



# PLANNING APPLICATION

PLANNING DIVISION



## TYPE OF APPLICATION (Check one or more if applicable)

\*Please refer to the specific *Submittal Requirements* document for the type of permit you are applying.

- |   |  |
|---|--|
| <input type="checkbox"/> General Plan Amendment (Req. GP) | <input type="checkbox"/> Development Plan (Req. DP)                |
| <input type="checkbox"/> Land Use Permit (Req. LUP)       | <input type="checkbox"/> Planned Unit District Rezoning (Req. PUD) |
| <input type="checkbox"/> Temporary: _____ (date)          | <input type="checkbox"/> Major Subdivision (5+ Lots) (Req. SD)     |
| <input type="checkbox"/> Variance (Req. VAR)              | <input type="checkbox"/> Minor Subdivision (1-4 Lots) (Req. MS)    |
| <input type="checkbox"/> Rezoning (Req. RZ)               | <input type="checkbox"/> SB 330 Preliminary Application (Req. PA)  |
| <input type="checkbox"/> SB 9 Urban Lot Split (Req. SB9)  | <input type="checkbox"/> Others (please specify) : _____           |

## PROPERTY INFORMATION

Address or Location of Property \_\_\_\_\_

Assessor's Parcel Number(s) \_\_\_\_\_ Number of Existing Lot(s) \_\_\_\_\_

Total Site Area and/or \_\_\_\_\_  
Gross Floor Area: Acres \_\_\_\_\_ or Sq. Feet \_\_\_\_\_ Proposed Number of Lot(s) \_\_\_\_\_

Existing Use(s) on Site \_\_\_\_\_

## OWNER / APPLICANT'S INFORMATION

Property Owner(s) of Record \_\_\_\_\_ Phone \_\_\_\_\_

Owner's Address \_\_\_\_\_ Email \_\_\_\_\_

\_\_\_\_\_ on behalf of \_\_\_\_\_  
Applicant's Name (if different than owner) \_\_\_\_\_ Company Name (if applicable) \_\_\_\_\_

Applicant's Address \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

Designated Representative / Primary Contact:  Owner(s) /  Applicant(s) (ONE ONLY)

Authorized Signature: \_\_\_\_\_  Owner  Applicant \_\_\_\_\_  
(Note: if applicant signs, an authorization signed by owner must be attached) \_\_\_\_\_ Date \_\_\_\_\_

## PROJECT DESCRIPTION

Name of Project / Development (if applicable) \_\_\_\_\_

Please provide a description of the project, including its design concept, changes in land use, anticipated completion date, and any other relevant details.

### Development Parameters:

<u>Proposed Use(s)</u>	<u>Site Area / Floor Area</u>	<u>Number of Units</u>
<input type="checkbox"/> Residential	Total : _____ sq.ft	_____
<input type="checkbox"/> Single-family	_____ sq.ft	_____
<input type="checkbox"/> Multi-family	_____ sq.ft	_____
<input type="checkbox"/> Others _____	_____ sq.ft	_____
<input type="checkbox"/> Commercial	Total : _____ sq.ft	_____
<input type="checkbox"/> Retail / Restaurant	_____ sq.ft	_____
<input type="checkbox"/> Office	_____ sq.ft	_____
<input type="checkbox"/> Others _____	_____ sq.ft	_____
<input type="checkbox"/> Others _____	_____ sq.ft	_____
	<b><u>Existing</u></b>	<b><u>Proposed / New</u></b>
<b>Number of parking spaces</b>	_____	_____

### Impact on Stormwater Control:

Total Existing Impervious Area of Site (sq.ft.): \_\_\_\_\_

Total New Impervious Area of Site (sq.ft.): \_\_\_\_\_

*(sum of current pervious areas that will be covered with new impervious surfaces)*

Total Replace Impervious Area of Site (sq.ft.): \_\_\_\_\_  
 (sum of current impervious areas that will be covered with new impervious surfaces)

Total Post-Project Impervious Surface Area (sq.ft.): \_\_\_\_\_

Runoff Reduction Measures Selected (check one or more):

