



*"Small Town Atmosphere
Outstanding Quality of Life"*

REQUEST FOR PRICING

2018 Recreation, Arts and Community Services Day Camp Transportation

March 12, 2018

The Town of Danville is issuing a Request for Pricing from qualified vendors for its annual Recreation, Arts and Community Services Day Camp Transportation bid.

Format

An Excel workbook is provided which will automatically calculate totals when the item price is input: [Click Here for the workbook](#). **Please make sure and fill out all three worksheets! There are 3 different tabs: Youth, Teen & Sports.** You may request a blank PDF version via email if you wish to handwrite your bid.

Requirements

All buses must have seatbelts for all seats and should seat up to 60 passengers. The selected vendor will be required to do the following upon winning the bid:

- Purchase a Town of Danville business license
- Provide an affidavit stating that all drivers have been fingerprinted and cleared to work with youth
- Provide insurance in the following amounts:
 - Commercial General Liability Coverage, two million dollars (\$2,000,000) per occurrence for bodily injury, personal injury, and property damage.
 - Automobile Liability, Code 1, two million dollars (\$2,000,000) per accident for bodily injury and property damage.
 - Workers' Compensation as required by the State of California, and Employers' Liability Insurance, one million dollars (\$1,000,000) per accident for bodily injury or disease.
- Sign a contract

Deadline

Proposals must be ***received by Friday, March 30, 2018, 5:00 p.m.*** Proposals received after 5:00 p.m. on March 30, 2018, will not be considered. All bids must be printed and submitted in a sealed envelope and mailed to the Danville Community Center located at 420 Front Street, Danville, CA 94526.

Schedule

Event	Date
Open Bid; Post bid on Town website	March 12, 5:00 p.m.
Close Bid	March 30, 5:00 p.m.
Award Bid and post results on Town website	April 3, 5:00 p.m.

Contact

Jessica Wallner, Program Supervisor
Danville Community Center, 420 Front Street, Danville, CA 94526
(925) 314-3402 phone • (925) 820-2782 fax
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510 LA GONDA WAY, DANVILLE, CALIFORNIA 94526

Administration
(925) 314-3388

Building Services
(925) 314-3330

Engineering & Planning
(925) 314-3310

Transportation
(925) 314-3310

Maintenance Services
(925) 314-3450

Police
(925) 314-3700

Recreation Services
(925) 314-3400