Council meetings for streaming on the Town's website (Granicus).

Contracted Services include \$12,220 for Records Management storage fees, Laserfiche annual support, and web updates of the Municipal Code; and \$10,500 for development of a Vital Records and Disaster Recovery Plan.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 152,170	\$ 161,907	\$ 161,907	\$ 161,907	\$ 170,322
Administration	\$ 5,918	\$ 12,844	\$ 12,844	\$ 12,844	\$ 9,903
Materials & Supplies	\$ 12,089	\$ 30,235	\$ 35,235	\$ 30,235	\$ 33,100
Contracted Services	\$ 16,055	\$ 51,086	\$ 61,386	\$ 61,386	\$ 22,720
TOTALS:	\$ 186,232	\$ 256,072	\$ 271,372	\$ 266,372	\$ 236,045

FUNDING

General Fund	\$ 186,232	\$ 256,072	\$ 271,372	\$ 266,372	\$ 236,045
TOTALS:	\$ 186,232	\$ 256,072	\$ 271,372	\$ 266,372	\$ 236,045



PERSONNEL

PERMANENT	FTE	
City Clerk	1.00	
TOTAL PERMANENT FTE:		1.00



PROGRAM DESCRIPTION

Community Outreach strives to promote government transparency, communication and interaction with the community. Through the Town Manager's Office, this program coordinates communication and outreach related to all areas of service delivery provided by the Town.

Services provided through Community Outreach include: maintaining a current Town website which provides information about the Town Government and services; presenting an online newsletter, the "Danville Today", which is updated on a weekly basis to provide information to residents, businesses and visitors regarding current Town activities, services, programs and projects; preparing and distributing press releases that address current news and information; serving as a point of contact for community and media relations; and using several social media platforms to provide timely and relevant information on Town programs, events, projects and policy decisions.

GOALS

- ❖ Prepare and disseminate accurate and timely information on Town activities, programs and services to residents and constituents.
- ❖ Create opportunities for citizen involvement and engagement through the Town's website, outreach activities and special events.
- ❖ Use social media and other outreach to reinforce the Danville brand.
- ❖ Provide a consistent voice in emergency communication.

HIGHLIGHTS

This new program includes 1.0 FTE Public Information Coordinator and 0.5 FTE Assistant to the Town Manager that was previously assigned to the Town Manager program.

Administration includes \$4,100 for a unified marketing campaign to promote the Town of Danville's programs, events and services and \$2,150 for professional development.

Materials and Supplies include \$9,800 for marketing, including a mailer promoting Danville Today and Danville Connect app, as well as Annual Report printing; \$3,700 for postage and \$500 for supplies and reference materials.

Contracted Services include \$6,000 for graphic design services.

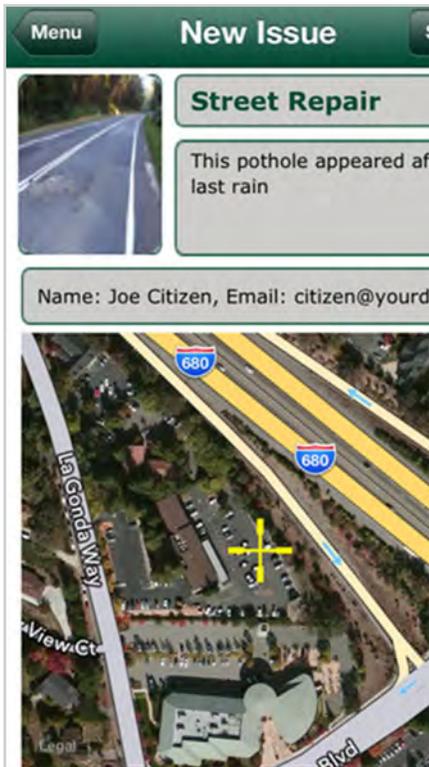


EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 0	\$ 0	\$ 0	\$ 0	\$ 169,432
Administration	\$ 0	\$ 0	\$ 0	\$ 0	\$ 6,250
Materials & Supplies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 14,000
Contracted Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 6,000
TOTALS:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 195,682

FUNDING

General Fund	\$ 0	\$ 0	\$ 0	\$ 0	\$ 195,682
TOTALS:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 195,682



PERSONNEL

PERMANENT	FTE	
Assistant to the Town Manager	0.50	
Public Information Coordinator	1.00	
TOTAL PERMANENT FTE:		1.50



PROGRAM DESCRIPTION

Emergency Preparedness develops and maintains up-to-date disaster response plans and coordinates local efforts to maintain the Town in a state of readiness. The Emergency Preparedness Program reflects the high priority assigned to planning for and managing any man-made or natural disasters that may arise and affect the Town.

All government employees function in a secondary role as disaster workers in the event of a declared emergency. Town employees receive disaster preparedness training through the California Specialized Training Institute (CSTI) and other drills. San Ramon Valley agencies work collaboratively to recruit and train disaster volunteers. Working together as a community will improve emergency response to potential disasters and allow the Town to assist those who are less fortunate and recover quickly and more safely.

GOALS

- ❖ Train Town staff to execute the Emergency Operations Plan and administer requirements related to the Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS).
- ❖ Work with the community and schools to perform outreach and public education activities related to disaster preparedness.
- ❖ Coordinate planning and response efforts with the San Ramon Valley Fire Protection District, City of San Ramon, San Ramon Valley Unified School District, Contra Costa County Office of Emergency Services and the American Red Cross.
- ❖ Stage annual drills to enhance readiness for disaster workers and volunteers.
- ❖ Co-sponsor and assist in providing Community Emergency Response Team (CERT) training for San Ramon Valley residents.
- ❖ Work with the Danville Disaster Council and the San Ramon Valley Emergency Preparedness Citizen Corps Council.

HIGHLIGHTS

Emphasis for 2015/16 will be focused on maintaining the state of readiness established in the Town.

Administration includes \$10,000 for supplemental staff training to meet FEMA and State guidelines, the Staff Emergency Notification System and participation in the San Ramon Valley Emergency Preparedness Citizen Corps Council.

Contracted Services include \$30,000 for preparation of a Disaster Recovery Debris Management Plan to address revised FEMA requirements in the event of a significant disaster.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 73,077	\$ 79,393	\$ 79,393	\$ 79,393	\$ 86,876
Administration	\$ 10,632	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Materials & Supplies	\$ 2,433	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Contracted Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 30,000
Equipment	\$ 0	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
TOTALS:	\$ 86,142	\$ 96,893	\$ 96,893	\$ 96,893	\$ 134,376

FUNDING

General Fund	\$ 86,142	\$ 96,893	\$ 96,893	\$ 96,893	\$ 134,376
TOTALS:	\$ 86,142	\$ 96,893	\$ 96,893	\$ 96,893	\$ 134,376



PERSONNEL

PERMANENT	FTE	
Emergency Preparedness Manager	0.75	
TOTAL PERMANENT FTE:		0.75





Police Services





PROGRAMS	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Police Services Management	\$ 1,053,814	\$ 1,287,824	\$ 1,306,543	\$ 1,288,269	\$ 1,319,511
Patrol	\$ 4,384,404	\$ 4,827,127	\$ 4,914,361	\$ 4,899,939	\$ 4,909,728
Traffic	\$ 847,550	\$ 1,022,874	\$ 1,027,114	\$ 1,024,000	\$ 1,018,816
Investigation	\$ 653,348	\$ 693,195	\$ 702,783	\$ 693,195	\$ 690,222
School Resource Program	\$ 461,764	\$ 533,907	\$ 535,783	\$ 535,783	\$ 535,484
Animal Control	\$ 225,409	\$ 226,843	\$ 226,843	\$ 226,843	\$ 239,892
TOTALS:	\$ 7,626,289	\$ 8,591,770	\$ 8,713,427	\$ 8,668,028	\$ 8,713,653

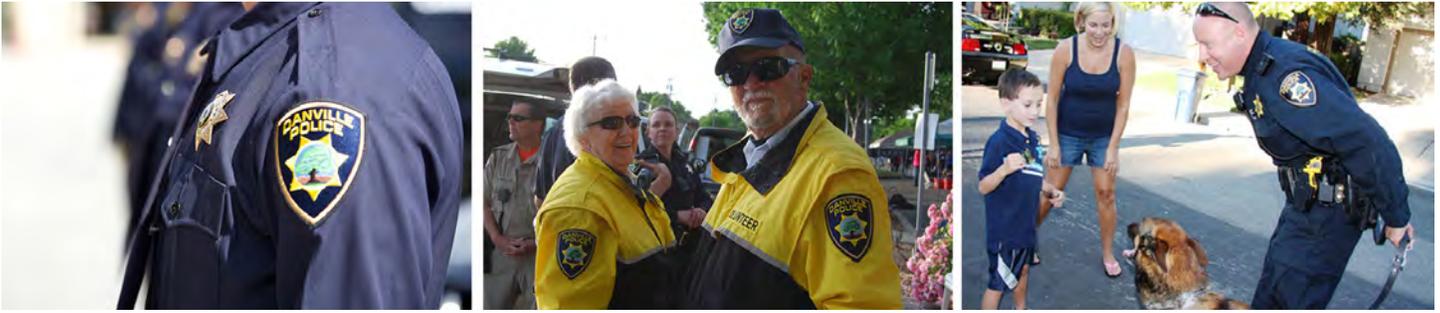
FUNDING

Donations/Contributions	\$ 152,235	\$ 150,000	\$ 150,000	\$ 150,000	\$ 50,000
General Fund	\$ 7,362,846	\$ 8,341,770	\$ 8,463,427	\$ 8,418,028	\$ 8,543,653
P S Abandoned Vehicle Abate	\$ 0	\$ 0	\$ 0	\$ 0	\$ 20,000
P S Asset Seizure	\$ 7,908	\$ 0	\$ 0	\$ 0	\$ 0
P S SLESF	\$ 103,300	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
TOTALS:	\$ 7,626,289	\$ 8,591,770	\$ 8,713,427	\$ 8,668,028	\$ 8,713,653



PERSONNEL

	FTE
CONTRACT	30.00
PERMANENT	1.75
TEMPORARY	5.00
* part-time temporary hours converted to full time equivalents (FTE)	36.75



PROGRAM DESCRIPTION

The Police Services Department works in partnership with the community to protect people and property, and enhance the quality of life in Danville. Police protection is delivered through a combination of contract services provided through the Contra Costa County Sheriff's Office and Town personnel and resources.

The Police Services Department maintains partnerships with the Sheriff's Office, and local, state and federal agencies including the City of San Ramon, San Ramon Valley Fire Protection District and San Ramon Valley Unified School District. Police services are augmented through the service of 8 Reserve Officers, and trained Volunteers.

Police staffing ratios (0.7 officers per 1,000 population) and per capita costs (\$201) are significantly less than the averages for law enforcement agencies in Contra Costa County (1.17 officers per 1,000 population and \$319 per capita).

GOALS

- ❖ Provide community-oriented police services responsive to the needs of Town citizens and businesses.
- ❖ Recruit and maintain a highly skilled and trained team of sworn police personnel.
- ❖ Effectively manage police resources and personnel to meet all community, regional, state and federal requirements.
- ❖ Monitor all department goals and objectives to ensure that they are met.
- ❖ Coordinate community outreach efforts including participation in neighborhood and business crime prevention meetings, citizen's academy and special events.
- ❖ Maintain a well-trained and dedicated team of Police Reserves and Volunteers.

HIGHLIGHTS

Temporary Salaries include part-time staffing to assist with front counter coverage, crime prevention and vehicle maintenance. Funding is increased to provide for a second Crime Prevention Specialist.

Administration includes \$10,000 for Live Scan fingerprinting, \$6,500 for the VIP Program, and \$6,000 for community outreach and dues.

Contracted Services include \$636,535 for sworn personnel; \$263,948 for dispatch and communications.

Equipment includes \$25,000 for EBRCSA subscriber fees and \$10,000 for miscellaneous equipment.

Materials and Supplies include \$45,000 for advanced officer training, records management, misdemeanor complaints, subpoena and support services, and \$10,000 for technology upgrades, printing and uniforms.

Program Activities include \$63,960 for liability insurance (\$2,132 per sworn officer) and \$23,000 in cellular communication services.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 94,407	\$ 148,869	\$ 148,869	\$ 148,869	\$ 82,068
Temporary Salaries	\$ 84,606	\$ 100,000	\$ 100,000	\$ 100,000	\$ 135,000
Administration	\$ 15,753	\$ 22,500	\$ 36,508	\$ 22,500	\$ 22,500
Materials & Supplies	\$ 52,870	\$ 56,500	\$ 58,361	\$ 56,500	\$ 57,500
Contracted Services	\$ 717,754	\$ 846,355	\$ 846,800	\$ 846,800	\$ 900,483
Equipment	\$ 24,090	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
Program Activities	\$ 64,334	\$ 78,600	\$ 81,005	\$ 78,600	\$ 86,960
TOTALS:	\$ 1,053,814	\$ 1,287,824	\$ 1,306,543	\$ 1,288,269	\$ 1,319,511

FUNDING

General Fund	\$ 1,053,814	\$ 1,287,824	\$ 1,306,543	\$ 1,288,269	\$ 1,319,511
TOTALS:	\$ 1,053,814	\$ 1,287,824	\$ 1,306,543	\$ 1,288,269	\$ 1,319,511



PERSONNEL

CONTRACT	FTE
Chief of Police	1.00
Administrative Lieutenant	1.00
TOTAL CONTRACT FTE:	2.00
PERMANENT	FTE
Community Services Coordinator	1.00
TOTAL PERMANENT FTE:	1.00
TEMPORARY FTE: *	3.00

* part-time temporary hours converted to full time equivalents (FTE)



PROGRAM DESCRIPTION

Patrol provides a pro-active and highly visible law enforcement presence, 24 hours per day, 7 days per week. Danville is divided into three geographic "beats" to provide patrol coverage throughout the 18.1 square mile Town. Patrol Officers respond to emergencies and protect life and property. Emphasis is placed on providing effective and timely law enforcement services while maintaining positive and proactive customer contacts. Patrol includes the Police Reserve, Volunteers in Police, and Canine programs.

Patrol Officers responds to violations of law, calls for service, traffic accidents and emergencies. Patrol operates with a minimum staffing level of three officers per shift and strives to respond to Priority I details within 5 minutes and Priority II details within 15 minutes. Sworn Patrol staff is supplemented by 8 trained Police Reserves, who contribute an average of 2,500 hours of service annually, and 28 citizen Volunteers in Police (VIPs), who contribute an average of 6,000 hours of service annually.

GOALS

- ❖ Provide a safe and secure environment for all Town residents and businesses.
- ❖ Provide rapid and timely response to all emergencies.
- ❖ Conduct pro-active patrol activities that maintain a highly visible police presence and identify threats to life and property.
- ❖ Augment patrol activities through the use of Police Reserves, Volunteers in Police, bicycle patrols and walking beats.
- ❖ Assist the Investigations Unit on criminal cases and prosecution with the District Attorney's Office.

HIGHLIGHTS

Administration includes \$11,000 for the Reserve Program and \$6,000 for the K-9 Programs. Both programs provide critical support to patrol operations.

Materials and Supplies include \$9,000 for uniforms, \$4,000 for the K-9 Program and \$5,000 for miscellaneous supplies.

Contracted Services include \$4,572,228 for sworn personnel, \$220,000 for sworn overtime and \$27,500 to support the School Crossing Guard Program operated by the San Ramon Valley Unified School District.

Equipment includes \$25,000 to fund the Automated Regional Information Exchange System (ARIES), a computer interface that allows member agencies of the criminal justice system to exchange and analyze data via secured interface, and \$30,000 to purchase mobile license plate recognition equipment and software.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 2,975	\$ 0	\$ 0	\$ 0	\$ 0
Temporary Salaries	\$ 37,259	\$ 0	\$ 0	\$ 0	\$ 0
Administration	\$ 33,798	\$ 15,000	\$ 18,396	\$ 15,775	\$ 17,000
Materials & Supplies	\$ 13,415	\$ 15,000	\$ 21,906	\$ 20,706	\$ 18,000
Contracted Services	\$ 4,223,966	\$ 4,772,127	\$ 4,815,181	\$ 4,815,181	\$ 4,819,728
Equipment	\$ 72,991	\$ 25,000	\$ 58,879	\$ 48,277	\$ 55,000
TOTALS:	\$ 4,384,404	\$ 4,827,127	\$ 4,914,361	\$ 4,899,939	\$ 4,909,728

FUNDING

General Fund	\$ 4,380,103	\$ 4,827,127	\$ 4,914,361	\$ 4,899,939	\$ 4,909,728
P S SLESF	\$ 3,300	\$ 0	\$ 0	\$ 0	\$ 0
Donations/Contributions	\$ 1,000	\$ 0	\$ 0	\$ 0	\$ 0
TOTALS:	\$ 4,384,404	\$ 4,827,127	\$ 4,914,361	\$ 4,899,939	\$ 4,909,728



PERSONNEL

CONTRACT	FTE
Sergeant	4.00
Patrol Officer	16.00
TOTAL CONTRACT FTE:	20.00



PROGRAM DESCRIPTION

Traffic addresses traffic issues, provides for orderly and safe traffic flow, investigates and develops strategies to reduce traffic accidents, traffic related deaths and injuries, and property damage. Traffic also provides parking enforcement and vehicle abatement services.

The Abandoned Vehicle Program provides funding to assist in the overall operation of removing abandoned vehicles.

GOALS

- ❖ Undertake enforcement efforts that promote driver education and enhance safety for motorists, bicyclists and pedestrians.
- ❖ Utilize motorcycle officers to emphasize enforcement of red light violations, traffic safety in school zones and speed enforcement on arterial roadways.
- ❖ Emphasize DUI enforcement and education, including involvement at local high schools, the "Every 15 Minutes Program," and other DUI events.
- ❖ Support the Town's Street Smarts Program aimed at educating drivers and improving safety.
- ❖ Undertake Parking Enforcement efforts as necessary to maintain availability of parking in commercial areas while assuring that public safety lanes are kept accessible.
- ❖ Coordinate with the Town's Transportation Division to coordinate roadway design, education and enforcement efforts, and improve parking downtown.

HIGHLIGHTS

Traffic works closely with Development Services Transportation and Engineering to enhance roadway safety and reduce the number of traffic collisions that occur annually. For 2014, the number of reported traffic collisions reached its lowest point in over ten years.

Temporary Salaries include funding for three part-time, temporary Parking Enforcement Officers whose efforts are focused within commercial districts and enforcement of red zones around school sites.

Contracted Services include \$920,316 for sworn personnel, \$24,500 for sworn overtime.

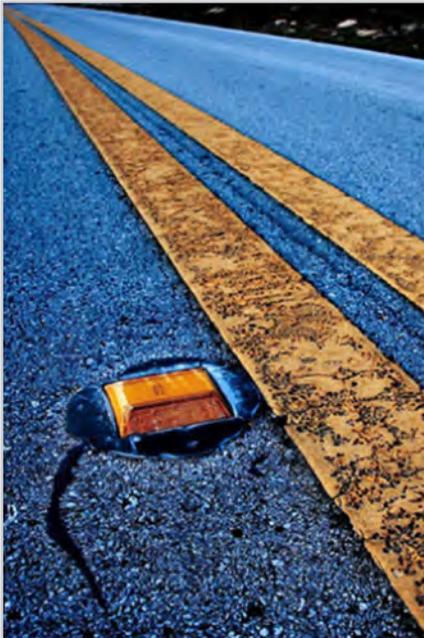


EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 496	\$ 0	\$ 0	\$ 0	\$ 0
Temporary Salaries	\$ 8,028	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
Administration	\$ 4,839	\$ 1,500	\$ 1,925	\$ 1,500	\$ 4,000
Materials & Supplies	\$ 5,573	\$ 5,000	\$ 5,848	\$ 5,848	\$ 5,000
Contracted Services	\$ 812,128	\$ 951,374	\$ 951,374	\$ 951,374	\$ 944,816
Equipment	\$ 16,487	\$ 5,000	\$ 7,966	\$ 5,277	\$ 5,000
TOTALS:	\$ 847,550	\$ 1,022,874	\$ 1,027,114	\$ 1,024,000	\$ 1,018,816

FUNDING

General Fund	\$ 847,550	\$ 1,022,874	\$ 1,027,114	\$ 1,024,000	\$ 998,816
P S Abandoned Vehicle Abate	\$ 0	\$ 0	\$ 0	\$ 0	\$ 20,000
TOTALS:	\$ 847,550	\$ 1,022,874	\$ 1,027,114	\$ 1,024,000	\$ 1,018,816



PERSONNEL

CONTRACT	FTE
Sergeant	1.00
Traffic Officer	3.00
TOTAL CONTRACT FTE:	4.00
TEMPORARY FTE: *	1.50

* part-time temporary hours converted to full time equivalents (FTE)



PROGRAM DESCRIPTION

Investigation coordinates and provides timely and comprehensive investigations on all felony and selected misdemeanor crimes and works with the District Attorney's Office to obtain criminal complaints and bring closure to cases. Investigation also coordinates investigative information with other county, state and federal law enforcement agencies, prepares crime trend reports and assists in planning responses to those trends, and partners with, and provides support to, other drug enforcement agencies.

The Investigation Sergeant supervises two sworn School Resource Officers and one non-sworn School Program Coordinator. The two sworn Officers are deployed to San Ramon Valley and Monte Vista High Schools, while the non-sworn Coordinator is deployed to all elementary and middle schools.

GOALS

- ❖ Provide follow-up investigations on all felonies and selected misdemeanor crimes, obtain criminal complaints on cases and bring closure to cases including recovery of property.
- ❖ Maintain a clearance rate of reported crime and recovery of stolen property and vehicles that is 200% of the County-wide and national averages.
- ❖ Work proactively to prevent and solve crimes by establishing trends and developing suppression and undercover operations to locate criminals and gather intelligence information.
- ❖ Provide pro-active crime prevention programs for residents and businesses.
- ❖ Supervise the School Resource Program.
- ❖ Provide training to develop investigative skills for Patrol Officers.

HIGHLIGHTS

Temporary Salaries include funding for one part-time, temporary investigator to assist with investigation and follow up on Part 3 or lower level cases.

Program Activities include \$86,500 for Crime Lab services to provide for drug, alcohol and toxicology screening, \$17,588 for Property Services to provide for secure storage of evidence, \$46,297 for Cal ID which provides for fingerprint processing and identification and \$10,000 to cover the non-reimbursable portion of Booking Fee costs associated with housing arrestees at the County Detention facility.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 2,749	\$ 0	\$ 0	\$ 0	\$ 0
Temporary Salaries	\$ 32,478	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000
Administration	\$ 800	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Materials & Supplies	\$ 5,897	\$ 0	\$ 0	\$ 0	\$ 0
Contracted Services	\$ 452,983	\$ 502,810	\$ 502,810	\$ 502,810	\$ 499,837
Equipment	\$ 6,085	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Program Activities	\$ 152,356	\$ 160,385	\$ 169,973	\$ 160,385	\$ 160,385
TOTALS:	\$ 653,348	\$ 693,195	\$ 702,783	\$ 693,195	\$ 690,222

FUNDING

General Fund	\$ 644,206	\$ 693,195	\$ 702,783	\$ 693,195	\$ 690,222
P S Asset Seizure	\$ 7,908	\$ 0	\$ 0	\$ 0	\$ 0
Donations/Contributions	\$ 1,235	\$ 0	\$ 0	\$ 0	\$ 0
TOTALS:	\$ 653,348	\$ 693,195	\$ 702,783	\$ 693,195	\$ 690,222



PERSONNEL

CONTRACT	FTE
Sergeant	1.00
Investigator	1.00
TOTAL CONTRACT FTE:	2.00
TEMPORARY FTE: *	0.50

* part-time temporary hours converted to full time equivalents (FTE)



PROGRAM DESCRIPTION

The School Resource Program works closely with the San Ramon Valley Unified School District and the community to enhance student safety at public school sites throughout the Town and provides various programs that promote responsible decision-making and development of positive and productive life skills.

The School Resource Program provides one full-time sworn School Resource Officer (SRO) each at San Ramon Valley High School and Monte Vista High School, and one non-sworn School Program Coordinator (SPC) who serves all middle and elementary schools. The Program is supervised by the Investigations Sergeant, who coordinates the efforts of the SRO and SPC in all matters dealing with juveniles. These include education, processing juvenile citations and administering the juvenile diversion program.

GOALS

- ❖ Offer educational programs and resources to families, parent groups and schools related to positive youth development and appropriate behavior.
- ❖ Work closely with the Danville Recreation Services staff, San Ramon Valley Unified School District, local service providers and neighboring police agencies to address issues facing today's youth.
- ❖ Deal with intervention, when necessary, and specific issues and crimes throughout the community that involve middle and high school-aged youth and their parents.
- ❖ Administer a juvenile diversion program which allows an alternative when dealing with first-time offenders.

HIGHLIGHTS

In prior years, the cost of this program has been supported by two grants: a COPS-SLESF grant that funds approximately 50% of the cost for San Ramon Valley High School; and a private grant that has funded approximately 65% of the cost for Monte Vista High School, for the past five years. For 2015/16, the private grant is no longer available to the Town to fund the cost for Monte Vista High School.

Employee Expenses: The School Program Coordinator is allocated 0.75 FTE to working in partnership with local elementary and middle schools during the academic calendar year. The remaining 0.25 FTE associated with this position is allocated to the Teen Program in Recreation, Arts and Community Services to assist with summer programs and activities.

Contracted Services include \$445,480 for sworn personnel, \$20,000 for sworn overtime.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 49,230	\$ 53,543	\$ 53,543	\$ 53,543	\$ 58,004
Administration	\$ 52	\$ 2,000	\$ 2,250	\$ 2,250	\$ 2,000
Materials & Supplies	\$ 4,528	\$ 9,800	\$ 11,426	\$ 11,426	\$ 10,000
Contracted Services	\$ 406,587	\$ 468,564	\$ 468,564	\$ 468,564	\$ 465,480
Equipment	\$ 1,368	\$ 0	\$ 0	\$ 0	\$ 0
TOTALS:	\$ 461,764	\$ 533,907	\$ 535,783	\$ 535,783	\$ 535,484

FUNDING

General Fund	\$ 211,764	\$ 283,907	\$ 285,783	\$ 285,783	\$ 385,484
P S SLESF	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Donations/Contributions	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 50,000
TOTALS:	\$ 461,764	\$ 533,907	\$ 535,783	\$ 535,783	\$ 535,484



PERSONNEL

CONTRACT	FTE	
School Resource Officer	2.00	
TOTAL CONTRACT FTE:		2.00
PERMANENT	FTE	
School Program Coordinator	0.75	
TOTAL PERMANENT FTE:		0.75



PROGRAM DESCRIPTION

Animal Control Services for the Town are provided through a contract with the Contra Costa County Animal Services Department. It is the mission of the department to protect the public and animals in our community, and to prevent cruelty, abuse, and neglect of animals in Contra Costa County by effectively and efficiently enforcing all state, county and city animal laws.

The contract includes responding to dead, injured or stray animals, enforcement of leash laws, investigating animal cruelty complaints, animal licensing, rabies control, lost and found, providing spaying and neutering, a vaccination clinic and citizen requests for services.

Eighteen of the 19 cities in Contra Costa County currently contract with the Contra Costa County Animal Services Department to provide animal control services.

GOALS

- ❖ Provide timely and effective animal control services to the residents of Danville.
- ❖ Shelter homeless, abandoned and lost animals.
- ❖ Provide information and resources to the public that enhances the quality of life of animals in our community.

The caseload for animal control services remains fairly consistent. In 2014, Animal Services responded to 1,958 calls for service in Danville, including the removal of 205 dead animals and 165 live impounds. In addition, there were a total of 243 investigations for noise complaints relating to barking dogs, performing animal rescues, as well as conducting other investigations involving dangerous animals, inhumane treatment, and license & ordinance violations.

HIGHLIGHTS

For 2015/16, the per capita cost for animal control services increased \$0.25 from \$5.31 to \$5.56. This 4.7% increase is the first increase in contracted service delivery costs since 2010/11.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Contracted Services	\$ 225,409	\$ 226,843	\$ 226,843	\$ 226,843	\$ 239,892
TOTALS:	\$ 225,409	\$ 226,843	\$ 226,843	\$ 226,843	\$ 239,892

FUNDING

General Fund	\$ 225,409	\$ 226,843	\$ 226,843	\$ 226,843	\$ 239,892
TOTALS:	\$ 225,409	\$ 226,843	\$ 226,843	\$ 226,843	\$ 239,892







Administrative Services

Administrative Services



PROGRAMS	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Administrative Services	\$ 239,267	\$ 265,802	\$ 265,802	\$ 265,802	\$ 335,165
Finance	\$ 835,827	\$ 915,723	\$ 1,070,327	\$ 916,245	\$ 782,750
Information Technology	\$ 743,877	\$ 802,800	\$ 865,146	\$ 857,949	\$ 858,512
Human Resources	\$ 344,010	\$ 426,940	\$ 481,535	\$ 427,891	\$ 425,601
Economic Development	\$ 380,696	\$ 311,982	\$ 496,076	\$ 383,806	\$ 353,009
Risk Management	\$ 355,755	\$ 381,100	\$ 381,100	\$ 326,944	\$ 516,500
Asset Replacement & Supplies	\$ 308,016	\$ 506,532	\$ 518,730	\$ 506,532	\$ 404,332
TOTALS:	\$ 3,207,448	\$ 3,610,879	\$ 4,078,716	\$ 3,685,170	\$ 3,675,869

FUNDING

General Fund	\$ 2,662,976	\$ 2,962,779	\$ 3,313,282	\$ 3,036,548	\$ 3,116,608
Various Funds	\$ 544,472	\$ 648,100	\$ 765,434	\$ 648,622	\$ 559,261
TOTALS:	\$ 3,207,448	\$ 3,610,879	\$ 4,078,716	\$ 3,685,170	\$ 3,675,869



PERSONNEL

	FTE
PERMANENT	14.00
TEMPORARY	0.75
* part-time temporary hours converted to full time equivalents (FTE)	
	14.75



PROGRAM DESCRIPTION

The Administrative Services Department encompasses various administrative and financial functions that support internal and external Town operations. The Department includes: Finance, Information Technology, Human Resources, Economic Development, Risk Management and Asset Replacement and Supplies. Significant emphasis is placed on maintaining current knowledge of all laws, requirements and practices related to financial oversight and management, and personnel. Within the Finance Division, the Finance Manager serves as the Town Treasurer.

GOALS

- ❖ Ensure prudent safekeeping, management and accounting of the Town's financial assets.
- ❖ Meet all financial reporting requirements associated with the Town, the Town as Successor Agency, and the Danville Financing Authority.
- ❖ Ensure that IT infrastructure and applications are maintained and continually enhanced to enable all Town programs to function efficiently.
- ❖ Ensure compliance with all applicable employment laws that regulate the Town workplace.
- ❖ Work with businesses, business organizations and other cities to support and promote Economic Development goals and plans developed for the Town.
- ❖ Anticipate and control risk through a combination of prevention strategies and established principles and procedures.
- ❖ Provide for the ongoing replacement of vehicles, equipment, furnishings and other materials; and procurement of standard supplies required to support all areas of Town operation.

HIGHLIGHTS

For 2015/16, emphasis is on implementation of new Land Management and Document Management systems as part of the Information Technology Master Plan; implementation of new requirements associated with the Affordable Health Care Act, and initiation of the Comprehensive Economic Development Plan.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 239,267	\$ 265,802	\$ 265,802	\$ 265,802	\$ 335,165
TOTALS:	\$ 239,267	\$ 265,802	\$ 265,802	\$ 265,802	\$ 335,165

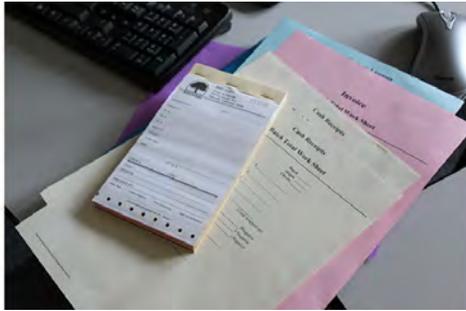
FUNDING

General Fund	\$ 0	\$ 116,289	\$ 116,289	\$ 116,289	\$ 172,275
Gas Tax	\$ 104,679	\$ 0	\$ 0	\$ 0	\$ 0
Measure J	\$ 134,587	\$ 149,513	\$ 149,513	\$ 149,513	\$ 162,890
TOTALS:	\$ 239,267	\$ 265,802	\$ 265,802	\$ 265,802	\$ 335,165



PERSONNEL

PERMANENT	FTE	
Administrative Services Director	1.00	
Administrative Secretary	1.00	
TOTAL PERMANENT FTE:		2.00



PROGRAM DESCRIPTION

Finance is responsible for safekeeping, management and accounting of the Town's financial assets. Finance prepares revenue forecasts and tracks receipt of all sources of Town funding; provides financial information to the Town Council and Town departments; and invests Town funds.

Finance works with Town staff on implementation of effective, efficient and accurate budgeting and accounting procedures. Internal controls are used to assure the authorized expenditure of Town funds and tracking of capital assets.

The Finance Manager acts as the Town Treasurer. The Treasury function involves coordination with the Town's independent investment advisor to ensure that funds are invested according to the Town's adopted Investment Policy, which is reviewed annually to assure continued compliance with all applicable laws.

GOALS

- ❖ Ensure accurate receipt, recording and tracking of all Town and Successor Agency revenues.
- ❖ Work with the Town Manager's Office to prepare the annual operating budget.
- ❖ Prepare the Comprehensive Annual Financial Report (CAFR) upon the close of the fiscal year.
- ❖ Prepare ten additional year end audits and reports.
- ❖ File debt disclosure statements for Successor Agency and Assessment District debt with Municipal Securities Rulemaking Board (MSRB) and/or California Debt and Investment Advisory Council (CDIAC).
- ❖ Insure compliance with the Town's adopted Investment Policy and provide accurate and timely reporting of all investment transactions.
- ❖ Administer accounts payable, accounts receivable, payroll and business license functions.
- ❖ Continue implementation of, and upgrades to, the MUNIS enterprise-wide accounting system.
- ❖ Administer Town, Successor Agency and Assessment District debt.

HIGHLIGHTS

The Town has been recognized for 13 consecutive years for its outstanding financial reporting in the CAFR.

Materials and Supplies include \$49,453 for enterprise-wide accounting and software maintenance, and \$4,502 for reference materials and printing costs for the annual budget and CAFRs.

Contracted Services include \$103,442 for independent investment management services and banking fees, \$45,196 for auditing services, \$24,350 for consulting services related to Property Tax, Sales Tax and State mandated claims, and \$8,859 for software disaster and recovery services.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 597,554	\$ 665,793	\$ 665,793	\$ 665,793	\$ 526,856
Temporary Salaries	\$ 11,816	\$ 10,000	\$ 20,911	\$ 10,000	\$ 10,000
Administration	\$ 5,037	\$ 9,752	\$ 9,752	\$ 9,752	\$ 9,082
Materials & Supplies	\$ 48,925	\$ 54,835	\$ 55,165	\$ 55,165	\$ 53,955
Contracted Services	\$ 172,495	\$ 174,333	\$ 317,504	\$ 174,333	\$ 181,847
Equipment	\$ 0	\$ 1,010	\$ 1,202	\$ 1,202	\$ 1,010
TOTALS:	\$ 835,827	\$ 915,723	\$ 1,070,327	\$ 916,245	\$ 782,750

FUNDING

General Fund	\$ 775,053	\$ 847,463	\$ 892,212	\$ 847,463	\$ 714,506
Various Funds	\$ 60,774	\$ 68,261	\$ 178,116	\$ 68,783	\$ 68,245
TOTALS:	\$ 835,827	\$ 915,723	\$ 1,070,327	\$ 916,245	\$ 782,750



PERSONNEL

PERMANENT	FTE
Finance Manager/Treasurer	1.00
Accounting Analyst	1.00
Accounting Technician	2.00
Account Clerk II	1.00
TOTAL PERMANENT FTE:	5.00
TEMPORARY FTE: *	0.25

* part-time temporary hours converted to full time equivalents (FTE)



PROGRAM DESCRIPTION

Information Technology (IT) provides reliable information systems, technology operations, and support for all Town departments and staff in nine different locations. IT provides long-range planning and budgeting for critical technology infrastructure throughout the Town and ensures 24 hours per day, 7 days per week access to Town information and services. IT provides a help desk that supports all Town operations.

A significant portion of the IT budget is allocated to support copiers and telephone systems that are required to serve Town service delivery and staff located in nine locations.

GOALS

- ❖ Identify and implement technologies that address the broad range of business process needs and maximize effectiveness in all areas of Town government.
- ❖ Coordinate development and implementation of the Town's presence on the Internet.
- ❖ Maintain continuous operation and improvement of Town applications which may include partnerships with outside entities.
- ❖ Maintain continuous operation and improvement of all technology-related critical infrastructure.
- ❖ Provide training and assistance to staff with the goal of improving efficiency in technology.
- ❖ Coordinate the ongoing development and maintenance of the Town's Geographic Information System (GIS).

HIGHLIGHTS

Major programs or initiatives planned for 2015/16 include completing the implementation of the new Land Management and Document Management systems identified in the five-year Information Technology Master Plan adopted by the Town.

Temporary Salaries include funding for part-time temporary staffing for GIS implementation.

Materials and Supplies include \$60,200 for software licensing (previously included in Asset Replacement), \$23,200 for application software maintenance and \$5,000 for miscellaneous supplies.

Contracted Services include consulting costs to assist with complex network configurations, network security, GIS maintenance and website maintenance.

Equipment includes \$69,500 for copier leases and maintenance, \$16,000 for phone system support and maintenance, \$8,200 for web filtering and \$7,650 to purchase miscellaneous new equipment.

Program Activities include \$89,640 for local phone service, \$25,796 for cellular service, and \$1,440 for cable services.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 427,828	\$ 489,324	\$ 489,324	\$ 489,324	\$ 484,704
Temporary Salaries	\$ 11,535	\$ 23,750	\$ 23,750	\$ 23,750	\$ 23,750
Administration	\$ 5,368	\$ 2,225	\$ 2,225	\$ 7,605	\$ 2,225
Materials & Supplies	\$ 36,148	\$ 28,200	\$ 29,404	\$ 38,000	\$ 88,400
Contracted Services	\$ 39,433	\$ 41,075	\$ 86,130	\$ 64,275	\$ 41,075
Equipment	\$ 96,492	\$ 101,350	\$ 117,437	\$ 111,564	\$ 101,350
Program Activities	\$ 127,074	\$ 116,876	\$ 116,876	\$ 123,431	\$ 117,008
TOTALS:	\$ 743,877	\$ 802,800	\$ 865,146	\$ 857,949	\$ 858,512

FUNDING

General Fund	\$ 743,877	\$ 802,800	\$ 865,146	\$ 857,949	\$ 858,512
TOTALS:	\$ 743,877	\$ 802,800	\$ 865,146	\$ 857,949	\$ 858,512



PERSONNEL

PERMANENT	FTE
Information Technology Manager	1.00
Information Technology Analyst	2.00
Information Technology Technician	1.00
TOTAL PERMANENT FTE:	4.00
TEMPORARY FTE: *	0.50

* part-time temporary hours converted to full time equivalents (FTE)



PROGRAM DESCRIPTION

Human Resources is responsible for maintaining a workplace that is perceived as fair, equitable, and consistent with the Town's Personnel Policies and employment law. HR oversees the Town's employment process including recruitment, employee development, training, benefit administration and safety for a workforce of 90.75 regular and 150 temporary part-time employees.

The Town continuously implements and assesses safety programs, conducts site inspections, provides record keeping and ongoing employee training and certifications. Employees are provided training in leadership, communication, and presentation and computer skills.

The Human Resources Manager acts as liaison to the Employee Leadership Committee which represents Town employees in dealing with workforce issues, safety and wellness, training and leadership.

GOALS

- ❖ Recruit, train and retain an exceptional workforce.
- ❖ Administer and coordinate employee training opportunities to enhance job performance and increase technical skills.
- ❖ Ensure compliance with applicable laws that regulate the workplace, including Family Medical Leave Act, Americans with Disability Act, Health Insurance Portability and Accountability Act, Cal/OSHA, Workers' Compensation and the Affordable Care Act.
- ❖ Work with the Municipal Pooling Authority to promote and maintain workplace safety.
- ❖ Offer a variety of programs and events to promote employee wellness and reduce Workers' Compensation and disability costs.
- ❖ Coordinate the Town's employee performance appraisal process.
- ❖ Assist the Finance Division with payroll/benefits administration.

HIGHLIGHTS

The Town designates two employees annually to participate in the Leadership San Ramon Valley Program.

Administration includes \$44,000 for conference registration and attendance, \$13,000 for employee recruitment and recognition, and \$3,000 for advertising.

Materials and Supplies include \$18,500 for claims prevention and ergonomic furnishings, and \$10,500 for supplies and reference materials.

Contracted Services include \$32,716 for in-house training costs and consultants, and \$15,200 for safety consultants for OSHA compliant services and claims prevention.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 248,548	\$ 264,024	\$ 264,024	\$ 264,024	\$ 262,685
Temporary Salaries	\$ 0	\$ 15,000	\$ 18,000	\$ 15,000	\$ 15,000
Administration	\$ 42,903	\$ 60,200	\$ 88,043	\$ 60,958	\$ 60,200
Materials & Supplies	\$ 16,734	\$ 29,000	\$ 33,622	\$ 29,000	\$ 29,000
Contracted Services	\$ 30,679	\$ 47,916	\$ 66,096	\$ 47,916	\$ 47,916
Equipment	\$ 5,145	\$ 10,800	\$ 11,501	\$ 10,993	\$ 10,800
TOTALS:	\$ 344,010	\$ 426,940	\$ 481,285	\$ 427,891	\$ 425,601

FUNDING

General Fund	\$ 344,010	\$ 426,940	\$ 481,285	\$ 427,891	\$ 425,601
TOTALS:	\$ 344,010	\$ 426,940	\$ 481,285	\$ 427,891	\$ 425,601



PERSONNEL

PERMANENT	FTE
Human Resources Manager	1.00
Human Resources Technician	1.00
TOTAL PERMANENT FTE:	2.00



PROGRAM DESCRIPTION

Economic Development promotes and encourages the establishment and retention of a diverse and healthy economic base to meet local consumer needs and attract prospective shoppers and guests. The Economic Development Manager acts as an ombudsman to Danville-based businesses and assists in guiding prospective new businesses through the entitlement and permitting process.

Ongoing efforts continue to focus on the promotion of a strong local brand identity, implementation of the "Shop Danville" marketing campaign, development of strong partnerships with business organizations, implementation of the Business Promotion and Retail Incentives Grant Funding Programs, and provision of the "Business Concierge" service.

GOALS

- ❖ Implement programs that promote and support business retention and expansion, business attraction, and business start-up (entrepreneurial development) activities.
- ❖ Partner with economic development organizations to promote and carry out activities and programs appropriate to the character of the Town, bringing revenue to the community.
- ❖ Develop and maintain strong, positive relationships with the business community.
- ❖ Ensure that Danville is an integral part of regional promotional efforts.
- ❖ Invest in and maintain infrastructure that serves to facilitate business growth and investment in the community (including technology).
- ❖ Partner with public, private or non-profit entities for workforce and/or business training.

HIGHLIGHTS

Major efforts for 2015/16 include: development and implementation of a Comprehensive Economic Development Plan (CEDP), providing education workshops addressing needs of the local business community, and promoting Danville as a dining and shopping destination during the construction in downtown Danville.

Administration includes \$20,000 for i-Gate, \$15,000 for regional cooperative and local advertising, \$14,000 for membership and dues in Discover Danville, Danville Area Chamber of Commerce, CALED, Visit Tri-Valley and CDA, and \$3,000 for meeting expenses.

Materials and Supplies include \$17,200 for marketing materials, \$10,000 for the Shop Local Program and \$4,370 for application software maintenance and reference materials.

Contracted Services include \$10,000 for CEDP strategic implementation, \$5,000 for business education workshops and \$19,000 for the Shop Local Program.

Program Activities include \$50,000 for Business Promotion Grant funding and \$32,000 in pass through costs for the Visit Tri-Valley Tourism Business Improvement District.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 101,219	\$ 106,402	\$ 106,402	\$ 106,402	\$ 148,439
Temporary Salaries	\$ 1,630	\$ 0	\$ 0	\$ 0	\$ 5,000
Administration	\$ 48,906	\$ 55,210	\$ 57,871	\$ 55,210	\$ 52,000
Materials & Supplies	\$ 43,265	\$ 26,370	\$ 31,470	\$ 26,370	\$ 31,570
Contracted Services	\$ 67,238	\$ 42,000	\$ 140,200	\$ 42,000	\$ 34,000
Program Activities	\$ 89,485	\$ 82,000	\$ 94,808	\$ 88,500	\$ 82,000
Other	\$ 28,953	\$ 0	\$ 65,324	\$ 65,324	\$ 0
TOTALS:	\$ 380,696	\$ 311,982	\$ 496,076	\$ 383,806	\$ 353,009

FUNDING

General Fund	\$ 380,696	\$ 311,982	\$ 496,076	\$ 383,806	\$ 353,009
TOTALS:	\$ 380,696	\$ 311,982	\$ 496,076	\$ 383,806	\$ 353,009



PERSONNEL

PERMANENT	FTE	
Economic Development Manager	1.00	
TOTAL PERMANENT FTE:		1.00

Business Promotion Funds



SPONSOR	ACTIVITY	REQUESTED FY 2015/16	APPROVED FY 2015/16
Danville Area Chamber of Commerce	• Cohesive Marketing Vehicle	\$ 30,000	\$ 30,000
Discover Danville Association	• Pirate Quest Treasurer Hunt Stroll	1,000	1,000
	• Danville "First Thursday" Monthly Shopping Event	1,000	1,000
	• Art & Wine Stroll	1,000	1,000
	• Danville Antique & Art Faire	1,000	1,000
	• Tinsel & Treasures Folk Art Show	1,000	1,000
	• Spirit of Danville Holiday Shopping & Dining	1,000	1,000
	• Spring Wine & Chocolate Stroll	1,000	1,000
	• Doggie Night	1,000	1,000
Danville Square Shopping Center	• 2015 Holiday Promotion Mailer	1,500	1,500
Four Danville Consignment Stores	• Discover Danville's Consignment Treasures	1,500	1,500
Museum of the San Ramon Valley	• Promotion of Museum Exhibits & Downtown Events	1,000	1,000
TOTAL		\$ 42,000	\$ 42,000



PROGRAM DESCRIPTION

The Town's Risk Management Program seeks to anticipate and control risk through use of loss prevention strategies and established risk management principles and procedures. The Town is a member of the Municipal Pooling Authority (MPA), a JPA including 17 of the 19 cities in Contra Costa County and the Cities of Manteca and Pacifica. The City Attorney serves as the Town's Risk Manager and serves on the Board of Directors for the MPA.

Through the MPA, the Town participates in pooled insurance for general liability, vehicle damage and workers' compensation. These programs mix self-insurance with commercial excess insurance in the most cost-effective manner. The Town also purchases property insurance for all Town facilities and earthquake coverage for critical Town facilities.

Examples of efforts aimed at avoiding major risk exposures include sidewalk and playground inspection programs and working with property owners to clean out creeks and drainage facilities to avoid flooding of private property.

GOALS

- ❖ Proactively reduce the Town's exposure to potential liability and provide adequate insurance and/or risk transference for liabilities that do arise.
- ❖ Work with the MPA to identify the major risk exposures facing the Town and work to address those risks.
- ❖ Review all contracts to ensure appropriate insurance and indemnification is provided to protect the Town.
- ❖ Work closely with claims adjusters at the MPA to quickly evaluate and handle all liability claims received by the Town.
- ❖ Assist Human Resources in working with employees to provide appropriate training and safety equipment to ensure a safe work environment and reduce employee injuries and workers' compensation claims.

HIGHLIGHTS

Premiums for general liability coverage will increase in 2015/16 due to overall pool losses and defense expenses on personal injury litigation. Commercially purchased coverages such as property and earthquake coverage are anticipated to increase slightly.

Program Activities include \$345,000 for liability insurance premiums, \$30,000 for ERMA (employment liability), \$7,500 for vehicles, \$28,000 for property, \$85,000 for earthquake (including Veterans Memorial Building, Library and two Community Centers), and \$1,000 for employee bonds; \$20,000 is reserved for claims settlement.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Program Activities	\$ 355,755	\$ 381,100	\$ 381,100	\$ 326,944	\$ 516,500
TOTALS:	\$ 355,755	\$ 381,100	\$ 381,100	\$ 326,944	\$ 516,500

FUNDING

General Fund	\$ 355,755	\$ 381,100	\$ 381,100	\$ 326,944	\$ 516,500
TOTALS:	\$ 355,755	\$ 381,100	\$ 381,100	\$ 326,944	\$ 516,500





PROGRAM DESCRIPTION

Asset Replacement provides for the ongoing replacement of Town-owned capital assets, including: vehicles, office and IT equipment, building furnishings and other materials per established replacement schedules and criteria.

The purchase of general supplies required to support all areas of Town service delivery is centralized. This includes purchasing, inventory control, stocking adequate levels of office supplies to support operations in six locations, metered mail and mail distribution costs.

GOALS

- ❖ Replace capital assets following an annual review, based upon the need to maintain safety standards and promote efficiency in all areas of the Town government.
- ❖ Replace Town vehicles in accordance with an established Vehicle Replacement Policy which identifies various classes of vehicles and designates specific replacement criteria for each class.
- ❖ Procure all standard supplies in the most cost effective and efficient manner possible, utilizing Danville supply vendors whenever possible.
- ❖ Monitor usage of all supplies to control costs.

HIGHLIGHTS

Materials & Supplies include \$34,000 to purchase standard general office supplies; \$37,300 for postage, and \$4,906 for Town-wide printing needs, including stationery and business cards.

Equipment includes: \$19,126 to replace 15 computers and monitors, \$13,500 to replace the security firewall, \$12,000 to replace 3 network switches, \$10,000 to replace 2 Police toughbooks, \$19,500 to replace 6 Police in-car DVRs and \$10,000 to purchase 2 "Tommy Gates" to retrofit 2 Ford F-250 vehicles in Maintenance Services.

Vehicles include:

- *Police - Patrol* - \$90,000 to replace two 2009 Chevrolet Impalas with two Chevrolet Caprices (includes purchase of new light bars and equipment); and \$55,000 to replace one 2009 Chevrolet Tahoe SUV with one Ford Interceptor SUV for use as the Sergeant's vehicle.
- *Development Services – Engineering* - \$33,000 to replace one 2002 Ford Explorer with one Ford Focus EV; and \$33,000 to replace one 2004 Ford Ranger with one Ford Focus EV.
- *Maintenance Services – Building Maintenance* - \$33,000 to purchase one Ford Focus EV.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Materials & Supplies	\$ 123,521	\$ 127,706	\$ 132,425	\$ 127,706	\$ 76,206
Equipment	\$ 87,397	\$ 82,826	\$ 90,306	\$ 82,826	\$ 84,126
Vehicles	\$ 97,098	\$ 296,000	\$ 296,000	\$ 296,000	\$ 244,000
TOTALS:	\$ 308,016	\$ 506,532	\$ 518,730	\$ 506,532	\$ 404,332

FUNDING

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
General Fund	\$ 63,585	\$ 76,206	\$ 80,925	\$ 76,206	\$ 76,206
Peg Fee	\$ 4,917	\$ 1	\$ 1	\$ 1	\$ 0
P S Abandoned Vehicle Abate	\$ 0	\$ 66,000	\$ 66,000	\$ 66,000	\$ 0
Building & Planning	\$ 0	\$ 62,000	\$ 62,000	\$ 62,000	\$ 66,000
Gas Tax	\$ 13,746	\$ 0	\$ 0	\$ 0	\$ 0
L L A D - Zone A	\$ 0	\$ 14,000	\$ 14,000	\$ 14,000	\$ 0
L L A D - Zone B	\$ 0	\$ 14,000	\$ 14,000	\$ 14,000	\$ 0
L L A D - Zone D	\$ 15,935	\$ 52,000	\$ 52,000	\$ 52,000	\$ 0
Asset Replacement - General	\$ 201,520	\$ 222,325	\$ 229,805	\$ 222,325	\$ 262,126
Asset Replacement - Lib/CC	\$ 8,313	\$ 0	\$ 0	\$ 0	\$ 0
TOTALS:	\$ 308,016	\$ 506,532	\$ 518,730	\$ 506,532	\$ 404,332





Administrative Policy

VEHICLE MAINTENANCE & REPLACEMENT

The Town of Danville owns, operates and maintains vehicles that are essential to various areas of the Town's service delivery. In order to maximize the life and usefulness of all Town-owned vehicles, the Town has established this Vehicle Maintenance and Replacement Policy. The policy includes the following sections:

- Maintenance Responsibility
- Vehicle Categories
- Replacement Criteria
- Vehicle Inventory
- New Vehicles

1. MAINTENANCE RESPONSIBILITY

The Town assigns all vehicles to specific personnel in order to increase accountability and enhance vehicle care and longevity. The staff assigned to a vehicle is responsible for sharing maintenance responsibility for the vehicle with the designated Fleet Maintenance Manager. Maintenance for all Town vehicles occurs through a combination of *centralized and de-centralized vehicle maintenance services*.

Centralized vehicle maintenance services are coordinated through the designated Fleet Maintenance Manager. These services are provided to the Town through contracts with private vendors and include all routine and specialized services required to keep vehicles in proper mechanical working order. Examples of centralized vehicle maintenance services provided through the Fleet Maintenance Manager include regular services such as oil changes, tune-ups, brake service and replacement, tire replacement etc., and emergency or extraordinary repairs necessitated by a vehicle breakdown or malfunction or vehicle involvement in a collision.

The Fleet Maintenance Manager keeps records on all vehicles and works with appropriate assigned personnel to assure that a proper routine maintenance schedule is maintained at proper intervals.

De-centralized vehicle maintenance services include keeping all vehicles fueled and clean. The appearance of each vehicle is the responsibility of the employee assigned to that vehicle. All Town vehicles are expected to be maintained in clean condition both inside and out. In order to assure proper levels of emergency preparedness, all vehicles are to be operated and maintained with a minimum of one-half tank of fuel at all times.



2. VEHICLE CATEGORIES

Following is a description of the various types of vehicles owned by the Town.

Category A-1: Police Patrol/Emergency Response Vehicles

These vehicles are assigned the highest priority. They are typically operated 16 hours per day, 7 days per week, and accumulate, on average, 21,000 miles of annual usage. They are subject to frequent starts and stops, high-speed operation and emergency response usage. They are used to transport police officers, occasional civilians, and suspects who are placed under arrest and must be transported. Given the type of usage, wear and tear on the vehicles is considerable and the need for consistent reliability and dependability is extremely high.

Category A-2: Non-Patrol Police Services Vehicles

These vehicles provide secondary police response and are used to provide pro-active and community based policing. They are driven on a daily basis, typically 5 days per week. Investigations vehicles accumulate, on average, 17,000 miles of annual usage. They are driven at moderate to low speeds and used to transport people and light equipment. Given the type of usage, wear and tear is moderate, and the need for consistent reliability is moderate to high.

Category B-1: Maintenance Services Vehicles

These vehicles are operated by Community Services personnel assigned to Maintenance or Facilities. They are typically driven on a daily basis, 5-7 days per week, and accumulate, on average, 9,000 miles of annual usage. They are operated at moderate to low speeds and are used to transport people, materials, tools and supplies to various job sites throughout the Town. These vehicles also respond to emergency call out situations. Given the type of usage, wear and tear is moderate and the need for consistent reliability is moderate to high.

Category B-2: Heavy Duty/Specialty Maintenance Services Vehicles

These vehicles are operated intermittently, typically several times per week. Given the nature of their usage, these vehicles are not assigned to specific personnel, but rather are deployed on a job-by-job basis. The vehicles are used to transport special equipment or to move or transport heavy loads. Wear and tear is moderate, increasing with vehicle age. The need for consistent reliability is moderate.

Category C-1: Inspection and Pool Vehicles*

These vehicles are typically driven on a daily basis, 5 days per week and accumulate, on average, 5,000-7,000 miles of annual usage. They are driven at moderate to low speeds and are used to transport people and light equipment to job sites throughout the Town.

Certain types of inspection vehicles are intermittently operated in “off road” conditions. Inspector’s vehicles are assigned to specific personnel, while pool vehicles are shared by staff members in



Administrative Policy: Vehicle Maintenance and Replacement

Page 3

various departments. Given the type of usage, wear and tear is moderate and the need for consistent reliability is moderate.

Category C-2: Other Assigned Vehicles*

These vehicles are assigned to specific individuals, who because of their position with the Town, may be called upon to respond to emergency callouts on a 24 hour basis. These vehicles are driven on a daily basis, 5 days per week and are home garaged during non-work hours. Given the type of usage, wear and tear is moderate and the need for consistent reliability is moderate to high.

Category M-1: Police Motorcycles

The Police Traffic Division deploys a motorcycle unit to perform certain aspects of traffic enforcement. Motorcycles are typically operated 8 hours per day, 4 days per week, and accumulate, on average, 6,000 miles of annual usage. They are subject to frequent starts and stops, high-speed operation and emergency response usage. Given the type of vehicle and usage, the need for officer safety, reliability and dependability is extremely high.

* *For Categories C-1 and C-2, the Town is promoting fuel efficiency and conservation through the purchase of hybrid and electric vehicles to perform these functions.*

3. REPLACEMENT CRITERIA

A request to replace a vehicle must originate within the department that utilizes that vehicle. The request should specify the category of vehicle, as well as the replacement criteria being met. It is anticipated that routine vehicle replacement will occur through the Town's annual operating budget and asset replacement process.

The following criteria will be utilized to determine appropriate vehicle replacement intervals. To warrant replacement, a minimum of three of the following criteria must be met.

Category A-1: Police Patrol/Emergency Response Vehicles

1. Vehicle mileage exceeds 100,000 miles.
2. Annual maintenance costs exceed \$4,000.
3. Overall condition of the vehicle is poor: peeling paint, torn seats, systems inoperable (A/C, seat hardware, radio etc.), poor suspension.
4. Vehicle engine or transmission/drive train requires replacement.
5. Vehicle has sustained major body damage valued at over \$6,000 to repair.
6. Vehicle age exceeds 4 years.

Category A-2: Non-Patrol Police Vehicles

Category B-1: Maintenance Vehicles

Category C-1: Inspection, Pool & Other Vehicles*

Category C-2: Other Assigned Vehicles*

1. Vehicle mileage exceeds 100,000 miles.



Administrative Policy: Vehicle Maintenance and Replacement Page 4

2. Annual maintenance costs exceed \$4,000.
 3. Overall condition of the vehicle is poor: peeling paint, torn seats, systems inoperable (A/C, seat hardware, radio etc.), poor suspension.
 4. Vehicle engine or transmission/drive train requires replacement.
 5. Vehicle has sustained body damage valued at:
 - a. over \$6,000 to repair if the vehicle is less than 5 years of age; or
 - b. over \$4,000 to repair if the vehicle is greater than 5 years of age.
 6. Vehicle age exceeds 10 years.
- * Replacement of hybrid vehicles may also factor in extraordinary battery replacement costs once the vehicle exceeds 5-7 years of age

Category B-2: Heavy Duty/Specialty Maintenance Services Vehicles

1. Vehicle mileage exceeds 80,000 miles.
2. Annual maintenance costs exceed \$6,000.
3. Overall condition of the vehicle is poor: peeling paint, torn seats, systems inoperable (A/C, seat hardware, radio etc.), poor suspension.
4. Vehicle engine or transmission/drive train requires replacement.
5. Vehicle has sustained body damage valued at:
 - a. over \$6,000 to repair if the vehicle is less than 5 years of age; or
 - b. over \$4,000 to repair if the vehicle is greater than 5 years of age.
6. Vehicle age exceeds 15 years.

Category M-1: Police Services Motorcycles

1. Vehicle mileage exceeds 60,000 miles.
2. Annual maintenance costs exceed \$3,000.
3. Overall condition of the vehicle is poor: peeling paint, systems inoperable, poor suspension or handling.
4. Vehicle engine or transmission/drive train requires replacement.
5. Vehicle has sustained body damage valued at:
 - a. over \$4,000 to repair if the vehicle is less than 5 years of age; or
 - b. over \$2,500 to repair if the vehicle is greater than 5 years of age.
6. Vehicle has sustained damage to the frame.
7. Vehicle age exceeds 5 years.

4. VEHICLE INVENTORY

A current Vehicle Inventory which includes all vehicles that have been authorized by the Town Council through the Town's financial planning process is included as Attachment A to this Policy.