- |  |   |
|--|---|
| <input type="checkbox"/> Disperse runoff to vegetated area | <input type="checkbox"/> Pervious pavement                    |
| <input type="checkbox"/> Cisterns or Rain Barrels          | <input type="checkbox"/> Bioretention Facility or Planter Box |

**Would the development proposal cause any adverse impacts?**

- |   |                              |                             |
|---|------------------------------|-----------------------------|
| On the environment (noise, air and/or water pollutions) | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| On traffic  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| On water supply   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| On drainage   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Landscape Impact / Tree Removal                         | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Visual Impact   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Historic / Cultural Resources known to exist on site    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Others (please specify) : _____                         | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

**Justifications and Reasons for Request:** Please provide justifications to support your application, including the basis and merits of your request, the benefits and potential negative impacts on the community, etc. Attach separate sheets if necessary.

**SUBMITTAL REQUIREMENTS**

**Attached?**

- |  |   |
|--|---|
| <p>1. <b>Application form</b> - Available at the Town’s Permit Counter or online at <a href="http://www.danville.ca.gov">www.danville.ca.gov</a>. Complete this application in conjunction with the specific <i>Submittal Requirements</i> document for the specific permit/approval you are applying for.</p> | <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> |
| <p>2. <b>Fee</b> - Fees are to be paid to the Town of Danville at the time of application submittal.</p>   | <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> |
| <p>3. <b>Site Plan / Layout Plan</b> - showing location of existing and proposed building(s) on the application site with property lines, easements, vehicular access(es), parking arrangement, and major structures and roads in the immediate vicinity clearly indicated.</p>                                | <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> |

- 4. **Tentative Map (Only for Subdivisions and SB-9 Lot Splits)** Yes  No   
 - must be prepared by a Registered Civil Engineer.  
 - include a preliminary title report prepared within three months.
- 5. **Grading and Drainage Plans (if applicable)** - showing basic topographic features including existing and proposed contours, grades of sites, and locations of all existing and proposed impervious areas. A Stormwater Control Plan regarding stormwater runoff may be provided<sup>1</sup>. Yes  No
- 6. Depending on the nature and characteristics of the application site, an **Environmental Impact Report<sup>2</sup>**, a **Traffic Study**, a **Geotechnical Report**, and other technical reports may be required. Is there any technical report prepared for this project? Yes  No
- 7. **Architectural Drawings with dimensions** - including floor plan(s), building elevation(s), a roof plan and a preliminary landscape plan. Drawings/renderings showing the design, color, material and height of each proposed building should be shown if available. Yes  No   

- 8. **Massing Diagram (Optional)** - displays the three-dimensional form of proposed building(s) and its general profile, bulk, setbacks, and size, but may not contain specific architectural details. **MUST READ & SIGN BELOW**

Pursuant to Government Code Section 65103.5 (SB 1214), a massing diagram can be submitted to the Planning Division when the design professional submits the architectural drawings to ensure information protected by copyright laws are only made available to the public in a manner that does not enable their copying.

If the design professional or owner of the copyright elects not to submit a massing diagram, then permission is deemed granted by the design professional for the public agency to display plans on the Town’s website and to make copies of the architectural drawings that are copyright protected for distribution to the public.

**Statement of Consent**

The Planning Division of the Town of Danville is requesting a massing diagram to accompany this application for posting online or for distribution to the public upon request. Will you be providing a massing diagram?

- Yes, I have included a massing diagram.
- No, I am electing not to submit a massing diagram and understand that my architectural drawings will be made public. Permission is deemed granted to post the architectural drawings online or to provide copies to the public without restrictions.

---

Project Architect / Owner of Copyright      Signature      Date

<sup>1</sup> To address all C.3 requirements as outlined in the Stormwater C.3 Guidebook <https://cccleanwater.org/development-infrastructure/c-3-requirements/c-3-guidebook/>  
<sup>2</sup> As required under the California Environmental Quality Act (CEQA), subject to evaluation and findings of the Initial Study.