5. NEW VEHICLES

No new vehicles (an additional vehicle that has not been previously authorized) may be purchased or added without the recommendation of the Town Manager and approval by the Town Council. Any request to increase the vehicle inventory by adding a new vehicle shall originate within the department that will utilize the vehicle and shall follow the following process:

- 1) A request describing the need and justification for the vehicle will be submitted from the Department Head to the Town Manager;
- 2) The Town Manager will review and approve requests for inclusion in the draft Annual Operating Budget and Asset Replacement Program. The vehicle request will then be presented to the Town Council for consideration. Once approved by the Town Council, the vehicle will be added to the Comprehensive Vehicle Inventory, and may be purchased.
- 3) Consideration of whether or not to add new vehicles to the Town Vehicle Inventory will only occur through the Annual Operating Budget process.

Attachment A: Town Vehicle Inventory

Updated April 25, 2014





Development Services

Development Services



PROGRAMS	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Development Services Mgmt	\$ 213,971	\$ 229,138	\$ 229,138	\$ 228,488	\$ 240,859
Planning	\$ 666,030	\$ 767,159	\$ 776,341	\$ 767,159	\$ 603,155
Building	\$ 1,154,975	\$ 1,247,341	\$ 1,250,944	\$ 1,235,341	\$ 1,230,150
Code Enforcement	\$ 0	\$ 0	\$ 0	\$ 0	\$ 113,442
Engineering	\$ 269,775	\$ 462,518	\$ 466,131	\$ 456,018	\$ 485,317
Capital Project Management	\$ 588,568	\$ 654,839	\$ 655,504	\$ 651,989	\$ 686,387
Transportation	\$ 608,937	\$ 665,712	\$ 699,646	\$ 682,632	\$ 462,420
Clean Water Program	\$ 396,177	\$ 614,399	\$ 805,367	\$ 589,949	\$ 325,288
TOTALS:	\$ 3,898,433	\$ 4,641,106	\$ 4,883,070	\$ 4,611,576	\$ 4,147,018

FUNDING

Building & Planning	\$ 1,855,030	\$ 2,068,647	\$ 2,081,432	\$ 2,056,647	\$ 2,005,784
Capital Improvement	\$ 117,602	\$ 126,193	\$ 126,193	\$ 126,193	\$ 128,300
Clean Water	\$ 396,177	\$ 614,399	\$ 805,367	\$ 589,949	\$ 325,288
Donations/Contributions	\$ 900	\$ 0	\$ 0	\$ 0	\$ 0
Engineering	\$ 157,737	\$ 337,853	\$ 341,466	\$ 331,353	\$ 356,139
Gas Tax	\$ 546,219	\$ 502,471	\$ 534,485	\$ 517,471	\$ 286,363
General Fund	\$ 767,457	\$ 914,816	\$ 917,401	\$ 913,236	\$ 961,716
Measure J	\$ 57,311	\$ 76,727	\$ 76,727	\$ 76,727	\$ 83,428
TOTALS:	\$ 3,898,433	\$ 4,641,106	\$ 4,883,070	\$ 4,611,576	\$ 4,147,018



PERSONNEL

	FTE
PERMANENT	26.50
TEMPORARY	2.25
* part-time temporary hours converted to full time equivalents (FTE)	28.75



PROGRAM DESCRIPTION

The Development Services Department includes a range of services that significantly affect the physical environment and the quality of life enjoyed by Town residents. The Department reviews all development applications to ensure consistency with community standards and protection of public health and safety; and ensures that new capital projects are designed and constructed to meet community needs and expectations.

High Planning standards are maintained through application of the General Plan, Zoning Ordinance and other design standards. Building Code standards are maintained through plan check, permitting and inspection services. Code Enforcement activities assist in maintaining residents "quality of life". Engineering reviews design and construction plans for improvements associated with new development. Capital Project Management is responsible for designing and managing construction of all projects included in the Capital Improvement Program. Transportation plans and implements programs and services that ensure the safe and efficient movement of motorists, bicycles and pedestrians. The Clean Water Program is responsible for ensuring ongoing compliance with the Federally-mandated Clean Water Act.

GOALS

- ❖ Provide a full range of services and activities related to all of the department divisions.
- ❖ Streamline and enhance the development review process; solicit ongoing customer feedback.
- ❖ Ensure compliance with all applicable state and federal laws and regulations related to planning, building codes, transportation, engineering standards, clean water and environmental protection.
- ❖ Design, manage and construct high priority capital projects.
- ❖ Coordinate with Maintenance Services and Recreation, Arts and Community Services on all capital projects and activities.
- ❖ Continue to pursue federal and state transportation funds to improve the public roadway network.

HIGHLIGHTS

As part of its ongoing customer service enhancement efforts, Development Services will continue to expand online-oriented permit applications and inspection requests as well as updated informational materials for applicants.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 212,759	\$ 226,588	\$ 226,588	\$ 226,588	\$ 237,959
Administration	\$ 1,212	\$ 1,850	\$ 1,850	\$ 1,550	\$ 2,200
Materials & Supplies	\$ 0	\$ 700	\$ 700	\$ 350	\$ 700
TOTALS:	\$ 213,971	\$ 229,138	\$ 229,138	\$ 228,488	\$ 240,859

FUNDING

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
General Fund	\$ 109,176	\$ 115,844	\$ 115,844	\$ 115,194	\$ 122,785
Building & Planning	\$ 52,397	\$ 56,647	\$ 56,647	\$ 56,647	\$ 59,037
Capital Improvement	\$ 52,398	\$ 56,647	\$ 56,647	\$ 56,647	\$ 59,037
TOTALS:	\$ 213,971	\$ 229,138	\$ 229,138	\$ 228,488	\$ 240,859



PERSONNEL

PERMANENT	FTE
Development Services Director	1.00
TOTAL PERMANENT FTE:	1.00



PROGRAM DESCRIPTION

Planning provides current and advanced planning services to ensure consistency with the General Plan, zoning ordinance and all applicable Town plans and design guidelines.

Current Planning activities include reviewing and processing approximately 180 applications including subdivisions, land use permits and development plans, sign applications, variances and tree removal requests. In addition, Planning reviews approximately 500 building permit applications to ensure compliance with planning-related requirements.

Advance Planning efforts include preparing updates to the General Plan and other long range plans, and development of ordinances to implement goals, policies and measures set forth in the documents.

The Chief of Planning is responsible for overseeing the Code Enforcement Program.

GOALS

- ❖ Review and analyze planning applications and projects to ensure consistency with the 2030 General Plan, zoning ordinance and all other planning and design standards to ensure new projects meet community standards.
- ❖ Ensure environmental protection and mitigation pursuant to the California Environmental Quality Act (CEQA).
- ❖ Provide staff support and make recommendations on all planning matters that go before the Town Council, Planning Commission, Heritage Resource Commission, Design Review Board and the Historic Design Review Committee.

HIGHLIGHTS

Advance planning efforts will focus on implementation measures set forth in the 2030 General Plan including Phase II of a comprehensive update of the Town Zoning Ordinance.

Temporary Salaries include funding for one part time temporary position to assist with processing minor current planning applications and assisting Code Enforcement.

Administration includes \$6,000 for Planning Commission and \$4,375 for professional dues and training.

Materials and Supplies include \$6,000 for printing of planning documents including the Housing Element Update, \$10,750 for software maintenance and \$6,900 for postage and reference materials.

Contracted Services include \$21,200 for planning services related to the comprehensive Zoning Ordinance update, \$5,000 for GIS mapping and \$4,500 to support Heritage Resource activities.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 568,815	\$ 619,634	\$ 619,634	\$ 619,634	\$ 514,430
Temporary Salaries	\$ 31,537	\$ 44,000	\$ 44,000	\$ 44,000	\$ 24,000
Administration	\$ 18,653	\$ 11,375	\$ 12,201	\$ 11,375	\$ 10,375
Materials & Supplies	\$ 14,219	\$ 30,150	\$ 30,150	\$ 30,150	\$ 23,650
Contracted Services	\$ 32,806	\$ 57,000	\$ 65,356	\$ 57,000	\$ 30,700
Program Activities	\$ 0	\$ 5,000	\$ 5,000	\$ 5,000	\$ 0
TOTALS:	\$ 666,030	\$ 767,159	\$ 776,341	\$ 767,159	\$ 603,155

FUNDING

General Fund	\$ 18,373	\$ 2,500	\$ 2,500	\$ 2,500	\$ 0
Building & Planning	\$ 647,657	\$ 764,659	\$ 773,841	\$ 764,659	\$ 603,155
TOTALS:	\$ 666,030	\$ 767,159	\$ 776,341	\$ 767,159	\$ 603,155



PERSONNEL

PERMANENT	FTE
Chief of Planning	1.00
Principal Planner	1.00
Associate Planner	1.00
Administrative Secretary	0.75
TOTAL PERMANENT FTE:	3.75
TEMPORARY FTE: *	0.50

* part-time temporary hours converted to full time equivalents (FTE)



PROGRAM DESCRIPTION

Building is responsible for providing responsive plan check, inspection and permitting services to ensure that all building construction meets safety requirements, and complies with applicable building codes and standards.

Permit services are handled through the Town's Permit and Reception Center at the Town Offices. Plan checking provides plan review services for new buildings, additions, alterations and repairs to ensure compliance with local, state and federal laws related to building safety, disabled access and energy efficiency. To facilitate the provision of timely and responsive service, Building augments plan check services provided by Town staff through use of plan check consulting firms where appropriate.

Inspection services ensure that construction complies with approved plans and permits. Building inspectors conduct an average of 730 inspections per month; Permit staff respond to an average of 40 in-person public contacts each business day.

GOALS

- ❖ Provide inspection services on a next-day basis, with accommodation made for a.m. or p.m. preference, as requested by the customer.
- ❖ Check and return 90% of first plan check comments within 15 calendar days; track timing on turn around for all plan checks performed outside of the Town Offices.
- ❖ Seek balance in the regulatory process between enforcement of applicable codes, standards and regulations, and flexibility.
- ❖ Solicit customer feedback on a regular ongoing basis.

HIGHLIGHTS

Building works with Planning and Economic Development to support the "Business Concierge" program. Customer surveys returned indicate a 96% satisfaction rating for the Division.

Temporary Salaries include part time temporary assistance at the permit counter.

Administration includes \$28,450 for credit card transaction fees, and \$6,400 for professional dues and meeting expenses.

Materials and Supplies include \$26,000 for software maintenance, \$7,750 for supplies, forms, reference materials and uniforms, and \$2,000 for miscellaneous supplies.

Contracted Services include \$195,000 for plan check services and \$5,000 for inspection services. Consultant services are utilized when project scope or size exceed the expertise of in-house staff.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 673,456	\$ 929,841	\$ 929,841	\$ 929,841	\$ 906,050
Temporary Salaries	\$ 25,882	\$ 28,000	\$ 28,000	\$ 23,000	\$ 53,000
Administration	\$ 40,879	\$ 28,250	\$ 28,250	\$ 23,750	\$ 34,850
Materials & Supplies	\$ 33,545	\$ 35,750	\$ 35,750	\$ 34,750	\$ 35,750
Contracted Services	\$ 381,213	\$ 225,000	\$ 228,603	\$ 223,500	\$ 200,000
Equipment	\$ 0	\$ 500	\$ 500	\$ 500	\$ 500
TOTALS:	\$ 1,154,975	\$ 1,247,341	\$ 1,250,944	\$ 1,235,341	\$ 1,230,150

FUNDING

Building & Planning	\$ 1,154,975	\$ 1,247,341	\$ 1,250,944	\$ 1,235,341	\$ 1,230,150
TOTALS:	\$ 1,154,975	\$ 1,247,341	\$ 1,250,944	\$ 1,235,341	\$ 1,230,150



PERSONNEL

PERMANENT	FTE
Chief Building Official	1.00
Plans Examiner	1.00
Development Coordinator	1.00
Senior Building Inspector	1.00
Building Inspector	3.00
Development Services Tech	1.00
TOTAL PERMANENT FTE:	8.00
TEMPORARY FTE: *	0.50

* part-time temporary hours converted to full time equivalents (FTE)



PROGRAM DESCRIPTION

The condition of private property is a factor that affects the quality of life for all of the Town's residents and businesses. Code Enforcement works with Planning, the City Attorney's Office and the Police Services Department to respond to zoning related complaints and nuisance abatement issues associated with private property.

Code Enforcement activities are handled on a complaint basis. Code Enforcement activities assist with maintaining and upholding the safety, quality and appearance of 75 residential neighborhoods along with commercial and office centers throughout the Town.

Code Enforcement handles approximately 170 municipal code compliance issues on an annual basis. The Code Enforcement Officer also assists with directing residents to other agencies and services available to address residents' concerns, including Contra Costa County Animal Services, Contra Costa County Environmental Health and the Contra Costa Mosquito and Vector Control District.

GOALS

- ❖ Provide responsive Code Enforcement to assist in maintaining and promoting residents' quality of life.

HIGHLIGHTS

Part time temporary assistance for Code Enforcement is provided through the Planning Division.

Program Activities include \$5,000 for Code Enforcement and abatement costs.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 0	\$ 0	\$ 0	\$ 0	\$ 107,442
Administration	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,000
Program Activities	\$ 0	\$ 0	\$ 0	\$ 0	\$ 5,000
TOTALS:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 113,442

FUNDING

Building & Planning	\$ 0	\$ 0	\$ 0	\$ 0	\$ 113,442
TOTALS:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 113,442

PERSONNEL

PERMANENT	FTE
Assistant Planner/Code Enforcement	1.00
Administrative Secretary	0.25
TOTAL PERMANENT FTE:	1.25





PROGRAM DESCRIPTION

Engineering provides plan checking and construction inspection for street and public works improvements including the processing of drainage and utility design, subdivision and development applications, right-of-way acquisition requests, and all encroachment and grading permits.

Engineering is responsible for ensuring that subdivision and permitted improvements on private property and within the public right-of-way are designed and constructed safely, and consistent with conditions of approval and all applicable Town standards.

GOALS

- ❖ Maintain high standards of design, plan checking and construction for subdivision improvements and improvements within the public right-of-way.
- ❖ Prepare project conditions of approval requiring that all engineering requirements are satisfied prior to acceptance of improvements and release of guarantee securities.
- ❖ Complete all engineering plan checks in conformance with the Subdivision Map Act and other governing regulations and standards.
- ❖ Process all encroachment permits and grading permits in a timely manner with at least 50% issued over the counter on the same day.
- ❖ Inspect subdivision improvements and improvements within the public right-of-way consistent with approvals granted by the Town.

HIGHLIGHTS

Materials and Supplies include \$8,750 for software maintenance and licensing costs and \$1,450 for safety clothing and reference materials.

Contracted Services include \$46,000 for engineering consulting services and subdivision plan check, and \$4,000 for GIS support. Consultant services are utilized when the volume of plan check or inspection work exceeds the staff's ability to meet expected processing timelines, or when expertise is required to respond to unique or uncharacteristic project issues.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 228,948	\$ 407,868	\$ 407,868	\$ 407,868	\$ 423,517
Administration	\$ 936	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600
Materials & Supplies	\$ 8,470	\$ 6,050	\$ 9,663	\$ 6,050	\$ 10,200
Contracted Services	\$ 31,137	\$ 47,000	\$ 47,000	\$ 40,500	\$ 50,000
Equipment	\$ 284	\$ 0	\$ 0	\$ 0	\$ 0
TOTALS:	\$ 269,775	\$ 462,518	\$ 466,131	\$ 456,018	\$ 485,317

FUNDING

General Fund	\$ 112,038	\$ 124,665	\$ 124,665	\$ 124,665	\$ 129,178
Engineering	\$ 157,737	\$ 337,853	\$ 341,466	\$ 331,353	\$ 356,139
TOTALS:	\$ 269,775	\$ 462,518	\$ 466,131	\$ 456,018	\$ 485,317



PERSONNEL

PERMANENT	FTE
Senior Civil Engineer	0.25
Civil Engineering Assistant	0.25
Public Works Inspector	2.25
Administrative Secretary	1.00
TOTAL PERMANENT FTE:	3.75



PROGRAM DESCRIPTION

Capital Project Management is responsible for the planning, design and construction management of projects contained in the Five-Year Capital Improvement Program (CIP). Capital Project Management coordinates the process of preparing the CIP, including compiling and prioritizing a list of projects, developing associated cost estimates and identifying potential funding sources including state and federal grants.

Major activities include: 1) project design, including rights-of-way acquisition, environmental review, outside agency permits, design, plan and specification preparation, and bid processing; 2) construction management including evaluating bids on construction contracts, qualifying contractors, inspecting construction work, preparing progress payments and change orders and filing notices of completion; and 3) record keeping including preparing and maintaining record maps of Town streets and infrastructure, preparing record drawings of CIP project construction, preparing legal descriptions for property transactions, and grant administration.

GOALS

- ❖ Facilitate cost-effective and timely design and construction of various public works and facilities to meet present and projected community needs.
- ❖ Provide engineering, landscape architectural and inspection services necessary to support Capital Project Management activities.
- ❖ Communicate the pendency and status of all projects to affected users, residents and property owners to minimize construction-related impacts.
- ❖ Manage a proactive Pavement Management Program that maintains and improves the Town's Pavement Condition Index (PCI) through preventative maintenance and overlay projects for the network of public roadways.
- ❖ Solicit and secure grant funding from various sources to support the CIP.

HIGHLIGHTS

Major projects either underway or anticipated to begin in 2015/16 include: Railroad Avenue Improvements, North Hartz Avenue Beautification, Osage Station Park Play Area and Group Picnic Renovation, SAFETEA-LU Grant Phase 2, Sycamore Valley Park Bocce Ball Court Expansion, Rose Street Parking Facility, Front Street Slide Repair and the 2015/16 Pavement Management Program.

Materials and Supplies includes \$3,200 for software maintenance and licensing, \$2,500 for printing and \$950 for reference materials.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 586,959	\$ 647,389	\$ 647,389	\$ 647,389	\$ 678,087
Administration	\$ 178	\$ 500	\$ 500	\$ 250	\$ 650
Materials & Supplies	\$ 1,431	\$ 5,950	\$ 6,615	\$ 3,850	\$ 6,650
Contracted Services	\$ 0	\$ 1,000	\$ 1,000	\$ 500	\$ 1,000
TOTALS:	\$ 588,568	\$ 654,839	\$ 655,504	\$ 651,989	\$ 686,387

FUNDING

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
General Fund	\$ 523,363	\$ 585,293	\$ 585,958	\$ 582,443	\$ 617,124
Capital Improvement	\$ 65,204	\$ 69,546	\$ 69,546	\$ 69,546	\$ 69,263
TOTALS:	\$ 588,568	\$ 654,839	\$ 655,504	\$ 651,989	\$ 686,387



PERSONNEL

PERMANENT	FTE
Senior Civil Engineer	0.75
Landscape Architect	1.00
Associate Civil Engineer	1.00
Civil Engineering Assistant	0.75
Jr. Civil Engineer	1.00
Public Works Inspector	0.75
TOTAL PERMANENT FTE:	5.25



PROGRAM DESCRIPTION

Transportation provides programs and services that ensure the safe and efficient movement of residents and motorists within the Town. Transportation addresses the impacts of traffic congestion upon the Town's residents by operating local traffic management programs, participating in regional coordination and advocacy, and pursuing regional and local transportation improvements.

Transportation manages and operates a network consisting of signals, traffic control signage, radar display signs, in-ground lighted crosswalks, overhead flashing beacons and striping in a manner that ensures mobility for Danville residents locally and within the region. The Transportation staff ensures quality of life through regional advocacy and the implementation of a Traffic Management Program that includes neighborhood and Town-wide traffic calming measures.

GOALS

- ❖ Ensure mobility for all modes within the community's transportation system.
- ❖ Continually improve the operation of the transportation network through capital improvements and traffic signal enhancements.
- ❖ Provide traffic safety education and traffic calming programs that support the quality of life in the community.
- ❖ Provide oversight of the downtown parking management program, and coordinate with the Police Department to provide an adequate level of enforcement.
- ❖ Maintain a strong regional advocacy role in transportation matters to ensure continued funding for local transportation needs and protect the community's high quality of life.
- ❖ Support the development review process with transportation planning and traffic engineering expertise.

HIGHLIGHTS

Danville will continue to partner with other San Ramon Valley agencies on regional efforts including the Street Smarts Program, Safe Routes to School Program, and the operation of the TRAFFIX (Measure J Traffic Congestion Relief) Program. Transportation will work with the Contra Costa Transportation Authority (CCTA) and Caltrans to implement the landscaping portion of the I-680 Auxiliary Lanes – Segment 2 Project.

Materials and Supplies include \$5,000 for Safe Routes to School and Street Smarts Program supplies, and \$5,000 for printing, postage, reference materials and application software maintenance.

Contracted Services include \$20,000 for the Street Smarts Program, \$16,000 for traffic consulting services, \$5,000 for CMA transportation planning and \$2,500 for signs and striping. For 2015/16, contract traffic signal maintenance costs have been shifted to Maintenance Services.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 358,917	\$ 378,702	\$ 378,702	\$ 378,702	\$ 392,910
Temporary Salaries	\$ 9,027	\$ 0	\$ 0	\$ 0	\$ 0
Administration	\$ 8,066	\$ 7,510	\$ 7,510	\$ 7,510	\$ 7,510
Materials & Supplies	\$ 4,893	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Contracted Services	\$ 220,071	\$ 258,500	\$ 292,434	\$ 275,420	\$ 43,500
Equipment	\$ 7,964	\$ 11,000	\$ 11,000	\$ 11,000	\$ 8,500
TOTALS:	\$ 608,937	\$ 665,712	\$ 699,646	\$ 682,632	\$ 462,420

FUNDING

General Fund	\$ 4,508	\$ 86,514	\$ 88,434	\$ 88,434	\$ 92,629
Gas Tax	\$ 546,219	\$ 502,471	\$ 534,485	\$ 517,471	\$ 286,363
Measure J	\$ 57,311	\$ 76,727	\$ 76,727	\$ 76,727	\$ 83,428
Donations/Contributions	\$ 900	\$ 0	\$ 0	\$ 0	\$ 0
TOTALS:	\$ 608,937	\$ 665,712	\$ 699,646	\$ 682,632	\$ 462,420



PERSONNEL

PERMANENT	FTE
Transportation Manager	1.00
Traffic Engineering Associate	1.00
Transportation Program Analyst	1.00
TOTAL PERMANENT FTE:	3.00
TEMPORARY FTE: *	0.25

* part-time temporary hours converted to full time equivalents (FTE)



PROGRAM DESCRIPTION

The Clean Water Program was established to comply with the Federal Clean Water Act and California's Porter-Cologne Water Quality Control Act, which require local agencies to eliminate or reduce polluted stormwater and urban runoff into waterways. Danville operates as part of the Contra Costa Clean Water Program. The program is regulated by the Five-Year Municipal Regional Permit (MRP) issued by the San Francisco Regional Water Quality Control Board (SFRWQCB). The current MRP is up for renewal in fall 2015.

The Program conducts ongoing inspections related to businesses, illicit discharge and construction activities; and completes identified best management practices while monitoring the effectiveness of the Town's Stormwater Management Plan and making adjustments as necessary.

Catch basins in the downtown area are retrofitted with filtration devices to remove trash. The Street Maintenance Division performs additional activities, including inspecting and cleaning Town drainage systems (25% of Town-maintained catch basins and drainage channels are inspected and/or cleaned annually); monthly sweeping of public residential streets, and weekly sweeping of commercial streets.

GOALS

- ❖ Participate in and support program-related activities of the Contra Costa Clean Water Program.
- ❖ Perform local street and creek maintenance, business inspections, creek monitoring, illicit discharge enforcement, public education, pesticide and trash reduction activities.
- ❖ Implement new development regulations and controls and participate in various environmental activities, including recycling green business and green building activities.
- ❖ Educate the public on pollution prevention methods.

HIGHLIGHTS

Education outreach on pollution prevention is provided to school-age children and students.

Temporary Salaries include temporary part time assistance for implementation of the current MRP.

Administration includes \$19,000 for State Water Resources Board and agency fees and \$2,100 for professional dues and training.

Materials and Supplies include \$18,000 for educational and outreach efforts.

Contracted Services include \$125,000 for Contra Costa Clean Water Program group permit costs, \$29,000 for business inspections (performed under contract with the Central Contra Costa Sanitary District), \$14,000 for environmental consultant services, and \$10,000 for GIS mapping. For 2015/16, street sweeping and catch basin cleaning services have been shifted to Maintenance Services – Street Maintenance.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 83,140	\$ 134,949	\$ 134,949	\$ 134,949	\$ 70,188
Temporary Salaries	\$ 394	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
Administration	\$ 16,561	\$ 21,100	\$ 21,500	\$ 21,150	\$ 21,100
Materials & Supplies	\$ 8,528	\$ 18,350	\$ 18,350	\$ 4,350	\$ 18,000
Contracted Services	\$ 287,554	\$ 402,000	\$ 592,568	\$ 391,500	\$ 178,000
Equipment	\$ 0	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
TOTALS:	\$ 396,177	\$ 614,399	\$ 805,367	\$ 589,949	\$ 325,288

FUNDING

Clean Water	\$ 396,177	\$ 614,399	\$ 805,367	\$ 589,949	\$ 325,288
TOTALS:	\$ 396,177	\$ 614,399	\$ 805,367	\$ 589,949	\$ 325,288



PERSONNEL

PERMANENT	FTE
Clean Water Program Coord	0.50
TOTAL PERMANENT FTE:	0.50
TEMPORARY FTE: *	1.00

* part-time temporary hours converted to full time equivalents (FTE)





Maintenance Services

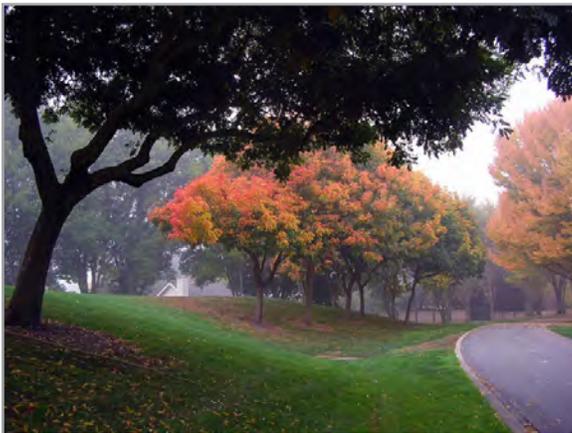
Maintenance Services



PROGRAMS	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Maintenance Management	\$ 280,482	\$ 316,219	\$ 316,619	\$ 314,380	\$ 351,212
Building Maintenance	\$ 695,356	\$ 721,355	\$ 774,421	\$ 776,455	\$ 859,775
Parks Maintenance	\$ 1,589,106	\$ 2,021,878	\$ 2,071,508	\$ 1,962,703	\$ 2,033,473
Roadside Maintenance	\$ 1,429,678	\$ 1,564,731	\$ 1,636,924	\$ 1,475,394	\$ 1,573,692
Street Maintenance	\$ 514,719	\$ 699,868	\$ 726,598	\$ 683,861	\$ 930,119
Street Light Maintenance	\$ 485,594	\$ 597,774	\$ 660,320	\$ 670,149	\$ 720,057
Traffic Signal Maintenance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 220,000
Equipment Maintenance	\$ 307,721	\$ 416,780	\$ 462,487	\$ 353,889	\$ 407,780
TOTALS:	\$ 5,302,657	\$ 6,338,605	\$ 6,648,876	\$ 6,236,831	\$ 7,096,107

FUNDING

Clean Water	\$ 0	\$ 0	\$ 0	\$ 0	\$ 283,499
Donations/Contributions	\$ 593	\$ 0	\$ 2,102	\$ 2,102	\$ 3,000
Gas Tax	\$ 514,719	\$ 699,868	\$ 726,598	\$ 683,861	\$ 866,620
General Fund	\$ 1,730,347	\$ 2,107,593	\$ 2,202,450	\$ 2,036,764	\$ 2,238,445
LLAD - Zone A	\$ 703,442	\$ 834,585	\$ 853,310	\$ 790,383	\$ 694,602
LLAD - Zone B	\$ 726,236	\$ 730,146	\$ 783,615	\$ 685,011	\$ 879,089
LLAD - Zone C	\$ 485,594	\$ 597,774	\$ 660,320	\$ 670,149	\$ 720,057
LLAD - Zone D	\$ 1,141,725	\$ 1,368,639	\$ 1,420,483	\$ 1,368,561	\$ 1,410,795
TOTALS:	\$ 5,302,657	\$ 6,338,605	\$ 6,648,876	\$ 6,236,831	\$ 7,096,107



PERSONNEL

	FTE
PERMANENT	26.00
TEMPORARY	3.00
* part-time temporary hours converted to full time equivalents (FTE)	29.00



PROGRAM DESCRIPTION

Maintenance Services Management oversees all Maintenance Services, to ensure that Town-owned facilities retain a positive appearance, maximize functionality and enhance the quality of life for Danville residents.

Staff support is provided to the Parks and Leisure Services Commission, Sports Alliance, San Ramon Valley Unified School District, and the general public on applicable maintenance issues and projects.

GOALS

- ❖ Provide leadership, oversight and support to Maintenance Services staff to ensure outstanding customer service and maximize performance and productivity.
- ❖ Manage the Town-wide Lighting & Landscape Assessment District.
- ❖ Manage contracts for parks and roadside landscaping, equipment maintenance, water feature maintenance, street sweeping, street light repairs, custodial services, security systems and communication equipment.
- ❖ Respond promptly to service requests.
- ❖ Collaborate with Recreation, Arts and Community Services to coordinate preparation of the annual Master Use Schedule for Town, School District and County-maintained sports fields.
- ❖ Monitor and support facility use associated with rentals of sports fields lighting, picnic areas, and additional litter/special maintenance services required by Sports Alliance members.
- ❖ Manage the Department's fiscal resources to ensure cost-effective service delivery.

HIGHLIGHTS

Budgeted 2015/16 costs reflect that two major programs have been shifted to Maintenance Services: Traffic Signal Maintenance, previously included under Transportation is included as a stand-alone program; and street sweeping and catch basin cleaning, previously included under the Clean Water Program, has been shifted to Street Maintenance.

Program efforts at the Town Service Center allow Danville to maintain its certification as a "Green Business" through the Contra Costa Green Business Program.

Administration includes \$7,500 for taxes and fees and \$4,443 for office assistance and professional dues.

Materials and Supplies include \$16,538 for uniform services, \$4,500 for protective and safety clothing, \$5,400 for application software and \$7,696 for office supplies, postage and printing at the Town Service Center.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 243,059	\$ 266,125	\$ 266,125	\$ 266,125	\$ 300,936
Temporary Salaries	\$ 8,249	\$ 0	\$ 0	\$ 0	\$ 0
Administration	\$ 6,648	\$ 11,980	\$ 11,980	\$ 9,193	\$ 11,943
Materials & Supplies	\$ 21,583	\$ 34,034	\$ 34,433	\$ 34,083	\$ 34,134
Equipment	\$ 944	\$ 4,080	\$ 4,080	\$ 4,980	\$ 4,200
TOTALS:	\$ 280,482	\$ 316,219	\$ 316,619	\$ 314,380	\$ 351,212

FUNDING

General Fund	\$ 280,482	\$ 316,219	\$ 316,619	\$ 314,380	\$ 351,212
TOTALS:	\$ 280,482	\$ 316,219	\$ 316,619	\$ 314,380	\$ 351,212



PERSONNEL

PERMANENT	FTE
Maintenance Services Director	1.00
Maintenance Services Coordinator	1.00
TOTAL PERMANENT FTE:	2.00



PROGRAM DESCRIPTION

Building Maintenance utilizes a combination of Town staff and service contracts to maintain 105,000 square ft. of heavily utilized public buildings in safe and aesthetically-pleasing condition.

Building Maintenance tracks maintenance performed at each individual building and maintains a ten year asset replacement plan. Buildings are continuously improved to meet user needs and regulatory requirements. Capital improvement projects are identified and scheduled as needed.

Facilities include:

- ❖ Danville Library
- ❖ Veterans Memorial Building & Senior Center
- ❖ Town Meeting Hall
- ❖ Village Theatre and Art Gallery
- ❖ Danville Community Center
- ❖ Oak Hill Park Community Center
- ❖ Hap Magee Ranch Park houses (3)
- ❖ Park restrooms (16)
- ❖ Teen Centers at Charlotte Wood, Diablo Vista, and Los Cerros Middle Schools
- ❖ Danville Town Offices
- ❖ Town Service Center

GOALS

- ❖ Respond in a timely manner to requests for service in all Town-owned and managed buildings.
- ❖ Administer contracts for a variety of both routine and extra services, including custodial, plumbing, HVAC, electrical and pest management.
- ❖ Perform regular inspections at each facility and make immediate corrections to any safety and/or maintenance issues that need to be addressed and scheduled for completion.
- ❖ Perform maintenance activities for all buildings on an ongoing scheduled basis to prolong service life and prevent breakdowns.

HIGHLIGHTS

The addition of 1.0 FTE Maintenance Worker will help address the service level response to routine and emergency building maintenance requests. Utility rates and service costs for water, electrical, sewer and solid waste disposal continue to increase.

Temporary Salaries include part-time temporary custodial workers.

Materials and Supplies include \$30,000 for custodial and paper supplies, \$25,602 for plumbing, electrical and paint supplies and \$2,500 for furniture repairs.

Contracted Services include \$109,230 for custodial services and \$81,358 for alarm services, floor refinishing, carpet cleaning, gutter and window cleaning and painting.

Program Activities include \$194,908 for gas and electric, \$23,060 for sewer and \$21,080 for water.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 248,833	\$ 175,566	\$ 175,566	\$ 175,566	\$ 265,198
Temporary Salaries	\$ 42,143	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Administration	\$ 920	\$ 1,840	\$ 1,840	\$ 1,840	\$ 1,840
Materials & Supplies	\$ 33,365	\$ 58,102	\$ 61,865	\$ 58,102	\$ 58,102
Contracted Services	\$ 127,923	\$ 226,800	\$ 238,234	\$ 184,634	\$ 190,588
Equipment	\$ 28,912	\$ 33,000	\$ 70,868	\$ 70,433	\$ 65,000
Program Activities	\$ 213,260	\$ 186,048	\$ 186,048	\$ 245,880	\$ 239,048
TOTALS:	\$ 695,356	\$ 721,355	\$ 774,421	\$ 776,455	\$ 859,775

FUNDING

General Fund	\$ 347,762	\$ 361,683	\$ 386,041	\$ 388,952	\$ 463,802
L L A D - Zone D	\$ 347,594	\$ 359,672	\$ 388,379	\$ 387,503	\$ 395,972
TOTALS:	\$ 695,356	\$ 721,355	\$ 774,421	\$ 776,455	\$ 859,775



PERSONNEL

PERMANENT	FTE
Maintenance Specialist	1.00
Maintenance Worker	2.00
TOTAL PERMANENT FTE:	3.00
TEMPORARY FTE: *	1.00

* part-time temporary hours converted to full time equivalents (FTE)



PROGRAM DESCRIPTION

Park Maintenance is responsible for 198 acres of Town-owned and/or managed parks and community facilities that enhance residents' quality of life and support recreational activities offered through the Town and community organizations. Park Maintenance responds to public requests and supports Town-sponsored programs such as the Music in the Park concert series at Oak Hill Park, adult softball at Sycamore Valley and Diablo Vista Parks, and bocce ball at Sycamore Valley Park.

GOALS

- ❖ Provide for safe, attractive and well-maintained parks, trails and open space facilities.
- ❖ Provide daily litter control, landscape maintenance, irrigation system, play area and hardscape inspections/ repairs to keep Town-maintained parks and school parks safe for public use.
- ❖ Coordinate with other public agencies and community and sports user groups to jointly maintain and/or manage specific park facilities and features.
- ❖ Mow turf weekly from March through October, less frequently during winter months.
- ❖ Aerate/fertilize quarterly with higher frequency on sports fields; renovate baseball infields each spring.
- ❖ Perform bi-weekly turf safety inspections and address issues immediately.
- ❖ Utilize integrated pest management practices to eradicate pests and weeds.
- ❖ Identify long-term maintenance needs and issues on an ongoing basis.

HIGHLIGHTS

Water usage is continually monitored during the drought to meet EBMUD restrictions while attempting to keep plant material alive. Phase II of the replacement of the Central Irrigation System is underway for major roadside areas. Frequency of maintenance required for artificial turf fields increases as these surfaces age.

Administration includes LLAD reimbursement costs.

Materials and Supplies include \$33,000 for irrigation, \$15,500 for hardscape, \$30,000 for litter, \$21,178 for asphalt and trails, \$12,000 for protective clothing and administrative supplies and \$5,440 for plants.

Contracted Services include \$408,676 for landscape maintenance, \$12,000 for consulting services, \$20,000 for hardscape repairs, \$13,000 for irrigation maintenance, \$51,500 for pond maintenance, \$27,000 for custodial services, \$30,000 for tree maintenance and \$15,000 for rodent control.

Equipment includes costs associated with equipment purchases, leases or warranties.

Program Activities include \$429,980 for water, \$25,998 for electricity and \$3,200 for sewer.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 686,030	\$ 737,845	\$ 737,845	\$ 737,845	\$ 788,042
Temporary Salaries	\$ 28,724	\$ 60,000	\$ 60,000	\$ 61,475	\$ 42,000
Administration	\$ 14,031	\$ 20,553	\$ 20,553	\$ 20,553	\$ 20,553
Materials & Supplies	\$ 64,644	\$ 103,071	\$ 116,461	\$ 116,843	\$ 125,125
Contracted Services	\$ 396,934	\$ 520,232	\$ 556,387	\$ 537,655	\$ 577,176
Equipment	\$ 4,300	\$ 13,000	\$ 13,085	\$ 13,618	\$ 13,000
Program Activities	\$ 394,443	\$ 567,178	\$ 567,178	\$ 474,715	\$ 467,578
TOTALS:	\$ 1,589,106	\$ 2,021,878	\$ 2,071,508	\$ 1,962,703	\$ 2,033,473

FUNDING

General Fund	\$ 794,382	\$ 1,012,911	\$1,037,303	\$ 979,543	\$ 1,015,650
L L A D - Zone D	\$ 794,131	\$ 1,008,966	\$1,032,104	\$ 981,058	\$ 1,014,822
Donations/Contributions	\$ 593	\$ 0	\$ 2,102	\$ 2,102	\$ 3,000
TOTALS:	\$ 1,589,106	\$ 2,021,878	\$ 2,071,508	\$ 1,962,703	\$ 2,033,473



PERSONNEL

PERMANENT	FTE
Maintenance Supervisor	1.00
Maintenance Specialist	3.00
Maintenance Worker	4.00
TOTAL PERMANENT FTE:	8.00
TEMPORARY FTE: *	1.50

* part-time temporary hours converted to full time equivalents (FTE)



PROGRAM DESCRIPTION

Roadside Maintenance is responsible for over 60 acres of roadside landscaping, medians and community areas. Roadside Maintenance strives to provide attractive, aesthetically-pleasing streetscape areas including clean and safe pedestrian pathways.

GOALS

- ❖ Provide for safe, attractive and well-maintained roadsides and medians.
- ❖ Conduct bi-weekly irrigation system inspections and repairs.
- ❖ Perform daily litter control and prune trees, mow turf, repair sidewalks, control weeds and replace plant material as needed.
- ❖ Mow roadside turf areas weekly from March through October, less frequently during the rainy season.
- ❖ Aerate and fertilize roadside turf areas twice per year; fertilize plant material twice per year.
- ❖ Utilize integrated pest management practices to eradicate pests and weeds.
- ❖ Inspect sidewalk areas, identify safety issues and schedule repairs as needed on an ongoing basis.
- ❖ Identify and evaluate long-term maintenance needs and issues on an annual basis.

HIGHLIGHTS

Contracted tree maintenance costs are increasing as trees age and require higher levels of maintenance. Creek cleaning contract costs have risen significantly due to implementation of more stringent restrictions imposed by the California Department of Fish and Wildlife.

Water usage is continually monitored during the drought to meet EBMUD restrictions while attempting to keep plant material alive. Phase II of the replacement of the Central Irrigation System is underway for major roadside areas.

Temporary Salaries include part-time, temporary staffing to assist with various work and activities.

Administration includes LLAD reimbursement costs.

Materials and Supplies include \$32,750 for Roadside Zone A and \$30,590 for Roadside Zone B for irrigation, litter, hardscape and planting supplies.

Contracted Services include \$243,129 for Roadside Zone A and \$212,700 for Roadside Zone B; \$36,500 for creek cleaning and \$22,500 for downtown litter removal.

Program Activities include \$110,000 for Roadside Zone A water and \$220,750 for Roadside Zone B water; and \$12,500 for Roadside Zone A electricity and \$3,300 for Roadside Zone B electricity.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 660,825	\$ 549,244	\$ 549,244	\$ 549,244	\$ 582,140
Temporary Salaries	\$ 2,891	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Administration	\$ 29,286	\$ 33,406	\$ 33,406	\$ 33,515	\$ 33,406
Materials & Supplies	\$ 27,366	\$ 63,340	\$ 67,558	\$ 51,968	\$ 63,340
Contracted Services	\$ 364,998	\$ 478,864	\$ 545,885	\$ 463,664	\$ 514,829
Equipment	\$ 1,396	\$ 12,628	\$ 13,582	\$ 10,278	\$ 12,628
Program Activities	\$ 342,916	\$ 407,250	\$ 407,250	\$ 346,725	\$ 347,350
TOTALS:	\$ 1,429,678	\$ 1,564,731	\$ 1,636,924	\$ 1,475,394	\$ 1,573,692

FUNDING

LLAD - Zone A	\$ 703,442	\$ 834,585	\$ 853,310	\$ 790,383	\$ 694,602
LLAD - Zone B	\$ 726,236	\$ 730,146	\$ 783,615	\$ 685,011	\$ 879,089
TOTALS:	\$ 1,429,678	\$ 1,564,731	\$ 1,636,924	\$ 1,475,394	\$ 1,573,692



PERSONNEL

PERMANENT	FTE
Maintenance Superintendent	1.00
Maintenance Supervisor	1.00
Maintenance Specialist	1.00
Maintenance Worker	3.00
TOTAL PERMANENT FTE:	6.00
TEMPORARY FTE: *	0.50

* part-time temporary hours converted to full time equivalents (FTE)



PROGRAM DESCRIPTION

Street Maintenance utilizes a combination of Town staff and contract services to maintain approximately 145 miles of streets and roadways, 4,700 drain inlets, 6.1 miles of roadside ditches and 4.6 miles of creeks and channels.

Street Maintenance performs a number of activities to comply with the federal Clean Water Act and reduce the flow of pollutants and trash into storm drains and waterways. Street sweeping is performed on a monthly basis for all residential streets and weekly for commercial streets; a minimum of 25% of catch basins and Town maintained drainage channels are inspected and/or cleaned annually.

GOALS

- ❖ Repaint pavement legends and street striping details, and repair curb and gutter sections.
- ❖ Conduct roadside weed abatement and litter control.
- ❖ Perform bridge repairs and clean sidewalks.
- ❖ Perform street sweeping and inspection and/or cleaning of drainage channels and catch basins in compliance with the Municipal Regional Permit issued by the San Francisco Regional Water Quality Control Board.
- ❖ Conduct cleaning, repair, replacement and installation of street name signs.
- ❖ Install traffic markings, signage and all other traffic safety-related devices to ensure that they are legible and functional for motorists and pedestrians.
- ❖ Maintain unobstructed creeks and channels to lessen the potential for flooding and property damage.
- ❖ Respond to safety and flooding issues during the rainy season to avoid/limit property damage.

HIGHLIGHTS

Street sweeping costs have been shifted to Street Maintenance from the Clean Water Program.

Materials and Supplies include \$25,682 for signs, markings, paint and supplies, \$18,000 for asphalt supplies, and \$16,015 for concrete, drainage and hardscape supplies.

Contracted Services include \$215,918 for town-wide street sweeping, \$32,747 for catch basin cleaning and downtown trash removal, \$31,080 for sign maintenance, \$10,000 for creek maintenance consultant services, \$12,500 for sidewalk repairs, \$7,000 for emergency clean up and drainage repairs and \$1,900 for asphalt repairs.

Equipment includes costs associated with purchase, leasing or maintenance of equipment.

Program Activities include electricity costs.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 360,862	\$ 487,102	\$ 487,102	\$ 487,102	\$ 502,053
Temporary Salaries	\$ 4,080	\$ 0	\$ 0	\$ 0	\$ 0
Administration	\$ 200	\$ 457	\$ 457	\$ 457	\$ 457
Materials & Supplies	\$ 35,973	\$ 67,234	\$ 81,060	\$ 63,092	\$ 62,234
Contracted Services	\$ 68,141	\$ 96,445	\$ 108,355	\$ 78,980	\$ 311,145
Equipment	\$ 7,767	\$ 10,030	\$ 11,025	\$ 10,030	\$ 10,030
Program Activities	\$ 37,696	\$ 38,600	\$ 38,600	\$ 44,200	\$ 44,200
TOTALS:	\$ 514,719	\$ 699,868	\$ 726,598	\$ 683,861	\$ 930,119

FUNDING

Gas Tax	\$ 514,719	\$ 699,868	\$ 726,598	\$ 683,861	\$ 646,620
Clean Water	\$ 0	\$ 0	\$ 0	\$ 0	\$ 283,499
TOTALS:	\$ 514,719	\$ 699,868	\$ 726,598	\$ 683,861	\$ 930,119



PERSONNEL

PERMANENT	FTE
Maintenance Supervisor	1.00
Maintenance Specialist	1.00
Maintenance Worker	3.00
TOTAL PERMANENT FTE:	5.00



PROGRAM DESCRIPTION

Street Light Maintenance provides for safe, well-lighted streets by funding utility costs, performing monthly street light inspections and undertaking necessary repairs on approximately 1,100 Town-owned street lights; and funding utility costs for an additional 2,100 PG&E owned street lights.

GOALS

- ❖ Cooperate with other public agencies and the community to maintain street lights.
- ❖ Conduct proactive regular inspections within three street lighting zones, including Downtown Danville, main arterial streets and residential areas.
- ❖ Respond to requests for street light repairs from the public.
- ❖ Determine if street light repairs are to be reported to PG&E, another agency, or to be undertaken by the Town.
- ❖ Maintain a database to accurately track repairs and maintenance of street lights.
- ❖ Respond to 100% of all reported street light outages within 72 hours and perform all repairs within 21 days.

Repair requests to PG&E and the Town's street light maintenance contractor are done electronically, which allows the Town to monitor status of requests through the PG&E website and the contractor's database.

HIGHLIGHTS

Street light maintenance costs include electricity costs associated with all PG&E and Town-owned lights, and maintenance and repairs associated with Town-owned lights. Electricity costs account for the majority of the program costs with a 5.9% increase in 2015/16.

Street lights utilizing LED technology have been installed on Sycamore Valley Road, Camino Tassajara and in the downtown area. These changes increase the effectiveness of lighting while reducing costs in these areas. Further opportunities to utilize LED technology and other energy saving measures continue to be explored.

Administration includes LLAD reimbursement costs.

Materials and Supplies include repair parts and supplies of \$6,299.

Contract Services include street light repairs of \$34,389 and \$4,000 for consulting services.

Program Activities include electrical utility costs of \$485,000.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 14,208	\$ 91,755	\$ 91,755	\$ 91,755	\$ 179,038
Administration	\$ 9,533	\$ 11,331	\$ 11,331	\$ 11,331	\$ 11,331
Materials & Supplies	\$ 1	\$ 6,299	\$ 6,299	\$ 2,815	\$ 6,299
Contracted Services	\$ 14,082	\$ 38,389	\$ 100,934	\$ 59,248	\$ 38,389
Program Activities	\$ 447,770	\$ 450,000	\$ 450,000	\$ 505,000	\$ 485,000
TOTALS:	\$ 485,594	\$ 597,774	\$ 660,320	\$ 670,149	\$ 720,057

FUNDING

LLAD - Zone C	\$ 485,594	\$ 597,774	\$ 660,320	\$ 670,149	\$ 720,057
TOTALS:	\$ 485,594	\$ 597,774	\$ 660,320	\$ 670,149	\$ 720,057



PERSONNEL

PERMANENT	FTE	
Maintenance Worker	2.00	
TOTAL PERMANENT FTE:		2.00



PROGRAM DESCRIPTION

Traffic Signal Maintenance is responsible for maintaining and operating a network consisting of 52 traffic signals, traffic control signage, radar display signs, in-ground lighted crosswalks, overhead flashing beacons and striping in a manner that ensures mobility for Danville residents locally and within the region.

Traffic signal maintenance is accomplished through a contract with the Contra Costa County Public Works Department.

GOALS

- ❖ Maintain and operate a roadway system consisting of 54 optimally timed and coordinated traffic signals, traffic control signage and striping.
- ❖ Continually improve the operation of the transportation network through capital improvements and traffic signal enhancements.

HIGHLIGHTS

For 2015/16 Traffic Signal Maintenance is included as part of Maintenance Services. In prior years it was included as a contracted services cost in the Transportation Program. Traffic Signal Maintenance is jointly managed by Transportation in coordination with Maintenance Services.

Contract maintenance costs are not increased for 2015/16 and remain at 2014/15 levels.

Contracted Services include \$220,000 for traffic signal maintenance and consulting.



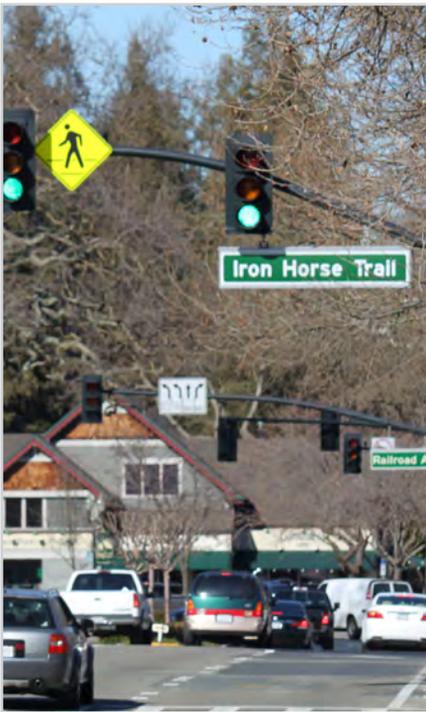
EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Contracted Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 220,000
TOTALS:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 220,000

FUNDING

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Gas Tax	\$ 0	\$ 0	\$ 0	\$ 0	\$ 220,000
TOTALS:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 220,000

PERSONNEL





PROGRAM DESCRIPTION

Equipment Maintenance ensures that all Town vehicles and equipment are properly maintained to allow safe operation with maximum useful life.

Contracted services, equipment repairs and gasoline costs support a fleet of 57 vehicles including: 22 in Police Services, 24 in Maintenance Services, 8 in Development Services, and 3 in Recreation, Arts and Community Services. For 2015/16, the vehicle fleet will include 11 hybrid and 7 electric vehicles which is equivalent to 32% of the total fleet.

Specific criteria have been developed and incorporated into a ten-year replacement schedule that includes each type and piece of equipment used by the Town. Once due for replacement, vehicles and equipment are evaluated further to ensure that replacement is necessary and appropriate.

GOALS

- ❖ Ensure routine maintenance service and repairs are scheduled and performed on all Town vehicles by outside vendors.
- ❖ Coordinate weekly in-house inspection and cleaning of vehicles.
- ❖ Facilitate the replacement of vehicles that meet specific criteria set forth in the Town's Vehicle Replacement Policy; coordinate auction of vehicles taken out of service.
- ❖ Schedule maintenance and repairs on the Town-owned turf tractor, backhoe, forklift, and arrow and message boards, as well as other smaller pieces of equipment and machinery.
- ❖ Conduct daily in-house inspections on two-cycle equipment, including generators, weed eaters, blowers, chain saws and specialty equipment, such as concrete saws, boring tools and small engine turf equipment; in-house repairs are performed weekly at the Town Service Center.

HIGHLIGHTS

Fuel and contract fleet maintenance costs continue to represent the bulk of program costs for 2015/16. Replacement of non-emergency response vehicles continues to emphasize more fuel-efficient, environmentally-friendly vehicles.

Administration costs are for fuel fees paid to the State Board of Equalization.

Materials & Supplies include \$201,000 in fuel costs for all Town-owned and maintained vehicles.

Contracted Services include \$7,000 for towing expenses and \$26,053 for tractor, forklift, backhoe and other maintenance.

Equipment includes \$90,180 for maintenance of police vehicles and \$64,548 for maintenance of all other Town vehicles, and \$5,000 for add-on equipment purchases.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Administration	\$ 10,658	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
Materials & Supplies	\$ 158,303	\$ 222,000	\$ 222,816	\$ 151,016	\$ 202,000
Contracted Services	\$ 7,891	\$ 33,053	\$ 34,598	\$ 33,053	\$ 33,053
Equipment	\$ 129,924	\$ 149,728	\$ 193,073	\$ 156,837	\$ 159,728
Program Activities	\$ 944	\$ 0	\$ 0	\$ 984	\$ 1,000
TOTALS:	\$ 307,721	\$ 416,780	\$ 462,487	\$ 353,889	\$ 407,780

FUNDING

General Fund	\$ 307,721	\$ 416,780	\$ 462,487	\$ 353,889	\$ 407,780
TOTALS:	\$ 307,721	\$ 416,780	\$ 462,487	\$ 353,889	\$ 407,780







Recreation, Arts & Community Services

Recreation, Arts & Community Services



PROGRAMS	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Recreation Management	\$ 294,014	\$ 334,271	\$ 337,291	\$ 334,271	\$ 400,009
Sports and Fitness	\$ 641,355	\$ 662,493	\$ 662,493	\$ 663,402	\$ 601,742
Facilities Management	\$ 469,062	\$ 524,337	\$ 524,337	\$ 524,337	\$ 578,496
Cultural Arts	\$ 533,897	\$ 483,004	\$ 483,004	\$ 483,004	\$ 574,392
Youth Services	\$ 356,555	\$ 373,837	\$ 373,837	\$ 375,601	\$ 400,732
Teen Services	\$ 253,320	\$ 288,555	\$ 288,555	\$ 310,336	\$ 360,870
Adult Services	\$ 135,804	\$ 149,836	\$ 149,836	\$ 149,836	\$ 135,215
Senior Services	\$ 421,225	\$ 518,349	\$ 518,362	\$ 518,349	\$ 454,523
Library Services	\$ 170,468	\$ 206,310	\$ 245,666	\$ 206,310	\$ 202,914
Community Events	\$ 248,520	\$ 251,070	\$ 252,013	\$ 251,822	\$ 266,452
TOTALS:	\$ 3,524,220	\$ 3,792,062	\$ 3,835,395	\$ 3,817,268	\$ 3,975,344

FUNDING

General Fund	\$ 1,184,362	\$ 1,512,212	\$ 1,555,545	\$ 1,537,418	\$ 1,637,865
Recreation Fees & Charges	\$ 2,339,858	\$ 2,279,850	\$ 2,279,850	\$ 2,279,850	\$ 2,337,479
TOTALS:	\$ 3,524,220	\$ 3,792,062	\$ 3,835,395	\$ 3,817,268	\$ 3,975,344



PERSONNEL

	FTE
PERMANENT	15.75
TEMPORARY	22.50
* part-time temporary hours converted to full time equivalents (FTE)	38.25



PROGRAM DESCRIPTION

The mission of the Recreation, Arts and Community Services Department is to provide recreational experiences, promote health and wellness, foster human development and the arts, strengthen community image and sense of place, support economic development and protect environmental resources.

Staff support is provided to the Arts Commission, Gallery Curatorial Committee, Parks and Leisure Services Commission, Senior Issues Sub-Committee, Trails Sub-Committee, Sports Alliance, and Veterans Memorial Building Board of Trustees.

GOALS

- ❖ Provide leadership, oversight and support to Department staff to ensure outstanding customer service and maximize performance and productivity.
- ❖ Support development of innovative, high quality programs and services that meet the needs and interests of Danville residents.
- ❖ Collaborate with other agencies and community organizations to deliver cost-effective service.
- ❖ Communicate with the public regarding recreation, social and educational programs, services, events and activities available to the community through marketing efforts which include the Activity Guide, Silver Streak, electronic newsletters and the Town website.
- ❖ Provide opportunities for citizens to participate in the provision of Town and public services through volunteer and co-sponsored activities.
- ❖ Support Town commissions and committees, facilitate training and networking opportunities for commissioners and committee members.
- ❖ Effectively manage the Department fiscal resources to ensure program and facility revenues and expenditures are within the established cost recovery plan.

HIGHLIGHTS

All permanent, contract and temporary staff whose duties include contact with children receive "Mandated Reporter" training pursuant to State of California Child Abuse and Neglect Reporting Act.

Temporary Salaries include part-time, temporary staffing to assist with various work and activities.

Materials and Supplies include \$25,000 in postage for the quarterly Activity Guide, \$50,000 for printing the Activity Guide, \$13,500 for marketing materials and \$2,418 for Commission costs.

Contracted Services include \$45,000 for graphic services associated with the quarterly Activity Guide, \$5,500 for the Arts and Youth Programs and \$53,000 for commission projects to include the update to the Parks, Recreation and Arts Strategic Plan.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 152,534	\$ 159,133	\$ 159,133	\$ 159,133	\$ 171,871
Temporary Salaries	\$ 16,489	\$ 24,100	\$ 24,100	\$ 24,100	\$ 24,100
Administration	\$ 4,294	\$ 9,620	\$ 10,620	\$ 9,620	\$ 9,620
Materials & Supplies	\$ 76,516	\$ 90,918	\$ 90,918	\$ 90,918	\$ 90,918
Contracted Services	\$ 44,180	\$ 50,500	\$ 52,520	\$ 50,500	\$ 103,500
TOTALS:	\$ 294,014	\$ 334,271	\$ 337,291	\$ 334,271	\$ 400,009

FUNDING

General Fund	\$ 294,014	\$ 334,271	\$ 337,291	\$ 334,271	\$ 400,009
TOTALS:	\$ 294,014	\$ 334,271	\$ 337,291	\$ 334,271	\$ 400,009



PERSONNEL

PERMANENT	FTE
Recreation Services Manager	1.00
TOTAL PERMANENT FTE:	1.00
TEMPORARY FTE: *	0.75

* part-time temporary hours converted to full time equivalents (FTE)



PROGRAM DESCRIPTION

Sports and Fitness promotes health and wellness by providing and maintaining a varied offering of year-round activities, fitness classes and sports leagues for all ages. Annually, the Program offers 150 fitness classes, and 1,500 community members are served in the aquatics programs. Youth and adults participate in sports leagues including basketball, softball, volleyball, lacrosse, bocce ball and kickball leagues. The Cubbies Program provides youth ages 3 to 5 the opportunity to be introduced to organized T-ball in a non-competitive, nurturing environment.

GOALS

- ❖ Offer a variety of youth and adult sports leagues.
- ❖ Offer an 8 week learn-to-swim program including group and private lessons at two locations.
- ❖ Provide recreational swim opportunities, special events and individual and group swim passes.
- ❖ Offer a Junior Lifeguard program to develop future Town part-time seasonal employees.
- ❖ Offer health and fitness classes.
- ❖ Utilize customer request and wait lists to establish new classes and programs and/or additional sessions of popular activities.
- ❖ Manage program revenues and expenditures within the established cost recovery plan.

HIGHLIGHTS

Adult Sports expenditures reflect the continued popularity of, and high demand expressed for, softball, kickball, bocce ball and basketball.

The Town's Learn-to-Swim Program will continue to meet customer demands with group and private lessons and a day camp swim lesson option.

Due to popularity and meeting the demands of the ability levels of the participants, Play 'n' Sports Jr. Day Camp was developed for children ages 7-9 to complement Play 'n' Sports Day Camp.

Temporary salaries include funding for seasonal part-time employees to assist with classes, programs, camps and aquatics.

Materials and Supplies include \$19,555 for sports equipment and team uniforms, \$2,605 for staff uniforms, and \$6,500 for software maintenance.

Contracted Services include \$218,138 for instructor fees, \$29,750 for softball and basketball officials, and \$4,800 for transportation.

Program Activities include admission charges.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 207,337	\$ 206,640	\$ 206,640	\$ 207,548	\$ 129,949
Temporary Salaries	\$ 153,594	\$ 166,922	\$ 166,922	\$ 166,922	\$ 175,067
Administration	\$ 2,452	\$ 4,384	\$ 4,384	\$ 4,384	\$ 5,029
Materials & Supplies	\$ 26,339	\$ 27,690	\$ 27,690	\$ 27,690	\$ 28,660
Contracted Services	\$ 247,237	\$ 247,788	\$ 247,788	\$ 247,788	\$ 252,688
Equipment	\$ 0	\$ 3,950	\$ 3,950	\$ 3,950	\$ 3,950
Program Activities	\$ 4,397	\$ 5,120	\$ 5,120	\$ 5,120	\$ 6,400
TOTALS:	\$ 641,355	\$ 662,493	\$ 662,493	\$ 663,402	\$ 601,742

FUNDING

General Fund	\$ -52,433	\$ 23,820	\$ 23,820	\$ 24,729	\$ -63,602
Recreation Fees & Charges	\$ 693,788	\$ 638,673	\$ 638,673	\$ 638,673	\$ 665,344
TOTALS:	\$ 641,355	\$ 662,493	\$ 662,493	\$ 663,402	\$ 601,742



PERSONNEL

PERMANENT	FTE
Program Supervisor	0.50
Program Coordinator	1.00
TOTAL PERMANENT FTE:	1.50
TEMPORARY FTE: *	8.00

* part-time temporary hours converted to full time equivalents (FTE)



PROGRAM DESCRIPTION

Facilities Management strengthens community image and sense of place by making Town parks and facilities available for Town programs and private rental use for the community. Facilities Management oversees use of Danville parks, sports fields and community facilities including:

- ❖ Danville Community Center and Library
- ❖ Town Meeting Hall
- ❖ Village Theatre and Art Gallery
- ❖ Veterans Memorial Building and Senior Center
- ❖ Oak Hill Park Community Center
- ❖ Diablo Vista, Hap Magee Ranch, Oak Hill, Osage Station and Sycamore Valley Parks
- ❖ John Baldwin, Green Valley, Greenbrook, Montair and Vista Grande School Parks
- ❖ John Baldwin Multipurpose Room, Diablo Vista and Los Cerros Middle Schools' Community Gymnasiums, Monte Vista Community Pool and High School Tennis Courts
- ❖ Sports fields at Diablo Vista, Los Cerros and Stone Valley Middle Schools and Alamo and Rancho Romero Elementary Schools

GOALS

- ❖ Respond to public inquiries regarding facility use and availability.
- ❖ Process facility reservations.
- ❖ Maintain a balanced reservation schedule of facility use to include Town programs, co-sponsored groups and private rentals.
- ❖ Coordinate Facilities Attendants' schedules and provide high quality customer service before, during and after reserved use of Town facilities.
- ❖ Coordinate use of Town and School District sports fields in collaboration with the Sports Alliance.
- ❖ Manage facility revenues and expenditures within the established cost recovery plan.

HIGHLIGHTS

Temporary salaries include funding for part-time temporary Facilities Attendants to assist with operation of Town-managed facilities.

Administration includes \$60,000 for credit card fees and charges, \$30,000 for Active Net software costs and \$3,160 for dues and Live Scan.

Materials and Supplies include \$6,000 in application software maintenance, \$6,750 for marketing materials, printing and uniforms, and \$1,800 for miscellaneous supplies.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 307,845	\$ 330,715	\$ 330,715	\$ 330,715	\$ 382,874
Temporary Salaries	\$ 50,028	\$ 84,912	\$ 84,912	\$ 84,912	\$ 84,912
Administration	\$ 99,145	\$ 91,160	\$ 91,160	\$ 91,160	\$ 93,160
Materials & Supplies	\$ 11,610	\$ 14,550	\$ 14,550	\$ 14,550	\$ 14,550
Contracted Services	\$ 435	\$ 0	\$ 0	\$ 0	\$ 0
Equipment	\$ 0	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
TOTALS:	\$ 469,062	\$ 524,337	\$ 524,337	\$ 524,337	\$ 578,496

FUNDING

General Fund	\$ 12,315	\$ 25,592	\$ 25,592	\$ 25,592	\$ 79,751
Recreation Fees & Charges	\$ 456,747	\$ 498,745	\$ 498,745	\$ 498,745	\$ 498,745
TOTALS:	\$ 469,062	\$ 524,337	\$ 524,337	\$ 524,337	\$ 578,496



PERSONNEL

PERMANENT	FTE
Program Supervisor	0.50
Program Coordinator	1.00
Administrative Secretary	1.00
Facilities Attendant	2.00
TOTAL PERMANENT FTE:	4.50
TEMPORARY FTE: *	2.75

* part-time temporary hours converted to full time equivalents (FTE)



PROGRAM DESCRIPTION

Cultural Arts provides a variety of activities and opportunities in the visual, performing, musical and literary arts that enhance cultural experiences for all ages, encourage participation in the arts and support Danville's "small town atmosphere." For 2015/16, co-sponsored events include productions by Role Players Ensemble Theatre, Danville Children's Musical Theater, and the Eugene O'Neill Foundation Festival.

GOALS

- ❖ Offer a variety of arts programs and experiences including special interest classes, workshops, and special events for youth and adults.
- ❖ Develop Town-sponsored and co-sponsored performing arts classes and programs at the Village Theatre.
- ❖ Implement a varied schedule of Village Theatre Gallery exhibits.
- ❖ Support economic development efforts.
- ❖ Develop and implement the annual Music in the Park concert series at Oak Hill Park and the Town Green.
- ❖ Develop and implement the annual Moonlight Movie series.
- ❖ Support collaboration efforts among local arts groups.

HIGHLIGHTS

Recommended 2015/16 program costs reflect additional camps and classes to be offered, increased marketing and increased Village Theatre programming. Additional camps and classes are expected to be offered on a full cost recovery basis. Thursday Nights @ the Village Theatre events will continue to encourage participants to enjoy downtown dining opportunities after the show, supporting economic development.

Temporary Salaries include part-time, temporary staffing to assist with various work and activities.

Administration includes \$50,000 for ticket proceeds split with co-sponsored groups, \$4,100 for music licensing dues, \$2,000 for advertising and \$2,240 for Livescan costs, training and dues.

Materials and Supplies include \$8,700 for uniforms and event supplies (Music at the VT, classic movie series, outdoor movies, VT preschool performances, Music in the Park and the VT Art Gallery); \$2,100 for postage and \$8,500 for advertising and marketing materials.

Contracted Services include \$32,000 for Vendini ticket software, \$17,000 for Music in the Park, \$70,932 for class instructor fees and \$46,700 for camp instructor fees.

Program Activities include \$20,000 for pass-through ticket proceeds from private rentals.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 191,652	\$ 197,764	\$ 197,764	\$ 197,764	\$ 273,270
Temporary Salaries	\$ 28,473	\$ 29,200	\$ 29,200	\$ 29,200	\$ 34,200
Administration	\$ 57,121	\$ 53,470	\$ 53,470	\$ 53,470	\$ 58,340
Materials & Supplies	\$ 20,632	\$ 33,700	\$ 33,700	\$ 33,700	\$ 19,300
Contracted Services	\$ 159,282	\$ 148,220	\$ 148,220	\$ 148,220	\$ 166,632
Equipment	\$ 6,482	\$ 650	\$ 650	\$ 650	\$ 2,650
Program Activities	\$ 70,254	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
TOTALS:	\$ 533,897	\$ 483,004	\$ 483,004	\$ 483,004	\$ 574,392

FUNDING

General Fund	\$ 122,140	\$ 164,904	\$ 164,904	\$ 164,904	\$ 247,184
Recreation Fees & Charges	\$ 411,757	\$ 318,100	\$ 318,100	\$ 318,100	\$ 327,208
TOTALS:	\$ 533,897	\$ 483,004	\$ 483,004	\$ 483,004	\$ 574,392



PERSONNEL

PERMANENT	FTE
Program Supervisor	1.00
Program Coordinator	2.00
TOTAL PERMANENT FTE:	3.00
TEMPORARY FTE: *	0.75

* part-time temporary hours converted to full time equivalents (FTE)



PROGRAM DESCRIPTION

Youth Services provides social, recreational and educational experiences for youth ages preschool to 10 by offering safe spaces to play and learn. Opportunities which enhance youth development include enrichment classes, day camps, excursions, events, and adaptive recreation activities for physically and developmentally disabled persons.

Over 7,500 youth participate in programs and events offered by the Town each year. Family-friendly special events, such as Children's Fall Fest, Eggstravaganza, Elf Workshop and the Recreation Expo, promote Danville's small town atmosphere and create a sense of community. Adaptive recreation programs and services are available for physically and developmentally disabled youth and young adults.

GOALS

- ❖ Provide a variety of activities and experiences that offer opportunities for social and physical skill development for children including classes, workshops, special events and excursions.
- ❖ Offer opportunities for child/parent programs.
- ❖ Offer enrichment classes.
- ❖ Provide winter and spring school break camps.
- ❖ Coordinate the R.A.D.D. (Recreation Activities for the Developmentally Disabled) Program for youth and young adults ages 15 years and older.
- ❖ Offer a comprehensive 8-week summer day camp program.
- ❖ Coordinate family-friendly special events.
- ❖ Manage program revenues and expenditures within the established cost recovery plan.

HIGHLIGHTS

Contract Classes/Camps are increased due to popularity of contract classes such as Kids @ Play, Kids' Carpentry as well as the continued success of traditional camps offered, including Danville Day Camps and Osage Adventure Day Camps.

Temporary salaries include funding for part-time temporary employees to assist with classes, programs and activities.

Materials and Supplies include \$19,310 for class, camp and event supplies, \$1,500 for software maintenance and \$1,260 for staff uniforms, marketing materials and postage.

Contracted Services include \$4,800 for transportation, and \$146,890 for instructors and speakers.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 85,919	\$ 81,849	\$ 81,849	\$ 81,849	\$ 122,836
Temporary Salaries	\$ 102,412	\$ 105,778	\$ 105,778	\$ 105,778	\$ 91,153
Administration	\$ 1,369	\$ 2,677	\$ 2,677	\$ 2,677	\$ 2,661
Materials & Supplies	\$ 24,628	\$ 21,399	\$ 21,399	\$ 22,799	\$ 22,070
Contracted Services	\$ 136,340	\$ 149,614	\$ 149,614	\$ 149,614	\$ 151,690
Equipment	\$ 689	\$ 4,200	\$ 4,200	\$ 4,564	\$ 3,922
Program Activities	\$ 5,198	\$ 8,320	\$ 8,320	\$ 8,320	\$ 6,400
TOTALS:	\$ 356,555	\$ 373,837	\$ 373,837	\$ 375,601	\$ 400,732

FUNDING

General Fund	\$ -39,334	\$ 1,677	\$ 1,677	\$ 3,441	\$ 15,263
Recreation Fees & Charges	\$ 395,889	\$ 372,160	\$ 372,160	\$ 372,160	\$ 385,469
TOTALS:	\$ 356,555	\$ 373,837	\$ 373,837	\$ 375,601	\$ 400,732



PERSONNEL

PERMANENT	FTE
Program Supervisor	0.50
Program Coordinator	1.00
TOTAL PERMANENT FTE:	1.50
TEMPORARY FTE: *	4.00

* part-time temporary hours converted to full time equivalents (FTE)



PROGRAM DESCRIPTION

Teen Services provides recreational, social and educational experiences for youth ages 11 to 18. Youth security and safety is strengthened by providing positive alternatives for youth during the hours of 3:00 p.m. to 6:00 p.m. when youth are more vulnerable to crime and violence. After school teen programs offered at all Danville middle schools provide a safe place to hang out, learn new skills, develop friendships and receive adult support.

Teen Services utilizes the Search Institute's 40 Developmental Assets to design programs that promote healthy development of youth. The Danville Youth Council fosters leadership development, planning and decision-making skills, responsibility and service to others; and continues to focus on identifying new ways to partner with high school clubs and ongoing communication with local teens.

GOALS:

- ❖ Provide a variety of activities and experiences that offer opportunities for social, leadership and decision-making skill development for teens including classes, workshops, special events and excursions.
- ❖ Provide the free Student Union Program at the Teen Centers located on the Charlotte Wood, Diablo Vista and Los Cerros Middle School campuses.
- ❖ Coordinate the Danville Youth Council.
- ❖ Offer day camp and excursion experiences that allow youth to explore the community, socialize and make friends.
- ❖ Develop partnerships with community agencies to expand resources and collaborate on services and programs.

HIGHLIGHTS

Enrichment programs for middle and high school students ensure opportunities for teens to enhance their positive leisure time skills. Activities such as the summer DesTEENation Camp continues to be popular as well as the increase in participation for the summer "Do Cool Things That Matter" Camp for middle school students.

The Teen Centers at Diablo Vista and Charlotte Wood Middle Schools have seen increased daily attendance.

Temporary Salaries include funding for part-time temporary employees to assist with classes, programs and activities.

Materials and Supplies include \$22,414 for afterschool program supplies, \$5,000 for furniture, \$4,800 for concessions and \$2,860 for application software and staff uniforms.

Contracted Services include \$19,075 for transportation, and \$7500 for instructor fees.

Program Activities include \$27,300 for admission charges.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 88,034	\$ 90,407	\$ 90,407	\$ 90,407	\$ 147,653
Temporary Salaries	\$ 94,600	\$ 111,315	\$ 111,315	\$ 132,772	\$ 117,865
Administration	\$ 1,344	\$ 3,458	\$ 3,458	\$ 3,458	\$ 3,603
Materials & Supplies	\$ 23,683	\$ 25,220	\$ 25,220	\$ 25,220	\$ 35,074
Contracted Services	\$ 21,059	\$ 28,555	\$ 28,555	\$ 28,555	\$ 26,575
Equipment	\$ 765	\$ 2,000	\$ 2,000	\$ 2,324	\$ 2,800
Program Activities	\$ 23,835	\$ 27,600	\$ 27,600	\$ 27,600	\$ 27,300
TOTALS:	\$ 253,320	\$ 288,555	\$ 288,555	\$ 310,336	\$ 360,870

FUNDING

General Fund	\$ 127,735	\$ 166,983	\$ 166,983	\$ 188,764	\$ 225,767
Recreation Fees & Charges	\$ 125,585	\$ 121,572	\$ 121,572	\$ 121,572	\$ 135,103
TOTALS:	\$ 253,320	\$ 288,555	\$ 288,555	\$ 310,336	\$ 360,870



PERSONNEL

PERMANENT	FTE
Program Supervisor	0.50
School Program Coordinator	0.25
Program Coordinator	1.00
TOTAL PERMANENT FTE:	1.75
TEMPORARY FTE: *	4.50

* part-time temporary hours converted to full time equivalents (FTE)



PROGRAM DESCRIPTION

Adult Services provides year-round opportunities for participation in recreational, social and educational activities, classes and programs.

GOALS

- ❖ Provide a variety of activities and experiences that facilitate lifelong learning, foster human development, promote health and wellness and offer positive recreational and social experiences.
- ❖ Coordinate a Town-wide Volunteer Program that recruits and utilizes volunteers to assist with improving park areas, teaching classes, implementing special events, providing transportation to local seniors and completing office/administrative tasks.
- ❖ Develop volunteer recognition opportunities.
- ❖ Manage program revenues and expenditures within the established cost recovery plan.

HIGHLIGHTS

Adult enrichment programs are constantly changing as new trends emerge. Opportunities for contract fee classes in the areas of wellness, outdoor exploration, cooking and technology are planned in 2015/16. Registration revenues from these activities directly offset the increased expenditures.

Adult Services will continue to partner with downtown businesses and the Economic Development Program to develop and provide recreational opportunities that highlight Downtown Danville.

Temporary salaries include funding for part-time, temporary staffing to assist with operation of the Town-wide volunteer program.

Materials and Supplies include \$5,000 for software maintenance, \$2,500 for volunteer recognition and \$3,750 for marketing materials and miscellaneous expenses.

Contracted Services include instructor fees and new programs.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 76,533	\$ 81,890	\$ 81,890	\$ 81,890	\$ 66,062
Temporary Salaries	\$ 18,695	\$ 19,225	\$ 19,225	\$ 19,225	\$ 19,000
Administration	\$ 817	\$ 780	\$ 780	\$ 780	\$ 780
Materials & Supplies	\$ 9,516	\$ 12,350	\$ 12,350	\$ 12,350	\$ 11,250
Contracted Services	\$ 30,242	\$ 35,391	\$ 35,391	\$ 35,391	\$ 37,923
Equipment	\$ 0	\$ 200	\$ 200	\$ 200	\$ 200
TOTALS:	\$ 135,804	\$ 149,836	\$ 149,836	\$ 149,836	\$ 135,215

FUNDING

General Fund	\$ 73,332	\$ 68,956	\$ 68,956	\$ 68,956	\$ 58,115
Recreation Fees & Charges	\$ 62,472	\$ 80,880	\$ 80,880	\$ 80,880	\$ 77,100
TOTALS:	\$ 135,804	\$ 149,836	\$ 149,836	\$ 149,836	\$ 135,215



PERSONNEL

PERMANENT	FTE
Program Supervisor	0.50
TOTAL PERMANENT FTE:	0.50
TEMPORARY FTE: *	0.50

* part-time temporary hours converted to full time equivalents (FTE)



PROGRAM DESCRIPTION

Senior Services provides year-round opportunities for participation in recreational, social and educational activities, classes and programs.

Over 5,000 active adults over the age of 55 participate in social, recreational, and educational programs provided by the Town each year. A number of low-cost and free programs and services are provided, which include drop-in social programs.

GOALS

- ❖ Provide a variety of activities and experiences that facilitate lifelong learning, foster human development, promote health and wellness and offer positive recreational and social experiences including classes, workshops and ongoing club programs.
- ❖ Manage the operation of the Senior Center.
- ❖ Distribute the Silver Streak on a bi-monthly basis.
- ❖ Offer Senior Sneaker trips and tours.
- ❖ Implement special events.
- ❖ Coordinate co-sponsored programs with community organizations and neighboring cities to maximize available resources.
- ❖ Provide information and referral services for vital local services of interest to seniors.
- ❖ Offer low-cost and free programs and services including drop-in social programs.
- ❖ Manage the program revenues and expenditures within the established cost recovery plan.

HIGHLIGHTS

Demand associated with the Senior Sneaker Program and Senior Sneaker trips continues to be high. Costs for Contract Classes are increased due to popularity of the Senior Sneaker Program, increased number of trips and fuel surcharges. The Town will continue to expand its partnerships to offer low cost programs to seniors such as the Taste & Toast Series.

Temporary salaries include funding for part-time, temporary staff to assist with program services.

Materials and Supplies include \$18,750 for event supplies and marketing materials for Lend a Hand, holiday luncheon, softball, bocce ball, Senior Sneakers, silver screen and volunteer recognition; \$18,000 postage for Silver Streak and \$30,000 for production and print of the Silver Streak.

Contracted Services include \$41,300 for transportation costs, \$2,000 for entertainment and \$68,328 for instructor fees.

Program Activities include \$60,000 for admission charges associated with Senior Sneaker trips.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 230,359	\$ 241,029	\$ 241,029	\$ 241,029	\$ 173,467
Temporary Salaries	\$ 22,366	\$ 35,400	\$ 35,400	\$ 35,400	\$ 39,000
Administration	\$ 1,100	\$ 1,262	\$ 1,262	\$ 1,262	\$ 1,678
Materials & Supplies	\$ 37,932	\$ 68,750	\$ 68,763	\$ 68,750	\$ 67,750
Contracted Services	\$ 93,652	\$ 110,908	\$ 110,908	\$ 110,908	\$ 111,628
Equipment	\$ 1,002	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Program Activities	\$ 34,814	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
TOTALS:	\$ 421,225	\$ 518,349	\$ 518,362	\$ 518,349	\$ 454,523

FUNDING

General Fund	\$ 227,605	\$ 268,629	\$ 268,642	\$ 268,629	\$ 206,013
Recreation Fees & Charges	\$ 193,620	\$ 249,720	\$ 249,720	\$ 249,720	\$ 248,510
TOTALS:	\$ 421,225	\$ 518,349	\$ 518,362	\$ 518,349	\$ 454,523



PERSONNEL

PERMANENT	FTE
Program Supervisor	0.50
Administrative Secretary	1.00
TOTAL PERMANENT FTE:	1.50
TEMPORARY FTE: *	1.25

* part-time temporary hours converted to full time equivalents (FTE)



PROGRAM DESCRIPTION

Delivery of outstanding library services is a high priority to meet the needs of the Danville community. The Danville Library was built by the Town and opened in August 1996, and operates as one of 26 branches in the Contra Costa County Library system. The Danville Library also benefits from outstanding community support provided by the Friends of the Danville Library and the Danville Library Foundation.

A portion of the property taxes paid by all property owners is allocated to fund the countywide library system. This dedicated funding allows all branch libraries to operate and be open to the public 35 hours per week.

In order to maintain the highest possible level of service for Danville residents, the Town augments this dedicated library funding in two ways: by funding all building maintenance, capital replacement and technology costs associated with operation of the Danville Library; and by appropriating General Fund revenues to expand operating and service delivery hours by an additional 25 hours per week. As a result, the Danville Library is open for service Monday through Sunday, 60 hours per week. This is the maximum number of hours provided through any of the branch libraries in Contra Costa County.

GOALS

- ❖ Provide a growing collection of lending materials and technological resources.
- ❖ Provide varied educational, social and community programs, activities and services.
- ❖ Provide computers with high-speed internet connections through the Town's Library Technology Fund.
- ❖ Sponsor monthly programs of community interest through the Friends of the Library and in cooperation with Recreation Services.

HIGHLIGHTS

The Danville branch has one of the largest circulation numbers of all branch libraries in the Contra Costa County Library system totaling 363,221 items; and receiving over 280,000 visits annually.

Town expenditures of \$206,038 funds an additional 25 hours of library services per week, for a total of 60 hours of service per week.

Additional opportunities to co-host unique literary arts events with the Danville Library and Friends of the Danville Library will continue in 2015/16.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Program Activities	\$ 170,468	\$ 206,310	\$ 245,666	\$ 206,310	\$ 202,914
TOTALS:	\$ 170,468	\$ 206,310	\$ 245,666	\$ 206,310	\$ 202,914

FUNDING

General Fund	\$ 170,468	\$ 206,310	\$ 245,666	\$ 206,310	\$ 202,914
TOTALS:	\$ 170,468	\$ 206,310	\$ 245,666	\$ 206,310	\$ 202,914





PROGRAM DESCRIPTION

Community Events organizes and coordinates Town resources required to support over 30 annual community events and celebrations that enrich the quality of life for residents, promote the community, and enhance the local economy. This includes events that are staged and organized entirely by the Town (Town-sponsored) or staged and organized by various community groups with some level of Town assistance (Town co-sponsored). Town support for co-sponsored events is typically in the form of partial funding, street closures, encroachment permits, or staffing assistance.

A community events team including staff from the Town Manager's Office, Recreation Services, Maintenance Services, Police Services and Economic Development, provides expertise and equipment to assist various community groups.

GOALS

- ❖ Coordinate Town involvement in planning and implementing high-quality special events.
- ❖ Work closely with event promoters and sponsors to utilize Town resources effectively.
- ❖ Annually recommend appropriate street closures for Town Council consideration as required to allow for staging of special events within the public right-of-way.
- ❖ Act as the liaison between community groups, organizations, businesses and residents to communicate how special events will occur, and potential benefits and impacts.
- ❖ Serve as the Town's public point of contact on all matters related to special events.
- ❖ Maintain records to monitor and evaluate the ongoing success and/or effectiveness of special events in accordance with specific goals or objectives identified for each event.

HIGHLIGHTS

Employee Expenses include \$20,000 in overtime costs for Maintenance Services.

Materials and Supplies include \$10,000 to change-out downtown street banners five times per year, \$5,000 for portable toilet rental, and \$5,403 for traffic safety signage and miscellaneous expenses.

Contracted Services include \$130,000 for Police overtime, \$20,000 for maintenance of downtown tree lighting and \$3,200 for street sweeping. Holiday lighting costs are increased by \$5,000 due to maintenance and anticipated replacement of aging lighting systems.

Program Activities include \$15,000 for Town co-sponsorship of the July 4th Parade and \$7,000 for Town co-sponsorship of the Lighting of the Old Oak Tree event.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Employee Expenses	\$ 60,492	\$ 55,467	\$ 55,467	\$ 55,467	\$ 70,149
Administration	\$ 2,750	\$ 500	\$ 1,253	\$ 1,253	\$ 700
Materials & Supplies	\$ 23,926	\$ 20,403	\$ 20,593	\$ 20,403	\$ 20,403
Contracted Services	\$ 139,533	\$ 152,700	\$ 152,700	\$ 152,700	\$ 153,200
Equipment	\$ 1,319	\$ 0	\$ 0	\$ 0	\$ 0
Program Activities	\$ 20,500	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000
TOTALS:	\$ 248,520	\$ 251,070	\$ 252,013	\$ 251,822	\$ 266,452

FUNDING

General Fund	\$ 248,520	\$ 251,070	\$ 252,013	\$ 251,822	\$ 266,452
TOTALS:	\$ 248,520	\$ 251,070	\$ 252,013	\$ 251,822	\$ 266,452



PERSONNEL

PERMANENT	FTE	
Program Coordinator	0.50	
TOTAL PERMANENT FTE:		0.50





Successor Agency

Successor Agency



PROGRAMS	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Successor Agency	\$ 1,736,739	\$ 1,358,092	\$ 1,363,025	\$ 1,358,092	\$ 1,373,464
TOTALS:	\$ 1,736,739	\$ 1,358,092	\$ 1,363,025	\$ 1,358,092	\$ 1,373,464

FUNDING	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Successor Agency RPTTF	\$ 1,736,739	\$ 1,358,092	\$ 1,363,025	\$ 1,358,092	\$ 1,373,464
TOTALS:	\$ 1,736,739	\$ 1,358,092	\$ 1,363,025	\$ 1,358,092	\$ 1,373,464





PROGRAM DESCRIPTION

The Danville Community Development (Redevelopment) Agency (CDA) was established in 1986 in accordance with state-enacted Redevelopment Law, and was responsible for carrying out the goals of the 1986 Redevelopment Plan. Implementation of those goals assisted private property owners and businesses, spurred private re-investment in the project area and reduced or eliminated blighted conditions that existed when the Agency was established.

In 2011, the State enacted ABx1 26, which eliminated all redevelopment agencies. Effective February 1, 2012, the CDA was dissolved and all assets were transferred to the Town, acting as the Successor Agency for the former CDA. The role of the Successor Agency is to wind down the affairs of the former CDA. The Successor Agency is responsible for biannually developing a Recognized Obligation Payment Schedule (ROPS), which lists all ongoing obligations of the former CDA, and allows the Successor Agency to receive Redevelopment Property Tax Trust Fund revenues to meet those obligations. The ROPS must be approved by the Successor Agency's Oversight Board, the State Department of Finance and the County Auditor-Controller.

The Successor Agency will also be required to liquidate assets, including real property assets, held by the former CDA. This process also requires approval of the Successor Agency's Oversight Board and in some cases, all taxing entities within the Town.

On June 27, 2012, the State passed AB 1484, adding significant new and modified actions and deadlines associated with the ongoing dissolution process.

HIGHLIGHTS

Redevelopment Property Tax Trust Fund (RPTTF) revenues are projected to fully fund all 2015/16 Enforceable Obligations included on the ROPs filed with the State. This includes debt service payments associated with the 2001 and 2005 Certificates of Participation (to be retired in 2026 and 2035), 2001 Taxable Revenue Bonds (to be retired in 2028), and allowable administrative costs.

In January 2014, Danville filed suit against the State Department of Finance (DOF) in the Superior Court of Sacramento challenging DOF's interpretation of AB 1484 related to Danville, and seeking to recover re-payment of \$9.26 million in outstanding debt owed to the Town pursuant to the Re-Entered Cooperation Agreement between the Town and the former CDA. In September 2014, the Superior Court ruled in the Town's favor. The DOF initially appealed the ruling. Subsequently, in May 2015, the DOF dropped the appeal, clearing the way for the Town to begin to receive repayment of the loan in annual installments.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Administration	\$ 28,773	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
Contracted Services	\$ 198,026	\$ 155,112	\$ 155,112	\$ 155,112	\$ 170,112
Program Activities	\$ 17,749	\$ 38,269	\$ 43,202	\$ 38,269	\$ 34,526
Debt Service	\$ 1,492,191	\$ 1,160,711	\$ 1,160,711	\$ 1,160,711	\$ 1,164,826
TOTALS:	\$ 1,736,739	\$ 1,358,092	\$ 1,363,025	\$ 1,358,092	\$ 1,373,464

FUNDING

Successor Agency RPTTF	\$ 1,736,739	\$ 1,358,092	\$ 1,363,025	\$ 1,358,092	\$ 1,373,464
TOTALS:	\$ 1,736,739	\$ 1,358,092	\$ 1,363,025	\$ 1,358,092	\$ 1,373,464







Assessment Districts

Assessment Districts



PROGRAMS	Actual FY 2014	Adopted FY 2015	Ajusted FY 2015	Projected FY 2015	Recommended FY 2016
Assessment District Debt Service	\$ 1,213,859	\$ 477,962	\$ 480,708	\$ 477,962	\$ 466,829
TOTALS:	\$ 1,213,859	\$ 477,962	\$ 480,708	\$ 477,962	\$ 466,829

FUNDING

Neriad A D 2005A (97-1)	\$ 450,743	\$ 442,861	\$ 443,136	\$ 442,861	\$ 443,391
Sycamore Valley A D (93-2)	\$ 0	\$ 5	\$ 5	\$ 5	\$ 5
Tassajara Ranch A D (97-2)	\$ 763,116	\$ 35,095	\$ 37,566	\$ 35,095	\$ 23,432
TOTALS:	\$ 1,213,859	\$ 477,962	\$ 480,708	\$ 477,962	\$ 466,829



PROGRAM DESCRIPTION

The Town of Danville acts as trustee for three assessment districts that were initially created between 1985 and 1990 to finance public infrastructure improvements required to mitigate new development that occurred in the Sycamore Valley, Crow Canyon Corridor and Northeast Danville. Subsequent to their formation, the debt associated with each of these districts has been re-financed in order to lower interest rates and reduce the cost to property owners.

The three assessment districts are:

- ❖ Sycamore Valley Assessment District – The Sycamore Valley Assessment District was retired in September 2006. Because the District improvement fund continues to maintain a small fund balance, the District continues to be included in the Budget. However, property owners within the former District area of benefit are no longer paying special assessments.
- ❖ Tassajara Ranch Assessment District – The Tassajara Ranch Assessment District was retired in September 2013. Because the District improvement fund continues to maintain a small fund balance, the District continues to be included in the Budget. However, property owners within the former District area of benefit are no longer paying special assessments.
- ❖ Northeast Roadway Improvement Assessment District – Town authorized issuance of \$6,290,000 in Limited Obligation Bonds on June 5, 1990; re-financed the bonds on October 7, 1997, issuing \$5,865,000; and re-financed a second time on February 15, 2005, issuing \$3,855,000. Northeast Roadway Improvement Assessment District Bonds are due to mature on September 2, 2015.



EXPENDITURES

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Administration	\$ 34,378	\$ 34,933	\$ 34,933	\$ 34,933	\$ 23,270
Contracted Services	\$ 9,976	\$ 21,089	\$ 23,835	\$ 21,089	\$ 21,089
Debt Service	\$ 1,169,506	\$ 421,940	\$ 421,940	\$ 421,940	\$ 422,470
TOTALS:	\$ 1,213,859	\$ 477,962	\$ 480,708	\$ 477,962	\$ 466,829

FUNDING

	Actual FY 2014	Adopted FY 2015	Adjusted FY 2015	Projected FY 2015	Recommended FY 2016
Sycamore Valley A D (93-2)	\$ 0	\$ 5	\$ 5	\$ 5	\$ 5
Tassajara Ranch A D (97-2)	\$ 763,116	\$ 35,095	\$ 37,566	\$ 35,095	\$ 23,432
Nerriad A D 2005A (97-1)	\$ 450,743	\$ 442,861	\$ 443,136	\$ 442,861	\$ 443,391
TOTALS:	\$ 1,213,859	\$ 477,962	\$ 480,708	\$ 477,962	\$ 466,829







Master Fee Schedule

Master Fee Schedule



MISCELLANEOUS

	Fee For Service
Photo Copies	\$0.20 per sheet
Records Search	\$50 per hour
Plan Size Copies	\$2 per sheet
Off-Site Document Retrieval Fee	\$90 per document
Administrative Citation Late Fee	\$25
Hartz Avenue Banner Permit	\$200
Street Light Pole Banner Permit	\$100
Electrical Vehicle (EV) Charging Station Fee	\$0.30 per kwh

CITY CLERK

	Fee For Service
Notary Public	\$10/signature
City Clerk Certification	\$10/document
Certified Copy	\$5 first page, \$3 each additional page
Records on Flash Drive	\$1

FINANCE

	Fee For Service
Town Financial Plan ¹	\$25
Town Comprehensive Annual Financial Report ¹	\$25
Business License Name Listing	\$25
Business License Verification Letter	\$25
Returned Payment Item	\$25
Returned Payment Item (second time)	\$35
Other Business License fees per Ordinance 93-3	

¹The Town Financial Plan, the Town Comprehensive Annual Financial Report and the Town's Municipal Code are available on the Town's web site at www.danville.ca.gov

Master Fee Schedule



POLICE

	Fee for Service
Accident Reports	\$5 each
Alarm Response Fee	No Fee – first offense
	\$50 – second offense
	\$150 – third offense
	\$300 – thereafter
A.B.C. Letter for One Day Sale Permit	\$35
Booking Fee Reimbursement	County Charge
Disturbance Call-back	\$60 per hour/officer for second or more calls
Failure to Obey Sign/Marking	\$45
Fingerprinting (Livescan)	\$30 plus agency fee as required
Fingerprinting (ink and card)	\$10 per card
Oversized Vehicle	\$60
Restricted Parking	\$45
Towed Vehicle Release	\$110
Trespass on Public Grounds	\$25
Non-Resident Child Seat Inspection	No Charge

Downtown Employee Parking Permits

Zone 1	\$25/year
Zone 2 & 3	\$50/year
DUI Emergency Response Reimbursement	Personnel Cost
	Officer: \$115.15/hr.; \$66.91 Overtime
	Sergeant: \$130.32/hr.; \$77.39 Overtime
Fees Assessed by Outside Agencies	Actual cost to include but not limited to the following:
	Lab Costs to include:
	Urine Test
	Breath Test
	Blood Test
	Blood Withdrawal Services
	Toxicology Analysis to include:
	Acid/Neutral Drug Screen
	Basic Drug Screen
	Comprehensive Drug Screen
	Specialty Drug Screens
	Rush Analysis



RECREATION, ARTS AND COMMUNITY SERVICES

Community Facilities (Resident)	Resident Fee for Service			
	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*
Danville Community Center				
Valley Oak & Las Trampas	\$157	\$222	\$272	\$91
Valley Oak	\$140	\$193	\$244	\$80
Las Trampas Room	\$40	\$52	\$64	\$20
Kitchen	\$68	\$74	\$76	\$34
Arts & Crafts Room	\$24	\$35	\$40	\$12
Lounge	\$24	\$35	\$40	\$12
Bandstand	\$68	\$74	\$76	\$34
Town Green Hourly	\$45	\$55	\$67	\$23
Town Green Daily (fee based on use)	\$164	\$210	\$263	\$82
Library				
Mt. Diablo Room	\$44	\$62	\$72	\$23
Town Meeting Hall				
Auditorium	\$59	\$86	\$120	\$30
Village Theatre				
Art Gallery	\$42	\$54	\$67	\$21
Hourly Rate/2 hour min.	\$66	\$84	\$117	\$33
Pre-Production/Load-in Rate	\$49	\$65	\$88	\$25
Ticket Surcharge	Actual	Actual	Actual	Actual
Veterans Memorial Building				
Main Hall (Small)	\$57	\$74	\$98	\$30
Main Hall (Medium)	\$70	\$104	\$133	\$34
Main Hall (Large)	\$140	\$193	\$244	\$80
Kitchen (fee based on use)	\$68	\$74	\$76	\$34
Classroom - Senior Wing	\$60	\$86	\$120	\$30
Arts & Crafts - Senior Wing	\$24	\$35	\$40	\$12
Conference Room	\$19	\$24	\$28	\$9
Oak Hill Park Community Center				
Banquet Room				
Room (Small)	\$24	\$34	\$44	\$12
Rooms (Medium)	\$41	\$53	\$77	\$21
Rooms (Large)	\$59	\$86	\$120	\$30
Kitchen (fee based on use)	\$66	\$72	\$74	\$33
Large Grass Area Hourly	\$45	\$55	\$67	\$23
Large Grass Area Daily (fee based on use)	\$164	\$210	\$263	\$82
Hap Magee Ranch Park				
Swain House				
Full Facility Hourly	\$71	\$125	\$157	\$36
Full Facility Daily (fee based on use)	\$622	\$834	\$1,070	\$312
Cottage				
Full Facility Hourly	\$71	\$125	\$157	\$36
Full Facility Daily (fee based on use)	\$622	\$834	\$1,070	\$312
Magee House				
Full Facility Hourly	\$120	\$130	\$164	\$60
Full Facility Daily (fee based on use)	\$806	\$1,036	\$1,271	\$403
Meadow				
Meadow Hourly	\$104	\$125	\$139	\$52
Meadow Daily	\$468	\$515	\$542	\$229
Gazebo	\$70	\$76	\$77	\$34

*Applicable to government agencies.

Master Fee Schedule



RECREATION, ARTS AND COMMUNITY SERVICES

Community Facilities (Non-Resident)	Non-Resident Fee for Service			
	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*
Danville Community Center				
Valley Oak & Las Trampas	\$191	\$273	\$335	\$91
Valley Oak	\$169	\$236	\$300	\$80
Las Trampas Room	\$50	\$65	\$80	\$20
Kitchen	\$85	\$92	\$95	\$34
Arts & Crafts Room	\$30	\$44	\$50	\$12
Lounge	\$30	\$44	\$50	\$12
Bandstand	\$85	\$92	\$95	\$34
Town Green Hourly	\$56	\$70	\$83	\$23
Town Green Daily (fee based on use)	\$205	\$264	\$329	\$82
Library				
Mt. Diablo Room	\$55	\$77	\$90	\$23
Town Meeting Hall				
Auditorium	\$75	\$108	\$150	\$30
Village Theatre				
Art Gallery	\$52	\$67	\$83	\$21
Hourly Rate/2 hour min.	\$83	\$105	\$146	\$33
Pre-Production/Load-in Rate	\$61	\$81	\$110	\$25
Ticket Surcharge	Actual	Actual	Actual	Actual
Veterans Memorial Building				
Main Hall (Small)	\$71	\$92	\$123	\$30
Main Hall (Medium)	\$86	\$129	\$166	\$34
Main Hall (Large)	\$169	\$236	\$300	\$80
Kitchen (fee based on use)	\$85	\$92	\$95	\$34
Classroom - Senior Wing	\$75	\$108	\$150	\$30
Arts & Crafts - Senior Wing	\$30	\$44	\$50	\$12
Conference Room	\$24	\$30	\$35	\$9
Oak Hill Park Community Center				
Banquet Room	\$169	\$236	\$300	\$80
Room (Small)	\$30	\$44	\$55	\$12
Rooms (Medium)	\$51	\$67	\$94	\$21
Rooms (Large)	\$75	\$108	\$150	\$30
Kitchen (fee based on use)	\$83	\$90	\$93	\$33
Large Grass Area Hourly	\$56	\$70	\$83	\$23
Large Grass Area Daily (fee based on use)	\$205	\$264	\$329	\$82
Hap Magee Ranch Park				
Swain House				
Full Facility Hourly	\$88	\$157	\$196	\$36
Full Facility Daily (fee based on use)	\$778	\$1,043	\$1,338	\$312
Cottage				
Full Facility Hourly	\$88	\$157	\$196	\$36
Full Facility Daily (fee based on use)	\$788	\$1,043	\$1,338	\$312
Magee House				
Full Facility Hourly	\$150	\$163	\$205	\$60
Full Facility Daily (fee based on use)	\$1,008	\$1,295	\$1,589	\$403
Meadow				
Meadow Hourly	\$129	\$157	\$174	\$52
Meadow Daily	\$585	\$645	\$678	\$229
Gazebo	\$88	\$84	\$97	\$34

*Applicable to government agencies.





RECREATION, ARTS AND COMMUNITY FACILITIES

Community Facilities (Resident)	Resident Fee for Service			
	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*
Town-Managed SRVUSD Facilities				
Baldwin Elementary School				
Multi-Use Room	N/A	SRVUSD†	SRVUSD†	SRVUSD†
Diablo Vista Middle School				
Community Gym	N/A	SRVUSD†	SRVUSD†	SRVUSD†
Los Cerros Middle School				
Community Gym	N/A	SRVUSD†	SRVUSD†	SRVUSD†
Monte Vista High School				
Community Pool	N/A	SRVUSD†	SRVUSD†	SRVUSD†
Lifeguard	N/A	\$21	\$21	\$21
Tennis Courts A, B, C & D	\$6/hour	\$8/hour	\$10/hour	\$6/hour
Tennis Courts E, F, G & H	N/A	SRVUSD†	SRVUSD†	SRVUSD†
San Ramon Valley High School				
Tennis Courts	N/A	SRVUSD†	SRVUSD†	SRVUSD†
†Rate based on the San Ramon Valley Unified School District Fee				
Park Facilities				
Group Picnics				
Diablo Vista, Hap Magee Ranch, Oak Hill, Osage Station & Sycamore Valley				
Half Day per Table	\$17	\$20	\$35	\$9
Sports Fields/Courts (hourly)				
Tennis Courts	\$6	\$8	\$11	\$6
Bocce Ball Courts	\$10	\$15	\$23	\$10
Baseball/Softball	\$10	\$15	\$23	\$10
Baseball with Grass Infield	\$20	\$30	\$44	\$20
Soccer	\$10	\$15	\$23	\$10
Other (hourly)				
Snack Shack (Sycamore Valley & Diablo Vista)	\$30	\$43	\$59	\$29
Lighting	\$22	\$22	\$22	\$22
Litter and Special Maintenance	\$48	\$48	\$48	\$48
			All Uses/ Groups	
Miscellaneous Fees				
Security/Cleaning/Damage Deposit (refundable)				
Community Facilities (including meadow and grass areas)			\$500/ea.	
Group Picnics up to 150			\$82/ea.	
Group Picnics over 150			\$124/ea.	
Sports Fields			\$250/ea.	

*Applicable to government agencies.

Master Fee Schedule



RECREATION, ARTS AND COMMUNITY FACILITIES

Community Facilities (Non-Resident)	Non-Resident Fee for Service			
	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*
Town-Managed SRVUSD Facilities				
Baldwin Elementary School				
Multi-Use Room	N/A	SRVUSD†	SRVUSD†	SRVUSD†
Diablo Vista Middle School				
Community Gym	N/A	SRVUSD†	SRVUSD†	SRVUSD†
Los Cerros Middle School				
Community Gym	N/A	SRVUSD†	SRVUSD†	SRVUSD†
Monte Vista High School				
Community Pool	N/A	SRVUSD†	SRVUSD†	SRVUSD†
Lifeguard	N/A	\$21	\$21	\$21
Tennis Courts A, B, C & D	\$6/hour	\$8/hour	\$10/hour	\$6/hour
Tennis Courts E, F, G & H	N/A	SRVUSD†	SRVUSD†	SRVUSD†
San Ramon Valley High School				
Tennis Courts	N/A	SRVUSD†	SRVUSD†	SRVUSD†
†Rate based on the San Ramon Valley Unified School District Fee				
Park Facilities				
Group Picnics				
Diablo Vista, Hap Magee Ranch, Oak Hill, Osage Station & Sycamore Valley				
Half Day per Table	\$21	\$25	\$44	\$9
Sports Fields/Courts (hourly)				
Tennis Courts	\$8	\$10	\$14	\$6
Bocce Ball Courts	\$13	\$19	\$29	\$10
Baseball/Softball	\$13	\$19	\$29	\$10
Baseball with Grass Infield	\$25	\$38	\$55	\$20
Soccer	\$13	\$19	\$19	\$10
Other (hourly)				
Snack Shack (Sycamore Vly & Diablo Vista)	\$30	\$43	\$59	\$29
Lighting	\$22	\$22	\$22	\$22
Litter and Special Maintenance	\$48	\$48	\$48	\$48
			All Uses/ Groups	
Miscellaneous Fees				
Security/Cleaning/Damage Deposit (refundable)				
Community Facilities (including meadow and grass areas)			\$500/ea.	
Group Picnics up to 150			\$82/ea.	
Group Picnics over 150			\$124/ea.	
Sports Fields			\$250/ea.	

*Applicable to government agencies.



RECREATION, ARTS AND COMMUNITY FACILITIES

Miscellaneous Fees (cont.)

Facility Attendants	All Uses/Groups
Attendant - Minimum 2 hours	\$24/hour
Attendant Overtime	\$48/hour
Box Office Attendant	\$24/hour
Theatre Technician	\$24/hour
Theatre Technician Overtime	\$48/hour

Equipment

P.A. System	\$43/hour
Screen (Portable)	\$12/use
Flip Chart	\$15/use
Overhead Projector	\$12/use
Cocktail Tables	\$10/use
Wooden Chairs or White Ceremony Chairs	\$3/each
Piano	\$50/use
Piano (weekend use)	\$100/use
Umbrellas w/Stands	\$12/use
TV/DVD	\$28/use
Table Top Lectern	\$28/use
Full Length Lectern	\$32/use
Additional Microphones with/without Stands	\$28/use
Portable Hand-held Microphone Sound Unit	\$28/use
Additional Sound Equipment (2 microphone/2 monitors)	\$100/use
Follow Spot (including operator)	\$37/each
Moving Lights - Theatre	\$27/use
Moving Lights - Theatre (weekend use)	\$50/use
Lighting Design Fee	\$500/use

Facility Reservations/Permits

Photography/Filming Permit	\$326
Change Request	\$15/each
Unscheduled Rental Use	Two times hourly rate
Insurance Administration	\$17/booking
Cancellation Charge	\$77 minimum
Less than 30 days	100% of rental fee
Less than 60 days	50% of rental fee
Non-resident Surcharge	\$0

Sports Alliance

Soccer/Lacrosse Fields	\$5.70/hour
Baseball/Softball Fields	\$3.50/hour
Adult Soccer	\$26.70/hour
Equipment Removal	\$132/hour

Master Fee Schedule



DEVELOPMENT SERVICES - Planning

Environmental Assessment	Fee	Additional Fees
Initial Study leading to standard Declaration of Environmental Significance (ND)	\$1,500	Consultant fee to prepare EIR plus 33%
Environmental Impact Report (EIR)		
Initial Study leading to Mitigated Negative Declaration of Environmental Significance (MND)	\$2,250	\$130 hourly after 17 hours of staff work
Consultant prepared Mitigated Negative Declaration of Environmental Significance		Consultant fee to prepare MND plus 33%
Notice of Exemption Projects	\$50	\$50 to County Clerk with Notice of Determination

Notice of Determination

Department of Fish & Game Notice of Determination Fee for ND or MND	\$2,210	
Department of Fish & Game Notice of Determination Fee for EIR	\$3,069	
Notice of Determination for County Clerk and remainder to F&G	\$50	

Development Plan

Conceptual or Pre-submittal	\$900	\$130 hourly after 7 hours of staff work
Administrative - to include minor Scenic Hillside	\$600-\$1,200	
Public Hearing – Residential – Minor Projects	\$5,100	\$130 hourly after 40 hours of staff work
Public Hearing – Residential – Larger or More Complex Projects	\$7,650	\$130 hourly after 60 hours of staff work
Public Hearing – Non-residential Minor Projects	\$5,100	\$130 hourly after 60 hours of staff work
Public Hearing – Non-residential –Larger and/or More Complex Projects	\$7,650	\$130 hourly after 60 hours of staff work
Public Hearing – Scenic Hillside or Major Ridgeline – Minor Projects	\$5,100	\$130 hourly after 60 hours of staff work
Public Hearing – Scenic Hillside or Major Ridgeline – Larger and/or More Complex	\$7,650	\$130 hourly after 60 hours of staff work
Public Hearing – Final Development Plan Processed with PUD Application	\$1,350	
Public Hearing – Final Development Plan Processed with PUD Application or as an amendment	\$5,100	\$130 hourly after 40 hours of staff work
Administrative – Single Family	\$2,400	\$130 hourly after 23 hours of staff work
	\$2,400	\$130 hourly after 23 hours of staff work
Second Dwelling Unit – Public Hearing – over 1000 sq. ft.		work
Traffic Study Review	\$675	Per Review



DEVELOPMENT SERVICES - Planning

Land Use Permit

Temporary/Seasonal Use – Recurring Request/Event	\$150-\$450	
Temporary/Seasonal Use – Initial Request/Event	\$300-\$600	
Large Family Child Care Facility (8-14 children)	\$1,800	
Temporary Mobile Home	\$1,200	
Minor Project without Public Hearing	\$450-\$900	
Minor Item with Public Hearing	\$2,250	\$130 hourly after 17 hours of staff work
Child Care Facility (>14 children)	\$5,100	\$130 hourly after 40 hours of staff work
Congregate Care Facility	\$5,100	\$130 hourly after 40 hours of staff work
Major Item with Public Hearing	\$9,900	\$130 hourly after 76 hours of staff work
Telecommunication Permit requiring No Public Hearing	\$3,300	\$130 hourly after 25 hours of staff work
Telecommunication Permit requiring Public Hearing	\$5,100	\$130 hourly after 25 hours of staff work
Telecommunication – Permit Extension	\$900	
Traffic Study Review		\$350 per review after 2nd review
LUP combination with other permit	\$600	

Master Fee Schedule



DEVELOPMENT SERVICES - Planning

Subdivision	Fee	Additional Fees
Major Subdivision – Smaller and/or Less Complex Projects	\$5,100	\$130 hourly after 40 hours of staff work
Major Subdivision – Larger and/or More Complex Projects	\$7,650	\$130 hourly after 60 hours of staff work
Traffic Study Review	\$975	Per Review
Minor Subdivision – Smaller and/or Less Complex Projects	\$5,100	\$130 hourly after 40 hours of staff work
Minor Subdivision – Larger and/or More Complex Projects	\$7,650	\$130 hourly after 60 hours of staff work
Time Extension for Major or Minor Subdivision	\$750	
Rezoning		
PUD – Rezoning – for Smaller and/or Less Complex Projects	\$6,600	\$130 hourly after 51 hours of staff work
PUD – Rezoning – for Larger and/or More Complex Projects	\$9,900	\$130 hourly after 76 hours of staff work
Traffic Study Review	\$975	Per Review
Rezoning - to standard Residential, Office, Industrial	\$5,100	\$130 hourly after 40 hours of staff work
Commercial Zoning Designation – Minor Project	\$5,100	\$130 hourly after 40 hours of staff work
Rezoning - to standard Residential, Office, Industrial - More Complex Project	\$9,900	\$130 hourly after 76 hours of staff work
Commercial Zoning Designation – More Complex Project	\$9,900	\$130 hourly after 76 hours of staff work
Variance		
Commercial or submitted in conjunction with other application	\$450-\$900	
Single Family Residence Processed as Administrative Permit - Complex - Moderate - Simple	\$1500 - \$1150 - \$800	For projects appealed to/or referred to Planning Commission for action - \$130 hourly after 11 hours of staff work
Public Hearing	\$2,250	



DEVELOPMENT SERVICES - Planning

Sign	Fee	Additional Fees
Freestanding sign (with or without Design Review Board Review)	\$600	
Fee per each face copy change not requiring Design Review Board review	\$225	
Sign Requiring Design Review Board Review	\$450-\$950	
Master Sign Program less than five tenant spaces	\$1,200	
Master Sign Program five tenant spaces or more	\$1,500	
Temporary Promotional Sign Permit	No charge	
General Plan Amendment		
GPA's – Land Use Designation Change Submitted with PUD Rezoning	\$7,650	\$130 hourly after 60 hours of staff work
GPA's – Land Use Designation Change Submitted as Stand-alone Application	\$12,000	\$130 hourly after 92 hours of staff work
Traffic Study Review	\$975	Per Review
GPA's – Text Amendment	\$5,100	\$130 hourly after 40 hours of staff work
Design Review Board Variance		
Conceptual or Pre-submittal Administrative	\$750	
Minor Commercial	\$600-\$1,200	
New SFR Hillside (Scenic Hillside or Major Ridgeline)	\$3,000	\$130 hourly after 23 hours of staff work
New MFR < 5 units	\$2,700	\$130 hourly after 21 hours of staff work
New MFR > 5 units	\$3,600	\$130 hourly after 28 hours of staff work
Office, Commercial or Industrial	\$3,300	\$130 hourly after 25 hours of staff work
Special Planning Studies		Consultant fee plus 33% administrative fee
Storm Water Control Plan Review		Consultant fee plus 33% administrative fee
Property Recordings		
Parcel Merger	\$551/lot	
Lot Line Adjustment	\$551/lot	

Master Fee Schedule



DEVELOPMENT SERVICES - Planning

Miscellaneous	Fee	Additional Fees
Time Extension – Administrative Action - no site check required	\$450	
Time Extension – Administrative Action – site check and/or COA compliance review required	\$900	
Time Extension – Non-Administrative Action	\$1,200	
Appeals	\$300	
Requests for Reconsideration	\$1,200	
Archaeological Review (Sonoma State Clearinghouse)	\$56	Pass through fee to Sonoma State
Zoning Certificate Letter - Residential	\$750	
Zoning Certificate Letter - Commercial	\$1,200	
Zoning Review of Building Permit		\$130 hourly after initial 2.5 hours of review
File Research		\$130 hourly after 2.5 hours of staff work
LaserFiche Files		No charge
Newspaper Advertising		\$130 plus newspaper publishing cost
Public Notice by Staff		\$0.83 per-piece plus \$130 per mail-out

Protected Tree Removal Permit

Residential	\$225	
Commercial	\$600	

Documents

Capital Improvement Program Document	\$22	
Town of Danville Landscape and Irrigation Project Procedures and Standards	\$22	
Town-wide Trails Master Plan	\$52	
General Plan	\$30	
General Plan Map, Beautification Guidelines, Base Map, Specific Plan	\$7	
Parks, Recreation and Arts Strategic Plan	\$45	
Zoning Map, Downtown Master Plan, Standard Plan	\$15	
Traffic and Engineering Survey	\$3	
Aerial Photo - Hard copy, up to 42-in x 60-in	\$15	
Aerial Photo - Computer file on CD or E-mail	\$3	



DEVELOPMENT SERVICES - Engineering

Service	Fee
Map Check	2-10 lots - \$2,252 + \$213/lot >10 lots - \$4,424 + \$32/lot
Improvement Plan Check	3.5% of project cost <=\$50,000
Review of improvement plans - street, drainage and landscaping work	3.25% of project cost >\$50,000 & <=\$100,000 3.0% of project cost >\$100,000
Engineering Inspection	5.5% of project cost <=\$50,000
Inspection of installation of street, drainage and landscaping improvements	5.25% of project cost >\$50,000 & <=\$100,000 5.0% of project cost >\$100,000
Street Lighting	
Operation of public street lighting system	One year operational cost + 10%
Encroachment Permit	\$174 for projects <=\$2,000;
For work within the public right-of-way	5.5% of construction cost for projects >\$2,000
Valet Permit	\$174
Oversize/Wide Load Permit	\$23
Drainage Permit	\$174 for projects <=\$2,000;
For work within any public or private drainage	5.5% of construction cost for projects >\$2,000
Grading Plan Check	Under 50 cy: \$190. More than 49 cy: \$190 + Percentage of Construction Cost + Volume Fee Percentage of Construction Cost: \$0 to \$10,000 use 0.5% \$10,001 to \$100,000 use 1.0% \$100,001 and greater use 1.5% Volume Fee: 50 to 1,000 cy: \$0.95 per 100 cy 1,001 to 10,000 cy: \$0.20 per 100 cy + \$190 (for soils report review) 10,001 or greater: \$0.63 per 100 cy +
Grading Permit	Under 50 cy: \$37. 50 to 100 cy: \$58. 101 to 1,000 cy: \$58 for first 100 cy plus \$28 for each additional 100 cy 1001 to 10,000 cy: \$307 for first 1000 cy plus \$23 for each additional 1000 cy 10,001 to 100,000 cy: \$514 for first 10,000 cy plus \$104 for each additional 10,000 cy 100,001 cy or greater: \$1,452 for first 100,000 cy plus \$58 for each additional 10,000 cy



DEVELOPMENT SERVICES - Engineering

Grading Inspection

Fee

Under 50 cy: \$190
 More than 49 cy: \$190 + Percentage of Construction Cost + Volume Fee:
 Percentage of Construction Cost:
 \$0 to \$10,000 use 2.0%;
 \$10,001 to \$100,000 use 1.5%;
 \$100,001 and greater use 1.0%
 Volume Fee:
 50 to 1,000 cy: \$9 per 100 cy
 1,001 to 10,000 cy: \$95 + \$4 per 100 cy
 10,001 or greater: \$490 + \$2 per 100 cy

Finish Grading Inspection

Single family residential lot	\$79
Commercial Project	\$192
Debris/Clean-up Deposit	\$316 per acre

A deposit shall be paid at permit issuance to assure the clean-up of the site and/or public right-of-way. This deposit shall be returned to the applicant if it can be determined at certification of occupancy that the site and surrounding areas have been restored.

NPDES

(National Pollution Discharge Elimination System) Prevention of Drainage Runoff Pollutant

Residential	\$54
Multi-residential	\$221
Commercial	\$450
Storm Water Control Plan Review	Consultant Fee plus 33%

Underground Service Alert

Actual Cost (California Government Code 4216.5)

Utility Location Fee

Base Map Revision	\$91 for each new or revised lot or parcel
Revision of Town computerized Base Map	
Photography/Filming Permit	\$332
Certificate of Correction or Amended Map	\$190 per document

Revise a recorded document

Vacation of Right-of-Way or Easement \$2,054

Process a request to abandon a public right-of-way or easement



DEVELOPMENT SERVICES - Building

Building Permits	Fee
Building Permit Fee (includes Inspection)	As permitted by the California Building Code - shown in table below
Electrical Sub-Permit	20% of building permit fee
Plumbing Sub-Permit	17% of building permit fee
Mechanical Sub-Permit	18% of building permit fee
Swimming Pool, Spa or Hot Tub Permits	Equivalent to building permit plus any required electrical or plumbing permits
Plan Review	
Structural and Architectural Plan Review	65% of building fee
Plumbing/Electrical/Mechanical Plan Review	55% of structural/architectural plan review
Master Plan Verification Review (subdivisions)	75% of structural/architectural plan review ²
Planning Division – Plan Check	\$150. Over \$100,000 valuation, \$300
Engineering Division – Plan Check (Includes Storm Water Review)	\$100. Over \$300,000 valuation, \$300
Investigations	
As determined by Chief Building Official	Not to exceed \$1,000
Fees Assessed by other Agencies	Actual Cost

Building Permit Fee Table

Total Valuation	Fee
\$1.00 to \$500	\$23.50
\$501 to \$2,000	\$23.50 for the first \$500 plus \$3.05 for each additional \$100, or fraction thereof, to and including \$2,000
\$2001 to \$25,000	\$69.25 for the first \$2,000 plus \$14.00 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000 or fraction thereof.

Master Fee Schedule



DEVELOPMENT SERVICES - Building

Established Fees	Fee
Minimum Permit fee	\$109
Kitchen Remodel/Alteration - Non Structural	\$710
Bathroom Remodel/Alteration - Non Structural	\$520
Powder Room Remodel/Alteration	\$330
Residential Window Replacement Permit	\$109 each (1-2 windows) \$225 (3-13 windows) \$325 (14 – 26 windows) \$430 (27 or more)
Residential Patio Door Replacement Permit	\$109 each (2 or less) \$180 (3 or more)
Residential Home Demolition Permit	\$480
Pool and/or Spa Remodel	\$520
Pool Demolition Permit	\$295
Detached Storage Shed - with no trades	\$275 (not to exceed 250 square feet)
Standard Residential Re-roof Permit	\$295
Furnace and A/C Replacement Permit	\$186
Water Heater, Furnace, A/C Replacement	\$109/ea.
Photovoltaic Residential	\$290
Photovoltaic Non-Residential	1/3 of 1% of total valuation (\$475 minimum)

Administrative Fees That Apply to All Permits

Strong Motion Instrumentation Program	
Residential	0.01% of valuation (minimum \$0.50)
Commercial	0.021% of valuation (minimum \$0.50)
California Building Standards Fee	\$1 per \$25,000 of total valuation
Comprehensive Planning Fee	0.1% of valuation (maximum \$2,000)
Documentation Fee	\$10 plus \$1 per page

Additional Fees That May Apply

Inspections outside of normal business hours	\$147 per hour ^[1] (4 hour minimum)
Reinspection Fees	\$109 minimum ¹
Inspections for which no fee is specifically indicated	\$109 minimum ¹
Additional plan review required by changes, additions or revisions to plans	\$141 per hour ¹
Permit Reactivation	\$109 (minimum fee) ²
Request for Duplicate Plans	\$40 plus cost of copies
Temporary Certificate of Occupancy	\$250 (commercial/industrial only)
Investigation fee for work without requisite permit or unauthorized occupancy	Determined by Chief Building Official not to exceed \$1,000

¹ Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the

² only applies to eligible permits as determined by the Chief Building Official.



DEVELOPMENT SERVICES - Building

Building Permit Valuation Table

The unit costs are intended to comply with the definition of "valuation" in Section 223 of the 1997 Uniform Building Code™ and thus include architectural, structural, electrical, plumbing and mechanical work, except as specifically listed below. The unit costs also include the contractor's profit, which should not be omitted.

The determination of building permit fees for projects are based on valuation computed from these figures, which were approved on June 18, 2002 and may be increased by applying the Engineering News Record (ENR) San Francisco Area Building Cost Index History (1915-2011) index from May 2014 to April 2015.

Average Cost per Square Foot by Occupancy & Type

Occupancy & Type			Average Cost per Square Foot by Occupancy & Type					
APARTMENT HOUSE:			CONV. HOSPITALS			HOTELS AND MOTELS:		
New	Remodel		New	Remodel				
Type 1 or II F.R. ¹	\$182.09	\$89.12	Type 1 or II F.R. ¹	\$285.78	\$139.07	Type 1 or II F.R. ¹	\$207.35	\$98.40
(Good)	\$224.18	\$103.56	Type II: 1-Hour	\$198.32	\$100.11	Type III: 1-Hour	\$179.64	\$91.29
Type V – Masonry			Type III: 1-Hour	\$203.26	\$99.55	Type III-N	\$171.21	\$77.94
(or Type III)	\$148.63	\$78.64	Type V: 1-Hour	\$191.56	\$92.32	Type V: 1-Hour	\$156.43	\$87.86
(Good)	\$182.09	\$87.55	DWELLINGS:			Type V: N	\$153.36	\$73.03
Type V			Type V – Masonry	\$155.40	\$92.85	INDUSTRIAL PLANTS		
Wood Frame	\$130.98	\$78.48	(Good)	\$198.93	\$91.67	New	Remodel	
(Good)	\$168.34	\$83.95	Type V–Wood Frame	\$138.16	\$83.21	Type 1 or II F.R. ¹	\$116.81	\$66.91
Type I Basmt/Garage	\$76.78	\$39.77	(Good)	\$189.69	\$89.19	Type II: 1-Hour	\$81.32	\$61.71
AUDITORIUMS:			(Major Remodel)		\$122.46	Type II: N	\$74.72	\$59.68
Type 1 or II F.R.	\$215.17	\$101.70	Kitchen no structure		\$150.43	Type III: 1-Hour	\$89.53	\$61.81
Type II: 1-Hour	\$155.82	\$88.85	With structure		\$155.32	Type III-N	\$84.38	\$59.90
Type II: N	\$147.79	\$85.12	Bathrooms		\$150.43	Tilt-up	\$61.59	\$55.80
Type III: 1-Hour	\$163.84	\$85.65	Basements			Type V: 1-Hour	\$84.38	\$61.41
Type III-N	\$155.40	\$82.88	Semi-Finished	\$41.28	\$39.20	Type V: N	\$77.21	\$56.65
Type V: 1-Hour	\$156.66	\$85.38	(Good)	\$47.63	\$41.73	JAILS:		
Type V: N	\$146.18	\$82.62	Unfinished	\$29.97	\$24.73	Type 1 or II F.R.	\$326.63	\$162.79
BANKS:			(Good)	\$36.33	\$29.71	Type III: 1-Hour	\$298.72	\$155.24
Type 1 or II F.R.	\$304.05	\$137.43	FIRE STATIONS:			Type V: 1-Hour	\$224.00	\$126.88
Type II: 1-Hour	\$224.00	\$128.14	Type 1 or II F.R.	\$234.86	\$119.82	LIBRARIES:		
Type II: N	\$216.80	\$123.90	Type II: 1-Hour	\$154.58	\$85.98	Type 1 or II F.R.	\$238.97	\$121.20
Type III: 1-Hour	\$247.18	\$127.74	Type II: N	\$145.76	\$83.65	Type II: 1-Hour	\$174.90	\$93.10
Type III-N	\$238.37	\$125.20	Type III: 1-Hour	\$169.17	\$86.25	Type II: N	\$166.29	\$87.47
Type V: 1-Hour	\$224.00	\$128.12	Type III-N	\$161.97	\$82.65	Type III: 1-Hour	\$184.77	\$93.47
Type V: N	\$214.53	\$117.09	Type V: 1-Hour	\$158.69	\$84.62	Type III-N	\$175.53	\$85.66
BOWLING ALLEYS:			Type V: N	\$150.48	\$82.69	Type V: 1-Hour	\$173.47	\$92.24
Type II: 1-Hour	\$104.71	\$66.22	HOMES FOR THE ELDERLY:			Type V: N	\$166.29	\$79.88
Type II: N	\$97.73	\$61.55	Type 1 or II F.R.	\$212.89	\$109.80	MEDICAL OFFICES:		
Type III: 1-Hour	\$113.93	\$66.83	Type II: 1-Hour	\$172.86	\$85.72	Type 1 or II F.R. ¹	\$245.32	\$133.53
Type III-N	\$106.54	\$63.46	Type II: N	\$165.48	\$81.36	Type II: 1-Hour	\$189.28	\$99.59
Type V: 1-Hour	\$76.78	\$65.91	Type III: 1-Hour	\$180.05	\$86.00	Type II: N	\$179.87	\$95.78
CHURCHES:			Type III-N	\$161.97	\$76.42	Type III: 1-Hour	\$205.30	\$103.86
Type 1 or II F.R.	\$203.65	\$101.88	Type V: 1-Hour	\$173.88	\$83.39	Type III-N	\$191.14	\$96.85
Type II: 1-Hour	\$152.95	\$76.42	Type V: N	\$167.96	\$80.23	Type V: 1-Hour	\$185.17	\$99.94
Type II: N	\$145.35	\$70.83	HOSPITALS:			Type V: N	\$178.61	\$94.91
Type III: 1-Hour	\$166.29	\$76.76	Type 1 or II F.R. ¹	\$335.04	\$161.43	OFFICES²:		
Type III-N	\$158.89	\$70.98	Type III: 1-Hour	\$277.37	\$136.47	Type 1 or II F.R.	\$219.27	\$115.19
Type V: 1-Hour	\$155.40	\$76.37	Type V: 1-Hour	\$264.62	\$131.36	Type II: 1-Hour	\$146.79	\$98.29
Type V: N	\$146.18	\$66.15				Type II: N	\$139.83	\$91.76
						Type III: 1-Hour	\$158.48	\$96.40
						Type III-N	\$151.53	\$91.91
						Type V: 1-Hour	\$148.45	\$95.26

1 Add 0.5% to total cost for each story over three.

2 Deduct 20% for shell-only permits.



DEVELOPMENT SERVICES - Building

Building Permit Valuation Table

Average Cost per Square Foot by Occupancy & Type

Occupancy & Type			Average Cost per Square Foot by Occupancy & Type					
PRIVATE GARAGES:			SCHOOLS:	New	Remodel	WAREHOUSES¹:	New	Remodel
Wood Frame	\$122.46	\$35.04	Type 1 or II F.R.	\$228.29	\$136.84	Type 1 or II F.R.	\$101.42	\$66.14
Masonry	\$56.24	\$35.37	Type II: 1-Hour	\$155.82	\$108.08	Type II or V: 1-Hr	\$60.14	\$39.64
Open Carports	\$34.10	\$23.21	Type III: 1-Hour	\$166.70	\$108.09	Type II or V: N	\$56.45	\$38.59
PUBLIC BUILDINGS:	New	Remodel	Type III-N	\$160.34	\$94.65	Type III: 1-Hour	\$68.15	\$39.62
Type 1 or II F.R. ¹	\$253.32	\$134.63	Type V: 1-Hour	\$156.25	\$104.14	Type III-N	\$64.89	\$36.94
Type II: 1-Hour	\$205.30	\$102.67	Type V: N	\$149.07	\$92.35	AIR CONDITIONING:		
Type II: N	\$196.28	\$98.87	SERVICE STATIONS:			Commercial	\$8.62	
Type III: 1-Hour	\$213.10	\$105.47	Type II:N	\$137.95	\$69.31	Residential	\$7.18	
Type III-N	\$205.69	\$98.53	Type III:1-Hour	\$143.93	\$72.58	Sprinkler System	\$5.33	
Type V: 1-Hour	\$195.03	\$102.28	Type V: 1-Hour	\$122.56	\$69.20	MISCELLANY²		
Type V: N	\$188.07	\$95.09	Canopies	\$57.49	\$38.24	Deck/covered porches	\$44.25	
PUBLIC GARAGES:			STORES:			Retaining Wall		
Type I or II F.R. ¹	\$100.37	\$57.32	Type 1 or II F.R. ¹	\$169.17	\$91.91	(less than 4')	\$76.19	
Type I or II open p	\$75.34	\$53.43	Type II: 1-Hour	\$103.46	\$79.67	Retaining Wall		
Type II: N	\$57.49	\$50.87	Type II: N	\$101.21	\$77.70	(4' and more))	\$142.84	
Type III: 1-Hour	\$75.95	\$54.79	Type III: 1-Hour	\$125.85	\$79.26	Balcony	\$53.10	
Type III-N	\$67.54	\$51.16	Type III-N	\$118.05	\$92.06	Trellis/Arbor	\$26.54	
Type V: 1-Hour	\$69.18	\$54.12	Type V: 1-Hour	\$105.95	\$78.71			
RESTAURANTS:			Type V: N	\$97.92	\$75.84			
Type III: 1-Hour	\$199.97	\$138.85	THEATERS:					
Type III-N	\$183.13	\$134.37	Type 1 or II F.R.	\$225.42	\$122.16			
Type V: 1-Hour	\$183.13	\$136.82	Type III: 1-Hour	\$164.24	\$96.36			
Type V: N	\$175.93	\$132.01	Type III-N	\$156.43	\$89.24			
			Type V: 1-Hour	\$154.58	\$94.48			
			Type V:N	\$146.18	\$80.05			

1 Add 0.5% to total cost for each story over three.

2 Deduct 20% for shell-only permits.



10 Year Projections



Ten-year forecasts are reviewed and updated annually to assist with long term fiscal planning and ensure the ongoing sustainability of Town services. The economy, State actions affecting local governments, or local changes all have the potential to affect future Town revenues. Similarly, changing priorities and demands have the potential to affect service delivery and future costs.

State passage of ABx1 26 in 2011 and AB 1484 in 2012 dissolved the Danville Community Development Agency (CDA) and created uncertainty regarding the Town's ability to receive repayment of a \$9.26 million loan balance owed to the Town by the former CDA pursuant to the 1987 Town/CDA Cooperation Agreement. In January 2014, the Town filed suit against the State of California in Sacramento Superior Court, challenging the validity and methodology related to AB 1484, and seeking to recover the re-payment of these funds. In September 2014, the Court ruled in the Town's favor and the State subsequently appealed the case. On May 15, 2015 the State dropped the appeal, and approved the re-entered Cooperation Agreement in the amount of \$9,263,478, as an enforceable obligation. As a result, annual payments of \$900,000 to \$1 million are included in the ten-year forecasts through 2024/25, and are reserved to fund future capital projects.

While overall revenues are stable, Danville is a largely built-out community, meaning that additional revenue growth resulting from expansion is limited. The ten-year forecasts assume nominal infill growth within current Town boundaries as called for under the 2030 General Plan.

All revenues and expenditures presented in the ten-year forecasts are comparing 2015/16 (current year) with 2024/25, unless otherwise stated.

Revenues

Total revenues are forecast to increase by 10.6%, from \$34,159,567 to \$37,784,425. General Fund revenues are forecast to increase by 14.2%, from \$23,615,597 to \$26,980,591; Special Revenue funds are projected to increase by 1.3% from \$8,326,317 to \$8,431,694. This reflects flat revenues in the Gas Tax, Clean Water, LLAD and Donations funds combined with conservative projections for the Building and Planning Fund and Engineering Fund. Asset Replacement, General and Library funds receive interest revenue, with no new General Fund or Special Revenue funding. Redevelopment Property Tax Trust Fund (RPTTF) revenues will cover the approved, outstanding debt of the Successor Agency, plus allowable administrative costs.

General Fund

Property Tax revenues are conservatively forecast to increase from \$11,813,257 to \$14,117,936, reflecting a year over year increase of 2%. *Property Transfer Tax* is projected to increase from \$519,139 to \$620,419, mirroring the same 2% per year adjustment.

Sales Tax and Sales Tax Triple Flip revenues are reported separately in 2015/16 (Triple Flip expires in December 2015). *Sales Tax* revenues are forecast to increase by 0.5% annually from \$5,223,321 (Inclusive of Triple Flip) to \$5,490,428.

Transient Occupancy Tax revenues are projected to increase 1% annually from \$123,546 to \$135,120; *Business License Tax* revenues, *Fines and Forfeitures*, *Gas and Electric Franchise Fees*, *Interest Income and Miscellaneous Revenues* are held flat at the 2015/16 amount.

Solid Waste Franchise Fees increase by 19.4%, from \$741,273 to \$885,890, reflecting increased rates for service; *Cable TV Franchise Fees* are increased 1% annually, from \$838,422 to \$916,970.

All other General Fund revenue sources are projected to increase 1% between 2015/16 and 2024/25. *Recreation Fees and Charges* are forecast to increase by 18.5%, from \$2,350,115 to \$2,786,329.



Special Revenue Funds

Except as noted below, projected fund balances in all Special Revenue Funds are forecast to be adequate to cover activity through 2024/25.

Clean Water Program - The current Municipal Regional Permit (MRP) will be renewed in late 2015 and additional revenues will be required to comply with new requirements. The Town has contained costs through participation in the countywide program and by addressing other requirements at a local level. Annual assessments plus available fund balance should fund the program through 2022/23.

Town-wide Lighting and Landscape Assessment District (LLAD) 1983-1 – LLAD expenditures exceed annual assessment revenues in all four benefit zones. Zones A and D are currently subsidized with \$450,000 from the General Fund. Zone B requires a General Fund subsidy by 2017/18, followed by Zone C in 2019/20. By 2024/25, total General Fund subsidy of \$1,150,000 annually is required, absent a LLAD rate increase, when total LLAD fund balance declines from \$2,827,370 to -\$158,013.

Expenditures

Ten-year forecasts show a 22.5% increase in Town operating expenditures from \$29,292,673 to \$35,870,364, equivalent to \$6,577,691 or 2.25% annually. Forecasts assume that the Town continues to operate at current staffing and service levels through the current combination of in-house and contract services (no assumptions are made regarding converting to a municipal police department). Successor Agency expenditures include enforceable obligations approved with the bi-annual Recognized Obligation Payment Schedules.

Ten-year growth rates by department include: 16.3% for General Government, 32.4% for Police Services, 11.1% for Administrative Services, 21.0% for Development Services, 20.9% for Maintenance Services, 18.0% for Recreation Services.

Staffing changes are limited to reducing staffing by one Engineering Public Works Inspector in 2016/17. In the General Fund, personnel costs were increased 2.5% annually, police costs were increased 3.5% annually and all other expenditures were increased 1.5% annually. In the Special Revenue funds, personnel costs were increased 2.5% and all other costs were increased 1.5% annually.

Expenditure estimates do not assume voter or property owner approval of increases associated with the Clean Water Program, Town-wide LLAD or the Transient Occupancy Tax rate. Without these, or some other additional revenue sources, funding for capital projects and pavement management will fall below what is needed to maintain the Town's infrastructure and meet residents' expectations. Inability to increase these revenues would have a significant and detrimental impact upon the General Fund, and would require some level of corresponding service level reductions in order to partially offset increased operating expenses.

Transfers and Designations

Forecasts project ten-year average annual General Fund transfers of \$1,963,099 for CIP Pavement Management, \$1,009,989 for CIP General Purpose, and \$840,000 for LLAD operating. Funding for future pavement management will come from a combination of General Fund and Measure J Return-to-Source funds.



Future Challenges

Despite being on solid financial footing, the Town can expect to face economic and service delivery challenges over the next several years, related to a number of areas:

Capital Expenditures – The Town maintains over \$200 million in infrastructure, including streets, parks and buildings. While many cities are unable to allocate any new revenues for capital expenditures, the Town has accumulated capital reserves. However, new funding for future capital projects is projected to decline over the next ten years necessitating use of these reserves. Absent additional revenues, it will not be possible to fund capital expenditures consistent with 2015/16 levels.

Public Safety - Public safety is the Town's highest priority. Police Services are delivered through a combination of contracted services through the Contra Costa County Sheriff's Office, Town staff, police reserves and volunteers, and strong community partnerships. This has served the Town well - staffing levels are among the lowest in the county, property crimes are low, and the Town continues to achieve the goal of maintaining a safe community. Police expenditures are expected to outpace overall revenue and expenditure growth over the next ten years. Loss of grant funding required to continue providing two School Resource Officers may necessitate eliminating these positions.

Maintenance Services – Maintenance responsibilities and costs will continue to increase as facilities age, and costs are expected to outpace overall Town expenses and revenue growth over the next ten years. Despite implementing water conservation measures that have reduced usage, EBMUD costs continue to increase due to rate hikes and drought conditions. Total electricity cost increases have been slowed through installation of solar photovoltaic arrays at five different Town facilities.

Lighting and Landscape - Absent additional assessment revenues, increasing maintenance costs will require increased General Fund transfers to cover operating and capital costs, and maintain positive LLAD fund balances. Projections include a total of \$180,000 in capital appropriations from Zone C in years 2015/16 through 2019/20. However no other LLAD revenue will be available to fund future capital expenditures in future years.

Clean Water Program - The Town continues to comply with the federally mandated Clean Water Act and requirements imposed by the State Regional Water Quality Control Board (RWQCB). With issuance of a new five-year Municipal Regional Permit (MRP) due in late 2015, more stringent compliance standards are expected, and additional future revenues may be required to comply with the new MRP.

State Budget Impacts - Passage of Proposition 30 in November 2012 provided temporary revenue increases in personal income tax (through 2018) and sales tax (through 2016). Combined with a modest economic recovery, this appears to have mitigated the State's budget deficit in the short term. The ten-year forecasts assume no new revenue losses to the State resulting from future legislative action.

SUMMARY

Despite modest future revenue growth, ten-year forecasts show that the Town is fiscally sound for the next several years. The Town's ability to receive re-payment of the outstanding \$9.26 million loan by the former CDA is of major significance to the Town, and increases available revenue by \$9.6 million (outstanding loan balance plus interest) over the ten-year forecast. The Town will nevertheless be required to identify and raise additional revenues or make additional service level reductions in order to continue to fully fund Operating and Cap[ital expenditures at 2015/16 levels.

Fund Activity



	Projected 2015	Recommended 2016	Forecast 2017	Forecast 2018
GENERAL FUND				
<u>BEGINNING FUND BALANCE</u>	0	0	0	0
Operating Revenues	23,224,905	23,615,597	23,984,875	24,335,599
Transfers In/Carry Forward				
Transfer In Loan Repayment	0	900,000	900,000	900,000
Transfer In Overhead	1,152,621	297,553	297,553	297,553
Less Operating Expenses	-19,839,762	-20,519,947	-20,790,306	-21,245,626
Less Transfers Out				
Transfer Out To L L A D	-25,000	0	0	0
Transfer Out to L L A D - Supplement	-755,482	-450,000	-450,000	-700,000
Transfer Out To C I P-Pavement	-1,700,000	-2,600,000	-2,460,000	-2,392,881
Transfer Out To C I P	-421,065	-1,243,203	-1,482,121	-1,194,646
Net Annual Change	1,636,216	0	0	0
<u>ENDING FUND BALANCE</u>	0	0	0	0
<u>LESS DESIGNATIONS</u>				
Designated Technology	0	0	0	0
Designated for CDA	0	0	0	0
EBRCSA	0	0	0	0
<u>ENDING FUND BALANCE</u>	1,636,216	0	0	0

PEG FEE

<u>BEGINNING FUND BALANCE</u>	363,977	358,008	352,575	348,046
Operating Revenues	94,589	95,124	96,037	96,959
Less Operating Expenses	-558	-557	-566	-575
Less Transfers Out				
Transfer Out To Asset Repl	0	-100,000	-100,000	-100,000
Transfer For Capital Projects	-100,000	0	0	0
Net Annual Change	-5,969	-5,433	-4,529	-3,616
<u>ENDING FUND BALANCE</u>	358,008	352,575	348,046	344,430

P S SLESF

<u>BEGINNING FUND BALANCE</u>	30,009	29,961	29,913	29,864
Operating Revenues	100,000	100,000	100,000	100,000
Less Operating Expenses	-100,048	-100,048	-100,049	-100,050
Less Transfers Out				
Net Annual Change	-48	-48	-49	-50
<u>ENDING FUND BALANCE</u>	29,961	29,913	29,864	29,815

P S ABANDONED VEHICLE ABATE

<u>BEGINNING FUND BALANCE</u>	293,155	247,357	247,345	246,664
Operating Revenues	20,444	20,229	20,229	20,229
Less Operating Expenses	-66,242	-20,242	-20,909	-21,599
Net Annual Change	-45,798	-13	-680	-1,370
<u>ENDING FUND BALANCE</u>	247,357	247,345	246,664	245,294



Forecast 2019	Forecast 2020	Forecast 2021	Forecast 2022	Forecast 2023	Forecast 2024	Forecast 2025
0	0	0	0	0	0	0
24,692,845	25,056,740	25,427,414	25,805,000	26,189,632	26,581,449	26,980,591
1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
297,553	297,553	297,553	297,553	297,553	297,553	297,553
-21,809,047	-22,327,690	-22,921,934	-23,472,294	-24,099,248	-24,683,303	-25,344,996
0	0	0	0	0	0	0
-700,000	-900,000	-900,000	-900,000	-1,100,000	-1,150,000	-1,150,000
-2,255,362	-2,085,444	-1,936,323	-1,821,083	-1,526,054	-1,364,481	-1,189,360
-1,225,990	-1,041,159	-966,710	-909,176	-761,883	-681,217	-593,788
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
344,430	341,737	339,974	339,152	339,280	340,367	342,423
97,891	98,831	99,781	100,741	101,710	102,689	103,678
-584	-594	-603	-613	-623	-633	-643
-100,000	-100,000	-100,000	-100,000	-100,000	-100,000	-100,000
0	0	0	0	0	0	0
-2,694	-1,763	-822	128	1,087	2,056	3,034
341,737	339,974	339,152	339,280	340,367	342,423	345,457
29,815	29,764	29,713	29,661	29,609	29,555	29,500
100,000	100,000	100,000	100,000	100,000	100,000	100,000
-100,050	-100,051	-100,052	-100,053	-100,054	-100,055	-100,055
-50	-51	-52	-53	-54	-55	-55
29,764	29,713	29,661	29,609	29,555	29,500	29,445
245,294	243,212	170,394	166,815	162,451	157,276	151,262
20,229	20,229	20,229	20,229	20,229	20,229	20,229
-22,311	-93,047	-23,808	-24,593	-25,404	-26,243	-27,109
-2,082	-72,818	-3,579	-4,364	-5,175	-6,014	-6,880
243,212	170,394	166,815	162,451	157,276	151,262	144,382



	Projected 2015	Recommended 2016	Forecast 2017	Forecast 2018
P S ASSET SEIZURE				
<u>BEGINNING FUND BALANCE</u>	33,457	34,685	35,891	37,096
Operating Revenues	1,259	1,236	1,236	1,236
Less Operating Expenses	-31	-31	-31	-32
Net Annual Change	1,228	1,205	1,205	1,204
<u>ENDING FUND BALANCE</u>	34,685	35,891	37,096	38,300
BUILDING & PLANNING				
<u>BEGINNING FUND BALANCE</u>	2,324,936	2,578,009	3,054,481	3,234,364
Operating Revenues	2,371,720	2,548,256	2,239,585	2,272,279
Transfers In/Carry Forward				
Less Operating Expenses	-2,118,647	-2,071,784	-2,059,703	-2,110,464
Net Annual Change	253,073	476,472	179,883	161,815
<u>ENDING FUND BALANCE</u>	2,578,009	3,054,481	3,234,364	3,396,178
ENGINEERING				
<u>BEGINNING FUND BALANCE</u>	1,554,892	1,498,670	1,278,008	1,151,142
Operating Revenues	275,131	135,477	230,085	410,210
Less Operating Expenses	-331,353	-356,139	-356,951	-270,412
Net Annual Change	-56,222	-220,662	-126,866	139,799
<u>ENDING FUND BALANCE</u>	1,498,670	1,278,008	1,151,142	1,290,940
GAS TAX				
<u>BEGINNING FUND BALANCE</u>	2,381,398	2,448,559	2,244,978	1,976,499
Operating Revenues	1,273,705	954,614	914,535	967,928
Less Operating Expenses	-1,206,544	-1,158,195	-1,183,014	-1,208,408
Less Transfers Out				
Net Annual Change	67,161	-203,581	-268,479	-240,481
<u>ENDING FUND BALANCE</u>	2,448,559	2,244,978	1,976,499	1,736,018
MEASURE J				
<u>BEGINNING FUND BALANCE</u>	973,201	933,508	872,636	707,789
Operating Revenues	706,986	705,884	712,781	719,746
Less Operating Expenses	-227,906	-247,984	-253,166	-258,458
Less Transfers Out				
Transfer For Capital Projects	-118,773	-118,773	-124,461	-65,720
Transfer Out To Pavement	-400,000	-400,000	-500,000	-500,000
Net Annual Change	-39,693	-60,872	-164,847	-104,432
<u>ENDING FUND BALANCE</u>	933,508	872,636	707,789	603,357



Forecast 2019	Forecast 2020	Forecast 2021	Forecast 2022	Forecast 2023	Forecast 2024	Forecast 2025
38,300	39,504	40,707	41,910	43,112	44,314	45,515
1,236	1,236	1,236	1,236	1,236	1,236	1,236
-32	-33	-33	-34	-34	-35	-35
1,204	1,203	1,203	1,202	1,202	1,201	1,201
39,504	40,707	41,910	43,112	44,314	45,515	46,716
3,396,178	3,262,282	3,102,868	2,941,047	2,665,089	2,442,332	2,353,398
2,015,169	2,042,671	2,081,181	2,022,442	2,119,004	2,310,731	2,368,592
-2,149,065	-2,202,085	-2,243,002	-2,298,400	-2,341,760	-2,399,666	-2,445,601
-133,897	-159,414	-161,821	-275,958	-222,756	-88,934	-77,009
3,262,282	3,102,868	2,941,047	2,665,089	2,442,332	2,353,398	2,276,390
1,290,940	1,357,049	1,369,455	1,215,948	990,108	735,679	475,804
342,699	295,317	135,882	70,185	48,393	49,906	47,766
-276,591	-282,911	-289,389	-296,025	-302,822	-309,781	-316,909
66,109	12,406	-153,507	-225,841	-254,429	-259,875	-269,143
1,357,049	1,369,455	1,215,948	990,108	735,679	475,804	206,661
1,736,018	1,485,465	1,224,585	952,816	670,512	377,102	72,318
983,837	1,000,092	1,016,400	1,033,693	1,051,058	1,068,815	1,086,963
-1,234,390	-1,260,972	-1,288,169	-1,315,997	-1,344,468	-1,373,598	-1,403,404
-250,553	-260,880	-271,769	-282,304	-293,411	-304,784	-316,441
1,485,465	1,224,585	952,816	670,512	377,102	72,318	-244,123
603,357	524,814	447,859	413,915	381,469	350,473	320,877
726,782	733,887	741,064	748,312	755,633	763,027	770,495
-263,860	-269,376	-275,008	-280,758	-286,629	-292,623	-298,743
-41,465	-41,465	0	0	0	0	0
-500,000	-500,000	-500,000	-500,000	-500,000	-500,000	-500,000
-78,544	-76,954	-33,944	-32,446	-30,996	-29,596	-28,248
524,814	447,859	413,915	381,469	350,473	320,877	292,630

Fund Activity



	Projected 2015	Recommended 2016	Forecast 2017	Forecast 2018
CLEAN WATER				
<u>BEGINNING FUND BALANCE</u>	1,423,326	1,404,124	1,371,095	1,220,560
Operating Revenues	579,036	577,276	577,276	577,276
Less Operating Expenses	-591,467	-610,305	-727,812	-745,949
Less Transfers Out				
Transfer For Capital Projects	-6,771	0	0	0
Net Annual Change	-19,202	-33,029	-150,536	-168,673
<u>ENDING FUND BALANCE</u>	1,404,124	1,371,095	1,220,560	1,051,887
LLAD - ZONE A				
<u>BEGINNING FUND BALANCE</u>	180,731	298,844	278,969	247,007
Operating Revenues	579,462	579,363	582,255	588,067
Transfers In/Carry Forward				
Transfer In From Asset Repl.	14,000	0	0	0
General Fund Subsidy	383,670	150,000	150,000	150,000
Less Operating Expenses	-804,577	-694,796	-709,775	-725,077
Less Transfers Out				
Transfer Overhead To Gen Fund	-54,442	-54,442	-54,442	-54,442
Net Annual Change	118,113	-19,875	-31,962	-41,452
<u>ENDING FUND BALANCE</u>	298,844	278,969	247,007	205,555
LLAD - ZONE B				
<u>BEGINNING FUND BALANCE</u>	1,141,584	1,137,650	938,624	724,326
Operating Revenues	752,969	751,955	755,662	759,388
Transfers In/Carry Forward				
Transfer In From C I P	25,000	0	0	0
Transfer In From Asset Repl.	14,000	0	0	0
General Fund Subsidy	0	0	0	150,000
Less Operating Expenses	-700,185	-880,263	-899,242	-918,692
Less Transfers Out				
Transfer For Capital Projects	-25,000	0	0	0
Transfer Overhead To Gen Fund	-70,718	-70,718	-70,718	-70,718
Net Annual Change	-3,934	-199,026	-214,298	-80,021
<u>ENDING FUND BALANCE</u>	1,137,650	938,624	724,326	644,304



Forecast 2019	Forecast 2020	Forecast 2021	Forecast 2022	Forecast 2023	Forecast 2024	Forecast 2025
1,051,887	864,427	657,499	430,395	182,375	-87,329	-379,522
577,276	577,276	577,276	577,276	577,276	577,276	577,276
-764,736	-784,203	-804,380	-825,296	-846,981	-869,469	-892,794
0	0	0	0	0	0	0
-187,460	-206,927	-227,104	-248,020	-269,705	-292,193	-315,518
864,427	657,499	430,395	182,375	-87,329	-379,522	-695,040
205,555	154,343	143,090	121,514	89,321	46,213	-8,117
593,937	599,866	605,855	611,903	618,012	624,182	630,413
0	0	0	0	0	0	0
150,000	200,000	200,000	200,000	200,000	200,000	200,000
-740,708	-756,677	-772,989	-789,654	-806,678	-824,069	-841,834
-54,442	-54,442	-54,442	-54,442	-54,442	-54,442	-54,442
-51,213	-11,252	-21,577	-32,193	-43,108	-54,329	-65,863
154,343	143,090	121,514	89,321	46,213	-8,117	-73,980
644,304	548,094	485,216	405,183	307,490	191,623	107,052
763,133	766,896	770,678	774,479	778,299	782,138	785,996
0	0	0	0	0	0	0
0	0	0	0	0	0	0
150,000	200,000	200,000	200,000	200,000	250,000	250,000
-938,625	-959,055	-979,994	-1,001,454	-1,023,448	-1,045,991	-1,069,096
0	0	0	0	0	0	0
-70,718	-70,718	-70,718	-70,718	-70,718	-70,718	-70,718
-96,211	-62,877	-80,034	-97,693	-115,867	-84,571	-103,818
548,094	485,216	405,183	307,490	191,623	107,052	3,234

Fund Activity



	Projected 2015	Recommended 2016	Forecast 2017	Forecast 2018
LLAD - ZONE C				
<u>BEGINNING FUND BALANCE</u>	1,283,625	895,075	754,646	600,131
Operating Revenues	669,986	669,074	672,372	675,687
Transfers In/Carry Forward				
General Fund Subsidy	0	0	0	0
Less Operating Expenses	-671,164	-721,072	-738,456	-756,273
Less Transfers Out				
Transfer For Capital Projects	-338,941	-40,000	-40,000	-40,000
Transfer Overhead To Gen Fund	-48,431	-48,431	-48,431	-48,431
Net Annual Change	-388,550	-140,429	-154,515	-169,017
<u>ENDING FUND BALANCE</u>	895,075	754,646	600,131	431,114

LLAD - ZONE D				
<u>BEGINNING FUND BALANCE</u>	940,602	953,035	855,131	741,021
Operating Revenues	1,127,911	1,131,619	1,137,267	1,142,943
Transfers In/Carry Forward				
Transfer In From Asset Repl.	52,000	0	0	0
General Fund Subsidy	371,812	300,000	300,000	400,000
Less Operating Expenses	-1,420,842	-1,411,075	-1,432,929	-1,463,184
Less Transfers Out				
Transfer Overhead To Gen Fund	-118,448	-118,448	-118,448	-118,448
Net Annual Change	12,433	-97,905	-114,110	-38,689
<u>ENDING FUND BALANCE</u>	953,035	855,131	741,021	702,331

DONATIONS/CONTRIBUTIONS				
<u>BEGINNING FUND BALANCE</u>	31,067	34,612	37,022	37,744
Operating Revenues	156,447	56,210	56,210	56,210
Less Operating Expenses	-152,902	-53,800	-55,488	-57,230
Less Transfers Out				
Net Annual Change	3,545	2,410	722	-1,020
<u>ENDING FUND BALANCE</u>	34,612	37,022	37,744	36,724

ASSET REPLACEMENT - GENERAL				
<u>BEGINNING FUND BALANCE</u>	2,222,577	1,951,561	1,818,142	1,700,468
Operating Revenues	35,450	32,326	32,326	32,326
Transfers In/Carry Forward				
Transfer In From Peg Fee	0	100,000	100,000	100,000
Less Operating Expenses	-226,466	-265,745	-250,000	-250,000
Less Transfers Out				
Transfer Out To L L A D	-80,000	0	0	0
Net Annual Change	-271,016	-133,419	-117,674	-117,674
<u>ENDING FUND BALANCE</u>	1,951,561	1,818,142	1,700,468	1,582,795



Forecast 2019	Forecast 2020	Forecast 2021	Forecast 2022	Forecast 2023	Forecast 2024	Forecast 2025
431,114	247,170	167,865	92,753	1,373	-6,742	-32,076
679,018	682,366	685,731	689,112	692,510	695,926	699,358
0	100,000	100,000	100,000	200,000	200,000	200,000
-774,530	-793,240	-812,412	-832,061	-852,195	-872,829	-893,974
-40,000	-20,000	0	0	0	0	0
-48,431	-48,431	-48,431	-48,431	-48,431	-48,431	-48,431
-183,943	-79,305	-75,113	-91,380	-8,115	-25,334	-43,047
247,170	167,865	92,753	1,373	-6,742	-32,076	-75,123
702,331	638,424	548,673	432,379	288,858	217,411	117,321
1,148,648	1,154,382	1,160,144	1,165,935	1,171,754	1,177,603	1,183,482
0	0	0	0	0	0	0
400,000	400,000	400,000	400,000	500,000	500,000	500,000
-1,494,108	-1,525,685	-1,557,989	-1,591,008	-1,624,753	-1,659,246	-1,694,498
-118,448	-118,448	-118,448	-118,448	-118,448	-118,448	-118,448
-63,907	-89,751	-116,293	-143,521	-71,447	-100,090	-129,465
638,424	548,673	432,379	288,858	217,411	117,321	-12,144
36,724	33,907	29,236	22,653	14,096	3,503	-9,191
56,210	56,210	56,210	56,210	56,210	56,210	56,210
-59,027	-60,881	-62,793	-64,767	-66,803	-68,904	-71,072
-2,817	-4,671	-6,583	-8,557	-10,593	-12,694	-14,862
33,907	29,236	22,653	14,096	3,503	-9,191	-24,053
1,582,795	1,465,121	1,347,447	1,229,773	1,112,099	994,425	876,751
32,326	32,326	32,326	32,326	32,326	32,326	32,326
100,000	100,000	100,000	100,000	100,000	100,000	100,000
-250,000	-250,000	-250,000	-250,000	-250,000	-250,000	-250,000
0	0	0	0	0	0	0
-117,674						
1,465,121	1,347,447	1,229,773	1,112,099	994,425	876,751	759,077



	Projected 2015	Recommended 2016	Forecast 2017	Forecast 2018
ASSET REPLACEMENT - LIB/CC				
<u>BEGINNING FUND BALANCE</u>	943,541	931,101	751,765	736,409
Operating Revenues	11,914	10,864	10,864	10,864
Transfers In/Carry Forward				
Less Operating Expenses	-1,201	-1,201	-1,220	-1,240
Less Transfers Out				
Transfer For Capital Projects	-23,153	-189,000	-25,000	-25,000
Net Annual Change	-12,440	-179,337	-15,356	-15,376
<u>ENDING FUND BALANCE</u>	931,101	751,765	736,409	721,033

SUCCESSOR AGENCY RPTTF

<u>BEGINNING FUND BALANCE</u>	0	0	0	0
Operating Revenues	1,359,108	2,174,464	2,237,201	2,237,697
Transfers In/Carry Forward				
Less Operating Expenses	-1,359,108	-1,374,464	-1,337,201	-1,337,697
Less Transfers Out				
Transfer Loan Repayment	0	-800,000	-900,000	-900,000
Net Annual Change	0	0	0	0
<u>ENDING FUND BALANCE</u>	0	0	0	0

RPTTF 20% LM

<u>BEGINNING FUND BALANCE</u>	10,583	10,583	10,583	10,583
Operating Revenues	0	0	0	0
Less Operating Expenses	0	0	0	0
Net Annual Change	0	0	0	0
<u>ENDING FUND BALANCE</u>	10,583	10,583	10,583	10,583



Forecast 2019	Forecast 2020	Forecast 2021	Forecast 2022	Forecast 2023	Forecast 2024	Forecast 2025
721,033	700,637	680,221	659,785	639,327	618,848	598,347
10,864	10,864	10,864	10,864	10,864	10,864	10,864
-1,260	-1,280	-1,301	-1,322	-1,343	-1,365	-1,387
-30,000	-30,000	-30,000	-30,000	-30,000	-30,000	-30,000
-20,396	-20,416	-20,437	-20,458	-20,479	-20,501	-20,523
700,637	680,221	659,785	639,327	618,848	598,347	577,824
0	0	0	0	0	0	0
2,240,815	2,336,675	2,335,312	2,330,814	2,328,350	2,337,725	2,328,950
-1,340,815	-1,336,675	-1,335,312	-1,330,814	-1,328,350	-1,337,725	-1,328,950
-900,000	-1,000,000	-1,000,000	-1,000,000	-1,000,000	-1,000,000	-1,000,000
0						
0	0	0	0	0	0	0
10,583	10,583	10,583	10,583	10,583	10,583	10,583
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0						
10,583	10,583	10,583	10,583	10,583	10,583	10,583



	Projected 2015	Recommended 2016	Forecast 2017	Forecast 2018
GENERAL PURPOSE REVENUE				
GENERAL FUND				
Property Taxes	11,575,743	11,813,257	12,049,522	12,290,513
Transfer Tax	508,960	519,139	529,522	540,112
Sales Tax Triple Flp	1,345,492	1,004,176	0	0
Sales Tax	3,826,113	4,219,145	5,275,554	5,301,947
Transient Occupancy	122,323	123,546	124,781	126,029
Charges For Services	45,995	52,985	52,985	52,985
Business License	375,799	379,740	379,740	379,740
Franchise Cable	838,422	838,422	846,806	855,274
Franchise Gas & Elec	538,382	538,382	538,382	538,382
Franchise Solid Wast	675,366	741,273	756,098	771,220
Intergovernmental	20,221	10,000	0	0
Vehicle License Fees	18,486	17,857	17,857	17,857
Fines & Forfeits	187,344	210,000	210,000	210,000
Interest Income	346,674	316,122	316,122	316,122
Rental Income	157,822	158,770	161,945	165,184
Misc. Revenue	344,613	322,668	322,668	322,668
Total	20,927,755	21,265,482	21,581,983	21,888,033
RECREATION FEES & CHARGES				
Charges For Services	1,772,605	1,831,570	1,877,359	1,914,907
Sports Alliance Fees	155,379	155,379	155,379	155,379
Rental Income	349,366	349,366	356,353	363,480
Misc. Revenue	16,800	10,800	10,800	10,800
Donation	3,000	3,000	3,000	3,000
Total	2,297,150	2,350,115	2,402,892	2,447,566
REVENUE SUBTOTAL	23,224,905	23,615,597	23,984,875	24,335,599
SPECIAL PURPOSE REVENUE				
PEG FEE				
Franchise Cable	90,400	91,304	92,217	93,139
Interest Income	4,189	3,820	3,820	3,820
Total	94,589	95,124	96,037	96,959
P S SLESF				
Intergovernmental	100,000	100,000	100,000	100,000
Total	100,000	100,000	100,000	100,000
P S ABANDONED VEHICLE ABATE				
Intergovernmental	18,000	18,000	18,000	18,000
Interest Income	2,444	2,229	2,229	2,229
Total	20,444	20,229	20,229	20,229



Forecast 2019	Forecast 2020	Forecast 2021	Forecast 2022	Projected 2023	Projected 2024	Projected 2025
12,536,323	12,787,049	13,042,790	13,303,646	13,569,719	13,841,113	14,117,936
550,914	561,933	573,171	584,635	596,328	608,254	620,419
0	0	0	0	0	0	0
5,328,472	5,355,129	5,381,920	5,408,844	5,435,903	5,463,098	5,490,428
127,290	128,562	129,848	131,147	132,458	133,783	135,120
52,985	52,985	52,985	52,985	52,985	52,985	52,985
379,740	379,740	379,740	379,740	379,740	379,740	379,740
863,827	872,465	881,190	890,002	898,902	907,891	916,970
538,382	538,382	538,382	538,382	538,382	538,382	538,382
786,645	802,378	818,425	834,794	851,490	868,519	885,890
0	0	0	0	0	0	0
17,857	17,857	17,857	17,857	17,857	17,857	17,857
210,000	210,000	210,000	210,000	210,000	210,000	210,000
316,122	316,122	316,122	316,122	316,122	316,122	316,122
168,488	171,858	175,295	178,801	182,377	186,024	189,745
322,668	322,668	322,668	322,668	322,668	322,668	322,668
22,199,712	22,517,128	22,840,393	23,169,622	23,504,930	23,846,436	24,194,262
1,953,205	1,992,269	2,032,114	2,072,756	2,114,212	2,156,496	2,199,626
155,379	155,379	155,379	155,379	155,379	155,379	155,379
370,750	378,165	385,728	393,443	401,312	409,338	417,525
10,800	10,800	10,800	10,800	10,800	10,800	10,800
3,000	3,000	3,000	3,000	3,000	3,000	3,000
2,493,134	2,539,613	2,587,021	2,635,378	2,684,702	2,735,013	2,786,329
24,692,845	25,056,740	25,427,414	25,805,000	26,189,632	26,581,449	26,980,591
94,071	95,011	95,961	96,921	97,890	98,869	99,858
3,820	3,820	3,820	3,820	3,820	3,820	3,820
97,891	98,831	99,781	100,741	101,710	102,689	103,678
100,000	100,000	100,000	100,000	100,000	100,000	100,000
100,000						
18,000	18,000	18,000	18,000	18,000	18,000	18,000
2,229	2,229	2,229	2,229	2,229	2,229	2,229
20,229						

Revenue



	Projected 2015	Recommended 2016	Forecast 2017	Forecast 2018
P S ASSET SEIZURE				
Intergovernmental	1,000	1,000	1,000	1,000
Interest Income	259	236	236	236
Total	1,259	1,236	1,236	1,236
BUILDING & PLANNING				
Charges For Services	342,720	378,220	391,775	441,155
Development Fees	2,029,000	2,170,036	1,847,810	1,831,124
Total	2,371,720	2,548,256	2,239,585	2,272,279
ENGINEERING				
Charges For Services	274,631	134,977	229,235	508,327
Development Fees	500	500	849	1,883
Misc. Revenue	0	0	0	-100,000
Total	275,131	135,477	230,085	410,210
GAS TAX				
Gas Tax	1,242,135	925,826	885,747	939,140
Interest Income	31,570	28,788	28,788	28,788
Total	1,273,705	954,614	914,535	967,928
MEASURE J				
Intergovernmental	689,195	689,661	696,558	703,523
Interest Income	17,791	16,223	16,223	16,223
Total	706,986	705,884	712,781	719,746
CLEAN WATER				
Special Assessment	562,560	562,154	562,154	562,154
Charges For Services	1,000	1,010	1,010	1,010
Interest Income	15,476	14,112	14,112	14,112
Total	579,036	577,276	577,276	577,276
L L A D - ZONE A				
Special Assessment	578,334	578,334	581,226	587,038
Interest Income	1,128	1,029	1,029	1,029
Total	579,462	579,363	582,255	588,067
L L A D - ZONE B				
Special Assessment	741,468	741,468	745,175	748,901
Interest Income	11,501	10,487	10,487	10,487
Total	752,969	751,955	755,662	759,388



Forecast 2019	Forecast 2020	Forecast 2021	Forecast 2022	Projected 2023	Projected 2024	Projected 2025
1,000	1,000	1,000	1,000	1,000	1,000	1,000
236	236	236	236	236	236	236
1,236	1,236	1,236	1,236	1,236	1,236	1,236
447,521	421,918	323,738	315,019	314,509	342,966	351,554
1,567,648	1,620,753	1,757,444	1,707,423	1,804,495	1,967,766	2,017,038
2,015,169	2,042,671	2,081,181	2,022,442	2,119,004	2,310,731	2,368,592
441,066	393,858	135,381	69,926	48,214	49,722	47,589
1,634	1,459	502	259	179	184	176
-100,000	-100,000	0	0	0	0	0
342,699	295,317	135,882	70,185	48,393	49,906	47,766
955,049	971,304	987,612	1,004,905	1,022,270	1,040,027	1,058,175
28,788	28,788	28,788	28,788	28,788	28,788	28,788
983,837	1,000,092	1,016,400	1,033,693	1,051,058	1,068,815	1,086,963
710,559	717,664	724,841	732,089	739,410	746,804	754,272
16,223	16,223	16,223	16,223	16,223	16,223	16,223
726,782	733,887	741,064	748,312	755,633	763,027	770,495
562,154	562,154	562,154	562,154	562,154	562,154	562,154
1,010	1,010	1,010	1,010	1,010	1,010	1,010
14,112	14,112	14,112	14,112	14,112	14,112	14,112
577,276	577,276	577,276	577,276	577,276	577,276	577,276
592,908	598,837	604,826	610,874	616,983	623,153	629,384
1,029	1,029	1,029	1,029	1,029	1,029	1,029
593,937	599,866	605,855	611,903	618,012	624,182	630,413
752,646	756,409	760,191	763,992	767,812	771,651	775,509
10,487	10,487	10,487	10,487	10,487	10,487	10,487
763,133	766,896	770,678	774,479	778,299	782,138	785,996

Revenue



	Projected 2015	Recommended 2016	Forecast 2017	Forecast 2018
LLAD - ZONE C				
Special Assessment	659,635	659,635	662,933	666,248
Interest Income	10,351	9,439	9,439	9,439
Total	669,986	669,074	672,372	675,687
LLAD - ZONE D				
Special Assessment	1,040,758	1,040,758	1,045,962	1,051,192
Interest Income	2,153	1,963	1,963	1,963
Misc. Revenue	85,000	88,898	89,342	89,789
Total	1,127,911	1,131,619	1,137,267	1,142,943
DONATIONS/CONTRIBUTIONS				
Interest Income	2,687	2,450	2,450	2,450
Donation	153,760	53,760	53,760	53,760
Total	156,447	56,210	56,210	56,210
ASSET REPLACEMENT - GENERAL				
Interest Income	35,450	32,326	32,326	32,326
Total	35,450	32,326	32,326	32,326
ASSET REPLACEMENT - LIB/CC				
Interest Income	11,914	10,864	10,864	10,864
Total	11,914	10,864	10,864	10,864
REVENUE SUBTOTAL	8,757,009	8,369,507	8,138,720	8,431,349
OPERATING REVENUE TOTAL	31,981,914	31,985,103	32,123,594	32,766,948
SUCCESSOR AGENCY				
SUCCESSOR AGENCY RPTTF				
Property Taxes	1,359,108	2,174,464	2,237,201	2,237,697
Total	1,359,108	2,174,464	2,237,201	2,237,697
REVENUE TOTAL	1,359,108	2,174,464	2,237,201	2,237,697
GRAND TOTAL REVENUES	33,341,022	34,159,567	34,360,795	35,004,645



Forecast 2019	Forecast 2020	Forecast 2021	Forecast 2022	Projected 2023	Projected 2024	Projected 2025
669,579	672,927	676,292	679,673	683,071	686,487	689,919
9,439	9,439	9,439	9,439	9,439	9,439	9,439
679,018	682,366	685,731	689,112	692,510	695,926	699,358
1,056,448	1,061,730	1,067,038	1,072,374	1,077,736	1,083,124	1,088,540
1,963	1,963	1,963	1,963	1,963	1,963	1,963
90,238	90,689	91,142	91,598	92,056	92,516	92,979
1,148,648	1,154,382	1,160,144	1,165,935	1,171,754	1,177,603	1,183,482
2,450	2,450	2,450	2,450	2,450	2,450	2,450
53,760	53,760	53,760	53,760	53,760	53,760	53,760
56,210						
32,326	32,326	32,326	32,326	32,326	32,326	32,326
32,326						
10,864	10,864	10,864	10,864	10,864	10,864	10,864
10,864						
8,149,255	8,172,450	8,094,857	8,014,943	8,134,515	8,373,158	8,474,884
32,842,100	33,229,190	33,522,272	33,819,943	34,324,147	34,954,607	35,455,475
2,240,815	2,336,675	2,335,312	2,330,814	2,328,350	2,337,725	2,328,950
2,240,815	2,336,675	2,335,312	2,330,814	2,328,350	2,337,725	2,328,950
2,240,815	2,336,675	2,335,312	2,330,814	2,328,350	2,337,725	2,328,950
35,082,915	35,565,865	35,857,584	36,150,757	36,652,497	37,292,332	37,784,425



	Projected 2015	Recommended 2016	Projected 2017	Projected 2018
GENERAL GOVERNMENT				
Town Council	157,945	162,074	163,808	165,446
Town Manager	706,264	575,271	586,776	595,578
City Attorney	390,944	381,233	388,858	394,691
City Clerk	266,372	236,045	270,765	245,581
Community Outreach	0	195,682	199,596	203,588
Emergency Preparedness	96,893	134,376	115,941	118,260
Total	1,618,418	1,684,681	1,725,744	1,723,143
POLICE SERVICES				
Police Services Management	1,288,269	1,319,511	1,331,197	1,369,073
Patrol	4,899,939	4,909,728	5,079,318	5,254,822
Traffic	1,024,000	1,018,816	1,052,625	1,087,598
Investigation	693,195	690,222	709,620	729,650
School Resource Program	535,783	535,484	549,539	564,074
Animal Control	226,843	239,892	242,291	244,714
Total	8,668,028	8,713,653	8,964,591	9,249,931
ADMINISTRATIVE SERVICES				
Administrative Services Managemen	265,802	335,165	341,868	348,706
Finance	916,245	782,750	794,255	809,788
Information Technology	857,949	858,512	874,369	890,564
Human Resources	427,891	425,601	433,798	442,174
Economic Development	383,806	353,009	299,176	304,450
Risk Management	326,944	516,500	421,500	429,930
Asset Replacement & Supplies	506,532	404,332	369,587	379,250
Total	3,685,170	3,675,869	3,534,553	3,604,862
DEVELOPMENT SERVICES				
Development Services Mgmt	228,488	240,859	246,881	253,053
Planning	767,159	603,155	586,013	599,899
Building	1,235,341	1,230,150	1,253,793	1,278,011
Code Enforcement	0	113,442	116,278	119,185
Engineering	456,018	485,317	486,424	368,495
Capital Project Management	651,989	686,387	703,547	721,135
Transportation	682,632	462,420	472,940	483,738
Clean Water Program	589,949	325,288	436,712	448,636
Total	4,611,576	4,147,018	4,302,588	4,272,152



Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025
167,101	168,772	170,459	172,164	173,886	175,625	177,381
604,512	613,579	622,783	632,125	641,607	651,231	660,999
400,611	406,620	412,719	418,910	425,194	431,572	438,045
280,493	255,504	290,615	265,829	301,146	276,570	312,101
207,659	211,813	216,049	220,370	224,777	229,273	233,858
120,625	123,037	125,498	128,008	130,568	133,180	135,843
1,781,000	1,779,325	1,838,124	1,837,405	1,897,178	1,897,449	1,958,228
1,408,173	1,448,539	1,490,217	1,533,249	1,577,682	1,623,564	1,670,944
5,436,446	5,624,404	5,818,916	6,020,213	6,228,532	6,444,118	6,667,226
1,123,777	1,231,203	1,199,920	1,239,973	1,281,408	1,324,274	1,368,620
750,332	771,690	793,745	816,525	840,051	864,350	889,448
579,106	594,653	610,732	627,363	644,565	662,356	680,759
247,161	249,633	252,129	254,650	257,197	259,769	262,366
9,544,995	9,920,121	10,165,659	10,491,974	10,829,434	11,178,430	11,539,363
355,680	362,793	370,049	377,450	384,999	392,699	400,553
825,556	841,705	858,244	875,185	892,535	910,305	928,505
907,108	924,009	941,274	958,913	976,934	995,345	1,014,157
450,736	459,486	468,430	477,573	486,918	496,471	506,236
309,833	315,330	320,941	326,669	332,518	338,490	344,588
438,529	447,299	456,245	465,370	474,677	484,171	493,854
375,746	385,628	382,350	392,468	389,437	399,812	397,048
3,663,187	3,736,250	3,797,533	3,873,629	3,938,019	4,017,292	4,084,941
259,379	265,863	272,510	279,323	286,306	293,463	300,800
614,124	628,695	643,621	658,911	674,574	690,618	707,054
1,302,820	1,328,234	1,354,268	1,380,937	1,408,257	1,436,245	1,464,917
122,165	125,219	128,349	131,558	134,847	138,218	141,674
376,915	385,528	394,356	403,399	412,661	422,144	431,857
739,164	757,643	776,584	795,999	815,899	836,296	857,203
494,737	506,032	517,597	529,441	541,571	553,992	566,713
461,078	474,065	487,622	501,777	516,557	531,993	548,115
4,370,381	4,471,278	4,574,907	4,681,345	4,790,672	4,902,968	5,018,333



	Projected 2015	Recommended 2016	Projected 2017	Projected 2018
MAINTENANCE SERVICES				
Maintenance Services Management	314,380	351,212	359,239	367,458
Building Maintenance	776,455	859,775	859,775	876,996
Park Maintenance	1,962,703	2,033,473	2,077,248	2,122,054
Roadside Maintenance	1,475,394	1,573,692	1,607,627	1,642,356
Street Maintenance	683,861	930,119	949,998	970,343
Street Light Maintenance	670,149	720,057	737,425	755,225
Traffic Signal Maintenance	0	220,000	224,400	228,888
Equipment Maintenance	353,889	407,780	415,089	422,553
Total	6,236,831	7,096,107	7,230,802	7,385,872
RECREATION, ARTS & COMMUNITY SERVICES				
Recreation Management	334,271	400,009	357,008	364,148
Sports & Fitness	663,402	601,742	613,777	626,053
Facilities Management	524,337	578,496	590,066	601,867
Cultural Arts	483,004	574,392	585,880	597,597
Youth	375,601	400,732	408,746	416,921
Teens	310,336	360,870	368,087	375,449
Adults	149,836	135,215	137,919	140,678
Seniors	518,349	454,523	463,613	472,886
Library Services	206,310	202,914	206,972	211,112
Community Events	251,822	266,452	271,781	277,216
Total	3,817,268	3,975,344	4,003,850	4,083,927
OPERATING EXPENDITURES	28,637,291	29,292,673	29,762,127	30,319,887
SUCCESSOR AGENCY				
Successor Agency	1,358,092	1,373,464	1,337,201	1,337,697
Total	1,358,092	1,373,464	1,337,201	1,337,697
GRAND TOTAL	29,995,383	30,666,137	31,099,328	31,657,584



Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025
375,876	384,495	393,323	402,364	411,622	421,104	430,815
894,619	912,662	931,131	950,038	969,392	989,205	1,009,487
2,167,918	2,214,864	2,262,917	2,312,105	2,362,454	2,413,992	2,466,748
1,677,898	1,714,273	1,751,501	1,789,602	1,828,596	1,868,505	1,909,350
991,165	1,012,475	1,034,285	1,056,607	1,079,452	1,102,833	1,126,763
773,465	792,158	811,313	830,943	851,059	871,675	892,801
233,466	238,135	242,898	247,756	252,711	257,765	262,920
430,176	437,961	445,913	454,036	462,332	470,807	479,464
7,544,584	7,707,022	7,873,280	8,043,451	8,217,618	8,395,886	8,578,349
371,431	378,860	386,437	394,166	402,049	410,091	418,293
638,574	651,345	664,372	677,660	691,213	705,037	719,138
613,905	626,183	638,706	651,480	664,510	677,800	691,356
609,549	621,740	634,175	646,859	659,796	672,992	686,452
425,260	433,765	442,440	451,289	460,315	469,521	478,912
382,958	390,617	398,429	406,398	414,526	422,816	431,273
143,491	146,361	149,288	152,274	155,319	158,426	161,594
482,343	491,990	501,830	511,867	522,104	532,546	543,197
215,334	219,641	224,033	228,514	233,084	237,746	242,501
282,760	288,416	294,184	300,068	306,069	312,190	318,434
4,165,606	4,248,918	4,333,896	4,420,574	4,508,985	4,599,166	4,691,149
31,069,754	31,862,913	32,583,399	33,348,377	34,181,906	34,991,191	35,870,364
1,340,815	1,336,675	1,335,312	1,330,814	1,328,350	1,337,725	1,328,950
1,340,815	1,336,675	1,335,312	1,330,814	1,328,350	1,337,725	1,328,950
32,410,569	33,199,589	33,918,711	34,679,191	35,510,256	36,328,916	37,199,314

Expenditure



	Projected 2015	Recommended 2016	Projected 2017	Projected 2018
APPROPRIATIONS BY FUND				
General Fund	19,839,762	20,519,947	20,790,306	21,245,626
PEG Fee	558	557	566	575
P S SLESF	100,048	100,048	100,049	100,050
P S Abandoned Vehicle Abate	66,242	20,242	20,909	21,599
P S Asset Seizure	31	31	31	32
Building & Planning	2,118,647	2,071,784	2,059,703	2,110,464
Engineering	331,353	356,139	356,951	270,412
Child Care Impact Fee	227	227	231	235
Gas Tax	1,206,544	1,158,195	1,183,014	1,208,408
Measure J	227,906	247,984	253,166	258,458
Clean Water	591,467	610,305	727,812	745,949
L L A D - Zone A	804,577	694,796	709,775	725,077
L L A D - Zone B	700,185	880,263	899,242	918,692
L L A D - Zone C	671,164	721,072	738,456	756,273
L L A D - Zone D	1,420,842	1,411,075	1,432,929	1,463,184
Donations/Contributions	152,902	53,800	55,488	57,230
Asset Replacement - General	226,466	265,745	250,000	250,000
Asset Replacement - Lib/CC	1,201	1,201	1,220	1,240
Civic Facilities	5,476	5,476	5,565	5,655
Park Facilities	5,428	5,428	5,516	5,605
Capital Improvement	148,053	150,160	153,721	157,368
Park Dedication Impact Fee	1,949	1,949	1,981	2,013
C T I P	857	857	871	885
R T I P	309	309	314	319
Tassajara Area Transportation	303	303	308	313
Old Town Parking In Lieu	563	563	572	581
NERIAD Assessment District	1,515	1,515	1,540	1,564
Misc Development Fees	250	250	254	258
SVAD Benefit District	44	44	45	45
Tri-Valley Trans & Dev - Res	92	92	93	95
Tri-Valley Trans & Dev - Com	94	94	96	97
SCC Regional	8,363	8,363	8,498	8,636
SCC Sub Regional	2,400	2,400	2,439	2,478
Dougherty Valley Fee	459	459	466	474
Successor Agency RPTTF	1,359,108	1,374,464	1,337,201	1,337,697
TOTALS	29,995,383	30,666,137	31,099,328	31,657,584



Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025
21,809,047	22,327,690	22,921,934	23,472,294	24,099,248	24,683,303	25,344,996
584	594	603	613	623	633	643
100,050	100,051	100,052	100,053	100,054	100,055	100,055
22,311	93,047	23,808	24,593	25,404	26,243	27,109
32	33	33	34	34	35	35
2,149,065	2,202,085	2,243,002	2,298,400	2,341,760	2,399,666	2,445,601
276,591	282,911	289,389	296,025	302,822	309,781	316,909
239	243	246	250	255	259	263
1,234,390	1,260,972	1,288,169	1,315,997	1,344,468	1,373,598	1,403,404
263,860	269,376	275,008	280,758	286,629	292,623	298,743
764,736	784,203	804,380	825,296	846,981	869,469	892,794
740,708	756,677	772,989	789,654	806,678	824,069	841,834
938,625	959,055	979,994	1,001,454	1,023,448	1,045,991	1,069,096
774,530	793,240	812,412	832,061	852,195	872,829	893,974
1,494,108	1,525,685	1,557,989	1,591,008	1,624,753	1,659,246	1,694,498
59,027	60,881	62,793	64,767	66,803	68,904	71,072
250,000	250,000	250,000	250,000	250,000	250,000	250,000
1,260	1,280	1,301	1,322	1,343	1,365	1,387
5,746	5,839	5,934	6,030	6,127	6,226	6,327
5,696	5,788	5,882	5,977	6,074	6,172	6,272
161,102	164,927	168,845	172,857	176,966	181,174	185,484
2,045	2,078	2,112	2,146	2,181	2,216	2,252
899	913	928	943	959	974	990
324	329	335	340	345	351	357
318	317	328	334	339	344	350
591	600	610	620	630	640	650
1,590	1,615	1,642	1,668	1,695	1,722	1,750
262	267	271	275	280	284	289
46	47	48	48	49	50	51
97	98	100	101	103	105	106
99	100	102	103	105	107	109
8,775	8,917	9,061	9,208	9,357	9,508	9,662
2,518	2,559	2,600	2,642	2,685	2,729	2,773
482	489	497	505	514	522	530
1,340,815	1,336,675	1,335,312	1,330,814	1,328,350	1,337,725	1,328,950
32,410,569	33,199,589	33,918,711	34,679,191	35,510,256	36,328,916	37,199,314





Budget Guide



Assumptions



Assessed Value:	Actual as reported by the County for 2014/15 for the Town increased 5.8% in FY 2015/16 and increased by 2% annually thereafter.
Property Tax:	Property Tax includes the Motor Vehicle License Fee Swap (MVLFF) from the State. For FY 2014/15, Property Tax and the MVLFF were based upon actual receipts through March 2015 plus estimated payments due through June 2015. Projections were increased by 2% in FY 2015/16 and 2% annually thereafter.
Property Tax Rate:	Used property tax rate of 7.6%.
Prop. Transfer Tax:	Based upon actual receipts through March 2015 plus estimated payments due through June 30, 2015. Projections were increased by 2% in FY 2015/16 and annually thereafter.
Sales Tax Triple Flip:	Based upon actual receipts through March 2015 plus estimated payments due through June 30, 2015. Receipt of Triple Flip is discontinued in the second half of FY 2015/16 when the Economic Recovery Bonds are retired.
Sales Tax:	Based upon actual receipts through March 2015 plus estimated payments due through June 30, 2015, FY 2015/16 budget projections were increased by 1% as the Sales Tax Triple Flip ends and sales tax returns to full payment, and .05% annually thereafter.
Transient Occupancy Tax:	Based upon actual receipts through March 2015 plus estimated payments due through June 30, 2015, projections were increased by 1% in FY 2015/16 and increased by 1% annually thereafter.
Franchise Cable:	Based upon actual receipts through March 2015 plus estimated payments due through June 30, 2015, budget projections were increased by 2.7% in FY 2015/16 and increased by 1% annually thereafter.
Franchise Gas & Electric:	Based upon actual receipts through March 2015 plus estimated payments due through June 30, 2015. Future year projections were held flat annually thereafter.
Solid Waste Franchise Fee:	Based upon actual receipts through March 2015 plus estimated payments due through June 30, 2015, projections were increased by 9.8% in FY 2015/16 and increased by 2% annually thereafter.
Motor Vehicle In Lieu:	Based upon actual receipts through March 2015 plus estimated payments due through June 30, 2015. Future year projections were held flat annually thereafter.
Interest Income:	Based upon actual receipts through March 2015 plus estimated payments due through June 30, 2015, interest estimated at \$316,122, an 8.8% reduction from 2014/15. Future year projections were held flat annually thereafter.
Rental Income:	Rental income estimated at \$158,770 in FY 2015/16 based upon leases associated with the Sycamore Day School and various cellular sites; a 0.6% increase from 2014/15 and increased by 2% annually thereafter.
Recreation Fees & Charges:	Based upon actual receipts through March 2015 plus estimated payments due through June 30, 2015. Projections were increased by 2.3% in FY 2015/16, 2.1% in FY 2016/17 and 1.9% annually thereafter.

Assumptions



Business Licenses:	Based upon actual receipts through March 2015 plus estimated payments due through June 30, 2015, the amount was increased by 5.4% in FY 2015/16 and held flat annually thereafter.
Fines and Forfeitures:	Based upon actual receipts through March 2015 plus estimated payments due through June 30, 2015, the amount was decreased 7.8% for FY 2015/16 and held flat thereafter.
PEG (Public, Educational & Government) Fee:	Set at \$0.60 per subscriber, this fee was increased by 1% in FY 2015/16 and 1% annually thereafter.
Other Fines / Abandoned Vehicles:	Based upon population.
Asset Seizure:	Based upon average historic receipts.
Police Services:	Based upon actual receipts through March 2015 plus estimated payments due through June 30, 2015 as well as assessments on Alamo Springs homes which began in FY 2011.
Building/Planning:	Based upon actual receipts through March 2015 plus estimated payments due through June 30, 2015. FYs 2015/16 through FY 2024/25 are projected based upon projected building activity.
Engineering:	Based upon actual receipts through March 2015 plus estimated receipts through June 30, 2015. FYs 2015/16 through FY 2024/25 are projected based upon projected development activity.
Gas Tax:	Based upon actual receipts through March 2015 plus estimated payments due through June 30, 2015. Intergovernmental Prop 42 funds were replaced with Section 2103 excise tax in FY 2011/12. Amounts for FY 2015/16 and 2016/17 are based on the State Controllers projections, and increased annually by 2% thereafter.
Measure J:	Based upon actual receipts from Contra Costa Transportation Authority for FY 2015 plus estimated amounts due through June 30, 2015. FY 2015/16 projections are provided by Contra Costa Transportation Authority and were increased 1% annually thereafter.
Clean Water (SPCP):	Based upon actual receipts through March 2015 plus estimated payments due through June 30, 2015, projections are held flat in FY 2015/16 and annually thereafter.
LLAD:	Based upon actual receipts through April 2015, projected through FY 2024/25 are based upon current assessment rates and increased by .5% annually to reflect addition of new properties. Current rates require supplements from General Fund until the next rate adjustment.
Successor Agency RPTTF:	Passage of ABx1 26 resulted in the dissolution of the CDA. Future revenues will match debt service through 2034.



GENERAL FUND

The General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund. The major revenue sources for this Fund are property taxes, sales taxes, unrestricted revenues from the State, fines and forfeitures and interest income. Expenditures are made for administration, legislation, public safety, parks and recreation, and other services.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted by law to expenditures for specific purposes.

PEG Fund

Contract negotiations with the Town's cable service providers include a \$0.60 per subscriber PEG fee for Public, Government and Educational programming. These fees are restricted to capital expenditures for the provision of these programming services.

Police Special Revenue Funds: SLESF, Abandoned Vehicle and Asset Seizure

The Supplemental Law Enforcement Services Fund (SLESF) is established by Government Code Sections 30061-30065. The Abandoned Vehicle and Asset Seizure Funds are established by the State and distributed to participating agencies. The Canine Fund was established to account for the donations received by the Town for the funding of the police canine program and has been combined with the Donations Fund starting in FY 2008-09. These funds are restricted to the provision or enhancement of police services.

Building/Planning Fund

This Fund receives building inspection, plan review and planning fees collected during the building permit process.

Engineering Fund

This Fund receives engineering and subdivision development fees collected during the building permit process.

Gas Tax Fund

This Fund is used to account for the portion of the taxes paid on the purchase of gasoline which the Town receives, and are restricted to street and related improvements and maintenance costs.

Measure J Return To Source

In 1988, Contra Costa voters approved a one-half cent sales tax for transportation purposes. Eighteen percent of the funds collected throughout the County are distributed back to each



local jurisdiction on the basis of population and road miles. The Town utilizes a portion of these funds for pavement management and transportation planning. Receipt of these funds is tied to compliance with the Town's General Plan Growth Management Element. In 2004 voters approved Measure J which continues the one-half cent sales tax for an additional 25 years.

Clean Water (formerly known as SPCP or NPDES)

This Fund is used to account for assessments paid by property owners for administration, inspection and maintenance of the storm drain system and for street sweeping.

Lighting and Landscaping Assessment District (LLAD) (Zone A, Zone B, Zone C and Zone D)

Assessments paid by property owners who receive street lighting services, and by all residents for landscape and park maintenance services, are received into this Fund. The assessments are used to pay for the energy cost of the street lighting system, as well as community roadside, median and park landscape expenditures.

Donations/Contributions

This Fund receives miscellaneous donations for various programs in the Town.

CAPITAL PROJECTS FUNDS

Capital Projects Funds are used to account for the financial resources to be used for the acquisition and construction of major capital facilities.

Capital Improvement Fund

This Fund receives developer fees and contributions from the General Fund for the future capital improvements, in accordance with the Town's Capital Improvement Program.

Civic Facilities Capital Projects Fund

This Fund is used to account for the construction of new civic facilities such as the Danville Library, Community Center, Village Theatre improvements and the Veterans' Memorial Hall.

Park Capital Projects Fund

Park in-lieu fees paid by new development and outside grants for park development are deposited into this Fund for park capital improvements.

Asset Replacement Funds - General

Contributions are made into this Fund from the General Fund for the eventual replacement and refurbishment of vehicles and office equipment.

Asset Replacement Fund - Library/Community Center



Contributions are made into this Fund from the General Fund for the eventual replacement and refurbishment of the Library/Community Center and related assets.

Child Care

This Fund receives child care fees paid by new development. All funds are restricted to the development or promotion of Child Care facilities within Danville.

Special Assessment District Capital Projects Funds

During the period from 1985 to 1990, the Sycamore Valley Assessment District (SVAD), Tassajara Ranch Assessment District (TRAD) and the Northeast Roadway Improvement Assessment District (NERIAD) were formed within the Town of Danville to construct improvements in these areas. These three capital projects funds are used to account for the funds allocated for capital improvements of the assessment districts. Construction was completed in the SVAD and TRAD, with the remaining funds being used for ongoing capital improvements and maintenance. Capital projects are still being constructed in NERIAD.

DEBT SERVICE FUNDS

Debt Service Funds are used to account for financial resources to be used for, and the payment of, principal and interest on general long-term debt.

Community Development Debt Service/Successor Agency Fund

With the passage of ABx1 26, the Community Development Agency was dissolved and the Successor Agency was created. Future revenues to the Successor Agency will be limited to the amounts that are on the approved biannual Recognized Obligation Payment Schedule submitted to and approved by the Department of Finance.

TRUST AND AGENCY FUNDS

Trust and Agency Funds are used to account for assets held by the Town in a trustee or agent capacity for individuals, private organizations, other governments and/or other funds. The monies deposited into these funds are not available for municipal use.

Employee Deferred Compensation Plan

This Fund is used to account for assets held for employees in accordance with Internal Revenue Code Section 457. This program allows employees to defer a portion of their salary until future years. The deferred compensation plan is voluntary, and the proceeds are not available to employees until termination, retirement, death or unforeseeable emergency. This Plan is administered by Lincoln National Life Insurance Company, and is self-directed by each employee.



Employee Defined Contribution Pension Plan

This Fund is used to account for assets held for employees in accordance with Internal Revenue Code Section 401(a). The pension plan, which is entirely employer funded, covers all eligible employees. This Plan is administered by Lincoln National Life Insurance Company, and is self-directed by each employee.

Deposits Fund

This Fund is composed of money temporarily deposited with the Town. Examples of deposits include cash improvement bonds posted by developers, performance bonds posted by contractors, and rental deposits.

Special Assessment District Agency Funds

During the period from 1985 to 1990, the Sycamore Valley Assessment District (SVAD), Tassajara Ranch Assessment District (TRAD) and the Northeast Roadway Improvement Assessment District (NERIAD) were formed within the Town of Danville to construct improvements in these areas. These agency funds are used to account for the special assessments levied on all property within the Assessment Districts, and subsequently paid against each Assessment District's long-term debt. The bonds of these Assessment Districts are payable solely from the annual special assessments. SVAD bonds matured in September 2006 with all bonds fully paid. The bonds are not an obligation of the Town, and accordingly, the activity of the Districts is being accounted for as agency funds.



TAXES

Property Tax

A tax based on the assessed value of real and personal property. Danville receives about 7.6% of the 1% real property tax which homeowners pay. The 1% property tax limit is set by Proposition 13. Since FY 2004-05, the State enacted revenue swaps for 67% of the Motor Vehicle License Fees and 0.25% of the sales tax revenue (Sales Tax Triple Flip) are considered property tax.

Redevelopment Property Tax Trust Fund (RPTTF)

The Redevelopment Property Tax Trust Fund revenues are received by the Successor Agency in amounts that meet annual debt obligations plus administrative costs as approved by the State.

Property Transfer Tax

A tax imposed upon the transfer of real property. Danville charges \$0.55 per \$1,000 of property value, which is the highest allowed under state law.

Homeowner Tax Relief

The State grants homeowners up to a \$7,000 exemption against the assessed valuation when computing the real property tax if the owner occupies the dwelling. The State then reimburses cities and other local governments for their tax loss.

Sales and Use Tax

A tax levied on goods and services at the point of sale. Sales tax in Danville is 8.5%. One percent (1%) is returned to Danville.

Transient Occupancy Tax

A tax levied on the hotel room rental income. The tax compensates local governments for additional services to tourists. Danville charges 6.5% of rent charged by the hotel.

Franchise Tax on Utilities

A tax levied on gross receipts generated by PG&E and TV cable companies doing business in Danville for their use of Town's streets (right-of-way). The tax is 1% on PG&E and 5% on cable companies. Telephone companies are exempt by state law.



Franchise Tax on Solid Waste

A fee of 10% that is levied on gross receipts generated by solid waste disposal companies doing business in Danville for their use of the Town's streets.

Motor Vehicle In-Lieu Fee (MVLf)

Each city and county in California receives a portion of the total motor vehicle license fee collected throughout the State. The State Controller's Office distributes the revenues to the local agencies based upon their population. Between 1999 and 2002 the State reduced the MVLf by 67% and guaranteed to back fill the revenue losses to local governments with State general fund revenues. During FY 2004/05 the State permanently reduced the MVLf by 67%, and swapped the portion of revenues due to local agencies to property tax. As of FY 2011/12, "VLF in Excess" fees, allocated under R&T 11005(b), are allocated to local government by the State. All other VLF fees were traded for Gas Tax.

Gas Tax

Each city and county in California receives a portion of the gasoline tax collected throughout the State. The State Controller's Office distributes the revenues to the local agencies based upon a complex formula using population and street miles.

Business License Tax

An annual tax imposed on businesses operating within Danville. The fee is generally \$100, plus \$10 per full time employee. An exemption exists for small businesses generating less than \$10,000 gross receipts annually. For new businesses, the tax is prorated to the beginning of the quarter in which the business is established.

FEES AND CHARGES

Development Fees

Fees imposed upon builders/developers in the Town of Danville for the privilege of developing a parcel of land and thus realizing a profit. These fees are generally collected during the building permit process and are used to defray the cost of operating the Town's development services functions, as well as improve the Town's infrastructure that will be used by new and current residents. The rates are set by the Town Council and are reviewed regularly. Development fees include fees for development planning, development engineering, building permit processing, building plan checking, park dedication, child care, and storm water pollution control.



Recreation Rentals

Charges for the rental of Town-owned property, such as the Town Meeting Hall, the Village Theatre, park facilities, sports fields and tennis courts. These rates are set by the Town Council and are reviewed regularly.

Recreation Program Fees

Fees charged to participants of recreation programs to cover the cost of operating the program. These include fees for youth, cultural, and senior service programs. These rates are set by the Town Council and are reviewed regularly.

Parking and Traffic Fines

Danville uses Contra Costa County as the collection agent for parking and traffic fines. The County retains an administrative fee and remits the balance to Danville.

Other Fines

Include DUI, abandoned vehicle and asset seizure fines. Danville uses Contra Costa County as the collection agent. The County retains an administrative fee and remits the balance to Danville.

Other Service Charges

Fees charged for miscellaneous services such as police services and financial documents. These rates are set by the Town Council and are reviewed regularly.

MISCELLANEOUS REVENUES

Grants

Funds distributed from the federal or state governments for specific purposes, generally on a reimbursement basis. Examples include FEMA (disasters), ISTEAs (roads), and Measure J (transportation).

Interest Income

Income earned on invested cash. Danville is limited in the types of securities which it may invest in, regulated primarily by state law and local policy.

Rental Income

Rent on property other than those used for recreational purposes.

Contributions

Contributions from individuals or businesses, generally for a specific purpose.



ASSESSMENTS DISTRICTS

Lighting and Landscaping Assessment District

An assessment levied on homeowners to be used only for operation, maintenance and improvements to the Town's street lighting and roadside and park landscaping. The assessment varies, depending on where the resident lives, and is collected on the property tax roll. These rates are approved by the property owners and reviewed annually by the Town Council.

The LLAD benefit zones are as follows:

Zone A Landscaping (west side-medium intensity-denser population)

Zone B Landscaping (east side-high intensity-lower population)

Zone C Street Lighting (residents benefiting from street lighting) and

Zone D Parks (all residents)

Stormwater Pollution Control Program Assessment District

An assessment levied on homeowners to be used only for operation, maintenance and improvements of the Town's Stormwater Pollution Control Program. The assessment is collected on the property tax roll. These rates are set by the Town Council and are reviewed annually.

Special Assessment Districts

To enhance development in certain areas of the Town, Special Assessment Bonds were sold and are repaid through special assessments levied against homeowners in those areas. The special assessments are collected on the tax roll and can be used only for the repayment of the special assessment debt. These bonds are not an obligation of the Town. The Town acts only as an agent to facilitate the collection and payment of debt. The Town administers two Special Assessment Districts, including the Tassajara Road Assessment District (TRAD) and the Northeast Roadway Assessment District (NERIAD).

**Appropriation**

An authorization by the Town Council to make expenditures and incur obligations for a specific purpose. An appropriation is usually limited in amount as to the time it may be expended.

Assessed Valuation

A dollar value placed on real estate or other property by Contra Costa County as a basis for levying property taxes.

Assessment Bonds

Debt issued by an Assessment District to finance local infrastructure improvements. Property owners are assessed for the benefit to their properties and make periodic installment payments to pay the debt service on these bonds.

Assessment District

A group of property owners organized to finance the construction of infrastructure such as water, sewer or street improvements, or maintenance of local improvements such as landscaping, community facilities and street lighting. Typically, assessment bonds are sold to finance the capital costs of infrastructure construction projects. Annual assessments on the property owners are used to pay debt service on assessment bonds, or maintenance costs for operating expenditures.

Asset

Resources owned or held by a government, which have monetary value.

Audit

A review of the Town's financial and accounting records and supporting documents by an independent auditing firm to substantiate revenues, expenditures, year-end funds, reserves and cash on hand.

Beginning/Ending Fund Balance

Resources available in a fund from the prior/current year after payment of the prior/current year's expenses. This is not necessarily cash on hand.

Bond

A city may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specified date or dates in the future, together with periodic interest at specified rates.

Bond Refinancing

The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

**Budget**

A financial plan listing an estimate of proposed appropriations or expenses and the proposed means of financing them for a particular time period. The budget is recommended until it has been approved by the Town Council.

Budget Message

A general discussion of the recommended budget as presented in writing by the Town Manager to the Town Council. The message contains an explanation of principal budget items and summaries found in the draft budget relative to the current year adopted budget.

Capital Asset

Assets such as buildings, machinery, furniture and other equipment that are of significant value and that have a useful life of more than one year. Capital assets are also called fixed assets.

Capital Improvement

A permanent addition to the City's assets, including the design, construction or purchase of land, buildings, facilities or major renovations to these.

Capital Improvement Program (CIP)

A financial plan or proposed capital improvement project with single and multiple year capital expenditures. The Capital Program plans for five years and is updated annually.

Capital Outlay

A budget category which budgets all equipment having a unit cost of more than \$5,000 and an estimated useful life of over one year. Capital Outlay is budgeted in the operating budget.

Capital Projects

Physical structural improvements generally with a cost of \$10,000 or more and a useful life of one year or more. Examples include a new park, building modification and water main construction.

Consumer Price Index (CPI)

A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living.

Contingency

A budgetary reserve set aside for emergencies and unforeseen expenditures not otherwise budgeted.

**Contracted Services**

Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include maintenance agreements and professional consulting services.

Debt Service

Payment of the principal and interest on an obligation resulting from the issuance of bonds or notes.

Debt Service Requirements

The amount of money required to pay interest on outstanding debt and required contributions to accumulate monies for future retirement of term bonds.

Deficit

An excess of expenditures or expenses over resources.

Designation

A budgetary reserve set aside for a specific project to be undertaken at a future time.

Employee Benefits

Contributions made by the Town to meet commitments or obligations for employee benefits. Included is the Town's share of costs for the 401(a) Defined Contribution Retirement Plan and medical insurance while employed.

Encumbrances

A legal obligation to pay funds, the expenditure of which has not yet occurred. They cease to be encumbrances when the obligations are paid or otherwise terminated.

Expenditure

The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service or settling a loss.

Financial Plan

Another term for Budget.

Fiscal Policy

A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

**Fiscal Year (FY)**

A twelve-month period of time to which the budget applies. For Danville, it is July 1 through June 30.

Fixed Asset

Assets of significant value and having a useful life of more than one year, such as buildings, machinery, furniture, and other equipment. Fixed assets are also called capital assets.

Full-Time Equivalent Position (FTE)

The number of regular full- and part-time positions employed by the Town, converted to the decimal equivalent of full-time positions based on 1950 hours per year. For example, two half-time employees each working 18.75 hours per week would be equivalent to 1 full-time equivalent position.

Fund

An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created.

Fund Balance

As used in the budget, the amount of financial resources available for use. Generally, this represents the cumulative balance of all the annual operating surpluses and deficits since the fund's inception.

GAAP

Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

GASB

Governmental Accounting Standards Board. A private, non-governmental organization that is the source of generally accepted accounting principles used by State and Local governments.

General Fund

The general operating fund of the Town, used to account for all financial resources except those required to be accounted for in another fund. The major revenue sources for this Fund are property taxes, sales taxes, unrestricted revenues from the State, fines and forfeitures and interest income. Expenditures are made for administration, legislation, public safety, parks and recreation, and other services.

**Grant**

Contribution or gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity or facility.

Interfund Transfers

Monies appropriated from one fund to another. The money is transferred to finance the operations of another fund or to reimburse the fund for expenses and overhead.

Modified Accrual Basis

A basis of accounting in which revenues are recognized in the period in which they become available and measurable and expenditures are recognized at the time a liability is incurred.

Municipal Code

A book that contains Town Council-approved ordinances currently in effect. The Code defines Town policy with respect to areas such as planning, zoning, building, etc.

Objectives

The expected result or achievements of a budget program.

Operating Budget

Annual appropriation of funds for on-going program costs, including salaries and benefits, services and supplies, debt service, and capital outlay.

Operating Expenses

Expenditures for materials, supplies and services which are ordinarily consumed within a fiscal year and which are not included in program inventories.

Operating Reserve

A reserve against the General Fund balance which could be used in the case of a financial emergency. The Town's policy is to reserve 20% of the fiscal year's General Fund direct operating expenses.

Operating Revenues

Funds received as income to pay for ongoing operations. It includes such items as taxes, fees for services, interest income, and operating grant revenues. Operating revenues are used to pay for day-to-day services.

Operating Transfers

Another term for Interfund Transfers.

**Ordinance**

A formal legislative enactment by the Town Council. It is the full force and effect of law within Town boundaries unless pre-empted by a higher form of law. An ordinance has a higher legal standing than a resolution.

Overhead Allocations

A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one program. Examples include the allocation of legal, financial and personnel services.

Pavement Management Program

An ongoing program to repair and resurface Town-maintained streets.

Personnel

A budget category which generally accounts for full-time, part-time and temporary employees, overtime, and all employee benefits such as health insurance and retirement.

Program

A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the government is responsible.

Redevelopment Property Tax Trust Fund (RPTTF)

With the passage of ABx1 26 in FY 2011-12, property tax increment was eliminated and replaced with Redevelopment Property Tax Trust Fund revenues, which will be received by the Successor Agency in amounts that meet approved annual debt obligations. Formerly, 100% of the increase in real estate property taxes (Property Tax Increment) within the Redevelopment Agency was available for renovation of the area pursuant to California Redevelopment Law.

Propositions 4 and 111

Appropriation limits imposed on all governmental agencies as a result of Propositions 4 and 111 create a restriction on the amount of revenue which can be appropriated in any fiscal year. The limit is based on actual appropriations during the 1978-79 fiscal years and is increased each year using the growth of population and inflation. Not all revenues are restricted by the limit, only those which are referred to as “proceeds of taxes”.

Reimbursement

Payment of amount remitted on behalf of another party, department or fund.

Reserve

An account used to record a portion of the fund balance as legally segregated for a specific use.

**Resolution**

A special order of the Town Council which has a lower legal standing than an ordinance.

Revenues

Amount received for taxes, fees, permits, licenses, interest, intergovernmental and other sources during the fiscal year.

Service Level Indicators

Services or products which comprise actual or expected output of a given program. Focus is on results, not measures of workload.

Study Session

A meeting of the Town Council to review the Financial Plan in detail, prior to the budget hearing and final adoption. The Study Session is conducted by the Town Manager and the Finance Director, and the public is invited.



PHOTOGRAPHY CREDITS

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Police Services Management / Page 54 / Couple with adopted cat – courtesy of Contra Costa County Animal Services Department / Volunteer holding dog – courtesy of Contra Costa County Animal Services Department / Cat standing in street – Alex Lopez /

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Introduction

The Capital Improvement Program (CIP) is a capital investment plan that supports the quality of life in Danville by providing for the design, construction and renovation of major capital projects that benefit a broad segment of the community.

The CIP is presented as a revolving five-year program that acts as a guide for identifying current and future fiscal requirements. The current year acts as the Town's annual capital budget.

Projects in the CIP typically include:

- Acquisition of land;
- Construction of new buildings, parks, improvements or facilities including engineering, design, and other pre-construction costs; whose estimated cost exceeds \$15,000;
- Major equipment or furnishings required for new buildings.

Preparation of the CIP is a coordinated process that includes working with Town staff and commissions to compile and prioritize a list of discretionary projects, develop associated cost estimates and identify potential funding sources.

The Town Council reviews and approves the draft five-year CIP following a series of public study sessions and a public hearing. Approval of the CIP includes appropriating funding for the current fiscal year.

A number of criteria and/or considerations are applied in determining the appropriateness of each CIP project, including:

- Consistency with the Town's General Plan, and/or applicable adopted and established Town policies;
- Benefit to the broader public good and positive benefit to cost ratio;
- Potential impact upon Town operating expenditures;
- The need to meet State, Federal or other legal mandates and requirements;
- The need to mitigate an identified health or safety problem;
- Consideration of geographic equity in providing improvements and facilities throughout the Town; and
- The need to balance project design, management, and inspection with available CIP staffing.



Summary Tables

A five-year summary of all projects, funding sources and expenditures is presented within the following tables:

Project Activity	Currently active next-in-line projects
New Projects	New projects - 2015/16
Table A	Summary of Planned Appropriations - 2015/16
Table B	Summary of Recommended General Purpose Revenue Appropriations -2015/16
Table C	Summary of Appropriations by Funding Source - 2015/16 – 2019/20
Table D	Summary of Completed Projects from the prior fiscal year
Table E	Summary of Estimated Fund Activity
Table F	Projects funded prior to 2015/16
Table G	Project Status and Priority - <i>Prioritized ranking</i> (Priority 1 through Priority 5) <i>of all projects included in the CIP</i>
Table H	Project Cost Summary by Park Site
Table I	Project Cost Summary by Building Site
Table J	Project Cost Summary for Downtown Projects
Table K	Projects Contributing to the Pavement Condition Index

Pavement Management Program

The Pavement Management Program includes a listing of all pavement projects completed in the prior year, pavement projects recommended for the current year and a table (Table K) listing other individual CIP projects that contribute to the Pavement Management Program by providing improvements to existing paved streets.

CIP Projects

Potential CIP projects are classified into one of three categories: General Improvements, Parks and Facilities or Transportation.

Each project is presented on a dedicated project page that summarizes:

- Project name and number
- Description, rationale and location
- Estimated cost, funding sources and prior expenditures
- Initiating department
- Project manager
- Project status (“new”, “in progress” or “complete”)
- Changes from prior year



Project costs are escalated (where appropriate) to indicate the impact of inflation on construction costs in future years, based upon a five percent annual rate of inflation (unless more specific information was available). Cost escalation ensures that adequate funding is identified at the time the project is approved.

Project Appropriations reflect funding amounts and sources allocated through formal Town Council action; Project Cost Estimates summarize prior, current and future year expenditures.

Funding Sources

CIP projects are funded and financed through a variety of general purpose (unrestricted) and special purpose (restricted) revenue sources that are set aside, or received by the Town. These include:

General Purpose

The Town Council annually sets aside a portion of the total General Fund revenues received, and transfers these revenues into one of four funds that are used for CIP purposes. These include the:

- **CIP General Purpose** – typically appropriated and expended for any project or improvement with no restrictions;
- **Civic Facilities Fund** – typically appropriated and expended for construction, expansion or improvement of buildings;
- **Park Facilities** – typically appropriated and expended for park or park facility construction, improvement or expansion; and
- **Pavement Management** – appropriated and expended in combination with other special revenue funds received by the Town to maintain and upgrade the condition of the pavement associated with the public streets owned by the Town.

Special Purpose

Special Purpose revenues are restricted to certain uses and are tracked and accounted for in separate funds. These include the:

- **Commercial TIP** - Commercial Transportation Impact Fees that are collected and utilized to finance the installation of new streets, traffic signals, traffic signal interconnect and parking facilities.
- **Southern Contra Costa (SCC)** - Regional transportation impact fees collected and shared by joint agreement between the Town of Danville, City of San Ramon and Contra Costa County.



- **Town-wide Lighting and Landscape Assessment District (LLAD)** – Includes Transfers In, and property owner assessments from Zones A and B (roadside landscaping), Zone C (street lighting), and Zone D (parks and buildings) to be utilized for eligible capital maintenance projects.
- **Measure J Return to Source** - The 18% “return to source” share of the one-half cent sales tax for transportation purposes approved by Contra Costa voters in 1988 (Measure C) and 2004 (Measure J). The Town utilizes these funds for pavement management and other purposes tied directly to transportation. Receipt of these funds is tied to compliance with the Town’s General Plan Growth Management Element.
- **Measure J Strategic Plan** - Another component of the one-half cent sales tax program is the Measure J Strategic Plan. This 20-year plan represents the Contra Costa Transportation Authority’s plan for capital spending on major projects throughout the County.
- **Park Dedication (Quimby Act)** – Also known as Park Land In Lieu fees, are paid by new development, including outside grants and transfers in.
- **Residential TIP** - Residential impact fees collected within the Town (apart from assessment districts or benefit districts) utilized to finance projects that mitigate the additional burden placed on the existing circulation system by new development.
- **Other** - Other sources of funds include donations, funds provided by the CSA R-7A (Contra Costa County), developer fees, NERIAD (North East Roadway Improvement Assessment District), and grants. These funding sources represent a significant portion of CIP funding on a cumulative basis.



Summary Tables



Project Activity

Pr#	Project Name	CIP Funding Estimate*	Obligated as of 5/26/2015	Status	Priority
A-362	DOWNTOWN IMPROVEMENT PROJECT	\$488,820	\$167,493	Under Const.	2
A-482	STREET LIGHT MAINTENANCE	\$574,036	\$199,689	Under Const. Maintenance	3/4 Ongoing
A-492	CENTRAL IRRIGATION SYSTEM CAPITAL MAINTENANCE	\$770,750	\$669,542	Under Const.	1/2
A-533	TOWN-WIDE LANDSCAPE REPLACEMENT	\$247,049	\$93,448	Under Const. Maintenance	1 Ongoing
A-540	TOWN FACILITY SECURITY MONITORING SYSTEM	\$80,000	\$20,517	Under Const.	2
A-579	TOWN-WIDE ROADWAY DAMAGE REPAIR	\$105,000	\$14,477	Under Const. Maintenance	3/4 Ongoing
B-101	PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE	\$1,521,446	\$1,208,306	Under Const. Maintenance	2 Ongoing
B-120	TOWN-WIDE TRAILS	\$828,832	\$626,519	Under Const. In Plan/Design Ma	2/3 Ongoing
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE	\$315,443	\$67,408	Under Const. Maintenance	2 Ongoing
B-280	SPORTS FIELD RENOVATION	\$1,081,458	\$890,187	Under Const. Maintenance	2 Ongoing
B-415	CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS	\$556,016	\$297,870	Under Const. Maintenance	2 Ongoing
B-450	PARK SYSTEM SIGNAGE	\$213,000	\$213,000	Under Const.	2
B-515	SECURITY ACCESS CONTROL FOR TOWN BUILDINGS	\$247,500	\$11,016	Under Const. In Plan/Design Ma	4
B-553	VILLAGE THEATRE CAPITAL MAINTENANCE	\$158,813	\$61,077	Under Const. Maintenance	2/3 Ongoing
C-017	TOWN-WIDE SIDEWALK REPAIRS	\$623,328	\$307,783	Under Const. Maintenance	3 Ongoing
C-319	HARTZ AVENUE BEAUTIFICATION - LINDA MESA TO RAILROAD	\$5,722,211	\$5,636,485	Under Const.	1
C-391	HARTZ AVENUE BEAUTIFICATION - LINDA MESA TO SOUTH OF DIABLO RD	\$277,178	\$274,798	Under Const.	1
C-405	RAILROAD AVENUE IMPROVEMENTS PROSPECT TO SCHOOL	\$2,289,310	\$2,227,925	Under Const.	1
C-527	SAN RAMON VALLEY BLVD. & IRON HORSE TRAIL SIGNAL ENHANCEMENT	\$28,500	\$10,000	Under Const. On Hold	2/3
C-545	TRAFFIC SIGNAL CONTROLLER UPGRADE	\$633,321	\$348,835	Under Const.	2/3
C-552	INTERNALLY ILLUMINATED STREET NAME SIGN LED RETROFIT	\$154,720	\$88,724	Under Const. Maintenance	3/4 Ongoing
C-566	TOWN-WIDE BICYCLE PARKING PROJECT	\$37,000	\$26,854	Under Const.	4
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES	\$103,084	\$82,893	Under Const.	2
C-586	SAN RAMON VALLEY BOULEVARD WIDENING	\$639,898	\$500,152	Under Const.	1/2

*CIP Funding Estimate includes prior year appropriations plus current year appropriations, and for multiphased or on-going projects, it includes future year proposed appropriations.

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Summary Tables



New Projects

Pr#	Project Name	Proposed Appropriations						Total	Priority
		2015/16	2016/17	2017/18	2018/19	2019/20			
B-597	VILLAGE THEATRE PARKING LOT IMPROVEMENTS-----	\$198,700	\$0	\$0	\$0	\$0	\$198,700	2/3	
C-578	SAN RAMON VALLEY BOULEVARD LANE ADDITIONS-----	\$45,000	\$0	\$0	\$0	\$0	\$45,000	1/2	
C-592	ROSE STREET PARKING FACILITY-----	\$470,000	\$4,700,000	\$0	\$0	\$0	\$5,170,000	1	
C-593	FRONT STREET CREEK BANK STABILIZATION-----	\$677,400	\$0	\$0	\$0	\$0	\$677,400	1/2	
C-594	STUDENT PARKING AT SAN RAMON VALLEY HIGH SCHOOL-----	\$0	\$0	\$0	\$0	\$0	\$0	1	
C-595	PAVEMENT MANAGEMENT PROGRAM-----	\$3,000,000	\$1,900,000	\$1,900,000	\$1,900,000	\$1,900,000	10,600,000	1	
C-596	SAN RAMON VALLEY CREEK FOOTBRIDGE AT DANVILLE GREEN-----	\$0	\$404,250	\$0	\$0	\$0	\$404,250	2	
TOTALS		\$4,391,100	\$7,004,250	\$1,900,000	\$1,900,000	\$1,900,000	\$21,180,350		

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Summary Tables



Table A - Summary of Planned Appropriations

Pr#	Project Name	2015/16 Planned Appropriations	Priority
A-064	LOCAL GENERAL IMPROVEMENTS - DISABLED ACCESS	\$50,000 Residential TIP	1/2 Ongoing
A-482	STREET LIGHT MAINTENANCE	\$20,000 LLAD Zone C	3/4 Ongoing
A-492	CENTRAL IRRIGATION SYSTEM CAPITAL MAINTENANCE	\$25,000 CIP Gen Purpose Rev	1/2
A-558	PARKING LOT MAINTENANCE	\$20,000 Measure J Rtrn to Src	2 Ongoing
A-579	TOWN-WIDE ROADWAY DAMAGE REPAIR	\$15,000 CIP Gen Purpose Rev	3/4 Ongoing
B-101	PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE	\$44,000 LLAD Zone D, Park Dedication Impact, Park Facilities	2 Ongoing
B-120	TOWN-WIDE TRAILS	\$50,000 Park Dedication Impact	2/3 Ongoing
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE	\$24,000 CIP Gen Purpose Rev	2 Ongoing
B-280	SPORTS FIELD RENOVATION	\$25,000 Park Dedication Impact	2 Ongoing
B-328	TOWN OFFICES CAPITAL MAINTENANCE	\$24,000 Civic Facilities Fund	2 Ongoing
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE	\$28,000 CIP Gen Purpose Rev, R-7A	2 Ongoing
B-415	CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS	\$30,000 Civic Facilities Fund	2 Ongoing
B-420	FRONT STREET CREEKSIDE TRAIL	\$100,000 Park Facilities	5
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS	\$10,000 CIP Gen Purpose Rev	2/3 Ongoing
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE	\$189,000 Asset Replcmnt Library	2 Ongoing
B-493	SYNTHETIC TURF REPLACEMENT	\$121,891 Park Dedication Impact, TRAD	2 Ongoing
B-494	OSAGE STATION PARK CAPITAL MAINTENANCE	\$12,500 Park Facilities	2/3 Ongoing
B-495	SYCAMORE VALLEY PARK CAPITAL MAINTENANCE	\$22,000 LLAD Zone D, Park Facilities	2 Ongoing
B-544	OAK HILL PARK CAPITAL MAINTENANCE	\$50,000 Park Facilities	2/3 Ongoing
B-553	VILLAGE THEATRE CAPITAL MAINTENANCE	\$10,000 LLAD Zone D, Civic Facilities Fund	2/3 Ongoing
B-556	DANVILLE SOUTH PARK CAPITAL MAINTENANCE	\$26,000 LLAD Zone D, CIP Gen Purpose Rev	2/3 Ongoing
B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE	\$15,194 LLAD Zone D, Park Facilities	2 Ongoing
B-560	DIABLO VISTA PARK CAPITAL MAINTENANCE	\$15,000 Park Facilities	2/3 Ongoing
B-582	VETERANS MEMORIAL HALL CAPITAL MAINTENANCE	\$12,000 Civic Facilities Fund	3/4 Ongoing
B-591	BOCCE BALL COURT EXPANSION AT SYCAMORE VALLEY PARK	\$601,118 Park Facilities, County Park Dedication, SVAD	1/2
B-597	VILLAGE THEATRE PARKING LOT IMPROVEMENTS	\$198,700 CIP Gen Purpose Rev	2/3
C-017	TOWN-WIDE SIDEWALK REPAIRS	\$31,000 Commercial TIP, Residential TIP	3 Ongoing
C-418	TRAFFIC SIGNAL AND STREET LIGHT MAINTENANCE PROGRAM	\$20,000 LLAD Zone C	2 Ongoing
C-578	SAN RAMON VALLEY BOULEVARD LANE ADDITIONS	\$45,000 CIP Gen Purpose Rev	1/2
C-592	ROSE STREET PARKING FACILITY	\$470,000 CIP Gen Purpose Rev	1
C-593	FRONT STREET CREEK BANK STABILIZATION	\$677,400 CIP Gen Purpose Rev	1/2
C-595	PAVEMENT MANAGEMENT PROGRAM	\$3,000,000 Measure J Rtrn to Src, CIP Gen Purpose Rev	1
TOTAL		\$5,961,803	

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Table B - Summary of Recommended General Purpose Revenue Appropriations

Pr#	Project Name	Proposed Appropriations					Proposed Future Appropriations			TOTAL
		2015/16	2016/17	2017/18	2018/19	2019/20	2017/18	2018/19	2019/20	
A-492	CENTRAL IRRIGATION SYSTEM CAPITAL MAINTENANCE-----	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
A-561	I-680 INTERCHANGE LANDSCAPING AT SYCAMORE AND DIABLO ROADS-----	\$0	\$360,000	\$215,800	\$0	\$0	\$0	\$0	\$0	\$575,800
A-579	TOWN-WIDE ROADWAY DAMAGE REPAIR-----	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$75,000
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE-----	\$24,000	\$29,000	\$29,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$142,000
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE-----	\$14,000	\$75,000	\$12,500	\$12,500	\$0	\$0	\$0	\$0	\$114,000
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS-----	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
B-556	DANVILLE SOUTH PARK CAPITAL MAINTENANCE-----	\$26,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$100,000	\$100,000	\$144,000
B-597	VILLAGE THEATRE PARKING LOT IMPROVEMENTS-----	\$198,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$198,700
C-418	TRAFFIC SIGNAL AND STREET LIGHT MAINTENANCE PROGRAM-----	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000	\$20,000	\$20,000
C-578	SAN RAMON VALLEY BOULEVARD LANE ADDITIONS-----	\$45,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$45,000
C-592	ROSE STREET PARKING FACILITY-----	\$470,000	\$4,700,000	\$0	\$0	\$0	\$0	\$0	\$0	\$5,170,000
C-593	FRONT STREET CREEK BANK STABILIZATION-----	\$677,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$677,400
C-595	PAVEMENT MANAGEMENT PROGRAM-----	\$2,600,000	\$1,300,000	\$1,300,000	\$1,300,000	\$1,300,000	\$1,300,000	\$1,300,000	\$1,300,000	\$7,800,000
TOTALS		\$4,105,100	\$6,495,000	\$1,588,300	\$1,373,500	\$1,475,000	\$1,475,000	\$1,475,000	\$1,475,000	\$15,036,900

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Table C - Summary of Appropriations by Funding Source

Funding Sources	Prior Years	Proposed Appropriations							Total
		2015/16	2016/17	2017/18	2018/19	2019/20	2019/20		
Asset Replcmnt Library	\$395,478	\$189,000	\$25,000	\$25,000	\$30,000	\$30,000	\$30,000	\$30,000	\$299,000
CIP Gen Purpose Rev	\$34,585,528	\$4,105,100	\$6,495,000	\$1,588,300	\$1,373,500	\$1,475,000	\$1,475,000	\$1,475,000	\$15,036,900
Civic Facilities Fund	\$19,551,059	\$76,000	\$87,000	\$85,000	\$85,000	\$88,000	\$88,000	\$88,000	\$421,000
Commercial TIP	\$1,559,192	\$17,000	\$17,000	\$7,000	\$7,000	\$0	\$0	\$0	\$48,000
County Park Dedication	\$0	\$33,950	\$0	\$0	\$0	\$0	\$0	\$0	\$33,950
Developer Contribution	\$1,770,295	\$0	\$202,000	\$0	\$0	\$0	\$0	\$0	\$202,000
LLAD Zone C	\$607,104	\$40,000	\$40,000	\$40,000	\$40,000	\$20,000	\$20,000	\$20,000	\$180,000
Measure J Rtrn to Src	\$8,217,517	\$420,000	\$620,000	\$620,000	\$620,000	\$620,000	\$620,000	\$620,000	\$2,900,000
Park Dedication Impact	\$5,113,343	\$166,500	\$108,000	\$64,000	\$64,000	\$25,000	\$25,000	\$25,000	\$428,500
Park Facilities	\$9,281,845	\$762,103	\$520,944	\$1,949,500	\$328,500	\$328,500	\$328,500	\$328,500	\$3,889,547
R-7A	\$1,069,176	\$14,000	\$75,000	\$12,500	\$12,500	\$0	\$0	\$0	\$114,000
Residential TIP	\$1,784,631	\$64,000	\$64,000	\$73,000	\$82,000	\$50,000	\$50,000	\$50,000	\$333,000
SVAD	\$0	\$39,759	\$0	\$0	\$0	\$0	\$0	\$0	\$39,759
TRAD	\$0	\$34,391	\$0	\$0	\$0	\$0	\$0	\$0	\$34,391
TOTALS		\$5,961,803	\$8,253,944	\$4,464,300	\$2,643,500	\$2,636,500	\$2,636,500	\$23,960,047	

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Table D - Summary of Completed Projects from the Prior Fiscal Year

Pr#	Project Name	Budgeted	Expended
A-241	CROW CANYON ROAD SOUND WALLS	\$1,134,825	\$1,126,373
A-266	TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE	\$221,800	\$209,549
C-570	PAVEMENT MANAGEMENT PROGRAM	\$2,000,000	\$1,896,791
C-577	PAVEMENT MANAGEMENT PROGRAM	\$6,000,000	\$3,073,272
C-587	SAN RAMON VALLEY BOULEVARD GAP CLOSURE SOUND WALL	\$7,420,000	\$7,120,000
C-589	LAWRENCE ROAD TRAFFIC SAFETY IMPROVEMENTS	\$75,000	\$67,933
TOTALS		\$16,851,625	\$13,493,917

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Table E - Summary of Estimated CIP Fund Activity

CIP Funding Sources	Estimated Available June 30, 2015	2015/16 Budgeted	2015/16 Recommended Project Appropriation from CIP	2015/16 Estimated Year-end Available
General Purpose				
Asset Replcmnt Library	\$923,045	\$0	\$189,000	\$734,045
CIP Gen Purpose Rev	\$14,168,134	\$2,960,702	\$4,105,100	\$13,023,736
Civic Facilities Fund	\$770,470	\$0	\$76,000	\$694,470
Park Facilities	\$2,603,129	\$0	\$762,103	\$1,841,026
Special Purpose				
LLAD Zone A	\$0	\$0	\$0	\$0
LLAD Zone B	\$25,000	\$0	\$0	\$25,000
LLAD Zone C	\$80,388	\$0	\$40,000	\$40,388
LLAD Zone D	\$0	\$0	\$0	\$0
Measure J Rtrn to Src	\$569,341	\$518,773	\$420,000	\$668,114
Park Dedication Impact	\$664,679	\$0	\$166,500	\$498,179
Mitigation Fees				
Commercial TIP	\$26,327	\$0	\$17,000	\$9,327
Residential TIP	\$138,320	\$0	\$64,000	\$74,320
SCC Regional	\$410,147	\$0	\$0	\$410,147
SCC Sub-Regional	\$610,827	\$0	\$0	\$610,827
TOTALS	\$20,989,807	\$3,479,475	\$5,839,703	\$18,629,579

Note: The Estimated Year-end Available amount does not include commitments or appropriations proposed for future years. Future commitments are shown below:

CIP Funding Sources	2016/17	2017/18	2018/19	2019/20	Total
Proposed Commitments in 2016/17 through 2019/20					
General Purpose					
Asset Replcmnt Library	\$25,000	\$25,000	\$30,000	\$30,000	\$110,000
CIP Gen Purpose Rev	\$6,495,000	\$1,588,300	\$1,373,500	\$1,475,000	\$10,931,800
Civic Facilities Fund	\$87,000	\$85,000	\$85,000	\$88,000	\$345,000
Park Facilities	\$520,944	\$1,949,500	\$328,500	\$328,500	\$3,127,444
Special Purpose					
LLAD Zone A	\$0	\$0	\$0	\$0	\$0
LLAD Zone B	\$0	\$0	\$0	\$0	\$0
LLAD Zone C	\$40,000	\$40,000	\$40,000	\$20,000	\$140,000
LLAD Zone D	\$0	\$0	\$0	\$0	\$0
Measure J Rtrn to Src	\$620,000	\$620,000	\$620,000	\$620,000	\$2,480,000
Park Dedication Impact	\$108,000	\$64,000	\$65,000	\$25,000	\$262,000
Mitigation Fees					
Commercial TIP	\$17,000	\$7,000	\$7,000	\$0	\$31,000
Residential TIP	\$64,000	\$73,000	\$82,000	\$50,000	\$269,000
SCC Regional	\$0	\$0	\$0	\$0	\$0
SCC Sub-Regional	\$0	\$0	\$0	\$0	\$0

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Summary Tables



Table F - Projects Funded Prior to 2015/16

Pr#	Project Name	Prior Appropriations	Prior Expenditures	Unexpended Appropriations	Project Priority	Project Status	Project Estimated Start
A-443	DIABLO ROAD (EAST) DRAINAGE IMPROVEMENTS	\$143,275	\$0	\$143,275	5	Adopted	May 2017
A-530	HAP MAGEE RANCH PARK SLIDE MITIGATION	\$150,000	\$0	\$150,000	3/4	Adopted	Jan 2017
B-550	MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA	\$145,000	\$0	\$145,000	3/4	Adopted	Apr 2017
B-574	BRET HARTE PARK PEDESTRIAN IMPROVEMENTS	\$207,275	\$0	\$207,275	2/3	Adopted	Apr 2016
B-591	BOCCE BALL COURT EXPANSION AT SYCAMORE VALLEY PARK	\$100,000	\$98,509	\$1,491	1/2	In Design	Sep 2015
C-055	DIABLO ROAD TRAIL FROM ALAMEDA DIABLO TO TANK ACCESS ROAD	\$283,768	\$0	\$283,768	2	Adopted	Jan 2017
C-057	BLACKHAWK RD./HIDDEN OAK DR./MAGEE RANCH RD. TRAFFIC SIGNAL	\$193,370	\$0	\$193,370	5	Adopted	Jan 2017
C-392	BRIDGE MAINTENANCE	\$474,244	\$105,098	\$369,146	3	In Design	Apr 2016
C-521	WEST EL PINTADO SIDEWALK IMPROVEMENT	\$485,397	\$0	\$485,397	3	Adopted	Aug 2015
C-584	DANVILLE VARIOUS STREETS AND ROADS PRESERVATION	\$1,103,955	\$177,597	\$926,358	1/2	In Design	Aug 2015
C-588	BATTERY BACKUP REPLACEMENT FOR TRAFFIC SIGNALS	\$22,000	\$1,717	\$20,284	3	In Design	Sep 2015
C-593	FRONT STREET CREEK BANK STABILIZATION	\$75,000	\$0	\$75,000	1/2	New	May 2017
TOTALS		\$3,383,284	\$382,920	\$3,000,364			

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Table G - Project Status and Priority

Pr#	Project Name	CIP Funding Estimate*	Spent as of 5/26/2015	Remainder	Status	Grant Priority	Prior Priority
C-319	HARTZ AVENUE BEAUTIFICATION - LINDA MESA TO RAILROAD	\$5,722,211	\$5,636,485	\$85,726	Under Const.	Yes 1	1
C-391	HARTZ AVENUE BEAUTIFICATION - LINDA MESA TO SOUTH OF DIABLO RD	\$277,178	\$274,798	\$2,380	Under Const.	No 1	1
C-592	ROSE STREET PARKING FACILITY	\$7,980,000	\$2,730,376	\$5,249,624	Not Started	No 1	1
C-508	CAMINO TASSAJARA/CROW CANYON SAFETEA-LU IMPROVEMENTS	\$6,795,248	\$4,808,536	\$1,986,712	In Plan/Design	Yes 1	1
C-405	RAILROAD AVENUE IMPROVEMENTS PROSPECT TO SCHOOL	\$2,289,310	\$2,227,925	\$61,385	Under Const.	Yes 1	2
A-533	TOWN-WIDE LANDSCAPE REPLACEMENT	\$247,049	\$93,448	\$153,601	Under Const.	No 1	Ongoing 3
C-595	PAVEMENT MANAGEMENT PROGRAM	\$10,600,000	\$0	\$10,600,000	Not Started	No 1	1
C-594	STUDENT PARKING AT SAN RAMON VALLEY HIGH SCHOOL	\$1,200,000	\$0	\$1,200,000	Not Started	No 1	1
B-591	BOCCE BALL COURT EXPANSION AT SYCAMORE VALLEY PARK	\$1,308,709	\$98,509	\$1,210,200	In Plan/Design	No 1/2	2/3
C-586	SAN RAMON VALLEY BOULEVARD WIDENING	\$639,898	\$500,152	\$139,746	Under Const.	No 1/2	1/2
C-593	FRONT STREET CREEK BANK STABILIZATION	\$752,400	\$0	\$752,400	In Plan/Design	No 1/2	1/2
A-492	CENTRAL IRRIGATION SYSTEM CAPITAL MAINTENANCE	\$770,750	\$669,542	\$101,208	Under Const.	No 1/2	1/2
C-584	DANVILLE VARIOUS STREETS AND ROADS PRESERVATION	\$1,116,763	\$177,597	\$939,166	In Plan/Design	Yes 1/2	1/2
A-064	LOCAL GENERAL IMPROVEMENTS - DISABLED ACCESS	\$1,225,455	\$765,750	\$459,705	Maintenance	No 1/2	Ongoing 1/2
C-578	SAN RAMON VALLEY BOULEVARD LANE ADDITIONS	\$45,000	\$0	\$45,000	Not Started	No 1/2	1/2
B-450	PARK SYSTEM SIGNAGE	\$213,000	\$213,000	\$0	Under Const.	No 2	3
A-362	DOWNTOWN IMPROVEMENT PROJECT	\$488,820	\$167,493	\$321,327	Under Const.	No 2	2
A-540	TOWN FACILITY SECURITY MONITORING SYSTEM	\$80,000	\$20,517	\$59,483	Under Const.	No 2	2
A-558	PARKING LOT MAINTENANCE	\$229,304	\$9,635	\$219,669	Maintenance	No 2	Ongoing 2
B-495	SYCAMORE VALLEY PARK CAPITAL MAINTENANCE	\$461,490	\$166,048	\$295,442	Maintenance	No 2	Ongoing 2
B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE	\$256,170	\$13,960	\$242,210	Maintenance	No 2	Ongoing 2
B-490	OSAGE STATION PARK IMPROVEMENTS	\$5,368,750	\$303,654	\$5,065,096	In Plan/Design	No 2	3
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES	\$103,084	\$82,893	\$20,191	Under Const.	No 2	2
C-055	DIABLO ROAD TRAIL FROM ALAMEDA DIABLO TO TANK ACCESS ROAD	\$283,768	\$0	\$283,768	Not Started	No 2	5
C-418	TRAFFIC SIGNAL AND STREET LIGHT MAINTENANCE PROGRAM	\$987,018	\$580,846	\$406,172	Maintenance	Yes 2	Ongoing 2
C-305	TRAFFIC MANAGEMENT PROGRAM	\$653,807	\$529,057	\$124,750	Maintenance	No 2	Ongoing 2
B-493	SYNTHETIC TURF REPLACEMENT	\$6,219,093	\$1,370,902	\$4,848,191	Maintenance	No 2	Ongoing 2
B-415	CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS	\$556,016	\$297,870	\$258,146	Under Const.	No 2	Ongoing 2
B-328	TOWN OFFICES CAPITAL MAINTENANCE	\$581,574	\$196,079	\$385,495	Prep. for Const.	No 2	Ongoing 2
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE	\$605,366	\$294,020	\$311,346	Maintenance	No 2	Ongoing 2
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE	\$694,478	\$297,018	\$397,460	Maintenance	No 2	Ongoing 2
B-101	PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE	\$1,521,446	\$1,208,306	\$313,140	Under Const.	No 2	Ongoing 2
C-596	SAN RAMON VALLEY CREEK FOOTBRIDGE AT DANVILLE GREEN	\$404,250	\$0	\$404,250	Not Started	No 2	2

*CIP Funding Estimate includes prior year appropriations plus current year appropriations, and for multiphased or on-going projects, it includes future year proposed appropriations.

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Summary Tables



Pr#	Project Name	CIP Funding Estimate* 5/26/2015	Spent as of Remainder	Status	Grant Priority	Prior Priority
A-330	TOWN-WIDE STORM DRAIN SYSTEM MANAGEMENT	\$1,105,630	\$662,584	Maintenance	No	2 Ongoing
A-561	I-680 INTERCHANGE LANDSCAPING AT SYCAMORE AND DIABLO ROADS	\$575,800	\$0	On Hold	No	2
B-280	SPORTS FIELD RENOVATION	\$1,081,458	\$890,187	Under Const.	No	2 Ongoing
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE	\$315,443	\$67,408	Under Const.	No	2 Ongoing
A-513	CAMINO TASSAJARA PKWY/SYCAMORE VALLEY RD SOUND WALL MAINT.	\$334,205	\$174,661	In Plan/Design	No	2/3 Ongoing
B-120	TOWN-WIDE TRAILS	\$828,832	\$626,519	Under Const.	Ma	Yes 2/3 Ongoing
A-514	PUBLIC PLACES FOR ART	\$60,000	\$48,391	In Plan/Design	No	2/3 Ongoing
B-560	DIABLO VISTA PARK CAPITAL MAINTENANCE	\$177,283	\$39,693	Maintenance	No	2/3 Ongoing
B-544	OAK HILL PARK CAPITAL MAINTENANCE	\$308,629	\$66,164	Maintenance	No	2/3 Ongoing
B-556	DANVILLE SOUTH PARK CAPITAL MAINTENANCE	\$277,600	\$113,507	Maintenance	No	2/3 Ongoing
B-597	VILLAGE THEATRE PARKING LOT IMPROVEMENTS	\$198,700	\$0	Not Started	No	2/3
B-574	BRET HARTE PARK PEDESTRIAN IMPROVEMENTS	\$207,275	\$0	Not Started	Yes	2/3
B-494	OSAGE STATION PARK CAPITAL MAINTENANCE	\$338,304	\$92,804	Maintenance	No	2/3 Ongoing
B-553	VILLAGE THEATRE CAPITAL MAINTENANCE	\$158,813	\$61,077	Under Const.	No	2/3 Ongoing
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS	\$152,139	\$40,365	Maintenance	No	2/3 Ongoing
C-527	SAN RAMON VALLEY BLVD. & IRON HORSE TRAIL SIGNAL ENHANCEMENT	\$28,500	\$10,000	Under Const.	No	2/3
C-545	TRAFFIC SIGNAL CONTROLLER UPGRADE	\$633,321	\$348,835	Under Const.	Yes	2/3
C-392	BRIDGE MAINTENANCE	\$556,989	\$105,098	In Plan/Design	No	3
C-521	WEST EL PINTADO SIDEWALK IMPROVEMENT	\$485,397	\$0	Not Started	No	3
C-588	BATTERY BACKUP REPLACEMENT FOR TRAFFIC SIGNALS	\$22,000	\$1,717	In Plan/Design	No	3
C-017	TOWN-WIDE SIDEWALK REPAIRS	\$623,328	\$307,783	Under Const.	No	3 Ongoing
C-562	TRAFFIC SIGNAL INTERCONNECT SYSTEM	\$129,304	\$65,420	Maintenance	No	3 Ongoing
A-482	STREET LIGHT MAINTENANCE	\$574,036	\$199,689	Under Const.	No	3/4 Ongoing
C-552	INTERNALLY ILLUMINATED STREET NAME SIGN LED RETROFIT	\$154,720	\$88,724	Under Const.	No	3/4 Ongoing
A-530	HAP MAGEE RANCH PARK SLIDE MITIGATION	\$150,000	\$0	Not Started On Hold	No	3/4
A-579	TOWN-WIDE ROADWAY DAMAGE REPAIR	\$105,000	\$14,477	Under Const.	No	3/4 Ongoing
B-582	VETERANS MEMORIAL HALL CAPITAL MAINTENANCE	\$83,500	\$10,226	Maintenance	No	3/4 Ongoing
B-550	MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA	\$145,000	\$0	Not Started On Hold	No	3/4
C-566	TOWN-WIDE BICYCLE PARKING PROJECT	\$37,000	\$26,854	Under Const.	Yes	4
B-515	SECURITY ACCESS CONTROL FOR TOWN BUILDINGS	\$247,500	\$11,016	Under Const.	Ma	No 4
A-443	DIABLO ROAD (EAST) DRAINAGE IMPROVEMENTS	\$143,275	\$0	Not Started	No	5
C-057	BLACKHAWK RD./HIDDEN OAK DR./MAGEE RANCH RD. TRAFFIC SIGNAL	\$193,370	\$0	Not Started	No	5
B-420	FRONT STREET CREEKSIDE TRAIL	\$1,686,000	\$0	Not Started On Hold	No	5
B-489	BOCCE COURT SHADE STRUCTURES AND GROUP PICNIC AREA	\$351,360	\$296,551	Complete 2008	No	1
B-449	SYCAMORE VALLEY AND DIABLO VISTA PARKS PLAY AREA RENOVATION	\$1,100,543	\$843,234	Complete 2008	No	1

*CIP Funding Estimate includes prior year appropriations plus current year appropriations, and for multiphased or on-going projects, it includes future year proposed appropriations.

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Summary Tables



Pr#	Project Name	CIP Funding Estimate*	Spent as of 5/26/2015	Remainder	Status	Grant Priority	Prior Priority
B-451	HAP MAGEE PARKING AND STAGING AREA	\$800,000	\$700,441	\$99,559	Complete 2008	Yes 1	1
C-518	FRONT STREET PEDESTRIAN IMPROVEMENTS	\$88,000	\$85,120	\$2,880	Complete 2008	No 1	1
B-428	VISTA GRANDE SCHOOL/PARK PLAYFIELD RENOVATION	\$834,150	\$627,700	\$206,450	Complete 2008	Yes 1/2	1/2
C-455	BATTERY BACK-UP SYSTEMS FOR TRAFFIC SIGNALS	\$355,250	\$239,177	\$116,073	Complete 2008	No 1/2	1/2
C-483	INSTALLATION OF AUDIBLE PEDESTRIAN SIGNALS AT FIVE INTERSECTIONS	\$66,000	\$46,483	\$19,517	Complete 2008	No 1/2	1/2
B-276	HAP MAGEE RANCH PARK PLANNING - PHASE 2	\$35,000	\$9,551	\$25,449	Complete 2008	No 2	2
B-496	DIABLO VISTA MIDDLE SCHOOL GYMNASIUM AND TEEN CENTER	\$800,000	\$774,191	\$25,809	Complete 2008	No 2/3	2/3
A-464	EL CERRO BOULEVARD MEDIAN RENOVATION	\$246,580	\$164,884	\$81,696	Complete 2008	No 2/3	2/3
C-503	PAVEMENT MANAGEMENT PROGRAM	\$4,200,000	\$4,202,878	(\$2,878)	Complete 2009	No 1	1
A-271	PARKING LOT MAINTENANCE AT EAST BAY FELLOWSHIP CHURCH	\$1,284,553	\$1,274,083	\$10,470	Complete 2009	No 1/2	1/2
C-486	SYCAMORE VALLEY ROAD IMPROVEMENTS EAST OF CAMINO RAMON	\$752,122	\$442,059	\$310,063	Complete 2009	No 1/2	1/2
B-543	MONTE VISTA COMMUNITY POOL SHADE STRUCTURE	\$74,000	\$76,758	(\$2,758)	Complete 2009	No 3/4	3/4
C-517	IRON HORSE TRAIL CORRIDOR CONCEPT PLAN	\$66,000	\$33,000	\$33,000	Complete 2009	Yes 5	5
B-286	VILLAGE THEATRE RENOVATIONS AND IMPROVEMENTS	\$1,597,160	\$1,593,288	\$3,872	Complete 2010	No 1	1
C-511	DIABLO AND GREEN VALLEY ROAD IMPROVEMENTS (ARRA)	\$1,008,063	\$1,008,063	\$0	Complete 2010	Yes 1	1
C-365	GREEN VALLEY ROAD STREET REPAIR	\$20,202	\$0	\$20,202	Complete 2010	Yes 1	1
A-462	CLYDESDALE DRIVE MEDIAN IMPROVEMENTS	\$23,100	\$15,128	\$7,972	Complete 2010	No 1/2	1/2
B-520	HAP MAGEE RANCH PARK GROUP PICNIC AREA SHADE STRUCTURE	\$165,000	\$127,567	\$37,433	Complete 2010	No 2	2
B-423	VILLAGE THEATRE SECURITY IMPROVEMENT	\$98,500	\$97,610	\$890	Complete 2010	No 2	2
A-316	DOWNTOWN DIRECTIONAL SIGNAGE	\$13,700	\$13,700	\$0	Complete 2010	No 2/3	3/4
B-507	RAILROAD PLAZA	\$250,464	\$241,892	\$8,572	Complete 2010	No 3	3
B-512	WOODBINE BRIDGE REPLACEMENT AND PEDESTRIAN WALKWAY	\$505,965	\$354,484	\$151,481	Complete 2010	Yes 3/4	3/4
B-471	SPORTS FIELD LIGHTING UPGRADE	\$45,000	\$36,396	\$8,604	Complete 2010	No 4	4
C-046	TOWN-WIDE TRAFFIC SIGNAL INTERCONNECT	\$690,584	\$524,489	\$166,095	Complete 2010	No 4	4
C-457	DIABLO ROAD BRIDGE SLOPE REPAIR	\$657,419	\$657,419	\$0	Complete 2011	No 1	2/3
C-430	WEST EL PINTADO SIDEWALK STRUCTURAL REPAIR	\$732,284	\$615,980	\$116,304	Complete 2011	No 1	2/3
B-510	VETERANS MEMORIAL BUILDING	\$8,428,654	\$8,419,779	\$8,875	Complete 2011	No 1	1
C-487	SYCAMORE VALLEY ROAD AND I-680 ON-RAMP IMPROVEMENTS	\$1,095,321	\$601,183	\$494,138	Complete 2011	No 1	1/2
C-239	MAJOR ARTERIAL OVERLAYS	\$301,405	\$275,309	\$26,096	Complete 2011	No 1	1
C-546	HARTZ AND PROSPECT AVENUES INTERSECTION IMPROVEMENTS	\$127,720	\$128,720	(\$1,000)	Complete 2011	No 1	1
B-466	OSAGE PARKING LOTS PAVEMENT REPAIR AND EXPANSION	\$603,282	\$507,510	\$95,772	Complete 2011	No 1/2	1/2
B-565	SWIMMING POOL AT SAN RAMON VALLEY HIGH SCHOOL	\$500,000	\$500,000	\$0	Complete 2011	No 1/2	1/2
B-548	OAK HILL PARK COMMUNITY CENTER DOORS	\$204,000	\$171,301	\$32,699	Complete 2011	No 1/2	1/2
C-547	PAVEMENT MANAGEMENT PROGRAM	\$4,000,000	\$4,064,296	(\$64,296)	Complete 2011	No 1/2	1/2

*CIP Funding Estimate includes prior year appropriations plus current year appropriations, and for multiphased or on-going projects, it includes future year proposed appropriations.

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Summary Tables



Pr#	Project Name	CIP Funding Spent as of			Remainder	Status	Grant Priority		Prior Priority	
		Estimate**	5/26/2015	5/26/2015			No	3	No	3
C-554	TASSAJARA RANCH RD AND ZENITH RIDGE STREET LIGHT IMPROVEMENT-	\$50,000	\$0	\$50,000	Complete 2011	No	3	No	3	
C-240	TASSAJARA RANCH DRIVE MEDIAN AND BICYCLE LANES-----	\$850,546	\$823,725	\$26,821	Complete 2012	No	1	No	4	
A-563	DOWNTOWN TRASH RECEPTACLE REPLACEMENT-----	\$207,788	\$205,519	\$2,269	Complete 2012	Yes	1	Yes	2	
A-549	HIGHWAY ADVISORY RADIO (HAR) SYSTEM-----	\$120,000	\$111,582	\$8,418	Complete 2012	No	2	No	2/3	
A-531	SOLAR PHOTOVOLTAIC SYSTEM-----	\$1,339,579	\$1,246,118	\$93,461	Complete 2013	No	1	No	1/2	
B-539	TOWN MEETING HALL AUDIO AND VISUAL PROJECTION SYSTEM-----	\$266,043	\$266,043	\$0	Complete 2013	No	1/2	No	3/4	
A-458	SAN RAMON CREEK REALIGNMENT AT EL CAPITAN BRIDGE-----	\$607,048	\$607,048	\$0	Complete 2013	Yes	1/2	Yes	1/2	
B-557	SAN RAMON VALLEY H. S. TENNIS COURT REPLACEMENT LIGHTING-----	\$82,500	\$52,707	\$29,793	Complete 2013	No	1/2	No	3/4	
A-504	FRONT STREET REPAIR (FEMA)-----	\$880,402	\$874,576	\$5,826	Complete 2013	Yes	1/2	Yes	1/2	
C-523	DOWNTOWN CROSSWALK ENHANCEMENTS-----	\$182,625	\$142,996	\$39,629	Complete 2013	No	1/2	No	2/3	
A-583	UTILITY VAULT ACCESS SECURITY-----	\$10,000	\$10,000	\$0	Complete 2013	No	2/3	No	2/3	
A-505	EL PINTO ROAD REPAIR (FEMA)-----	\$341,575	\$341,575	\$0	Complete 2013	Yes	3	Yes	3	
C-587	SAN RAMON VALLEY BOULEVARD GAP CLOSURE SOUND WALL-----	\$7,420,000	\$7,120,000	\$300,000	Complete 2014	No	1	No	1	
C-570	PAVEMENT MANAGEMENT PROGRAM-----	\$2,000,000	\$1,896,791	\$103,209	Complete 2014	No	1/2	No	1/2	
A-241	CROW CANYON ROAD SOUND WALLS-----	\$1,134,825	\$1,126,373	\$8,452	Complete 2014	No	2	No	4/5	
A-266	TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE-----	\$221,800	\$209,549	\$12,251	Complete 2014	Yes	2/3	Yes	2/3	
C-577	PAVEMENT MANAGEMENT PROGRAM-----	\$6,000,000	\$3,073,272	\$2,926,728	Complete 2015	No	1	No	1	
C-589	LAWRENCE ROAD TRAFFIC SAFETY IMPROVEMENTS-----	\$75,000	\$67,933	\$7,068	Complete 2015	No	2	No	2	

**CIP Funding Estimate includes prior year appropriations plus current year appropriations, and for multiphased or on-going projects, it includes future year proposed appropriations.

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Table H - Project Cost Summary by Park Site

Pr#	Project Name	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Status	Priority
Bret Harte									
B-574	BRET HARTE PARK PEDESTRIAN IMPROVEMENTS		\$207,275	\$0	\$0	\$0	\$0	Not Started	2/3
	TOTALS		\$207,275	\$0	\$0	\$0	\$0		
Danville South									
B-556	DANVILLE SOUTH PARK CAPITAL MAINTENANCE		\$133,600	\$6,000	\$6,000	\$6,000	\$100,000		2/3 Ongoing
	TOTALS		\$133,600	\$6,000	\$6,000	\$6,000	\$100,000		
Diablo Vista									
B-560	DIABLO VISTA PARK CAPITAL MAINTENANCE		\$93,283	\$15,000	\$18,000	\$18,000	\$18,000		2/3 Ongoing
	TOTALS		\$93,283	\$15,000	\$18,000	\$18,000	\$18,000		
Hap Magee Ranch									
A-530	HAP MAGEE RANCH PARK SLIDE MITIGATION		\$150,000	\$0	\$0	\$0	\$0	Not Started	3/4
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE		\$377,366	\$28,000	\$25,000	\$25,000	\$25,000		2 Ongoing
	TOTALS		\$527,366	\$28,000	\$25,000	\$25,000	\$25,000		
Multiple Parks									
B-101	PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE		\$1,390,446	\$44,000	\$4,100	\$0	\$0	Under Construction	2 Ongoing
B-280	SPORTS FIELD RENOVATION		\$956,458	\$25,000	\$25,000	\$25,000	\$25,000	Under Construction	2 Ongoing
B-450	PARK SYSTEM SIGNAGE		\$213,000	\$0	\$0	\$0	\$0	Under Construction	2
B-493	SYNTHETIC TURF REPLACEMENT		\$3,172,202	\$1,122,052	\$0	\$0	\$0		2 Ongoing
	TOTALS		\$5,732,106	\$1,191,052	\$71,000	\$66,000	\$25,000		
Oak Hill									
B-544	OAK HILL PARK CAPITAL MAINTENANCE		\$127,629	\$50,000	\$29,000	\$30,000	\$36,000		2/3 Ongoing
	TOTALS		\$127,629	\$50,000	\$29,000	\$30,000	\$36,000		
Osage Station									
B-490	OSAGE STATION PARK IMPROVEMENTS		\$2,319,750	\$0	\$386,000	\$901,000	\$1,702,000	In Plan/Design	2
B-494	OSAGE STATION PARK CAPITAL MAINTENANCE		\$275,804	\$12,500	\$12,500	\$12,500	\$12,500		2/3 Ongoing
	TOTALS		\$2,595,554	\$12,500	\$398,500	\$913,500	\$1,714,500		

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Summary Tables



Pr#	Project Name	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Status	Priority
Sycamore Valley									
B-495	SYCAMORE VALLEY PARK CAPITAL MAINTENANCE-----	\$351,490	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000		2 Ongoing
B-591	BOCCE BALL COURT EXPANSION AT SYCAMORE VALLEY PA	\$100,000	\$1,208,709	\$0	\$0	\$0	\$0	In Plan/Design	1/2
TOTALS		\$451,490	\$1,230,709	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	
GRAND TOTALS		\$9,868,302	\$2,553,261	\$691,500	\$1,080,500	\$1,846,500	\$213,500		

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Summary Tables



Table I - Project Cost Summary by Building Site

Pr #	Project Name	2016/17	2017/18	2018/19	2019/20	Status	Priority	
Day School								
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS	\$102,139	\$10,000	\$10,000	\$10,000	\$10,000	Maintenance 2/3 Ongoing	
TOTALS		\$102,139	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	
Library								
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE	\$395,478	\$189,000	\$25,000	\$25,000	\$30,000	\$30,000	Maintenance 2 Ongoing
TOTALS		\$395,478	\$189,000	\$25,000	\$25,000	\$30,000	\$30,000	
Multiple Buildings								
B-415	CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS	\$406,016	\$30,000	\$30,000	\$30,000	\$30,000	Under Construction 2 Ongoing	
B-515	SECURITY ACCESS CONTROL FOR TOWN BUILDINGS	\$247,500	\$0	\$0	\$0	\$0	Under Construction In Plan/Design 4	
B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE	\$180,783	\$15,194	\$15,194	\$15,000	\$15,000	Maintenance 2 Ongoing	
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILIT	\$78,084	\$25,000	\$0	\$0	\$0	Under Construction 2	
TOTALS		\$912,382	\$70,194	\$45,194	\$45,000	\$45,000	\$45,000	
Oak Hill Community Center								
B-544	OAK HILL PARK CAPITAL MAINTENANCE	\$127,629	\$50,000	\$29,000	\$30,000	\$36,000	\$36,000	Maintenance 2/3 Ongoing
TOTALS		\$127,629	\$50,000	\$29,000	\$30,000	\$36,000	\$36,000	
Service Center								
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE	\$173,442	\$24,000	\$29,000	\$29,000	\$30,000	Under Construction 2 Ongoing	
B-550	MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA	\$145,000	\$0	\$0	\$0	\$0	Not Started On Hold 3/4	
TOTALS		\$318,442	\$24,000	\$29,000	\$29,000	\$30,000	\$30,000	
Town Office								
B-328	TOWN OFFICES CAPITAL MAINTENANCE	\$435,574	\$24,000	\$29,000	\$31,000	\$31,000	Prep. for Const. Maintenance 2 Ongoing	
TOTALS		\$435,574	\$24,000	\$29,000	\$31,000	\$31,000	\$31,000	
Veterans Building								
B-582	VETERANS MEMORIAL HALL CAPITAL MAINTENANCE	\$20,500	\$12,000	\$12,000	\$12,000	\$12,000	\$15,000	Maintenance 3/4 Ongoing
TOTALS		\$20,500	\$12,000	\$12,000	\$12,000	\$12,000	\$15,000	
Village Theatre								
B-553	VILLAGE THEATRE CAPITAL MAINTENANCE	\$96,813	\$10,000	\$16,000	\$12,000	\$12,000	Under Construction 2/3 Ongoing	
B-597	VILLAGE THEATRE PARKING LOT IMPROVEMENTS	\$0	\$198,700	\$0	\$0	\$0	Not Started 2/3	
TOTALS		\$96,813	\$208,700	\$16,000	\$12,000	\$12,000	\$12,000	
GRAND TOTALS		\$2,408,956	\$587,894	\$195,194	\$194,000	\$206,000	\$209,000	

05/26/2015

Summary Tables



Table J - Downtown Projects Cost Summary

Pr#	Project Name	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Status	Priority
A-266	TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE-----	\$221,800	\$0	\$0	\$0	\$0	\$0	Construction Complete	2/3
A-362	DOWNTOWN IMPROVEMENT PROJECT-----	\$488,820	\$0	\$0	\$0	\$0	\$0	Under Construction	2
B-597	VILLAGE THEATRE PARKING LOT IMPROVEMENTS-----	\$0	\$198,700	\$0	\$0	\$0	\$0	Not Started	2/3
C-319	HARTZ AVENUE BEAUTIFICATION - LINDA MESA TO RAILROAD-----	\$5,722,211	\$0	\$0	\$0	\$0	\$0	Under Construction	1
C-391	HARTZ AVENUE BEAUTIFICATION - LINDA MESA TO SOUTH OF DIABL	\$277,178	\$0	\$0	\$0	\$0	\$0	Under Construction	1
C-405	RAILROAD AVENUE IMPROVEMENTS PROSPECT TO SCHOOL-----	\$2,289,310	\$0	\$0	\$0	\$0	\$0	Under Construction	1
C-566	TOWN-WIDE BICYCLE PARKING PROJECT-----	\$37,000	\$0	\$0	\$0	\$0	\$0	Under Construction	4
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITI	\$78,084	\$25,000	\$0	\$0	\$0	\$0	Under Construction	2
C-592	ROSE STREET PARKING FACILITY-----	\$2,810,000	\$470,000	\$4,700,000	\$0	\$0	\$0	Not Started	1
C-593	FRONT STREET CREEK BANK STABILIZATION-----	\$75,000	\$677,400	\$0	\$0	\$0	\$0	In Plan/Design	1/2
C-596	SAN RAMON VALLEY CREEK FOOTBRIDGE AT DANVILLE GREEN-----	\$0	\$0	\$404,250	\$0	\$0	\$0	Not Started	2
GRAND TOTAL		\$11,999,404	\$1,371,100	\$5,104,250	\$0	\$0	\$0		

05/26/2015





Pavement Management



Pavement Management Program

The Town of Danville Pavement Management Program provides maintenance history and pavement condition index (PCI) for all public streets in Danville using software provided by the Metropolitan Transportation Commission. The MTC software is used within the MTC region.

The Town annually performs pavement maintenance on public streets to the extent that funds are available. Streets are selected based on pavement condition, location, and the type of maintenance application. Maintenance applications are slurry seals, chip seals, and pavement overlays. Slurry and chip seals are thin applications of liquid asphalt mixed with sand or rock chips. Asphalt overlays are 1 to 4-inch thick layers of hot asphalt applied to the road surface. Crack sealing and repair of damaged roadway often precedes the maintenance operation.

Streets with the same type of maintenance application are grouped together in a pavement maintenance project. This helps to reduce the cost of the project and confines the projects impact to a smaller area of the neighborhood. Streets are also selected based on the PCI. The PCI is determined by field inspection of the actual pavement condition. New streets start at 100 and, as streets age, the rating drops. The Town Council's goal is an average PCI of 70 or above for the Town's street system. The average annual expenditure of \$1,200,000 is set based on the availability of funds for pavement operations

Completed Pavement Maintenance Projects for Fiscal Year 2014/15

The following streets received pavement maintenance during the 2014/15 fiscal year:

Bali Court	Foothill Court	MacKenzie Place	Remington Drive
Barrons Place	Gerald Drive	MacPherson Place	Sabina Court
Brookside Drive	Golden Hills Court	Matadera Court	San Rey Place
Brooktree Drive	Greenlawn Drive	Mia Court	Scotts Mill Road
Camino Tassajara	Haven Hill Court	Mission Drive	Senca Court
Carole Meadows Court	Horizon Court	Mission Place	Stanton Court
Casita Court	Hunters Terrace	Morninghome Road	Sycamore Valley Road
Celine Court	Indian Home Road	Morris Ranch Court	Thornhill Road
Cerro Court	Larkstone Court	New Boston Court	Tunbridge Road
Devonshire Court	Leeds Court East	Plata Court	Verde Mesa Drive
Dover Court	Lomas Road	Pulido Court	Verona Court
Eastward Lane	Luree Court	Pulido Road	Ynez Circle
Elati Court	Luz Court	Quivira Court	
Everett Drive	MacGregor Place	Raven Court	



Proposed Pavement Maintenance Projects for Fiscal Year 2015/16

The following streets are candidates for a pavement maintenance treatment:

Adagio Drive	Durham Court	McCauley Road	Silver Chief Way
Adair Court	Dutch Mill Court	Merano Street	Soda Place
Alexander Lane	Eastward Lane	Merrimac Court	Sorrel Court
Alice Court	El Alamo	Merrimac Place	St Ann Court
Arthur Court	El Capitan Drive	Milano Court	St Beatrice Court
Baldwin Drive	El Cerro Blvd	Montana Drive	St Charles Court
Barrett Circle	El Rincon Road	Monza Court	St Christopher Drive
Barrett Court	Enterprise Drive	Mustang Court	St David Drive
Barton Court	Fairway Drive	Mustang Drive	St Jean Court
Belgian Drive	Farm Hill Court	Navajo Place	St Joan Court
Blair Court	Fountain Springs Circle	Novara Court	St Luke Court
Bormio Court	Fountain Springs Drive	Old Farm Court	St Mark Court
Bower Place	Gatetree Court	Old Farm Road	St Maurice Court
Brightwood Circle	Gatetree Drive	Princeton Court	St Patricks Court
Brightwood Way	Gelding Court	Princeton Lane	St Patricks Drive
Brooktree Drive	Glen Court	Reading Place	St Timothy Court
Buena Vista Drive	Glen Hollow Road	Remington Court	St Vincent Court
Burgess Court	Glen Road	Remington Drive	Starview Drive
Camaritas Court	Glenwood Court	Remington Loop	Starview Place
Camaritas Way	Grado Court	Richard Court	Sunglen Way
Cambridge Court	Greenbrook Drive	Richard Lane	Sunhaven Road
Camino Encanto	Greenwood Court	Ridgeland Circle	Sycamore Valley Road
Camino Tassajara	Gwen Court	Ridgeland Drive	Tim Court
Cavalry Court	Hap Terrace	Rima Court	Torino Court
Century Circle	Hartford Road	Roan Drive	Tyrrel Court
Century Way	Heather Place	Robyn Drive	Tyson Court
Clarita Place	Hermosa Court	Rovigo Court	Van Gordon Place
Clover Hill Court	Hornet Court	Royal Palm Place	Verona Avenue
Clydesdale Drive	Hornet Drive	Rutherford Drive	Via Hermosa
Contada Circle	Hunters Terrace	Savona Court	Vicenza Court
Corte Encanto	La Questa Drive	Scotch Court	Vista Del Diablo
Corte Nogal	Lancelot Court	Scout Place	Volterra Court
Crownridge Drive	Leafield Road	Shadewell Court	Westward Lane
Crownridge Terrace	Magee Ranch Road	Shadewell Drive	Windover Drive
Danvilla Court	Margone Court	Shana Court	Windover Terrace
Dartmouth Place	Marseille Court	Shelly Place	

See Project C-595 for more information about expenditures and funding.

Pavement Management Program



Table K - Projects Contributing to Overall Town Pavement Condition Index

Pr#	Project Name	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	Status
A-362	DOWNTOWN IMPROVEMENT PROJECT-----	\$488,820	\$0	\$0	\$0	\$0	\$0	Under Construction
C-319	HARTZ AVENUE BEAUTIFICATION - LINDA MESA TO RAILROAD-----	\$5,722,211	\$0	\$0	\$0	\$0	\$0	Under Construction
C-391	HARTZ AVENUE BEAUTIFICATION - LINDA MESA TO SOUTH OF DIABLO RD-----	\$277,178	\$0	\$0	\$0	\$0	\$0	Under Construction
C-508	CAMINO TASSAJARA/CROW CANYON SAFETEA-LU IMPROVEMENTS-----	\$6,795,248	\$0	\$0	\$0	\$0	\$0	In Plan/Design
C-584	DANVILLE VARIOUS STREETS AND ROADS PRESERVATION-----	\$1,116,763	\$0	\$0	\$0	\$0	\$0	In Plan/Design
C-595	PAVEMENT MANAGEMENT PROGRAM-----	\$0	\$3,000,000	\$1,900,000	\$1,900,000	\$1,900,000	\$1,900,000	Not Started
C-315	FRONT, ROSE, AND LINDA MESA STREET IMPROVEMENTS-----	\$547,272	\$0	\$0	\$0	\$0	\$0	Construction Complete 1999
A-331	SAN RAMON VALLEY BLVD. STREET REPAIR-----	\$747,583	\$0	\$0	\$0	\$0	\$0	Construction Complete 2000
A-360	DANVILLE BLVD. STREET REPAIR-----	\$548,861	\$0	\$0	\$0	\$0	\$0	Construction Complete 2000
A-383	CAMINO RAMON OVERLAY (NORTH)-----	\$333,220	\$0	\$0	\$0	\$0	\$0	Construction Complete 2000
A-361	EL CERRO SUBDRAIN-----	\$115,830	\$0	\$0	\$0	\$0	\$0	Construction Complete 2001
A-367	CAMINO RAMON (SOUTH) STREET REPAIR-----	\$89,589	\$0	\$0	\$0	\$0	\$0	Construction Complete 2001
A-366	DIABLO ROAD STREET REPAIR WEST-----	\$334,467	\$0	\$0	\$0	\$0	\$0	Construction Complete 2002
A-369	SYCAMORE VALLEY ROAD STREET REPAIR-----	\$778,000	\$0	\$0	\$0	\$0	\$0	Construction Complete 2002
A-370	CAMINO TASSAJARA STREET REPAIR-----	\$711,000	\$0	\$0	\$0	\$0	\$0	Construction Complete 2002
A-386	CAMINO TASSAJARA STREET REPAIR - OLD ORCHARD TO SYCAMORE VALLEY-----	\$372,826	\$0	\$0	\$0	\$0	\$0	Construction Complete 2002
C-306	PAVEMENT MANAGEMENT PROGRAM-----	\$7,091,901	\$0	\$0	\$0	\$0	\$0	Construction Complete 2003
A-411	HARTZ AVENUE PAVEMENT REPAIR-----	\$267,598	\$0	\$0	\$0	\$0	\$0	Construction Complete 2005
A-431	CAMARITAS WAY AND CAMARITAS COURT RECONSTRUCTION-----	\$363,384	\$0	\$0	\$0	\$0	\$0	Construction Complete 2005
A-441	LA GONDA WAY STREET IMPROVEMENTS-----	\$34,550	\$0	\$0	\$0	\$0	\$0	Construction Complete 2005
C-475	CENTURY CIRCLE AND WAY PAVEMENT RECONSTRUCTION-----	\$364,000	\$0	\$0	\$0	\$0	\$0	Construction Complete 2005
A-364	DIABLO ROAD STREET REPAIR EAST PHASE 2-----	\$822,288	\$0	\$0	\$0	\$0	\$0	Construction Complete 2006
C-473	PAVEMENT MANAGEMENT PROGRAM-----	\$1,050,000	\$0	\$0	\$0	\$0	\$0	Construction Complete 2006
C-503	PAVEMENT MANAGEMENT PROGRAM-----	\$4,200,000	\$0	\$0	\$0	\$0	\$0	Construction Complete 2009
C-365	GREEN VALLEY ROAD STREET REPAIR-----	\$20,202	\$0	\$0	\$0	\$0	\$0	Construction Complete 2010
C-511	DIABLO AND GREEN VALLEY ROAD IMPROVEMENTS (ARRA)-----	\$1,008,063	\$0	\$0	\$0	\$0	\$0	Construction Complete 2010
C-239	MAJOR ARTERIAL OVERLAYS-----	\$301,405	\$0	\$0	\$0	\$0	\$0	Construction Complete 2011
C-547	PAVEMENT MANAGEMENT PROGRAM-----	\$4,000,000	\$0	\$0	\$0	\$0	\$0	Construction Complete 2011
C-240	TASSAJARA RANCH DRIVE MEDIAN AND BICYCLE LANES-----	\$850,546	\$0	\$0	\$0	\$0	\$0	Construction Complete 2012
C-570	PAVEMENT MANAGEMENT PROGRAM-----	\$2,000,000	\$0	\$0	\$0	\$0	\$0	Construction Complete 2014
C-577	PAVEMENT MANAGEMENT PROGRAM-----	\$6,000,000	\$0	\$0	\$0	\$0	\$0	Construction Complete 2015
TOTALS		\$47,352,805	\$3,000,000	\$1,900,000	\$1,900,000	\$1,900,000	\$1,900,000	\$1,900,000

05/27/2015







Projects



Index of General Improvements by Project Number

Pr#	Project Name	Page	Status
A-064	LOCAL GENERAL IMPROVEMENTS - DISABLED ACCESS-----	CIP 27	Design, Modified
A-241	CROW CANYON ROAD SOUND WALLS-----	CIP 28	Complete
A-266	TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE-----	CIP 29	Complete
A-330	TOWN-WIDE STORM DRAIN SYSTEM MANAGEMENT-----	CIP 30	Design
A-362	DOWNTOWN IMPROVEMENT PROJECT-----	CIP 31	Construction
A-443	DIABLO ROAD (EAST) DRAINAGE IMPROVEMENTS-----	CIP 32	Adopted
A-482	STREET LIGHT MAINTENANCE-----	CIP 33	Construction, Modified
A-492	CENTRAL IRRIGATION SYSTEM CAPITAL MAINTENANCE-----	CIP 34	Construction
A-513	CAMINO TASSAJARA PKWY/SYCAMORE VALLEY RD SOUND WALL MAINT.-----	CIP 35	Design, Modified
A-514	PUBLIC PLACES FOR ART-----	CIP 36	Design
A-529	DIABLO RD RETAINING WALL REPLACEMENT GREEN VLY TO CLYDESDALE-----	CIP 37	Adopted, Modified
A-530	HAP MAGEE RANCH PARK SLIDE MITIGATION-----	CIP 38	Adopted
A-533	TOWN-WIDE LANDSCAPE REPLACEMENT-----	CIP 39	Construction, Modified
A-540	TOWN FACILITY SECURITY MONITORING SYSTEM-----	CIP 40	Construction
A-558	PARKING LOT MAINTENANCE-----	CIP 41	Design, Modified
A-561	I-680 INTERCHANGE LANDSCAPING AT SYCAMORE AND DIABLO ROADS-----	CIP 42	Adopted, Modified
A-579	TOWN-WIDE ROADWAY DAMAGE REPAIR-----	CIP 43	Construction



Index of General Improvements by Project Name

Pr#	Project Name	Page	Status
A-513	CAMINO TASSAJARA PKWY/SYCAMORE VALLEY RD SOUND WALL MAINT.	CIP 35	Design, Modified
A-492	CENTRAL IRRIGATION SYSTEM CAPITAL MAINTENANCE	CIP 34	Construction
A-241	CROW CANYON ROAD SOUND WALLS	CIP 28	Complete
A-529	DIABLO RD RETAINING WALL REPLACEMENT GREEN VLY TO CLYDESDALE	CIP 37	Adopted, Modified
A-443	DIABLO ROAD (EAST) DRAINAGE IMPROVEMENTS	CIP 32	Adopted
A-362	DOWNTOWN IMPROVEMENT PROJECT	CIP 31	Construction
A-530	HAP MAGEE RANCH PARK SLIDE MITIGATION	CIP 38	Adopted
A-561	I-680 INTERCHANGE LANDSCAPING AT SYCAMORE AND DIABLO ROADS	CIP 42	Adopted, Modified
A-064	LOCAL GENERAL IMPROVEMENTS - DISABLED ACCESS	CIP 27	Design, Modified
A-558	PARKING LOT MAINTENANCE	CIP 41	Design, Modified
A-514	PUBLIC PLACES FOR ART	CIP 36	Design
A-482	STREET LIGHT MAINTENANCE	CIP 33	Construction, Modified
A-540	TOWN FACILITY SECURITY MONITORING SYSTEM	CIP 40	Construction
A-533	TOWN-WIDE LANDSCAPE REPLACEMENT	CIP 39	Construction, Modified
A-579	TOWN-WIDE ROADWAY DAMAGE REPAIR	CIP 43	Construction
A-330	TOWN-WIDE STORM DRAIN SYSTEM MANAGEMENT	CIP 30	Design
A-266	TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE	CIP 29	Complete



LOCAL GENERAL IMPROVEMENTS - DISABLED ACCESS

CIP No: A-064 | STATUS: In Design

PRIORITY: 1/2 Ongoing

PROJECT MANAGER: RJA



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

This project includes annual construction of handicap ramps, sidewalks, traffic signal modifications, and public park access on an as-needed basis during the upcoming five-year period. Improvements will be selected on the basis of pedestrian traffic volume and where handicap accessibility is needed.

Improvements will be installed in locations not affected by new development that would otherwise build the improvement.

The Town's ADA Transition Plan will be used to prioritize projects.

This is an ongoing project.

DESCRIPTION OF MODIFICATIONS:

Reduced funding in future years by \$5,000 per year.

PROJECT COST ESTIMATE

PRINTED ON: 05/28/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$80,369	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$100,369
Construction	\$877,132	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$1,102,132
Inspection & Admin.	\$17,955	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$22,955
Total Cost Estimate:	\$975,455	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$1,225,455
Total Expenditure:	\$765,750	Unexpended: \$209,705 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Measure J Rtrn to Src	\$45,000	\$0	\$0	\$0	\$0	\$0	\$45,000
Residential TIP	\$930,455	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$1,180,455
Total Funding:	\$975,455	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$1,225,455

RATIONALE FOR PROPOSED PROJECT:

This project provides funding for smaller projects that are typically not part of a major CIP project yet require capital investment.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



CROW CANYON ROAD SOUND WALLS

CIP No: A-241 | STATUS: Complete

PRIORITY: 2

PROJECT MANAGER: RJA



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

This project provides intermittent sound walls in selected areas along the north side of Crow Canyon Road along the frontage of Crow Canyon Country Club. Walls will not be continuous, and will be constructed where necessary to protect nearby residences from traffic noise. Developer contribution is from impact fees associated with traffic increases on Crow Canyon Road. (This project is funded by C-3.4 of Dougherty Valley Settlement Agreement Danville Mitigation Fee).

Project estimate and appropriation updated based on the January 2014 award of construction contract.

COMPLETE

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/28/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$119,808	\$0	\$0	\$0	\$0	\$0	\$119,808
Construction	\$989,042	\$0	\$0	\$0	\$0	\$0	\$989,042
Inspection & Admin.	\$25,975	\$0	\$0	\$0	\$0	\$0	\$25,975
Total Cost Estimate:	\$1,134,825	\$0	\$0	\$0	\$0	\$0	\$1,134,825
Total Expenditure:	\$1,126,373	Unexpended: \$8,452 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
SCC Sub-Regional	\$1,134,825	\$0	\$0	\$0	\$0	\$0	\$1,134,825
Total Funding:	\$1,134,825	\$0	\$0	\$0	\$0	\$0	\$1,134,825

RATIONALE FOR PROPOSED PROJECT:

Mitigate noise impacts from the Dougherty Valley Developments.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 10

Additional Town direct operating costs per year: \$1,000



TOWN-WIDE WAYFINDING AND DIRECTIONAL SIGNAGE

CIP No: A-266 | STATUS: Complete

PRIORITY: 2/3

PROJECT MANAGER: JB



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

Comprehensive Town-wide Wayfinding and signage system, including: downtown, retail centers, and other points of interest.

Phase 1: Development of a Wayfinding Signage Master Plan (2010/11)

Assess existing conditions, needs, and identify key user groups. The master plan will include: recommendations on signage types and placement, universal design standards for wayfinding elements, final design drawings, and construction cost estimates. COMPLETE.

Phase 2: Construction of Wayfinding and Signage Elements. COMPLETE. (Installation of signage on West Hartz Avenue and portions of Railroad Avenue has been deferred until completion of Projects C-319, C-391, and C-405.)

COMPLETE

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/28/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Construction	\$190,800	\$0	\$0	\$0	\$0	\$0	\$190,800
Inspection & Admin.	\$1,000	\$0	\$0	\$0	\$0	\$0	\$1,000
Total Cost Estimate:	\$221,800	\$0	\$0	\$0	\$0	\$0	\$221,800
Total Expenditure:	\$209,549	Unexpended: \$12,251 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CC-TLC	\$178,800	\$0	\$0	\$0	\$0	\$0	\$178,800
CIP Gen Purpose Rev	\$43,000	\$0	\$0	\$0	\$0	\$0	\$43,000
Total Funding:	\$221,800	\$0	\$0	\$0	\$0	\$0	\$221,800

RATIONALE FOR PROPOSED PROJECT:

Improve economic viability of the Town by providing signage for visitors to shopping areas and destinations.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 500

Additional Town direct operating costs per year: \$10,000



TOWN-WIDE STORM DRAIN SYSTEM MANAGEMENT

CIP No: A-330 | STATUS: In Design

PRIORITY: 2 Ongoing

PROJECT MANAGER: RJA



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

This project provides for ongoing capital replacement and maintenance of the Town-wide drainage system.

Ongoing and as-needed work includes:

- Cleaning and desilting ditches and pipes as needed town wide.
- Repair of broken pipes, catch basins, and concrete lined ditches.
- Repair broken curbs, gutters, and valley gutters.
- Install trash removal devices in the Downtown area (\$200,000).

Repair existing ditch (Lomitas Ditch) in rear yards north of Camino Tassajara west of Lomitas Road. Begin easement acquisition.

Install concrete ditch at Mary Court to drain cul-de-sac (COMPLETED).

Repair failed outfall pipe into San Ramon Creek at North Hartz Avenue.

Repair culvert beneath Diablo Road at Alameda Diablo.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/28/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$86,742	\$0	\$0	\$0	\$0	\$0	\$86,742
Construction	\$983,909	\$0	\$0	\$0	\$0	\$0	\$983,909
Inspection & Admin.	\$34,979	\$0	\$0	\$0	\$0	\$0	\$34,979
Total Cost Estimate:	\$1,105,630	\$0	\$0	\$0	\$0	\$0	\$1,105,630
Total Expenditure:	\$662,584	Unexpended: \$443,047 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$399,500	\$0	\$0	\$0	\$0	\$0	\$399,500
Cleanwater Program	\$623,000	\$0	\$0	\$0	\$0	\$0	\$623,000
Developer Contribution	\$83,130	\$0	\$0	\$0	\$0	\$0	\$83,130
Total Funding:	\$1,105,630	\$0	\$0	\$0	\$0	\$0	\$1,105,630

RATIONALE FOR PROPOSED PROJECT:

Maintenance of the existing storm drain system is needed on an ongoing basis.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



DOWNTOWN IMPROVEMENT PROJECT

CIP No: A-362 | STATUS: In Construction

PRIORITY: 2

PROJECT MANAGER: FK



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

Project 1: Evaluate street lights on Hartz and Railroad and E. Prospect to identify locations for additional street lighting to increase illumination.

Phase 1 - COMPLETE.

Phase 2 - COMPLETE.

Phase 3 - Replace 22 street light poles with 44 double acorn LED street lights on Railroad Avenue from Prospect to Danville Boulevard, Hartz Way, and Love Lane with new post top acorn LED street lights on decorative poles (Est. \$150,000).

Project 2: Identify appropriate locations and install street furniture, such as benches. 2014/15 (\$21,000).

Project 3: Repair or replace curb, gutter, sidewalk, brick banding, pavement, and new trees within the core downtown area (est. \$20,000).

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/28/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$46,000	\$0	\$0	\$0	\$0	\$0	\$46,000
Construction	\$435,470	\$0	\$0	\$0	\$0	\$0	\$435,470
Inspection & Admin.	\$7,350	\$0	\$0	\$0	\$0	\$0	\$7,350
Total Cost Estimate:	\$488,820	\$0	\$0	\$0	\$0	\$0	\$488,820
Total Expenditure:	\$167,493	Unexpended: \$321,327 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$338,820	\$0	\$0	\$0	\$0	\$0	\$338,820
LLAD Zone C	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
Total Funding:	\$488,820	\$0	\$0	\$0	\$0	\$0	\$488,820

RATIONALE FOR PROPOSED PROJECT:

New street light globes will improve lighting. Benches will enhance the Downtown experience.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0

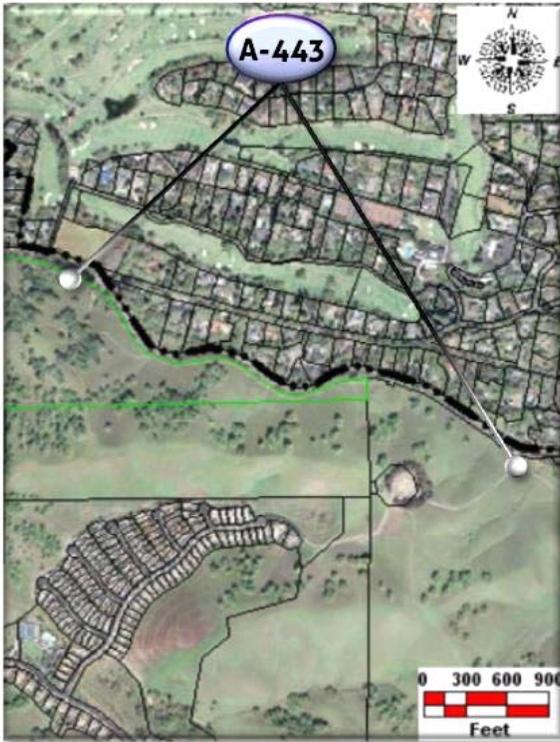


DIABLO ROAD (EAST) DRAINAGE IMPROVEMENTS

CIP No: A-443 | STATUS: Adopted

PRIORITY: 5

PROJECT MANAGER: RJA



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

In storm situations Diablo Road, across from the Diablo Country Club, has extensive silt runoff from the uphill side of the road causing roadside ditches to overflow. This has necessitated street closures and significant inconvenience to residents.

This project will modify the existing retaining wall, expand and improve the roadside ditches and install headwalls adjacent to existing storm drain crossings.

Connect existing storm drain line. \$11,000.

Modify retaining wall. \$44,000.

Install 1000 L.F. of concrete lined ditch behind the retaining wall. \$43,175.

Repair existing metal guard rail. \$22,000

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/28/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$98,175	\$0	\$0	\$0	\$0	\$0	\$98,175
Construction	\$40,900	\$0	\$0	\$0	\$0	\$0	\$40,900
Inspection & Admin.	\$4,200	\$0	\$0	\$0	\$0	\$0	\$4,200
Total Cost Estimate:	\$143,275	\$0	\$0	\$0	\$0	\$0	\$143,275
Total Expenditure:	\$0	Unexpended: \$143,275 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$22,000	\$0	\$0	\$0	\$0	\$0	\$22,000
NERIAD	\$121,275	\$0	\$0	\$0	\$0	\$0	\$121,275
Total Funding:	\$143,275	\$0	\$0	\$0	\$0	\$0	\$143,275

RATIONALE FOR PROPOSED PROJECT:

Improvements to the roadside drainage facilities will eliminate annual emergency callouts for mud cleanup and will eliminate silt runoff into the storm drain system.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



STREET LIGHT MAINTENANCE

CIP No: A-482 | STATUS: In Construction

PRIORITY: 3/4 Ongoing

PROJECT MANAGER: FK



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

The Town's deteriorating wood pole street lights will need to be replaced on an ongoing basis.

In addition, this project may be used for maintenance and repair of the Town's street lights system.

Replace remaining Town-owned street lights, parking lot lights, pathway lights, and park facilities lights with LED fixtures as appropriate (\$102,708) at:

Village Theatre, Clock Tower Parking Lot, Town Library, Sycamore Valley Park, Hap Magee Ranch Park, Diablo Vista Park, Oak Hill Park, Town Offices, and Town Service Center.

DESCRIPTION OF MODIFICATIONS:

Reduced funding in future years to \$20,000 per year.

PROJECT COST ESTIMATE

PRINTED ON: 05/28/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$474,036	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$574,036
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost Estimate:	\$474,036	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$574,036
Total Expenditure:	\$199,689	Unexpended: \$274,347 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$276,281	\$0	\$0	\$0	\$0	\$0	\$276,281
LLAD Zone C	\$197,754	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$297,754
Total Funding:	\$474,036	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$574,036

RATIONALE FOR PROPOSED PROJECT:

Some wood pole streetlights are in need of replacement. Other street light maintenance is ongoing

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0

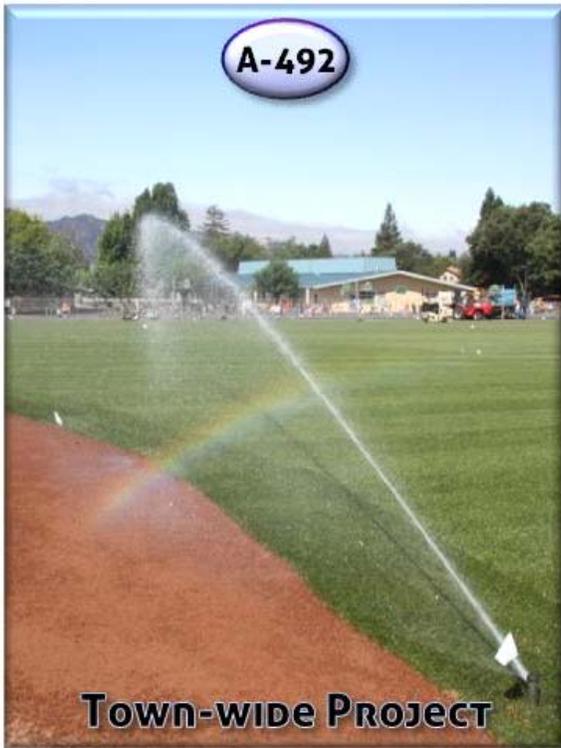


CENTRAL IRRIGATION SYSTEM CAPITAL MAINTENANCE

CIP No: A-492 | STATUS: In Construction

PRIORITY: 1/2

PROJECT MANAGER: MH



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

Replacement of existing antiquated central irrigation system. Provides for access to all units from a central location, computer to support necessary software and hardware, and replacement of field units to enable programming from a central location.

System includes built-in capabilities for programming water features and lighting amenities at all park sites and is expandable to include addition of possible rain gauges and weather stations.

Phase 1: Diablo Vista, Sycamore Valley, Osage Station, Oak Hill, and Hap Magee Parks are COMPLETE.

Phase 2: Roadside Zones A and B are under construction.

Phase 3: Weather Center for Maintenance Service Center.

DESCRIPTION OF MODIFICATIONS:

5-19-2015 Study Session - Added \$25,000 to 2015/16 costs for additional hydrometers.

PROJECT COST ESTIMATE

PRINTED ON: 05/28/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Construction	\$715,750	\$25,000	\$0	\$0	\$0	\$0	\$740,750
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost Estimate:	\$745,750	\$25,000	\$0	\$0	\$0	\$0	\$770,750
Total Expenditure:	\$669,542	Unexpended: \$76,208 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$48,612	\$25,000	\$0	\$0	\$0	\$0	\$73,612
Park Facilities	\$697,138	\$0	\$0	\$0	\$0	\$0	\$697,138
Total Funding:	\$745,750	\$25,000	\$0	\$0	\$0	\$0	\$770,750

RATIONALE FOR PROPOSED PROJECT:

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



CAMINO TASSAJARA PKWY/SYCAMORE VALLEY RD SOUND WALL MAINT.

CIP No: A-513 | STATUS: In Design

PRIORITY: 2/3 Ongoing

PROJECT MANAGER: RJA



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

Establish an ongoing maintenance program for the sound walls maintained by the Town, generally along Camino Tassajara Parkway and Sycamore Valley Road.

Estimates of future wall maintenance costs based on last year indicated additional funding is needed to maintain current quality standards and repair failures.

2012/13 - Added LLAD funding.

DESCRIPTION OF MODIFICATIONS:

Reduced 2015/16 and 2016/17 funding to zero.

PROJECT COST ESTIMATE

PRINTED ON: 05/28/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$316,900	\$0	\$0	\$0	\$0	\$0	\$316,900
Inspection & Admin.	\$17,305	\$0	\$0	\$0	\$0	\$0	\$17,305
Total Cost Estimate:	\$334,205	\$0	\$0	\$0	\$0	\$0	\$334,205
Total Expenditure:	\$174,661	Unexpended: \$159,544 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$209,205	\$0	\$0	\$0	\$0	\$0	\$209,205
LLAD Zone B	\$125,000	\$0	\$0	\$0	\$0	\$0	\$125,000
Total Funding:	\$334,205	\$0	\$0	\$0	\$0	\$0	\$334,205

RATIONALE FOR PROPOSED PROJECT:

Ongoing maintenance is needed for the 20 year old infrastructure.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 150

Additional Town direct operating costs per year: \$0



PUBLIC PLACES FOR ART

CIP No: A-514 | STATUS: In Design

PRIORITY: 2/3 Ongoing

PROJECT MANAGER: HRP



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

This project will develop a plan to identify potential places to exhibit permanent and temporary art in public places.

This project has been recommended by the Arts Commission.

Council direction to use this project for Village Theatre Art Gallery.

Add banners to street lights on Front Street identifying the area as an "Art District" (\$4,000).

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/28/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost Estimate:	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000
Total Expenditure:	\$48,391	Unexpended: \$11,609 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000
Total Funding:	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000

RATIONALE FOR PROPOSED PROJECT:

Will provide the Town with a plan to deal with requests for displaying art in public spaces in a comprehensive fashion.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0

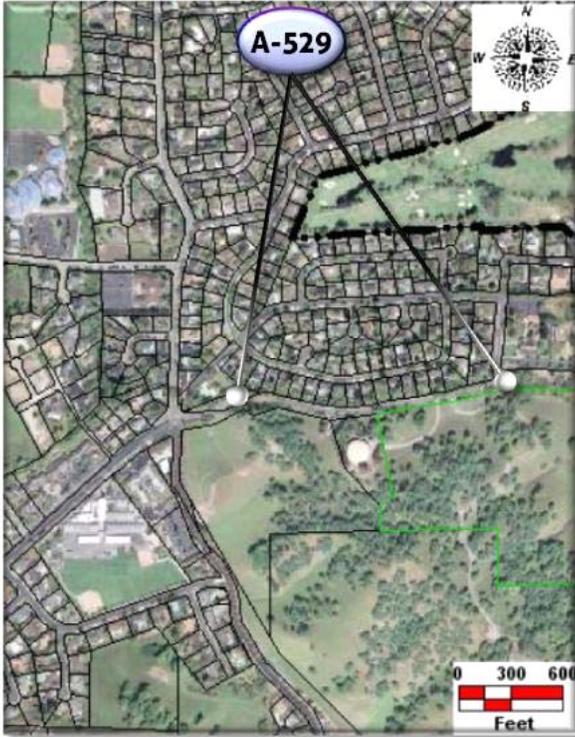


DIABLO RD RETAINING WALL REPLACEMENT GREEN VLY TO CLYDESDALE

CIP No: A-529 | STATUS: Adopted

PRIORITY: 1/2

PROJECT MANAGER: SCL



This project is unfunded and has been modified.

PROJECT DESCRIPTION AND LOCATION:

Replace 1300 LF of 7 foot maximum height retaining wall along north side of Diablo Road between Green Valley Road and Clydesdale Drive. The existing wall provides structural support for the roadway and adjacent multi-use path.

This project requires state and federal resource agency permits.

UNFUNDED

DESCRIPTION OF MODIFICATIONS:

Moved project to prior years.

PROJECT COST ESTIMATE

PRINTED ON: 05/28/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$75,246	\$0	\$0	\$0	\$0	\$0	\$75,246
Construction	\$451,473	\$0	\$0	\$0	\$0	\$0	\$451,473
Inspection & Admin.	\$30,500	\$0	\$0	\$0	\$0	\$0	\$30,500
Total Cost Estimate:	\$557,219	\$0	\$0	\$0	\$0	\$0	\$557,219
Total Expenditure:	\$0	Unexpended: \$0 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Unfunded-87	\$557,219	\$0	\$0	\$0	\$0	\$0	\$557,219
Total Funding:	\$557,219	\$0	\$0	\$0	\$0	\$0	\$557,219

RATIONALE FOR PROPOSED PROJECT:

Existing retaining wall is failing leading to loss of trail and additional road maintenance.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 38

Additional Town direct operating costs per year: \$2,500



HAP MAGEE RANCH PARK SLIDE MITIGATION

CIP No: A-530 | STATUS: Adopted

PRIORITY: 3/4

PROJECT MANAGER: JT



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

Participate in the mitigation of a land slide on the northerly portion of Hap Magee Ranch property and the adjacent former YMCA property.

The amount shown in the CIP is the Town's maximum share.

Reserve project and funding until status of former YMCA property is determined.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/28/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost Estimate:	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
Total Expenditure:	\$0	Unexpended: \$150,000 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
Total Funding:	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000

RATIONALE FOR PROPOSED PROJECT:

Mitigation will prevent future damage to Hap Magee Ranch Park property and the YMCA

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



TOWN-WIDE LANDSCAPE REPLACEMENT

CIP No: A-533 | STATUS: In Construction

PRIORITY: 1 Ongoing

PROJECT MANAGER: MH



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

Re-landscaping and irrigation upgrades of roadside and turf areas to increase productivity and efficient use of water resources.

Sites include:

- Camino Tassajara @ Gate Tree Drive.
- Camino Tassajara @ Tassajara Lane. COMPLETE.
- W. Prospect Ave. @ Iron Horse Trail.
- Front Street Mini-Park.
- San Ramon Valley Road @ Iron Horse Trail.
- Crow Canyon Road (both sides).
- Anderson East and West shrubs.
- Cameo Crest shrubs.
- North Ridge shrubs.
- Messiah Lutheran Church shrubs and turf
- Danville Boulevard shrubs

No landscape replacement during drought.

DESCRIPTION OF MODIFICATIONS:

Added sentence about replacing landscaping during drought.

PROJECT COST ESTIMATE

PRINTED ON: 05/28/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$16,551	\$0	\$0	\$0	\$0	\$0	\$16,551
Construction	\$230,498	\$0	\$0	\$0	\$0	\$0	\$230,498
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost Estimate:	\$247,049	\$0	\$0	\$0	\$0	\$0	\$247,049
Total Expenditure:	\$93,448	Unexpended: \$153,601 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$226,013	\$0	\$0	\$0	\$0	\$0	\$226,013
LLAD Zone A	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LLAD Zone B	\$21,036	\$0	\$0	\$0	\$0	\$0	\$21,036
Park Facilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Funding:	\$247,049	\$0	\$0	\$0	\$0	\$0	\$247,049

RATIONALE FOR PROPOSED PROJECT:

Better use of the water resource and use of plant material native to this area.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



TOWN FACILITY SECURITY MONITORING SYSTEM

CIP No: A-540 | STATUS: In Construction

PRIORITY: 2

PROJECT MANAGER: RC



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

Development of a comprehensive and integrated plan to monitor activities at town facilities that require additional security.

Phase 1: Plan and development; installation of system infrastructure and surveillance equipment at Village Theatre. COMPLETE.

Phase 2: Installation of system infrastructure and surveillance equipment at Oak Hill Park Community Center.

Phase 3: Installation of system infrastructure and surveillance equipment at:

- Town Offices
- Danville Community Center
- Sycamore Valley Park
- Diablo Vista Park
- Library and Community Center
- Hap Magee Ranch Park
- Osage Station Park
- Park and Ride Facility

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/28/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
Construction	\$70,000	\$0	\$0	\$0	\$0	\$0	\$70,000
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost Estimate:	\$80,000	\$0	\$0	\$0	\$0	\$0	\$80,000
Total Expenditure:	\$20,517	Unexpended: \$59,483 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$80,000	\$0	\$0	\$0	\$0	\$0	\$80,000
Total Funding:	\$80,000	\$0	\$0	\$0	\$0	\$0	\$80,000

RATIONALE FOR PROPOSED PROJECT:

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



PARKING LOT MAINTENANCE

CIP No: A-558 | STATUS: In Design

PRIORITY: 2 Ongoing

PROJECT MANAGER: RJA



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

Maintain the following town-owned facilities:

- Front Street Parking Lot
- Clocktower Parking Lot
- Railroad Depot Parking Lot
- Library and Community Center Parking Lot
- Village Theatre and Town Meeting Hall Parking Lot
- Municipal Service Center Parking Lot (including Church)

Parking lots located in parks will be maintained with each park maintenance project.

Ongoing maintenance includes landscaping, striping, surface repair, lighting, and irrigation. Maintenance and repair will be on an as-needed basis.

DESCRIPTION OF MODIFICATIONS:

Reduced funding to \$20,000 per year.

PROJECT COST ESTIMATE

PRINTED ON: 05/28/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Capital Maintenance	\$129,304	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$229,304
Total Cost Estimate:	\$129,304	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$229,304
Total Expenditure:	\$9,635	Unexpended: \$119,669 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Measure J Rtrn to Src	\$129,304	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$229,304
Total Funding:	\$129,304	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$229,304

RATIONALE FOR PROPOSED PROJECT:

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0

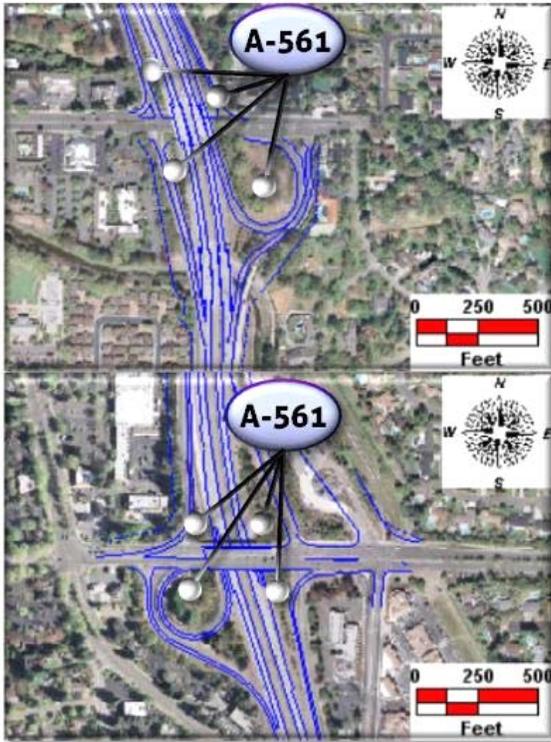


I-680 INTERCHANGE LANDSCAPING AT SYCAMORE AND DIABLO ROADS

CIP No: A-561 | STATUS: Adopted

PRIORITY: 2

PROJECT MANAGER: JAC



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

Renovation and re-landscaping in the freeway interchanges at Sycamore Valley and Diablo Roads. Project includes new landscaping and irrigation system, repairs and upgrades.

Project provides funds for low maintenance effort.

The landscaping will be phased over two years. Northbound ramps will be in Phase 1 and southbound ramps in Phase 2.

DESCRIPTION OF MODIFICATIONS:

Moved project out 1 year.

PROJECT COST ESTIMATE

PRINTED ON: 05/28/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$367,000	\$204,000	\$0	\$0	\$571,000
Inspection & Admin.	\$0	\$0	\$2,400	\$2,400	\$0	\$0	\$4,800
Total Cost Estimate:	\$0	\$0	\$369,400	\$206,400	\$0	\$0	\$575,800
Total Expenditure:	\$0	Unexpended: \$0 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$0	\$0	\$360,000	\$215,800	\$0	\$0	\$575,800
Total Funding:	\$0	\$0	\$360,000	\$215,800	\$0	\$0	\$575,800

RATIONALE FOR PROPOSED PROJECT:

Beautification of Danville's freeway interchanges.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 210

Additional Town direct operating costs per year: \$25,000



TOWN-WIDE ROADWAY DAMAGE REPAIR

CIP No: A-579 | STATUS: In Construction

PRIORITY: 3/4 Ongoing

PROJECT MANAGER: DC



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

Repair damage to guardrails, retaining walls, asphalt berms, street signs, town-owned street light poles, roadside irrigation controllers, traffic signals poles, landscaping, trash cans, and other roadside street infrastructure.

Funds from this capital project may be used when cost recovery has failed.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/28/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Capital Maintenance	\$30,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$105,000
Total Cost Estimate:	\$30,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$105,000
Total Expenditure:	\$14,477	Unexpended: \$15,523 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$30,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$105,000
Total Funding:	\$30,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$105,000

RATIONALE FOR PROPOSED PROJECT:

Funding for damage repair caused by vehicular accidents, acts of nature, and vandalism when not covered by the operating budget.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0





Index of Parks and Facilities by Project Number

Pr#	Project Name	Page	Status
B-101	PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE-----	CIP 47	Construction, Modified
B-120	TOWN-WIDE TRAILS-----	CIP 48	Construction
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE-----	CIP 49	Construction, Modified
B-280	SPORTS FIELD RENOVATION-----	CIP 50	Construction, Modified
B-328	TOWN OFFICES CAPITAL MAINTENANCE-----	CIP 51	Design, Modified
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE-----	CIP 52	Construction, Modified
B-415	CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS-----	CIP 53	Construction
B-420	FRONT STREET CREEKSIDE TRAIL-----	CIP 54	Adopted, Modified , Unfunded
B-427	OAK HILL MASTER PLAN - PHASE 2-----	CIP 55	Adopted, Unfunded
B-450	PARK SYSTEM SIGNAGE-----	CIP 56	Construction
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS-----	CIP 57	Construction, Modified
B-479	SYCAMORE VALLEY PARK SITE STUDY-----	CIP 58	Adopted, Unfunded
B-490	OSAGE STATION PARK IMPROVEMENTS-----	CIP 59	Design, Modified
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE-----	CIP 60	Construction, Modified
B-493	SYNTHETIC TURF REPLACEMENT-----	CIP 61	Design, Modified
B-494	OSAGE STATION PARK CAPITAL MAINTENANCE-----	CIP 62	Construction, Modified
B-495	SYCAMORE VALLEY PARK CAPITAL MAINTENANCE-----	CIP 63	Construction, Modified
B-515	SECURITY ACCESS CONTROL FOR TOWN BUILDINGS-----	CIP 64	Construction
B-522	SYCAMORE VALLEY PARK PICNIC AREA RESTROOMS-----	CIP 65	Adopted, Unfunded
B-544	OAK HILL PARK CAPITAL MAINTENANCE-----	CIP 66	Construction, Modified
B-550	MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA-----	CIP 67	Adopted
B-553	VILLAGE THEATRE CAPITAL MAINTENANCE-----	CIP 68	Construction, Modified
B-556	DANVILLE SOUTH PARK CAPITAL MAINTENANCE-----	CIP 69	Construction, Modified
B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE-----	CIP 70	Construction, Modified
B-560	DIABLO VISTA PARK CAPITAL MAINTENANCE-----	CIP 71	Construction, Modified
B-574	BRET HARTE PARK PEDESTRIAN IMPROVEMENTS-----	CIP 72	Adopted, Modified
B-582	VETERANS MEMORIAL HALL CAPITAL MAINTENANCE-----	CIP 73	Construction, Modified
B-591	BOCCE BALL COURT EXPANSION AT SYCAMORE VALLEY PARK-----	CIP 74	Design, Modified
B-597	VILLAGE THEATRE PARKING LOT IMPROVEMENTS-----	CIP 75	New



Index of Parks and Facilities by Project Name

Pr#	Project Name	Page	Status
B-591	BOCCE BALL COURT EXPANSION AT SYCAMORE VALLEY PARK-----	CIP 74	Design, Modified
B-574	BRET HARTE PARK PEDESTRIAN IMPROVEMENTS-----	CIP 72	Adopted, Modified
B-415	CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS-----	CIP 53	Construction
B-556	DANVILLE SOUTH PARK CAPITAL MAINTENANCE-----	CIP 69	Construction, Modified
B-560	DIABLO VISTA PARK CAPITAL MAINTENANCE-----	CIP 71	Construction, Modified
B-420	FRONT STREET CREEKSIDE TRAIL-----	CIP 54	Adopted, Modified , Unfunded
B-400	HAP MAGEE RANCH PARK CAPITAL MAINTENANCE-----	CIP 52	Construction, Modified
B-491	LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE-----	CIP 60	Construction, Modified
B-550	MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA-----	CIP 67	Adopted
B-427	OAK HILL MASTER PLAN - PHASE 2-----	CIP 55	Adopted, Unfunded
B-544	OAK HILL PARK CAPITAL MAINTENANCE-----	CIP 66	Construction, Modified
B-494	OSAGE STATION PARK CAPITAL MAINTENANCE-----	CIP 62	Construction, Modified
B-490	OSAGE STATION PARK IMPROVEMENTS-----	CIP 59	Design, Modified
B-101	PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE-----	CIP 47	Construction, Modified
B-450	PARK SYSTEM SIGNAGE-----	CIP 56	Construction
B-559	SCHOOL PARK FACILITIES CAPITAL MAINTENANCE-----	CIP 70	Construction, Modified
B-515	SECURITY ACCESS CONTROL FOR TOWN BUILDINGS-----	CIP 64	Construction
B-280	SPORTS FIELD RENOVATION-----	CIP 50	Construction, Modified
B-452	SYCAMORE DAY SCHOOL BUILDING REPAIRS-----	CIP 57	Construction, Modified
B-495	SYCAMORE VALLEY PARK CAPITAL MAINTENANCE-----	CIP 63	Construction, Modified
B-522	SYCAMORE VALLEY PARK PICNIC AREA RESTROOMS-----	CIP 65	Adopted, Unfunded
B-479	SYCAMORE VALLEY PARK SITE STUDY-----	CIP 58	Adopted, Unfunded
B-493	SYNTHETIC TURF REPLACEMENT-----	CIP 61	Design, Modified
B-328	TOWN OFFICES CAPITAL MAINTENANCE-----	CIP 51	Design, Modified
B-216	TOWN SERVICE CENTER CAPITAL MAINTENANCE-----	CIP 49	Construction, Modified
B-120	TOWN-WIDE TRAILS-----	CIP 48	Construction
B-582	VETERANS MEMORIAL HALL CAPITAL MAINTENANCE-----	CIP 73	Construction, Modified
B-553	VILLAGE THEATRE CAPITAL MAINTENANCE-----	CIP 68	Construction, Modified
B-597	VILLAGE THEATRE PARKING LOT IMPROVEMENTS-----	CIP 75	New



PARK AND RECREATION FACILITIES CAPITAL MAINTENANCE

CIP No: B-101 | STATUS: In Construction

PRIORITY: 2 Ongoing

PROJECT MANAGER: JJ



B-101

Town-wide Project

This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

This is an ongoing Town-wide effort to address capital maintenance, repair and preventative maintenance of parks and community facilities.

Ongoing repairs:

- Sidewalk and pathway repairs. Ongoing tree work.
- BBQ replacement and picnic table replacement.
- Repairs to play area equipment. Repair and repaint restrooms.
- Drinking fountain repairs/replacement (including animal troughs).
- Repairs to cyclone fencing and metal rail fencing.
- Repair and seal wooden shade structures.
- Repaint metal rail fence.
- Repairs and resurfacing of basketball and tennis courts (annually).
- Grub treatments on non-sports turf (\$30,000 annually).

Playground safety surfacing repairs (annually) at Sycamore Valley, Diablo Vista, Hap Magee Ranch and Osage Station Parks.

DESCRIPTION OF MODIFICATIONS:

Added basketball and tennis courts annual maintenance. Added grub treatments on non-sports turf. Reduced Clean Water funding to zero. Rounded down to nearest \$1,000.

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$59,951	\$0	\$0	\$0	\$0	\$0	\$59,951
Construction	\$1,330,495	\$44,000	\$46,000	\$41,000	\$0	\$0	\$1,461,495
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost Estimate:	\$1,390,446	\$44,000	\$46,000	\$41,000	\$0	\$0	\$1,521,446
Total Expenditure:	\$1,208,306	Unexpended: \$167,140 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$556,000	\$0	\$0	\$0	\$0	\$0	\$556,000
City County Pmt Pgm	\$22,000	\$0	\$0	\$0	\$0	\$0	\$22,000
Cleanwater Program	\$12,771	\$0	\$0	\$0	\$0	\$0	\$12,771
LLAD Zone D	\$31,500	\$0	\$0	\$0	\$0	\$0	\$31,500
Park Dedication Impact	\$430,303	\$24,000	\$46,000	\$0	\$0	\$0	\$500,303
Park Facilities	\$337,872	\$20,000	\$0	\$41,000	\$0	\$0	\$398,872
Total Funding:	\$1,390,446	\$44,000	\$46,000	\$41,000	\$0	\$0	\$1,521,446

RATIONALE FOR PROPOSED PROJECT:

This project allows timely response to specific repairs and renovation needs as they occur.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



TOWN-WIDE TRAILS

CIP No: B-120 | STATUS: In Construction

PRIORITY: 2/3 Ongoing

PROJECT MANAGER: BR



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

The Parks and Leisure Services Commission identified short-term trail priorities on Green Valley Creek Trail and Sycamore Creek Trail.

Cost estimates range from \$75 to \$150 per foot for an eight-foot wide paved trail. Other costs include environmental studies, acquisition of ROW, license or easement agreements, trail markers, and mapping information (all sites).

Green Valley Creek at:

Green Valley Shopping Center to Diablo Rd. COMPLETE.

Trail maintenance:

Westside trail renovation.

Sycamore Creek Trail east of Old Orchard renovation. COMPLETE.

Sycamore elementary School to Trish Lane rehabilitation.

Hill Road to Blermer Road school path.

Quinterra Lane school path between Entrada Mesa and Ester Lane.

Trail gap closures per the Townwide Trails Master Plan.

Additional trail receptacles and doggie bag dispensers.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$58,050	\$0	\$0	\$0	\$0	\$0	\$58,050
Construction	\$622,192	\$30,000	\$37,000	\$39,000	\$40,000	\$0	\$768,192
Inspection & Admin.	\$2,590	\$0	\$0	\$0	\$0	\$0	\$2,590
Total Cost Estimate:	\$682,832	\$30,000	\$37,000	\$39,000	\$40,000	\$0	\$828,832
Total Expenditure:	\$626,519	Unexpended: \$28,750 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$37,826	\$0	\$0	\$0	\$0	\$0	\$37,826
Park Dedication Impact	\$242,006	\$30,000	\$37,000	\$39,000	\$40,000	\$0	\$388,006
Park Facilities	\$403,000	\$0	\$0	\$0	\$0	\$0	\$403,000
Total Funding:	\$682,832	\$30,000	\$37,000	\$39,000	\$40,000	\$0	\$828,832

RATIONALE FOR PROPOSED PROJECT:

Implementation of the Town-wide Trails Master Plan.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



TOWN SERVICE CENTER CAPITAL MAINTENANCE

CIP No: B-216 | STATUS: In Construction

PRIORITY: 2 Ongoing

PROJECT MANAGER: JP



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

Periodic repairs, renovation, and preventative maintenance activities for the Town Service Center.

2014/15 - Replace 2 HVAC at Town Service Center. (COMPLETED).
 2016/17 - Replace 2 HVAC units at the Town Service Center in the upstairs ceiling. (\$15,000).

Future Projects: Relocate dumpsters per storm water requirements.

This is an ongoing project.

DESCRIPTION OF MODIFICATIONS:

Added 2016/17 work.

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$173,442	\$24,000	\$29,000	\$29,000	\$30,000	\$30,000	\$315,442
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost Estimate:	\$173,442	\$24,000	\$29,000	\$29,000	\$30,000	\$30,000	\$315,442
Total Expenditure:	\$67,408	Unexpended: \$106,035 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$164,058	\$24,000	\$29,000	\$29,000	\$30,000	\$30,000	\$306,058
LLAD Zone A	\$9,385	\$0	\$0	\$0	\$0	\$0	\$9,385
Total Funding:	\$173,443	\$24,000	\$29,000	\$29,000	\$30,000	\$30,000	\$315,443

RATIONALE FOR PROPOSED PROJECT:

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0

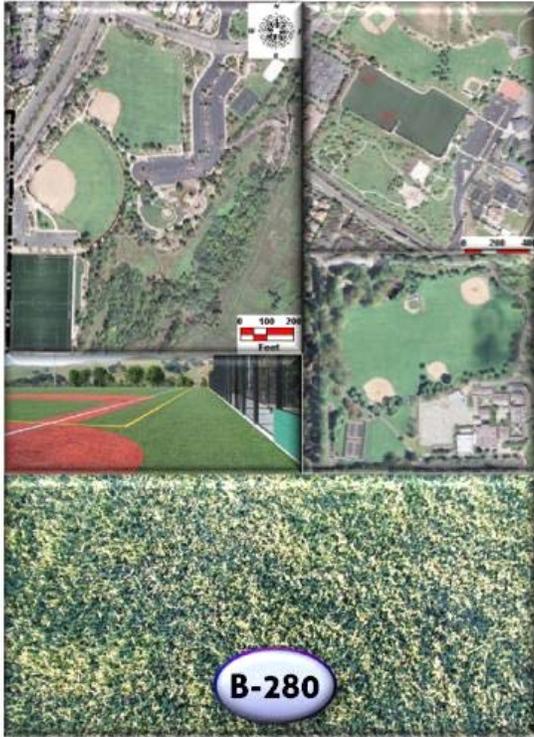


SPORTS FIELD RENOVATION

CIP No: B-280 | STATUS: In Construction

PRIORITY: 2 Ongoing

PROJECT MANAGER: JJ



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

To maintain sports fields and related amenities in a condition which provides a safe environment for user groups. Project may include overseeding, top-dressing and leveling of 12 Town-maintained baseball/softball natural turf fields and 15 Town-maintained soccer/lacrosse fields each spring. Major maintenance activities related to field lighting, fencing, and synthetic turf will also be completed as needed, including purchase of equipment to complete this work.

Sites included are: Osage Station Park, Sycamore Valley Park, and Diablo Vista Park.

This project also includes annual grooming of synthetic turf fields.

Taking fields out of play is no longer a viable option with year-round sports and the availability of synthetic turf fields.

2015/16 - Organic fertilizer program. (\$15,000).
Repair/replace sports field fencing. (\$25,000).

DESCRIPTION OF MODIFICATIONS:

Added 2015/16 work. Increased funding by \$10,000 per year.

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Construction	\$907,765	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$1,032,765
Inspection & Admin.	\$18,693	\$0	\$0	\$0	\$0	\$0	\$18,693
Total Cost Estimate:	\$956,458	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$1,081,458
Total Expenditure:	\$890,187	Unexpended: \$66,271 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$320,472	\$0	\$0	\$0	\$0	\$0	\$320,472
LLAD Zone D	\$59,686	\$0	\$0	\$0	\$0	\$0	\$59,686
Park Dedication Impact	\$126,300	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$251,300
Park Facilities	\$450,000	\$0	\$0	\$0	\$0	\$0	\$450,000
Total Funding:	\$956,458	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$1,081,458

RATIONALE FOR PROPOSED PROJECT:

Coordination with Sports Alliance field users to identify priorities on an annual basis.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0

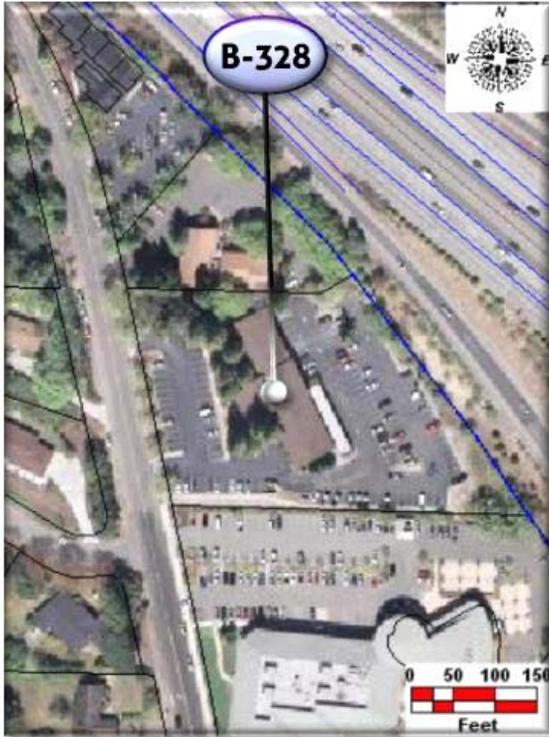


TOWN OFFICES CAPITAL MAINTENANCE

CIP No: B-328 | STATUS: In Design

PRIORITY: 2 Ongoing

PROJECT MANAGER: JP



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

Routine preventative maintenance for general upkeep and preservation of the Town Offices and modification for accommodation of staff changes.

2015/16 Paint building exterior. (\$12,000).
Repave and stripe parking lot.

DESCRIPTION OF MODIFICATIONS:

Added 2015/16 work.

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$35,700	\$0	\$0	\$0	\$0	\$0	\$35,700
Construction	\$399,274	\$24,000	\$29,000	\$31,000	\$31,000	\$31,000	\$545,274
Inspection & Admin.	\$600	\$0	\$0	\$0	\$0	\$0	\$600
Total Cost Estimate:	\$435,574	\$24,000	\$29,000	\$31,000	\$31,000	\$31,000	\$581,574
Total Expenditure:	\$196,079	Unexpended: \$110,854 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$178,641	\$0	\$0	\$0	\$0	\$0	\$178,641
Civic Facilities Fund	\$256,933	\$24,000	\$29,000	\$31,000	\$31,000	\$31,000	\$402,933
Total Funding:	\$435,574	\$24,000	\$29,000	\$31,000	\$31,000	\$31,000	\$581,574

RATIONALE FOR PROPOSED PROJECT:

Building maintenance and accommodation for changes in staff.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0

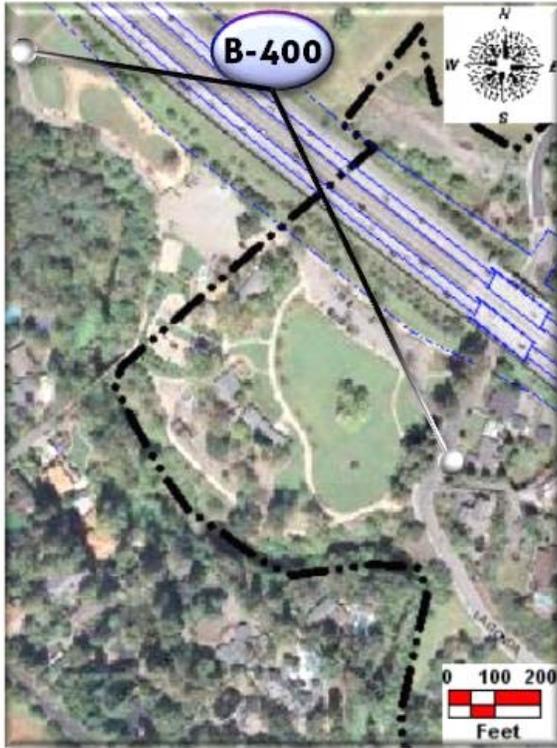


HAP MAGEE RANCH PARK CAPITAL MAINTENANCE

CIP No: B-400 | STATUS: In Construction

PRIORITY: 2 Ongoing

PROJECT MANAGER: DC



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

Routine preventative maintenance activities for the general upkeep and preservation of the site and non-routine repair and replacement.

2014/15 Path to small dog park repairs (\$22,000).
Gazebo repairs (\$3,000).
Maintenance Shed repairs (\$2,000).

Installation of a stone paver labyrinth in the unimproved area behind the Magee House. The labyrinth has been donated to the Town by an outside organization. (COMPLETED).

2015/16 Repaint Magee and Swain Houses (\$8,000).
Refinish floors in Magee and Swain Houses (\$10,000).
Repairs to gazebo (\$5,000).
Repairs to restroom building structure (\$5,000).
Dog Park Play Equipment (\$5,000)
Dog Park resurfacing (\$90,000).

2016/17 Playground equipment replacement (\$150,000).
2017/18 ADA access at Canine Corral entrance.

DESCRIPTION OF MODIFICATIONS:

Updated project descriptions. Added 2015/18 work. Increased funding in 2015/16 by \$3,000 and 2016/17 by \$125,000. Included R-7A funding for 2016/17.

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Capital Maintenance	\$377,366	\$28,000	\$150,000	\$25,000	\$25,000	\$0	\$605,366
Total Cost Estimate:	\$377,366	\$28,000	\$150,000	\$25,000	\$25,000	\$0	\$605,366
Total Expenditure:	\$294,020	Unexpended: \$83,346 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$113,500	\$14,000	\$75,000	\$12,500	\$12,500	\$0	\$227,500
Park Facilities	\$17,500	\$0	\$0	\$0	\$0	\$0	\$17,500
R-7A	\$106,000	\$14,000	\$75,000	\$12,500	\$12,500	\$0	\$220,000
YMCA Rental Rev	\$140,366	\$0	\$0	\$0	\$0	\$0	\$140,366
Total Funding:	\$377,366	\$28,000	\$150,000	\$25,000	\$25,000	\$0	\$605,366

RATIONALE FOR PROPOSED PROJECT:

Major activity is needed for the site and buildings; non-routine repairs and replacement are completed as needed.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 50

Additional Town direct operating costs per year: \$5,000

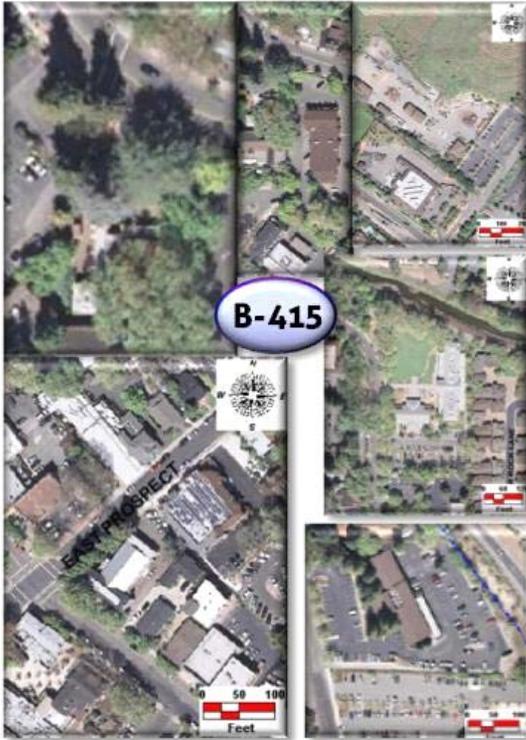


CIVIC FACILITIES CAPITAL MAINTENANCE PROJECTS

CIP No: B-415 | STATUS: In Construction

PRIORITY: 2 Ongoing

PROJECT MANAGER: JP



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

This is an ongoing Town-wide effort to address capital maintenance, repair and preventative maintenance of aging civic facilities.

Projects include such items as HVAC systems, roof replacements, lighting and alarm systems, major exterior and interior painting, door and equipment replacements.

2014/15 - Repaint exterior of Town Meeting Hall. (COMPLETED).
Add Town Logo to all lecterns (\$5,000).

2015/16 - Install ceiling-mounted projectors in both Town Office conference rooms.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$406,016	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$556,016
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost Estimate:	\$406,016	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$556,016
Total Expenditure:	\$297,870	Unexpended: \$108,146 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Asset Replcmnt Gen.	\$247,496	\$0	\$0	\$0	\$0	\$0	\$247,496
CIP Gen Pur Reallocate	(\$14,471)	\$0	\$0	\$0	\$0	\$0	(\$14,471)
CIP Gen Purpose Rev	\$129,544	\$0	\$0	\$0	\$0	\$0	\$129,544
Civic Facilities Fund	\$15,194	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$165,194
LLAD Zone D	\$28,253	\$0	\$0	\$0	\$0	\$0	\$28,253
Total Funding:	\$406,016	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$556,016

RATIONALE FOR PROPOSED PROJECT:

Maintenance of existing facilities.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



FRONT STREET CREEKSIDE TRAIL

CIP No: B-420 | STATUS: Adopted

PRIORITY: 5

PROJECT MANAGER: SCL



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

This project consists of construction of a cantilevered sidewalk over the creek from opposite the Town Meeting Hall to Diablo Road (approximately 1/8 mi). Parks and Leisure Services Commission recommended moving this project to future years.

Construction to include:

Concrete cantilevered trail section, approximately 8' wide, grading and drainage improvements and associated creek bank improvements.

A consultant will be hired to prepare a preliminary project scope, architectural renderings, and a preliminary cost estimate.

DESCRIPTION OF MODIFICATIONS:

Added \$100,000 funding in 2015/16 for a preliminary study.

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Project Prep.	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Design/Plan Review	\$0	\$0	\$0	\$119,723	\$0	\$0	\$119,723
Construction	\$0	\$0	\$0	\$1,346,893	\$0	\$0	\$1,346,893
Inspection & Admin.	\$0	\$0	\$0	\$119,384	\$0	\$0	\$119,384
Total Cost Estimate:	\$0	\$100,000	\$0	\$1,586,000	\$0	\$0	\$1,686,000
Total Expenditure:		Not Available					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Park Facilities	\$0	\$100,000	\$0	\$1,586,000	\$0	\$0	\$1,686,000
Total Funding:	\$0	\$100,000	\$0	\$1,586,000	\$0	\$0	\$1,686,000

RATIONALE FOR PROPOSED PROJECT:

Improve pedestrian circulation and access to the Library and Community Center and Downtown.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 540

Additional Town direct operating costs per year: \$40,500



OAK HILL MASTER PLAN - PHASE 2

CIP No: B-427 | STATUS: Adopted

PRIORITY: 5

PROJECT MANAGER: HRP



This project is currently unfunded.

PROJECT DESCRIPTION AND LOCATION:

Evaluate the development potential of the undeveloped (southern) portion of Oak Hill Park to meet unmet community needs.

Development of the adjacent Weber property provides additional access to the property.

Based upon other planning/design/construction priorities for Town parks and community facilities, this project has been deferred.

UNFUNDED

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost Estimate:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditure:	\$0	Unexpended: \$0 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Park Facilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Unfunded-87	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Funding:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

RATIONALE FOR PROPOSED PROJECT:

Help meet growing community needs for active recreational facilities.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0

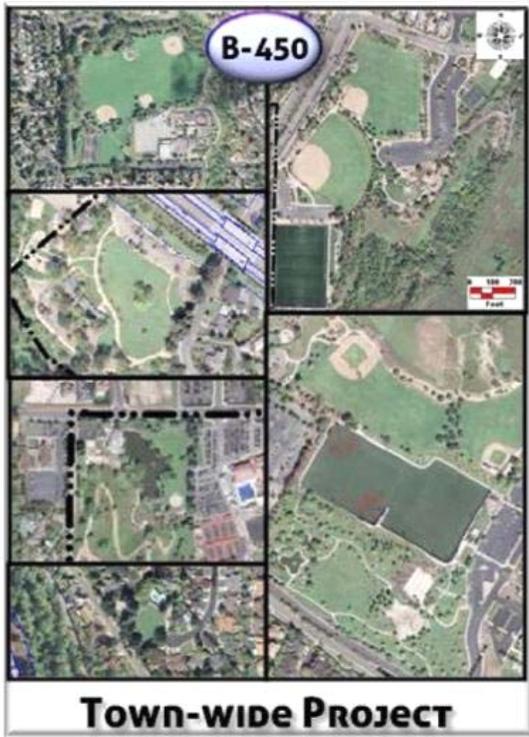


PARK SYSTEM SIGNAGE

CIP No: B-450 | STATUS: In Construction

PRIORITY: 2

PROJECT MANAGER: BR



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

Directional signage, which is attractive as well as functional, is identified as a high priority for the Town's parks. The style, content and location has been developed jointly by the Parks and Leisure Services Commission and the Arts Commission.

Design will complement Town-wide Wayfinding and Directional Signage Project. Priority sites for implementation include:

- Sycamore Valley Park
- Osage Station Park
- Diablo Vista Park
- Osage Station Park

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$3,000	\$0	\$0	\$0	\$0	\$0	\$3,000
Construction	\$210,000	\$0	\$0	\$0	\$0	\$0	\$210,000
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost Estimate:	\$213,000	\$0	\$0	\$0	\$0	\$0	\$213,000
Total Expenditure:	\$213,000	Unexpended: \$0 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Park Facilities	\$213,000	\$0	\$0	\$0	\$0	\$0	\$213,000
Total Funding:	\$213,000	\$0	\$0	\$0	\$0	\$0	\$213,000

RATIONALE FOR PROPOSED PROJECT:

Better orient park visitors to park amenities and their locations.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



SYCAMORE DAY SCHOOL BUILDING REPAIRS

CIP No: B-452 | STATUS: In Construction

PRIORITY: 2/3 Ongoing

PROJECT MANAGER: JP



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

Conduct routine preventative maintenance for general upkeep and preservation of the Town-owned building at this site.

Items such as exterior painting, HVAC, window, floor, door and roof repair and/or replacement are included in this project.

2015/16 - Replace Linoleum tile floors (\$20,000).
2016/17 - Exterior repainting.

All costs are offset by rent revenue collected from the building tenant.

DESCRIPTION OF MODIFICATIONS:

Moved exterior repainting to 2016/17.

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$102,139	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$152,139
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost Estimate:	\$102,139	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$152,139
Total Expenditure:	\$40,365	Unexpended: \$61,774 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$102,139	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$152,139
Total Funding:	\$102,139	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$152,139

RATIONALE FOR PROPOSED PROJECT:

Routine preventative maintenance is required to keep the building in good condition.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0

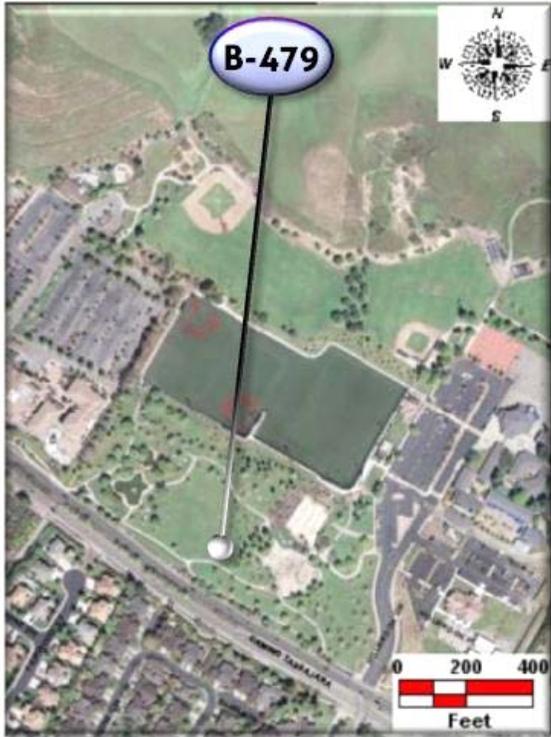


SYCAMORE VALLEY PARK SITE STUDY

CIP No: B-479 | STATUS: Adopted

PRIORITY: 5

PROJECT MANAGER: JJ



This project is currently unfunded.

PROJECT DESCRIPTION AND LOCATION:

The Parks and Leisure Services Commission recommends a study to address the unmet community needs that could be addressed in the area located at the front of the park adjacent to Camino Tassajara.

UNFUNDED

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$0	\$0	\$26,000	\$0	\$0	\$0	\$26,000
Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost Estimate:	\$0	\$0	\$26,000	\$0	\$0	\$0	\$26,000
Total Expenditure:		Not Available					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Unfunded-87	\$0	\$0	\$26,000	\$0	\$0	\$0	\$26,000
Total Funding:	\$0	\$0	\$26,000	\$0	\$0	\$0	\$26,000

RATIONALE FOR PROPOSED PROJECT:

This project addresses the need for future park uses.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



OSAGE STATION PARK IMPROVEMENTS

CIP No: B-490 | STATUS: In Design

PRIORITY: 2

PROJECT MANAGER: HRP



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

This is a seven year six phase project to update and improve facilities.

Phase 1 - Play area, water features, group picnic area, benches, drinking/dog fountain, memorial rose boxes, restroom, and pump house renovation (starts in Fall of 2015). \$1,530,000.

Phase 2 - Irrigation service upgrade. \$500,000.

Phase 3 - South parking lot expansion and Orange Blossom sidewalk connection. \$1,600,000.

Phase 4 - Tennis and bocce courts, picnic area, and irrigation modifications. \$1,400,000.

Phase 5 - Community buildings and snack shack (2017/18). \$600,000.

Phase 6 - Field reconfiguration, irrigation, pathway improvements, par course, tree maintenance, sports equipment and soccer storage, picnic areas, spectator seating. (2018/19).

DESCRIPTION OF MODIFICATIONS:

Updated Phase 1 estimate by \$80,000

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$329,750	\$0	\$0	\$116,000	\$0	\$0	\$445,750
Construction	\$1,990,000	\$0	\$386,000	\$752,000	\$1,702,000	\$0	\$4,830,000
Inspection & Admin.	\$0	\$0	\$0	\$33,000	\$0	\$0	\$33,000
Total Cost Estimate:	\$2,319,750	\$0	\$386,000	\$901,000	\$1,702,000	\$0	\$5,308,750
Total Expenditure:	\$303,654	Unexpended: \$2,016,096 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Park Dedication Impact	\$699,750	\$0	\$0	\$0	\$0	\$0	\$699,750
Park Facilities	\$1,620,000	\$0	\$0	\$0	\$0	\$0	\$1,620,000
Unfunded-87	\$0	\$0	\$386,000	\$901,000	\$1,762,000	\$0	\$3,049,000
Total Funding:	\$2,319,750	\$0	\$386,000	\$901,000	\$1,762,000	\$0	\$5,368,750

RATIONALE FOR PROPOSED PROJECT:

Needed improvements to an existing town facility.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



LIBRARY AND COMMUNITY CENTER CAPITAL MAINTENANCE

CIP No: B-491 | STATUS: In Construction

PRIORITY: 2 Ongoing

PROJECT MANAGER: NR



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

This is an ongoing project that addresses renovation and repairs in these heavily used community facilities.

2015/16 Lighting upgrades in Community Center Lobby desk.
 Add video projector at the Library and Community Center (\$20,000).
 Replace 8 HVAC units at Library (\$110,000).
 Replace 30 lounge chairs (\$40,000).
 Remodel men's and women's restrooms (\$50,000).
 Replace lighting system (\$20,000).
 Repair fireplace (\$5,000).

2016/17 Major tree work (\$10,000).

Library will be closed for a 2 week period during construction.

DESCRIPTION OF MODIFICATIONS:

Added 4 additional HVAC units, lounge chairs, restroom remodels, lighting system and fireplace repair. Added tree work. Rounded funding down to nearest \$1,000.

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Construction	\$375,478	\$189,000	\$25,000	\$25,000	\$30,000	\$30,000	\$674,478
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost Estimate:	\$395,478	\$189,000	\$25,000	\$25,000	\$30,000	\$30,000	\$694,478
Total Expenditure:	\$297,018	Unexpended: \$98,460 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Asset Replcmnt Library	\$395,478	\$189,000	\$25,000	\$25,000	\$30,000	\$30,000	\$694,478
Total Funding:	\$395,478	\$189,000	\$25,000	\$25,000	\$30,000	\$30,000	\$694,478

RATIONALE FOR PROPOSED PROJECT:

Ongoing preventative maintenance.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0

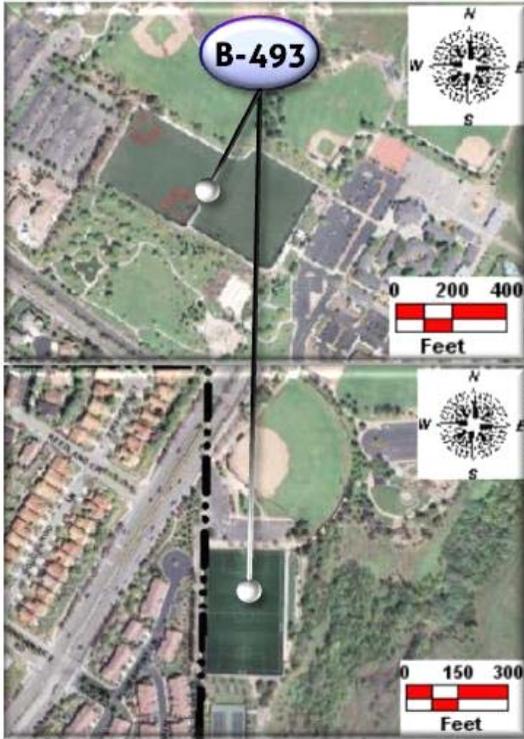


SYNTHETIC TURF REPLACEMENT

CIP No: B-493 | STATUS: In Design

PRIORITY: 2 Ongoing

PROJECT MANAGER: JJ



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

The useful life of the synthetic turf sports fields at Diablo Vista and Sycamore Valley Parks is projected to be 9 years.

Diablo Vista artificial turf field renovation (86,700 s.f.) in 2015/16.
Next renovation scheduled for 2024/25.

Sycamore Valley renovation (225,000 s.f.) is anticipated in 2020/21
Next renovation scheduled for 2029/30.

Using today's replacement costs and a 9-year cycle the costs are:

15/16	20/21	24/25	29/30	33/34
\$754,391	\$1,255,000	\$571,000	\$1,255,000	\$571,000

Using 2.5% inflation the future expenses are:

15/16	20/21	24/25	29/30	33/34
\$754,391	\$1,567,000	\$689,000	\$1,957,000	\$835,000

DESCRIPTION OF MODIFICATIONS:

Updated funding amounts addition of Tassajara Ranch Assessment District (TRAD) funding.

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$22,675	\$50,000	\$0	\$0	\$0	\$0	\$72,675
Construction	\$3,116,874	\$754,391	\$0	\$0	\$0	\$0	\$3,871,265
Inspection & Admin.	\$32,653	\$17,661	\$0	\$0	\$0	\$0	\$50,314
Total Cost Estimate:	\$3,172,202	\$822,052	\$0	\$0	\$0	\$0	\$3,994,254
Total Expenditure:	\$1,370,902	Unexpended: \$1,801,300 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Asset Replcmnt Gen.	\$875,000	\$0	\$0	\$0	\$0	\$0	\$875,000
LLAD Zone D	\$87,500	\$0	\$0	\$0	\$0	\$0	\$87,500
Park Dedication Impact	\$525,000	\$87,500	\$0	\$0	\$0	\$0	\$612,500
Park Facilities	\$1,684,702	\$0	\$225,000	\$225,000	\$225,000	\$225,000	\$2,584,702
TRAD	\$0	\$34,391	\$0	\$0	\$0	\$0	\$34,391
Total Funding:	\$3,172,202	\$121,891	\$225,000	\$225,000	\$225,000	\$225,000	\$4,194,093

RATIONALE FOR PROPOSED PROJECT:

Replacement of synthetic turf is needed as a part of routine maintenance.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



OSAGE STATION PARK CAPITAL MAINTENANCE

CIP No: B-494 | STATUS: In Construction

PRIORITY: 2/3 Ongoing

PROJECT MANAGER: JJ



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

This is an ongoing project to provide repair and preventative maintenance for the preservation of Osage Station Park facilities.

Project includes:

- Pathway repairs. Tree maintenance.
- Replace windscreen on ball diamonds and tennis courts.
- Repaint/repairs to restroom building.
- Maintenance of tennis courts.

Note: Timing of project implementation is dependent on the outcome of B-490 Osage Station Park Improvements.

- 2015/16 Sports field cyclone fencing repairs (\$10,000).
- 2016/17 Installation of garage for golf cart.

DESCRIPTION OF MODIFICATIONS:

Added tennis courts resurfacing to project. Added 2015/16 and 2016/17 work.

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$275,804	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$338,304
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost Estimate:	\$275,804	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$338,304
Total Expenditure:	\$92,804	Unexpended: \$183,000 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$59,000	\$0	\$0	\$0	\$0	\$0	\$59,000
Park Facilities	\$216,804	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$279,304
Total Funding:	\$275,804	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$338,304

RATIONALE FOR PROPOSED PROJECT:

Ongoing maintenance and safety related to access to confined spaces.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



SYCAMORE VALLEY PARK CAPITAL MAINTENANCE

CIP No: B-495 | STATUS: In Construction

PRIORITY: 2 Ongoing

PROJECT MANAGER: JJ



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

This is an ongoing project to address major repair and preventative maintenance issues for the upkeep and preservation of Sycamore Valley Park facilities.

Projects funded in prior years include:

- Ongoing tree work.
- Basketball court resurfacing.
- Re-lamping of basketball and bocce ball courts.

Planned projects in 2014/15 include:

- Trash enclosure installation.
- Sports field fence repairs and tree pruning.
- Sidewalk repairs and repaint metal rail fencing.
- Bocce ball lighting improvements.

Future planned projects:

- Major pond repairs or removal.
- 2015/16 Concrete repairs (\$10,000).
- Tree work (\$10,000).

DESCRIPTION OF MODIFICATIONS:

Proposed removal of pond. Added work in 2015/16.

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$351,490	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$461,490
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost Estimate:	\$351,490	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$461,490
Total Expenditure:	\$166,048	Unexpended: \$185,442 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Pur Reallocate (\$100,000)		\$0	\$0	\$0	\$0	\$0	(\$100,000)
CIP Gen Purpose Rev	\$130,000	\$0	\$0	\$0	\$0	\$0	\$130,000
LLAD Zone D	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Park Facilities	\$321,490	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$431,490
Total Funding:	\$351,490	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$461,490

RATIONALE FOR PROPOSED PROJECT:

Preventative maintenance.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0

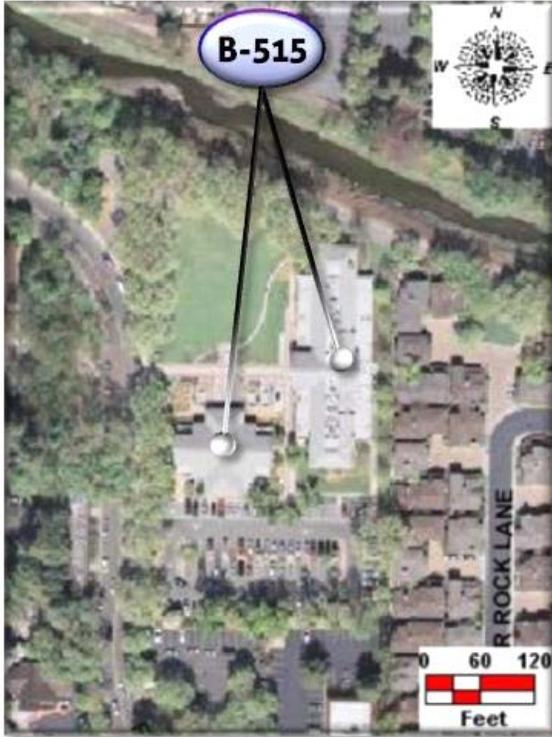


SECURITY ACCESS CONTROL FOR TOWN BUILDINGS

CIP No: B-515 | STATUS: In Construction

PRIORITY: 4

PROJECT MANAGER: RC



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

Add key-card security access control system to the Town Library, Community Center, and the Town Meeting Hall.

Project includes development of a written security program and installation of new hardware for key-card control systems, door hardware, conduits, service panels, and electrical supplies, as needed.

Key-card control systems for main entry and certain internal doors eliminate the cost of re-keying due to lost or stolen keys, improve security by allowing access during specific time periods, and allow different levels of security for individual key-cards.

2013/14 - Town Library and Danville Community Center.

Future Burglar and Fire alarm systems:

- Town Service Center burglar alarm.
- Village Theatre burglar alarm.
- Town Meeting Hall burglar alarm.
- Town Offices burglar alarm.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$247,500	\$0	\$0	\$0	\$0	\$0	\$247,500
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost Estimate:	\$247,500	\$0	\$0	\$0	\$0	\$0	\$247,500
Total Expenditure:	\$11,016	Unexpended: \$236,484 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Civic Facilities Fund	\$247,500	\$0	\$0	\$0	\$0	\$0	\$247,500
Total Funding:	\$247,500	\$0	\$0	\$0	\$0	\$0	\$247,500

RATIONALE FOR PROPOSED PROJECT:

New service opportunities.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



SYCAMORE VALLEY PARK PICNIC AREA RESTROOMS

CIP No: B-522 | STATUS: Adopted

PRIORITY: 5

PROJECT MANAGER: BR



This project is currently unfunded.

PROJECT DESCRIPTION AND LOCATION:

Install restrooms at the entrance to the Picnic Area at the west end of Sycamore Valley Park. Restrooms will serve the picnic area, baseball field, and EBRPD equestrian trail users.

The restroom facility will include men's and women's dual stall restrooms, sinks, and exterior water fountain.

Sewer and water line extensions included.

UNFUNDED

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$0	\$0	\$0	\$76,000	\$0	\$0	\$76,000
Construction	\$0	\$0	\$0	\$562,000	\$0	\$0	\$562,000
Inspection & Admin.	\$0	\$0	\$0	\$51,000	\$0	\$0	\$51,000
Total Cost Estimate:	\$0	\$0	\$0	\$689,000	\$0	\$0	\$689,000
Total Expenditure:	\$0	Unexpended: \$0 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Unfunded-87	\$0	\$0	\$0	\$689,000	\$0	\$0	\$689,000
Total Funding:	\$0	\$0	\$0	\$689,000	\$0	\$0	\$689,000

RATIONALE FOR PROPOSED PROJECT:

Provide restroom services for park and trail users.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



OAK HILL PARK CAPITAL MAINTENANCE

CIP No: B-544 | STATUS: In Construction

PRIORITY: 2/3 Ongoing

PROJECT MANAGER: JT



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

This is an ongoing project to address major repair and preventative maintenance for the preservation of Oak Hill Park amenities.

- Eliminate colored concrete decoration at front porch area and replace with new concrete.
- Pathway repairs.
- Refinish main hall floor (COMPLETED).
- Tree maintenance.
- Playground and water feature maintenance.
- Pond and pond related repairs.
- Barbeque and hardscape repairs and replacement.
- Pathway lighting repairs and replacement.
- Tennis court repairs and resurfacing.
- Repairs to tiles on roof (COMPLETED).
- Repaint building exterior (COMPLETED).

- 2014/16 Pathway repairs (\$25,000).
- Pond repairs (\$25,000).

DESCRIPTION OF MODIFICATIONS:

Added 2015/16 work. Added \$35,690 in funding for 2015/16. Changed 2015/16 funding to Park Facilities. Rounded down to nearest \$1,000.

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$127,629	\$50,000	\$29,000	\$30,000	\$36,000	\$36,000	\$308,629
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost Estimate:	\$127,629	\$50,000	\$29,000	\$30,000	\$36,000	\$36,000	\$308,629
Total Expenditure:	\$66,164	Unexpended: \$49,056 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Civic Facilities Fund	\$97,129	\$0	\$0	\$0	\$0	\$0	\$97,129
Park Facilities	\$30,500	\$50,000	\$29,000	\$30,000	\$36,000	\$36,000	\$211,500
Total Funding:	\$127,629	\$50,000	\$29,000	\$30,000	\$36,000	\$36,000	\$308,629

RATIONALE FOR PROPOSED PROJECT:

Ongoing preventative maintenance and timely response to specific repairs and renovation needs as they occur.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



MUNICIPAL SERVICE CENTER WASTE TRANSFER AREA

CIP No: B-550 | STATUS: Adopted

PRIORITY: 3/4

PROJECT MANAGER: CMC



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

Municipal waste such as street sweepings and landscape debris require special handling to meet the Storm water Pollution Control Prevention requirements. This project provides a waste transfer area for temporary storage and transfer of municipal waste in a safe and acceptable manner.

A transfer pad with appropriate drainage control, storm water filters, debris bins, and access is needed at the Municipal Service Center.

The proposed 75-foot by 150-foot paved transfer area will be at the northeast corner of the Service Center. A storm water filter unit will be installed to treat storm water for discharge into the storm drain system.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Construction	\$115,000	\$0	\$0	\$0	\$0	\$0	\$115,000
Inspection & Admin.	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
Total Cost Estimate:	\$145,000	\$0	\$0	\$0	\$0	\$0	\$145,000
Total Expenditure:	\$0	Unexpended: \$145,000 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Cleanwater Program	\$145,000	\$0	\$0	\$0	\$0	\$0	\$145,000
Total Funding:	\$145,000	\$0	\$0	\$0	\$0	\$0	\$145,000

RATIONALE FOR PROPOSED PROJECT:

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



VILLAGE THEATRE CAPITAL MAINTENANCE

CIP No: B-553 | STATUS: In Construction

PRIORITY: 2/3 Ongoing

PROJECT MANAGER: HRP



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

2014/15 Replace carpets in lobby area with hard surface (\$5,000).
Additional lobby art display lighting (\$5,000)
\$10,000 per year for general maintenance.

2015/16 Exterior repaint of building (\$10,000).

Replace inefficient and deteriorating lighting truss over the stage in the Village Theatre. The existing lighting truss is not rated or manufactured for the current uses.

Modifications will utilize available space above up-stage right and up-stage left wing.

Add new movie screen in front of stage to allow usage on a more regular basis. (\$40,000).

DESCRIPTION OF MODIFICATIONS:

Added work for 2015/16. Reduced \$26,077 in funding for 2015/16 and \$10,077 in funding for 2016/17. Rounded down to the nearest \$1,000.

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Construction	\$96,813	\$10,000	\$16,000	\$12,000	\$12,000	\$12,000	\$158,813
Total Cost Estimate:	\$96,813	\$10,000	\$16,000	\$12,000	\$12,000	\$12,000	\$158,813
Total Expenditure:	\$61,077	Unexpended: \$35,736 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Civic Facilities Fund	\$91,300	\$10,000	\$16,000	\$12,000	\$12,000	\$12,000	\$153,300
LLAD Zone D	\$5,513	\$0	\$0	\$0	\$0	\$0	\$5,513
Total Funding:	\$96,813	\$10,000	\$16,000	\$12,000	\$12,000	\$12,000	\$158,813

RATIONALE FOR PROPOSED PROJECT:

Ongoing maintenance. Addresses safety, code requirements, and increases efficiency, quality, and variety of performances.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



DANVILLE SOUTH PARK CAPITAL MAINTENANCE

CIP No: B-556 | STATUS: In Construction

PRIORITY: 2/3 Ongoing

PROJECT MANAGER: JT



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

2014/15 Phase 2 - Installation of park sign at Camino Ramon entrance (\$13,000).

2015/16 Resurface basketball courts (\$40,000).
Tree work (\$10,000).

2019/20 Play equipment replacement.

DESCRIPTION OF MODIFICATIONS:

Increased 2015/16 by \$20,000. Added tree work and resurfacing. Added 2019/20 project.

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Construction	\$133,600	\$26,000	\$6,000	\$6,000	\$6,000	\$100,000	\$277,600
Total Cost Estimate:	\$133,600	\$26,000	\$6,000	\$6,000	\$6,000	\$100,000	\$277,600
Total Expenditure:	\$113,507	Unexpended: \$20,093 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$71,837	\$26,000	\$6,000	\$6,000	\$6,000	\$100,000	\$215,837
LLAD Zone D	\$61,763	\$0	\$0	\$0	\$0	\$0	\$61,763
Total Funding:	\$133,600	\$26,000	\$6,000	\$6,000	\$6,000	\$100,000	\$277,600

RATIONALE FOR PROPOSED PROJECT:

Ongoing maintenance.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0

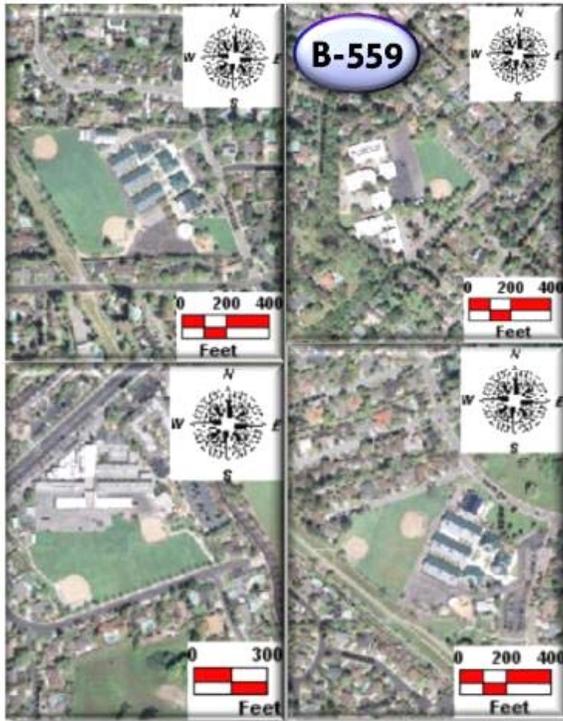


SCHOOL PARK FACILITIES CAPITAL MAINTENANCE

CIP No: B-559 | STATUS: In Construction

PRIORITY: 2 Ongoing

PROJECT MANAGER: JJ



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

Ongoing maintenance needed to maintain School Park facilities and sites Town-wide.

Maintenance includes:

2014/15 - 2016/17 - \$125,000

Facilities related maintenance.

Refinish gymnasium floors.

Repairs to Teen Centers at Diablo Vista Middle, Los Cerros and Charlotte Wood Schools.

Baldwin Pavilion repairs (town share \$87,500).

Pool-related maintenance.

Sports field site repairs.

Janitorial costs for summer at Teen Centers (\$10,000).

Replace carpet in all Teen Centers (\$9,000).

DESCRIPTION OF MODIFICATIONS:

Added 2015/16 and 2016/17 work.

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Capital Maintenance	\$180,783	\$15,194	\$15,194	\$15,000	\$15,000	\$15,000	\$256,171
Total Cost Estimate:	\$180,783	\$15,194	\$15,194	\$15,000	\$15,000	\$15,000	\$256,171
Total Expenditure:	\$13,960	Unexpended: \$166,823 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
LLAD Zone D	\$26,907	\$0	\$0	\$0	\$0	\$0	\$26,907
Park Dedication Impact	\$87,500	\$0	\$0	\$0	\$0	\$0	\$87,500
Park Facilities	\$66,376	\$15,194	\$15,194	\$15,000	\$15,000	\$15,000	\$141,763
Total Funding:	\$180,783	\$15,194	\$15,194	\$15,000	\$15,000	\$15,000	\$256,170

RATIONALE FOR PROPOSED PROJECT:

Ongoing and one-time needs for Town maintained facilities.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



DIABLO VISTA PARK CAPITAL MAINTENANCE

CIP No: B-560 | STATUS: In Construction

PRIORITY: 2/3 Ongoing

PROJECT MANAGER: JJ



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

This project provides ongoing maintenance of Diablo Vista Park facilities.

2014/15- 2015/16

- Ongoing repairs.
- Concrete repairs
- Major tree pruning
- Sports field and pathway lighting repairs.
- Restroom maintenance - painting and repairs.
- Cyclone fence and backstop repairs (\$10,000).
- Safety surface repairs (\$10,000).
- Fence painting and repairs (\$7,500).
- Tennis/basketball court repairs (\$20,000).
- Windscreen repairs/replacement (\$10,000).

2020 Replace play equipment.

DESCRIPTION OF MODIFICATIONS:

Added cyclone fence and backstop repairs, safety surface repairs, fence painting, tennis and basketball repairs, and windscreen repairs. Added 2020 work.

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Capital Maintenance	\$93,283	\$15,000	\$15,000	\$18,000	\$18,000	\$18,000	\$177,283
Total Cost Estimate:	\$93,283	\$15,000	\$15,000	\$18,000	\$18,000	\$18,000	\$177,283
Total Expenditure:	\$39,693	Unexpended: \$53,590 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
LLAD Zone D	\$26,907	\$0	\$0	\$0	\$0	\$0	\$26,907
Park Facilities	\$66,376	\$15,000	\$15,000	\$18,000	\$18,000	\$18,000	\$150,376
Total Funding:	\$93,283	\$15,000	\$15,000	\$18,000	\$18,000	\$18,000	\$177,283

RATIONALE FOR PROPOSED PROJECT:

Provide for ongoing repair.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



BRET HARTE PARK PEDESTRIAN IMPROVEMENTS

CIP No: B-574 | STATUS: Adopted

PRIORITY: 2/3

PROJECT MANAGER: AD



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

Construct a 5-foot wide, 300-foot long asphalt pathway adjacent to the Bret Harte parking area, to improve access to Vista Grande School. The project also includes the removal and replacement of parking bumpers, park boundary bollards, and the extension of the existing metal beam guardrail on Diablo Road for approximately 100 feet.

Project will be designed in 2015/16, Grant and construction in 2015/16.

This project funding through the OneBayArea Safe Routes to School Cycle 2 Grant Program.

DESCRIPTION OF MODIFICATIONS:

Updated grant and construction date.

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Construction	\$176,275	\$0	\$0	\$0	\$0	\$0	\$176,275
Inspection & Admin.	\$6,000	\$0	\$0	\$0	\$0	\$0	\$6,000
Total Cost Estimate:	\$207,275	\$0	\$0	\$0	\$0	\$0	\$207,275
Total Expenditure:	\$0	Unexpended: \$207,275 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Park Dedication Impact	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Safe Routes to School	\$157,275	\$0	\$0	\$0	\$0	\$0	\$157,275
Total Funding:	\$207,275	\$0	\$0	\$0	\$0	\$0	\$207,275

RATIONALE FOR PROPOSED PROJECT:

Enhance pedestrian circulation and safety along Vista Grande Street.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



VETERANS MEMORIAL HALL CAPITAL MAINTENANCE

CIP No: B-582 | STATUS: In Construction

PRIORITY: 3/4 Ongoing

PROJECT MANAGER: JP



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

Provide repair and preventative maintenance for the preservation of the Veterans Memorial Hall facilities.

- HVAC repair.
- Door repair.
- Annual elevator maintenance and permits.
- Refinishing floors.
- Painting and other hardscape related repairs.

2015/16 Rescreen floors (\$7,500).

DESCRIPTION OF MODIFICATIONS:

Added 2015/16 work.

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Capital Maintenance	\$20,500	\$12,000	\$12,000	\$12,000	\$12,000	\$15,000	\$83,500
Total Cost Estimate:	\$20,500	\$12,000	\$12,000	\$12,000	\$12,000	\$15,000	\$83,500
Total Expenditure:	\$10,226	Unexpended: \$10,274 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
Civic Facilities Fund	\$10,500	\$12,000	\$12,000	\$12,000	\$12,000	\$15,000	\$73,500
Total Funding:	\$20,500	\$12,000	\$12,000	\$12,000	\$12,000	\$15,000	\$83,500

RATIONALE FOR PROPOSED PROJECT:

Ongoing preventative maintenance and timely response to specific repairs and renovation needs as they occur.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



BOCCE BALL COURT EXPANSION AT SYCAMORE VALLEY PARK

CIP No: B-591 | STATUS: In Design

PRIORITY: 1/2

PROJECT MANAGER: BR



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

Add 4 new bocce ball courts at Sycamore Valley Park.

The project estimate for 4 courts is \$1.19 million.

The project includes shade structures, lighting, and landscaping.

This project is funded through re-purposing funds previously appropriated to projects B-537, Green Valley School Park Irrigation Renovation and B-542, Park System Water Management Plan; and appropriation of additional Park Facilities funds.

DESCRIPTION OF MODIFICATIONS:

Increase 2015/16 costs by \$115,000 for ADA upgrades and soil lime treatment.

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design/Plan Review	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Construction	\$0	\$1,188,709	\$0	\$0	\$0	\$0	\$1,188,709
Inspection & Admin.	\$0	\$20,000	\$0	\$0	\$0	\$0	\$20,000
Total Cost Estimate:	\$100,000	\$1,208,709	\$0	\$0	\$0	\$0	\$1,308,709
Total Expenditure:	\$98,509	Unexpended: \$1,491 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
County Park Dedication	\$0	\$33,950	\$0	\$0	\$0	\$0	\$33,950
LLAD Zone D	\$113,607	\$0	\$0	\$0	\$0	\$0	\$113,607
Park Facilities	\$593,984	\$527,409	\$0	\$0	\$0	\$0	\$1,121,393
SVAD	\$0	\$39,759	\$0	\$0	\$0	\$0	\$39,759
Total Funding:	\$707,591	\$601,118	\$0	\$0	\$0	\$0	\$1,308,709

RATIONALE FOR PROPOSED PROJECT:

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 52

Additional Town direct operating costs per year: \$3,900



VILLAGE THEATRE PARKING LOT IMPROVEMENTS

CIP No: B-597 | STATUS: New

PRIORITY: 2/3

PROJECT MANAGER: KG



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

Add 12 new parking spaces to the Village Theatre Parking lot by improving the efficiency of the parking layout at the southern end of the property.

One large tree located in the south east drive aisle will be removed.

New landscaping, sidewalk, restriping, and pavement will be added.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$0	\$20,000	\$0	\$0	\$0	\$0	\$20,000
Construction	\$0	\$175,000	\$0	\$0	\$0	\$0	\$175,000
Inspection & Admin.	\$0	\$3,700	\$0	\$0	\$0	\$0	\$3,700
Total Cost Estimate:	\$0	\$198,700	\$0	\$0	\$0	\$0	\$198,700
Total Expenditure:		Not Available					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$0	\$198,700	\$0	\$0	\$0	\$0	\$198,700
Total Funding:	\$0	\$198,700	\$0	\$0	\$0	\$0	\$198,700

RATIONALE FOR PROPOSED PROJECT:

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0





Index of Transportation by Project Number

Pr#	Project Name	Page	Status
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C-055	DIABLO ROAD TRAIL FROM ALAMEDA DIABLO TO TANK ACCESS ROAD-----	CIP 80	Adopted
C-057	BLACKHAWK RD./HIDDEN OAK DR./MAGEE RANCH RD. TRAFFIC SIGNAL----	CIP 81	Adopted
C-305	TRAFFIC MANAGEMENT PROGRAM-----	CIP 82	Design
C-319	HARTZ AVENUE BEAUTIFICATION - LINDA MESA TO RAILROAD-----	CIP 83	Construction
C-391	HARTZ AVENUE BEAUTIFICATION - LINDA MESA TO SOUTH OF DIABLO RD--	CIP 84	Construction
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C-402	EL PINTADO OVERLAY - EL CERRO BLVD. TO I-680-----	CIP 86	Design, Unfunded
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C-418	TRAFFIC SIGNAL AND STREET LIGHT MAINTENANCE PROGRAM-----	CIP 88	Construction, Modified
C-508	CAMINO TASSAJARA/CROW CANYON SAFETEA-LU IMPROVEMENTS-----	CIP 89	Design
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C-527	SAN RAMON VALLEY BLVD. & IRON HORSE TRAIL SIGNAL ENHANCEMENT--	CIP 91	Construction
C-545	TRAFFIC SIGNAL CONTROLLER UPGRADE-----	CIP 92	Construction
C-552	INTERNALLY ILLUMINATED STREET NAME SIGN LED RETROFIT-----	CIP 93	Construction, Modified
C-562	TRAFFIC SIGNAL INTERCONNECT SYSTEM-----	CIP 94	Construction, Modified
C-566	TOWN-WIDE BICYCLE PARKING PROJECT-----	CIP 95	Construction
C-570	PAVEMENT MANAGEMENT PROGRAM-----	CIP 96	Complete
C-577	PAVEMENT MANAGEMENT PROGRAM-----	CIP 97	Complete, Modified
C-578	SAN RAMON VALLEY BOULEVARD LANE ADDITIONS-----	CIP 98	New
C-584	DANVILLE VARIOUS STREETS AND ROADS PRESERVATION-----	CIP 99	Design
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES----	CIP 100	Construction, Modified
C-586	SAN RAMON VALLEY BOULEVARD WIDENING-----	CIP 101	Construction
C-587	SAN RAMON VALLEY BOULEVARD GAP CLOSURE SOUND WALL-----	CIP 102	Complete
C-588	BATTERY BACKUP REPLACEMENT FOR TRAFFIC SIGNALS-----	CIP 103	Design, Modified
C-589	LAWRENCE ROAD TRAFFIC SAFETY IMPROVEMENTS-----	CIP 104	Complete
C-592	ROSE STREET PARKING FACILITY-----	CIP 105	New
C-593	FRONT STREET CREEK BANK STABILIZATION-----	CIP 106	New
C-594	STUDENT PARKING AT SAN RAMON VALLEY HIGH SCHOOL-----	CIP 107	New
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C-596	SAN RAMON VALLEY CREEK FOOTBRIDGE AT DANVILLE GREEN-----	CIP 109	New



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Pr#	Project Name	Page	Status
C-588	BATTERY BACKUP REPLACEMENT FOR TRAFFIC SIGNALS-----	CIP 103	Design, Modified
C-057	BLACKHAWK RD./HIDDEN OAK DR./MAGEE RANCH RD. TRAFFIC SIGNAL----	CIP 81	Adopted
C-392	BRIDGE MAINTENANCE-----	CIP 85	Design
C-508	CAMINO TASSAJARA/CROW CANYON SAFETEA-LU IMPROVEMENTS-----	CIP 89	Design
C-584	DANVILLE VARIOUS STREETS AND ROADS PRESERVATION-----	CIP 99	Design
C-055	DIABLO ROAD TRAIL FROM ALAMEDA DIABLO TO TANK ACCESS ROAD-----	CIP 80	Adopted
C-402	EL PINTADO OVERLAY - EL CERRO BLVD. TO I-680-----	CIP 86	Design, Unfunded
C-585	ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES----	CIP 100	Construction, Modified
C-593	FRONT STREET CREEK BANK STABILIZATION-----	CIP 106	New
C-319	HARTZ AVENUE BEAUTIFICATION - LINDA MESA TO RAILROAD-----	CIP 83	Construction
C-391	HARTZ AVENUE BEAUTIFICATION - LINDA MESA TO SOUTH OF DIABLO RD--	CIP 84	Construction
C-552	INTERNALLY ILLUMINATED STREET NAME SIGN LED RETROFIT-----	CIP 93	Construction, Modified
C-589	LAWRENCE ROAD TRAFFIC SAFETY IMPROVEMENTS-----	CIP 104	Complete
C-577	PAVEMENT MANAGEMENT PROGRAM-----	CIP 97	Complete, Modified
C-570	PAVEMENT MANAGEMENT PROGRAM-----	CIP 96	Complete
C-595	PAVEMENT MANAGEMENT PROGRAM-----	CIP 108	New
C-405	RAILROAD AVENUE IMPROVEMENTS PROSPECT TO SCHOOL-----	CIP 87	Construction
C-592	ROSE STREET PARKING FACILITY-----	CIP 105	New
C-527	SAN RAMON VALLEY BLVD. & IRON HORSE TRAIL SIGNAL ENHANCEMENT--	CIP 91	Construction
C-587	SAN RAMON VALLEY BOULEVARD GAP CLOSURE SOUND WALL-----	CIP 102	Complete
C-578	SAN RAMON VALLEY BOULEVARD LANE ADDITIONS-----	CIP 98	New
C-586	SAN RAMON VALLEY BOULEVARD WIDENING-----	CIP 101	Construction
C-596	SAN RAMON VALLEY CREEK FOOTBRIDGE AT DANVILLE GREEN-----	CIP 109	New
C-594	STUDENT PARKING AT SAN RAMON VALLEY HIGH SCHOOL-----	CIP 107	New
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C-562	TRAFFIC SIGNAL INTERCONNECT SYSTEM-----	CIP 94	Construction, Modified
C-521	WEST EL PINTADO SIDEWALK IMPROVEMENT-----	CIP 90	Adopted



TOWN-WIDE SIDEWALK REPAIRS

CIP No: C-017 | STATUS: In Construction

PRIORITY: 3 Ongoing

PROJECT MANAGER: JP



Town-wide Project

This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

Design and construction of Town-wide sidewalk repair projects consistent with completed sidewalk survey and pursuant to the Municipal Code Section 12-6.3 and 6.4.

Ongoing repairs to address deficient sidewalk sections and reduce liability exposure.

DESCRIPTION OF MODIFICATIONS:

Reduced expenditures and funding by \$8,000 per year.

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$492,329	\$31,000	\$31,000	\$30,000	\$39,000	\$0	\$623,329
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost Estimate:	\$492,329	\$31,000	\$31,000	\$30,000	\$39,000	\$0	\$623,329
Total Expenditure:	\$307,783	Unexpended: \$184,544 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Commercial TIP	\$222,363	\$17,000	\$17,000	\$7,000	\$7,000	\$0	\$270,363
Residential TIP	\$269,965	\$14,000	\$14,000	\$23,000	\$32,000	\$0	\$352,965
Total Funding:	\$492,328	\$31,000	\$31,000	\$30,000	\$39,000	\$0	\$623,328

RATIONALE FOR PROPOSED PROJECT:

Implementing plans for correction of deficient sidewalk sections will reduce liability exposure.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0

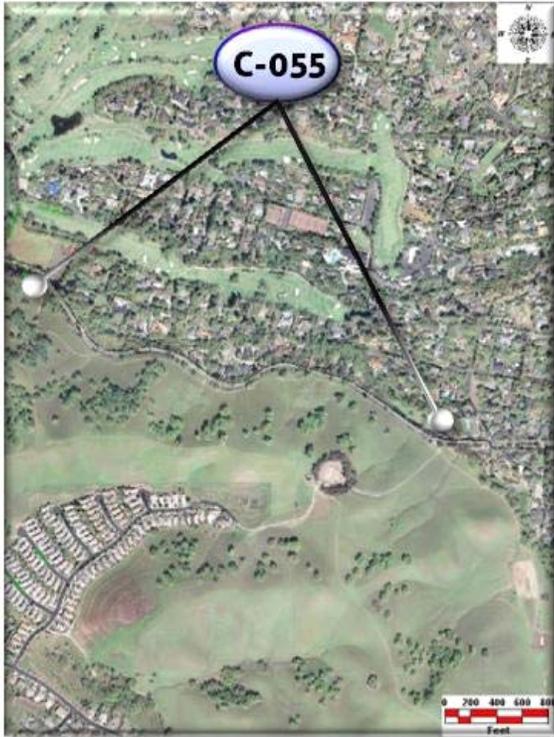


DIABLO ROAD TRAIL FROM ALAMEDA DIABLO TO TANK ACCESS ROAD

CIP No: C-055 | STATUS: Adopted

PRIORITY: 2

PROJECT MANAGER: SCL



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

This project is part of the North East Roadway Improvement Assessment District. It provides for a bicycle/walking path to be extended from Alameda Diablo to the EBMUD tank access road (1,200 feet west of Diablo Scenic).

The project was deferred until right-of-way dedication was feasible.

Right-of-way dedication will now occur in conjunction with the Summerhill Homes development along Diablo Road.

Preliminary design of the project has determined the most probable route and that a bridge will be necessary to cross Green Valley Creek.

The trail is 3,500 feet from Alameda Diablo to the tank access road.

DESCRIPTION OF MODIFICATIONS:

Updated the project description.

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$42,000	\$0	\$0	\$0	\$0	\$0	\$42,000
Construction	\$231,000	\$0	\$0	\$0	\$0	\$0	\$231,000
Inspection & Admin.	\$10,768	\$0	\$0	\$0	\$0	\$0	\$10,768
Total Cost Estimate:	\$283,768	\$0	\$0	\$0	\$0	\$0	\$283,768
Total Expenditure:	\$0	Unexpended: \$283,768 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
NERIAD	\$283,768	\$0	\$0	\$0	\$0	\$0	\$283,768
Total Funding:	\$283,768	\$0	\$0	\$0	\$0	\$0	\$283,768

RATIONALE FOR PROPOSED PROJECT:

This project mitigates the impacts of development within the NERIAD project boundaries.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



BLACKHAWK RD./HIDDEN OAK DR./MAGEE RANCH RD. TRAFFIC SIGNAL

CIP No: C-057 | STATUS: Adopted

PRIORITY: 5

PROJECT MANAGER: SCL



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

Construction of a traffic signal and loop detectors at the main entrance to the Magee Ranch development. The project will avoid conflict with the existing trees. This signal would be operated and maintained by Contra Costa County.

Funding for this signal is to be set aside for traffic signal installation at such time as signal warrants are met.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$31,500	\$0	\$0	\$0	\$0	\$0	\$31,500
Construction	\$157,500	\$0	\$0	\$0	\$0	\$0	\$157,500
Inspection & Admin.	\$4,370	\$0	\$0	\$0	\$0	\$0	\$4,370
Total Cost Estimate:	\$193,370	\$0	\$0	\$0	\$0	\$0	\$193,370
Total Expenditure:	\$0	Unexpended: \$193,370 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
NERIAD	\$193,370	\$0	\$0	\$0	\$0	\$0	\$193,370
Total Funding:	\$193,370	\$0	\$0	\$0	\$0	\$0	\$193,370

RATIONALE FOR PROPOSED PROJECT:

This project would mitigate traffic impacts associated with development within the NERIAD boundaries.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$5,000



TRAFFIC MANAGEMENT PROGRAM

CIP No: C-305 | STATUS: In Design

PRIORITY: 2 Ongoing

PROJECT MANAGER: NS



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

Implement the Arterial Traffic Management and the Neighborhood Traffic Management Program (NTMP) through installation of traffic calming devices such as:

- Pavement undulations
- Mini-traffic circles
- Raised intersections
- Chicanes (street narrowing)
- Radar speed display signs

Projects and devices will be installed with individual Town Council approval. NTMP projects require neighborhood and Town Council approvals.

Three radar speed display signs were purchased in 2014. Speed humps were installed on Estates Drive and various signing and markings were completed.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$88,062	\$0	\$0	\$0	\$0	\$0	\$88,062
Construction	\$538,436	\$0	\$0	\$0	\$0	\$0	\$538,436
Inspection & Admin.	\$27,309	\$0	\$0	\$0	\$0	\$0	\$27,309
Total Cost Estimate:	\$653,807	\$0	\$0	\$0	\$0	\$0	\$653,807
Total Expenditure:	\$529,057	Unexpended: \$124,750 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Pur Reallocate	(\$75,000)	\$0	\$0	\$0	\$0	\$0	(\$75,000)
CIP Gen Purpose Rev	\$728,807	\$0	\$0	\$0	\$0	\$0	\$728,807
Total Funding:	\$653,807	\$0	\$0	\$0	\$0	\$0	\$653,807

RATIONALE FOR PROPOSED PROJECT:

Implements program approved by Town Council to address arterial and neighborhood traffic problems.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 400

Additional Town direct operating costs per year: \$1,500



HARTZ AVENUE BEAUTIFICATION - LINDA MESA TO RAILROAD

CIP No: C-319 | STATUS: In Construction

PRIORITY: 1

PROJECT MANAGER: MAS



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

This project continues the downtown style improvements on Hartz Avenue between Linda Mesa and Railroad Avenue to the north. Work will consist of:

New street pavement, new brick band, trees, curb, gutter, sidewalk, storm drainage, street lighting, curb, gutter and sidewalk replacement, raised planters and irrigation. Development of the Chevron site demonstrates frontage improvements. This project includes funding for acquisition of land and right-of-way.

Cost estimate updated and additional funds appropriated (Resolution 115-2008, \$99,961) for increased design costs.

Funding changed by exchanging Prop 1B (\$457,974) with C-487 CTIP (\$396,239) and Measure J (\$61,735).

This project will be combined with C-391.

2012/13 - Funding added for right-of-way in the amount of \$300,000 on September 4, 2012, Resolution 119-2012.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Land and ROW	\$3,600,168	\$0	\$0	\$0	\$0	\$0	\$3,600,168
Design/Plan Review	\$252,069	\$0	\$0	\$0	\$0	\$0	\$252,069
Construction	\$1,789,233	\$0	\$0	\$0	\$0	\$0	\$1,789,233
Inspection & Admin.	\$80,741	\$0	\$0	\$0	\$0	\$0	\$80,741
Total Cost Estimate:	\$5,722,211	\$0	\$0	\$0	\$0	\$0	\$5,722,211
Total Expenditure:	\$5,636,485	Unexpended: \$83,499 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$1,879,164	\$0	\$0	\$0	\$0	\$0	\$1,879,164
Civic Facilities Fund	\$785,168	\$0	\$0	\$0	\$0	\$0	\$785,168
Commercial TIP	\$136,484	\$0	\$0	\$0	\$0	\$0	\$136,484
Community Dev Agency	\$2,372,671	\$0	\$0	\$0	\$0	\$0	\$2,372,671
Gas Tax	\$13,579	\$0	\$0	\$0	\$0	\$0	\$13,579
Measure J Rtrn to Src	\$321,490	\$0	\$0	\$0	\$0	\$0	\$321,490
Proposition 1B	\$213,655	\$0	\$0	\$0	\$0	\$0	\$213,655
Total Funding:	\$5,722,211	\$0	\$0	\$0	\$0	\$0	\$5,722,211

RATIONALE FOR PROPOSED PROJECT:

Finish Hartz Avenue Downtown Beautification. Improve economic vitality.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



HARTZ AVENUE BEAUTIFICATION - LINDA MESA TO SOUTH OF DIABLO RD

CIP No: C-391 | STATUS: In Construction

PRIORITY: 1

PROJECT MANAGER: MAS



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

This project will complete the downtown beautification improvements on Hartz Avenue between Linda Mesa and Diablo Road. Work will include a pavement overlay, installation of new brick pavers, selective curb and gutter replacement, decorative cross walks at Diablo Road and Linda Mesa, and installation of street trees and tree wells. Streetlights have already been installed by previous contracts.

Note: This project will be combined and bid with Project C-319.

Cost estimate updated and additional funds appropriated (Resolution 115-2008, \$14,500) for increased design costs.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$40,754	\$0	\$0	\$0	\$0	\$0	\$40,754
Construction	\$228,523	\$0	\$0	\$0	\$0	\$0	\$228,523
Inspection & Admin.	\$7,902	\$0	\$0	\$0	\$0	\$0	\$7,902
Total Cost Estimate:	\$277,178	\$0	\$0	\$0	\$0	\$0	\$277,178
Total Expenditure:	\$274,798	Unexpended: \$0 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$81,150	\$0	\$0	\$0	\$0	\$0	\$81,150
Civic Facilities Fund	\$196,028	\$0	\$0	\$0	\$0	\$0	\$196,028
Total Funding:	\$277,178	\$0	\$0	\$0	\$0	\$0	\$277,178

RATIONALE FOR PROPOSED PROJECT:

To complete Hartz Avenue downtown beautification.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0

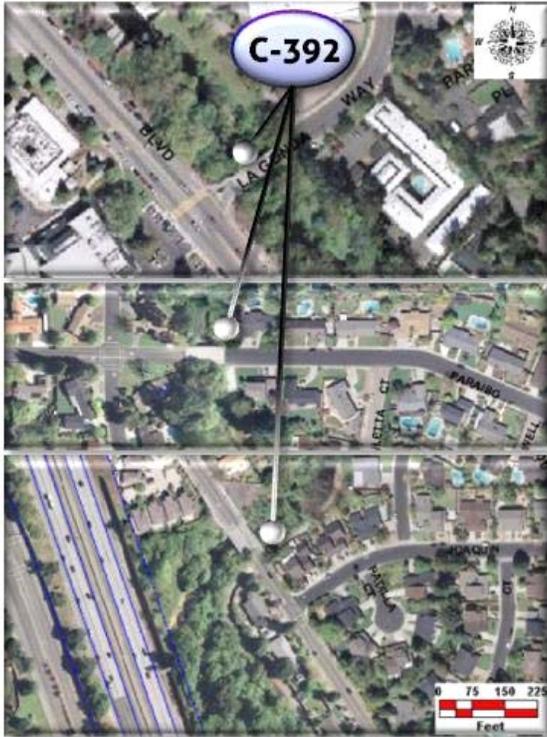


BRIDGE MAINTENANCE

CIP No: C-392 | STATUS: In Design

PRIORITY: 3

PROJECT MANAGER: MAS



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

A Caltrans biennial inspection conducted in January 2010 recommended scour repair to prevent damage to the bridge support systems town wide, including at the following locations:

La Gonda Way Bridge - \$63,000

Study underway to determine eligibility for replacement using a Federal-Aid Grant.

Paraiso Road Bridge - \$176,400

Camino Ramon Bridge - \$81,034

Various other bridges as needed.

Prior year amounts adjusted for inflation and environmental studies added to costs.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$28,459	\$0	\$0	\$0	\$0	\$0	\$28,459
Construction	\$515,434	\$0	\$0	\$0	\$0	\$0	\$515,434
Inspection & Admin.	\$13,096	\$0	\$0	\$0	\$0	\$0	\$13,096
Total Cost Estimate:	\$556,989	\$0	\$0	\$0	\$0	\$0	\$556,989
Total Expenditure:	\$105,098	Unexpended: \$448,374 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$425,476	\$0	\$0	\$0	\$0	\$0	\$425,476
Community Dev Agency	\$37,500	\$0	\$0	\$0	\$0	\$0	\$37,500
Measure J Rtrn to Src	\$94,013	\$0	\$0	\$0	\$0	\$0	\$94,013
Total Funding:	\$556,989	\$0	\$0	\$0	\$0	\$0	\$556,989

RATIONALE FOR PROPOSED PROJECT:

Caltrans recommended repairs will reduce damage to the bridge structures.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0

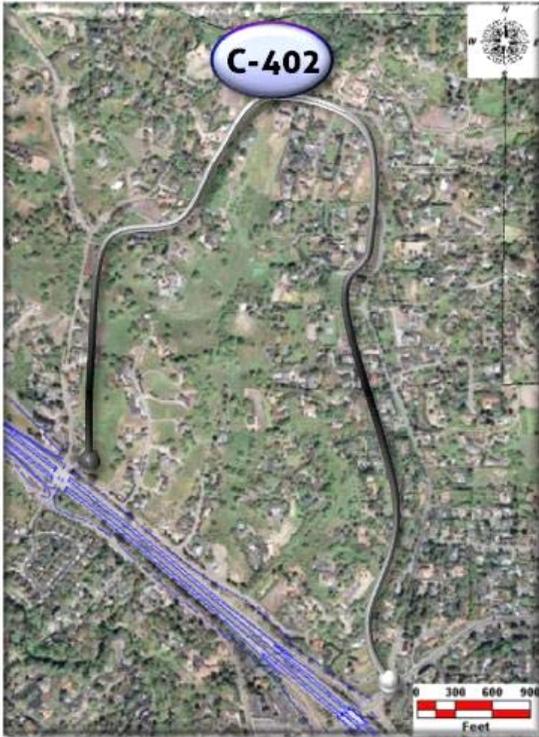


EL PINTADO OVERLAY - EL CERRO BLVD. TO I-680

CIP No: C-402 | STATUS: In Design

PRIORITY: 5

PROJECT MANAGER: SCL



This project is currently unfunded.

PROJECT DESCRIPTION AND LOCATION:

This project includes asphalt dig-out and repairs, an overlay with reinforcing fabric and some shoulder backing.

Funds from Capital Improvement Program Project C-358 were transferred to this project.

"Other" funding for this project is proposed to come from deferred improvement agreements.

Notification of collection of deferred improvement agreement amounts have been delayed.

A portion of this project was completed in April of 2011.

UNFUNDED

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$29,692	\$0	\$0	\$0	\$0	\$0	\$29,692
Construction	\$428,266	\$0	\$0	\$0	\$0	\$0	\$428,266
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost Estimate:	\$457,958	\$0	\$0	\$0	\$0	\$0	\$457,958
Total Expenditure:	\$156,919	Unexpended: \$301,039 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$80,376	\$0	\$0	\$0	\$0	\$0	\$80,376
Deferred Impvt Agmts	\$327,582	\$0	\$0	\$0	\$0	\$0	\$327,582
Measure J Rtrn to Src	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Unfunded-87	\$239,207	\$0	\$0	\$0	\$0	\$0	\$239,207
Total Funding:	\$697,165	\$0	\$0	\$0	\$0	\$0	\$697,165

RATIONALE FOR PROPOSED PROJECT:

This section of roadway is in poor condition and is in need of repair and overlay.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



RAILROAD AVENUE IMPROVEMENTS PROSPECT TO SCHOOL

CIP No: C-405 | STATUS: In Construction

PRIORITY: 1

PROJECT MANAGER: MAS



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

Streetscape and beautification improvements on Railroad Avenue between Prospect Avenue and School Street. Project includes:

- Bulb-outs at Prospect, Church and School intersections and mid-block crosswalk.
- Rectangular rapid flashing beacons on Railroad Avenue.
- Brick bands and new street lights in sidewalk area.
- Curb, gutter, and sidewalk on the east side of Railroad Avenue.
- Pavement overlay for entire project.
- Undergrounding from School Street to Prospect Avenue.

Design is complete. Construction is underway.

Developer participation is anticipated for the Danville Hotel frontage.

THIS CIP PROJECT FUNDS THE DANVILLE SHARE OF THE PROJECT ONLY.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$270,123	\$0	\$0	\$0	\$0	\$0	\$270,123
Construction	\$1,934,985	\$0	\$0	\$0	\$0	\$0	\$1,934,985
Inspection & Admin.	\$84,202	\$0	\$0	\$0	\$0	\$0	\$84,202
Total Cost Estimate:	\$2,289,310	\$0	\$0	\$0	\$0	\$0	\$2,289,310
Total Expenditure:	\$2,227,925	Unexpended: \$0 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CC-TLC	\$616,200	\$0	\$0	\$0	\$0	\$0	\$616,200
CIP Gen Purpose Rev	\$1,367,896	\$0	\$0	\$0	\$0	\$0	\$1,367,896
Commercial TIP	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
Residential TIP	\$155,214	\$0	\$0	\$0	\$0	\$0	\$155,214
Total Funding:	\$2,289,310	\$0	\$0	\$0	\$0	\$0	\$2,289,310

RATIONALE FOR PROPOSED PROJECT:

Complete missing section of street improvements on major Town street.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



TRAFFIC SIGNAL AND STREET LIGHT MAINTENANCE PROGRAM

CIP No: C-418 | STATUS: In Construction

PRIORITY: 2 Ongoing

PROJECT MANAGER: AD



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

Maintenance for 54 Town and County owned signalized intersections, repaint 241 street lights, and 2 banner poles. Work includes:

1. Repainting non-galvanized signals. COMPLETE.
2. Tape damage barrier applied to signal bases. COMPLETE.
3. Repaint 241 streetlights. COMPLETE.
4. Repaint the banner poles. COMPLETE.
5. Touch-up painting will continue on an annual basis as needed.

Repainting maintenance is on a 5 to 10 year cycle. Priority for the Downtown Business District. Tentative start is 2015/16 or 2016/17.

Other Maintenance and upgrades:

1. Replace Greenbrook and El Capitan at the Iron Horse Trail beacons with LED pavement flashers. COMPLETE.
2. Convert Sycamore Valley Road and Camino Tassajara street lights to LED (PG&E Grant \$91,964). COMPLETE.

DESCRIPTION OF MODIFICATIONS:

Reduced funding to \$20,000 per year.

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$887,018	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$987,018
Inspection & Admin.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost Estimate:	\$887,018	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$987,018
Total Expenditure:	\$580,846	Unexpended: \$306,172 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Pur Reallocate	(\$200,000)	\$0	\$0	\$0	\$0	\$0	(\$200,000)
CIP Gen Purpose Rev	\$617,304	\$0	\$0	\$0	\$0	\$20,000	\$637,304
LLAD Zone C	\$209,350	\$20,000	\$20,000	\$20,000	\$20,000	\$0	\$289,350
Measure J Rtrn to Src	\$91,964	\$0	\$0	\$0	\$0	\$0	\$91,964
PG&E Grant	\$168,400	\$0	\$0	\$0	\$0	\$0	\$168,400
Total Funding:	\$887,018	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$987,018

RATIONALE FOR PROPOSED PROJECT:

Ongoing maintenance required for proper function, to extend signal life and improve aesthetics.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 40

Additional Town direct operating costs per year: \$5,000



CAMINO TASSAJARA/CROW CANYON SAFETEA-LU IMPROVEMENTS

CIP No: C-508 | STATUS: In Design

PRIORITY: 1

PROJECT MANAGER: SJ



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

Street repair and resurfacing work on Camino Tassajara from Sycamore Valley Road to the eastern town limit, and on Crow Canyon from Camino Tassajara to the southern town limit. Scope includes signal and drainage work, spot sidewalk and curb & gutter improvements and improvements to bike/pedestrian facilities.

Matching funds will come from SCC Sub-Regional Fees.

Project includes battery backup at all signals on Camino Tassajara and Crow Canyon and audible pedestrian signals at:

- Crow Canyon at Camino Tassajara. COMPLETE
- Camino Tassajara at Tassajara Village. COMPLETE
- Camino Tassajara at Tassajara Ranch. COMPLETE
- Crow Canyon at Tassajara Ranch. COMPLETE
- Danville Blvd. at El Cerro. COMPLETE

Phase 2 - Remaining funds from SAFETEA-LU will be used for an overlay of the westbound lanes in Camino Tassajara.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$746,642	\$0	\$0	\$0	\$0	\$0	\$746,642
Testing	\$97,504	\$0	\$0	\$0	\$0	\$0	\$97,504
Construction	\$5,795,838	\$0	\$0	\$0	\$0	\$0	\$5,795,838
Inspection & Admin.	\$155,264	\$0	\$0	\$0	\$0	\$0	\$155,264
Total Cost Estimate:	\$6,795,248	\$0	\$0	\$0	\$0	\$0	\$6,795,248
Total Expenditure:	\$4,808,536	Unexpended: \$2,421,078 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
SAFETEA-LU Grant	\$5,253,126	\$0	\$0	\$0	\$0	\$0	\$5,253,126
SCC Sub-Regional	\$1,542,122	\$0	\$0	\$0	\$0	\$0	\$1,542,122
Total Funding:	\$6,795,248	\$0	\$0	\$0	\$0	\$0	\$6,795,248

RATIONALE FOR PROPOSED PROJECT:

SAFETEA-LU Federal grant for safety and pavement improvements.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



WEST EL PINTADO SIDEWALK IMPROVEMENT

CIP No: C-521 | STATUS: Adopted

PRIORITY: 3

PROJECT MANAGER: JAC



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

Completion of sidewalk improvements on West El Pintado Road between Weller Lane & El Cerro Boulevard, including minor street reconstruction in selected areas, installation of sidewalks in currently unimproved areas, new paving, curb and gutter.

Estimate does not include R/W acquisition costs (5,380 s.f.).

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$71,833	\$0	\$0	\$0	\$0	\$0	\$71,833
Construction	\$393,296	\$0	\$0	\$0	\$0	\$0	\$393,296
Inspection & Admin.	\$20,268	\$0	\$0	\$0	\$0	\$0	\$20,268
Total Cost Estimate:	\$485,397	\$0	\$0	\$0	\$0	\$0	\$485,397
Total Expenditure:	\$0	Unexpended: \$485,397 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$485,397	\$0	\$0	\$0	\$0	\$0	\$485,397
Total Funding:	\$485,397	\$0	\$0	\$0	\$0	\$0	\$485,397

RATIONALE FOR PROPOSED PROJECT:

Sidewalk is needed to complete the pedestrian connection between El Cerro Blvd. and Diablo Rd.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 5

Additional Town direct operating costs per year: \$500



SAN RAMON VALLEY BLVD. & IRON HORSE TRAIL SIGNAL ENHANCEMENT

CIP No: C-527 | STATUS: In Construction

PRIORITY: 2/3

PROJECT MANAGER: NS



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

The project consists of the installation of additional signal heads on the median and/or relocation of existing signal heads at the sidewalk, installation of new pedestrian warning signage on existing signal mast arms, and striping enhancements for the existing limit lines and crosswalk.

The additional signing and striping enhancements completed. Two signal heads added in 2014, including the additional wiring.

Decorative stamped asphalt crosswalks will be installed with the Railroad Avenue Improvements project.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$3,500	\$0	\$0	\$0	\$0	\$0	\$3,500
Construction	\$23,500	\$0	\$0	\$0	\$0	\$0	\$23,500
Inspection & Admin.	\$1,500	\$0	\$0	\$0	\$0	\$0	\$1,500
Total Cost Estimate:	\$28,500	\$0	\$0	\$0	\$0	\$0	\$28,500
Total Expenditure:	\$10,000	Unexpended: \$18,500 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Measure J Rtrn to Src	\$28,500	\$0	\$0	\$0	\$0	\$0	\$28,500
Total Funding:	\$28,500	\$0	\$0	\$0	\$0	\$0	\$28,500

RATIONALE FOR PROPOSED PROJECT:

High number of reported incidents of red light violations.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



TRAFFIC SIGNAL CONTROLLER UPGRADE

CIP No: C-545 | STATUS: In Construction

PRIORITY: 2/3

PROJECT MANAGER: NS



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

The Town's traffic signal system is aging and has reached the point where the signal controller computers and hardware need major upgrades and replacement.

Proposition 1B will fund this project.

Projects will occur on an as needed based on signal performance and maintenance costs.

Each signal upgrade will cost between \$15,000 and \$25,000 depending upon the type of controller. There are 35 signals targeted for upgrade.

This project was taken from C-418.

Twenty intersections have been upgraded as of April 2014.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$629,011	\$0	\$0	\$0	\$0	\$0	\$629,011
Inspection & Admin.	\$4,310	\$0	\$0	\$0	\$0	\$0	\$4,310
Total Cost Estimate:	\$633,321	\$0	\$0	\$0	\$0	\$0	\$633,321
Total Expenditure:	\$348,835	Unexpended: \$284,486 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Gas Tax	\$453,698	\$0	\$0	\$0	\$0	\$0	\$453,698
Proposition 1B	\$179,623	\$0	\$0	\$0	\$0	\$0	\$179,623
Total Funding:	\$633,321	\$0	\$0	\$0	\$0	\$0	\$633,321

RATIONALE FOR PROPOSED PROJECT:

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0

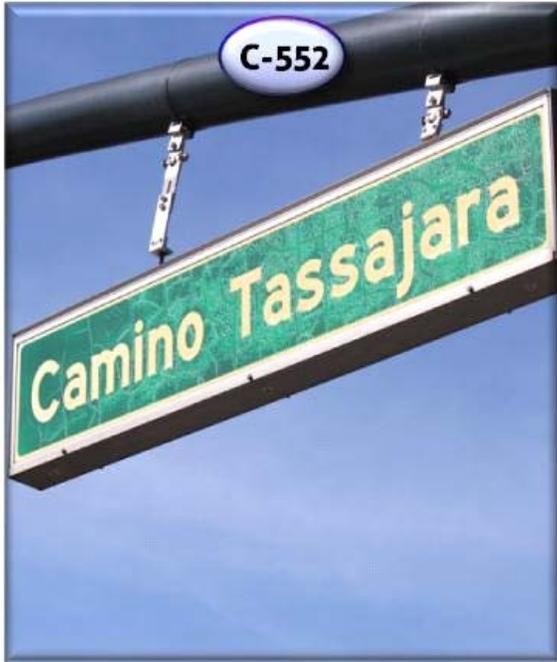


INTERNALLY ILLUMINATED STREET NAME SIGN LED RETROFIT

CIP No: C-552 | STATUS: In Construction

PRIORITY: 3/4 Ongoing

PROJECT MANAGER: NS



Town-wide Project

This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

Retrofit the existing internally illuminated street name signs with LED lamps.

Currently all of the traffic signals in Town are equipped with fluorescent lamp street name signs. In the last two to three years there has been a significant amount of time and maintenance spent on replacing or repairing the existing signs. With new LED energy saving equipped signs currently available, the Town would benefit from this retrofit.

Twenty-three intersections have been retrofitted with LED street name signs to date, including eight retrofitted by April 2015.

Installation started in April 2012.

DESCRIPTION OF MODIFICATIONS:

Reduced 2015/16 and 2016/17 funding to zero.

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$8,620	\$0	\$0	\$0	\$0	\$0	\$8,620
Construction	\$146,100	\$0	\$0	\$0	\$0	\$0	\$146,100
Total Cost Estimate:	\$154,720	\$0	\$0	\$0	\$0	\$0	\$154,720
Total Expenditure:	\$88,724	Unexpended: \$65,996 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Measure J Rtrn to Src	\$154,720	\$0	\$0	\$0	\$0	\$0	\$154,720
Total Funding:	\$154,720	\$0	\$0	\$0	\$0	\$0	\$154,720

RATIONALE FOR PROPOSED PROJECT:

Improve efficiency and reduce costs.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



TRAFFIC SIGNAL INTERCONNECT SYSTEM

CIP No: C-562 | STATUS: In Construction

PRIORITY: 3 Ongoing

PROJECT MANAGER: NS



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

Provide for ongoing traffic signal interconnect maintenance and upgrades for aging equipment.

A maintenance contract for the traffic signal monitoring software was purchased for 2012/13 which needs to be renewed every year for software updates and remote diagnostics capability.

This project includes periodic upgrades to the interconnect equipment in each controller cabinet, as needed.

DESCRIPTION OF MODIFICATIONS:

Reduced 2015/16 funding to zero.

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Capital Maintenance	\$129,304	\$0	\$0	\$0	\$0	\$0	\$129,304
Total Cost Estimate:	\$129,304	\$0	\$0	\$0	\$0	\$0	\$129,304
Total Expenditure:	\$65,420	Unexpended: \$63,884 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Measure J Rtrn to Src	\$129,304	\$0	\$0	\$0	\$0	\$0	\$129,304
Total Funding:	\$129,304	\$0	\$0	\$0	\$0	\$0	\$129,304

RATIONALE FOR PROPOSED PROJECT:

Ongoing maintenance and monitoring of the traffic signal system.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



TOWN-WIDE BICYCLE PARKING PROJECT

CIP No: C-566 | STATUS: In Construction

PRIORITY: 4

PROJECT MANAGER: AD



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

A planning study to determine the demand, identify the locations, select the appropriate style and plan for the phased installation of bicycle parking facilities. The study will generate bike parking standards town-wide with a detailed focus on the downtown.

Phase 1: COMPLETE.

Phase 2A: Installation of bike racks at most of the locations identified in the Bicycle Parking Assessment within the public right of way has been completed. Bike racks were purchased and installed through a TDM grant. Other identified public right of way locations within C-405 and C-391 project areas will be included as part of those projects.

Phase 2B: This includes installation of bicycle parking at identified private property locations that are to be initiated by property owners.

A Transportation Demand Management (TDM) grant will be used.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
Construction	\$22,000	\$0	\$0	\$0	\$0	\$0	\$22,000
Total Cost Estimate:	\$37,000	\$0	\$0	\$0	\$0	\$0	\$37,000
Total Expenditure:	\$26,854	Unexpended: \$10,146 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$21,000	\$0	\$0	\$0	\$0	\$0	\$21,000
TDM Grant	\$16,000	\$0	\$0	\$0	\$0	\$0	\$16,000
Total Funding:	\$37,000	\$0	\$0	\$0	\$0	\$0	\$37,000

RATIONALE FOR PROPOSED PROJECT:

Provide parking facilities for a multi-modal transportation network including design standards for Town-wide bicycle parking facilities.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



PAVEMENT MANAGEMENT PROGRAM

CIP No: C-570 | STATUS: Complete

PRIORITY: 1/2

PROJECT MANAGER: RJA



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

The pavement management program is an annual effort approved by the Town Council to maintain the Town's street system at a high level of service. A proactive approach to pavement maintenance prevents more costly pavement repairs in the future. The planned level of expenditures is aimed at sustaining an overall pavement condition index (PCI) of 70 for Town streets.

This project is a continuation of C-547 and has been given a new number to be able to better identify expenditures for each successive annual project.

COMPLETE

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$11,000	\$0	\$0	\$0	\$0	\$0	\$11,000
Construction	\$1,967,000	\$0	\$0	\$0	\$0	\$0	\$1,967,000
Inspection & Admin.	\$22,000	\$0	\$0	\$0	\$0	\$0	\$22,000
Total Cost Estimate:	\$2,000,000	\$0	\$0	\$0	\$0	\$0	\$2,000,000
Total Expenditure:	\$1,896,791	Unexpended: \$103,209 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$1,300,000	\$0	\$0	\$0	\$0	\$0	\$1,300,000
Gas Tax	\$300,000	\$0	\$0	\$0	\$0	\$0	\$300,000
Measure J Rtrn to Src	\$400,000	\$0	\$0	\$0	\$0	\$0	\$400,000
Total Funding:	\$2,000,000	\$0	\$0	\$0	\$0	\$0	\$2,000,000

RATIONALE FOR PROPOSED PROJECT:

Maintain a PCI of 70 average for Town streets.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



PAVEMENT MANAGEMENT PROGRAM

CIP No: C-577 | STATUS: Complete

PRIORITY: 1

PROJECT MANAGER: RJA



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

The pavement management program is an annual effort approved by the Town Council to maintain the Town's street system at a high level of service. A proactive approach to pavement maintenance prevents more costly pavement repairs in the future. The planned level of expenditures is aimed at sustaining an overall pavement condition index (PCI) of 70 for Town streets.

See C-595.

COMPLETE

DESCRIPTION OF MODIFICATIONS:

Project completed. See C-595.

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$22,000	\$0	\$0	\$0	\$0	\$0	\$22,000
Construction	\$5,934,000	\$0	\$0	\$0	\$0	\$0	\$5,934,000
Inspection & Admin.	\$44,000	\$0	\$0	\$0	\$0	\$0	\$44,000
Total Cost Estimate:	\$6,000,000	\$0	\$0	\$0	\$0	\$0	\$6,000,000
Total Expenditure:	\$3,073,272	Unexpended: \$2,926,728 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Pur Reallocate	\$1,013,700	\$0	\$0	\$0	\$0	\$0	\$1,013,700
CIP Gen Purpose Rev	\$4,086,300	\$0	\$0	\$0	\$0	\$0	\$4,086,300
Measure J Rtrn to Src	\$900,000	\$0	\$0	\$0	\$0	\$0	\$900,000
Total Funding:	\$6,000,000	\$0	\$0	\$0	\$0	\$0	\$6,000,000

RATIONALE FOR PROPOSED PROJECT:

Maintain a PCI of 70 average for Town streets.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



SAN RAMON VALLEY BOULEVARD LANE ADDITIONS

CIP No: C-578 | STATUS: New

PRIORITY: 1/2

PROJECT MANAGER: SCL



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

Stripe 4 travel lanes and 2 bicycle lanes on San Ramon Valley Boulevard from Elworthy Ranch Road to Podva Road. Project will eliminate parking and center left turn lane.

Restripe the intersection and modify the signal at San Ramon Valley Boulevard and Podva Road to accommodate 2 southbound lanes, 1 northbound lane, a northbound left turn pocket and bicycle lanes in both directions.

The existing northbound left turn pocket will remain. The existing southbound right turn pocket will be replaced with the new southbound lane.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$0	\$10,000	\$0	\$0	\$0	\$0	\$10,000
Construction	\$0	\$35,000	\$0	\$0	\$0	\$0	\$35,000
Total Cost Estimate:	\$0	\$45,000	\$0	\$0	\$0	\$0	\$45,000
Total Expenditure:		Not Available					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$0	\$45,000	\$0	\$0	\$0	\$0	\$45,000
Total Funding:	\$0	\$45,000	\$0	\$0	\$0	\$0	\$45,000

RATIONALE FOR PROPOSED PROJECT:

Eliminate the southbound constriction at Podva Road and complete the 4-lane configuration on San Ramon Valley Road south of Podva Road.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0

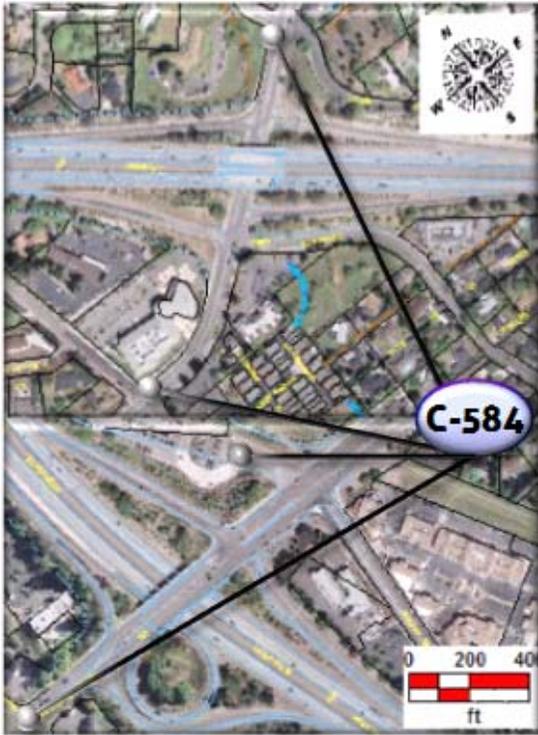


DANVILLE VARIOUS STREETS AND ROADS PRESERVATION

CIP No: C-584 | STATUS: In Design

PRIORITY: 1/2

PROJECT MANAGER: MAS



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

This project includes two locations to facilitate using a single grant.

Rehabilitate pavement on Sycamore Valley Road from San Ramon Valley Boulevard to Camino Ramon. Repairs include abutment slab stabilization, curb, gutter, and sidewalk repair, overlay and restriping. Included is repair of the Sycamore Valley Park & Ride bus stop at Camino Ramon and Sycamore Valley Road. Repair includes concrete roadway to manage heavy bus traffic.

Rehabilitate the pavement on El Cerro Boulevard from El Pintado Road to La Gonda Way.

These roadway segments are eligible for federal grant funding. Funding is from the One Bay Area Grant (OBAG), Surface Transportation Program (STP), and Local Streets and Roads Preservation (LSRP). The grant requires a 12% match.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$220,763	\$0	\$0	\$0	\$0	\$0	\$220,763
Construction	\$846,000	\$0	\$0	\$0	\$0	\$0	\$846,000
Inspection & Admin.	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Total Cost Estimate:	\$1,116,763	\$0	\$0	\$0	\$0	\$0	\$1,116,763
Total Expenditure:	\$177,597	Unexpended: \$939,166 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$83,763	\$0	\$0	\$0	\$0	\$0	\$83,763
Measure J Rtrn to Src	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
OBAG	\$933,000	\$0	\$0	\$0	\$0	\$0	\$933,000
Total Funding:	\$1,116,763	\$0	\$0	\$0	\$0	\$0	\$1,116,763

RATIONALE FOR PROPOSED PROJECT:

Pavement maintenance. Sycamore Valley Road overcrossing approaches need maintenance.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



ELECTRIC VEHICLE CHARGING STATIONS AT TOWN-OWNED FACILITIES

CIP No: C-585 | STATUS: In Construction

PRIORITY: 2

PROJECT MANAGER: NR



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

Evaluate an electric vehicle charging station system to be constructed on town-owned properties. Evaluation of the proposed project will determine the locations and number of chargers at each site and guidelines and recommendations for operation. (COMPLETE)

Proposed site locations for charging stations include:

- Clock Tower Parking Lot (2 COMPLETE, 2 more proposed)
- Railroad Avenue Parking Lot (2 proposed for 2014/15, 2 more later)

Additional site locations for town fleet charging stations include:

- Town Offices (4 ADDITIONAL CHARGERS COMPLETE)
- Maintenance Service Center (2015/16) - \$25,000

Future projects will be considered based upon Town Council review.

DESCRIPTION OF MODIFICATIONS:

\$88,084 was transferred to this project from A-531 Solar Photovoltaic System via the CIP General Purpose Revenue. Updated project description

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Project Prep.	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
Construction	\$63,084	\$25,000	\$0	\$0	\$0	\$0	\$88,084
Total Cost Estimate:	\$78,084	\$25,000	\$0	\$0	\$0	\$0	\$103,084
Total Expenditure:	\$82,893	Unexpended: \$16,691 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$103,084	\$0	\$0	\$0	\$0	\$0	\$103,084
Total Funding:	\$103,084	\$0	\$0	\$0	\$0	\$0	\$103,084

RATIONALE FOR PROPOSED PROJECT:

Provide study for electric vehicle operation in Danville.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 110

Additional Town direct operating costs per year: \$0



SAN RAMON VALLEY BOULEVARD WIDENING

CIP No: C-586 | STATUS: In Construction

PRIORITY: 1/2

PROJECT MANAGER: SCL



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

Provide right of way for the widening of San Ramon Valley Boulevard from Jewell Terrace to Fountain Springs Drive.

Street improvements will be constructed by the adjacent Elworthy Subdivision. The cost of utility relocation work to be performed by EBMUD on the San Ramon Pumping Plant site will be shared by the Town and the subdivider on a 50/50 basis.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Project Prep.	\$277,487	\$0	\$0	\$0	\$0	\$0	\$277,487
Land and ROW	\$362,411	\$0	\$0	\$0	\$0	\$0	\$362,411
Total Cost Estimate:	\$639,898	\$0	\$0	\$0	\$0	\$0	\$639,898
Total Expenditure:	\$500,152	Unexpended: \$139,746 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$501,155	\$0	\$0	\$0	\$0	\$0	\$501,155
Developer Contribution	\$138,743	\$0	\$0	\$0	\$0	\$0	\$138,743
Total Funding:	\$639,898	\$0	\$0	\$0	\$0	\$0	\$639,898

RATIONALE FOR PROPOSED PROJECT:

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



SAN RAMON VALLEY BOULEVARD GAP CLOSURE SOUND WALL

CIP No: C-587 | STATUS: Complete

PRIORITY: 1

PROJECT MANAGER: TJW



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

Sound wall installation by Caltrans in association with the I-680 auxiliary lane project - segment 2.

Additional landscaping was included in the project. Funding allocated in to complete Camino Ramon landscaping per original plans prepared by CCTA and to ensure ongoing maintenance of landscaping. Only 36" box trees will be used. Mulch will be applied elsewhere.

Appropriations by Resolution:

94-2013	\$1,200,000
22-2014	\$ 500,000
CIP 2014/15	\$1,500,000
52-2014	\$5,420,000 (included \$1,200,000 of the \$1,500,000 above)
Correction	-\$1,200,000
Total	\$7,420,000

Expenditures (as of 8-13-2014):

P.O. 14000767 CCTA	\$ 600,000
Rec. 15002935 CCTA	\$5,920,000
Total	\$6,520,000

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$6,520,000	\$0	\$0	\$0	\$0	\$0	\$6,520,000
Construction	\$900,000	\$0	\$0	\$0	\$0	\$0	\$900,000
Total Cost Estimate:	\$7,420,000	\$0	\$0	\$0	\$0	\$0	\$7,420,000
Total Expenditure:	\$7,120,000	Unexpended: \$300,000 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
SCC Regional	\$7,420,000	\$0	\$0	\$0	\$0	\$0	\$7,420,000
Total Funding:	\$7,420,000	\$0	\$0	\$0	\$0	\$0	\$7,420,000

RATIONALE FOR PROPOSED PROJECT:

Close sound wall gap. Provide landscaping.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



BATTERY BACKUP REPLACEMENT FOR TRAFFIC SIGNALS

CIP No: C-588 | STATUS: In Design

PRIORITY: 3

PROJECT MANAGER: NS



This project has been modified from the previous year.

PROJECT DESCRIPTION AND LOCATION:

The Town's current battery backup systems for traffic signals, installed over 10 years ago, are in need of replacement and/or repair. All 54 signals are equipped with battery backup systems. A number of the systems have failed and have been replaced.

This project will replace the battery backup systems for eight intersections per year.

Twelve intersections were upgraded with either batteries or inverter replacements by April 2015

DESCRIPTION OF MODIFICATIONS:

Reduced 2015/16 funding to zero.

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$4,000	\$0	\$0	\$0	\$0	\$0	\$4,000
Construction	\$18,000	\$0	\$0	\$0	\$0	\$0	\$18,000
Total Cost Estimate:	\$22,000	\$0	\$0	\$0	\$0	\$0	\$22,000
Total Expenditure:	\$1,717	Unexpended: \$20,284 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Measure J Rtrn to Src	\$22,000	\$0	\$0	\$0	\$0	\$0	\$22,000
Total Funding:	\$22,000	\$0	\$0	\$0	\$0	\$0	\$22,000

RATIONALE FOR PROPOSED PROJECT:

Battery backup is very important for intersection safety during power outages.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



LAWRENCE ROAD TRAFFIC SAFETY IMPROVEMENTS

CIP No: C-589 | STATUS: Complete

PRIORITY: 2

PROJECT MANAGER: AD



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

Installation of traffic safety improvements on Lawrence road from Casablanca Street to 80 feet south of Jasmine Way

No widening of the street will be necessary.

Funding re-purposed from CIP C-305 Traffic Management Program (\$75,000) and CIP General Purpose Revenue.

COMPLETE

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$8,000	\$0	\$0	\$0	\$0	\$0	\$8,000
Construction	\$62,000	\$0	\$0	\$0	\$0	\$0	\$62,000
Inspection & Admin.	\$5,000	\$0	\$0	\$0	\$0	\$0	\$5,000
Total Cost Estimate:	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
Total Expenditure:	\$67,933	Unexpended: \$7,068 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Pur Reallocate	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
Total Funding:	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000

RATIONALE FOR PROPOSED PROJECT:

Traffic safety enhancement.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



ROSE STREET PARKING FACILITY

CIP No: C-592 | STATUS: New

PRIORITY: 1

PROJECT MANAGER: JAC



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

Land acquisition (3 sites), a feasibility study, design and construction of a multilevel parking facility the north west corner of Linda Mesa and Rose Street.

The design and construction cost estimate is preliminary for planning purposes only.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Project Prep.	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
Site Acquisition	\$2,735,000	\$0	\$0	\$0	\$0	\$0	\$2,735,000
Design	\$0	\$470,000	\$0	\$0	\$0	\$0	\$470,000
Construction	\$0	\$0	\$4,700,000	\$0	\$0	\$0	\$4,700,000
Total Cost Estimate:	\$2,810,000	\$470,000	\$4,700,000	\$0	\$0	\$0	\$7,980,000
Total Expenditure:	\$2,730,376	Unexpended: \$79,624 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$75,000	\$470,000	\$4,700,000	\$0	\$0	\$0	\$5,245,000
Civic Facilities Fund	\$2,735,000	\$0	\$0	\$0	\$0	\$0	\$2,735,000
Total Funding:	\$2,810,000	\$470,000	\$4,700,000	\$0	\$0	\$0	\$7,980,000

RATIONALE FOR PROPOSED PROJECT:

Provide parking for downtown businesses.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 156

Additional Town direct operating costs per year: \$38,000



FRONT STREET CREEK BANK STABILIZATION

CIP No: C-593 | STATUS: New

PRIORITY: 1/2

PROJECT MANAGER: MAS



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

Provide a feasibility study, design, and construction of a retaining wall on Front Street north of Diablo Road. Work includes retaining walls, curb, gutter, street work, and creek bank slope protection.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$75,000	\$127,400	\$0	\$0	\$0	\$0	\$202,400
Construction	\$0	\$550,000	\$0	\$0	\$0	\$0	\$550,000
Total Cost Estimate:	\$75,000	\$677,400	\$0	\$0	\$0	\$0	\$752,400
Total Expenditure:	\$0	Unexpended: \$0 on 5/26/2015					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$75,000	\$677,400	\$0	\$0	\$0	\$0	\$752,400
Total Funding:	\$75,000	\$677,400	\$0	\$0	\$0	\$0	\$752,400

RATIONALE FOR PROPOSED PROJECT:

Existing slope failure.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



STUDENT PARKING AT SAN RAMON VALLEY HIGH SCHOOL

CIP No: C-594 | STATUS: New

PRIORITY: 1

PROJECT MANAGER: JAC



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

Provide a contribution to the San Ramon Valley School District for a minimum of an additional 200 parking spaces at San Ramon Valley High School.

Additional parking will help reduce offsite parking impacts to the community.

The contingency shall be used for as needed to achieve the 200 parking space minimum addition.

The contribution offer terminates on April 14, 2020.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Contingency	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
Construction	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$1,000,000
Total Cost Estimate:	\$1,200,000	\$0	\$0	\$0	\$0	\$0	\$1,200,000
Total Expenditure:		Not Available					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$1,200,000	\$0	\$0	\$0	\$0	\$0	\$1,200,000
Total Funding:	\$1,200,000	\$0	\$0	\$0	\$0	\$0	\$1,200,000

RATIONALE FOR PROPOSED PROJECT:

Provide funding for additional parking at San Ramon Valley High School to help reduce student parking on town streets.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0



PAVEMENT MANAGEMENT PROGRAM

CIP No: C-595 | STATUS: New

PRIORITY: 1

PROJECT MANAGER: MAS



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

The pavement management program is an annual effort approved by the Town Council to maintain the Town's street system at a high level of service. A proactive approach to pavement maintenance prevents more costly pavement repairs in the future. The planned level of expenditures is aimed at sustaining an overall pavement condition index (PCI) of 70 for Town streets.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$0	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$55,000
Construction	\$0	\$2,967,000	\$1,867,000	\$1,867,000	\$1,867,000	\$1,867,000	\$10,435,000
Inspection & Admin.	\$0	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$110,000
Total Cost Estimate:	\$0	\$3,000,000	\$1,900,000	\$1,900,000	\$1,900,000	\$1,900,000	\$10,600,000
Total Expenditure:		Not Available					

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
CIP Gen Purpose Rev	\$0	\$2,600,000	\$1,300,000	\$1,300,000	\$1,300,000	\$1,300,000	\$7,800,000
Measure J Rtrn to Src	\$0	\$400,000	\$600,000	\$600,000	\$600,000	\$600,000	\$2,800,000
Total Funding:	\$0	\$3,000,000	\$1,900,000	\$1,900,000	\$1,900,000	\$1,900,000	\$10,600,000

RATIONALE FOR PROPOSED PROJECT:

Maintain town streets at a PCI level of 70 or better.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 0

Additional Town direct operating costs per year: \$0

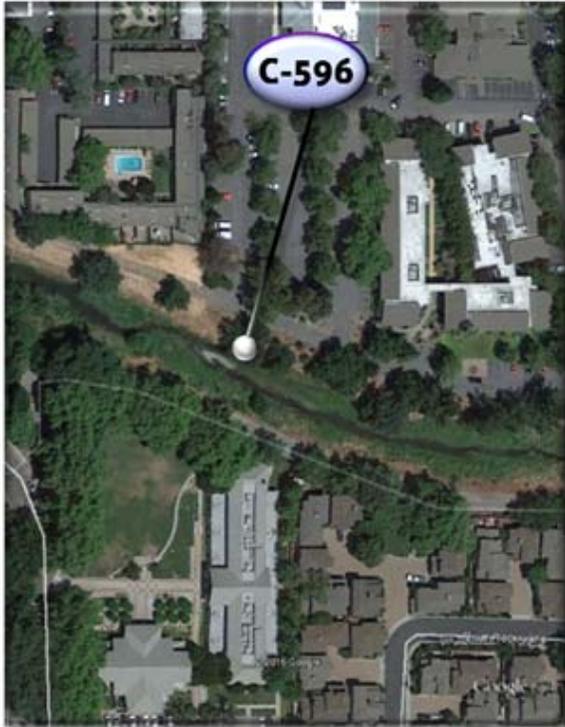


SAN RAMON VALLEY CREEK FOOTBRIDGE AT DANVILLE GREEN

CIP No: C-596 | STATUS: New

PRIORITY: 2

PROJECT MANAGER: SCL



This project has not been modified.

PROJECT DESCRIPTION AND LOCATION:

Place a pedestrian footbridge over San Ramon Valley Creek at the Danville Green. The footbridge will meet East Bay Regional Parks standards for width and capacity.

The cost of the project will be shared (50%/50%) with the adjacent development on the north side of the creek.

DESCRIPTION OF MODIFICATIONS:

PROJECT COST ESTIMATE

PRINTED ON: 05/27/2015

Expenditure Category	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Design/Plan Review	\$0	\$0	\$105,000	\$0	\$0	\$0	\$105,000
Testing	\$0	\$0	\$21,000	\$0	\$0	\$0	\$21,000
Construction	\$0	\$0	\$241,500	\$0	\$0	\$0	\$241,500
Inspection & Admin.	\$0	\$0	\$36,750	\$0	\$0	\$0	\$36,750
Total Cost Estimate:	\$0	\$0	\$404,250	\$0	\$0	\$0	\$404,250
Total Expenditure:	Not Available						

PROJECT APPROPRIATION AND FUNDING

Funding Source(s)	Prior Years	2015/16	2016/17	2017/18	2018/19	2019/20	Total
Developer Contribution	\$0	\$0	\$202,000	\$0	\$0	\$0	\$202,000
Park Facilities	\$0	\$0	\$202,250	\$0	\$0	\$0	\$202,250
Total Funding:	\$0	\$0	\$404,250	\$0	\$0	\$0	\$404,250

RATIONALE FOR PROPOSED PROJECT:

The footbridge satisfies the General Plan, Goal 17, Policy 14.

EXPECTED IMPACT ON OPERATING BUDGET:

Additional worker hours required to maintain per year: 10

Additional Town direct operating costs per year: \$1,000





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